

CITY OF WARREN BUILDING AUTHORITY
REGULAR MEETING
May 7, 2013

A Regular Meeting of the City of Warren Building Authority convened in the Warren Community Center Conference Room A, 1st Floor, 5460 Arden, Warren, MI 48092, at 4:00 P.M., John Becher, Chairman.

Members of the Board present:

John (Jack) Becher, Chairman
David Koury, Secretary
Mark Wyer, Commissioner

Also present:

None

1. CALL TO ORDER

Chairman Becher called the meeting to order at 4:01 p.m.

2. PLEDGE OF ALLEGIANCE

All stood and recited the Pledge of Allegiance.

3. ROLL CALL

Chairman Becher called the roll and all were present.

4. ADOPTION OF THE AGENDA

Motion:

Secretary Koury made a motion to adopt the Agenda, supported by Commissioner Wyer. A voice vote was taken on the motion and it carried unanimously.

5. APPROVAL OF THE MINUTES of February 5, 2013.

Motion:

Commissioner Wyer made a motion to approve the Minutes of February 5, 2013, supported by Secretary Koury.

Roll Call:

A roll call was taken and the motion carried unanimously.

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Wyer	Yes
Koury	Yes on the Minutes
Becher	Yes on the Minutes of February 5, 2013

6. APPROVAL OF THE BILLS

- a. Request to issue a check in the amount of \$97.50, Invoice # 111-BA, payable to Quality Transcription Services, for transcribing and composing Building Authority minutes of February 5, 2013. Check # 1532

Motion:

Commissioner Wyer made a motion to approve, supported by Secretary Koury.

Roll Call:

A roll call was taken and the motion carried unanimously.

Wyer	Yes on Item 6a
Koury	Yes on 6a
Becher	Yes on Item 6a, check for 97.50 payable to Quality Transcription Services for the Minutes of 2-5-13, Check #1532

- b. Request to issue a check in the amount of \$534.00, payable to Colonial Title Company, Check # 1538, for Title Search as follows:

1. DPW Garage, 12801 Stephens - \$89.00.
2. Fire Administration, 23295 Schoenherr- \$89.00
3. Fire Station #2, 23293 Schoenherr - \$89.00.
4. Police Station, 29900 S. Civic Center blvd., - \$89.00.
5. Sanitation, 25601 Flanders Ave. - \$89.00.
6. Water Garage, 12821 Stephens, \$89.00.
7. Warren Community Center, 5460 Arden, \$89.00.

Motion:

Commissioner Wyer made a motion to approve Item 6b, supported by Secretary Koury.

Commissioner Wyer clarified the record that the Fire Administration Building and Fire Station #2 were combined on the same invoice. Seven locations with six invoices at \$89.00 each for a total of \$534.00.

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Secretary Koury commented his surprise on how many buildings the Building Authority actually owns and he was glad the Building Authority had done the research.

Roll Call:

A roll call was taken and the motion carried unanimously.

Wyer	Yes on Item 6b
Koury	Yes on 6b
Becher	Yes on Item 6b, check for \$534.00 payable to Colonial Title Company, Check # 1538 for title searches

- c. Request of the Controller's Office to issue a check in the amount of \$609,881.25, for Interest payable to US Bank, Building Authority Capital Equipment Bonds, Series 2005. Check # 1539.

Motion:

Secretary Koury made a motion to approve Item 6c, supported by Commissioner Wyer.

Chairman Becher asked if payment was Interest only.

Commissioner Wyer stated the agenda item of 6c should read Principle and Interest in the amount of \$609,881.25. Principle is \$575,000.00 and the interest is \$34,881.25, totaling the \$609,881.25.

Commissioner Wyer stated the check has already been written and he believes wiring the money is only in emergency situations.

Chairman Becher questioned if anyone knew whether Mr. Clark from the Controller's Office was going to show up for the meeting or not.

Roll Call:

A roll call was taken and the motion carried unanimously.

Koury	Yes on Item 6c
Wyer	Yes on 6c
Becher	Yes on Item 6c, to issue a check for \$609,881.25

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for Interest and Principle payable to US Bank,
Building Authority Capital Equipment Bonds,
Series 2005. Check #1539

7. MEETING ALLOWANCE

1. John Becher	Ck. # 1534	\$50.00
2. Dave Koury	Ck. # 1535	\$50.00
3. Mark Wyer	Ck. # 1536	\$50.00

Motion:

Commissioner Wyer made a motion to approve the meeting allowance for John Becher, Mark Wyer and Dave Koury, each in the amount of \$50, supported by Secretary Koury.

Roll Call:

A roll call was taken and the motion carried unanimously.

Wyer	Yes on Item 7
Koury	Yes on Item 7
Becher	Yes on Item 7, a check each to John Becher, Dave Koury and Mark Wyer, each for \$50, Check #1534, #1535 and #1536

8. OLD BUSINESS

Chairman Becher mentioned there was no one from the Administration present to discuss old business. Neither is there anyone from the City Attorney's office present for this meeting.

Commissioner Wyer again addressed the Building Authorities request for information from the Administration on whether or not wire transfers can be made, rather than issuing checks. It appears a wire transfer was done last month and no extra charges were incurred. Would like this brought up to the Administration at the next meeting.

Secretary Koury stated that Mr. Clark's answer some time ago was that they preferred having a paper trail.

Chairman Becher recommended the wire transfer on bond payments information be held as information purposes only, until the next meeting when the payment could be discussed with members of the

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Administration and he would recommend that a meeting on this be held prior to the end of the fiscal year.

Commissioner Wyer stated the record should reflect the members of the Building Authority would like to discuss this information only packet dated April 30, 2013 with the Administration at one of the up coming Building Authority meetings.

Secretary Koury will contact members of the Administration to see when this meeting can and should be arranged.

9. NEW BUSINESS

Chairman Becher stated he is still waiting on the accounting for the close out of Joe Coach Manor. Are there funds sitting there, not sitting there? He has many unanswered questions.

Secretary Koury clarified for the next meeting he will request the presents of someone from the Controller's Office that can answer all outstanding fiscal report questions for Joe Coach.

10. AUDIENCE PARTICIPATION

There was no one present to speak under Audience Participation.

11. ADJOURNMENT

Motion:

Secretary Koury made a motion to adjourn, supported by Commissioner Wyer.

A vote was taken on the motion to adjourn, and it carried unanimously.

Chairman Becher adjourned the meeting at 4:36 p.m.

Minutes Declared Adopted this 4th Day of June, 2013, by David Koury Building Authority Secretary.