



Cecil D. St. Pierre, Jr., President
Robert Boccomino, Secretary

Keith J. Sadowski, Asst. Sec'y
Kelly Colegio, Mayor Pro Tem
Ronald Papandrea

Scott C. Stevens
Steven G. Warner

A Regular Meeting of the City Council – Tuesday, December 13, 2016, at 7:00 p.m.

Members of the audience who would like to address the City Council this evening may do so under the Audience portion by filling out the designated form.

AGENDA

- 1 CALL TO ORDER**
- 2 PLEDGE OF ALLEGIANCE**
- 3 ROLL CALL**
- 4 ADOPTION OF THE CONSENT AGENDA**
- 5 ADOPTION OF THE AGENDA**

- 6 APPROVAL OF THE MINUTES:**
 - a) Regular Meeting of November 22, 2016

- 7 APPROVAL OF THE BILLS**
 - a) General Revenue Funds
 - b) Water & Sewer System

- 8 ANNOUNCEMENTS**
 - a) Plante Moran Presentation

- 9 PUBLIC HEARINGS/ADMINISTRATIVE HEARINGS:**

- 10 CORRESPONDENCE FROM THE MAYOR:**
 - a) Request of the Police Department to participate in the Midwestern Higher Education Commission (MHEC) Contract with Dell Marketing, L.P. for Dell Computer Equipment and Supplies; TRI-W-9525. CONSIDERATION AND ADOPTION OF A RESOLUTION.
 - b) Request of the Police Department to purchase Police Vehicles through the Oakland County Cooperative Vehicle Contract (#004920); File OAK-W-9534 in an amount not to exceed \$52,262.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.

- c) Request of the Fire Department to award bid ITB-W-9503 for Laundry Services, at per pound price of \$0.78 to Martinizing Dry Cleaning for a one (1) year period with an option to renew for two (2) additional one (1) year periods with the same terms and conditions. Annual amount not to exceed \$12,480.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- d) CONSIDERATION AND ADOPTION OF A RESOLUTION approving the notice of intent to issue capital improvement bonds not to exceed \$53,000,000.00 and to amend the bond resolution for Capital Improvement Bonds, Series 2013, allowing for the issue of Capital Improvement Bonds, Series 2017 to be issued in one or more series to mitigate flooding issues.
- e) Request of the Parks and Recreation Department to award bid ITB-W-9515 for furnishing snow removal services to Casar Management, LLC, in an amount not to exceed \$10,170.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- f) Request of the Assessing Department to approve agreement amendment No. 2 to the Agreement for Services of Property Tax Appeal Attorney between the City of Warren and Hallahan & Associates, P.C., for an increase in agreement funding of \$50,000.00 for the second year of the agreement. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- g) Request of the DPW to award JCB Genuine OEM Parts and Factory Authorized Service to the sole source provider, AIS Construction Equipment Corporation for a two (2) year period in an annual amount not to exceed \$60,000.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- h) Request of the WWTP to waive the bidding process and authorize one (1) year of Rockwell Automation Hardware and Software Support Services to the sole source provider, McNaughton-McKay Electric Company in the amount of \$24,380.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- i) Request of the I.S. Department to award bid ITB-W-9517 for furnishing one (1) PowerEdge R730xd Server to Aprisa Technology, LLC, in an amount not to exceed \$14,108.88. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- j) Request of the 37th District Court for approval of an RFP recommendation for enhancements to the Integrated Justice Document Management System to ImageSoft, Inc., in an amount not to exceed \$45,000.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- k) Request of the Senior Housing Commission to award bid ITB-W-9502 to furnish and install carpeting, linoleum and ceramic tile at Stilwell and Joseph Coach Manor, on an as-needed basis to Villa Carpets, Inc., for a two (2) year period with the option of renewal for two (2) additional one (1) year periods, in an annual amount not to exceed \$89,828.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- l) Request of the Human Resources Department for approval of designation of the lowest, qualified bidder for property and casualty insurance agent of record pursuant to RFP-W-9479. CONSIDERATION AND ADOPTION OF A RESOLUTION.

11 MISCELLANEOUS CORRESPONDENCE:

- a) Request for action pertaining to recommended litigation strategy in the matter of Shannon Morris v City of Warren. (pre-litigation) CONSIDERATION AND ADOPTION OF RESOLUTION.
- b) Request of the Warren Police Officers Association for a six month extension of the supplemental pay benefit for a Warren Police Officer.

12 Audience – an opportunity for citizen participation

Members of the audience who would like to address the City Council this evening may do so under the Audience portion by filling out the designated form. You will have three minutes to speak.

13 Council – Calendar of Pending Matters

14 COUNCIL BUSINESS:

- a) (3-3 Tie 11/22/16) Councilman Scott Stevens in re: Adoption of procedures for filling a Council Vacancy.
- b) Councilman Scott Stevens Discussion in re: Warren Code of Ordinances; Article V - Public Property Smoking Restrictions.

15 ADJOURNMENT

**Robert Boccomino
Secretary of the Council**

Any person with a disability who needs accommodation for participation in this meeting should contact the Warren City Council Office at (586) 258-2060 – 48 hours in advance of the meeting to request assistance.

CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item, in order to expedite the meeting. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

Item 4:

- a) Approval of Council Members committee and subcommittee appointments as discussed during the Committee of the Whole on December 12, 2016.

Boards and Commissions

Beautification Commission

Building Code Board of Appeals

Retirement System Board of Trustees

Major Sub Committees

Automobile Policy Committee

Cable TV Committee

FOIA Appeals Committee

Liquor Committee

Prevailing Wage Committee

Road Committee

Snow Emergency Committee

Taxi Committee

Towing Committee

Veteran's Memorial Committee

**WARREN CITY COUNCIL
REGULAR MEETING
November 22, 2016**

A Regular Meeting of the Warren City Council was called for Tuesday, November 22, 2016 at 7:00 p.m. in the Warren Community Center Auditorium, at 5460 Arden, Warren, Michigan 48092.

MEMBERS OF THE COUNCIL PRESENT:

Cecil D. St. Pierre, Jr., President
Robert Boccomino, Council Secretary
Keith J. Sadowski, Assistant Council Secretary
Kelly Colegio, Mayor Pro Tem
Scott C. Stevens, Councilman
Steven G. Warner, Councilman

ABSENT:

None

Also Present:

Mary Michaels, Acting City Attorney
Tom Bommarito, Building
Tom Frontana, Controller's Office
James Van Havermaat, Engineer
Craig Treppa, Purchasing Agent

1. CALL TO ORDER

Chairman St. Pierre called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

All members were present except Vice President Patrick Green whom had resigned on November 15, 2016 after being elected to the State of Michigan House of Representatives.

4. ADOPTION OF THE CONSENT AGENDA

Motion:

Motion to approve made by Councilman Stevens and support motion made by Councilwoman Colegio with the addition of the appointment to

WARREN CITY COUNCIL
REGULAR MEETING
November 22, 2016
Page 2

the Planning Commission of Natasha Houghten to replace Charles Pryor at the request of the Administration.

Voice Vote:

A voice vote was taken on the motion. All "Ayes" were recorded. The motion carried (6-0).

5. ADOPTION OF AGENDA

Motion:

Motion to approve the agenda was made by Councilwoman Colegio and support motion made by Councilman Stevens with the following amendments:

Add item 14b re: Councilman Stevens adoption of procedure to fill vacancy of Councilman Patrick Green, District 1 Council Seat.

Add item 14b re: Councilman Boccomino to fill the vacancy in District 1 Council Seat.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-0).

Councilwoman Colegio	Yes
Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilman Sadowski	Yes
Councilman Warner	Yes
Chairman St. Pierre	Yes

6. APPROVAL OF THE MINUTES

a) Regular Meeting of November 9, 2016

Motion:

Motion to approve the agenda was made by Councilman Stevens and support motion made by Councilman Boccomino.

Voice Vote:

A voice vote was taken on the motion. All "Ayes" were recorded. The motion carried (6-0).

7. APPROVAL OF THE BILLS

a) General Revenue Funds

WARREN CITY COUNCIL
REGULAR MEETING
November 22, 2016
Page 3

Motion:

Motion to approve was made by Councilman Warner and support motion made by Councilman Sadowski.

Roll Call:

A roll call vote was taken on the motion. The motion Failed (3-3).

Councilman Warner	Yes
Councilman Sadowski	Yes
Councilman Boccomino	No
Councilman Stevens	No
Councilwoman Colegio	No
Chairman St. Pierre	Yes

Councilman Boccomino changed his vote to yes.

Roll Call:

A roll call vote was taken on the motion. The motion carried (4-2).

Councilman Warner	Yes
Councilman Sadowski	Yes
Councilman Boccomino	Yes
Councilman Stevens	No
Councilwoman Colegio	No
Chairman St. Pierre	Yes

b) Water & Sewer System

Motion:

Motion to approve was made by Councilman Stevens and support motion made by Councilwoman Colegio.

Roll Call:

A roll call vote was taken on the motion. The motion carried (5-1).

Councilman Stevens	Yes
Councilwoman Colegio	Yes
Councilman Warner	Yes
Councilman Sadowski	Yes
Councilman Boccomino	No
Chairman St. Pierre	Yes

8 ANNOUNCEMENTS

WARREN CITY COUNCIL
REGULAR MEETING
November 22, 2016
Page 4

Curbside compost pick up has been extended to December 8, 2016.

9 PUBLIC HEARINGS/ADMINISTRATIVE HEARINGS:

- a) CONSIDERATION AND ADOPTION OF A RESOLUTION approving the removal of a house, garage full of debris and four (4) wood fence panels 6 feet high at rear yard along with debris left in yard at 14291 Marshall. Nuisance Abatement.

Motion:

Motion to approve was made by Councilman Sadowski and support motion made by Councilman Boccomino.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-0).

Councilman Boccomino	Yes
Councilman Sadowski	Yes
Councilman Warner	Yes
Councilman Stevens	Yes
Councilwoman Colegio	Yes
Chairman St. Pierre	Yes

- b) CONSIDERATION AND ADOPTION OF A RESOLUTION approving the removal of a house with crawl space and debris at south fence line at 3500 Parent. Nuisance Abatement.

Motion:

Motion to approve was made by Councilman Stevens and support motion made by Councilwoman Colegio.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-0).

Councilman Stevens	Yes
Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Councilman Sadowski	Yes
Councilman Warner	Yes
Chairman St. Pierre	Yes

WARREN CITY COUNCIL
REGULAR MEETING
November 22, 2016
Page 5

- c) Proposed amendment to add an Article III to Chapter 38 in order to encourage property owners to promote biodiversity by cultivating native plant vegetation. (Second Reading).

Motion:

Motion to approve was made by Councilman Stevens and support motion made by Councilman Boccomino with amendment that the last three words of section 38-19 be deleted.

Roll Call:

A roll call vote was taken on the motion. The motion carried (5-1).

Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Sadowski	No
Councilman Warner	Yes
Chairman St. Pierre	Yes

10 CORRESPONDENCE FROM THE MAYOR:

- a) (Tabled 11/9/16) Proposed ordinance amending Chapter 2-Article VI-Finances, Division 4-relating to purchasing procurement methods. (Second Reading).

Motion:

Motion to remove from the table was made by Councilman Stevens and support motion made by Councilman Sadowski.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-0).

Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Sadowski	Yes
Councilman Warner	Yes
Chairman St. Pierre	Yes

Motion:

Motion to approve was made by Councilman Stevens and support motion made by Councilman Sadowski.

WARREN CITY COUNCIL
REGULAR MEETING
November 22, 2016
Page 6

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-0).

Councilman Stevens	Yes
Councilman Sadowski	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Warner	Yes
Chairman St. Pierre	Yes

- b) Request of the Planning Department to waive bidding procedure and authorizing a one (1) year membership to the sole source provider, Southeast Michigan Council of Governments (SEMCOG) in the annual amount of \$15,528.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to approve was made by Councilman Stevens and support motion made by Councilman Warner.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-0).

Councilman Stevens	Yes
Councilman Warner	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Sadowski	Yes
Chairman St. Pierre	Yes

- c) Proposed final resolution to authorize sale of 62 tax-reverted properties to JSR Funding, LLC. Approve development and real estate purchase agreement with JSR Funding, LLC and 5 Star Investments and Realty, LLC. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to approve was made by Councilman Stevens and support motion made by Councilman Boccomino.

Roll Call:

A roll call vote was taken on the motion. The motion carried (5-1).

Councilman Stevens	Yes
Councilman Boccomino	Yes

WARREN CITY COUNCIL
REGULAR MEETING
November 22, 2016
Page 7

Councilman Warner	Yes
Councilwoman Colegio	No
Councilman Sadowski	Yes
Chairman St. Pierre	Yes

- d) CONSIDERATION AND ADOPTION OF A RESOLUTION to approve contract modification No. 1 and final to City Contract P-16-611, Regal Drive Pavement Rehabilitation, decreasing the original contract amount by \$6,252.69, resulting in a final contract amount of \$428,886.26; and to issue payment No. 4 and final in the amount of \$63,640.53 to Fiore Enterprises, LLC.

Motion:

Motion to approve was made by Councilman Boccomino and support motion made by Councilman Warner.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-0).

Councilman Boccomino	Yes
Councilman Warner	Yes
Councilman Stevens	Yes
Councilwoman Colegio	Yes
Councilman Sadowski	Yes
Chairman St. Pierre	Yes

- e) Request of the Water Division to award bid ITB-W-9498 for the delivery of Class II sand for a one (1) year period to Bedrock Express, Ltd., in the total annual amount not to exceed \$61,000.00 and to authorize payment with ten (10) days to receive a 2% discount for a net cost of \$59,780.000.
CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to approve was made by Councilman Stevens and support motion made by Councilman Boccomino.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-0).

Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilman Warner	Yes
Councilwoman Colegio	Yes
Councilman Sadowski	Yes

WARREN CITY COUNCIL
REGULAR MEETING
November 22, 2016
Page 8

Chairman St. Pierre Yes

11 MISCELLANEOUS CORRESPONDENCE:

- a) Request for action pertaining to recommended litigation strategy in the matter of Sondey v Officer Wolowiec, et al, United States Federal District Court Case No. 2-14-CV-13808-AC-RSW. CONSIDERATION AND ADOPTION OF RESOLUTION.

Motion:

Motion to approve was made by Councilman Warner and support motion made by Councilwoman Colegio.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-0).

Councilman Warner	Yes
Councilwoman Colegio	Yes
Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilman Sadowski	Yes
Chairman St. Pierre	Yes

- b) Request of the Human Resources for approval of Administrative Services Agreement between ICMA Retirement Corporation and the City of Warren Relating to 457 Deferred Compensation Plan #304437. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to approve was made by Councilman Stevens and support motion made by Councilman Boccomino.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-0).

Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilman Warner	Yes
Councilwoman Colegio	Yes
Councilman Sadowski	Yes
Chairman St. Pierre	Yes

12 Audience – an opportunity for citizen participation

Members of the audience who would like to address the City Council this evening may do so under the Audience portion by filling out the designated form. You will have three minutes to speak.

Pat Biernari-spoke about District 1 replacement

Jaime Mortimer-introduced herself as a candidate for District 1

Antoine Davenport-introduced himself as a candidate for District 1 and requested information on how the process for consideration would be handled.

13 Council – Calendar of Pending Matters

Ordinance to allow dogs in park will be at next meeting.

Previous concerns about Warren residents paying Highland Park water bills had been addressed in court and the Court of Appeals determined Highland Park must pay own outstanding water bills.

14 COUNCIL BUSINESS:

- a) Council President St. Pierre discussion in re: Neighborhood Enterprise Zone (NEZ Program).

No action at this time.

- b) Councilman Scott Stevens in re: Adoption of procedures for filling a Council Vacancy.

Motion:

Motion to approve was made by Councilman Stevens and support motion made by Councilman Sadowski.

Roll Call:

A roll call vote was taken on the motion. The motion failed (3-3) tie.

Councilman Stevens	Yes
Councilman Sadowski	Yes
Councilman Warner	No
Councilwoman Colegio	No

WARREN CITY COUNCIL
REGULAR MEETING
November 22, 2016
Page 10

Councilman Boccomino	No
Chairman St. Pierre	Yes

- c) Council Secretary Boccomino in re: Request for action to fill Council District 1 Vacancy.

Motion:

Motion to take nomination and vote was made by Councilman Boccomino and support motion made by Councilwoman Colegio.

Roll Call:

A roll call vote was taken on the motion. The motion carried (4-2).

Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Stevens	No
Councilman Sadowski	No
Councilman Warner	Yes
Chairman St. Pierre	Yes

Councilman Boccomino nominated Ronald Papandrea.
Councilman Sadowski nominated Donald Zeolla
Councilman Stevens nominated Roman Nestorowicz

Motion:

Motion to close nomination was made by Councilwoman Colegio and supported by Councilman Boccomino.

Voice Vote:

A voice vote was taken on the motion. All "Ayes" were recorded. The motion carried (6-0).

Roll Call:

A roll call vote was taken requesting the name of a nominated candidate.

Councilman Boccomino	Ronald Papandrea
Councilwoman Colegio	Ronald Papandrea
Councilman Stevens	Roman Nestorowicz
Councilman Sadowski	Donald Zeolla
Councilman Warner	Ronald Papandrea
Chairman St. Pierre	Ronald Papandrea

Chairman St. Pierre stated Ronald Papandrea was appointed the fill the vacancy of Council District 1 by a vote of 4-2.

WARREN CITY COUNCIL
REGULAR MEETING
November 22, 2016
Page 11

15 ADJOURNMENT

Motion:

Motion to approve was made by Councilwoman Colegio and support motion made by Councilman Boccomino.

Voice Vote:

A voice vote was taken on the motion and all "Ayes" were recorded. The motion carried (6-0). The meeting adjourned at 8:55 p.m.

**Robert Boccomino
Secretary of the Council**

DRAFT

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016
 SUMMARY PAGE

FUND	FUND NAME	TOTAL DISBURSEMENTS
101	GENERAL FUND	\$1,403,135.62
202	MTF ACT 51 MAJOR OPERATNG	50,796.54
203	MTF ACT 51 LOCAL OPERATNG	12,220.10
204	2011 LOCAL STREET R&M	135,227.67
208	RECREATION SPEC REVENUE	70,015.24
226	SANITATION SPECIAL REV	136,096.66
230	RENTAL ORDINANCE REVENUE	380.42
250	COMMUNICATIONS	19,735.84
261	DRUG FORFEITURE FUND	65,154.66
262	POLICE TRAINING FUND	3,122.00
271	LIBRARY SPECIAL REVENUE	231,932.03
273	CDBG ENTITLEMENT FUND	83,672.93
277	H.O.M.E.	52,748.00
278	HOUSING OPPORTUNITIES	1,650.00
279	NSP - 1	1,633.99
280	NSP - 3	114.36
386	2014 WCC REF DEBT 05	0.00
410	37TH D.C. BLDG RENOVATION	15,884.04
436	2008 CAPITAL IMPROV BONDS	401.99
494	DDA ADMINISTRATION FUND	66,928.38
536	SENIOR HOUSING - STILWELL	24,166.83
537	SENIOR HOUSING-JOS. COACH	11,543.68
701	UNALLOCATED TAX FUND	1,202.55
702	CASH BOND FUND	1,310.00
750	PAYROLL REVOLVING FUND	125,344.19
802	SIDEWALK & TREE S/A FUND	<u>3,832.18</u>
	TOTAL CITY DISBURSEMENTS	<u>\$2,518,249.90</u>

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	99998	37TH DISTRICT COURT	4483362	20.00
LEGAL		MOTION FILING FEE		
101	731	AT&T	4483350	2,312.69
VARIOUS		MONTHLY PHONE SERVICE		
101	11369	AT&T MOBILITY	4483323	380.27
VARIOUS		CELLULAR SERVICE		
101	14815	BERGER CHEVROLET INC	4483316	30,851.00
BUILDING INSPECTIONS		2017 CHEVROLET SILVERADO		
101	80206	BLUE CARE NETWORK	4483325	226,848.78
VARIOUS		HEALTH INSURANCE PREMIUM		
101	13470	COMERICA COMML CARD SRVC	4483361	75.00
VARIOUS		CRIMINAL BACKGROUND CHECK		
101	80029	DELTA DENTAL OF MICHIGAN	4483326	38,990.12
VARIOUS		DENTAL INSURANCE PREMIUMS		
101	323	DTE ENERGY	4483310	3,150.63
VARIOUS		ELECTRIC SERVICE		
101	323	DTE ENERGY	4483311	5,104.77
VARIOUS		ELECTRIC SERVICE		
101	324	DTE ENERGY	4483314	29.18
HIGHWAY STREET LIGHTING		ELECTRIC SERVICE		
101	323	DTE ENERGY	4483357	558.72
VARIOUS		UTILITY SERVICE		
101	324	DTE ENERGY	4483359	259,000.06
HIGHWAY STREET LIGHTING		ELECTRIC SERVICE		
101	80023	GOLDEN DENTAL PLANS	4483324	2,620.51
VARIOUS		RETIREEES DENTAL PREMIUMS		
101	665	MACOMB COUNTY DEPT OF ROADS	4483321	25,000.00
		GRANT APPLICATION		
101	13015	PAETEC	4483317	122.19
FIRE DEPARTMENT		PHONE SERVICE		
101	14433	PAETEC TELEPHONE	4483360	6,807.51
VARIOUS		TELEPHONE SERVICE		
101	14743	SPOK INC	4483313	90.37
D P W GARAGE		MESSAGING SERVICES		
101	12239	VERIZON WIRELESS	4483318	4,167.78
VARIOUS		CELLULAR SERVICE		
101	12239	VERIZON WIRELESS	4483358	568.02
FIRE DEPARTMENT		CELLULAR SERVICE		
101	99998	AARON WARREN	572035	13.00
37TH DISTRICT COURT		JURY DUTY		
101	125	ABEL ELECTRONICS INC	571663	23.94
D P W GARAGE		ELECTRICAL SUPPLY		
101	14552	ACCUMED BILLING INC	571881	7,497.26
FIRE DEPARTMENT		EMT FEE COLLECTION SERVICE		
101	9421	AIS CONSTRUCTION EQUIPMNT	571768	40,634.25
D P W GARAGE		EQUIPMENT SUPPLY		
101	16913	ALL VETERINARY SUPPLY INC	572013	718.70
ANIMAL CONTROL		OPERATING SUPPLY		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	43	ALLIE BROTHERS INC	571661	450.00
		FIRE DEPARTMENT UNIFORMS		
101	7543	ALLIED EAGLE SUPPLY CO	571748	640.46
		BUILDING MAINTENANCE MAINTENANCE SUPPLY		
101	13532	ANDREA C IRONS	571846	325.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	14966	ANN PAUTA	571905	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	99998	ANNE YUNKER	572036	12.80
		37TH DISTRICT COURT JURY DUTY		
101	99998	ANTHONY MEEHAN	572037	25.40
		37TH DISTRICT COURT JURY DUTY		
101	16536	APARTMENT SERVICES CO INC	571979	524.00
		VILLAGE HISTORICAL COMM LANDSCAPING SERVICE		
101	77	APOLLO FIRE EQUIPMENT CO	571662	380.43
		FIRE DEPARTMENT VEHICLE MAINT/OPERATING SUPPLY		
101	15558	APPLIED IMAGING	571935	26.22
		37TH DISTRICT COURT COPY CHARGES		
101	2250	ARGUS GROUP HOLDINGS LLC	571716	81.30
		FIRE DEPARTMENT WELDING SUPPLY		
101	15738	ASHLEY NONIS	571941	350.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	13199	AVIS CHOULAGH LAW PLLC	571836	1,287.50
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	16910	BASELINE EQUIPMENT CO	572012	155.06
		ENGINEERING & INSPECTIONS OFFICE SUPPLY		
101	13221	BECKY HETCHLER	571837	31.74
		HISTORICAL COMMISSION REIMBURSEMENT		
101	126	BELL EQUIPMENT CO	571664	1,151.73
		D P W GARAGE EQUIPMENT SUPPLY		
101	136	BINSON'S HOME HEALTH	571665	187.00
		FIRE DEPARTMENT MEDICAL SUPPLY		
101	15187	BOBS SPECIALTY COMPANY	571917	1,079.96
		VARIOUS OFFICE SUPPLY		
101	10359	BOSTICK TRUCK CENTER LLC	571791	261.40
		D P W GARAGE VEHICLE MAINTENANCE		
101	10776	BOUND TREE MEDICAL	571798	539.99
		FIRE DEPARTMENT MEDICAL SUPPLY		
101	3090	BRANCH TREE SERVICE INC	571725	20,340.00
		D P W GARAGE TREE TRIMMING/REMOVAL		
101	70428	BRENT CHISOLM	572025	137.79
		POLICE DEPARTMENT PLAINCLOTHES		
101	9234	BROADSPIRE SERVICES INC	571764	2,804.40
		ADMIN UNALLOCATED EXPENSE CONVERSION FEES		
101	16685	BUCKS OIL CO INC	571988	75.00
		D P W GARAGE WASTE OIL DISPOSAL		
101	184	C & G PUBLISHING INC	571667	637.50
		VARIOUS PUBLIC NOTICE		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	14383	CAMPBELL PET COMPANY	571873	268.52
		ANIMAL RIGHTS COMMISSION OPERATING SUPPLY		
101	11646	CARL HAUSWIRTH	571814	25.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	99998	CARLOS TOVAR	572039	38.50
		37TH DISTRICT COURT JURY DUTY		
101	16199	CCP INDUSTRIES	571961	214.14
		D P W GARAGE OPERATING SUPPLY		
101	215	CENTRAL OIL CO	571668	820.00
		D P W GARAGE OIL PRODUCTS		
101	16768	CHANNING BETE CO	571994	277.95
		FIRE DEPARTMENT MANUALS		
101	16618	CHARLES ANGLIN	571982	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	223	CHET'S RENT-ALL INC	571669	995.00
		BUILDING MAINTENANCE EQUIPMENT RENTAL		
101	14902	CHRIS METRY	571899	200.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	CHRISTINE DONEGAN	572041	33.30
		37TH DISTRICT COURT JURY DUTY		
101	14483	CHRISTOPHER ALAYAN	571878	425.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	11296	CHRISTOPHER PRESS DDS PC	571806	3,181.50
		37TH DISTRICT COURT DRUG COURT DENTAL SERVICE		
101	11219	CINTAS FIRST AID & SAFETY	571805	203.94
		BUILDING MAINTENANCE FIRST AID SUPPLY		
101	16915	CITY OF OAK PARK	572014	45.00
		BEAUTIFICATION PROGRAM FEE		
101	1204	CITY OF WARREN	571702	7,500.00
		FIRE DEPARTMENT FIRE PROT/HYDRANT REPAIRS		
101	1211	CITY OF WARREN	571703	88.18
		CRIME COMMISSION PETTY CASH		
101	1229	CITY OF WARREN	571704	43.49
		TREASURER PETTY CASH		
101	8233	CITY OF WARREN	571754	5.16
		HISTORICAL COMMISSION PETTY CASH		
101	99998	CITY OF WARREN RETIREMENT SYS	572042	250,000.00
		ADMIN UNALLOCATED EXPENSE SETTLEMENT AGREEMENT		
101	14530	CLAUDETTE ROBINSON	571880	100.00
		PLANNING PLANNING COMMISSION		
101	9742	CLINTON RIVER WATERSHED	571778	7,500.00
		ENGINEERING & INSPECTIONS MEMBERSHIP		
101	3667	COMCAST CABLEVISION	571730	12.69
		FIRE DEPARTMENT CABLE TELEVISION		
101	12310	COMCAST COMMERCIAL ONLINE	571824	134.85
		INFORMATION SYSTEMS INTERNET SERVICE		
101	16401	COMMPAR LLC	571970	1,263.36
		D P W GARAGE VEHICLE MAINTENANCE		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	12207	COMPLETION HOUSE INC	571821	4,590.00
		37TH DISTRICT COURT DRUG COURT REHABILITATION		
101	14635	COMPONE ADMINISTRATORS	571887	95,509.25
		WORKERS COMPENSATION		
101	14829	COMPUCHARTS	571895	190.00
		MAYOR OFFICE SUPPLY		
101	10587	COPY COPY CENTER	571794	99.00
		HISTORICAL COMMISSION OFFICE SUPPLY		
101	16626	CORPORATE IMAGES	571983	1,201.20
		FIRE DEPARTMENT UNIFORMS		
101	14616	COSTAR REALTY INFORMATION	571885	730.00
		ASSESSING ONLINE DATABASE SERVICE		
101	14938	CUMMINS BRIDGEWAY LLC	571901	200.00
		D P W GARAGE EQUIPMENT MAINTENANCE		
101	13543	DANIEL FINWALL	571847	250.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	15391	DANIELLE GALASSO	571926	26.65
		37TH DISTRICT COURT TRANSCRIPT FEES		
101	16069	DAVID BEAN	571953	25.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	13595	DAVID J LUSN	571849	50.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	99998	DAVID SAJOR	572044	38.10
		37TH DISTRICT COURT JURY DUTY		
101	9336	DAVID WORDEN	571767	650.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	6175	DAWN M WALTON	571739	200.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	DAWN PAUL-PICIO	572045	33.50
		37TH DISTRICT COURT JURY DUTY		
101	99998	DEBORAH PATCH	572046	38.10
		37TH DISTRICT COURT JURY DUTY		
101	99998	DEBORAH SWANSON	572047	107.70
		37TH DISTRICT COURT JURY DUTY		
101	11737	DEBORAH WENSON	571816	35.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	12229	DEBORAH WHYMAN	571823	400.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	DENNIS BENNETT	572049	33.30
		37TH DISTRICT COURT JURY DUTY		
101	8133	DEPENDABLE WHOLESALE INC	571753	6,475.75
		D P W GARAGE HEAVY DUTY TIRE REPAIR		
101	313	DES MOINES STAMP MFG CO	571672	11.50
		37TH DISTRICT COURT STAMPS		
101	15428	DIANA SHKRELI	571927	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	13332	DIGIGRAPHX	571840	119.50
		D P W GARAGE UNIFORM		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	13791	DONAL MCCOLLUM	571859	485.10
		ADMIN UNALLOCATED EXPENSE TRAVEL EXPENSE		
101	15171	DONALD GILLAIN	571916	200.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	15489	DOTY LAW	571932	50.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	15996	DR RONALD FENTON	571948	694.44
		37TH DISTRICT COURT MEDICAL SERVICES		
101	13756	DRIVELINE PERFORMANCE	571857	320.00
		D P W GARAGE VEHICLE MAINTENANCE		
101	14981	DU ALL CLEANING INC	571908	920.00
		FIRE DEPARTMENT JANITORIAL SERVICES		
101	16286	EDNA M KARPINSKI	571965	100.00
		PLANNING PLANNING COMMISSION		
101	14092	ELITE IMAGING SYSTEMS	571866	92.00
		37TH DISTRICT COURT COPIER USAGE		
101	13813	ELITE PEST MANAGEMENT	571860	222.00
		VARIOUS PEST CONTROL		
101	13008	ELITE TRAUMA CLEAN UP INC	571834	170.00
		FIRE DEPARTMENT BIO HAZARD CLEANUP		
101	9714	ENVIROAIR CONSULTANTS INC	571775	55.00
		FIRE DEPARTMENT RESPIRATOR TESTING		
101	16488	EQUIPMENT DISTRIBUTORS	571974	420.00
		D P W GARAGE EQUIPMENT SUPPLY		
101	99998	ERICA CUNNINGHAM	572051	108.00
		37TH DISTRICT COURT JURY DUTY		
101	15437	ERICA L CLUTE-CUBBIN	571928	50.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	16498	EXOTIC AUTOMATION SUPPLY	571975	531.05
		D P W GARAGE AUTO PARTS		
101	400	FEDERAL EXPRESS CORP	571677	53.08
		CLERK EXPRESS MAIL		
101	7359	FEDERAL PIPE & SUPPLY	571747	144.35
		D P W GARAGE MAINTENANCE SUPPLY		
101	16656	FIFER INVESTIGATIONS LLC	571985	2,422.00
		HUMAN RESOURCES BACKGROUND INVESTIGATIONS		
101	16856	FIVE STAR LANGUAGES	571998	576.32
		37TH DISTRICT COURT INTERPRETING SERVICES		
101	14607	FLEET PRIDE HEAVY DUTY	571884	2,710.68
		D P W GARAGE AUTO PARTS		
101	15953	FRANK BADALAMENTE	571947	35.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	1164	GALEANA VAN DYKE DODGE	571701	174.00
		D P W GARAGE VEHICLE MAINTENANCE		
101	9496	GARY D JANADIA	571769	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	10996	GEMINI FORMS & SYSTEMS	571801	815.10
		HUMAN RESOURCES PRINTING		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	14308	GENEVIEVE LYNN TAYLOR	571870	350.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	13943	GENUINE PARTS COMPANY	571863	58.37
		D P W GARAGE VEHICLE PARTS		
101	15475	GENUINE PARTS COMPANY	571931	130.94
		D P W GARAGE VEHICLE PARTS		
101	15273	GOLD COIN LAUNDRIES LLC	571923	417.34
		FIRE DEPARTMENT LAUNDRY SERVICE		
101	10875	GOV CONNECTION INC	571800	921.47
		37TH DISTRICT COURT COMPUTER EQUIPMENT		
101	14947	GREAT LAKES POWER	571903	3,659.94
		VARIOUS ELECTRICAL SERVICE		
101	16413	GSP MARKETING INC	571971	960.06
		D P W GARAGE OPERATING SUPPLY		
101	99998	HALEY SHANKIN	572054	13.00
		37TH DISTRICT COURT JURY DUTY		
101	502	HAMILTON CHEVROLET INC	571680	2,746.12
		D P W GARAGE VEHICLE MAINTENANCE		
101	10709	HAROLD D JAMES	571796	20.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	14558	HENRY BRASZA	571882	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	6210	HENRY FORD MACOMB HOSP	571741	4,775.00
		HUMAN RESOURCES MEDICAL SERVICES		
101	10553	HERMAN C CAMPBELL	571793	167.52
		37TH DISTRICT COURT VISITING JUDGE		
101	235	HL CLAEYS & CO	571670	877.40
		POLICE DEPARTMENT PLUMBING SUPPLY		
101	6187	HOME DEPOT CREDIT SERVICE	571740	1,230.40
		VARIOUS MAINTENANCE SUPPLY		
101	13758	HOUSE ARREST SERVICES	571858	82.50
		37TH DISTRICT COURT COURT SERVICES		
101	15049	HURON WHOLESALE SUPPLY INC	571912	860.98
		BUILDING MAINTENANCE MAINTENANCE SUPPLY		
101	542	ICLE	571682	134.50
		LEGAL LAW BOOKS		
101	537	INDUSTRIAL BROOM SERVICE	571681	538.00
		D P W GARAGE EQUIPMENT SUPPLY		
101	16876	INDUSTRIAL FOOTWEAR LLC	572000	294.00
		VARIOUS BOOTS		
101	16904	INKFAIR	572009	51.00
		ENGINEERING & INSPECTIONS OFFICE SUPPLY		
101	15679	INTEGRITY BUSINESS	571939	182.60
		37TH DISTRICT COURT OFFICE SUPPLY		
101	10738	INTERNATIONAL ASSOCIATION	571797	120.00
		BUILDING INSPECTIONS MEMBERSHIP		
101	13601	J & B MEDICAL SUPPLY	571851	3,629.00
		VARIOUS EMS SUPPLY		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	9807	J & P AUTO ELECTRIC	571781	283.00
		D P W GARAGE		
		VEHICLE MAINTENANCE		
101	348	JACK DOHENY SUPPLIES INC	571675	452.27
		D P W GARAGE		
		EQUIPMENT SUPPLY		
101	7034	JACOB M FEMMININEO JR	571746	150.00
		37TH DISTRICT COURT		
		COURT APPOINTED ATTORNEY		
101	11712	JACQUELINE R WRIGHT	571815	100.00
		37TH DISTRICT COURT		
		COURT APPOINTED ATTORNEY		
101	16393	JAMES HOLZ	571969	20.00
		BUILDING INSPECTIONS		
		REIMBURSEMENT		
101	13911	JAMES P CONRAD ATTORNEY	571862	100.00
		37TH DISTRICT COURT		
		COURT APPOINTED ATTORNEY		
101	15595	JASON MCCLANAHAN	571937	100.00
		PLANNING		
		PLANNING COMMISSION		
101	10781	JAYS SEPTIC TANK SERVICE	571799	95.00
		ANIMAL RIGHTS COMMISSION		
		UNIT RENTAL		
101	16600	JEFFERSON CHEVROLET	571981	450.20
		D P W GARAGE		
		AUTO PARTS		
101	15671	JENNA BOMMARITO	571938	225.00
		37TH DISTRICT COURT		
		COURT APPOINTED ATTORNEY		
101	16043	JENNIFER A ANDARY PC	571951	150.00
		37TH DISTRICT COURT		
		COURT APPOINTED ATTORNEY		
101	99998	JENNIFER BYER	572057	34.50
		37TH DISTRICT COURT		
		JURY DUTY		
101	9298	JENNIFER CHUPA	571766	400.00
		37TH DISTRICT COURT		
		COURT APPOINTED ATTORNEY		
101	70484	JEREMY KENYON	572028	75.00
		POLICE DEPARTMENT		
		REIMBURSEMENT		
101	16752	JEREMY WALLACE	571992	50.00
		ZONING BOARD OF APPEALS		
		BOARD OF APPEALS		
101	14378	JOCELYN HOWARD	571872	50.00
		PLANNING		
		PLANNING COMMISSION		
101	70358	JODI WALNY	572024	456.77
		POLICE DEPARTMENT		
		PLAINCLOTHES		
101	16805	JOHN IMPELLIZZERI	571996	20.00
		BUILDING INSPECTIONS		
		REIMBURSEMENT		
101	2231	JOHN R SPRING & TIRE CTR	571715	985.76
		D P W GARAGE		
		VEHICLE MAINTENANCE		
101	13598	JOHN S KUPIEC	571850	100.00
		PLANNING		
		PLANNING COMMISSION		
101	99998	JOHN WILSON	572058	120.30
		37TH DISTRICT COURT		
		JURY DUTY		
101	13314	JOHNSON CONTROLS INC	571839	4,638.00
		FIRE DEPARTMENT		
		HVAC MAINTENANCE		
101	99998	JOMAIN BRAGG	572059	12.70
		37TH DISTRICT COURT		
		JURY DUTY		
101	99998	JOSEPH PRZYBYLKO	572060	25.80
		37TH DISTRICT COURT		
		JURY DUTY		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	14088	JR SERVICES GROUP LLC	571865	3,850.00
		PROPERTY MAINTENANCE WEED MOWING SERVICES		
101	4330	JUDY FURGAL	571733	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	99998	KAREN DONALD	572061	120.30
		37TH DISTRICT COURT JURY DUTY		
101	8412	KATHLEEN G GALEN	571756	500.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	16883	KENDALL HUNT PUBLISHING	572002	86.25
		LEGAL CRIMINAL LAW MANUAL		
101	3860	KENNETH J WROBEL	571731	50.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	KENNETH MEFFORD	572062	34.50
		37TH DISTRICT COURT JURY DUTY		
101	8873	KEVIN SCHNEIDER	571760	275.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	14466	KIRK REHN	571877	20.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	601	KIRKS AUTOMOTIVE INC	571683	1,680.00
		D P W GARAGE VEHICLE MAINTENANCE		
101	16670	KNK SERVICES INC	571987	17.00
		MAYOR NEWSPAPER DELIVERY		
101	16665	KRISTINA JOSEPH	571986	200.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	2386	KURT DAVIS	571717	120.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	13336	LANDSCAPE SERVICE INC	571841	558.00
		PROPERTY MAINTENANCE RODENT INSPECTION PROGRAM		
101	99998	LARRY SHANK	572063	106.50
		37TH DISTRICT COURT JURY DUTY		
101	99998	LAUREN WARD	572064	39.10
		37TH DISTRICT COURT JURY DUTY		
101	15337	LAW OFFICE JUSTIN POLLARD	571925	350.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	13881	LAZER HYDRAULIC & HOSE	571861	330.28
		D P W GARAGE MAINTENANCE SUPPLIES		
101	10224	LEE OBERLE	571788	70.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	99998	LINDA HOLLOWAY	572065	38.50
		37TH DISTRICT COURT JURY DUTY		
101	99998	LISA GOWATCH	572066	33.50
		37TH DISTRICT COURT JURY DUTY		
101	10591	LORAIN C KENNY	571795	375.00
		37TH DISTRICT COURT COURT REPORTING SERVICE		
101	9871	LOWES HOME IMPROVEMENT	571782	592.02
		BUILDING MAINTENANCE MAINTENANCE SUPPLY		
101	16894	M & K HOLDING COMPANY	572005	2,872.60
		D P W GARAGE VEHICLE MAINTENANCE		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	659	MACOMB COMMUNITY COLLEGE	571685	500.00
		FIRE DEPARTMENT TRAINING		
101	661	MACOMB COUNTY FINANCE	571686	3,379.36
		ANIMAL CONTROL ANIMAL CONTROL		
101	99998	MACOMB COUNTY REGISTER OF	572067	20.00
		CLERK RECORDING FEES		
101	99998	MACOMB COUNTY REGISTER OF	572068	23.00
		CLERK RECORDING FEES		
101	99998	MACOMB COUNTY REGISTER OF	572069	20.00
		CLERK RECORDING FEES		
101	666	MACOMB COUNTY TREASURER	571688	405.00
		TRAILER PARK RENTALS		
101	13425	MACOMB COUNTY TREASURER	571843	6,225.96
		MICHIGAN TAX TRIBUNAL		
101	9794	MACOMB LIBERTY ELECTRIC	571779	1,094.00
		FIRE DEPARTMENT ELECTRICAL SERVICE		
101	16034	MAJIK GRAPHICS INC	571950	850.00
		FIRE DEPARTMENT GRAPHICS		
101	16636	MARISSA KULCSAR	571984	325.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	9696	MARK J GLAZER	571774	1,300.00
		HUMAN RESOURCES ARBITRATION SERVICES		
101	9739	MARY CLARK	571777	300.00
		PLANNING STENOGRAPHIC SERVICES		
101	8908	MATTHEW BENDER & CO INC	571761	119.03
		LEGAL LAW BOOKS		
101	70483	MATTHEW MYSZENSKI	572027	75.00
		POLICE DEPARTMENT REIMBURSEMENT		
101	1702	MATTHEW RUMORA	571712	1,350.00
		37TH DISTRICT COURT VISITING JUDGE		
101	99998	MAUREEN BRACEY	572070	39.30
		37TH DISTRICT COURT JURY DUTY		
101	16926	MELISSA BROWN	572022	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	12672	MELISSA VAINIK	571828	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	8730	MERVIN R GROBBEL	571759	30.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	16346	MICHAEL F MACHERZAK	571967	1,100.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	MICHAEL NORDNESS	572072	33.90
		37TH DISTRICT COURT JURY DUTY		
101	99998	MICHELLE WILSON	572073	33.50
		37TH DISTRICT COURT JURY DUTY		
101	2835	MICHIGAN ASSC OF PLANNING	571721	140.00
		PLANNING DUES		
101	5186	MICHIGAN ASSESSORS ASSN	571736	900.00
		ASSESSING DUES		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	9590	MICHIGAN HISTORIC PLANNING DUES	571771	80.00
101	3257	MICHIGAN STATE FIREMAN'S FIRE DEPARTMENT DUES	571728	75.00
101	9692	MICHIGAN STATE OF ASSESSING CERTIFICATION FEE	571773	1,850.00
101	14429	MICHIGAN STATE POLICE POLICE DEPARTMENT REGISTRAITON FEES	571876	180.00
101	13626	MICHIGAN SURVEYORS SUPPLY ENGINEERING & INSPECTIONS OPERATING SUPPLY	571853	786.84
101	16225	MICHIGAN.COM HUMAN RESOURCES ADVERTISEMENT	571963	958.60
101	15267	MICROSOFT CORPORATION VARIOUS ONLINE KIOSK	571922	1,832.50
101	70485	MIREK SKOMSKI POLICE DEPARTMENT PLAINCLOTHES	572029	435.00
101	13499	MJ PRINT & IMAGING VARIOUS PRINTING SERVICES	571845	1,539.00
101	13296	MOTOWN AUTOMOTIVE D P W GARAGE VEHICLE SUPPLY	571838	492.14
101	1970	MUNICIPAL CODE CORP CLERK UPDATE ELECTRONIC DATABASE	571713	2,908.00
101	99998	NANCY JENSEN 37TH DISTRICT COURT JURY DUTY	572074	105.90
101	14965	NATHAN VINSON PLANNING PLANNING COMMISSION	571904	100.00
101	16893	NATIONAL BAND & TAG CO CLERK DOG LICENSES	572004	897.50
101	16784	NATIONAL HOSE TESTING FIRE DEPARTMENT CONTRACTUAL SERVICES	571995	6,995.00
101	805	NBC TRUCK EQUIPMENT INC D P W GARAGE VEHICLE MAINTENANCE	571693	2,683.61
101	16478	NICHOLAS SIEWERT 37TH DISTRICT COURT COURT APPOINTED ATTORNEY	571973	300.00
101	14945	NICHOLS BUILDING MAINTENANCE MAINTENANCE SUPPLIES	571902	566.52
101	15517	NORTH EASTERN UNIFORMS POLICE DEPARTMENT UNIFORMS	571933	10.00
101	14977	NYE UNIFORM VARIOUS UNIFORMS	571906	9,951.12
101	9901	OAKLAND COMMUNITY COLLEGE POLICE DEPARTMENT SEMINAR	571783	2,910.00
101	329	OCCUPATIONAL HEALTH CENTER VARIOUS MEDICAL SERVICES	571674	1,585.00
101	1017	OFFICE DEPOT VARIOUS OFFICE SUPPLY	571697	5,708.19
101	16888	OSBURN ASSOCIATES SIGNS	572003	9,900.70

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	2755	OSCAR W LARSON CO	571720	250.00
		D P W GARAGE	EQUIPMENT SERVICE	
101	11980	OTIS ELEVATOR COMPANY	571819	409.63
		POLICE DEPARTMENT	ELEVATOR SERVICE	
101	16864	OUR OWN APPAREL	571999	100.00
		POLICE DEPARTMENT	UNIFORM	
101	16513	PAMELA M KROLL	571977	150.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	99998	PAMELA MORGAN	572076	39.50
		37TH DISTRICT COURT	JURY DUTY	
101	1390	PATRICIA COOPER	571710	275.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	15755	PAUL LIZE	571942	20.00
		BUILDING INSPECTIONS	REIMBURSEMENT	
101	10096	PAUL M MISUKEWICZ	571785	950.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	11067	PAUL SCALLY	571802	337.50
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	10446	PAUL ZALEWSKI	571792	275.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	14681	PEAR TREE MEDICAL CLINIC	571890	270.00
		37TH DISTRICT COURT	MEDICAL SERVICES	
101	70482	PETER VENTIMIGLIA	572026	75.00
		POLICE DEPARTMENT	REIMBURSEMENT	
101	9796	PHILLIP NAHIRNIAK	571780	360.00
		37TH DISTRICT COURT	SECURITY SERVICE	
101	2870	PLANTE & MORAN PLLC	571722	7,150.00
		ADMIN UNALLOCATED EXPENSE	AUDITING SERVICES	
101	13371	PRAXAIR DISTRIBUTION INC	571842	654.51
		D P W GARAGE	OPERATING SUPPLY	
101	14255	PREFERRED TONER SOLUTIONS	571868	1,374.05
		VARIOUS	OFFICE SUPPLY	
101	4875	QUAD-TRAN OF MICHIGAN INC	571734	19,360.71
		37TH DISTRICT COURT	DATA PROCESSING SERVICES	
101	99998	QUENSETTA BUTLER	572077	121.50
		37TH DISTRICT COURT	JURY DUTY	
101	925	RED WING SHOES	571694	706.32
		FIRE DEPARTMENT	SHOES	
101	16145	REPUBLIC SERVICES	571954	213.44
		FIRE DEPARTMENT	TRASH REMOVAL	
101	99998	RHONDA HARRIS	572078	38.10
		37TH DISTRICT COURT	JURY DUTY	
101	99998	RICHARD JIMINES	572079	33.10
		37TH DISTRICT COURT	JURY DUTY	
101	14057	RICHMOND TRANSPORT	571864	897.57
			REMOVAL	
101	6310	RICOH BUSINESS SYSTEMS	571742	184.80
		37TH DISTRICT COURT	COPIER SUPPLY	

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	13577	RKA PETROLEUM COMPANIES GASOLINE/DIESEL	571848	43,137.73
101	12219	ROBERT E CRASS 37TH DISTRICT COURT DRUG COURT SECURITY	571822	152.00
101	14625	ROMAN T NESTOROWICZ ZONING BOARD OF APPEALS BOARD OF APPEALS	571886	50.00
101	15783	RON LUSN BUILDING INSPECTIONS REIMBURSEMENT	571944	50.00
101	15239	RONALD J PAPANDREA 37TH DISTRICT COURT COURT APPOINTED ATTORNEY	571921	262.50
101	99998	RONITA SAKOOR 37TH DISTRICT COURT JURY DUTY	572080	13.50
101	14937	ROY M GRUENBURG 37TH DISTRICT COURT COURT APPOINTED ATTORNEY	571900	2,000.00
101	16897	RUSS SIMPSON POLICE DEPARTMENT OFFICE SUPPLY	572006	411.00
101	15781	RUSSEL GALORNEAU ADMIN UNALLOCATED EXPENSE TRAVEL EXPENSE	571943	371.30
101	14424	RYAN D STREEFKERK 37TH DISTRICT COURT COURT APPOINTED ATTORNEY	571875	150.00
101	3120	S & J CATERING INC POLICE DEPARTMENT PRISONER FOOD	571726	830.93
101	976	SABISTON BUILDERS SUPPLY D P W GARAGE OPERATING SUPPLY	571696	66.00
101	11455	SACRED HEART REHAB CTR 37TH DISTRICT COURT REHABILITATION SERVICES	571813	3,156.60
101	9516	SANDRA A HARRISON 37TH DISTRICT COURT COURT APPOINTED ATTORNEY	571770	450.00
101	16806	SARA ZAYAS BUILDING INSPECTIONS REIMBURSEMENT	571997	35.00
101	7788	SCOTT K AUSILIO 37TH DISTRICT COURT COURT APPOINTED ATTORNEY	571749	50.00
101	13462	SCOTT MAZEY 37TH DISTRICT COURT COURT APPOINTED ATTORNEY	571844	50.00
101	15877	SCOTT TACKABERRY FIRE DEPARTMENT REIMBURSEMENT	571946	25.00
101	14990	SELECT MEDICAL FIRE DEPARTMENT COURSE FEE	571909	435.00
101	99998	SERATUN NOOR 37TH DISTRICT COURT JURY DUTY	572081	39.50
101	99998	SHARON CUNNINGHAM 37TH DISTRICT COURT JURY DUTY	572083	33.50
101	16237	SHAUN A MANSOUR 37TH DISTRICT COURT COURT APPOINTED ATTORNEY	571964	75.00
101	8065	SHERMAN P FAUNCE 37TH DISTRICT COURT VISITING JUDGE	571752	875.00
101	12081	SHERRY BRASZA ZONING BOARD OF APPEALS BOARD OF APPEALS	571820	50.00

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	13066	SHRED CORP	571835	120.00
		37TH DISTRICT COURT	DOCUMENT SHREDDING	
101	16338	SHULTS EQUIPMENT LLC	571966	980.00
		D P W GARAGE	VEHICLE MAINTENANCE	
101	15020	SKYE HOUSE	571911	525.00
		37TH DISTRICT COURT	DRUG COURT WOMEN'S 3/4	
101	99998	STACIE WHITE	572084	12.80
		37TH DISTRICT COURT	JURY DUTY	
101	16927	STANLEY SZOT	572023	150.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	3193	STATE OF MICHIGAN	571727	29,673.98
		VARIOUS	NATURAL GAS REIMBURSEMENT	
101	1055	STATE WIRE & TERMINAL INC	571699	361.52
		D P W GARAGE	VEHICLE MAINTENANCE	
101	1456	STEVEN G FREERS	571711	150.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	12963	STITCH IT	571833	70.00
		CRIME COMMISSION	EMBROIDERY	
101	965	SUPPLYDEN INC	571695	4,439.80
		BUILDING MAINTENANCE	MAINTENANCE SUPPLY	
101	99998	SUSAN CILIA	572085	38.50
		37TH DISTRICT COURT	JURY DUTY	
101	12860	SUSAN R CHRZANOWSKI	571832	37.50
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	14899	SYED ROB	571898	100.00
		PLANNING	PLANNING COMMISSION	
101	2964	TANTARA TRANSPORTATION	571723	3,840.00
		CLERK	VOTING EQUIPMENT TRANSPORTATION	
101	1086	TERMINAL SUPPLY CO	571700	2,061.22
		D P W GARAGE	VEHICLE MAINTENANCE	
101	670	THE MACOMB DAILY	571689	270.40
		37TH DISTRICT COURT	SUBSCRIPTION	
101	11350	THOMAS CREATIVE APPAREL	571808	988.75
		37TH DISTRICT COURT	JUDICIAL ROBE	
101	10352	THOMAS JEKIELEK	571790	96.34
		37TH DISTRICT COURT	MILEAGE	
101	99998	TIFFANY NAWROCKI	572086	118.72
		MAYOR	REIMBURSEMENT	
101	99998	TIMOTHY MAUL	572087	38.50
		37TH DISTRICT COURT	JURY DUTY	
101	14248	TMS MEDICAL TECHNOLOGIES	571867	268.00
		FIRE DEPARTMENT	OPERATING SUPPLY	
101	16183	TOTAL ARMORED CAR SERVICE	571960	160.56
		37TH DISTRICT COURT	ARMORED CAR SERVICE	
101	9254	TRADER RAY TIRE CENTER	571765	1,705.60
		D P W GARAGE	VEHICLE MAINTENANCE	
101	14297	TRI COUNTY INTERNATIONAL	571869	9,740.14
		D P W GARAGE	VEHICLE MAINTENANCE	

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	16903	TRI STATE CAMERA	572008	7,668.00
		POLICE DEPARTMENT OFFICE SUPPLY		
101	12712	TRUCK AND TRAILER	571829	3,086.22
		D P W GARAGE VEHICLE MAINTENANCE		
101	10177	UNITED PARCEL SERVICE	571787	3.90
		FIRE DEPARTMENT DELIVERY SERVICE		
101	9637	UNITED STATES POSTMASTER	571772	10,000.00
		TREASURER POSTAGE		
101	2747	US POSTMASTER	571719	24,000.00
		TREASURER POSTAGE		
101	16177	USA PLUMBING	571958	633.75
		FIRE DEPARTMENT PLUMBING SERVICES		
101	11405	VALLEY TRUCK PARTS INC	571811	2,767.10
		D P W GARAGE VEHICLE MAINTENANCE		
101	11081	VILLAGE PHARMACY	571803	3,538.11
		37TH DISTRICT COURT DRUG COURT MEDICATION		
101	99998	WANDENA SWARTZ	572088	33.50
		37TH DISTRICT COURT JURY DUTY		
101	15453	WARREN G SMITH JR	571930	100.00
		PLANNING PLANNING COMMISSION		
101	6547	WARREN HISTORICAL SOCIETY	571743	510.42
		HISTORICAL COMMISSION PROGRAM		
101	1241	WARREN PIPE & SUPPLY CO	571705	412.38
		D P W GARAGE MAINTENANCE SUPPLY		
101	16900	WAYNE'S SERVICE	572007	720.00
		D P W GARAGE VEHICLE MAINTENANCE		
101	1258	WEST GROUP	571706	1,151.16
		VARIOUS LAW/REFERENCE BOOKS		
101	1265	WHOLESALE TOOL CO	571707	46.55
		D P W GARAGE OPERATING SUPPLY		
101	16163	WILLIAM A CROUCHMAN PC	571956	410.00
		37TH DISTRICT COURT VISITING JUDGE		
101	16502	WILLIAM BARNWELL	571976	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	1276	WINDER POLICE EQUIPMENT	571708	235.99
		POLICE DEPARTMENT OPERATING SUPPLY		
101	11091	WOLVERINE FREIGHTLINER -	571804	1,553.85
		D P W GARAGE VEHICLE MAINTENANCE		
101	15829	WOW! BUSINESS	571945	50.00
		37TH DISTRICT COURT INTERNET SERVICE		
101	466	WW GRAINGER INC	571678	3,180.67
		VARIOUS MAINTENANCE SUPPLY		
101	1296	ZEP MANUFACTURING COMPANY	571709	1,548.06
		D P W GARAGE MAINTENANCE SUPPLY		
202	731	AT&T	4483312	100.74
		ROUTINE MAINTENANCE MONTHLY PHONE SERVICE		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
202	324	DTE ENERGY	4483359	2,775.31
		TRAFFIC SERVICES	ELECTRIC SERVICE	
202	11249	ZUNIGA CEMENT CONST INC	4483319	4,264.38
		VARIOUS	PAVEMENT RECONSTRUCTION	
202	14775	DALE'S DISPOSAL	571893	1,900.89
		ROUTINE MAINTENANCE	STREET SWEEPINGS DISPOSAL	
202	13332	DIGIGRAPHX	571840	367.00
		ROUTINE MAINTENANCE	UNIFORM	
202	665	MACOMB COUNTY DEPT OF ROADS	571687	16,115.42
		VARIOUS	TRAFFIC SIGNAL MAINTENANCE	
202	8560	NTH CONSULTANTS INC	571757	10,673.30
		CONSTRUCTION	CONSULTING SERVICES	
202	15551	PK CONTRACTING	571934	11,889.91
		VARIOUS	PAVEMENT MARKING PROGRAM	
202	16750	UNIQUE CLIPS	571991	2,498.00
		ROUTINE MAINTENANCE	LANDSCAPING SERVICES	
202	4900	WORK N GEAR	571735	211.59
		ROUTINE MAINTENANCE	UNIFORM	
203	324	DTE ENERGY	4483359	568.44
		TRAFFIC SERVICES	ELECTRIC SERVICE	
203	14775	DALE'S DISPOSAL	571893	4,435.43
		ROUTINE MAINTENANCE	STREET SWEEPINGS DISPOSAL	
203	665	MACOMB COUNTY DEPT OF ROADS	571687	3,252.93
		TRAFFIC SERVICES	TRAFFIC SIGNAL MAINTENANCE	
203	15551	PK CONTRACTING	571934	3,963.30
		VARIOUS	PAVEMENT MARKING PROGRAM	
204	3502	FIGORE ENTERPRISES LLC	4483356	63,640.53
		VARIOUS	PAVEMENT REHABILITATION	
204	16598	WARREN CONTRACTORS	4483320	7,500.00
			CONCRETE PAVING	
204	11249	ZUNIGA CEMENT CONST INC	4483319	39,278.84
		VARIOUS	PAVEMENT RECONSTRUCTION	
204	13425	MACOMB COUNTY TREASURER	571843	520.73
			MICHIGAN TAX TRIBUNAL	
204	8560	NTH CONSULTANTS INC	571757	24,287.57
		2011 LOCAL ST REPAIR EXP	CONSULTING SERVICES	
208	80029	DELTA DENTAL OF MICHIGAN	4483326	675.32
		RECREATION EXPENDITURES	DENTAL INSURANCE PREMIUMS	
208	15694	DON GINN	4483345	243.00
			FARMERS MARKET	
208	323	DTE ENERGY	4483310	2,116.42
		VARIOUS	ELECTRIC SERVICE	
208	323	DTE ENERGY	4483311	677.63
		VARIOUS	ELECTRIC SERVICE	

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
208	323	DTE ENERGY	4483357	1,517.11
		RECREATION EXPENDITURES UTILITY SERVICE		
208	15690	GERALD GARRETT	4483344	140.00
		FARMERS MARKET		
208	80023	GOLDEN DENTAL PLANS	4483324	49.44
		RECREATION EXPENDITURES RETIREES DENTAL PREMIUMS		
208	16158	JESSICA CARTER	4483343	45.00
		FARMERS MARKET		
208	14433	PAETEC TELEPHONE	4483360	1,145.18
		VARIOUS TELEPHONE SERVICE		
208	12239	VERIZON WIRELESS	4483318	163.78
		RECREATION EXPENDITURES CELLULAR SERVICE		
208	15797	VICTOR VENTIMIGLIA	4483342	67.00
		FARMERS MARKET		
208	6698	ALL PRO EXERCISE INC	571744	149.00
		RECREATION EXPENDITURES EQUIPMENT SERVICE/SUPPLY		
208	7543	ALLIED EAGLE SUPPLY CO	571748	85.74
		RECREATION EXPENDITURES MAINTENANCE SUPPLY		
208	16178	AQUATIC SOURCE	571959	192.88
		RECREATION EXPENDITURES EQUIPMENT MAINTENANCE		
208	15328	ASSA ABLOY	571924	2,845.00
		RECREATION EXPENDITURES EQUIPMENT MAINTENANCE		
208	10336	B & B POOLS & SPA CORP	571789	2,624.90
		RECREATION EXPENDITURES POOL SUPPLY		
208	6922	BESTES LAWN & PATIO	571745	49.00
		RECREATION EXPENDITURES LANDSCAPING SUPPLY		
208	12497	BLOOM ROOFING SYSTEMS INC	571826	294.50
		RECREATION EXPENDITURES ROOFING SERVICE		
208	7905	BODY IMAGES INC	571750	2,675.00
		RECREATION EXPENDITURES AEROBICS INSTRUCTOR		
208	3090	BRANCH TREE SERVICE INC	571725	1,200.00
		RECREATION EXPENDITURES TREE TRIMMING/REMOVAL		
208	2122	BSN SPORTS INC	571714	587.34
		RECREATION EXPENDITURES RECREATION SUPPLY		
208	184	C & G PUBLISHING INC	571667	1,376.25
		RECREATION EXPENDITURES PUBLIC NOTICE		
208	14993	CITY ELECTRIC SUPPLY	571910	104.34
		RECREATION EXPENDITURES ELECTRICAL SUPPLY		
208	16907	DISPLAY GROUP	572011	229.50
		RECREATION EXPENDITURES RENTAL		
208	14981	DU ALL CLEANING INC	571908	7,778.00
		RECREATION EXPENDITURES JANITORIAL SERVICES		
208	372	EAST SIDE LOCKSMITH INC	571676	646.00
		RECREATION EXPENDITURES MAINTENANCE SERVICE		
208	14686	EMPIRE EQUIPMENT & SUPPLY	571891	439.50
		RECREATION EXPENDITURES MAINTENANCE EQUIPMENT		
208	15096	ENVIRONMENTAL SUPPORT	571914	511.50
		RECREATION EXPENDITURES CONTRACTUAL SERVICES		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
208	8933	EVOLA MUSIC	571762	357.00
		RECREATION EXPENDITURES	KEYBOARD LESSONS	
208	6017	FAYGO BEVERAGES	571738	354.80
		RECREATION EXPENDITURES	BEVERAGES/SENIOR PROGRAMS	
208	9029	GORDON FOOD SERVICE INC	571763	752.69
		RECREATION EXPENDITURES	PARTY ROOM/BANQUET SUPPLY	
208	10875	GOV CONNECTION INC	571800	163.14
		RECREATION EXPENDITURES	COMPUTER EQUIPMENT	
208	14947	GREAT LAKES POWER	571903	218.00
		RECREATION EXPENDITURES	ELECTRICAL SERVICES	
208	13615	GREEN MEADOWS	571852	16,438.00
		RECREATION EXPENDITURES	LANDSCAPING SERVICES	
208	15188	GREGORY C TRZASKOMA	571918	1,500.00
		RECREATION EXPENDITURES	THEATRE	
208	6187	HOME DEPOT CREDIT SERVICE	571740	371.36
		RECREATION EXPENDITURES	MAINTENANCE SUPPLY	
208	13751	IGNITED LIGHT AND SOUND	571856	500.00
		RECREATION EXPENDITURES	AUDIO/VISUAL SERVICES	
208	3558	INTERSTATE SECURITY INC	571729	160.00
		RECREATION EXPENDITURES	ALARM MONITORING	
208	10781	JAYS SEPTIC TANK SERVICE	571799	120.00
		RECREATION EXPENDITURES	UNIT RENTAL	
208	16553	JEAN W BRANCH	571980	360.00
		RECREATION EXPENDITURES	YOGA INSTRUCTOR	
208	12833	JH HART URBAN FORESTRY	571831	999.00
		RECREATION EXPENDITURES	WOOD/CHIP DISPOSAL	
208	13314	JOHNSON CONTROLS INC	571839	1,210.24
		RECREATION EXPENDITURES	HVAC MAINTENANCE	
208	15129	JOSEPH BARKER	571915	213.00
		RECREATION EXPENDITURES	LINE DANCING INSTRUCTOR	
208	12764	LESLIES POOLMART	571830	481.88
		RECREATION EXPENDITURES	POOL SUPPLY	
208	11370	LISA E BIGGS	571809	1,237.95
		RECREATION EXPENDITURES	GYMNASTICS INSTRUCTOR	
208	16757	LISA TORI'S PIZZA	571993	509.00
		RECREATION EXPENDITURES	PIZZA/SUBS PARTY ROOM	
208	14408	LITHO PRINTING SERVICE	571874	290.00
		RECREATION EXPENDITURES	BROCHURES	
208	13425	MACOMB COUNTY TREASURER	571843	242.16
			MICHIGAN TAX TRIBUNAL	
208	15189	MICHIGAN DEPT LICENSING	571919	180.00
		RECREATION EXPENDITURES	INSPECTION FEE	
208	16525	PLUG & PAY TECHNOLOGIES	571978	69.50
		RECREATION EXPENDITURES	TRANSACTION FEES	
208	13371	PRAXAIR DISTRIBUTION INC	571842	241.96
		RECREATION EXPENDITURES	OPERATING SUPPLY	
208	16145	REPUBLIC SERVICES	571954	597.83
		RECREATION EXPENDITURES	TRASH REMOVAL	

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
208	16905	RIEDEL SKATE CO	572010	3,972.00
		RECREATION EXPENDITURES RECREATION SUPPLY		
208	13577	RKA PETROLEUM COMPANIES	571848	3,322.13
		GASOLINE/DIESEL		
208	11398	SALVATORES PIZZA	571810	651.50
		RECREATION EXPENDITURES PIZZA/SUBS PARTY ROOM		
208	10108	SCHARF'S SERVICE & FUEL	571786	65.57
		RECREATION EXPENDITURES FUEL OIL		
208	11882	SMART	571817	18.12
		TRANSPORT EXPENDITURES VEHICLE MAINTENANCE		
208	3193	STATE OF MICHIGAN	571727	3,538.41
		VARIOUS NATURAL GAS REIMBURSEMENT		
208	7977	STATE OF MICHIGAN	571751	268.00
		RECREATION EXPENDITURES CERTIFICATION FEE		
208	14361	TECH SEVEN COMPANY	571871	464.00
		RECREATION EXPENDITURES SPRINKLER MAINTENANCE		
208	16146	THE HUNTINGTON NATIONAL	571955	162.50
		RECREATION EXPENDITURES AGENCY FEES		
208	2971	TOYS R US	571724	390.76
		RECREATION EXPENDITURES RECREATION SUPPLY		
208	16925	UNITED SHORE PROFESSIONAL	572021	255.00
		DAY CAMP FIELD TRIP		
208	466	WW GRAINGER INC	571678	711.41
		RECREATION EXPENDITURES MAINTENANCE SUPPLY		
226	731	AT&T	4483350	100.74
		SANITATION EXPENDITURES MONTHLY PHONE SERVICE		
226	80029	DELTA DENTAL OF MICHIGAN	4483326	1,266.23
		SANITATION EXPENDITURES DENTAL INSURANCE PREMIUMS		
226	323	DTE ENERGY	4483311	911.85
		SANITATION EXPENDITURES ELECTRIC SERVICE		
226	80023	GOLDEN DENTAL PLANS	4483324	49.44
		SANITATION EXPENDITURES RETIREES DENTAL PREMIUMS		
226	14433	PAETEC TELEPHONE	4483360	24.11
		SANITATION EXPENDITURES TELEPHONE SERVICE		
226	12239	VERIZON WIRELESS	4483318	215.76
		SANITATION EXPENDITURES CELLULAR SERVICE		
226	15438	ADVANCED DISPOSAL	571929	4,669.80
		SANITATION EXPENDITURES SOLID WASTE		
226	171	BURWOOD BUSINESS MACHINES	571666	90.00
		SANITATION EXPENDITURES COPIER SERVICE/SUPPLY		
226	215	CENTRAL OIL CO	571668	1,986.87
		SANITATION EXPENDITURES OIL PRODUCTS		
226	14709	DETROIT RENEWABLE POWER	571892	29,961.30
		SANITATION EXPENDITURES SOLID WASTE DISPOSAL		
226	13332	DIGIGRAPHX	571840	70.00
		SANITATION EXPENDITURES UNIFORM		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
226	12366	DRUG & LABORATORY	571825	25,070.40
		SANITATION EXPENDITURES HAZARDOUS WASTE DISPOSAL		
226	14501	GREAT LAKES ROOFING	571879	8,600.00
		SANITATION EXPENDITURES BUILDING MAINTENANCE		
226	6187	HOME DEPOT CREDIT SERVICE	571740	214.06
		SANITATION EXPENDITURES MAINTENANCE SUPPLY		
226	13425	MACOMB COUNTY TREASURER	571843	634.52
		MICHIGAN TAX TRIBUNAL		
226	329	OCCUPATIONAL HEALTH CENTER	571674	102.50
		SANITATION EXPENDITURES MEDICAL SERVICES		
226	1017	OFFICE DEPOT	571697	57.03
		SANITATION EXPENDITURES OFFICE SUPPLY		
226	10094	RIZZO SERVICES	571784	49,156.70
		SANITATION EXPENDITURES RECYCLING		
226	13577	RKA PETROLEUM COMPANIES	571848	12,881.04
		SANITATION EXPENDITURES GASOLINE/DIESEL		
226	3193	STATE OF MICHIGAN	571727	34.31
		SANITATION EXPENDITURES NATURAL GAS REIMBURSEMENT		
230	80029	DELTA DENTAL OF MICHIGAN	4483326	253.25
		RENTAL ORDIN EXPENDITURES DENTAL INSURANCE PREMIUMS		
230	1017	OFFICE DEPOT	571697	127.17
		RENTAL ORDIN EXPENDITURES OFFICE SUPPLY		
250	80029	DELTA DENTAL OF MICHIGAN	4483326	168.83
		COMMUNICATION EXPENDITURE DENTAL INSURANCE PREMIUMS		
250	14433	PAETEC TELEPHONE	4483360	187.65
		COMMUNICATION EXPENDITURE TELEPHONE SERVICE		
250	2747	US POSTMASTER	4483355	12,112.00
		COMMUNICATION EXPENDITURE 2017 CALENDAR/ANNUAL REPORT		
250	16433	ADVERTISING & GRAPHICS	571972	777.90
		COMMUNICATION EXPENDITURE OPERATING SUPPLY		
250	8398	B & H PHOTO - VIDEO INC	571755	2,761.96
		COMMUNICATION EXPENDITURE ELECTRONIC SUPPLIES		
250	9724	DATA MEDIA PRODUCTS INC	571776	488.71
		COMMUNICATION EXPENDITURE OFFICE SUPPLY		
250	12499	EGI SOLUTIONS	571827	675.00
		COMMUNICATION EXPENDITURE OPERATING SUPPLY		
250	14832	LASERCOM	571896	416.00
		COMMUNICATION EXPENDITURE FLYERS		
250	8619	MARKERTEK VIDEO SUPPLY	571758	546.96
		COMMUNICATION EXPENDITURE VIDEO SUPPLY		
250	1017	OFFICE DEPOT	571697	46.54
		COMMUNICATION EXPENDITURE OFFICE SUPPLY		
250	3193	STATE OF MICHIGAN	571727	1,194.29
		COMMUNICATION EXPENDITURE NATURAL GAS REIMBURSEMENT		
250	16146	THE HUNTINGTON NATIONAL BANK	571955	50.00
		COMMUNICATION EXPENDITURE AGENCY FEES		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
250	13631	VIDEOGRAPHER AWARDS COMMUNICATION EXPENDITURE AWARDS	571854	310.00
261	12239	VERIZON WIRELESS DRUG FORFEIT EXPENDITURES CELLULAR SERVICE	4483349	865.00
261	400	FEDERAL EXPRESS CORP DRUG FORFEIT EXPENDITURES EXPRESS MAIL	571677	245.66
261	16169	GORNO FORD INC DRUG FORFEIT EXPENDITURES POLICE VEHICLES	571957	64,044.00
262	659	MACOMB COMMUNITY COLLEGE POLICE TRAINING EXPEND TRAINING	571685	100.00
262	745	MICHIGAN POLICE EQUIPMENT POLICE TRAINING EXPEND TRAINING SUPPLY	571692	1,182.00
262	9901	OAKLAND COMMUNITY COLLEGE POLICE TRAINING EXPEND SEMINAR	571783	1,840.00
271	80029	DELTA DENTAL OF MICHIGAN LIBRARY EXPENDITURES DENTAL INSURANCE PREMIUMS	4483326	1,435.61
271	323	DTE ENERGY LIBRARY EXPENDITURES UTILITY SERVICE	4483357	706.73
271	80023	GOLDEN DENTAL PLANS LIBRARY EXPENDITURES RETIREES DENTAL PREMIUMS	4483324	98.89
271	14433	PAETEC TELEPHONE LIBRARY EXPENDITURES TELEPHONE SERVICE	4483360	225.15
271	14848	ANDREA MUCHA LIBRARY EXPENDITURES MILEAGE	571897	11.77
271	16724	BERNCO INC VARIOUS BUSCH LIBRARY CONSTRUCTION	571989	207,357.49
271	3957	BRODART COMPANY LIBRARY EXPENDITURES OFFICE SUPPLY	571732	634.56
271	16916	CANTON PUBLIC LIBRARY LIBRARY EXPENDITURES BOOKS	572015	38.97
271	16917	CHARLEVOIX PUBLIC LIBRARY LIBRARY EXPENDITURES BOOKS	572016	14.99
271	16918	CHIPPEWA RIVER DISTRICT LIBRARY EXPENDITURES BOOKS	572017	12.95
271	13813	ELITE PEST MANAGEMENT LIBRARY EXPENDITURES PEST CONTROL	571860	30.00
271	16919	FARMINGTON COMM LIBRARY LIBRARY EXPENDITURES BOOKS	572018	13.68
271	16725	GENESEE DISTRICT LIBRARY LIBRARY EXPENDITURES BOOKS	571990	36.00
271	6187	HOME DEPOT CREDIT SERVICE LIBRARY EXPENDITURES MAINTENANCE SUPPLY	571740	87.64
271	16920	KELLOGG COMMUNITY COLLEGE LIBRARY EXPENDITURES BOOKS	572019	53.97

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
271	15703	LISA MARTIN	571940	7.02
		LIBRARY EXPENDITURES	MILEAGE	
271	13425	MACOMB COUNTY TREASURER	571843	331.87
			MICHIGAN TAX TRIBUNAL	
271	16879	MARK LADUKE	572001	50.00
		LIBRARY EXPENDITURES	LIBRARY PROGRAM	
271	741	MICHIGAN LIBRARY	571691	325.00
		LIBRARY EXPENDITURES	DUES	
271	15267	MICROSOFT CORPORATION	571922	140.50
		LIBRARY EXPENDITURES	ONLINE KIOSK	
271	1017	OFFICE DEPOT	571697	229.61
		LIBRARY EXPENDITURES	OFFICE SUPPLY	
271	16921	ROCHESTER HILLS PUBLIC	572020	74.95
		LIBRARY EXPENDITURES	BOOKS	
271	3193	STATE OF MICHIGAN	571727	1,615.33
		LIBRARY EXPENDITURES	NATURAL GAS REIMBURSEMENT	
271	634	SUBURBAN LIBRARY	571684	15,688.73
		LIBRARY EXPENDITURES	BOOKS/DVDS/CIRC MATERIALS	
271	16351	SYNCB/AMAZON	571968	1,029.41
		LIBRARY EXPENDITURES	OFFICE SUPPLY	
271	14674	TESTING ENGINEERS	571889	772.00
		LIBRARY EXPENDITURES	CONTRACTUAL SERVICES	
271	16146	THE HUNTINGTON NATIONAL	571955	37.50
		LIBRARY EXPENDITURES	AGENCY FEES	
271	14656	UNIQUE MANAGEMENT	571888	386.60
		LIBRARY EXPENDITURES	CONTRACTUAL SERVICES	
271	5477	UNITED PARCEL SERVICE	571737	35.11
		LIBRARY EXPENDITURES	DELIVERY SERVICE	
271	13743	UPHILL PRODUCTIONS	571855	450.00
		LIBRARY EXPENDITURES	LIBRARY PROGRAM	
273	80029	DELTA DENTAL OF MICHIGAN	4483326	253.25
		VARIOUS	DENTAL INSURANCE PREMIUMS	
273	16857	MARK ANTHONY CONTRACTING	4483322	72,660.68
		PUBLIC IMPROVEMENTS	PAVEMENT RECONSTRUCTION	
273	14592	E TITLE AGENCY INC	571883	255.00
		RESID REHAB DELIVERY	TITLE SEARCH	
273	11451	ENVIRONMENTAL TESTING	571812	1,500.50
		RESID REHAB DELIVERY	PROFESSIONAL SERVICES	
273	16218	J WILLIAMS CONSTRUCTION	571962	8,477.50
		RESID REHAB PROJECTS	REHAB PROJECT COSTS	
273	2546	MACOMB COUNTY REGISTER	571718	90.00
		RESID REHAB DELIVERY	RECORDING FEES	
273	1017	OFFICE DEPOT	571697	436.00
		ADMINISTRATIVE COSTS	OFFICE SUPPLY	
277	11978	D & T HOME IMPROVEMENT	571818	30,315.00
		RESID REHAB PROJECTS	REHAB PROJECT COSTS	

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
277	15207	D R MARTIN RESID REHAB PROJECTS	571920	22,433.00
		REHABILITATION COSTS		
278	2870	PLANTE & MORAN PLLC HOUSING OPPORTUNITIES EXP	571722	1,650.00
		AUDITING SERVICES		
279	265	CONSUMERS ENERGY ACQUISITION REHAB OTHER	571671	20.15
		UTILITY SERVICE		
279	323	DTE ENERGY ACQUISITION REHAB OTHER	571673	13.84
		ELECTRIC SERVICE		
279	2870	PLANTE & MORAN PLLC ADMINISTRATIVE COSTS	571722	1,600.00
		AUDITING SERVICES		
280	265	CONSUMERS ENERGY ACQUISITION REHAB OTHER	571671	78.49
		UTILITY SERVICE		
280	323	DTE ENERGY ACQUISITION REHAB OTHER	571673	35.87
		ELECTRIC SERVICE		
410	15558	APPLIED IMAGING COURT BLDG RENOVATION EXP	571935	4,051.00
		COPY CHARGES		
410	15575	OFFICE PRODUCTS OUTLET COURT BLDG RENOVATION EXP	571936	11,833.04
		OFFICE EQUIPMENT		
436	665	MACOMB COUNTY DEPT OF ROADS VARIOUS	571687	401.99
		TRAFFIC SIGNAL MAINTENANCE		
494	14433	PAETEC TELEPHONE DDA ADMIN EXPENDITURES	4483360	31.83
		TELEPHONE SERVICE		
494	13425	MACOMB COUNTY TREASURER MICHIGAN TAX TRIBUNAL	571843	66,896.55
536	731	AT&T STILWELL MANOR EXPENSES	4483350	133.56
		MONTHLY PHONE SERVICE		
536	80029	DELTA DENTAL OF MICHIGAN STILWELL MANOR EXPENSES	4483326	337.66
		DENTAL INSURANCE PREMIUMS		
536	323	DTE ENERGY STILWELL MANOR EXPENSES	4483311	3,985.64
		ELECTRIC SERVICE		
536	80023	GOLDEN DENTAL PLANS STILWELL MANOR EXPENSES	4483324	49.45
		RETIREEES DENTAL PREMIUMS		
536	14433	PAETEC TELEPHONE STILWELL MANOR EXPENSES	4483360	235.70
		TELEPHONE SERVICE		
536	12239	VERIZON WIRELESS STILWELL MANOR EXPENSES	4483318	55.56
		CELLULAR SERVICE		
536	16061	FISHBECK THOMPSON CARR & STILWELL MANOR EXPENSES	571952	5,650.00
		ENGINEERING SERVICES		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
536	9029	GORDON FOOD SERVICE INC	571763	191.91
		STILWELL MANOR EXPENSES PARTY ROOM/BANQUET SUPPLY		
536	14947	GREAT LAKES POWER	571903	9,989.65
		STILWELL MANOR EXPENSES INTERCOM SYSTEM		
536	6187	HOME DEPOT CREDIT SERVICE	571740	56.48
		STILWELL MANOR EXPENSES MAINTENANCE SUPPLY		
536	15055	JC EHRILICH CO INC	571913	2,010.00
		STILWELL MANOR EXPENSES PEST CONTROL		
536	3193	STATE OF MICHIGAN	571727	367.07
		STILWELL MANOR EXPENSES NATURAL GAS REIMBURSEMENT		
536	16177	USA PLUMBING	571958	452.00
		STILWELL MANOR EXPENSES PLUMBING SERVICES		
536	11298	WASHINGTON ELEVATOR CO	571807	355.25
		STILWELL MANOR EXPENSES ICE BYTER		
536	686	WILMAR INDUSTRIES INC	571690	296.90
		STILWELL MANOR EXPENSES OPERATING SUPPLY		
537	99998	37TH DISTRICT COURT	4483353	45.00
		JOS COACH MANOR EXPENSES COURT FILING FEE		
537	13470	COMERICA COMML CARD SRVC	4483361	10.00
		JOS COACH MANOR EXPENSES CRIMINAL BACKGROUND CHECK		
537	265	CONSUMERS ENERGY	4483315	137.69
		JOS COACH MANOR EXPENSES UTILITY SERVICE		
537	99998	COURT OFFICER	4483354	31.00
		JOS COACH MANOR EXPENSES COURT FILING FEE		
537	323	DTE ENERGY	4483311	1,860.13
		JOS COACH MANOR EXPENSES ELECTRIC SERVICE		
537	14433	PAETEC TELEPHONE	4483360	216.99
		JOS COACH MANOR EXPENSES TELEPHONE SERVICE		
537	99998	BEVERLY LOVE	572038	657.50
		SECURITY DEPOSIT REFUND		
537	99998	ESTATE OF DORIS GOELET	572052	345.02
		SECURITY DEPOSIT REFUND		
537	16061	FISHBECK THOMPSON CARR	571952	3,390.00
		JOS COACH MANOR EXPENSES ENGINEERING SERVICES		
537	9029	GORDON FOOD SERVICE INC	571763	117.33
		JOS COACH MANOR EXPENSES PARTY ROOM/BANQUET SUPPLY		
537	6187	HOME DEPOT CREDIT SERVICE	571740	318.66
		JOS COACH MANOR EXPENSES MAINTENANCE SUPPLY		
537	15055	JC EHRILICH CO INC	571913	1,554.00
		JOS COACH MANOR EXPENSES PEST CONTROL		
537	16010	MERIDIAN CONTRACTING GRP	571949	738.00
		JOS COACH MANOR EXPENSES BUILDING MAINTENANCE		
537	1017	OFFICE DEPOT	571697	70.98
		JOS COACH MANOR EXPENSES OFFICE SUPPLY		
537	11980	OTIS ELEVATOR COMPANY	571819	1,021.00
		JOS COACH MANOR EXPENSES ELEVATOR SERVICE		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
537	14812	RICKMAN ENTERPRISE GROUP	571894	240.77
	JOS COACH MANOR	EXPENSES PAINTING		
537	3193	STATE OF MICHIGAN	571727	79.11
	JOS COACH MANOR	EXPENSES NATURAL GAS REIMBURSEMENT		
537	11298	WASHINGTON ELEVATOR CO	571807	710.50
	JOS COACH MANOR	EXPENSES ICE BYTER		
701	99998	CATHERINE KRELLWITZ	572040	53.70
		OVERPAYMENT		
701	99998	DARLENE ADAMCZYK	572043	100.00
	UNALLOCATED TAX	EXPEND DUPLICATE PAYMENT		
701	99998	EJ MANDZIUK & SON FUNERAL	572050	591.09
		OVERPAYMENT		
701	99998	FIRST AMERICAN TITLE	572053	5.16
		OVERPAYMENT		
701	99998	INSPIRE CLOSING SERVICES	572055	281.51
		OVERPAYMENT		
701	99998	IRENE URBANIAK	572056	76.99
		OVERPAYMENT		
701	99998	MCDONALD'S DATTA CORP	572071	4.19
		OVERPAYMENT		
701	99998	NORKAN INC	572075	2.72
		OVERPAYMENT		
701	99998	SERVICELINK	572082	87.19
		OVERPAYMENT		
702	99998	DED DUDVUKAJ	572048	810.00
		CASH BOND REFUND		
702	99998	WILLIAM KYLE JENNEY	572089	500.00
		CASH BOND REFUND		
750	80136	AFLAC PREMIUM HOLDING	4483351	7,215.02
		PAYROLL DEDUCTIONS		
750	80222	BARBARA TSATUROVA LAW	4483338	144.72
		PAYROLL DEDUCTION		
750	80140	CHAPTER 13 TRUSTEE	4483333	956.34
		PAYROLL DEDUCTION		
750	80079	CHPTR 13 STANDING TRUSTEE	4483330	925.46
		PAYROLL DEDUCTION		
750	80079	CHPTR 13 STANDING TRUSTEE	4483331	426.92
		PAYROLL DEDUCTION		
750	80114	CHPTR 13 STANDING TRUSTEE	4483332	855.03
		PAYROLL DEDUCTION		
750	80223	CRAIG S SCHOENHERR SR	4483334	291.04
		PAYROLL DEDUCTION		
750	80221	GELC 227	4483328	4,511.73
		UNION DUES DEDUCTIONS		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
750	80165	INTERNAL REVENUE SERVICE	4483335	5.28
		PAYROLL DEDUCTION		
750	80163	MICHIGAN GUARANTY AGENCY	4483337	162.52
		PAYROLL DEDUCTION		
750	80163	MICHIGAN GUARANTY AGENCY	4483340	225.87
		PAYROLL DEDUCTION		
750	80118	MISDU	4483329	11,029.94
		PAYROLL DEDUCTIONS		
750	80152	OFFICE OF THE ATTORNEY	4483336	337.38
		PAYROLL DEDUCTION		
750	14693	THE HARTFORD GROUP	4483352	11,021.03
		VOLUNTARY LIFE INSURANCE		
750	80164	US DEPT OF EDUCATION SFAC	4483339	150.59
		PAYROLL DEDUCTION		
750	80009	WARREN MUNICIPAL FEDERAL	4483327	69,425.00
		PAYROLL DEDUCTIONS		
750	80003	WARREN POLICE COMMAND	4483341	1,124.34
		PAYROLL DEDUCTIONS		
750	80005	FOP LODGE 124	572031	2,880.00
		PAYROLL DEDUCTIONS		
750	80000	LOCAL 412	572030	1,211.72
		UNION DUES DEDUCTIONS		
750	80006	PROFESSIONAL FIREFIGHTERS	572032	9,884.26
		PAYROLL DEDUCTIONS		
750	80007	WARREN FIRE FIGHTER FUND	572033	1,180.00
		PAYROLL DEDUCTIONS		
750	80220	WARREN SUPERVISORS	572034	1,380.00
		UNION DUES DEDUCTIONS		
802	8560	NTH CONSULTANTS INC	571757	3,832.18
		SIDEWALK/TREE EXPENDITURE		
		CONSULTING SERVICES		

CITY OF WARREN
BILLS TO BE APPROVED FOR PAYMENT
REGULAR MEETING OF DECEMBER 13, 2016

PENDING WIRE TRANSFERS

<u>TRANSFER TO</u>	<u>REASON</u>	<u>DATE REQUESTED</u>	<u>AMOUNT REQUESTED</u>
COMPONE ADMINISTRATORS	REIMBURSE LARGE DOLLAR CLAIM	12/6/16	\$20,193.75
TOTAL	WIRES TO BE EFFECTUATED	12/19/16	<u>\$ 20,193.75</u>

CITY OF WARREN WATER & SEWER SYSTEM
BILLS TO BE APPROVED FOR PAYMENT
REGULAR MEETING OF DECEMBER 13, 2016
SUMMARY PAGE

FUND	FUND NAME	TOTAL DISBURSEMENTS
592020	OPERATION & MAINTENANCE	\$1,198,773.06
592044	INFRASTRUCTURE REPL RES	2,719.12
592047	EQUIPMENT REPL RESERVE	54,437.50
592096	PAYROLL REVOLVING FUND	<u>21,954.00</u>
		<u>\$1,277,883.68</u>

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016
 PAGE 1 OF 5

OPERATION & MAINTENANCE AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	2526	AT&T	1084647	620.04
	WWTP	TELEPHONE MONTHLY SERVICE		
592020	4571	AT&T MOBILITY	1084656	408.95
	WATER MAINTENANCE	WIRELESS MONTHLY SERVICE		
592020	80029	DELTA DENTAL OF MICHIGAN	1084646	5,993.48
	VARIOUS	DENTAL INSURANCE PREMIUMS		
592020	323	DTE ENERGY	1084644	11,432.90
	VARIOUS	ELECTRIC MONTHLY SERVICE		
592020	323	DTE ENERGY	1084655	322.55
	WATER MAINTENANCE	ELECTRIC MONTHLY SERVICE		
592020	80023	GOLDEN DENTAL PLANS INC	1084645	642.77
	VARIOUS	DENTAL INSURANCE PREMIUMS		
592020	4376	AIRGAS USA LLC	96596	392.69
	WWTP	CHEMICALS AT WWTP		
592020	4916	ALL ASPECT BEARINGS LLC	96626	908.00
	WWTP	MAINTENANCE & REPAIRS		
592020	4314	ALLMAX SOFTWARE INC	96593	5,354.00
	WWTP	PROFESSIONAL SERVICES		
592020	4675	ALS GROUP USA CORP	96610	465.00
	WWTP	CHEMICALS		
592020	99998	ALVIN WEBER	96631	1,440.45
		REFUND		
592020	1631	ANDRITZ SEPARATION INC	96569	3,537.22
	WWTP	MAINTENANCE SUPPLIES		
592020	4098	ARAMARK	96586	167.87
	WWTP	UNIFORMS		
592020	83	ARGUS GROUP HOLDINGS LLC	96549	575.00
	WWTP	OPERATING SUPPLIES		
592020	4906	BAKER'S GAS AND WELDING	96622	232.87
	WWTP	ODOR CONTROL		
592020	145	BOB'S LANDSCAPING	96551	13,594.54
	WATER MAINTENANCE	LAWN RESTORATION		
592020	4461	BREHOB CORP	96601	1,894.27
	WWTP	MAINTENANCE SUPPLIES		
592020	215	CENTRAL OIL COMPANY	96552	994.28
	WWTP	MAINTENANCE SUPPLIES		
592020	4082	CHEMCO PRODUCTS INC	96584	415.00
	WWTP	CHEMICALS		
592020	2987	CHEMSEARCH	96580	318.10
	WATER MAINTENANCE	OPERATING SUPPLIES		
592020	2963	CINCINNATI TIME SYSTEM	96579	147.00
	WWTP	MONTHLY SERVICE CHARGES		
592020	4206	CINTAS FIRST AID & SAFETY	96589	455.05
	WATER MAINTENANCE	OPERATING SUPPLIES		
592020	99998	CITY OF WARREN TREASURER	96632	1,000.00
		REFUND		
592020	2115	CONTRACTORS CLOTHING CO	96573	384.25
	VARIOUS	UNIFORMS		

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016
 PAGE 2 OF 5

OPERATION & MAINTENANCE AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	2074	CONTRACTORS CONNECTION	96572	459.00
		WATER MAINTENANCE OPERATING SUPPLIES		
592020	4813	CUSTOM PRODUCTS CORP	96615	5,700.00
		WATER MAINTENANCE TRAFFIC CONES (500)		
592020	4907	DICK MUNNS COMPANY	96623	206.59
		WWTP MAINTENANCE & REPAIRS		
592020	4300	DIGIGRAPHX CO	96592	353.82
		WATER MAINTENANCE UNIFORMS		
592020	4612	DIVDAT	96607	2,958.27
		ADMINISTRATION UTILITY BILLING POSTAGE		
592020	324	DTE ENERGY	96553	77,235.61
		WWTP ELECTRIC MONTHLY SERVICE		
592020	4580	DU ALL CLEANING INC	96605	1,800.00
		WWTP OPERATING SUPPLIES		
592020	4634	EASTECH FLOW CONTROLS INC	96608	795.00
		WWTP MAINTENANCE SUPPLIES		
592020	371	EJ USA INC	96555	21,258.25
		INVENTORY SUPPLIES		
592020	4811	ELITE PEST MANAGEMENT	96614	75.00
		WWTP PROFESSIONAL SERVICES		
592020	4854	ENVIRONMENTAL SALES INC	96618	4,347.64
		WWTP MAINTENANCE & REPAIRS		
592020	4922	FEDERAL LICENSING INC	96628	95.00
		WATER MAINTENANCE FILING FEE		
592020	400	FEDEX	96556	97.30
		WWTP OPERATING SUPPLIES		
592020	3502	FIORE ENTERPRISES LLC	96582	222,691.51
		WATER MAINTENANCE CONCRETE & MANHOLE REPAIRS		
592020	404	FIRE EQUIPMENT CO INC	96557	395.00
		WWTP MONTHLY INSPECTION		
592020	405	FIRE EXTINGUISHER SALES	96558	816.33
		WATER MAINTENANCE MAINTENANCE SUPPLIES		
592020	99998	FIRST PREMIER TITLE	96633	132.55
		REFUND		
592020	99998	FIRST PREMIER TITLE	96634	75.77
		REFUND		
592020	1700	FISHER SCIENTIFIC	96570	317.79
		WWTP OPERATING SUPPLIES		
592020	4388	GARRETT DOOR CO	96597	122.00
		WATER MAINTENANCE FACILITY MAINTENANCE		
592020	1727	GRAINGER	96571	2,514.23
		VARIOUS MAINTENANCE SUPPLIES		
592020	1044	GRAYBAR	96561	1,317.83
		WWTP MAINTENANCE SUPPLIES		
592020	142	GREAT LAKES WATER	96550	712,493.89
		GENERAL 2016 WHOLESALE WATER		
592020	4410	HACH COMPANY	96598	212.89
		WWTP OPERATING SUPPLIES		

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016
 PAGE 3 OF 5

OPERATION & MAINTENANCE AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	99998	HASSEN CHARARA REFUND	96635	324.07
592020 WWTP	4833	HD SUPPLY FACILITIES MNTC MAINTENANCE & REPAIRS	96616	897.76
592020	4278	HD SUPPLY WATERWORKS LTD OPERATING SUPPLIES	96591	2,980.71
592020 WWTP	2268	HOME DEPOT CREDIT SVCS MAINTENANCE SUPPLIES	96574	205.94
592020 VARIOUS	3007	HUBBELL ROTH & CLARK INC ENGINEERING SERVICES	96581	16,181.50
592020	99998	IESHIA CHEEKS REFUND	96636	101.49
592020 WWTP	4548	INTERNATIONAL CONTROLS MAINTENANCE SUPPLIES	96604	240.00
592020 WATER MAINTENANCE	348	JACK DOHENY SUPPLIES INC FLEET MAINTENANCE	96554	80.28
592020 WWTP	2785	JGM VALVE CORPORATION MAINTENANCE SUPPLIES	96578	100.00
592020 WATER MAINTENANCE	4673	JOHNSON CONTROLS INC BOILER REPAIR	96609	480.81
592020	99998	JOSHUA BAKER REFUND	96637	66.08
592020	99998	LARICO BROWN REFUND	96638	153.11
592020	99998	LIFT PROPERTY MANAGEMENT REFUND	96639	2,300.07
592020 WWTP	99998	LLOYD RUDOLPH LICENSE FEE	96640	50.00
592020 WATER MAINTENANCE	4321	M J PRINT & IMAGING OPERATING SUPPLIES	96594	235.00
592020 WATER MAINTENANCE	4763	M TECH COMPANY OPERATING SUPPLIES	96611	77.58
592020 WWTP	4202	MACOMB GROUP MAINTENANCE SUPPLIES	96588	18.66
592020 WATER MAINTENANCE	4788	MERIDIAN CONTRACTING GRP BUILDING REPAIRS	96613	825.00
592020 WWTP	4896	METRO CONTROLS INC FACILITY MAINTENANCE	96621	2,342.31
592020 WWTP	4412	METRO WELDING SUPPLY CHEMICALS AT WWTP	96599	23.25
592020 WATER MAINTENANCE	99998	MICHAEL YUSTICK CERTIFICATE RENEWAL	96641	95.00
592020	4514	MICHIGAN METER INVENTORY SUPPLIES	96602	2,539.34
592020 WWTP	4915	MILL SUPPLY INC MAINTENANCE & REPAIRS	96625	73.05
592020 WWTP	4326	MOTOWN AUTOMOTIVE DISTR FLEET MAINTENANCE	96595	78.54

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016
 PAGE 4 OF 5

OPERATION & MAINTENANCE AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	4109	MWEA	96587	395.00
	WWTP	EDUCATION & TRAINING		
592020	812	NATIONAL LADDER & SCAFFOLD	96559	445.14
	WWTP	OPERATING SUPPLIES		
592020	2401	OFFICE DEPOT INC	96575	848.98
	VARIOUS	OPERATING SUPPLIES		
592020	2443	OSCAR W LARSON CO	96577	536.83
	WWTP	MAINTENANCE SUPPLIES		
592020	99998	PAUL BRADLEY	96642	70.00
	WATER MAINTENANCE	REIMBURSEMENT - DUES		
592020	4604	RADWELL INTERNATIONAL INC	96606	111.70
	WWTP	MAINTENANCE SUPPLIES		
592020	4211	RED WING SHOE STORE	96590	436.47
	VARIOUS	UNIFORMS		
592020	4046	RICHMOND TRANSPORT INC	96583	944.65
	WATER MAINTENANCE	5G LIMESTONE		
592020	4912	RL DEPPMANN	96624	841.20
	WWTP	BUILDING MAINTENANCE		
592020	4857	S & B SEASONAL SERVICES	96619	16,040.00
	WATER MAINTENANCE	SOD & SEED RESTORATION SERVICES		
592020	976	SABISTON BUILDERS SUPPLY	96560	31.50
	WWTP	OPERATING SUPPLIES		
592020	1066	SUBURBAN BOLT & SUPPLY CO	96562	43.31
	WATER MAINTENANCE	MAINTENANCE SUPPLIES		
592020	4444	SUPPLY DEN	96600	218.91
	WATER MAINTENANCE	REPAIRS & MAINTENANCE		
592020	99998	THOMAS MARTYNIUK	96643	119.74
		REFUND		
592020	99998	TONY BLAIR	96644	90.23
		REFUND		
592020	1390	TREASURER CITY OF WARREN	96566	30,812.99
	VARIOUS	DPW FLEET CHARGES		
592020	4858	TRU-STEEL METALS LLC	96620	1,794.75
	WWTP	MAINTENANCE & REPAIRS		
592020	4834	UNIVERSAL PROPERTY SERV	96617	1,095.37
	WATER MAINTENANCE	SPRINKLER REPAIR		
592020	99998	VARIETY FOODS INC	96645	3,754.31
		REFUND		
592020	1241	WARREN PIPE & SUPPLY CO	96563	174.18
	WATER MAINTENANCE	MAINTENANCE SUPPLIES		
592020	4095	WASHINGTON ELEVATOR CO	96585	355.25
	WATER MAINTENANCE	FACILITY MAINTENANCE		
592020	1255	WELTON RUBBER COMPANY	96564	31.92
	WWTP	MAINTENANCE SUPPLIES		
592020	4918	WILLIAM KOENIG	96627	73.87
	WATER MAINTENANCE	REIMBURSEMENT		
592020	1453	WORK 'N GEAR LLC	96568	46.75
	WWTP	UNIFORMS		

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016
 PAGE 5 OF 5

OPERATION & MAINTENANCE AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	1296	ZEP SALES & SERVICE	96565	822.91
		WATER MAINTENANCE		
		OPERATING SUPPLIES		
592044	1448	ANDERSON ECKSTEIN & WESTRICK	96567	1,585.34
		EXPENSE		
		ENGINEERING SERVICES		
592044	2406	NTH CONSULTANTS LTD	96576	1,133.78
		EXPENSE		
		ENGINEERING SERVICES		
592047	4769	FISHBECK, THOMPSON, CARR	96612	4,807.00
		EXPENSE		
		PROFESSIONAL SERVICES		
592047	3007	HUBBELL ROTH & CLARK INC	96581	4,948.00
		EXPENSE		
		ENGINEERING SERVICES		
592047	4546	TROJAN TECHNOLOGIES	96603	44,682.50
		EXPENSE		
		UV LAMPS AND SUPPLIES		
592096	80136	AFLAC PREMIUM HOLDING	1084652	1,104.04
		PAYROLL DEDUCTIONS		
592096	80001	LOCAL U227	1084649	1,529.40
		UNION DUES DEDUCTIONS		
592096	80098	MISDU	1084650	2,213.36
		WAGE ASSIGNMENTS		
592096	80207	SUSAN WINTERS	1084651	150.00
		WAGE ASSIGNMENTS		
592096	14693	THE HARTFORD GROUP	1084654	2,060.62
		VOLUNTARY LIFE INSURANCE		
592096	80009	WARREN MUNIC FED CR UNION	1084648	13,960.00
		PAYROLL DEDUCTIONS		
592096	80000	LOCAL 412 (UNIT 59)	96629	338.58
		UNION DUES DEDUCTIONS		
592096	80220	WARREN SUPERVISORS	96630	598.00
		UNION DUES DEDUCTIONS		

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF DECEMBER 13, 2016

MISCELLANEOUS TRANSFERS

<u>TRANSFER TO</u>	<u>REASON</u>	<u>DATE</u>	<u>AMOUNT</u>
ICMA	401-A	11/09/16	\$ 30,611.81
ING	DEFERRED COMPENSATION	11/09/16	1,830.06
ICMA	DEFERRED COMPENSATION	11/09/16	4,527.43
LINCOLN	DEFERRED COMPENSATION	11/09/16	2,002.32
ICMA	RHS	11/09/16	4,177.26
ICMA	ROTH IRA CONTRIBUTION	11/09/16	1,145.00
ICMA	401-A	11/23/16	35,819.04
ING	DEFERRED COMPENSATION	11/23/16	1,855.06
ICMA	DEFERRED COMPENSATION	11/23/16	10,328.14
LINCOLN	DEFERRED COMPENSATION	11/23/16	2,002.32
ICMA	RHS	11/23/16	4,267.86
ICMA	ROTH IRA CONTRIBUTION	11/23/16	1,145.00
IRS	FEDERAL TAX PAYMENT	11/10/16	61,182.74
IRS	FEDERAL TAX PAYMENT	11/23/16	<u>72,099.89</u>
 <u>NOVEMBER TOTAL</u>			 <u><u>\$232,993.93</u></u>



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

Date: November 16, 2016

To: Council Secretary Robert Boccomino

From: Rob Maleszyk *RLM*

Mr. Boccomino,

Please place the 2016 audit presentation by Plante Moran on the December 13th City Council Agenda.

Thank you for your help.

Read and Concur:

A handwritten signature in black ink, appearing to read "James R. Fouts", written over a horizontal line.

Mayor James R. Fouts



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

NOVEMBER 29, 2016

TO: MR. ROBERT BOCCOMINO, SECRETARY, WARREN CITY COUNCIL

SUBJECT: PARTICIPATION IN THE MIDWESTERN HIGHER EDUCATION COMMISSION (MHEC) CONTRACT WITH DELL MARKETING, L.P. FOR DELL COMPUTER EQUIPMENT AND SUPPLIES; TRI-W-9525

The Purchasing Division, in conjunction with the Police Department, recommends that City Council authorize the participation of the Police Department in the Midwestern higher Education Commission (MHEC) Contract (MHEC-07012015) for the purchase of Dell Computer Equipment and Supplies through Dell Marketing, L.P., One Dell Way, Round Rock TX, 78682 in an amount not to exceed \$25,000.00 for the period covering January 1, 2017 through December 31, 2017.

The Police Department utilizes Dell Marketing, L.P. to purchase its Dell computer supplies, including monitors, printers, toner, etc.

Funds are available in the Police Contractual Account: 1301-72700.

Respectfully submitted,

Craig Treppa
Purchasing Agent

Captain Robert McCauley
Police Department

Approved By:	Signature	Date
Budget Director:		12/1/16
Controller:		12/2/2016
MAYOR:		12-6-16

MASTER PRICE AGREEMENT
BETWEEN
MIDWESTERN HIGHER EDUCATION COMMISSION
AND
DELL MARKERING L.P.
EFFECTIVE JULY 1, 2015 through JUNE 30, 2018

THIS AGREEMENT, and amendments and supplements thereto, is made between the Midwestern Higher Education Commission (hereinafter MHEC) located at 105 Fifth Avenue South, Suite 450 Minneapolis, MN 55401, on behalf of the Eligible Organizations located in the MHEC member states, and Dell Marketing L.P., (hereinafter Dell) One Dell Way, Round Rock TX, 78682. For purposes of this Master Agreement MHEC and Dell are referred to collectively as the "Parties" or individually as "Party".

Whereas, the Midwestern Higher Education Compact (Compact) is an interstate compact of twelve Midwestern states, such states being Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota and Wisconsin (Member States); and MHEC, a nonprofit 501(c) (3), is a statutorily created governing body of the Compact established for the purposes, in part, of determining, negotiating and providing quality and affordable services for the Member States, the entities in those Member States, and the citizens residing in those Member States; and

Whereas, MHEC has established a Technology Initiative for the purpose of which is to determine, negotiate and make available quality and affordable technology products and services to the not-for-profit and public education related entities in the MHEC Member States; and

Whereas, MHEC has entered into separate agreements with the Southern Regional Education Board (SREB) and the Western Interstate Commission for Higher Education (WICHE) respectively to allow entities in the SREB Member States and the WICHE Member States access MHEC's Technology Initiative contracts, including this Master Agreement; and

Whereas, SREB Member States refers to any state that is a member or an affiliate member of SREB. Current SREB Member States are: Alabama, Arkansas, Delaware, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia; and

Whereas, WICHE Member States refers to any state that is a member or an affiliate member of SREB. Current WICHE Member States are: Alaska, Arizona, California, Colorado, Hawai'i, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming and U.S. Pacific Territories and Freely Associated States; and

Whereas, Dell offers certain quality technology related products and services; and

Whereas, MHEC conducted a competitive sourcing event for Network Hardware and Related Services in April 2014 and upon completion of the competitive process awarded Dell: Category 1: Network Equipment; and Category 2: Wireless Equipment; and

Whereas, MHEC conducted a competitive sourcing event for Computing Hardware and Related Services in August 2014 and upon completion of the competitive process awarded to Dell: Category 1: Desktop Hardware; Category 2: Laptop Hardware; Category 3: Tablet Devices; and Category 4: Server and Storage Hardware; and

RESOLUTION

Document No: TRI-W-9525

Product or Service: Dell Computer Equipment and Supplies

Requesting Department: Police

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016 at 7 p.m. Eastern Standard Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Captain of Police has determined that is it necessary in the interests of the Police Department and the City, to acquire Dell Office Equipment and Supplies through the Midwestern Higher Education Commission (MHEC) (Contract #: MHEC-07012015), from Dell Marketing, L.P., One Dell Way, Round Rock, TX 78682 for the period covering January 1, 2017 through December 31, 2017.

Dell Marketing, L.P. has been selected for the cooperative purchase. The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds are available in account number: 1301-72700.

IT IS RESOLVED, that the cooperative purchase though Dell Marketing, L.P. is hereby accepted by City Council for a period covering January 1, 2015 through December 31, 2017 in a total amount not to exceed \$25,000.00.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Cooperative Bid Document
- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2016.

Mr. Robert Boccomino
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2016.

PAUL WOJNO
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

NOVEMBER 28, 2016

TO: MR. ROBERT BOCCOMINO, SECRETARY, WARREN CITY COUNCIL

SUBJECT: PURCHASE OF POLICE VEHICLES THROUGH THE OAKLAND COUNTY COOPERATIVE VEHICLE CONTRACT (#004920); FILE OAK-W-9534

The Purchasing Division concurs with the Police Department and recommends that City Council award the purchase of two (2) 2017 Jeep Grand Cherokee Laredo 4x4 vehicles from Jim Riehl Friendly Chrysler/Dodge/Jeep and Ram, 1515 S. Lapeer Road, Lapeer, MI 48446, through the Oakland County Cooperative Vehicle Contract #004920 at a unit cost of \$26,131.00 or a grand total of \$52,262.00.

If the City Council approves these purchases, payment must be authorized to be made within 10 days of delivery to the recommended vendors.

In an effort to remain fiscally responsible and to continue operational effectiveness, the Police Department will rotate the older, higher mileage vehicles out of its fleet and place the new ones in the bureaus and divisions, as needed.

These two vehicles will be used by the Police Department's Detective Bureau.

Please see the attached correspondence from the Police Department.

The Police Department will be utilizing funds from the Federal Forfeiture Account: 9261-82214 for this purchase.

Respectfully Submitted,

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		11/28/16
Controller:		11/2/16
MAYOR:		12-6-16

CONTRACT

Dispatch via Print



**OAKLAND COUNTY
PURCHASING DIVISION**

Executive Office Building 41 West
2100 Pontiac Lake Rd.
Lower Level
Waterford MI 48328-0462
Main Phone 248/858-0511
www.oakgov.com/purchasing/
Jim Riehls Friendly Chrysler Dodge Jeep
Tim Wilcox
1515 S Lapeer Rd
Lapeer MI 48446

Contract ID 000000000000000000004920		Page 1 of 2
Contract Dates 11/01/2016 to 09/30/2017		F.O.B. DEST
Buyer Andy Krumwiede		Phone 248/858-7678
Email krumwiedea@oakgov.com		Terms NET 0
Description: Chrysler, Jeep, Ram - B - COOP		Contract Maximum 250,000.00

Vendor ID 0000019031
Phone: 810/664-2900 Tim Wilcox
Fax: 810/245-5977 twilcox@friendlyautogroup.com

Tax Exempt ID: 38-6004876

Line #	Item Number	Item/Description	Category Co	Item UOM	Contract Price
1	000000000000038346	Chrysler, Jeep, Ram Vehicles	25000000	AMT	1.00

This contract is for 2017 model year Chrysler, Dodge, Jeep vehicles, until the official cut off date for ordering. Government entities are to contact the dealer for verification of the vehicle ordered and send all Purchase Orders directly to the dealer.

The dealer is responsible for delivery to all participants located within Oakland County. Delivery charges to municipalities outside the County of Oakland must be noted on the Purchase Order. The vehicle shall include a minimum of five (5) gallons of fuel with each vehicle delivery or pickup. This is included in the base price of the vehicle. NO EXCEPTIONS.

The standard cost subtotal shall include cost of the TITLE which is currently \$15.00. The dealer should note any other irregularities in regards to options, etc., on the final quote to the government entity.

Color will be determined at the time of order by the County or other government entity ordering the vehicle.

LATE PAY CHARGE from DATE OF DELIVERY:
OVER 10 BUSINESS DAYS \$ 0
OVER 15 BUSINESS DAYS \$50.00
OVER 30 BUSINESS DAYS \$100.00

Charge per mile for delivery to any government entity outside of Oakland County is \$1.00/per mile

FOB: DESTINATION- Vendor is responsible until vehicle is accepted at time of pick-up or delivery. Out of stock purchases are subject to price adjustments due to loss of protection, floor plan credit and possible advertising charges.

THIS IS A COOPERATIVE PURCHASING BLANKET ORDER.

Inasmuch as no specific quantities are indicated on this contract, there is no commitment involved by Oakland County other than for the payment of goods procured under the conditions of this contract.

Oakland County issues individual Purchase Orders on behalf of County Departments as authorization for items ordered from this contract. The individual Purchase Order numbers are to be used on all Invoices, Bills of Lading, Shipping Documents and all correspondence relating to the Purchase Order. Vendor shall submit an itemized invoice with amounts due and owing under Purchase Order, as of the date of the invoice. Invoices shall contain the following information:
(a) County Purchase Order Number; (b) dates of Deliverables; (c) itemized list of Deliverables; (d) Vendor Tax ID Number (federal and State); (e) licenses; and (f) any other information requested by Purchasing. The County shall have no obligation to make a payment under purchase order until an invoice is submitted in the form set forth herein and shall have no obligation to pay for Deliverables, which have not been invoiced (as required herein) within sixty (60) Days of delivery.

This contract is not to be used for the purchase of any equipment and or services not listed herein. Oakland County requires a 30 day written notice of all price changes. Oakland County reserves the right to take advantage of any special pricing programs available from the contract vendor or any other outside vendors offering the said special

CONTRACT

Dispatch via Print



**OAKLAND COUNTY
PURCHASING DIVISION**

Executive Office Building 41 West
2100 Pontiac Lake Rd.
Lower Level
Waterford MI 48328-0462
Main Phone 248/858-0511
www.oakgov.com/purchasing/

Jim Riehls Friendly Chrysler Dodge Jeep
Tim Wilcox
1515 S Lapeer Rd
Lapeer MI 48446

Contract ID 00000000000000000004920		Page 2 of 2
Contract Dates 11/01/2016 to 09/30/2017		F.O.B. DEST
Buyer Andy Krumwiede	Phone 248/858-7678	Email krumwiedea@oakgov.com
Description: Chrysler, Jeep, Ram - B - COOP		Contract Maximum 250,000.00

Vendor ID 0000019031
Phone: 810/664-2900 Tim Wilcox
Fax: 810/245-5977 twilcox@friendlyautogroup.com

Tax Exempt ID: 38-6004876

Line #	Item Number	Item/Description	Category Co	Item UOM	Contract Price
--------	-------------	------------------	-------------	----------	----------------

pricing programs to Oakland County during the term of this contract.

Oakland County reserves the right to cancel this contract if orders are not filled within the time and in accordance with the terms specified.

All shipments must be accompanied by Packing Slips and containers properly marked with requesting Department Name, Address, Contact Person and Purchase Order Number.

The prices indicated on this contract are not subject to change without written notification in advance.

No Charges will be allowed for boxing or packing unless stated on the Contract. Acceptance of this contract includes specifications, process, delivery and conditions included therein. Material is subject to inspection on our property. If rejected we agree to first advise vendor before returning goods. All freight and extra handling charges derived from said rejection shall be borne by the vendor. The acceptance of this contract does not in any way make the County of Oakland a party to any infringement or damage suits. Such suits to be borne by the vendor.

Compliance with Laws. Contractor shall comply with all federal, state, and local laws, statutes, ordinances, regulations, insurance policy requirements, and requirements applicable to its activities under this Contract, including zoning and building codes and MIOASHA guidelines

Discrimination. Contractor shall not discriminate against any employee or applicant for employment because of sex, race, religion, color, national origin, or handicap in violation of State and Federal law. Contractor shall promptly notify the County of any complaint or charge filed and/or determination by any Court or administrative agency of illegal discrimination by Contractor. The County, in its discretion, may consider any illegal discrimination described above as a breach of this Contract and may terminate or cancel this Contract immediately with notice.

A Materials Safety Data Sheet shall accompany or precede all shipments of materials subject to the Michigan Hazard Communications Standard also known as the "Right to Know Law" and classified as hazardous by Michigan Compiled Laws, Act 154 of the Public Acts of 1974 as amended. All containers shall have approved warning labels in accordance with this law. Copies of all MSDS's are to be sent to the requesting department.

Pursuant to Act 167 of the Public Acts of 1933, the County of Oakland, a Michigan Constitutional Corporation, is exempt from the sales tax provisions of this Act. In addition, the Michigan Department of Treasury has promulgated General and Specific Sales and Use Tax Rules which provide that the County of Oakland is not required to have a sales tax exemption number (R205.79; Rule 29).

FOR REPORTING PURPOSES – COUNTY OF OAKLAND I.D. #38-6004876W.

2016/11/01 CJB
Blanket Finalized

Authorized Signature

Scott N. Guzzu
Scott N. Guzzu (Nov 1, 2016)

Oakland Co.
Cooperative

Contract # 004920 9/30/2017

MODEL: 2017 JEEP GRAND CHEROKEE LAREDO 4X4		DEALER INFORMATION	
Body Style: 3.6L V6 w/ 8-Speed Auto Transmission		Name: Jim Riehl Friendly	
NOTE: Model Should include STANDARD PACKAGING, unless otherwise indicated below.		Address 1: Chry-Dodge-Jeep and Ram	
		Address 2: 1515 S Lapeer Rd Lapeer, MI 48446	
		Contact: Tim Wilcox	
		Telephone: 888-881-9083	
Standard Package 4x4		MINUS	COST
23A 3.6L w/ 8-Speed Auto Transmission			
PLUS TITLE FEE			\$ 15.00
MINUS TOTAL		\$ -	
STANDARD COST SUBTOTAL			\$ 26,131.00
POSSIBLE OPTIONS:			
23B 8 Way Power Drivers Seat W/Power Lumbar			\$ 1,145.00
AEX 18" Wheel and 8.4" Touchscreen Group		Req 23B	\$ 1,545.00
TBB Full Size Spare			\$ 130.00
AHX Trailer Tow Group IV		Req 23B	\$ 685.00
AVT All Weather Trail Rated Package			\$ 1,459.00
XAB Selec-Terrain Traction Management		Inc w/ AVT	
SES Rear Load Level		Inc w/ AHX	
DKA Quadra-Trac II Active 4wd		Inc w/ AVT	
JRC Power Liftgate		Inc w/ AJY	
XBM Remote Start System		Inc w/ AJY	
MW8 Roof Molding		Inc w/ 23B	
WCT 18 Inch Aluminum Wheel		Inc w/ AEX	
CSC Cargo Compartment Cover		Inc w/ AJY	\$ 86.00
GNK Rear View Auto-Dimming Mirror		Inc w/ AEX	
JP2 Power 8-Way Driver Seat		Inc w/ 23B	
JPM Heated Front Seat		Inc w/ AJY	
JKV 115 Volt Power Outlet		Inc w/ AJY	
RSD XM Radio		Inc w/ AEX	
AJY Security and Convenience Package			\$ 1,720.00
		TOTAL COST	\$ 26,131.00
AUTHORIZED NAME: (Print) <i>Matthew Nichols</i>			
AUTHORIZED SIGNATURE: <i>[Signature]</i>			DATE: 11/10/16

2 Vehicles in Black Crystal 26,131
2
\$ 52,262.00



WARREN POLICE DEPARTMENT

29900 CIVIC CENTER BTVD.
WARREN, MI 48093
(586) 574-4700
FAX (586) 574-4862
www.cityofwarren.org

November 14, 2016

Mr. Craig Treppa, Buyer
Purchasing Department

RE: VEHICLE PURCHASES FOR POLICE

Dear Mr. Treppa:

The Police Department regularly requests the appropriation of funds in our yearly budget to supplement the patrol fleet. After careful consideration, we have determined that the vehicles we wish to purchase are TWO (2) 2017 Jeep Grand Cherokee Laredo 4x4, through Jim Riehl Friendly Chry-Dodge-Jeep and Ram, utilizing the Oakland County Cooperative Bid #004920. The total cost of these two cars will be \$52,262.00 and the funds are available in the Federal Forfeiture account #9261-82214.

(2) 2017 Jeep Grand Cherokee Laredo	\$26,131.00 each	Total: \$52,262.00
Pricing through Oakland County Bid #004920		

Thank you for your assistance in completing this project. Please call me at extension 4825 if you have any questions.

Sincerely,

Robert McCauley, Captain
ADMINISTRATIVE SERVICES BUREAU

RM/dmt

RESOLUTION

Document No: STA-W-9534

Product or Service: Police Vehicles

Requesting Department: Police Department

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____ Eastern Standard Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Captain of the Police Department has determined that is it necessary in the interests of the Police Department and the City, to acquire supplies, equipment, or goods pursuant to cooperative purchasing.

The Police Department recommends awarding the purchase of two (2) 2017 Jeep Grand Cherokee Laredo 4x4 vehicles to Jim Riehl Friendly Chrysler/Dodge/Jeep and Ram, 1515 S. Lapeer Road, Lapeer, MI 48446, through the Oakland County Vehicle Contract #004920.

The unit price of the Grand Cherokee is \$26,131.00 and the grand total for the two (2) vehicles will be \$52,262.00.

The purchasing agent has conducted a review and concurs with the cooperative purchase.

The Police Department will be utilizing funds from the Federal Forfeiture Account: 9261-82214.

IT IS RESOLVED; that the cooperative purchase through Jim Riehl Friendly Chrysler/Dodge/Jeep and Ram in the total amount of \$52,262.00 is hereby accepted by City Council.

IT IS FURTHER RESOLVED, that payment to Jim Riehl Friendly Chrysler/Jeep/Dodge and Ram is authorized to be made within ten (10) days of satisfactory delivery of both vehicles to the Police Department.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Cooperative Bid Document
- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

NOVEMBER 15, 2016

TO: MR. ROBERT BOCCOMINO, SECRETARY, WARREN CITY COUNCIL
SUBJECT: AWARD OF BID ITB-W-9503 FOR LAUNDRY SERVICES FOR THE FIRE DEPARTMENT

The Purchasing Department concurs with the Fire Department and recommends that award of Bid ITB-W-9503 for Laundry Services, at per pound price of \$.78, be awarded to the low responsible and cost effective bidder, Martinizing Dry Cleaning, 26473 Gratiot Avenue, Roseville, MI 48066 for a one year period with an option to renew for two additional one year periods, at the same terms and conditions, in an annual amount not to exceed \$12,480.00.

On October 19th, 2016, sealed bids were publicly opened for bid ITB-W-9503, to furnish laundry services for the Fire Department. Invitations to Bid were posted electronically on the MITN system. Two (2) vendors responded with bids, which are summarized on the attached bid tabulation form submitted for your review.

Martinizing Dry Cleaning will, if approved by your honorable body, be responsible for laundering the Fire Department's kitchen and bath towels, facecloths, dishcloths, potholders, etc. for a one year period commencing upon date of City Council approval.

The Fire Department is confident that Martinizing Dry Cleaning will perform to the specifications of the City.

Funds for this purchase are available in the Fire Department account 1336-80100.

Respectfully Submitted,

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:	<i>Renee Reych</i>	11/28/16
Controller:	<i>Bob Maloney</i>	11/30/2016
MAYOR:	<i>[Signature]</i>	12-6-16

City of Warren 1 City Square Warren MI 48093		BID #: ITB-W-9503 BID DUE DATE: 10/19/2016 DEPT: Fire	
Product or Service: LAUNDRY SERVICES			
BIDDER	TERMS	UNIT COST (PER LB.)	TOTAL ESTIMATED COST (BASED ON 16,000 LBS.)
GOLD COIN LAUNDRY, LLC.	NET 45	\$ 0.80	\$ 12,800.00
MARTINIZING DRY CLEANING	NET 45	\$ 0.78	\$ 12,480.00

November 14, 2016



Mr. Craig Treppa
Purchasing Agent

WARREN FIRE DEPARTMENT

23295 Schoenherr
Warren, MI 48089
(586) 756-2800
www.cityofwarren.org

RE: Martinizing Dry Cleaning

Mr. Treppa,

The Purchasing Department sought sealed bids for laundry services on the Michigan Intergovernmental Trade Network (MITN), ITB-W-9503, for the fire department. After careful review of the bid documents, the fire department, has determined that Martinizing Dry Cleaning should receive the award.

Therefore, it is the recommendation of the Fire Department that the City award bid number ITB-W-9503. If approved this award will commence on November 14, 2016, with the option to extend for two additional one years periods, at the same terms and conditions, with mutual consent of both parties.

Funds are available to pay this vender in Account #1336-80100.

Please feel free to contact me with any questions you might have regarding this matter.

Professionally,

A handwritten signature in black ink that reads "David S. Frederick".

David Frederick
Fire Chief

RESOLUTION

Document No: ITB-W-9503
Product or Service: Laundry Services
Requesting Department: Fire

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016 at 7 p.m. Eastern Standard Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Sealed bids were accepted, publicly opened and read on October 19, 2016 at 1:00 pm

The following bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of Martinizing Dry Cleaning, 26473 Gratiot Avenue, Roseville, MI 48066 has been determined to be the low responsible and cost-effective bid for award to furnish laundry services for the Fire Department at a cost of \$.78 per pound in an annual amount not to exceed \$12,480.00.

Funds are available in Fire Account: 1336-80100.

IT IS RESOLVED, that the bid of Martinizing Dry Cleaning is hereby accepted by City Council to furnish laundry services for a one year period with an option to renew for two additional one year periods, at the same terms and conditions. The award shall commence on November 14, 2016 and shall not exceed \$12,480.00 annually.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Bid document
- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2016.

ROBERT BOCCOMINO
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2016.

PAUL WOJNO
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

December 2, 2016

Robert Boccomino
Council Secretary

RE: City of Warren Capital Improvement Project and Issuance of Bonds

On August 13, 2013, City Council approved a Notice of Intention to issue Capital Improvement bonds not to exceed \$55,000,000 for various sanitary sewer projects to mitigate flooding issues. Of the \$55,000,000, bonds were approved and issued in the amount of \$18,775,000 (Capital Improvement Bonds, Series 2013) to construct relief sewers at various locations within the City.

Since then, it has been determined that an additional \$16,775,000 in Capital Improvement bonds is needed to continue mitigating flooding issues. Therefore, submitted herewith is a resolution to approve a capital improvement project which involves either sanitary sewer connections to the Oakland Macomb Interceptor Drain or construction of a 12 to 15 million gallon sanitary sewage retention basin. A detailed project listing can be found in Exhibit A of the project resolution. This resolution approves the notice of intent to issue capital improvement bonds not to exceed \$53,000,000.

Also submitted herewith is a resolution to amend the bond resolution for Capital Improvement Bonds, Series 2013, and allow for the issue of Capital Improvement Bonds, Series 2017, to be issued in one or more series to complete one of the above mentioned projects. The bond issue(s), which includes costs for construction, administration, property acquisition, engineering, inspection, testing, permitting, and financing, will not exceed \$53,000,000. Yearly repayment of the principal is expected to begin in the year 2017 and continue through year 2037. The estimated interest cost for this bond issue is \$18,740,575 and is based on an estimated coupon rate ranging from 2.00% to 3.25%. Funding for the principal and interest payments will be paid from the Water & Sewer System's debt service reserve fund.

Please place this item on the December 13, 2016 Council Agenda for approval. Mr. John Axe plans to attend the meeting to answer any questions. You may also contact me should you have any questions before the meeting.

Respectfully,

A handwritten signature in black ink that reads "Robert C. Maleszyk".

Robert C. Maleszyk
City Controller

Resolution Approved as to Form:

Approved and Recommended to Council:

A handwritten signature in blue ink that reads "Mary Michaels".

Mary Michaels, Acting City AttorneyA handwritten signature in black ink that reads "James R. Fouts".

James R. Fouts, Mayor

CITY OF WARREN

At a _____ meeting of the City Council of the City of Warren, Michigan, held on the ____ day of _____, 2016, at ____:____.m., Eastern Standard Time, at the Warren Community Center Auditorium in Warren, Michigan there were:

PRESENT: _____

ABSENT: _____

The following preambles and resolution were offered by _____ and seconded by _____:

**RESOLUTION APPROVING THE CAPITAL IMPROVEMENT PROJECT
APPROVING INSERTION OF NOTICE OF INTENTION OF THE CITY OF WARREN
TO ISSUE CAPITAL IMPROVEMENT BONDS AND APPROVING THE UNDERTAKING
TO PROVIDE CONTINUING DISCLOSURE**

WHEREAS, the City Council (the "Council") of the City of Warren, Michigan (the "City"), wishes to issue capital improvement bonds for the purposes as described in Exhibit A attached hereto (the "Capital Improvement Project"), pursuant to the terms of Section 517 of Act No. 34, Public Acts of Michigan, 2001 as amended ("Act 34"); and

WHEREAS, it has been estimated that the period of usefulness of the Capital Improvement Project is not less than 30 years and that the total cost of the Capital Improvement Project and issuing the Bonds in one or more series will not exceed \$53,000,000 to be provided by the proceeds from the sale of bonds by the City pursuant to Act 34; and

WHEREAS, the City proposes to undertake the Capital Improvement Project and to incur taxable or tax-exempt debt (the "Reimbursement Obligations") to finance all or a portion of the costs of the Capital Improvement Project; and

WHEREAS, the City may make certain expenditures for said Capital Improvement Project prior to issuance of the Reimbursement Obligations and may wish to use the proceeds of the Reimbursement Obligations to reimburse all or a portion of said expenditures; and

WHEREAS, it is in the public interest and for the public benefit that the City designate an authorized officer for the purposes of declaring official intent of the City with respect to expenditures; and

WHEREAS, there has been prepared and attached hereto as APPENDIX I a form of notice entitled "NOTICE OF INTENTION OF THE CITY OF WARREN TO ISSUE CAPITAL IMPROVEMENT BONDS AND NOTICE OF RIGHT TO PETITION FOR REFERENDUM THEREON" (the "Notice of Intention"); and

WHEREAS, in order to comply with federal securities regulations, the City must approve the undertaking to provide continuing disclosure.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WARREN, MICHIGAN, AS FOLLOWS:

1. **Approval of Plans:** The preliminary plans and estimates relating to the Capital Improvement Project and identified in EXHIBIT A hereto are hereby approved and ordered filed with the City Clerk.

2. **Insertion of Notice of Intent:** It is hereby determined that the Notice of Intention provides information sufficient to adequately inform the electors and taxpayers of the City of the nature of the obligations to be undertaken by the City by the issuance of the bonds and of their right under Act 34 to file a petition requesting a referendum election on the issuance of the Bonds.

3. **Form of Notice of Intent:** The form and content of the Notice of Intention as set forth in Appendix I, are hereby approved, and the City Clerk is hereby authorized and directed to cause the Notice of Intention to be published once in the *Warren Weekly*, a newspaper of general circulation within the City which is hereby determined to be the newspaper reaching the largest number of electors and taxpayers of the City. The notice shall be inserted in an advertisement at least one-quarter of a page in size.

4. **Referendum Period:** The referendum period within which voters and taxpayers shall have the right to circulate petitions is 45 days after publication of the notice of intention authorized in paragraph 2.

5. **Official Intent:** The City Controller is hereby authorized to declare official intent of the City with respect to reimbursement.

6. **Individual Declarations of Intent:** Each declaration of official intent shall be substantially in the form set forth in APPENDIX II attached hereto and by this reference incorporated herein, and said form may be modified from time to time on the advice of Bond Counsel to the City and as necessary to conform to requirements of the reimbursement regulations as the same may be adopted by the Internal Revenue Service or amended from time to time, or with the requirements of applicable rulings or regulations relating to tax-exempt borrowings.

7. **Filing Official Intent:** The City Controller is hereby directed to file each declaration of official intent in the office of the Clerk of the City of Warren, which location constitutes the customary location of the records of the City which are available to the general public.

8. **Declarations of Intent Available:** The City Clerk is further directed to assure that each declaration of intent is continuously available during normal business hours of the City on every business day of the period beginning the earlier of 10 days after the date of execution of said declaration of intent and ending on the date of issuance of the Reimbursement Bonds.

9. **Undertaking to Provide Continuing Disclosure:** This Council, for and on behalf of the City of Warren, hereby covenants and agrees, for the benefit of the beneficial owners of the Bonds to be issued by the City of Warren for the Capital Improvement Project, to enter into a written undertaking (the "Undertaking") required by Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be substantially in the form attached to the official statement for the Bonds. The Undertaking shall be enforceable by the beneficial owners of the Bonds or by the Underwriter on behalf of such beneficial owners (provided that the Underwriter's right to enforce the provisions of the Undertaking shall be limited to a right to obtain specific enforcement of the City's obligations hereunder and under the Undertaking), and any failure by the City to comply with the provisions of the Undertaking shall not be deemed a default with respect to the Bonds.

The Mayor, City Controller, City Clerk and/or other officer of the City charged with the responsibility for issuing the Bonds shall provide a continuing disclosure certificate for inclusion in the transcript of proceedings, setting forth the terms of the City's Undertaking and each of them is hereby authorized to sign such continuing disclosure certificate.

10. **Retention of Bond Counsel.** The firm of Clark Hill PLC, attorneys of Detroit, Michigan, is hereby retained to act as bond counsel for the City in connection with the issuance, sale and delivery of the Bonds.

11. **Retention of Financial Consultants.** Municipal Financial Consultants Incorporated, Detroit, Michigan, is hereby retained to act as financial consultant and advisor to the City in connection with the issuance, sale and delivery of the Bonds.

12. **Conflicting Resolutions.** All resolutions and parts of resolutions in conflict with the foregoing are hereby rescinded.

13. Effective Date. This Resolution shall become effective immediately upon its adoption and shall be recorded in the minutes of the City as soon as practicable after adoption.

A roll call vote on the foregoing resolution was then taken, and was as follows:

YES: _____

NO: _____

ABSTAIN: _____

The resolution was declared adopted.

CITY CLERK'S CERTIFICATE

The undersigned, being the Clerk of the City of Warren, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the City at a _____ meeting held on _____, 2016, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records of the proceedings of the City Council in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

PAUL WOJNO, CITY CLERK

las.r-war116

EXHIBIT A

2017 CITY OF WARREN BOND ISSUE - PROJECT DESCRIPTIONS

Option 1 - Sanitary Sewer Connections to the Oakland Macomb Interceptor Drain

Location of improvements: Within the Nine Mile Road right of way and adjacent easements at its intersection with the Amber Street right of way, and within the Martin Road right of way and adjacent easements between the Newport and Palomino right of ways.

General Description of Work: Construction of two interconnections between the City of Warren sanitary sewer system and the Oakland Macomb Interceptor Drain. Bond proceeds to be used to pay for all costs associated with preliminary and project engineering, geologic and environmental evaluations, permitting, inspections, legal fees, any needed property or easement acquisitions, construction cost of all new sewerage facilities, flow controls, metering and SCADA systems, replacement of all affected roadways, driveways, sidewalks and landscaped areas disturbed by construction, all administrative costs associated with the execution and completion of the project work and any participation and legacy charges levied by Oakland Macomb Interceptor Drain Drainage District.

Anticipated Total Bonded Project Cost

**(Including construction costs,
financing costs and bond discount):** \$50,000,000

Option 2 - Construction of a Retention Basin with associated Capacity Improvements at the Nine Mile Pump Station and Capacity Improvements to the Nine Mile Sanitary Interceptor Sewer.

Location of improvements: At the location of the Nine Mile Pump Station located on the northeast corner of Nine Mile and Stewart, in the Nine Mile Road right of way between Stewart and Van Dyke, and in and adjacent to the existing easement for the 42" diameter discharge sewer from the Nine Mile Pump Station that is located between Nine Mile and Stephens Roads and Lawson and Wellington.

General Description of Work: Construction of a 12 to 15 Million gallon underground sanitary sewage retention basin, a new force main from the Nine Mile Pump Station to the retention basin, a new sanitary relief sewer in Nine Mile Road from Stewart to Van Dyke, and pumping capacity upgrades with discharge header improvements at the existing Nine Mile Pump Station. Bond proceeds to be used to pay for all costs associated with preliminary and project engineering, geologic and environmental evaluations, permitting, inspections, construction costs of all new facilities, flow controls, metering and SCADA systems, legal fees, any needed property or easement acquisitions, final

restoration of all areas disturbed by construction and all other costs associated with the execution and completion of the work.

**Anticipated Total Bonded Project Cost
(Including construction costs,
financing costs and bond discount):** \$53,000,000

**MAXIMUM AMOUNT OF BONDS TO BE
ISSUED WHICHEVER OPTION IS TAKEN** \$53,000,000

Las.r-war116

APPENDIX I

NOTICE OF INTENTION OF THE CITY OF WARREN
TO ISSUE NOT TO EXCEED \$53,000,000 IN
CAPITAL IMPROVEMENT BONDS AND
NOTICE OF RIGHT TO PETITION FOR REFERENDUM THEREON

TO ALL ELECTORS AND TAXPAYERS OF
THE CITY OF WARREN:

NOTICE IS HEREBY GIVEN that the City Council of the City of Warren, Michigan (the "City"), will authorize the issuance of not to exceed \$53,000,000 in Capital Improvement Bonds to provide for the purposes described in Exhibit A attached hereto (the "Capital Improvement Project"). The Bond Resolution provides further that the City will finance all or a portion of the total cost of the Capital Improvement Project by the issuance of one or more series of capital improvement bonds (the "Bonds") pursuant to the provisions of Section 517 of Act No. 34, Public Acts of Michigan, 2001, as amended ("Act 34"). The maximum amount of the Bonds to be issued in one or more series shall not exceed \$53,000,000, the term of each series of the Bonds shall not exceed 25 years and the Bonds shall bear interest at a rate or rates that will result in a net interest cost of not more than 6% per annum. The maximum Capital Improvement Project cost is estimated at not to exceed \$53,000,000.

FULL FAITH AND CREDIT AND TAXING POWER OF
THE CITY OF WARREN WILL BE PLEDGED

NOTICE IS FURTHER GIVEN that in the Bond Resolution the City will obligate itself to make payments to the Bond Holder in amounts sufficient to pay the principal of and interest on the Bonds. The limited tax full faith and credit of the City will be pledged for the making of such bond payments. Pursuant to such pledge of its full faith and credit, the City will be obligated to levy such ad valorem taxes upon all taxable property in the City as shall be necessary to make bond payments, which taxes, however, will be subject to applicable statutory and constitutional limitations on the taxing power of the City. In addition to its obligation to make payments on the Bonds, the City will agree in the Bond Resolution to pay all costs and expenses of operation and maintenance of the Capital Improvement Project and all expenses of the City incidental to the issuance and payment of the Bonds, to the extent such expenses are not payable from the proceeds of the Bonds.

RIGHT TO PETITION FOR REFERENDUM

NOTICE IS FURTHER GIVEN to the electors and taxpayers of the City to inform them of the right to petition for a referendum on the question of issuing the Bonds. The City intends to issue the Bonds without a vote of the electors thereon. If, within 45-days after publication of this notice, a petition for referendum requesting an election on the Bonds, signed by not less than 10% or 15,000 of the registered electors of the City, whichever is less, has been filed with the City Clerk, the Bonds shall not be issued unless and until approved by a majority of the electors of the City voting thereon at a general or special election.

This notice is given by order of the City Council pursuant to Act 34. Further information may be obtained at the office of the City of Warren City Clerk, One City Square, Warren, MI 48093-2589.

EXHIBIT A

2017 CITY OF WARREN BOND ISSUE - PROJECT DESCRIPTIONS

Option 1 - Sanitary Sewer Connections to the Oakland Macomb Interceptor Drain

Location of improvements: Within the Nine Mile Road right of way and adjacent easements at its intersection with the Amber Street right of way, and within the Martin Road right of way and adjacent easements between the Newport and Palomino right of ways.

General Description of Work: Construction of two interconnections between the City of Warren sanitary sewer system and the Oakland Macomb Interceptor Drain. Bond proceeds to be used to pay for all costs associated with preliminary and project engineering, geologic and environmental evaluations, permitting, inspections, legal fees, any needed property or easement acquisitions, construction cost of all new sewerage facilities, flow controls, metering and SCADA systems, replacement of all affected roadways, driveways, sidewalks and landscaped areas disturbed by construction, all administrative costs associated with the execution and completion of the project work and any participation and legacy charges levied by Oakland Macomb Interceptor Drain Drainage District.

**Anticipated Total Bonded Project Cost
(Including construction costs,
financing costs and bond discount):** \$50,000,000

Option 2 - Construction of a Retention Basin with associated Capacity Improvements at the Nine Mile Pump Station and Capacity Improvements to the Nine Mile Sanitary Interceptor Sewer.

Location of improvements: At the location of the Nine Mile Pump Station located on the northeast corner of Nine Mile and Stewart, in the Nine Mile Road right of way between Stewart and Van Dyke, and in and adjacent to the existing easement for the 42" diameter discharge sewer from the Nine Mile Pump Station that is located between Nine Mile and Stephens Roads and Lawson and Wellington.

General Description of Work: Construction of a 12 to 15 Million gallon underground sanitary sewage retention basin, a new force main from the Nine Mile Pump Station to the retention basin, a new sanitary relief sewer in Nine Mile Road from Stewart to Van Dyke, and pumping capacity upgrades with discharge header improvements at the existing Nine Mile Pump Station. Bond proceeds to be used to pay for all costs associated with preliminary and project engineering, geologic and environmental evaluations, permitting, inspections, construction costs of all new facilities, flow controls, metering and SCADA systems, legal fees, any needed property or easement acquisitions, final restoration of all areas disturbed by construction and all other costs associated with the execution and completion of the work.

**Anticipated Total Bonded Project Cost
(Including construction costs,
financing costs and bond discount):** \$53,000,000

**MAXIMUM AMOUNT OF BONDS TO BE
ISSUED WHICHEVER OPTION IS TAKEN** \$53,000,000

PAUL WOJNO, CITY CLERK

DATED: [Date of Publication]

las.r-war116

**APPENDIX II
FORM OF DECLARATION
OF OFFICIAL INTENT**

I, the undersigned _____ of the City of Warren, Michigan, do hereby certify as follows:

1. I am an officer of the City authorized to declare official intent of the City to reimburse expenditures made, prior to the issuance of debt, from the proceeds of said debt.

2. This Declaration relates to the following expenditures (the "Expenditures"):

<u>Amount</u>	<u>General Purpose</u>
---------------	------------------------

3. The Expenditures are with respect to property (the "Property") having:

(A) the following general character, type or purpose:

_____;

(B) the following size, quantity or cost: _____

_____;
; and

(C) a reasonably expected economic life at least one (1) year.

4. I understand that a substantial deviation between the above description of the Property for which the Expenditures are being made and the actual Property which is acquired or constructed will invalidate this declaration of official intent with the result that any proceeds of tax-exempt debt which are used to reimburse for the Expenditures will not be deemed to have been expended upon such reimbursement.

5. The City intends to reimburse the Expenditures by incurring taxable or tax-exempt debt (the "Reimbursement Obligations").

6. The expected source of funds that will be used to pay the Expenditures is as follows: _____

7. The expected source of funds to be used to pay debt service on the Reimbursement Obligation is as follows:

8. This declaration of intent is consistent with the budgetary and financial circumstances of the City as of the date hereof in that there are no funds which are now or are reasonably expected to be, (A) allocated on a long-term basis, (B) reserved, or (C) otherwise available pursuant to the City's budget, to pay the Expenditure.

9. The City does not have a pattern of failure to reimburse expenditures for which official intent has been declared in that at least seventy-five percent (75%) of all expenditures made after _____, for which the City has declared an intent to reimburse from the proceeds of taxable or tax-exempt debt have been, or are expected to be, so reimbursed.

10. I acknowledge that in the event that the City fails to use the proceeds of Reimbursement Obligations issued within three (3) years of the date hereof to reimburse expenditures the same may adversely affect the ability of the City to use the proceeds of tax-exempt obligations in the future to reimburse for expenditures made prior to the issuance of such obligations.

11. I further acknowledge that unless the Expenditures constitute preliminary expenditures (in the nature of architect services and soil testing but excluding land acquisition) for the Property not in excess of ten percent (10%) of the expected cost of the Capital Improvement Project of which the Property constitutes a part, the Expenditures will be paid within not in excess of two (2) years following the date hereof or, as an alternative, this declaration of intent will be renewed.

12. I further acknowledge that it is expected that the proceeds of Reimbursement Obligations will be used for reimbursement of each Expenditure not later than (A) the date that is one (1) year after the date on which such Expenditure is paid, or (B) the date that is one (1) year after the date on which the Property is placed in service.

13. I further acknowledge that I will assure that the allocation referenced in item 12 (A) will be evidenced by an entry on the records of the City maintained with respect to the Reimbursement Obligations, (B) will specifically identify the Expenditure being reimbursed, and (C) on the advice of the appropriate counsel will be sufficient to relieve the allocated proceeds of the Reimbursement Obligations covered by such entry from any restrictions under the relevant legal documents and applicable state law that apply only to unspent proceeds of Reimbursement Obligations.

14. I further acknowledge that I will assure that except as referenced in item 15 the proceeds of the Reimbursement

Obligations that are used to reimburse the Expenditures will not be used, directly or indirectly, (A) to pay debt service on an issue of tax-exempt obligations, (B) to create or increase the balance in a sinking fund established for the payment of debt service on the Reimbursement Obligations or another issue of tax-exempt obligations of the City or to replace funds that have been, are being, or will be so used for reserve or replacement fund purpose, or (C) to reimburse any expenditures or any payment with respect to financing of an expenditure that was originally paid with proceeds of any tax-exempt obligations of the City to any person or entity other than the City.

15. I understand that item 14 does not prohibit the use of those proceeds of the Reimbursement Obligations that are used to reimburse the Expenditures for (A) deposit in a bona fide debt service fund (that is, a fund established to pay debt service on any tax-exempt obligation of the City, other than the Reimbursement Obligation, which is depleted annually except for a reasonable carry over amount not in excess of one (1) year's interest earnings on said fund or one-twelfth (1/12th) of annual debt service), (B) to pay current debt service coming due within the next succeeding one-year period on any tax-exempt obligation of the City, other than the Reimbursement Obligations, or (C) to reimburse for expenditures originally made from the proceeds of a tax-exempt obligation of the City which were not reasonably expected by the City, on the date of issue of such obligation, to be used for such expenditure.

IN WITNESS WHEREOF, the undersigned has executed this declaration of official intent this _____ day of _____, ____.

las.r-war116

CITY OF WARREN

At a _____ meeting of the City Council of the City of Warren, Michigan, held on the _____ day of _____, 2016, at _____:____.m., Eastern Standard Time, at the Council Chamber at the Warren Community Center Auditorium in Warren, Michigan there were:

PRESENT: _____

ABSENT: _____

The following preambles and resolution were offered by _____ and _____ seconded by _____

_____:

THIRD AMENDMENT TO BOND RESOLUTION
City of Warren
Capital Improvement Bonds, Series 2013

WHEREAS, on August 13, 2013, the City Council (the "Council") of the City of Warren (the "City") approved inserting a Notice of Intention of the City to issue up to \$55,000,000 in Capital Improvement Bonds for a capital improvement projects (the "Capital Improvement Projects") more fully described in APPENDICES A, B, C and D, attached hereto; and

WHEREAS, pursuant to Section 517 of Act 34, on October 30, 2013, Capital Improvement Bonds of the City dated October 1, 2013, aggregating in the principal sum of \$18,775,000, were issued for the purpose of defraying part of the cost of the Capital Improvement Projects; and

WHEREAS, a part of the original project as described in the "NOTICE OF INTENTION OF THE CITY OF WARREN TO ISSUE NOT TO EXCEED \$55,000,000 IN CAPITAL IMPROVEMENT BONDS AND NOTICE OF RIGHT TO PETITION FOR REFERENDUM THEREON" published in *The Warren Weekly* on August 21, 2013 was:

"Sanitary Sewer Connections to the Oakland Macomb Interceptor Drain

Location One: Within the Nine Mile Road right of way and adjacent easements at its intersection with the Amber right of way.

General Description of Work: Construction of an interconnection between the City of Warren sanitary sewer system and the Oakland Macomb Interceptor Drain including all shafts, above and below grade structures, piping, flow controls, metering and SCADA systems, replacement of all affected roadways, driveways,

sidewalks and landscaped areas disturbed by construction and inclusive of all administrative, easement engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

Location Two: Within the Martin Road right of way and adjacent easements between the Newport and Palomino right of ways.

General Description of Work: Construction of an interconnection between the City of Warren sanitary sewer system and the Oakland Macomb Interceptor Drain including all shafts, above and below grade structures, piping, flow controls, metering and SCADA systems, replacement of all affected roadways, driveways, sidewalks and landscaped areas disturbed by construction and inclusive of all administrative, easement engineering, inspection, testing and permitting costs associated with the execution and completion of the work."

WHEREAS, the principal purpose of the connection to the Oakland-Macomb Interceptor Drain Project was to end flooding in a number of neighborhoods within the City whenever there was an unusually heavy rain storm which caused sanitary sewage to back up in basements of city residents; and

WHEREAS, the City has been unable to connect to the Oakland-Macomb Interceptor Drain because of litigation which is still pending and the current version of which is described in EXHIBIT A-1 attached hereto; and

WHEREAS, the cost of issuing bonds for that connection is now estimated at not to exceed \$50,000,000 of which \$49,200,000 will be capital costs; and

WHEREAS, another solution which involves construction of an underground storage retention basin the costs of issuing bonds for this project is estimated at not to exceed \$53,000,000 of which \$52,152,000 will be capital costs and which is described in EXHIBIT A-2 attached hereto; and

WHEREAS, on August 13, 2013 the City Council of the City of Warren approved a Bond Resolution authorizing the issuance of Capital Improvement Bonds which resolution was amended on October 28, 2014 and July 12, 2016; and

WHEREAS, the City Council wishes to further amend these earlier resolution by the adoption of the following resolution:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WARREN, MICHIGAN, AS FOLLOWS:

A. The Bond Resolution adopted by this City Council on August 13, 2013 and amended on October 28, 2014 and July 12, 2016 is hereby further amended to read as follows:

1. **Approval of Plans:** The preliminary plans and estimates relating to the part of the additional Capital Improvement Projects identified in EXHIBIT A attached hereto are hereby approved and ordered filed with the City Clerk.

2. **Bond Details:** Pursuant to Section 517 of Act 34, the bonds of the City, aggregating not to exceed the principal sum of \$53,000,000, shall be issued for the purpose of defraying the City's portion of the cost of the Capital Improvement Project. The bonds shall be known as "City of Warren Capital Improvement Bonds, Series 2017" in one or more series designated by reference to the year in which issued and, if more than one series is issued in such year with the letter from A onwards (the "Bonds") and shall be dated February 1, 2017 or such later date not more than thirty-six calendar months thereafter as the City Controller shall provide by order. The Bonds shall be fully registered Bonds, both as to principal and interest, in any one or more denominations of \$5,000 or a multiple of \$5,000 numbered from 1 upwards as determined by the City Controller, regardless of rate and maturity date. If \$53,000,000 in Bonds are issued, the Bonds may mature on May 1 in each year as follows:

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>YEAR</u>	<u>PRINCIPAL</u>	<u>YEAR</u>	<u>PRINCIPAL</u>
2018	\$1,840,000	2025	\$2,420,000	2032	\$2,960,000
2019	2,125,000	2026	2,480,000	2033	3,055,000
2020	2,170,000	2027	2,555,000	2034	3,155,000
2021	2,215,000	2028	2,630,000	2035	3,260,000
2022	2,255,000	2029	2,710,000	2036	3,365,000
2023	2,305,000	2030	2,790,000	2037	3,475,000
2024	2,360,000	2031	2,875,000		

The Bonds shall be in substantially the form attached hereto as Exhibit B with such changes, additions or deletions as are not inconsistent with this resolution.

3. **Discount:** The Bonds may be offered for sale at a price of not less than 99% of the face amount thereof, and the City Controller is authorized, in his or her discretion, to provide for a higher or lower minimum purchase price in the Request for Proposal for the Bonds.

4. **Interest Payment and Date of Record:** The Bonds shall bear interest payable November 1, 2017 and each May 1 and November 1 thereafter, until maturity, which interest shall not exceed 6% per annum. Interest shall be paid by check or draft mailed to the registered owner of each Bond as of the applicable date of record, provided, however, that the City Controller may agree with the bond registrar on a different method of payment. If interest is paid differently, the Bond form attached as

EXHIBIT B and Request for Proposal form attached as EXHIBIT C shall be changed accordingly.

The date of record for each interest payment shall be the 15th day of the calendar month preceding the date such payment is due.

5. **Prior Redemption:** Bonds maturing prior to seven years after issuance shall not be subject to redemption prior to maturity. Bonds maturing on and after eight years after issuance shall be subject to redemption in whole or in part on any date to be specified in the Order of the City Controller, at par, plus accrued interest to the date fixed for redemption.

With respect to partial redemptions, any portion of a bond outstanding in a denomination larger than the minimum authorized denomination may be redeemed provided such portion and the amount not being redeemed each constitutes an authorized denomination. In the event that less than the entire principal amount of a bond is called for redemption, upon surrender of the Bond to the bond registrar, the bond registrar shall authenticate and deliver to the registered owner of the Bond a new bond in the principal amount of the principal portion not redeemed.

Notice of redemption shall be sent to the registered holder of each Bond being redeemed by first class mail at least thirty (30) days prior to the date fixed for redemption, which notice shall fix the date of record with respect to the redemption if different than otherwise provided in the resolution authorizing the issuance of the Bonds. Any defect in such notice shall not affect the validity of the redemption proceedings. Bonds so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the bond registrar to redeem the same.

6. **Capitalized Interest:** As the City Controller so orders prior to the time of delivering the Bonds, up to two years of the interest payable on the Bonds is to be capitalized.

7. **Reduction in Aggregate Amount of Bonds:** In the event the cost of constructing the Capital Improvement Project shall be less than the current cost estimates and after this bond resolution has been adopted it shall be determined by the City Controller that the Capital Improvement Project cost shall be less than such estimates, the City Controller shall reduce the principal amount of the Bonds in any one or more maturities by any amount to the extent required to avoid the issuance of more Bonds than will be required in light of the proposals received, and the Request for Proposal shall be correspondingly altered.

8. **Bond Registrar and Paying Agent/Book Entry Depository**

Trust: The City Controller shall designate, and may enter into an agreement with, a bond registrar and paying agent for the Bonds (sometimes referred to as the "Bond Registrar") which shall be a bank or trust company located in the State of Michigan which is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The City Controller from time to time as required may designate a similarly qualified successor bond registrar and paying agent. The Bonds shall be deposited with a depository trustee designated by the City Controller who shall transfer ownership of interests in the Bonds by book entry and who shall issue depository trust receipts or acknowledgments to owners of interests in the Bonds. Such book entry depository trust arrangement, and the form of depository trust receipts or acknowledgments, shall be as determined by the City Controller after consultation with the depository trustee. The depository trustee may be the same as the Bond Registrar otherwise named by the City Controller, and the Bonds may be transferred in part by depository trust and in part by transfer of physical certificates as the City Controller may determine.

9. **Transfer or Exchange of Bonds:** Any bond shall be transferable on the bond register maintained by the Bond Registrar with respect to the Bonds upon the surrender of the Bond to the Bond Registrar together with an assignment executed by the registered owner or his or her duly authorized attorney in form satisfactory to the Bond Registrar. Upon receipt of a properly assigned Bond the Bond Registrar shall authenticate and deliver a new Bond or Bonds in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees.

Bonds may likewise be exchanged for one or more other Bonds with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the Bond or Bonds being exchanged. Such exchange shall be effected by surrender of the Bond to be exchanged to the Bond Registrar with written instructions signed by the registered owner of the Bond or his or her attorney in form satisfactory to the Bond Registrar. Upon receipt of a Bond with proper written instructions the Bond Registrar shall authenticate and deliver a new Bond or Bonds to the registered owner of the Bond or his or her properly designated transferee or transferees or attorney.

Any service charge made by the Bond Registrar for any such registration, transfer or exchange shall be paid for by the City, unless otherwise agreed by the City and the Bond Registrar. The Bond Registrar may, however, require payment by a bondholder of a sum sufficient to cover any tax or other governmental charge payable in connection with any such registration, transfer or exchange.

10. **Mutilated, Lost, Stolen or Destroyed Bonds:** In the event any Bond is mutilated, lost, stolen or destroyed, the Mayor and the Clerk of the City may, on behalf of the City, execute and deliver, a new Bond having a number not then outstanding, of like date, maturity and denomination as that mutilated, lost, stolen or destroyed.

In the case of a mutilated Bond, a replacement Bond shall not be delivered unless and until such mutilated Bond is surrendered to the Bond Registrar. In the case of a lost, stolen or destroyed Bond, a replacement Bond shall not be delivered unless and until the City and the Bond Registrar shall have received such proof of ownership and loss and indemnity as they determine to be sufficient, which shall consist at least of (i) a lost instrument Bond for principal and interest remaining unpaid on the lost, stolen or destroyed Bond; (ii) an affidavit of the registered owner (or his or her attorney) setting forth ownership of the Bond lost, stolen or destroyed and the circumstances under which it was lost, stolen or destroyed; (iii) the agreement of the owner of the Bond (or his or her attorney) to fully indemnify the City and the Bond Registrar against loss due to the lost, stolen or destroyed Bond and the issuance of any replacement Bond; and (iv) the agreement of the owner of the Bond (or his or her attorney) to pay all expenses of the City and the Bond Registrar in connection with the replacement, including the transfer and exchange costs which otherwise would be paid by the City.

11. **Execution and Delivery:** The Mayor (or the Mayor Pro Tem, in the absence of the Mayor) and the Clerk of the City are hereby authorized and directed to execute the Bonds for and on behalf of the City by manually executing the same or by causing their facsimile signatures to be affixed. If facsimile signatures are used, the Bonds shall be authenticated by the Bond Registrar before delivery. The Bonds shall be sealed with the City's seal or a facsimile thereof shall be imprinted thereon. When so executed and (if facsimile signatures are used) authenticated, the Bonds shall be delivered to the City Controller, who is hereby authorized and directed to deliver the Bonds to the purchaser upon receipt in full of the purchase price for the Bonds.

12. **Source of Repayment:** The City agrees to pledge its full faith and credit for the repayment of the Bonds and will pledge sufficient amounts of City taxes levied each year provided that the amount of taxes necessary to pay the principal and interest on the Bonds, together with the other taxes levied for the same year, shall not exceed the limit authorized by law.

13. **Principal and Interest Fund:** All monies set aside by the City toward the cost of the Capital Improvement Project

shall be kept by the City in a separate fund hereby established, to be known as the "Principal and Interest Fund." All moneys in the Principal and Interest Fund shall be kept in a separate depository account with one or more banks or trust companies where the principal of and interest on the bonds are payable, and such moneys shall be used solely for the payment of the principal of and interest on the Bonds and expenses incidental thereto. All accrued interest and the premium, if any, received from the purchaser of the Bonds shall be deposited in the Principal and Interest Fund upon receipt. Capitalized interest, as determined pursuant to Section 6, shall be deposited in the Principal and Interest Fund.

14. **Construction Fund:** There is hereby established an Construction Fund into which all proceeds of the borrowing shall be deposited, except the accrued interest on the Bonds and premium, if any, received from the purchaser of the Bonds and any capitalized interest. All moneys in the Construction Fund shall be used solely for the payment in full of costs of the Capital Improvement Project, including the costs of issuing the Bonds. Surplus moneys remaining in the Construction Fund after completion of the Capital Improvement Project and payment in full of the costs of the Capital Improvement Project (or provision for such payment) shall be deposited in the Principal and Interest Fund.

15. **Investments:** Moneys in the Principal and Interest Fund and the Construction Fund may be continuously invested and reinvested in the United States government obligations, obligations the principal of and interest on which are unconditionally guaranteed by the United States government, or in interest-bearing time deposits selected by the City Controller which are permissible investments for surplus funds under Act No. 20 of the Public Acts of 1943, as amended. Such investments shall mature, or be subject to redemption at the option of the holder, not later than (a) in the case of the Principal and Interest Fund, the dates moneys in such fund will be required to pay the principal of and interest on the Bonds, and (b) in the case of the Construction Fund, the estimated dates when moneys in such fund will be required to pay costs of the Capital Improvement Project. Obligations purchased as an investment of moneys in the Principal and Interest Fund or the Construction Fund, as the case may be, shall be deemed at all times to be a part of such fund, and the interest accruing thereon and any profit realized from such investment shall be credited to such fund.

16. **Depositories:** All of the banks located in the State of Michigan are hereby designated as permissible depositories of the moneys in the funds established by this Resolution, except that the moneys in the Principal and Interest Fund shall only be deposited in such banks where the principal of and interest on

the Bonds are payable. The City Controller shall select the depository or depositories to be used from those banks authorized in this Section.

17. **Arbitrage and Tax Covenants:** Notwithstanding any other provision of this resolution, the City covenants that it will not at any time or times:

(a) Permit any proceeds of the Bonds or any other funds of the City or under its control to be used directly or indirectly (i) to acquire any securities or obligations, the acquisition of which would cause any Bond to be an "arbitrage bond" as defined in Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) in a manner which would result in the exclusion of any Bond from the treatment afforded by Section 103(a) of the Code by reason of the classification of any Bond as a "private activity bond" within the meaning of Section 141(a) of the Code, as a "private loan bond" within the meaning of Section 141(a) of the Code or as an obligation guaranteed by the United States of America within the meaning of Section 149(b) of the Code; or

(b) Take any action, or fail to take any action (including failure to file any required information or other returns with the United States Internal Revenue Service or to rebate amounts to the United States, if required, at or before the time or times required), within its control which action or failure to act would (i) cause the interest on the Bonds to be includible in gross income for federal income tax purposes, cause the interest on the Bonds to be includible in computing any alternative minimum tax (other than the alternative minimum tax applicable to interest on all tax-exempt obligations generally) or cause the proceeds of the Bonds to be used directly or indirectly by an organization described in Section 501(c)(3) of the Code, or (ii) adversely affect the exemption of the Bonds and the interest thereon from the State of Michigan income taxation.

18. **Qualified Tax-Exempt Obligations:** The Bonds are not designated as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions under the provisions of Section 265 of the Code, unless, at the time the Request for Proposal is circulated, the Bonds have been determined to be eligible to be so designated on the basis of the City's reasonable expectations at the time of such circulation. In such event, the Request for Proposal shall be changed appropriately and the Bond shall thereby be so designated.

19. Defeasance or Redemption of Bonds: If at any time,

(a) the whole amount of the principal of and interest on all outstanding Bonds shall be paid, or

(b) (i) sufficient moneys, or Government Obligations (as defined in this Section) not callable prior to maturity, the principal of and interest on which when due and payable will provide sufficient moneys, to pay the whole amount of the principal of and premium, if any, and interest on all outstanding Bonds as and when due at maturity or upon redemption prior to maturity shall be deposited with and held by a trustee or an escrow agent for the purpose of paying the principal of and premium, if any, and interest on such Bonds as and when due, and (ii) in the case of redemption prior to maturity, all outstanding Bonds shall have been duly called for redemption (or irrevocable instructions to call such Bonds for redemption shall have been given)

then, at the time of the payment referred to in clause (a) of this Section or of the deposit referred to in clause (b) of this Section, the City shall be released from all further obligations under this resolution, and any moneys or other assets then held or pledged pursuant to this resolution for the purpose of paying the principal of and interest on the Bonds (other than the moneys deposited with and held by a trustee or an escrow agent as provided in clause (b) of this Section) shall be released from the conditions of this resolution, paid over to the City and considered excess proceeds of the Bonds. In the event moneys or Government Obligations shall be so deposited and held, the trustee or escrow agent holding such moneys or Government Obligations shall, within 30 days after such moneys or Government Obligations shall have been so deposited, cause a notice signed by it to be given to the registered holders hereof not more than sixty (60) days nor less than forty-five (45) days prior to the redemption setting forth the date or dates, if any, designated for the redemption of the Bonds a description of the moneys or Government Obligations so held by it and that the City has been released from its obligations under this resolution. All moneys and Government Obligations so deposited and held shall be held in trust and applied only to the payment of the principal of and premium, if any, and interest on the Bonds at maturity or upon redemption prior to maturity, as the case may be, as provided in this Section.

The trustee or escrow agent referred to in this Section shall (a) be a bank or trust company permitted by law to offer and offering the required services, (b) be appointed by resolution of the City, and (c) at the time of its appointment and so long as it is serving as such, have at least \$25,000,000 of capital and unimpaired surplus. The same bank or trust

company may serve as trustee or escrow agent under this Section and as Bond Registrar so long as it is otherwise eligible to serve in each such capacity.

As used in this Section, the term "Government Obligations" means direct obligations of, or obligations the principal of and interest on which are unconditionally guaranteed by, the United States of America.

20. **Filing with Municipal Finance Division:** If necessary, the Mayor is authorized and directed to:

(a) apply to the Municipal Finance Division of the Michigan Department of Treasury for approval of the sale of the Bonds;

(b) file with such application all required supporting material; and

(c) pay all fees required in connection therewith.

21. **Negotiated Sale - Request for Proposal:** The City hereby determines that in order to save the cost of publication of an official Notice of Sale that it will sell the bonds at a negotiated sale after solicitation of proposals from prospective purchasers by its Financial Consultant. The City's Financial Consultant is authorized to solicit proposals from at least twenty-five prospective purchasers and to circulate a Request for Proposal at least seven days prior to the date fixed for receipt of proposals for the purchase of the Bonds. The Request for Proposal shall be in substantially the form attached to this resolution as EXHIBIT C with such changes therein as are not inconsistent with this resolution and as are approved by the City Controller after conferring with Bond Counsel. Once all proposals are received, the City Controller shall determine the lowest true interest cost proposed and thereafter award the Bonds to the proposer meeting that criteria. The Financial Consultant is hereby designated to act for and on behalf of the City to receive proposals for the purchase of the Bonds and to take all other steps necessary in connection with the sale and delivery thereof.

22. **Bond Anticipation Notes:** Prior to the issuance of the Bonds but after expiration of the referendum period set forth in paragraph 4 above, the City may issue its Bond Anticipation Notes (the "Notes") in an amount not to exceed 50% of the entire issue in anticipation of the proceeds of the Bonds as authorized by Section 413 of Act 34. The Notes shall also be payable from other revenues of the City.

The Notes, if issued, shall be dated February 1, 2017 or on the first day of any month thereafter in 2017 as the City Controller shall order.

The Notes, if issued, shall bear interest payable at maturity, semi-annually or at other intervals as the City Controller shall order.

The Notes, if issued, shall mature on or before November 1, 2018. An earlier or later maturity date may be established by order of the City Controller.

B. All resolutions and parts of resolutions in conflict with the foregoing are hereby rescinded.

C. This Resolution shall become effective immediately upon its adoption and shall be recorded in the minutes of the City as soon as practicable after adoption.

A roll call vote on the foregoing resolution was then taken, and was as follows:

YES:

NO:

ABSTAIN:

The resolution was declared adopted.

Las.r2-war116

CITY CLERK'S CERTIFICATE

The undersigned, being the Clerk of the City of Warren, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the City at a _____ meeting held on _____, 2016, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records of the proceedings of the City Council in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended); and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

PAUL WOJNO, CITY CLERK

las.r2-war116

EXHIBIT A-1

2017 CITY OF WARREN BOND ISSUE - PROJECT DESCRIPTIONS

Option 1 - Sanitary Sewer Connections to the Oakland Macomb Interceptor Drain

Location of improvements: Within the Nine Mile Road right of way and adjacent easements at its intersection with the Amber Street right of way, and within the Martin Road right of way and adjacent easements between the Newport and Palomino right of ways.

General Description of Work: Construction of two interconnections between the City of Warren sanitary sewer system and the Oakland Macomb Interceptor Drain. Bond proceeds to be used to pay for all costs associated with preliminary and project engineering, geologic and environmental evaluations, permitting, inspections, legal fees, any needed property or easement acquisitions, construction cost of all new sewerage facilities, flow controls, metering and SCADA systems, replacement of all affected roadways, driveways, sidewalks and landscaped areas disturbed by construction, all administrative costs associated with the execution and completion of the project work and any participation and legacy charges levied by Oakland Macomb Interceptor Drain Drainage District.

**Anticipated Total Bonded Project Cost
(Including construction costs,
financing costs and bond discount):** \$50,000,000

Period of Usefulness of the Project

Not less than 30 years from date of completion.

EXHIBIT A-2

2017 CITY OF WARREN BOND ISSUE - PROJECT DESCRIPTIONS

Option 2 - Construction of a Retention Basin with associated Capacity Improvements at the Nine Mile Pump Station and Capacity Improvements to the Nine Mile Sanitary Interceptor Sewer.

Location of improvements: At the location of the Nine Mile Pump Station located on the northeast corner of Nine Mile and Stewart, in the Nine Mile Road right of way between Stewart and Van Dyke, and in and adjacent to the existing easement for the 42" diameter discharge sewer from the Nine Mile Pump Station that is located between Nine Mile and Stephens Roads and Lawson and Wellington.

General Description of Work: Construction of a 12 to 15 Million gallon underground sanitary sewage retention basin, a new force main from the Nine Mile Pump Station to the retention basin, a new sanitary relief sewer in Nine Mile Road from Stewart to Van Dyke, and pumping capacity upgrades with discharge header improvements at the existing Nine Mile Pump Station. Bond proceeds to be used to pay for all costs associated with preliminary and project engineering, geologic and environmental evaluations, permitting, inspections, construction costs of all new facilities, flow controls, metering and SCADA systems, legal fees, any needed property or easement acquisitions, final restoration of all areas disturbed by construction and all other costs associated with the execution and completion of the work.

**Anticipated Total Bonded Project Cost
(Including construction costs,
financing costs and bond discount):** \$53,000,000

**MAXIMUM AMOUNT OF BONDS TO BE
ISSUED WHICHEVER OPTION IS TAKEN** \$53,000,000

Period of Usefulness of the Project

Not less than 30 years from date of completion.

las.r2-war116

EXHIBIT B
[FORM OF BOND]

UNITED STATES OF AMERICA - STATE OF MICHIGAN -
CITY OF WARREN

CITY OF WARREN
CAPITAL IMPROVEMENT BOND, SERIES _____

No. _____

<u>RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ISSUANCE</u>	<u>CUSIP</u>
		_____, 1, _____	

=====

REGISTERED OWNER:

PRINCIPAL AMOUNT:

=====

FOR VALUE RECEIVED, the City of Warren, County of Macomb (the "City"), State of Michigan, hereby acknowledges itself indebted and promises to pay (but only from the sources referred to herein) on the Maturity Date specified above, unless paid prior thereto as hereinafter provided, to the Registered Owner specified above, or its registered assigns, the Principal Amount specified above upon presentation and surrender of this Bond at the principal corporate trust office of _____, _____, Michigan, as paying agent and bond registrar (the "Bond Registrar"), together with interest thereon to the Registered Owner of this Bond, as shown on the books of the City maintained by the Bond Registrar, on the applicable date of record from the Date of Issuance specified above, or such later date through which interest has been paid, at the Rate per annum specified above, commencing _____ 1, _____, and semiannually thereafter on the first day of _____ and _____ in each year to and including the Maturity Date or earlier redemption of this Bond. The date of record for each payment of interest shall be the 15th day of the month preceding the date such payment is due. Interest is payable by check or draft mailed by the Bond Registrar to the Registered Owner at the address shown on the books of the City maintained by the Bond Registrar on the applicable date of record and shall be calculated on the basis of a 360-day year consisting of twelve (12) thirty (30) day months.

This Bond is one of a series of bonds of like date and tenor except as to denomination, date of maturity and interest rate, numbered from 1 upwards, aggregating the principal sum of _____ Dollars (\$ _____),

issued by the City, pursuant to and in full conformity with the Constitution and Statutes of the State of Michigan and especially Section 517 of Act No. 34, Public Acts of Michigan, 2001, as amended (the "Act"), for the purpose of

_____ which is located in _____, Michigan (the "Capital Improvement Project").

This Bond and the series of which this is one are payable as follows: _____

_____ which are hereby irrevocably pledged for the payment of the principal of, premium, if any, and interest on the bonds. To secure payment of the principal of, premium, if any, and interest on the bonds. The _____ pledged to the payment of the principal of, premium, if any, and interest on the bonds shall be and remain subject to the statutory lien until the principal of, premium, if any, and interest on the bonds have been paid in full. The limited tax full faith and credit of the City has been pledged for the making of such payments, and the City is obligated to levy ad valorem taxes in such amounts as shall be necessary for the making of such cash rental payments. HOWEVER, NO TAXES MAY BE LEVIED IN EXCESS OF CONSTITUTIONAL AND STATUTORY LIMITS.

Bonds maturing prior to _____ 1, _____ shall not be subject to redemption prior to maturity. Bonds maturing on or after _____ 1, _____ shall be subject to redemption prior to maturity at the option of the City, in any order, in whole or in part, on any date on or after _____ 1, _____. Bonds so called for redemption shall be redeemed at par, plus accrued interest to the date fixed for redemption.

With respect to partial redemptions, any portion of a bond outstanding in a denomination larger than the minimum authorized denomination may be redeemed provided such portion as well as the amount not being redeemed each constitutes an authorized denomination. In the event that less than the entire principal amount of a bond is called for redemption, upon surrender of the bond to the Bond Registrar, the Bond Registrar shall authenticate and deliver to the Registered Owner of the bond a new bond in the principal amount of the principal portion not redeemed.

Notice of redemption shall be sent to the registered holder of each bond being redeemed by first class mail at least thirty (30) days prior to the date fixed for redemption, which notice shall fix the date of record with respect to the redemption, if different than otherwise provided in the resolution authorizing the issuance of the bonds. Any defect in such notice shall not affect the validity of the redemption proceedings. Bonds so

called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the Bond Registrar to redeem the same.

This Bond shall be transferable on the books of the City maintained by the Bond Registrar upon surrender of this Bond to the Bond Registrar together with an assignment executed by the Registered Owner or his or her duly authorized attorney in form satisfactory to the Bond Registrar. Upon receipt of a properly assigned bond, the Bond Registrar shall authenticate and deliver a new bond or bonds in authorized denominations in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees.

This Bond may likewise be exchanged for one or more other bonds with the same interest rate and maturity in authorized denominations aggregating the same principal amount as the bond or bonds being exchanged. Such exchange shall be effected by surrender of the bond to be exchanged to the Bond Registrar with written instructions signed by the Registered Owner of the bond or his or her attorney in form satisfactory to the Bond Registrar. Upon receipt of a bond with proper written instructions the Bond Registrar shall authenticate and deliver a new bond or bonds to the Registered Owner of the bond or his or her properly designated transferee or transferees or attorney.

The Bond Registrar is not required to honor any transfer or exchange of bonds during the fifteen (15) days preceding an interest payment date. Any service charge made by the Bond Registrar for any such registration, transfer or exchange shall be paid for by the City (subject, however, to reimbursement by the City pursuant to the Lease), unless otherwise agreed upon by the City and the Bond Registrar. The Bond Registrar may, however, require payment by a bondholder of a sum sufficient to cover any tax or other governmental charge payable in connection with any such registration, transfer or exchange.

This Bond and the bonds of this series have ___ been designated as "qualified tax-exempt obligations" for purposes of Paragraph 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit until the certificate of authentication hereon has been duly executed by the Bond Registrar, as authenticating agent.

It is hereby certified, recited and declared that all things, conditions and acts required to exist, happen and be performed precedent to and in connection with the issuance of this Bond and the other bonds of this series, existed, have happened and have been performed in due time, form and manner as required by the Constitution and Statutes of the State of Michigan, and that the total indebtedness of the City, including

this series of bonds, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the City of Warren, State of Michigan by its City Council has caused this Bond to be executed in its name with the facsimile signatures of its Mayor and its Clerk and has caused a facsimile of its seal to be affixed hereto, and has caused this Bond to be authenticated by the Bond Registrar, as the City's authenticating agent, all as of the Date of Issuance set forth above.

CITY OF WARREN

By: Mayor

[SEAL]

By: Clerk

DATE OF AUTHENTICATION:

BOND REGISTRAR'S CERTIFICATE OF AUTHENTICATION

This Bond is one of the series of bonds designated "City of Warren Capital Improvement Bonds, Series ____."

_____, Michigan
as Bond Registrar and Authenticating Agent
By: Authorized Representative

CERTIFICATE

The above is a true copy of the legal opinion of Clark Hill PLC a true copy of which was delivered on the date of delivery of the Bonds to which it relates.

BY: Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto _____ this Bond and all rights hereunder and hereby irrevocably constitutes and appoints _____ attorney to transfer this Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature:

Notice: The signature(s) to this assignment must correspond with the name as it appears upon the face of this Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

The transfer agent will not effect transfer of this Bond unless the information concerning the transferee requested below is provided:

Name and Address: _____

(Include information for all joint owners if bond is held by joint account)

PLEASE INSERT SOCIAL SECURITY NUMBER OR OTHER IDENTIFYING NUMBER OF TRANSFEREE

(Insert number for first named transferee if held by joint account)

las.r2-war116

EXHIBIT C
[FORM OF REQUEST FOR PROPOSAL]
\$ _____
CITY OF WARREN, STATE OF MICHIGAN

CITY OF WARREN
CAPITAL IMPROVEMENT BONDS, SERIES _____

SEALED OR ELECTRONIC PROPOSALS: Sealed written proposals for the purchase of the bonds described herein (the "Bonds") will be received by the undersigned on behalf of the City of Warren (the "City"), at the office of the City Controller, 1 City Square, Warren, Michigan, 48093-2589 _____, _____, until ____:____ .m., Eastern _____ Time, at which time and place the proposals will be publicly opened and read.

In the alternative, sealed written proposals will also be received on the same date and until the same time by an agent of the undersigned at the office of the Municipal Advisory Council of Michigan, 535 Griswold, Buhl Building, Suite 1850, Detroit, Michigan 48226, where they will be publicly opened simultaneously. Proposals received at Warren, Michigan will be read first followed by the proposals received at the alternate location. Proposers may choose either location to present proposals and good faith checks, but not both locations.

Any proposer may submit a proposal in person to either proposing location. However, no proposer is authorized to submit a FAX proposal to Warren, Michigan.

Also in the alternative, electronic proposals will also be received on the same date and until the same time by an agent of the undersigned Bidcomp/Parity. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Eric Washington, 1359 Broadway, 2nd Floor, New York, NY, 10018, (212) 849-5021.

If any provision of this Request for Proposal shall conflict with information provided by Bidcomp/Parity as the approved provider of electronic proposing services, this Request for Proposal shall control.

The Bonds will be awarded or all proposals will be rejected by the City Controller at a proceeding to be held within twenty-four hours of the sale.

BOND DETAILS: The Bonds will be fully registered bonds, both as to principal and interest, in any one or more denominations of \$5,000 or a multiple of \$5,000, not exceeding the aggregate principal amount for each maturity, dated _____ 1, _____, numbered from 1 upwards and will bear interest from their date of issuance payable on _____ 1, _____ and semiannually

thereafter on each _____ 1 and _____ 1 until maturity. The Bonds will mature on _____ 1 of each year as follows:

<u>YEAR</u>	<u>PRINCIPAL</u>	<u>YEAR</u>	<u>PRINCIPAL</u>
-------------	------------------	-------------	------------------

PRIOR REDEMPTION: Bonds maturing prior to _____ 1, _____ shall not be subject to redemption prior to maturity. Bonds maturing on or after _____ 1, _____ shall be subject to redemption prior to maturity at the option of the City, in any order, in whole or in part, on any date on or after _____ 1, _____. Bonds so called for redemption shall be redeemed at par, plus accrued interest to the date fixed for redemption.

With respect to partial redemptions, any portion of a bond outstanding in a denomination larger than the minimum authorized denomination may be redeemed provided such portion as well as the amount not being redeemed each constitutes an authorized denomination. In the event that less than the entire principal amount of a bond is called for redemption, upon surrender of the bond to the Bond Registrar, the Bond Registrar shall authenticate and deliver to the Registered Owner of the bond a new bond in the principal amount of the principal portion not redeemed.

Notice of redemption shall be sent to the registered holder of each bond being redeemed by first class mail at least thirty (30) days prior to the date fixed for redemption, which notice shall fix the date of record with respect to the redemption, if different than otherwise provided in the resolution authorizing the issuance of the bonds. Any defect in such notice shall not affect the validity of the redemption proceedings. Bonds so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the Bond Registrar to redeem the same.

TERM BOND OPTION: Bonds maturing in the years _____-_____, inclusive, are eligible for designation by the original purchaser at the time of sale as serial bonds or term bonds, or both. There may be more than one term bond maturity. However, principal maturities designated as term bonds shall be subject to mandatory redemption, in part, by lot, at par and accrued interest on _____ 1st of the year in which the Bonds are presently scheduled to mature. Each maturity of term bonds and serial bonds must carry the same interest rate. Any such designation must be made at the time the proposals are submitted.

INTEREST RATE AND PROPOSAL DETAILS: The Bonds shall bear interest at a rate or rates not exceeding ___% per annum, to be fixed by the proposals therefor, expressed in multiples of 1/8

or 1/20 of 1%, or both. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. THE INTEREST RATE BORNE BY BONDS MATURING IN ANY YEAR SHALL NOT BE AT A RATE LOWER THAN THE RATE BORNE BY BONDS MATURING IN ANY PRECEDING YEAR. No proposal for the purchase of less than all of the Bonds, at a price less than ___% of their par value or at an interest rate or rates that will result in a net interest cost of more than ___% per annum, will be considered.

BOOK-ENTRY-ONLY: The Bonds will be issued in book-entry-only form as one fully-registered bond per maturity and will be registered in the name of Cede & Co., as nominee for The Depository Trust Company, ("DTC"), New York, New York. DTC will act as securities depository for the Bonds. Purchase of the Bonds will be made in book-entry-only form, in the denomination of \$5,000 or any multiple thereof. Purchasers will not receive certificates representing their interest in Bonds purchased. The book-entry-only system is described further in the nearly final official statement for the Bonds.

BOND REGISTRAR, PAYING AGENT AND DATE OF RECORD:

_____, _____, Michigan has been selected as bond registrar and paying agent (the "Bond Registrar") for the Bonds. The Bond Registrar will keep records of the registered holders of the Bonds, serve as transfer agent for the Bonds, authenticate the original and any re-issued bonds and pay interest by check or draft mailed to the registered holders of the Bonds as shown on the registration books of the City kept by the Bond Registrar on the applicable date of record. The date of record for each interest payment shall be the 15th day of the month before such payment is due. The principal of and redemption premium, if any, on the Bonds will be paid when due upon presentation and surrender thereof to the Bond Registrar. As long as DTC, or its nominee Cede & Co., is the registered owner of the Bonds, payments will be made directly to such registered owner. Disbursement of such payments to DTC participants is the responsibility of DTC and disbursement of such payments to the beneficial owners of the Bonds is the responsibility of DTC participants and indirect participants as described in the nearly final official statement for the Bonds. The City may from time to time as required designate a successor bond registrar and paying agent.

PURPOSE AND SECURITY: The Bonds are to be issued pursuant to Section 517 of Act No. 34, Public Acts of Michigan, 2001, as amended (the "Act"), for the purpose of constructing improvements to _____ located in the City of Warren, Michigan (the "Capital Improvement Project"). The City agrees to pledge for the repayment of the Bonds sufficient amounts of City taxes levied each year provided that the amount of taxes necessary to pay the principal of and interest on the Bonds, together with the other taxes levied for the same year,

shall not exceed the limit authorized by law and the Michigan Constitution.

BOND INSURANCE AT PURCHASER'S OPTION: If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the proposer/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser. Any additional rating agency fees shall be the responsibility of the purchaser. FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE CITY.

GOOD FAITH: A certified or cashier's check drawn upon an incorporated bank or trust company or a wire transfer in an amount equal to 2% (\$ _____) of the face amount of the Bonds, and payable to the order of the City will be required of the successful proposer as a guarantee of good faith on the part of the proposer, to be forfeited as liquidated damages if such proposal be accepted and the proposer fails to take up and pay for the Bonds. If a check is used, it must accompany each proposal. If a wire transfer is used, the successful proposer is required to wire the good faith deposit not later than Noon, prevailing Eastern Time, on the next business day following the sale using the wire instructions provided by Municipal Financial Consultants Incorporated. The good faith deposit will be applied to the purchase price of the Bonds. No interest shall be allowed on the good faith checks, and checks of each unsuccessful proposer will be promptly returned to such proposer's representative or by registered mail. The good faith check of the successful proposer will be cashed immediately, in which event, payment of the balance of the purchase price of the Bonds shall be made at the closing.

AWARD OF THE BONDS - TRUE INTEREST COST: The Bonds will be awarded to the proposer whose proposal produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on _____ 1, _____ and semi-annually thereafter) necessary to discount the debt service payments from their respective payment dates to _____ 1, _____ in an amount equal to the price proposed, excluding accrued interest. _____, _____ is the anticipated date of delivery of the Bonds.

LEGAL OPINION: Proposals shall be conditioned upon the approving opinion of Clark Hill PLC, Detroit, Michigan (the "Bond Counsel"), a copy of which will be printed on the reverse side of each bond and the original of which will be furnished without expense to the purchaser of the Bonds at the delivery thereof. The fees of Bond Counsel for its services in

connection with such approving opinion are expected to be paid from Bond Proceeds. Except to the extent necessary to issue such opinion and as described in the Official Statement, Bond Counsel has not been requested to examine or review, and has not examined or reviewed, any financial documents, statements or other materials that have been or may be furnished in connection with the authorization, marketing or issuance of the Bonds and, therefore, has not expressed and will not express an opinion with respect to the accuracy or completeness of the Official Statement or any such financial documents, statements or materials.

TAX MATTERS: In the opinion of Bond Counsel, subject, however to certain qualifications described herein, under existing law, the interest on the Bonds is excluded from gross income for federal income tax purposes, such interest is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations, although for the purpose of computing the alternative minimum tax imposed on certain corporations, such interest is taken into account in determining certain income and earnings. In the further opinion of Bond Counsel, the Bonds and the interest thereon are exempt from all taxation in the State of Michigan except inheritance and estate taxes, gross receipts taxes and taxes on gains realized from the sale, payment or other disposition thereof.

THE BONDS HAVE _____ BEEN DESIGNATED AS "QUALIFIED TAX-EXEMPT OBLIGATIONS" WITHIN THE MEANING OF SECTION 265 (b)(3) OF THE INTERNAL REVENUE CODE OF 1986.

CERTIFICATE REGARDING "ISSUE PRICE": The Purchaser will be required, as a condition of delivery of the Bonds, to certify the "issue price" of the Bonds within the meaning of Section 1273 of the Code, which will include a representation that at least 10 percent of each maturity of the Bonds has been sold to the public (excluding bond houses, brokers or similar persons or organizations acting in the capacity of underwriters or wholesalers) at a price not exceeding the stated initial offering price. In addition, if the successful proposer will obtain a municipal bond insurance policy or other credit enhancement for the Bonds in connection with their original issuance, the successful proposer will be required, as a condition of delivery of the Bonds, to certify that the premium therefor will be less than the present value of the interest expected to be saved as a result of such insurance or other credit enhancement. The form of an acceptable certificate will be provided by bond counsel.

DELIVERY OF BONDS: The City will furnish Bonds ready for execution at its expense. Bonds will be delivered without expense to the Purchaser. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the Bonds, will be delivered at the time of

delivery of the Bonds. If the Bonds are not tendered for delivery by twelve o'clock noon, Eastern Time, on the 45th day following the date of receipt of proposals or the first business day thereafter if said 45th day is not a business day, the successful proposer may on that day, or any time thereafter until delivery of the Bonds, withdraw its proposal by serving written notice of cancellation on the undersigned, in which event the City shall promptly return the good faith deposit. Payment for the Bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the Bonds shall be paid by the Purchaser at the time of delivery. **Notwithstanding the foregoing, the successful proposer will be required to pay for and accept delivery of the Bonds on _____.**

UNDERTAKING TO PROVIDE CONTINUING DISCLOSURE: In order to assist the winning proposer in complying with SEC Rule 15c2-12, as amended, the City will covenant to undertake (pursuant to a resolution adopted or to be adopted by its governing body), to provide annual reports and timely notice of certain events for the benefit of beneficial owners of the Bonds. The details and terms of the undertaking are set forth in a Continuing Disclosure Certificate to be executed and delivered by the City, a form of which is included in the nearly final official statement and in the final official statement.

OFFICIAL STATEMENT:

Hard Copy

A copy of the nearly final Official Statement (the "Nearly Final Official Statement") may be obtained by contacting Municipal Financial Consultants Incorporated at the address listed below. The Nearly Final Official Statement is in a form deemed final as of its date by the City for purposes of SEC Rule 15c2-12(b)1, but is subject to revision, amendment and completion of a final Official Statement (the "Final Official Statement"). The successful proposer shall supply to the City, within twenty-four hours after the award of the Bonds, all pricing information and any underwriter identification determined by Bond Counsel to be necessary to complete the Final Official Statement.

Internet

In addition, the City has authorized the preparation and distribution of a Nearly Final Official Statement containing information relating to the Bonds via the Internet. The Nearly Final Official Statement can be viewed and downloaded at www.i-dealprospectus.com/pdf.asp?doc= or at www.tm3.com.

The City will furnish to the successful proposer, at no 3cost, ___ copies of the Final Official Statement within seven (7) business days after the award of the Bonds. Additional

copies will be supplied upon the proposer's agreement to pay the cost of the City for those additional copies.

The City shall deliver, at closing, an executed certificate to the effect that as of the date of delivery the information contained in the Final Official Statement, including revisions, amendments and completions as necessary, relating to the City and the Bonds is true and correct in all material respects, and that such Final Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.

CUSIP NUMBERS: It is anticipated that CUSIP numbers will be printed on the Bonds, but neither the failure to print such numbers nor any improperly printed number shall constitute cause for the purchaser to refuse to accept delivery of, or to pay for the Bonds. All expenses for printing CUSIP numbers on the Bonds will be paid by the City, except that the CUSIP Service Bureau charge for the assignment of such numbers shall be the responsibility of and paid for by the purchaser.

PROPOSER CERTIFICATION: NOT "IRAN-LINKED BUSINESS:" By submitting a proposal, the proposer shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 17, Public Acts of Michigan, 2012; MCL 129.311 et seq.

ADDITIONAL INFORMATION: Further information may be obtained from Meredith A. Shanle, Municipal Financial Consultants Incorporated, 500 Woodward Ave., Suite 3500, Room #3559, Detroit, Michigan 48226 (telephone (313) 408-5990).

THE RIGHT IS RESERVED TO REJECT ANY OR ALL PROPOSALS.

ENVELOPES: Envelopes containing the proposals should be plainly marked "Proposal for City of Warren Capital Improvement Bonds, Series ____."

City of Warren

Las.r2-war116

APPENDIX A

City of Warren Bond Issue - Project Descriptions.

Sanitary Relief Sewers

The City of Warren will be constructing four new sanitary sewers to relieve collection system surcharging during periods of heavy rainfall or snowmelt.

A. 13 Mile Road Relief Sewer

Location: Within the 13 Mile Road right of way beginning at its intersection with the east edge of the Primrose right of way then continuing west in the 13 Mile Road right of way to its termination point 160 feet west of the centerline of Iroquois Drive right of way.

General Description of Work: Installation of 6,300 linear feet of 24" to 42" diameter sanitary sewer, installation of a double barrel siphon under the Schoenherr Drain, interconnection of the existing sanitary sewers in the work area to the new sanitary sewer, and replacement of all affected roadway, driveways and sidewalks, and landscaped areas disturbed by construction, inclusive of all engineering, inspection, testing and permitting costs associated with the completion of the work.

B. Martin Road Relief Sewer

Location: Within the Schoenherr Road right of way from its intersection with the north right of way line of Joyce, north to the centerline of its intersection with the Martin Road right of way, then west in the Martin Road right of way to its termination point 155 feet west of the centerline of Newport.

General Description of Work: Installation of approximately 2,800 linear feet of 18" to 24" diameter sanitary sewer, installation of a barrel siphon under the Schoenherr Drain, interconnection of the existing sanitary sewers in the work area to the new sanitary sewer, and replacement of all affected roadway, driveways and sidewalks, and landscaped areas disturbed by construction, inclusive of all engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

C. 12 Mile Road Relief Sewer

Location: Within the 12 Mile Road right of way from its intersection with the centerline of the St. Edmunds Drive right

of way, west to its termination point 155 feet west of the centerline of the south Newport Drive right of way.

General Description of Work: Installation of approximately 4,300 linear feet of 21" to 48" diameter sanitary sewer, installation of a double barrel siphon under the Schoenherr Drain, interconnection of the existing sanitary sewers in the work area to the new sanitary sewer, installation of approximately 4,200 linear feet of 12" diameter water main complete with all service transfers, fire hydrants, and gate wells, and replacement of all affected roadway, driveways and sidewalks, and landscaped areas disturbed by construction, inclusive of all engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

D. 10 Mile Road Relief Sewer

Location: Within the 10 Mile Road right of way from a point 420 linear feet west of its intersection with the centerline of the Hoover Road right of way east to its termination point 860 feet east of the centerline of the Roan Road right of way.

General Description of Work: Installation of approximately 3,400 linear feet of 36" diameter sanitary sewer, interconnection of the existing sanitary sewers in the work area to the new sanitary sewer, installation of approximately 3,400 linear feet of 12" diameter water main complete with all service transfers, fire hydrants, and gate wells, and replacement of all affected roadway, driveways and sidewalks, and landscaped areas disturbed by construction, inclusive of all engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

E. Sanitary Sewer Connections to the Oakland Macomb Interceptor Drain

Location One: Within the Nine Mile Road right of way and adjacent easements at its intersection with the Amber right of way.

General Description of Work: Construction of an interconnection between the City of Warren sanitary sewer system and the Oakland Macomb Interceptor Drain including all shafts, above and below grade structures, piping, flow controls, metering and SCADA systems, replacement of all affected roadways, driveways, sidewalks and landscaped areas disturbed by construction and inclusive of all administrative, easement engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

Location Two: Within the Martin Road right of way and adjacent easements between the Newport and Palomino right of ways.

General Description of Work: Construction of an interconnection between the City of Warren sanitary sewer system and the Oakland Macomb Interceptor Drain including all shafts, above and below grade structures, piping, flow controls, metering and SCADA systems, replacement of all affected roadways, driveways, sidewalks and landscaped areas disturbed by construction and inclusive of all administrative, easement engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

PROJECT COST ESTIMATES

Estimated Construction Costs,
Administration Costs, Easement
Acquisition and Engineering, Inspection,
Testing, Permitting and Financing Costs
(including Bond Discount)
and Contingency: Not to exceed \$55,000,000

APPENDIX B

Project Description

City of Warren Bond Issue - Project Descriptions.

Sanitary Relief Sewers

The City of Warren will be constructing the following new sanitary sewers to relieve collection system surcharging during periods of heavy rainfall or snowmelt.

12 Mile Road Relief Sewer

Location: Within the 12 Mile Road right of way from its intersection with the centerline of the St. Edmunds Drive right of way, west to its termination point 155 feet west of the centerline of the south Newport Drive right of way.

General Description of Work: Installation of approximately 4,300 linear feet of 21" to 48" diameter sanitary sewer, installation of a double barrel siphon under the Schoenherr Drain, interconnection of the existing sanitary sewers in the work area to the new sanitary sewer, installation of approximately 4,200 linear feet of 12" diameter water main complete with all service transfers, fire hydrants, and gate wells, and replacement of all affected roadway, driveways and sidewalks, and landscaped areas disturbed by construction, inclusive of all engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

10 Mile Road Relief Sewer

Location: Within the 10 Mile Road right of way from a point 420 linear feet west of its intersection with the centerline of the Hoover Road right of way east to its termination point 860 feet east of the centerline of the Roan Road right of way.

General Description of Work: Installation of approximately 3,400 linear feet of 36" diameter sanitary sewer, interconnection of the existing sanitary sewers in the work area to the new sanitary sewer, installation of approximately 3,400 linear feet of 12" diameter water main complete with all service transfers, fire hydrants, and gate wells, and replacement of all affected roadway, driveways and sidewalks, and landscaped areas disturbed by construction, inclusive of all engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

PROJECT COST ESTIMATES

Estimated Construction Costs,
Administration Costs, Easement
Acquisition and Engineering,
Inspection, Testing, Permitting
Financing Costs (including Bond
Discount) and Contingency

Not to Exceed \$18,775,000

Period of Usefulness of the Project

Not less than 30 years from date of completion.

APPENDIX C

Project Description

City of Warren 2013 Capital Improvement Bond Issue Amendment - Project Descriptions

The City of Warren will be constructing the following new sanitary sewers to relieve collection system surcharging during periods of heavy rainfall or snowmelt.

The location of each new sewer is within public right of way as described below:

13 Mile Road Relief Sewer

Location: Within the 13 Mile Road right of way from its intersection with the east right of way line of Primrose Drive, west to its termination point 155 feet west of the centerline of Iroquois Drive right of way.

General Description of Work: Installation of approximately 6,300 lineal feet of 15" to 42" diameter sanitary sewer, installation of a double barrel siphon under the Schoenherr Drain, interconnection of the existing sanitary sewers in the work area to the new sanitary sewer, and replacement of all affected roadway, driveways and sidewalks, and landscaped areas disturbed by construction, inclusive of all engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

Martin Road Relief Sewer

Location: Within the Schoenherr Road right of way from its intersection with the north right of way line of Joyce Drive, north to the centerline of its intersection with the Martin Road right of way, then west in the Martin Road right of way to its termination point 155 feet west of the centerline of Newport right of way.

General Description of Work: Installation of approximately 2,800 lineal feet of 18" to 24" diameter sanitary sewer, interconnection of the existing sanitary sewers in the work area to the new sanitary sewer, and replacement of all affected roadway, driveways and sidewalks, and landscaped areas disturbed by construction, inclusive of all engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

APPENDIX D

Project Description

City of Warren 2013 Capital Improvement Bond Issue Amendment - New Project Descriptions

The City of Warren will be constructing the following new projects to regulate and to monitor pressures in the City's public water main system and to replace deteriorated public water main.

The location of the new projects is within public right of ways as described below:

11 Mile Road at Dequindre Road Pressure Reducing Valve Station

Location: Within the 11 Mile Road right of way, approximately 250 feet east of the east right of way line of Dequindre Road right of way.

General Description of Work: Installation of a new pressure reducing valve station and related appurtenances and telemetry, and replacement of all affected roadway, driveways, sidewalks, and landscaped areas disturbed by construction, inclusive of all engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

13 Mile Road Water Main Replacement Project

Location: Within the 13 Mile Road right of way from its intersection with the east right of way line of Hoover Road, east to its termination point approximately 200 feet west of west right of way of Iroquois Avenue.

General Description of Work: Replacement of approximately 2,900 lineal feet of deteriorated public water main, with a new 12" diameter water main, including all related appurtenances, and replacement of all affected roadway, driveways, sidewalks, and landscaped areas disturbed by construction, inclusive of all engineering, inspection, testing and permitting costs associated with the execution and completion of the work.

PROJECT COST ESTIMATES:

11 Mile Road at Dequindre Road Pressure Reducing Valve Station:

Estimated Construction Cost:	\$ 630,000
EITC*	<u>\$ 95,000</u>
Total Estimated Costs:	\$ 725,000

13 Mile Road Water Main Replacement (Hoover Road to approx. 200 feet west of Iroquois Drive):

Estimated Construction Cost:	\$ 450,000
EITC*	<u>\$ 50,000</u>
Total Estimated Costs:	<u>\$ 500,000</u>
TOTAL	\$1,225,000

Period of Usefulness of the Project:

Not less than 30 years from the date of completion.

*EITC - Engineering, inspection, testing & contingency

las.r2-war116

\$53,000,000
City of Warren
Capital Improvement Bonds, Series 2017

ESTIMATED DEBT SERVICE SCHEDULE

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Interest</u>	<u>Total Debt Service</u>	<u>Fiscal Total</u>
11/01/17			\$997,800.00	\$997,800.00	
05/01/18	\$1,840,000.00	2.00%	748,350.00	2,588,350.00	\$3,586,150.00
11/01/18			729,950.00	729,950.00	
05/01/19	2,125,000.00	2.00%	729,950.00	2,854,950.00	3,584,900.00
11/01/19			708,700.00	708,700.00	
05/01/20	2,170,000.00	2.00%	708,700.00	2,878,700.00	3,587,400.00
11/01/20			687,000.00	687,000.00	
05/01/21	2,215,000.00	2.00%	687,000.00	2,902,000.00	3,589,000.00
11/01/21			664,850.00	664,850.00	
05/01/22	2,255,000.00	2.00%	664,850.00	2,919,850.00	3,584,700.00
11/01/22			642,300.00	642,300.00	
05/01/23	2,305,000.00	2.50%	642,300.00	2,947,300.00	3,589,600.00
11/01/23			613,487.50	613,487.50	
05/01/24	2,360,000.00	2.50%	613,487.50	2,973,487.50	3,586,975.00
11/01/24			583,987.50	583,987.50	
05/01/25	2,420,000.00	2.50%	583,987.50	3,003,987.50	3,587,975.00
11/01/25			553,737.50	553,737.50	
05/01/26	2,480,000.00	3.00%	553,737.50	3,033,737.50	3,587,475.00
11/01/26			516,537.50	516,537.50	
05/01/27	2,555,000.00	3.00%	516,537.50	3,071,537.50	3,588,075.00
11/01/27			478,212.50	478,212.50	
05/01/28	2,630,000.00	3.00%	478,212.50	3,108,212.50	3,586,425.00
11/01/28			438,762.50	438,762.50	
05/01/29	2,710,000.00	3.00%	438,762.50	3,148,762.50	3,587,525.00
11/01/29			398,112.50	398,112.50	
05/01/30	2,790,000.00	3.00%	398,112.50	3,188,112.50	3,586,225.00
11/01/30			356,262.50	356,262.50	
05/01/31	2,875,000.00	3.00%	356,262.50	3,231,262.50	3,587,525.00
11/01/31			313,137.50	313,137.50	
05/01/32	2,960,000.00	3.25%	313,137.50	3,273,137.50	3,586,275.00
11/01/32			265,037.50	265,037.50	
05/01/33	3,055,000.00	3.25%	265,037.50	3,320,037.50	3,585,075.00
11/01/33			215,393.75	215,393.75	
05/01/34	3,155,000.00	3.25%	215,393.75	3,370,393.75	3,585,787.50
11/01/34			164,125.00	164,125.00	
05/01/35	3,260,000.00	3.25%	164,125.00	3,424,125.00	3,588,250.00
11/01/35			111,150.00	111,150.00	
05/01/36	3,365,000.00	3.25%	111,150.00	3,476,150.00	3,587,300.00
11/01/36			56,468.75	56,468.75	
05/01/37	3,475,000.00	3.25%	56,468.75	3,531,468.75	3,587,937.50
			<u>\$18,740,575.00</u>	<u>\$71,740,575.00</u>	<u>\$71,740,575.00</u>

Interest Start Date (Dated Date): 03/01/17



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

DECEMBER 2, 2016

TO: MR. ROBERT BOCCOMINO, SECRETARY, WARREN CITY COUNCIL
SUBJECT: AWARD OF BID ITB-W-9515; SNOW REMOVAL SERVICES

The Purchasing Division concurs with the Parks & Recreation Department, and recommends that Bid ITB-W-9515, for furnishing Snow Removal Services, be awarded to the low responsible and cost effective bidder, Casar Management, LLC, 22612 Edgewater Street, St. Clair Shores, MI 48082 in the amount of \$10,170.00.

On Wednesday, November 16, 2016 at 1:00 PM sealed bids were publicly opened for Bid ITB-W-9515; Snow Removal Services. Invitations to bid were posted on the MITN system. Three (3) vendors responded with bids. The bid tabulation is attached for your review.

If approved by your honorable body, Casar Management will be responsible for clearing snow from the following locations during the 2016/2017 Winter Season; Warren Community Center, Owen Jax Recreation Center, and Halmich Park.

Casar Management has completed similar work for Belle Isle Park and the City of Mt. Clemens. Their inventory includes over twenty-eight (28) snow plow vehicles and all of the references that were contacted gave excellent reviews. The Parks & Recreation Director is confident that Casar Management will service the City to its satisfaction.

This recommendation is brought before you because bids for this product were received prior to City Council's approval of changes to the Purchasing Ordinance.

Funds are available in the Parks & Recreation Account: 9208-80100

Respectfully Submitted,

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		12/2/16
Controller:		12/2/2016
MAYOR:		12-6-16

BID SUMMARY

City of Warren
1 City Square
Warren MI 48093

BID: ITB-W-9515
Bid Opening Date: 11/16/2016
Department: P&R

Product or Service: Snow Removal Services

BIDDER	TERMS	TOTAL COST
CASAR MANAGEMENT, LLC.	1% NET 10 NET 30	\$ 10,170.00
FOSMORE OUTDOOR MGT. SVCS., INC.	NET 45	\$ 11,720.00
TROY CLOGG LANDSCAPE ASSOC.	NET 45	\$ 17,840.00

CASAR MANAGEMENT

City of Warren 1 City Square Warren MI 48093	BID: ITB-W-9515 Bid Opening Date: 11/16/2016 Department: P&R
Product or Service: Snow Removal Services	

ITEM A: SNOW REMOVAL AT WARREN COMMUNITY CENTER				
ITEM #	DESCRIPTION	ESTIMATED ANNUAL QTY.	UNIT COST	EXTENDED COST
A1	Plow 2" – 4" of Snow	4 Each	\$ 540.00	\$ 2,160.00
A2	Plow 4' – 6" of Snow	3 Each	\$ 810.00	\$ 2,430.00
A3	Plow Over 6" of Snow	10 Hours	\$ 90.00	\$ 900.00
ITEM A TOTAL:				\$ 5,490.00

ITEM B: SNOW REMOVAL AT OWEN JAX RECREATION CENTER				
ITEM #	DESCRIPTION	ESTIMATED ANNUAL QTY.	UNIT COST	EXTENDED COST
B1	Plow 2" – 4" of Snow	4 Each	\$ 225.00	\$ 900.00
B2	Plow 4' – 6" of Snow	3 Each	\$ 450.00	\$ 1,350.00
B3	Plow Over 6" of Snow	6 Hours	\$ 90.00	\$ 540.00
ITEM B TOTAL:				\$ 2,790.00

ITEM C: SNOW REMOVAL AT HALMICH PARK				
ITEM #	DESCRIPTION	ESTIMATED ANNUAL QTY.	UNIT COST (hourly cost for over 6")	EXTENDED COST
C1	Plow 2" – 4" of Snow	1 Each	\$ 540.00	\$ 540.00
C2	Plow 4' – 6" of Snow	1 Each	\$ 810.00	\$ 810.00
C3	Plow Over 6" of Snow	6 Hours	\$ 90.00	\$ 540.00
ITEM C TOTAL:				\$ 1,890.00

GRAND TOTAL (ITEMS A-C):			\$ 10,170.00
---------------------------------	--	--	--------------

FOSMORE OUTDOOR MGMT SRV

City of Warren 1 City Square Warren MI 48093		BID: ITB-W-9515 Bid Opening Date: 11/16/2016 Department: P&R		
Product or Service: Snow Removal Services				
ITEM A: SNOW REMOVAL AT WARREN COMMUNITY CENTER				
ITEM #	DESCRIPTION	ESTIMATED ANNUAL QTY.	UNIT COST	EXTENDED COST
A1	Plow 2" – 4" of Snow	4 Each	\$ 685.00	\$ 2,740.00
A2	Plow 4' – 6" of Snow	3 Each	\$ 895.00	\$ 2,685.00
A3	Plow Over 6" of Snow	10 Hours	\$ 95.00	\$ 950.00
ITEM A TOTAL:				\$ 6,375.00

ITEM B: SNOW REMOVAL AT OWEN JAX RECREATION CENTER				
ITEM #	DESCRIPTION	ESTIMATED ANNUAL QTY.	UNIT COST	EXTENDED COST
B1	Plow 2" – 4" of Snow	4 Each	\$ 295.00	\$ 1,180.00
B2	Plow 4' – 6" of Snow	3 Each	\$ 425.00	\$ 1,275.00
B3	Plow Over 6" of Snow	6 Hours	\$ 95.00	\$ 570.00
ITEM B TOTAL:				\$ 3,025.00

ITEM C: SNOW REMOVAL AT HALMICH PARK				
ITEM #	DESCRIPTION	ESTIMATED ANNUAL QTY.	UNIT COST (hourly cost for over 6")	EXTENDED COST
C1	Plow 2" – 4" of Snow	1 Each	\$ 725.00	\$ 725.00
C2	Plow 4' – 6" of Snow	1 Each	\$ 1,025.00	\$ 1,025.00
C3	Plow Over 6" of Snow	6 Hours	\$ 95.00	\$ 570.00
ITEM C TOTAL:				\$ 2,320.00

GRAND TOTAL (ITEMS A-C):				\$ 11,720.00
---------------------------------	--	--	--	--------------

TROY CLOGG LANDSCAPE ASSOC

City of Warren 1 City Square Warren MI 48093	BID: ITB-W-9515 Bid Opening Date: 11/16/2016 Department: P&R
Product or Service: Snow Removal Services	

ITEM A: SNOW REMOVAL AT WARREN COMMUNITY CENTER

ITEM #	DESCRIPTION	ESTIMATED ANNUAL QTY.	UNIT COST	EXTENDED COST
A1	Plow 2" – 4" of Snow	4 Each	\$ 1,125.00	\$ 4,500.00
A2	Plow 4' – 6" of Snow	3 Each	\$ 1,450.00	\$ 4,350.00
A3	Plow Over 6" of Snow	10 Hours	\$ 150.00	\$ 1,500.00
ITEM A TOTAL:				\$ 10,350.00

ITEM B: SNOW REMOVAL AT OWEN JAX RECREATION CENTER

ITEM #	DESCRIPTION	ESTIMATED ANNUAL QTY.	UNIT COST	EXTENDED COST
B1	Plow 2" – 4" of Snow	4 Each	\$ 275.00	\$ 1,100.00
B2	Plow 4' – 6" of Snow	3 Each	\$ 375.00	\$ 1,125.00
B3	Plow Over 6" of Snow	6 Hours	\$ 150.00	\$ 900.00
ITEM B TOTAL:				\$ 3,125.00

ITEM C: SNOW REMOVAL AT HALMICH PARK

ITEM #	DESCRIPTION	ESTIMATED ANNUAL QTY.	UNIT COST (hourly cost for over 6")	EXTENDED COST
C1	Plow 2" – 4" of Snow	1 Each	\$ 1,475.00	\$ 1,475.00
C2	Plow 4' – 6" of Snow	1 Each	\$ 1,990.00	\$ 1,990.00
C3	Plow Over 6" of Snow	6 Hours	\$ 150.00	\$ 900.00
ITEM C TOTAL:				\$ 4,365.00

GRAND TOTAL (ITEMS A-C):	\$ 17,840.00
---------------------------------	--------------



PARKS AND RECREATION

5460 ARDEN
WARREN, MI 48092
(586) 268-8400
www.cityofwarren.org

11.16.2016

TO: Mr. Criag Treppa

SUBJECT: AWARD OF ITB-W-9515 Snow Removal Services for the City of Warren Parks & Recreation Department.

The Recreation Department, recommends that ITB-W-9515 Snow Removal Services for the City of Warren Parks & Recreation Department be awarded to the lowest qualified bidder, Casar Management P.O. Box 661, St. Clair Shores, MI 48080-0061.

Casar Management has done similar work with Belle Isle and the City of Mount Clemens. Their references have indicated that they are an excellent company and they work very well with the Municipalities. They have 28 different snow plowing vehicles and should be able to handle removal in a timely manner once the snow quits.

Funds for this purchase are budgeted in Parks and Recreation 9208-80100

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "H. Bowman", written over a horizontal line.

Henry Bowman
Director
Warren Parks and Recreation

RESOLUTION

Document No: ITB-W-9515

Product or Service: Snow Removal Services

Requesting Department: Parks & Recreation

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016 at 7 p.m. Eastern Standard Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Sealed bids were accepted, publicly opened and read on Wednesday, November 16, 2016 at 1 p.m.

The following bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of Casar Management, LLC, 22612 Edgewater, St. Clair Shores, MI 48082 has been determined to be the low responsible and cost-effective bid for providing snow removal services for the Warren Community Center, Owen Jax Recreation Center, and Halmich Park for the 2016/2017 Winter Season at a cost not to exceed \$10,170.00.

Funds are available in the Parks & Recreation Account: 9208-80100

IT IS RESOLVED, that the bid of Casar Management, LLC is hereby accepted by City Council to provide snow removal services at a total cost not to exceed \$10,170.00.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Bid document
- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2016.

Mr. Robert Boccomino
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2016.

PAUL WOJNO
City Clerk



CITY ASSESSOR'S OFFICE

ONE CITY SQUARE, SUITE 310

WARREN, MI 48093-2397

(586) 574-4532

FAX (586) 574-0793

www.cityofwarren.org

DATE: December 5, 2016
TO: Renee Rezak, Budget Director
FROM: Marcia D. M. Smith, City Assessor
RE: REQUEST FOR BUDGET AMENDMENT

The Assessing Department is requesting an amendment to our budget to cover the costs associated with the Agreement for Services of Property Tax Appeal Attorney between the City of Warren and Hallahan & Associates, P.C. entered into on September 15, 2015. The proposed contract for services provides for costs up to an annual maximum of \$50,000.00. Due to the large number of pending appeals that Ms. Hallahan has successfully settled in the current budget year, the original estimate of funding agreed upon of \$50,000 in the second year has been expended. Therefore, an additional **\$50,000.00** is needed to cover the potential maximum costs allowed by contract, should the funds be needed.

Please contact me at ext. 4627 if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Marcia D. M. Smith".

Marcia D. M. Smith
City Assessor



CITY ASSESSOR'S OFFICE

ONE CITY SQUARE, SUITE 310

WARREN, MI 48093-2397

(586) 574-4532

FAX (586) 574-0793

www.cityofwarren.org

DATE: December 2, 2016

TO: Robert Boccomino, Council Secretary

FROM: Marcia D. M. Smith, City Assessor

RE: **Request of the Assessing Department to approve Agreement Amendment No. 2 to Agreement for Services of Property Tax Appeal Attorney between the City of Warren and Hallahan & Associates, P.C., for an increase in agreement funding of \$50,000 for the second year of the agreement.**

CONSIDERATION AND ADOPTION OF A RESOLUTION

On September 15, 2015, the City of Warren and Hallahan & Associates, P.C. entered into an agreement for legal services and representation of the City of Warren in property tax appeals in the Michigan Tax Tribunal, on an as-needed basis. Attached hereto is a copy of the proposed Agreement Amendment No. 2 to that City Agreement.

The Agreement Amendment No. 2 is for additional funds for the second year of a 3-year agreement for legal services. An Agreement funding increase in the amount of \$50,000 is necessary before the next fiscal budget becomes effective and available on July 1, 2017. Due to the large number of pending appeals that Ms. Hallahan has successfully settled in the current budget year, the original estimate of funding agreed upon of an annual maximum of \$50,000 has been expended. Additional funds are needed to cover costs of matters either currently accrued or currently in the process of negotiation and/or litigation during the remaining months of the current budget year. Two of the major pending matters attributing to these additional costs include the Menards and General Motors appeals. Because the amount of \$50,000 for needed funds is an estimate, it is understood that any unused funds approved by this request as of June 30, 2017 will be returned to the City's General Fund and will not be rolled-over into the Professional Services account to be used in the subsequent fiscal year.

Additionally, it is requested that the additional funds in the amount of \$50,000 be transferred to the Assessing Professional Services Account No. 1209-82602 three (3) days after approval of the attached Agreement Amendment No. 2.

Please place this item on the next available City Council agenda for consideration. Ms. Hallahan plans to attend the Council meeting to address any questions or concerns the

Council might have regarding this request. Of course, case-specific questions would require an executive session.

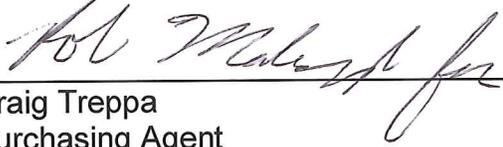
Please contact me at (586) 574-4627 if you have any questions.

Sincerely,

Read and Concurred:



Marcia D. M. Smith
City Assessor



Craig Treppa
Purchasing Agent

Funding Approval:

Approved as to Form:



Renee Jones-Rezak
Budget Director



Mary Michaels
Acting City Attorney

Recommended to Council:



James R. Fouts
Mayor

Attachments: AGREEMENT AMENDMENT NO.2
Proposed Resolution



James R. Fouts, Mayor

Office of the Assessor

One City Square, Suite 310
Warren, Michigan 48093-2397
Phone (586) 574-4532
Fax (586) 574-0793

AGREEMENT AMENDMENT NO. 2

DATE: December 5, 2016

AGREEMENT: Agreement for Services of Property Tax Appeal Attorney
Between the City of Warren and Hallahan & Associates, P.C.

TO: Laura M. Hallahan, President
Hallahan & Associates, PC
1750 S. Telegraph Rd., Ste. 202
Bloomfield Hills, MI 48302

NECESSITY FOR REVISION: Increase in funding for the second year of a three-year agreement between the City of Warren and Hallahan & Associates, P.C. for legal services for property tax appeals.

FUNDING INCREASE NEEDED: An Agreement funding increase in the amount of \$50,000 for legal services is necessary before the next fiscal budget becomes effective and available on July 1, 2017. Due to the large number of pending appeals that Ms. Hallahan has successfully settled in the current budget year, the original estimate of funding agreed upon of \$50,000 in the second year has been expended. Additional funds are needed to cover costs of matters either currently accrued or currently in the process of negotiation and/or litigation during the remaining months of the current budget year. Because the amount of \$50,000 for needed funds is an estimate, it is understood that any unused funds approved by this request as of June 30, 2017 will be returned to the City's General Fund and will not be rolled-over into the Professional Services account to be used in the subsequent fiscal year.

This document shall become an amendment to the Agreement, and all provisions of the Agreement will apply thereto. The above shall be effective upon approval of the Mayor and City Council. Except as modified, all other terms of the Agreement remain in effect.

Accepted by: *Laura M. Hallahan* Date: *December 5, 2016*
Laura M. Hallahan, President

Requested by: *Marcia D. M. Smith* Date: *12-5-16*
Marcia D. M. Smith, City Assessor

Approved by: _____ Date: _____
James R. Fouts, Mayor

Approved by: _____ Date: _____
Robert Boccomino, City Council Secretary

Approved by: _____ Date: _____
Paul Wojno, City Clerk

RESOLUTION AMENDING GENERAL APPROPRIATIONS
FOR FISCAL 2017 BUDGET

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016, at 7:00 p.m. Eastern Standard Time, in Council Chambers located at Warren Community Center Auditorium, 5460 Arden Ave., Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilmember _____, and supported by Councilmember _____.

WHEREAS, the budget for fiscal year July 1, 2016 to June 30, 2017 was adopted by Council on May 24, 2016, and

WHEREAS, the City Assessor has indicated a need to this Council for an additional appropriation of funds in the amount of \$50,000 to cover the cost for legal services and representation of the City of Warren in property tax appeals.

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the original General Appropriation Resolution for the Fiscal 2017 Budget, approves the additional appropriation of funds to the following budget line items in the General Fund Budget for fiscal 2017 in the amount of \$50,000.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
<u>Transfer to:</u>		
1209-82602	Professional Services	<u>\$50,000.00</u>

Transfer from:

101-39601

General Fund Contingency

\$50,000

BE IT FURTHER RESOLVED, that the City Council hereby revises the estimated appropriations for the General Budget for fiscal 2017 in the amount of \$50,000.

AYES: Councilpersons: _____

NAYS: Councilpersons: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2016.

ROBERT BOCCOMINO
Council Secretary

CERTIFICATION

STATE OF MICHIGAN)
)SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a correct copy of the resolution adopted by the Warren City Council at its meeting held on _____, 2016.

PAUL WOJNO
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

November 28, 2016

TO: MR. ROBERT BOCCOMINO, SECRETARY, WARREN CITY COUNCIL

SUBJECT: AWARD JCB GENUINE OEM PARTS AND FACTORY AUTHORIZED SERVICE; SOL-W-9535

The Purchasing Department, in conjunction with the Department of Public Works (DPW), recommends that City Council authorize the purchase of JCB OEM Parts & Service to the sole source provider, AIS Construction Equipment Corporation, 65809 Lenox, MI 48050 for a two-year period, with annual expenditures not to exceed \$60,000.00.

AIS is the sole authorized JCB parts and service dealer in the State of Michigan. Thus, they are considered a sole source provider. This agreement with JCB will cover a two-year period commencing upon the official date of approval by your honorable body.

The City currently has JCB Backhoes and a JCB Tele-Truck that require replacement parts and service, on occasion.

Funds are available in the various departmental accounts.

Respectfully Submitted,

Craig Treppa
Purchasing Agent

Gus Ghanam
DPW Superintendent

Approved By:	Signature	Date
BUDGET DIRECTOR:		12/5/2016
CONTROLLER:		
MAYOR:		12-6-16

RESOLUTION

Document No: SOL-W-9535

Product or Service: JCB Parts and Service

Requesting Department: Various

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016 at 7 p.m. Eastern Standard Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Upon performing a diligent inquiry, the Department of Public Works has determined that it is necessary, in the interests of the City, to acquire supplies, materials, equipment and/or goods from a sole source.

AIS Construction Equipment Corporation, 65809 Lenox, MI, 48050 has been selected as the sole source provider for furnishing JCB OEM Parts and Service, as they are the only JCB parts distributor in the State of Michigan.

The Purchasing Agent has conducted a review and concurs with the sole procurement.

Funds are available in the various departmental accounts.

IT IS RESOLVED, that the sole source purchase through AIS Construction Equipment Corporation is hereby accepted by City Council for a two-year period from date of award by City Council in an annual amount not to exceed \$60,000.00

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2016.

Mr. Robert Boccomino
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2016.

PAUL WOJNO
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

DECEMBER 2, 2016

TO: MR. ROBERT BOCCOMINO, SECRETARY, WARREN CITY COUNCIL
SUBJECT: RECOMMENDATION TO AWARD ANNUAL ROCKWELL AUTOMATION HARDWARE AND SOFTWARE SUPPORT SERVICES; SOL-W-9528.

The Purchasing Division concurs with the Waste Water Treatment Plant (WWTP) and recommends that City Council waive the bidding procedure and authorize one year of Rockwell Automation Hardware and Software Support Services to the sole source provider, McNaughton-McKay Electric Company, 1357 E. Lincoln Avenue, Madison Heights, MI 48071-4134 in the amount of \$24,380.00.

The services provide automatic updates for all of the current Rockwell software that is utilized at the treatment plant. These services provide instant technical support to our staff, as needed, for any hardware or software issues encountered on site.

McNaughton-McKay is the only distributor appointed and authorized to sell Rockwell Software products and all service offerings in the geographic area that the City of Warren is located. A sole-source letter from Rockwell is attached for your review.

The contract shall be effective from January 10, 2017 through January 9, 2018.

Funding for this purchase is available in the 2016 Water and Sewer System Professional Service Account # 1580-80100.

Respectfully Submitted,

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:	<i>Renee Rugh</i>	12/2/16
Controller:	<i>Bob Maloney</i>	12/2/2016
MAYOR:	<i>[Signature]</i>	12-6-16



WASTE WATER TREATMENT PLANT
32360 Warkop
Warren, Michigan 48093
(586) 264-2530

David M. Monette
Division Head

MEMO TO: Mr. Craig Treppa, Purchasing Agent
Office of the Controller

FROM: David Monette, Division Head
Division of Waste Water Treatment

SUBJECT: Sole Source Purchase of Annual Rockwell Automation Hardware and Software Support Services

DATE: November 17, 2016

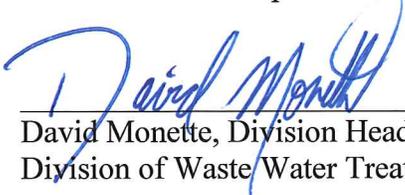
The Waste Water Treatment Plant is in need of renewing its contract for Rockwell hardware and software support services. These services are only available from McNaughton-McKay Electric Company, 1357 E. Lincoln Ave, Madison Heights, MI 48071-4134. McNaughton-McKay is the only Rockwell authorized representative that can provide these services in southeast Michigan. Please find a sole source letter from McNaughton-McKay attached for your use.

The support services are required to successfully migrate the treatment plant SCADA system to a new server platform later this year, the services provide automatic updates for all of the current Rockwell software utilized at the treatment plant, and the services provide instant technical support to our staff as needed for any software and hardware issues encountered on site.

Attached is the quote for the needed services (#3800376840) as provided by McNaughton-McKay. Please take the steps necessary to authorize approval for this sole source service in the amount of \$24,380.00

Funds for this expenditure are available in the 2016 Water and Sewer System Professional Services, Account #1580-80100.

Your usual fine cooperation is appreciated.



David Monette, Division Head
Division of Waste Water Treatment

lmt
Attachments: Sole Source Letter, Quote 3800376840
cc: Jason Tobolski, WWTP

Detroit District Office
1441 W. Long Lake Road
Troy, MI 48098
248-696-1200

**Rockwell
Automation**

November, 14, 2016

Mr. Jason Tobolski
City of Warren WWTP
32360 Warkop Avenue
Warren, MI 48093

Re: *McNaughton-McKay Electric Company*

Dear *Mr. Tobolski*,

This is to confirm that *McNaughton-McKay Electric Company* currently is the only distributor appointed and authorized to sell Allen-Bradley Standard Controls, Drives, PLC/MMI, Rockwell Software products and all services offerings in the geographic area in which your *City of Warren Wastewater Treatment Plant* facility is located. As a matter of Company policy, full factory product and sales support is made available only to the local authorized distributor, and it is Rockwell Automation's practice and policy to always promote and recommend the use of that distributor to customers in that geographic area. Rockwell Automation discourages the use of other non-authorized sources, including distributors who may hold an Allen-Bradley appointment in another locale.

Should you have any questions regarding the above, please do not hesitate to contact either *McNaughton-McKay Electric Company, Inc.* at 248-399-7500 or our local Rockwell Automation sales office at 248-696-1200.

Very truly yours,

Kevin Ives
Regional Contracts and Consulting Manager
Rockwell Automation





TechConnect Support Quotation

Quote Number: 3800376840

Quote Expires: 1/12/2017

Customer:

CITY OF WARREN
32360 WARKOP AVE
WARREN, MI 48093

Appointed Distributor:

Jerry Brown-Lacy
McNaughton-McKay Electric Co
1357 E Lincoln Ave
Madison Heights, MI 48071-4126

Support Start Date: 1/10/2017

Support Expiration Date: 1/9/2018

Contracts List

Item	Product	Qty	List Price	Sell Mult	Ext Net
1	9800-DC8AUTOB <i>Automation Control Hardware, Product Support, 8-5, M-F, 5-10 TOTAL DEVICES</i>	1	\$1,510.00	0.8	\$1,208.00
2	9800-DC8LEHDWA <i>Legacy Hardware, Product Support, 8-5, M-F, 1-5 TOTAL DEVICES</i>	1	\$1,160.00	0.8	\$928.00
3	9800-DC8APP <i>Application Software, Product Support, 8-5, M-F</i>	1	\$586.00	0.8	\$468.81
4	9800-DC8HMICOM <i>HMI Software, Product Support, 8-5, M-F</i>	1	\$27,219.00	0.8	\$21,775.19
*Grand Total					Net: \$24,380.00

**RESOLUTION FOR SOLE PROCUREMENT OF HARDWARE AND SOFTWARE
SUPPORT SERVICES**

Document No: 3800376840
Product or Service: Hardware and Software Support and Updates
Requesting Department: Public Service - WWTP

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016 at 7 p.m. Eastern Daylight Savings Time in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Upon performing a diligent inquiry, Dave Monette, Division Head, has determined that it is necessary in the interests of the Waste Water Treatment Plant and the City, to acquire equipment and software support services from a sole source provider. A sole source acquisition is necessary since the Waste Water Treatment Plant has standardized the control of its automated processes through the utilization of Rockwell automated controllers and software, and Rockwell is only represented by one distributor in southeast Michigan.

McNaughton-McKay Electric Company has been selected as the sole source provider for all Rockwell hardware and software support services necessary to trouble shoot, maintain and update all Rockwell products at the Waste Water Treatment Plant.

Those items include all primary logic controllers that operate the automated equipment process equipment, the software that drives the logic controllers and the human to machine interfaces that allow operator control of all processes.

The Purchasing Agent has conducted a review and concurs with the sole procurement.

Funds in the amount of \$24,380.00 are available in Account # 1580-80100 of the 2016 Water and Sewer Budget.

IT IS RESOLVED, that the sole source purchase through McNaughton-McKay Electric Company is hereby accepted by City Council with service to be provided for one budget year after the execution of a purchase order for the services included in the Tech Connect Support Quotation 3800376840.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the Tech Connect Quotation and this resolution

- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2016.

Robert Boccomino
Council Secretary

CERTIFICATION

STATE OF MICHIGAN)
) SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, 2016.

PAUL WOJNO
City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

DECEMBER 2, 2016

TO: MR. ROBERT BOCCOMINO, SECRETARY, WARREN CITY COUNCIL

SUBJECT: AWARD OF BID ITB-W-9517; POWEREDGE R730xd SERVER

The Purchasing Division, in conjunction with the I.S. Department, recommends that Bid ITB-W-9517, for furnishing one (1) PowerEdge R730xd Server be awarded to the low responsible and cost effective bidder, Aprisa Technology, LLC, 24 Lumber Road, Roslyn, NY 11576 in the amount of \$14,108.88.

On Wednesday, November 23, 2016 at 1:00 PM sealed bids were publicly opened for Bid ITB-W-9517; PowerEdge R730xd Server. Invitations to bid were posted on the MITN system. Five (5) vendors responded with bids. The bid tabulation is attached for your review.

This new server will replace two older servers, and will have a much larger capacity, which will be needed for the current BS&A software applications (Water Division Cash Receipts and Utility Billing, Treasurer's Special Assessment, Tax System, and Internet Services for Treasurer, Assessing, and Building), and the soon to be installed, BS&A software applications that were recently approved by your honorable body (General Ledger, Purchase Orders, Acct. Payable, Misc. Receivables, Fixed Assets, Business and Animal Licensing).

The I.S. Department has worked with BS&A to properly identify the server needed and both are confident that Aprisa will deliver the product as specified.

Funds are available in the Contractual Services Data Conversion Account #: 1294-80104.

This recommendation is brought before you because bids for this product were received prior to City Council's approval of changes to the Purchasing Ordinance.

Respectfully Submitted,

Craig Treppa
Purchasing Agent

Keith Williams
I.S. Manager

Approved By:	Signature	Date
Budget Director:		12/2/16
Controller:		12/2/2016
MAYOR:		12-6-16

SUMMARY

City of Warren 1 City Square Warren MI 48093		BID: ITB-W-9517 Bid Opening Date: 11/23/2016 Department: I.S.
PRODUCT/SERVICE: POWEREDGE R730xd SERVER		
BIDDER	TERMS	TOTAL COST
ACCESS INTERACTIVE	NET 45	\$ 14,838.95
APRISA TECHNOLOGY	NET 30	\$ 14,108.88
COMMUNICATION PROFESSIONALS	NET 30	\$ 15,829.70
PCMG, INC.	NET 30	\$ 14,846.24
RTM SUPPLIES	NET 30	\$ 21,165.23

RESOLUTION

Document No: ITB-W-9517

Product or Service: R730xd Server

Requesting Department: Information Systems

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016 at 7 p.m. Eastern Standard Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Sealed bids were accepted, publicly opened and read on Wednesday, November 23, 2016 at 1 p.m.

The following bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of Aprisa Technology, LLC., 24 Lumber Road, Roslyn, NY 11576 has been determined to be the low responsible and cost-effective bid for award of the following servers to run the Integrated Justice Document Management System supplied by ImageSoft, Inc.;

One (1) PowerEdge R730xd Server at a cost of \$14,108.88

Funds are available in the Contractual Services Data Conversion Account: 1294-80104

IT IS RESOLVED, that the bid of Aprisa Technology, LLC, is hereby accepted by City Council.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Bid document
- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2016.

Mr. Robert Boccomino
Secretary of the Council



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

DECEMBER 2, 2016

TO: MR. ROBERT BOCCOMINO, SECRETARY OF WARREN CITY COUNCIL
FROM: SOL-W-8553 REVIEW PANEL
SUBJECT: REQUEST FOR PROPOSAL (RFP) REVIEW PANEL RECOMMENDATION TO APPROVE SYSTEM ENHANCEMENTS TO THE INTEGRATED JUSTICE DOCUMENT MANAGEMENT SYSTEM FOR THE CITY OF WARREN 37TH DISTRICT COURT

The Purchasing Division concurs with The 37th District Court, and recommends that City Council approve system enhancements to the Integrated Justice Document Management System to ImageSoft, Inc., 25900 West 11 Mile Road, Suite 100, Southfield, MI 48034 in an amount not to exceed \$45,000.00.

On October 22, 2013, your honorable body approved an award to ImageSoft, Inc. for furnishing an Integrated Justice Document Management System (IJDMS) that would integrate with the Court's Quad-Tran case management system and allow documents to flow seamlessly between the Court, Police, and Attorney's offices.

The result was Onbase, a one-of-a-kind system that creates a paperless end-to-end solution for filing and managing traffic, criminal, and civil cases filed in the 37th District Court. Onbase integrates Warren Police case and document management systems and court case management systems. The criminal component addresses police, city attorney, and court workflow processes.

The criminal component was completed in May, 2016 and the City (court, police, attorneys) went live with criminal cases. In three months the court processed over 250 paperless misdemeanor cases. During this time, end-users identified some enhancements that were outside the original scope of work, but would make the original design much more efficient.

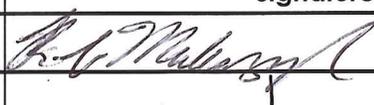
The enhancements are listed on the attached Statement of Work provided by ImageSoft, Inc. The expected total fees will be \$35,000.00 (200 hours at an hourly rate of \$175.00). In addition, the Court is asking for \$10,000.00 in contingency funds to be approved that would be used to add related, but unforeseen, features that might be needed during the programming of design changes.

It is requested that ImageSoft, Inc. be considered a sole source vendor for this project as they designed and implemented this software system for the City.

Funds for this project are available in the Court Renovation Fund Account: 9410-97400

Respectfully Submitted,


Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		12/5/2016
Controller:		
MAYOR:		12-6-16

State of Michigan

37th DISTRICT COURT

JOHN M. CHMURA
CHIEF JUDGE

MATTHEW P. SABAUGH
CHIEF JUDGE PRO TEM

MICHAEL C. CHUPA
DISTRICT JUDGE

SUZANNE L. FAUNCE
DISTRICT JUDGE



ROBERT J. CURTIS
COURT ADMINISTRATOR

Warren Division
8300 Common Road
Warren, Michigan 48093-2380
Phone: (586) 574-4900

Center Line Division
7070 East Ten Mile Road
Center Line, Michigan 48015-1100
Phone: (586) 757-8333

November 29, 2016

Craig Treppa
City of Warren
One City Square
Warren, MI 48093

Re: Allocation of court building funds for Imagesoft Change Order

Dear Mr. Treppa,

On behalf of the 37th District Court, I request that City Council's consideration of a resolution approving the appropriation of \$45,000.00 from the Court Building fund for the enhancement of the Onbase Paperless Document Management System be placed on the next council agenda.

On January 13, 2014, the 37th District Court entered into a contract with Imagesoft, LLC to build a comprehensive workflow/document management system that would create a paperless end to end solution for the filing and management of traffic, criminal and civil cases filed in the 37th District Court. The result was Onbase—an innovative, complex, one of a kind system that integrates Warren PD case and document management systems and court case management systems. The criminal component addresses police, city attorney and court workflow processes.

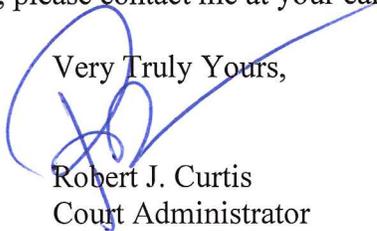
On May 4, 2016, the criminal component of the system was complete and the court, police and city attorney's office went live with the criminal cases. In a span of 3 months, the court processed over 250 paperless city misdemeanor cases. However, using the system in our high volume environment proved out some design related problems unrelated to the original scope of work. End users identified some enhancements that would make the original design more efficient.

The 37th District Court requests that Warren City Council approve a change order in the amount of up to \$45,000 for system enhancements. The engagement will be a Time & Materials based project. The expected total fees will be \$35,000 (200 hours at \$175 an hour). We are also asking for \$10,000 in contingency funds for the flexibility of adding additional related yet unforeseen features than might need to be added while

programming the design changes. The funds are available from Court Building Fund Account # 9410-97400.

If you have any questions, please contact me at your earliest convenience.

Very Truly Yours,



Robert J. Curtis
Court Administrator
37th District Court

Hourly Assist Engagement Statement of Work

Statement of Work No.	17771
Revision No.	0
Customer Name:	City of Warren, MI
Project Name:	District Court and City Attorney Enhancements
ImageSoft Contact:	Tim Zarzycki
Submittal Date:	10/24/2016

This Statement of Work is made and entered into by and between ImageSoft, Inc., a Michigan Corporation with its principal offices at 25900 West 11 Mile Rd, Suite 100, Southfield, MI 48034 ("ImageSoft"), and City of Warren, Michigan with its principal offices at One City Square, Warren, MI 48093 ("Customer"):

This Statement of Work ("SOW") is to be attached to and is hereby made a part of the Professional Services Agreement ("PSA") entered into by and between Customer and ImageSoft dated _____.

Unless otherwise specified, the products and services provided within this SOW are hereby added to and covered for the duration and under the terms of the System Maintenance Agreement (SMA) entered into by and between Customer and ImageSoft dated January 15, 2014.

To the extent that any terms and conditions contained in the related PSA or SMA are in conflict with, or in addition to the terms and conditions of this Statement of Work, the terms and conditions of this Statement of Work shall control.

Introduction

The 37th District Court, City Attorney, and Warren Police Department have been processing Criminal cases using OnBase over the past several months. Typical with a new solution, the customer has received additional feedback from their users and would like to further customize their solution. The City of Warren, MI has requested an ImageSoft professional service resource to assist them in making these enhancements.

The Customer has provided the details of the professional service assistance that they require which have been included in Appendix A: Customer Assistance Detail of this SOW.

Description of Services

Under this *Hourly Assist Engagement SOW*, ImageSoft will provide a technical resource to work solely under the direction of the Customer. As part of the effort, ImageSoft may require access to Customer Resources that are familiar with the existing solution installation.

Deliverable Materials

There are no contractual professional services deliverables produced as part of this SOW. Work products and other project artifacts that may be produced as part of this hourly assist engagement do not require acceptance and signoff.

ImageSoft will provide assistance up to the number of hours listed in *Consulting Fees* below. Work performed beyond the hours specified in the *Consulting Fees* must be authorized by signing an additional Hourly Assist Engagement SOW.

Consulting Fees

This engagement will be conducted on a Time & Materials basis. The funding requirement for performing the professional services defined in this SOW are estimated at \$35,000. This figure is based on 200 hours of professional services at a rate of \$175 per hour.

A purchase order or signed agreement is required to be in place to cover all ImageSoft hours and expenses.

Out-of-Pocket Expenses

Customer shall reimburse ImageSoft for all reasonable out-of-pocket expenses that ImageSoft incurs while performing the work described herein. Out-of-pocket expenses shall include travel costs, meals, and lodging expenses and must be supported by proper invoices or other appropriate documentation.

Customer shall reimburse ImageSoft for project related travel time to a Customer facility at the hourly resource rate equal to 50% of the provided Hourly Rates.

Payment Schedule

Customer will be invoiced bi-weekly for the consulting services and expenses.

All payments will be due on a Net-30 day basis.

Key Assumptions

- The ImageSoft professional services team often requires eight to ten (8-10) weeks lead time to start a new Hourly Assist Engagement. Please check with your ImageSoft Account Representative for details on current project lead time. ImageSoft will provide the hourly services to this contract according to a mutually defined schedule.
- Hours are tracked in 15 minute increments and the minimum billing amount per week where services are performed is two (2) hours.
- Customer will designate a central point of contact for the engagement.
- Unless specifically described herein, ImageSoft is not providing Project Management services within this contract. The services performed in this SOW will be managed by a Customer Project Manager. Customer Project Manager is responsible for monitoring the work being performed and notifying ImageSoft in a timely fashion about changes and/or quality issues.
- Services will be provided remotely.
- Customer is responsible for maintaining adequate data backups, at all times, to protect against loss of data.
- Project details have been included in Appendix A and elsewhere in this agreement for reference purposes only and are not intended to be a list of deliverables. It is the responsibility of the Customer to prioritize and direct the ImageSoft resource during the engagement to maximize the assistance provided in the hours defined.
- City of Warren, MI will not process any new criminal cases until these enhancements are implemented.
- Enhancements will be made on the Production server.

Approval

Signature is required to accept this SOW. By signing below each party agrees to the engagement and authorizes work to begin.

Agreed to: City of Warren, MI One City Square Warren, MI 48093	Agreed to: ImageSoft, Inc. 25900 West 11 Mile Rd, Suite 100 Southfield, MI 48034
By: _____ Authorized Signature	By: _____ Authorized Signature
Date: _____	Date: _____
Name (type or print): _____	Name (type or print): Scott Bade
Title (type or print): _____	Title (type or print): President
Project name: District Court and City Attorney Enhancements	

<i>Internal Use:</i> Opportunity #: _____ 17771 _____
Sales Order #: _____

Appendix A: Customer Assistance Detail

District Court Enhancement Requests

ImageSoft will assist with implementing the following enhancements related to the District Court:

1. Streamline TrueSign process for FR | Pend queue

To speed up the signing process for retail stores signing multiple complaints, the customer is requesting that we provide "AutoSign-/S/" ah-task that prompts for the name of the signer, then automatically replaces sign here anchor with /s/ signature date-stamp to complaint. This will eliminate the wait time for TrueSign to initialize.

2. Streamline TrueSign process for FR | Pre-Trial queue

To speed up CAC processing, implement an "AutoSign-/S/" ah-task for FR | Pre-Trial queue prompting for the following information:

Hearing Type:

Date:

Time:

P-Number: [lookup member eform]

Attorney:

Phone:

Judge: [drop down]

Burn these values into the CAC form.

3. Expand DC-Complaint auto signing to all officers using Officer ID kw

The ARN | Judge Arraignment queue is currently configured to auto-sign the DC-Complaint when the Officer ID = 001. The customer would like to expand this to autoSign all DC-Complaint's requiring signature using the Officer ID kw. To accomplish this, ImageSoft will need to create an Officer Mapping eForm that maps officer badge number with officer name.

This auto signing enhancement eliminates the need for an officer to manually sign complaint for Clerk swear-to. Remove ARN | Swear-To Complaint queue.

4. Update Sentence Notes eForm

Case / Sentence eform requires the following changes:

Tab	Summary of Change
Offense	Instead of one Offense tab for all criminal offenses, create one "Ct." Tab for each offense (see mockup below). Each count tab provides case number with suffix.
Traffic	Instead of one Traffic tab for all payable offenses, create one "CI" Tab for each offense (see mockup below). Each Civil Infraction (CI) tab provides case number with suffix.
Sentence	Move these fields to criminal offense count [Ct. #] tab. Remove Sentence Tab.
Conditions	Add three new check boxes.
Payment	Move Cashier Tab fields to Payment Tab. Add four new fields [Probation Oversight Fee, Total Money Due, Date Posted, Surety Agent] (see mockup below).
Cashier	Move Cashier fields to Payment Tab. Remove Cashier tab.

Criminal Offense Tab [Ct. #]

The criminal offense tab looks similar to the existing form allowing the judge to sentence on each criminal charge count (i.e. sentence tab fields now appear for each criminal offense count). A few notes regarding this change:

- One tab per criminal offense count [i.e. Ct. 1, Ct. 2, etc.]
- Case number in tab contains suffix
- "Reduce to" check-box enables Reduce to: field.
- At most, only one checkbox can be selected within the following groups: 1.) Guilty, Not Guilty, No Contest, NOL, Dismiss 2.) Responsible, Not Responsible. The selected item for each group should appear in the decision line immediately below the original charge on the Sentence Order (i.e. the same as how the existing Sentence eForm maps to Sentence Order).
- At most, only one checkbox can be selected within the following group: 7411, 769.4[c], 771.1, HYTA. These checkboxes currently map properly to the Sentence Order.
- New field added to calculate probation oversight fee (i.e. number of probation months * oversight per month fee).

Sentence eForm

<keep same as existing form>

Ct. 1	Ct. 2	Ct. 3	Conditions	Payment
<input type="text" value="W153612[A]"/>			<input type="checkbox"/> Reduce to:	
Offense(s): Count 1: 3205 - DROVE WHILE LICENSE SUSP/REV/DENIED			<input type="checkbox"/> Guilty <input type="checkbox"/> Not Guilty <input type="checkbox"/> No Contest	
Reduce to: <input type="text"/>			<input type="checkbox"/> NOL <input type="checkbox"/> Dismiss	
			<input type="checkbox"/> 7411 <input type="checkbox"/> 769.4(c) <input type="checkbox"/> 771.1 <input type="checkbox"/> HYTA	
			<input type="checkbox"/> Responsible <input type="checkbox"/> Not Responsible	
<input checked="" type="checkbox"/> Jail or Fine			<input checked="" type="checkbox"/> Probation	
<input checked="" type="checkbox"/> Jail			<input type="text"/> Months with first	
<input type="text"/> Days in Macomb County Jail			<input type="text"/> Days in MCJ	
<input type="checkbox"/> Credit for Time Served			<input type="checkbox"/> Oversight per month fee: \$ <input type="text"/>	
<input type="checkbox"/> Concurrent With...			Total Prob. Oversight Fee: \$ <input type="text"/>	
<input type="checkbox"/> MCJ Substance Abuse Program				
<input type="checkbox"/> Deferred Pending Completion of Terms of Probation				
<input type="checkbox"/> Ct Fine or payable misd.:	\$ <input type="text"/>	<input type="checkbox"/> Restitution:	\$ <input type="text"/>	
<input type="checkbox"/> Fine:	\$ <input type="text"/>	<input type="checkbox"/> Court Costs:	\$ <input type="text"/>	
<input type="checkbox"/> Costs (Bldg.):	\$ <input type="text"/>	<input type="checkbox"/> OUIL Recovery Fee:	\$ <input type="text"/>	
<input type="checkbox"/> Court Costs:	\$ <input type="text"/>	<input type="checkbox"/> Misc. Fees:	\$ <input type="text"/>	
<input type="checkbox"/> CAC Fees:	\$ <input type="text"/>			
<input type="checkbox"/> Substance Abuse PSI Fee:	\$ <input type="text"/> (\$150)			
			Total for count:	\$ <input type="text"/>

Figure 1: Criminal Offense Tab [Ct. #]

Civil Infraction Tab [CI #]

Similar to criminal offenses, each civil infraction charge will appear on its own tab. The civil infraction tab looks nearly identical to existing sentence form with the addition of the following informational only fields (standalone fields, are not tied to any other fields on form i.e. Payment Tab):

- Add: Plus Late Fee
- Add: Posted Bond Amount
- Add: Apply Bond checkbox

Sentence eForm

<keep same as existing form>

Cl. 1	Cl. 2	Cl. 3	Conditions	Payment
-------	-------	-------	------------	---------

W153612 [B]

Offense:

Decision:

Fine: Suspension Status:

Plus Late Fee: Posted Bond Amount: Apply Bond

Figure 2: Civil Infraction Tab [CI #]

Conditions Tab

Add three new conditions (see below). These conditions are processed the same as Other Classes/Program conditions such that they get mapped to bottom of the “additional condition” section of the Sentence Order.

- Add checkbox: No assaultive, abusive, threatening, or intimidating behavior
- Add checkbox: No new arrests or convictions
- Add checkbox: Report through Monitor Connect

Sentence eForm

< Keep same as existing forms

Ct. 1	Ct. 2	Ct. 3	Conditions	Payment
<input type="checkbox"/>	Work Release			Sex Offender Registration
<input type="checkbox"/>	Community Service		<input checked="" type="checkbox"/> Assess/Evaluation	
<input type="checkbox"/>	Electronic Monitoring (Iether, SCRAM, Soberlink, etc.)		Vendor:	Henry Ford Behavioral Health Center
<input type="checkbox"/>	HS Diploma/GED Education		Class:	Assessment for Mental Health Issues
<input type="checkbox"/>	Full Time Employment		<input type="checkbox"/>	Domestic Violence Classes/Programs
<input type="checkbox"/>	AA/NA		<input type="checkbox"/>	Anger Management Classes/Programs
<input type="checkbox"/>	Random Drug/Alcohol Testing		<input type="checkbox"/>	Substance Abuse Classes/Programs
<input type="checkbox"/>	No Alcohol or Controlled Substances		<input type="checkbox"/>	Traffic Classes/Programs
<input type="checkbox"/>	No Contact With...		<input type="checkbox"/>	Counseling/Group Therapy
<input type="checkbox"/>	Victim Impact Panel		<input type="checkbox"/>	Vehicle Immobilization
			<input type="checkbox"/>	Vehicle Plate Confiscation
			<input type="checkbox"/>	Driver Intervention Program
			<input type="checkbox"/>	Other Classes/Programs 1
			<input type="checkbox"/>	Other Classes/Programs 2
			<input type="checkbox"/>	No assaultive, abusive, threatening, or intimidating behavior
			<input type="checkbox"/>	No new arrests or convictions
			<input type="checkbox"/>	Report through Monitor Connect

Additional Conditions:

Figure 3: Conditions Tab

Payment Tab

Move Cashier Tab fields to the Payment Tab. In addition, make the following changes:

- Add: Probation Oversight Fee
- Add: Total Money Due (i.e. Total – Prob. Oversight Fee)
- Add: Date posted (calendar date)
- Add: Surety Agent (text box, wide enough to display company name)
- Add: By Other (text box)
- Display only criminal count amount charges associated with case

Sentence eForm

(keep name as existing forms)

	Conditions	Payment
--	------------	---------

Payment:

Total: \$ Amount Due Today: \$

Prob. Oversight Fee: Payment Plan: \$ per/mo.

Total Money Due: Balance Due By:

Bond

Apply Bond

Cash Surety (10%) Date posted:

By Defendant By Other: Surety Agent:

Posted Bond Amount: \$

HYTA \$7411 \$769.4(a) \$771.1

Count Total

Count 1: \$

Count 2: \$

Count 3: \$

Count 4: \$

Count 5: \$

Count 6: \$

Subtotal: \$ 0.00

Traffic

Count 1: Floor: \$

SOS CLR Fee: \$

Subtotal: \$ 0.00

Total: \$

Figure 4: Payment Tab

5. Merge Sentence and Hearing eForm(s) into Case Notes

Judicial officers and staff recommend merging Sentence and Hearing eForm data with Case Notes to minimize switching documents in related workfolder window. A few notes regarding this change:

- Include hearing note charge summary
- Include list of hearing date-time, type, judge, check-in flag. Hearing information becomes read-only after the judge hears the case.
- Case Notes is routed back to Hearing Prep two week queue if future events are scheduled post hearing.
- Simplify header fields moving most information to Party tab (see screen mock up below).
- Add Defense Attorney name field to case header
- Add Clerk Notes text window to case header for clerk specific notes.
- Add the following bond related fields to case header: Bond Amount, Bond Type, and Posted checkbox. Default Bond Amount and Bond Type fields to bond values set during arraignment (i.e. ARN eForm) otherwise leave blank. These read/write fields are independent from bond related fields on payment tab.
- The [Ct., CI, Conditions, Payment¹] tabs should be read-only in all queues but the following:
 - Judicial | Hearing Check-in
 - Judicial | Judge Bench
 - ARN | Judge Arraignment
- Remove Judge Complete ah-task user prompt. Instead the Judge will enter note directly into DC-Case Notes eForm.

Case Notes

THE PEOPLE OF: DEFENDANT: Assigned Judge: Case No.:
 The City of Warren vs MORTON, BRANDON DWANIYE [text box] W163612

Defense Atty: [text box] Save

Bond Amount: \$5,000.00 [text box] Cleared

Type of Bond: Cash/Surety Posted

Offenses
 [A] 3205 - DROVE WHILE LICENSE SUSP/REV/DENIED
 [B] 3552 - IMPROPER LICENSE PLATE
 [W] 3106 - NO INSURANCE

Date-Time: Hearing Type: Judge: D-CI: DA-CI: P-CI:
 7/19/2016 09:00 AM PT PRETRIAL P. MERRAUGH

Notes Party [tab] Conditions Payment [tab]

[text box] Add Note

[INGRAYBILL 7/27/2016 15:55:21 EDT] TBI/WRHT/COMP/JMC/WAITING FOR STORE TO COME IN AND SIGN/IN PEND

Figure 5: Case Notes – Notes Tab

¹ The following Payment tab fields should never be read-only: All Bond related fields.

Case Notes

THE PEOPLE OF: DEFENDANT: Assigned Judge: Case No:
 The City of Warren vs MORTON BRANDON DWANYE [] W163612

Defense Atty:

Save

Bond Amount: \$5,000.00

<clerk note area>

Type of Bond: Cash/Surety Posted

Offenses

- [A] 3205 - DROVE WHILE LICENSE SUSP/REV/DENIED
- [B] 3582 - IMPROPER LICENSE PLATE
- [W] 3106 - NO INSURANCE

Date-Time	Hearing Type	Judge	D-CI	DA-CI	P-CI
7/19/2016 09:09 AM	PT - PRETRIAL	P - MSABAUGH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes	Party	C1	C2	C3	Conditions	Payment
-------	-------	----	----	----	------------	---------

Name: MORTON, BRANDON DWANYE-PARN	Attorney: COOPER, PATRICIA M
DOB: 12/14/1975	Case No: W164091
Eye Color: BROWN	Ticket No:
Hair Color: BLACK	Type: OR
Height: 657	OIC: 99999
Weight: 170	Incident: 16-38324
Race: B	ICR:
Sex: F	Judge: P - MSABAUGH
SID: 2928905E	Filed Date: 7/27/2016
DLN: P412252630948	

Figure 6: Case Notes – Party Tab

6. Misc. Updates to ARN Wizard eForm

Add the following fields to the ARN Wizard eForm Other Conditions tab (see figure below).

- Add checkbox: No assaultive, abusive, threatening, or intimidating behavior
- Add checkbox: No new arrests or convictions
- Add checkbox: Report through Monitor Connect

The screenshot shows the 'Arraignment Wizard' interface with the 'Other Conditions' tab selected. The form contains several sections of checkboxes:

- No contact with: [text field] except on civil standby with the police.
- Do not go to: [text field] except on civil standby with the police.
- If this is your home address, you must notify the court of your new address within 24 hours of your release from jail by contacting the judge's office by phone at** [text field]
- Electronic Monitoring
- Refer to Community Corrections
- Domestic Violence Assess/Eval.
- AA/NA
- No Alcohol or Controlled Substances
- Substance Abuse Assess/Eval.
- Driver Intervention Program
- Random Drug/Alcohol Testing
- Mental Health Assess/Eval.
- No assaultive, abusive, threatening, or intimidating behavior
- No new arrests or convictions
- Report through Monitor Connect

At the bottom of the form are three buttons: 'Packet', 'Save', and 'Cancel'.

Figure 7: ARN Wizard: Other Conditions Tab

Add "Amended" check-box to the Bond Order tab. Auto select this check-box if ARN form is red (see Miscellaneous Updates to Arraignment Workflow below). Map this field to the PTRO.

7. Miscellaneous Updates to Arraignment workflow

The court is having a difficult time managing in-custody and other arraignment activities across two different workflows (i.e. Arraignment vs Judicial workflows). To minimize toggling between different workflows and queues, support will be added to the Arraignment workflow for the following Hearing Types = [ARR, BWA, BTA] as described in the diagram below.

A few notes regarding this change:

- DC-Case Notes containing BTA Hearing Event will stay in Judicial 2 Week Out queue until the day of hearing. Instead of it moving to the Judicial | Hearing Check-In queue the day of the hearing, DC-Case Notes will be added to the ARN | Judge Arraignment queue and removed from the Judicial workflow.

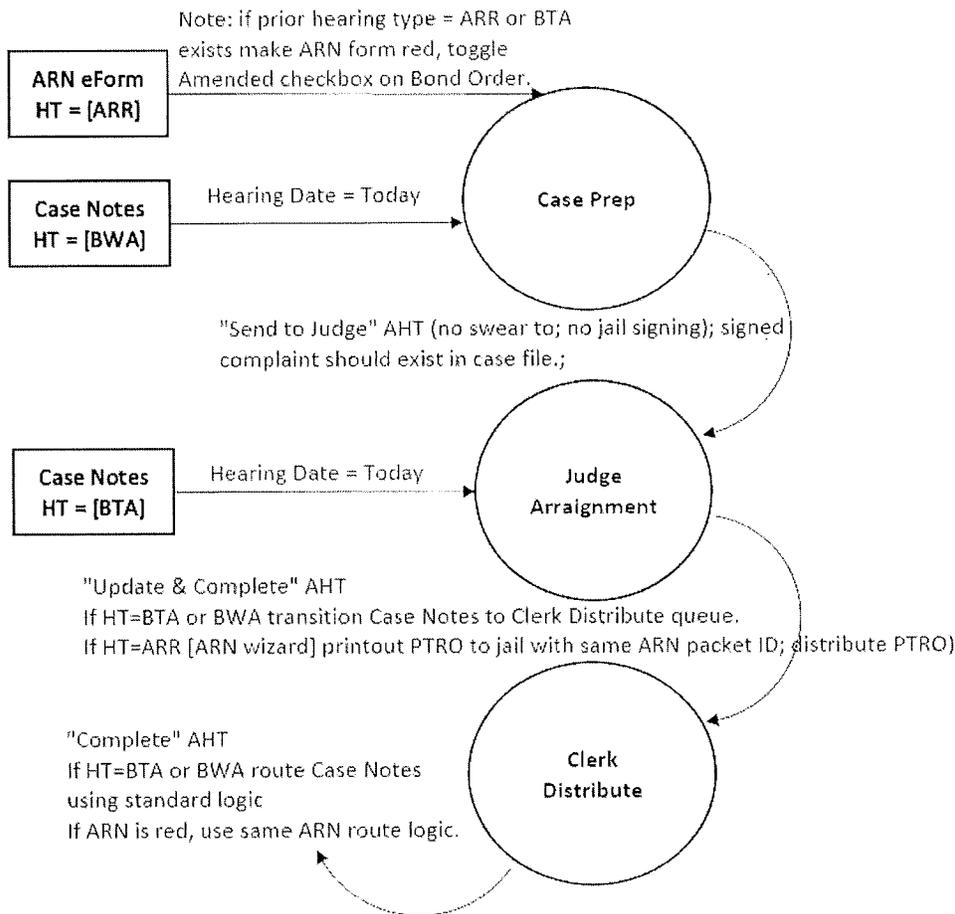


Figure 8: Arraignment Workflow Updates

City Attorney Enhancement Requests

ImageSoft will assist with implementing the following enhancements related to the City Attorney:

1. Send CA Deny Message to DC Criminal Clerks if TCN exists

If the ACA denies a prosecution request using Warrant Request | ACA Review queue, add logic to check if the AWR form has a TCN, if it does send the same email notification that goes out to WPD to all DC Criminal Clerks.

2. Add Victim's Rights related notes to CA-Case Report and DC-Case Notes eForms

[Victim's Rights Packet Sent] From Warrant Request | Victim's Rights queue on Complete add note "Victim Rights Initial Packet Sent." to CA-Report/DC-Case Notes eForms; delete the following doc type/sub-type=[Victim Rights [Adult]: 01. Initial VRU Packet-Sent].

[Victim's Rights Packet Received] After the ACA secretary scans and indexes the doc type/sub-type=[Victim Rights [Adult]: 02. VR Request Form-Returned-Yes] add the following note to both CA-Case Report eForm and DC-Case Notes eForm's: "Victim Rights Initial Packet Received."

3. Add support for "Bonded Out" to LEAP In-Custody Status field.

Add the value "B-O" (bonded out) to the LEAP In-Custody Status drop down list. Currently it supports the status values of "Yes" or "No". Also, add the In-Custody Status kw to the default filter of Warrant Request | ACA Review queue. In addition, copy In-Custody Status kw to the DC-Complaint so that it can be included in the default filter for Filing Review | From CA queue.

4. Add support for LEAP Citation flag to AWR form and related filters

LEAP currently supports a Citation flag ("Yes/No") however it does not pass through to CA or DC workflows. To better support this, add a Citation kw to the CA-AWR eForm. If Citation kw="Yes", add "Related Citation" stamp to the DC-Complaint document immediately after ACA signs the document in the Warrant Request | ACA Review & Sign queue.

RESOLUTION--Sole Procurement

Document No: (SOL-W-XXXX)
Product or Service: (Eg. JCB Parts and Service)
Requesting Department:

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016 at 7 p.m. Eastern Standard Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Upon performing a diligent inquiry, the 37th District Court Administrator has determined that it is necessary in the interests of the *37th District Court*, and the City, to acquire enhancements to the Integrated Justice Document Management System (IJDMS). ImageSoft, Inc., 25900 West 11 Mile Road, Suite 100, Southfield, MI 48034 originally furnished and designed the software system, and thus, has proprietary rights to the system.

Thus, ImageSoft, Inc. has been selected as the sole source provider for providing enhancements to the Onbase system for the 37th District Court, Police and Attorney's office. .

The Purchasing Agent has conducted a review and concurs with the sole procurement.

Funds are available in the Court Renovation Fund Account: 9410-97400.

IT IS RESOLVED, that the sole source purchase through ImageSoft, Inc. is hereby accepted by City Council to provide enhancements per the attached Statement of Work, to the Onbase system at an hourly rate of \$175.00, in a total amount not to exceed \$45,000.00.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2016.

Mr. Robert Boccomino
Secretary of the Council

Hourly Assist Engagement

Statement of Work

Statement of Work No.	17771
Revision No.	0
Customer Name:	City of Warren, MI
Project Name:	District Court and City Attorney Enhancements
ImageSoft Contact:	Tim Zarzycki
Submittal Date:	10/24/2016

This Statement of Work is made and entered into by and between ImageSoft, Inc., a Michigan Corporation with its principal offices at 25900 West 11 Mile Rd, Suite 100, Southfield, MI 48034 ("ImageSoft"), and City of Warren, Michigan with its principal offices at One City Square, Warren, MI 48093 ("Customer"):

This Statement of Work ("SOW") is to be attached to and is hereby made a part of the Professional Services Agreement ("PSA") entered into by and between Customer and ImageSoft dated _____.

Unless otherwise specified, the products and services provided within this SOW are hereby added to and covered for the duration and under the terms of the System Maintenance Agreement (SMA) entered into by and between Customer and ImageSoft dated January 15, 2014.

To the extent that any terms and conditions contained in the related PSA or SMA are in conflict with, or in addition to the terms and conditions of this Statement of Work, the terms and conditions of this Statement of Work shall control.

Introduction

The 37th District Court, City Attorney, and Warren Police Department have been processing Criminal cases using OnBase over the past several months. Typical with a new solution, the customer has received additional feedback from their users and would like to further customize their solution. The City of Warren, MI has requested an ImageSoft professional service resource to assist them in making these enhancements.

The Customer has provided the details of the professional service assistance that they require which have been included in Appendix A: Customer Assistance Detail of this SOW.

Description of Services

Under this *Hourly Assist Engagement SOW*, ImageSoft will provide a technical resource to work solely under the direction of the Customer. As part of the effort, ImageSoft may require access to Customer Resources that are familiar with the existing solution installation.

Deliverable Materials

There are no contractual professional services deliverables produced as part of this SOW. Work products and other project artifacts that may be produced as part of this hourly assist engagement do not require acceptance and signoff.

ImageSoft will provide assistance up to the number of hours listed in *Consulting Fees* below. Work performed beyond the hours specified in the *Consulting Fees* must be authorized by signing an additional Hourly Assist Engagement SOW.

Consulting Fees

This engagement will be conducted on a Time & Materials basis. The funding requirement for performing the professional services defined in this SOW are estimated at \$35,000. This figure is based on 200 hours of professional services at a rate of \$175 per hour.

A purchase order or signed agreement is required to be in place to cover all ImageSoft hours and expenses.

Out-of-Pocket Expenses

Customer shall reimburse ImageSoft for all reasonable out-of-pocket expenses that ImageSoft incurs while performing the work described herein. Out-of-pocket expenses shall include travel costs, meals, and lodging expenses and must be supported by proper invoices or other appropriate documentation.

Customer shall reimburse ImageSoft for project related travel time to a Customer facility at the hourly resource rate equal to 50% of the provided Hourly Rates.

Payment Schedule

Customer will be invoiced bi-weekly for the consulting services and expenses.

All payments will be due on a Net-30 day basis.

Key Assumptions

- The ImageSoft professional services team often requires eight to ten (8-10) weeks lead time to start a new Hourly Assist Engagement. Please check with your ImageSoft Account Representative for details on current project lead time. ImageSoft will provide the hourly services to this contract according to a mutually defined schedule.
- Hours are tracked in 15 minute increments and the minimum billing amount per week where services are performed is two (2) hours.
- Customer will designate a central point of contact for the engagement.
- Unless specifically described herein, ImageSoft is not providing Project Management services within this contract. The services performed in this SOW will be managed by a Customer Project Manager. Customer Project Manager is responsible for monitoring the work being performed and notifying ImageSoft in a timely fashion about changes and/or quality issues.
- Services will be provided remotely.
- Customer is responsible for maintaining adequate data backups, at all times, to protect against loss of data.
- Project details have been included in Appendix A and elsewhere in this agreement for reference purposes only and are not intended to be a list of deliverables. It is the responsibility of the Customer to prioritize and direct the ImageSoft resource during the engagement to maximize the assistance provided in the hours defined.
- City of Warren, MI will not process any new criminal cases until these enhancements are implemented.
- Enhancements will be made on the Production server.

Approval

Signature is required to accept this SOW. By signing below each party agrees to the engagement and authorizes work to begin.

Agreed to: City of Warren, MI One City Square Warren, MI 48093	Agreed to: ImageSoft, Inc. 25900 West 11 Mile Rd, Suite 100 Southfield, MI 48034
By: _____ Authorized Signature	By: _____ Authorized Signature
Date: _____	Date: _____
Name (type or print): _____	Name (type or print): Scott Bade
Title (type or print): _____	Title (type or print): President
Project name: District Court and City Attorney Enhancements	

<i>Internal Use:</i> Opportunity #: <u>17771</u>
Sales Order #: _____

Appendix A: Customer Assistance Detail

District Court Enhancement Requests

ImageSoft will assist with implementing the following enhancements related to the District Court:

1. Streamline TrueSign process for FR | Pend queue

To speed up the signing process for retail stores signing multiple complaints, the customer is requesting that we provide "AutoSign-/S/" ah-task that prompts for the name of the signer, then automatically replaces sign here anchor with /s/ signature date-stamp to complaint. This will eliminate the wait time for TrueSign to initialize.

2. Streamline TrueSign process for FR | Pre-Trial queue

To speed up CAC processing, implement an "AutoSign-/S/" ah-task for FR | Pre-Trial queue prompting for the following information:

Hearing Type:

Date:

Time:

P-Number: [lookup member eform]

Attorney:

Phone:

Judge: [drop down]

Burn these values into the CAC form.

3. Expand DC-Complaint auto signing to all officers using Officer ID kw

The ARN | Judge Arraignment queue is currently configured to auto-sign the DC-Complaint when the Officer ID = 001. The customer would like to expand this to autoSign all DC-Complaint's requiring signature using the Officer ID kw. To accomplish this, ImageSoft will need to create an Officer Mapping eForm that maps officer badge number with officer name.

This auto signing enhancement eliminates the need for an officer to manually sign complaint for Clerk swear-to. Remove ARN | Swear-To Complaint queue.

4. Update Sentence Notes eForm

Case / Sentence eform requires the following changes:

Tab	Summary of Change
Offense	Instead of one Offense tab for all criminal offenses, create one "Ct." Tab for each offense (see mockup below). Each count tab provides case number with suffix.
Traffic	Instead of one Traffic tab for all payable offenses, create one "CI" Tab for each offense (see mockup below). Each Civil Infraction (CI) tab provides case number with suffix.
Sentence	Move these fields to criminal offense count [Ct. #] tab. Remove Sentence Tab.
Conditions	Add three new check boxes.
Payment	Move Cashier Tab fields to Payment Tab. Add four new fields [Probation Oversight Fee, Total Money Due, Date Posted, Surety Agent] (see mockup below).
Cashier	Move Cashier fields to Payment Tab. Remove Cashier tab.

Criminal Offense Tab [Ct. #]

The criminal offense tab looks similar to the existing form allowing the judge to sentence on each criminal charge count (i.e. sentence tab fields now appear for each criminal offense count). A few notes regarding this change:

- One tab per criminal offense count [i.e. Ct. 1, Ct. 2, etc.]
- Case number in tab contains suffix
- "Reduce to" check-box enables Reduce to: field.
- At most, only one checkbox can be selected within the following groups: 1.) Guilty, Not Guilty, No Contest, NOL, Dismiss 2.) Responsible, Not Responsible. The selected item for each group should appear in the decision line immediately below the original charge on the Sentence Order (i.e. the same as how the existing Sentence eForm maps to Sentence Order).
- At most, only one checkbox can be selected within the following group: 7411, 769.4[c], 771.1, HYTA. These checkboxes currently map properly to the Sentence Order.
- New field added to calculate probation oversight fee (i.e. number of probation months * oversight per month fee).

Sentence eForm

<keep same as existing form>

Ct. 1	Ct. 2	Ct. 3	Conditions	Payment																												
<div style="border: 1px solid black; padding: 5px;"> <div style="display: flex; justify-content: space-between;"> W153612[A] <input type="checkbox"/> Reduce to: </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div> <p>Offense(s):</p> <p>Count 1: 3205 - DROVE WHILE LICENSE SUSP/REV/DENIED</p> <p>Reduce to: <input type="text"/></p> </div> <div> <p><input type="checkbox"/> Guilty <input type="checkbox"/> Not Guilty <input type="checkbox"/> No Contest</p> <p><input type="checkbox"/> NOL <input type="checkbox"/> Dismiss</p> <p><input type="checkbox"/> 7411 <input type="checkbox"/> 769.4(c) <input type="checkbox"/> 771.1 <input type="checkbox"/> HYTA</p> <p><input type="checkbox"/> Responsible <input type="checkbox"/> Not Responsible</p> </div> </div> </div>																																
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p><input checked="" type="checkbox"/> Jail or fine</p> <p><input checked="" type="checkbox"/> Jail</p> <p><input type="text"/> Days in Macomb County Jail</p> <p><input type="checkbox"/> Credit for Time Served</p> <p><input type="checkbox"/> Concurrent With...</p> <p><input type="checkbox"/> MCI Substance Abuse Program</p> <p><input type="checkbox"/> Deferred Pending Completion of Terms of Probation</p> </div> <div style="width: 45%;"> <p><input checked="" type="checkbox"/> Probation</p> <p><input type="text"/> Months with first</p> <p><input type="text"/> Days in MCI</p> <p><input type="checkbox"/> Oversight per month fee: \$ <input type="text"/></p> <p>Total Prob. Oversight Fee: \$ <input type="text"/></p> </div> </div>																																
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><input type="checkbox"/> Ct Fine or payable misd.:</td> <td style="width: 15%; text-align: right;">\$</td> <td style="width: 30%;"><input type="checkbox"/> Restitution:</td> <td style="width: 15%; text-align: right;">\$</td> </tr> <tr> <td><input type="checkbox"/> Fine:</td> <td style="text-align: right;">\$</td> <td><input type="checkbox"/> Court Costs:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td><input type="checkbox"/> Costs (Bldg.):</td> <td style="text-align: right;">\$</td> <td><input type="checkbox"/> OUIL Recovery Fee:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td><input type="checkbox"/> Court Costs:</td> <td style="text-align: right;">\$</td> <td><input type="checkbox"/> Misc. Fees:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td><input type="checkbox"/> CAC Fees:</td> <td style="text-align: right;">\$</td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Substance Abuse PSI Fee:</td> <td style="text-align: right;">\$ <input type="text"/> (\$150)</td> <td></td> <td></td> </tr> <tr> <td colspan="3" style="text-align: right;">Total for count:</td> <td style="text-align: right;">\$ <input type="text"/></td> </tr> </table>					<input type="checkbox"/> Ct Fine or payable misd.:	\$	<input type="checkbox"/> Restitution:	\$	<input type="checkbox"/> Fine:	\$	<input type="checkbox"/> Court Costs:	\$	<input type="checkbox"/> Costs (Bldg.):	\$	<input type="checkbox"/> OUIL Recovery Fee:	\$	<input type="checkbox"/> Court Costs:	\$	<input type="checkbox"/> Misc. Fees:	\$	<input type="checkbox"/> CAC Fees:	\$			<input type="checkbox"/> Substance Abuse PSI Fee:	\$ <input type="text"/> (\$150)			Total for count:			\$ <input type="text"/>
<input type="checkbox"/> Ct Fine or payable misd.:	\$	<input type="checkbox"/> Restitution:	\$																													
<input type="checkbox"/> Fine:	\$	<input type="checkbox"/> Court Costs:	\$																													
<input type="checkbox"/> Costs (Bldg.):	\$	<input type="checkbox"/> OUIL Recovery Fee:	\$																													
<input type="checkbox"/> Court Costs:	\$	<input type="checkbox"/> Misc. Fees:	\$																													
<input type="checkbox"/> CAC Fees:	\$																															
<input type="checkbox"/> Substance Abuse PSI Fee:	\$ <input type="text"/> (\$150)																															
Total for count:			\$ <input type="text"/>																													

Figure 1: Criminal Offense Tab [Ct. #]

Civil Infraction Tab [CI #]

Similar to criminal offenses, each civil infraction charge will appear on its own tab. The civil infraction tab looks nearly identical to existing sentence form with the addition of the following informational only fields (standalone fields, are not tied to any other fields on form i.e. Payment Tab):

- Add: Plus Late Fee
- Add: Posted Bond Amount
- Add: Apply Bond checkbox

Sentence eForm

<keep same as existing form>

Cl. 1	Cl. 2	Cl. 3	Conditions	Payment
-------	-------	-------	------------	---------

W163612 [B]

Offense:

Decision:

Fine: Suspension Status:

Plus Late Fee: Posted Bond Amount: Apply Bond

Figure 2: Civil Infraction Tab [CI #]

Conditions Tab

Add three new conditions (see below). These conditions are processed the same as Other Classes/Program conditions such that they get mapped to bottom of the "additional condition" section of the Sentence Order.

- Add checkbox: No assaultive, abusive, threatening, or intimidating behavior
- Add checkbox: No new arrests or convictions
- Add checkbox: Report through Monitor Connect

Sentence eForm

<keep same as existing forms>

Ct. 1	Ct. 2	Ct. 3	Conditions	Payment
<input type="checkbox"/> Work Release				<input type="checkbox"/> Sex Offender Registration
<input type="checkbox"/> Community Service				<input checked="" type="checkbox"/> Assess/Evaluation Vendor: Henry Ford Behavior Health Center
<input type="checkbox"/> Electronic Monitoring (Tether, SCRAM, Seberlink, etc.)				Class: Assessment for Mental Health Issues
<input type="checkbox"/> HS Diploma/GED Education				<input type="checkbox"/> Domestic Violence Classes/Programs
<input type="checkbox"/> Full Time Employment				<input type="checkbox"/> Anger Management Classes/Programs
<input type="checkbox"/> AA/NA				<input type="checkbox"/> Substance Abuse Classes/Programs
<input type="checkbox"/> Random Drug/Alcohol Testing				<input type="checkbox"/> Traffic Classes/Programs
<input type="checkbox"/> No Alcohol or Controlled Substances				<input type="checkbox"/> Counseling/Group Therapy
<input type="checkbox"/> No Contact With...				<input type="checkbox"/> Vehicle Immobilization
<input type="checkbox"/> Victim Impact Panel				<input type="checkbox"/> Vehicle Plate Confiscation
				<input type="checkbox"/> Driver Intervention Program
				<input type="checkbox"/> Other Classes/Programs 1
				<input type="checkbox"/> Other Classes/Programs 2
			<input type="checkbox"/> No assaultive, abusive, threatening, or intimidating behavior	
			<input type="checkbox"/> No new arrests or convictions	
			<input type="checkbox"/> Report through Monitor Connect	

Additional Conditions:

Figure 3: Conditions Tab

Payment Tab

Move Cashier Tab fields to the Payment Tab. In addition, make the following changes:

- Add: Probation Oversight Fee
- Add: Total Money Due (i.e. Total – Prob. Oversight Fee)
- Add: Date posted (calendar date)
- Add: Surety Agent (text box, wide enough to display company name)
- Add: By Other (text box)
- Display only criminal count amount charges associated with case

Sentence eForm

<keep same as existing forms>

Conditions Payment

Payment:

Total: \$0.00 Amount Due Today: \$

Prob. Oversight Fee: Payment Plan: \$ per/mo.

Total Money Due: Balance Due By:

Bond

Apply Bond Date posted:

Cash Surety 10%

By Defendant By Other Surety Agent:

Posted Bond Amount: \$

HYTA \$7411 \$769.4(a) \$771.1

Count Total

Count 1: \$

Count 2: \$

Count 3: \$

Count 4: \$

Count 5: \$

Count 6: \$

Subtotal: \$ 0.00

Traffic

Count 1: _____ Fine: \$ _____

SOS CLR Fee: \$ _____

Subtotal: \$ 0.00

Total: \$ _____

Figure 4: Payment Tab

5. Merge Sentence and Hearing eForm(s) into Case Notes

Judicial officers and staff recommend merging Sentence and Hearing eForm data with Case Notes to minimize switching documents in related workfolder window. A few notes regarding this change:

- Include hearing note charge summary
- Include list of hearing date-time, type, judge, check-in flag. Hearing information becomes read-only after the judge hears the case.
- Case Notes is routed back to Hearing Prep two week queue if future events are scheduled post hearing.
- Simplify header fields moving most information to Party tab (see screen mock up below).
- Add Defense Attorney name field to case header
- Add Clerk Notes text window to case header for clerk specific notes.
- Add the following bond related fields to case header: Bond Amount, Bond Type, and Posted checkbox. Default Bond Amount and Bond Type fields to bond values set during arraignment (i.e. ARN eForm) otherwise leave blank. These read/write fields are independent from bond related fields on payment tab.
- The [Ct., CI, Conditions, Payment¹] tabs should be read-only in all queues but the following:
 - Judicial | Hearing Check-in.
 - Judicial | Judge Bench
 - ARN | Judge Arraignment
- Remove Judge Complete ah-task user prompt. Instead the Judge will enter note directly into DC-Case Notes eForm.

Case Notes

THE PEOPLE OF: DEFENDANT: Assigned Judge: Case No.:
 The City of Warren vs MORTON, BRANDON DWANYE. [] W163612

Defense Atty: [] **Save**

Bond Amount: \$5,000.00 [] <clerk note area> []

Type of Bond: Cash/Surety Posted

Offenses
 [A] 3205 - DROVE WHILE LICENSE SUSP/REV/DENIED
 [B] 3552 - IMPROPER LICENSE PLATE
 [W] 3106 - NO INSURANCE

Date-Time	Hearing Type	Judge	D-CI	DA-CI	P-CI
7/19/2016 09:00 AM	PT - PRETRIAL	P - MSABAUGH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes	Party	CI	CI	CI	Conditions	Payment
[]						
Add Note						
[NGRAYBILL 7/27/2016 15:55:21 EDT] TBI/WRNT/COMP/JMC/WAITING FOR STORE TO COME IN AND SIGN/IN PEND						

Figure 5: Case Notes – Notes Tab

¹ The following Payment tab fields should never be read-only: All Bond related fields.

Case Notes

THE PEOPLE OF: DEFENDANT: Assigned Judge: Case No.:
 The City of Warren vs MORTON, BRANDON DWANYE [] W163512
 Defense Atty: []
 Bond Amount: \$5,000.00
 Type of Bond: Cash/Surety Posted

Save
Cancel

Offenses
 [A] 3205 - DRIVE WHILE LICENSE SUSP/REV/DENIED
 [B] 3552 - IMPROPER LICENSE PLATE
 [W] 3106 - NO INSURANCE

Date-Time	Hearing Type	Judge	D-CI	DA-CI	P-CI
7/19/2016 09:00 AM	PT - PRETRIAL	P - MSABAUGH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Notes Parly Ct. 1 Ct. 2 Ct. 3 Conditions Payment

Name: MORTON, BRANDON DWANYE-PARN	Attorney: COOPER PATRICIA M
DOB: 12/14/1975	Case No: W164091
Eye Color: BROWN	Ticket No:
Hair Color: BLACK	Type: OR
Height: 057	OIC: 99999
Weight: 170	Incident: 16-38324
Race: B	ICN:
Sex: F	Judge: P - MSABAUGH
SID: 2928905E	Filed Date: 7/27/2016
DLN: F412252630949	

Figure 6: Case Notes – Party Tab

6. Misc. Updates to ARN Wizard eForm

Add the following fields to the ARN Wizard eForm Other Conditions tab (see figure below).

- Add checkbox: No assaultive, abusive, threatening, or intimidating behavior
- Add checkbox: No new arrests or convictions
- Add checkbox: Report through Monitor Connect

The screenshot shows the 'Arraignment Wizard' application with the 'Other Conditions' tab active. The form contains several sections of checkboxes:

- Two address-related checkboxes: 'No contact with: [text box] except on civil standby with the police.' and 'Do not go to: [text box] except on civil standby with the police.' Below these is a note: 'If this is your home address, you must notify the court of your new address within 24 hours of your release from jail by contacting the judge's office by phone at [text box]'.
- A grid of checkboxes:
 - Electronic Monitoring
 - AA/NA
 - Driver Intervention Program
 - Refer to Community Corrections
 - No Alcohol or Controlled Substances
 - Random Drug/Alcohol Testing
 - Domestic Violence Assess/Eval.
 - Substance Abuse Assess/Eval.
 - Mental Health Assess/Eval.
- Three checkboxes at the bottom:
 - No assaultive, abusive, threatening, or intimidating behavior
 - No new arrests or convictions
 - Report through Monitor Connect

At the bottom of the window, there are three buttons: 'Packet', 'Save', and 'Cancel'.

Figure 7: ARN Wizard: Other Conditions Tab

Add "Amended" check-box to the Bond Order tab. Auto select this check-box if ARN form is red (see Miscellaneous Updates to Arraignment Workflow below). Map this field to the PTRO.

7. Miscellaneous Updates to Arraignment workflow

The court is having a difficult time managing in-custody and other arraignment activities across two different workflows (i.e. Arraignment vs Judicial workflows). To minimize toggling between different workflows and queues, support will be added to the Arraignment workflow for the following Hearing Types = [ARR, BWA, BTA] as described in the diagram below.

A few notes regarding this change:

- DC-Case Notes containing BTA Hearing Event will stay in Judicial 2 Week Out queue until the day of hearing. Instead of it moving to the Judicial | Hearing Check-In queue the day of the hearing, DC-Case Notes will be added to the ARN | Judge Arraignment queue and removed from the Judicial workflow.

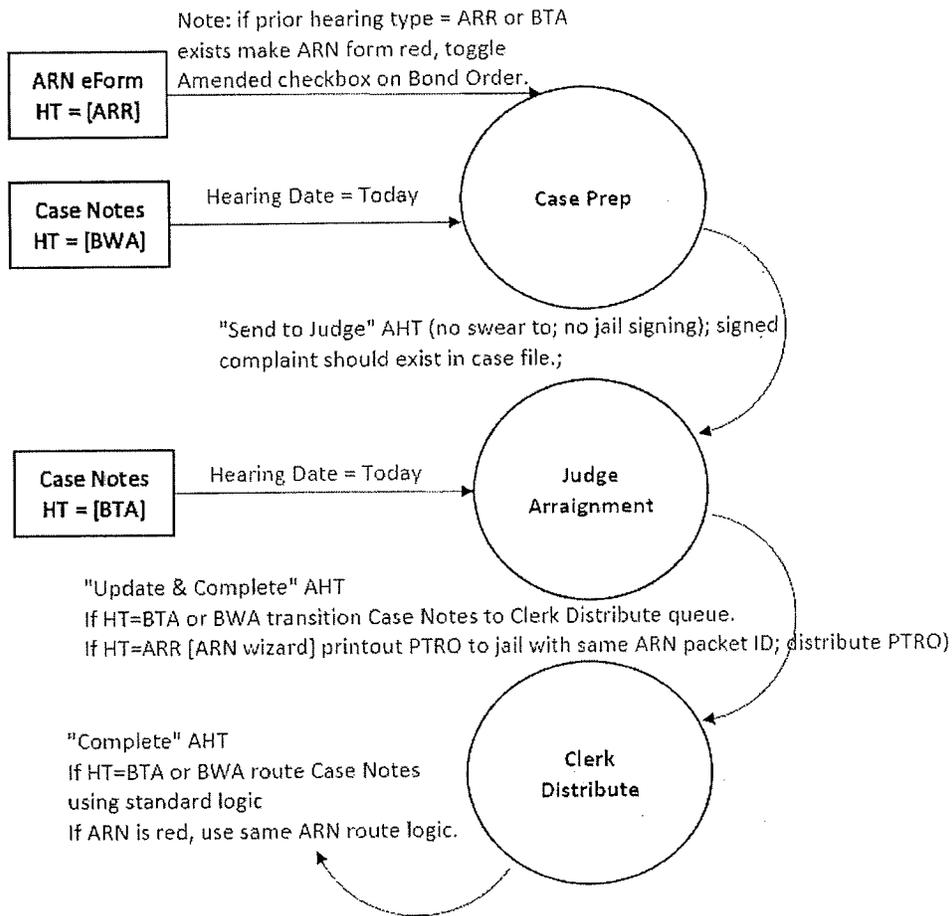


Figure 8: Arraignment Workflow Updates

City Attorney Enhancement Requests

ImageSoft will assist with implementing the following enhancements related to the City Attorney:

1. Send CA Deny Message to DC Criminal Clerks if TCN exists

If the ACA denies a prosecution request using Warrant Request | ACA Review queue, add logic to check if the AWR form has a TCN, if it does send the same email notification that goes out to WPD to all DC Criminal Clerks.

2. Add Victim's Rights related notes to CA-Case Report and DC-Case Notes eForms

[Victim's Rights Packet Sent] From Warrant Request | Victim's Rights queue on Complete add note "Victim Rights Initial Packet Sent." to CA-Report/DC-Case Notes eForms; delete the following doc type/sub-type=[Victim Rights [Adult]: 01. Initial VRU Packet-Sent].

[Victim's Rights Packet Received] After the ACA secretary scans and indexes the doc type/sub-type=[Victim Rights [Adult]: 02. VR Request Form-Returned-Yes] add the following note to both CA-Case Report eForm and DC-Case Notes eForm's: "Victim Rights Initial Packet Received."

3. Add support for "Bonded Out" to LEAP In-Custody Status field.

Add the value "B-O" (bonded out) to the LEAP In-Custody Status drop down list. Currently it supports the status values of "Yes" or "No". Also, add the In-Custody Status kw to the default filter of Warrant Request | ACA Review queue. In addition, copy In-Custody Status kw to the DC-Complaint so that it can be included in the default filter for Filing Review | From CA queue.

4. Add support for LEAP Citation flag to AWR form and related filters

LEAP currently supports a Citation flag ("Yes/No") however it does not pass through to CA or DC workflows. To better support this, add a Citation kw to the CA-AWR eForm. If Citation kw="Yes", add "Related Citation" stamp to the DC-Complaint document immediately after ACA signs the document in the Warrant Request | ACA Review & Sign queue.



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

NOVEMBER 28, 2016

TO: MR. ROBERT BOCCOMINO, SECRETARY, WARREN CITY COUNCIL
SUBJECT: AWARD OF BID ITB-W-9502 TO FURNISH AND INSTALL CARPETING, LINOLEUM, AND CERAMIC TILE AT STILWELL AND JOSEPH COACH MANOR

The Purchasing Division concurs with the Sr. Housing Commission and recommends that Bid ITB-W-9502 to Furnish and Install Carpeting, Linoleum, and Ceramic Tile at Stilwell and Joseph Coach Manor, on an as-needed basis, be awarded to the low responsible and cost effective bidder, Villa Carpets, Inc., 30000 Ryan Road, Warren, MI 48092 for a two-year period, at the unit prices indicated on the attached tabulation sheets, with the costs estimated in the annual amount of \$89,828.00 and a two-year period not to exceed \$179,656.00, with the option to renew for two additional one year periods through mutual consent of both parties, at the same terms and conditions.

On Wednesday, October 26, 2016 at 1:00 PM sealed bids were publicly opened for Bid ITB-W-9502 to Furnish and Install Carpeting, Linoleum, and Ceramic Tile at Stilwell and Joseph Coach Manor. Notice of the bid was posted on the BidNet® (MITN) system. Three vendors attended the mandatory pre-bid meeting and two (2) vendors responded with bids. Their Bids are summarized on the attached bid tabulation form submitted for your review.

The Director of Operations for the Senior Housing Department has reviewed Villa Carpet's references and all were very satisfied with Villa Carpet's work.

Villa Carpet, Inc. has provided carpet, linoleum, and ceramic tile replacement for both the Stilwell Manor and Joseph Coach Manor complexes in the past and the Director of Operations for the Senior Housing Department is confident that they will provide service per the bid specification.

Funds for these purchases are available in Stilwell Manor and Joseph Coach Manor Building Improvement Accounts 9536-93000 and 9537-93000.

Respectfully Submitted,

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		11/28/16
Controller:		12/2/2016
MAYOR:		12-6-16

BID SUMMARY

City of Warren 29500 Van Dyke Avenue Warren MI 48093		Bid No: ITB-W-9502 Due Date: 10/26/2016 Department: SR Housing					
Product or Service: CARPETING AND LINOLEUM							
BIDDER	TERMS	ITEM 1: CARPET	ITEM 2: CARPET	ITEM 3: LINOLEUM	ITEM 4: CERAMIC TILE	1 YEAR GRAND TOTAL	2 YEAR GRAND TOTAL
LAKESIDE BUILDING SERVICES	NET 45	\$38,075.00	\$42,000.00	\$ 34,150.00	\$ 5,100.00	\$ 119,325.00	\$ 238,650.00
VILLA CARPETS	NET 45	\$27,540.00	\$31,328.00	\$ 24,975.00	\$ 5,985.00	\$ 89,828.00	\$ 179,656.00

Lakeside Building Services
 Sub-floor supplied and installed \$3.50 per sq ft
 Sub-floor removed \$1.00 per sq ft
 Prep Work \$40.00 per man hour
 Flat charge for occupied apartments \$65.00 per apartment

Villa Carpets
 Sub-floor supplied and installed \$1.25 per sq ft
 Sub-floor removed \$0.67 per sq ft
 Prep Work \$35.00 per man hour
 Flat charge for occupied apartments \$100.00 per apartment

			LAKESIDE BUILDING SVCS.	VILLA CARPETS		
ITEM 1 CARPET VACANT APARTMENTS						
EST. QTY	DESCRIPTION	UNIT COST	TOTAL	UNIT COST	TOTAL	
JOSEPH COACH MANOR						
20	1 BEDROOM	\$ 825.00	\$ 16,500.00	\$ 600.00	\$ 12,000.00	
2	2 BEDROOM	\$ 1,250.00	\$ 2,500.00	\$ 870.00	\$ 1,740.00	
STILWELL MANOR						
15	1 BEDROOM	\$ 825.00	\$ 12,375.00	\$ 600.00	\$ 9,000.00	
2	2 BEDROOM	\$ 1,250.00	\$ 2,500.00	\$ 870.00	\$ 1,740.00	
6	EFFICIENCY	\$ 700.00	\$ 4,200.00	\$ 510.00	\$ 3,060.00	
TOTAL ITEM 1			\$ 38,075.00		\$ 27,540.00	
ITEM 2 CARPET OCCUPIED APARTMENTS						
EST. QTY	DESCRIPTION	UNIT COST	TOTAL	UNIT COST	TOTAL	
JOSEPH COACH MANOR						
25	1 BEDROOM	\$ 900.00	\$ 22,500.00	\$ 660.00	\$ 16,500.00	
4	2 BEDROOM	\$ 1,250.00	\$ 5,000.00	\$ 998.00	\$ 3,992.00	
STILWELL MANOR						
10	1 BEDROOM	\$ 900.00	\$ 9,000.00	\$ 660.00	\$ 6,600.00	
2	2 BEDROOM	\$ 1,250.00	\$ 2,500.00	\$ 998.00	\$ 1,996.00	
4	EFFICIENCY	\$ 750.00	\$ 3,000.00	\$ 560.00	\$ 2,240.00	
TOTAL ITEM 2			\$ 42,000.00		\$ 31,328.00	
ITEM 3 LINOLEUM REPLACEMENTS						
EST. QTY	DESCRIPTION	UNIT COST	TOTAL	UNIT COST	TOTAL	
JOSEPH COACH MANOR						
30	KITCHEN	\$ 650.00	\$ 19,500.00	\$ 500.00	\$ 15,000.00	
STILWELL MANOR						
1	KITCHEN	\$ 350.00	\$ 350.00	\$ 275.00	\$ 275.00	
1	BATH	\$ 300.00	\$ 300.00	\$ 200.00	\$ 200.00	
20	KITCHEN & BATH	\$ 700.00	\$ 14,000.00	\$ 475.00	\$ 9,500.00	
TOTAL ITEM 3			\$ 34,150.00		\$ 24,975.00	
ITEM 4 CERAMIC TILE REPLACEMENTS						
EST. QTY	DESCRIPTION	UNIT COST	TOTAL	UNIT COST	TOTAL	
JOSEPH COACH MANOR						
6	BATH	\$ 850.00	\$ 5,100.00	\$ 997.50	\$ 5,985.00	
GRAND TOTAL YEAR ONE:			\$ 119,325.00		\$ 89,828.00	

			LAKESIDE BUILDING SVCS.	VILLA CARPETS		
ITEM 1 CARPET VACANT APARTMENTS						
EST. QTY	DESCRIPTION	UNIT COST	TOTAL	UNIT COST	TOTAL	
JOSEPH COACH MANOR						
20	1 BEDROOM	\$ 825.00	\$ 16,500.00	\$ 600.00	\$ 12,000.00	
2	2 BEDROOM	\$ 1,250.00	\$ 2,500.00	\$ 870.00	\$ 1,740.00	
STILWELL MANOR						
15	1 BEDROOM	\$ 825.00	\$ 12,375.00	\$ 600.00	\$ 9,000.00	
2	2 BEDROOM	\$ 1,250.00	\$ 2,500.00	\$ 870.00	\$ 1,740.00	
6	EFFICIENCY	\$ 700.00	\$ 4,200.00	\$ 510.00	\$ 3,060.00	
TOTAL ITEM 1			\$ 38,075.00		\$ 27,540.00	
ITEM 2 CARPET OCCUPIED APARTMENTS						
EST. QTY	DESCRIPTION	UNIT COST	TOTAL	UNIT COST	TOTAL	
JOSEPH COACH MANOR						
25	1 BEDROOM	\$ 900.00	\$ 22,500.00	\$ 660.00	\$ 16,500.00	
4	2 BEDROOM	\$ 1,250.00	\$ 5,000.00	\$ 998.00	\$ 3,992.00	
STILWELL MANOR						
10	1 BEDROOM	\$ 900.00	\$ 9,000.00	\$ 660.00	\$ 6,600.00	
2	2 BEDROOM	\$ 1,250.00	\$ 2,500.00	\$ 998.00	\$ 1,996.00	
4	EFFICIENCY	\$ 750.00	\$ 3,000.00	\$ 560.00	\$ 2,240.00	
TOTAL ITEM 2			\$ 42,000.00		\$ 31,328.00	
ITEM 3 LINOLEUM REPLACEMENTS						
EST. QTY	DESCRIPTION	UNIT COST	TOTAL	UNIT COST	TOTAL	
JOSEPH COACH MANOR						
30	KITCHEN	\$ 650.00	\$ 19,500.00	\$ 500.00	\$ 15,000.00	
STILWELL MANOR						
1	KITCHEN	\$ 350.00	\$ 350.00	\$ 275.00	\$ 275.00	
1	BATH	\$ 300.00	\$ 300.00	\$ 200.00	\$ 200.00	
20	KITCHEN & BATH	\$ 700.00	\$ 14,000.00	\$ 475.00	\$ 9,500.00	
TOTAL ITEM 3			\$ 34,150.00		\$ 24,975.00	
ITEM 4 CERAMIC TILE REPLACEMENTS						
EST. QTY	DESCRIPTION	UNIT COST	TOTAL	UNIT COST	TOTAL	
JOSEPH COACH MANOR						
6	BATH	\$ 850.00	\$ 5,100.00	\$ 997.50	\$ 5,985.00	
GRAND TOTAL YEAR TWO:			\$ 119,325.00		\$ 89,828.00	



JAMES R. FOUTS - MAYOR

HOUSING COMMISSION

26600 BURG ROAD
WARREN, MI 48089
(586) 758-1310

www.cityofwarren.org

November 17, 2016

Mr. Craig Treppa
Purchasing Dept.
One City Square
Suite 425
Warren, MI 48092

Subject: Bid ITB-W-9502 – Carpet, Linoleum and Ceramic Tile Bid

Dear Mr. Treppa,

At the meeting of November 17, 2016 the Warren Housing Commission unanimously approved the recommendation to award bid ITB-W-9502 to Villa Carpets of Warren, Michigan.

This contract is for a two (2) year period with the option to renew for two (2) additional years for the replacement of carpeting, linoleum and ceramic tile for both Stilwell Manor and Joseph Coach Manor on an as needed basis in an annual amount not to exceed \$89,828.00

Villa Carpet has provided flooring services for our department in the past and I am confident that they can perform these services per the bid specifications.

Funding for this item is available in the following accounts:

Stilwell Manor:9536-93000
Joseph Coach Manor:9537-93000

Please contact me if you have any questions or need any additional information.

Sincerely,

A handwritten signature in black ink that reads "Dan Fagan".

Dan Fagan
Director of Operations
Housing Department

RESOLUTION

Document No: ITB-W-9502

Product or Service: Furnish & Install Carpet, Linoleum, and Ceramic Tile

Requesting Department: Senior Housing

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016 at 7 p.m. Eastern Standard Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Sealed bids were accepted, publicly opened, and read on Wednesday, October 26, 2016 at 1 p.m.

The following bids were received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

Upon performing a diligent inquiry, the Senior Housing Director and Warren Housing Commission has determined that it is necessary in the interests of the City, to have carpet, linoleum, and ceramic tile furnished and installed at both the Stilwell Manor and Joseph Coach Manor complexes. Villa Carpets, Inc., 30000 Ryan Road, Warren, MI 48092 was the low responsible and cost effective bidder to furnish and install carpet, linoleum, and ceramic tile at the Senior Housing complex, for a two-year period in an amount not to exceed 89,828.00 annually, or \$179,656.00 for the two-year period, with

an option to renew for two additional one year periods at the same terms and conditions, and with mutual consent of both parties. The award shall commence upon the official date of City Council award. Funds are available in the following Accounts:

Stilwell Manor: 9536-93000

Joseph Coach Manor: 9537-93000

IT IS RESOLVED, that the bid of Villa Carpets, Inc. is hereby accepted by City Council to furnish and install carpet, linoleum, and ceramic tile for a two-year period, commencing on the official City Council date of award, with an option to renew for two additional one year periods, at the same terms and conditions, and with mutual consent of both parties.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Bid document
- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

December 8, 2016



DEPARTMENT OF
HUMAN RESOURCES
One City Square, Suite 410
Warren, MI 48093-5286
(586) 574-4670
www.cityofwarren.org

Mr. Robert Boccomino, City Council Secretary
Warren City Council

RE: Resolution for approval of designation of lowest, qualified bidder for property and casualty insurance agent of record pursuant to RFP-W-9479.

Dear Council Secretary Boccomino:

The Administration recently published RFP-W-9479 requesting proposals for a Property and Casualty insurance agent. Four (4) qualified vendors responded to the request. Based on the reasoning outlined below, it is the Administration's recommendation, that the Property and Casualty insurance brokerage contract be awarded to Hylant Group, Inc.

The evaluation process was somewhat complicated by the fact that all of the proposals offered various services either as "optional" or "standard". Unfortunately the list of services designated as "optional" or "standard" was not the same in all four proposals. Just as an example, one vendor offered a Risk Management Information System (RMIS) as a "standard" component of its proposal, without any additional cost to the City. Two of the vendors offered an RMIS system as an "optional" component of its proposal, with additional charges to be incurred by the City. One vendor, offered an optional RMIS, but did not make an explicit cost proposal for that service. It became necessary to calculate the total cost of each proposal by adding together the annual fee, plus the reasonably anticipated additional costs of the various "optional" services, based on the City's "historical usage". The review committee obtained additional information which we used to analyze the various proposals, and calculate the annual cost of each proposal. Hylant Group is the only vendor who provided an annual flat rate, and a clear and unambiguous cost proposal for the one service that they proposed as optional.

Hylant Group, Inc. was the "low bidder" with a quote of an annual fee of \$100,000.00 for the first two years of the agreement, and \$97,500 for the 3rd and 4th year of the agreement. In addition, Hylant proposes a \$10,000.00 annual cost for an RMIS system, if the City elects that service. Hylant, is the incumbent insurance broker, and has provided this service to the City for more than a dozen years. In my tenure with the City, the service provided by Hylant

has been excellent, and they have been an indispensable asset to the City in managing its public liability. Hylant representatives were instrumental in successfully leading the City through one of the greatest natural disasters that we have ever faced, the August, 2014 flood. Their folks were here on site throughout that entire process, and did not bill ANY extra fees for their services. They were able to have Belfor on-site and working on the restoration of our buildings by 3:00 p.m. on the day following the flood. Hylant is well aware of the processes followed by the City in loss control prevention and risk management and would not require any adjustment period to continue protecting the City's interest in this regard.

Based on this process, and based on the consensus decision of the review committee, the administration recommends that the City Council designate the incumbent provider, Hylant Group, Inc., 2401 West Big Beaver Road, Troy, Michigan 48084 as the City's named Property and Casualty insurance agent of record for the four (4) period January 1, 2017 through December 31, 2021, with an option to renew for three additional period of two (2) years each, at the rate of \$97,500.00 per year, at City Council's discretion. We would also request and recommend approval of Hylant's optional proposal for a risk management information system.

As indicated, Hylant has been the City's Property and Casualty insurance agent for more than a dozen years, and during that time, they have provided the City with excellent, high quality service, providing leadership and guidance through the complexity of public liability.

The Administration requests and recommends that the attached resolution be adopted and approved by City Council.

Sincerely,



Alvis Phillip Easter

Human Resources and Insurance Risk Manager

READ AND CONCUR:



Mayor James R. Fouts



Craig Treppa, Purchasing Agent

RESOLUTION DESIGNATING PROPERTY AND CASUALTY INSURANCE AGENT

A meeting of the City Council of the City of Warren, County of Macomb, Michigan held on Tuesday, December 13, 2016, at 7:00 O'clock, p.m., eastern standard time, in the Council Chamber at the Warren Community Center, 5460 Arden Road, Warren, Michigan.

PRESENT; Councilmember _____

ABSENT: Councilmember _____

The following resolution was offered by Councilmember _____ and supported by Councilmember _____.

(1.) The Administration having presented information to the City Council that the Administration recently published RFP-W-9479 requesting proposals for a Property and Casualty insurance agent, and that four (4) vendors submitted proposals; and,

(2.) Based on the consensus decision of the review committee, (Phil Easter, City Council President Cecil St. Pierre, Craig Treppa, Anthony Fontana, Mark Simlar and Christina Grusser), the administration has recommended that the City designate the incumbent provider, Hylant Group, Inc. as the City's named Property and Casualty agent of record for the four (4) year period January 1, 2017 through December 31, 2021, at an annual cost of \$100,000.00 per year for each of the first two (2) years, and an annual cost of \$97,000.00 per year for years 3 and 4, with an option to renew at City Council's discretion for three additional two (2) year periods, at the rate of \$97,500.00 per year, per the RFP, which is to be incorporated into a formal written contract prepared by the City Attorney in furtherance hereof.

(3.) It is also the consensus recommendation of the Committee to accept the Hylant Group, Inc. proposal to provide a risk management information systems option at a cost of not to exceed \$10,000.00 per year.

NOW THEREFORE; IT IS HEREBY RESOLVED, that City Council does hereby adopt and approve this resolution, and does hereby accept the lowest, qualified bid submitted by Hylant Group, Inc. as presented by the Administration and the RFP Committee.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED. _____

ROBERT BOCCOMINO, Secretary of the Council

CERTIFICATION

State of Michigan)

County of Macomb

I, PAUL WOJNO, duly elected Clerk of the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Council of the City of Warren, at its meeting held on Tuesday, December 13, 2016.

PAUL WOJNO

Clerk of the City of Warren

AON HYLANT GALLAGHER TAYLOR

ITEM	SERVICE	IS THIS SERVICE COVERED UNDER YOUR INITIAL PROPOSAL COST?			
1	Claims Advocacy	YES FAC W/CARRIER	YES	YES	YES
2	Claims Mgt. Reporting and Administration	YES FAC W/CARRIER	YES	YES	YES
3	Claims/Risk Control Services	YES	YES	YES P. 44	YES - CLAIMS (NO RISK CONT)
4	Contract Review	YES	YES	YES	\$5K/REVIEW
5	Critical Incident Prevention	NO COST "PER PROJECT"	25 HOURS	YES	\$2.5K
1	Enterprise Risk Management	NO COST "PER PROJECT"	YES	\$10K/YR P. 40	TBD
2	Loss Control Training	YES FAC W/CARRIER	YES	\$10K/YR P. 37	\$3K/YR (FOR 10 HOURS)
3	Online Safety Training	YES FAC W/CARRIER	\$40 PER EMPLOYEE/YR	YES * P. 36 (PRICE NOT INDICATED)	\$5K/YR
1.5	Risk Mgt. Information System (RMIS)	NO COST "PER PROJECT"	\$10 K/YR	\$30K-70K/YR P. 33	YES
1	Tenant User Liability Insurance Policy (TULIP) *	YES	YES	YES	YES
20	Workers Comp Claims Consulting	YES	YES	YES	YES
10 YEAR TOTAL - INITIAL PROPOSED FEES		\$1,045,435.00	\$980,000.00	\$453,000.00	\$740,000.00

ADDITIONAL "OPTIONAL" SERVICES:

Claims Advocacy	\$0.00	\$0.00	\$0.00
Claims Mgt. Reporting and Administration	\$0.00	\$0.00	\$0.00
Claims/Risk Control Services	\$0.00	\$0.00	\$0.00
Contract Review	see note 1	\$0.00	\$0.00
Critical Incident Prevention (avg. 25 hrs/year)	see note 1	\$0.00	\$0.00
Enterprise Risk Management	\$0.00	\$0.00	\$0.00
Loss Control Training	\$0.00	\$0.00	\$0.00
Online Safety Training	\$0.00	\$0.00	\$0.00
Risk Mgt. Information System (RMIS)	see note 1	\$100,000.00	\$300,000.00
Tenant User Liability Insurance Policy (TULIP) *	\$0.00	\$0.00	\$0.00
Workers Comp Claims Consulting	\$0.00	\$0.00	\$0.00

ADJUSTED 10 YEAR TOTAL "FLAT BID":

\$1,045,435.00 \$1,080,000.00 \$1,002,500.00 \$925,000.00

NOTE 1: NO COST ESTIMATE PROVIDED BY VENDOR

NOTE 2: NO COST ESTIMATE PROVIDED BY VENDOR

NOTE 3: ESTIMATES BASED ON HISTORICAL USAGE/NO COST ESTIMATE PROVIDED BY VENDOR

November 30, 2016



DEPARTMENT OF HUMAN RESOURCES
One City Square, Suite 410
Warren, MI 48093-5286
(586) 574-4670
www.cityofwarren.org

Robert Boccomino
Council Secretary

RE: Request for approval of recommended settlement of pending civil claim.

Dear Council Secretary Boccomino:

The Administration requests that City Council add the matter of *Shannon Morris v. City of Warren, (pre-litigation claim settlement* - incident of April 1, 2016), to the agenda of a "closed session" under Section 8(e) of the Open Meetings Act, which the administration requests be scheduled on **Monday, December 12, 2016**, or such other date as is agreeable to City Council, for the purpose of meeting with the City's legal counsel to consider and ratify the proposed settlement of this matter. The administration also requests that, if agreeable to City Council, the matter be added to the agenda of the Tuesday, December 13, 2016 regular City Council meeting for a decision on the approval and ratification of the attached resolution.

Respectfully,

A handwritten signature in black ink, appearing to read "Phil Easter", written over a horizontal line.

Phil Easter
Insurance

Read and Concur:

A handwritten signature in black ink, appearing to read "James R. Fouts", written over a horizontal line.
James R. Fouts, Mayor

RESOLUTION APPROVING PROPOSED SETTLEMENT OF PENDING LITIGATION

A meeting of the City Council of the City of Warren, held on Tuesday, December 13, 2016, at 7:00 o'clock, p.m., eastern standard time, in the Council Chamber at the Warren Community Center, 5460 Arden Road, Warren, Michigan.

PRESENT: Councilmember _____

ABSENT: Councilmember _____

The following resolution was offered by Councilmember _____

and supported by Councilmember _____.

1. The City is currently involved in a lawsuit styled ***Shannon Morris v. City of Warren, (pre-litigation claim settlement)***. The City's legal counsel and administration have recommended settlement of this matter in accordance with the the negotiated tentative settlement;
2. The administration requests that the settlement be approved by City Council, as presented by the City Attorney and risk manager at a closed session held on Monday, December 12, 2016.

THEREFORE IT IS RESOLVED, that City Council does hereby adopt and approve the administration's recommendation concerning settlement of this case, and the City Council authorizes payment by wire transfer to Broadspire upon receipt of a copy of this resolution, a request for payment from the Insurance Division, and a copy of the invoice for payment of this matter in accordance with the attorney's recommendation.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

ROBERT BOCCOMINO
Secretary of the Council

CERTIFICATION

State of Michigan)

)ss

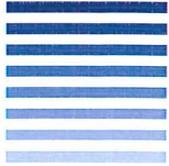
County of Macomb

I, PAUL WOJNO, duly elected Clerk of the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Council of the City of Warren, at its regular meeting held on Tuesday, December 13, 2016.

PAUL WOJNO
Clerk of the City of Warren



WARREN POLICE OFFICERS ASSOCIATION



November 28, 2016



11304 E. Fourteen Mile Road
Warren, Michigan 48093
586.978.3990 Fax 586.978.8111

Office of the Warren City Council
5460 Arden
Warren, MI 48092

Dear Members of City Council,

In accordance with Article 16, of the W.P.O.A. Collective Bargaining Agreement, the Association is respectfully requesting a six (6) month extension of the supplemental pay benefit for Police Officer Richard Schnur, who was injured in an automobile accident on duty on June 23, 2016 when the vehicle he was driving rolled during the pursuit of two armed bank robbers.

Article 16 of the W.P.O.A. Collective Bargaining Agreement provides, "The City of Warren will continue to pay the difference between workers' compensation and base pay to each employee qualifying under this section up to a maximum of six (6) months. The Association may apply to the City Council for an extension. Provided, however, that it is not intended that any employee is to receive more than a full years pay as a result of this clause in conjunction with the vacation plan".

If there is a requirement for any additional information, please contact me at your convenience.

Very truly yours,

Michael Sauger, President
Warren Police Officers Association

Cc: A.Phillip Easter, HR Director
Christina Grusser, Insurance Division



CITY OF WARREN
Office of the Council Secretary
CALENDAR
December 13, 2016

Due
Date

2012

- 4/10 re: Request to Update Zoning Ordinance to allow Urban Farming.....Attorney
- 6/12 re: Request for an ordinance to form a Warren Community Gardens CommissionAttorney
- 8/28 re: Request to Controller to do investigation re establishing an RFQ Committee for Bond Counsel.....Controller

2013

- 2/26 re: Request to establish a bid on MITN for hiring outside legal counsel to handle Council's business.....Purchasing
- 7/9 re: Sadowski in re: Resolution to County re: Solid Waste Management Plan..... County

2014

- 3/11 re: Update request on Calendar of Pending Matters re: all items and departments listed above.
- 3/11 re: Stevens in re: Request to City Attorney for opinion whether Mayor can issue funds from a special millage, etc....Attorney
- 8/19 re: Councilman St. Pierre request to investigate Special Assessment District for shut offs due to non-payment.....Water/Engineering Division

2015

- 1/13 re: Request for explanation on the increase of administrative fees associated with demolition.....Public Service
- 2/10 re: Councilman Stevens Second request for items of March 11, 2014. Opinions of City Attorney.....Attorney
- 7/14 re: Councilman St. Pierre Humane Pet Acquisition Ordinance.....Attorney
- 7/14 re: Councilman Green Evaluate the cost of scanning everything online for Court.....Attorney
- 8/25 re: Councilman Stevens amendments to the Code of Ordinance relating to massage.....Attorney
- 8/25 re: Councilman St. Pierre request to review rental locations and the amount allowed per area.....Attorney
- 12/15 re: Councilman St. Pierre request for a list of repair locations handled by Zuniga.....Engineering
- 12/15 re: Councilman Stevens request for new maps showing road status/phazer maps.....Engineering
- 12/15 re: Councilman St. Pierre request for COW to discuss Fire Pit Ordinance.....Attorney/Fire/Council

2016

- 1/5 re: Councilman Stevens request for M1 and M2 Mapping as related to Medical Marijuana.....Planning
- 1/5 re: Councilman St. Pierre request for Regulatory aspects of the Grand Rapids ordinance re: Med. Mar...Attorney
- 6/14 re: Councilwoman Colegio request properties 28934 Ryan and 28039 Mound Road begin nuisance abatement..Attorney
- 7/26 re: Councilman Green request to investigate 29415 Cunningham (unoccupied/Med Marij house)....Prop. Maint.
- 10/11 re: Councilman Stevens request for ordinance relating to dogs in the park.....Attorney
- 10/11 re: Request of Communications for additional appropriation of funds (excluding broadcast engineer)...Council
- 10/25 re: Council Rules of Procedure updates for making appointments and Secretary responsibilities.....Council



Robert Boccomino
Kelly Colegio
Patrick Green

Keith Sadowski
Scott Stevens

Cecil D. St. Pierre, Jr.
Steven G. Warner

REQUEST FOR AGENDA ITEM

Date: Nov 15, 2016

Council Member: Councilman Scott C. Stevens

Request: Amendments to Council's Rules of Procedures:

1. Rule IV, Duties of the Council Secretary, 4.1 Communications
2. Rule I, General Provisions (add) 1.7, Appointments

Comments: See attachement.

Amendment to Council Rules of Procedures, October 25, 2016 as proposed by Councilman Scott C. Stevens

Rule I.
General Provisions

(add)

1.7, Council Appointments

a. The City Council shall appoint/reappoint members to the Zoning Board of Appeals and other committees/commissions as it may form by Ordinance and in the event of vacancies on; City Council, or offices of City Clerk and City Treasurer. **Each appointment/reappointment shall be considered separate, and each applicant shall be considered for each position applied for and available until all positions are filled.** This authority is granted by city charter.

b. Appointments by council shall be made at a legal and Regularly Scheduled meeting ~~during a Public Hearing. Individuals seeking appointment shall be in attendance. Notice of appointments shall be announced by the Council Secretary NLT: 30 days prior to Appointments.~~

c. ~~After the public portion of the Public Hearing,~~ Council members may ask questions and ~~shall~~ make nominations of those that submitted; Application For Appointment (WCC form 12-1) and are present. After hearing no more nominations the Council President shall close the nomination period and move to the process of voting.

d. Council members shall vote for each individual nominated with either a NA/NO or YA/YES. The individual (s) with the highest number YA/YES votes is elected or moves to the next vote if needed. This process will continue until the requisite number of appointees is reached. Once the individual(s) is elected the Council President will close voting and no reconsiderations will be allowed.

e. In the event an appointment is made to Council. The Council Secretary shall call a meeting of Organization, to take place within seven (7) calendar days.

References, Warren City Charter:

- Sec. 4.2 Eligibility for city office, general qualifications
- Sec. 4.3 Certain persons ineligible for city office
- Sec. 4.5 Notice of Appointment
- Sec. 4.10 Vacancies of office
- Sec. 4.11 Resignations
- Sec. 4.14 Filling Vacancies
- Sec. 5.2 Organization of the council

Amendment to Council Rules of Procedures, November 15, 2016 as proposed by Councilman Scott C. Stevens

Rule IV
Duties of the Council Secretary

As reads:

4.1 Communications

The Council Secretary shall receive all petitions, communication and complaints addressed officially to the City Council.

Amend to read:

4.1 Communications

The Council Secretary shall receive all petitions, communication and complaints addressed officially to the City Council. *The Council Secretary shall be responsible for forwarding all official Correspondence/Communications to all members of Council in a timely manner.*

The Macomb Daily (<http://www.macombdaily.com>)

Sterling Heights looks to fill vacancy on city council

Thursday, December 4, 2014



The Sterling Heights City Council is looking to fill a vacancy on the council for an unexpired term ending Nov. 3, 2015.

Residents interested in serving the position may submit a letter of interest or resume to the City Clerk's office by 5 p.m. on Monday, Dec. 15. Council members earn a \$15,993 salary.

Candidates must have residency in Sterling Heights for one year prior to the date of appointment, be a registered voter in the city and can't owe back taxes or otherwise be in default to the city.

The council will interview candidates at the Dec. 16 meeting. Candidates will have three minutes to talk about their qualifications for office, reason for interest in serving on the council and their vision for Sterling Heights.

The vacancy was created by the Oct. 28 death of former Mayor Richard "Dick" Notte. This past Tuesday, the council confirmed Michael C. Taylor as the new mayor.

The City Clerk's office is open 8:30 a.m. to 5 p.m. Monday-Friday. City Hall is located at 40555 Utica Road. For more information, call 586-446-2489.

URL: <http://www.macombdaily.com/government-and-politics/20141204/sterling-heights-looks-to-fill-vacancy-on-city-council>

© 2016 The Macomb Daily (<http://www.macombdaily.com>)

OUR BEST OFFER

DIGITAL ACCESS FOR ONLY \$9.99/YEAR

SUBSCRIBE NOW
(HTTPS://SUBSCRIBE.LANSINGST/
PRODUCTID=3746818&GPS-
SOURCE=BENBARNOVEMBER&UT
EXCHANGE&UTM_CAMPAIGN=95

Four to interview for Williamston council vacancy

Curt Smith, Lansing State Journal 3:01 p.m. EST January 6, 2016



(Photo: Lansing State Journal file photo)

WILLIAMSTON – The City Council on Monday will interview four applicants interested in replacing Councilman Ben Stiffler, who resigned last month.

City Clerk Holly Thompson said the council expects to fill the vacancy at its Jan 25 meeting.

The four applicants are: John Haynes, a former councilman and Economic Development Corp. board member who owns Haynes Financial in Williamston; Chad Munce, a planning commissioner; Teri Nelson, a parks commissioner; and Jeffrey Roland, an attorney.

Stiffler said he was stepping down because he moved to a home just outside the city limits.

Contact Curt Smith at (517) 377-1226 or csmith@lsj.com (<mailto:csmith@lsj.com>). Follow him on Twitter [@CurtSmithLSJ](https://twitter.com/CurtSmithLSJ). (<https://twitter.com/CurtSmithLSJ>)

Read or Share this story: <http://on.lsj.com/1RaNkmc>

SOUNDCLLOUD Track, analyze and connect
With 175 million fans --instantly Go Pro

Dozens file for open Lansing City Council seat

Ken Palmer and Lindsay VanHulle, kpalmer 8:26 p.m. EST February 13, 2015



(Photo: Rod Sanford)

LANSING – A current Lansing school board member and a former council member are among 29 people in the running for an open seat on the Lansing City Council.

Guillermo Lopez, a past president and current member of the school board, and Harold J. Leeman Jr., a former councilman who also has run for mayor, are seeking appointment to the at-large seat left vacant by Derrick Quinney's resignation last week.

But the field also includes a former chief of staff to Lansing Mayor David Hollister, a former senior legislative liaison for Lansing City Council, a former Ingham County Commissioner, an assistant dean at Michigan State University and other candidates with local or state government experience.

The Council has until March 4 to appoint someone to serve the remainder of Quinney's term. Applications were due in the City Clerk's office by 4 p.m. Friday.

City Clerk Chris Swope on Friday said his office had begun vetting applicants to make sure they qualify for a council seat but may not be able to complete that process until early next week.

Council members plan to interview all qualified candidates during a Committee of the Whole meeting on Feb. 18, then pick finalists who would get longer interviews the following night.

Besides Lopez and Leeman, the field includes:

- Mary Ann Prince, a retired Michigan Board of Education and Mental Health employee;
- Bill Amadeo, an attorney and a precinct delegate for the Democratic Party, First Ward;
- Ryan Michael Earl, legislative assistant in the Michigan House of Representatives;
- Walter Sorg, contributing writer and columnist for the Lansing City Pulse, former radio host and former assistant executive director for the State Bar of Michigan;
- Benjamin Jones, a retail sales associate and former teaching assistant at Syracuse University;
- Jerimic Clayborn III, a former field manager for Grassroots Solutions and former photographer and sale representative for Portrait Innovations;
- Kathi Ann Raffone, assistant director of Tecumseh Civil Auditorium in Tecumseh, Mi.;
- Ryan Sebolt, legislative aide to House Democratic Floor Leader Sam Singh;
- Adam Spina, principal of Explorer Elementary School in Williamston;
- Stephen Purchase, vice president of H Inc. and a former legislative director in the state House of Representatives;
- Joseph Lee Yang, operations director for the Boys and Girls Club of Lansing;
- Julee Marie Rodocker, operations, engineering and transmission electric buyer for Consumers Energy in in Jackson and a member of Lansing's Human Relations and Community Services Board;

•MITCH RICE, access clinician and substance abuse/mental health therapist at Pines Behavioral Health Services in Coldwater and a former Coldwater City Council member;



Get your first year on a subscription for less than

\$9.99

LIMITED TIME OFFER

UNLOCK MY OFFER

([HTTP://OFFERS.LANSINGSTATEJOURNAL.COM/SPECIALOFFER?](http://offers.lansingstatejournal.com/specialoffer?)

GPS-

SOURCE=BEAGILNOVEMBER&UTM_MEDIUM=OVERLAY&UTM_SOURCE=BOUNCE-EXCHANGE&UTM_CAMPAIGN=NOVEMBER&UTM_CONTENT=AGILITYZONE)

- John Joseph Mapes Krohn, coordinator of the Ingham County Land Bank's Garden Program;
- Joseph Graves Jr., a former Lansing Board of Water & Light commissioner, former chief of staff to Lansing Mayor David Hollister and former state government employee
- Louis Vinson III, a community development specialist with the Michigan State Housing Development Authority and a former Lansing fire commissioner;
- Ronald Warren Wilson, who works in public relations and sales for insurance provider Aflac and a former senior legislative liaison for Lansing City Council;
- Greg Sinicropi, owner of Crossroads Bar & Grill in Leslie;
- Colin Maguire, an attorney with the Loomis Law Firm in Lansing and vice chairman of Lansing's planning board;
- Rico Neal, an Ingham County assistant prosecutor;
- Ashiya Brown, a departmental analyst with the state;
- Kristopher Carl Keyton, program adviser with Michigan State University's Center for Service-Learning and Civic Engagement;
- Dulles Copedge, a former Ingham County commissioner and state employee and current energy adviser for the Michigan Army National Guard
- Jordan Leaming, assistant general counsel for Blue Cross Blue Shield of Michigan;
- Vincent Delgado, assistant dean for civic engagement with MSU's Residential College in the Arts and Humanities
- Francis (Frank) Ferro, a member of Lansing's fire board;
- Thomas Doyle, an attorney with Doyle Law PC in Lansing.

Angela L. Matthews also applied for the opening but doesn't qualify because she lives outside the city, Swope said.

Quinney was named register of deeds Feb. 4 and immediately resigned his council post. He succeeds Curtis Hertel Jr., who became a state senator on Jan. 1. Quinney's council term expires Jan. 1, 2016.

The interviews are scheduled to begin at 6 p.m. Wednesday.

Read or Share this story: <http://on.lsj.com/1E9tvlm>

OUR BEST OFFER

DIGITAL ACCESS FOR ONLY **\$9.99/YEAR**

SUBSCRIBE NOW
(HTTPS://SUBSCRIBE.LANSINGST/
PRODUCTID=3746818&GPS-
SOURCE=BENBARNOVEMBER&UT
EXCHANGE&UTM_CAMPAIGN=91

Detroit council down to 2 finalists to fill vacancy

Joe Guillen, Detroit Free Press 1:08 a.m. EST February 12, 2015



(Photo: Handouts)

And then there were two.

The Detroit City Council narrowed its list of candidates to fill the body's vacancy from 16 to two after seven rounds of voting on Wednesday. The finalists are Janee Ayers, a 33-year-old union leader, and Debra Walker, a community organizer and retired Chrysler executive.

The City Council's complex — and sometimes confusing — appointment process will continue on Tuesday when each of the finalists are interviewed for a second time. Another vote is expected after the interviews.

The council could not reach the required super-majority of six members to agree on either Walker or Ayers. It took four rounds of voting at Wednesday's public meeting to narrow the field to two finalists. In the following three rounds, the votes for Ayers and Walker remained the same, so an impasse was declared.

The council's second-ranking member, President Pro Tem George Cushingberry Jr., said he plans to rally enough support to secure Ayers' appointment.



Debra Walker (Photo: Handout)

Council President Brenda Jones and members Cushingberry, Scott Benson, Gabe Leland and Mary Sheffield supported Ayers.

Council members James Tate, Raquel Castaneda-Lopez and Andre Spivey supported Walker, 61.

Cushingberry said he'll likely look to convince Spivey to switch sides. The division among council members was similar to the vote for council president last year. The five supporting Ayers supported Jones for president.

"I'll probably go to church. I think Spivey is a minister," Cushingberry said with a laugh in a telephone interview after Wednesday's council meeting.

Spivey, who also is the pastor at St. Paul AME Church on the city's east side, said both remaining candidates are strong.

"As far as my vote, I'm good where I am and I hope we can talk amongst each other," he said after Wednesday's meeting.



Janee Ayers (Photo: Handout)

The vacancy on City Council was left in November when former Councilwoman Saunteel Jenkins resigned to accept a job with The Heat and Warmth Fund (THAW). The council interviewed 16 candidates in recent weeks from a pool of 135 applicants for the job, which pays about \$76,000.

The voting to narrow the field on Wednesday was done in public and the council members did not have an opportunity to speak in private between votes. Cushingberry, who admitted to cutting a deal ahead of last year's vote for council president, attempted to call a recess so members could speak privately. But Council President Jones rejected the request, hinting that such conversations would break the state's open meetings act.

"This is what you call an open meeting," Jones said. "I love you President Pro Tem Cushingberry, but I don't think so."

Cushingberry later said he has no problem with open government, but the council's fear of breaking the open meetings act has hamstrung the appointment process because members are hesitant to talk freely about the

issue in public meetings.

The council is "severely constrained by this damn act," Cushingberry said. "If I'm having dinner with somebody, I should be able to come to any subject."

While Cushingberry said he will not switch his vote, other members said they would go into the next interview phase with a less rigid stance.

"I'm taking a very open mind to the interview process, to the candidates that are before us right now," Leland said. "Something may come out in either of those interviews that becomes intriguing enough to get my support."

Detroit council down to 2 finalists to fill vacancy

Ayers, who attended Wednesday's meeting and lives in Northwest Detroit in District 1, said her experience as elected vice president of Metro Detroit AFL-CIO and as a tutor for children would be an asset to the council. She advanced to the round of 16 interviews with support from Jones and Leland.

"I build bridges, I problem solve and I can get along with everybody," she said. "I don't do anything in order for somebody to know my name. It's all about what happens to benefit the people."

Walker, who lives in Corktown in District 6, said she is humbled to be among the final two candidates. Castaneda-Lopez's support sent her to the round of 16.

"If they're looking to truly get a candidate that can work with the entire council and bring the depth and breadth of energy and experience and ideas, then hopefully they would recognize that individual to be me," she said. "We'll just have to wait and see."

Contact Joe Guillen: 313-222-6678 or jguillen@freepress.com. Follow on Twitter @joeguillen.

Read or Share this story: <http://on.freep.com/1E36aSi>

Sterling Heights seeks applicants for likely vacant council seat

Christina Hall, Detroit Free Press 5:53 p.m. EST November 21, 2016



(Photo: City of Sterling Heights)

Want to be a councilmember in the state's fourth largest city?

Now is your chance, if the unofficial results of the Nov. 8 election hold true.

Sterling Heights Mayor Pro Tem Joseph Romano, a Republican who has served 19 years on council, is expected to move onto a two-year term on the Macomb County Board of Commissioners, a seat currently held by Democratic Board Chairman David Flynn, who did not seek re-election.

Romano, a licensed broker and independent insurance agent, beat Democrat Liz Sierawski, wife of 41A District Court Judge Stephen Sierawski, by 30 votes in the general election for the board seat, which serves part of Sterling Heights, according to unofficial election results.

The county's board of canvassers has until Tuesday to certify the election. Messages were left Monday for Sierawski to see if she would request a recount, which -- if requested -- would occur in early December.

But Sterling Heights officials are wasting no time in publicizing the process for residents interested in serving the remainder of Romano's two-year term in anticipation of his move.

The city clerk is accepting letters of interest and resumes from residents interested in the appointment to his term, which ends Nov. 7, 2017. The deadline to file the letters of interest and resumes with the city clerk's office is 5 p.m. Dec. 12.

Applicants must be Sterling Heights residents for a period of one year immediately prior to the date of appointment. They must be a qualified and registered voter of the city at the time of appointment, and they cannot be in default to the city.

Residents who have filed their letters of interest and resumes and meet the minimum qualifications can make a three-minute presentation to the City Council at the Jan. 3 meeting. The presentation should address qualifications for office, reasons for interest in the office and a vision for the city, according to a release from the city.

Council may consider making the appointment Jan. 17. The salary for a council position is \$16,967 per year, city spokeswoman Bridget Doyle said.

The last time council had to appoint to fill a vacancy was in January 2015 when Nathan Shannon was appointed to fill a seat vacated by Michael Taylor, who was selected in December 2014 as the city's new mayor after the death of longtime Mayor Richard Notte in October 2014. Shannon was one of 29 applicants for that seat.

Contact Christina Hall: chall99@freepress.com (mailto:chall99@freepress.com). Follow her on Twitter: @challreporter.

Read or Share this story: <http://on.freep.com/2fLWJ6O>



United States Residents Born Between 1936 and 1966 Are In For a Big Surprise



All Detroit Free Press readers qualify today to access over

47 FREE GAMES

WITH UNLIMITED PLAY TIME

Click below to unlock access to the "Detroit Free Press Game Center"

[Start Playing Today](#)



Robert Boccomino
Kelly Colegio
Patrick Green

Keith Sadowski
Scott Stevens

Cecil D. St. Pierre, Jr.
Steven G. Warner

REQUEST FOR AGENDA ITEM

Date: Dec 7,, 2016

Council Member: Councilman Scott C. Stevens

Request: Discussion In Re: Warren Code of Ordinances;
Article V. - Public Property Smoking
Restrictions.

Comments: See attachment.

ARTICLE V. - PUBLIC PROPERTY SMOKING RESTRICTIONS

Sec. 21-73. - Purpose.

The City of Warren recognizes that secondhand smoke poses a danger to public health and has been associated with chronic disease, birth defects, and even death. The city wishes to protect the public from the dangers of secondhand smoke when they enter buildings, or participate in activities on municipal property. All persons should be able to enjoy city services without concern or risk of inhaling secondhand smoke. Public property should be free from litter, dangers, and lingering odors associated with smoking. This article endeavors to provide protection and serve the health, safety, and welfare of the public from the ills associated with smoking.

(Ord. No. 80-720, § 1, 7-23-14)

Sec. 21-74. - Definitions.

The terms used in this article, whether capitalized or not, will have the following meanings:

Entrances means the doors and/or other areas designed and used for ingress and egress by members of the public including, but not limited to, any entrance accessed through a parking lot structure.

Public building means all buildings owned, leased, or managed by the City of Warren including, but not limited to: city administrative buildings, court buildings, maintenance garages, satellite office buildings, libraries, and buildings owned by the Downtown Development Authority (DDA), the Tax Increment Finance Authority (TIFA), and the Warren Building Authority.

Smoking means the inhaling, exhaling, burning, or carrying any lighted or heated cigarette, cigar, or pipe/bong; or any other action that produces smoke.

(Ord. No. 80-720, § 1, 7-23-14)

Sec. 21-75. - General prohibition.

A person shall not smoke within twenty-five (25) feet of an entrance to a public building, except as noted in section 21-76.

(Ord. No. 80-720, § 1, 7-23-14)

Sec. 21-76. - Exceptions.

(a) The following public buildings shall be excluded from the general prohibition:

(1) Any building managed by Warren Community Housing Authority including, but not limited to, the Joseph Coach and Stillwell Manor apartments.

(b) The Warren Community Housing Authority may enact more restrictive smoking regulations.

(Ord. No. 80-720, § 1, 7-23-14)

Sec. 21-77. - Signs.

The city shall post signs that are reasonably calculated to inform all persons of the smoking restrictions in this article. The signs shall include the following language:

(1) "NO SMOKING WITHIN 25 FEET OF THIS ENTRANCE"; and

(2) A citation to the ordinance from which this article is derived.

(Ord. No. 80-720, § 1, 7-23-14)

Sec. 21-78. - Debris receptacles.

(a) In order to control litter caused by smoking and demarcate the appropriate distance from public entrances where smoking is permitted, the city shall place debris receptacles:

(1) At a distance of twenty-five (25) feet from an entrance to a public building where smoking is permitted.

(b) Any person who intentionally moves a debris receptacle, when placed pursuant to this article, more than one (1) foot in any direction from its appropriate location, is guilty of a misdemeanor, punishable by up to ninety (90) days in jail, a fine up to five hundred dollars (\$500.00), and/or court costs.

(Ord. No. 80-720, § 1, 7-23-14)

Sec. 21-79. - Construction.

This article is intended to supplement, not duplicate or preempt, any applicable ordinance, state law, or federal law. Therefore, this article shall not be interpreted to permit smoking where it is otherwise restricted by other applicable laws.

(Ord. No. 80-720, § 1, 7-23-14)

Sec. 21-80. - Penalties and enforcement.

- (a) Except where otherwise specified, any violation of this article is a municipal civil infraction, punishable by:
- (1) A fine not to exceed one hundred dollars (\$100.00) for the first violation.
 - (2) A fine not to exceed two hundred dollars (\$200.00) for each additional violation of this article, within a one-year period.
- (b) If a person continues to smoke after a police officer tells the person to stop, or issues him or her a citation under this article, the police officer may:
- (1) Ask the person to leave the public property; and/or
 - (2) Issue the person a citation for a misdemeanor, punishable by up to ninety (90) days in jail, a fine up to five hundred dollars (\$500.00), and/or court costs.

(Ord. No. 80-720, § 1, 7-23-14)