



Cecil D. St. Pierre, Jr., President Keith J. Sadowski, Asst. Sec'y Kelly Colegio
Patrick Green, Vice President Robert Boccomino Steven G. Warner
Scott C. Stevens, Secretary (Mayor Pro Tem)

A Regular Meeting of the City Council – Tuesday, February 11, 2014, at 7:00 p.m.

Members of the audience who would like to address the City Council this evening may do so under the Audience portion by filling out the designated form.

AGENDA

- 1 CALL TO ORDER**
- 2 PLEDGE OF ALLEGIANCE**
- 3 ROLL CALL**
- 4 ADOPTION OF THE CONSENT AGENDA**
- 5 ADOPTION OF THE AGENDA**

- 6 APPROVAL OF THE MINUTES:**
 - a) **Regular Meeting of January 28, 2014**

- 7 APPROVAL OF THE BILLS**
 - a) **General Revenue Funds**
 - b) **Water & Sewer System**
 - c) **Building Authority Check**

- 8 ANNOUNCEMENTS**

- 9 PUBLIC HEARINGS/ADMINISTRATIVE HEARINGS:**
 - a) **PUBLIC HEARING:** Lot split and combination request: Request one lot into two lots and resultant lots combined with abutting parcels; Lot 83 (13-33-202-014) of Liberty Park Subdivision located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue split in half and then the west half of lot 83 combined with lot 81 (13-33-202-012) and lot 82 (13-33-202-013) and the east half of lot 83 combined with lots 84 and 85 (13-33-2020-015) all located in Liberty Park Subdivision; Section 33; Holman Management Inc. (Larry Holman). **CONSIDERATION AND ADOPTION OF A RESOLUTION.**

 - b) **PUBLIC HEARING:** Request to review and confirm Special Assessment roll No. 429 relating to 8115 Orchard (House Demolition). **CONSIDERATION AND ADOPTION OF A RESOLUTION.**

10 CORRESPONDENCE FROM THE MAYOR:

- a) CONSIDERATION AND ADOPTION OF A RESOLUTION Adopting the Designated meeting Dates of March 17th, 18th, and 19th, 2014 for the City of Warren Board of Review and for the meetings to be held in the Van Dyke conference room located in City Hall.
- b) CONSIDERATION AND ADOPTION OF A RESOLUTION adopting the 2014 Real Property Tax Poverty Exemption Guidelines for Tax relief under Section 211.7u, Public Act 206 of 1893.
- c) Request of the Neighborhood Service and Grant Coordinator for an increase in budgeted revenue and appropriations in the amount of \$538,292.00 to account for the receipt of a SEMCOG Transportation Alternatives Program (TAP) grant, along with matching funds from Warren's TIFA, Detroit Eastside community Collaborative and the 8 Mile Boulevard Association. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- d) CONSIDERATION AND ADOPTION OF A RESOLUTION approving agreement with Animal Care Hospital of Sterling Heights, Inc. for Animal Control Veterinary Services.
- e) CONSIDERATION AND ADOPTION OF A RESOLUTION approving amendment No. 4 to EMS Transport and Fire Service Billing Service Agreement with AccuMed Billing, Inc. d/b/a AccuMed Group.
- f) CONSIDERATION AND ADOPTION OF A RESOLUTION approving the emergency adoption of an Ordinance to Amend Chapter 13, Article II, Division 1, Section 13-12 of the Code Of Ordinances of the City of Warren relating to Fire Prevention and Protection as an Emergency Adoption pursuant to Charter Section 6.4(a). (First and Second Reading).
- g) CONSIDERATION AND ADOPTION OF A RESOLUTION awarding bid contract ITB-W-8886 for the Demolition of a single family home and shed at 21824 MacArthur be award to Blue Star, Inc. the lowest qualified bid in the amount of \$12,363.00.
- h) CONSIDERATION AND ADOPTION OF A RESOLUTION awarding bid contract ITB-W-8739 for the Demolition of a legal non-conforming two (2) story dwelling at 8605 Republic, be award to Blue Star, Inc. the lowest qualified bid in the amount of \$14,540.00
- i) Request of the Parks and Recreation Department to award bid ITB-W-8862 for Plant Bed Maintenance to the low responsible and cost effective bidder, Frank's Landscaping & Interlocking Brick in an annual amount not to exceed \$12,395.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- j) Request of the Parks and Recreation Department to award bid ITB-W-8863 for Mowing and Maintenance Services for Parks, Athletic Fields and Recreation centers to the low responsible and cost effective bidder, JR Services Group, LLC., in an annual amount not to exceed \$88,008.00 and the two-year grand total not to exceed \$176,016.00. CONSIDERATION AND ADOPTION OF A RESOLUTION
- k) Request of the Water Division to award bid ITB-W-8900 for the printing and Processing of City of Warren utility bills and informational inserts be awarded to the low responsible and cost effective bidder, DIVDAT for a two year period in the estimated annual amount of \$77,460.41. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- l) Request of the Waste Water Treatment Plant to award bid ITB-W-8550 for the replacement of the WWTP's wet well stairs be awarded to the sole bidder, Michigan Steel Fabricators, Inc. in the amount of \$30,810.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- m) Request of the Communications and the Parks and Recreation Department for the approval of an RFP Committee for a WI-FI in the parks Pilot Program and the appointment of one Council Representative.

11 MISCELLANEOUS CORRESPONDENCE:

- a) In re: Quarterly Water/Sewer Report for 4th quarter 2013.

12 Audience – an opportunity for citizen participation

Members of the audience who would like to address the City Council this evening may do so under the Audience portion by filling out the designated form. You will have three minutes to speak.

13 Council – Calendar of Pending Matters

14 COUNCIL BUSINESS:

15 ADJOURNMENT

**Scott C. Stevens
Secretary of the Council
Mayor Pro Tem**

Any person with a disability who needs accommodation for participation in this meeting should contact the Warren City Council Office at (586) 258-2060 – 48 hours in advance of the meeting to request assistance.

CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item, in order to expedite the meeting. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

Item 4:

- a) Request of Police Officer James C. Matheney to retire prior to the age of Fifty (50). CONSIDERATION AND ADOPTION OF A RESOLUTION.
- b) Request to Schedule a Public Hearing to receive comments on the Proposed 201-2015 Action Plan (Application for CDBG, HOME and HOPWA Funds). PUBLIC HEARING TO BE HELD-March 25, 2014

**WARREN CITY COUNCIL
REGULAR MEETING
January 28 2014**

A Regular Meeting of the Warren City Council was called for Tuesday, January 28, 2014, at 7:00 p.m. in the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan 48092.

MEMBERS OF THE COUNCIL present:

Cecil D. St. Pierre, Jr., President
Patrick Green, Vice President
Scott C. Stevens, Council Secretary
Keith J. Sadowski, Assistant Council Secretary
Robert Boccomino, Councilman
Kelly Colegio, Councilwoman
Steven G. Warner, Councilman

ABSENT: None

Also Present:

David Griem City Attorney
Rob Maleszyk, City Controller
James Van Havermaat, City Engineer
Gus Ghanam, Deputy Public Service Director
Tom Pawelkowski, Water Department Superintendent

1. CALL TO ORDER

Chairman St. Pierre called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

All members present

4. ADOPTION OF THE CONSENT AGENDA

Motion:

Motion to approve was made by Councilman Warner and supported by Councilman Sadowski.

No discussion

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Roll Call:

A roll call vote was taken on the motion. The motion carried unanimously (7-0).

Councilman Warner	Yes
Councilman Sadowski	Yes
Councilman Green	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Stevens	Yes
Councilman St. Pierre	Yes

5. ADOPTION OF AGENDA

Motion:

Motion to approve made by Councilman Stevens with discussion and support motion made by Councilman Sadowski.

Councilman Stevens stated he would like to add an item for the repeal of existing and the adoption of a new Chapter Two Warren Code of Ordinances-Ethics.

Chairman St. Pierre asked if it was going under Miscellaneous.

Councilman Stevens stated under 9a because it would be a public hearing which was required for an ordinance.

Councilman Green stated a public hearing had to be published. This was tabled last time.

Councilman Stevens stated it was tabled a year ago and according to Robert's Rules of Order if an item was not un-tabled by the end of meeting, the item dies, so he was bringing it back as new item.

Chairman St. Pierre stated but it was not a public hearing or an administrative hearing.

Councilman Stevens stated for a new ordinance there had to be a public hearing.

Chairman St. Pierre stated it still needed to be published ahead of time. If that was part of his motion he would see if there was support but it should not be there.

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Chairman St. Pierre asked if he supported the motion.

Councilman Sadowski stated he had no problem adding the item.

Roll Call:

A roll call vote was taken on the motion. The motion carried (5-2).

Councilman Stevens	Yes
Councilman Sadowski	Yes
Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Councilman Warner	Yes
Councilman Green	No
Councilman St. Pierre	No

6. APPROVAL OF THE MINUTES

a) Minutes of the Regular Meeting of January 14, 2014

Motion:

Motion to approve made by Councilman Sadowski and supported by Councilman Stevens.

Councilwoman Colegio asked if Committee of the Whole minutes could also be posted on the website.

Voice Vote:

A voice vote was taken on the motion. All "Ayes" the motion carried unanimously (7-0).

7. APPROVAL OF THE BILLS

a) General Fund Bills

Motion:

Motion to approve was made by Councilman Green and supported by Councilman Sadowski.

Councilman Stevens asked Rob Maleszyk about check number 539075, page 2 for Broadspire/Crawford Company in the amount of \$146,032.92, could he explain out of the administrative unallocated expense the loss fund reimbursement, what was that for and what items were being covered specifically with that?

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Rob Maleszyk, City Controller stated he could not state specifically what items that was for but it was the normal activity with Broadspire.

Councilman Stevens stated this was just reimbursing the fund was that correct? How much was kept in that fund?

Rob Maleszyk stated that Phil Easter has that whole process in place with the Council and he would have to get with him and look at the specifics behind that one check.

Councilman Stevens stated because it just says the loss reimbursement fund but it was for a very specific amount of money.

Rob Maleszyk stated it could be ten cases, it could be one case, it could be forty cases but he did not have any of the detail here with him tonight.

Councilman Stevens stated also on page 2, check number 538929 for Dean Ausilio for Court Appointed Attorney; he is a Judge in 37th District Court.

Chairman St. Pierre stated he was going to address that as well. He was sure it was a misprint and that it had to be for Scott Ausilio because it was for \$75.00 and he thinks that was for probation violation hearings and Judge Ausilio was not doing those and it should be corrected for the record.

Councilman Sadowski asked if the bill should be tabled.

Chairman St. Pierre stated he thought that would be a good idea for the Judge's sake not to have a bill written out to him and it was only \$75.00; it was not like the Council was taking large amounts of money from anyone.

Motion:

Councilman Sadowski made the motion to table check number 538929 so the Courts could correct that check and the motion was supported by Councilman Stevens.

Voice Vote:

A unanimous voice vote was taken on the motion. The motion carried (7-0).

Special Note: The controller's office had identified the error and had check number 538929 voided and a new check was issued tot Scott Ausilio in the amount of \$75.00 prior to the meeting.

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Chairman St. Pierre returned to the original motion.

Roll Call:

A roll call vote was taken on the motion. The motion carried (5-2).

Councilman Green	Yes
Councilman Sadowski	Yes
Councilman Warner	Yes
Councilman Stevens	No
Councilwoman Colegio	No
Councilman Boccomino	Yes
Councilman St. Pierre	Yes

b) Water & Sewer System Bills

Motion:

A motion to approve was made by Councilman Sadowski and supported by Councilman Warner.

No discussion.

Roll Call:

A roll call vote was taken on the motion. The motion carried unanimously (7-0).

Councilman Sadowski	Yes
Councilman Warner	Yes
Councilman Green	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Stevens	Yes
Councilman St. Pierre	Yes

c) Building Authority Checks

Motion:

A motion to approve was made by Councilman Stevens and supported by Councilman Sadowski.

No discussion.

Roll Call:

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A roll call vote was taken on the motion. The motion carried unanimously (7-0).

Councilman Stevens	Yes
Councilman Sadowski	Yes
Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Councilman Warner	Yes
Councilman Green	Yes
Councilman St. Pierre	Yes

d) General Fund Revenue Report

Motion:

A motion to receive and file was made by Councilman Warner and supported by Councilman Stevens.

No discussion.

Voice Vote:

A unanimous voice vote was taken on the motion. The motion carried (7-0).

e) General Fund Expenditures Report

Motion:

A motion to receive and file was made by Councilman Stevens and supported by Councilman Sadowski.

No discussion.

Voice Vote:

A unanimous voice vote was taken on the motion. The motion carried (7-0).

8 ANNOUNCEMENTS

Councilman Sadowski stated on Friday January 31st the city of Warren would be hosting a blood drive at City Hall in conference room A. The blood drive would run from 9:00 a.m. to 2:45 p.m. and residents could go on Red Cross' website to schedule a time or walk-ins were welcome. This was near and dear to his heart and he knows of people that have talked about this before in the past that the Red Cross does wonderful things and has wonderful programs. The Red Cross was able to extend the life of his Grandmother

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that needed transfusions later in life and he would like for the people that could, to go down and make a donation and help other people out. For every donation made he understands up to nine people are helped.

9 PUBLIC HEARINGS/ADMINISTRATIVE HEARINGS:

- a) Council Secretary/Mayor Pro Tem Scott C. Stevens in re: Repeal of Chapter Two of the Code of Ordinance and the adoption of Chapter Two of the Code of Ordinance-Ethics. (First Reading).

Chairman St. Pierre asked for a motion.

Councilman Stevens stated this was a public hearing and that would be held before any motion was made.

Chairman St. Pierre stated he would like to hear from the City Attorney because not notice was published and he does not remember ever having done this in his years on Council.

David Griem City Attorney stated there certainly had to be an opportunity if there was going to be a public hearing for the public to be aware of that public hearing and if the public so chooses to appear.

Chairman St. Pierre stated there were not a lot of people here tonight but that Council needed to look at this in a legal matter if someone was going to try and make this hold up.

David Griem stated he was concerned about this also; he just received notice of it yesterday. Apparently there were several ways that notice could be provided and one of those he believed was by dropping off a specific number of copies to the City Clerk's Office. He believes that has happened here but his one issue would be just when that happened. If it happened an hour before the meeting he thinks there would be a problem and if it happened in enough time for the public to have an opportunity to see the notices and appear if they wished then there was no problem.

Councilman Stevens stated he thinks there was a misunderstanding. Those guidelines would be for it to become effective. The notices were not for the public hearing it was for the ordinance to take effect.

Chairman St. Pierre stated he was just looking for some guidance from the City Attorney as to whether he should call a public hearing or not or just to have discussion. He would look to the City Attorney before he makes a decision to open a public hearing.

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David Griem stated his only concern was that whatever happened regarding this matter tonight was that people did not come knocking at City Hall's door wondering why they did not have notice of the public hearing. He would throw it to Councilman Stevens as to what notice has been given to the public that this matter might be discussed tonight.

Councilman Stevens stated there have been numerous reporting's either in the print media or on TV of a public hearing tonight at 7:00 p.m.

Chairman St. Pierre stated he did not know if that qualified as a notice of public hearing under the City of Warren Ordinances that it has been in the media for notice provisions. Rather than call a public hearing he would have discussion and call a public hearing at another time if necessary. He did not see a necessity to call a public hearing at this time and there has not been the proper notice as indicated by the City Attorney and frankly the Council could not rely upon new media in order to publish for this particular type of thing.

Councilman Stevens stated that was how they published notices in the newspaper.

Chairman St. Pierre stated there was not an official notice. He was not going to call a public hearing and Councilman Stevens had the floor.

Motion:

Councilman Stevens made the motion to approve and Councilman Sadowski supported the motion.

Councilman Stevens stated he would accept that rationale with no problem. In February 2013 he had brought the item before Council for consideration and at that time it was placed on the agenda. In 2009 a similar item had been placed on the agenda by Mayor Fouts. At that time the item was discussed and tabled and when this item came before this Council with his amendments to it, it was unceremoniously tabled and quickly dispatched so to speak. He had always planned to bring this back and unfortunately in light of the current situation he decided to bring it back sooner rather than later. He believes in being proactive and that Council needs to discuss this item tonight and he thinks it should be a first reading on this and that Council could do a public hearing on this at the second reading if that were the case.

Councilman Boccomino asked if this was the same item that was tabled in February of last year because that was less than a year ago. He would ask the City Attorney if it could be brought back without removing it from the table motion.

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Councilman Stevens stated there had been discussion about tabled versus postponed Council follows Robert's Rules of Order. Under Robert's Rule of Order and an item is tabled and it does not become un-tabled by the end of the meeting then the item dies. That was where postponement comes in where it is postponed to a later date. When it was tabled and went away it died effectively. Also within that two year period it could come back to Council one more time but if it happens again it would have to be substantially changed.

Councilman Boccomino stated he was asking the City Attorney was that the case here. Was this originally tabled, had it been substantially changed and if it was tabled did there need to be a motion to remove it from the table.

David Griem stated that it has already been determined that this was not a public hearing, whether or not this was appropriately before the Council tonight, he was not around a year ago and did not know that this matter had been brought up a year ago and the Council could certainly go forward with discussion.

Councilman Sadowski stated that he wanted to remind everyone that the reason why this came to light over a year ago was in response to what had happened in Detroit with their Police Commissioner. There was no ethics program or policy in place like this and it led to a lot of problems there. At that time it was identified that there was a legal hole in our current ordinance and HR Policies. This is something that corporate America has recognized that these situations can be a problem and most corporations set aside some time where they try to explain their policies. General Motors does not discourage the policy of dating co-workers but they do discourage having a direct subordinate dating a supervisor. Their program was if the relationship starts as long as two people come forward no one would get fired but people are moved out of the department to avoid conflicts. Corporate America recognizes that a lot of people do meet their spouses at work. What he was trying to do was to fill the void within the Human Resources Department in order to protect the City and protect the Citizens of Warren.

Councilwoman Colegio stated the first time the ordinance came up and Council tabled it one of the reasons or complaints that she had with the ordinance was that she was uncomfortable with a three person ethics board. A board that would be appointed by Council, a board that if wrong doing were to take place, Council could remove and a board that would have quite a bit of power over city employees that in the past Council really didn't have that control over City employees. She had some concerns with that. This week in light of everything going on and all the chaos in the world of politics and how fast things go she was slightly disappointed about some comments

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that were made in the paper regarding Council and she thinks Council has had a pretty decent working relationship but Councilman Stevens to be honest one of his comments were the item was tabled to die a slow death. He assumed that Council people do not want ethics. That was not the case, she may agree that Council needed to update the ethics ordinance it was not all about dating or having relationships. There was a large document in this ethics ordinance and it was something that she would hope that Council could sit down together and look at. One Council Member was not the ethics God of the City that can determine if she as a Council Member doesn't like this ordinance that somehow she was just not into ethics. This needs to be done in a tactful way and in a way that holds everyone up to an ethical standard. The wording was vague at times in the ordinance she may have a different definition of intimate than someone else. How would these complaints be handled? Fine of \$500.00 for filing a false complaint that could be the cost of someone's good name. It was a very touchy subject and she did not want to be rushed into voting for it. Councilman Stevens stated he suspected that some of his colleague may try to derail this tonight. She was not trying to derail anything, she was open for discussion but she was not for politics to be rushed or pressured into something. She would love to sit and write a good clean ethics policy with this Council but not a kangaroo court. This steps into a realm of Warren City Politics. What was the City Attorney's opinion on this?

David Griem stated ethics and transparency are two things he knows that the Mayor and each of the Council Members greatly support. He just received this yesterday and his biggest concern was the ethics board. Talking about appointing 3 individuals from the community that would literally have a City employee, a City officer an elected official and could have their future in these three board members hands. The likelihood of decisions being made by such an ethics Board to be somewhat if not completely politically motivated are great. Warren has been described before as the biggest small town in the State. Everybody knows everybody. How would Council come up with a board of civilians that would be neutrally and impartially make such decisions? The board would be given investigative powers, what does that mean and what powers would they have. Would they be able to haul people in front of the board and pour out their heart and soul? That puts a strain on the people that would sit on the board and most likely they would have very little experience in doing anything like this. One possibility would be to hire a retired judge on a part time basis that never had contact with the City of Warren and doesn't have a political axe to grind. Each side would be allowed to have lawyers that would end up creating Judge Judy on a weekly or monthly basis. City employees would then have a right to ask that their lawyer be paid for and if their lawyer was paid for then there would be an issue asking for the complaint filer to

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have their lawyer paid for. At election time he doubts that the City would have time to conduct City business because everyone would be tied up in hearings over complaints that are brought by every political activist in the City of Warren.

David Griem continued with general discussion about the difficulties that his office would be burdened with as he has seen with the FOIA's.

Overall he felt the City would have a hard time getting good people to work for the City if the ordinance were to be passed in the fashion it was in at this point and time. In addition it would cause him to have to wear two hats. If the board felt there was reasonable cause to bring a complaint it would get passed off to him. Making a decision in his office when the complaints that would be brought would be against the people that at some time later he would have to offer guidance too, how would that effect the working relationship of day to day business and the trust that needs to be there? This was going to open the door for political gamesmanship that was being taken to a new level. This would tie up valuable City resources for no good reason and there are state laws and the City does have an ordinance at this point in time.

Councilwoman Colegio stated this was tabled the first time to have some time to look at the information of something that would have such a huge impact on the City. It was disappointing to her to be pushed to vote on something and if she does not then it translates that she is not for ethics. This makes her very, very angry and she would not set something up that that creates a kangaroo court with more Warren political shenanigans. Employees would not come forward in fear of retaliation and as this is set up council would be voting on themselves. This was not set up right, we need to tweak what we have and tighten the ordinance but this was not it. What if she were to have coffee with a friend from the City? There are topics that have been touched upon that the Council could sit down and try to talk through one at a time. Council needs to be concerned that what is put in placed does not ultimately result in lawsuits as well, such as wrongful accusations. When Council people make comments to the paper that people are dating and it was well known that they are in a relationship, it opens a door she did not want to go to. Council needs to sit down with dignity and not make a circus out of it. She does think there are issues there don't get her wrong, she thinks there are problems there but it needs to be done the correct way and that was why she didn't support it the first time.

Councilman Stevens stated he was here to discuss this and he did not think Council was going to call names or anything. Everything Councilwoman Colegio mentioned was what Jim Fouts presented to the Council to pass in

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2009. Every one of the items that Councilwomen Colegio and David Griem talked about was presented by Jim Fouts, not him. Councilwoman Colegio was implying that he had made those suggestions. He had held those items in the ordinance out of respect for Mayor Fouts but he was willing to amend the proposed ordinance but the point was that Council needed to do something. The fact that it comes in light of what transpired last Friday was not his problem. It gives a sense of urgency that something must be done. The Council just transferred \$146,000.00 to Broadspire to pay for settlements. The City has given away over \$3 Million dollars this year alone. The City paid out over \$6 Million dollars last year in lawsuits. Let's be proactive and let's take care of the issue. This ordinance was to bring about a solution to part of the issue. Money has been given away for stupid reason and stupid mistakes, council needs to put things in place to keep those stupid things from happening. That was what this was about. The whole fraternization this was a small fraction of the ordinance. There was a lot more to this than that and he had not said a word about fractionation, Councilwoman Colegio brought it up. All he said was this was an ordinance that needed to be passed.

Chairman St. Pierre tried to put this into perspective. The ethics ordinance was passed in 1999 and he believes he drafted it. The existing ethics ordinance it was not bad. It says no gifts or loans, no personal profits and no gratuities. No kickbacks and no incompatible offices or kinships or contract fixing or unethical hiring. There are a lot of other things in there as well. Was it a strong ethics ordinance, it wasn't bad. The ordinance was based on State law and it referenced that City Council could give a written warning to reprimand for any violations or violation of standards of conduct in the article. Oral or written warning could be issued by Council or suspension of duties or termination of duties. There were some pretty good teeth in this ethics ordinance. Any person that feels they are being intimidated for any reason he wanted to point out that the Council recently adopted the Civil Rights for the Michigan Department of Transportation funds and there was another board put up to protect peoples interests as well. Whether it would discuss this or not he did not know. Frankly he never saw the 2009 proposed ordinance. He could not print it off of his computer and he could not get a copy of it. He was not trying to excuse himself for the lack of knowledge but there were some things in the ordinance that he thinks raise some concern and that the City Attorney has also raised some concern. Councilman Stevens was right in that the lawsuits have gotten out of control and as a City Council anytime the City has to pay out money for matter like this there is always a level of concern. He hopes that Council can address the lawsuits in a better way, maybe by ordinance but the court of public opinion also has a lot to say in this as well and maybe that would shape people's behavior as well. What he would like to do was to have City

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Council get together with the City Attorney to get together and fashion some type of policy. He would like to review the 2009 proposal along with the 1999 ordinance and bring the three together that would enhance the ethics ordinance. Maybe it needs some updating. He would like it to go to the City Attorney to bring something that everyone could agree upon.

Councilwoman Colegio stated she was never the subject of a lawsuit and that statement was offensive. Her personal opinion was if Council really wanted to see some changes and maybe the Council could look at during budget time was that Council could set up a fund for any information that could be given that could lead to the arrest of anyone for public corruption. That would possible 75% in what would be covered in the ethics ordinance. She looks forward to working with Council and hopes that Council can work together.

A roll call vote was taken on the motion. The motion failed (4-3).

Roll Call:

Councilman Stevens	Yes
Councilman Sadowski	Yes
Councilman Green	No
Councilman Warner	Yes
Councilman Boccomino	No
Councilwoman Colegio	No
Councilman St. Pierre	No

10 CORRESPONDENCE FROM THE MAYOR:

- a) Plante & Moran, PLLC, In re: Report of Audit-Comments and Recommendations, City Audit for Fiscal Year Ended June 30, 2013.

Motion:

Councilman Sadowski made the motion to receive and file and the motion was supported by Councilman Green.

Bill Brickly from Plante & Moran appeared before the Council and introduced Nick Tockman and Ramsey Abdalah. There are basically four item to discuss tonight, first would be the CAFR the comprehensible annual financial report which was the large bound document which is the financial statement of the City. Also a single audit report which was a report on the grant funds the City received and a graph packet that has a summary of the key financial data and finally a letter titled report to the Mayor and the City Council. The audit opinion was included in page one of the financial

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statements. Statements are all in compliance with state rules and regulations and can be relied upon. In the overview the City has been very proactive in its financial planning and the results are visible in the graph package.

A power point presentation was given.

Nick Tockman stated the City implemented a new accounting standard in the current year, GADSBY #63 which did not have a material impact on the financial statements essentially changed what the Council would have previously seen net assets now it was referred to as net positions so that was really the only change. The most sensitive estimates relate to liability claims for incurred but not reported which was commonly referred to as IBNR. Accounts receivable for unbilled water and sewer charges and future costs of retiree healthcare. No significant difficulties in performing the audit and no disagreements with management while performing the audit. Page 4 identified some yearend closing of the books entries. Page 5 was legislative and informational items but wanted to draw attention to page 8 which was most significant portion of the letter which was related to personal property tax and would be subject to a State wide vote in August 2014.

Councilman Stevens asked for clarification on the IBNR.

Nick Tockman stated it was incurred but not reported. Claims where the City was self-insured so there could be some instances that happen during the year but were not claimed until after the year so it was really an estimate and he works with the Cities finance department and the HR department.

Councilman Stevens stated that would include all things that are self-insurance aspects that the City pays up to that threshold.

Nick Tockman stated yes.

Chairman St. Pierre stated there have been a few things said about the City of Warren lately in the news and sometimes the Council likes to bring out some positive things that are going on in the City. Would he consider this as a positive thing for the City regarding expenditures being down and watching costs?

Nick Tockman stated yes he viewed the audit as very positive and that the City has done a lot of financial planning. The City was in good financial health.

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Chairman St. Pierre stated he noted that the money in the bank, the deposits that they were not FDIC Insured because the City goes beyond the limit. Was that a problem for all municipalities or what advice would they offer to the contrary from what they are doing now.

Nick Tockman stated that as a general rule it was very common. It is impossible with the limited amount of banks that money can be put into. Can only invest in banks that have branches in the State of Michigan. The uninsured amount was going to be a big number and he thinks the most important part was making sure to analyze the banks.

Chairman St. Pierre asked if Plante & Moran did any of that analysis.

Nick Tockman stated Plante & Moran does not analyze banks. There are different websites that perform rating on banks that can be used.

Councilman Stevens stated that the proper management of the Cities resources and funds, at the onset of the recession the last Council rather than raise taxes chose to utilize the fund balance. Was that the right choice in his opinion?

Nick Tockman stated that that was part of it. Using fund balance was not a bad thing as long as it fit where the City wanted to go and that was the purpose of having a fund balance. It was the significant reason that the City did not have to cut City services when the taxable value fell 30%. He thinks what was done was very fiscally responsible and he thinks the fund balance here today was not here to support the budget next year but for the next five to ten years.

Councilman Sadowski stated that Council had given the City Controller powers to move cash around from the reserves at the end of the year to give better accounting of the fund balance. What was transferred or have not been transferred yet?

Rob Maleszyk stated for the fiscal year 2013, starting in 2012 had \$7 million set aside. In 2013 the City tried to full fund the sick banks and vacation times etc. and he moved \$6.6 million dollars to move the balance up to \$13.6 million dollars.

Councilman Sadowski asked where the number came from.

Rob Maleszyk stated he went through every employee in the City and found out what their sick bank was and multiplied it by their salary and what

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other plans they are in and it created the calculations of what was owed to those employees.

Councilman Sadowski stated that adjustment was going to change year to year. Did he expect another \$6.6 million dollar adjustment?

Rob Maleszyk stated no, it was going to fall because of the contract his predecessors had passed through the years there has been a tightening of the sick banks. That was the only transfer made.

Councilman Sadowski stated the audit reports received in the past were basically a three page report and this was a comprehensive report. Did they do the audits for the City of Detroit?

Nick Tockman stated no they did not do the audits for Detroit.

Councilman Sadowski stated the new Mayor of Detroit proposed several tax cuts for the City of Detroit for residential and he does not know how much of that was included in the industrial and wondered if Plante & Moran would be analyzing that information.

Nick Tockman stated they certainly would be looking at it and what impact it may have and would pass that information on to the City of Warren.

Councilman Green stated on page 6 the fund balance that was listed was IBNR included or an estimate of IBNR included in that?

Nick Tockman stated that at the end of the year there was about \$5.5 million reserved for claims for IBNR and other claims.

Councilman Green asked how the City was qualifying that number.

Rob Maleszyk stated there was approximately \$1 million dollars for IBNR and the rest was known and some things have already settled since.

Councilman Green asked what the calculation was or if it was funding similar to the sick bank reserves.

Rob Maleszyk stated this was more of a general reserve for items that will come up in the future. There is a model that shows the claims and that was involved.

Chairman St. Pierre asked if the personal property tax was changed would there be a great short fall for many Cities and their income.

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Nick Tockman stated absolutely.

Chairman St. Pierre stated so there may be more emergency financial managers because of that. How would communities make up that number?

Nick Tockman stated what was being proposed was an 80% replacement for communities with 20% additional special assessments to be put on businesses for police and fire services. At this point the State will not give the communities 100% of it. If this passes a lot of communities will be short especially communities like Warren with large industrial bases.

Chairman St. Pierre stated that people need to understand that when they go to the polls.

Rob Maleszyk stated the City was involved with a group called MACROS and was trying to get in to the legislatures about what was going on and the detrimental effect this would have on the impact to the City. Secondly when looking at the fund balance there were contingencies built in.

Voice Vote:

A unanimous voice vote was taken on the motion. The motion carried unanimously (7-0).

- b) Request of the Fire Commissioner for an increase in budgeted revenues and appropriations in the amount of \$4,421.00 to account for the receipt of donated funds from Jay Dee Contractors. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Councilman Boccomino made the motion to approve and Councilwoman Colegio supported the motion.

No discussion

A roll call vote was taken on the motion. The motion carried unanimously (7-0).

Roll Call:

Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Stevens	Yes
Councilman Warner	Yes
Councilman Sadowski	Yes

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Councilman Green	Yes
Councilman St. Pierre	Yes

- c) Request of the Police Department for an increase in budgeted revenues and appropriations in the amount of \$28,800.00 to account for the receipt of an MCOLES, Justice Training Fund Competitive Grant.
CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Councilman Green made the motion to approve and Councilwoman Colegio supported the motion.

No discussion

A roll call vote was taken on the motion. The motion carried unanimously (7-0).

Roll Call:

Councilman Green	Yes
Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Councilman Warner	Yes
Councilman Sadowski	Yes
Councilman Stevens	Yes
Councilman St. Pierre	Yes

- d) Request of the Police Department to award bid ITB-W-8879 to four bidders as outlined in proposal for factory new ammunition and remanufactured handgun ammunition in an annual amount not to exceed \$66,469.50.
CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Councilman Green made the motion to approve and Councilwoman Colegio supported the motion.

No discussion

A roll call vote was taken on the motion. The motion carried unanimously (7-0).

Roll Call:

Councilman Green	Yes
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Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Councilman Stevens	Yes
Councilman Sadowski	Yes
Councilman Warner	Yes
Councilman St. Pierre	Yes

- e) CONSIDERATION AND ADOPTION OF A RESOLUTION approving Agreement for a New Commercial Underground Secondary Service at 1951 E. Eleven Mile Road, Warren, and authorizing payment to DTE Energy Company Accounts Receivable Agreement No. 37797146 in the amount of \$725.07 for installation.

Motion:

Councilman Stevens made the motion to approve and Councilman Green supported the motion.

No discussion

A roll call vote was taken on the motion. The motion carried unanimously (7-0).

Roll Call:

Councilman Stevens	Yes
Councilman Green	Yes
Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Councilman Sadowski	Yes
Councilman Warner	Yes
Councilman St. Pierre	Yes

- f) Request of the Sanitation Division to award the disposal of household hazardous waste, under Macomb County contract to Drug & laboratory Disposal at a rate of \$0.92 per pound for a total amount of \$20,801.20. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Councilman Sadowski made the motion to approve and Councilman Stevens supported the motion.

Councilman Sadowski stated this was a wonderful program that the City puts on. About 80% of the people that come and use this are Warren

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residents. It helps keep oil products out of landfills and various weed products. It gives people a chance to clean their garages out.

Councilman Stevens stated when it comes to latex paint it did not have to be disposed of as a hazardous product.

Gus Ghanam Deputy Public Service Director stated that was correct. Take the top off and let it dry out, mix some sand with it and it could be picked up at the curb. Latex paint would be picked up year round. Nothing wet.

Councilman Warner asked if there was any talk about making this twice a year.

Gus Ghanam stated it used to be two times a year but now they do it only the one day with extended hours.

Councilman Warner asked if someone missed that day can residents take it to the County.

Gus Ghanam stated the County takes the hazardous waste all year round.

Chairman St. Pierre stated that 22,610 lbs. from 714 vehicles. There is a lot of stuff getting cleaned out and it takes place on Frazho the Saturday after Labor Day.

A roll call vote was taken on the motion. The motion carried unanimously (7-0).

Roll Call:

Councilman Sadowski	Yes
Councilman Stevens	Yes
Councilman Green	Yes
Councilman Warner	Yes
Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Councilman St. Pierre	Yes

- g) Request of the Sanitation Division to award bid ITB-W-8898 for Six (6) Roll-off Containers be awarded to the low responsible and cost effective bidder, Wastequip Manufacturing company, LLC at a per unit price of \$4,357.75 for a grand total of \$26,146.50. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

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Councilman Sadowski made the motion to deny and Councilman Stevens supported the motion for discussion purposes.

Councilman Sadowski stated he did not have an objection to the City purchasing the roll-offs but in the back-up material it mentions the City would be using this when there are foreclosure that are cleaned out. The need for this service over the past couple of years has gone down. If there was a need for this why not go to the public sector for this? The landlords are the ones that pay for this not the court. If the City gets involved tax dollars were being used to take money away from the private sector. He can see when the city was cleaning up a blighted property that was a different story.

Gus Ghanam stated the City started the program out last year and introduced it to the court system. The bank pays for the evictions. This was revenue for the City of Warren sanitation division. The private sector can go in other cities and counties, we only offer this in the City of Warren. Have collected about \$26,000.00 doing this.

Councilman Sadowski stated that foreclosures were starting to decline and if the City goes ahead and makes the investment where does the City stop going into the private sector to make money for itself.

Gus Ghanam stated sanitation needs the revenue and to off-set the costs of recycling. The cans can also always be used for the recycling center if not used for this purpose. Not something that will sit there and not be used.

General discussion took place about a void in the private sector existed or not and the line between taking away money from the private sector and causing loss in tax dollars.

Councilman Stevens stated he shared Councilman Sadowski's concerns as far as taking work from the private sector but he also sees that funds need to be generated for the sanitation department. He also had a concern about evictions and seeing everything out on the lawn. Does the City have to pay to dispose of it?

Gus Ghanam stated yes, it was usually two tons or less and disposal costs were less than \$75.00. It was a good and profitable program.

General discussion took place about the disposal process.

Chairman St. Pierre asked if this would be taken to Roseville or Sterling Heights.

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Gus Ghanam stated no, Warren residents only.

Chairman St. Pierre stated when Lord of the Harvest was working in the south end to clean up the blight, those things were invaluable. Even with estates, the only way to clean the home was with dumpsters. How many dumpsters did the department have now and how long do they last?

Gus Ghanam stated he only had three right now and last about six or seven years.

Councilman Stevens withdrew his support of the motion to deny.

Motion:

Councilman Stevens made the motion to approve and Councilman Green supported the motion

Councilwoman Colegio asked if there were any insurance issues with the City putting the dumpsters on the private property like that and how the money was collected.

Gus Ghanam stated no and the money was collected through the courts.

Councilman Sadowski stated the court officer would make the arrangements with the private companies to have a dumpster there. If stuff was being piled on the lawn then there was a miscommunication on whether or not a dumpster needed to be there. If the driveway were to be damaged in this process the City would be liable for that.

Gus Ghanam stated the City has a waiver on these.

A roll call vote was taken on the motion. The motion carried (6-1).

Roll Call:

Councilman Stevens	Yes
Councilman Green	Yes
Councilman Sadowski	No
Councilman Warner	Yes
Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Councilman St. Pierre	Yes

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- h) CONSIDERATION AND ADOPTION OF A RESOLUTION accepting proposed resolution and authorizing award of bid ITB-W-8876 for Single Stream Processing of Recyclables to Rizzo Environmental Services, Inc. for a two year term with renewal options at the rate of \$5.00 per ton to be paid by the City.

Motion:

Councilman Sadowski made the motion to approve and Councilman Stevens supported the motion.

Councilman Sadowski had a tip table but gave no explanation as to how that operated.

Gus Ghanam stated the city was paid \$25.00 per ton for the last seven years for recyclables because of the contract he had negotiated a long time ago. Great Lakes have changed their procedures and now work on a sliding scale also known as a tip table. What happens was if the commodity market were low the City would have to pay to get rid of the recyclables like many do. If the commodity market is high Great Lakes pays the City and if it were somewhere in the middle there is no payment at all. The rates that Great Lakes charges are anywhere from \$12.00 - \$19.00 or could be as low as \$6.00 that the City has to pay but there is no mechanism in the budget to pay for recyclables so the City has chosen to take the guarantee of \$5.00 per ton. It was a far cry from \$25.00 per ton but it was better than paying. The market right was paying about \$10.00 per ton to get rid of it. The City does about 500 tons per month and it would be about \$5,000.00 per month to get rid of it. This was the only way and it was for a two year contract because he hopes that the market will turn around.

Councilman Sadowski asked what ACR stood for.

Gus Ghanam stated it was basically a commodities market and they call it a yellow sheet.

Councilman Sadowski stated so if the commodities market was paying \$5.00, Great Lakes would charge the City \$10.00.

Gus Ghanam stated that was correct. Basically if the amount goes all the way up to \$70.00 the City would have to pay. If it were between \$70.00 and \$90.00 there was no charge and after \$90.00 they pay the City a revenue.

Councilman Sadowski asked what the commodities market was paying right now.

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Gus Ghanam stated it was under \$10.00 right now.

Councilman Sadowski stated the Cities trucks would go through the scales and then go to the transfer station. Did the City still get that dollar per ton to go through the transfer station?

Gus Ghanam stated no the City was not contracted; the City does not get the dollar. The dollar from Rizzo services was from people that come in from outside the City. Rizzo right now was dumping recycling at the transfer station and the City gets a dollar from each ton of that but when the City brings its own to the transfer station the City was not paid that dollar. The same was for compost and garbage. Rizzo opened up one side of the transfer station for the City of Warren to dump at and it has been convenient and keeps us from having to drive all the way to Great Lakes.

Councilman Sadowski asked if during the bid process if it was ever discussed to just let Rizzo do the door to door pick up for recycling.

Gus Ghanam stated no, recycling was never bid out. It was never bid to be a program for privatization.

Councilman Sadowski stated he was not suggesting all of sanitation but simply the recycling. The fact was the City was still losing a tremendous amount of money even when the City was paid \$24.00 per ton and now that the City was paying \$20.00 per ton it was losing even more money. The deal was still better than what the City was getting six months ago, but why wouldn't the City look at them and sell them our equipment and try to minimize the amount that it costs the tax payers to recycle.

Gus Ghanam stated using the temporary manpower that he has, he did not know if would be any cheaper. The going rate for recycling was about \$2.00 per house. He said he would have to do the math and figure out how much it costs to do it however, in doing that must consider that the city would be giving away control and the City spoils its residents and he does not think they will see that kind of service from a private industry. The residents also voted on a specific millage years ago for recycling.

Councilman Sadowski stated the millage did not specifically state that the City would have to be the ones that pick it up and he would be interested in having the numbers run to see if it would prove to be any cheaper.

Councilman Stevens stated he agreed with Councilman Sadowski and his comments there because he believed the City was still spending about \$400,000.00 even when the City was getting paid \$25.00 per ton. He could

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only image what it was going to cost the City now. Council really does need to look at this and consider the options. Not necessarily give the farm away but maybe twice a month instead of every week.

Councilman Stevens continued and stated the contract stated it would be retroactive from December 16, 2013. Was the City collecting revenue back from December or how was that working?

Gus Ghanam stated that right now the City did not have a contract and the proposal was bid out twice hoping to get other companies interested in it and this was the only two business that bid on it and they are the only two guys doing it local here.

Chairman St. Pierre stated that it was being recommended not to play the commodities market with Great Lakes but to accept the fixed amount within this proposal.

A roll call vote was taken on the motion. The motion carried (6-1).

Roll Call:

Councilman Sadowski	Yes
Councilman Stevens	Yes
Councilman Warner	Yes
Councilman Green	Yes
Councilman Bocomino	Yes
Councilwoman Colegio	No
Councilman St. Pierre	Yes

- i) Request of the Division of Public Works and Water Division to award bid ITB-W-8895 to furnish bituminous patching material to the low responsible and cost effective bidder, Ajax Materials Corporation at a firm price of \$109.50 per ton for a total annual amount not to exceed \$109,500.00.
CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Councilman Stevens made the motion to approve and Councilwoman Colegio supported the motion.

No discussion

A roll call vote was taken on the motion. The motion carried unanimously (7-0).

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Roll Call:

Councilman Stevens	Yes
Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Councilman Warner	Yes
Councilman Sadowski	Yes
Councilman Green	Yes
Councilman St. Pierre	Yes

- j) Proposed contract Modification #1 and Final to the City Contract W-13-562 with G. V. Cement Contracting Company for 2013 Water division Concrete, Manhole and Sod Repairs increasing the contract by \$3,707.74 which is less than 1.5% increase of the contract. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Councilman Warner made the motion to approve and Councilman Sadowski supported the motion.

No discussion

A roll call vote was taken on the motion. The motion carried (6-1).

Roll Call:

Councilman Warner	Yes
Councilman Sadowski	Yes
Councilman Green	Yes
Councilman Stevens	Yes
Councilwoman Colegio	No
Councilman Boccomino	Yes
Councilman St. Pierre	Yes

- k) Request of the Waste Water Treatment Plant to waive bid process for ITB-W-7707 and award be made to SNF Polydyne Inc for Cationic Organic Emulsion Polymer for a one year period at a cost of \$1.09 per pound for a total not to exceed \$43,350.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Councilman Sadowski made the motion to approve and Councilman Warner supported the motion.

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No discussion

A roll call vote was taken on the motion. The motion carried unanimously (7-0).

Roll Call:

Councilman Sadowski	Yes
Councilman Warner	Yes
Councilman Green	Yes
Councilman Stevens	Yes
Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Councilman St. Pierre	Yes

- l) Request of the Waste Water Treatment Plant to award bid ITB-W-8899 for furnishing Network Server Equipment be awarded to the low responsible cost effective bidder MRC Smart Technologies in the amount of \$19,068.23. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Councilman Stevens made the motion to approve and Councilman Sadowski supported the motion.

No discussion

A roll call vote was taken on the motion. The motion carried unanimously (7-0).

Roll Call:

Councilman Stevens	Yes
Councilman Sadowksi	Yes
Councilman Warner	Yes
Councilman Green	Yes
Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Councilman St. Pierre	Yes

- m) CONSIDERATION AND ADOPTION OF A RESOLUTION Approving Amendment No. 2 to the Neighborhood Stabilization Program 3 Plan to meet the March 2014 deadline of 100% of funds being expended.

Motion:

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Councilman Green made the motion to approve and Councilman Warner supported the motion.

Councilman Green stated he had a conversation with Mr. Curtis and Judge Sabaugh and they were working on a project that may fit for funding through the NSP program the Community Development office. He would suggest that efforts be made to get together and talk about the project before anything was finalized. He knew that the funding had to be committed or send it back and the areas that were being looked at would help with the acquisition and demolition of homes. Was there a follow up program for building or to sell the lots? Was there a plan after the expenditure of funds?

Bonnie McInerney DDA Director stated she believed the funds could be used on houses that were already in the nuisance abatement process. The property would then be leased.

Chairman St. Pierre asked what the funding time frame was, was it just until March of 2014 and after that the program was done?

Bonnie McInerney stated that was correct.

Gina Hensley Community Development stated the expenditure deadline was 2014 so if the City meets the 100% expenditure deadline then the money could be spent as it comes in, if the City does not meet the deadline then she was not exactly sure what would happen.

Chairman St. Pierre asked about the money that keeps coming in, was there a fund balance right now of money that has come in.

Gina Hensley stated no the City was still trying to spend the grant funds. The City has sold a few houses and that money has already been spent. It was just program income that comes back in when the City sells the house.

Chairman St. Pierre asked if all the funds have been allocated for single family rebuilds.

Gina Hensley stated everything was committed but whether it would be spent in time or not she did not know because the weather was such a large factor this year.

Chairman St. Pierre stated the important thing was that it has been committed to fulfill the deadline of NSP3.

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Gina Hensley stated the next deadline was an expenditure deadline so HUD was going to take into consideration the project and what was under contract when they make the final decision.

Councilwoman Colegio stated she had spoken to the members of the real estate committee to try and get a meeting together and there is a group of 50 churches that rehabbed twenty homes in the last year down in the NSP3 and NSP1 targeted areas. She would like to direct them to the Community Development Office to see if there was any assistance that can be offer to them. One Macomb Handyman Ministries they rehab low income houses for existing homeowners. She noticed that liens were being put on the homes but they did not know which addresses it comes through public service.

Gina Hensley stated it comes from public service and just the other day she had received approval from HUD there have been a few addresses given to her department.

Councilman Stevens asked what the original award of NSP3 was.

Gina Hensley stated just over \$1.7 million.

Councilman Stevens asked if this was the final expenditure.

Bonnie McInerny stated it was the final commitment not the final expenditure.

Gina Hensley stated there were a lot of projects out there that were being worked on right now so in order to be expended the projects have to be done.

Councilman Stevens stated so this was a final commitment.

Councilman Warner stated since the commit has been reconfigured could the City emphasize utilizing more money toward rehab in the next round?

Bonnie McInerny stated she was sure there would be a next round and if there would it would come to Council for their blessing.

Councilman Warner stated but since the City has to do this to submit back to HUD could the city emphasize that the City shorted itself what it wanted to commit toward rehab and could it be made up in the future?

Gina Hensley stated the plan was to get the \$80,000.00 back when the houses are sold that are almost done. A lot of money was going to go into

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the owner occupied rehab and the program has been revamped and it should help.

A roll call vote was taken on the motion. The motion carried (5-2).

Roll Call:

Councilman Green	Yes
Councilman Warner	Yes
Councilman Sadowski	No
Councilman Stevens	Yes
Councilwoman Colegio	No
Councilman Boccomino	Yes
Councilman St. Pierre	Yes

- n) Rescission of resolution providing 30 days notice of intent to sell 8256 Meadow for \$57,000.00 and approval of a resolution providing 30 day notice of intent to sell 8256 Meadow at the adjusted sales price of \$44,000.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Councilman Boccomino made the motion to approve and Councilman Warner supported the motion.

Chairman St. Pierre stated he did not disagree that the property could not be sold for \$57,000.00. The best time to sell the property has past and the city was not going to see anything until summer. In the meantime the City was paying for the heating bills and not getting any tax money. His point was that the properties need to move. Did the broker recommend this?

Bonnie McInerny stated it was an independent appraisal.

Chairman St. Pierre stated he would support this even though he did not like to see it and it was not popular the City had to get rid of it.

Councilman Stevens asked if there was a buyer already or was the price being lowered in the hope of getting a buyer. Maybe if held until springtime?

Gina Hensley stated it has been on the market for quite awhile, more than two years. The assessing department puts the house right at about \$47,000.00 on the taxable value. By lowering it now when a buyer is found it should meet the appraisal.

A roll call vote was taken on the motion. The motion carried (5-2).

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Roll Call:

Councilman Boccomino	Yes
Councilman Warner	Yes
Councilman Sadowski	No
Councilman Green	Yes
Councilwoman Colegio	No
Councilman Stevens	Yes
Councilman St. Pierre	Yes

- o) CONSIDERATION AND ADOPTION OF A RESOLUTION giving Notice of Intent to sell City Owned property at 24900 Curie, Parcel ID # 13-29-205-005, and placing on File with the City Clerk's Office a Notice of Intent for 30-day period. (NSP1 Program).

Motion:

Councilman Sadowski made the motion to approve and Councilman Boccomino supported the motion.

No discussion

A roll call vote was taken on the motion. The motion carried (5-2).

Roll Call:

Councilman Sadowski	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	No
Councilman Stevens	No
Councilman Warner	Yes
Councilman Green	Yes
Councilman St. Pierre	Yes

11 MISCELLANEOUS CORRESPONDENCE:

12 Audience – an opportunity for citizen participation

Members of the audience who would like to address the City Council this evening may do so under the Audience portion by filling out the designated form. You will have three minutes to speak.

Tomas Bania appeared before the Council and stated the public hearing on the proposed ordinance should be held to get the public input on the issue

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unless council was not interested. The second comment was that the City Attorney has escaped and he believes that the City Attorney's accusations tonight were wrong and that he owed the residents of the City of Warren an apology. His last comment was to the Mayor to let him know that he was still interested in discussing some community improvement ideas and he provided his phone number.

13 Council – Calendar of Pending Matters

14 COUNCIL BUSINESS:

15 ADJOURNMENT

Councilman Sadowski made the motion to adjourn and Councilwoman Colegio supported the motion.

A voice vote was taken on the motion and the motion carried unanimously (7-0).

The meeting adjourned at 9:15 p.m.

Scott C. Stevens
Secretary of the Council
Mayor Pro Tem

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF FEBRUARY 11, 2014

FUND	FUND NAME	TOTAL DISBURSEMENTS
101	GENERAL FUND	\$ 699,105.28
202	MTF ACT 51 MAJOR OPERATNG	152,994.02
203	MTF ACT 51 LOCAL OPERATNG	7,224.95
204	2011 LOCAL STREET R&M	172,519.75
208	RECREATION SPEC REVENUE	51,297.86
226	SANITATION SPECIAL REV	29,295.24
230	RENTAL ORDINANCE REVENUE	488.09
250	COMMUNICATIONS	15,248.96
260	VICE CRIME CONFISCATION	999.50
261	DRUG FORFEITURE FUND	2,895.00
262	POLICE TRAINING FUND	1,230.00
271	LIBRARY SPECIAL REVENUE	25,874.34
273	CDBG ENTITLEMENT FUND	81,519.11
277	H.O.M.E.	6,016.61
278	HOUSING OPPORTUNITIES	25,703.36
279	NSP - 1	6,043.30
280	NSP - 3	46,969.61
410	37TH D.C. BLDG RENOVATION	3,580.48
494	DDA ADMINISTRATION FUND	147.13
536	SENIOR HOUSING - STILWELL	9,651.60
537	SENIOR HOUSING-JOS. COACH	6,505.27
701	UNALLOCATED TAX FUND	128,345.65
750	PAYROLL REVOLVING FUND	286,791.43
801	S/A REVOLVING FUND	208.00
802	SIDEWALK & TREE S/A FUND	<u>9,519.28</u>
TOTAL CITY DISBURSEMENTS		<u>\$ 1,770,173.82</u>

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	731	AT&T	4480631	1,165.52
	VARIOUS	MONTHLY PHONE SERVICE		
101	11369	AT&T MOBILITY	4480636	445.26
	VARIOUS	CELLULAR SERVICE		
101	99998	BHANU PATEL	4480642	1,386.82
	ADMIN UNALLOCATED EXPENSE	REIMBURSEMENT/SETTLEMENT		
101	15933	CHARDA RENEE GREGORY	4480612	50,000.00
	ADMIN UNALLOCATED EXPENSE	SETTLEMENT		
101	323	DTE ENERGY	4480635	7,664.27
	VARIOUS	ELECTRIC SERVICE		
101	323	DTE ENERGY	4480644	3,646.94
	VARIOUS	ELECTRIC SERVICE		
101	324	DTE ENERGY	4480645	251,785.17
	HIGHWAY STREET LIGHTING	ELECTRIC SERVICE		
101	10096	PAUL M MISUKEWICZ	4480613	25,000.00
	ADMIN UNALLOCATED EXPENSE	SETTLEMENT		
101	99998	STATE OF MICHIGAN	4480629	375.00
	ASSESSING	MI TAX TRIBUNAL FILING FEES		
101	99998	STATE OF MICHIGAN	4480638	100.00
	ASSESSING	MI TAX TRIBUNAL RECORD CERTIFICATION		
101	12239	VERIZON WIRELESS	4480634	360.44
	VARIOUS	CELLULAR SERVICE		
101	11094	XO COMMUNICATIONS LLC	4480633	56.33
	ADMIN UNALLOCATED EXPENSE	MONTHLY PHONE SERVICE		
101	15461	A A OF GREATER DETROIT	539648	59.50
	37TH DISTRICT COURT	OPERATING SUPPLY		
101	99998	ABRAM JONES	539686	156.00
	REVENUES	ELECTRIC PERMIT REFUND		
101	13846	ACTIVE IRRIGATION	539565	1,275.00
	BUILDING MAINTENANCE	SPRINKLER SYSTEM REPAIR		
101	1593	ALBERT MARKOWSKI	539405	500.00
	37TH DISTRICT COURT	COURT APPOINTED ATTORNEY		
101	6698	ALL PRO EXERCISE INC	539446	124.00
	POLICE DEPARTMENT	EQUIPMENT SERVICE/SUPPLY		
101	43	ALLIE BROTHERS INC	539356	1,736.33
	FIRE DEPARTMENT	UNIFORMS		
101	53	AM-DYN-IC FLUID POWER INC	539357	1,147.70
	D P W GARAGE	EQUIPMENT SUPPLY		
101	61	AMERICAN PLANNING ASSOC	539358	295.00
	PLANNING	DUES		
101	13327	AMJED DAUD	539543	50.00
	37TH DISTRICT COURT	COURT APPOINTED ATTORNEY		
101	13632	ANTHONY FROBERGER	539560	150.00
	37TH DISTRICT COURT	COURT APPOINTED ATTORNEY		
101	7481	APOLLO FIRE APPARATUS	539453	133.25
	D P W GARAGE	VEHICLE MAINTENANCE		
101	77	APOLLO FIRE EQUIPMENT CO	539359	927.00
	FIRE DEPARTMENT	VEHICLE MAINT/OPERATING SUPPLY		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	13832	ATLAS WHOLESALE FOODS	539564	491.91
		POLICE DEPARTMENT PRISONER FOOD		
101	9672	AUTOMOTIVE SUPPLY	539483	308.74
		D P W GARAGE VEHICLE MAINTENANCE		
101	2039	BARRETT PAVING MATERIALS	539409	5,649.28
		PAVING MATERIALS		
101	14208	BECKS PEST CONTROL	539579	50.00
		D P W GARAGE PEST CONTROL		
101	126	BELL EQUIPMENT CO	539360	2,526.57
		D P W GARAGE EQUIPMENT SUPPLY		
101	136	BINSON'S HOME HEALTH	539361	102.00
		FIRE DEPARTMENT MEDICAL SUPPLY		
101	10776	BOUND TREE MEDICAL	539494	115.69
		FIRE DEPARTMENT MEDICAL SUPPLY		
101	9234	BROADSPIRE SERVICES, INC.	539476	1,815.01
		ADMIN UNALLOCATED EXPENSE SERVICE FEES		
101	184	C & G PUBLISHING INC	539362	34.00
		PUBLIC NOTICE		
101	6397	CAREN M BURDI	539441	35.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	11646	CARL HAUSWIRTH	539512	45.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	10594	CDW GOVERNMENT INC	539492	712.92
		INFORMATION SYSTEMS COMPUTER SOFTWARE		
101	215	CENTRAL OIL CO	539363	3,081.87
		D P W GARAGE OIL PRODUCTS		
101	70360	CHARLES RUSHTON	539678	167.32
		POLICE DEPARTMENT PLAINCLOTHES		
101	99998	CHERYL SHORE	539692	32.70
		37TH DISTRICT COURT JURY DUTY		
101	14483	CHRISTOPHER ALAYAN	539591	350.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	15213	CINCINNATI TIME	539635	115.00
		D P W GARAGE SERVICE		
101	11219	CINTAS FIRST AID & SAFETY	539504	802.27
		BUILDING MAINTENANCE FIRST AID SUPPLY		
101	1204	CITY OF WARREN	539392	7,500.00
		FIRE DEPARTMENT FIRE PROT HYDRANT REPAIRS		
101	1221	CITY OF WARREN	539395	568.57
		POLICE DEPARTMENT PETTY CASH		
101	8233	CITY OF WARREN	539466	16.47
		HISTORICAL COMMISSION PETTY CASH		
101	99998	CLAUDIA STAFFORD	539694	13.10
		37TH DISTRICT COURT JURY DUTY		
101	7818	COACH & MOTOR COMPANY	539459	429.96
		D P W GARAGE VEHICLE MAINTENANCE		
101	3667	COMCAST CABLEVISION	539425	15.80
		FIRE DEPARTMENT CABLE TELEVISION		

CITY OF WARREN
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	15244	COMMUNICATION BROKERS INC	539636	746.44
		FIRE DEPARTMENT TELEPHONE SERVICE		
101	14635	COMPONE ADMINISTRATORS	539598	2,835.00
		WORKERS COMPENSATION		
101	5454	CONTRACTORS CLOTHING CO	539436	182.66
		D P W GARAGE UNIFORM		
101	13820	CRAIG TREPPA	539563	20.34
		CONTROLLER MILEAGE		
101	14678	D & D HOLDING LLC	539600	144.50
		POLICE DEPARTMENT VEHICLE MAINTENANCE		
101	99998	DAVID BULS	539698	35.10
		37TH DISTRICT COURT JURY DUTY		
101	99998	DAVID HUTSKO	539699	33.30
		37TH DISTRICT COURT JURY DUTY		
101	4490	DAVID R HAUGAN	539431	525.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	9336	DAVID WORDEN	539479	675.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	6175	DAWN M WALTON	539439	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	DAWN NEEDHAM	539700	33.50
		37TH DISTRICT COURT JURY DUTY		
101	99998	DEANNA DOANE	539701	33.30
		37TH DISTRICT COURT JURY DUTY		
101	12229	DEBORAH WHYMAN	539523	1,250.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	3627	DELANG FLUID POWER INC	539423	571.88
		D P W GARAGE VEHICLE MAINTENANCE		
101	80110	DELTA DENTAL PLAN	539685	3,308.88
		VARIOUS RETIREES DENTAL INSURANCE		
101	99998	DENISE PADULA	539702	33.70
		37TH DISTRICT COURT JURY DUTY		
101	8133	DEPENDABLE WHOLESALE INC	539463	3,972.74
		D P W GARAGE HEAVY DUTY TIRE REPAIR		
101	11673	DETROIT SALT	539513	75,616.76
		ROAD SALT		
101	15760	DETROIT STORE FIXTURE	539661	672.00
		HISTORICAL COMMISSION OPERATING SUPPLY		
101	15428	DIANA SHKRELI	539643	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	DOROTHY COLFLESH	539703	33.70
		37TH DISTRICT COURT JURY DUTY		
101	14830	EAGLE STAR EQUIPMENT	539612	121.25
		FIRE DEPARTMENT FIRE EQUIPMENT		
101	944	ED RINKE CHEVROLET	539383	142.01
		D P W GARAGE VEHICLE MAINTENANCE		
101	8494	ELDER FORD INC	539469	229.71
		D P W GARAGE VEHICLE MAINTENANCE		

CITY OF WARREN
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	15437	ERICA L CLUTE	539645	225.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	7359	FEDERAL PIPE & SUPPLY	539451	136.90
		D P W GARAGE	MAINTENANCE SUPPLY	
101	13442	FIRESERVICE MANAGEMENT	539548	1,018.30
		FIRE DEPARTMENT	UNIFORM CLEANING/REPAIR	
101	15935	FIRST MERIT BANK	539677	30,074.18
			INTEREST DUE	
101	14607	FLEET PRIDE HEAVY DUTY	539596	658.76
		D P W GARAGE	AUTO PARTS	
101	14824	FREEDMAN LESSING KUTINSKY	539611	200.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	15934	GAIL DIETZ	539676	62.94
		ADMIN UNALLOCATED EXPENSE	REIMBURSEMENT	
101	1164	GALEANA VAN DYKE DODGE	539390	255.92
		D P W GARAGE	VEHICLE MAINTENANCE	
101	13932	GARRETT DOOR CO	539572	2,926.45
		FIRE DEPARTMENT	OVERHEAD DOOR SERVICE	
101	9496	GARY D JANADIA	539480	150.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	15326	GARY F KENNEDY II	539640	225.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	11145	GARY W KAIN	539502	225.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	10996	GEMINI FORMS & SYSTEMS	539499	800.47
		HUMAN RESOURCES	PRINTING	
101	14308	GENEVIEVE LYNN TAYLOR	539584	150.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	15475	GENUINE PARTS COMPANY	539649	2,414.20
		D P W GARAGE	VEHICLE PARTS	
101	99998	GIA CHOLEWA	539704	33.30
		37TH DISTRICT COURT	JURY DUTY	
101	9029	GORDON FOOD SERVICE INC	539474	21.96
		ADMIN UNALLOCATED EXPENSE	PARTY ROOM/BANQUET SUPPLY	
101	10875	GOV CONNECTION INC	539497	2,895.83
		VARIOUS	COMPUTER EQUIPMENT	
101	10874	HALT FIRE INC	539496	477.00
		D P W GARAGE	VEHICLE MAINTENANCE	
101	14558	HENRY BRASZA	539593	35.00
		ZONING BOARD OF APPEALS	BOARD OF APPEALS	
101	15302	HEWLETT-PACKARD STATE &	539639	3,141.09
		37TH DISTRICT COURT	COMPUTER EQUIPMENT	
101	6187	HOME DEPOT CREDIT SERVICE	539440	311.43
		FIRE DEPARTMENT	MAINTENANCE SUPPLY	
101	537	INDUSTRIAL BROOM SERVICE	539372	564.00
		BUILDING MAINTENANCE	EQUIPMENT SUPPLY	
101	12022	INDUSTRIAL FOOTWEAR &	539519	275.00
		POLICE DEPARTMENT	SHOES/BOOTS	

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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	15193	INDUSTRIAL ORGANIZATIONAL	539632	1,147.05
		HUMAN RESOURCES EMPLOYMENT EXAMS		
101	10738	INTERNATIONAL ASSOCIATION	539493	102.00
		BUILDING INSPECTIONS MEMBERSHIP RENEWAL		
101	11495	INTL CODE COUNCIL	539510	234.00
		BUILDING INSPECTIONS CODE BOOKS		
101	13601	J & B MEDICAL SUPPLY	539557	9,952.28
		FIRE DEPARTMENT EMS SUPPLY		
101	9807	J & P AUTO ELECTRIC	539486	837.27
		D P W GARAGE VEHICLE MAINTENANCE		
101	8889	J ERICH GOETZ	539473	600.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	11712	JACQUELINE R WRIGHT	539514	50.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	JAMES BLUFORD III	539708	34.10
		37TH DISTRICT COURT JURY DUTY		
101	13420	JAMES CZARNECKI II	539547	200.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	JAMES KOESTER	539709	33.10
		37TH DISTRICT COURT JURY DUTY		
101	14722	JAMES M BIERNAT SR	539605	175.00
		37TH DISTRICT COURT VISITING JUDGE		
101	13911	JAMES P CONRAD ATTORNEY	539568	950.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	14130	JAMES R HILLER	539577	600.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	15595	JASON MCCLANAHAN	539657	35.00
		PLANNING PLANNING COMMISSION		
101	14210	JEAN BECHER	539580	35.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	14814	JENNIFER ANDARY	539610	525.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	9298	JENNIFER CHUPA	539478	700.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	14217	JENNIFER ROHR	539581	35.00
		PLANNING PLANNING COMMISSION		
101	2944	JERROLD MARSH	539417	500.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	11162	JESSICA BROWN	539503	375.00
		37TH DISTRICT COURT COURT REPORTING SERVICE		
101	3172	JL GEISLER CORP	539420	27.50
		POLICE DEPARTMENT OPERATING SUPPLY		
101	14378	JOCELYN HOWARD	539586	35.00
		PLANNING PLANNING COMMISSION		
101	14869	JOHN ELKHOURY	539614	225.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	13598	JOHN S KUPIEC	539556	35.00
		PLANNING PLANNING COMMISSION		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	8631	JON KANER	539471	150.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	2521	JOSEPH KOSMALA	539411	200.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	15529	JOSEPH POWERS	539653	150.00
		37TH DISTRICT COURT	DRUG COURT MEN'S COMPLIANCE	
101	14030	JOSEPH SILVA	539575	1,695.81
		37TH DISTRICT COURT	DRUG COURT HOUSING	
101	15205	JOVIAN NAFSU	539634	50.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	13986	JUDE SOYAD	539574	100.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	4330	JUDY FURGAL	539429	35.00
		ZONING BOARD OF APPEALS	BOARD OF APPEALS	
101	13488	JULES DESCAMPS JR	539549	35.00
		ZONING BOARD OF APPEALS	BOARD OF APPEALS	
101	99998	JULIE MILAZZO	539712	33.50
		37TH DISTRICT COURT	JURY DUTY	
101	14883	JUSTIN GAWLIK	539615	1,050.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	99998	KATARZYNA BELLER	539713	13.10
		37TH DISTRICT COURT	JURY DUTY	
101	8412	KATHLEEN G GALEN	539467	200.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	15736	KATHLEEN TEMPLIN	539660	420.00
		37TH DISTRICT COURT	3/4 HOUSING	
101	99998	KELLIE GRIFFIN	539714	32.90
		37TH DISTRICT COURT	JURY DUTY	
101	99998	KENNETH MCARTHUR	539715	33.50
		37TH DISTRICT COURT	JURY DUTY	
101	14719	KENNETH WALDHORN	539604	200.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	99998	KEVIN DALY	539716	33.70
		37TH DISTRICT COURT	JURY DUTY	
101	99998	KIRK TONAK	539718	33.90
		37TH DISTRICT COURT	JURY DUTY	
101	7779	KRAFT WRAP INC	539456	87.75
		POLICE DEPARTMENT	OFFICE SUPPLY	
101	2386	KURT DAVIS	539410	135.00
		BUILDING INSPECTIONS	REIMBURSEMENT	
101	13336	LANDSCAPE SERVICE INC	539544	560.00
		PROPERTY MAINTENANCE	RODENT INSPECTION PROGRAM	
101	8200	LASERTEC INCORPORATED	539465	1,751.81
		ASSESSING	ASSESSMENT NOTICES	
101	14704	LAURA MARJI	539602	250.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	15337	LAW OFFICE JUSTIN POLLARD	539641	437.50
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	13499	MJ PRINT & IMAGING	539550	4,340.00
	VARIOUS	PRINTING SERVICES		
101	794	MOTOR CITY FASTENER	539378	763.96
	D P W GARAGE	VEHICLE MAINTENANCE		
101	13296	MOTOWN AUTOMOTIVE	539541	4,023.22
	D P W GARAGE	VEHICLE SUPPLY		
101	99998	NANCY HEITZMAN	539729	12.70
	37TH DISTRICT COURT	JURY DUTY		
101	14965	NATHAN VINSON	539620	35.00
	PLANNING	PLANNING COMMISSION		
101	805	NBC TRUCK EQUIPMENT INC	539379	428.41
	D P W GARAGE	VEHICLE MAINTENANCE		
101	15892	NEIL MURPHY	539666	150.00
	37TH DISTRICT COURT	COURT APPOINTED ATTORNEY		
101	8651	NEOPOST USA INC	539472	285.00
	TREASURER	EQUIPMENT SUPPLY		
101	99998	NICOLE PRICE	539730	34.90
	37TH DISTRICT COURT	JURY DUTY		
101	2785	NORENE S REDMOND	539415	1,075.00
	37TH DISTRICT COURT	COURT APPOINTED ATTORNEY		
101	8560	NTH CONSULTANTS INC	539470	6,493.06
	ENGINEERING & INSPECTIONS	ENGINEERING SERVICES		
101	14977	NYE UNIFORM	539621	3,994.14
	VARIOUS	UNIFORMS		
101	329	OCCUPATIONAL HEALTH CENTER	539368	67.00
	POLICE DEPARTMENT	MEDICAL SERVICES		
101	1017	OFFICE DEPOT	539386	3,560.42
	VARIOUS	OFFICE SUPPLY		
101	3987	OFFICIAL TOWING	539427	825.00
	D P W GARAGE	TOWING		
101	14433	PAETEC TELEPHONE	539589	6,571.62
	VARIOUS	TELEPHONE SERVICE		
101	1390	PATRICIA COOPER	539402	475.00
	37TH DISTRICT COURT	COURT APPOINTED ATTORNEY		
101	15926	PATRICK CHERRY	539672	14.56
	LEGAL	MILEAGE		
101	99998	PATRICK KEENA	539732	32.90
	37TH DISTRICT COURT	JURY DUTY		
101	10096	PAUL M MISUKEWICZ	539487	325.00
	37TH DISTRICT COURT	COURT APPOINTED ATTORNEY		
101	11067	PAUL SCALLY	539500	150.00
	37TH DISTRICT COURT	COURT APPOINTED ATTORNEY		
101	99998	PERFORMANCE FIBERGLASS	539733	88.00
	REVENUES	PERMIT REFUND		
101	13272	PERRY W LEWIS	539540	300.00
	37TH DISTRICT COURT	COURT APPOINTED ATTORNEY		
101	2767	PETER LUCIDO	539414	575.00
	37TH DISTRICT COURT	COURT APPOINTED ATTORNEY		

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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	99998	PLYMOUTH SHAFTING CORP	539734	1,021.32
		ADMIN UNALLOCATED EXPENSE MICHIGAN TAX TRIBUNAL		
101	99998	PLYMOUTH SHAFTING CORP	539735	8,436.77
		ADMIN UNALLOCATED EXPENSE MICHIGAN TAX TRIBUNAL		
101	3652	POINTE PRODUCTS INC	539424	235.65
		D P W GARAGE EQUIPMENT SUPPLY		
101	13371	PRAXAIR DISTRIBUTION INC	539545	512.14
		D P W GARAGE OPERATING SUPPLY		
101	891	PRECISION ENVIRONMENTAL	539380	1,289.47
		VARIOUS HVAC SERVICE		
101	14255	PREFERRED TONER SOLUTIONS	539582	364.85
		VARIOUS OFFICE SUPPLY		
101	4875	QUAD-TRAN OF MICHIGAN INC	539435	17,922.54
		37TH DISTRICT COURT DATA PROCESSING SERVICES		
101	10530	RAFT	539491	2,100.00
		FIRE DEPARTMENT MEMBERSHIP/MAINT AGREEMENT		
101	8419	RE NU POWER TOOL & SUPPLY	539468	119.50
		D P W GARAGE TOOLS		
101	928	REGAL TIRE CO	539382	80.00
		D P W GARAGE VEHICLE MAINTENANCE		
101	14365	RENIS NUSHAJ	539585	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	13577	RKA PETROLEUM COMPANIES	539553	20,814.22
		GASOLINE/DIESEL		
101	1572	ROBERT C LEITHAUSER JR	539404	375.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	12219	ROBERT E CRASS	539522	360.00
		37TH DISTRICT COURT DRUG COURT SECURITY		
101	99998	ROBERT HENDRIX	539740	176.00
		REVENUES ELECTRIC PERMIT REFUND		
101	99998	ROBERT ROGOWSKI	539741	33.70
		37TH DISTRICT COURT JURY DUTY		
101	7440	ROBERT SEMAAN	539452	25.00
		FIRE DEPARTMENT REIMBURSEMENT		
101	4836	ROBERT SHAYA	539433	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	13624	ROGERS AUTO GLASS	539559	325.00
		D P W GARAGE VEHICLE MAINTENANCE		
101	10327	ROWERDINK INC	539489	1,116.50
		D P W GARAGE VEHICLE MAINTENANCE		
101	14937	ROY M GRUENBURG	539618	537.50
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	10108	SCHARF'S SERVICE & FUEL	539488	133.32
		FIRE DEPARTMENT FUEL OIL		
101	8073	SCHINDLER ELEVATOR CORP	539462	697.69
		BUILDING MAINTENANCE ELEVATOR SERVICE		
101	1345	SCOTT E BRIGHT	539401	450.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	7788	SCOTT K AUSILIO	539457	875.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	11852	SEHI COMPUTER PRODUCTS	539516	419.82
		ENGINEERING & INSPECTIONS	COMPUTER SUPPLY	
101	8065	SHERMAN P FAUNCE	539461	525.00
		37TH DISTRICT COURT	VISITING JUDGE	
101	12081	SHERRY BRASZA	539521	35.00
		PLANNING	PLANNING COMMISSION	
101	15446	SHRADER TIRE & OIL	539646	594.98
		D P W GARAGE	VEHICLE MAINTENANCE	
101	13066	SHRED CORP	539537	125.00
		37TH DISTRICT COURT	DOCUMENT SHREDDING	
101	1013	SHULTS EQUIPMENT INC	539385	1,910.61
		D P W GARAGE	EQUIPMENT SUPPLY	
101	99998	STATE OF MICHIGAN	539745	475.00
		FIRE DEPARTMENT	EMS LICENSE RENEWAL	
101	13016	STATE OF MICHIGAN - MSPLA	539535	186.00
		POLICE DEPARTMENT	FINGERPRINTS	
101	15082	STEPHANIE CONNER	539628	380.00
		FIRE DEPARTMENT	BUILDING REPAIR AND MAINTENANCE	
101	13518	STEVEN M WATRIPONT	539551	35.00
		ZONING BOARD OF APPEALS	BOARD OF APPEALS	
101	1066	SUBURBAN BOLT & SUPPLY CO	539388	116.65
		D P W GARAGE	MAINTENANCE SUPPLY	
101	15273	SUSAN LEIRSTEIN	539638	1,004.48
		FIRE DEPARTMENT	LAUNDRY SERVICE	
101	12860	SUSAN R CHRZANOWSKI	539534	50.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	14899	SYED ROB	539616	35.00
		PLANNING	PLANNING COMMISSION	
101	15687	T-MOBILE USA INC	539659	100.00
		POLICE DEPARTMENT	INVESTIGATIVE SERVICES	
101	15079	TANYA A. GRILLO	539626	300.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	7271	TARGET INFORMATION	539450	856.08
		37TH DISTRICT COURT	LEGAL FORMS	
101	13588	TERRANCE P GILSENAN	539555	275.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	14693	THE HARTFORD GROUP	539601	26,470.54
		VARIOUS	LIFE AND AD&D PREMIUM-FEB	
101	13212	THEODORE A METRY	539539	500.00
		37TH DISTRICT COURT	VISITING JUDGE	
101	15489	TIMOTHY THOMAS DOTY II	539650	875.00
		37TH DISTRICT COURT	COURT APPOINTED ATTORNEY	
101	4334	TODD ROBILLIARD	539430	55.00
		D P W GARAGE	REIMBURSEMENT	
101	9254	TRADER RAY TIRE CENTER	539477	4,092.08
		D P W GARAGE	VEHICLE MAINTENANCE	

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	12712	TRUCK AND TRAILER	539529	293.15
		D P W GARAGE OPERATING SUPPLY		
101	99998	TUSON ELECTRIC	539748	52.00
		REVENUES ELEC PERMIT REFUND		
101	99998	TUSON ELECTRIC	539749	76.00
		REVENUES ELEC PERMIT REFUND		
101	5477	UNITED PARCEL SERVICE	539437	16.06
		POLICE DEPARTMENT DELIVERY SERVICE		
101	14805	VIDACARE CORP	539609	1,718.95
		FIRE DEPARTMENT EMS MEDICAL SUPPLIES		
101	8027	VINCENT HOYUMPA	539460	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	14276	WALTER BIEBER	539583	35.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	15453	WARREN G SMITH JR	539647	35.00
		PLANNING PLANNING COMMISSION		
101	6547	WARREN HISTORICAL SOCIETY	539443	50.00
		HISTORICAL COMMISSION PROGRAM REIMBURSEMENT		
101	1241	WARREN PIPE & SUPPLY CO	539396	89.35
		D P W GARAGE MAINTENANCE SUPPLY		
101	11298	WASHINGTON ELEVATOR CO	539506	1,225.00
		BUILDING MAINTENANCE ICE BYTER		
101	1253	WEINGARTZ SUPPLY	539397	69.97
		D P W GARAGE EQUIPMENT SUPPLY		
101	1258	WEST GROUP	539398	260.73
		VARIOUS LAW/REFERENCE BOOKS		
101	2915	WILLIAM BRANCH	539416	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	14762	WILLIAM RABAUT	539608	300.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	1276	WINDER POLICE EQUIPMENT	539399	1,655.12
		POLICE DEPARTMENT OPERATING SUPPLY		
101	11091	WOLVERINE FREIGHTLINER -	539501	274.86
		D P W GARAGE VEHICLE MAINTENANCE		
101	15583	WOLVERINE POWER SYSTEMS	539656	900.00
		FIRE DEPARTMENT GENERATOR MAINTENANCE		
101	15829	WOW! BUSINESS	539663	30.00
		37TH DISTRICT COURT MONTHLY CHARGES		
101	466	WW GRAINGER INC	539369	10,825.72
		VARIOUS MAINTENANCE SUPPLY		
101	99998	WWW.OVERTAXEDPROPERTY.COM	539750	0.98
		REVENUES MICHIGAN TAX TRIBUNAL		
101	99998	WWW.OVERTAXEDPROPERTY.COM	539751	1.40
		REVENUES MICHIGAN TAX TRIBUNAL		
101	99998	WWW.OVERTAXEDPROPERTY.COM	539752	1.44
		REVENUES MICHIGAN TAX TRIBUNAL		
101	99998	WWW.OVERTAXEDPROPERTY.COM	539753	1.56
		REVENUES MICHIGAN TAX TRIBUNAL		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	99998	WWW.OVERTAXEDPROPERTY.COM	539754	7.95
		REVENUES	MICHIGAN TAX TRIBUNAL	
101	15916	YORK DOLAN & TOMLINSON PC	539670	4,023.00
		ADMIN UNALLOCATED EXPENSE	LEGAL SERVICES	
202	324	DTE ENERGY	4480645	3,235.41
		TRAFFIC SERVICES	ELECTRIC SERVICE	
202	15935	FIRST MERIT BANK	539677	76,710.82
			INTEREST DUE	
202	12833	JH HART URBAN FORESTRY	539533	90.00
		ROUTINE MAINTENANCE	WOOD/CHIP DISPOSAL	
202	9600	MDOT	539482	1,725.82
		VARIOUS	ENGINEERING SERVICES	
202	12061	THE BANK OF NEW YORK	539520	71,231.97
			INTEREST DUE	
203	324	DTE ENERGY	4480645	662.68
		TRAFFIC SERVICES	ELECTRIC SERVICE	
203	13615	GREEN MEADOWS	539558	6,472.27
		ROUTINE MAINTENANCE	LANDSCAPING SERVICES	
203	12833	JH HART URBAN FORESTRY	539533	90.00
		ROUTINE MAINTENANCE	WOOD/CHIP DISPOSAL	
204	9737	HUBBELL ROTH & CLARK INC	539484	15,304.53
		2011 LOCAL ST REPAIR EXP	ENGINEERING SERVICES	
204	99998	MICHAEL STREFLING	539726	0.08
		REVENUES	MICHIGAN TAX TRIBUNAL	
204	99998	PLYMOUTH SHAFTING CORP	539734	100.50
		2011 LOCAL ST REPAIR EXP	MICHIGAN TAX TRIBUNAL	
204	99998	PLYMOUTH SHAFTING CORP	539735	830.21
		2011 LOCAL ST REPAIR EXP	MICHIGAN TAX TRIBUNAL	
204	99998	WWW.OVERTAXEDPROPERTY.COM	539750	0.11
		REVENUES	MICHIGAN TAX TRIBUNAL	
204	99998	WWW.OVERTAXEDPROPERTY.COM	539751	0.15
		REVENUES	MICHIGAN TAX TRIBUNAL	
204	99998	WWW.OVERTAXEDPROPERTY.COM	539752	0.15
		REVENUES	MICHIGAN TAX TRIBUNAL	
204	99998	WWW.OVERTAXEDPROPERTY.COM	539753	0.17
		REVENUES	MICHIGAN TAX TRIBUNAL	
204	99998	WWW.OVERTAXEDPROPERTY.COM	539754	0.81
		REVENUES	MICHIGAN TAX TRIBUNAL	
204	11249	ZUNIGA CEMENT CONST INC	539505	156,283.04
		VARIOUS	PAVEMENT REPAIRS	
208	731	AT&T	4480646	54.84
		RECREATION EXPENDITURES	MONTHLY PHONE SERVICE	
208	323	DTE ENERGY	4480635	11,994.69
		VARIOUS	ELECTRIC SERVICE	

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208	323	DTE ENERGY	4480644	1,463.72
		RECREATION EXPENDITURES	ELECTRIC SERVICE	
208	12239	VERIZON WIRELESS	4480634	32.44
		RECREATION EXPENDITURES	CELLULAR SERVICE	
208	11094	XO COMMUNICATIONS LLC	4480633	206.86
		RECREATION EXPENDITURES	MONTHLY PHONE SERVICE	
208	14733	ADTRAK 360	539607	487.53
		RECREATION EXPENDITURES	E-NEWSLETTER	
208	15508	ANDREW BURKE	539652	84.00
		RECREATION EXPENDITURES	OFFICIAL	
208	13580	ANNA O POPOVICH	539554	150.00
		RECREATION EXPENDITURES	MUSIC LESSONS	
208	13912	ANTWON HOWARD	539569	194.00
		RECREATION EXPENDITURES	OFFICIAL	
208	15931	AUBRY FREDRICKSEN	539674	56.00
		RECREATION EXPENDITURES	OFFICIAL	
208	11392	BARRY Z ROBERTS	539509	198.00
		RECREATION EXPENDITURES	OFFICIAL	
208	10776	BOUND TREE MEDICAL	539494	351.78
		RECREATION EXPENDITURES	MEDICAL SUPPLY	
208	11385	CHRIS BIELECKI	539508	96.00
		RECREATION EXPENDITURES	OFFICIAL	
208	99998	CLIFFORD JEX	539695	248.00
		REVENUES	PASS REFUND	
208	7063	COLLETTE HALBERG	539449	150.00
		RECREATION EXPENDITURES	OFFICIAL	
208	5454	CONTRACTORS CLOTHING CO	539436	166.94
		RECREATION EXPENDITURES	UNIFORM	
208	99998	DAISY WHITE	539697	100.00
		REVENUES	FACILITY REFUND	
208	14539	DAVID JOEL PETRIE	539592	176.00
		RECREATION EXPENDITURES	OFFICIAL	
208	13756	DRIVELINE PERFORMANCE	539562	694.90
		RECREATION EXPENDITURES	VEHICLE MAINTENANCE	
208	13539	DWIGHT D MAJOR	539552	264.00
		RECREATION EXPENDITURES	OFFICIAL	
208	14610	EDWARD BOURJAILY	539597	112.00
		RECREATION EXPENDITURES	OFFICIAL	
208	15930	EDWARD KOMPH JR	539673	56.00
		RECREATION EXPENDITURES	OFFICIAL	
208	12499	EGI SOLUTIONS	539527	990.00
		RECREATION EXPENDITURES	DIRECTIONAL SIGNS	
208	15831	ENVISION BUILDERS INC	539664	8,174.70
		RECREATION EXPENDITURES	RENOVATION	
208	1754	GERALD R SUHAJDA	539407	340.00
		RECREATION EXPENDITURES	OFFICIAL	
208	9029	GORDON FOOD SERVICE INC	539474	864.31
		RECREATION EXPENDITURES	PARTY ROOM/BANQUET SUPPLY	

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208	235	HL CLAEYS & CO	539364	303.24
		RECREATION EXPENDITURES PLUMBING SUPPLY		
208	15679	INTEGRITY BUSINESS	539658	158.00
		RECREATION EXPENDITURES COMPUTER EQUIPMENT		
208	3558	INTERSTATE SECURITY INC	539422	105.00
		RECREATION EXPENDITURES ALARM MONITORING		
208	12747	JAMES BURKE	539530	198.00
		RECREATION EXPENDITURES OFFICIAL		
208	13385	JAMES MCKENNEY	539546	2,700.00
		RECREATION EXPENDITURES HORSE AND TROLLEY		
208	10781	JAYS SEPTIC TANK SERVICE	539495	85.00
		RECREATION EXPENDITURES UNIT RENTAL		
208	7495	JEFFREY OLIND	539454	88.00
		RECREATION EXPENDITURES OFFICIAL		
208	1314	JERRY BADIA	539400	132.00
		RECREATION EXPENDITURES OFFICIAL		
208	1639	JOHN T OLIND	539406	336.00
		RECREATION EXPENDITURES OFFICIAL		
208	13314	JOHNSON CONTROLS INC	539542	592.00
		RECREATION EXPENDITURES HVAC MAINTENANCE		
208	13926	KATY JO TREWHELLA	539570	120.00
		RECREATION EXPENDITURES OFFICIAL		
208	6663	KRISTIN TREWHELLA	539445	264.00
		RECREATION EXPENDITURES OFFICIAL		
208	11370	LISA E BIGGS	539507	1,157.55
		RECREATION EXPENDITURES GYMNASTICS INSTRUCTOR		
208	14408	LITHO PRINTING SERVICE	539587	210.00
		RECREATION EXPENDITURES BROCHURES		
208	6788	MALCOLM PENNINGTON JR	539447	110.00
		RECREATION EXPENDITURES OFFICIAL		
208	7514	MALCOLM PENNINGTON SR	539455	176.00
		RECREATION EXPENDITURES OFFICIAL		
208	99998	MARGARITA BETTS	539724	55.00
		REVENUES ACTIVITY REFUND		
208	11573	MATTHEW FECHT	539511	240.00
		RECREATION EXPENDITURES OFFICIAL		
208	6824	MICHAEL KNOLL	539448	330.00
		RECREATION EXPENDITURES OFFICIAL		
208	99998	MICHAEL STREFLING	539726	0.03
		REVENUES MICHIGAN TAX TRIBUNAL		
208	15932	MICHAEL WESLEY	539675	176.00
		RECREATION EXPENDITURES OFFICIAL		
208	15362	MICRO WISE INC	539642	1,182.00
		RECREATION EXPENDITURES OPERATING SUPPLY		
208	13499	MJ PRINT & IMAGING	539550	65.00
		RECREATION EXPENDITURES PRINTING SERVICES		
208	14945	NICHOLS	539619	408.05
		RECREATION EXPENDITURES MAINTENANCE SUPPLIES		

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208	1017	OFFICE DEPOT	539386	484.99
		RECREATION EXPENDITURES OFFICE SUPPLY		
208	13664	OP AQUATICS	539561	93.18
		RECREATION EXPENDITURES POOL SUPPLY		
208	14433	PAETEC TELEPHONE	539589	1,197.15
		VARIOUS TELEPHONE SERVICE		
208	15494	PHILIP BALDICK	539651	112.00
		RECREATION EXPENDITURES OFFICIAL		
208	15001	PHILIP M KAPUT	539623	177.60
		RECREATION EXPENDITURES DRUM INSTRUCTOR		
208	99998	PLYMOUTH SHAFTING CORP	539734	46.74
		RECREATION EXPENDITURES MICHIGAN TAX TRIBUNAL		
208	99998	PLYMOUTH SHAFTING CORP	539735	386.09
		RECREATION EXPENDITURES MICHIGAN TAX TRIBUNAL		
208	13371	PRAXAIR DISTRIBUTION INC	539545	190.79
		RECREATION EXPENDITURES OPERATING SUPPLY		
208	891	PRECISION ENVIRONMENTAL	539380	476.25
		RECREATION EXPENDITURES HVAC SERVICE		
208	15014	RACHEL MULAWA	539624	60.00
		RECREATION EXPENDITURES MASSAGE THERAPY		
208	924	RECREONICS INC	539381	346.65
		RECREATION EXPENDITURES RECREATION SUPPLY		
208	13577	RKA PETROLEUM COMPANIES	539553	8,449.36
		GASOLINE/DIESEL		
208	12377	RYAN MILLER	539526	192.00
		RECREATION EXPENDITURES OFFICIAL		
208	976	SABISTON BUILDERS SUPPLY	539384	129.50
		RECREATION EXPENDITURES OPERATING SUPPLY		
208	11939	SCOTT D ANDERSON	539518	242.00
		RECREATION EXPENDITURES OFFICIAL		
208	11882	SMART	539517	47.50
		TRANSPORT EXPENDITURES VEHICLE MAINTENANCE		
208	14693	THE HARTFORD GROUP	539601	625.43
		RECREATION EXPENDITURES LIFE AND AD&D PREMIUM FEB		
208	1156	UTICA RENT ALL INC	539389	192.00
		RECREATION EXPENDITURES TABLE RENTAL		
208	1241	WARREN PIPE & SUPPLY CO	539396	198.49
		RECREATION EXPENDITURES MAINTENANCE SUPPLY		
208	11298	WASHINGTON ELEVATOR CO	539506	306.25
		RECREATION EXPENDITURES ICE BYTER		
208	1253	WEINGARTZ SUPPLY	539397	339.59
		RECREATION EXPENDITURES EQUIPMENT SUPPLY		
208	466	WW GRAINGER INC	539369	106.09
		RECREATION EXPENDITURES MAINTENANCE SUPPLY		
208	99998	WWW.OVERTAXEDPROPERTY.COM	539750	0.05
		REVENUES MICHIGAN TAX TRIBUNAL		
208	99998	WWW.OVERTAXEDPROPERTY.COM	539751	0.07
		REVENUES MICHIGAN TAX TRIBUNAL		

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208	99998	WWW.OVERTAXEDPROPERTY.COM	539752	0.07
		MICHIGAN TAX TRIBUNAL		
208	99998	WWW.OVERTAXEDPROPERTY.COM	539753	0.07
		MICHIGAN TAX TRIBUNAL		
208	99998	WWW.OVERTAXEDPROPERTY.COM	539754	0.37
		MICHIGAN TAX TRIBUNAL		
226	731	AT&T	4480631	49.32
		SANITATION EXPENDITURES MONTHLY PHONE SERVICE		
226	323	DTE ENERGY	4480635	1,819.77
		SANITATION EXPENDITURES ELECTRIC SERVICE		
226	11094	XO COMMUNICATIONS LLC	4480633	136.47
		SANITATION EXPENDITURES MONTHLY PHONE SERVICE		
226	6597	ALL TYPE TRUCK & TRAILER	539444	640.27
		SANITATION EXPENDITURES VEHICLE MAINTENANCE		
226	126	BELL EQUIPMENT CO	539360	1,020.97
		SANITATION EXPENDITURES EQUIPMENT SUPPLY		
226	5454	CONTRACTORS CLOTHING CO	539436	642.30
		SANITATION EXPENDITURES UNIFORM		
226	3627	DELANG FLUID POWER INC	539423	1,857.33
		SANITATION EXPENDITURES VEHICLE MAINTENANCE		
226	13061	DETROIT OUTFITTERS	539536	75.98
		SANITATION EXPENDITURES UNIFORM		
226	14709	DETROIT RENEWABLE POWER	539603	17,263.45
		SANITATION EXPENDITURES SOLID WASTE DISPOSAL		
226	15133	DONE RIGHT STEERING	539629	970.00
		SANITATION EXPENDITURES VEHICLE MAINTENANCE		
226	4018	ELECTRO WELD INC	539428	110.00
		SANITATION EXPENDITURES WELDING SERVICE		
226	13881	LAZER HYDRAULIC & HOSE	539567	492.97
		SANITATION EXPENDITURES MAINTENANCE SUPPLIES		
226	99998	MICHAEL STREFLING	539726	0.08
		REVENUES MICHIGAN TAX TRIBUNAL		
226	329	OCCUPATIONAL HEALTH CENTER	539368	102.50
		SANITATION EXPENDITURES MEDICAL SERVICES		
226	14433	PAETEC TELEPHONE	539589	28.76
		SANITATION EXPENDITURES TELEPHONE SERVICE		
226	99998	PLYMOUTH SHAFTING CORP	539734	122.47
		SANITATION EXPENDITURES MICHIGAN TAX TRIBUNAL		
226	99998	PLYMOUTH SHAFTING CORP	539735	1,011.69
		SANITATION EXPENDITURES MICHIGAN TAX TRIBUNAL		
226	15446	SHRADER TIRE & OIL	539646	1,770.58
		SANITATION EXPENDITURES VEHICLE MAINTENANCE		
226	14693	THE HARTFORD GROUP	539601	1,178.70
		SANITATION EXPENDITURES LIFE AND AD&D PREMIUM FEB		
226	99998	WWW.OVERTAXEDPROPERTY.COM	539750	0.12
		REVENUES MICHIGAN TAX TRIBUNAL		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
226	99998	WWW.OVERTAXEDPROPERTY.COM	539751	0.17
		MICHIGAN TAX TRIBUNAL		
226	99998	WWW.OVERTAXEDPROPERTY.COM	539752	0.18
		MICHIGAN TAX TRIBUNAL		
226	99998	WWW.OVERTAXEDPROPERTY.COM	539753	0.19
		MICHIGAN TAX TRIBUNAL		
226	99998	WWW.OVERTAXEDPROPERTY.COM	539754	0.97
		MICHIGAN TAX TRIBUNAL		
230	1017	OFFICE DEPOT	539386	281.71
		RENTAL ORDIN EXPENDITURES OFFICE SUPPLY		
230	99998	ORYSIA L DIVITO	539731	125.00
		REVENUES RENTAL REGISTRATION REFUND		
230	14693	THE HARTFORD GROUP	539601	81.38
		RENTAL ORDIN EXPENDITURES DISABILITY PREMIUM		
250	15187	BOBS SPECIALTY COMPANY	539631	604.86
		COMMUNICATION EXPENDITURE PROMOTIONAL SUPPLY		
250	15430	DAVID DIETZ	539644	540.00
		COMMUNICATION EXPENDITURE BUSINESS LETTERS		
250	15203	DIVDAT	539633	2,856.00
		COMMUNICATION EXPENDITURE MONTHLY FLYER		
250	14981	DU ALL CLEANING INC	539622	400.00
		COMMUNICATION EXPENDITURE JANITORIAL SERVICES		
250	9029	GORDON FOOD SERVICE INC	539474	295.75
		COMMUNICATION EXPENDITURE PARTY ROOM/BANQUET SUPPLY		
250	14168	LARK SAMOUELIAN	539578	244.91
		COMMUNICATION EXPENDITURE REIMBURSEMENT		
250	13929	MI-NATO	539571	130.00
		COMMUNICATION EXPENDITURE ANNUAL MEMBERSHIP		
250	1017	OFFICE DEPOT	539386	155.00
		COMMUNICATION EXPENDITURE OFFICE SUPPLY		
250	14433	PAETEC TELEPHONE	539589	176.29
		COMMUNICATION EXPENDITURE TELEPHONE SERVICE		
250	14693	THE HARTFORD GROUP	539601	221.15
		COMMUNICATION EXPENDITURE DISABILITY PREMIUM		
250	2747	US POSTMASTER	539413	9,850.00
		COMMUNICATION EXPENDITURE POSTAGE - NEWSBEAT		
250	8197	VIDEO SYSTEMS SERVICE	539464	85.00
		COMMUNICATION EXPENDITURE VIDEO SERVICE		
260	3083	LYNN PEAVEY COMPANY	539419	999.50
		VICE CRIME EXPENDITURES OPERATING SUPPLY		
261	15903	LEA AID ACQUISITION CO	539667	2,895.00
		DRUG FORFEIT EXPENDITURES COMMUNICATIONS PACKAGE		
262	1944	MICHIGAN AMMO CO INC	539408	1,230.00
		POLICE TRAINING EXPEND AMMUNITION		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
271	731	AT&T	4480631	49.33
		LIBRARY EXPENDITURES	MONTHLY PHONE SERVICE	
271	323	DTE ENERGY	4480644	767.78
		LIBRARY EXPENDITURES	ELECTRIC SERVICE	
271	12810	BOOKPAGE	539532	300.00
		LIBRARY EXPENDITURES	ANNUAL SUBSCRIPTION	
271	14981	DU ALL CLEANING INC	539622	3,240.00
		LIBRARY EXPENDITURES	JANITORIAL SERVICES	
271	12682	JAMIE BABCOCK	539528	37.02
		LIBRARY EXPENDITURES	MILEAGE	
271	15069	JENNIFER WILLARD	539625	18.65
		LIBRARY EXPENDITURES	MILEAGE	
271	99998	MICHAEL STREFLING	539726	0.04
		REVENUES	MICHIGAN TAX TRIBUNAL	
271	15267	MICROSOFT CORPORATION	539637	161.60
		LIBRARY EXPENDITURES	ONLINE KIOSK	
271	15913	MUSICOM	539669	50.00
		LIBRARY EXPENDITURES	GED SPEECH	
271	1017	OFFICE DEPOT	539386	50.15
		LIBRARY EXPENDITURES	OFFICE SUPPLY	
271	14433	PAETEC TELEPHONE	539589	296.29
		LIBRARY EXPENDITURES	TELEPHONE SERVICE	
271	99998	PLYMOUTH SHAFTING CORP	539734	64.05
		LIBRARY EXPENDITURES	MICHIGAN TAX TRIBUNAL	
271	99998	PLYMOUTH SHAFTING CORP	539735	529.07
		LIBRARY EXPENDITURES	MICHIGAN TAX TRIBUNAL	
271	10890	PROQUEST INFORMATION &	539498	1,838.55
		LIBRARY EXPENDITURES	MICROFILM	
271	15917	STUART JOHNSON	539671	150.00
		LIBRARY EXPENDITURES	LIBRARY PROGRAM	
271	634	SUBURBAN LIBRARY	539373	16,860.65
		VARIOUS VIDEO RECEIPTS/BOOKS/VIDEOS/CIRCULATING MATERIALS		
271	14594	SUBURBAN LIBRARY CO-OP	539595	39.00
		LIBRARY EXPENDITURES	ONLINE DATABASE	
271	14693	THE HARTFORD GROUP	539601	855.31
		LIBRARY EXPENDITURES	LIFE AND AD&D PREMIUM FEB	
271	13978	TOSHIBA BUSINESS	539573	525.20
		LIBRARY EXPENDITURES	COPIER CHARGES	
271	5477	UNITED PARCEL SERVICE	539437	40.80
		LIBRARY EXPENDITURES	DELIVERY SERVICE	
271	99998	WWW.OVERTAXEDPROPERTY.COM	539750	0.06
		REVENUES	MICHIGAN TAX TRIBUNAL	
271	99998	WWW.OVERTAXEDPROPERTY.COM	539751	0.09
		REVENUES	MICHIGAN TAX TRIBUNAL	
271	99998	WWW.OVERTAXEDPROPERTY.COM	539752	0.09
		REVENUES	MICHIGAN TAX TRIBUNAL	
271	99998	WWW.OVERTAXEDPROPERTY.COM	539753	0.10
		REVENUES	MICHIGAN TAX TRIBUNAL	

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
271	99998	WWW.OVERTAXEDPROPERTY.COM	539754	0.51
		MICHIGAN TAX TRIBUNAL		
273	15537	ANGELA TARASENKO	539654	42.56
		ADMINISTRATIVE COSTS MILEAGE		
273	184	C & G PUBLISHING INC	539362	85.00
		ADMINISTRATIVE COSTS PUBLIC NOTICE		
273	9144	COLONIAL TITLE	539475	623.00
		RESID REHAB DELIVERY TITLE SEARCH		
273	313	DES MOINES STAMP MFG CO	539366	70.00
		ADMINISTRATIVE COSTS STAMPS		
273	12754	MACOMB COUNTY CHILD	539531	5,000.00
		UNALLOCATED EXPENSES CHILD ADVOCACY		
273	2546	MACOMB COUNTY REGISTER	539412	31.00
		RESID REHAB DELIVERY RECORDING FEES		
273	14431	MACOMB COUNTY WARMING	539588	11,000.00
		UNALLOCATED EXPENSES SHELTER NIGHTS		
273	2968	MCCSA/CHORE SERVICE	539418	5,535.00
		UNALLOCATED EXPENSES SENIOR CHORE SERVICE		
273	3836	MCDA	539426	180.00
		ADMINISTRATIVE COSTS CONFERENCE		
273	1017	OFFICE DEPOT	539386	261.28
		ADMINISTRATIVE COSTS OFFICE SUPPLY		
273	14862	RED CEDAR CONSULTING	539613	166.00
		RESID REHAB DELIVERY PROFESSIONAL SERVICES		
273	13090	SALVATION ARMY	539538	11,000.00
		UNALLOCATED EXPENSES SHELTER NIGHTS		
273	14693	THE HARTFORD GROUP	539601	138.34
		VARIOUS DISABILITY PREMIUM		
273	1213	TREASURER, CITY OF WARREN	539394	46,321.93
		REIMB ADMIN FROM CDBG		
273	10501	TURNING POINT INC	539490	1,065.00
		UNALLOCATED EXPENSES SHELTER NIGHTS		
277	184	C & G PUBLISHING INC	539362	85.00
		PROGRAM ADMINISTRATION PUBLIC NOTICE		
277	1212	TREASURER CITY OF WARREN	539393	2,112.27
		REIMB CDBG FROM HOME		
277	1213	TREASURER, CITY OF WARREN	539394	3,819.34
		REIMB FROM CDBG		
278	12323	OLHSA	539524	22,232.69
		HOUSING OPPORTUNITIES EXP SUPPORTIVE HOUSING		
278	1212	TREASURER CITY OF WARREN	539393	176.71
		REIMB CDBG FROM HOPWA		
278	1213	TREASURER, CITY OF WARREN	539394	3,293.96
		REIMB FROM CDBG		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
279	265	CONSUMERS ENERGY	539365	93.60
		ACQUISITION REHAB OTHER UTILITY SERVICE		
279	323	DTE ENERGY	539367	42.17
		ACQUISITION REHAB OTHER ELECTRIC SERVICE		
279	14121	MACOMB COUNTY HABITAT FOR	539576	1,240.88
		ACQUISITION NEW CONSTRUCT CONSTRUCTION COSTS		
279	1212	TREASURER CITY OF WARREN	539393	2,842.34
		REIMB CDBG FROM NSP1		
279	1213	TREASURER, CITY OF WARREN	539394	1,824.31
		REIMB FROM CDBG		
280	265	CONSUMERS ENERGY	539365	151.39
		ACQUISITION REHAB OTHER UTILITY SERVICE		
280	323	DTE ENERGY	539367	17.34
		ACQUISITION REHAB OTHER ELECTRIC SERVICE		
280	13851	THE TUCKFIELD COMPANY LLC	539566	36,124.00
		ACQUISITION REHAB OTHER REHABILITATION		
280	1212	TREASURER CITY OF WARREN	539393	5,000.36
		REIMB CDBG FROM NSP3		
280	1213	TREASURER, CITY OF WARREN	539394	5,676.52
		REIMB FROM CDBG		
410	15302	HEWLETT-PACKARD STATE &	539639	2,049.48
		COURT BLDG RENOVATION EXP COMPUTER EQUIPMENT		
410	15575	OFFICE PRODUCTS OUTLET	539655	995.00
		COURT BLDG RENOVATION EXP DESIGN SERVICE		
410	1179	VILLA CARPETS INC	539391	536.00
		COURT BLDG RENOVATION EXP FLOORING INSTALLATION		
494	14433	PAETEC TELEPHONE	539589	29.98
		DDA ADMIN EXPENDITURES TELEPHONE SERVICE		
494	14693	THE HARTFORD GROUP	539601	117.15
		DDA ADMIN EXPENDITURES DISABILITY PREMIUM		
536	731	AT&T	4480631	66.89
		STILWELL MANOR EXPENSES MONTHLY PHONE SERVICE		
536	323	DTE ENERGY	4480644	7,258.03
		STILWELL MANOR EXPENSES ELECTRIC SERVICE		

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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
536	14900	CROSS RENOVATION	539617	210.00
		STILWELL MANOR EXPENSES MAINTENANCE		
536	9029	GORDON FOOD SERVICE INC	539474	113.97
		STILWELL MANOR EXPENSES PARTY ROOM/BANQUET SUPPLY		
536	5757	LOWER HURON SUPPLY CO	539438	283.70
		STILWELL MANOR EXPENSES MAINTENANCE SUPPLY		
536	7803	LPS PLUMBING INC	539458	295.00
		STILWELL MANOR EXPENSES PLUMBING SERVICE		
536	14433	PAETEC TELEPHONE	539589	202.06
		STILWELL MANOR EXPENSES TELEPHONE SERVICE		
536	3260	ROCKET ENTERPRISE INC	539421	350.00
		STILWELL MANOR EXPENSES FLAGS		
536	752	STATE OF MICHIGAN	539377	380.00
		STILWELL MANOR EXPENSES INSPECTION FEE		
536	14693	THE HARTFORD GROUP	539601	185.70
		STILWELL MANOR EXPENSES DISABILITY PREMIUM		
536	11298	WASHINGTON ELEVATOR CO	539506	306.25
		STILWELL MANOR EXPENSES ICE BYTER		
537	265	CONSUMERS ENERGY	4480632	20.31
		JOS COACH MANOR EXPENSES UTILITY SERVICE		
537	323	DTE ENERGY	4480644	4,079.34
		JOS COACH MANOR EXPENSES ELECTRIC SERVICE		
537	14900	CROSS RENOVATION	539617	695.01
		JOS COACH MANOR EXPENSES MAINTENANCE		
537	1017	OFFICE DEPOT	539386	90.24
		JOS COACH MANOR EXPENSES OFFICE SUPPLY		
537	14433	PAETEC TELEPHONE	539589	222.48
		JOS COACH MANOR EXPENSES TELEPHONE SERVICE		
537	752	STATE OF MICHIGAN	539377	925.00
		JOS COACH MANOR EXPENSES INSPECTION FEE		
537	11298	WASHINGTON ELEVATOR CO	539506	306.25
		JOS COACH MANOR EXPENSES ICE BYTER		
537	686	WILMAR INDUSTRIES INC	539376	166.64
		JOS COACH MANOR EXPENSES OPERATING SUPPLY		
701	99998	AUTOZONE	539687	5,369.46
		OVERPAYMENT		
701	99998	CAROL TAPPERT	539688	87.00
		OVERPAYMENT		
701	99998	CENTRAL LAND AGENCY	539689	19.00
		OVERPAYMENT		
701	99998	CHARLOTTE SCRUGGS	539690	60.00
		OVERPAYMENT		
701	99998	CHERYL ROBINSON	539691	40.87
		OVERPAYMENT		
701	4814	CHIRCO TITLE COMPANY	539432	299.50
		OVERPAYMENT		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
701	99998	CITIMORTGAGE	539693	463.05
		OVERPAYMENT		
701	99998	CLINE HOMES LLC	539696	438.57
REVENUES		MICHIGAN TAX TRIBUNAL		
701	14592	E TITLE AGENCY INC	539594	378.65
		OVERPAYMENT		
701	99998	GPK PROPERTIES	539705	5.00
		OVERPAYMENT		
701	479	GRECO TITLE AGENCY	539371	58.01
		OVERPAYMENT		
701	99998	HARLO APARTMENTS	539706	68,886.57
		OVERPAYMENT		
701	99998	J SIMON & SONS	539707	35.00
		OVERPAYMENT		
701	99998	JEANETTE ALCINI	539710	3.40
		OVERPAYMENT		
701	99998	JOHN OR CHRIS ABRAMCZYK	539711	33.69
		OVERPAYMENT		
701	99998	KIRE JOVANOVSKI	539717	3.00
		OVERPAYMENT		
701	99998	KRAUSS-MAFFEI CORPORATION	539719	10,757.76
		OVERPAYMENT		
701	11786	LERETA LLC	539515	2,402.62
UNALLOCATED TAX EXPEND		DUPLICATE PAYMENT		
701	99998	MARY LOU O'SHEA	539725	31.29
		OVERPAYMENT		
701	99998	MICHAEL STREFLING	539726	139.25
REVENUES		MICHIGAN TAX TRIBUNAL		
701	99998	MICHAELINE BADACZEWSKI V	539727	586.85
UNALLOCATED TAX EXPEND		DUPLICATE PAYMENT		
701	99998	MICHIGAN PROPERTY TAX	539728	227.16
REVENUES		MICHIGAN TAX TRIBUNAL		
701	99998	PRAXAIR	539736	2.43
		OVERPAYMENT		
701	99998	PRISCILLA MCNELIS	539737	39.68
		OVERPAYMENT		
701	99998	QBE FIRST	539738	209.98
UNALLOCATED TAX EXPEND		DUPLICATE PAYMENT		
701	99998	QBE FIRST	539739	4,092.07
UNALLOCATED TAX EXPEND		DUPLICATE PAYMENT		
701	99998	ROGER JANAS	539742	27.52
		OVERPAYMENT		
701	99998	SETERUS INC	539743	5.52
		OVERPAYMENT		
701	99998	STANLEY HARRIET VAN REKEN	539744	47.58
		OVERPAYMENT		
701	99998	TARGET CORPORATION	539746	14,149.75
		OVERPAYMENT		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
701	99998	TROY DESIGN & MFG CO OVERPAYMENT	539747	17,830.49
701	15080	WELLS FARGO REAL ESTATE OVERPAYMENT	539627	144.26
701	99998	WWW.OVERTAXEDPROPERTY.COM MICHIGAN TAX TRIBUNAL	539750	234.77
701	99998	WWW.OVERTAXEDPROPERTY.COM MICHIGAN TAX TRIBUNAL	539751	343.70
701	99998	WWW.OVERTAXEDPROPERTY.COM MICHIGAN TAX TRIBUNAL	539752	272.26
701	99998	WWW.OVERTAXEDPROPERTY.COM MICHIGAN TAX TRIBUNAL	539753	101.97
701	99998	WWW.OVERTAXEDPROPERTY.COM MICHIGAN TAX TRIBUNAL	539754	517.97
750	80136	AFLAC PREMIUM HOLDING PAYROLL DEDUCTIONS	4480637	15,297.84
750	80172	CHAPTER 13 TRUSTEE PAYROLL DEDUCTION	4480617	408.30
750	80140	CHAPTER 13 TRUSTEE PAYROLL DEDUCTION	4480618	818.56
750	80172	CHAPTER 13 TRUSTEE PAYROLL DEDUCTION	4480620	245.11
750	80140	CHAPTER 13 TRUSTEE PAYROLL DEDUCTION	4480622	190.00
750	80114	CHPTR 13 STANDING TRUSTEE PAYROLL DEDUCTION	4480619	674.31
750	80079	CHPTR 13 STANDING TRUSTEE PAYROLL DEDUCTION	4480621	893.31
750	80165	INTERNAL REVENUE SERVICE PAYROLL DEDUCTION	4480628	15.06
750	80001	LOCAL 1250 UNION DUES DEDUCTIONS	4480615	4,052.91
750	80163	MICHIGAN GUARANTY AGENCY PAYROLL DEDUCTION	4480626	253.26
750	80163	MICHIGAN GUARANTY AGENCY PAYROLL DEDUCTION	4480627	219.65
750	80118	MISDU PAYROLL DEDUCTIONS	4480623	14,066.19
750	80152	OFFICE OF THE ATTORNEY PAYROLL DEDUCTION	4480624	337.38
750	80010	STATE OF MICHIGAN STATE WITHHOLDING TAX	4480614	143,012.25
750	14693	THE HARTFORD GROUP LIFE INSURANCE JAN14	4480643	9,304.29
750	80164	US DEPT OF EDUCATION SFAC PAYROLL DEDUCTION	4480625	168.83

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
750	80009	WARREN MUNICIPAL FEDERAL	4480611	80,733.00
		PAYROLL DEDUCTIONS		
750	80003	WARREN POLICE COMMAND	4480616	1,039.03
		PAYROLL DEDUCTIONS		
750	80005	FOP LODGE 124	539682	2,730.00
		PAYROLL DEDUCTIONS		
750	80002	LOCAL 1917	539681	710.50
		UNION DUES DEDUCTIONS		
750	80000	LOCAL 412	539680	890.80
		UNION DUES DEDUCTIONS		
750	80006	PROFESSIONAL FIREFIGHTERS	539683	9,480.85
		PAYROLL DEDUCTIONS		
750	80007	WARREN FIRE FIGHTER FUND	539684	1,250.00
		PAYROLL DEDUCTIONS		
801	14862	RED CEDAR CONSULTING	539613	208.00
S/A	REVOLVING EXPENDITURE	PROFESSIONAL SERVICES		
802	12061	THE BANK OF NEW YORK	539520	9,519.28
SIDEWALK/TREE	EXPENDITURE	INTEREST DUE		

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PENDING WIRE TRANSFERS			
<u>TRANSFER TO</u>	<u>REASON</u>	<u>DATE REQUESTED</u>	<u>AMOUNT REQUESTED</u>
CRAWFORD AND COMPANY	REIMBURSE LARGE DOLLAR CLAIM	1/24/14	\$ 14,400.88
CRAWFORD AND COMPANY	REIMBURSE LARGE DOLLAR CLAIM	1/27/14	\$ 28,069.00
TOTAL	WIRES TO BE EFFECTUATED	2/18/14	<u>\$ 42,469.88</u>

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MISCELLANEOUS	WIRE	TRANSFERS	WIRES FOR	HEALTH	CARE CLAIMS
<u>TRANSFER TO</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>TRANSFER TO</u>	<u>DATE</u>	<u>AMOUNT</u>
ICMA-DEF COMP	10/3/13	20,398.81	BC/BS	10/7/13	254,320.89
ICMA-DEF COMP	10/17/13	20,881.42	BC/BS	10/11/13	448,089.80
ICMA-DEF COMP	10/31/13	21,202.23	BC/BS	10/11/13	3,425.07
ICMA-DEF COMP	10/25/13	340.00	BC/BS	10/17/13	239,105.30
ICMA-DEF COMP	10/8/13	931.44	BC/BS	10/24/13	540,695.31
ICMA-401A	10/3/13	82,092.40	BC/BS	10/31/13	277,760.46
ICMA-401A	10/17/13	83,283.54			
ICMA-401A	10/31/13	78,573.19			
ICMA-IRA	10/3/13	775.00	WIRE TRANSFERS	TO	MACOMB COUNTY
ICMA-IRA	10/17/13	775.00	<u>TRANSFER TO</u>	<u>DATE</u>	<u>AMOUNT</u>
ICMA-IRA	10/31/13	775.00	MACOMB COUNTY	10/1/13	32,765.09
ICMA-ROTH IRA	10/3/13	3,114.31	MACOMB COUNTY	10/2/13	23,240.06
ICMA-ROTH IRA	10/17/13	3,114.31	MACOMB COUNTY	10/3/13	4,301.82
ICMA-ROTH IRA	10/31/13	3,264.31	MACOMB COUNTY	10/4/13	17,447.94
ICMA-RHS	10/3/13	11,141.85	MACOMB COUNTY	10/7/13	709.09
ICMA-RHS	10/17/13	10,697.05	MACOMB COUNTY	10/9/13	1,264.11
ICMA-RHS	10/31/13	9,820.16	MACOMB COUNTY	10/9/13	3,866.24
ING-DEF COMP	10/3/13	25,009.42	MACOMB COUNTY	10/10/13	60,220.17
ING-DEF COMP	10/17/13	19,477.23	MACOMB COUNTY	10/11/13	672.47
ING-DEF COMP	10/31/13	19,475.72	MACOMB COUNTY	10/15/13	4,124.09
ING-DEF COMP	10/22/13	15,837.92	MACOMB COUNTY	10/15/13	7,401.67
LINCOLN-DEF COMP	10/3/13	21,504.68	MACOMB COUNTY	10/16/13	1,121.14
LINCOLN-DEF COMP	10/17/13	22,860.21	MACOMB COUNTY	10/17/13	2,199.23
LINCOLN-DEF COMP	10/31/13	21,635.49	MACOMB COUNTY	10/18/13	3,700.17
ASPIRE-DEF COMP	10/3/13	10,163.99	MACOMB COUNTY	10/21/13	11,430.76
ASPIRE-DEF COMP	10/17/13	10,163.99	MACOMB COUNTY	10/22/13	2,034.59
ASPIRE-DEF COMP	10/31/13	10,032.90	MACOMB COUNTY	10/23/13	8,995.64
CITY RETIREMENT	10/29/13	549,792.00	MACOMB COUNTY	10/24/13	8,195.98
CITY VEBA	10/31/13	632,956.85	MACOMB COUNTY	10/25/13	6,305.45
P&F VEBA	10/31/13	782,044.61	MACOMB COUNTY	10/28/13	37,917.46
MHM RESOURCES	10/3/13	11,314.70	MACOMB COUNTY	10/29/13	4,997.15
MHM RESOURCES	10/17/13	11,623.03	MACOMB COUNTY	10/30/13	1,183.30
MHM RESOURCES	10/31/13	11,353.16	MACOMB COUNTY	10/31/13	837.22
CRAWFORD&COMPANY	10/15/13	40,000.00	OCTOBER 2013	TOTAL	\$244,930.84
CRAWFORD&COMPANY	10/29/13	15,786.35			
OCTOBER 2013	TOTAL	\$ 2,582,212.27	WIRES FOR	FEDERAL	W/HOLDING TAX
WIRE FOR PROPERTY	PURCHASES	-ENTITLEMENT NSP	<u>PAID FROM</u>	<u>DATE</u>	<u>AMOUNT</u>
E-TITLE-3307	10/15/13	56,800.94	COMERICA BANK	10/2/13	387,209.03
JARVIS			COMERICA BANK	10/16/13	386,656.55
OCTOBER 2013	TOTAL	\$56,800.94	OCTOBER 2013	TOTAL	\$ 773,865.58

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF FEBRUARY 11, 2014

MISCELLANEOUS			WIRE TRANSFERS			WIRE TRANSFERS FOR HEALTH CARE CLAIMS		
<u>TRANSFER TO</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>TRANSFER TO</u>	<u>DATE</u>	<u>AMOUNT</u>			
ICMA-DEF COMP	11/14/13	21,141.12	BC/BS	11/6/13	11,014.71			
ICMA-DEF COMP	11/27/13	28,377.23	BC/BS	11/13/13	314,255.07			
ICMA-DEF COMP	11/28/13	50.67	BC/BS	11/13/13	573,622.06			
ICMA-401A	11/14/13	79,387.17	BC/BS	11/21/13	591,986.82			
ICMA-401A	11/27/13	86,252.00	BC/BS	11/26/13	248,521.03			
			NOVEMBER 2013	TOTAL	\$1,739,399.69			
ICMA-IRA	11/14/13	775.00						
ICMA-IRA	11/27/13	825.00						
ICMA-ROTH IRA	11/14/13	3,114.31						
ICMA-ROTH IRA	11/27/13	3,114.31	WIRE TRANSFERS	TO	MACOMB COUNTY			
ICMA-RHS	11/14/13	11,535.03	<u>TRANSFER TO</u>	<u>DATE</u>	<u>AMOUNT</u>			
ICMA-RHS	11/27/13	10,583.47	MACOMB COUNTY	11/1/13	5,075.89			
ING-DEF COMP	11/14/13	24,194.72	MACOMB COUNTY	11/4/13	4,673.37			
ING-DEF COMP	11/27/13	19,386.40	MACOMB COUNTY	11/6/13	1,220.79			
LINCOLN-DEF COMP	11/14/13	21,197.13	MACOMB COUNTY	11/7/13	6,298.08			
LINCOLN-DEF COMP	11/27/13	22,395.09	MACOMB COUNTY	11/8/13	5,438.81			
ASPIRE-DEF COMP	11/14/13	10,147.10	MACOMB COUNTY	11/12/13	947.27			
ASPIRE-DEF COMP	11/27/13	10,212.48	MACOMB COUNTY	11/13/13	1,501.92			
CITY RETIREMENT	11/25/13	549,792.00	MACOMB COUNTY	11/14/13	2,429.74			
CITY QEBA	11/27/13	25,000.00	MACOMB COUNTY	11/15/13	7,040.70			
CITY VEBA	11/27/13	432,167.08	MACOMB COUNTY	11/18/13	1,291.65			
P&F RETIREMENT	11/27/13	851,298.19	MACOMB COUNTY	11/20/13	741.75			
P&F VEBA	11/27/13	531,840.07	MACOMB COUNTY	11/20/13	5,577.15			
MHM RESOURCES	11/14/13	11,199.32	MACOMB COUNTY	11/21/13	981.84			
MHM RESOURCES	11/27/13	11,507.65	MACOMB COUNTY	11/22/13	1,144.04			
CRAWFORD&COMPANY	11/18/13	24,204.00	MACOMB COUNTY	11/25/13	6,139.69			
			MACOMB COUNTY	11/26/13	19,143.37			
			MACOMB COUNTY	11/27/13	1,194.22			
NOVEMBER 2013	TOTAL	\$2,789,696.54	NOVEMBER 2013	TOTAL	\$70,840.28			
			WIRE TRANSFERS	FEDERAL	WITHHOLDING			
			<u>PAID FROM</u>	<u>DATE</u>	<u>TAX</u>			
			COMERICA BANK	11/13/13	389,859.05			
			COMERICA BANK	11/26/13	384,293.70			
			NOVEMBER 2013	TOTAL	\$ 774,152.75			

CITY OF WARREN
BILLS TO BE APPROVED FOR PAYMENT
REGULAR MEETING OF FEBRUARY 11, 2014

WIRE TRANSFERS TO TAXING AUTHORITIES

<u>SCHOOL DISTRICT</u>	<u>10/4/13</u>	<u>10/11/13</u>	<u>10/18/13</u>	<u>10/25/13</u>
FITZGERALD	\$5,817.71	\$45,435.91	\$3,214.41	\$26,687.92
VAN DYKE	40,746.93	46,792.78	33,432.64	24,443.23
EAST DETROIT	4,450.99	25,540.97	1,619.17	13,480.11
CENTER LINE	17,394.60	33,364.83	2,701.08	37,449.85
WARREN WOODS	17,781.89	36,160.30	16,422.87	20,863.81
WARREN CON	79,697.81	107,132.76	3,027.68	62,707.76
MACOMB COMM	15,664.63	26,161.25	6,589.53	15,582.59
MACOMB INTER	30,092.81	50,287.92	12,666.28	29,967.92
MACOMB COUNT	71,563.77	87,597.36	9,313.44	45,479.87
TOTAL	<u>\$ 283,211.14</u>	<u>\$ 458,474.08</u>	<u>\$ 88,987.10</u>	<u>\$ 276,663.06</u>

TOTAL FOR OCTOBER 2013 DISBURSEMENTS
TO TAXING AUTHORITIES

\$ 1,107,335.38

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF FEBRUARY 11, 2014

WIRE TRANSFERS TO TAXING AUTHORITIES

<u>SCHOOL DISTRICT</u>	<u>11/1/13</u>	<u>11/08/13</u>	<u>11/15/13</u>	<u>11/22/13</u>	<u>11/27/13</u>
FITZGERALD	\$12,436.75	\$23,203.49	\$2,179.83	\$11,675.79	\$14,288.62
VAN DYKE	20,445.35	11,987.37	13,201.48	11,156.57	9,681.55
EAST DETROIT	4,967.58	1,125.30	4,245.86	4,115.62	13,004.93
CENTER LINE	145,053.97	26,511.04	4,665.13	5,053.53	24,250.36
WARREN WOODS	8,518.93	11,995.85	8,769.36	3,868.75	23,679.61
WARREN CON	29,545.35	70,318.64	25,119.55	20,012.31	77,555.17
MACOMB COMM	18,394.50	12,199.04	5,358.04	5,164.22	13,638.66
MACOMB INTER	34,910.12	23,449.19	10,299.76	9,927.09	26,215.57
MACOMB COUNT	37,059.96	33,585.69	14,716.47	11,388.78	49,004.19
TOTAL	\$ 311,332.51	\$ 214,375.61	\$ 88,987.10	\$ 82,362.66	\$ 251,318.66

TOTAL FOR NOVEMBER 2013 DISBURSEMENTS
 TO TAXING AUTHORITIES \$ 948,376.54

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF FEBRUARY 11, 2014

WIRE TRANSFERS TO TAXING AUTHORITIES

<u>SCHOOL DISTRICT</u>	<u>12/6/13</u>	<u>12/13/13</u>	<u>12/20/13</u>	<u>12/27/13</u>
FITZGERALD	\$21,096.13	\$7,016.64	\$20,657.94	\$570,271.37
VAN DYKE	18,160.51	16,086.05	32,207.98	46,857.17
EAST DETROIT	4,626.22	2,794.30	7,587.63	20,710.04
CENTER LINE	40,587.39	11,192.47	35,017.09	4,173.14
WARREN WOODS	17,600.30	11,396.43	29,665.54	0.00
WARREN CON	61,140.62	40,555.07	96,103.51	183,523.48
MACOMB COMM	13,516.18	9,624.86	22,039.13	103,656.07
MACOMB INTER	25,980.81	18,501.48	42,365.10	219,586.80
MACOMB COUNT	33,040.24	12,705.70	35,885.39	6,977.70
TOTAL	\$ 235,748.40	\$ 129,873.00	\$ 321,529.31	\$ 1,155,755.77

TOTAL FOR DECEMBER 2013 DISBURSEMENTS
 TO TAXING AUTHORITIES

\$ 1,842,906.48

CITY OF WARREN WATER & SEWER SYSTEM
BILLS TO BE APPROVED FOR PAYMENT
REGULAR MEETING OF FEBRUARY 11, 2014
SUMMARY PAGE

FUND	FUND NAME	TOTAL DISBURSEMENTS
592020	OPERATION & MAINTENANCE	\$ 933,542.78
592044	INFRASTRUCTURE REPL RES	59,206.44
592045	METER REPLACEMENT RESERVE	950.00
592047	EQUIPMENT REPL RESERVE	41,487.00
592096	PAYROLL REVOLVING FUND	<u>38,978.62</u>
		<u>\$1,074,164.84</u>

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF FEBRUARY 11, 2014
 PAGE 1 OF 4

OPERATION & MAINTENANCE FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	4571	AT&T MOBILITY	83924	510.55
	VARIOUS	WIRELESS MONTHLY SERVICE		
592020	323	DTE ENERGY	83920	4,663.23
	VARIOUS	ELECTRIC MONTHLY SERVICE		
592020	324	DTE ENERGY	83922	108,619.30
	VARIOUS	ELECTRIC MONTHLY SERVICE		
592020	4376	AIRGAS USA LLC	91793	72.24
	WWTP	CHEMICALS AT WWTP		
592020	2839	AIS CONSTR EQUIPMENT CORP	91780	1,606.53
	WATER MAINTENANCE	FLEET MAINTENANCE		
592020	4693	ALL TYPE TRUCK & TRAILER	91805	570.00
	WATER MAINTENANCE	FLEET MAINTENANCE		
592020	4314	ALLMAX SOFTWARE INC	91790	2,565.00
	WWTP	DATA MANAGEMENT SUPPORT		
592020	4464	ALTA CONSTR EQUIP LLC	91796	734.24
	WATER MAINTENANCE	FLEET MAINTENANCE		
592020	4519	ARC	91799	15.20
	WWTP	OPERATING SUPPLIES		
592020	99998	ASONS CONSTRUCTION	91816	5.55
		REFUND		
592020	4630	BHAYANA BROTHERS LLC	91803	1,892.50
	WWTP	LASER ALIGNMENT TOOL		
592020	99998	BUY RIGHT PROPERTIES LLC	91817	336.81
		REFUND		
592020	4736	CAPP/USA	91813	2,484.00
	WWTP	MOTORS, VALVES		
592020	4365	CINTAS CORPORATION #31	91792	97.23
	WWTP	ODOR CONTROL		
592020	4206	CINTAS FIRST AID & SAFETY	91785	178.40
	WATER MAINTENANCE	OPERATING SUPPLIES		
592020	877	CITY OF WARREN	91762	4.96
	WWTP	REIMBURSE PETTY CASH		
592020	1306	CITY OF WARREN	91765	63.56
	ADMINISTRATION	REIMBURSE PETTY CASH		
592020	4312	CITY OF WARREN-WTR ACCTG	91789	71.12
	ADMINISTRATION	REIMBURSE PETTY CASH		
592020	329	CONCENTRA/OCCUP HEALTH	91756	452.50
	VARIOUS	MEDICAL SERVICES		
592020	2115	CONTRACTORS CLOTHING CO	91771	621.13
	WATER MAINTENANCE	UNIFORMS		
592020	2074	CONTRACTORS CONNECTION	91770	1,145.15
	WATER MAINTENANCE	SHOVELS, HAMMERS, OPERATING SUPPLIES		
592020	4724	CYNERGY WIRELESS PRODUCTS	91810	398.00
	WATER MAINTENANCE	FLEET MAINTENANCE		
592020	99998	DANIEL WEIER	91818	632.41
	WWTP	TUITION REIMBURSEMENT		
592020	99998	DAPHNE COCHRAN	91819	150.00
		LTA DEPOSIT REFUND		

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF FEBRUARY 11, 2014
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OPERATION & MAINTENANCE FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	99998	DAVID COOKS	91820	95.00
		WATER MAINTENANCE RENEWAL DEQ CERTIFICATE		
592020	99998	DAVID MEDDAUGH	91821	138.75
		LTA DEPOSIT REFUND		
592020	99998	DAVID MONETTE	91822	95.00
		WWTP CERTIFICATE RENEWAL		
592020	2550	DEPENDABLE WHOLESALE INC	91777	538.00
		WATER MAINTENANCE FLEET MAINTENANCE		
592020	142	DETROIT WATER & SEWERAGE	91754	713,609.12
		WATER MAINTENANCE 2013 WHOLESALE WATER		
592020	4300	DIGIGRAPHX CO	91787	296.90
		WATER MAINTENANCE UNIFORMS		
592020	4612	DIVDAT	91802	2,060.77
		ADMINISTRATION UTILITY BILL PROCESSING		
592020	99998	DR SAM AWADA	91823	130.00
		VARIOUS REFUND		
592020	323	DTE ENERGY	91755	463.30
		VARIOUS ELECTRIC MONTHLY SERVICE		
592020	99998	DUSTIN WOTRING	91824	169.40
		LTA DEPOSIT REFUND		
592020	99998	ECOVA C/O PETCO	91825	1,752.35
		REFUND		
592020	99998	ED HEUSSNER	91826	138.57
		REFUND		
592020	944	ED RINKE CHEVROLET	91764	1,223.86
		WATER MAINTENANCE FLEET MAINTENANCE		
592020	631	EDWARD C LEVY COMPANY	91760	2,926.31
		WATER MAINTENANCE 5G SLAG		
592020	371	EJ USA INC	91757	13,035.06
		HYDRANTS, INVENTORY SUPPLIES		
592020	99998	ESTATE STEPHEN FAIRCHILD	91827	114.88
		REFUND		
592020	400	FEDEX	91758	21.58
		WWTP OPERATING SUPPLIES		
592020	404	FIRE EQUIPMENT CO INC	91759	90.00
		WWTP MONTHLY INSPECTION		
592020	1802	G V CEMENT COMPANY	91769	21,121.65
		WATER MAINTENANCE CONCRETE & MANHOLE REPAIRS		
592020	4388	GARRETT DOOR CO	91794	469.00
		WATER MAINTENANCE FACILITY MAINTENANCE		
592020	4650	GEORGE INSTRUMENT CO	91804	289.18
		WWTP MAINTENANCE SUPPLIES		
592020	1727	GRAINGER	91768	1,914.08
		VARIOUS GAS HEATERS, MAINTENANCE SUPPLIES		
592020	99998	GREGORY SWIECZKOWSKI	91828	95.00
		WATER MAINTENANCE RENEWAL DEQ CERTIFICATE		
592020	2461	HYDRODYNAMICS INC	91776	7,191.31
		WWTP CUTTING BLADES ,SCREENS		

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF FEBRUARY 11, 2014
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OPERATION & MAINTENANCE FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	99998	JANINE HAYMOND	91829	70.00
		WATER MAINTENANCE EDUCATIONAL REIMBURSEMENT		
592020	99998	JOHN SCOTT	91830	70.00
		WATER MAINTENANCE EDUCATIONAL REIMBURSEMENT		
592020	99998	JOHNTAE LYLES	91831	56.58
		LTA DEPOSIT REFUND		
592020	99998	JOSEPH RUMINSKI	91832	577.87
		WWTP TRAVEL EXPENSE		
592020	99998	KAREN FANTARO	91833	11.15
		REFUND		
592020	4728	KEMIRA WATER SOLUTIONS	91811	4,214.43
		WWTP FERRIC CHLORIDE SOLUTION		
592020	4723	KEYSTONE AUTOMOTIVE IND	91809	854.00
		WATER MAINTENANCE FLEET MAINTENANCE		
592020	99998	KIM SMELSER	91834	155.00
		LTA DEPOSIT REFUND		
592020	99998	MARK WEBB	91835	577.88
		WWTP TRAVEL EXPENSE		
592020	4462	MAURER'S TEXTILE RENTAL	91795	138.20
		WWTP OPERATING SUPPLIES		
592020	3021	METAL MART USA	91782	75.00
		WWTP MAINTENANCE SUPPLIES		
592020	724	METROPOLITAN AIR	91761	26.25
		WWTP MAINTENANCE SUPPLIES		
592020	4740	MI PLUMBING & MECHANICAL	91814	98.75
		WATER MAINTENANCE MAINTENANCE SUPPLIES		
592020	4514	MICH METER TECHNOLOGY GRP	91798	8,560.00
		NEPTUNE WATER METERS		
592020	99998	MICHAEL YUSTICK	91836	70.00
		WATER MAINTENANCE EDUCATIONAL REIMBURSEMENT		
592020	4506	MONROE PLUMBING & HEATING	91797	990.00
		WWTP MAINTENANCE SUPPLIES		
592020	4326	MOTOWN AUTOMOTIVE DISTR	91791	543.61
		WWTP FLEET MAINTENANCE		
592020	4109	MWEA	91784	264.00
		VARIOUS EDUCATION & TRAINING		
592020	4244	NALCO CROSSBOW WATER	91786	101.18
		VARIOUS CHEMICALS AT WWTP		
592020	2401	OFFICE DEPOT INC	91772	267.35
		WATER MAINTENANCE OPERATING SUPPLIES		
592020	4712	OFFICIAL TOWING	91806	340.00
		WATER MAINTENANCE FLEET MAINTENANCE		
592020	2443	OSCAR W LARSON CO	91775	150.00
		WWTP QTRLY B OPERATOR INSPECTION		
592020	99998	PATRICIA KEMPISTA	91837	498.58
		REFUND		
592020	3002	PIRTEK MADISON HEIGHTS	91781	810.46
		WATER MAINTENANCE FLEET MAINTENANCE		

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF FEBRUARY 11, 2014
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OPERATION & MAINTENANCE FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	4306	PRAXAIR DISTRIBUTION INC	91788	271.22
	VARIOUS	CHEMICALS AT WWTP		
592020	891	PRECISION ENVIRONMENTAL	91763	2,115.91
	VARIOUS	FACILITY MAINTENANCE		
592020	4732	SOUTHERN COMPUTER WHSE	91812	1,064.50
	WATER MAINTENANCE	IPADS		
592020	2436	STATE OF MICHIGAN - MDEQ	91774	7,266.10
	WWTP	ANNUAL AIR QUALITY FEE		
592020	2642	SURVEY INSTRUMENT SALES	91779	100.00
	WATER MAINTENANCE	PROFESSIONAL SERVICES		
592020	4100	TEAM EQUIPMENT	91783	429.10
	WATER MAINTENANCE	OPERATING SUPPLIES		
592020	14693	THE HARTFORD GROUP	91815	3,953.06
	VARIOUS	LIFE AND AD&D PREMIUM		
592020	4546	TROJAN TECHNOLOGIES	91801	2,064.16
	WWTP	SENSOR ASSEMBLIES		
592020	2619	USA BLUEBOOK	91778	529.72
	WATER MAINTENANCE	MAINTENANCE SUPPLIES		
592020	99998	WALTER SPRINGFIELD	91838	70.00
	WATER MAINTENANCE	EDUCATIONAL REIMBURSEMENT		
592020	1453	WORK 'N GEAR	91767	290.04
	WWTP	UNIFORMS		
592044	99998	MACOMB COUNTY DEPT OF ROADS	83914	9,602.00
	EXPENSE	TRAFFIC SIGNAL STAGING		
592044	1401	METCO SERVICES INC	91766	48,437.00
	EXPENSE	ENGINEERING SERVICES		
592044	2406	NTH CONSULTANTS LTD	91773	1,167.44
	VARIOUS	ENGINEERING SERVICES		
592045	4526	NATIONAL FIELD SERVICES	91800	950.00
	VARIOUS	AWMR METER REPL PRGM		
592047	4721	RAM CONSTRUCTION SERVICES	91808	19,023.00
	EXPENSE	PRIMARY TANK SLUDGE INTAKE REHAB		
592047	4720	WARREN COKLOW	91807	22,464.00
	VARIOUS	SWITCHGEAR REPLACEMENT PROJECT		
592096	80136	AFLAC PREMIUM HOLDING	83921	1,996.72
		PAYROLL DEDUCTIONS		
592096	80001	AFSCME LOCAL 1250	83917	1,529.40
		UNION DUES DEDUCTIONS		
592096	80080	CHAPTER 13 STAND TRUSTEE	83918	350.00
		WAGE GARNISHMENT		
592096	80098	MISDU	83919	2,578.86
		WAGE ASSIGNMENTS		
592096	80010	STATE OF MICHIGAN	83916	17,591.08
		STATE WITHHOLDING TAX		
592096	14693	THE HARTFORD GROUP	83923	1,732.56
		LIFE AND AD&D PREMIUM		
592096	80009	WARREN MUNIC FED CR UNION	83915	13,200.00
		PAYROLL DEDUCTIONS		

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF FEBRUARY 11, 2014

MISCELLANEOUS TRANSFERS

<u>TRANSFER TO</u>	<u>DATE</u>	<u>AMOUNT</u>
ICMA - 401A	01/09/14	\$ 27,256.95
ING - Deferred Compensation	01/09/14	1,846.71
ICMA - Deferred Compensation	01/09/14	6,409.53
Lincoln - Deferred Compensation	01/09/14	459.04
ICMA - RHS Deductions & Contributions	01/09/14	1,549.58
ICMA - IRA Contribution	01/09/14	26.00
ICMA - Roth IRA Contribution	01/09/14	285.00
ICMA - 401A	01/22/14	26,773.61
ING - Deferred Compensation	01/22/14	1,433.71
ICMA - Deferred Compensation	01/22/14	6,233.05
Lincoln - Deferred Compensation	01/22/14	459.04
ICMA - RHS Deductions & Contributions	01/22/14	1,495.98
ICMA - IRA Contribution	01/22/14	26.00
ICMA - Roth IRA Contribution	01/22/14	285.00
JANUARY TOTAL		\$ 74,539.20

FEDERAL TAX TRANSFERS

<u>PAID FROM</u>	<u>DATE</u>	<u>AMOUNT</u>
Comerica	01/09/14	\$ 62,504.00
Comerica	01/23/14	63,063.84
JANUARY TOTAL		\$ 125,567.84

INVOICE

INVOICE #103-BA
DATE: JANUARY 29, 2014

TO:
City of Warren Building Authority
5460 Arden Road
Warren, MI 4902

SHIP TO:
Mary M. Kamp
2579 Irma
Warren, MI 48092

COMMENTS OR SPECIAL INSTRUCTIONS: THANK YOU!

SALESPERSON	P.O. NUMBER	REQUISITIONER	SHIPPED VIA	F.O.B. POINT	TERMS
					Due on receipt

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
3.0	Recording and Transcription of Building Authority Special Meeting Held 1/21/14 <i>CK #1556</i>		60.00
SUBTOTAL			60.00
SALES TAX			
SHIPPING & HANDLING			
TOTAL DUE			60.00

Make all checks payable to Mary M. Kamp

Thank you for your business!



PLANNING DEPARTMENT
ONE CITY SQUARE, SUITE 315
WARREN, MI 48093-5283
(586) 574-4687
FAX (586) 574-4645
www.cityofwarren.org

January 10, 2014

TO: Scott C. Stevens, Secretary
Warren City Council

FROM: Planning Commission

RE: LOT SPLIT AND COMBINATION REQUEST: Request one lot into two lots and resultant lots combine with abutting parcels; Lot 83 (13-33-202- 014) of Liberty Park Subdivision located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue split in half and then the west half of lot 83 combined with lot 81 (13-33-202-012) and lot 82 (13-33-202-013) and the east half of lot 83 combined with lots 84 and 85 (13-33-202-015) all located in Liberty Park Subdivision; Section 33; Holman Management Inc. (Larry Holman)

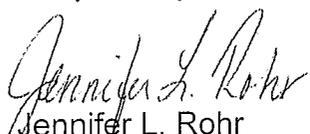
At a public hearing held on September 30, 2013, the Planning Commission adopted a resolution recommending to the City Council that the above-described lot split and combination request be approved, subject to the conditions in the attached letter to the petitioner.

You will find attached herewith a copy of the petitioner's letter, location map, staff findings and recommendation, resolution, minutes and plans in connection with this matter.

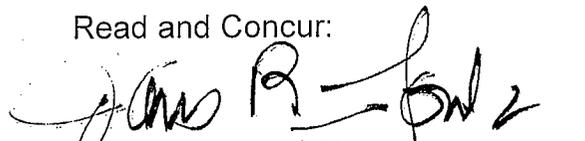
Please schedule this matter for formal action by the City Council. If you have any questions or need additional information, please contact the Planning Director, Ronald Wuerth.

Thank you for your cooperation in this matter.

Respectfully submitted,


Jennifer L. Rohr
Commission Secretary

Read and Concur:


James R. Fouts
Mayor

/mez

Attachments

RESOLUTION

WHEREAS, Holman Management Inc., owner of property located on the north side of Maxwell Avenue, approximately 258 ft. east of Sherwood Avenue, has petitioned the Planning Commission of the City of Warren to split the following subdivision lot to-wit:

Parcel of land located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue; Section 33; City of Warren, Macomb County Michigan. Parcel identification number 13-33-202-014 and more particularly described as:

Lot 83, Liberty Park Subdivision, according to the plat thereof as recorded in Liber 9 of Plats, Page 36, Macomb County Records.

be split as follows:

(Parcel 1)

Lots 59 to 67, Lots 84-85, inclusive, and the east ½ of Lot 83 Liberty Park Subdivision, according to the plat thereof as recorded in Liber 9 of Plats, Page 36, Macomb County Records.

and also:

(Parcel 3)

Lots 81, 82, and the west ½ of Lot 83, Liberty Park Subdivision, according to the plat thereof as recorded in Liber 9 of Plats, Page 36, Macomb County Records.

AND WHEREAS, the City of Warren, a municipal corporation pursuant to Granted under Act No. 288 of the Public Acts of 1967 (the Subdivision Control Act of 1967) as amended by the Land Division Act P. A. 591 of 1996, provides that no lot, outlot, or other parcel of land in a recorded plat shall be further partitioned or divided unless in conformity with the ordinances of the municipality;

AND WHEREAS, the Planning Commission of the City of Warren has held a hearing thereon Monday the 30th day of September, 2013, at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan, and has considered the request of Holman Management Inc. that the above described

property be split, and has considered the objections raised thereto:

NOW THEREFORE, BE IT RESOLVED, that the Planning Commission of the City of Warren does hereby recommend to the Council of the City of Warren that the petition to split the above-described lot, as aforesaid, be approved provided:

It is recommended that the lot split be APPROVED subject to the standard conditions of the Planning Commission and more specifically:

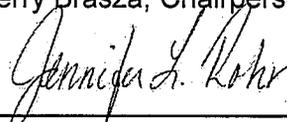
Approval of City Council shall be obtained. City Council approval shall become effective immediately.

RESOLUTION adopted at the meeting of September 30, 2013

PLANNING COMMISSION OF THE CITY OF WARREN



Sherry Brasza, Chairperson



Jennifer L. Rohr, Secretary



October 4, 2013

Larry Holman
Holman Management Inc
8401 Kennedy Circle Unit 4
Warren MI 48093

FILE COPY

PLANNING DEPARTMENT
ONE CITY SQUARE, SUITE 315
WARREN, MI 48093-5283
(586) 574-4687
FAX (586) 574-4645
www.cityofwarren.org

RE: LOT SPLIT AND COMBINATION REQUEST; Request one lot into two lots and resultant lots combine with abutting parcels; Lot 83 (13-33-202-014) of Liberty Park Subdivision located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue split in half and then the west half of lot 83 combined with lot 81 (13-33-202-012) and lot 82 (13-33-202-013) and the east half of lot 83 combined with lots 84 and 85 (13-33-202-015) all located in Liberty Park Subdivision; Section 33; Holman Management Inc. (Larry Holman)

Dear Mr. Holman:

At its public hearing of September 30, 2013, the City of Warren Planning Commission voted to APPROVE the above-described site plan subject to the standard conditions of the Planning Commission and more specifically:

It is recommended that the lot split be approved conditionally subject to the standard conditions of the Planning Commission and more specifically:

1. Fifteen (15) copies of revised plot plans must be submitted prior to the file being forwarded to City Council and indicating the following:
 - a) The sheet C-1 (Boundary Survey) site data chart, parcel 3 zoning district changed from M-2 to M-1.
 - b) The sheet C-1 (Site Plan) replace the site date chart with the chart from the boundary survey sheet. Also provide the property description from the boundary survey sheet.
2. The lots and abutting streets shall be graded and drained. The petitioner must send a letter to the Public Service Division requesting an inspection of the site. The director in turn forwards the request to the Engineering Division to perform the inspection. A copy of the positive results of the inspection shall be provided to the Planning Department.
3. Approval of City Council shall be obtained. City Council approval shall become effective upon compliance with all conditions listed. The petitioner shall complete the conditions within one (1) year.

4. The petitioner must provide the Planning Department with documentation indicating that all conditions as assigned are completed. The department then notifies the City Clerk that a certified copy of the resolution shall be recorded with the Macomb County Register of Deeds.
5. The Planning Department will send notice to the Assessing Department to review the request for the Lot Split and Combination. The file will not be forwarded to the City Council until a response is received.
6. The file will not go to the City Council until proof is shown that all delinquent taxes are paid for all parcels (\$1,352.30).

And furthermore recommendations were received from the following divisions and departments:

TOTAL DELINQUENT TAXES FOR ALL PROPERTIES DUE: \$1,352.30

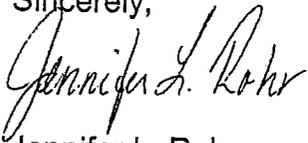
Upon completion of the following items we will forward your site plan to the Building Division so that they may process the necessary permits:

1. **Fifteen (15) copies of revised site plans must be submitted pursuant to the conditions listed above.**
2. **The lots and abutting streets shall be graded and drained. The petitioner must send a letter to the Public Service Division requesting an inspection of the site. The director in turn forwards the request to the Engineering Division to perform the inspection. A copy of the positive results of the inspection shall be provided to the Planning Department.**
3. **Approval of City Council shall be obtained. City Council approval shall become effective upon compliance with all conditions listed. The petitioner shall complete the conditions within one (1) year.**
4. **The petitioner must provide the Planning Department with documentation indicating that all conditions as assigned are completed. The department then notifies the City Clerk that a certified copy of the resolution shall be recorded with the Macomb County Register of Deeds.**
5. **The Planning Department will send notice to the Assessing Department to review the request for the Lot Split and Combination. The file will not be forwarded to the City Council until a response is received.**
6. **The file will not go to the City Council until proof is shown that all delinquent taxes are paid for all parcels (\$1,352.30).**

Pursuant to Section 22.16 B.6 of the Zoning Ordinance the approved site plan shall be valid for a period of two (2) years from the date of approval, after which time it will be automatically revoked if building permits have not been issued. It should be noted, however, that an extension for a period of up to one (1) year may be granted by the Planning Commission if the petitioner notifies the Planning Commission, in writing, at least sixty (60) days prior to the expiration date.

Should you have any questions, please do not hesitate to contact our office at 586-574-4687.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer L. Rohr".

Jennifer L. Rohr
Commission Secretary

/jah

cc: Mayor James R. Fouts
Assistant City Attorney
Richard Sabaugh, Public Service Director
Lynne Martin, Zoning Department
Daniel Simpson, Fire Department
Ronald F. Wuerth, Planning Director

- 7.b) LOT SPLIT: 1 lot into 2 lots
Section 33
Holman Management Inc. (Larry Holman)
September 9, 2013
Page 1

FINDINGS

1. The petitioner is requesting that lot 83 of Liberty Park Subdivision, located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue be split half with the west half combined with lots 81 and 82, and the east half be combined with lots 59 through 67 and lots 84 and 85. The purpose of the lot split is to define new ownership and responsibility of use of the land areas.
2. **CHARACTERISTICS OF THE PROPERTY IN QUESTION CAN BE SUMMARIZED AS FOLLOWS:**
 - a) **SIZE AND DIMENSIONS OF THE PARENT PARCEL:** A rectangular shaped parcel measuring 35 ft. x 110 ft. and containing 3,850 sq. ft. with 35 ft. of frontage along Maxwell Avenue; lot 83 of Liberty Park Subdivision.
 - b) **PRESENT USE:** Open storage area for vehicles to be repaired, some landscaping materials.
 - c) **PRESENT ZONING:** M-1, Light Industrial District

The M-1 Industrial district has existed since the adoption of the Zoning Ordinance on July 21, 1960.
3. **CURRENT STATUS OF APPLICATION**
 - a) Chapter 35 Subdivision Regulations, Article II Platting procedure and data required; Section 35-26 of the Code of Ordinances requires the Planning Commission to review proposed lot splits for the purpose of amending the subdivision plat and to make recommendations to the Board of Appeals, if necessary, and the City Council.
 - b) The present hearing will be the initial formal review of this application by the Planning Commission.
 - c) On June 16, 1925, the Macomb County Register of Deeds recorded the plat of Liberty Park Subdivision in Liber 9 of Plats on Page 36.

The majority of the lots were platted with 35 lot widths.
 - d) Notice letters were sent to the local school district, all City of Warren departments and divisions and affected utilities. Letters have been received from Fire Dept., Building Director, and Detroit Edison.

7.b) LOT SPLIT: 1 lot into 2 lots
Section 33
Holman Management Inc. (Larry Holman)
September 9, 2013
Page 2

There were no objections written or stated to the lot split providing the following condition is complied with:

From the Zoning Bureau/Building Division:

1. The weeds need to be cut or removed, they are over 6 inches.
2. Weeds/vegetation overgrowing the public sidewalk.
3. Outdoor storage of inoperable/unlicensed vehicles.
4. Some debris on premises.
5. Broken/uneven concrete.
6. Landscaping business occupying property without a Certificate of Compliance-in process of vacating property. (Outdoor storage of wood etc.)

4. **GENERAL DESCRIPTION OF SURROUNDING PROPERTIES IS AS FOLLOWS:**

- a) The property to the north is zoned M-1 and contains and electric company (Alpha Electric).
- b) The property to the east is zoned M-1 and contains storage of landscaping materials.
- c) The property to the south (across Maxwell Avenue) is zoned R-1-P and C-2 and contains an industrial repair company (R.S.G).
- d) The property to the west is zoned M-1 and contains storage of vehicles.

5. **THE PLOT PLAN SUBMITTED BY THE PETITIONER INDICATES THAT:**

- a) Parcel 1 would be the east half or 17.5 ft of the parent parcel (lot 83), and lots 59 through 67 and lots 84 and 85, being irregular in shape measuring 87.50 ft. x 110 ft. and 110 ft. x 315 ft. containing 44,275 sq. ft. or 1.164 acres. This parcel contains Alpha Electric, parking areas and open storage areas.
- b) Parcel 3 would be the west half or 17.5 ft. of the parent parcel (lot 83), and lots 81 and 82, being rectangular in shape measuring 87.50 ft. x 110 ft. and containing 9,625 sq. ft. This parcel contains open storage of vehicles in direct relationship to parcel "2".
- c) Parcels "1" and "3" would meet the requirements of the Zoning Ordinance.

7.b) LOT SPLIT: 1 lot into 2 lots
Section 33
Holman Management Inc. (Larry Holman)
September 9, 2013
Page 3

d) The following public utility easement is indicated on the plot plan:

A six (6) ft. easement for public utilities abutting the rear property lines of lots 59 through 67 and lots 79 through 85.

7.b) LOT SPLIT: 1 lot into 2 lots
Section 33
Holman Management Inc. (Larry Holman)
September 9, 2013
Page 4

RECOMMENDATION

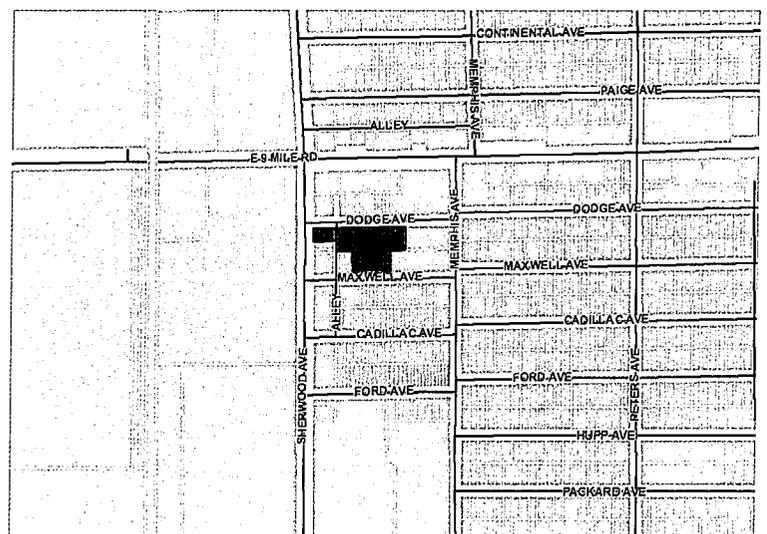
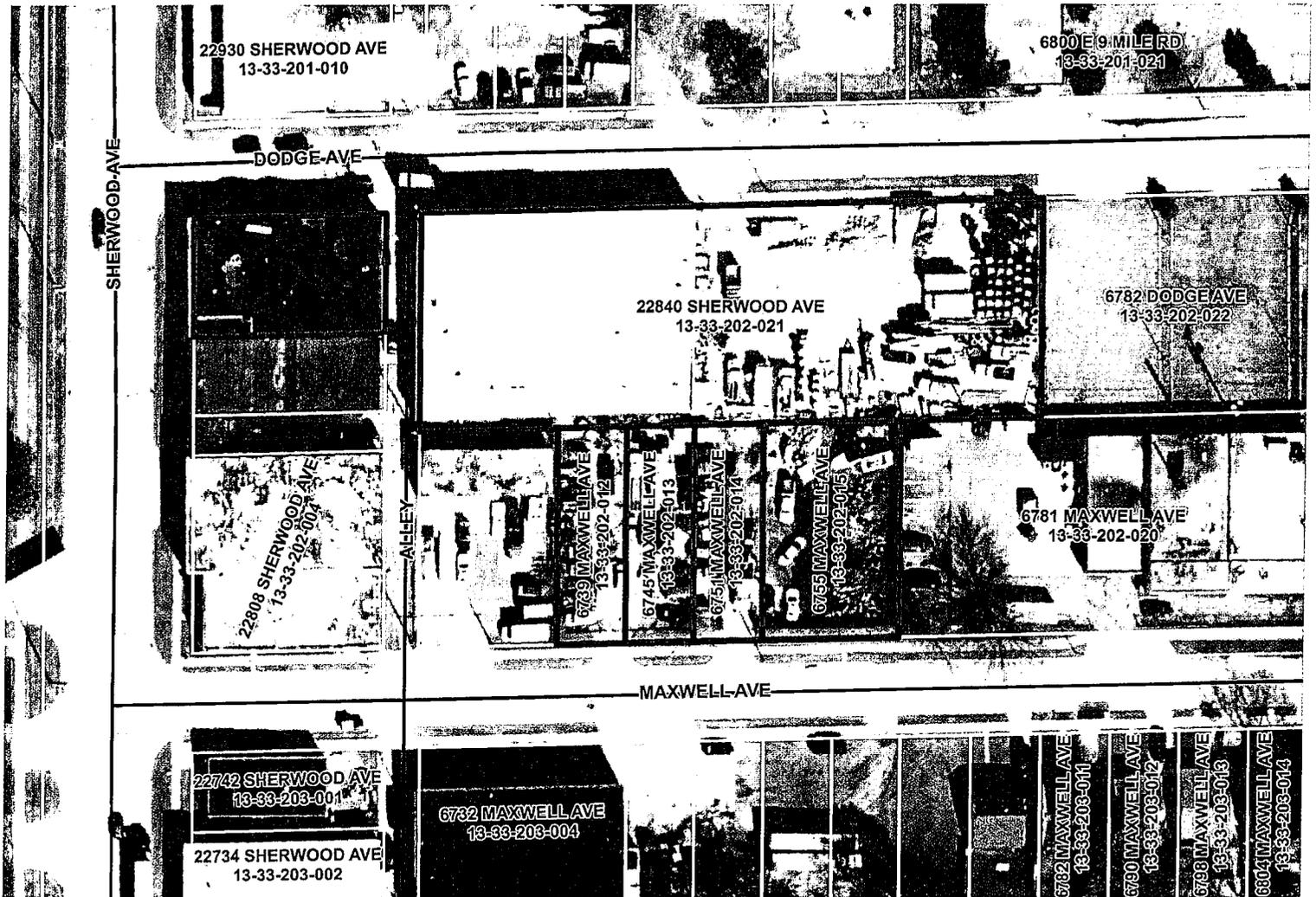
It is recommended that the lot split be approved conditionally subject to the standard conditions of the Planning Commission and more specifically:

1. Five (5) copies of revised plot plans must be submitted prior to the file being forwarded to City Council and indicating the following:
 - a) The sheet C-1 (Boundary Survey) site data chart, parcel 3 zoning district changed from M-2 to M-1.
 - b) The sheet C-1 (Site Plan) replace the site date chart with the chart from the boundary survey sheet. Also provide the property description from the boundary survey sheet.
2. The lots and abutting streets shall be graded and drained. The petitioner must send a letter to the Public Service Division requesting an inspection of the site. The director in turn forwards the request to the Engineering Division to perform the inspection. A copy of the positive results of the inspection shall be provided to the Planning Department.
3. Approval of City Council shall be obtained. City Council approval shall become effective upon compliance with all conditions listed. The petitioner shall complete the conditions within one (1) year.
4. The petitioner must provide the Planning Department with documentation indicating that all conditions as assigned are completed. The department then notifies the City Clerk that a certified copy of the resolution shall be recorded with the Macomb County Register of Deeds.

And furthermore recommendations were received from the following divisions and departments:

TAXES: \$1188.56

LOT SPLIT AND COMBINATION REQUEST; Request one lot into two lots and resultant lots combine with abutting parcels; Lot 83 (13-33-202-014) of Liberty Park Subdivision located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue split in half and then the west half of lot 83 combined with lot 81 (13-33-202-012) and lot 82 (13-33-202-013) and the east half of lot 83 combined with lots 84 and 85 (13-33-202-015) all located in Liberty Park Subdivision; Section 33; Holman Management Inc. (Larry Holman)



Warren Planning Department
 One City Square, Suite 315
 Warren, MI 48093
 Office: 586-574-4687
 CityofWarren.org

ROLL CALL

The motion carried unanimously as follows:

Commissioner Vinson.....	Yes
Secretary Rohr.....	Yes
Assistant Secretary Howard.....	Yes
Commissioner McClanahan.....	Yes
Commissioner Rob.....	Yes
Commissioner Smith.....	Yes
Commissioner Stephens.....	Yes
Chair Brasza.....	Yes

- B. LOT SPLIT AND COMBINATION REQUEST: request one lot into two lots and resultant lots combine with abutting parcels; Lot 83 (13-33-202-014) of Liberty Park Subdivision located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue split in half and then the west half of lot 83 combined with lot 81 (13-33-202-012) and lot 82 (13-33-202-013) and the east half of lot 83 combined with lots 84 and 85 (13-33-202-015) all located in Liberty Park Subdivision; Section 33; Holman Management Inc. (Larry Holman)

PETITIONER PORTION:

Mr. Preston Steven - I'm not Larry Holman, I'm Preston Steven, I'm the occupant of the property. We are just here to get the property split and get everything proper to bring it all up to code and full maximum potential.

Chair Brasza - we are just making sure that we are good with you being in front of us verses the petitioner, so give us just a moment. Mr. Steven tell me again who you are?

Mr. Steven - I occupy the property, I've occupied the property for the last 10 years and I am in the middle of purchasing the property as we speak. I've been the one doing all this paperwork.

Chair Brasza - and Larry Holman is?

Mr. Steven - he is a very good friend of mine and he's the person that's selling me the property.

Chair Brasza - do you have any kind of letter authorizing you to step in front of us with this?

Mr. Steven - no I don't have anything in writing, I've represented this property ever since I've stepped onto it. I've even handled things at City Hall everybody knows, this is what it is.

Chair Brasza - I'm hesitant only for the fact that your name doesn't show up on any of the petitions.

Mr. Steven - I didn't receive the occupant letter at my shop because I do own the business that's on the property at 22840 Sherwood.

Chair Brasza - right but the business at hand is not with you the tenant it's with the owner.

Mr. Steven - you are correct with that, I have made all the other appearances and this is the first time I've been questioned.

Chair Brasza - and where were the appearances made?

Mr. Steven - here, I've already been here for the alley vacating. We vacated the property last time I was here and that is going to Circuit Court as we speak. I've worked with the Planning Commission at City Hall directly, with everybody to get this plan approved here now.

Chair Brasza - thank you, sir, Mr. Wuerth can I ask if you've dealt directly with this gentleman?

Mr. Wuerth - I have it started with Larry Holman and then Mr. Stevens took over and he did follow through with the alley vacation and he has been working with this all the way through. But you're right he doesn't have his name on the documents so perhaps that could be part of the recommendations. Or you table this and then have a letter of representation.

Chair Brasza - thank you.

MOTION:

A motion was made by Secretary Rohr to hold for a letter of authorization to transact, supported by Commissioner Rob to table. A voice vote was taken, and the motion carried unanimously.

Chair Brasza - tabled to next meeting September 30th.

8. CORRESPONDENCE
None at this time.

9. BOND RELEASE

Mary Clark CER-6819
September 9, 2013

5. APPROVAL OF THE MINUTES - September 9th, 2013

MOTION:

A motion was made by Commissioner Vinson, supported by Commissioner Smith to approve. A voice vote was taken, and the motion carried unanimously.

6. PLANNING DIRECTOR'S REPORT

I attended a City Council Meeting in which a rezoning was passed, that was Regency Park. Other than that that's about all we had, the usual people coming in about 10 developers and asking about different things. In particular it looks like General Motors is going to come through with another site plan for a building I'm not going to mention it right now but you will see it.

7. PUBLIC HEARING ITEMS

- A. LOT SPLIT AND COMBNATION REQUEST: Request one lot into two lots and resultant lots combine with abutting parcels; Lot 83 (13-33-202-014) of Liberty Park Subdivision located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue split in half and then the west half of lot 83 combined with lot 81 (13-33-202-012) and lot 82 (13-33-202-013) and the east half of lot 83 combined with lots 84 and 85 (13-33-202-015) all located in Liberty Park Subdivision; Section 33; Holman Management Inc., (Larry Holman) **TABLED.**

MOTION:

A motion was made by Assistant Secretary Howard to remove from the table, supported by Commissioner McClanahan. A voice vote was taken, and the motion carried unanimously.

PETITIONER PORTION:

Mr. Preston Steven - I'm representing Mr. Holman of Holman Management. All we are doing is dividing the property up, it was one huge parcel when it was purchased so we are dividing it up so it's more manageable and being able to divide it between the two buildings.

Secretary Rohr reads the following correspondence:

TAXES: \$1,188.56

FIRE: Approved.

ZONING: There are property maintenance issues that need to be addressed.

1. The weeds need to be cut or removed, they are over 6 inches.
2. Weeds/vegetation overgrowing the public sidewalk.
3. Outdoor storage of inoperable/unlicensed vehicles.
4. Some debris on premises.
5. Broken/uneven concrete.
6. Landscaping business occupying property without a Certificate of Compliance in process of vacating property. (Outdoor storage of wood etc.)

DTE: Approved.

Secretary Rohr - I also have a letter from Larry Holman authorizing Preston Steven to handle this on his behalf.

Chair Brasza - could you please state again how much the taxes due are?

Secretary Rohr - \$1188.56.

Mr. Wuerth reads the Recommendations by Staff:

Just a comment to the Planning Commission you see in the recommendation that the taxes have a different number the taxes that were stated by the Secretary are correct and with that the recommendation is presented.

PUBLIC HEARING:

Karen Spranger - 7520 Hudson Warren, Michigan, lately I am learning how you guys function and I'm noticing when this comes to the City Council for approval and you may ask this through the Chair to the Legal Department.

When procedures are caught under the charter which goes to like six different departments to write a letter that says approve or disapproval regarding the plan of any zoning, whether split, combination even this one today these are public records. When I go searching for them some departments can't find them. I go to the Clerk's Office they are the keeper of some records but I don't know if you guys have access to all the information and as a citizen if I write an inquiry whether it's an e-mail or written letter will it be addressed. Public hearings are for the purpose of protecting citizens who live next to each other and if we don't like the split lots or it infringes on my rights as a neighbor so they even encompass people who live maybe 100 feet of that area.

Well my concern is paperwork and I get really concerned when procedures have to be followed by me as a citizen and my paperwork, but when paperwork isn't followed by the local government. The planning proposals tonight should be complete, the reports need to be complete and the word shall, means shall, not a condition associated with pain. I just want to know the intent of breaking this parcel up is it an advantage to both parties and is it one ownership.

I had a hard time finding the backup material at the library on line I was able to find the agenda but not the backup material. It should be available at the meetings so I could sit in the audience and not just look at what you see here but have it available because some people don't have access to a computer.

If I don't see a deed in the paperwork then the deed has not been recorded. The purchase of buying my property if I sell it to the other party and we split it who pays the taxes? Me whose buying the purchase of this property which would be A, or B the other party that's selling it should have the taxes all paid up recently. So charter says something the ordinance says the other. An issue came before the City Council an issue of how these lots are being split and it was a real screw up. And my concern was if it passes you and it goes to the Director and it goes in front of City Council and the paperwork is not right where is the red flag, does it go back to you guys to get it corrected? So when you have conditions and they are not fulfilled I don't want to see anything being developed until the promises are kept. You signed off of it, the Director signs off of it and it goes in front of City Council a lot of errors were made. There was a public hearing I wrote a very direct letter I apologize because I did not notify you and I didn't not notify the Director because it doesn't say I have to, but I'm willing to do the right thing. We can correct these errors we can get on a better communication just go back and watch City Council the last two meetings you will fully understand what I'm talking about.

I know you are good people so where is the plan for our city, the keeper of the records at the Clerk's Office, they don't know what the plan is, they can't find a plan. So if you have the plan don't hide it put it on the web site let me see the plan. The last plan is outdated we are due for a plan, you are the body to do the planning, the Director can give his input. Invite the citizens to come, maybe we have a plan to help out. So that's my concern at this public hearing is there a check off list on the legal technicalities on an error. If there is one how do we stop it under the code of ordinances or even the charter. Thank you and I wish to get a response.

Mary Clark CER-6819
September 30, 2013

Joseph Hunt - 8306 Stanley, as I mentioned I will be coming to these meetings probably frequently. In the 1966 master plan this area is in planning area 4 on the ledger section 33. I think that basically the gentleman has paid his fees and has gone through the process. I guess the question is that when it comes before you it will be an approval with contingencies and specifically the contingencies related to the lot splits, which is like a check list. Because of what had taken place at Council in the last two weeks regarding the lot split and the eventual rezoning. You can look it up on line fast forward to the public hearings and that way you can come up to speed.

Some of us citizens we actually do look at the code of ordinances and we are very interested in moving forward with the master plan under the zoning act of 2006. Specifically I think the gentleman paid his fees and the recommendations basically, I'm not to certain exactly at what point and time, when you submit the application, is it taxes that are due at the point of the submission of the applications or upon the approval. Because what has been read off by the Planning Commission Secretary is not really what I've seen on the BSA software site it's over \$1000.00 dollars. But I'm seeing on the abutting parcels or the ones that exist 2012, 2013, 2015 those are the ones. the vacant land, the industrial vacant land, that basically have the back taxes but the main parcel does not. So this gets into the matter of semantics but I'm not going to belabor the issue like I normally do.

As Karen mentioned under the open meetings act, that's a State Law, that basically unofficial minutes should be available eight days after a particular meeting. And of course you have a spot on the city web site that says approve minutes however, there's nothing there. Where are the unapproved minutes available because I do remember when you tabled this on the gentleman from the last time I looked at my notes but for all practical purposes for someone that wanted to do some research into that, basically the open meetings act does say that those unapproved meeting minutes should be available eight days before.

Regarding lot splits and combination I just want to go into a matter of semantics, I think you should approve it with conditions. I'm not to certain where the Building Department all of a sudden can put property maintenance over and do all these very stringent things. Remember this is in section 33 which is basically in district 5 that's near 8 Mile. And I think that basically the clean up required under

property maintenance, that's stringent but at the same time its part of the area.

The final thing that I will say regarding the lot splits and the combinations, we did some studying into the lot splits and the combinations and one of the interesting things regarding the lot split and combination is when this Planning Commission passed a resolution over to Council it basically had indicated it was a change to the code of ordinances, section 30. And the thing that I don't understand is section 30 of the code of ordinances is second hand goods and pawn brokers so is this a typo or in essence is this somewhere within the zoning code of ordinances that you passed a resolution regarding a lot split that has nothing whatsoever to do with second hand goods.

Grant the gentleman the request because the idea is if you put it with contingencies and his taxes are paid right away then this is basically being business friendly. Thank you.

MOTION:

A motion was made by Secretary Rohr, supported by Commissioner McClanahan to approve.

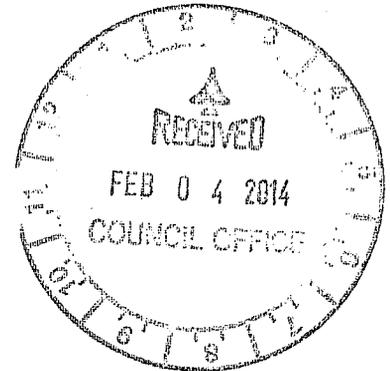
ROLL CALL

The motion carried unanimously as follows:

Secretary Rohr.....	Yes
Commissioner McClanahan.....	Yes
Assistant Secretary Howard.	Yes
Vice Chair Kupiec.....	Yes
Commissioner Smith	Yes
Commissioner Vinson	Yes
Commissioner Stephens.....	Yes
Chair Brasza.....	Yes

- B. AMENDMENTS TO ZONING ORDIANACE NO. 30: Appendix A, Article IV. General Provisions; Section 4.32 (h) off-street parking requirements, new subsection (27) Sexually Oriented Business parking requirement. Article XIV, C-2 General Business District, Section 14.01 (s) 3a, b, c, and d, regarding locational criteria for sexual oriented business would provide adjustments in the language. Section 14.01 (s) 4, non-conforming uses would provide minor text changes. Article XVII Industrial District, Section 17.02 Industrial Standards would add row (z) regarding sexual oriented businesses as permitted uses in all industrial districts.

**RECEIVED FROM CITY CLERK
PUBLIC HEARING DOCUMENTS
LOT SPLIT**



SECTION 33

HEARING DATE: February 11, 2014

PETITIONER: Holman Management Inc. (Larry Holman)

PROPERTY DESCRIPTION: Parcel of land located on the north side of Maxwell Avenue
approximately 258 ft. east of Sherwood Avenue

DEPARTMENTAL CORRESPONDENCE

NOTICE LETTERS

MAILING LIST

CERTIFIED

FIRST CLASS

AFFIDAVIT OF MAILING

CERTIFIED

FIRST CLASS



OFFICE OF THE CITY CLERK

1 CITY SQUARE, SUITE 205
WARREN, MI 48093-2393
(586) 574-4557
FAX (586) 574-4556
www.cityofwarren.org

January 24, 2014

NOTICE OF PUBLIC HEARING

Dear Sir/Madam:

This letter is a **NOTICE HEREBY GIVEN** to you that a public hearing has been scheduled and will be held by the City Council of the City of Warren in connection with the following petition regarding property in your neighborhood.

Land in the City Of Warren, of Macomb County, described as:

Parcel of land located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue; Section 33; City of Warren, Macomb County Michigan. Parcel Identification Number 13-33-202-014 and more particularly described as:

Lot 83, Liberty Park Subdivision, according to the plat thereof as recorded in Liber 9 of Plats, Page 36, Macomb County Records.

be split as follows:

(Parcel 1)

Lots 59 to 67, Lots 84-85, inclusive, and the east ½ of Lot 83 Liberty Park Subdivision, according to the plat thereof as recorded in Liber 9 of Plats, Page 36, Macomb County Records.

And also:

(Parcel 3)

Lots 81, 82, and the west ½ of Lot 83, Liberty Park Subdivision, according to the plat thereof as recorded in Liber 9 of Plats, Page 36, Macomb County Records.

A location map of the above-described property is enclosed.

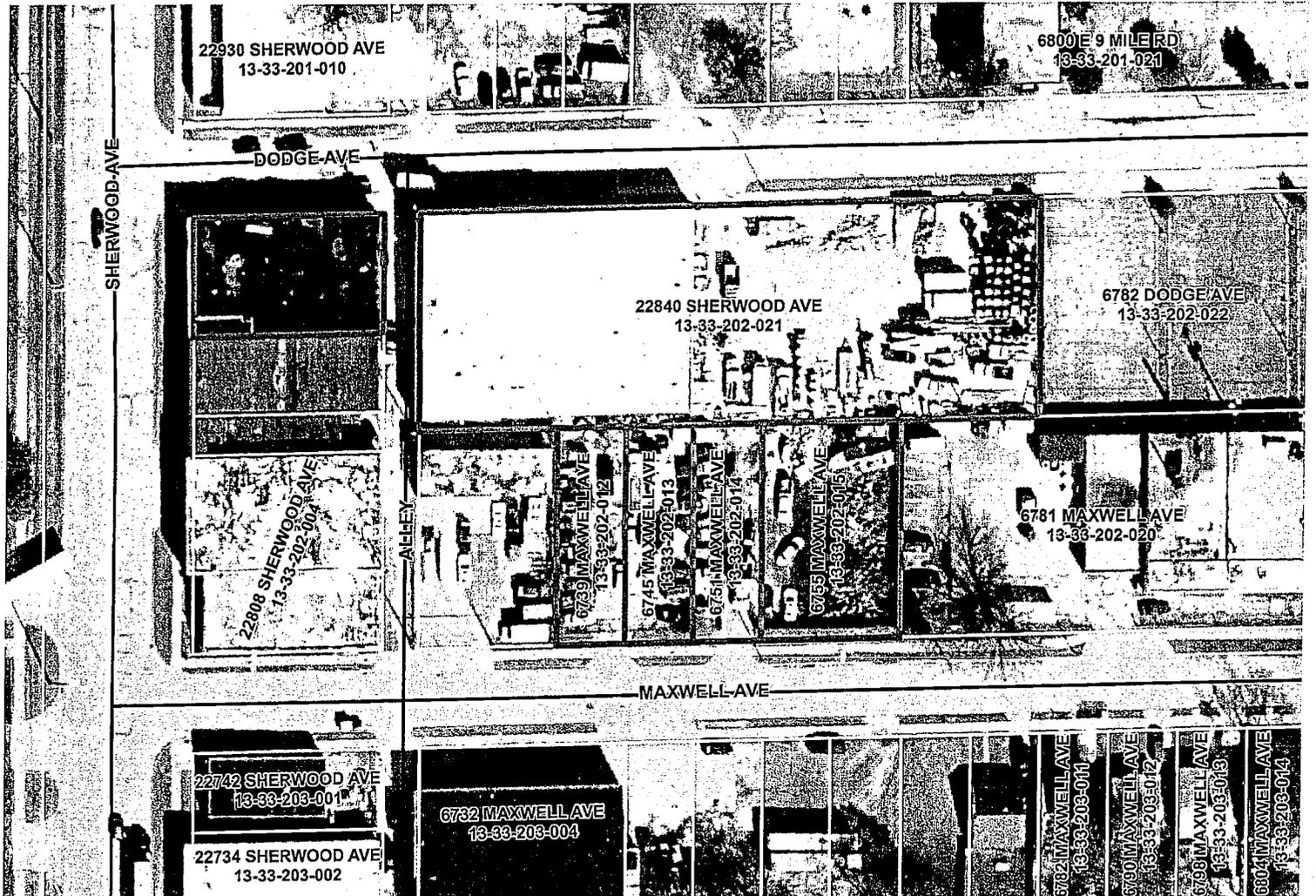
The public meeting will be held on **Tuesday, February 11, 2014**, in the City Council Chambers in the Warren Community Center Auditorium, 5460 Arden, located west of Mound Road between Chicago and Fourteen Mile Roads, Warren, Michigan. The City Council meeting will begin at 7:00 p.m. The purpose of the Public Hearing is to give you an opportunity to voice your opinion or ask any questions concerning the division of this property.

As this office only is directed to issue this information to you any and all questions concerning this matter must be directed to the Public Service Department at (586) 574-4604.

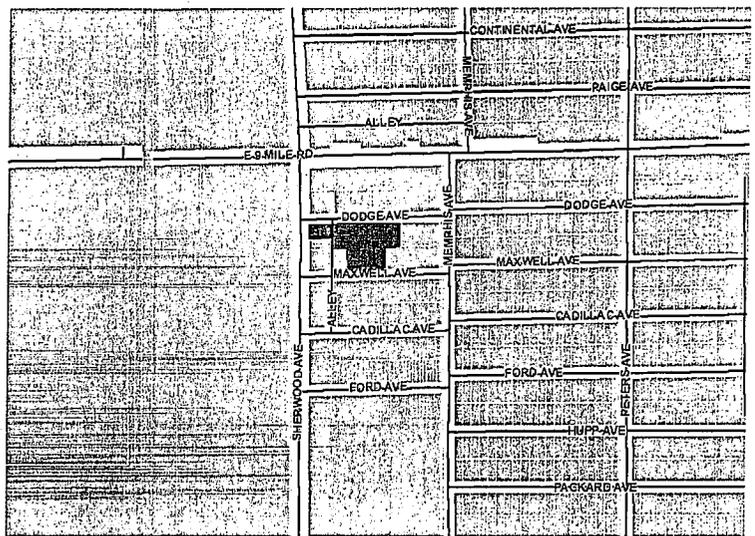
Respectfully,

Office of the City Clerk
ard/

LOT SPLIT AND COMBINATION REQUEST; Request one lot into two lots and resultant lots combine with abutting parcels; Lot 83 (13-33-202-014) of Liberty Park Subdivision located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue split in half and then the west half of lot 83 combined with lot 81 (13-33-202-012) and lot 82 (13-33-202-013) and the east half of lot 83 combined with lots 84 and 85 (13-33-202-015) all located in Liberty Park Subdivision; Section 33; Holman Management Inc. (Larry Holman)



Warren Planning Department
 One City Square, Suite 315
 Warren, MI 48093
 Office: 586-574-4687
 CityofWarren.org



TYPE OF HEARING: LOT SPLIT

SECTION 33

HEARING DATE: February 11, 2014

PETITIONER: Larry Holman

PROPERTY DESCRIPTION: Parcel of land located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue

FIRST CLASS MAILING LIST

PETITIONER: Larry Holman
Holman Management Inc
8401 Kennedy Circle Unit 4
Warren, MI 48093

AGENT:

OWNER: Same as Petitioner

HOMEOWNER GROUP: None

SCHOOL BOARD: Center Line Public Schools
Eve Kaltz Supt
26400 Arsenal
Center Line, MI 48015

DTE ELECTRIC COMPANY
JOYCE DUDEK
NORTHEAST REGION
CLINTON TOWNSHIP MI 48038

COMCAST CABLE
6095 WALL STREET
STERLING HEIGHTS MI 48312

ENGINEERING DEPT
AT & T
100 S MAIN SUITE 314
MT CLEMENS MI 48043

JEFF PAROL
CONSUMERS ENERGY
35350 KELLY ROAD
CLINTON TWP MI 48035

FRANK BINAGHI
WIDEOPENWEST
32650 N AVIS DR.
MADISON HGTS MI 48071

HENRY BOWMAN, PARKS & RECREATION DIRECTOR
RICHARD SABAUGH, PUBLIC SERVICE DIRECTOR

FIRST CLASS LETTERS ALSO SENT TO INDIVIDUALS ON ATTACHED PRINTOUT

STATE OF MICHIGAN
COUNTY OF MACOMB

PAUL WOJNO
WARREN CITY CLERK
29500 VAN DYKE
WARREN MI 48093

AFFIDAVIT OF MAILING

PAUL WOJNO, being duly sworn deposes and says that on the 24th day of January, 2014 he mailed exact duplicate copies of the attached Notice of Public Hearing:

Lot Split, Section 33, parcel of land located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue

by UNITED STATES MAIL, five (5) CERTIFIED LETTERS, a return receipt requested, to the following utilities and twenty-nine (36) FIRST CLASS LETTERS to the property owners affected by said Public Hearing (see attached First Class Mailing List).

Hearing Date: February 11, 2014

Petitioner: Holman Management Inc. (Larry Holman)

DTE ELECTRIC COMPANY
JOYCE DUDEK
NORTHEAST REGION
CLINTON TOWNSHIP MI 48038

COMCAST CABLE
6095 WALL STREET
STERLING HEIGHTS MI 48312

ENGINEERING DEPT
AT & T
100 S MAIN SUITE 314
MT CLEMENS MI 48043

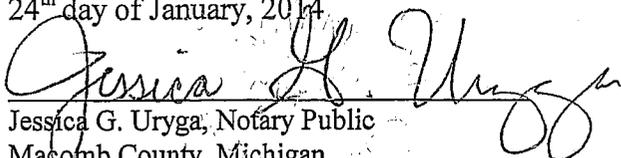
JEFF PAROL
CONSUMERS ENERGY
35350 KELLY ROAD
CLINTON TWP MI 48035

FRANK BINAGHI
WIDOPENWEST
32650 N AVIS DR.
MADISON HGTS MI 48071



PAUL WOJNO
CITY CLERK

Subscribed and sworn to before me this
24th day of January, 2014



Jessica G. Uryga, Notary Public
Macomb County, Michigan
My Commission Expires: 11/05/2018

JESSICA G. URYGA
Notary Public, Macomb County, MI
My Commission Expires November 5, 2018
Acting in Macomb County



FILE COPY

PLANNING DEPARTMENT

ONE CITY SQUARE, SUITE 311

WARREN, MI 48093-5281

(586) 574-4661

FAX (586) 574-4661

www.cityofwarren.org

DATE OF NOTICE: August 20, 2013

DATE OF HEARING: September 9, 2013

LOT SPLIT AND COMBINATION REQUEST: Request one lot into two lots and resultant lots combine with abutting parcels; Lot 83 (13-33-202-014) of Liberty Park Subdivision located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue split in half and then the west half of lot 83 combined with lot 81 (13-33-202-012) and lot 82 (13-33-202-013) and the east half of lot 83 combined with lots 84 and 85 (13-33-202-015) all located in Liberty Park Subdivision; Section 33; Holman Management Inc. (Larry Holman).

PETITIONER:

Same as owner

REP:

OWNER:

Larry Holman
Holman Management Inc
8401 Kennedy Circle Unit 4
Warren MI 48093

PROFESSIONAL:

HOMEOWNERS GROUP:

SCHOOL BOARD: CENTER LINE PUBLIC SCHOOLS
EVE KALTZ SUPT
26400 ARSENAL
CENTER LINE MI 48015

CN/GRAND TRUNK DISTRICT, JOHN FENTON, GEN. MAN. PO BOX 5025, TROY, MI 48007-5025
JOYCE DUDEK, DTE ELECTRIC COMPANY., 15600 19 MILE ROAD, CLINTON TWP, MI 48038
WARREN SETTY, COMCAST, 6095 WALL STREET, STERLING HEIGHTS, MI, 48312
TIM BLACK, AT & T, 100 S MAIN STREET, STE. 314, MT. CLEMENS, MI 48043
JEFF PAROL, CONSUMERS ENERGY, 35350 KELLY RD., CLINTON TWP, MI 48035
WOW INTERNET AND CABLE, 32650 N. AVIS DRIVE, MADISON HEIGHTS, MI 48071
HENRY BOWMAN, PARKS & RECREATION DIRECTOR, w/location map
RICHARD SABAUGH, DIRECTOR OF PUBLIC SERVICE, w/location map

RESOLUTION

WHEREAS, Holman Management Inc., owner of property located on the north side of Maxwell Avenue, approximately 258 ft. east of Sherwood Avenue, has petitioned the Planning Commission of the City of Warren to split the following subdivision lot to-wit:

Parcel of land located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Avenue; Section 33; City of Warren, Macomb County Michigan. Parcel identification number 13-33-202-014 and more particularly described as:

Lot 83, Liberty Park Subdivision, according to the plat thereof as recorded in Liber 9 of Plats, Page 36, Macomb County Records.

be split as follows:

(Parcel 1)

Lots 59 to 67, Lots 84-85, inclusive, and the east ½ of Lot 83 Liberty Park Subdivision, according to the plat thereof as recorded in Liber 9 of Plats, Page 36, Macomb County Records.

and also:

(Parcel 3)

Lots 81, 82, and the west ½ of Lot 83, Liberty Park Subdivision, according to the plat thereof as recorded in Liber 9 of Plats, Page 36, Macomb County Records.

AND WHEREAS, the City of Warren, a municipal corporation pursuant to Granted under Act No. 288 of the Public Acts of 1967 (the Subdivision Control Act of 1967) as amended by the Land Division Act P. A. 591 of 1996, provides that no lot, outlot, or other parcel of land in a recorded plat shall be further partitioned or divided unless in conformity with the ordinances of the municipality;

AND WHEREAS, the Planning Commission of the City of Warren has held a hearing thereon Monday the 30th day of September, 2013, at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan, and has considered the request of Holman Management Inc. that the above described

property be split, and has considered the objections raised thereto:

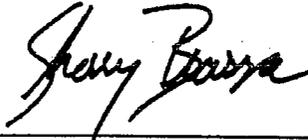
NOW THEREFORE, BE IT RESOLVED, that the Planning Commission of the City of Warren does hereby recommend to the Council of the City of Warren that the petition to split the above-described lot, as aforesaid, be approved provided:

It is recommended that the lot split be APPROVED subject to the standard conditions of the Planning Commission and more specifically:

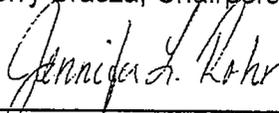
Approval of City Council shall be obtained. City Council approval shall become effective immediately.

RESOLUTION adopted at the meeting of September 30, 2013

PLANNING COMMISSION OF THE CITY OF WARREN



Sherry Brasza, Chairperson



Jennifer L. Rohr, Secretary

13-33-100-004
13-33-201-001
13-33-201-010
13-33-201-011
13-33-201-012
13-33-201-013
13-33-201-014
13-33-201-015
13-33-201-016
13-33-201-020
13-33-201-021
13-33-202-002
13-33-202-003
13-33-202-004
13-33-202-012
13-33-202-013
13-33-202-014
13-33-202-015
13-33-202-020
13-33-202-021

13-33-202-022
13-33-203-001
13-33-203-002
13-33-203-003
13-33-203-004
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13-33-203-006
13-33-203-007
13-33-203-008
13-33-203-009
13-33-203-010
13-33-203-011
13-33-203-012
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13-33-203-019

13-33-203-020
13-33-203-021
13-33-203-022
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13-33-203-024
13-33-203-025
13-33-203-026
13-33-203-027
13-33-203-028
13-33-204-001
13-33-204-003
13-33-204-004
13-33-204-005
13-33-204-006
13-33-205-033
13-33-206-001
13-33-206-002
13-33-206-021
13-33-206-022
13-33-207-001

13-33-203-007

SHERWOOD WARREN, LLC
8323 OFFICE PARK DR, STE E
GRAND BLANC MI 48439

13-33-203-008

SHERWOOD WARREN, LLC
8323 OFFICE PARK DR, STE E
GRAND BLANC MI 48439

13-33-203-009

SHERWOOD WARREN, LLC
8323 OFFICE PARK DR, STE E
GRAND BLANC MI 48439

13-33-203-010

HILDING C
6780 MAXWELL
WARREN MI 48091

13-33-203-011

OSBORN CLARENCE R
34091 LITTLE MACK
CLINTON TWP MI 48035

13-33-203-012

PIOCH PATRICK
1159 CHAPIN
BIRMINGHAM MI 48009

13-33-203-013

BLAREK ERNEST
56 NORTH TIPPY DAM ROAD
WELLSTON MI 49689

13-33-203-014

ANCHOR WALTER
6804 MAXWELL
WARREN MI 48091

13-33-203-015

CHOWDHURY MUNTAHA & MAWA SY
22741 MEMPHIS
WARREN MI 48091

13-33-203-016

DRYMAN BRENDA
18450 MARQUETTE
ROSEVILLE MI 48066

13-33-203-017

LOWERY RONALD
6745 CADILLAC
WARREN MI 48091

13-33-203-019

GILBERT NOLAN M
6755 CADILLAC
WARREN MI 48091

13-33-203-020

ANCHOR VIOLET
6759 CADILLAC
WARREN MI 48091

13-33-203-021

FAVRET DAVID & DANIELLE
6290 MONTCLAIR
TROY MI 48098

13-33-203-022

MCKEAN LISA
6779 CADILLAC
WARREN MI 48091

13-33-203-023

TRACEY JOHN
6781 CADILLAC
WARREN MI 48091

13-33-203-024

VANNESTE TIM
P O BOX 183402
SHELBY TOWNSHIP MI 48318

13-33-203-025

BELISLE MARY
23718 BOLAM
WARREN MI 48089

13-33-203-026

BURGHARDT FREDERICK & DONNA
6803 CADILLAC
WARREN MI 48091

13-33-203-027

VANNESTE TIM
P O BOX 183402
SHELBY TOWNSHIP MI 48318

13-33-203-028

VANNESTE TIMOTHY
P O BOX 183402
SHELBY TWP MI 48316

13-33-204-001

RYBAK RICHARD
134 SOUTH AVE
MT CLEMENS MI 48043

13-33-204-003

RYBAK RICHARD
134 SOUTH AVE
MT CLEMENS MI 48043

13-33-204-004

RYBAK RICHARD
134 SOUTH AVE
MT CLEMENS MI 48043

13-33-204-005

RYBAK RICHARD
134 SOUTH AVE
MT CLEMENS MI 48043

13-33-204-006

VANNESTE TIMOTHY
P O BOX 183402
SHELBY TWP MI 48318

13-33-205-033

CLUB ENTERPRISES INC
7012 9 MILE
WARREN MI 48091

13-33-100-004
EVERFRESH BEVERAGES INC
6600 E 9 MILE RD
WARREN MI 48091

13-33-201-001
ALFADY LLC
6710 NINE MILE
WARREN MI 48091

13-33-201-010
22930 SHERWOOD, LLC
26711 WOODWARD #307
HUNTINGTON WDS MI 48070

13-33-201-011
22930 SHERWOOD, LLC
26711 WOODWARD #307
HUNTINGTON WDS MI 48070

13-33-201-012
22930 SHERWOOD, LLC
26711 WOODWARD #307
HUNTINGTON WDS MI 48070

13-33-201-013
22930 SHERWOOD, LLC
26711 WOODWARD #307
HUNTINGTON WDS MI 48070

13-33-201-014
CITY OF WARREN
ONE CITY SQUARE
WARREN MI 48093

13-33-201-015
CITY OF WARREN
ONE CITY SQUARE
WARREN MI 48093

13-33-201-016
CITY OF WARREN
ONE CITY SQUARE
WARREN MI 48093

13-33-201-020
VETERAN'S MEMORIAL ASSOC
6782 E 9 MILE RD
WARREN MI 48091

13-33-201-021
BENNRICK LTD
37410 MORAVIAN
CLINTON TWP MI 48036

13-33-202-002
HOLMAN CONSTRUCTION MGMT SER
8401 KENNEDY CIRCLE #4
WARREN MI 48093

13-33-202-003
WILHELM CLIFFORD J
13301 TWENTY FIVE MILE
SHELBY TOWNSHIP MI 48315

13-33-202-004
RUSINOW WILLIAM D & THOMAS L
43304 ASPEN
STERLING HEIGHTS MI 48313

13-33-202-012
HOLMAN CONSTRUCTION MGMT SER
8401 KENNEDY CIRCLE #4
WARREN MI 48093

13-33-202-013
HOLMAN CONSTRUCTION MGMT SER
8401 KENNEDY CIRCLE #4
WARREN MI 48093

13-33-202-014
HOLMAN CONSTRUCTION MGMT SER
8401 KENNEDY CIRCLE #4
WARREN MI 48093

13-33-202-015
HOLMAN CONSTRUCTION MGMT SER
8401 KENNEDY CIRCLE #4
WARREN MI 48093

13-33-202-020
LIQUID SUN LAWN SPRINKLERS L
PO BOX 20876
FERNDALE MI 48220

13-33-202-021
HOLMAN CONSTRUCTION MGMT SER
8401 KENNEDY CIRCLE #4
WARREN MI 48093

13-33-202-022
BENNRICK LTD
37410 MORAVIAN
CLINTON TWP MI 48036

13-33-203-001
KLOTT DENNIS
22742 SHERWOOD
WARREN MI 48091

13-33-203-002
SHERWOOD WARREN LLC
8323 OFFICE PARK DR, STE E
GRAND BLANC MI 48439

13-33-203-003
DIBBLE DONOVAN
22702 SHERWOOD
WARREN MI 48091

13-33-203-004
SHERWOOD WARREN LLC
8323 OFFICE PARK DR, STE E
GRAND BLANC MI 48439

13-33-203-005
SHERWOOD WARREN LLC
8323 OFFICE PARK DR, STE E
GRAND BLANC MI 48439

13-33-203-006
SHERWOOD WARREN, LLC
8323 OFFICE PARK DR, STE E
GRAND BLANC MI 48439

13-33-206-001

KOSTRICK FREDRICK P & DONNA
16505 THIRTEEN MILE
FRASER MI 48026

13-33-206-002

KOSTRICK FREDRICK P & DONNA
16505 THIRTEEN MILE
FRASER MI 48026

13-33-206-021

HALE SALLY & HALE-MARTIN DEN
31133 PICKWICK LN
BEVERLY HILLS MI 48025

13-33-206-022

KREEGER LANCE & JANET
7011 MAXWELL
WARREN MI 48091

13-33-207-001

KHAN MAQBULUR
67865 CAMPGROUND
WASHINGTON MI 48095

- b) Proposed Ordinance Amendments to Section 22-191, Chapter 22, Article VIII to Prohibit the Transportation of Usable Marijuana in or upon a Motor vehicle Under Certain Circumstances (Second Reading).
- c) Proposed Ordinance Amendment to Section 37-6, Chapter 37 to Allow Enforcement of MCL 257.625 (1) (c) (Second Reading).
- d) Request to schedule a Closed Session pursuant to section 8 (e) of Public Act 267 of 1976 relating to the matter of Karen Spranger v City of Warren, Michigan Court of Appeals No. 319273
- e) Request to schedule a Closed Session pursuant to section 8 (e) of Public Act 267 of 1976 relating to the matter of Jonathon Dahl v City of Warren, Macomb County Circuit Court case No. 13-6402-NO
- f) Request to schedule a Closed Session pursuant to section 8 (e) of Public Act 267 of 1976 relating to the matter of Kimberley Teolis v Sherry Boston, Macomb County Circuit Court Case No. 12-5060-NO.
- g) Request to schedule a Closed Session pursuant to section 8 (e) of Public Act 267 of 1976 relating to the matter of Kevin Lairy v Matthew Rodriguez, Steven Campbell, Brian Price and David Huffman; United States District Court case No. 2:13-cv-15059.
- h) Request to schedule a Closed Session pursuant to section 8 (e) of Public Act 267 of 1976 relating to the matter of Devonte C. Campbell v Matthew Rodriguez, Steven Campbell, Brian Price and David Huffman; United States District Court case No. 2:13-cv-14953.
- i) Request for Public Hearing to review and confirm SAR relating to 8115 Orchard (House Demolition) Nuisance Abatement. PUBLIC HEARING TO BE HELD-February 11, 2014.
- j) Request of Planning Department for Public Hearing to review and approve Lot Split and Combination: One lot into two lots and resultant lots combined with abutting parcels; Lot 83 (13-33-202-014) of Liberty Park Subdivision located on the north side of Maxwell Avenue approximately 258 ft. east of Sherwood Ave. split in half and then the west half of lot 83 combined with lot 81 (13-33-202-012) and lot 82 (13-33-202-015) all located in Liberty Park Subdivision; Section 33; Holman Management Inc. (Larry Holman). PUBLIC HEARING TO BE HELD-February 11, 2014.

TYPE OF ABATEMENT: *Lot Split*
 DESCRIPTION: *Maxwell/Sherwood*
 HEARING DATE: *2-11-14*
 DATE E-MAIL AD: *none*
 DATE PUBLISHED: *none*
 DATE MAILED: *1-24-14*
 ASSIGNED TO: *Amanda*
packets: 2-3-14
posting: none



Macomb County Treasurer
TED B. WAHBY
 TREASURER
 ONE SOUTH MAIN 2ND FLOOR
 MT CLEMENS MI 48043
 MACOMBCOUNTYMI.GOV/TREASURER
 Delinquent Real Property Department
 (586) 469-5190

Taxpayer Copy

2012 Delinquent Real Property Tax

Date Paid: 12/06/13

Receipt Number: 13-0044714

UNIT:WARREN
PARCEL: 12-13-33-202-015

Received of:
HOLMAN CONSTRUCTION MGMT SERVI

LIBERTY PARK SUBDIVISION; LOTS
84 & 85

8401 KENNEDY CIRCLE #4
WARREN MI 48093

444708

Balance of legal description on file

BASE TAX	\$59.24	BASE TAX DUE		OTHER FEES	0.00
INTEREST	\$5.92	INTEREST DUE			
ADMIN FEE	\$2.37	ADMIN FEE DUE			
FORF. FEE	\$15.00	FORF. FEE DUE		RECEIVED 23081 DEL TBE 12/06/13	\$ 82.53
SALE EXP	\$0.00			16374-00 CHK#	1,672.48
REFUND	\$0.00			TOTAL	1,672.48
TOTAL	\$82.53	TOTAL DUE	\$0.00	CHARGE	0.00
		IF PAID THIS MONTH	\$0.00	12/06/13	123674 AAW

Receipt interest date: 12/06/13
Check No. 23081
Clerk: MISRAE

CHECKS ACCEPTED ONLY AS CONDITIONAL PAYMENT UNTIL CLEARED THROUGH FINANCIAL INSTITUTION.
THE TREASURER IS NOT RESPONSIBLE FOR PAYMENT ON THE WRONG PARCEL.



Macomb County Treasurer
TED B. WAHBY
 TREASURER
 ONE SOUTH MAIN 2ND FLOOR
 MT CLEMENS MI 48043
 MACOMBCOUNTYMI.GOV/TREASURER
 Delinquent Real Property Department
 (586) 469-5190

Taxpayer Copy

2012 Delinquent Real Property Tax

Date Paid: 12/06/13

Receipt Number: 13-0044713

UNIT:WARREN
PARCEL: 12-13-33-202-014

Received of:
HOLMAN CONSTRUCTION MGMT SERVI

LIBERTY PARK SUBDIVISION; LOT 83

8401 KENNEDY CIRCLE #4
WARREN MI 48093

444708

Balance of legal description on file

BASE TAX	\$29.42	BASE TAX DUE		OTHER FEES	0.00
INTEREST	\$2.94	INTEREST DUE			
ADMIN FEE	\$1.18	ADMIN FEE DUE			
FORF. FEE	\$15.00	FORF. FEE DUE		RECEIVED 23081 DEL TBE 12/06/13	\$ 48.54
SALE EXP	\$0.00			16374-00 CHK#	1,672.48
REFUND	\$0.00			TOTAL	1,672.48
TOTAL	\$48.54	TOTAL DUE	\$0.00	CHARGE	0.00
		IF PAID THIS MONTH	\$0.00	12/06/13	123674 AAW

Receipt interest date: 12/06/13
Check No. 23081
Clerk: MISRAE

CHECKS ACCEPTED ONLY AS CONDITIONAL PAYMENT UNTIL CLEARED THROUGH FINANCIAL INSTITUTION.
THE TREASURER IS NOT RESPONSIBLE FOR PAYMENT ON THE WRONG PARCEL.



Macomb County Treasurer

TED B. WAHBY

TREASURER

ONE SOUTH MAIN 2ND FLOOR
MT CLEMENS MI 48043

MACOMBCOUNTYMI.GOV/TREASURER
Delinquent Real Property Department
(586) 469-5190

Taxpayer Copy

2012 Delinquent Real Property Tax

Date Paid: 12/06/13

Receipt Number: 13-0044712

UNIT:WARREN

PARCEL: 12-13-33-202-013

Received of:
HOLMAN CONSTRUCTION MGMT SERVI

8401 KENNEDY CIRCLE #4
WARREN MI 48093

LIBERTY PARK SUBDIVISION; LOT 82

A 44708

Balance of legal description on file

BASE TAX	\$29.42
INTEREST	\$2.94
ADMIN FEE	\$1.18
FORF. FEE	\$15.00
SALE EXP	\$0.00
REFUND	\$0.00
TOTAL	\$48.54

BASE TAX DUE
INTEREST DUE
ADMIN FEE DUE
FORF. FEE DUE

**TOTAL DUE
IF PAID THIS MONTH \$0.00**

OTHER FEES	0.00
RECEIVED: 13006712	
DEL 12/06/13	48.54
16174-57-0000	1672.48
TOTAL	1672.48
CHANGE	0.00
12/06/13 12:20 PM 75674 AAW	

Receipt interest date: 12/06/13
Check No. 23081
Clerk: MISRAE

CHECKS ACCEPTED ONLY AS CONDITIONAL PAYMENT UNTIL CLEARED THROUGH FINANCIAL INSTITUTION.
THE TREASURER IS NOT RESPONSIBLE FOR PAYMENT ON THE WRONG PARCEL.



Macomb County Treasurer

TED B. WAHBY

TREASURER

ONE SOUTH MAIN 2ND FLOOR
MT CLEMENS MI 48043

MACOMBCOUNTYMI.GOV/TREASURER
Delinquent Real Property Department
(586) 469-5190

Taxpayer Copy

2012 Delinquent Real Property Tax

Date Paid: 12/06/13

Receipt Number: 13-0044711

UNIT:WARREN

PARCEL: 12-13-33-202-012

Received of:
HOLMAN CONSTRUCTION MGMT SERVI

8401 KENNEDY CIRCLE #4
WARREN MI 48093

LIBERTY PARK SUBDIVISION; LOT 81

A 44708

Balance of legal description on file

BASE TAX	\$29.42
INTEREST	\$2.94
ADMIN FEE	\$1.18
FORF. FEE	\$15.00
SALE EXP	\$0.00
REFUND	\$0.00
TOTAL	\$48.54

BASE TAX DUE
INTEREST DUE
ADMIN FEE DUE
FORF. FEE DUE

**TOTAL DUE
IF PAID THIS MONTH \$0.00**

OTHER FEES	0.00
RECEIVED: 13006711	
DEL 12/06/13	48.54
16174-57-0000	1672.48
TOTAL	1672.48
CHANGE	0.00
12/06/13 12:20 PM 75674 AAW	

Receipt interest date: 12/06/13
Check No. 23081
Clerk: MISRAE

CHECKS ACCEPTED ONLY AS CONDITIONAL PAYMENT UNTIL CLEARED THROUGH FINANCIAL INSTITUTION.
THE TREASURER IS NOT RESPONSIBLE FOR PAYMENT ON THE WRONG PARCEL.



Macomb County Treasurer

TED B. WAHBY

TREASURER

ONE SOUTH MAIN 2ND FLOOR
MT CLEMENS MI 48043

MACOMBCOUNTYMI.GOV/TREASURER
Delinquent Real Property Department
(586) 469-5190

Taxpayer Copy

2012 Delinquent Real Property Tax

Date Paid: 12/06/13

Receipt Number: 13-0044710

UNIT: WARREN

PARCEL: 12-13-33-202-002

LIBERTY PARK SUBDIVISION; LOTS
71 & 72

Received of:
HOLMAN CONSTRUCTION MGMT SERVI

8401 KENNEDY CIRCLE #4
WARREN MI 48093

A 44708

Balance of legal description on file

BASE TAX	\$169.86
INTEREST	\$16.99
ADMIN FEE	\$6.79
FORF. FEE	\$15.00
SALE EXP	\$0.00
REFUND	\$0.00
TOTAL	\$208.64

BASE TAX DUE
INTEREST DUE
ADMIN FEE DUE
FORF. FEE DUE

OTHER FEES 0.00

RECEIPT # 130044710
DEL TAX 12/06/13 \$ 208.64

TOTAL DUE
IF PAID THIS MONTH \$0.00

16174-27 CHKS \$ 272.48
TOTAL \$ 272.48
CHANGE \$ 0.00
12/06/13 12:22 PM AAW

Receipt interest date: 12/06/13
Check No. 23081
Clerk: MISRAE

CHECKS ACCEPTED ONLY AS CONDITIONAL PAYMENT UNTIL CLEARED THROUGH FINANCIAL INSTITUTION.
THE TREASURER IS NOT RESPONSIBLE FOR PAYMENT ON THE WRONG PARCEL.



Macomb County Treasurer

TED B. WAHBY

TREASURER

ONE SOUTH MAIN 2ND FLOOR
MT CLEMENS MI 48043

MACOMBCOUNTYMI.GOV/TREASURER
Delinquent Real Property Department
(586) 469-5190

Taxpayer Copy

2012 Delinquent Real Property Tax

Date Paid: 12/06/13

Receipt Number: 13-0044708

UNIT: WARREN

PARCEL: 12-13-33-202-021

T1N, R12E, SEC 33; LIBERTY PARK
SUBDIVISION;
LOTS 59 TO 70 INCL

Received of:
HOLMAN CONSTRUCTION MGMT SERVI

8401 KENNEDY CIRCLE #4
WARREN MI 48093

LOAS

Balance of legal description on file

BASE TAX	\$1,070.78
INTEREST	\$107.08
ADMIN FEE	\$42.83
FORF. FEE	\$15.00
SALE EXP	\$0.00
REFUND	\$0.00
TOTAL	\$1,235.69

BASE TAX DUE
INTEREST DUE
ADMIN FEE DUE
FORF. FEE DUE

OTHER FEES 0.00

RECEIPT # 130044708
DEL TAX 12/06/13 \$ 1,235.69

TOTAL DUE
IF PAID THIS MONTH \$0.00

16174-27 CHKS \$ 272.48
TOTAL \$ 272.48
CHANGE \$ 0.00
12/06/13 12:22 PM AAW

Receipt interest date: 12/06/13
Check No. 23081
Clerk: MISRAE

CHECKS ACCEPTED ONLY AS CONDITIONAL PAYMENT UNTIL CLEARED THROUGH FINANCIAL INSTITUTION.
THE TREASURER IS NOT RESPONSIBLE FOR PAYMENT ON THE WRONG PARCEL.



December 20, 2013

Scott C. Stevens, Council Secretary
Warren City Council
Mayor Pro Tem

DEPARTMENT OF PUBLIC SERVICE
ONE CITY SQUARE, SUITE 320
WARREN, MI 48093-5284
(586) 574-4604
FAX (586) 574-4517
www.cityofwarren.org

RE: Resolution for 8115 Orchard (House Demolition) Nuisance Abatement

Honorable Council Secretary:

The approval of a resolution is necessary for collection proceedings relating to the removal of a house at **8115 Orchard** which is under the nuisance abatement program.

Attached, please find the appropriate resolutions 1 and 2. Please place on the consent agenda January 14, 2014 for a public hearing February 11, 2014 to review and confirm Special Assessment Roll No 429.

Thank you for your cooperation in this matter.

Sincerely,

Richard D. Sabaugh, Director
Department of Public Service

Read and Concur,

Approved:

Cherie Dutton-Foss
City Attorney's Office

Read and Concur,

Approved:

James R. Fouts, Mayor

RDS/al

cc: Mayor
Building
Property Maintenance
Controllers
City Clerk
Assessor

1st SAR Nuisance Resolution
8115 Orchard (13-34-301-044)

RESOLUTION

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, _____ at 7:00 p.m. Eastern Time in the Council Chamber of the Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmember: _____

ABSENT: Councilmember: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____:

The Nuisance Abatement Board of Appeals held a public appeal hearing on the nuisance determination and adopted a resolution upholding the determination that a nuisance existed upon the following described property:

Parcel No. 13-34-301-044 also known as 8115 Orchard LOT 271, INCLUDING ½ OF THE ADJACENT VACATED PUBLIC ALLEY – THE MAPLES SUBDIVISION, as recorded in Liber 3, page 111 of plats, Macomb County Records.

**Owner(s): Leo B. Frederick & Linda Frederick
Rose Investments
J. R. Building
James E. Razanski
First Financial Credit
Macomb County Treasurer
Farets Data Services**

The Nuisance Abatement Board of Appeals ordered abatement of the nuisance within **60 days** of the hearing and if the nuisance was not abated within the limit, the Nuisance Abatement Board of

Appeals directed the Director of Public Service to direct the removal of said nuisance; The City Clerk has notified the owners of the aforesaid property of the Nuisance Abatement Board of Appeals resolution and order of removal;

Said owners of the aforesaid property had not removed said nuisance within the time period prescribed by the Nuisance Abatement Board of Appeals;

The Director of Public Service obtained removal of the nuisance by demolition pursuant to the resolution of the Nuisance Abatement Board of Appeals;

The Director of Public Service has filed this report of the work done and the expenses incurred in the abatement of said nuisance.

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby determine that the following charges shall be levied as a special assessment against the property indicated:

<u>PROPERTY</u>	<u>CHARGES</u>
Parcel No. 13-34-301-044 also known as 8115 Orchard	\$ 6,240.00

BE IT FURTHER RESOLVED, that the City Assessor is hereby instructed to prepare a special assessment roll in accordance with the above determination and designate the name by which the roll shall be known.

BE IT FURTHER RESOLVED, that the special assessment roll to be prepared shall be divided into ten (10) annual installments, and that the deferred installments of said special assessment roll shall bear interest at the rate of 8 (8%) per cent per annum.

BE IT FURTHER RESOLVED, that when said special assessment roll has been compiled and certified by the City Assessor, the City Assessor shall file said roll with the City Clerk who shall forthwith give notice by certified mail to the owners of the property upon which the aforesaid charges are levied. Such notice shall state the basis for the assessment, the amount thereof, the property affected thereby and give until the 14th day of March, 2014, for payment to be made. Said notice shall further state that if payment is not made before the said 14th day of March, 2014, a public hearing

shall be held on the aforesaid date before the City Council in the Council Chamber of the Community Center, 5460 Arden, Warren, Michigan 48092 at 7:00 p.m. Eastern _____ Time, for the purpose of hearing any objections to said special assessment roll as prepared.

AYES: Councilmember: _____

NAYS: Councilmember: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, _____.

Scott C. Stevens
Council Secretary
Mayor Pro Tem

CERTIFICATION

STATE OF MICHIGAN)
)SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, _____.

PAUL WOJNO
City Clerk

2nd SAR Nuisance Resolution
8115 Orchard (13-34-301-044)

RESOLUTION

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, _____, at 7:00 p.m. Eastern _____ Time, in the Council Chamber of the Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmember: _____

ABSENT: Councilmember: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____:

By resolution adopted _____, the City Council determined to levy a special assessment against the following described property;

The City Assessor has prepared a special assessment roll wherein a special assessment has been levied against the property indicated:

PROPERTY

CHARGES

Parcel No. 13-34-301-044 also known as 8115 Orchard

\$ 6,240.00

LOT 271, INCLUDING 1/2 OF THE ADJACENT VACATED PUBLIC ALLEY – THE MAPLES SUBDIVISION, as recorded in Liber 3, page 111 of plats, Macomb County Records.

**Owner(s): Leo B Frederick & Linda Frederick
Rose Investments
J. R. Building
James E. Razanski
First Financial Credit
Macomb County Treasurer
Farets Data Services**

Said special assessment roll has been certified by the City Assessor and filed with the City Clerk;

The City Clerk has given notice by certified mail on _____ to the owners of the property upon which the aforesaid charges are levied, said notice having stated the basis for the assessment, the amount thereof, the property affected thereby, and having given the property owners until the 14th day of March, 2014, for payment to be made;

Said payment has not been made and a public hearing having been held on February 11, 2014, and notice of said hearing having been given to the property owners in the notice as aforesaid;

NOW, THEREFORE, BE IT RESOLVED, that the said special assessment roll in the following amount and bearing the following roll number is hereby confirmed as presented by the City Assessor:

SPECIAL ASSESSMENT NO. 429 - \$6,240.00

BE IT FURTHER RESOLVED, that the special assessment roll shall be divided into ten (10) annual installments, the first installment(s) shall be due on July 1, 2014, and the subsequent installment(s) shall be due on July 1 of each and every year thereafter, bearing interest at the rate of eight (8%) per cent per annum, commencing on August 1, 2014.

BE IT FURTHER RESOLVED, that the installments of said special assessment roll shall be collected in the manner required by the appropriate provisions of Article II, Chapter 33, of the Code of Ordinances of the City of Warren.

AYES: Councilmember: _____

NAYS: Councilmember: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, _____.

Scott C. Stevens
Council Secretary
Mayor Pro Tem



January 30, 2014

Mr. Scott C. Stevens
Council Secretary
City of Warren City Council

CITY ASSESSOR'S OFFICE
ONE CITY SQUARE, SUITE 310
WARREN, MI 48093-2397
(586) 574-4532
FAX (586) 574-0793
www.cityofwarren.org

Re: Proposed Resolution Designating the Meeting Place for the 2014 Board of Review.

Dear Secretary Stevens:

Attached please find a proposed Resolution Designating Meeting Place for 2014 Board of Review.

Section 9.9 of the Warren City Charter requires that the Board of Review convene on the third Monday in March of each year and shall sit for not less than three (3) calendar days. The Charter also requires that at the first regular meeting in February of each year, the City Council designate the meeting place for the Board of Review to convene.

For 2014, the Board of Review is scheduled to convene and be in session on March 17th, 18th and 19th to hear complaints of persons considering themselves aggrieved by their assessment. I have reserved the Van Dyke Meeting Room for the weeks of March 17, 2014 through March 28, 2014 for the Board of Review.

Therefore, the proposed Resolution Designating Meeting Place for 2014 Board of Review is hereby presented to City Council for consideration and approval on February 11, 2014.

Please contact me at ext. 4627 if you have any questions.

Sincerely,

Marcia D. M. Smith
City Assessor

Attachments

Read and Concur:

Approved:

David Griem
City Attorney
James R. Fouts
Mayor

**RESOLUTION DESIGNATING MEETING PLACE FOR
2014 BOARD OF REVIEW**

A regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on February 11, 2014, at 7 p.m. Eastern Standard Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

Section 9.9 of the Warren Charter requires that the Board of Review convene on the third Monday in March of each year and shall sit for not less than three (3) calendar days. The Charter also requires that at the first regular meeting in February of each year, the City Council designate the meeting place for the Board of Review to convene.

For 2014, the Board of Review is scheduled to convene and be in session on March 17th, 18th and 19th to hear complaints of persons considering themselves aggrieved by their assessment.

The City Assessor has reserved the Van Dyke Meeting Room for the week of March 17, 2014 through March 28, 2014 for the Board of Review.

THEREFORE, IT IS RESOLVED that the City Council hereby designates the Van Dyke Meeting Room, located at One City Square, Warren, MI 48093, for the week of March 17, 2014 through March 28, 2014 for the Board of Review to convene and be in session to hear complaints of persons considering themselves aggrieved by their assessment.



January 30, 2014

Mr. Scott C. Stevens
Council Secretary
City of Warren City Council

CITY ASSESSOR'S OFFICE
ONE CITY SQUARE, SUITE 310
WARREN, MI 48093-2397
(586) 574-4532
FAX (586) 574-0793
www.cityofwarren.org

Re: Proposed Resolution Adopting the 2014 Real Property Tax Poverty Exemption Guidelines for Tax Relief under Section 211.7u, Public Act 206 of 1893.

Dear Secretary Stevens:

Attached please find a proposed Resolution Adopting the 2014 Real Property Tax Poverty Exemption Guidelines for Tax Relief under Section 211.7u, Public Act 206 of 1893.

The City of Warren Board of Review makes determinations for poverty exemption appeals based on guidelines, which have been adopted for use by the Warren City Council. Poverty Exemption Guidelines must be annually adopted by the legislative body of the local jurisdiction in order to be considered "published" and made "publically available" as required by the statute. Petitioners must meet the eligibility requirements set forth in those guidelines in order to be considered for property tax relief based on poverty level. When a poverty applicant is denied relief by the Board of Review, the applicant may further their appeal through the Michigan Tax Tribunal.

Therefore, the proposed Resolution Adopting the 2014 Real Property Tax Poverty Exemption Guidelines for Tax Relief under Section 211.7u, Public Act 206 of 1893, is hereby presented to City Council for consideration and approval on February 11, 2014.

Please contact me at ext. 4627 if you have any questions.

Sincerely,

Marcia D. M. Smith
City Assessor

Attachments

Read and Concur:

Approved:

David Griem
City Attorney

James R. Fouts
Mayor

**RESOLUTION ADOPTING THE 2014 REAL PROPERTY TAX POVERTY
EXEMPTION GUIDELINES FOR
TAX RELIEF UNDER SECTION 211.7U, PUBLIC ACT 206 OF 1893.**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on February 11, 2014, at 7:00 p.m. Eastern Standard Time, in Council Chambers located at Warren Community Center Auditorium, 5460 Arden Ave., Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilmember _____, and supported by Councilmember _____.

The General Property Tax Act, Public Act 206 of 1893, provides for an exemption, in whole or in part from real property taxation for the principal residence of persons who, in the judgment of the Assessor and Board of Review, by reason of poverty, are unable to contribute toward the public charges. MCL 211. 7u.

The Act requires that an applicant meet the federal poverty income standards as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body of the local assessing unit; provided, however, such alternative guidelines do not provide income eligibility requirements less than the federal guidelines.

Further, the Act requires the governing body of the local assessing unit to determine and make available to the public, the policy and guidelines for the granting of exemptions under Section 7u. The guidelines shall include, but not be limited to, the specific income and asset levels of the applicant, and total household income and assets.

The Act further requires the Board of Review shall follow the policy and guidelines of the local assessing unit in granting or denying an exemption under this section unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and guidelines and the substantial and compelling reasons are communicated in writing to the applicant.

In addition, the Act provides that a person who files a claim under this section is not prohibited from also appealing the assessment on the property for which that claim is made before the Board of Review in the same year.

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Warren hereby adopts the attached 2014 Real Property Tax Poverty Exemption Guidelines for Tax Relief under Section 211.7u, Public Act 206 of 1893 which shall apply to applications submitted requesting the Real Property Poverty Exemption pursuant to Section 7u of the General Property Tax Act, Public Act 206 of 1893.

AYES: Councilpersons: _____

NAYS: Councilpersons: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2014.

SCOTT C. STEVENS
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
)SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a correct copy of the resolution adopted by the Warren City Council at its meeting held on _____, 2014.

PAUL WOJNO
City Clerk

**CITY OF WARREN
2014
REAL PROPERTY TAX POVERTY EXEMPTION GUIDELINES
FOR TAX RELIEF UNDER SECTION 211.7, P.A. 206 of 1893**

The following guidelines were adopted by the Warren City Council on February 11, 2014.

In order to qualify for the Poverty Exemption, the claimant **MUST** meet **ALL** of the following requirements. It may be possible that a claimant meets the income standard for the Poverty Exemption, but does not meet the asset standard or other standards as set forth in these guidelines. In this instance, the claimant would **NOT** qualify for the exemption even though the income standard was met.

The Board of Review shall follow these guidelines when granting or denying a Poverty Exemption. The same standards shall apply to each claimant in the City for the assessment year "unless the Assessor and Board of Review determines that there are substantial and compelling reasons why there should be deviation from the guidelines and the substantial and compelling reasons are communicated in writing to the claimant."

In granting Poverty Exemptions, the City of Warren and the Board of Review realize that this represents a shift of those property taxes exempted to the other taxpayers of the City. Poverty Exemptions are intended to assist those who are in temporary financial hardship and are NOT intended as a permanent or continuous subsidy. Poverty Exemptions shall apply only to the applicant's qualified principal residence and the property must be classified RESIDENTIAL for property tax purposes. Under no circumstances shall a Poverty Exemption be granted or apply to the property of a business, partnership, or corporation.

To be eligible for exemption by reason of poverty, a person shall do all of the following on an annual basis:

1. Applicants **MUST** be an owner of and occupy as a principal residence, (as defined by MCL 211.7dd), the property for which an exemption is being requested.
2. Applicants **MUST** complete in its entirety a "**CITY OF WARREN POVERTY EXEMPTION APPLICATION**" form. Applicants must also complete a "**PETITION TO BOARD OF REVIEW**", (L-4035), form provided by the Warren Assessing Department. All claims, including all required information listed below, **MUST** be filed with the City Assessor or the Board of Review after February 1st and before the day prior to the last day of the March, July or December Board of Review meetings for that assessment year. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

3. Applicants **MUST** provide copies of the following forms, including all supporting documents and schedules, for **ALL PERSONS RESIDING IN THE HOUSEHOLD**, filed in the immediately preceding year or in the current year:
 - Federal Income Tax Return (1040 or 1040A)
 - State of Michigan Income Tax Return (MI-1040)
 - Michigan Homestead Property Tax Credit Claim (MI-1040CR)
 - W-2 Forms
 - Proof of all sources of income if not included on the W-2 Forms, including any check stubs or receipts from contributions by relatives or other persons living in the household, or from State or Federal Government checks.
 - If applicant is not required to file a Federal or State Income Tax return, they must complete and file an Income Tax Exemption Affidavit (Treasury Form 4988) for all persons residing in the residence who were not required to file in the current year or in the immediately preceding year.
4. Applicants **MUST** provide a copy of the Social Security Benefit Statement (form SSA-1099) for **ALL PERSONS RESIDING IN THE HOUSEHOLD**, who receives Social Security benefits.
5. Applicants **MUST** provide a copy of their bank statements, for the immediately preceding six months, of ALL checking and savings accounts.
6. Applicants **MUST** provide a valid driver's license or other form of photo-identification, for all persons in the household that are not identified as dependents on their income tax returns, and **MUST** also provide a copy of a deed, land contract, or other evidence of ownership of the property for which an exemption is requested, if requested by the Assessor or Board of Review.
7. Applicants **MUST** meet the "Federal Poverty Income Standards for Eligibility Guidelines" as defined and determined annually by the United States Department of Health and Human Services, or alternative guidelines as adopted by the City of Warren, provided such alternative guidelines do not provide income eligibility requirements less than the federal guidelines.

The Board of Review shall consider income from all sources and from all occupants of the household when determining whether an Applicant meets the poverty income standards adopted by the City of Warren. Income includes:

- Money, wages, and salaries before deductions.
- Regular payments for social security, railroad retirement, unemployment, worker's compensation, veteran's payments and public assistance.
- Gifts, loans and contributions by all persons, whether living in the household or not.
- Alimony, child support, and military family allotments.
- Private pensions, governmental pensions, regular insurance or annuity payments, and inheritance payments.
- College or university scholarships, grants, fellowships, and financial aid.

In addition to meeting the income level requirements as noted above, applicants must also meet requirements based on asset level such as, savings accounts, checking accounts, certificates of deposit, investments, (including collectible items purchased for their investment value), stocks, bonds, inheritances, life insurance policies, interest earnings/dividends, retirement funds, ownership interest in other real estate, motor vehicles, recreational vehicles and equipment, or any other personal property, and any non-cash benefits such as Medicaid, WIC, food stamps and school lunches.

To be eligible for exemption based on asset level, the following requirements must be met:

1. The total value of savings accounts, checking accounts, certificates of deposit, all investments, stocks, bonds, inheritances, life insurance policies, interest earnings/dividends, retirement funds, and any non-cash benefits such as Medicaid, WIC, food stamps or school lunches from all household members shall not exceed twice the amount of the current annual property tax obligation.
2. Applicants shall not own interest in any real estate other than their principal residence.
3. Applicants who have purchased their principal residence within the current year or preceding two (2) calendar years are not eligible for the exemption.
4. Applicants shall not be currently purchasing or leasing any automotive vehicles valued at greater than \$10,000.
5. The total value of any recreational vehicles or equipment shall not exceed the amount of the current annual property tax obligation. Recreational vehicles include snowmobiles, boats, jet skis, camping trailers, travel trailers, motorcycles, motor homes, off-road vehicles, or anything else which may be considered a recreational vehicle.

FEDERAL POVERTY INCOME STANDARDS FOR ELIGIBILITY GUIDELINES

2014

The following are the federal poverty income standards, which are updated annually by the United States Department of Health and Human Services, for 2014 assessments.

<u>Size of Family Unit</u>	<u>Poverty Threshold (Gross Income)</u>
1 person	11,490
2 persons	15,510
3 persons	19,530
4 persons	23,550
5 persons	27,570
6 persons	31,590
7 persons	35,610
8 persons	39,630
For each additional person, add	4,020



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

February 4, 2014

Mr. Scott C. Stevens
Council Secretary
City of Warren, Michigan

Re: Request for an Increase in Budgeted Revenues and Appropriations –
Engineering Department

Dear Sir:

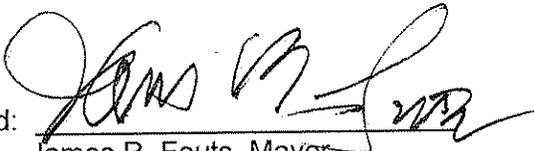
In his correspondence dated January 31, 2014, the Neighborhood Services and Grant Coordinator requests an increase in budgeted revenues and appropriations in the amount of \$538,292.00 to account for the receipt of a SEMCOG Transportation Alternatives Program (TAP) grant, along with matching funds from Warren's TIFA, Detroit Eastside Community Collaborative, and the 8 Mile Boulevard Association.

This project provides for the extension of the Conner Creek Greenway into Macomb County and connects the City of Warren to Southeast Michigan's non-motorized network.

A copy of an amending budget resolution is attached for Council action.

Respectfully,

Renee Rezak
Budget Director

Approved: 
James R. Fouts, Mayor

cc: Rob Maleszyk
William Gambill

RESOLUTION AMENDING GENERAL APPROPRIATIONS
RESOLUTION FOR FISCAL 2014 BUDGET

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan held _____, 2014, at 7:00 o'clock p.m. Eastern _____ Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2013 to June 30, 2014 was adopted by Council on May 16, 2013, and

WHEREAS, the Neighborhood Services and Grant Coordinator has indicated a need to this Council for an increase in budgeted revenues and appropriations in the amount of \$538,292.00 to account for receipt of a grant from the Southeast Michigan Council of Governments (SEMCOG) in the amount of \$371,526 along matching funds from Warren's TIFA (up to \$125,000), Detroit Eastside Community Collaborative (\$23,380), and the 8 Mile Boulevard Association (\$20,000);

WHEREAS, the grant and matching funds will be used to cover the cost for the Transportation Alternative Program Project (TAP), a project that would extend the Conner Creek Greenway into Macomb County and connect the City of Warren to Southeast Michigan's non-motorized network.

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the original General Appropriation Resolution for Fiscal 2014 Budget, approves the additional revenues and appropriation of funds to the following budget line items in the General Fund in the amount of \$538,292.00.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
<u>Increase Revenues:</u> 101-080-53684	Non-Motorized TAP Project	<u>\$538,292.00</u>
<u>Increase Appropriations:</u> 1447-82239	TAP Project Expense	<u>\$538,292.00</u>

BE IT FURTHER RESOLVED, that the City Council hereby revises the estimated revenues and appropriations for the General Fund Budget for fiscal 2014 in the amount of \$538,292.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2014.

SCOTT C. STEVENS
Mayor Pro Tem
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on _____.

PAUL WOJNO
City Clerk



DATE: January 31, 2014
TO: Renee Rezak, Budget Director
FROM: Bill Gambill, Neighborhood Services and Grants Coordinator
RE: **BUDGET AMENDMENT CERTIFYING FUNDING FOR TRANSPORTATION
ALTERNATIVES PROGRAM PROJECT**

DEPARTMENT OF PUBLIC SERVICE
ONE CITY SQUARE, SUITE 320
WARREN, MI 48093-5284
(586) 574-4604
FAX (586) 574-4517
www.cityofwarren.org

On July 19, 2013 the Southeast Michigan Council of Governments (SEMCOG) awarded the City of Warren a \$292,026 Transportation Alternatives Program (TAP) grant to extend the Conner Creek Greenway into Macomb County and connect Warren to Southeast Michigan's non-motorized network. The Conner Creek Greenway is the only regional non-motorized path directly abutting Warren. The next phase of Warren's non-motorized project is to connect to the Freedom Trail located north of Warren along Metropolitan Parkway (16 Mile Road) in Sterling Heights.

The grant description is as follows:

In spring/summer 2014, the City of Warren will begin the initial phase of a planned non-motorized network within the City by extending the Connor Creek Greenway from the City of Detroit north into Warren. The proposed non-motorized trail includes a total of 2.3 miles of bike lanes starting at the intersection of Conner and Outer Drive, heading west on Outer Drive to Van Dyke and then north on Van Dyke up to Stephens Road in the City of Warren. The trail project will include median enhancements at the Eight Mile Road and Van Dyke intersection that will include stamped concrete crosswalks and landscaping. This non-motorized trail project fills a gap identified in the Governor's Belle Isle to Wisconsin Trail proposal. This project was selected by SEMCOG's Regional Clearinghouse Committee and awarded FY 2014 TAP funds.

Since the time of the award, a final project scope was developed to satisfy MDOT requirements. On December 12, 2013 - SEMCOG reviewed the final project scope and authorized an additional \$79,500, bringing the grant total to \$371,526 and project total to \$538,292. Attached you will find the updated award summary, current project budget, project plan and attached resolutions providing matching funds from Warren's TIFA (up to \$125,000), Detroit Eastside Community Collaborative (\$23,380) and the 8 Mile Boulevard Association (\$20,000) for this project.

The purpose of this Council item is to satisfy the TAP grant requirement to provide an agency resolution that accomplishes the following:

- a.) Certify that the financing is secured, available, and committed for use in constructing the project. This includes matching funds, nonparticipating funds if applicable, and cash flow available for a locally let project.

Please prepare a budget amendment for the expenditure and receipt of project funds in the amount of \$538,292 to appear on the 2/11/14 council agenda.

Sincerely


William Gambill
Neighborhood Services and Grant Coordinator

Read and Concur


Richard Sabaugh
Public Service Director



Grant Summary

Date: 01/17/2014
Page: 1 of 2

Grant Type: Transportation Alternative
Grant Number: 2013075

Section	Applicant	Description (rpt)	Current Grant Amount	Total Match	Grant Percentage	Status	Grant Year
01	City of Warren	Conner Creek Warren Connection	\$371,526.00	\$166,839.45	69.01%	Approved	2014
Total:			\$371,526.00	\$166,839.45			

Section 01 Grant Section Description
REVISED AWARD SUMMARY

The project budget is increased to cover additional costs to make the project ADA-compliant as well as additional landscaping. The project budget increases by \$126,988 from \$411,304 to \$538,292. Federal funds are increased by \$79,500 from \$292,026 to \$371,526. Local match is increased by \$47,408 from \$119,367 to \$166,766. Local match is provided by the city of Warren TIFA, the Eight Mile Boulevard Association (ITC Holdings Contribution), and Van Dyke Outer Drive Connector.

This project was selected by SEMCOG's Regional Clearinghouse Committee and awarded FY 2014 TAP funds

AWARD SUMMARY

The City of Warren will begin the initial phase of a planned non-motorized network within the city by extending the Connor Creek Greenway from the City of Detroit north into Warren. The proposed non-motorized trail includes a total of 2.3 miles of bike lanes starting at the intersection of Conner and Outer Drive, heading west on Outer Drive to Van Dyke and then north on Van Dyke up to Stephens Road in the City of Warren. The trail project will include median enhancements at the Eight Mile Road and Van Dyke intersection that will include stamped concrete crosswalks and landscaping. This non-motorized trail project fills a gap identified in the Governor's Belle Isle to Wisconsin Trail proposal. The total participating budget is \$411,393 with \$292,026 in federal funds and \$119,367 in local match from the city of Warren TIFA, the Eight Mile Boulevard Association (ITC Holdings Contribution), and Van Dyke Outer Drive Connector.

Job Phase Summary

Section	Job/Phase	Est Grant Amount	Auth Grant Amount	CTD Grant Amount	Route	Work Description	Location Description	Financial Stage/Status	FinSys
01	121681(A)	\$371,526.00			Outer Drive and Van Dyke	Non Motorized Path	Outer Dr-Van Dyke to Stephens, Detroit and Warren	New / Requesting	TAU
Total:		\$371,526.00							



Grant Summary

Date: 01/17/2014

Page: 2 of 2

Nonmotorized Funding Condition

This project must be designed and constructed in accordance with the standards in the American Association of State Highway and Transportation Officials (AASHTO) Guide for the Development of Bicycle Facilities, 2012 edition. The standards for off-road trails include a minimum 10' width with a minimum of 2' clear zone on each side. The standards for bridges or boardwalks include a minimum 14' width between rub rails. For roadways with no curb and gutter, the standards for on-road paved shoulders include a minimum 4' width facility on each side of the road. If parking is permitted, the standards for bike lanes include a minimum width of 5'. The project must also be designed and constructed in accordance with the Michigan Manual on Uniform Traffic Control Devices (MMUTCD).

Funding Condition

Transportation Enhancement (TE) and Transportation Alternatives Program (TAP) funding are conditional upon the items mentioned in the correspondence from the MDOT Office of Economic Development conveying the conditional commitment, supporting documentation, as well as fund availability. Federal transportation funding could be subject to Congressional approval of a rescission, reducing or eliminating the remaining unobligated funds. The amount of TE and TAP funding that Congress has authorized for expenditure is provided on a first come, first served basis to the projects that have completed the steps necessary to request federal fund authorization from the Federal Highway Administration. These steps typically include submitting completed plans, a cost estimate, specifications, and obtaining all necessary permits, clearances, an executed agreement, and matching funds.

Important Note on Federal TE and TAP Funding

Federal TE or TAP funds shall be applied to the eligible items of the total participating project cost up to the lesser of: (1) the TE grant amount, or (2) an amount such that 80 percent, the maximum federal participation ratio for such funds, is not exceeded at the time of the award of the construction contract. The balance of the participating project cost, after deduction of TE or TAP Funds, shall be the responsibility of the grant applicant. All of the non-participating cost shall be the responsibility of the grant applicant. In addition to the limits mentioned above, TE or TAP funds are capped at the applicable low bid amount and shall not be applied to any extra construction costs or construction over-runs; these costs shall be the responsibility of the grant applicant.

Special Condition

Approval for your project is contingent on receiving all necessary approvals and permits from the respective jurisdictions that your project impacts (City of Detroit, MDOT, Wayne County). Of major concern is the proposed landscaping at the Eight Mile Road and Van Dyke intersection. We encourage you to engage MDOT's Detroit Transportation Service Center as soon as possible to receive approval for guidance on what type of landscaping will be acceptable for placement in the median.

**ANDERSON, ECKSTEIN & WESTRICK, INC.**

51301 Schoenherr Road
 Shelby Township, MI 48315
 Phone: 586-726-1234
 Fax No: 586-726-8780

**PRELIMINARY ESTIMATE
 SHARE OF COST**

AEW PROJECT NO. 0140-0070

PROJECT:

Conner Creek Greenway Warren Connection

SHARE HOLDERS:

City of Warren
 8 Mile Boulevard Association
 Conner Creek Greenway

PREPARED BY:

Michael D. Smith, PE

DATE:

November 25, 2013

CHECKED BY:

Jennifer L. Chehab, PE

DATE:

November 25, 2013

WORK ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
Audio Visual Record of Construction Area	3	LS	\$ 1,166.67	\$ 3,500.00
Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	34	Ea	\$ 63.51	\$ 2,159.34
Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	34	Ea	\$ 13.82	\$ 469.88
Erosion Control, Inlet Filter	15	Ea	\$ 150.00	\$ 2,250.00
Erosion Control, Silt Fence	2500	Ft	\$ 1.50	\$ 3,750.00
Lighted Arrow, Type C, Furn	4	Ea	\$ 347.60	\$ 1,390.40
Lighted Arrow, Type C, Oper	4	Ea	\$ 67.40	\$ 269.60
Minor Traf Devices	3	LS	\$ 2,166.67	\$ 6,500.00
Mobilization, Max.	3	LS	\$ 12,767.00	\$ 38,301.00
Pavt Mrkg, Epoxy Modified, Bike Lane, Green	362	Sft	\$ 17.00	\$ 6,154.00
Pavt Mrkg, Longit, 6 inch or Less Width, Rem	6090	Ft	\$ 1.00	\$ 6,090.00
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	150	Ft	\$ 13.50	\$ 2,025.00
Pavt Mrkg, Ovly Cold Plastic, Bike, Large Sym	55	Ea	\$ 115.00	\$ 6,325.00
Pavt Mrkg, Ovly Cold Plastic, Direction Arrow Sym, Bike	55	Ea	\$ 96.00	\$ 5,280.00
Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	3	Ea	\$ 135.00	\$ 405.00
Pavt Mrkg, Preformed Thermoplastic, Bike Lane, Green	764	Sft	\$ 20.00	\$ 15,280.00
Pavt Mrkg, Type R, 4 inch, White, Temp	3400	Ft	\$ 1.50	\$ 5,100.00
Pavt Mrkg, Type R, 4 inch, Yellow, Temp	6800	Ft	\$ 1.50	\$ 10,200.00
Pavt Mrkg, Wet Retrflc Modified Urethane, 12 inch, White	2502	Ft	\$ 3.75	\$ 9,382.50
Pavt Mrkg, Wet Retrflc Modified Urethane, 4 inch, White	11410	Ft	\$ 1.00	\$ 11,410.00
Pavt Mrkg, Wet Retrflc Modified Urethane, 4 inch, Yellow	1370	Ft	\$ 1.00	\$ 1,370.00
Pavt Mrkg, Wet Retrflc Modified Urethane, 6 inch, White	10620	Ft	\$ 2.25	\$ 23,895.00
Plastic Drum, High Intensity, Furn	180	Ea	\$ 13.34	\$ 2,401.20
Plastic Drum, High Intensity, Oper	180	Ea	\$ 1.17	\$ 210.60
Post, Steel, 3 lb	669	Ft	\$ 4.17	\$ 2,789.73
Recessing Pavement Markings, Longit	23120	Ft	\$ 0.75	\$ 17,340.00
Sign, Portable, Changeable Message, Furn	2	Ea	\$ 1,900.00	\$ 3,800.00
Sign, Portable, Changeable Message, Oper	2	Ea	\$ 150.00	\$ 300.00
Sign, Type B, Temp, Prismatic, Furn	1296	Sft	\$ 3.24	\$ 4,199.04
Sign, Type B, Temp, Prismatic, Oper	1296	Sft	\$ 0.77	\$ 997.92
Sign, Type IA	183	Sft	\$ 20.73	\$ 3,793.59
Sign, Type IIIB	72	Sft	\$ 12.61	\$ 907.92
Site Preparation, Max. \$3,500.00	1	LS	\$ 3,500.00	\$ 3,500.00
Staking Plan Errors and Extras, One Person	30	Hr	\$ 90.00	\$ 2,700.00
Traffic Regulator Control	2	LS	\$ 5,000.00	\$ 10,000.00
Curb and Gutter, Rem	158	Ft	\$ 10.00	\$ 1,580.00
Sidewalk, Rem	208	Syd	\$ 8.37	\$ 1,740.96
Gate Well Cover, Adj, Case 2	2	Ea	\$ 250.00	\$ 500.00
Utility Structure Cover, Adj, Case 2	2	Ea	\$ 550.00	\$ 1,100.00
Lane Tie, Epoxy Anchored	79	Ea	\$ 5.09	\$ 402.11
Curb and Gutter, Conc, Det F2, Modified	158	Ft	\$ 17.00	\$ 2,686.00
Detectable Warning Surface	87	Ft	\$ 40.00	\$ 3,480.00
Sidewalk Ramp, Conc, 6 inch	1641	Sft	\$ 6.50	\$ 10,666.50
Sidewalk, Conc, 6 inch	714	Sft	\$ 4.50	\$ 3,213.00
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	475	Ft	\$ 3.15	\$ 1,496.25
Pavt Mrkg, Ovly Cold Plastic, 6 inch, White	1415	Ft	\$ 2.41	\$ 3,410.15
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	80	Ft	\$ 13.50	\$ 1,080.00
Pavt Mrkg, Ovly Cold Plastic, Direction Arrow Sym, Bike	13	Ea	\$ 96.00	\$ 1,248.00
Pavt Mrkg, Ovly Cold Plastic, Bike, Large Sym	13	Ea	\$ 115.00	\$ 1,495.00
Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	2	Ea	\$ 135.00	\$ 270.00
Pavt Mrkg, Ovly Cold Plastic, Thru and Rt Turn Arrow Sym	1	Ea	\$ 250.00	\$ 250.00
Pavt Mrkg, Ovly Cold Plastic, Thru Arrow Sym	6	Ea	\$ 69.95	\$ 419.70
Pavt Mrkg, Sprayable Thermopl, 4 inch, White	2955	Ft	\$ 0.35	\$ 1,034.25
Pavt Mrkg, Sprayable Thermopl, 4 inch, Yellow	1920	Ft	\$ 0.35	\$ 672.00
Recessing Pavement Markings, Longit	12430	Ft	\$ 0.75	\$ 9,322.50
Pavt Mrkg, Wet Retrflc Modified Urethane, 4 inch, White	3900	Ft	\$ 1.00	\$ 3,900.00
Pavt Mrkg, Wet Retrflc Modified Urethane, 6 inch, White	4600	Ft	\$ 2.25	\$ 10,350.00
Pavt Mrkg, Wet Retrflc Modified Urethane, 4 inch, Yellow	4870	Ft	\$ 1.00	\$ 4,870.00
Pavt Mrkg, Epoxy Modified, Bike Lane, Green	1500	Sft	\$ 17.00	\$ 25,500.00
Pavt Mrkg, Preformed Thermoplastic, Bike Lane, Green	100	Sft	\$ 20.00	\$ 2,000.00

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**PRELIMINARY ESTIMATE
 SHARE OF COST**

AEW PROJECT NO. 0140-0070

PROJECT:

Conner Creek Greenway Warren Connection

SHARE HOLDERS:

City of Warren
 8 Mile Boulevard Association
 Conner Creek Greenway

PREPARED BY:

Michael D. Smith, PE

DATE:

November 25, 2013

CHECKED BY:

Jennifer L. Chehab, PE

DATE:

November 25, 2013

WORK ITEM	QUANTITY	UNIT	UNIT PRICE	AMOUNT
Pavt Mrkg, Longit, 6 inch or Less Width, Rem	19600	Ft	\$ 1.00	\$ 19,600.00
Turf Establishment, Short Grass	65	Syd	\$ 2.25	\$ 146.25
Compost, Amended Soil-Fine Graded	2	Cyd	\$ 20.00	\$ 40.00
Tree, Rem, 19 inch to 36 inch	1	Ea	\$ 1,500.00	\$ 1,500.00
Tree, Rem, 6 inch to 18 inch	8	Ea	\$ 450.00	\$ 3,600.00
Pavt, Rem, Modified	503	Syd	\$ 8.75	\$ 4,401.25
Excavation, Earth	90	Cyd	\$ 10.00	\$ 900.00
Aggregate Base, 6 inch	463	Syd	\$ 9.50	\$ 4,398.50
Gate Well Cover, Adj, Case 2	3	Ea	\$ 250.00	\$ 750.00
Joint, Contraction, Crg	1820	Ft	\$ 7.50	\$ 13,650.00
Conc Pavt, Decorative Colored, 14 inch	3618	Sft	\$ 13.89	\$ 50,254.02
Header Strip, Conc, 12 inch	910	Ft	\$ 13.00	\$ 11,830.00
Splashwalk, Conc, Decorative, 8 inch	547	Sft	\$ 10.00	\$ 5,470.00
Watering and Cultivating, First Season, Min.	1	LS	\$ 6,000.00	\$ 6,000.00
Watering and Cultivating, Second Season, Min.	1	LS	\$ 4,000.00	\$ 4,000.00
Helictotorichon sempervirens 'Sapphire', #1 cont.	510	Ea	\$ 12.00	\$ 6,120.00
Malus 'Praire Fire', 1 1/2 inch	24	Ea	\$ 225.00	\$ 5,400.00
Nepeta x faassenii 'Walkers Low', #1 cont.	117	Ea	\$ 12.00	\$ 1,404.00
Rhus aromatica 'Gro-Low', #2 cont.	52	Ea	\$ 24.00	\$ 1,248.00
Chrysanthemum 'Clara Curtis', #1 cont.	79	Ea	\$ 10.00	\$ 790.00
Dierivilla lonicera 'Copper', #1 cont.	206	Ea	\$ 18.00	\$ 3,708.00
Pennisteam alopecuroides, #1 cont.	100	Ea	\$ 18.00	\$ 1,800.00
Grass Paving	136	Syd	\$ 50.00	\$ 6,800.00
Turf Establishment, Short Grass	3320	Syd	\$ 2.25	\$ 7,470.00
Compost, Amended Soil-Fine Grade	44	Cyd	\$ 20.00	\$ 880.00
Compost, Amended Soil-Medium Grade	260	Cyd	\$ 20.00	\$ 5,200.00
Shredded Bark Mulch	310	Cyd	\$ 44.00	\$ 13,640.00
TS, Bag	8	Ea	\$ 85.58	\$ 684.64
TS, Bag, Rem	8	Ea	\$ 66.72	\$ 533.76
ESTIMATED TOTAL CONSTRUCTION COST:			\$	489,351.56
Contingencies (10%):			\$	48,940.00
ESTIMATED TOTAL COST (INCL. CONTINGENCIES):			\$	538,291.56

Participating Match Details

			Match percentage
DECC	\$23,380.00		4.34%
8MBA	\$20,000.00		3.72%
WarrenWarren TIFA	\$123,385.56		22.92%
			Match percentage
Grant Funds	\$371,526.00		69.02%
Match	\$166,765.56		30.98%
total	\$538,291.56		

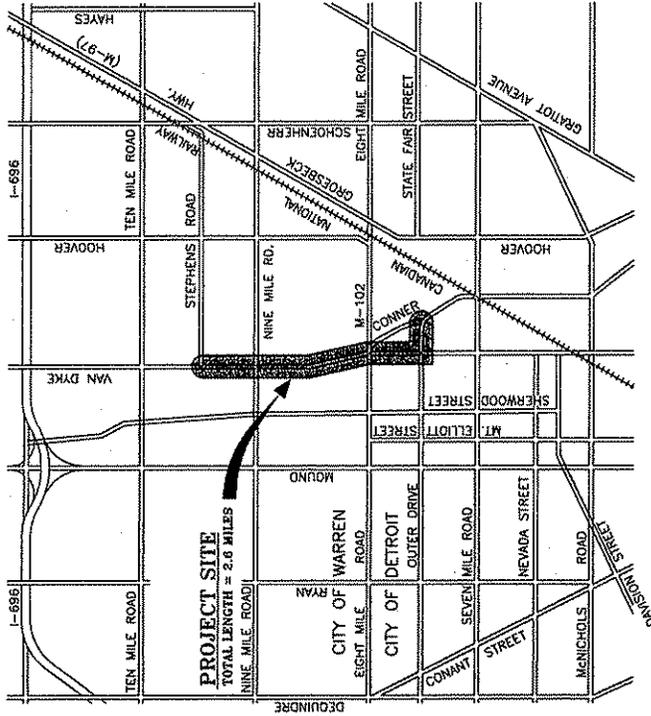
CITY OF WARREN MACOMB COUNTY

IN COOPERATION WITH THE
MICHIGAN DEPARTMENT OF TRANSPORTATION
AND THE
FEDERAL HIGHWAY ADMINISTRATION
PLAN AND DETAIL OF PROPOSED
CONNER CREEK GREENWAY
WARREN CONNECTION

CONTROL SECTION X FEDERAL PROJECT NO. X FEDERAL ITEM NO. X

INDEX TO SHEETS

TITLE SHEET	1
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8 MILE BOULEVARD LANDSCAPING	11
SOIL EROSION PLAN	12



DESIGN STANDARD

THE PRESENT COURSE OF THESE PLANS WERE PREPARED IN ACCORDANCE WITH THE 2011 MICHIGAN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAYS AND STREETS. THE 2011 MICHIGAN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR CONSTRUCTION AND SUPPLEMENTAL SPECIAL PROVISIONS.

FOR THE DEVELOPMENT OF THESE PLANS IN THE CITY OF WARREN, MICHIGAN, WITH THE GUIDE OF THE MICHIGAN DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR HIGHWAYS AND STREETS, AND THE CITY OF WARREN, MICHIGAN, THE CITY ENGINEER HAS REVIEWED THESE PLANS AND HAS DETERMINED THAT THEY COMPLY WITH THE CITY OF WARREN STANDARD SPECIFICATIONS FOR CONSTRUCTION AND SUPPLEMENTAL SPECIAL PROVISIONS.

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M.D.O.T. STANDARD PLANS

WHERE THE FOLLOWING TERMS ARE CALLED FOR ON THESE PLANS, THEY ARE TO BE CONSIDERED ACCORDING TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND STREETS, UNLESS SPECIFICALLY NOTED OTHERWISE BY A SPECIAL PROVISION.

E-28-B DRIVEWAY OPENINGS & APPROACHES AND CONCRETE SIDEWALKS
E-28-F CONCRETE CURB AND CONCRETE CURB & GUTTER
E-44-F CONCRETE PAVEMENT REPAIR
E-100-G SEEDING AND TREE PLANTING

M.D.O.T. TRAFFIC & SAFETY STANDARD PLANS

WHERE THE FOLLOWING TERMS ARE CALLED FOR ON THESE PLANS, THEY ARE TO BE CONSIDERED ACCORDING TO THE STANDARD SPECIFICATIONS FOR HIGHWAYS AND STREETS, UNLESS SPECIFICALLY NOTED OTHERWISE BY A SPECIAL PROVISION.

WD-100-A GROUND BOTTLE SIGN SUPPORTS FOR TEMP SIGNS
WD-102-B TEMPORARY TRAFFIC CONTROL DEVICES

TRAFFIC DATA

(2010) VAN DYKE AVENUE 5 MILE ROAD TO STEPHENS ROAD	(2030) VAN DYKE AVENUE 5 MILE ROAD TO STEPHENS ROAD
A.D.T. 23,071	28,100
COMB. 6K	6K
POSTED SPEED 35 M.P.H.	35 M.P.H.
DESIGN SPEED 40 M.P.H.	40 M.P.H.
(2010) VAN DYKE AVENUE OUTER DRIVE TO 8 MILE ROAD	(2030) VAN DYKE AVENUE OUTER DRIVE TO 8 MILE ROAD
A.D.T. 20,200	24,650
COMB. 6K	6K
POSTED SPEED 35 M.P.H.	35 M.P.H.
DESIGN SPEED 40 M.P.H.	40 M.P.H.
(2010) OUTER DRIVE VAN DYKE AVE. TO CONNER ST.	(2030) OUTER DRIVE VAN DYKE AVE. TO CONNER ST.
A.D.T. 12,687	14,440
COMB. 6K	6K
POSTED SPEED 35 M.P.H.	35 M.P.H.
DESIGN SPEED 40 M.P.H.	40 M.P.H.

APPROVED FOR THE CITY OF WARREN

DATE _____

CITY ENGINEER

JAMES VAN WAGENEN, P.E., CIV. ENGINEER

FOR THE CITY OF WARREN

ANDERSON, ECKSTEIN AND WESTRICK, INC.

14000 Woodward, Suite 1000, Warren, Michigan 48090

PHONE: 586-261-1000 FAX: 586-261-1001

FOR THE MICHIGAN DEPARTMENT OF TRANSPORTATION

DATE _____

CITY ENGINEER

JAMES VAN WAGENEN, P.E., CIV. ENGINEER

FOR THE MICHIGAN DEPARTMENT OF TRANSPORTATION

ANDERSON, ECKSTEIN AND WESTRICK, INC.

14000 Woodward, Suite 1000, Warren, Michigan 48090

PHONE: 586-261-1000 FAX: 586-261-1001

ANDERSON, ECKSTEIN AND WESTRICK, INC.
 81901 Schenck Road
 Bismarck, ND 58103
 Phone 701 752 1234
 Fax 701 752 6796
 www.aew-inc.com

hamiltonanderson
 Architecture, landscape architecture, interior planning and engineering
 1403 North Dakota Ave. Ste. 200
 Bismarck, ND 58103
 Phone 701 752 1234
 Fax 701 752 6796
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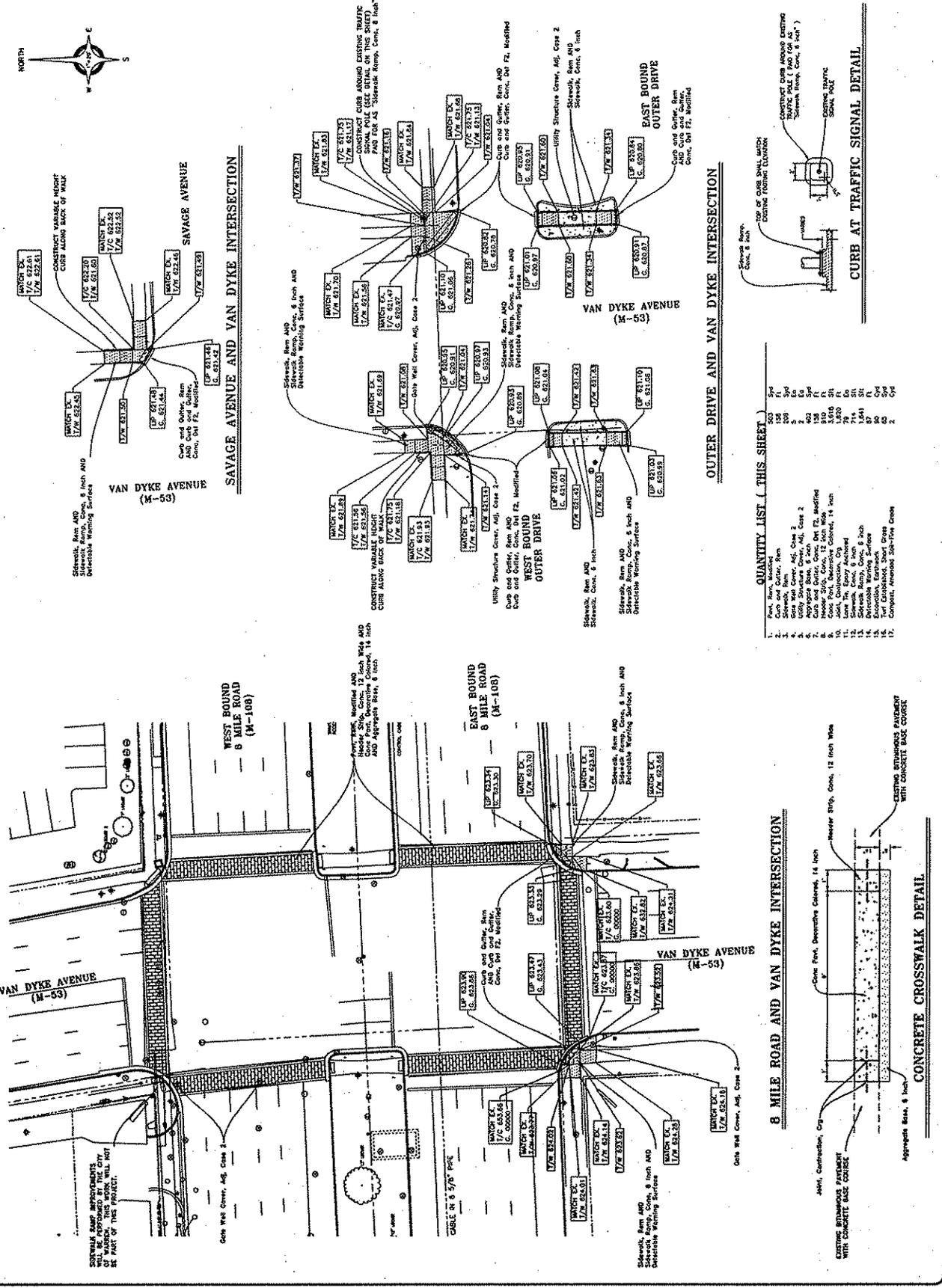
DATE	DESCRIPTION
11/11/10	CONSTRUCTION
11/11/10	CONSTRUCTION
11/11/10	CONSTRUCTION

CONNER CREEK GREENWAY WARREN CONNECTION
 SHEET 112

INTERSECTION DETAIL
 CITY OF WARREN

NO.	DESCRIPTION	QUANTITY
1	1/2" x 3/4" x 12' CONC. CURB	500
2	1/2" x 3/4" x 12' CONC. CURB	150
3	1/2" x 3/4" x 12' CONC. CURB	2
4	1/2" x 3/4" x 12' CONC. CURB	2
5	1/2" x 3/4" x 12' CONC. CURB	150
6	1/2" x 3/4" x 12' CONC. CURB	150
7	1/2" x 3/4" x 12' CONC. CURB	150
8	1/2" x 3/4" x 12' CONC. CURB	150
9	1/2" x 3/4" x 12' CONC. CURB	150
10	1/2" x 3/4" x 12' CONC. CURB	150
11	1/2" x 3/4" x 12' CONC. CURB	150
12	1/2" x 3/4" x 12' CONC. CURB	150
13	1/2" x 3/4" x 12' CONC. CURB	150
14	1/2" x 3/4" x 12' CONC. CURB	150
15	1/2" x 3/4" x 12' CONC. CURB	150
16	1/2" x 3/4" x 12' CONC. CURB	150
17	1/2" x 3/4" x 12' CONC. CURB	150

CONSTRUCTION NOTES:
 1. ALL CURBS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF WARREN SPECIFICATIONS.
 2. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 3. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 4. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 5. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 6. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 7. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 8. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 9. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
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 12. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 13. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 14. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 15. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 16. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.
 17. ALL CURBS SHALL BE CONSTRUCTED WITH A 1/2" x 3/4" x 12" CONC. CURB.



CONCRETE CROSSWALK DETAIL
 Aggregate Base, 8 inch
 EXISTING BITUMINOUS FURNISH WITH CONCRETE BASE COURSE
 1/4" x 1/4" x 1/4" CONC. FRACTIONAL CORNER, 14 inch
 1/4" x 1/4" x 1/4" CONC. FRACTIONAL CORNER, 14 inch

QUANTITY LIST (THIS SHEET)
 1. 1/2" x 3/4" x 12' CONC. CURB, 500
 2. 1/2" x 3/4" x 12' CONC. CURB, 150
 3. 1/2" x 3/4" x 12' CONC. CURB, 2
 4. 1/2" x 3/4" x 12' CONC. CURB, 2
 5. 1/2" x 3/4" x 12' CONC. CURB, 150
 6. 1/2" x 3/4" x 12' CONC. CURB, 150
 7. 1/2" x 3/4" x 12' CONC. CURB, 150
 8. 1/2" x 3/4" x 12' CONC. CURB, 150
 9. 1/2" x 3/4" x 12' CONC. CURB, 150
 10. 1/2" x 3/4" x 12' CONC. CURB, 150
 11. 1/2" x 3/4" x 12' CONC. CURB, 150
 12. 1/2" x 3/4" x 12' CONC. CURB, 150
 13. 1/2" x 3/4" x 12' CONC. CURB, 150
 14. 1/2" x 3/4" x 12' CONC. CURB, 150
 15. 1/2" x 3/4" x 12' CONC. CURB, 150
 16. 1/2" x 3/4" x 12' CONC. CURB, 150
 17. 1/2" x 3/4" x 12' CONC. CURB, 150

CONCRETE CROSSWALK DETAIL
 Aggregate Base, 8 inch
 EXISTING BITUMINOUS FURNISH WITH CONCRETE BASE COURSE
 1/4" x 1/4" x 1/4" CONC. FRACTIONAL CORNER, 14 inch
 1/4" x 1/4" x 1/4" CONC. FRACTIONAL CORNER, 14 inch

CONCRETE CROSSWALK DETAIL
 Aggregate Base, 8 inch
 EXISTING BITUMINOUS FURNISH WITH CONCRETE BASE COURSE
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 1/4" x 1/4" x 1/4" CONC. FRACTIONAL CORNER, 14 inch

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 1/4" x 1/4" x 1/4" CONC. FRACTIONAL CORNER, 14 inch

CONCRETE CROSSWALK DETAIL
 Aggregate Base, 8 inch
 EXISTING BITUMINOUS FURNISH WITH CONCRETE BASE COURSE
 1/4" x 1/4" x 1/4" CONC. FRACTIONAL CORNER, 14 inch
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ANDERSON, ECKSTEIN AND WESTRICK, INC.
 61941 Redwood Road
 Redwood City, CA 94061
 Phone: 650 738 1200
 Fax: 650 738 1200

Hamilton Anderson
 professional landscape architect
 1403 Avenida Santa Rosa
 San Jose, CA 95128
 Phone: 408 298 0176
 Fax: 408 298 0176

DATE	DESCRIPTION

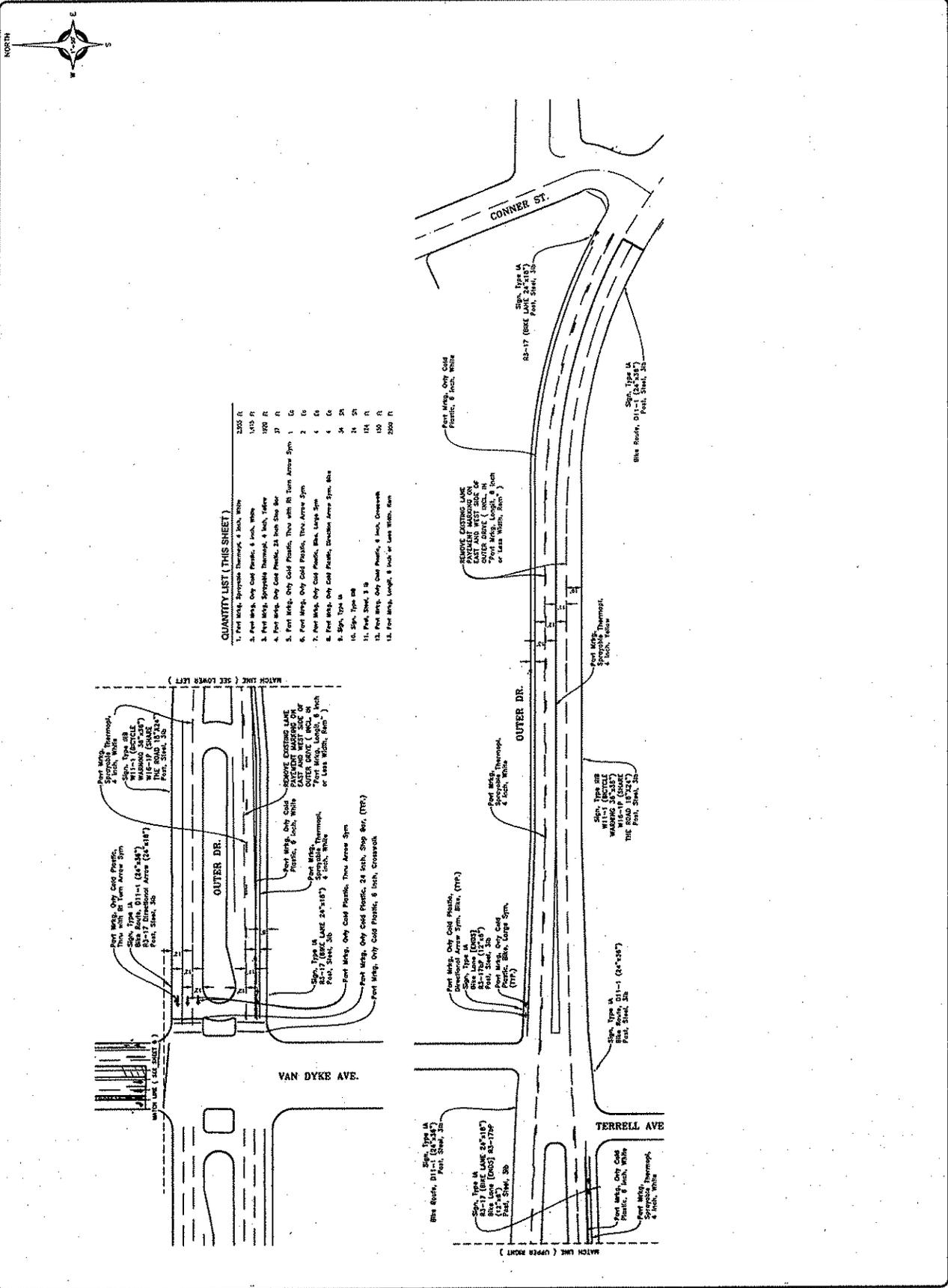
CONNER CREEK GREENWAY WARREN CONNECTION
 PROJECT NO. 0140-0070-3
 SHEET NO. 5

PERMANENT PAVEMENT MARKING (CONNER TO VAN DYKE)
 CITY OF WARRER

DATE: 01/11/11
 DRAWN BY: []
 CHECKED BY: []
 APPROVED BY: []

SCALE: 1" = 40'-0"

PROJECT NO. 0140-0070-3
 SHEET NO. 5



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 61941 Redwood Road
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SCALE: 1" = 40'-0"

PROJECT NO. 0140-0070-3
 SHEET NO. 5



**ANDERSON
ECKSTEIN AND
WESTRICK, INC.**
11941 Ackerman Road
Houston, Texas 77036
Tel. 281 758 1244
Fax. 281 758 1246

ANDERSON
Professional Engineering
Surveying and Engineering
Professional Corporation
Houston, Texas
11941 Ackerman Road
Houston, Texas 77036
P.O. Box 2000
Houston, Texas 77002

DATE	DESCRIPTION

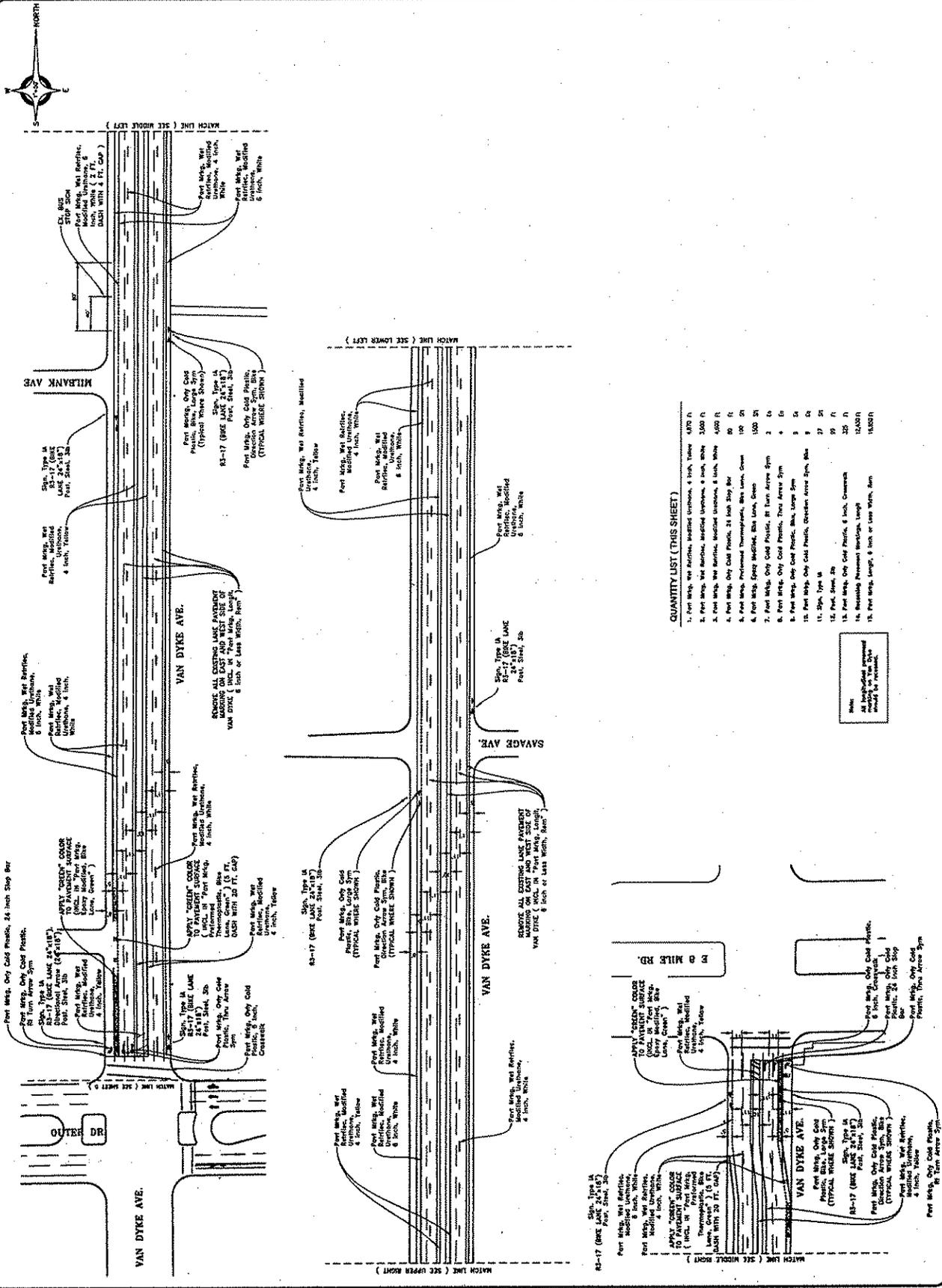
**CONNER CREEK
GREENWAY
WARREN CONNECTION**

**PERMANENT
PAVEMENT
MARKING
(OUTER DR TO 8 MILE)**

CITY OF WARREN

PROJECT NO.	0140-1070-3
DATE	08/11/10
PROJECT NAME	CONNER CREEK GREENWAY WARREN CONNECTION
PROJECT LOCATION	OUTER DRIVE TO 8 MILE
PROJECT SCALE	1" = 40'-0"
PROJECT DRAWN BY	
PROJECT CHECKED BY	
PROJECT APPROVED BY	
PROJECT DATE	

6



**ANDERSON
ECKSTEIN AND
WESTRICK, INC.**

ANDERSON

DATE	DESCRIPTION

**CONNER CREEK
GREENWAY
WARREN CONNECTION**

**PERMANENT
PAVEMENT
MARKING
(OUTER DR TO 8 MILE)**

CITY OF WARREN

PROJECT NO.	0140-1070-3
DATE	08/11/10
PROJECT NAME	CONNER CREEK GREENWAY WARREN CONNECTION
PROJECT LOCATION	OUTER DRIVE TO 8 MILE
PROJECT SCALE	1" = 40'-0"
PROJECT DRAWN BY	
PROJECT CHECKED BY	
PROJECT APPROVED BY	
PROJECT DATE	

6

ANDERSON, ECKSTEIN AND WESTRICK, INC.
 11311 Shaker Road
 Columbus, Ohio 43240
 Phone: 614 778 1234
 Fax: 614 778 1235

hamiltonanderson
 a subsidiary of Anderson Eckstein and Westrick, Inc.
 11311 Shaker Road, 2nd Floor
 Columbus, Ohio 43240
 Phone: 614 778 1234
 Fax: 614 778 1235
 www.hamiltonanderson.com

DATE	11/11/2010
PROJECT NO.	13 WARREN AVE
DESCRIPTION	CONNER CREEK GREENWAY WARREN CONNECTION
SCALE	AS SHOWN

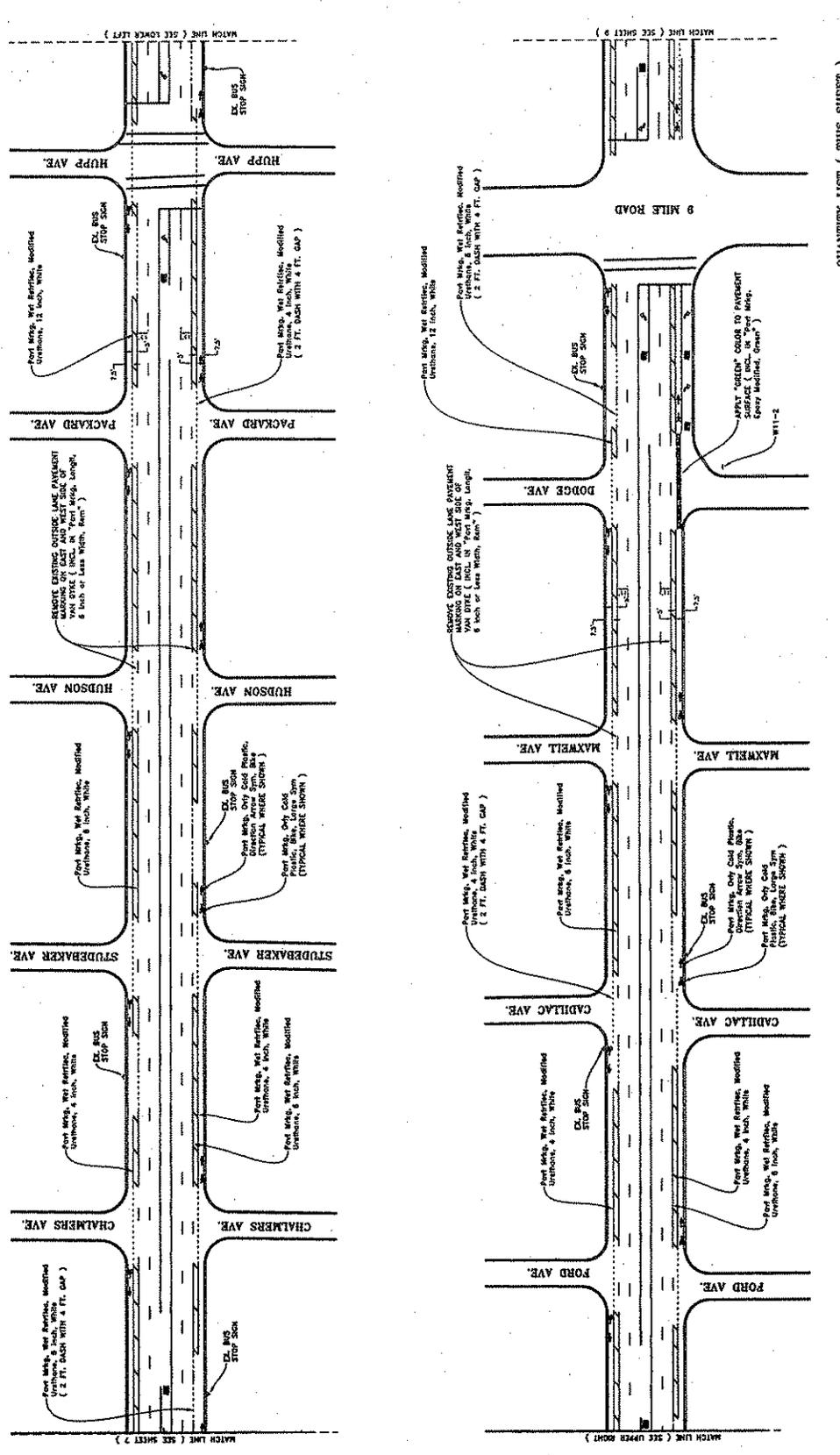
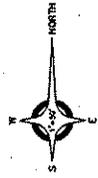
CONNER CREEK GREENWAY WARREN CONNECTION
 PERMANENT PAVEMENT PAYMENT MARKINGS
 (TO REFER TO 9 MILE)

CITY OF WARREN
 PROJECT NO. 0140-0070-3
 DATE 01/11/10

DATE	11/11/2010
PROJECT NO.	13 WARREN AVE
DESCRIPTION	CONNER CREEK GREENWAY WARREN CONNECTION
SCALE	AS SHOWN

QUANTITY LIST (THIS SHEET)

1. Pavement, 12 inch, white	3,550	Sq. Yds.
2. Pavement, 6 inch, white	3,550	Sq. Yds.
3. Pavement, 4 inch, white	492	Sq. Yds.
4. Pavement, 2 inch, white	20	Sq. Yds.
5. Pavement, 1 inch, white	1,270	Sq. Yds.
6. Recasting Pavement Markings, Long	7,410	Lf.



QUANTITY LIST (THIS SHEET)

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Resolution

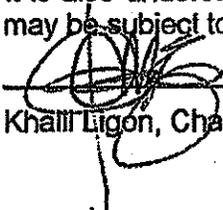
Transportation Alternatives Program (TAP): City of Warren – Conner Creek Warren Connection

Whereas, The City of Warren will implement a non-motorized network within the city of Warren and Detroit by extending the Connor Creek Greenway from the City of Detroit north into Warren. The proposed non-motorized trail includes a total of 2.3 miles of bike lanes starting at the intersection of Conner and Outer Drive, heading west on Outer Drive to Van Dyke and then north on Van Dyke up to Stephens Road in the City of Warren. The trail project will include median enhancements at the Eight Mile Road and Van Dyke intersection that will include stamped concrete crosswalks and landscaping. This non-motorized trail project fills a gap identified in the Governor's Belle Isle to Wisconsin Trail proposal. The total participating budget is \$411,393 with \$292,026 in federal funds and \$119,367 in local match from the city of Warren TIFA, the Eight Mile Boulevard Association (ITC Holdings Contribution), and Detroit Eastside Community Collaborative (DECC).

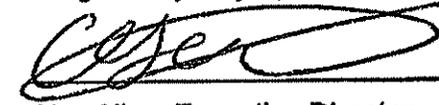
Whereas, the Detroit Eastside Community Collaborative (DECC) portion of the local match is equivalent to the lesser of \$23,380 or 25% of the cost of construction for the Detroit portion south of Eight Mile Road and will be done in partnership with the Nortown Community Development Corporation. A Memorandum of Understanding detailing the partnership with Nortown CDC will be developed between DECC and Nortown CDC and in place by November 1, 2013.

Resolved, this 4th day of September, that the Detroit Eastside Community Collaborative as lead organization in partnership with the Nortown Community Development Corporation (CDC), will provide to the City of Warren \$23,380 or 25% match of the Construction cost in Detroit (the lesser of the two) as part of the Detroit portion of Conner Creek Warren Connection. This local match is dedicated to the Detroit portion of the connection that extends from the south side of Eight Mile Road along Van Dyke to Outer Drive and east along Outer Drive to the Conner Creek Greenway at the intersection of Conner and Outer Drive.

It is also understood that these funds (\$23,380) need to be obligated by July 1, 2014, or the project may be subject to cancellation.


Khalil Ligon, Chairperson

9/4/13


Alex Allen, Executive Director 9/4/13

- | | | | | |
|--|---|---|--|---|
| KHALIL LIGON, CHAIR
COMMUNITY RESIDENT | PAT BOSCH, VICE CHAIR
EXECUTIVE DIRECTOR
NORTOWN CDC DETROIT | BEVERLY KINDLEWALKER, TREASURER
FRIENDS OF THE DETROIT CITY AIRPORT | TODD SCOTT, SECRETARY
COORDINATOR
GREENWAY COALITION/MTGA CGA | RODNEY E. COLE SR.
REGIONAL MANAGER
REGIONAL RELATIONS
DTE ENERGY |
| SHEILA-JANE GALLAGHER
THE VILLAGES CDC | MARK GRACELY
DIRECTOR
MT. OLIVET CEMETERY | DAPHNE HARRIS
MANAGER CIVIC AND COMMUNITY
RELATIONS CHRYSLER LLC | RITCHIE HARRISON
ECONOMIC DEVELOPMENT DIRECTOR
JEFFERSON EAST, INC. | ALEX ALLEN
EXECUTIVE DIRECTOR |



**EIGHT MILE
BOULEVARD
ASSOCIATION**

1321 W. Eight Mile Road
Detroit, MI 48203-1087
PHONE: 313.366.3388 • FAX: 313.366.5588
www.eightmile.org • Email: mail@eightmile.org

**A RESOLUTION BY THE EIGHT MILE BOULEVARD ASSOCIATION TO SUPPORT
THE 2013-2014 TRANSPORTATION ALTERNATIVES PROGRAM (TAP)
CONNER CREEK WARREN CONNECTION PROJECT**

By formal vote of the Eight Mile Boulevard Association (8MBA) Board of Directors, the 8MBA does hereby commit its support to the 2013-2014 TAP / Conner Creek Warren Connection Project as follows;

1. 8MBA shall issue a check in the amount of \$20,000.00 payable to the City of Warren. These funds were donated to 8MBA by ITC Holdings Corporation to be used as matching funds as required for the project.
2. 8MBA shall assume long-term maintenance responsibility for landscaping enhancements within the Eight Mile Road medians immediately east and west of Van Dyke installed as part of the TAP project beginning in spring 2017. The enhancements will be added to the existing 8MBA median garden maintenance contract.

At a regular meeting of the Eight Mile Boulevard Association Board of Directors held on the 15th day of January, 2014 at 8:30a.m., a motion to adopt this resolution was offered by Gina Cavaliere (Wayne County) and seconded by Greg Moots (Detroit).

By formal vote of the 8MBA Board of Directors, this resolution was passed.


Tracey Schultz Kobylarz
8MBA Chairperson

1-15-14
Date

CITY OF WARREN
TAX INCREMENT FINANCE AUTHORITY
MINUTES OF THE BOARD

Meeting held on Thursday, January 9, 2014

A Regular Meeting of the City of Warren Tax Increment Finance Authority was called for 9:00 a.m. on Thursday, January 9, 2013, in the Township Conference Room located on the 2nd Floor in the City Hall, One City Square, Warren, Michigan 48093.

Present:

Lucky Hage, Chairman
Hillary Kutella, Vice Chair
William Pippin, Secretary
Andrey Duzyj
Sue McHugh-Cilia
Pastor Roger Facione
Jeff Morgan
Mark Taylor
Bonnie McInerney, DDA/TIFA Director (non-voting)

Also Present:

Ron Wuerth, Director of Planning
Tim Baker, Assessing
Bill Gambill, Neighborhood Services and Grant Coordinator
Eilene Swan, DDA/TIFA Assistant
Jordan Twardy, Director of Programs at Eight Mile Boulevard Association

1. Call to Order

Chairman Hage called the meeting to order at 9:05 a.m.

2. Roll Call

All board members were present except Mr. Waad, Pastor Facione, and Mr. Taylor. Secretary Pippin stated there was a quorum, and the meeting would proceed.

3. Pledge of Allegiance

4. Adoption of Agenda

Motion:

A motion was made by Mr. Kutella, supported by Mr. Duzyj, to Adopt the Agenda. The motion carried unanimously by voice vote.

5. Approval of Minutes (December 12, 2013)

Motion:

A motion was made by Mr. Kutella, supported by Secretary Pippin, to approve the Minutes for December 12, 2013. The motion carried unanimously by voice vote.

Pastor Facione entered the meeting at 9:07 a.m.

6. Consideration and Approval of Payment of Bills

Motion:

A motion was made by Secretary Pippin, supported by Mr. Duzyj, to approve the List of Bills for an amount not to exceed \$4,119.14.

Discussion:

Chairman Hage asked if Ms. McInerney had followed up on the tax bill in arrears for \$500, which should have only been for \$181. She said that had not had the opportunity, but would follow up and report back at the next meeting.

Roll Call

The motion carried unanimously as follows.

Mr. Kutella	Yes
Mr. Duzyj	Yes
Pastor Facione	Yes
Ms. Cilia	Yes
Mr. Taylor	Yes
Secretary Pippin	Yes
Chairman Hage	Yes

7. Old Business

A. TIFA Director's Update Report

Ms. McInerney passed out the financial expenditures and reported on the following items:

- The pole next to Mr. Hamlett's property is scheduled to be looked at and a determination made.
- The car in the parking lot of the Peacock Building was removed.
- The Zoning Board will send typed summaries for each application they receive. It will then be up to TIFA to determine if it requires involvement by the Board prior to the hearing. If this doesn't work, Ms. McInerney will draft a letter.
- No Bike Left Behind is waiting on final approval from their board to move forward with the lease.
- Habitat for Humanity is still planning on having a ribbon cutting ceremony sometime in February.

B. TIFA Coordinator's Update Report

Ms. Swan reported on the following items:

- The alert for the broken concrete on the property at 20934 Van Dyke came back unsubstantiated by Richard Sabaugh. Ms. Swan said that the print out from the website showing the front of the building looks fine, which is probably why it was returned unsubstantiated. Chairman Hage stated that the problem is actually behind the building.
- 22076 Van Dyke is going to be ticketed.
- 8205 Nine Mile is going to be ticketed.

Pastor Facione asked for clarification on the que process. Ms. Swan said that she receives complaints and files them into the que system for the building division and property maintenance to review. A number is assigned to each for easy tracking.

Pastor Facione asked what happens when TIFA does not agree with their findings. Ms. McInerney said that if the Board does not agree with the findings then it can be submitted to Richard Sabaugh who is the Director of Public Service. If they disagree with Mr. Sabaugh, then the complaint can also be addressed with Mayor Fouts.

Mr. Hage suggested that they resubmit the complaint at 20493 Van Dyke in the spring with a picture of the broken concrete. Mr. Gambill said he would help Ms. Swan with the submission. Ms. Cilia suggested that Ms. McInerney also draft a letter to the property owner and request that he remove the concrete and take it to DPW for disposal. Mr. Baker also suggested they request a formal explanation from Mr. Sabaugh regarding his decision. Ms. McInerney stated she would follow up on it.

Mr. Morgan entered the meeting at 9:20 a.m.

Chairman Hage asked Ms. McInerney for clarification of the RFP that she is writing for the Peacock Building. Ms. McInerney said that she is requesting a white box build out, and submissions must include an itemized list of items that they can pick and choose from. Mr. Baker stated that offering property as a white box is fairly typical for real estate industry, and will help them to move forward with getting the building occupied.

C. Discussion regarding funding for TIFA's Bike Path.

Mr. Gambill distributed a timeline of the activities that have occurred in connection with the Connor Creek – Warren Connection Project. The project allows Warren to establish a connection to the Connor Creek Greenway and establish bike lanes on M-53. The timeline included references to milestones such as meetings, grant dates, plans, etc.

In order to complete the project, Mr. Gambill requested that TIFA authorize the remaining match (an amount not to exceed \$125,000) as match for \$538,292 grant project. He stated that \$43,000 is coming from non-profit partners.

Mr. Twardy stated that ITC holdings owns the transmission towers in the medians. They've committed to \$25,000 (\$20,000 straight cash match, \$5,000 in kind) to remove and grind the trees in the median and replace them with other types of trees. He added that the grant covers two years of maintenance, and when that runs out in 2017 the 8MBA will take over the landscape responsibilities. 8MBA currently maintain 36 perennial gardens in the medians from Grand River to Kelly, and they also plan to re-orientate the landscaping and consolidating some of the gardens. Over the next two years, they plan to incorporate the Warren Connection into their current median plan. They have committed \$25,000 to the project up front, but it cost more over the long term.

Pastor Facione requested clarification on the traffic impact. Mr. Gambill stated there will be two less lanes on Van Dyke, as well as a buffer between the traffic and the bike lane. It will be striped and include rumble strips. Ms. McInerney stated that this is a five year

trial. MDOT plans to redo Van Dyke in five years, if the bike lanes are successful then more permanent structures separating the bikes from the traffic may be installed.

Mr. Baker stated that the bike lanes slow down traffic and bring a different profile to the area. He thinks it will bring new business and new life to the area.

In response to a question from Ms. Cilia, Mr. Gambill stated that the speed will remain at 35, but that hopefully the bike lanes will help slow the cars down. Bike racks will be added throughout the mile and a half stretch.

Mr. Duzyj voiced concern regarding on-street parking. Ms. McInerney said that there are business models available to combine on-street parking with bike lanes.

Mr. Wuerth exited the meeting at 10 a.m.

Motion:

A motion was made by Pastor Facione, supported by Jeff Morgan, to authorize the remaining match for the project, not to exceed \$125,000.

Discussion:

Mr. Taylor asked if there had been any studies done regarding the impact on local, destination businesses. Ms. McInerney said the traffic study, which had been done last year, did not address destination businesses. Mr. Taylor said he was opposed to the bike lanes because he felt that it would negatively impact his business. Specifically, he felt that taking away lanes would cause congestion.

Mr. Baker said that in order to bring business to the south end that a change is necessary. He has typically seen that with destination businesses that people go wherever they need to. Adding the bike lanes will bring momentum to the area, and bring in new business.

Mr. Taylor stated that he felt the traffic study was flawed and didn't take economic conditions of the neighborhood into consideration. Mr. Morgan stated that status quo wasn't working, and it was time for a change. Mr. Taylor added that he felt people would avoid the area, and the effect on the area might have a bigger impact than they expect as more businesses leave.

Chairman Hage called for the question.

Roll Call

The motion carried 7-1 as follows.

Pastor Facione	Yes
Mr. Duzyj	Yes
Mr. Kutella	Yes
Ms. Cilia	Yes
Mr. Taylor	No
Mr. Morgan	Yes
Secretary Pippin	Yes
Chairman Hage	Yes

Mr. Twardy added that over the past 10-20 years, Ferndale experienced a similar situation. They started with a lot of destinations businesses and by creating their own brand they were able to expand and bring new restaurants and businesses to the area. He said that as a destination business, Mr. Morgan has a lot of opportunity to strengthen ties with the neighborhood, which may actually be good for his business.

Mr. Baker exited the meeting at 10:20 a.m.

8. New Business

A. Board Comments

Mr. Hage requested that Ms. McInerney arrange for a discussion with SMART regarding the possibility of additional amenities. Mr. Hage also asked where everything stands with the Essex Park green space. She stated that she will check with DPW, and that she is working on proposals for spring maintenance.

Pastor Facione asked if Ms. McInerney might be able sit with Joe Pius, Superintendent for the Van Dyke Public Schools, and get an update on the medical center. He suggested that it might be good to have him present the plans for the Thompson Healthcare Center at a future TIFA meeting and go over the impact that the medical center will have on the TIFA district.

9. Audience Participation

A. None

10. Adjournment

Motion:

A motion to adjourn was made by Mr. Duzyj and supported Mr. Kutella. The motion carried unanimously by voice vote.

The meeting adjourned at 10:35 a.m.

Lucky Hage, Chairman

Bonnie McInerney, TIFA/DDA Director

Meeting recorded/Minutes prepared by:

Cherry Communications

Cara L. Cherry, MA

Phone: 586.214.8608

E-mail: cara@thecherrypltt.com



CITY ATTORNEY'S OFFICE

ONE CITY SQUARE, SUITE 400

WARREN, MI 48093-5285

(586) 574-4671

FAX (586) 574-4530

www.cityofwarren.org

February 4, 2014

Mr. Scott C. Stevens
Council Secretary
City of Warren

Re: Proposed Resolution Approving Agreement with Animal Care Hospital of Sterling Heights, Inc. for Animal Control Veterinary Services

Dear Secretary Stevens:

Attached please find a proposed resolution to approve an agreement with Animal Care Hospital of Sterling Heights, Inc. to provide animal shelter services for an interim, trial period of five months, with an option to extend for up to an additional year, if the services meet with the approval of the Police Commissioner.

As Council was previously advised, the Macomb County Animal Shelter has nearly doubled its rates during the past year, and its contract gives it the discretion to raise rates with only 30 days' notice.

In response to the rate increases, the City of Sterling Heights, as lead agency, formed a collaboration of Macomb communities interested in pursuing more economical animal shelter services. The cooperative, the Macomb Animal Control Coalition, currently consists of the Cities of Sterling Heights, Eastpointe, Roseville and Warren (the Coalition).

In an effort to explore options, the City of Sterling Heights solicited proposals for shelter, impound, veterinary services from interested vendors on the MITN website. No responses were received. Sterling Heights contacted two potential vendors, and is recommending Animal Care Hospital of Sterling Heights, Inc. The animal hospital has the qualifications to accommodate the communities' animal shelter requirements, and is willing to provide preferential pricing to members of the Coalition. A memorandum from Sterling Heights Assistant City Attorney Donald DeNault is attached for additional information.

The proposed contract provides for a trial period until June 30, 2014. If the services are satisfactory, the agreement gives the Police Commissioner discretion to extend the agreement for an additional one (1) year period until June 30, 2015. The City will not be obligated to utilize the animal hospital, and may utilize other facilities.

A copy of the Macomb County Animal Shelter notice of rate increase is attached for your reference and comparison. In the proposed 2014 contract, these rates remain at or above this level, with no reduction. In addition, the Macomb Animal Shelter will no longer accept cats unless the City agrees to have stray or feral cats neutered and returned to run loose in Warren.

Therefore, Commissioner Green is recommending that the City enter into the proposed agreement with Animal Care Hospital of Sterling Heights, Inc., as an option for cost-effective animal shelter services.

If acceptable, please submit the attached resolution to Council for its consideration on Tuesday, February 11, 2014. Should you have any questions, or require further information, please feel free to call Sgt. Larry Garner at (586) 574-4873, or myself at (586) 574-4585.

Respectfully,


Mary Michaels
Chief Assistant City Attorney

cc: Craig Treppa, Purchasing Agent
Captain James Matheney
] Captain Daniel Beck
Sergeant Lawrence Garner

Read and Concur:


David Griem
City Attorney

Approved:


Jere Green
Police Commissioner

Approved for funding:


Renee Rezak
Budget Director


James R. Fouts
Mayor

RESOLUTION APPROVING AGREEMENT FOR ANIMAL CONTROL VETERINARY SERVICES WITH ANIMAL CARE HOSPITAL OF STERLING HEIGHTS, INC.

At a regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on February 11, 2014 at 7 p.m. Eastern Daylight Savings Time in the Council Chambers of the Warren Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolutions were offered by Councilmember _____ and supported by Councilmember _____:

The Macomb County Animal Shelter has almost doubled its rates for animal shelter services.

In collaboration with other Macomb communities, the City has joined the Interlocal Macomb Animal Control Coalition, for the purpose of exploring more economical options animal shelter services.

The City of Sterling Heights, as the lead agency, solicited proposals for animal, impound, shelter, veterinary, and support services on the MITN system on or about December 2, 2013, under RFP-SH13-011. No formal responses received.

Sterling Heights and the Macomb Animal Control Coalition (the Coalition) located a licensed veterinarian clinic, the Animal Care Hospital of Sterling Heights, Inc., that is qualified and willing to provide animal shelter services for reasonable fees to communities that are members of the Coalition.

The Police Commissioner is recommending entering into an agreement with the Animal Care Hospital of Sterling Heights, Inc. on a five-month trial basis, with an option to renew for up to an additional one year period, if the services meet the needs and interests of the City.

Funding is available in the Animal Control Collection Account No. 1430-80500.

MEMORANDUM

TO: Interested Agencies
CC: Sgt. Guy Holmes, SHPD

FROM: Donald P. DeNault, Jr.
Assistant City Attorney
City of Sterling Heights

RE: Animal Control Services

DATE: December 30, 2013

As you know, no proposals were received in response to the RFP for animal control services.

Therefore, Sgt. Holmes consulted one of the interested vendors, Animal Care Hospital, to determine whether a more informal arrangement could be achieved. It appears that a simplified agreement, rather than the complex RFP, is more palatable. To that end, we are moving forward with proposing a simpler contract (attached) that can be used by all coalition agencies.

The new agreement proposes a "trial run" and is not exclusive, which allows us to go elsewhere if we become dissatisfied with the vendor. In my view, these facts diminish the need for most of the "extra" controls or more detailed protocols (which can all be worked out as operational details with our respective animal control personnel).

Animal Care Hospital has about 8 locations in the tri-county area. Sgt. Holmes and I visited the facility in Sterling Heights this morning and we are confident this contractor can service the 5 coalition communities. The location is very spacious, it has convenient rear door access for our animal control officers, and the personnel seem genuinely willing and able to accommodate almost any need or request. The pricing sheet comes directly from the contractor via e-mail to Sgt. Holmes and, although not quite as good as the first vendor we consulted a while back, the pricing still saves each City and/or the animal's owner a considerable amount of money. For example, the County's current fee for the 10-day quarantine is \$225, and the fee for a 5-day stray hold is \$100. We also pay \$100 per feral cat (although that program is being discontinued by the County and instead each feral cat costs \$25 so that it can be spayed/neutered and then returned to the location where it was found).

I would appreciate if you would all review the new document, ask your legal counsel to do the same, and provide your feedback before Friday if at all possible. I would like to fax this to the vendor before noon on Friday so we can discuss it further with the vendor next week. Obviously, if you aren't around or available this week, your feedback will still be useful when we meet with the vendor to discuss the terms, so please review it whenever you can. In the meantime, Sgt. Holmes will be attempting to coordinate that meeting to take place at the facility itself, so that all of our animal control personnel and command officers are able to meet the people we will be working with and to discuss operational and other required protocols.

AGREEMENT FOR ANIMAL CONTROL VETERINARY SERVICES

This agreement ("Agreement"), effective as of _____, ("Effective Date") between the City of Warren ("City"), a Michigan municipal corporation, and Animal Care Hospital of Sterling Heights, Inc., a Michigan corporation (the "Contractor").

STIPULATIONS

Contractor is a qualified veterinary clinic/hospital and desires to provide animal control veterinary services, on a non-exclusive "as needed" basis, to the City for a cost as set forth on the attached fee schedule;

In the judgment of the City, it is necessary and desirable to employ the services of Contractor for veterinary services, in order to maximize the efficient use of City resources and secure lower costs for City residents.

THEREFORE, in consideration of the mutual covenants of the parties as contain in this document, parties agree as follows:

1. Contractor's Services.

- A. Contractor shall perform the services described in "Exhibit A - Scope of Work and Fee Schedule," attached hereto and incorporated herein by reference (hereinafter "Exhibit A").
- B. Contractor shall take direction only from authorized City personnel and shall not release any impounded animal to anyone not authorized by City personnel to retrieve the animal.
- C. The primary site where services will be provided is located at 34244 Van Dyke, Sterling Heights, MI ("Primary Site").
- D. Although hours for the public will differ, Contractor will have personnel at the Primary Site seven (7) days per week during designated hours and will be available during those hours to receive animals impounded by City personnel.
- E. In the event personnel are not present or available, Contractor will provide police and animal control officials with an emergency contact number for purposes of accommodating an impound.
- F. Animal control and police personnel will bring animals only to the Primary Site unless directed otherwise by Contractor.
- G. Contractor is also affiliated with Animal Care Hospital of Madison Heights, Inc.; Animal Care Hospital of Royal Oak, Inc.; and several other facilities throughout the tri-County area ("Related Facilities"). Those Related Facilities may be

utilized by Contractor at no additional cost to City or any individual in order to perform the services described in Exhibit A, unless in the sole discretion of the City in any given circumstance the use of a Related Facility would impose an undue burden upon a resident, animal control officials, or police personnel.

2. Payment and Billing.

- A. For all services required hereunder, Contractor shall be paid in accordance with the fee schedule set forth in Exhibit A. **The rates will remain in effect for the duration of the Agreement, except with the mutual consent of the parties.**
- B. To the extent possible, all fees and charges are to be collected from the owners of the animals.
- C. City will be responsible only for those fees associated with unclaimed animals **that were delivered by the City** if no responsible parties are identified through court or administrative proceedings.
- D. Contractor shall submit its bills on a monthly basis in a form approved by City. Payments shall be made within the normal course of City business after receipt of an invoice in a form approved by City for services performed.
- E. At the time an animal is released to an approved owner or responsible party, or at any other time when the impound bill is paid, Contractor shall collect for the City an administrative fee to cover a portion of City's costs for locating, impounding, and processing the animal. Such fee shall be in the amount of \$20 unless City has established a different fee by ordinance. That administrative fee shall be forwarded to the Police Department upon receipt by the Contractor or, if approved by City accounting personnel, applied to Contractor's monthly invoices to City.

3. Term of Agreement.

- A. The parties agree that this Agreement is for a "trial period" which shall expire at the end of June 30, 2014.
- B. Because this Agreement was not reached as the result of a proposal or bid (proposals were publicly solicited by the City but none were submitted), the City and Contractor have agreed to work together on a trial basis to determine whether this type of Agreement is beneficial to the City, the Contractor, and the public.
- C. **At the discretion of the City, through its Police Commissioner, this Agreement may be extended upon written notice by the Police Commissioner, effective July 1, 2014 for up to a one-year period, or the City may seek bids or proposals for a new contract to begin July 1, 2014.**

4. Payment upon Termination.

Upon termination of this Agreement by City, and after expiration of this Agreement by its terms, Contractor shall be entitled to receive full payment for services rendered in the amounts agreed upon in this document. City shall deduct from such amount the amount of damage, if any, sustained by City by virtue of any breach of the Agreement by Contractor.

5. Contractor Right to Terminate.

Contractor shall have the right, in its sole discretion, to terminate this Agreement by giving 60 days written notice to the City. The 60-day notice period is a material term of this Agreement and intended to provide City with sufficient time to secure an alternative provider.

6. No Exclusivity.

City reserves the right to utilize resources and facilities provided by others, and Contractor agrees that this Agreement does not provide exclusivity and does not require or mandate that City utilize Contractor for any or all of its animal control services or needs.

7. Indemnification.

Contractor agrees to accept all responsibility for loss or damage to any person or entity, including City, and to indemnify, hold harmless, and release City, its officers, agents, employees, and **boards and commissions** from and against any actions, claims, damages, liabilities, disabilities, or expenses that may be asserted by any person or entity, including Contractor, that arise out of, pertain to, or relate to Contractor's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. **This obligation will survive termination.**

8. Insurance.

With respect to performance of work under this Agreement, Contractor shall maintain and shall require all of its subcontractors, contractors, and other agents to maintain insurance in a form and amounts acceptable to City. **Contractor will name as Additional Insured on such policies, "the City of Warren, City of Warren Downtown Development Authority, City of Warren Municipal Building Authority, and the 37th Judicial District Court, and their elected or appointed officers, employees, boards, commissions and agents.**

9. Extra or Changed Work.

The parties expressly recognize that City personnel, other than command officers, are without authorization to order extra or changed work or waive Agreement requirements. Failure of Contractor to secure proper written authorization for extra or changed work shall constitute a waiver of any and all right to compensation for the extra or changed work. Contractor further expressly waives any and all right or remedy by way of restitution and quantum meruit for any and all extra work performed without such express and prior written authorization of City.

10. Records Maintenance.

Contractor shall keep and maintain full and complete documentation and accounting records concerning all services performed that are compensable under this Agreement. The records shall at the minimum include the number of impounds, disposition of animals, and fees collected that are payable to the City. These records and reports shall be made readily available to be viewed by Animal Control staff. Contractor agrees to utilize and keep such forms and documentation as may be required by City, including a copy of photo identification from any individual who retrieves an animal that was impounded by City.

11. Statutory Compliance.

Contractor agrees to comply with all applicable Federal, State, and local laws, regulations, statutes, and policies applicable to the services provided under this Agreement as they exist now and as they are changed, amended, or modified during the term of this Agreement.

12. Nondiscrimination.

Without limiting any other provision in this document, Contractor shall comply with all applicable Federal, State, and local laws, rules, and regulations in regard to nondiscrimination in employment and services. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated herein by this reference.

13. Coalition.

City may be a participant in a coalition of communities with common interests relating to animal control services. Contractor agrees to honor this Agreement, including the pricing on Exhibit A, for each member of the coalition.

14. Survival of Terms.

All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

IN WITNESS, the parties hereto have executed this Agreement.

Contractor: Animal Care Hospital of Sterling Heights, Inc.

Contact: _____

Address: 34244 Van Dyke, Sterling Heights, MI 48312

Phone/Fax: (586) 268-9888/(586) 268-9444

Date: _____

By: _____

Witness: _____

Its: _____

City of Warren

Contact:

Address:

Phone/Fax: _____

Date: _____

Witness: _____

Date: _____

Witness: _____

By: _____

James R. Fouts

Its: Mayor

By: _____

Paul Wojno

Its: City Clerk

EXHIBIT A: SCOPE OF WORK AND FEE SCHEDULE

Pricing is required to be firm and fixed during the term of the Agreement and any extensions.

<u>Service</u>	<u>Fee</u>
10-Day Quarantine	\$150 up to 65lbs \$170 over 65lbs
Quarantined animals shall not be released until approved by City personnel.	
5-Day Stray Hold	\$50 up to 65lbs \$60 over 65lbs
Stray animals will be scanned for microchips. Those with microchips will be held for 5 business days after notification of the owner. Animals without microchips will be examined for feral characteristics. Feral animals will be held for 5 business days and then put to sleep if not claimed. Non-feral animals will be held for 5 business days and then put up for adoption or turned over to a rescue agency if not claimed.	
Individual Board Day	\$10
Boarding includes the keeping, care, maintenance, and/or feeding of the animal. One day shall be construed to mean any period of time up to 24 hours. Any time over and above 24 hours (but less than 48 hours) shall be construed to be an additional day.	
Rabies Testing	\$75 Additional \$75 if decapitation is required
PTS (Cremation Included)	\$20 up to 60lbs \$25 over 60lbs
Cremation (Pre-Deceased Animals)	\$20
Microchipping (chip included)	\$35
Flea Prevention (for impounded animals with fleas)	\$20
Injured Wildlife PTS (under 10lbs)	\$10
Owner Surrender	\$30
Medications	15% Discounted
Other:	Exams, tests, and vaccinations priced individually from \$10 to \$29 Fluids (sick animals) \$30

Note: Each of the services listed above shall first be authorized by City personnel. Fees for services performed solely at the discretion of Contractor or at the direction of an animal's owner shall be the responsibility of Contractor or the animal's owner, respectively.



**MACOMB COUNTY HEALTH DEPARTMENT
Animal Shelter**

21417 Dunham Road ♦ Clinton Township, Michigan 48036

Phone: 586-469-5115 Fax: 586-783-0906

www.macombgov.org/publichealth

Mark A. Hackel
County Executive

INCREASE FEES FOR MUNICIPALITIES EFFECTIVE AUGUST 01, 2013

<u>CURRENT FEES</u>	<u>INCREASE</u>
Dead Animal Disposal \$5.	\$5
Owner Surrender \$5	\$30
10 Day Quarantine \$153	\$225
5 Day Stray Hold \$65	\$100
Individual Board Day \$13	\$20
Rabies Testing \$66	\$66
Tranquilizer Fee \$82	\$150
Vehicle Wash \$30	\$30
Owner Req. PTS \$5	\$75
Injured Wildlife PTS \$5	\$10

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Randazzo".

ACO Randazzo
Director \ Chief Animal Control Officer
Macomb County Animal Control



February 3, 2014

CITY ATTORNEY'S OFFICE

ONE CITY SQUARE, SUITE 400

WARREN, MI 48093-5285

(586) 574-4671

FAX (586) 574-4530

www.cityofwarren.org

Mr. Scott C. Stevens
Council Secretary
City of Warren

Re: Proposed Resolution Approving Amendment No. 4 to EMS Transport and Fire Service Billing Service Agreement with AccuMed Billing, Inc. d/b/a AccuMed Group

Dear Secretary Stevens:

Attached please find the above-referenced resolution approving Amendment No. 4 with AccuMed Billing, Inc. d/b/a AccuMed Group, which provides for third-party fire and EMS billing.

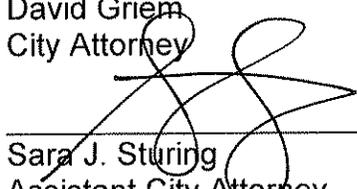
New federal regulations require amendment to the business associate portion of the original agreement.

If acceptable, please submit to the Council for consideration.

Respectfully,

David Griem
City Attorney

By:


Sara J. Sturing
Assistant City Attorney

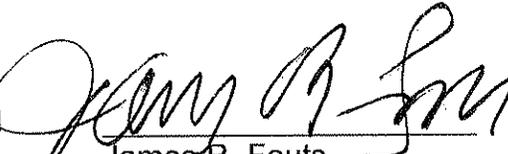
SS/S Accumed Addendum No. 4 resolution and Council ltr ID51283

cc: Commissioner Wilburt McAdams, Warren Fire Department

Read and Concur:

Approved:


David Griem
City Attorney


James R. Fouts
Mayor

**RESOLUTION APPROVING ADDENDUM NO. 4
TO EMS AND FIRE SERVICE BILLING AGREEMENT WITH
ACCUMED BILLING, INC. d/b/a THE ACCUMED GROUP**

At a meeting of the City Council of the City of Warren, County of Macomb,
Michigan, held on _____, 2014 at 7 p.m. Eastern _____ Time,
in the Council Chamber at the Warren Community Center, 5460 Arden Road, Warren,
Michigan.

PRESENT: Councilmember _____

ABSENT: Councilmember _____

The following resolution was offered by Councilmember _____
and supported by Councilmember _____.

On March 16, 2010, the City entered into an agreement with AccuMed Billing,
Inc. d/b/a The AccuMed Group for third-party billing services for fire and EMS transport
services. The agreement was amended on February 28, 2011 and has been extended
twice. New federal regulations require another amendment to the Business Associate
portion of the agreement.

The Fire Commissioner is recommending approval of the Addendum No. 4.

THEREFORE, IT IS RESOLVED, that the Mayor and Clerk are authorized to
execute Addendum No. 4 to the Agreement, consistent with this resolution and in such
form that meets with the satisfaction of the City Attorney.

AYES: Councilmember _____

NAYS: Councilmember _____

ADDENDUM TO BILLING SERVICE AGREEMENT

AccuMed:	AccuMed Billing, Inc. a Michigan corporation P.O. Box 2122 Riverview, MI 48192	Customer: City of Warren Attn: Fire Commissioner Warren Fire Department Warren, MI 48089-4263
Phone:	(734) 479-6300	(586) 756-2800
Facsimile:	(734) 479-6319	(586) 774-2120

THIS ADDENDUM TO BILLING SERVICE AGREEMENT ("Addendum") is made by and between AccuMed and Customer.

TERMS AND CONDITIONS

1. PURPOSE OF ADDENDUM. On January 17, 2013, the U.S. Department of Health and Human Services (HHS) released the omnibus regulations under the Health Insurance Portability and Accountability Act (HIPAA), including implementing changes made by the Health Information Technology for Economic and Clinical Health Act (HITECH) (the "Final Rule"). This Addendum is intended to meet the requirements imposed upon AccuMed and Customer regarding the content of Business Associate Agreements

2. BUSINESS ASSOCIATE AGREEMENT.

A. AccuMed and Customer agree to comply with the obligations applicable to them under the Health Insurance Portability and Accountability Act of 1996 and the regulations issued pursuant thereto, as amended ("HIPAA"), and with the American Recovery and Reinvestment Act of 2009, Title XII, Subtitle D – Privacy, Sections 13400, *et seq.*, the Health Information Technology and Clinical Health Act and related regulations, as amended (the "HITECH Act") to protect the privacy of Personal Health Care (or Protected Health) Information ("PHI") as delivered, collected, processed or obtained as a result of the performance of their respective responsibilities under this Addendum.

B. AccuMed and Customer agree that AccuMed may use and disclose PHI, including but not limited to manually, verbally and through electronic medium, which AccuMed obtains from Customer for the following purposes.

- (i) For the preparation of invoices to patients, carriers, insurers and others responsible for payment or reimbursement of services provided by Customer to its patients.
- (ii) Preparation of reminder notices and documents pertaining to collections of overdue accounts.
- (iii) Submission of supporting documentation to carriers, insurers and other payers to substantiate the health care services provided by Customer to its patients and to appeal denials of such payments.

- (iv) For the proper management and administration of AccuMed to permit AccuMed to carry out its legal responsibilities as a business associate.
 - (v) For other uses or disclosures of PHI as are permitted by HIPAA provided AccuMed complies with the requirements of HIPAA and the HITECH Act.
 - (vi) For such other uses or purposes as may be required by law.
- C. In connection with its obligations under the HIPAA Privacy Rule, AccuMed agrees that it will:
- (i) not use or further disclose PHI except as permitted under this Addendum or required by law;
 - (ii) use appropriate safeguards to prevent use or disclosure of PHI except as permitted by this Addendum;
 - (iii) to mitigate, to the extent practicable, any harmful effect that is known to AccuMed of a use or disclosure of PHI by AccuMed in violation of this Addendum;
 - (iv) report to Customer any use or disclosure of PHI not provided for by this Addendum of which AccuMed has knowledge;
 - (v) take appropriate action to assure that any agents or subcontractors to whom AccuMed provides PHI or who have access to PHI through AccuMed agree to the same restrictions and conditions that apply to AccuMed with respect to PHI;
 - (vi) make PHI available to Customer or as directed by Customer to an individual who has a right of access under HIPAA in accordance with the applicable Federal regulations;
 - (vii) incorporate any amendments to PHI in accordance with the applicable Federal regulations when notified to do so by Customer;
 - (viii) provide an accounting of the uses or disclosures of PHI made by AccuMed in accordance with the applicable Federal regulations;
 - (ix) make its internal practices, books and records relating to the use and disclosure of PHI available to Customer and/or the Secretary of the Department of Health and Human Services for HIPAA and HITECH Act compliance purposes;
 - (x) at the termination of this Addendum and/or the Billing Service Agreement between the parties, return or destroy all PHI created or received by AccuMed on behalf of Customer and if return is infeasible,

the protection of this Addendum will extend to such PHI so long as AccuMed maintains such information;

- (xi) in accordance with 45 CFR 164.502(e)(1)(ii) and 164.308(b)(2), ensure that any subcontractors that create, receive, maintain, or transmit PHI on behalf of AccuMed agree to the same restrictions, conditions, and requirements that apply to AccuMed with respect to such information; and,
- (xii) comply with the provisions of the HIPAA Privacy Rule applicable to Customer in the event AccuMed becomes obligated hereunder to carry out any portion of Customer's obligations under said Privacy Rule.

D. In connection with its obligations to comply with HIPAA and the HITECH Act, Customer agrees that:

- (i) Customer has the primary responsibility to retain all PHI that it has delivered to AccuMed and shall also be primarily responsible to respond and deliver such PHI to those entitled to it under the provisions of HIPAA;
- (ii) Customer will obtain any consent, authorization or permission that may be required by HIPAA, applicable state laws and/or regulations prior to furnishing AccuMed the PHI pertaining to an individual; and
- (iii) Customer will inform AccuMed of any PHI that is subject to any arrangements permitted or required of Customer under HIPAA that may materially impact in any manner the use and/or disclosure of PHI by AccuMed including, but not limited to, restrictions on the use and/or disclosure of PHI as provided for in HIPAA and the regulations issued pursuant thereto and/or agreed to by Customer.

E. HIPAA Security Rule.

AccuMed, in its capacity as a Business Associate, shall carry out its obligations under this Addendum in compliance with the security regulations pursuant to HIPAA and the HITECH Act, regarding the security of electronic protected health information ("e-PHI") that is received as a result of any of the services provided hereunder. In conformity therewith, AccuMed agrees that it will:

(i) Implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the e-PHI that it creates, receives, maintains, or transmits on behalf of the covered entity as required in the applicable Federal regulations;

(ii) Implement reasonable and appropriate policies and procedures to comply with the standards, implementation specifications and other requirements of the applicable Federal regulations;

(iii) Ensure that any agent of AccuMed, including a subcontractor, to whom it provides such information, agrees to implement reasonable and appropriate safeguards to protect all protected health information including e-PHI in accordance with the applicable Federal regulations, including compliance with the same restrictions and conditions that apply throughout this Addendum to AccuMed with respect to such information; and

(iv) Report to the Customer any security incident of which it becomes aware.

F. AccuMed, in its capacity as a Business Associate, will carry out its obligations under this Addendum in compliance with the applicable provisions of the HITECH Act; provided, however, these obligations shall only directly apply to AccuMed in its capacity as a Business Associate it being agreed that AccuMed is not obligated to assume or undertake any obligations or requirements for which Customer is responsible. This provision includes all subsequent, updated, amended or revised provisions of the Act. In conformity therewith, AccuMed agrees that it will:

(i) Notify Customer following the discovery of a breach of unsecured PHI, without unreasonable delay, and in no case later than as required by the HITECH Act. Such notice shall include the identification of each individual whose unsecured PHI has been, or is reasonably believed to have been, accessed, acquired, or disclosed during such breach.

(ii) Secure all PHI, in any form, through the use of the technology or methodology as specified in the applicable regulations.

G. To the extent Customer may be deemed to be a “creditor” and covered entity under the Identity Theft Rules found at 16 CFR Part 681 (commonly known as the “Red Flag Rules”), Customer has a duty to exercise appropriate and effective oversight of its providers including AccuMed. AccuMed agrees to assist Customer with Customer’s obligations under the Red Flag Rules, if any, as follows

(i) Ensure that its activities for Customer are conducted in accordance with the reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft that Customer has developed and delivered to AccuMed in writing.

(ii) Ensure that any agent or third party who performs services on AccuMed’s behalf in connection with covered accounts of Customer, including a subcontractor, agrees to conduct all its activities in accordance with the reasonable policies and procedures designed to detect, prevent, and mitigate the risk of identity theft that Customer has developed and delivered to AccuMed in writing.

(iii) Alert Customer of any red flag incident (as defined by the Red Flag Rules) of which it becomes aware, and the steps it has taken to mitigate any potential security compromise that may have occurred.

H. Notwithstanding any other provisions of this Addendum, upon Customer's reasonable determination that AccuMed has violated any material term or provision of this Addendum pertaining to Customer's obligations under HIPAA, the HITECH Act, or the Red Flag Rules or if AccuMed engages in conduct which would, if committed by Customer, result in a violation of HIPAA, the HITECH Act, or the Red Flag Rules by Customer, Customer shall provide AccuMed written notice of that violation and sufficient detail to enable AccuMed to understand the specific nature of that violation and afford AccuMed a reasonable opportunity to cure the violation; provided, however, that if AccuMed fails to cure the violation within a reasonable time specified by Customer, or if it is reasonably determined that the violation cannot be cured at all or within a reasonable time, Customer may terminate this Addendum and the Billing Service Agreement.

I. Both parties agree as follows:

(i) To negotiate and amend this Addendum, from time to time, as necessary to comply with any amendment to any provision of HIPAA, the HITECH Act, or the Red Flag Rules or their implementing regulations including, but not limited to, any privacy regulation, which materially alters either parties or both parties obligations under this Addendum;

(ii) The terms of this Addendum shall be construed in light of any applicable interpretation or guidance on HIPAA and/or its implementing regulations issued by the Department of Health and Human Services or the Office of Civil Rights, from time to time, and under the HITECH Act and/or its implementing regulations and under the Red Flag Rules; and

(iii) Nothing contained in Billing Service Agreement and this Addendum shall confer upon any person or entity other than the parties hereto and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.

J. Customer agrees to:

(i) Comply with all obligations applicable to covered entities under the HIPAA and the HITECH Act and the rules and regulations thereunder as well as the Red Flag Rules.

(ii) Provide AccuMed with the notice of privacy practices that Customer produces in accordance with 45 CFR § 164.520, as well as any changes to such notice.

(iii) Provide AccuMed with any changes in, or revocation of, permission by any individual to use or disclose PHI, if such changes affect AccuMed's permitted or required uses and disclosures.

(iv) Notify AccuMed of any restriction to the use or disclosure of PHI that Customer has agreed to in accordance with 45 CFR § 164.522.

K. Any other provisions of the Billing Service Agreement that are directly contradictory ("Contradictory Term") to one or more terms of this Addendum shall be superseded by the terms of this Addendum to the extent and only to the extent of the contradiction, only for the

purpose of Customer's compliance with HIPAA or the HITECH Act (and their implementing regulations) or the Red Flag Rules and only to the extent that there is a reasonable belief that it would be impossible to comply with both the Contradictory Term and the terms of this Addendum.

3. INCORPORATION OF AGREEMENT. Customer acknowledges and agrees that the terms of this Addendum are intended merely to replace the Business Associate Agreement provisions of the Billing Service Agreement between the parties. All other terms and conditions of the Billing Service Agreement, including specifically the provisions contained in paragraphs 9 and 10 therein, remain in full force and effect, except to the extent of conflict with the terms of this Addendum, in which case the provisions of this Addendum shall control (consistent with Section 2K) to the extent they are more favorable to AccuMed than the Billing Service Agreement's provisions.

IN WITNESS WHEREOF the parties have signed this Addendum to Billing Service Agreement on the dates set forth below their signatures hereto.

ACCEPTANCE

ACCEPTANCE:

ACCUMED BILLING, INC.

(CUSTOMER NAME)

BY: _____
(AUTHORIZED SIGNATURE)

BY: _____
(AUTHORIZED SIGNATURE)

NAME: Michelle Leonard

NAME: _____
(PRINT OR TYPE NAME AND TITLE)

DATE _____

DATE: _____



February 3, 2014

CITY ATTORNEY'S OFFICE

ONE CITY SQUARE, SUITE 400

WARREN, MI 48093-5285

(586) 574-4671

FAX (586) 574-4530

www.cityofwarren.org

Mr. Scott C. Stevens
Council Secretary
City of Warren

RE: Ordinance to Amend Chapter 13, Article II, Division 1, Section 13-12 of the Code of Ordinances of the City Warren relating to Fire Prevention and Protection as an Emergency Adoption pursuant to Charter Section 6.4(a) First and Second Readings.

Dear Council Secretary Stevens:

Due to public safety concerns relating to individuals blocking or obstructing access to fire hydrants during the snow removal process, a request has been made for an ordinance amendment addressing this issue. The proposed ordinance prohibits a person, firm, corporation or entity from obstructing a fire hydrant with snow, ice, dirt or litter. The penalty for such a violation is a municipal civil infraction.

Attached please find a proposed ordinance amendment for City Council's consideration and emergency adoption pursuant to Charter Section 6.4(a). The Agenda item for the proposed amendments should read as follows:

- a. Declaration of Emergency Ordinance Adoption Pursuant to Section 6.4(a) of the City Charter and Request to Suspend the Rules to Have the First and Second Readings Take Place at the Same Meeting Pursuant to Rule 17.1 of the Rules of Procedure.
- b. Ordinance Amendment to the Fire Prevention and Protection Ordinance, Chapter 13, Article II, Division 1, amending Section 13-12 (first reading).
- c. Ordinance Amendment to the Fire Prevention and Protection Ordinance, Chapter 13, Article II, Division 1, amending Section 13-12 (second reading).

A vote of five (5) Councilpersons would be necessary to declare the ordinance an emergency. Should you need additional information, please do not hesitate to contact me.

Councilman Stevens
February 3, 2014
Page 2

Should you have any questions regarding the proposed revisions, please contact the Fire Commissioner at (586)756-2800.

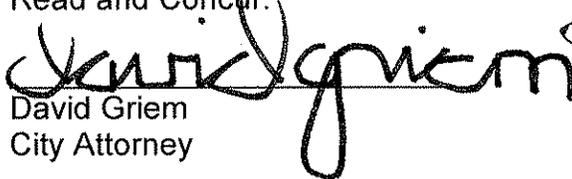
Respectfully submitted,


Annette Gattari-Ross
Assistant City Attorney

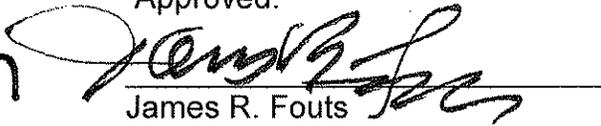
AGR/sd/Annette/chapter 13 fire hydrant obstruction/id51275

Attachment

Read and Concur:


David Griem
City Attorney

Approved:


James R. Fouts
Mayor

cc: Skip McAdams, Fire Commissioner
David Frederick, Deputy Fire Commissioner
Richard Sabaugh, Public Service Director

ORDINANCE NO. 80-_____

AN ORDINANCE TO AMEND CHAPTER 13 OF THE CODE OF ORDINANCES OF THE CITY OF WARREN RELATING TO FIRE PREVENTION AND PROTECTION

THE CITY OF WARREN ORDAINS:

SECTION 1. That the Code of Ordinances, Chapter 13, Article II, Division I, entitled Amendments to the International Fire Code, Section 13-12, which is a reserved section **AND PRESENTLY READS:**

Sec. 13-12. Reserved.

IS HEREBY AMENDED TO READ AS FOLLOWS:

Sec. 13-12. Removal of or tampering with equipment.

Section 901.8 of the International Fire Code, as amended, shall be amended as follows:

(a) It shall be unlawful for any person, firm, corporation or entity to obstruct, remove, tamper with, or otherwise disturb any fire hydrant, fire detection and alarm system, fire suppression system, or other fire appliance required by code or city ordinance except for the purpose of extinguishing fire, training or testing purposes, recharging or making necessary repairs, or when approved by the fire official.

- (1) *Fire Hydrant. Placing of snow, ice, dirt or litter***
No person, firm, corporation, or entity shall place, sweep, push, plow, shovel or cause to be placed, swept, pushed, plowed or shoveled, any snow, ice, dirt or leaves of any kind that blocks or obstructs any fire hydrant.

(b) Whenever a fire appliance is removed as permitted by code or ordinance, it shall be replaced or reinstalled as soon as the purpose for which it was removed has been accomplished. Defective and unapproved fire appliances or equipment shall be replaced or repaired as directed by the fire official.

(c) This section shall not apply any actions performed by City employees in the performance of their work.

SECTION 2. This Ordinance shall take effect on _____, 2014.

I HEREBY CERTIFY that the foregoing Ordinance No. 80-_____ was adopted by the Council of the City of Warren at its meeting held on _____, 2014.

PAUL WOJNO
City Clerk

Published: _____

51273



COMMUNITY DEVELOPMENT

ONE CITY SQUARE, SUITE 210
WARREN, MI 48093
(586) 574-4686
FAX (586) 574-4685
www.cityofwarren.org

February 3, 2014

To: Scott C. Stevens, Council Secretary

RE: Award of Contract ITB-W-8886 for the Demolition of a single family home and shed at 21824 MacArthur

On September 3, 2013, the Nuisance Abatement Board of Appeals approved the determination that a public nuisance existed at 21824 MacArthur and approved removal of the nuisance through demolition if it was not abated within 60 days. The nuisance was not abated, and bids were obtained to demolish the property with NSP3 funds. On January 22, 2014, at 12:30 p.m., sealed bids (ITB-W-8886) for the demolition at 21824 MacArthur were publicly opened. The bids received are summarized as follows:

Bidder:	Price
Blue Star, Inc.	\$12,363.00
Universal Consolidated Enterprises*	\$9,363.00

*Disqualified due to past work performance.

The City's Community Development Committee and Purchasing Agent are now recommending that the contract, ITB-W-8886, for Demolition of a single family home and shed, removal and properly disposing of all debris and restoration of the site at 21824 MacArthur be awarded to Blue Star, Inc., the bidder submitting the lowest qualified bid, \$12,363, based on unit prices and estimated quantities as provided in the bid documents. On January 28, 2014 Council approved amendment No. 2 to the NSP 3 Plan and funding is now available to award the contract.

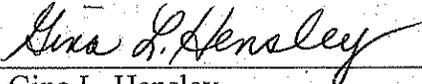
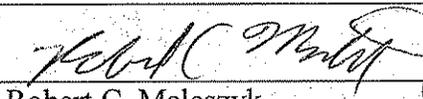
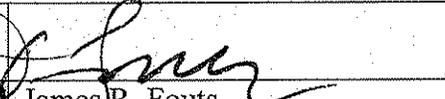
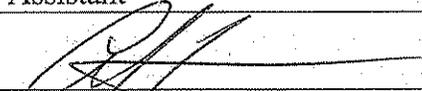
Please consider this at your February 11, 2014 meeting. The appropriate resolution and a copy of the demolition contract approved by the City Attorney as to form are attached for your convenience. If you have any questions regarding this matter, please call Gina Hensley (x-4679).

Sincerely,

A handwritten signature in cursive script that reads "Bonnie McInerney".

Bonnie McInerney
Acting Community Development Director

Read and Concur:

 Gina L. Hensley Community Development Administrative and Financial Assistant	 Robert C. Maleszyk Controller	 James R. Fouts Mayor
 Craig Treppa Purchasing Agent		

Read and Approved as to Form:

 David Griem City Attorney

**RESOLUTION
APPROVING BID AND CONTRACT
ITB-W-8886 FOR 21824 MACARTHUR
NSP3 DEMOLITION ACTIVITY PROJECT**

A Regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on February 11, 2014, at 7:00 p.m. Eastern Time at the Warren Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolutions were offered by Councilmember

_____ and supported by Councilmember _____:

The City of Warren is the recipient of grant funds from Neighborhood Stabilization Program 3 (NSP3) Funds made available under Section 2301(b) of Division B of the Housing and Economic Recovery Act of 2008 (HERA) as amended and Section 1497 of the Wall Street Reform and Consumer Protection Act of 2010 (Dodd-Frank Act) and Title XII of Division A of the American Recovery and Reinvestment Act of 2009 (ARA) as amended.

The City has appropriated a portion of the NSP3 Funds to be allocated for the demolition of blighted homes in NSP3 Target Areas to stabilize these neighborhoods.

On September 3, 2013, the Nuisance Abatement Board of Appeals approved the determination that a public nuisance existed at 21824 MacArthur and approved removal of the nuisance through demolition if the nuisance was not abated within 60 days.

The nuisance has not been abated.

On January 22, 2014 at 12:30 p.m., sealed bids (ITB-W-8886) for the demolition of a single family home and shed at 21824 MacArthur were publicly opened. The bids received are summarized as follows:

Bidder	Price
Blue Star, Inc.	\$12,363.00
Universal Consolidated Enterprises*	\$9,363.00
*Disqualified due to past work performance.	

The Mayor, the Community Development Committee and the Purchasing Agent recommend that Bid: ITB-W-8886 for the demolition of a single family home and shed at 21824 MacArthur be awarded to Blue Star, Inc., the lowest responsible bidder.

Adequate funding for the award of contract to Blue Star, Inc. is available in the NSP3 account.

THEREFORE, IT IS RESOLVED, that Bid No. ITB-W-8886 for the demolition of a single family home and shed at 21824 MacArthur is awarded to the lowest responsible bidder, Blue Star, Inc.

IT IS FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute an agreement with Blue Star, Inc. in the total amount of TWELVE THOUSAND THREE HUNDRED SIXTY-THREE AND 00/100 DOLLARS (\$12,363.00) for the demolition of a single family home and shed at 21824 MacArthur consistent with Bid No. ITB-W-8886, and in such form that meets with the approval of the City Attorney.

AYES: Councilperson _____

NAYS: Councilperson _____

RESOLUTION DECLARED ADOPTED this 11th day of February, 2014.

SCOTT C. STEVENS
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
)SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a correct copy of the resolution adopted by the Warren City Council at its meeting held on February 11, 2014.

PAUL WOJNO
City Clerk

**AGREEMENT FOR
DEMOLITION OF 21824 MACARTHUR
A SINGLE FAMILY HOME AND SHED**

This Agreement, entered into this _____ day of _____, 2014 by and between Blue Star, Inc. ("the CONTRACTOR"), whose address is 21950 Hoover, Warren, MI 48089, and the City of Warren, a Michigan municipal corporation ("the CITY"), whose address is One City Square, Suite 210, Warren, Michigan 48093.

The parties stipulate as follows:

1. The CITY is the grant recipient of funds from the Neighborhood Stabilization Program 3 (NSP3) Funds made available under Section 2301(b) of Division B of the Housing and Economic Recovery Act of 2008 (HERA) as amended and Section 1497 of the Wall Street Reform and Consumer Protection Act of 2010 (Dodd-Frank Act) and Title XII of Division A of the American Recovery and Reinvestment Act of 2009 (ARA) as amended.
2. The CITY appropriated a portion of the NSP3 funds for the demolition of blighted structures in the NSP3 target areas to stabilize these neighborhoods.
3. The CITY issued a Request for Bids, ITB-W-8886 for Demolition of 21824 MacArthur, Warren, Michigan a single family home and shed (Property).
4. The CONTRACTOR submitted the lowest qualified bid for the demolition of the Property, and is willing to complete the work in accordance with the Contract Documents defined in this Agreement.

Upon consideration of the mutual promises and covenants of the parties, the CITY and CONTRACTOR agree as follows:

1. WORK DESCRIPTION

The CONTRACTOR agrees to perform, in a good and professional manner, all of the work described in the Contract Documents (the Project) for the sum of Twelve Thousand Three Hundred Sixty-Three Dollars (\$12,363). See contingency provision as described in Section 17. The Contract Documents shall consist of this Agreement, Specifications, Request and Response to Bid ITB-W-8886 including Appendices A-B and Pricing Sheet, and any addenda to them, all of which are incorporated by reference and made part of this Agreement. The parties acknowledge receipt of and familiarity with, the above Contract Documents. The work shall be performed at the Property (21824 MacArthur, Warren, Michigan). Payment shall be based upon work performed in accordance with the Contract Documents.

2. MATERIAL, LABOR AND EQUIPMENT

Unless otherwise stipulated, the CONTRACTOR shall provide at its expense all materials, labor, tools, equipment, and transportation necessary for the completion of the Project. The CONTRACTOR shall provide, without charge, all incidental items required as part of this work, even though not particularly specified or indicated.

3. PRE-CONSTRUCTION MEETING

Prior to the commencement of work, the CONTRACTOR shall attend a pre-construction meeting with the CITY. This meeting shall be held within ten (10) business days of Notice of Award of Bid. The failure of the CONTRACTOR to meet with the CITY may result in termination of the Agreement upon written notice of the City's Community and Economic Development Director.

4. TIME FOR PERFORMANCE

After the pre-construction meeting, work shall not begin until the CITY issues a written Notice to Proceed to the CONTRACTOR. The CONTRACTOR shall begin work within fifteen (15) calendar days of the Notice to Proceed, and shall satisfactorily complete all work within forty-five (45) calendar days of the Notice to Proceed. All time limits in this Agreement are of the essence, and the failure of the CONTRACTOR to comply with the stated times may result in termination of this Agreement.

The City Representative as designated by the City Community and Economic Development Director may grant one extension of time for an additional period not to exceed thirty (30) days if the delay is due to weather or other valid reasons. If the City Representative denies an extension or if the work is not commenced or completed within the time allowed by the extension, the Project shall be presented to the City of Warren Community Development Block Grant Technical Committee. The Committee may either grant an additional extension or determine that the contract has been abandoned and proceed with termination.

All work shall be performed during hours established by City Ordinance, Monday - Friday 7:00 a.m. to 7:30 p.m. and Saturday 8:00 a.m. to 7:30 p.m. but no earlier than sunrise and no later than sunset.

5. INSURANCE

A. Prior to the commencement of any work under this Agreement, the CONTRACTOR, and all of its subcontractors shall procure and keep in force at all times until final payment is made, insurance coverage in the following types and limits:

1. Worker's Compensation Insurance:

Insurance coverage in accordance with the Worker's Compensation Laws of the State of Michigan.

2. Comprehensive Commercial General Liability Insurance:

\$1,000,000 per occurrence of Combined Single Limit Coverage and \$2,000,000 general aggregate for bodily injury and property damage

The policy shall include the following extensions:

- a. Contractual Liability
- b. Products and Completed Operations
- c. Independent CONTRACTORS Coverage
- d. Broad Form General Liability Extensions or equivalent
- e. Coverage for X, C and U Hazards

3. Automotive Liability Insurance:

\$1,000,000 combined single limit for bodily injury and property damage for any auto, including hired autos and non-owned autos.

B. The certificates of insurance shall be delivered to:

City of Warren
c/o Community Development Program
One City Square, Suite 210
Warren, Michigan 48093

The CONTRACTOR shall also obtain and have on file certificates of insurance for all subcontractors meeting the above requirements. These shall be made available to the CITY upon request.

- C. The certificates of insurance (or applicable renewal certificates) in the name of the CONTRACTOR or subcontractor shall include an endorsement naming the City of Warren, City of Warren Municipal Building Authority, City of Warren Downtown Development Authority and their elected and appointed officers, employees, boards, commissions and agents as an additional insured.
- D. All insurance policies and certificates shall include a written provision providing 30 days prior written notice to the CITY of cancellation, non-renewal or material change or reduction of coverage. The CONTRACTOR shall cease operations on the occurrence of any such cancellation, material change or reductions, and shall not resume operations until new insurance is in force.
- E. The CONTRACTOR and any of its subcontractors shall maintain adequate insurance to cover any claims arising from or related to the performance of the work under this Agreement regardless of the limits imposed in this Agreement. The CONTRACTOR further agrees that the insurance coverage pursuant to this Agreement shall in no way limit the CONTRACTOR's liabilities and responsibilities specified in this Agreement.
- F. In addition to the above requirements (A-E), sub-contractors used by the awarded bidder for asbestos abatement services must also have City of Warren, City of Warren Municipal Building Authority, City of Warren Downtown Development Authority and their elected and appointed officers, employees, boards, commissions and agents as an additional named insured on their certificates **and** have the following additional coverage:
- | | |
|------------------------------|-------------|
| Pollution Liability coverage | \$1,000,000 |
|------------------------------|-------------|
- G. In addition to the above requirements (A-E), transporters of regulated hazardous waste including regulated asbestos containing materials must also have City of Warren, City of Warren Municipal Building Authority, City of Warren Downtown Development Authority and their elected and appointed officers, employees, boards, commissions and agents as an additional named insured on their certificates **and** have the following additional coverage:
- Truckers Pollution liability insurance in the amount of \$1,000,000 per occurrence (pollution liability endorsement number CA99481293 available on commercial auto policies).
- H. Any deductible to be paid for any claim.

6. RESPONSIBILITIES OF CONTRACTOR

Licensing, Permits, and Regulations: The CONTRACTOR (both the business and qualifying officer) shall be licensed by the State of Michigan as a residential builder or a maintenance and alteration contractor with a demolition endorsement. Unless the contractor is doing business as a sole proprietor in which case only the individual must be licensed.

The CONTRACTOR shall obtain and pay for all permits and licenses and shall give all notices, pay all fees and comply with all laws, ordinances, rules and regulations of the City of Warren and State of Michigan related to the completion of this demolition activity. This shall include obtaining a **Building Wreckers License** from the Office of the City of Warren Clerk, **and a City of Warren Demolition Permit** from the Building Department. This requirement also includes, but is not limited to, performing any service or work under this Agreement in accordance with the requirements set forth in the Warren Code of Ordinances, the Michigan Building Code, Michigan Residential Code, and 1974 Public Act 53 (Protection of Underground Facilities), as amended, in addition to the minimum requirements set forth in this agreement. Macomb County Soil erosion permit may be required on some demolitions. **Removal or replacement of concrete approaches and City sidewalks require permits and must be inspected and approved by the City of Warren Engineering Department before final payment.**

Coordinating Work: The CONTRACTOR shall be solely responsible for coordinating all portions of the work regardless of whether such work is performed by an employee, volunteer, or subcontractor. All work shall be performed by individuals licensed and qualified to do that particular work.

Personnel: The CONTRACTOR shall provide skilled and competent personnel necessary to perform, in a good and professional manner, all activities under this Agreement.

The CONTRACTOR may not hire or engage any person, supplier, or subcontractor who is employed by or an agent of the CITY or is an elected official of the CITY, or related to an elected official of the CITY, or related to an employee or agent of the CITY who is responsible for administration of any part of this Agreement.

In addition, any person performing work under this Agreement shall not be considered an employee or independent contractor of the CITY. The CONTRACTOR acknowledges no liability or benefits such as worker's compensation, insurance or other rights or liabilities, or any other employment relationship shall be construed or accrue to the CITY for any person, employee of contractor or subcontractor, involved in performing work under this Agreement. It is understood that any involvement, supervision or direction from the CITY or any of its agents, employees, boards or commissions shall be for administrative purposes and to further the goals of the Project, and shall not give rise to any employment relationship with the CONTRACTOR, or any of the CONTRACTOR's officers, employees, agents or subcontractors.

Cooperation with City: The CONTRACTOR, its employees, agents and any subcontractors shall fully cooperate with the inspection, investigation and enforcement of the Property and provisions of this Agreement, ordinances, resolutions or regulations.

Retirement of Public Utilities and Sewer Line: The CONTRACTOR shall provide notice of the demolition to all utilities having service connections with the residential property and shall obtain the releases from all of the utilities stating that their respective service

connections and appurtenant equipment have been removed or sealed and plugged in a safe manner.

The CONTRACTOR shall also cap the sanitary sewer line at the nearest exposure to public property and right-of-way using a 6" Fernco or regular clay cap for a 6" hub of pipe. Prior to the commencement of the backfill, the CONTRACTOR shall have the hole inspected, by contacting City of Warren, Building Department at (586) 574-4504 or at the following address:

City of Warren
Division of Building and Public Safety
One City Square
Warren, Michigan 48093

Indicate this is an NSP/CDBG Demolition when scheduling an inspection.

Safety, Cleanliness and Protection of Work Site and Adjacent Property: The CONTRACTOR shall be solely and completely responsible for providing and maintaining safe conditions at the work site, including the safety of all persons and property during performance of the work.

The CONTRACTOR shall also keep the work site and adjacent areas clean at all times during performance of the work and shall, upon completion of the work, leave the work site and adjacent areas in a clean and orderly condition.

The CONTRACTOR shall take all necessary precautions to protect from loss or damage, all public and private property, which shall include, but is not limited to, structures, any adjacent property, fences, utilities, streets, sidewalks, curbs, hydrants, driveways, trees, sod, shrubbery or any other part of the City right of way. The CONTRACTOR shall at its own expense, repair, replace or remedy any damage or loss to all property which results from the performance of work or from motor vehicles transporting materials or used in connection with the work under this contract.

The CONTRACTOR shall take all necessary precautions to ensure the safety of all persons at or about the work site, and shall comply with all applicable federal, state, and local safety laws to prevent accidents or injury, and shall be responsible for injuries to all persons.

This requirement shall apply continuously and shall not be limited to normal working hours

Debris and Landfill Manifest: The CONTRACTOR shall remove all debris resulting from the demolition and any other debris included in the attached specifications and shall assume responsibility for said debris upon commencing the demolition. This debris shall be disposed of in accordance with applicable local, state, and federal laws. The CONTRACTOR shall not bury any debris or rubble on the site. The CONTRACTOR must also furnish the City with a manifest from the landfill used for debris disposal.

Rodent Control: The CONTRACTOR shall provide full rodent control treatment prior to the actual demolition of each structure. Proof of rodent control must be furnished to the City. Contractor shall take appropriate measures to eradicate rats that may be present on the premise and to prevent any rats from migrating to adjacent property.

Notification of Intent to Demolish: The property being demolished is a regulated facility under Asbestos NESHAP. An asbestos survey has been completed and was provided with the Invitation to Bid. For all properties, a "Notification of Intent to Renovate/Demolish" must be submitted to the DEQ and/or DLEG (as appropriate) and the City of Warren, Office of Community Development, One City Square, Suite 210,

Warren, Michigan 48093, 10 days prior to the start of any demolition work. In addition, a City of Warren Inspector must be present when any asbestos abatement work is started to document that abatement is being undertaken by a properly licensed and insured asbestos abatement contractor.

6. RESPONSIBILITIES OF THE CITY

Contract Manager: The CITY will designate a Contract Manager (Kirk Rehn) to serve as the City Representative for the Contract for any issues relating to progress and contract compliance. The City Representative shall have the right of entry at all times during the demolition to inspect the progress of the work.

All demolition work is also subject to inspections specific to each permit and/or license.

Contract Compliance: In the event the City Representative determines that the work is not consistent with the Contract Documents or is not otherwise satisfactory, he or she shall have the right to require compliance and the correction of defective work or replacement of unsuitable materials. The CONTRACTOR shall make good such defects. The City Representative shall also have authority to stop work whenever necessary. In such event, the project will be automatically presented for disposition to the Community Development Block Grant Technical Committee, whose decision is final. It is understood and agreed that permit regulations and inspections are not conclusive as to contract compliance. The work must be performed to the standards of the City Representative. In the event of a conflict between the City trade inspector and the City Representative, the decision of the City Representative will prevail.

The inspection or approval of the work and materials by the CITY shall not relieve the CONTRACTOR from any obligations under this Agreement. Defective work shall be remedied, unsuitable materials may be rejected, and any specification, code or regulation violations must be corrected, notwithstanding that such work or materials may have been previously overlooked or accepted.

Hazardous Material Inventory: The Contractor shall provide the Contract Manager with 3 days advance notice of the start of hazardous material removal and/or asbestos abatement so the City Representative may be present to document that work is being undertaken by a properly licensed and insured contractor and verify quantities (actual quantities will be used to determine the amount of payment due).

7. CONTINGENCIES

Five hundred dollars is provided as a contingency for work items that could not be reasonably discovered until commencement of the demolition work. The CONTRACTOR is not entitled to additional compensation for conditions that should have been anticipated or by reason of failing to become familiar with the site and nature of the Project. Work performed for reimbursement with contingency funds must be fully documented with cost justification and must be signed and dated by the Director of Community Development and the City's Rehabilitation Inspector or Construction Contract Manager prior to the commencement of the work.

8. CHANGE ORDERS

Change orders may be approved in unavoidable and unanticipated situations, where the need for the item of work cannot be reasonably discovered until commencement of the rehabilitation work. The CONTRACTOR is not entitled to additional compensation for conditions that should have been anticipated or by reason of failing to become familiar

with the site and nature of the Project. Change orders must be fully documented with cost justification and must be signed and dated by the City Representative and CONTRACTOR, and approved by the CITY. If the contract amount is \$10,000 or more City Council must approve the Change Order prior to the commencement of the work.

9. WAIVER

Any payment for any part of the work under this Agreement, or any extension of the schedule, shall not operate as acceptance of the work or right to correction of defective work or materials. Any waiver of any provision or breach of this Agreement shall not be construed as a waiver of any subsequent breach of the Agreement, and shall not be construed to invalidate or modify any of the terms of this Agreement.

10. PROGRESS PAYMENTS

At the request of the CONTRACTOR, progress payments may be made for satisfactory work according to the following schedules:

A. For Agreements in the total amount of \$10,000 or less no progress payments will be issued.

B. For Agreements in an amount greater than \$10,000, one progress payment not to exceed 50% of the Agreement amount may be requested, provided the value of the work satisfactorily performed is equal to at least 80% of the Agreement amount.

11. FINAL PAYMENT

Final payment will be made at the request of the CONTRACTOR within 30 days after all of the following conditions are met:

A. Work is completed to the satisfaction of the Contract Manager.

B. CONTRACTOR submits an original invoice with a demolition close out report that includes all of the following:

- Insurance certificates for CONTRACTOR, Subcontractors, Transporters of Regulated Hazardous Waste.
- Notification of Intent to Renovate/Demolish
- Proof of Rodent Control and rat eradication if applicable
- Building Department Demolition Permit – with Inspection Log and Approvals
- Other Final Completions, if any, from the Building Department and Engineering Division
- Shipment Records for Demolition Debris and Hazardous Materials
- Landfill Manifests for Demolition Debris and Hazardous Materials (or other disposal information)
- Fully executed change orders, if any
- Executed full unconditional waivers of lien from laborers, suppliers, transporters and subcontractors
- Notarized executed sworn statement, from the CONTRACTOR, indicating all labor and material costs have been paid in full

The CONTRACTOR agrees and understands that it is the CONTRACTOR's obligation to fulfill all of the above conditions, and the failure to comply with any of the above conditions shall result in the withholding of payment by the CITY pending resolution.

12. ASSIGNMENT OF CONTRACT

The CONTRACTOR may not assign the contract for the completion of the demolition. The contractor may not subcontract any part of this work other than asbestos abatement, hazardous material removal, transportation of hazardous material, or tree removal without the prior knowledge and written consent of the Contract Manager.

13. REPORTS, RECORD ACCESS AND RETENTION

- A. The CONTRACTOR shall furnish the City with such reports relating to the work, services or statistics as the city may request to account for the Project activities and which are customary and reasonable for the Project.
- B. The CONTRACTOR shall provide the City, the U.S. Department of Housing and Urban Development, the Comptroller General of the United States, or any of their duly authorized representative's access to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract or subcontract for the purpose of making audit, examination, excerpts, and transcriptions.
- C. The CONTRACTOR shall retain all required records for a minimum of three years after final payment is issued and the contract is closed out which ever occurs later.

14. TERMINATION FOR CAUSE

- A. The CITY may terminate this Agreement for cause for any of the following reasons:
 - CONTRACTOR abandons the work, or refuses or fails to prosecute the work or any separable part, with diligence in accordance with the timeframe specified in the Agreement.
 - CONTRACTOR is adjudged bankrupt, makes an assignment for the benefit of its creditors, or is appointed a receiver on account of his or her insolvency.
 - CONTRACTOR fails to supply enough properly skilled workers, proper equipment, or proper materials.
 - CONTRACTOR fails to make prompt payment to subcontractors or for labor, waste transport or disposal.
 - CONTRACTOR persistently disregards laws, ordinances or instructions of the CITY, or otherwise substantially violates any provision of this Agreement.
 - CONTRACTOR fails to properly perform work or to correct defective work.
- B. Prior to terminating this Agreement, the CITY shall give the CONTRACTOR seven (7) calendar days notice to cure the default. If the CONTRACTOR fails to correct the default within that time period or fails to diligently proceed to remedy the default within that time period, the termination will become effective with no further notice to the CONTRACTOR.
- C. The CITY may take possession of the premises and of all materials, tools and appliances on the premises and finish the work by whatever method the CITY may deem necessary. In such case, the CONTRACTOR will not be entitled to receive any further payment until the work is finished. All costs or expenses incurred by the CITY

as a result of the default, together with the cost of completing the work, shall be deducted from the compensation due to the CONTRACTOR.

15. TERMINATION FOR CONVENIENCE OR LOSS OF FUNDING

The CITY may terminate this Agreement at any time for any reason by giving at least thirty (30) calendar days notice in writing to the CONTRACTOR. The CITY may also terminate this Agreement in the event grant funds from the U.S. Department of Housing and Urban Development are recaptured or otherwise no longer made available. Upon written notice that this Agreement shall terminate for convenience or loss of funding the CONTRACTOR shall immediately cease all work, and terminate any order, commitment or subcontract. The CONTRACTOR shall be entitled to payment of its costs and work performed up to termination.

16. NOTICES

All invoices or notices under this Agreement shall be made by personal delivery or by first class mail, addressed to the CITY as follows:

Kirk Rehn, Contract Manager
City of Warren
Community Development Program
One City Square, Suite 210
Warren, MI 48093

And to the CONTRACTOR as follows:

Michael DesJardine
Blue Star, Inc.
21950 Hoover
Warren, MI 48089

17. CONFLICT RESOLUTION - ARBITRATION

In the event of any dispute between the parties arising under this Agreement including any dispute relating to the extent and character of the activities performed, the CONTRACTOR and City consent to the mediation of such dispute by the Community Development Block Grant Technical Committee. The parties further agree that the determination of the Committee shall be final and binding, to the extent of the law, and the parties agree to abide by the decision of the Committee.

The decision of the City of Warren Community Development Block Grant Technical Committee may be entered as a judgment in an appropriate court of competent jurisdiction as permitted by statutes of the State of Michigan concerning arbitrations and arbitration agreements as well as the Michigan Court Rules.

18. NONDISCRIMINATION - EQUAL EMPLOYMENT OPPORTUNITY

The CONTRACTOR must abide by Federal and local regulations pertaining to equal employment as set forth in Executive Order 11246 if applicable. During this Agreement, the CONTRACTOR agrees they will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, height, weight, marital status, familial status or handicap.

The CONTRACTOR will take affirmative action to ensure nondiscrimination in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for

training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provision of this nondiscrimination clause.

19. PATENTS AND COPYRIGHTS

The Federal Government and the City of Warren shall retain rights in any resulting invention in accordance with 37 CFR Part 401, "Rights to Inventions Made by Non-profit Organizations and Small Business Firms Under Government Grant, Contracts and Cooperative Agreements," and any implementing regulations issued by HUD.

The U. S. Department of Housing and Urban Development and the City of Warren reserve a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal or Local Government purposes: (1) The copyright in any work developed under this contract; and (2) Any rights of copyright to which the contractor purchases ownership through this contract.

20. CONFLICT OF INTEREST - LOBBYING

The CONTRACTOR covenants that no officer, member or employee presently has any interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the Activities of this Agreement. The CONTRACTOR further warrants it shall not and has not employed any person to solicit or secure this Agreement with the City upon any agreement or arrangement for payment of a commission, percentage, brokerage, or contingent fee, either directly or indirectly, and that if this warranty is breached, the City may, at its option, terminate this Agreement without penalty, liability, or obligation, or may, at its election, deduct from any amounts owed to the CONTRACTOR, the amount of any such commission, percentage, brokerage, or contingent fee.

21. SEPARATE CONTRACTS

The CITY reserves the right to perform work related to the Project, but which is not a part of this Agreement, and to award separate contracts in connection with other portions of the work not covered under this Agreement. The CONTRACTOR shall permit other contractors the right to use and store their materials on the Properties, to perform their work at the Property, and will cooperate with other contractors in the coordination of work.

22. DOCUMENT INTERPRETATION

In the event that any part of the Contract Documents are in conflict with any other part, the decision of the CITY as to which shall prevail shall be conclusive and binding.

23. HEADINGS AND SEVERABILITY

The headings of the sections in this Agreement are for convenience only and shall not be used to construe or interpret the scope or intent of the Agreement or in any way affect same. If any section or provision of this Agreement shall be found invalid, that provision shall be separable, and remainder shall have force and effect.

24. GOVERNING LAW

This Agreement shall be governed by, interpreted, and enforced in accordance with the laws of the State of Michigan, and in any court having jurisdiction over the property which is located in or whose district includes Macomb County, Michigan.

25. EXECUTION

The CONTRACTOR, to the best of its knowledge, represents and warrants to the CITY that all corporate actions and all governmental approvals necessary to the authorization, execution,

delivery and performance of this Agreement have been taken and that it is ready and capable to perform its obligations. The CONTRACTOR further warrants that the person signing this Agreement is authorized to do so on behalf of the CONTRACTOR and is empowered to bind the CONTRACTOR to this Agreement. The CITY and the CONTRACTOR, by and through their duly authorized officers and representatives, have executed this Agreement as of the date first written above.

This AGREEMENT shall be binding upon the parties hereto and upon their respective heirs, executors, administrators, or assigns.

SIGNATURES:

Witnessed by:

CITY: CITY OF WARREN

James R. Fouts, Mayor

Paul Wojno, City Clerk

CONTRACTOR:

Blue Star, Inc.
21950 Hoover
Warren, MI 48089

Michael Desjardine,
Blue Star, Inc.

Title: Owner

SPECIFICATIONS
DEMOLITION OF 21824 MacArthur
WARREN, MICHIGAN 48089

Section 1: Asbestos Materials

- Prior to demolition, remove **all** seven (7) windows listed in the Asbestos Report as **Friable ACM's** (Living Room 2, Front Entry 1, Bedroom 2, Kitchen 1, Bathroom 1)

Section 2: Hazardous Materials

Prior to demolition, remove the following:

- Remove one (1) Smoke Detector
- Remove one (1) Fire extinguisher
- Remove seven (7) Gallon cont. misc. paint
- Remove one (1) Automobile tire

Section 3: General Demolition

Price to include all listed below and proper disposal of all debris.

- Provide full rodent control treatment and proper disposal.
- Remove wood framed house on crawl space. Including all footings, piers, block, slabs, etc. House Approx. 661 sq. ft.
- Remove front porch and steps. Include two (2) precast steps, footings, slab, 2 rows of block, handrail, etc. Approx. 25 sq. ft.
- Remove side porch and steps. Include two (2) precast steps, footings, slab, 2 rows of block, handrail, etc. Approx. 51 sq. ft.
- Remove concrete/asphalt drive and walkways. Approx. 1020 sq. ft.
- Remove 12' x 8' woodshed and base, slab, footings, etc. Approx. 96 sq. ft.
- Remove mailbox and post.
- Remove six (6) wood posts (4 x 4)
- Remove block landscape feature in front yard, All block, footings, etc. Approx. 43 ln. ft.
- Remove chain link fence and posts per:
 1. West (front), Approx. 27', 4 posts
 2. South (right side) Approx. 83', 10 posts
 3. North (left side) Approx. 30', 3 posts. Install new corner post for shared fence line, stretch and attach existing fence.

Section 4: **Alternative**

- Remove concrete approach and restore right of way. Approx. 115 sq. ft.
- Remove curb & gutter and restore with new curb & gutter. Approx. 15 ln. ft.

Section 5: **Tree Removal**

- Remove one (1) 42" Dia. Tree.

Price for tree removal to include the following:

Extreme care shall be taken so as to prevent limbs, branches, and trunks from falling and creating damage to adjacent homes, driveways, sidewalks, streets and other property, both public and private.

Limbs and branches larger than four (4) inches in diameter shall be lowered to the ground through the use of ropes or other mechanical devices.

The Contractor shall grind all stumps to a minimum of eighteen (18) inches below grade and remove stump mulch to within four (4) inches of ground level.

Section 6: **Restore site**

- If needed backfill with clean fill dirt that is compacted to the satisfaction of the CITY, rough grade to the grade established by the CITY, cover **disturbed areas** with a minimum of 2" of top soil, final grade and call City of Warren Building Department for an inspection. After approval of final grade, seed using park mix (hand thrown and protected with straw covering).

LOT IS TO BE GRADED FLAT



Lee Oberle, Chairman
Charles Anglin, Vice Chairman
Lanette Olejniczak, Secretary
Reynold Diegel, Assistant Secretary
Jed Pratt

Nuisance Abatement Board of Appeals
Office of the City Council
5460 Arden, Ste. 505
Warren MI 48092
Ph. (586)258-2060
Fax: (586)268-0606

September 3, 2013

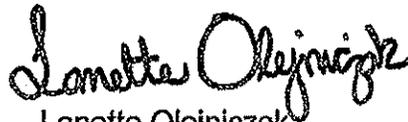
Mr. Paul Wojno
City Clerk
City of Warren

Re: Appeal of Determination of Nuisance at 21824 MacArthur. Vacant, dilapidated one story house 661 square feet with crawl space. Wood shed 8' x 12'. Remove 30' of chain link fence at west front of property. Remove large tree at west front of property. Dirt hill and shrubs west front of property need to be removed.

Dear Mr. Wojno:

At a Public Hearing held on Tuesday, September 3, 2013, the Nuisance Abatement Board of Appeals affirmed the decision of the Hearing Officer, and by formal motion adopted the attached resolution on Determination of a Public Nuisance for the above described property at 21824 MacArthur.

Please make the necessary dispositions.


Lanette Olejniczak
Secretary

Attachment

cc: Mayor
Attorney
Assessor
Building
Controller
Treasurer
Public Service
Macomb Properties, LLC

OFFICE OF THE CITY COUNCIL

Cecil D. St. Pierre, Jr., President, Dist. 3
Patrick Green, Vice President, Dist. 1
Scott C. Stevens, Secretary (Mayor Pro Tem), At Large

Kelth J. Sadowski, Asst. Sec'y, Dist. 2
Robert Boccomlno, Dist. 5

Kelly Colegio, At Large
Steven G. Warner, Dist. 4

Nuisance Resolution
21824 MacArthur
13-34-184-004

RESOLUTION APPROVING PUBLIC NUISANCE DETERMINATION

A regular meeting of the Nuisance Abatement Board of Appeals of the City of Warren,
County of Macomb, Michigan, held on September 3, 2013 at 6 p.m. Eastern Daylight Savings
Time, in Conference Room C at the Warren Community Center, 5460
Arden, Warren, Michigan.

PRESENT: Board Members Oberle, Pratt, Diegel, Olejniczak

ABSENT: Board Members Anglin

The following preamble and resolution were offered by Board Member

Diegel and supported by Board Member Olejniczak;

On May 30, 2013 a hearing was held before the Hearing Officer for the City of Warren to
determine whether a nuisance exists in violation of Section 9-171 or 9-172 of the Warren Code of
Ordinances upon the following described property:

Parcel No. 13-34-184-004 known as:

**LOT 2402 – Piper’s Van Dyke Subdivision No. 8, as recorded in Liber 6, Page 82 of Plats,
Macomb County Records.**

The Hearing Officer determined that a public nuisance did in fact exist on the subject property in violation of the Code of Ordinances, Chapter 9, Article VI, Division 2 to wit:

Warren Code of Ordinances paragraph:

8. A building or structure, including the adjoining grounds, used or intended to be used for dwelling purposes, because of dilapidation, decay, damage, faulty construction, arrangement, or is otherwise unsanitary or unfit for human habitation, is in a condition that the code official, health officer or designated representative determines is likely to cause sickness or disease, or is likely to injure the health, safety, or general welfare of people living in the dwelling.

Determination: **Unfit for human habitation.**

The Hearing Officer has ordered the nuisance be abated by demolition; and the City Clerk notified the owner, occupant, or other interested party of the aforesaid property and the owners of real property located within three hundred (300) feet of the premises of appeal hearing of the determination and Order of the Hearing Officer; and

The Nuisance Abatement Board of Appeals of the City of Warren on this date held an appeal hearing of the determination of the Hearing Officer that a nuisance exists upon the subject property.

BE IT RESOLVED, that after due consideration, it is the opinion of the Nuisance Abatement Board of Appeals that the determination of the hearing officer shall be approved. That such vacant, dilapidated one-story house 661 square feet with crawl space. Wood shed 8' x 12'. Remove 30' of chain link fence at west front of property. Remove large tree at west front of property. Dirt hill and shrubs west front of property need to be removed at 21824 MacArthur which has created a dangerous condition as defined by Section 9-171 and Section 9-172 that constitutes a public nuisance that ought to be abated in accordance with the Order of the Hearing Officer;

BE IT FURTHER RESOLVED, that the nuisance shall be abated within sixty (60) days of the appeal hearing and if the nuisance is not abated within the time limit, the Director of Public Service is hereby instructed to direct the removal of said nuisance by the proper department of the City.

BE IT FURTHER RESOLVED, that the award of bid to the lowest priced qualified contractor meeting the specifications is hereby approved.

BE IT FURTHER RESOLVED, that the interested parties are hereby advised that as a result of these proceedings, administrative costs for processing this nuisance will be charged in direct relationship to the costs incurred by city personnel or private contractor.

BE IT FURTHER RESOLVED, that the Director of Public Service shall keep or cause to be kept an accurate record of all expenses in connection with the removal of said nuisance, and upon completion of the work to be performed, shall bill the owner for the amount owed, which amount shall be paid within thirty (30) days.

BE IT FURTHER RESOLVED, that if the expenses incurred in connection with the removal of said nuisance by the City are not paid within the time specified, the City Attorney's Office is directed to institute collection proceedings including but not limited to any civil action which may be available.

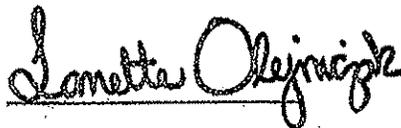
BE IT FURTHER RESOLVED, that the City Clerk shall record a certified copy of this resolution with the Macomb County Register of Deeds.

BE IT FURTHER RESOLVED, that after the removal of said nuisance, the Director of Public Service shall cause to be recorded a Certificate of Removal of Notice of Nuisance Abatement Proceedings with the Macomb County Register of Deeds.

AYES: Board Members Diegel, Olejniczak, Pratt, Oberle

NAYS: Board Members None

RESOLUTION DECLARED ADOPTED this 3rd day of September, 2013.



Lanette Olejniczak
Secretary of the Nuisance Abatement Board of Appeals

CERTIFICATION

STATE OF MICHIGAN }
COUNTY OF MACOMB } SS.

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Nuisance Abatement Board of Appeals of the City of Warren at its meeting held on September 3, _____, 2013.

PAUL WOJNO
City Clerk

When recorded return to:
One City Square
City Clerk, Suite 205
Warren, Michigan 48093-2393

Reviewed by:
David Griem
City Attorney
One City Square
Legal Department, Suite 400
Warren, Michigan 48093-5285



COMMUNITY DEVELOPMENT

ONE CITY SQUARE, SUITE 210
WARREN, MI 48093
(586) 574-4686
FAX (586) 574-4685
www.cityofwarren.org

February 3, 2014

To: Scott C. Stevens, Council Secretary

RE: Award of Contract ITB-W-8739 for the Demolition of a legal non-conforming two (2) story dwelling at 8605 Republic

On May 7, 2013, the Nuisance Abatement Board of Appeals approved the determination that a public nuisance existed at 8605 Republic and approved removal of the nuisance through demolition if it was not abated within 60 days. The nuisance was not abated, and bids were obtained to demolish the property with NSP3 funds. On July 24, 2013, at 12:30 p.m., sealed bids (ITB-W-8739) for the demolition at 8605 Republic were publicly opened. The bids received are summarized as follows:

Bidder:	Price
Blue Star, Inc.	\$14,540.00
HM Environmental Services	\$22,000.00

The City's Community Development Committee and Purchasing Agent are now recommending that the contract, ITB-W-8739, for Demolition of a legal non-conforming two (2) story dwelling, removal and properly disposing of all debris and restoration of the site at 8605 Republic be awarded to Blue Star, Inc., the bidder submitting the lowest qualified bid, \$14,540, based on unit prices and estimated quantities as provided in the bid documents. At the time of bid opening, adequate funding did not exist for the award of contract. On January 28, 2014 Council approved amendment No. 2 to the NSP 3 Plan and funding is now available.

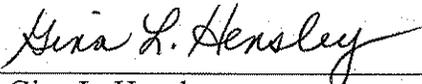
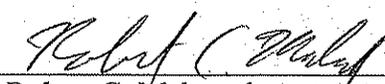
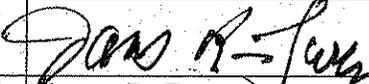
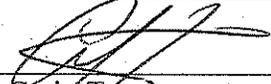
Please consider this at your February 11, 2014 meeting. The appropriate resolution and a copy of the demolition contract approved by the City Attorney as to form are attached for your convenience. If you have any questions regarding this matter, please call Gina Hensley (x-4679).

Sincerely,

A handwritten signature in cursive script that reads "Bonnie McNerney".

Bonnie McNerney
Acting Community Development Director

Read and Concur:

		
Gina L. Hensley Community Development Administrative and Financial Assistant	Robert C. Maleszyk Controller	James R. Fouts Mayor
		
Craig Treppa Purchasing Agent		

Read and Approved as to Form:


David Griem City Attorney

**RESOLUTION
APPROVING BID AND CONTRACT
ITB-W-8739 FOR 8605 REPUBLIC
NSP3 DEMOLITION ACTIVITY PROJECT**

A Regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on February 11, 2014, at 7:00 p.m. Eastern Time at the Warren Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolutions were offered by Councilmember

_____ and supported by Councilmember _____:

The City of Warren is the recipient of grant funds from Neighborhood Stabilization Program 3 (NSP3) Funds made available under Section 2301(b) of Division B of the Housing and Economic Recovery Act of 2008 (HERA) as amended and Section 1497 of the Wall Street Reform and Consumer Protection Act of 2010 (Dodd-Frank Act) and Title XII of Division A of the American Recovery and Reinvestment Act of 2009 (ARA) as amended.

The City has appropriated a portion of the NSP3 Funds to be allocated for the demolition of blighted homes in NSP3 Target Areas to stabilize these neighborhoods.

On May 7, 2013, the Nuisance Abatement Board of Appeals approved the determination that a public nuisance existed at 8605 Republic and approved removal of the nuisance through demolition if the nuisance was not abated within 60 days.

The nuisance has not been abated.

On July 24, 2013 at 12:30 p.m., sealed bids (ITB-W-8739) for the demolition of a legal non-conforming two (2) story dwelling at 8605 Republic were publicly opened. The bids received are summarized as follows:

<u>Bidder</u>	<u>Price</u>
Blue Star, Inc.	\$14,540.00
HM Environmental Services	\$22,000.00

The Mayor, the Community Development Committee and Purchasing Agent recommend that Bid: ITB-W-8739 for the demolition of a legal non-conforming two (2) story dwelling at 8605 Republic be awarded to Blue Star, Inc., the lowest qualified bidder.

Adequate funding for the award of contract to Blue Star, Inc. is available in the NSP3 account.

THEREFORE, IT IS RESOLVED, that Bid No. ITB-W-8739 for the demolition of a legal non-conforming two (2) story dwelling at 8605 Republic is awarded to the lowest qualified bidder, Blue Star, Inc.

IT IS FURTHER RESOLVED, that the Mayor and City Clerk are authorized to execute an agreement with Blue Star, Inc. in the total amount of FOURTEEN THOUSAND FIVE HUNDRED FORTY AND 00/100 DOLLARS (\$14,540.00) for the demolition of a legal non-conforming two (2) story dwelling at 8605 Republic consistent with Bid No. ITB-W-8739, and in such form that meets with the approval of the City Attorney.

AYES: Councilperson _____

NAYS: Councilperson _____

RESOLUTION DECLARED ADOPTED this 11th day of February, 2014.

SCOTT C. STEVENS
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
)SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a correct copy of the resolution adopted by the Warren City Council at its meeting held on February 11, 2014.

PAUL WOJNO
City Clerk

**AGREEMENT FOR
DEMOLITION OF 8605 REPUBLIC
LEGAL NON-CONFORMING TWO (2) STORY DWELLING**

This Agreement, entered into this _____ day of _____, 2014 by and between Blue Star, Inc. ("the CONTRACTOR"), whose address is 21950 Hoover, Warren, MI 48089, and the City of Warren, a Michigan municipal corporation ("the CITY"), whose address is One City Square, Suite 210, Warren, Michigan 48093.

The parties stipulate as follows:

1. The CITY is the grant recipient of funds from the Neighborhood Stabilization Program 3 (NSP3) Funds made available under Section 2301(b) of Division B of the Housing and Economic Recovery Act of 2008 (HERA) as amended and Section 1497 of the Wall Street Reform and Consumer Protection Act of 2010 (Dodd-Frank Act) and Title XII of Division A of the American Recovery and Reinvestment Act of 2009 (ARA) as amended.
2. The CITY appropriated a portion of the NSP3 funds for the demolition of blighted structures in the NSP3 target areas to stabilize these neighborhoods.
3. The CITY issued a Request for Bids, ITB-W-8739 for Demolition of 8605 Republic, Warren, Michigan a legal non-conforming two (2) story dwelling (Property).
4. The CONTRACTOR submitted the lowest qualified bid for the demolition of the Property, and is willing to complete the work in accordance with the Contract Documents defined in this Agreement.

Upon consideration of the mutual promises and covenants of the parties, the CITY and CONTRACTOR agree as follows:

1. WORK DESCRIPTION

The CONTRACTOR agrees to perform, in a good and professional manner, all of the work described in the Contract Documents (the Project) for the sum of Fourteen Thousand Five Hundred Forty Dollars (\$14,540). See contingency provision as described in Section 17. The Contract Documents shall consist of this Agreement, Specifications, Request and Response to Bid ITB-W-8739 including Appendices A-B and Pricing Sheet, and any addenda to them, all of which are incorporated by reference and made part of this Agreement. The parties acknowledge receipt of and familiarity with, the above Contract Documents. The work shall be performed at the Property (8605 Republic, Warren, Michigan). Payment shall be based upon work performed in accordance with the Contract Documents.

2. MATERIAL, LABOR AND EQUIPMENT

Unless otherwise stipulated, the CONTRACTOR shall provide at its expense all materials, labor, tools, equipment, and transportation necessary for the completion of the Project. The CONTRACTOR shall provide, without charge, all incidental items required as part of this work, even though not particularly specified or indicated.

3. PRE-CONSTRUCTION MEETING

Prior to the commencement of work, the CONTRACTOR shall attend a pre-construction meeting with the CITY. This meeting shall be held within ten (10) business days of Notice of Award of Bid. The failure of the CONTRACTOR to meet with the CITY may result in termination of the Agreement upon written notice of the City's Community and Economic Development Director.

4. TIME FOR PERFORMANCE

After the pre-construction meeting, work shall not begin until the CITY issues a written Notice to Proceed to the CONTRACTOR. The CONTRACTOR shall begin work within fifteen (15) calendar days of the Notice to Proceed, and shall satisfactorily complete all work within forty-five (45) calendar days of the Notice to Proceed. All time limits in this Agreement are of the essence, and the failure of the CONTRACTOR to comply with the stated times may result in termination of this Agreement.

The City Representative as designated by the City Community and Economic Development Director may grant one extension of time for an additional period not to exceed thirty (30) days if the delay is due to weather or other valid reasons. If the City Representative denies an extension or if the work is not commenced or completed within the time allowed by the extension, the Project shall be presented to the City of Warren Community Development Block Grant Technical Committee. The Committee may either grant an additional extension or determine that the contract has been abandoned and proceed with termination.

All work shall be performed during hours established by City Ordinance, Monday - Friday 7:00 a.m. to 7:30 p.m. and Saturday 8:00 a.m. to 7:30 p.m. but no earlier than sunrise and no later than sunset.

5. INSURANCE

- A. Prior to the commencement of any work under this Agreement, the CONTRACTOR, and all of its subcontractors shall procure and keep in force at all times until final payment is made, insurance coverage in the following types and limits:
1. Worker's Compensation Insurance:
Insurance coverage in accordance with the Worker's Compensation Laws of the State of Michigan.
 2. Comprehensive Commercial General Liability Insurance:
\$1,000,000 per occurrence of Combined Single Limit Coverage and
\$2,000,000 general aggregate for bodily injury and property damage
The policy shall include the following extensions:
 - a. Contractual Liability
 - b. Products and Completed Operations
 - c. Independent CONTRACTORS Coverage
 - d. Broad Form General Liability Extensions or equivalent
 - e. Coverage for X, C and U Hazards

3. Automotive Liability Insurance:

\$1,000,000 combined single limit for bodily injury and property damage for any auto, including hired autos and non-owned autos.

B. The certificates of insurance shall be delivered to:

City of Warren
c/o Community Development Program
One City Square, Suite 210
Warren, Michigan 48093

The CONTRACTOR shall also obtain and have on file certificates of insurance for all subcontractors meeting the above requirements. These shall be made available to the CITY upon request.

- C. The certificates of insurance (or applicable renewal certificates) in the name of the CONTRACTOR or subcontractor shall include an endorsement naming the City of Warren, City of Warren Municipal Building Authority, City of Warren Downtown Development Authority and their elected and appointed officers, employees, boards, commissions and agents as an additional insured.
- D. All insurance policies and certificates shall include a written provision providing 30 days prior written notice to the CITY of cancellation, non-renewal or material change or reduction of coverage. The CONTRACTOR shall cease operations on the occurrence of any such cancellation, material change or reductions, and shall not resume operations until new insurance is in force.
- E. The CONTRACTOR and any of its subcontractors shall maintain adequate insurance to cover any claims arising from or related to the performance of the work under this Agreement regardless of the limits imposed in this Agreement. The CONTRACTOR further agrees that the insurance coverage pursuant to this Agreement shall in no way limit the CONTRACTOR's liabilities and responsibilities specified in this Agreement.
- F. In addition to the above requirements (A-E), sub-contractors used by the awarded bidder for asbestos abatement services must also have City of Warren, City of Warren Municipal Building Authority, City of Warren Downtown Development Authority and their elected and appointed officers, employees, boards, commissions and agents as an additional named insured on their certificates **and** have the following additional coverage:
- | | |
|------------------------------|-------------|
| Pollution Liability coverage | \$1,000,000 |
|------------------------------|-------------|
- G. In addition to the above requirements (A-E), transporters of regulated hazardous waste including regulated asbestos containing materials must also have City of Warren, City of Warren Municipal Building Authority, City of Warren Downtown Development Authority and their elected and appointed officers, employees, boards, commissions and agents as an additional named insured on their certificates **and** have the following additional coverage:
- Truckers Pollution liability insurance in the amount of \$1,000,000 per occurrence (pollution liability endorsement number CA99481293 available on commercial auto policies).
- H. Any deductible to be paid for any claim.

6. RESPONSIBILITIES OF CONTRACTOR

Licensing, Permits, and Regulations: The CONTRACTOR (both the business and qualifying officer) shall be licensed by the State of Michigan as a residential builder or a maintenance and alteration contractor with a demolition endorsement. Unless the contractor is doing business as a sole proprietor in which case only the individual must be licensed.

The CONTRACTOR shall obtain and pay for all permits and licenses and shall give all notices, pay all fees and comply with all laws, ordinances, rules and regulations of the City of Warren and State of Michigan related to the completion of this demolition activity. This shall include obtaining a **Building Wreckers License** from the Office of the City of Warren Clerk, **and a City of Warren Demolition Permit** from the Building Department. This requirement also includes, but is not limited to, performing any service or work under this Agreement in accordance with the requirements set forth in the Warren Code of Ordinances, the Michigan Building Code, Michigan Residential Code, and 1974 Public Act 53 (Protection of Underground Facilities), as amended, in addition to the minimum requirements set forth in this agreement. Macomb County Soil erosion permit may be required on some demolitions. **Removal or replacement of concrete approaches and City sidewalks require permits and must be inspected and approved by the City of Warren Engineering Department before final payment.**

Coordinating Work: The CONTRACTOR shall be solely responsible for coordinating all portions of the work regardless of whether such work is performed by an employee, volunteer, or subcontractor. All work shall be performed by individuals licensed and qualified to do that particular work.

Personnel: The CONTRACTOR shall provide skilled and competent personnel necessary to perform, in a good and professional manner, all activities under this Agreement.

The CONTRACTOR may not hire or engage any person, supplier, or subcontractor who is employed by or an agent of the CITY or is an elected official of the CITY, or related to an elected official of the CITY, or related to an employee or agent of the CITY who is responsible for administration of any part of this Agreement.

In addition, any person performing work under this Agreement shall not be considered an employee or independent contractor of the CITY. The CONTRACTOR acknowledges no liability or benefits such as worker's compensation, insurance or other rights or liabilities, or any other employment relationship shall be construed or accrue to the CITY for any person, employee of contractor or subcontractor, involved in performing work under this Agreement. It is understood that any involvement, supervision or direction from the CITY or any of its agents, employees, boards or commissions shall be for administrative purposes and to further the goals of the Project, and shall not give rise to any employment relationship with the CONTRACTOR, or any of the CONTRACTOR's officers, employees, agents or subcontractors.

Cooperation with City: The CONTRACTOR, its employees, agents and any subcontractors shall fully cooperate with the inspection, investigation and enforcement of the Property and provisions of this Agreement, ordinances, resolutions or regulations.

Retirement of Public Utilities and Sewer Line: The CONTRACTOR shall provide notice of the demolition to all utilities having service connections with the residential property and shall obtain the releases from all of the utilities stating that their respective service

connections and appurtenant equipment have been removed or sealed and plugged in a safe manner.

The CONTRACTOR shall also cap the sanitary sewer line at the nearest exposure to public property and right-of-way using a 6" Fernco or regular clay cap for a 6" hub of pipe. Prior to the commencement of the backfill, the CONTRACTOR shall have the hole inspected, by contacting City of Warren, Building Department at (586) 574-4504 or at the following address:

City of Warren
Division of Building and Public Safety
One City Square
Warren, Michigan 48093

Indicate this is an NSP/CDBG Demolition when scheduling an inspection.

Safety, Cleanliness and Protection of Work Site and Adjacent Property: The CONTRACTOR shall be solely and completely responsible for providing and maintaining safe conditions at the work site, including the safety of all persons and property during performance of the work.

The CONTRACTOR shall also keep the work site and adjacent areas clean at all times during performance of the work and shall, upon completion of the work, leave the work site and adjacent areas in a clean and orderly condition.

The CONTRACTOR shall take all necessary precautions to protect from loss or damage, all public and private property, which shall include, but is not limited to, structures, any adjacent property, fences, utilities, streets, sidewalks, curbs, hydrants, driveways, trees, sod, shrubbery or any other part of the City right of way. The CONTRACTOR shall at its own expense, repair, replace or remedy any damage or loss to all property which results from the performance of work or from motor vehicles transporting materials or used in connection with the work under this contract.

The CONTRACTOR shall take all necessary precautions to ensure the safety of all persons at or about the work site, and shall comply with all applicable federal, state, and local safety laws to prevent accidents or injury, and shall be responsible for injuries to all persons.

This requirement shall apply continuously and shall not be limited to normal working hours

Debris and Landfill Manifest: The CONTRACTOR shall remove all debris resulting from the demolition and any other debris included in the attached specifications and shall assume responsibility for said debris upon commencing the demolition. This debris shall be disposed of in accordance with applicable local, state, and federal laws. The CONTRACTOR shall not bury any debris or rubble on the site. The CONTRACTOR must also furnish the City with a manifest from the landfill used for debris disposal.

Rodent Control: The CONTRACTOR shall provide full rodent control treatment prior to the actual demolition of each structure. Proof of rodent control must be furnished to the City. Contractor shall take appropriate measures to eradicate rats that may be present on the premise and to prevent any rats from migrating to adjacent property.

Notification of Intent to Demolish: The property being demolished is a regulated facility under Asbestos NESHAP. An asbestos survey has been completed and was provided with the Invitation to Bid. For all properties, a "Notification of Intent to Renovate/Demolish" must be submitted to the DEQ and/or DLEG (as appropriate) and the City of Warren, Office of Community Development, One City Square, Suite 210,

Warren, Michigan 48093, 10 days prior to the start of any demolition work. In addition, a City of Warren Inspector must be present when any asbestos abatement work is started to document that abatement is being undertaken by a properly licensed and insured asbestos abatement contractor.

6. RESPONSIBILITIES OF THE CITY

Contract Manager: The CITY will designate a Contract Manager (Kirk Rehn) to serve as the City Representative for the Contract for any issues relating to progress and contract compliance. The City Representative shall have the right of entry at all times during the demolition to inspect the progress of the work.

All demolition work is also subject to inspections specific to each permit and/or license.

Contract Compliance: In the event the City Representative determines that the work is not consistent with the Contract Documents or is not otherwise satisfactory, he or she shall have the right to require compliance and the correction of defective work or replacement of unsuitable materials. The CONTRACTOR shall make good such defects. The City Representative shall also have authority to stop work whenever necessary. In such event, the project will be automatically presented for disposition to the Community Development Block Grant Technical Committee, whose decision is final. It is understood and agreed that permit regulations and inspections are not conclusive as to contract compliance. The work must be performed to the standards of the City Representative. In the event of a conflict between the City trade inspector and the City Representative, the decision of the City Representative will prevail.

The inspection or approval of the work and materials by the CITY shall not relieve the CONTRACTOR from any obligations under this Agreement. Defective work shall be remedied, unsuitable materials may be rejected, and any specification, code or regulation violations must be corrected, notwithstanding that such work or materials may have been previously overlooked or accepted.

Hazardous Material Inventory: The Contractor shall provide the Contract Manager with 3 days advance notice of the start of hazardous material removal and/or asbestos abatement so the City Representative may be present to document that work is being undertaken by a properly licensed and insured contractor and verify quantities (actual quantities will be used to determine the amount of payment due).

7. CONTINGENCIES

Five hundred dollars is provided as a contingency for work items that could not be reasonably discovered until commencement of the demolition work. The CONTRACTOR is not entitled to additional compensation for conditions that should have been anticipated or by reason of failing to become familiar with the site and nature of the Project. Work performed for reimbursement with contingency funds must be fully documented with cost justification and must be signed and dated by the Director of Community Development and the City's Rehabilitation Inspector or Construction Contract Manager prior to the commencement of the work.

8. CHANGE ORDERS

Change orders may be approved in unavoidable and unanticipated situations, where the need for the item of work cannot be reasonably discovered until commencement of the rehabilitation work. The CONTRACTOR is not entitled to additional compensation for conditions that should have been anticipated or by reason of failing to become familiar

with the site and nature of the Project. Change orders must be fully documented with cost justification and must be signed and dated by the City Representative and CONTRACTOR, and approved by the CITY. If the contract amount is \$10,000 or more City Council must approve the Change Order prior to the commencement of the work.

9. WAIVER

Any payment for any part of the work under this Agreement, or any extension of the schedule, shall not operate as acceptance of the work or right to correction of defective work or materials. Any waiver of any provision or breach of this Agreement shall not be construed as a waiver of any subsequent breach of the Agreement, and shall not be construed to invalidate or modify any of the terms of this Agreement.

10. PROGRESS PAYMENTS

At the request of the CONTRACTOR, progress payments may be made for satisfactory work according to the following schedules:

A. For Agreements in the total amount of \$10,000 or less no progress payments will be issued.

B. For Agreements in an amount greater than \$10,000, one progress payment not to exceed 50% of the Agreement amount may be requested, provided the value of the work satisfactorily performed is equal to at least 80% of the Agreement amount.

11. FINAL PAYMENT

Final payment will be made at the request of the CONTRACTOR within 30 days after all of the following conditions are met:

A. Work is completed to the satisfaction of the Contract Manager.

B. CONTRACTOR submits an original invoice with a demolition close out report that includes all of the following:

- Insurance certificates for CONTRACTOR, Subcontractors, Transporters of Regulated Hazardous Waste.
- Notification of Intent to Renovate/Demolish
- Proof of Rodent Control and rat eradication if applicable
- Building Department Demolition Permit – with Inspection Log and Approvals
- Other Final Completions, if any, from the Building Department and Engineering Division
- Shipment Records for Demolition Debris and Hazardous Materials
- Landfill Manifests for Demolition Debris and Hazardous Materials (or other disposal information)
- Fully executed change orders, if any
- Executed full unconditional waivers of lien from laborers, suppliers, transporters and subcontractors
- Notarized executed sworn statement, from the CONTRACTOR, indicating all labor and material costs have been paid in full

The CONTRACTOR agrees and understands that it is the CONTRACTOR's obligation to fulfill all of the above conditions, and the failure to comply with any of the above conditions shall result in the withholding of payment by the CITY pending resolution.

12. ASSIGNMENT OF CONTRACT

The CONTRACTOR may not assign the contract for the completion of the demolition. The contractor may not subcontract any part of this work other than asbestos abatement, hazardous material removal, transportation of hazardous material, or tree removal without the prior knowledge and written consent of the Contract Manager.

13. REPORTS, RECORD ACCESS AND RETENTION

- A. The CONTRACTOR shall furnish the City with such reports relating to the work, services or statistics as the city may request to account for the Project activities and which are customary and reasonable for the Project.
- B. The CONTRACTOR shall provide the City, the U.S. Department of Housing and Urban Development, the Comptroller General of the United States, or any of their duly authorized representative's access to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract or subcontract for the purpose of making audit, examination, excerpts, and transcriptions.
- C. The CONTRACTOR shall retain all required records for a minimum of three years after final payment is issued and the contract is closed out which ever occurs later.

14. TERMINATION FOR CAUSE

- A. The CITY may terminate this Agreement for cause for any of the following reasons:
 - CONTRACTOR abandons the work, or refuses or fails to prosecute the work or any separable part, with diligence in accordance with the timeframe specified in the Agreement.
 - CONTRACTOR is adjudged bankrupt, makes an assignment for the benefit of its creditors, or is appointed a receiver on account of his or her insolvency.
 - CONTRACTOR fails to supply enough properly skilled workers, proper equipment, or proper materials.
 - CONTRACTOR fails to make prompt payment to subcontractors or for labor, waste transport or disposal.
 - CONTRACTOR persistently disregards laws, ordinances or instructions of the CITY, or otherwise substantially violates any provision of this Agreement.
 - CONTRACTOR fails to properly perform work or to correct defective work.
- B. Prior to terminating this Agreement, the CITY shall give the CONTRACTOR seven (7) calendar days notice to cure the default. If the CONTRACTOR fails to correct the default within that time period or fails to diligently proceed to remedy the default within that time period, the termination will become effective with no further notice to the CONTRACTOR.
- C. The CITY may take possession of the premises and of all materials, tools and appliances on the premises and finish the work by whatever method the CITY may deem necessary. In such case, the CONTRACTOR will not be entitled to receive any further payment until the work is finished. All costs or expenses incurred by the CITY

as a result of the default, together with the cost of completing the work, shall be deducted from the compensation due to the CONTRACTOR.

15. TERMINATION FOR CONVENIENCE OR LOSS OF FUNDING

The CITY may terminate this Agreement at any time for any reason by giving at least thirty (30) calendar days notice in writing to the CONTRACTOR. The CITY may also terminate this Agreement in the event grant funds from the U.S. Department of Housing and Urban Development are recaptured or otherwise no longer made available. Upon written notice that this Agreement shall terminate for convenience or loss of funding the CONTRACTOR shall immediately cease all work, and terminate any order, commitment or subcontract. The CONTRACTOR shall be entitled to payment of its costs and work performed up to termination.

16. NOTICES

All invoices or notices under this Agreement shall be made by personal delivery or by first class mail, addressed to the CITY as follows:

Kirk Rehn, Contract Manager
City of Warren
Community Development Program
One City Square, Suite 210
Warren, MI 48093

And to the CONTRACTOR as follows:

Michael DesJardine
Blue Star, Inc.
21950 Hoover
Warren, MI 48089

17. CONFLICT RESOLUTION - ARBITRATION

In the event of any dispute between the parties arising under this Agreement including any dispute relating to the extent and character of the activities performed, the CONTRACTOR and City consent to the mediation of such dispute by the Community Development Block Grant Technical Committee. The parties further agree that the determination of the Committee shall be final and binding, to the extent of the law, and the parties agree to abide by the decision of the Committee.

The decision of the City of Warren Community Development Block Grant Technical Committee may be entered as a judgment in an appropriate court of competent jurisdiction as permitted by statutes of the State of Michigan concerning arbitrations and arbitration agreements as well as the Michigan Court Rules.

18. NONDISCRIMINATION - EQUAL EMPLOYMENT OPPORTUNITY

The CONTRACTOR must abide by Federal and local regulations pertaining to equal employment as set forth in Executive Order 11246 if applicable. During this Agreement, the CONTRACTOR agrees they will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, height, weight, marital status, familial status or handicap.

The CONTRACTOR will take affirmative action to ensure nondiscrimination in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for

training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provision of this nondiscrimination clause.

19. PATENTS AND COPYRIGHTS

The Federal Government and the City of Warren shall retain rights in any resulting invention in accordance with 37 CFR Part 401, "Rights to Inventions Made by Non-profit Organizations and Small Business Firms Under Government Grant, Contracts and Cooperative Agreements," and any implementing regulations issued by HUD.

The U. S. Department of Housing and Urban Development and the City of Warren reserve a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal or Local Government purposes: (1) The copyright in any work developed under this contract; and (2) Any rights of copyright to which the contractor purchases ownership through this contract.

20. CONFLICT OF INTEREST - LOBBYING

The CONTRACTOR covenants that no officer, member or employee presently has any interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the Activities of this Agreement. The CONTRACTOR further warrants it shall not and has not employed any person to solicit or secure this Agreement with the City upon any agreement or arrangement for payment of a commission, percentage, brokerage, or contingent fee, either directly or indirectly, and that if this warranty is breached, the City may, at its option, terminate this Agreement without penalty, liability, or obligation, or may, at its election, deduct from any amounts owed to the CONTRACTOR, the amount of any such commission, percentage, brokerage, or contingent fee.

21. SEPARATE CONTRACTS

The CITY reserves the right to perform work related to the Project, but which is not a part of this Agreement, and to award separate contracts in connection with other portions of the work not covered under this Agreement. The CONTRACTOR shall permit other contractors the right to use and store their materials on the Properties, to perform their work at the Property, and will cooperate with other contractors in the coordination of work.

22. DOCUMENT INTERPRETATION

In the event that any part of the Contract Documents are in conflict with any other part, the decision of the CITY as to which shall prevail shall be conclusive and binding.

23. HEADINGS AND SEVERABILITY

The headings of the sections in this Agreement are for convenience only and shall not be used to construe or interpret the scope or intent of the Agreement or in any way affect same. If any section or provision of this Agreement shall be found invalid, that provision shall be separable, and remainder shall have force and effect.

24. GOVERNING LAW

This Agreement shall be governed by, interpreted, and enforced in accordance with the laws of the State of Michigan, and in any court having jurisdiction over the property which is located in or whose district includes Macomb County, Michigan.

25. EXECUTION

The CONTRACTOR, to the best of its knowledge, represents and warrants to the CITY that all corporate actions and all governmental approvals necessary to the authorization, execution,

delivery and performance of this Agreement have been taken and that it is ready and capable to perform its obligations. The CONTRACTOR further warrants that the person signing this Agreement is authorized to do so on behalf of the CONTRACTOR and is empowered to bind the CONTRACTOR to this Agreement. The CITY and the CONTRACTOR, by and through their duly authorized officers and representatives, have executed this Agreement as of the date first written above.

This AGREEMENT shall be binding upon the parties hereto and upon their respective heirs, executors, administrators, or assigns.

SIGNATURES:

Witnessed by:

CITY: CITY OF WARREN

James R. Fouts, Mayor

Paul Wojno, City Clerk

CONTRACTOR:

Blue Star, Inc.
21950 Hoover
Warren, MI 48089

Michael Desjardine,
Blue Star, Inc.

Title: Owner

SPECIFICATIONS
DEMOLITION OF 8605 Republic
Demolition of House
ITB-W-8739

SECTION 1: Asbestos/Hazardous Materials

- A. Asbestos paper duct insulation (Approx. 30 sq. ft.) **REMOVE PRIOR TO DEMOLITION**
- B. (12) twelve auto tires

SECTION 2: General Demolition

(Price to include the following and properly dispose of all debris.)

- Provide full rodent control treatment and proper disposal.
- Remove wood framed house on a basement; including footings, piers, blocks, slabs, etc. (Approx. 1396 sq. ft.)
- Remove concrete porch; including footings, piers, blocks, slabs, cap etc. (Approx. 33.3 sq. ft.)
- Remove all unnecessary concrete flatwork; including but limited too, slabs, walks, patios, pavers, etc. (Approx. 1054 sq. ft.)
- Remove chain link fence, posts, and gates. (Approx. 88 lin.ft.)
- Remove four (4) little trees and all invasive plants, shrubs, etc.

SECTION 3: Approach

- A. Remove approach and restore right of way. (Approx. 213 sq. ft.)
- B. Remove curb & gutter (Approx. 26 lin. ft.) and restore with new curb & gutter.

SECTION 4: Restore Site

- Backfill with **clean** fill dirt that is compacted to the satisfaction of the CITY, rough grade to the grade established by the CITY, cover **disturbed areas** with a minimum of 2" of top soil, final grade and call City of Warren Building Department for an inspection. After approval of final grade, seed using park mix (hand thrown and protected with straw covering).



Lee Oberle, Chairman
Charles Anglin, Vice Chairman
Lanette Olejniczak, Secretary
Reynold Diegel, Assistant Secretary
Jed Pratt

Nuisance Abatement Board of Appeals
Office of the City Council
5460 Arden, Ste. 505
Warren MI 48092
Ph. (586)268-2060
Fax: (586)268-0606

May 7, 2013

Mr. Paul Wojno
City Clerk
City of Warren

Re: Resolution on Determination of Public Nuisance at 8605 Republic, 13-27-382-019 (vacant, dilapidated, two-story block and brick house with basement, concrete slab at north rear and pavers, chain link fence along west side rear, two gates and miscellaneous debris).

Dear Mr. Wojno:

At a Public Hearing held on Tuesday, May 7, 2013, the Nuisance Abatement Board of Appeals affirmed the decision of the Hearing Officer, and by formal motion adopted the attached resolution on Determination of a Public Nuisance for the above described property at 8605 Republic, 13-27-382-019.

Please make the necessary dispositions.

A handwritten signature in cursive script that reads "Lanette Olejniczak".

Lanette Olejniczak
Secretary

Attachment

cc: Mayor
Attorney
Assessor
Building
Controller
Treasurer
Public Service
Macomb County Properties, LLC

OFFICE OF THE CITY COUNCIL

Cecil D. St. Pierre, Jr., President, Dist. 3
Patrick Green, Vice President, Dist. 1
Scott C. Stevens, Secretary (Mayor Pro Tem), At Large
Keith J. Sadowski, Asst. Sec'y, Dist. 2
Robert Boccomino, Dist. 5
Kelly Colegio, At Large
Steven G. Warner, Dist. 4

Nuisance Resolution
8605 Republic
13-27-382-019

RESOLUTION APPROVING PUBLIC NUISANCE DETERMINATION

A regular meeting of the Nuisance Abatement Board of Appeals of the City of Warren,
County of Macomb, Michigan, held on May 7, 2013 at 6 p.m. Eastern
DayLight Savings Time, in Conference Room C at the Warren Community Center, 5460
Arden, Warren, Michigan.

PRESENT: Board Members Oberle, Anglin, Olejniczak, Diegel,
and Pratt

ABSENT: Board Members None

The following preamble and resolution were offered by Board Member
Anglin and supported by Board Member Oberle

On 2/21/2013 a hearing was held before the Hearing Officer for the City of Warren to
determine whether a nuisance exists in violation of Section 9-171 or 9-172 of the Warren Code of
Ordinances upon the following described property:

Parcel No. 13-27-382-019 known as

LOT 1754 PIPER'S VAN DYKE SUBDIVISION NO. 7, as recorded in Liber 6, Page 80 of Plats,
Macomb County Records.

The Hearing Officer determined that a public nuisance did in fact exist on the
subject property in violation of the Code of Ordinances, Chapter 9, Article VI, Division 2 to

wit:

4 ✓

Warren Code of Ordinances paragraph:

8: A building or structure, including the adjoining grounds, used or intended to be used for dwelling purposes, because of dilapidation, decay, damage, faulty construction, arrangement, or is otherwise unsanitary or unfit for human habitation, is in a condition that the code official, health officer or designated representative determines is likely to cause sickness or disease, or is likely to injure the health safety or general welfare of people living in the dwelling,

Determination: Unfit for human habitation.

The Hearing Officer has ordered the nuisance be abated by demolition; and the City Clerk notified the owner, occupant, or other interested party of the aforesaid property and the owners of real property located within three hundred (300) feet of the premises of appeal hearing of the determination and Order of the Hearing Officer; and

The Nuisance Abatement Board of Appeals of the City of Warren on this date held an appeal hearing of the determination of the Hearing Officer that a nuisance exists upon the subject property.

BE IT RESOLVED, that after due consideration, it is the opinion of the Nuisance Abatement Board of Appeals that the determination of the hearing officer shall be approved. That such vacant, dilapidated two story block and brick house 2792 square feet with full basement. Remove 20' x 20' concrete slab at north rear and pavers. Remove 85' of 4' chain link fence along the west side rear. Remove two 6' x 4' gates and any debris at 8605 Republic has created a dangerous condition as defined by Section 9-171 and Section 9-172 that constitutes a public nuisance that ought to be abated in accordance with the Order of the Hearing Officer;

BE IT FURTHER RESOLVED, that the nuisance shall be abated within sixty (60) days of the appeal hearing and if the nuisance is not abated within the time limit, the Director of Public Service is hereby instructed to direct the removal of said nuisance by the proper department of the City.

BE IT FURTHER RESOLVED, that the award of bid to the lowest priced qualified contractor meeting the specifications is hereby approved.

BE IT FURTHER RESOLVED, that the interested parties are hereby advised that as a result of these proceedings, administrative costs for processing this nuisance will be charged in direct relationship to the costs incurred by city personnel or private contractor.

BE IT FURTHER RESOLVED, that the Director of Public Service shall keep or cause to be kept an accurate record of all expenses in connection with the removal of said nuisance, and upon completion of the work to be performed, shall bill the owner for the amount owed, which amount shall be paid within thirty (30) days.

BE IT FURTHER RESOLVED, that if the expenses incurred in connection with the removal of said nuisance by the City are not paid within the time specified, the City Attorney's Office is directed to institute collection proceedings including but not limited to any civil action which may be available.

BE IT FURTHER RESOLVED, that the City Clerk shall record a certified copy of this resolution with the Macomb County Register of Deeds.

BE IT FURTHER RESOLVED, that after the removal of said nuisance, the Director of Public Service shall cause to be recorded a Certificate of Removal of Notice of Nuisance Abatement Proceedings with the Macomb County Register of Deeds.

AYES: Board Members Anglin, Diegel, Oberle, Olejniczak,
and Pratt

NAYS: Board Members None

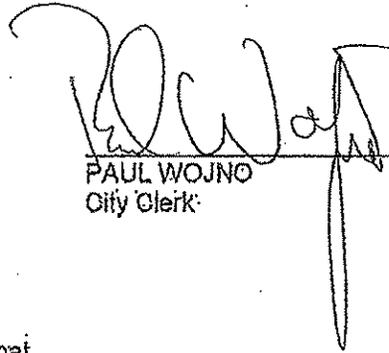
RESOLUTION DECLARED ADOPTED this 7th day of May, 2013.

Lanette Olejniczak
Secretary of the Nuisance Abatement Board of Appeals

CERTIFICATION

STATE OF MICHIGAN }
COUNTY OF MACOMB } §§.

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan,
hereby certifies that the foregoing is a true and correct copy of the resolution adopted by the Nuisance
Abatement Board of Appeals of the City of Warren at its meeting held on
May 7, 2013.



PAUL WOJNO
City Clerk

When recorded return to:
One City Square
City Clerk, Suite 205
Warren, Michigan 48093-2393.

Reviewed by:
James M. Biernat
City Attorney
One City Square
Legal Department, Suite 400
Warren, Michigan 48093-5285



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

FEBRUARY 3, 2014

TO: MR. SCOTT C. STEVENS, SECRETARY, WARREN CITY COUNCIL
SUBJECT: AWARD OF BID ITB-W-8862 – PLANT BED MAINTENANCE

The Purchasing Division concurs with the Parks and Recreation Department and recommends that City Council award bid ITB-W-8862 for Plant Bed Maintenance during the 2014 season, with the option to renew for one (1) additional year at the same terms and conditions, to the low responsible and cost effective bidder, Frank's Landscaping & Interlocking Brick, 26204 Doxtator, Dearborn Heights, MI 48127 in an annual amount not to exceed \$12,395.00.

On Wednesday, December 11, 2013 at 1:00 PM sealed bids were publicly opened for Bid ITB-W-8862 Plant Bed Maintenance for the Parks and Recreation Department for the 2014 season. This invitation was posted on the BidNet® (MITN) system. Three (3) vendors responded with bids, which are summarized on the attached bid tabulation sheet submitted for your review.

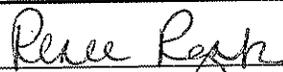
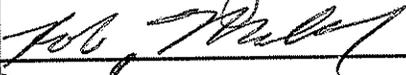
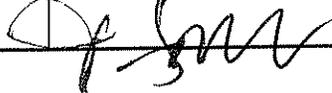
This bid calls for plant bed maintenance (shrub beds, ornamental trees, raised flower beds) for the 2014 season (April – November) and a new 4" mulch application for the Warren Community Center Courtyard, Owen Jax Recreation Center, and City Center Park.

Frank's Landscaping conducted this work for the past two (2) years and the City has been pleased with their performance.

Funds for this project are available in the Parks and Recreation Contractual Services Account 9208-80100.

Respectfully Submitted,


Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:		2/3/14
Controller:		2/3/2014
MAYOR:		2/4/14

BID SUMMARY

City of Warren 1 City Square Warren MI 48093		BID: ITB-W-8862 OPENING DATE: 12/11/2013 DEPARTMENT: PARKS & RECREATION	
PRODUCT OR SERVICE: PLANT BED MAINTENANCE			
BIDDER	TERMS	ONE YEAR GRAND TOTAL	
FRANK'S LANDSCAPING	NET 30	\$ 12,395.00	
GREEN MEADOWS	NET 30	\$	13,600.00
COMMERCIAL GROUNDS SERVICES	NET 45	\$	30,597.50

FRANK'S LANDSCAPING PLANT BED MAINTENANCE
 DETAIL PRICING

DETAILED PRICING SHEET	
ITEM A: MONTHLY PRICING	
MONTH	COST
APRIL, 2014	\$ 800.00
MAY, 2014	\$ 800.00
JUNE, 2014	\$ 800.00
JULY, 2014	\$ 800.00
AUGUST, 2014	\$ 800.00
SEPTEMBER, 2014	\$ 800.00
OCTOBER, 2014	\$ 800.00
NOVEMBER, 2014	\$ 800.00
ITEM A TOTAL:	\$ 6,400.00

ITEM B: NEW MULCH INSTALLATION		
DESCRIPTION	COST PER CUBIC YARD	TOTAL COST FOR MULCH (estimated at 250 cy)
4" OF NEW MULCH TO BE ADDED PRIOR TO MAY 31, 2014 (estimated at 250 cy)	\$ 23.98	\$ 5,995.00

GRAND TOTAL (ITEMS A AND B):	\$ 12,395.00
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DETAILED PRICING SHEET	
ITEM A: MONTHLY PRICING	
MONTH	COST
APRIL, 2014	\$ 950.00
MAY, 2014	\$ 950.00
JUNE, 2014	\$ 950.00
JULY, 2014	\$ 950.00
AUGUST, 2014	\$ 950.00
SEPTEMBER, 2014	\$ 950.00
OCTOBER, 2014	\$ 950.00
NOVEMBER, 2014	\$ 950.00
ITEM A TOTAL:	\$ 7,600.00

ITEM B: NEW MULCH INSTALLATION		
DESCRIPTION	COST PER CUBIC YARD	TOTAL COST FOR MULCH (estimated at 250 cy)
4" OF NEW MULCH TO BE ADDED PRIOR TO MAY 31, 2014 (estimated at 250 cy)	\$ 24.00	\$ 6,000.00

GRAND TOTAL (ITEMS A AND B):	\$ 13,600.00
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COMMERCIAL GROUNDS SERVICES
 DETAIL PRICING

PLANT BED
 MAINTENANCE

DETAILED PRICING SHEET	
ITEM A: MONTHLY PRICING	
MONTH	COST
APRIL, 2014	\$ 2,520.00
MAY, 2014	\$ 2,520.00
JUNE, 2014	\$ 2,520.00
JULY, 2014	\$ 2,520.00
AUGUST, 2014	\$ 2,520.00
SEPTEMBER, 2014	\$ 2,520.00
OCTOBER, 2014	\$ 2,520.00
NOVEMBER, 2014	\$ 2,520.00
ITEM A TOTAL:	\$ 20,160.00

ITEM B: NEW MULCH INSTALLATION		
DESCRIPTION	COST PER CUBIC YARD	TOTAL COST FOR MULCH (estimated at 250 cy)
4" OF NEW MULCH TO BE ADDED PRIOR TO MAY 31, 2014 (estimated at 250 cy)	\$ 41.75	\$ 10,437.50

GRAND TOTAL (ITEMS A AND B):	\$ 30,597.50
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PARKS AND RECREATION

5460 ARDEN
WARREN, MI 48092
(586) 268-8400
www.cityofwarren.org

February 3, 2014

TO: MR. Craig Treppa
SUBJECT: AWARD OF BID ITB-W-8862 Tree, Shrub, Ground Cover and Planting Bed Maintenance Program.

The Recreation Department, recommends BID ITB-W-8862 Planting Bed Maintenance to be awarded to Frank's Landscaping & Interlocking Brick, 26204 Doxtator, Dearborn Heights, MI 48127 in the amount of \$12,395.00 for a one year total of \$12,395.00

The Parks and Recreation Department has made direct contact with the vendor and believe they are capable of performing this duty.

Funds for this purchase are budgeted in Parks and Recreation 9208-80100 in the amount of \$12,395.00.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "H. Bowman".

Henry Bowman
Director

RESOLUTION

Document No: ITB-W-8862

Product or Service: Plant Bed Maintenance

Requesting Department: Parks & Recreation

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2014 at 7 p.m. Eastern Standard Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Sealed bids were accepted, publicly opened and read on December 11, 2013 at 1 p.m.

The following bids have been received by City Council:

<u>BIDDER:</u>	<u>AMOUNT:</u>
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Please see attached bid tabulation

The bid of Frank's Landscaping & Interlocking Brick, 26204 Doxtator, Dearborn Heights, MI 48127 has been determined to be the low responsible and cost-effective bid for award for a term of one (1) year, with an option to renew for one (1) additional year at the same terms and conditions, at an annual cost of \$12,395.00.

Funds are available in the following Parks & Recreation Contractual Services Account: 9208-80100

IT IS RESOLVED, that the bid of Frank's Landscaping & Interlocking Brick is hereby accepted by City Council for a one (1) year period with an option to renew for one (1) additional annual period at the same terms and conditions, with mutual consent of both parties.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Bid document
- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2014.

SCOTT C. STEVENS
Secretary of the Council
Mayor Pro Tem



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

February 3, 2014

TO: SCOTT C. STEVENS, SECRETARY, WARREN CITY COUNCIL
SUBJECT: AWARD OF BID ITB-W-8863; MOWING AND MAINTENANCE SERVICES FOR PARKS, ATHLETIC FIELDS, AND RECREATION CENTERS

The Purchasing Division concurs with Department of Parks and Recreation and recommends that City Council award bid ITB-W-8863 for the Mowing and Maintenance Services for Parks, Athletic Fields and Recreation Centers for the 2014 and 2015 mowing seasons to the low responsible and cost effective bidder, JR Services Group, LLC., 55 East Long Lake, Suite 379, Troy, MI 48085 in the annual amount of \$88,008.00 and the two-year grand total not to exceed \$176,016.00. There is an option to extend the award for an additional two (2) year term at the same terms and conditions.

On Wednesday, December 11, 2013 at 1:00 PM sealed bids were publicly opened for Bid ITB-W-8863 Mowing and Maintenance Services for Parks, Athletic Fields and Recreation Centers for a two-year period, including spring and fall leaf pick-up at designated parks. This invitation was posted on the BidNet® (MITN) system. Four (4) vendors responded with bids. Their bids are summarized on the attached bid tabulation submitted for your review.

JR Services Group, LLC. submitted the lowest overall bid for mowing and maintenance services for all parks, athletic fields, and recreation centers.

JR Services Group, LLC. has completed numerous mowing and maintenance contracts for the City of Warren in the past and the City has always been very pleased with their work. The Parks and Recreation Department is confident that they will perform this duty successfully.

Funds are available in the Parks & Recreation Contractual Services account 9208-80100.

Respectfully Submitted,

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Controller:		2/3/2014
Budget Director:		2/3/14
MAYOR:		2/4/14

BID SUMMARY

City of Warren 1 City Square Warren MI 48093		BID: ITB-W-8863 Bid Opening Date: 12/11/2013 Department: PARKS & REC		
Product or Service: Mowing Parks				
BIDDER	TERMS	TOTAL YEAR ONE	TOTAL YEAR 2	2 YEAR GRAND TOTAL
JR SERVICES GROUP, LLC.	NET 30	\$ 88,008.00	\$ 88,008.00	\$ 176,016.00
GREEN MEADOWS	NET 30	\$ 114,245.00	\$ 114,245.00	\$ 228,490.00
FRANK'S LANDSCAPING	NET 30	\$ 126,305.00	\$ 126,305.00	\$ 252,610.00
BOB'S LANDSCAPING SERVICE, INC.	NET 45	\$ 414,070.00	\$ 414,070.00	\$ 828,140.00

COLUMN										
A	B	C	D	E	F	G	H	I		
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G		
1	Altermatt Park 4811 Toepfer	\$ 21.50	30	\$ 645.00	\$ 125.00	\$ 130.00	\$ 1,040.00	\$ 1,810.00		
2	Austin Dammis Park 5200 Stephens	\$ 69.00	30	\$ 2,070.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 2,190.00		
3	Bates Park 32601 Warkop	\$ 53.00	30	\$ 1,590.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 1,710.00		
4	Burdi Park 7000 Twelve Mile Road	\$ 57.00	30	\$ 1,710.00	\$ 120.00	\$ 118.00	\$ 944.00	\$ 2,774.00		
5	Busse Park 5002 Frazo	\$ 78.00	30	\$ 2,340.00	\$ 130.00	NOT NEEDED	NOT NEEDED	\$ 2,470.00		
6	Butcher Park 4700 Marfin	\$ 82.00	30	\$ 2,460.00	\$ 172.00	\$ 245.00	\$ 1,960.00	\$ 4,592.00		
7	City Square Park (West of City Hall ONLY) 1 City Square	\$ 20.00	30	\$ 600.00	\$ 44.00	NOT NEEDED	NOT NEEDED	\$ 644.00		
8	Eckstein Park 31810 Davy	\$ 100.00	30	\$ 3,000.00	\$ 150.00	NOT NEEDED	NOT NEEDED	\$ 3,150.00		
9	Groesbeck Park 22221 Memphis	\$ 33.00	30	\$ 990.00	\$ 60.00	\$ 70.00	\$ 560.00	\$ 1,610.00		
10	Halmich Park (Including Soccer Fields) 3001 13 Mile Road	\$ 400.00	30	\$ 12,000.00	\$ 375.00	\$ 400.00	\$ 3,200.00	\$ 15,575.00		
11	Halmich Park Ball Diamonds 3001 13 Mile Road	\$ 55.00	60	\$ 3,300.00	\$ 60.00	\$ 60.00	\$ 480.00	\$ 3,840.00		
12	Hartig Park 2701 Marfin	\$ 61.00	30	\$ 1,830.00	\$ 70.00	NOT NEEDED	NOT NEEDED	\$ 1,900.00		
13	Jaycee Park 11371 Timken	\$ 46.00	30	\$ 1,380.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 1,500.00		

COLUMN									
A	B	C	D	E	F	G	H	I	
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G	
14	Kraft Park Northwest of Chicago Road South and Chicago Road Intersection	\$ 18.00	30	\$ 540.00	\$ 60.00	NOT NEEDED	NOT NEEDED	\$ 600.00	
15	Licht Park 30100 Cambbell	\$ 58.00	30	\$ 1,740.00	\$ 120.00	\$ 120.00	\$ 960.00	\$ 2,820.00	
16	McGrath Park 13300 Leisure	\$ 54.00	30	\$ 1,620.00	\$ 100.00	NOT NEEDED	NOT NEEDED	\$ 1,720.00	
17	Miller Park 14500 Masonic	\$ 80.00	30	\$ 2,400.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 2,520.00	
18	Owen Jax Recreation Center/Park 8207 Nine Mile Road Parks & Recreation	\$ 29.00	30	\$ 870.00	\$ 100.00	NOT NEEDED	NOT NEEDED	\$ 970.00	
19	Maintenance Garage 32601 Warkop (separate from Bates Park)	\$ 18.00	30	\$ 540.00	\$ 60.00	NOT NEEDED	NOT NEEDED	\$ 600.00	
20	Reniz Park 26230 Hoover	\$ 48.00	30	\$ 1,440.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 1,560.00	
21	Rinke Park 28500 Arsenal	\$ 54.00	30	\$ 1,620.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 1,740.00	
22	Shaw Park 22001 Warner	\$ 95.00	30	\$ 2,850.00	\$ 140.00	\$ 180.00	\$ 1,440.00	\$ 4,430.00	
23	Steinhauser Park 3101 Frazho	\$ 50.00	30	\$ 1,500.00	\$ 145.00	\$ 180.00	\$ 1,440.00	\$ 3,085.00	
24	Trombly Park 14775 Alvin	\$ 60.00	30	\$ 1,800.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 1,920.00	
25	Underwood Park 13700 Sidone	\$ 40.00	30	\$ 1,200.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 1,320.00	
26	Veterans Park 27400 Cambbell	\$ 140.00	30	\$ 4,200.00	\$ 145.00	\$ 150.00	\$ 1,200.00	\$ 5,545.00	
27	Warren Community Park Administration Offices & Surrounding Park Grounds 5460 Arden	\$ 320.00	30	\$ 9,600.00	\$ 345.00	NOT NEEDED	NOT NEEDED	\$ 9,945.00	
28	Warren Community Park Stadium 5460 Arden	\$ 22.00	60	\$ 1,320.00	\$ 60.00	NOT NEEDED	NOT NEEDED	\$ 1,380.00	
29	Wiegand Park 8700 Toepfer	\$ 75.00	30	\$ 2,250.00	\$ 118.00	\$ 130.00	\$ 1,040.00	\$ 3,408.00	

COLUMN									
A	B	C	D	E	F	G	H	I	
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G	
30	Winters Park 13000 St. Andrews	\$ 20.00	30	\$ 600.00	\$ 80.00	NOT NEEDED	NOT NEEDED	\$ 680.00	
ONE YEAR TOTALS:				\$ 70,005.00	\$ 3,739.00		\$ 14,264.00	\$ 88,008.00	
TWO YEAR TOTALS:				\$ 140,010.00	\$ 7,478.00		\$ 28,528.00	\$ 176,016.00	

COLUMN										
A	B	C	D	E	F	G	H	I	I	
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G		
1	Altermitti Park 4811 Toepler	\$ 35.00	30	\$ 1,050.00	\$ 130.00	\$ 130.00	\$ 1,040.00	\$ 2,220.00		
2	Ausfin Dannis Park 5200 Stephens	\$ 115.00	30	\$ 3,450.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 3,570.00		
3	Bates Park 32601 Warkop	\$ 75.00	30	\$ 2,250.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 2,370.00		
4	Burdi Park 7000 Twelve Mile Road	\$ 95.00	30	\$ 2,850.00	\$ 115.00	\$ 115.00	\$ 920.00	\$ 3,885.00		
5	Busse Park 5002 Frazo	\$ 120.00	30	\$ 3,600.00	\$ 130.00	NOT NEEDED	NOT NEEDED	\$ 3,730.00		
6	Butcher Park 4700 Martin	\$ 89.00	30	\$ 2,670.00	\$ 180.00	\$ 180.00	\$ 1,440.00	\$ 4,290.00		
7	City Square Park (West of City Hall ONLY) 1 City Square	\$ 20.00	30	\$ 600.00	\$ 45.00	NOT NEEDED	NOT NEEDED	\$ 645.00		
8	Eckstein Park 31810 Davy	\$ 145.00	30	\$ 4,350.00	\$ 150.00	NOT NEEDED	NOT NEEDED	\$ 4,500.00		
9	Groesbeck Park 22221 Memphis	\$ 75.00	30	\$ 2,250.00	\$ 85.00	\$ 85.00	\$ 680.00	\$ 3,015.00		
10	Halmich Park (Including Soccer Fields) 3001 13 Mile Road	\$ 511.00	30	\$ 15,330.00	\$ 511.00	\$ 511.00	\$ 4,088.00	\$ 19,929.00		
11	Halmich Park Ball Diamonds 3001 13 Mile Road	\$ 69.00	60	\$ 4,140.00	\$ 75.00	\$ 75.00	\$ 600.00	\$ 4,815.00		
12	Hartsig Park 2701 Martin	\$ 79.00	30	\$ 2,370.00	\$ 85.00	NOT NEEDED	NOT NEEDED	\$ 2,455.00		
13	Jaycee Park 11371 Timken	\$ 49.00	30	\$ 1,470.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 1,590.00		

COLUMN									
A	B	C	D	E	F	G	H	I	
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G	
14	Kraft Park Northwest of Chicago Road South and Chicago Road Intersection	\$ 29.00	30	\$ 870.00	\$ 60.00	NOT NEEDED	NOT NEEDED	\$ 930.00	
15	Licht Park 30100 Campbell	\$ 62.00	30	\$ 1,860.00	\$ 120.00	\$ 120.00	\$ 960.00	\$ 2,940.00	
16	McGrath Park 13300 Leisure	\$ 69.00	30	\$ 2,070.00	\$ 100.00	NOT NEEDED	NOT NEEDED	\$ 2,170.00	
17	Miller Park 14500 Masonic	\$ 129.00	30	\$ 3,870.00	\$ 140.00	NOT NEEDED	NOT NEEDED	\$ 4,010.00	
18	Owen Jax Recreation Center/Park 8207 Nine Mile Road Parks & Recreation	\$ 55.00	30	\$ 1,650.00	\$ 100.00	NOT NEEDED	NOT NEEDED	\$ 1,750.00	
19	Maintenance Garage 32601 Warkop (separate from Bates Park)	\$ 20.00	30	\$ 600.00	\$ 60.00	NOT NEEDED	NOT NEEDED	\$ 660.00	
20	Rentz Park 26230 Hoover	\$ 39.00	30	\$ 1,170.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 1,290.00	
21	Rinke Park 28500 Arsenal	\$ 99.00	30	\$ 2,970.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 3,090.00	
22	Shaw Park 22001 Warner	\$ 149.00	30	\$ 4,470.00	\$ 159.00	\$ 159.00	\$ 1,272.00	\$ 5,901.00	
23	Steinhauser Park 3101 Frazho	\$ 79.00	30	\$ 2,370.00	\$ 150.00	\$ 150.00	\$ 1,200.00	\$ 3,720.00	
24	Trombly Park 14775 Alvin	\$ 69.00	30	\$ 2,070.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 2,190.00	
25	Underwood Park 13700 Sidone	\$ 49.00	30	\$ 1,470.00	\$ 120.00	NOT NEEDED	NOT NEEDED	\$ 1,590.00	
26	Veterans Park 27400 Campbell	\$ 175.00	30	\$ 5,250.00	\$ 150.00	\$ 150.00	\$ 1,200.00	\$ 6,600.00	
27	Warren Community Park Administration Offices & Surrounding Park Grounds 5460 Arden	\$ 419.00	30	\$ 12,570.00	\$ 360.00	NOT NEEDED	NOT NEEDED	\$ 12,930.00	
28	Warren Community Park Stadium 5460 Arden	\$ 32.00	60	\$ 1,920.00	\$ 60.00	NOT NEEDED	NOT NEEDED	\$ 1,980.00	
29	Wiegand Park 8700 Toepfer	\$ 109.00	30	\$ 3,270.00	\$ 120.00	\$ 120.00	\$ 960.00	\$ 4,350.00	

COLUMN									
A	B	C	D	E	F	G	H	I	
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G	
30	Winters Park 13000 St. Andrews	\$ 35.00	30	\$ 1,050.00	\$ 80.00	NOT NEEDED	NOT NEEDED	\$ 1,130.00	
ONE YEAR TOTALS:				\$ 95,880.00	\$ 4,005.00		\$ 14,360.00	\$ 114,245.00	
TWO YEAR TOTALS:				\$ 191,760.00	\$ 8,010.00		\$ 28,720.00	\$ 228,490.00	

COLUMN										
A	B	C	D	E	F	G	H	I		
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G		
1	Alfermatf Park 4811 Toepfer	\$ 27.00	30	\$ 810.00	\$ 123.00	\$ 200.00	\$ 1,600.00	\$ 2,533.00		
2	Austin Dannis Park 5200 Stephens	\$ 83.00	30	\$ 2,490.00	\$ 133.00	NOT NEEDED	NOT NEEDED	\$ 2,623.00		
3	Bates Park 32601 Warkop	\$ 83.00	30	\$ 2,490.00	\$ 133.00	NOT NEEDED	NOT NEEDED	\$ 2,623.00		
4	Burdi Park 7000 Twelve Mile Road	\$ 83.00	30	\$ 2,490.00	\$ 133.00	\$ 245.00	\$ 1,960.00	\$ 4,583.00		
5	Busse Park 5002 Frazo	\$ 123.00	30	\$ 3,690.00	\$ 133.00	NOT NEEDED	NOT NEEDED	\$ 3,823.00		
6	Butcher Park 4700 Marfin	\$ 123.00	30	\$ 3,690.00	\$ 143.00	\$ 288.00	\$ 2,304.00	\$ 6,137.00		
7	City Square Park (West of City Hall ONLY) 1 City Square	\$ 23.00	30	\$ 690.00	\$ 40.00	NOT NEEDED	NOT NEEDED	\$ 730.00		
8	Eckstein Park 31810 Davy	\$ 123.00	30	\$ 3,690.00	\$ 163.00	NOT NEEDED	NOT NEEDED	\$ 3,853.00		
9	Groesbeck Park 22221 Memphis	\$ 83.00	30	\$ 2,490.00	\$ 115.00	\$ 155.00	\$ 1,240.00	\$ 3,845.00		
10	Halmich Park (Including Soccer Fields) 3001 13 Mile Road	\$ 493.00	30	\$ 14,790.00	\$ 523.00	\$ 523.00	\$ 4,184.00	\$ 19,497.00		
11	Halmich Park Ball Diamonds 3001 13 Mile Road	\$ 69.00	60	\$ 4,140.00	\$ 93.00	\$ 123.00	\$ 984.00	\$ 5,217.00		
12	Hartsig Park 2701 Marfin	\$ 123.00	30	\$ 3,690.00	\$ 163.00	NOT NEEDED	NOT NEEDED	\$ 3,853.00		
13	Jaycee Park 11371 Timken	\$ 63.00	30	\$ 1,890.00	\$ 115.00	NOT NEEDED	NOT NEEDED	\$ 2,005.00		

COLUMN									
A	B	C	D	E	F	G	H	I	
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G	
14	Kraft Park Northwest of Chicago Road South and Chicago Road Intersection	\$ 27.00	30	\$ 810.00	\$ 55.00	NOT NEEDED	NOT NEEDED	\$ 865.00	
15	Licht Park 30100 Campbell	\$ 92.00	30	\$ 2,760.00	\$ 153.00	\$ 223.00	\$ 1,784.00	\$ 4,697.00	
16	McGrath Park 13300 Leisure	\$ 113.00	30	\$ 3,390.00	\$ 129.00	NOT NEEDED	NOT NEEDED	\$ 3,519.00	
17	Miller Park 14500 Masonic	\$ 123.00	30	\$ 3,690.00	\$ 198.00	NOT NEEDED	NOT NEEDED	\$ 3,888.00	
18	Owen Jax Recreation Center/Park 8207 Nine Mile Road Parks & Recreation	\$ 43.00	30	\$ 1,290.00	\$ 95.00	NOT NEEDED	NOT NEEDED	\$ 1,385.00	
19	Maintenance Garage 32601 Warkop (separate from Bates Park)	\$ 27.00	30	\$ 810.00	\$ 55.00	NOT NEEDED	NOT NEEDED	\$ 865.00	
20	Reniz Park 26230 Hoover	\$ 73.00	30	\$ 2,190.00	\$ 115.00	NOT NEEDED	NOT NEEDED	\$ 2,305.00	
21	Rinke Park 28500 Arsenal	\$ 83.00	30	\$ 2,490.00	\$ 133.00	NOT NEEDED	NOT NEEDED	\$ 2,623.00	
22	Shaw Park 22001 Warner	\$ 133.00	30	\$ 3,990.00	\$ 209.00	\$ 300.00	\$ 2,400.00	\$ 6,599.00	
23	Steinhauser Park 3101 Frazho	\$ 83.00	30	\$ 2,490.00	\$ 123.00	\$ 220.00	\$ 1,760.00	\$ 4,373.00	
24	Trombly Park 14775 Alvin	\$ 109.00	30	\$ 3,270.00	\$ 133.00	NOT NEEDED	NOT NEEDED	\$ 3,403.00	
25	Underwood Park 13700 Sidone	\$ 84.00	30	\$ 2,520.00	\$ 133.00	NOT NEEDED	NOT NEEDED	\$ 2,653.00	
26	Veterans Park 27400 Campbell	\$ 133.00	30	\$ 3,990.00	\$ 160.00	\$ 288.00	\$ 2,304.00	\$ 6,454.00	
27	Warren Community Park Administration Offices & Surrounding Park Grounds 5460 Arden	\$ 381.00	30	\$ 11,430.00	\$ 415.00	NOT NEEDED	NOT NEEDED	\$ 11,845.00	
28	Warren Community Park Stadium 5460 Arden	\$ 23.00	60	\$ 1,380.00	\$ 75.00	NOT NEEDED	NOT NEEDED	\$ 1,455.00	
29	Wiegand Park 8700 Toeffer	\$ 143.00	30	\$ 4,290.00	\$ 129.00	\$ 300.00	\$ 2,400.00	\$ 6,819.00	

COLUMN									
A	B	C	D	E	F	G	H	I	
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G	
30	Winters Park 13000 St. Andrews	\$ 38.00	30	\$ 1,140.00	\$ 95.00	NOT NEEDED	NOT NEEDED	\$ 1,235.00	
ONE YEAR TOTALS:				\$ 98,970.00	\$ 4,415.00		\$ 22,920.00	\$ 126,305.00	
TWO YEAR TOTALS:				\$ 197,940.00	\$ 8,830.00		\$ 45,840.00	\$ 252,610.00	

COLUMN										
A	B	C	D	E	F	G	H	I		
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST. QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G		
1	Altermatt Park 4811 Toepfer	\$ 85.80	30	\$ 2,574.00	\$ 350.00	\$ 266.00	\$ 2,128.00	\$ 5,052.00		
2	Austin Dannis Park 5200 Stephens	\$ 303.60	30	\$ 9,108.00	\$ 525.00	NOT NEEDED	NOT NEEDED	\$ 9,633.00		
3	Bates Park 32601 Warkop	\$ 224.40	30	\$ 6,732.00	\$ 350.00	NOT NEEDED	NOT NEEDED	\$ 7,082.00		
4	Burdi Park 7000 Twelve Mile Road	\$ 264.00	30	\$ 7,920.00	\$ 350.00		\$ -	\$ 8,270.00		
5	Busse Park 5002 Frazo	\$ 333.30	30	\$ 9,999.00	\$ 750.00	NOT NEEDED	NOT NEEDED	\$ 10,749.00		
6	Butcher Park 4700 Martin	\$ 363.00	30	\$ 10,890.00	\$ 750.00	\$ 550.00	\$ 4,400.00	\$ 16,040.00		
7	City Square Park (West of City Hall ONLY) 1 City Square	\$ 33.00	30	\$ 990.00	\$ 75.00	NOT NEEDED	NOT NEEDED	\$ 1,065.00		
8	Ecksfein Park 31810 Davy	\$ 561.00	30	\$ 16,830.00	\$ 350.00	NOT NEEDED	NOT NEEDED	\$ 17,180.00		
9	Groesbeck Park 22221 Memphis	\$ 155.10	30	\$ 4,653.00	\$ 266.00	\$ 266.00	\$ 2,128.00	\$ 7,047.00		
10	Halmich Park (Including Soccer Fields) 3001 13 Mile Road	\$ 2,145.00	30	\$ 64,350.00	\$ 2,128.00	\$ 2,128.00	\$ 17,024.00	\$ 83,502.00		
11	Halmich Park Ball Diamonds 3001 13 Mile Road	\$ 330.00	60	\$ 19,800.00	\$ 266.00	\$ 266.00	\$ 2,128.00	\$ 22,194.00		
12	Hartig Park 2701 Martin	\$ 336.60	30	\$ 10,098.00	\$ 750.00	NOT NEEDED	NOT NEEDED	\$ 10,848.00		
13	Jaycee Park 11371 Timken	\$ 135.30	30	\$ 4,059.00	\$ 350.00	NOT NEEDED	NOT NEEDED	\$ 4,409.00		

COLUMN									
A	B	C	D	E	F	G	H	I	
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G	
14	Kraft Park Northwest of Chicago Road South and Chicago Road Intersection	\$ 42.90	30	\$ 1,287.00	\$ 75.00	NOT NEEDED	NOT NEEDED	\$ 1,362.00	
15	Licht Park 30100 Campbell	\$ 234.30	30	\$ 7,029.00	\$ 2,128.00	\$ 1,596.00	\$ 12,768.00	\$ 21,925.00	
16	McGrath Park 13300 Leisure	\$ 260.70	30	\$ 7,821.00	\$ 350.00	NOT NEEDED	NOT NEEDED	\$ 8,171.00	
17	Miller Park 14500 Masonic	\$ 363.00	30	\$ 10,890.00	\$ 525.00	NOT NEEDED	NOT NEEDED	\$ 11,415.00	
18	Owen Jax Recreation Center/Park 8207 Nine Mile Road Parks & Recreation	\$ 46.20	30	\$ 1,386.00	\$ 133.00	NOT NEEDED	NOT NEEDED	\$ 1,519.00	
19	Maintenance Garage 32601 Warkop (separate from Bates Park)	\$ 33.00	30	\$ 990.00	\$ 75.00	NOT NEEDED	NOT NEEDED	\$ 1,065.00	
20	Rentz Park 26230 Hoover	\$ 118.30	30	\$ 3,549.00	\$ 350.00	NOT NEEDED	NOT NEEDED	\$ 3,899.00	
21	Rinke Park 28500 Arsenal	\$ 260.70	30	\$ 7,821.00	\$ 350.00	NOT NEEDED	NOT NEEDED	\$ 8,171.00	
22	Shaw Park 22001 Warner	\$ 646.80	30	\$ 19,404.00	\$ 750.00	\$ 525.00	\$ 4,200.00	\$ 24,354.00	
23	Steinhauser Park 3101 Frazho	\$ 244.20	30	\$ 7,326.00	\$ 750.00	\$ 525.00	\$ 4,200.00	\$ 12,276.00	
24	Trombly Park 14775 Alvin	\$ 290.40	30	\$ 8,712.00	\$ 525.00	NOT NEEDED	NOT NEEDED	\$ 9,237.00	
25	Underwood Park 13700 Sidone	\$ 240.90	30	\$ 7,227.00	\$ 525.00	NOT NEEDED	NOT NEEDED	\$ 7,752.00	
26	Veterans Park 27400 Campbell	\$ 660.00	30	\$ 19,800.00	\$ 2,128.00	\$ 1,596.00	\$ 12,768.00	\$ 34,696.00	
27	Warren Community Park Administration Offices & Surrounding Park Grounds 5460 Arden	\$ 1,320.00	30	\$ 39,600.00	\$ 1,596.00	NOT NEEDED	NOT NEEDED	\$ 41,196.00	
28	Warren Community Park Stadium 5460 Arden	\$ 66.00	60	\$ 3,960.00	\$ 75.00	NOT NEEDED	NOT NEEDED	\$ 4,035.00	
29	Wiegand Park 8700 Toepler	\$ 429.00	30	\$ 12,870.00	\$ 525.00	\$ 350.00	\$ 2,800.00	\$ 16,195.00	

COLUMN									
A	B	C	D	E	F	G	H	I	
ITEM	PARK NAME	COST PER CUT	# OF CUTS PER SEASON	TOTAL COST (COST PER CUT X CUTS PER SEASON)	SPRING CLEAN UP (UNIT COST)	FALL CLEAN UP (UNIT COST)	EXT. COST FALL CLEAN UP EST QTY. 8	GRAND TOTAL SUM OF COLUMNS E, F, G	
30	Winters Park 13000 St. Andrews	\$ 115.50	30	\$ 3,465.00	\$ 266.00	NOT NEEDED	NOT NEEDED	\$ 3,731.00	
ONE YEAR TOTALS:				\$ 331,140.00	\$ 18,386.00		\$ 64,544.00	\$ 414,070.00	
TWO YEAR TOTALS:				\$ 662,280.00	\$ 36,772.00		\$ 129,088.00	\$ 828,140.00	

Bob's Landscaping entered \$3,564.00 for item #20, column E. The correct amount should be \$3,549.00. In addition, items 1, 6, 9, 10, 11, 15, 20, 22, 23, 26 and 29 under column I are incorrect. The corrected totals appear above. One and Two year totals have also been corrected. In addition, Bob's Landscaping did not bid item # 4 under column G.



PARKS AND RECREATION

5460 ARDEN
WARREN, MI 48092
(586) 268-8400
www.cityofwarren.org

January 29, 2014

TO: MR. Craig Treppa
SUBJECT: AWARD OF BID ITB-W-8863 Mowing and Maintenance Services for Parks, Athletic Fields and Recreation Centers.

The Recreation Department, recommends BID ITB-W-8863 Mowing and Maintenance Services for Parks, Athletic Fields and Recreation Centers to be awarded to JR Services Group LLC, 55 East Long Lake, Suite 379, Troy, MI 48085 in the amount of \$88,008.00 for a two year total of \$176,016.00

The Parks and Recreation Department has made direct contact with the vendor and believe they are capable of performing this duty.

Funds for this purchase are budgeted in Parks and Recreation 9208-80100 in the amount of \$88,008.00.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "H. Bowman", written over a horizontal line.

Henry Bowman
Director

RESOLUTION

Document No: ITB-W-8863

Product or Service: Mowing and Maintenance Services for City Parks

Requesting Department: Parks & Recreation

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2014 at 7 p.m. Eastern Standard Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Sealed bids were accepted, publicly opened and read on December 11, 2013 at 1 p.m.

The following bids have been received by City Council:

BIDDER:

AMOUNT:

Please see attached bid tabulation

The bid of JR Services, Group, LLC, 55 East Long Lake, Suite 379, Troy, MI 48085 has been determined to be the low responsible and cost-effective bid for award for a term of two (2) years, with an option to renew for two (2) additional years at the same terms and conditions, at an annual cost not to exceed \$88,008.00.

Funds are available in the following Parks & Recreation Contractual Services

Account: 9208-80100

IT IS RESOLVED, that the bid of JR Services, Group, LLC is hereby accepted by City Council for a two (2) year period (2014 and 2015) with an option to renew for an additional two (2) year period (2016 and 2017) at the same terms and conditions, with mutual consent of both parties.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Bid document
- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2014.

SCOTT C. STEVENS
Secretary of the Council
Mayor Pro Tem



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

JANUARY 27, 2014

TO: MR. SCOTT C. STEVENS, SECRETARY OF WARREN CITY COUNCIL
SUBJECT: AWARD OF BID ITB-W-8900 FOR THE PRINTING OF UTILITY BILLS

The Purchasing Division concurs with the Water Division and recommends that bid ITB-W-8900 for the Printing and Processing of City of Warren utility bills and informational inserts be awarded to the low responsible and cost effective bidder, DIVDAT, 10811 Northend Avenue, Ferndale, MI 48220 for a two-year period with an option to renew for two (2) additional one (1) year periods at the same terms and conditions, in the estimated annual amount of \$77,460.41 and a two-year estimated total of \$154,920.82.

On Wednesday, January 22, 2014 at 1:00 PM, sealed bids were publicly opened for ITB-W-8900 for the printing of City utility bills on a monthly basis. A total of five (5) vendors responded with bids, which are summarized on the attached bid tabulation forms submitted for your review.

DIVDAT has been providing these services for the City of Warren since April, 2012 and have consistently provided high quality and problem free service. DIVDAT is responsible for the monthly printing of water bills and inserts, as well as folding, stuffing, and delivering the bills to the post office. They have a history of successfully adhering to the strict timelines that are set by the City.

This award, if approved by you honorable body, will commence on March 14, 2014.

Funds are available in the Professional Services line item 1560-80100.

Respectfully Submitted,

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:	<i>Renee Rygle</i>	2/3/14
Controller:	<i>Bob Malysz</i>	2/3/2014
MAYOR:	<i>[Signature]</i>	2/4/14

City of Warren
 One City Square
 Warren MI 48093

BID: ITB-W-8900
 Bid Opening Date: 1/22/2014
 Department: WATER

Product or Service: PRINT UTILITY BILLS

BIDDER	TERMS	ESTIMATED ANNUAL COSTS		
		PRINTING	INFORMATIONAL INSERTS	TOTAL
DIVDAT	NET 30	\$ 52,914.60	\$ 24,545.81	\$ 77,460.41
HOV SERVICES	NET 45	\$ 49,976.02	\$ 47,399.01	\$ 97,375.03
KCI	NET 30	\$ 65,757.59	\$ 50,985.82	\$ 116,743.41
LASERTEC, INC.	NET 45	\$ 53,914.00	\$ 28,471.44	\$ 82,385.44
MARKETING IMPACT, INC.	NET 30	\$ 63,212.96	\$ 21,693.03	\$ 84,905.99

Informational insert cost comparison is taken from actual numbers in 2013 (qty. of 5 for item #15, qty. of 11 for item # 16 and qty. of 1 for item # 17). These costs are added to the total printing cost to come up with a grand total.

ITEM ONE: PRINTING / STUFFING / DELIVERY OF WATER UTILITY BILLS

BILLING STOCK & ENVELOPES	COST PER M	MONTHLY COST	ANNUAL COST
1 Utility bills with pre-printed backs 49,900 per month / 598,800 per year--stock to be stored by vendor	\$ 12.25	\$ 611.28	\$ 7,335.30
2 Utility bills with pre-printed backs 6,000 annually - delivered to Water & Sewer System Customer Service	\$ 12.25	\$ 6.13	\$ 73.50
3 #10 Custom window mailing envelopes - tinted 49,900 per month / 598,800 per year	\$ 18.00	\$ 898.20	\$ 10,778.40
4 #9 Special window return envelopes 43,000 per month / 516,000 per year	\$ 14.50	\$ 623.50	\$ 7,482.00
TOTAL ANNUAL PRICE FOR BILLING STOCK AND ENVELOPES (INCLUDES PRINTING):			\$ 25,669.20

MONTHLY SERVICE FEES	COST PER M	MONTHLY COST	ANNUAL COST
5 Laser imaging Utility Bills from City provided PDF file 49,900 per month / 598,800 per year	\$ 18.00	\$ 898.20	\$ 10,778.40
6 Folding charges 49,900 per month / 598,800 per year	\$ 3.00	\$ 149.70	\$ 1,796.40
7 Insertion charges and sealing envelopes 49,900 per month / 598,800 per year	\$ 19.00	\$ 948.10	\$ 11,377.20
8 CASS/Postal certification of final tape data 49,900 per month / 598,800 per year	No Charge	No Charge	No Charge
9 Delivery of Utility Bills to Michigan Bulk Mailing Center 49,900 per month / 598,800 per year	\$ 1.50	\$ 74.85	\$ 898.20
10 Indexed archive file of Utility Bills in PDF format 49,900 per month / 598,800 per year	\$ 4.00	\$ 199.60	\$ 2,395.20
TOTAL ANNUAL PRICE FOR MONTHLY SERVICE FEES:			\$ 27,245.40

ONE-TIME FEES	ANNUAL COST	
11 Art / typesetting charges	No Charge	
12 Programming charges	No Charge	
13 Printing of 150 Sample Bills for Lockbox Testing	No Charge	
TOTAL ONE-TIME FEES:		\$ -

ESTIMATED GRAND TOTAL FOR ITEM ONE (ENTER THIS VALUE ON PAGE 2 OF THE BID FORM):	\$ 52,914.60
ESTIMATED TOTAL FOR ITEM PRINTING OF INFORMATIONAL INSERTS:	\$ 24,545.81

ESTIMATED ANNUAL GRAND TOTAL FOR ALL WORK:	\$ 77,460.41
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ITEM TWO: INFORMATIONAL INSERTS (CONTINUED)

BILLING STOCK & ENVELOPES		COST PER M	
A. PRINTING COST OF ADDITIONAL INSERTS		1/1	2/1
OPTIONAL PRODUCTS & SERVICES			2/2
13	1/3 page (8.5" x 3-3/4") - White stock	\$ 13.50	
14	2/3 page (8.5" x 7-1/2") - White stock	\$ 24.00	
15	Full page (8.5" x 11") - White stock	\$ 27.50	
16	Full page (8.5" x 14") - White stock	\$ 28.00	
17	Full page (11" x 17") - White stock	\$ 46.40	
18	1/3 page (8.5" x 3-3/4") - Colored stock	\$ 14.50	
19	2/3 page (8.5" x 7-1/2") - Colored stock	\$ 25.00	
20	Full page (8.5" x 11") - Colored stock	\$ 29.00	
21	Full page (8.5" x 14") - Colored stock	\$ 29.50	
22	Full page (11" x 17") - Colored stock	\$ 48.40	

B. STUFFING COST OF INFORMATIONAL INSERTS (in addition to water bill)		COST PER M
NUMBER OF INSERTS		
23	One insert	\$ -
24	Two Inserts	\$ -
25	Three Inserts	\$ -
26	Four Inserts	\$ -
27	Five Inserts	\$ -

C. Design Work on Informational Pieces		HOURLY RATE
28	Hourly rate charged for design work on informational pieces	\$ 25.00

Bid evaluation takes into account the annual cost for informational inserts (actual qty. was 17 for 2013), based on 2013 activity, as stated in the Award Clause of the bid form.

ITEM ONE: PRINTING / STUFFING / DELIVERY OF WATER UTILITY BILLS

BILLING STOCK & ENVELOPES	COST PER M	MONTHLY COST	ANNUAL COST
1 Utility bills with pre-printed backs 49,900 per month / 598,800 per year--stock to be stored by vendor	\$ 9.61	\$ 479.54	\$ 5,754.47
2 Utility bills with pre-printed backs 6,000 annually - delivered to Water & Sewer System Customer Service	\$ 9.61	\$ 4.81	\$ 57.66
3 #10 Custom window mailing envelopes - tinted 49,900 per month / 598,800 per year	\$ 14.74	\$ 735.53	\$ 8,826.31
4 #9 Special window return envelopes 43,000 per month / 516,000 per year	\$ 12.41	\$ 533.63	\$ 6,403.56
TOTAL ANNUAL PRICE FOR BILLING STOCK AND ENVELOPES (INCLUDES PRINTING):			\$ 21,042.00

MONTHLY SERVICE FEES	COST PER M	MONTHLY COST	ANNUAL COST
5 Laser imaging Utility Bills from City provided PDF file 49,900 per month / 598,800 per year	\$ 17.65	\$ 880.74	\$ 10,568.82
6 Folding charges 49,900 per month / 598,800 per year	No Charge	No Charge	No Charge
7 Insertion charges and sealing envelopes 49,900 per month / 598,800 per year	\$ 18.17	\$ 906.68	\$ 10,880.20
8 CASS/Postal certification of final tape data 49,900 per month / 598,800 per year	\$ 12.50	\$ 623.75	\$ 7,485.00
9 Delivery of Utility Bills to Michigan Bulk Mailing Center 49,900 per month / 598,800 per year	No Charge	No Charge	No Charge
10 Indexed archive file of Utility Bills in PDF format 49,900 per month / 598,800 per year	No Charge	No Charge	No Charge
TOTAL ANNUAL PRICE FOR MONTHLY SERVICE FEES:			\$ 28,934.02

ONE-TIME FEES	ANNUAL COST	
11 Art / typesetting charges	No Charge	
12 Programming charges	No Charge	
13 Printing of 150 Sample Bills for Lockbox Testing	No Charge	
TOTAL ONE-TIME FEES:		\$ -

ESTIMATED GRAND TOTAL FOR ITEM ONE (ENTER THIS VALUE ON PAGE 2 OF THE BID FORM):	\$ 49,976.02
ESTIMATED TOTAL FOR ITEM PRINTING OF INFORMATIONAL INSERTS:	\$ 47,399.01

ESTIMATED ANNUAL GRAND TOTAL FOR ALL WORK :	\$ 97,375.03
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ITEM TWO: INFORMATIONAL INSERTS (CONTINUED)

BILLING STOCK & ENVELOPES		COST PER M	
A. PRINTING COST OF ADDITIONAL INSERTS		1/1	2/1
OPTIONAL PRODUCTS & SERVICES			2/2
13	1/3 page (8.5" x 3-3/4") - White stock	\$ 15.46	\$ 26.20
14	2/3 page (8.5" x 7-1/2") - White stock	\$ 31.25	\$ 52.96
15	Full page (8.5" x 11") - White stock	\$ 46.85	\$ 79.41
16	Full page (8.5" x 14") - White stock	\$ 56.54	\$ 87.48
17	Full page (11" x 17") - White stock	\$ 93.69	\$ 158.81
18	1/3 page (8.5" x 3-3/4") - Colored stock	\$ 15.54	\$ 26.28
19	2/3 page (8.5" x 7-1/2") - Colored stock	\$ 31.40	\$ 53.12
20	Full page (8.5" x 11") - Colored stock	\$ 47.08	\$ 79.64
21	Full page (8.5" x 14") - Colored stock	\$ 60.86	\$ 91.80
22	Full page (11" x 17") - Colored stock	\$ 94.16	\$ 159.28

B. STUFFING COST OF INFORMATIONAL INSERTS (in addition to water bill)		COST PER M
NUMBER OF INSERTS		
23	One Insert	\$ 3.96
24	Two Inserts	\$ 7.92
25	Three Inserts	\$ 11.88
26	Four Inserts	\$ 15.84
27	Five Inserts	\$ 19.80

C. Design Work on Informational Pieces		HOURLY RATE
28	Hourly rate charged for design work on informational pieces	\$ 125.00

Source HOV submitted a total for Item One as \$49,977.64. The correct total is \$49,976.02. Difference is due to rounding differences.

Bid evaluation takes into account the annual cost for informational inserts (actual qty. was 17 for 2013), based on 2013 activity, as stated in the Award Clause of the bid form.

ITEM ONE: PRINTING / STUFFING / DELIVERY OF WATER UTILITY BILLS

BILLING STOCK & ENVELOPES		COST PER M	MONTHLY COST	ANNUAL COST
1	Utility bills with pre-printed backs 49,900 per month / 598,800 per year--stock to be stored by vendor	\$ 11.55	\$ 576.35	\$ 6,916.14
2	Utility bills with pre-printed backs 6,000 annually - delivered to Water & Sewer System Customer Service	\$ 11.55	\$ 5.78	\$ 69.30
3	#10 Custom window mailing envelopes - tinted 49,900 per month / 598,800 per year	\$ 21.51	\$ 1,073.35	\$ 12,880.19
4	#9 Special window return envelopes 43,000 per month / 516,000 per year	\$ 19.31	\$ 830.33	\$ 9,963.96
TOTAL ANNUAL PRICE FOR BILLING STOCK AND ENVELOPES (INCLUDES PRINTING):			\$	\$ 29,829.59

MONTHLY SERVICE FEES		COST PER M	MONTHLY COST	ANNUAL COST
5	Laser imaging Utility Bills from City provided PDF file 49,900 per month / 598,800 per year	\$ 20.00	\$ 998.00	\$ 11,976.00
6	Folding charges 49,900 per month / 598,800 per year	\$ 10.00	\$ 499.00	\$ 5,988.00
7	Insertion charges and sealing envelopes 49,900 per month / 598,800 per year	\$ 20.00	\$ 998.00	\$ 11,976.00
8	CASS/Postal certification of final tape data 49,900 per month / 598,800 per year	\$ 5.00	\$ 249.50	\$ 2,994.00
9	Delivery of Utility Bills to Michigan Bulk Mailing Center 49,900 per month / 598,800 per year	No Charge	No Charge	No Charge
10	Indexed archive file of Utility Bills in PDF format 49,900 per month / 598,800 per year	\$ 5.00	\$ 249.50	\$ 2,994.00
TOTAL ANNUAL PRICE FOR MONTHLY SERVICE FEES:			\$	\$ 35,928.00

ONE-TIME FEES		ANNUAL COST
11	Art / typesetting charges	\$ -
12	Programming charges	\$ -
13	Printing of 150 Sample Bills for Lockbox Testing	\$ -
TOTAL ONE-TIME FEES:		\$ -

ESTIMATED GRAND TOTAL FOR ITEM ONE (ENTER THIS VALUE ON PAGE 2 OF THE BID FORM):	\$ 65,757.59
ESTIMATED TOTAL FOR ITEM PRINTING OF INFORMATIONAL INSERTS:	\$ 50,985.82

ESTIMATED ANNUAL GRAND TOTAL FOR ALL WORK:	\$ 116,743.41
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ITEM TWO: INFORMATIONAL INSERTS (CONTINUED)

BILLING STOCK & ENVELOPES		COST PER M	
A. PRINTING COST OF ADDITIONAL INSERTS		1/1	2/1
OPTIONAL PRODUCTS & SERVICES			2/2
13	1/3 page (8.5" x 3-3/4") - White stock	\$ 17.93	\$ 20.10
14	2/3 page (8.5" x 7-1/2") - White stock	\$ 36.30	\$ 38.00
15	Full page (8.5" x 11") - White stock	\$ 46.28	\$ 47.51
16	Full page (8.5" x 14") - White stock	\$ 64.28	\$ 64.81
17	Full page (11" x 17") - White stock	\$ 83.28	\$ 83.09
18	1/3 page (8.5" x 3-3/4") - Colored stock	\$ 24.94	\$ 27.53
19	2/3 page (8.5" x 7-1/2") - Colored stock	\$ 49.44	\$ 49.76
20	Full page (8.5" x 11") - Colored stock	\$ 65.47	\$ 67.03
21	Full page (8.5" x 14") - Colored stock	\$ 84.29	\$ 87.81
22	Full page (11" x 17") - Colored stock	\$ 120.90	\$ 120.87

B. STUFFING COST OF INFORMATIONAL INSERTS (in addition to water bill)		COST PER M
NUMBER OF INSERTS		
23	One Insert	No Charge
24	Two Inserts	No Charge
25	Three Inserts	\$ 2.00
26	Four Inserts	\$ 4.00
27	Five Inserts	\$ 6.00

C. Design Work on Informational Pieces		HOURLY RATE
28	Hourly rate charged for design work on informational pieces	\$ 120.00

Bid evaluation takes into account the annual cost for informational inserts (actual qty. was 17 for 2013), based on 2013 activity, as stated in the Award Clause of the bid form.

ITEM ONE: PRINTING / STUFFING / DELIVERY OF WATER UTILITY BILLS

BILLING STOCK & ENVELOPES	COST PER M	MONTHLY COST	ANNUAL COST
1 Utility bills with pre-printed backs 49,900 per month / 598,800 per year--stock to be stored by vendor	\$ 20.00	\$ 998.00	\$ 11,976.00
2 Utility bills with pre-printed backs 6,000 annually - delivered to Water & Sewer System Customer Service	\$ 20.00	\$ 10.00	\$ 120.00
3 #10 Custom window mailing envelopes - lined 49,900 per month / 598,800 per year	\$ 18.00	\$ 898.20	\$ 10,778.40
4 #9 Special window return envelopes 43,000 per month / 516,000 per year	\$ 16.50	\$ 709.50	\$ 8,514.00
TOTAL ANNUAL PRICE FOR BILLING STOCK AND ENVELOPES (INCLUDES PRINTING):			\$ 31,388.40

MONTHLY SERVICE FEES	COST PER M	MONTHLY COST	ANNUAL COST
5 Laser imaging Utility Bills from City provided PDF file 49,900 per month / 598,800 per year	\$ 11.00	\$ 548.90	\$ 6,586.80
6 Folding charges 49,900 per month / 598,800 per year	No Charge	No Charge	No Charge
7 Insertion charges and sealing envelopes 49,900 per month / 598,800 per year	\$ 20.00	\$ 998.00	\$ 11,976.00
8 CASS/Postal certification of final tape data 49,900 per month / 598,800 per year	\$ 5.00	\$ 249.50	\$ 2,994.00
9 Delivery of Utility Bills to Michigan Bulk Mailing Center 49,900 per month / 598,800 per year	No Charge	No Charge	No Charge
10 Indexed archive file of Utility Bills in PDF format 49,900 per month / 598,800 per year	\$ 1.00	\$ 49.90	\$ 598.80
TOTAL ANNUAL PRICE FOR MONTHLY SERVICE FEES:			\$ 22,155.60

ONE-TIME FEES	ANNUAL COST	
11 Art / typesetting charges	\$ 150.00	
12 Programming charges	\$ 200.00	
13 Printing of 150 Sample Bills for Lockbox Testing	\$ 20.00	
TOTAL ONE-TIME FEES:		\$ 370.00

ESTIMATED GRAND TOTAL FOR ITEM ONE (ENTER THIS VALUE ON PAGE 2 OF THE BID FORM):	\$ 53,914.00
ESTIMATED TOTAL FOR ITEM PRINTING OF INFORMATIONAL INSERTS:	\$ 28,471.44

ESTIMATED ANNUAL GRAND TOTAL FOR ALL WORK :	\$ 82,385.44
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ITEM TWO: INFORMATIONAL INSERTS (CONTINUED)

BILLING STOCK & ENVELOPES		COST PER M	
A. PRINTING COST OF ADDITIONAL INSERTS		1/1	2/1
OPTIONAL PRODUCTS & SERVICES		2/2	
13	1/3 page (8.5" x 3-3/4") - White stock	\$ 11.81	\$ 14.22
14	2/3 page (8.5" x 7-1/2") - White stock	\$ 23.93	\$ 26.52
15	Full page (8.5" x 11") - White stock	\$ 31.44	\$ 34.62
16	Full page (8.5" x 14") - White stock	\$ 33.24	\$ 36.30
17	Full page (11" x 17") - White stock	\$ 47.73	\$ 63.78
18	1/3 page (8.5" x 3-3/4") - Colored stock	\$ 12.76	\$ 15.20
19	2/3 page (8.5" x 7-1/2") - Colored stock	\$ 25.02	\$ 28.38
20	Full page (8.5" x 11") - Colored stock	\$ 34.32	\$ 37.56
21	Full page (8.5" x 14") - Colored stock	\$ 36.78	\$ 39.84
22	Full page (11" x 17") - Colored stock	\$ 57.24	\$ 69.33

B. STUFFING COST OF INFORMATIONAL INSERTS (in addition to water bill)		COST PER M
NUMBER OF INSERTS		
23	One Insert	\$ -
24	Two Inserts	\$ -
25	Three Inserts	\$ -
26	Four Inserts	\$ 3.00
27	Five Inserts	\$ 3.00

C. Design Work on Informational Pieces		HOURLY RATE
28	Hourly rate charged for design work on informational pieces	\$ 150.00

Bid evaluation takes into account the annual cost for informational inserts (actual qty. was 17 for 2013), based on 2013 activity, as stated in the Award Clause of the bid form.

ITEM ONE: PRINTING / STUFFING / DELIVERY OF WATER UTILITY BILLS

BILLING STOCK & ENVELOPES	COST PER M	MONTHLY COST	ANNUAL COST
1 Utility bills with pre-printed backs 49,900 per month / 598,800 per year--stock to be stored by vendor	\$ 12.01	\$ 599.30	\$ 7,191.59
2 Utility bills with pre-printed backs 6,000 annually - delivered to Water & Sewer System Customer Service	\$ 12.00	\$ 6.00	\$ 72.00
3 #10 Custom window mailing envelopes - lined 49,900 per month / 598,800 per year	\$ 24.51	\$ 1,223.05	\$ 14,676.59
4 #9 Special window return envelopes 43,000 per month / 516,000 per year	\$ 23.09	\$ 992.87	\$ 11,914.44
TOTAL ANNUAL PRICE FOR BILLING STOCK AND ENVELOPES (INCLUDES PRINTING):			\$ 33,854.62

MONTHLY SERVICE FEES	COST PER M	MONTHLY COST	ANNUAL COST
5 Laser imaging Utility Bills from City provided PDF file 49,900 per month / 598,800 per year	\$ 16.71	\$ 833.83	\$ 10,005.95
6 Folding charges 49,900 per month / 598,800 per year	No Charge	No Charge	No Charge
7 Insertion charges and sealing envelopes 49,900 per month / 598,800 per year	\$ 28.38	\$ 1,416.16	\$ 16,993.94
8 CASS/Postal certification of final tape data 49,900 per month / 598,800 per year	\$ 3.79	\$ 189.12	\$ 2,269.45
9 Delivery of Utility Bills to Michigan Bulk Mailing Center 49,900 per month / 598,800 per year	\$ 2.00	No Charge	No Charge
10 Indexed archive file of Utility Bills in PDF format 49,900 per month / 598,800 per year	TBD	TBD	TBD
TOTAL ANNUAL PRICE FOR MONTHLY SERVICE FEES:			\$ 29,269.34

ONE-TIME FEES	ANNUAL COST	
11 Art / typesetting charges	TBD	
12 Programming charges	TBD	
13 Printing of 150 Sample Bills for Lockbox Testing	\$ 89.00	
TOTAL ONE-TIME FEES:		\$ 89.00

ESTIMATED GRAND TOTAL FOR ITEM ONE (ENTER THIS VALUE ON PAGE 2 OF THE BID FORM):	\$ 63,212.96
ESTIMATED TOTAL FOR ITEM PRINTING OF INFORMATIONAL INSERTS:	\$ 21,693.03

ESTIMATED ANNUAL GRAND TOTAL FOR ALL WORK :	\$ 84,905.99
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ITEM TWO: INFORMATIONAL INSERTS (CONTINUED)

BILLING STOCK & ENVELOPES		COST PER M	
A. PRINTING COST OF ADDITIONAL INSERTS		1/1	2/1
OPTIONAL PRODUCTS & SERVICES		2/2	
13	1/3 page (8.5" x 3-3/4") - White stock	\$ 9.90	\$ 10.87
14	2/3 page (8.5" x 7-1/2") - White stock	\$ 16.72	\$ 18.74
15	Full page (8.5" x 11") - White stock	\$ 21.29	\$ 24.53
16	Full page (8.5" x 14") - White stock	\$ 26.50	\$ 30.46
17	Full page (11" x 17") - White stock	\$ 36.78	\$ 43.13
18	1/3 page (8.5" x 3-3/4") - Colored stock	\$ 12.11	\$ 13.23
19	2/3 page (8.5" x 7-1/2") - Colored stock	\$ 21.03	\$ 23.23
20	Full page (8.5" x 11") - Colored stock	\$ 27.68	\$ 31.17
21	Full page (8.5" x 14") - Colored stock	\$ 35.10	\$ 39.26
22	Full page (11" x 17") - Colored stock	\$ 49.34	\$ 55.80

B. STUFFING COST OF INFORMATIONAL INSERTS (in addition to water bill)		COST PER M
NUMBER OF INSERTS		
23	One Insert	No Charge
24	Two Inserts	No Charge
25	Three Inserts	\$ 10.35
26	Four Inserts	\$ 16.88
27	Five Inserts	\$ 16.88

C. Design Work on Informational Pieces		HOURLY RATE
28	Hourly rate charged for design work on informational pieces	\$ 75.00

Source HOV submitted a total for Item One as \$64,407.00. The correct total is \$63,212.96. Difference is due to rounding differences.

Bid evaluation takes into account the annual cost for informational inserts (actual qty. was 17 for 2013), based on 2013 activity, as stated in the Award Clause of the bid form.



OFFICE OF THE CONTROLLER
ONE CITY SQUARE
WARREN, MI 48093
www.cityofwarren.org

January 27, 2014

Craig Treppa
Purchasing Agent

RE: Award of Bid ITB-W-8900
Printing, Stuffing, and Delivery of Water & Sewer Utility Bills and Inserts

Dear Mr. Treppa,

On January 22, 2014, bids were received and publicly opened for the services mentioned above. Of the five bids received, DivDat was the lowest qualified bidder with an estimated total annual cost of \$77,460.41. This cost includes the monthly printing of water bills and inserts as well as folding, stuffing, and delivery to the post office.

DivDat meets all the requirements of the bid and has the technology and ability to accommodate our needs for printing and delivery of utility bills without any disruption in our time sensitive billing cycle. It is critical that our utility bills be delivered as scheduled to provide sufficient time for consumers to submit their payments by the due date. All production, printing, and processing of the utility bills will be performed at DivDat's Ferndale location.

DivDat has been providing our billing services since April of 2012 and they have consistently demonstrated their commitment to high quality and problem free service.

Therefore, in consideration of the above, it is recommended DivDat be awarded a two (2) year contract (April 2014-March 2016) with the option to extend the award for two (2) additional one (1) year periods to provide printing, stuffing, and delivery of the utility bills and inserts for the Water & Sewer System. Funds are available in the Professional Services line item {1560-80100}.

Sincerely,

A handwritten signature in cursive script that reads "Amy Moore".

Amy Moore
Budget Cost Analyst

cc: Rob Maleszyk
Renee Rezak
Tom Pawelkowski

(1) year periods at the same terms and conditions, through mutual consent of both parties.

Funds are available in the Professional Services Line Item 1560-80100.

IT IS RESOLVED, that the bid of DIVDAT is hereby accepted by City Council.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Bid document
- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2014.

SCOTT C. STEVENS
Secretary of the Council
Mayor Pro Tem



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

JANUARY 28, 2014

TO: MR. SCOTT C. STEVENS, SECRETARY, WARREN CITY COUNCIL
SUBJECT: RECOMMENDATION TO AWARD ITB-W-8550 FOR REPLACEMENT OF WET WELL STAIRS

The Purchasing Division concurs with the Waste Water Treatment Plant (WWTP) and recommends that ITB-W-8550, for the replacement of the WWTP's wet well stairs be awarded to the sole bidder, Michigan Steel Fabricators, Inc., 5225 Energy Drive, Flint, MI 48505, in the amount of \$30,810.00.

On Wednesday, January 22, 2014, bids were publicly opened for ITB-W-8550 for the replacement of the wet well stairs at the WWTP. The bid was advertised on BidNet® (MITN) to one-hundred and twenty (120) vendors. One (1) vendor responded with a bid, which is summarized on the attached bid tabulation form submitted for your review.

If your honorable body approves this recommendation, Michigan Steel Fabricators, Inc. will be responsible for removing three (3) flights of deteriorated metal stairs and railings located in the Wet Well of the WWTP. They will also be installing new fiber-reinforced plastic stairs and Occupational Safety and Health Administration (OSHA) compliant railings in their place.

Michigan Steel Fabricators, Inc. has successfully completed similar projects in Ann Arbor and Commerce Township. The Waste Water Treatment Plant is confident that Michigan Steel Fabricators, Inc. are qualified to complete the work to the satisfaction of the City.

Funds for this purchase are available in the 2014 Water and Sewer System Budget; Waste Water Treatment Repair and Maintenance Account 1580-93000.

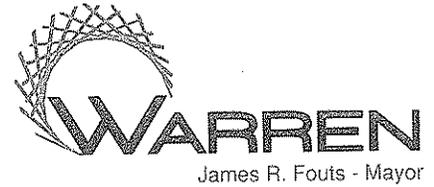
Respectfully Submitted,

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:	<i>Renee Rook</i>	2/3/14
Controller:	<i>Rob Maloney</i>	2/3/2014
MAYOR:	<i>[Signature]</i>	2/4/14

BID SUMMARY

City of Warren 1 City Square Warren MI 48093		BID: ITB-W-8550 Bid Opening Date: 1/22/14 Department: WWTP	
Product or Service: WET WELL STAIR REPLACEMENT			
BIDDER	TERMS	BID SECURITY	TOTAL COST
MICHIGAN STEEL FABRICATORS, INC.	NET 45	\$ 1,540.50	\$ 30,810.00



WASTE WATER TREATMENT PLANT
32360 Warkop
Warren, Michigan 48093
(586) 264-2530

MEMO TO: Craig Treppa, Purchasing Agent
Office of the Controller

FROM: David Monette, Division Head
Division of Waste Water Treatment

SUBJECT: Bid ITB-W-8550, New Wet Well Stairs

DATE: January 27, 2014

David M. Monette
Division Head

We have reviewed the bids for the Waste Water Treatment Plant's New Wet Well Stairs Project, (ITB-W-8550) and recommend awarding the bid to the lowest and only bidder, Michigan Steel Fabricators, Inc. The included work was advertised on the MITN system from 12/06/13 through 1/22/14 and a public bid opening was conducted on January 22, 2014.

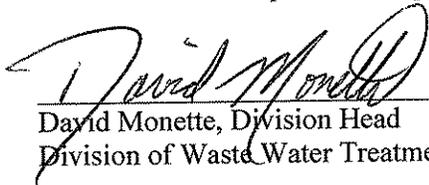
This work includes the removal of three flights of deteriorated metal stairs and railings and the installation of new fiber reinforced plastic stairs and OSHA compliant railings in their place. Michigan Steel Fabricators, Inc. has successfully completed similar projects in the southeast Michigan area and appears to be qualified to perform the project work.

I recommend that the project award be made to include the total bid amount of \$30,810.00.

Funds for this work are available in the 2014 Water and Sewer System Budget, Waste Water Treatment Repair and Maintenance account 1580-93000.

With consideration of the above, please take the steps necessary to award this bid.

Your usual fine cooperation is appreciated.



David Monette, Division Head
Division of Waste Water Treatment

DM/ts/mc
Attachment

cc: R. Sabaugh
A. Moore

**RESOLUTION TO AWARD BID TO
MICHIGAN STEEL FABRICATORS, INC.
FOR
ITB-W-8550, NEW WET WELL STAIRS**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2014, at 7 p.m. Eastern _____ Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

On January 22, 2014, bids were received for City Project ITB-W-8550, New Wet Well Stairs, pursuant to the standard sealed bid procedure.

The City Council has received and reviewed the bids as listed on the attached bid tabulation.

The Facilities Engineer has recommended that the contract for City Project ITB-W-8550, New Wet Well Stairs, be awarded to Michigan Steel Fabricators, Inc., 5225 Energy Drive, Flint, MI 48505 in the total bid amount of \$30,810.00.

Funding is available in the 2014 Water & Sewer System budget, Waste Water Treatment Plant Repair and Maintenance Account, line item 93000.

THEREFORE, BE IT RESOLVED, pursuant to the recommendation of the Facilities Engineer, that the City Council by formal motion approves the award of bid to Michigan Steel Fabricators, Inc. in the total bid amount of \$30,810.00.

BE IT FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

Bid Document

Contract

Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilpersons: _____

NAYS: Councilpersons: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2014.

SCOTT STEVENS
Secretary of the Council



COMMUNICATIONS DEPARTMENT
5460 ARDEN
WARREN, MI 48092-1190
(586) 258-2000
www.cityofwarren.org

January 31, 2014

James R. Fouts, Mayor
City of Warren

Re: Request for Proposals: WIFI Pilot Project
Recommendation of Review Panel

Dear Mayor Fouts;

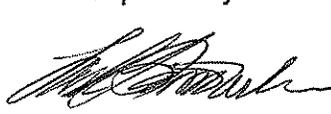
We are forwarding for your approval and appointment, our recommendation of a review panel for the above referenced Request for Proposals:

David Griem, City Attorney or his designee
Rob Maleszyk, City Controller or his designee
Phillip Easter, Human Resource Director or his designee
Craig Treppa, Purchasing Agent

We also need a representative from the City Council. Please forward a request to our City Council so that they may appoint a representative at the council meeting on February 11, 2014.

Respectfully Submitted,

READ AND CONCUR;

  
Lark L. Samouelian, Henry Bowman
Communications Dept./Parks & Rec. Dept. James R. Fouts, Mayor
City of Warren

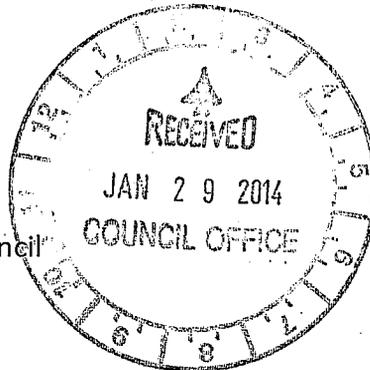


JAMES R. FOUTS - MAYOR

January 22, 2014

To: James R. Fouts
Mayor, City of Warren

Scott Stevens ✓
Secretary, Warren City Council
Mayor Pro Tem



WATER DIVISION
ONE CITY SQUARE, SUITE 420
WARREN, MI 48093-5288
(586) 759-9200
www.cityofwarren.org
Thomas C. Pawelkowski
Superintendent

Re: Water Division 4Q2013 Operation Report Filed per City Charter 15.3 (b)

- The Water Division has nine (9) unfilled open positions. Screening and testing of the applicants for five of the positions has been initiated. Interviews will be conducted once that is completed.
- Pressure Relief Valves (PRV) #5 & #6 testing was completed. These units are now in service and operational along with nine (9) pressure monitoring stations. Attached is a picture of the remote operating display unit
- Broken water mains (BWM) increased dramatically during the quarter to 132 versus 89 for the same period in 2012. The weather played a significant factor in the shifting ground conditions due to the "Arctic Vortex" in December. December breaks were 82 and the second highest on record since the year 2000. (Attached is BWM history data). Frozen water service calls also increased significantly during December.
- The significant 4th quarter events for the Automatic Water Meter Replacement Program (AWMR) were.
 - Installed 11 additional DCUs. Now have a total of 25 DCUs. Over all system meter reading performance is at 99.4% versus 92% for the city's old manual meter reading system. Currently there are 302 non transmitting accounts out of 50,056 accounts on the new meter reading system.
 - During the quarter 56 accounts were installed.
 - Meter installation "Tamper Reports" are showing "wiring errors" and "Backward meters" These problems are due to water customer tampering with their water meters. We have to and will address these issues to enforce anti-tampering of the meter reading systems.

- Prepared and submitted 2014 Water Division Budget information. We are now implementing the approved 2014 budget organizational/operational changes.
- Our request for Council approval of service fees for meter testing and sewer lateral televising was denied in October. Any further action on pursuing this matter is pending.
- First reading of Ordinance 41 updates were approved in December with incorporation of some council revisions for the second reading in January. Council approved the ordinance changes in January.
- 3Q2013 payment arrangements, on 932 delinquent accounts, were nearing completion at the end of 4th quarter. Another round of collection notices will be mailed in early February.
- Effective December, processing of all lock box Water Bill Payments was contracted with Comerica. This change will reduce payment posting delays and hopefully reduce some of the complaint calls related to the issue.

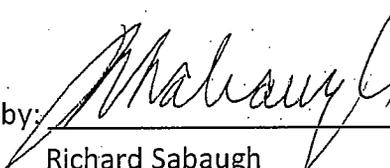
Respectfully Submitted,



Thomas Pawelkowski
Water Division Superintendent

Attachments: (2)

Reviewed and Forwarded by:



Richard Sabaugh
Public Service Director

Date

1-28-14

CC: Controller
Water Division, Deputy Superintendent

SCADA

DELETE

REPLY

REPLY ALL

FORWARD

David Koss

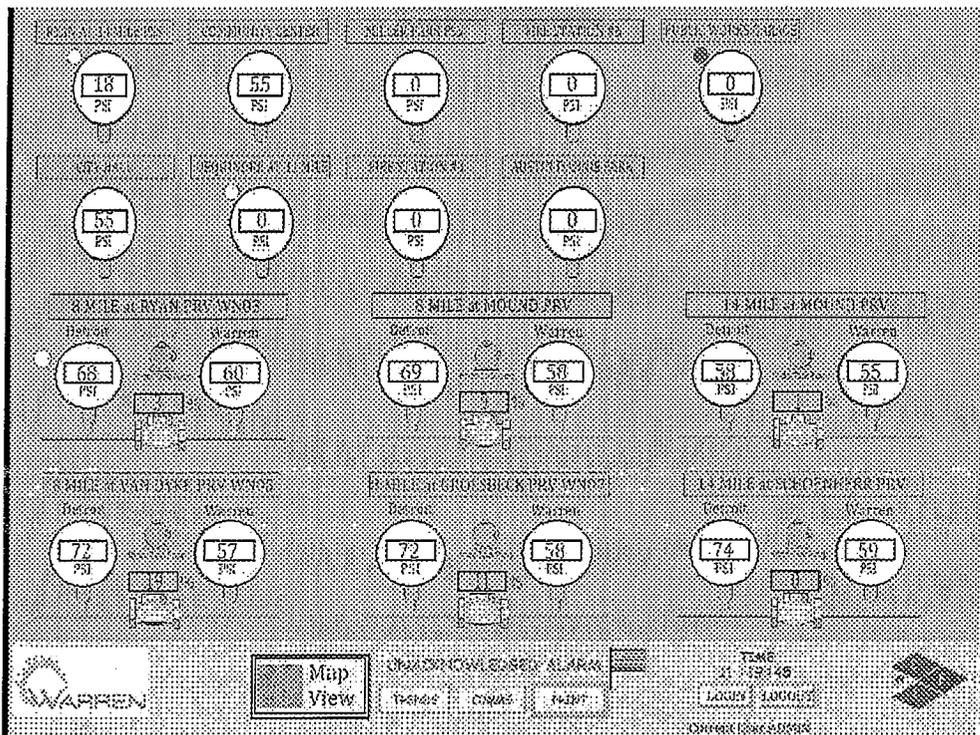
mark as unread

Wed 1/22/2014 11:22 AM

To: Michael Richards; Thomas Pawelkowski;

Bing Maps

Get more apps



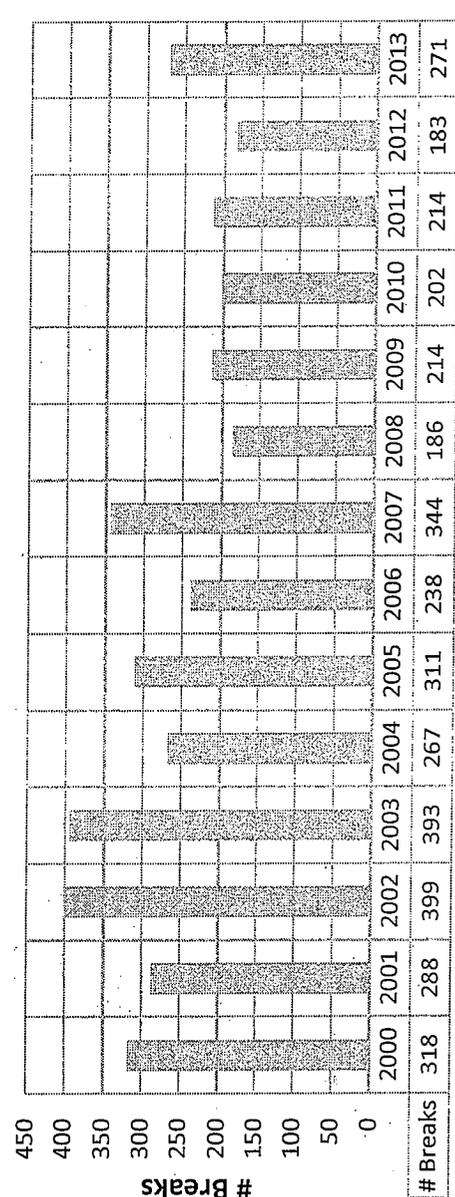
David Koss, Deputy Superintendent
 City of Warren, Water Division
 12821 Stephens Road
 Warren, MI 48089
 586.759.9224 Direct Line
 586.759.9200 Office
 586.759.9249 Fax
 586.610.1031 Cell

Broken Water Mains (BWM)														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
2000	79	55	29	5	10	14	10	3	6	17	46	44	318	
2001	53	29	18	6	6	16	54	28	13	16	18	31	288	
2001	60	16	21	1	14	14	25	27	33	51	51	86	399	
2003	85	87	40	21	14	19	6	25	15	22	23	36	393	
2004	43	41	15	10	10	18	23	11	18	13	15	50	267	
2005	46	31	24	13	13	12	21	13	13	25	35	65	311	
2006	31	27	13	12	6	17	17	26	7	25	19	38	238	
2007	40	72	34	17	4	13	15	11	10	17	46	65	344	
2008	28	27	16	6	1	3	4	3	2	15	40	41	186	
2009	65	42	9	3	7	5	3	4	4	16	14	42	214	
2010	38	28	13	9	7	9	13	6	13	11	13	42	202	
2011	45	38	18	5	13	6	7	8	14	13	18	29	214	
2012	34	34	4	2	5	7	2	2	4	15	36	38	183	
2013	51	27	18	4	0	3	11	13	12	21	29	82	271	
# Breaks	318	288	399	393	267	311	238	344	186	214	202	214	183	271

Distribution:

- Donna D.
- Jim V.
- Dave K.
- Mike R.
- Sabaugh

Broken Water Mains





CITY OF WARREN
Police & Fire Retirement Commission

One City Square, 4th Floor - Ste. 415, Warren, MI 48093-5287 ♦ (586) 574-4568 ♦ Fax (586) 574-4569

Commission
Members

January 31, 2014

Scott Salyers
Chairperson

Lawrence Garner
Vice Chairperson

Carolyn Kurkowski
Moceri
City Treasurer/Secretary

Gregory Paliczuk
Commissioner

Frank Badalamente
Commissioner

Cecil St. Pierre Jr.
Ex-Officio

Warren City Council
5460 Arden
Warren, Michigan 48092

Dear Honorable City Council Members:

Please be advised James C. Matheney of the Police Department has applied for service retirement effective March 10, 2014, and will retire with 26 years, 5 months and 25 days of service time. He meets the necessary requirements to retire under Fire Fighters and Police Officers Retirement Act, P.A. 1937, No. 345 as amended.

He is under the age of fifty (50) and has asked your honorable body to grant his request. Mr. Matheney's correspondence is attached.

Please take the necessary steps to process his request.

Thank you for your attention to this matter.

Sincerely,

Gregory T. Suma
Police & Fire Retirement
System Administrator

GTS:n

attachment



City of Warren
Police and Fire Retirement Commission



Request for Retirement Prior to Age Fifty (50)

TO: The City Council of the City of Warren
5460 Arden
Warren, Michigan 48092

Dear Council:

As a member of the City of Warren Police and Fire Retirement System, I respectfully request permission to be granted retirement benefits before the age of fifty (50). I hereby acknowledge that under the provisions of Michigan Act No. 345, Public Acts 1937, as amended, approval of the legislative body (or of the electors of the City) is required for any qualifying member under the age of fifty (50). I understand the financial effect of receiving an accelerated distribution of my pension benefits under the Retirement System. Please be advised that I have completed at least twenty-five (25) years of service.

Your anticipated cooperation in this matter is appreciated.

RECEIVED

JAN 31 2014

Warren Police & Fire Retirement

Respectfully submitted,

James C. Matheny
Signature

JAMES C. MATHENEY
Please Print Your Name

Date: 01-28-14



City of Warren

Police and Fire Retirement Commission



Application for Retirement

10a ✓
01-28-14

(Date)

TO THE POLICE & FIRE RETIREMENT COMMISSION:

JAMES MATHENEY, as a member of the City of Warren Police and Fire Retirement System, employed in the POLICE Department, I do hereby apply for the following designated retirement benefits:

- Service Retirement
- Service Disability Retirement
- Deferred Retirement
- Non-Service Disability Retirement

I desire my retirement to be effective on 03-10-14, and understand that the date at which retirement may be effective cannot be less than 30 days, nor more than 90 days, from the date of filing this application.

Employment Termination Date: My last day of employment with the City of Warren Police or Fire Department will be on 03-09-14

The date of my birth is: 06 (month) 10 (day) 1964 (year)

James C. Mathenev
Signature of Member

Street and No.

JAMES C. MATHENEY
Print Name

City State Zip Code

Member's Social Security Number

Beneficiary's Social Security Number

RECEIVED
JAN 31 2014
Warren Police & Fire Retirement

DO NOT WRITE IN THIS SPACE, FOR OFFICE USE ONLY

Service Time	<u>26</u> (yrs.)	<u>06</u> (mos.)	<u>39</u> (days)
Prior Service Credit	<u>00</u> (yrs.)	<u>10</u> (mos.)	<u>00</u> (days)
WEEKLY LAY OFF	<u>00</u> (yrs.)	<u>10</u> (mos.)	<u>14</u> (days)
Service Credit	<u>26</u> (yrs.)	<u>05</u> (mos.)	<u>25</u> (days)
Retirement Age:	<u>49</u> Yrs.	<u>09</u> Mos.	

Council Approval for prior to age 50 granted: _____

Approved by Police & Fire Retirement Commission: _____

Signed: _____
Chairperson

Frm#1/Revised: 2/98

Prepared by: _____



COMMUNITY DEVELOPMENT

ONE CITY SQUARE, SUITE 210
WARREN, MI 48093
(586) 574-4686
FAX (586) 574-4685
www.cityofwarren.org

January 29, 2014

TO: Scott C. Stevens, Council Secretary

RE: Request to Schedule Public Hearing to Receive Comments on the Proposed 2014-2015 Action Plan
(Application for CDBG, HOME, and HOPWA funds)

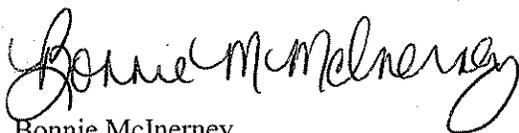
Dear Mr. Stevens:

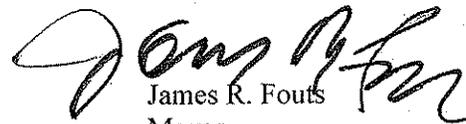
At your meeting on February 11, 2014 please schedule a public hearing for March 25, 2014 to receive input on the proposed 2014-2015 Action Plan. The Action Plan is a component of the Consolidated Plan that serves as the City's application for CDBG, HOME, and HOPWA funding. It is anticipated that 2014-2015 funding in the following approximated amounts will be available for each of the grant programs: CDBG \$930,000, HOME \$310,000, and HOPWA \$480,000.

Extensive citizen participation is required when developing the Action Plan. Three public meetings have been scheduled. This citizen participation period ends February 7, 2014. Citizen input must be considered when drafting the proposed Action Plan. Citizens must be allowed to appear before Council to comment on the proposed Action Plan (written comments must also be accepted). The public hearing must be scheduled this far in advance so the appropriate public notice can be made.

Sincerely,

Read and Concur:


Bonnie McInerney
Acting Community Development Director


James R. Fouts
Mayor