



Cecil D. St. Pierre, Jr., President
Patrick Green, Vice President
Robert Boccomino, Secretary

Keith J. Sadowski, Asst. Sec'y
Kelly Colegio, Mayor Pro Tem

Scott C. Stevens
Steven G. Warner

A Regular Meeting of the City Council – Tuesday, August 23, 2016, at 7:00 p.m.

Members of the audience who would like to address the City Council this evening may do so under the Audience portion by filling out the designated form.

AGENDA

- 1 CALL TO ORDER**
- 2 PLEDGE OF ALLEGIANCE**
- 3 ROLL CALL**
- 4 ADOPTION OF THE CONSENT AGENDA**
- 5 ADOPTION OF THE AGENDA**

- 6 APPROVAL OF THE MINUTES:**
 - a) Regular Meeting of August 9, 2016**

- 7 APPROVAL OF THE BILLS**
 - a) General Revenue Funds**
 - b) Water & Sewer System**

- 8 ANNOUNCEMENTS**

- 9 PUBLIC HEARINGS/ADMINISTRATIVE HEARINGS:**
 - a) PUBLIC HEARING: CONSIDERATION AND ADOPTION OF A RESOLUTION** approving SAR NO. 486 relating to 11363 Konczal, removal of a house, garage, shed and debris. Nuisance Abatement.

- 10 CORRESPONDENCE FROM THE MAYOR:**
 - a) CONSIDERATION AND ADOPTION OF A RESOLUTION** amending Michigan Mutual Aid Box Alarm System Association Agreement.
 - b) Proposed resolution** approving inter-local agreement for Reciprocal Lending of Municipal Fire Apparatus between the City of Sterling Heights and City of Warren. CONSIDERATION AND ADOPTION OF A RESOLUTION.

- c) Request for an additional appropriation of funds for the Communications Department. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- d) Proposed Resolution proving public notice of intent to sell vacant tax-reverted property at 8050 Westminster, Warren, Michigan; Parcel ID No. 13-34-351-007. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- e) CONSIDERATION AND ADOPTION OF A RESOLUTION approving Special Assessment District SO487-Concrete Sidewalk and Drive Approaches.
- f) Request for participation in the State of Michigan contract with the Home Depot for maintenance, repair and operating (MRO) Supplies; STA-W-9459, in an annual amount not to exceed \$70,000.00 CONSIDERATION AND ADOPTION OF A RESOLUTION.
- g) Request of the Purchasing Department to waive the bidding process and authorize an award for one (1) year internet service beginning August 1, 2016 with BS&A in an annual amount not to exceed \$38,312.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- h) CONSIDERATION AND ADOPTION OF A RESOLUTION approving a participation agreement for New Vantage Trust II Funds as part of the Retirement Health Savings Plan.
- i) Request for an additional appropriation of funds for Senior Housing. CONSIDERATION AND ADOPTION OF A RESOLUTION.
- j) CONSIDERATION AND ADOPTION OF RESOLUTIONS approving the award of bids for City Project SM-16-619 for Stilwell Manor exterior stairs, sidewalk, snowmelt system and ADA ramp improvements. In addition, approve amendment of the professional engineering services agreement RFP-W-8755, with Fishbeck, Thompson, Carr and Huber, Inc. to perform phase II construction management services for this project.

11 MISCELLANEOUS CORRESPONDENCE:

12 Audience – an opportunity for citizen participation

Members of the audience who would like to address the City Council this evening may do so under the Audience portion by filling out the designated form. You will have three minutes to speak.

13 Council – Calendar of Pending Matters

14 COUNCIL BUSINESS:

- a) Council Resolutions regarding second meeting in December 2016 and 2017.

15 ADJOURNMENT

Robert Boccomino
Secretary of the Council

Any person with a disability who needs accommodation for participation in this meeting should contact the Warren City Council Office at (586) 258-2060 – 48 hours in advance of the meeting to request assistance.

CONSENT AGENDA

The following routine items are presented for City Council approval without discussion, as a single agenda item, in order to expedite the meeting. Should any Council Member wish to discuss or disapprove any item it must be dropped from the blanket motion of approval and considered as a separate item.

Item 4:

- a) Request to confirm the re-appointment of Mary K. Miller for a term to expire on April 30, 2018 and confirm the re-appointment of Michael Tyro for a term to expire on April 30, 2019 to the Sidewalk and Tree Board of Review.
- b) Request to schedule a Closed Session pursuant to section 8 (e) of Public Act 267 of 1976 relating to the matter of Syed W. Haider, Syed G. Haider and Izmat Z. Haider v City of Warren Police Department and Jere Green (in his official capacity), MCCC Case No. 16-2526-AW. Hon. Mary A. Chrzanowski.
- c) Request to schedule a Closed Session pursuant to section 8 (e) of Public Act 267 of 1976 relating to the matter of Charles Francis Boyd v City of Warren Police Department, Warren Police Commissioner Jere Green, Police Officers Colin McCabe, Roland Bell and Jeffrey Massering; USDC-Eastern District Case No. 2:16-cv-12741. Hon. Sean F. Cox.
- d) Request of St. Anne Roman Catholic Church to have fees associated with their 40th annual festival waived. This year's festival is to be held September 23rd through September 25th, 2016.
- e) Request to Schedule a Public Hearing for the Consideration of a P.A. 198 Industrial Facilities Tax Exemption to Lipari Food Inc., located at 26200, 26420, 26440, 26500, 26600 & 26700 Bunert, Warren, Michigan. PUBLIC HEARING DATE-September 27, 2016.
- f) CONSIDERATION AND ADOPTION OF A RESOLUTION approving SAR No. 489 relating to the removal of a house and garage at 8450 Meadow. Nuisance Abatement. Public Hearing Date-September 27, 2016.



CITY OF WARREN
Office of Mayor James R. Fouts
Memorandum

To: Robert Boccomino, Council Secretary
From: James R. Fouts, Mayor
Subject: Sidewalk & Tree Board of Review Appointment & Re-Appointments
Date: July 18, 2016

Pursuant to the Code of Ordinances, Chapter 33, Article III, section 33-62 and the authority vested in me, I hereby notify you of the following appointment & re-appointments. Council confirmation is required. Your concurrence in this matter is appreciated.

Jeff Dunne is replacing Homer Gilliam who resigned.

APPOINTED	EXPIRATION	REPLACING	EXPIRATION
Jeff Dunne	04/30/2017	Homer Gilliam	04/30/2017
RE-APPOINTED	EXPIRATION		
Mary K. Miller	04/30/2018		
Michael Tyro	04/30/2019		

Respectfully submitted,

James R. Fouts, Mayor
City of Warren

cc: Paul Wojno, City Clerk
Sidewalk & Tree Board of Review



CITY ATTORNEY'S OFFICE
ONE CITY SQUARE, SUITE 400
WARREN, MI 48093-5285
(586) 574-4671
FAX (586) 574-4530
www.cityofwarren.org

August 8, 2016

City Council
City of Warren

Re: *Syed W. Haider, Syed G. Haider and Izmat Z. Haider v City of Warren Police Dept and Jere Green (in his official capacity)*
MCCC Case No. 16-2526-AW
Hon. Mary A. Chrzanowski

Dear Honorable Council:

Please be advised that the above lawsuit was served on the City of Warren on or about July 29, 2016, and a copy of the same was forwarded to you by the City Clerk on that date.

Plaintiffs Syed W. Haider, Syed G. Haider and Izmat Z. Haider are suing the City of Warren Police Department and Jere Green (in his official capacity) to recover certain property from the Warren Police Department. The property includes business papers, a 2007 Ford F-150, miscellaneous jewelry, precious metals, silver bars, coins, gold chains, currency, etc. They allege that this property belongs to them, and that it is being held illegally.

The property in question was seized on November 25, 2015, pursuant to a search warrant, which led to a criminal case being filed against Syed B. Haider, a family member of the Plaintiffs. The Plaintiffs allege that they, not Syed B. Haider, are the owners of this property and that the continuing seizure of it violates their due process rights under the U.S. Constitution.

Plaintiffs are requesting a writ of mandamus from the court, ordering the Warren Police Department to release the property. No money damages are sought.

City Council
August 8, 2016
Page 2

Please place this matter on the next regular agenda to schedule a closed session regarding this litigation pursuant to section 8(e) of Public Act 267 of 1976. At the time Council convenes the closed session, a two-thirds roll call vote is required.

Respectfully submitted,



Jacqueline S. Gartin
Assistant City Attorney

cc: James R. Fouts, Mayor

Read and Concur:



Mary Michaels
Acting City Attorney

ID 59940



CITY ATTORNEY'S OFFICE
ONE CITY SQUARE, SUITE 400
WARREN, MI 48093-5285
(586) 574-4671
FAX (586) 574-4530
www.cityofwarren.org

August 10, 2016

City Council
City of Warren

**Re: Charles Francis Boyd v City of Warren, Warren Police Department, Warren Police Commissioner Jere Green, Police Officers Colin McCabe, Roland Bell and Jeffrey Massering
USDC - Eastern District Case No. 2:16-cv-12741
Hon. Sean F. Cox**

Dear Honorable Council:

Please be advised that the above lawsuit was served on the City of Warren on or about August 2, 2016, and a copy was forwarded to you by the City Clerk on that date.

Plaintiff, Charles Francis Boyd, brings this suit in United States District Court against the City of Warren, the Warren Police Department, Commissioner Jere Green, and Police Officers Colin McCabe, Roland Bell and Jeffrey Masserang for actions that allegedly occurred on May 28, 2014. Plaintiff claims that he was physically injured by the police officers while he was being arrested and booked on that date. Based on these events, Plaintiff alleges that he was the victim of excessive force, assault and battery, failure to prevent excessive force, intentional infliction of emotional distress and deliberate indifference/failure to supervise or train.

Plaintiff is seeking no less than \$5,000,000.00, in economic, non-economic and punitive damages as well as costs and attorney fees.

Please place this matter on the next regular agenda to schedule a closed session regarding this litigation pursuant to section 8(e) of Public Act 267 of 1976. At the time Council convenes the closed session, a two-thirds roll call vote is required.

Respectfully submitted,

Mary Michaels
Acting City Attorney

cc: James R. Fouts, Mayor

CITY OF WARREN



**PAUL WOJNO
CITY CLERK**

1 CITY SQUARE SUITE 205
WARREN MI 48093-2393

PHONE: (586) 574-4557
FAX: (586) 574-4556

DATE: 8-15-16

TO: Council FAX NO.: 586-268-0606

NUMBER OF PAGES INCLUDING COVER SHEET: 3

CONTACT PERSON: Miranda PHONE: x4601

MESSAGE Please add St. Anne Roman Catholic
Church's request to have the fees associated
w/their Festival license waived to the
next available City Council Agenda.

Thank you!

The information contained in this facsimile message is privileged or confidential information intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is neither allowed nor intended. If you have received this communication in error, please immediately notify us by telephone at the above number and return the original message to us at the above address via the U.S. Post Office.

August 8, 2016

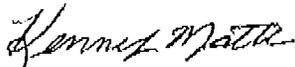
Mr. Scott Stevens, Council Secretary
City of Warren City Council
Warren Community Center, 2nd Floor
5460 Arden
Warren, MI 48092

Members of the Warren City Council,

Once again this year, St Anne Catholic Church will be holding its 40th annual festival the weekend of September 23 – 25 2016. The festival will be held on the church grounds located at 32000 Mound Road, Warren, MI. The committee has presented itself to the City of Warren Zoning Board in June and received approval from the board.

We are asking that City of Warren City Council consider waiving the required license fees that are associated with this permit application.

Thank you very much for your consideration.



Kenneth Mattei
St Anne Festival Committee

CIRCUS, CARNIVAL, FAIR, FESTIVAL, MENAGERIE &/OR EXHIBITION LICENSE

RECEIVED

AUG 09 2016



OFFICE OF THE WARREN CITY CLERK
PAUL WOJNO
ONE CITY SQUARE, SUITE 205
WARREN, MI 48093-2393
(586) 574-4557 / FAX (586) 574-4556

Warren City Clerk

(PLEASE SEE FEES ON PAGE 2)

PERMIT EXPIRES: 30 DAYS FROM DATE OF ISSUE:

I hereby apply for a license to operate a circus, carnival, festival, and/or exhibition within the City of Warren in compliance with the Code of Ordinances of the City of Warren. (Chapter 6, Article VII, Division 1, Section 6-171 thru 6-172, Division 2, Section 6-186 thru 6-189, Chapter 18, Zoning Ordinance, Section 4.35)

NEW [] RENEWAL [x]

PLEASE COMPLETE APPLICATION IN FULL

ORGANIZATION NAME: ST ANNE ROMAN CATHOLIC CHURCH PHONE: 586-264-0713

BUSINESS ADDRESS: 32000 MAURO ROAD WARREN MI 48092
street city state zip

OWNER/CORPORATION NAME: REV. ALBERT BONDY PHONE: 586-264-0713

HOME ADDRESS: 32000 MAURO ROAD WARREN MI 48092
street city state zip

DATE OF BIRTH: 1-1

EMAIL ADDRESS:

APPLICANT NAME: KENNETH J. MATTEI PHONE: 586-530-8725

APPLICANT ADDRESS: 36331 DUKE CT QUINDO TOWNSHIP MI 48035
street city state zip

LOCATION OF EVENT: ST. ANNE ROMAN CATHOLIC CHURCH 32000 MAURO RD WARREN MI 48092

DESCRIPTION OF EVENT: ANNUAL CHURCH FESTIVAL 43rd year

DATES OF EVENT: September 23-25, 2016

I certify that all statements on this application are true. I understand that any false information may result in the revoking of the above license.

Signature: Kenneth J. Mattei

Print Name: KENNETH J. MATTEI

Preferred Mailing Address: [x] Business Address [] Owner Address

[] Other: street city state zip

OFFICE USE ONLY

DEPARTMENT APPROVAL:

POLICE APPROVAL: DATE:

FIRE APPROVAL: DATE:

If held outside and/or outdoor temporary structure, you must obtain the following approval:

ZONING BOARD OF APPEALS APPROVAL DATE:

If using holding tank and/or connection to sanitary line, you must obtain the following approval:

HEALTH DEPARTMENT APPROVAL DATE:

Issued by Computer Entry [] Paper License []

LAST YEAR'S LICENSE NO.

CIRCUS, CARNIVAL, FAIR, FESTIVAL

MENAGERIE AND/OR EXHIBITION LICENSE NO.

LA
RI
Requesting fees to be waived by Council

CITY OF WARREN



**PAUL WOJNO
CITY CLERK**

1 CITY SQUARE SUITE 205
WARREN MI 48093-2393

PHONE: (586) 574-4557

FAX: (586) 574-4556

DATE: 8/17/16

TO: Bob Boccomino

FAX NO. (586) 268-0606

NUMBER OF PAGES INCLUDING COVER SHEET: 21

CONTACT PERSON: Lisa

PHONE: (586) 574-4557

MESSAGE IFT for Lipari Food, Inc. Please see
packet enclosed.

The information contained in this facsimile message is privileged or confidential information intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is neither allowed nor intended. If you have received this communication in error, please immediately notify us by telephone at the above number and return the original message to us at the above address via the U.S. Post Office.



OFFICE OF THE CITY CLERK

1 CITY SQUARE, SUITE 205
WARREN, MI 48093-2393
(586) 574-4137
FAX (586) 574-4556
www.cityofwarren.org

DATE: August 17, 2016
TO: Bob Boccomino, Secretary
Warren City Council
RE: Lipari Food, Inc.
26661 Bunert, Warren, MI 48089
Industrial Facilities Tax Exemption

Dear Mr. Boccomino:

Please be advised that Lipari Food, Inc. has submitted an application for an Industrial Facilities Tax Exemption as Required P.A. 198 of 1974 Amended.

I am requesting that Ms. Smith, City Assessor, forward her recommendation on the above to City Council as soon as possible to avoid any delays in processing this request.

Please make the necessary dispositions.

Sincerely,

A handwritten signature in black ink that reads "Paul Wojno". The signature is written in a cursive, flowing style.

Paul Wojno
City Clerk

/lmd

enc.

cc: T. Bommarito, Economic Development Coordinator
M. Michaels, Acting City Attorney
M. Smith, City Assessor

AUG 12 2016

Michigan Department of Treasury
1012 (Rev. 04-14), Page 1 of 4

Application for Industrial Facilities Tax Exemption Certificate RECEIVED
Warren City Clerk

Issued under authority of Public Act 188 of 1974, as amended. Filing is mandatory.

2016 AUG 12 PM 2:18

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 340-3302.

CITY OF WARREN
CITY CLERK

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Paul Wojcik</i>	Date Received by Local Unit 8-12-16
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

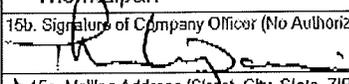
1a. Company Name (Applicant must be the occupant/operator of the facility) Lipari Food, Inc.	1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 5411												
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 26200, 26420, 26440, 26500, 26600 & 26700 Bunert Road Warren, MI 48089	1d. City/Township/Village (indicate which) Warren Consolidated												
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec. 2(10))	1e. County Macomb County 3a. School District where facility is located Warren 3b. School Code 50230												
<input type="checkbox"/> Transfer <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Increase/Amendment	4. Amount of years requested for exemption (1-12 Years) 12 Years												
5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed. The property comprised of two auto salvage yards dating back 70+ years. The property will be redeveloped into a state-of-the-art 252,000 square foot freezer, just-in-time warehouse and truck terminal building for Lipari Foods, Inc under a long term net lease arrangement. The facility will also house food processing and manufacturing which is integral to the business operations. The project cost approximately \$36 million and will create at least 337 new jobs over three years.													
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	\$26,085,299 Real Property Costs												
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	\$3,623,475 Personal Property Costs												
6c. Total Project Costs * Round Costs to Nearest Dollar	\$29,708,774 Total of Real & Personal Costs												
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC. <table border="0"> <tr> <td></td> <td>Begin Date (M/D/Y)</td> <td>End Date (M/D/Y)</td> <td></td> </tr> <tr> <td>Real Property Improvements</td> <td>08/22/2016</td> <td>08/22/2018</td> <td><input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased</td> </tr> <tr> <td>Personal Property Improvements</td> <td></td> <td></td> <td><input type="checkbox"/> Owned <input type="checkbox"/> Leased</td> </tr> </table>			Begin Date (M/D/Y)	End Date (M/D/Y)		Real Property Improvements	08/22/2016	08/22/2018	<input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased	Personal Property Improvements			<input type="checkbox"/> Owned <input type="checkbox"/> Leased
	Begin Date (M/D/Y)	End Date (M/D/Y)											
Real Property Improvements	08/22/2016	08/22/2018	<input type="checkbox"/> Owned <input checked="" type="checkbox"/> Leased										
Personal Property Improvements			<input type="checkbox"/> Owned <input type="checkbox"/> Leased										
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No													
9. No. of existing jobs at this facility that will be retained as a result of this project. 0	10. No. of new jobs at this facility expected to create within 2 years of completion. 199												
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation. a. TV of Real Property (excluding land) b. TV of Personal Property (excluding inventory) c. Total TV													
12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District													
12b. Date district was established by local government unit (contact local unit) 02/23/2016	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No												

1012, Page 2 of 4

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Nicholas Maloof	13b. Telephone Number 248-203-9898	13c. Fax Number 248-647-0526	13d. E-mail Address ngm@associatedenvironmental.net
14a. Name of Contact Person Thom Lipari	14b. Telephone Number 586-447-3500	14c. Fax Number 586-563-2852	14d. E-mail Address THOM@LIPARIFOODS.COM
15a. Name of Company Officer (No Authorized Agents) Thom Lipari			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number 586 563 - 2852	15d. Date 8-11-16
15e. Mailing Address (Street, City, State, ZIP Code) 26661 Bunert Road Warren MI 48089		15f. Telephone Number 586-447-3500	15g. E-mail Address thom_lipari@liparifoods.com

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	16c. LUCI Code 16d. School Code
17. Name of Local Government Body	18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

Michigan Department of Treasury
 State Tax Commission
 PO Box 30471
 Lansing, MI 48909

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
1. LUCI Code	2. Begin Date Real	3. Begin Date Personal	4. End Date Real	5. End Date Personal

Instruction for Completing Form 1012, Industrial Facilities Tax Exemption (IFT) Application

The completed original application form 1012 and all required attachments, **MUST** be filed with the clerk of the local unit of government where the facility is or will be located. Complete applications must be received by the State Tax Commission by October 31 to ensure processing and certification for the following tax year. Applications received after the October 31 deadline will be processed as expeditiously as possible.

Please note that attachments listed on the application in number 16a are to be retained by the local unit of government, and attachments listed in number 16b are to be included with the application when forwarding to the State Tax Commission (STC).

(Before commencement of a project the local unit of government must establish a district, or the applicant must request in writing a district be established, in order to qualify for an IFT abatement. Applications and attachments must be received by the local unit of government within six months of commencement of project.)

The following information is required on separate documents attached to form 1012 by the applicant and provided to the local unit of government (city, township or village). **(Providing an accurate school district where the facility is located is vital.)**

1. Legal description of the real property on which the facility is or will be located. Also provide property identification number if available.
2. Personal Property Requirements: Complete list of new machinery, equipment, furniture and fixtures which will be used in the facility. The list should include description, beginning date of installation or expected installation by month/day/year, and costs or expected costs (see sample). Detail listing of machinery and equipment must match amount shown on question 6b of the application. Personal property applications must have attached a certified statement/affidavit as proof of the beginning date of installation (see sample).
3. Real Property Requirements: Proof of date the construction started (groundbreaking). Applicant must include one of the following if the project has already begun; building permit, footings inspection report, or certified statement/affidavit from contractor indicating exact date of commencement.

4. Complete copy of lease agreement as executed, if applicable, verifying lessee (applicant) has direct ad valorem real and/or personal property tax liability. The applicant must have real and/or personal property tax liability to qualify for an IFT abatement on leased property. If applying for a real property tax exemption on leased property, the lease must run the full length of time the abatement is granted by the local unit of government. Tax liability for leased property should be determined before sending to the STC.

The following information is required of the local unit of government: [Please note that only items 2, 4, 5, 6, & 7 below are forwarded to the State Tax Commission with the application, along with items 2 & 3 from above. The original is required by the STC. The remaining items are to be retained at the local unit of government for future reference. **(The local unit must verify that the school district listed on all IFT applications is correct.)**]

1. A copy of the notice to the general public and the certified notice to the property owners concerning the establishment of the district.
2. Certified copy of the resolution establishing the Industrial Development District (IDD) or Plant Rehabilitation District (PRD), which includes a legal description of the district (see sample). If the district was not established prior to the commencement of construction, the local unit shall include a certified copy or date stamped copy of the written request to establish the district.
3. Copy of the notice and the certified letters to the taxing authorities regarding the hearing to approve the application.
4. Certified copy of the resolution approving the application. The resolution must include the number of years the local unit is granting the abatement and the statement "the granting of the Industrial Facilities Exemption Certificate shall not have the effect of substantially impeding the operation of (governmental unit), or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in (governmental unit – see sample).

1012, Page 4 of 4

5. **Letter of Agreement (signed by the local unit of government and the applicant per P.A. 334 of 1993 (see sample).**
6. **Affidavit of Fees (signed by the local unit of government and the applicant), (Bulletin 3, January 16, 1998). This statement may be incorporated into the Letter of Agreement (see sample).**
7. **Treasury Form 3222 (if applicable - Fiscal Statement for Tax Abatement Request.**

The following information is required for rehabilitation applications in addition to the above requirements:

1. A listing of existing machinery, equipment, furniture and fixtures which will be replaced or renovated. This listing should include description, beginning date of installation or expected installation by month/day/year, and costs or expected costs.
2. A rehabilitation application must include a statement from the Assessor showing the taxable valuation of the plant rehabilitation district, separately stated for real property (EXCLUDING LAND) and personal property. Attach a statement from the assessor indicating the obsolescence of the property being rehabilitated.

The following information is required for speculative building applications in addition to the above requirements:

1. A certified copy of the resolution to establish a speculative building.
2. A statement of non-occupancy from the owner and the assessor. Please refer to the following Web site for P.A. 198 of 1974:

Please refer to the following Web site for P.A. 198 of 1974: www.legislature.mi.gov/. For more information and Frequently Asked Questions, visit our Web site at www.michigan.gov/propertytaxexemptions.

For guaranteed receipt by the State Tax Commission, it is recommended that applications and attachments are sent by certified mail.

**APPLICATION
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
ATTACHMENT - SECTION 6A**

**ATTACHMENT TO 6A - COST OF BUILDING
BUILDERS ESTIMATE**

Lipari Food, Inc.
26200, 26420, 26440, 26500, 26600 and 26700 Bunert Rd.
Warren, MI 48089

COST OF LAND IMPROVEMENTS	Estimated	
	Installation Date	Cost
Sitework (Testing, Earthwork, Concrete Paving & Utilities)	8/22/16	\$3,696,971
Site Fencing/Gates	8/22/16	\$123,390
Existing Building Demolition	8/22/16	\$144,338
Site Paving Subgrade Improvement	8/22/16	\$166,815
Landscaping/Seed and Straw Per Code	8/22/16	\$75,000
TOTAL COST		\$4,206,514

COST OF BUILDING	Estimated	
	Installation Date	Cost
Base Building 260,151 +/- Sq. Ft. (Freezer, Swing Room (Freezer Ready), Cool Dock, Cooler, Maintenance/Material Handling Room and Single Story Offices)	8/22/16	\$18,388,609
Dock Restraints	8/22/16	\$71,488
Drive-In Dock Doors	8/22/16	\$85,145
LED Lighting Upgrade	8/22/16	\$183,473
Freezer Prep Swing Room #2	8/22/16	\$198,435
Generator Connection Cabinet	8/22/16	\$86,110
Ammonia (NH3) Refrigeration with Machine Room Upgrade	8/22/16	\$1,060,993
Rack Design/Management	8/22/16	\$45,000
Fire Protection (Ceiling System) with Fire Pump (No Water Tank)	8/22/16	\$1,525,882
Fire Alarm System	8/22/16	\$206,073
Signage (Building/Site Monument)	8/22/16	\$27,577
TOTAL COST		\$21,878,785

GRAND TOTAL: REAL PROPERTY - \$26,085,299
--

IFEC APPLICATION — ATTACHMENT (Sec. 6B)

APPLICANT COMPANY: Lipari Food, Inc.

FURNITURE & FIXTURES Page 1 of 1

COLUMN I ORIGINAL ESTIMATED COST	COLUMN II EXPECTED INSTALLATION DATE M/D/Y	COLUMN III ORIGINAL LIST DESCRIPTION	COLUMN IV ACTUAL PURCHASE DATE M/D/Y	COLUMN V ACTUAL INSTALLATION DATE M/D/Y	COLUMN VI ACTUAL DESCRIPTION ON DEPRECIATION SCHEDULE	COLUMN VII ACTUAL COST
\$27,577	8/22/2016	Signage				
\$20,274	8/22/2016	Break Tables & Lockers				
\$46,925	8/22/2016	Break Tables & Lockers				
\$94,776	PAGE TOTALS					\$0

PAGE TOTAL: \$94,776

IFEC APPLICATION — ATTACHMENT (Sec. 6B)

APPLICANT COMPANY: Lipari Food, Inc.

MACHINERY & EQUIPMENT Page 1 of 1

COLUMN I ORIGINAL ESTIMATED COST	COLUMN II EXPECTED INSTALLATION DATE M/D/Y	COLUMN III ORIGINAL LIST DESCRIPTION	COLUMN IV ACTUAL PURCHASE DATE M/D/Y	COLUMN V ACTUAL INSTALLATION DATE M/D/Y	COLUMN VI ACTUAL DESCRIPTION ON DEPRECIATION SCHEDULE	COLUMN VII ACTUAL COST
\$3,467,018	8/22/2016	Racking				
\$61,681	8/22/2016	Racking				
\$3,528,699	PAGE TOTALS					\$0

PAGE TOTAL: \$3,528,699

GRAND TOTAL - PERSONAL PROPERTY = \$ 3,623,475

INDUSTRIAL FACILITIES EXEMPTION APPLICATION AFFIDAVIT OF FEES

In accordance with State Tax Commission Bulletin No. 3 dated January 1998, the Local Unit and Applicant for Industrial Facilities Exemption Certificate do hereby swear and affirm that no payment of any kind, whether they be referred to as "fees," "payments in lieu of taxes," "donations," or by other like terms, such payments are contrary to the legislative intent of Act 198 that exemption certificates have the effect of abating all ad valorem property taxes levied by taxing units with the unit of local government which approves the certificate.

We do swear and affirm by our signatures below that "no payment of any kind in excess of the fee allowed, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application."

City/Township/Village of: Warren

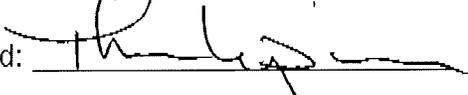
Signed: _____

Print Name: _____

Title: _____

Dated: _____

Applicant: Lipari Food, Inc.

Signed: 

Print Name: Thom Lipari

Title: President

Dated: 8-11-16

Lipari Food, Inc.

Statement Attached To And Made Part Of
Form 1012
Application For Industrial Facilities Exemption Certificate

**-AFFIDAVIT-
DATE OF PROJECT COMMENCEMENT**

I, Thom Lipari, President of Lipari Food, Inc., do hereby certify that the commencement of the installation of the real property described in this application occurred on 8/22/16.

 8-11-16
SIGNATURE DATE

President 1
TITLE

Lipari Food, Inc.

LEGAL DESCRIPTION

26200, 26420, 26440, 26500, 26600 & 26700
Bunert Rd.
Warren, MI 48089

Industrial Facilities Tax Exemption Application

26200 Bunert – Parcel Identification Number: 13-24-251-004

Legal Description:

T1N,R13E SEC 24; COMM AT N 1/4 POST SEC 24; TH S02*05'W 1263.54 FT; TH N88*30'E 370.01 FT. TO PT OF BEG; TH N 88*30'E 282.59 FT; TH S32*26'W 1289.21 FT ALG W LINE G.T.R.R. RW; TH N02*05'E 722.66 FT ALG N & S 1/4 LINE; TH S 87*30'E 125.0 FT; TH N02*05'E 109.0 FT; TH S87*30'E 87.0 FT; TH N03*46'45"E 135.02 FT; TH S87*30'E 153.30 FT; TH N02*05'E 130.86 FT TO PT OF BEG; EXC W 43.0 FT 5.31 A

26420 Bunert – Parcel Identification Number: 13-24-251-001

Legal Description:

T1N,R12E SEC 24 COMM AT N 1/4 POST SEC 24; TH S02*05'W 1369.59 FT TO PT BEG; TH S87*30'E 216.0 FT; TH S03*46'45"W 135.02 FT; TH N87*30'W 87.0 FT; TH S02*05'W 109 FT; TH N87*30'W 125 FT TH N02*05'E 244 FT TO PT BEG; EXC W 43.0 FT. 0.74 A

26440 Bunert - Parcel Identification Number: 13-24-251-003

Legal Description:

T1N,R12E SEC 24 COMM AT N1/4 POST SEC 24; TH S02*05'W 1263.54 FT TO PT OF BEG; TH S02*05'W 105.05 FT; TH S87*30'E 369.30 FT; TH N02*05'E 130.86 FT; TH S88*30'W 370.01 FT; TO PT OF BEG; EXC W 43.0 FT. 0.90 A BEING N662B2A

26500 Bunert – Parcel Identification Number: 13-24-201-015

Legal Description:

T1N,R12E SEC 24 BEG AT A PT 969.49 FT S2*05'W OF N 1/4 POST SEC 24; TH N88*30'E 831.68 FT; TH S32*26'W 353.72 FT; TH S88*30'W 652.5 FT; TH N2*05'E 294.05 FT TO PT OF BEG 5 A.

26600 Bunert - Parcel Identification Number: 13-24-201-014

Legal Description:

T1N,R12E SEC 24 BEG AT A PT 868.28 FT S2*05'W OF N 1/4 POST SEC 24; TH N88*30'E 893.32 FT; TH S32*26'W 121.74 FT; TH S88*30'W 831.68 FT; TH N2*05'E 101.21 FT TO PT OF BEG 2 A.

26700 Bunert – Parcel Identification Number: 13-24-201-013

Legal Description:

T1N,R12E SEC 24 BEG AT A PT 684.36 FT S2*05'W OF N 1/4 POST SEC 24; TH N88*30'E 1005.33 FT; TH S32*26'W 221.24FT; TH S88*30'W 893.32 FT; TH N2*05'E 183.92 FT TO PT OF BEG 4 A.

Tue Jul 5 2016 02:38:15 PM

Lipari Food, Inc.
Property Analyzer



esri

Tue Jul 5 2016 02:36:58 PM



Lipari Food, Inc.
Property Analyzer



APPLICANT: Lipari Food, Inc.

CITY OF WARREN- IFT AGREEMENT

This Agreement is entered into this ___ day of _____, 2016 by and between the CITY OF WARREN, a municipal corporation located within the County of Macomb, State of Michigan, ("City") and Lipari Food, Inc. ("Applicant").

Whereas, the Applicant is desirous of operating an industrial enterprise on property commonly known as 26200, 26420, 26440, 26500, 26600 and 26700 Bunert Road, Warren, MI 48089;

Whereas, the City is desirous of expanding the economic growth of the City by, among other things, encouraging industrial development and redevelopment within the City;

Whereas, the Applicant has represented to the City that the industrial enterprise at this location will generate 199 new jobs, retain 0 jobs and increase capital improvements and/or personal property investment by approximately \$29,708,774;

Whereas, the Applicant has submitted an application to the City for the granting of an Industrial Facilities Exemption Certificate (IFT) pursuant to Public Act 198 of 1974, as amended;

Whereas, the Applicant recognizes and acknowledges that the granting of an IFT by the City will economically benefit the Applicant;

Whereas, the Applicant recognizes and acknowledges that the City has relied upon the Applicant's representations and that part of the City's consideration for the granting of the IFT is the representation of the Applicant to invest in the proposed development and to provide the new jobs and/or retain jobs as indicated on its petition for an IFT Exemption Certificate, as well as to operate the facility for at least the duration of the IFT;

Whereas, the Applicant has, with the approval of the City, formed an Industrial Development District within the City pursuant to Public Act 198 of 1974, as amended;

Whereas, Public Act 334 of 1993 requires that any terms or conditions that are intended to be part of an agreement for tax abatement pursuant to Public Act 198 of 1974 must be put in writing and executed by the parties;

Now, therefore, in consideration of the mutual promises and covenants contained in this Agreement, the City and the Applicant agree as follows:

Grant of Abatement. The City, on _____, adopted a resolution approving the application for an Industrial Facilities Tax Exemption Certificate. The Applicant shall have the option of terminating this Agreement, upon written notice to the City, if the Michigan Tax Commission does not issue a Certificate covering the planned investments as approved by the City.

1. The Applicant, upon receiving approval for an IFT from the City for a period of _____ years for real property, and _____ years for personal property, shall no later than the 10th day of January immediately following the second year after the issuance date of the IFT submit a completed IFT Status Report (attached) to the City Clerk stating:
 - a. The number of new jobs promised in the IFT application and the actual number of new jobs created.
 - b. If the IFT was granted on the basis of job retention, the number of employees at the time of the application and the current number of employees.
 - c. If the projection for creation and/or retention of jobs was not reached, give explanation.
 - d. The estimated project cost given in the application and the actual project cost.
 - e. If the actual project costs differ substantially from projected cost, give explanation.

All information submitted by the Applicant to the City Clerk is subject to audit by the City and Applicant shall cooperate with City personnel in that audit process.

2. The Applicant further agrees to submit a report regarding status of employment every two years beginning two years after submission of the letter required in Item 2, on or before December 31. If employment has not remained or exceeded the number given in the application, an explanation for this shall be included. This report shall be submitted beginning with the fourth year after the issuance date of the IFT. The Applicant certifies that it will comply with all Warren Code of Ordinance wage provisions.

The Applicant understands that if project job creation and/or retention has not been achieved as stated in the application or the construction and/or expansion project has not been completed or expenditures made as described in the application, the City Council has the right to reduce the term or revoke the IFT and recapture from the Applicant the total amount of taxes abated by the IFT.

Further, the Applicant will not cease its operations within the District prior to the termination of the Industrial Facilities Exemption Certificate without a transfer of the certificate being approved by the City Council to a third party that continues adequate operations within the District or elsewhere in the City with the City's approval. Applicant will not become delinquent in payment of taxes owing under

this certificate. If the Applicant ceases operations within the District prior to the termination of the Industrial Facilities Exemption Certificate without a transfer of the certificate as indicated above, the City may commence proceedings available to it under this Agreement forthwith.

3. The parties agree that the City, in approving the tax abatement, has relied on the good faith of the Applicant's estimates and expectations described in its application. The parties agree that exclusive jurisdiction to resolve any disputes in this Agreement shall be in Macomb County, Michigan. The City's exclusive
4. remedy for a default shall be the right to request that the State Tax Commission either reduce the term of or revoke, the abatement prospectively except that for a default in section 3 above, the Applicant shall repay the City all abated taxes which previously benefited the Applicant for disbursement proportionately to all taxing units having taxing jurisdiction over the improvements, plus all accrued interest, penalties and administration fees applicable to this exemption in the same amount as would be collected if this tax were considered delinquent and the City may, at its option, seek repayment of the taxes as allowed under section 21(2) of the tax abatement statute, MCL 207.571(2).
5. The Applicant agrees and understands that in the event an appeal of the assessment on the facility is filed with the Michigan Tax Tribunal, the City Council, at its discretion, has the right to reduce the term of the abatement certificate, provided that the Applicant and/or its representative and the City Assessor are first given the opportunity to address the Council as to the merits of the appeal.
6. The Applicant agrees and certifies that it has an official policy on a drug free workplace. The Applicant further agrees to publish post or otherwise notify each employee of the official policy, including help that is available to employees to combat drug problems.
7. No payment of any kind in excess of the fee allowed by P.A. 198 of 1974, as amended by Public Act 323 of 1996, has been made or promised in exchange for favorable consideration of an exemption certificate application.
8. *Aesthetic Enhancement Clause – (if applicable)*

The Applicant, upon receiving approval for an IFT for a period of ___ years for real property and ___ years for personal property shall, no later than ___ months from _____, complete any and all improvements to property commonly known as _____ and which improvements are particularly described as Attachment A which is incorporated herein by reference as though fully reproduced herein.

The Applicant acknowledges that the improvements provided in Attachment A are not the subject of the IFT, but were a material inducement to the granting of the IFT, promoting stability and redevelopment of other industry in the vicinity of the subject IFT property.

The Applicant further agrees and understands that in the event the Applicant fails to complete the subject improvements as represented within the ____ month time period, The City Council, at its discretion, has the right to reduce the terms of this abatement certificate, provided that the Applicant and/or its representative and the City Assessor are first given the opportunity to address the City council as to the reduction of the term of this abatement.

By the signatures of representatives of both the Applicant and the City below, it is understood that both the Applicant's investment in the project and the City's investment through the granting of an IFT is to encourage economic growth. It is also acknowledged that certain economic conditions can, at times, prohibit the maintenance of the Applicant's targeted status. It is understood that if such conditions exist at the time of the designated Applicant reports, the City Council of the City will carefully evaluate the Applicant's situation, and will inform the Applicant if any action is considered in order to give the Applicant an opportunity to address City Council.

WITNESS:

Brian A Zib

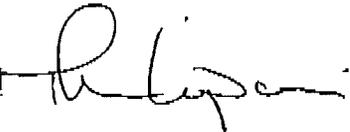
Dated: 8/11/2016

WITNESS:

Dated: _____

Dated: _____

FOR THE APPLICANT:

By: Thom Lipari 

Its: President

FOR THE CITY OF WARREN

By: _____

James R. Fouts
Its: Mayor

By: _____

Paul Wojno
Its: City Clerk



IFT Status Report

*Return completed form to:
Community and Economic Development Office
One City Square, Ste. 241,
Warren, MI 48093*

CERTIFICATE NUMBER _____

CERTIFICATE HOLDER _____

PROPERTY ADDRESS _____

EMPLOYMENT STATUS

Number of employees prior to start of project:

Number of employees today:

Estimated full-time jobs to be created as part of project:

Actual full-time jobs that were created as a direct result of this project:

Explanation if actual job creation differs from estimated amount:

REAL PROPERTY – PROJECT COMPLETION

Real Property improvements beginning date:

Estimated Real Property improvements ending date:

Actual ending date of Real Property improvements:

Explanation if actual Real Property ending date differs from estimated ending date:

REAL PROPERTY – PROJECT COSTS

Estimated Real Property improvements total cost:

Actual final cost of Real Property improvements:

Explanation if actual Real Property final cost differs from estimated total cost:

PERSONAL PROPERTY – PROJECT COMPLETION

Personal Property improvements beginning date:
Estimated Personal Property improvements ending date:
Actual ending date of Personal property improvements:
Explanation if actual Personal Property ending date differs from estimated ending date:

PERSONAL PROPERTY – PROJECT COSTS

Estimated Personal Property improvements total cost:
Actual final cost of Personal Property improvements:
Explanation if actual Personal Property final cost differs from estimated total cost:

AESTHETIC ENHANCEMENT PROJECTS (if applicable)

Aesthetic enhancements proposed as part of project: _____

Were enhancements completed? _____
Explanation if enhancements have not been completed: _____

CERTIFICATION

On behalf of the certificate holder referenced above, I hereby certify that the forgoing is a true statement on the status of this company as of the date hereof and is submitted as required by State Tax Commission Administrative Rule 55 (3), as it pertains to Public Act 198 of 1974, as amended, and by the IFT Letter of Agreement between the company and the City of Warren.

PRINT NAME: _____
TITLE: _____
SIGNATURE: _____
DATE: _____

PAUL WOJNO WARREN CITY CLERK

ONE CITY SQUARE, SUITE 205
WARREN, MICHIGAN 48093-2393 409452

DATE 8/12/16
CUSTOMER Lipari Foods
ISSUED BY _____ \$ 500.00

	LICENSE #	CHARGE
DOG <input type="checkbox"/> 1 YEAR <input type="checkbox"/> 3 YEAR 610		
BUSINESS LICENSE 611		
BIRTH CERTIFICATE 612		
DEATH CERTIFICATE 613		
CANDIDATE FILING 618		
INDUSTRIAL FACILITY CERTIFICATE(S) 619		500.00
MISCELLANEOUS 615		

REMARKS

Aug. 17, 2016 9:34AM City of Warren

PAY TO THE ORDER OF

CITY OF WARREN



FIVE HUNDRED AND 00/100

DOLLARS

\$ 500.00

DATE

8-11-16

AMOUNT

1021

LIPARI FOODS OPERATING COMPANY, LLC
26851 BUNERH RD.
WARREN, MI 48093-8650

SECURITY FEATURES INCLUDED: MICROFILM, HOLOGRAM, WATERMARK, EMERALD, METAL, THERMOCHROMIC, AND POLYMER INK



W. J. Wojno



July 29, 2016

Robert Boccomino
Council Secretary

DEPARTMENT OF PUBLIC SERVICE
ONE CITY SQUARE, SUITE 320
WARREN, MI 48093-5284
(586) 574-4604
FAX (586) 574-4517
www.cityofwarren.org

RE: Resolution for 8450 Meadow Nuisance Abatement

Honorable Council Secretary:

The approval of a resolution is necessary for collection proceedings relating to the removal of a house and garage at 8450 Meadow which is under the nuisance abatement program.

Attached, please find the appropriate resolutions 1 and 2 and place on the **August 23, 2016 consent agenda** for a City Council Meeting **September 27, 2016** to review and confirm Special Assessment Roll No. **489**.

Thank you for your cooperation in this matter.

Sincerely,

Handwritten signature of Richard D. Sabaugh in black ink.

Richard D. Sabaugh, Director
Department of Public Service

Read and Concur,

Approved:

Handwritten signature of Roxanne R. Carostelli in black ink.

City Attorneys Office

Read and Concur,

Approved:

Handwritten signature of James R. Fouts in black ink.

James R. Fouts, Mayor

RDS/al
Cc: Mayor
Building
Treasurer
Controllers
City Clerk
Assessor

RECEIVED

AUG 01 2016

City Attorney's Office



July 29, 2016

DEPARTMENT OF PUBLIC SERVICE
ONE CITY SQUARE, SUITE 320
WARREN, MI 48093-5284
(586) 574-4604
FAX (586) 574-4517
www.cityofwarren.org

City Attorney:

RE: Fire damaged one and one half story house (956 square feet) with block crawl space, garage 484 square feet, remove 6 x 8 wood rear deck, 10' of 6' wood fence and gates at east side at:

8450 Meadow
13-34-328-007

LOT 45 – VAN DYKE VIEW SUBDIVISION, as recorded in Liber 9, Pages 37 of Plats, Macomb County Records.

Interested Parties: Home Realty Group, LLC
Michael Hamame
Sam Hamame

Please be advised that the nuisance at the above-noted location has been completed through efforts of the City as directed by the Nuisance Abatement Board of Appeals. Please institute collection proceedings including but not limited to any civil action which may be available.

Cost incurred by the City in effecting the abatement of this nuisance is as follows:

Demolition Bid # RFQ-W-PS186	\$ 8,750.00
Asbestos Survey	\$ 247.50
City Administrative Fees	\$ 1,092.50
Minus Insurance Funds	<u>-\$ 8,295.00</u>
Total	\$ 1,795.00

It is recommended these cost be charged to the property owner under proposed Special Assessment Roll No. 489. A Certificate of Abatement will be issued at a later date.

Sincerely,

Richard D. Sabaugh, Director
Department of Public Service

- cc: Mayor
- Division of Building
- Property Maintenance
- City Controller
- City Clerk
- City Assessor
- Treasurer

**1st SAR Nuisance Resolution
8450 Meadow (13-34-328-007)**

RESOLUTION

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, _____ at 7:00 p.m. Eastern Time in the Council Chamber of the Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmember: _____

ABSENT: Councilmember: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____:

The City Council held a public appeal hearing on the Hearing Officer's nuisance determination, and adopted a resolution upholding the Hearing Officer's determination that a nuisance existed upon the following described Property ("Property"):

LOT 45 – VAN DYKE VIEW SUBDIVISION, as recorded in Liber 9, Page 37 of Plats, Macomb County Records.

**Owner(s): Home Realty Group, LLC
Michael Hamame
Sam Hamame**

The City Council ordered abatement of the nuisance within **60 days** of the public appeal hearing and if the nuisance was not abated within the time limit, the City Council

directed the Director of Public Service to direct the removal of the nuisance. The City Clerk has notified the Property owner(s) of the City Council Resolution, and order of nuisance removal.

The Property owner(s) failed to remove the nuisance within the time period prescribed by City Council.

The Director of Public Service obtained removal of the nuisance by demolition pursuant to the Resolution of City Council.

The Director of Public Service has filed this report of the work done and the expenses incurred in the abatement of the nuisance.

NOW, THEREFORE, IT IS RESOLVED, that the City Council does hereby determine that the following charges shall be levied as a special assessment against the Property indicated:

<u>PROPERTY</u>	<u>CHARGES</u>
Parcel No. 13-34-328-007 also known as 8450 Meadow	\$1,795.00

IT IS FURTHER RESOLVED, that the City Assessor is hereby instructed to prepare a special assessment roll in accordance with the above determination and designate the name by which the roll shall be known.

IT IS FURTHER RESOLVED, that the special assessment roll shall be divided into ten (10) annual installments, and that the deferred installments of the special assessment roll shall bear interest at the rate of 8 (8%) per cent per annum.

IT IS FURTHER RESOLVED, that the special assessment roll shall be certified by the City Assessor and filed with the City Clerk. The City Clerk shall give notice by certified mail to the owner(s) of the Property upon which the aforesaid charges are levied, stating the basis for the assessment, the amount thereof, and the property affected, and giving the

Property owner(s) until the 27th day of September, 2016, for payment to be made. The notice shall further state that if payment is not made before the said 27th day of

**2nd SAR Nuisance Resolution
8450 Meadow (13-34-328-007)**

RESOLUTION

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, _____, at 7:00 p.m. Eastern _____ Time, in the Council Chamber of the Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmember: _____

ABSENT: Councilmember: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____:

By resolution adopted _____, the City Council determined to levy a special assessment against the following described Property;

Parcel No. (13-34-328-007) also known as 8450 Meadow

The City Assessor has prepared a special assessment roll to Levy a special assessment against the Property indicated:

PROPERTY

CHARGES

Parcel No. 13-34-328-007 also known as 8450 Meadow

\$1,795.00

LOT 45 – VAN DYKE VIEW SUBDIVISION, as recorded in Liber 9, Page 37 of Plats, Macomb County Records.

**Owner(s): Home Realty Group, LLC
Michael Hamame
Sam Hamame**

The special assessment roll has been certified by the City Assessor and filed with the City Clerk;

The City Clerk has given notice by certified mail on _____ to the owners of the Property upon which the aforesaid charges are levied, stating the basis for the assessment, the amount thereof, and the Property affected, and giving the property owners until the 27th day of September, 2016, for payment to be made;

Payment has not been made, and a public hearing having been held on September 27, 2016, after notice of the hearing having been given to the Property owners, in the notice described above;

NOW, THEREFORE, IT IS RESOLVED, that the special assessment roll in the following amount and bearing the following roll number is hereby confirmed as presented by the City Assessor:

SPECIAL ASSESSMENT NO. 489 - \$1,795.00

IT IS FURTHER RESOLVED, that the special assessment roll shall be divided into ten (10) annual installments, the first installment(s) shall be

due on July 1, 2017, and the subsequent installment(s) shall be due on July 1 of each and every year thereafter, bearing interest at the rate of eight (8%) per cent per annum, commencing on August 1, 2017.

IT IS FURTHER RESOLVED, that the installments of the special assessment roll shall be collected in the manner required by the appropriate provisions of Chapter 33, of the Code of Ordinances of the City of Warren.

AYES: Councilmember: _____

NAYS: Councilmember: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, _____.

Robert Boccomino
Council Secretary

CERTIFICATION

STATE OF MICHIGAN)
)SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council of the City of Warren at its meeting held on _____, _____.

PAUL WOJNO
City Clerk

**WARREN CITY COUNCIL
REGULAR MEETING
August 9, 2016**

A Regular Meeting of the Warren City Council was called for Tuesday, July 26, 2016 at 7:00 p.m. in the Warren Community Center Auditorium, at 5460 Arden, Warren, Michigan 48092.

MEMBERS OF THE COUNCIL PRESENT:

Cecil D. St. Pierre, Jr., President
Patrick Green, Vice President
Robert Boccomino, Council Secretary
Keith J. Sadowski, Assistant Council Secretary
Kelly Colegio, Mayor Pro Tem
Scott C. Stevens, Councilman
Steven G. Warner, Councilman

ABSENT:

None

Also Present:

Mary Michaels, Acting City Attorney
James Van Havermaat, Engineering
Tom Bommarito, Building
Tracey Perry, Communications Director
Sean Clark, Citistat Coordinator
Henry Bowman, Parks and Recreation
Rob Maleszyk, Controller

1. CALL TO ORDER

Chairman St. Pierre called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

All members were present.

4. ADOPTION OF THE CONSENT AGENDA

Motion:

Motion to approve made by Councilman Green and support motion made by Councilwoman Colegio.

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Voice Vote:

A voice vote was taken on the motion. All "Ayes" were recorded. The motion carried (7-0).

5. ADOPTION OF AGENDA

Motion:

Motion to approve made by Councilman Sadowski and support motion made by Councilwoman Colegio with an amendment to remove 14a from the agenda, add item 14b- Councilman Sadowski. Discussion in re: E-cigarette's and VAPE product ordinance to mirror tobacco ordinance.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-1).

Councilman Sadowski	Yes
Councilwoman Colegio	Yes
Councilman Stevens	No
Councilman Green	Yes
Councilman Warner	Yes
Councilman Boccomino	Yes
Chairman St. Pierre	Yes

6. APPROVAL OF THE MINUTES

a) Regular Meeting of July 26, 2016

Motion:

Motion to approve made by Councilman Green and support motion made by Councilman Sadowski.

Voice Vote:

A voice vote was taken on the motion. All "Ayes" were recorded. The motion carried (7-0).

7. APPROVAL OF THE BILLS

a) General Revenue Funds

Motion:

Motion to approve was made by Councilman Boccomino and support motion made by Councilwoman Colegio with an amendment to release check #568862 for LEGOLAND on Thursday, August 11, 2016.

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Roll Call:

A roll call vote was taken on the motion. The motion carried (6-1).

Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Sadowski	Yes
Councilman Stevens	No
Councilman Warner	Yes
Councilman Green	Yes
Chairman St. Pierre	Yes

b) Water & Sewer System

Motion:

Motion to approve was made by Councilman Green and support motion made by Councilman Boccomino.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Green	Yes
Councilman Boccomino	Yes
Councilman Sadowski	Yes
Councilman Stevens	Yes
Councilwoman Colegio	Yes
Councilman Warner	Yes
Chairman St. Pierre	Yes

8 ANNOUNCEMENTS

Motion:

Motion to approve made by Councilwoman Colegio and support motion made by Councilman Stevens to approve a resolution supporting Warren Professional Fire Fighters Local 1383 and their fill the boot campaign.

Voice Vote:

A voice vote was taken on the motion. All "Ayes" were recorded. The motion carried (7-0).

9 PUBLIC HEARINGS/ADMINISTRATIVE HEARINGS:

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- a) **PUBLIC HEARING:** CONSIDERATION AND ADOPTION OF A RESOLUTION approving SAR NO. 483 relating to 14515 Myrand, removal of a house. Nuisance Abatement.

Motion:

Motion to approve was made by Councilman Warner and support motion made by Councilman Sadowski.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Warner	Yes
Councilman Sadowski	Yes
Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Green	Yes
Chairman St. Pierre	Yes

- b) **PUBLIC HEARING:** CONSIDERATION AND ADOPTION OF A RESOLUTION approving SAR NO. 484 relating to 11235 Paige, removal of a house and garage. Nuisance Abatement.

Motion:

Motion to approve was made by Councilman Boccomino and support motion made by Councilwoman Colegio.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Stevens	Yes
Councilman Warner	Yes
Councilman Sadowski	Yes
Councilman Green	Yes
Chairman St. Pierre	Yes

- c) **PUBLIC HEARING:** CONSIDERATION AND ADOPTION OF A RESOLUTION approving SAR NO. 484 relating to 7511 Studebaker, removal of a house. Nuisance Abatement.

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Motion:

Motion to approve was made by Councilman Boccomino and support motion made by Councilman Sadowski.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Boccomino	Yes
Councilman Sadowski	Yes
Councilman Stevens	Yes
Councilman Warner	Yes
Councilwoman Colegio	Yes
Councilman Green	Yes
Chairman St. Pierre	Yes

10 CORRESPONDENCE FROM THE MAYOR:

- a) CONSIDERATION AND ADOPTION OF A RESOLUTION to award bid and contract for city project P-16-615, Winfield Avenue Pavement Reconstruction Jackson Avenue to Yacht Avenue.

Motion:

Motion to approve was made by Councilman Boccomino and support motion made by Councilman Green.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Boccomino	Yes
Councilman Green	Yes
Councilman Warner	Yes
Councilman Sadowski	Yes
Councilwoman Colegio	Yes
Councilman Stevens	Yes
Chairman St. Pierre	Yes

- b) CONSIDERATION AND ADOPTION OF A RESOLUTION to approve contract modification No. 2 and Final to City Contract S-14-568, 13 Mile Road and Martin Road sanitary relief sewer and water main replacement project resulting in a decrease from the amended contract amount by \$7,021.45, and to approve payment No. 12 and final in the amount of \$488,029.40 payable to Dan's Excavating, Inc.

Motion:

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Motion to approve was made by Councilman Stevens and support motion made by Councilman Boccomino.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-1).

Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilman Warner	Yes
Councilman Green	Yes
Councilwoman Colegio	Yes
Councilman Sadowski	Yes
Chairman St. Pierre	No

- c) CONSIDERATION AND ADOPTION OF A RESOLUTION to award bid and contract for City Project WP-16-620, Elza Street water main and pavement replacement, Panama to Mound (ITB-W-9348) to low bidder, Florence Cement Company, in the total bid amount not to exceed \$514,015.00.

Motion:

Motion to approve was made by Councilman Green and support motion made by Councilman Boccomino.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Green	Yes
Councilman Boccomino	Yes
Councilman Warner	Yes
Councilman Stevens	Yes
Councilwoman Colegio	Yes
Councilman Sadowski	Yes
Chairman St. Pierre	Yes

- d) CONSIDERATION AND ADOPTION OF RESOLUTION to award bid and contract for City Project WP-16-606, 2016 water concrete and manhole repairs (ITB-W-9235) to the low bidder, Fiore Enterprises, LLC, in the total bid amount not to exceed \$405,585.00.

Motion:

Motion to approve was made by Councilman Sadowski and support motion made by Councilman Green.

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Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Sadowski	Yes
Councilman Green	Yes
Councilman Warner	Yes
Councilman Stevens	Yes
Councilwoman Colegio	Yes
Councilman Boccomino	Yes
Chairman St. Pierre	Yes

- e) Proposed resolution to authorize the purchase of passenger and light truck tires from Trader Ray Tire Center in an amount not to exceed \$50,000.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to approve was made by Councilman Sadowski and support motion made by Councilman Warner.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Sadowski	Yes
Councilman Warner	Yes
Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Green	Yes
Chairman St. Pierre	Yes

- f) Request to extend award of RFP-FH-12-13-1748 Tri-County cooperative purchase of truck and automotive parts with Motown Automotive and National Automotive Parts for a three (3) year period. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to approve was made by Councilman Sadowski and support motion made by Councilman Warner.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Sadowski	Yes
Councilman Warner	Yes

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Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Green	Yes
Chairman St. Pierre	Yes

- g) Recommendation of the review panel to furnish oils & lubricants and award the installation of an oil distribution system for the Department of Public Works (DPW), for a three (3) year total of \$355,862.82 CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to deny was made by Councilman Sadowski and support motion made by Councilman Green.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Sadowski	Yes
Councilman Green	Yes
Councilman Warner	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Stevens	Yes
Chairman St. Pierre	Yes

- h) Request of the Purchasing Department to award copier maintenance services for the City of Warren to Applied Imaging for a one (1) year period with the option to extend for two (2) additional one (1) year periods, in the annual amount not to exceed \$35,000.00. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to approve was made by Councilman Warner and support motion made by Councilman Sadowski.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Warner	Yes
Councilman Sadowski	Yes
Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes

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Councilman Green	Yes
Chairman St. Pierre	Yes

- i) Request of the Purchasing Department to waive the bidding process and authorize an award for implementing additional software applications to BS&A in an amount not to exceed \$398,795.00 CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to approve was made by Councilman Sadowski and support motion made by Councilwoman Colegio.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Sadowski	Yes
Councilwoman Colegio	Yes
Councilman Stevens	Yes
Councilman Warner	Yes
Councilman Boccomino	Yes
Councilman Green	Yes
Chairman St. Pierre	Yes

- j) Request to give notice of sale of city owned property located at 11804 Engleman. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to approve was made by Councilman Boccomino and support motion made by Councilman Warner.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-1).

Councilman Boccomino	Yes
Councilman Warner	Yes
Councilman Sadowski	Yes
Councilman Stevens	Yes
Councilwoman Colegio	No
Councilman Green	Yes
Chairman St. Pierre	Yes

- k) Request to give notice of sale of city owned property located at 24244 Audrey. CONSIDERATION AND ADOPTION OF A RESOLUTION.

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Motion:

Motion to approve was made by Councilman Boccomino and support motion made by Councilman Warner.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Boccomino	Yes
Councilman Warner	Yes
Councilman Stevens	Yes
Councilman Green	Yes
Councilman Sadowski	Yes
Councilwoman Colegio	Yes
Chairman St. Pierre	Yes

- l) Request for amendments to the 2016-2017 Housing and Community Development Action Plan HOME Budgets: Adjustments needed for accounting purposes. CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to approve was made by Councilman Sadowski and support motion made by Councilman Boccomino.

Roll Call:

A roll call vote was taken on the motion. The motion carried (6-1).

Councilman Sadowski	Yes
Councilman Boccomino	Yes
Councilman Warner	Yes
Councilman Stevens	Yes
Councilwoman Colegio	Yes
Councilman Green	Yes
Chairman St. Pierre	No

- m) Request of the Communications Department to award ITB-W-9442 for printing of the Newsbeat Magazine to Printwell, Inc. in the amount not to exceed \$70,402.23. CONSIDERATION AND ADOPTION OF A RESOLUTION

Motion:

Motion to approve was made by Councilman Green and support motion made by Councilman Sadowski.

WARREN CITY COUNCIL
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Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Green	Yes
Councilman Sadowski	Yes
Councilman Warner	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Stevens	Yes
Chairman St. Pierre	Yes

- n) Resolution to approve application for SMART Municipal Credit and Community Credit to authorize execution of contract for fiscal year 2017.
CONSIDERATION AND ADOPTION OF A RESOLUTION.

Motion:

Motion to approve was made by Councilman Sadowski and support motion made by Councilman Warner.

Roll Call:

A roll call vote was taken on the motion. The motion carried (7-0).

Councilman Sadowski	Yes
Councilman Warner	Yes
Councilman Stevens	Yes
Councilman Boccomino	Yes
Councilwoman Colegio	Yes
Councilman Green	Yes
Chairman St. Pierre	Yes

11 MISCELLANEOUS CORRESPONDENCE:

- a) Request of City Treasurer, Lorie Barnwell, to close an investment bank account with Bank of America.

Motion:

Motion to approve was made by Councilman Green and support motion made by Councilman Boccomino.

Voice Vote:

A voice vote was taken on the motion. All "Ayes" were recorded. The motion carried (7-0).

WARREN CITY COUNCIL
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- b) Request of City Treasurer, Lorie Barnwell, to close two Comerica Checking accounts.

Motion:

Motion to approve was made by Councilman Green and support motion made by Councilman Boccomino.

Voice Vote:

A voice vote was taken on the motion. All "Ayes" were recorded. The motion carried (7-0).

12 Audience – an opportunity for citizen participation

Members of the audience who would like to address the City Council this evening may do so under the Audience portion by filling out the designated form. You will have three minutes to speak.

Larry L. – Thank Council for Elza Street.

13 Council – Calendar of Pending Matters

Motion:

Motion for an inside inspection at Curie Street either by consent or an administrative search warrant and to have a report back to Council prior to Nuisance Abatement Public Hearing date September 22, 2016 was made by Councilman Green and support motion made by Councilwoman Colegio.

Voice Vote:

A voice vote was taken on the motion. All "Ayes" were recorded. The motion carried (7-0).

14 COUNCIL BUSINESS:

- a) Councilwoman Kelly Colegio request for Council approval of an investigation into the Great Lakes Water Authority (GLWA).

This item was removed at the adoption of the agenda at the request of Councilwoman Colegio.

- b) **ADDED** Councilman Sadowski discussion in re: vape cigarettes and age requirements.

Motion:

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Motion to revise the tobacco ordinance to include VAPE and E-cigarette products was made by Councilman Sadowski and support motion made by Councilman Green.

Voice Vote:

A voice vote was taken on the motion. All "Ayes" were recorded. The motion carried (6-1).

15 ADJOURNMENT

Motion:

A motion to adjourn was made by Councilman Sadowski and support motion made by Councilman Boccomino.

Voice Vote:

A voice vote was taken on the motion and all "Ayes" were recorded. The motion carried (7-0). The meeting adjourned at 7:48 p.m.

Robert Boccomino
Secretary of the Council

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
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 SUMMARY PAGE

FUND	FUND NAME	TOTAL DISBURSEMENTS
101	GENERAL FUND	\$ 1,256,149.07
202	MTF ACT 51 MAJOR OPERATNG	551,388.41
203	MTF ACT 51 LOCAL OPERATNG	76,884.28
204	2011 LOCAL STREET R&M	434,733.56
208	RECREATION SPEC REVENUE	58,224.79
226	SANITATION SPECIAL REV	126,269.26
230	RENTAL ORDINANCE REVENUE	418.57
250	COMMUNICATIONS	20,872.63
261	DRUG FORFEITURE FUND	1,913.94
262	POLICE TRAINING FUND	2,140.00
271	LIBRARY SPECIAL REVENUE	23,256.14
273	CDBG ENTITLEMENT FUND	8,722.20
277	H.O.M.E.	400.00
278	HOUSING OPPORTUNITIES	14,093.00
279	NSP - 1	40.63
280	NSP - 3	40.48
435	2006 CAPITAL IMPROV BONDS	2,389.49
436	2008 CAPITAL IMPROV BONDS	4,762.51
494	DDA ADMINISTRATION FUND	155.19
536	SENIOR HOUSING - STILWELL	6,762.52
537	SENIOR HOUSING-JOS. COACH	8,228.64
701	UNALLOCATED TAX FUND	4,687.81
750	PAYROLL REVOLVING FUND	<u>119,378.35</u>
	TOTAL CITY DISBURSEMENTS	<u>\$ 2,721,911.47</u>

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF AUGUST 23, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	731	AT&T	4483069	111.66
		POLICE DEPARTMENT MONTHLY PHONE SERVICE		
101	11369	AT&T MOBILITY	4483065	380.12
		VARIOUS CELLULAR SERVICE		
101	323	DTE ENERGY	4483070	703.12
		VARIOUS ELECTRIC SERVICE		
101	324	DTE ENERGY	4483075	34,489.48
		VARIOUS ELECTRIC SERVICE		
101	14433	PAETEC TELEPHONE	4483071	13,548.94
		VARIOUS TELEPHONE SERVICE		
101	14743	SPOK INC	4483073	90.48
		D P W GARAGE MESSAGING SERVICES		
101	12239	VERIZON WIRELESS	4483076	2,020.76
		VARIOUS CELLULAR SERVICE		
101	14552	ACCUMED BILLING INC	569067	11,208.50
		FIRE DEPARTMENT EMT FEE COLLECTION SERVICE		
101	9421	AIS CONSTRUCTION EQUIPMNT	568987	348.26
		D P W GARAGE EQUIPMENT SUPPLY		
101	10011	ALBERT M SOPHIEA	568996	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	99998	ALEXIS TOUTANT	569193	13.20
		37TH DISTRICT COURT JURY DUTY		
101	7775	ALL SEASONS OUTDOOR EQUIP	568968	584.11
		D P W GARAGE EQUIPMENT SUPPLY		
101	13532	ANDREA C IRONS	569046	250.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	7130	ANDREA M FANNING	568966	200.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	9457	ANDREW M CANU	568988	50.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	14966	ANN PAUTA	569087	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	7481	APOLLO FIRE APPARATUS	568967	3,535.38
		D P W GARAGE VEHICLE MAINTENANCE		
101	77	APOLLO FIRE EQUIPMENT CO	568902	263.00
		FIRE DEPARTMENT VEHICLE MAINT/OPERATING		
101	15558	APPLIED IMAGING	569102	560.12
		VARIOUS COPY CHARGES		
101	10612	ARC	569003	249.98
		ENGINEERING & INSPECTIONS HIGH SPEED COPYING		
101	2250	ARGUS GROUP HOLDINGS LLC	568941	250.00
		FIRE DEPARTMENT WELDING SUPPLY		
101	16195	ARROW INTERNATIONAL	569128	609.78
		FIRE DEPARTMENT OPERATING SUPPLY		
101	12276	AT&T LONG DISTANCE	569027	20.61
		37TH DISTRICT COURT LONG DISTANCE SERVICE		
101	16654	AUTO & TRUCK ACCESSORIES	569158	300.00
		POLICE DEPARTMENT VEHICLE MAINTENANCE		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF AUGUST 23, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	13199	AVIS CHOULAGH LAW PLLC	569036	350.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	126	BELL EQUIPMENT CO	568903	618.04
		D P W GARAGE EQUIPMENT SUPPLY		
101	16216	BESTES LANDSCAPING LLC	569130	41.60
		D P W GARAGE LANDSCAPING SUPPLY		
101	15300	BHAYANA BROTHERS LLC	569095	6,659.10
		BUILDING MAINTENANCE OPERATING EQUIPMENT		
101	10359	BOSTICK TRUCK CENTER LLC	569002	180.85
		D P W GARAGE VEHICLE MAINTENANCE		
101	10776	BOUND TREE MEDICAL	569004	268.03
		FIRE DEPARTMENT MEDICAL SUPPLY		
101	99998	BRIAN OR LISA RADER	569195	20.00
		REVENUES FENCE PERMIT REFUND		
101	99998	BRIANNA BEYER	569196	14.00
		37TH DISTRICT COURT JURY DUTY		
101	99998	BRISENDINE HEATING	569197	64.00
		REVENUES ELECT PERMIT REFUND		
101	13339	BROADSPIRE-A CRAWFORD CO	569041	43,025.43
		VARIOUS LOSS FUND REIMBURSEMENT		
101	16685	BUCKS OIL CO INC	569159	75.00
		D P W GARAGE WASTE OIL REMOVAL		
101	13897	BURKES SPORTS HAVEN	569055	547.00
		POLICE DEPARTMENT PROGRAM SUPPLY		
101	184	C & G PUBLISHING INC	568904	1,547.00
		CLERK PUBLIC NOTICE		
101	16199	CCP INDUSTRIES	569129	214.05
		D P W GARAGE OPERATING SUPPLY		
101	16618	CHARLES ANGLIN	569155	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	16021	CHARLES J PRYOR	569113	50.00
		PLANNING PLANNING COMMISSION		
101	10207	CHERYL ZIPAY	569001	360.75
		ADMIN UNALLOCATED EXPENSE TRAVEL AUTHORIZATION		
101	222	CHESTER BOOT SHOP	568906	250.00
		FIRE DEPARTMENT SHOES/BOOTS		
101	11296	CHRISTOPHER PRESS DDS PC	569010	1,190.00
		37TH DISTRICT COURT DRUG COURT DENTAL SERVICE		
101	99998	CITI ROOFING CO	569199	96.00
		REVENUES BLDG/ZONING PERMIT REFUND		
101	1203	CITY OF WARREN	568930	10,492.17
		VARIOUS WATER SERVICE		
101	8233	CITY OF WARREN	568975	19.98
		HISTORICAL COMMISSION PETTY CASH		
101	99998	CITY OF WARREN TREASURER	569201	105,675.94
		ADMIN UNALLOCATED EXPENSE 2016 REAL ESTATE TAXES		
101	16401	COMMPAR LLC	569142	784.04
		D P W GARAGE VEHICLE MAINTENANCE		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF AUGUST 23, 2016

GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	12207	COMPLETION HOUSE INC	569023	12,780.00
		37TH DISTRICT COURT DRUG COURT REHABILITATION		
101	14635	COMPONE ADMINISTRATORS	569072	29,284.94
		WORKERS COMPENSATION		
101	14616	COSTAR REALTY INFORMATION	569070	730.00
		ASSESSING ONLINE DATABASE SERVICE		
101	14756	CREST FORD INC	569079	25.18
		D P W GARAGE VEHICLE MAINTENANCE		
101	13938	CYNERGY WIRELESS PRODUCTS	569057	6,764.05
		POLICE DEPARTMENT VEHICLE EQUIPMENT/INSTALL		
101	8698	D TODD WILLIAMS	568980	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	DANIEL FINN	569202	13.20
		37TH DISTRICT COURT JURY DUTY		
101	3023	DARLENE BIONDO	568948	192.24
		BEAUTIFICATION MILEAGE		
101	99998	DAVE PAPAK	569203	12.90
		37TH DISTRICT COURT JURY DUTY		
101	99998	DAVID LIBA	569204	13.50
		37TH DISTRICT COURT JURY DUTY		
101	80100	DELTA DENTAL OF MICHIGAN	569188	17,877.62
		VARIOUS RETIREES DENTAL INSURANCE		
101	80101	DELTA DENTAL OF MICHIGAN	569189	24,100.33
		VARIOUS P&F RETIREES DENTAL		
101	80110	DELTA DENTAL PLAN	569191	3,664.62
		VARIOUS RETIREES DENTAL INSURANCE		
101	99998	DENNIS VOAKES	569205	13.30
		37TH DISTRICT COURT JURY DUTY		
101	8133	DEPENDABLE WHOLESALE INC	568973	3,594.30
		D P W GARAGE HEAVY DUTY TIRE REPAIR		
101	16506	DETROIT EDISON COMPANY	569148	611,163.00
		HIGHWAY STREET LIGHTING LED STREET LIGHT INSTALL		
101	13332	DIGIGRAPHX	569039	461.40
		D P W GARAGE UNIFORM		
101	15996	DR RONALD FENTON	569112	694.44
		37TH DISTRICT COURT MEDICAL SERVICES		
101	13756	DRIVELINE PERFORMANCE	569052	1,283.48
		D P W GARAGE VEHICLE MAINTENANCE		
101	14592	E TITLE AGENCY INC	569069	425.00
		ENGINEERING & INSPECTIONS TITLE SEARCH		
101	372	EAST SIDE LOCKSMITH INC	568910	373.80
		BUILDING MAINTENANCE MAINTENANCE SERVICE		
101	16286	EDNA M KARPINSKI	569133	50.00
		PLANNING PLANNING COMMISSION		
101	8494	ELDER FORD INC	568978	1,005.76
		D P W GARAGE VEHICLE MAINTENANCE		
101	7810	ELEANOR BATES	568970	15.66
		BEAUTIFICATION MILEAGE		

CITY OF WARREN
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	10129	ELECTRONIC SECURITY SYS	569000	491.00
		POLICE DEPARTMENT MAINTENANCE SERVICE		
101	13813	ELITE PEST MANAGEMENT	569054	54.00
		D P W GARAGE PEST CONTROL		
101	14889	ENERTRON LLC	569083	540.00
		37TH DISTRICT COURT CONTRACTUAL SERVICES		
101	12584	EVERETT MURPHY	569030	300.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	6495	FERGANS AUTO PARTS	568963	45.86
		D P W GARAGE VEHICLE MAINTENANCE		
101	16061	FISHBECK THOMPSON CARR	569116	7,476.50
		POLICE DEPARTMENT ENGINEERING SERVICES		
101	16484	FIVE LAKES SILVER BAND	569146	750.00
		CULTURAL COMMISSION SUMMER CONCERT		
101	13932	GARRETT DOOR CO	569056	945.00
		FIRE DEPARTMENT OVERHEAD DOOR SERVICE		
101	15326	GARY F KENNEDY II	569096	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	15682	GARY HERZENSTIEHL	569107	1,950.00
		CULTURAL COMMISSION SUMMER CONCERT		
101	13343	GENIE PALMER	569042	14.04
		BEAUTIFICATION MILEAGE		
101	15475	GENUINE PARTS COMPANY	569101	379.04
		D P W GARAGE VEHICLE PARTS		
101	80109	GOLDEN DENTAL PLAN	569190	81.46
		CITY RETIREMENT RETIREES DENTAL INSURANCE		
101	80023	GOLDEN DENTAL PLANS	569187	1,994.65
		CITY RETIREMENT RETIREES DENTAL PREMIUMS		
101	10875	GOV CONNECTION INC	569006	414.83
		VARIOUS COMPUTER EQUIPMENT		
101	502	HAMILTON CHEVROLET INC	568913	3,197.08
		D P W GARAGE VEHICLE MAINTENANCE		
101	9674	HASTINGS AIR ENERGY CON	568990	272.95
		FIRE DEPARTMENT EQUIPMENT MAINTENANCE		
101	14558	HENRY BRASZA	569068	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	70286	HOLLY NUNN-KILLOP	569175	89.97
		POLICE DEPARTMENT REIMBURSEMENT		
101	6187	HOME DEPOT CREDIT SERVICE	568961	786.91
		VARIOUS MAINTENANCE SUPPLY		
101	8950	HYLANT GROUP	568983	54,999.96
		ADMIN UNALLOCATED EXPENSE LIABILITY INSURANCE		
101	537	INDUSTRIAL BROOM SERVICE	568914	417.00
		D P W GARAGE EQUIPMENT SUPPLY		
101	12022	INDUSTRIAL FOOTWEAR	569020	601.00
		VARIOUS SHOES/BOOTS		
101	16605	ITU ABSORBTECH INC	569154	471.31
		D P W GARAGE OPERATING SUPPLY		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	13601	J & B MEDICAL SUPPLY	569050	3,273.73
		FIRE DEPARTMENT EMS SUPPLY		
101	16393	JAMES HOLZ	569141	55.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	15595	JASON MCCLANAHAN	569104	50.00
		PLANNING PLANNING COMMISSION		
101	9298	JENNIFER CHUPA	568985	450.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	16848	JENNIFER TAYLOR	569174	200.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	16620	JEREMY FISHER	569156	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	70484	JEREMY KENYON	569182	135.36
		POLICE DEPARTMENT REIMBURSEMENT		
101	12251	JEROME NOONAN	569026	25.00
		FIRE DEPARTMENT REIMBURSEMENT		
101	99998	JH PLUMBING INC	569213	64.00
		REVENUES PLBG PERMIT REFUND		
101	3172	JL GEISLER CORP	568952	54.25
		POLICE DEPARTMENT OPERATING SUPPLY		
101	14378	JOCELYN HOWARD	569065	50.00
		PLANNING PLANNING COMMISSION		
101	70309	JOHN MARGINEAN	569176	468.75
		POLICE DEPARTMENT TRAVEL AUTHORIZATION		
101	99998	JOHN MITTS	569214	13.10
		37TH DISTRICT COURT JURY DUTY		
101	8023	JOHN RYDER DILLON	568971	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	13598	JOHN S KUPIEC	569049	50.00
		PLANNING PLANNING COMMISSION		
101	14088	JR SERVICES GROUP LLC	569060	7,587.64
		PROPERTY MAINTENANCE WEED MOWING SERVICES		
101	14910	JUDY FRITZSCHE	569084	30.78
		BEAUTIFICATION MILEAGE		
101	4330	JUDY FURGAL	568956	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	16843	JUSTIN MASON	569170	25.00
		FIRE DEPARTMENT REIMBURSEMENT		
101	3859	KAREN LEMKE	568955	225.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	12460	KATHERINE HOM	569028	125.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	70342	KEVIN NICHOLAS	569177	431.25
		POLICE DEPARTMENT TRAVEL AUTHORIZATION		
101	16689	KIMBERLY M LUBINSKI	569160	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	11335	LA RIENE K SJO	569011	15.12
		BEAUTIFICATION MILEAGE		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	99998	LABEBA NENNO	569217	13.30
		37TH DISTRICT COURT JURY DUTY		
101	99998	LAKEVIEW HEATING PLUMBING	569218	128.00
		REVENUES ELECT/MECH PERMIT REFUND		
101	13336	LANDSCAPE SERVICE INC	569040	13,318.00
		PROPERTY MAINTENANCE RODENT INSPECTION PROGRAM		
101	14832	LASERCOM	569081	5,950.00
		TREASURER TAX STATEMENT PREPARATION		
101	15337	LAW OFFICE JUSTIN POLLARD	569097	350.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	LAWSON ELECTRIC CO INC	569219	268.00
		REVENUES ELECT PERMIT REFUND		
101	16807	LEXIPOL LLC	569167	12,650.00
		FIRE DEPARTMENT SOFTWARE SUBSCRIPTION		
101	16788	LIFELOC TECHNOLOGIES	569166	274.00
		37TH DISTRICT COURT OPERATING EQUIPMENT		
101	2682	MACOMB COMMUNITY COLLEGE	568943	750.00
		FIRE DEPARTMENT ANNUAL MEMBERSHIP		
101	99998	MACOMB COUNTY	569220	23.00
		CLERK RECORDING FEES		
101	661	MACOMB COUNTY FINANCE	568916	5,351.29
		VARIOUS RADIO CHARGES		
101	666	MACOMB COUNTY TREASURER	568918	1,757.50
		TRAILER PARK RENTALS		
101	13425	MACOMB COUNTY TREASURER	569044	1,401.07
		REVENUES JULY BOARD OF REVIEW		
101	99998	MAI XIONG	569221	13.00
		37TH DISTRICT COURT JURY DUTY		
101	16826	MAINSTREET SOUL LLC	569168	1,200.00
		CULTURAL COMMISSION SUMMER CONCERT		
101	9910	MALITA BARRETT	568995	200.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	2898	MARK CARDELLIO	568947	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	9739	MARY CLARK	568992	728.70
		VARIOUS STENOGRAPHIC SERVICES		
101	70483	MATTHEW MYSZENSKI	569181	135.36
		POLICE DEPARTMENT REIMBURSEMENT		
101	16150	MEDIA NEWS GROUP	569124	2,636.10
		CLERK PUBLIC NOTICE		
101	13796	MELANIE WEIDMAYER	569053	5,300.00
		CLERK ACCUVOTE PROGRAMMING		
101	8730	MERVIN R GROBBEL	568981	300.00
		BUILDING INSPECTIONS REIMBURSEMENT		
101	16346	MICHAEL F MACHERZAK	569136	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	16116	MICHAEL FONTANA	569118	350.00
		ASSESSING REIMBURSEMENT		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	99998	MICHAEL RINTZ	569226	13.10
		37TH DISTRICT COURT JURY DUTY		
101	16554	MICHIGAN PAVING	569152	11,520.81
		PAVING MATERIALS		
101	13499	MJ PRINT & IMAGING	569045	1,512.50
		VARIOUS PRINTING SERVICES		
101	99998	MOHAMMED SATTAR	569227	13.00
		37TH DISTRICT COURT JURY DUTY		
101	794	MOTOR CITY FASTENER	568921	284.86
		D P W GARAGE VEHICLE MAINTENANCE		
101	13296	MOTOWN AUTOMOTIVE	569038	716.20
		D P W GARAGE VEHICLE SUPPLY		
101	11499	MPH INDUSTRIES INC	569013	395.54
		POLICE DEPARTMENT EQUIPMENT MAINTENANCE		
101	1970	MUNICIPAL CODE CORP	568940	3,771.00
		CLERK UPDATE ELECTRONIC DATABASE		
101	14965	NATHAN VINSON	569086	50.00
		PLANNING PLANNING COMMISSION		
101	805	NBC TRUCK EQUIPMENT INC	568922	3.38
		D P W GARAGE VEHICLE MAINTENANCE		
101	16377	NETWORK FLEET INC	569139	8,012.19
		D P W GARAGE MONTHLY SERVICE		
101	14977	NYE UNIFORM	569088	4,937.31
		VARIOUS UNIFORMS		
101	329	OCCUPATIONAL HEALTH CENTER	568909	2,732.00
		VARIOUS MEDICAL SERVICES		
101	1017	OFFICE DEPOT	568927	3,415.89
		VARIOUS OFFICE SUPPLY		
101	2755	OSCAR W LARSON CO	568945	250.00
		D P W GARAGE EQUIPMENT SERVICE		
101	16731	PAG CYCLES	569162	888.10
		POLICE DEPARTMENT VEHICLE MAINTENANCE		
101	16513	PAMELA M KROLL	569150	275.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	10096	PAUL M MISUKEWICZ	568998	350.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	70482	PETER VENTIMIGLIA	569180	135.36
		POLICE DEPARTMENT REIMBURSEMENT		
101	9796	PHILLIP NAHIRNIAK	568993	480.00
		37TH DISTRICT COURT SECURITY SERVICE		
101	879	PHYSICIAN'S DESK	568923	119.90
		37TH DISTRICT COURT 2017 PDR SUBSCRIPTION		
101	13371	PRAXAIR DISTRIBUTION INC	569043	654.51
		D P W GARAGE OPERATING SUPPLY		
101	14255	PREFERRED TONER SOLUTIONS	569062	1,084.40
		VARIOUS OFFICE SUPPLY		
101	16137	PSYBUS PC	569122	2,340.00
		HUMAN RESOURCES MEDICAL SERVICES		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	4875	QUAD-TRAN OF MICHIGAN INC	568958	19,110.87
		37TH DISTRICT COURT DATA PROCESSING SERVICES		
101	925	RED WING SHOES	568924	1,022.33
		FIRE DEPARTMENT SHOES		
101	16145	REPUBLIC SERVICES	569123	213.44
		FIRE DEPARTMENT TRASH REMOVAL		
101	13577	RKA PETROLEUM COMPANIES	569047	19,680.56
		GASOLINE/DIESEL		
101	12219	ROBERT E CRASS	569024	152.00
		37TH DISTRICT COURT DRUG COURT SECURITY		
101	70346	ROBERT HORLOCKER	569178	119.58
		POLICE DEPARTMENT REIMBURSEMENT		
101	14625	ROMAN T NESTOROWICZ	569071	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	15239	RONALD J PAPANDREA	569093	100.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	14937	ROY M GRUENBURG	569085	225.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	3120	S & J CATERING INC	568950	131.40
		POLICE DEPARTMENT PRISONER FOOD		
101	11455	SACRED HEART REHAB CTR	569012	3,973.27
		37TH DISTRICT COURT REHABILITATION SERVICES		
101	9516	SANDRA A HARRISON	568989	75.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	10108	SCHARF'S SERVICE & FUEL	568999	74.16
		FIRE DEPARTMENT FUEL OIL		
101	7788	SCOTT K AUSILIO	568969	525.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	3396	SERVICE TOWING INC	568953	330.00
		D P W GARAGE VEHICLE TOWING		
101	8065	SHERMAN P FAUNCE	568972	1,050.00
		37TH DISTRICT COURT VISITING JUDGE		
101	12081	SHERRY BRASZA	569021	50.00
		ZONING BOARD OF APPEALS BOARD OF APPEALS		
101	13066	SHRED CORP	569035	65.00
		37TH DISTRICT COURT DOCUMENT SHREDDING		
101	15020	SKYE HOUSE	569091	345.00
		37TH DISTRICT COURT DRUG COURT WOMEN'S 3/4		
101	3130	SOFTWARE SYSTEMS	568951	2,507.50
		FIRE DEPARTMENT CONSULTING SERVICE		
101	8209	SONYA HRYSHKO	568974	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	14991	SPRINT	569090	30.00
		POLICE DEPARTMENT SUBPOENA COMPLIANCE		
101	6852	STEVEN M PERNA	568964	25.00
		FIRE DEPARTMENT REIMBURSEMENT		
101	14505	STRYKER SALES CORPORATION	569066	709.59
		FIRE DEPARTMENT EMS EQUIPMENT		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	14679	SUPER CAR WASH	569075	20.00
		ENGINEERING & INSPECTIONS VEHICLE MAINTENANCE		
101	12860	SUSAN R CHRZANOWSKI	569033	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	12222	SUSAN SCHAFFER	569025	19.44
		37TH DISTRICT COURT MILEAGE		
101	16845	SUZANNE L FAUNCE	569172	618.57
		ADMIN UNALLOCATED EXPENSE TRAVEL AUTHORIZATION		
101	16351	SYNCB/AMAZON	569137	64.54
		PLANNING LIBRARY MATERIALS		
101	1086	TERMINAL SUPPLY CO	568928	405.51
		D P W GARAGE VEHICLE MAINTENANCE		
101	14693	THE HARTFORD GROUP	569076	29,205.36
		VARIOUS LIFE INS/DISABILITY PREMIUM		
101	70450	TIMOTHY PASTERNAK	569179	20.00
		POLICE DEPARTMENT REIMBURSEMENT		
101	16847	TIMOTHY R JUENGEL	569173	150.00
		37TH DISTRICT COURT COURT APPOINTED ATTORNEY		
101	99998	TINA DANKHA	569230	13.20
		37TH DISTRICT COURT JURY DUTY		
101	16844	TINA GAPSHES	569171	80.00
		ENGINEERING & INSPECTIONS REIMBURSEMENT		
101	16183	TOTAL ARMORED CAR SERVICE	569126	160.56
		37TH DISTRICT COURT ARMORED CAR SERVICE		
101	14297	TRI COUNTY INTERNATIONAL	569064	72.50
		D P W GARAGE VEHICLE MAINTENANCE		
101	10843	ULINE	569005	471.88
		POLICE DEPARTMENT OFFICE SUPPLY		
101	16750	UNIQUE CLIPS	569164	599.00
		FIRE DEPARTMENT LANDSCAPING SERVICES		
101	16177	USA PLUMBING	569125	122.50
		FIRE DEPARTMENT PLUMBING SERVICES		
101	1179	VILLA CARPETS INC	568929	18,000.00
		POLICE DEPARTMENT REPLACE STAIR TREAD/RISERS		
101	99998	WANDA HOHM	569232	13.00
		37TH DISTRICT COURT JURY DUTY		
101	1962	WARREN CONCERT BAND	568939	1,500.00
		CULTURAL COMMISSION WARREN CONCERT BAND		
101	15453	WARREN G SMITH JR	569100	50.00
		PLANNING PLANNING COMMISSION		
101	1258	WEST GROUP	568934	1,054.91
		VARIOUS LAW/REFERENCE BOOKS		
101	1259	WEST SHORE SERVICES INC	568935	218.21
		CIVIL DEFENSE SIREN SERVICE/BATTERIES		
101	1267	WIEGAND MACK SALES & SERV	568936	4,986.20
		D P W GARAGE VEHICLE MAINTENANCE		
101	11091	WOLVERINE FREIGHTLINER	569007	1,091.33
		D P W GARAGE VEHICLE MAINTENANCE		

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FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
101	15937	WORLDWIDE INTERPRETERS	569111	164.30
		37TH DISTRICT COURT INTERPRETING SERVICES		
101	466	WW GRAINGER INC	568912	718.55
		VARIOUS MAINTENANCE SUPPLY		
101	11094	XO COMMUNICATIONS LLC	569008	44.13
		ADMIN UNALLOCATED EXPENSE MONTHLY PHONE SERVICE		
101	1296	ZEP MANUFACTURING COMPANY	568937	697.57
		D P W GARAGE MAINTENANCE SUPPLY		
202	8580	RS CONTRACTING INC	4483066	107,602.77
		PAVEMENT MARKING PROGRAM		
202	16726	SCODELLAR CONSTRUCTION	4483067	13,725.58
		JOINT CRACK SEALING		
202	5454	CONTRACTORS CLOTHING CO	568959	47.23
		ROUTINE MAINTENANCE UNIFORM		
202	9737	HUBBELL ROTH & CLARK INC	568991	38,422.20
		ENGINEERING SERVICES		
202	12833	JH HART URBAN FORESTRY	569032	168.00
		ROUTINE MAINTENANCE WOOD/CHIP DISPOSAL		
202	665	MACOMB COUNTY DEPT	568917	355,425.58
		VARIOUS TRAFFIC SIGNAL MAINTENANCE		
202	4332	MICHIGAN JOINT SEALING	568957	22,576.02
		VARIOUS JOINT/CRACK SEALING		
202	8560	NTH CONSULTANTS INC	568979	6,654.49
		VARIOUS CONSULTING SERVICES		
202	16750	UNIQUE CLIPS	569164	6,754.00
		ROUTINE MAINTENANCE LANDSCAPING SERVICES		
202	8484	WAYNE COUNTY	568977	12.54
		TRAFFIC SERVICES TRAFFIC SIGNAL MAINTENANCE		
203	16459	DAN'S EXCAVATING INC	4483078	24,175.00
		ROUTINE MAINTENANCE PAVEMENT REPAIRS		
203	8580	RS CONTRACTING INC	4483066	35,867.59
		PAVEMENT MARKING PROGRAM		
203	16726	SCODELLAR CONSTRUCTION	4483067	4,575.19
		JOINT CRACK SEALING		
203	12833	JH HART URBAN FORESTRY	569032	168.00
		ROUTINE MAINTENANCE WOOD/CHIP DISPOSAL		
203	665	MACOMB COUNTY DEPT	568917	4,573.16
		TRAFFIC SERVICES TRAFFIC SIGNAL MAINTENANCE		
203	4332	MICHIGAN JOINT SEALING	568957	7,525.34
		VARIOUS JOINT/CRACK SEALING		
204	12919	CADILLAC ASPHALT LLC	569034	165,510.78
		VARIOUS CHICAGO ROAD RESURFACING		
204	417	FLORENCE CEMENT CO	568911	54,458.23
		VARIOUS PAVEMENT RECONSTRUCTION		

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204	13425	MACOMB COUNTY TREASURER	569044	136.24
		REVENUES	JULY BOARD OF REVIEW	
204	8560	NTH CONSULTANTS INC	568979	2,742.27
			CONSULTING SERVICES	
204	14674	TESTING ENGINEERS	569074	2,237.75
			ENGINEERING SERVICES	
204	11249	ZUNIGA CEMENT CONST INC	569009	209,648.29
		VARIOUS	PAVEMENT RECONSTRUCTION	
208	731	AT&T	4483069	112.37
		RECREATION EXPENDITURES	MONTHLY PHONE SERVICE	
208	323	DTE ENERGY	4483070	1,816.08
		RECREATION EXPENDITURES	ELECTRIC SERVICE	
208	324	DTE ENERGY	4483075	16,519.37
		RECREATION EXPENDITURES	ELECTRIC SERVICE	
208	14433	PAETEC TELEPHONE	4483071	1,148.27
		VARIOUS	TELEPHONE SERVICE	
208	12239	VERIZON WIRELESS	4483076	81.91
		RECREATION EXPENDITURES	CELLULAR SERVICE	
208	16089	ALEXANDER LEEPER	569117	32.00
		RECREATION EXPENDITURES	OFFICIAL	
208	11560	AMERICAN RED CROSS	569014	140.00
		RECREATION EXPENDITURES	COURSE FEES	
208	13580	ANNA O POPOVICH	569048	264.00
		RECREATION EXPENDITURES	MUSIC LESSONS	
208	3090	BRANCH TREE SERVICE INC	568949	12,340.00
		RECREATION EXPENDITURES	TREE TRIMMING/REMOVAL	
208	184	C & G PUBLISHING INC	568904	2,752.50
		RECREATION EXPENDITURES	PUBLIC NOTICE	
208	212	CENTER LINE PUBLIC	568905	92.00
		RECREATION EXPENDITURES	POOL RENTAL	
208	1203	CITY OF WARREN	568930	16,565.65
		VARIOUS	WATER SERVICE	
208	9029	GORDON FOOD SERVICE INC	568984	109.98
		RECREATION EXPENDITURES	PARTY ROOM/BANQUET SUPPLY	
208	6187	HOME DEPOT CREDIT SERVICE	568961	337.23
		RECREATION EXPENDITURES	MAINTENANCE SUPPLY	
208	16841	IVISION MOBILE	569169	588.00
		RECREATION EXPENDITURES	ANNUAL SUBSCRIPTION	
208	99998	JOYCE JORDEN	569215	22.50
		REVENUES	PASS REFUND	
208	99998	KIMBERLY BRECHT	569216	30.00
		REVENUES	ACTIVITY REFUND	
208	15269	LINDSAY BEAVER	569094	48.00
		RECREATION EXPENDITURES	OFFICIAL	
208	16503	LINDSEY WALKER	569147	32.00
		RECREATION EXPENDITURES	OFFICIAL	

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208	13425	MACOMB COUNTY TREASURER	569044	19.65
		REVENUES	JULY BOARD OF REVIEW	
208	16034	MAJIK GRAPHICS INC	569114	284.76
		RECREATION EXPENDITURES	PROGRAM SUPPLY	
208	2805	MICHIGAN USSSA	568946	204.00
		RECREATION EXPENDITURES	RECREATION SUPPLY	
208	1017	OFFICE DEPOT	568927	5.64
		RECREATION EXPENDITURES	OFFICE SUPPLY	
208	11980	OTIS ELEVATOR COMPANY	569018	918.00
		RECREATION EXPENDITURES	ELEVATOR SERVICE	
208	16525	PLUG & PAY TECHNOLOGIES	569151	109.30
		RECREATION EXPENDITURES	TRANSACTION FEES	
208	13371	PRAXAIR DISTRIBUTION INC	569043	483.28
		RECREATION EXPENDITURES	OPERATING SUPPLY	
208	11697	RANDY OSBURN	569015	50.00
		RECREATION EXPENDITURES	OFFICIAL	
208	16145	REPUBLIC SERVICES	569123	624.68
		RECREATION EXPENDITURES	TRASH REMOVAL	
208	12153	ROBERT IWASKO	569022	156.00
		RECREATION EXPENDITURES	OFFICIAL	
208	976	SABISTON BUILDERS SUPPLY	568926	66.40
		RECREATION EXPENDITURES	OPERATING SUPPLY	
208	7121	SHERWIN WILLIAMS PAINT CO	568965	469.85
		RECREATION EXPENDITURES	PAINT SUPPLY	
208	15616	STERLING LANES	569105	743.75
		RECREATION EXPENDITURES	FIELD TRIP	
208	14693	THE HARTFORD GROUP	569076	511.11
		RECREATION EXPENDITURES	LIFE INS/DISABILITY PREMIUM	
208	14278	TYLER D WALKER	569063	48.00
		RECREATION EXPENDITURES	OFFICIAL	
208	466	WW GRAINGER INC	568912	290.80
		RECREATION EXPENDITURES	MAINTENANCE SUPPLY	
208	11094	XO COMMUNICATIONS LLC	569008	207.71
		RECREATION EXPENDITURES	MONTHLY PHONE SERVICE	
226	14433	PAETEC TELEPHONE	4483071	24.13
		SANITATION EXPENDITURES	TELEPHONE SERVICE	
226	12239	VERIZON WIRELESS	4483076	107.90
		SANITATION EXPENDITURES	CELLULAR SERVICE	
226	15438	ADVANCED DISPOSAL	569099	39,442.71
		SANITATION EXPENDITURES	SOLID WASTE	
226	1203	CITY OF WARREN	568930	270.17
		SANITATION EXPENDITURES	WATER SERVICE	
226	14709	DETROIT RENEWABLE POWER	569077	48,979.65
		SANITATION EXPENDITURES	SOLID WASTE DISPOSAL	
226	13813	ELITE PEST MANAGEMENT	569054	27.00
		SANITATION EXPENDITURES	PEST CONTROL	

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
226	13425	MACOMB COUNTY TREASURER	569044	166.56
		REVENUES MICHIGAN TAX TRIBUNAL		
226	329	OCCUPATIONAL HEALTH CENTER	568909	102.50
		SANITATION EXPENDITURES MEDICAL SERVICES		
226	1017	OFFICE DEPOT	568927	218.90
		SANITATION EXPENDITURES OFFICE SUPPLY		
226	10094	RIZZO SERVICES	568997	22,937.75
		SANITATION EXPENDITURES SOLID WASTE/COMPOST/RECYCLING		
226	13577	RKA PETROLEUM COMPANIES	569047	12,706.53
		SANITATION EXPENDITURES GASOLINE/DIESEL		
226	965	SUPPLYDEN INC	568925	317.60
		SANITATION EXPENDITURES MAINTENANCE SUPPLY		
226	14693	THE HARTFORD GROUP	569076	832.17
		SANITATION EXPENDITURES LIFE INS/DISABILITY PREMIUM		
226	11094	XO COMMUNICATIONS LLC	569008	135.69
		SANITATION EXPENDITURES MONTHLY PHONE SERVICE		
230	10875	GOV CONNECTION INC	569006	237.90
		RENTAL ORDIN EXPENDITURES COMPUTER EQUIPMENT		
230	14693	THE HARTFORD GROUP	569076	180.67
		RENTAL ORDIN EXPENDITURES LIFE INS/DISABILITY PREMIUM		
250	324	DTE ENERGY	4483075	5,861.72
		COMMUNICATION EXPENDITURE ELECTRIC SERVICE		
250	14433	PAETEC TELEPHONE	4483071	190.07
		COMMUNICATION EXPENDITURE TELEPHONE SERVICE		
250	8398	B & H PHOTO - VIDEO INC	568976	1,535.00
		COMMUNICATION EXPENDITURE ELECTRONIC SUPPLIES		
250	12771	CINTAS CORPORATION	569031	126.23
		COMMUNICATION EXPENDITURE OPERATING SUPPLY		
250	15203	DIVDAT	569092	1,428.00
		COMMUNICATION EXPENDITURE MONTHLY FLYER		
250	14832	LASERCOM	569081	416.00
		COMMUNICATION EXPENDITURE PRINTING		
250	1017	OFFICE DEPOT	568927	110.75
		COMMUNICATION EXPENDITURE OFFICE SUPPLY		
250	14693	THE HARTFORD GROUP	569076	204.86
		COMMUNICATION EXPENDITURE LIFE INS/DISABILITY PREMIUM		
250	2747	US POSTMASTER	568944	11,000.00
		COMMUNICATION EXPENDITURE POSTAGE-NEWSBEAT		
261	99998	CARILE HARRIS	569198	1,719.94
		SETTLEMENT AGREEMENT		
261	3587	SUN-SHADE WINDOW TINTING	568954	194.00
		DRUG FORFEIT EXPENDITURES WINDOW TINTING		
262	1944	MICHIGAN AMMO CO INC	568938	1,700.00
		POLICE TRAINING EXPEND AMMUNITION		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
262	9901	OAKLAND COMMUNITY COLLEGE POLICE TRAINING EXPEND SEMINAR	568994	440.00
271	323	DTE ENERGY LIBRARY EXPENDITURES ELECTRIC SERVICE	4483070	1,104.82
271	324	DTE ENERGY LIBRARY EXPENDITURES ELECTRIC SERVICE	4483075	9,501.35
271	14433	PAETEC TELEPHONE LIBRARY EXPENDITURES TELEPHONE SERVICE	4483071	229.59
271	16740	ALICIA LADUKE LIBRARY EXPENDITURES MILEAGE	569163	15.44
271	14845	AMY NELSON LIBRARY EXPENDITURES REIMBURSEMENT	569082	72.90
271	8814	ART VAN FURNITURE LIBRARY EXPENDITURES OFFICE FURNITURE	568982	399.98
271	1203	CITY OF WARREN LIBRARY EXPENDITURES WATER SERVICE	568930	1,821.32
271	9395	DENISE ROSE LIBRARY EXPENDITURES MILEAGE	568986	10.85
271	12018	DISCOUNT PAPER PRODUCTS LIBRARY EXPENDITURES OFFICE SUPPLY	569019	290.50
271	14981	DU ALL CLEANING INC LIBRARY EXPENDITURES JANITORIAL SERVICES	569089	2,850.00
271	13813	ELITE PEST MANAGEMENT LIBRARY EXPENDITURES PEST CONTROL	569054	30.00
271	15703	LISA MARTIN LIBRARY EXPENDITURES MILEAGE	569108	4.32
271	13425	MACOMB COUNTY TREASURER REVENUES MICHIGAN TAX TRIBUNAL	569044	86.76
271	741	MICHIGAN LIBRARY LIBRARY EXPENDITURES DUES	568920	85.00
271	14050	MIDWEST TAPES LIBRARY EXPENDITURES LIBRARY SUPPLY	569059	908.94
271	1017	OFFICE DEPOT LIBRARY EXPENDITURES OFFICE SUPPLY	568927	28.26
271	634	SUBURBAN LIBRARY VARIOUS BOOKS/CIRC MATERIALS/VIDEO RECEIPTS	568915	4,209.22
271	16351	SYNCB/AMAZON LIBRARY EXPENDITURES LIBRARY MATERIALS	569137	18.35
271	14790	TECUMSEH DISTRICT LIBRARY LIBRARY EXPENDITURES LOST BOOK REIMBURSEMENT	569080	18.00
271	14693	THE HARTFORD GROUP LIBRARY EXPENDITURES LIFE INS/DISABILITY PREMIUM	569076	980.94
271	13978	TOSHIBA BUSINESS LIBRARY EXPENDITURES COPIER CHARGES	569058	589.60
273	14592	E TITLE AGENCY INC RESID REHAB DELIVERY TITLE SEARCH	569069	340.00

CITY OF WARREN
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
273	2546	MACOMB COUNTY REGISTER	568942	51.00
		RESID REHAB DELIVERY RECORDING FEES		
273	14693	THE HARTFORD GROUP	569076	149.80
		VARIOUS LIFE INS/DISABILITY PREMIUM		
273	1213	TREASURER, CITY OF WARREN	568932	8,181.40
		UNALLOCATED EXPENSES CODE ENFORCEMENT		
277	11978	D & T HOME IMPROVEMENT	569017	400.00
		RESID REHAB PROJECTS REHAB PROJECT COSTS		
278	14748	AUBURN VILLAGE TOWNHOMES	569078	785.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16510	BALAS ROMAN	569149	448.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16475	BLOOMFIELD ON THE RIVER	569144	336.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	14642	BULLOCK ENTERPRISES LLC	569073	440.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	13258	COUNTRY COURT APARTMENTS	569037	395.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16474	CRISTY PAQUETTE	569143	832.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16779	DAVISON LLC	569165	363.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	14213	DETROIT SQUARE PROPERTIES	569061	741.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16121	DKG HOMES LLC	569121	822.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	15343	IAN WEAVER	569098	281.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	12535	JAMES R WOLFE	569029	346.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16476	JD EQUITIES LLC	569145	304.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16193	MARSHALL STREET HOLDINGS	569127	203.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	15885	MICHAEL S KARAMIHAS	569110	391.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16225	MICHIGAN.COM	569131	638.00
		HOUSING OPPORTUNITIES EXP PUBLIC NOTICE		
278	15577	NEW FRONTIER 21 LLC	569103	1,040.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16120	NHL PROPERTY MANAGEMENT	569120	608.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16392	PETER B MIRK	569140	618.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16359	PW INVEST COM LLC	569138	235.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		

CITY OF WARREN
 BILLS TO BE APPROVED FOR PAYMENT
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
278	16119	REGAL TOWERS	569119	394.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16344	ROBERT OTT	569135	447.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	13748	ROYAL HILL APARTMENTS INC	569051	320.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16559	SUMMIT CONSULTING SVCS	569153	905.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	15622	TG WARREN LLC	569106	402.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16715	THOMAS JOSEPH SVOBODA JR	569161	441.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16293	TMI PROPERTIES LLC	569134	422.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	15802	TOWERS OF SOUTHFIELD	569109	744.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
278	16039	WASHINGTON PLACE APTS LLC	569115	192.00
		HOUSING OPPORTUNITIES EXP RENTAL ASSISTANCE		
279	1203	CITY OF WARREN	568930	14.46
		ACQUISITION REHAB OTHER WATER SERVICE		
279	265	CONSUMERS ENERGY	568907	13.44
		ACQUISITION REHAB OTHER UTILITY SERVICE		
279	323	DTE ENERGY	568908	12.73
		ACQUISITION REHAB OTHER ELECTRIC SERVICE		
280	1203	CITY OF WARREN	568930	28.92
		ACQUISITION REHAB OTHER WATER SERVICE		
280	323	DTE ENERGY	568908	11.56
		ACQUISITION REHAB OTHER ELECTRIC SERVICE		
435	9737	HUBBELL ROTH & CLARK INC	568991	577.50
		ENGINEERING SERVICES		
435	8560	NTH CONSULTANTS INC	568979	1,811.99
2006		CAPITAL IMPROV EXP. CONSULTING SERVICES		
436	665	MACOMB COUNTY DEPT	568917	4,762.51
		ROAD REHABILITATION		
494	14433	PAETEC TELEPHONE	4483071	31.94
		DDA ADMIN EXPENDITURES TELEPHONE SERVICE		
494	1203	CITY OF WARREN	568930	56.07
		DDA ADMIN EXPENDITURES WATER SERVICE		
494	14693	THE HARTFORD GROUP	569076	67.18
		DDA ADMIN EXPENDITURES LIFE INS/DISABILITY PREMIUM		
536	14433	PAETEC TELEPHONE	4483071	230.62
		STILWELL MANOR EXPENSES TELEPHONE SERVICE		

CITY OF WARREN
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
536	12239	VERIZON WIRELESS	4483076	27.80
		STILWELL MANOR EXPENSES CELLULAR SERVICE		
536	1203	CITY OF WARREN	568930	3,679.46
		STILWELL MANOR EXPENSES WATER SERVICE		
536	1228	CITY OF WARREN	568933	45.00
		STILWELL MANOR EXPENSES PETTY CASH		
536	99998	DOUGLAS MODRZEJEWSKI	569206	249.00
		SECURITY DEPOSIT REFUND		
536	6187	HOME DEPOT CREDIT SERVICE	568961	369.58
		STILWELL MANOR EXPENSES MAINTENANCE SUPPLY		
536	99998	MARY MAZE	569224	449.00
		SECURITY DEPOSIT REFUND		
536	16145	REPUBLIC SERVICES	569123	225.04
		STILWELL MANOR EXPENSES TRASH REMOVAL		
536	16630	ROBERT D CARROLL	569157	250.00
		STILWELL MANOR EXPENSES MUSIC PERFORMANCE		
536	14693	THE HARTFORD GROUP	569076	209.46
		STILWELL MANOR EXPENSES LIFE INS/DISABILITY PREMIUM		
536	1179	VILLA CARPETS INC	568929	1,017.50
		STILWELL MANOR EXPENSES FLOORING INSTALLATION		
536	466	WW GRAINGER INC	568912	10.06
		STILWELL MANOR EXPENSES MAINTENANCE SUPPLY		
537	13470	COMERICA COMML CARD SRVC	4483072	20.00
		JOS COACH MANOR EXPENSES CRIMINAL BACKGROUND CHECK		
537	265	CONSUMERS ENERGY	4483074	70.99
		JOS COACH MANOR EXPENSES UTILITY SERVICE		
537	14433	PAETEC TELEPHONE	4483071	217.17
		JOS COACH MANOR EXPENSES TELEPHONE SERVICE		
537	16278	1ST SOURCE SERVALL	569132	104.76
		JOS COACH MANOR EXPENSES EQUIPMENT MAINTENANCE		
537	1203	CITY OF WARREN	568930	4,661.09
		JOS COACH MANOR EXPENSES WATER SERVICE		
537	6331	CITY OF WARREN	568962	75.93
		JOS COACH MANOR EXPENSES PETTY CASH		
537	99998	ESTATE OF BESSIE PUGH	569208	607.50
		SECURITY DEPOSIT REFUND		
537	6187	HOME DEPOT CREDIT SERVICE	568961	90.47
		JOS COACH MANOR EXPENSES MAINTENANCE SUPPLY		
537	5757	LOWER HURON SUPPLY CO	568960	242.30
		JOS COACH MANOR EXPENSES MAINTENANCE SUPPLY		
537	16630	ROBERT D CARROLL	569157	250.00
		JOS COACH MANOR EXPENSES MUSIC PERFORMANCE		
537	1179	VILLA CARPETS INC	568929	1,570.00
		JOS COACH MANOR EXPENSES FLOORING INSTALLATION		
537	686	WILMAR INDUSTRIES INC	568919	318.43
		JOS COACH MANOR EXPENSES OPERATING SUPPLY		

CITY OF WARREN
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
701	99998	BOSTON NATIONAL TITLE OVERPAYMENT	569194	673.47
701	99998	CITIMORTGAGE OVERPAYMENT	569200	1,091.87
701	99998	ELGA CREDIT UNION OVERPAYMENT	569207	1,757.59
701	99998	FIDELITY NATIONAL TITLE OVERPAYMENT	569209	3.00
701	99998	FIRST AMERICAN TITLE OVERPAYMENT	569210	47.61
701	99998	FIRST CENTENNIAL TITLE OVERPAYMENT	569211	11.69
701	99998	JEFF B BARNEY OVERPAYMENT	569212	440.91
701	11786	LERETA LLC OVERPAYMENT	569016	23.54
701	99998	MARIS VISSARI OVERPAYMENT	569222	100.00
701	99998	MARIX SPECIALTY WELDING OVERPAYMENT	569223	270.00
701	99998	MGL 1 LLC	569225	204.79
	UNALLOCATED TAX	EXPEND DUPLICATE PAYMENT		
701	99998	RED CARPET TITLE AGENCY OVERPAYMENT	569228	8.00
701	99998	RICHARD J LOBSINGER OVERPAYMENT	569229	6.00
701	99998	TITLE 365 COMPANY OVERPAYMENT	569231	49.34
750	80140	CHAPTER 13 TRUSTEE PAYROLL DEDUCTION	4483057	956.34
750	80079	CHPTR 13 STANDING TRUSTEE PAYROLL DEDUCTION	4483053	799.20
750	80079	CHPTR 13 STANDING TRUSTEE PAYROLL DEDUCTION	4483054	976.39
750	80079	CHPTR 13 STANDING TRUSTEE PAYROLL DEDUCTION	4483055	426.92
750	80114	CHPTR 13 STANDING TRUSTEE PAYROLL DEDUCTION	4483056	855.03
750	80221	GELC 227 UNION DUES DEDUCTIONS	4483063	4,562.71
750	80165	INTERNAL REVENUE SERVICE PAYROLL DEDUCTION	4483058	108.77
750	80165	INTERNAL REVENUE SERVICE PAYROLL DEDUCTION	4483059	50.35
750	80163	MICHIGAN GUARANTY AGENCY PAYROLL DEDUCTION	4483060	145.61

CITY OF WARREN
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GENERAL FUND AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
750	80118	MISDU	4483061	12,199.36
		PAYROLL DEDUCTIONS		
750	80152	OFFICE OF THE ATTORNEY	4483062	337.38
		PAYROLL DEDUCTION		
750	16820	RONALD RICH & ASSOCIATES	4483051	364.82
		PAYROLL DEDUCTION		
750	80142	SHERMETA LAW GROUP	4483050	21.30
		PAYROLL DEDUCTION		
750	80207	SUSAN L WINTERS	4483052	48.33
		PAYROLL DEDUCTION		
750	80009	WARREN MUNICIPAL FEDERAL	4483049	71,143.00
		PAYROLL DEDUCTIONS		
750	80004	WARREN POLICE OFFICER'S	4483064	10,258.23
		UNION DUES DEDUCTIONS		
750	80005	FOP LODGE 124	569184	2,835.00
		PAYROLL DEDUCTIONS		
750	80000	LOCAL 412	569183	1,270.52
		UNION DUES DEDUCTIONS		
750	80006	PROFESSIONAL FIREFIGHTERS	569185	9,479.09
		PAYROLL DEDUCTIONS		
750	80007	WARREN FIRE FIGHTER FUND	569186	1,160.00
		PAYROLL DEDUCTIONS		
750	80220	WARREN SUPERVISORS	569192	1,380.00
		UNION DUES DEDUCTIONS		

CITY OF WARREN
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PENDING WIRE TRANSFERS

<u>TRANSFER TO</u>	<u>REASON</u>	<u>DATE REQUESTED</u>	<u>AMOUNT REQUESTED</u>
CINCINNATI TIME SYST	MONTHLY SERVICE FEE/SETUP FEE	8/15/16	\$ 1,539.00
TOTAL	WIRES TO BE EFFECTUATED	8/29/16	<u>\$ 1,539.00</u>

CITY OF WARREN WATER & SEWER SYSTEM
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SUMMARY PAGE

FUND	FUND NAME	TOTAL DISBURSEMENTS
592020	OPERATION & MAINTENANCE	\$1,090,106.01
592044	INFRASTRUCTURE REPL RES	\$ 621,434.03
592096	PAYROLL REVOLVING FUND	<u>\$ 19,730.22</u>
		<u>\$1,731,270.26</u>

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
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OPERATION & MAINTENANCE AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	4571	AT&T MOBILITY	1084571	497.36
	VARIOUS	WIRELESS MONTHLY SERVICE		
592020	323	DTE ENERGY	1084573	702.08
	WWTP	ELECTRIC MONTHLY SERVICE		
592020	324	DTE ENERGY	1084574	62,745.65
	VARIOUS	ELECTRIC MONTHLY SERVICE		
592020	323	DTE ENERGY	1084575	3,417.76
	VARIOUS	ELECTRIC MONTHLY SERVICE		
592020	4775	UNITED RESOURCE LLC	1084566	3,744.15
		SEWER CLEANING & TELEVISIONING		
592020	2839	AIS CONSTRUCTION EQUIPMENT	96064	1,400.00
	WATER MAINTENANCE	JOHN DEER BUCKET		
592020	4719	APTEAN INC	96085	10,687.60
	ADMINISTRATION	SOFTWARE MAINT RENEWAL		
592020	4098	ARAMARK	96068	84.99
	WWTP	UNIFORMS		
592020	99998	BETTY TANNER	96094	69.41
		REFUND		
592020	99998	CARL BRADY	96095	95.00
	WWTP	OPERATOR CERT RENEWAL		
592020	2963	CINCINNATI TIME SYSTEMS	96066	147.00
	WWTP	MONTHLY SERVICE CHARGES		
592020	4206	CINTAS FIRST AID & SAFETY	96070	243.07
	WATER MAINTENANCE	OPERATING SUPPLIES		
592020	99998	CITI MORTGAGE	96096	135.34
		REFUND		
592020	99998	CITI MORTGAGE	96097	58.46
		REFUND		
592020	2115	CONTRACTORS CLOTHING CO	96059	611.35
	VARIOUS	UNIFORMS		
592020	99998	DANIEL WEIER	96098	95.00
	WWTP	OPERATOR CERT RENEWAL		
592020	4300	DIGIGRAPHX CO	96072	210.44
	WATER MAINTENANCE	UNIFORMS		
592020	4612	DIVDAT	96084	18,400.00
	ADMINISTRATION	UTILITY BILLING POSTAGE		
592020	323	DTE ENERGY	96044	7,251.65
	WATER MAINTENANCE	ELECTRIC MONTHLY SERVICE		
592020	4811	ELITE PEST MANAGEMENT	96087	54.00
	WATER MAINTENANCE	PROFESSIONAL SERVICES		
592020	1700	FISHER SCIENTIFIC	96055	346.57
	WWTP	OPERATING SUPPLIES		
592020	4226	FLOW CONTROL SYSTEMS LLC	96071	487.00
	WWTP	CAPITAL EXPENDITURE		
592020	1896	GALCO INDUSTRIAL ELECTRONICS	96057	42.70
	WWTP	MAINTENANCE SUPPLIES		
592020	4388	GARRETT DOOR CO	96076	3,395.00
	WWTP	ANNUAL MAINTENANCE		

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF AUGUST 23, 2016
 PAGE 2 OF 3

OPERATION & MAINTENANCE AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	1727	GRAINGER	96056	3,178.36
	VARIOUS	MAINTENANCE SUPPLIES		
592020	1044	GRAYBAR	96050	882.02
	WWTP	MAINTENANCE SUPPLIES		
592020	142	GREAT LAKES WATER	96043	907,490.57
		2016 WHOLESALE WATER		
592020	4410	HACH COMPANY	96078	746.07
	WWTP	OPERATING SUPPLIES		
592020	502	HAMILTON CHEVROLET INC	96047	33.63
	WWTP	OIL CHANGE		
592020	4833	HD SUPPLY FACILITIES MNTC	96088	291.04
	WWTP	MAINTENANCE & REPAIRS		
592020	2268	HOME DEPOT CREDIT SVCS	96060	481.70
	WWTP	MAINTENANCE SUPPLIES		
592020	3007	HUBBELL ROTH & CLARK INC	96067	15,608.43
		ENGINEERING SERVICES		
592020	4892	INTREGRA REALTY RESOURCES	96090	9,750.00
	WWTP	PROPERTY APPRAISAL SERVICES		
592020	1027	J O GALLOUP COMPANY	96049	530.01
	WWTP	CREDIT MEMO		
592020	99998	JIMMIE LEWIS	96099	61.45
		MILEAGE		
592020	99998	JOBY CLARK	96100	55.00
		REFUND		
592020	4202	MACOMB GROUP	96069	182.48
	WWTP	MAINTENANCE SUPPLIES		
592020	99998	MARIO PELINO	96101	86.31
		REFUND		
592020	99998	MARYBETH L KILBURN	96102	45.14
		REFUND		
592020	4462	MAURER'S TEXTILE RENTAL	96082	138.20
	WWTP	OPERATING SUPPLIES		
592020	4896	METRO CONTROLS INC	96091	1,597.38
	WWTP	HVAC REPAIR & MAINTENANCE		
592020	4412	METRO WELDING SUPPLY	96079	23.25
	WWTP	CHEMICALS AT WWTP		
592020	4850	MI-AWWA	96089	375.00
	WATER MAINTENANCE	CONFERENCE REGISTRATION		
592020	4514	MICHIGAN METER	96083	3,786.37
		INVENTORY SUPPLIES		
592020	791	MOTION INDUSTRIES INC	96048	64.90
	WWTP	MAINTENANCE SUPPLIES		
592020	4326	MOTOWN AUTOMOTIVE DISTRIBUTING	96074	85.87
	WWTP	FLEET MAINTENANCE		
592020	99998	NAGHAM AL NAIELABAND	96103	31.86
		REFUND		
592020	2406	NTH CONSULTANTS LTD	96062	2,340.68
	VARIOUS	ENGINEERING SERVICES		

CITY OF WARREN WATER & SEWER SYSTEM
 BILLS TO BE APPROVED FOR PAYMENT
 REGULAR MEETING OF AUGUST 23, 2016
 PAGE 3 OF 3

OPERATION & MAINTENANCE AND OTHER FUNDS AS INDICATED

FUND	VENDOR NUMBER	PAYEE AND DESCRIPTION	CHECK NUMBER	NET CHECK AMOUNT
592020	329	OCCUPATIONAL HEALTH CENTERS	96045	263.50
	WWTP	MEDICAL SERVICES		
592020	2401	OFFICE DEPOT INC	96061	804.64
	VARIOUS	OPERATING SUPPLIES		
592020	1904	OTIS ELEVATOR COMPANY	96058	459.00
	WATER MAINTENANCE	PROFESSIONAL SERVICES		
592020	4306	PRAXAIR DISTRIBUTION INC	96073	182.77
	WATER MAINTENANCE	CHEMICALS AT WWTP		
592020	4445	PREFERRED TONER SOLUTIONS	96081	899.80
	WWTP	OPERATING SUPPLIES		
592020	4897	RED WING SHOES	96092	179.99
	WATER MAINTENANCE	UNIFORMS		
592020	4781	REPUBLIC SERVICES #241	96086	124.16
	WWTP	MAINTENANCE SUPPLIES		
592020	4404	SCHEANA ROOFING & SHEET METAL	96077	865.00
	WWTP	MAINTENANCE SUPPLIES		
592020	4355	STERLING HEIGHTS TREASURY	96075	159.44
	ADMINISTRATION	WEED CUTTING		
592020	4444	SUPPLY DEN	96080	549.76
	WATER MAINTENANCE	MAINTENANCE SUPPLIES		
592020	14693	THE HARTFORD GROUP	96093	4,488.91
	VARIOUS	DISABILITY PREMIUM		
592020	1320	TREASURER CITY OF WARREN	96053	7,197.63
	VARIOUS	WATER MONTHLY SERVICE		
592020	2926	UNITED LABORATORIES	96065	571.67
	WWTP	OPERATING SUPPLIES		
592020	1241	WARREN PIPE & SUPPLY CO	96052	50.11
	WATER MAINTENANCE	MAINTENANCE SUPPLIES		
592020	2782	WASTE MANAGEMENT OF MI	96063	10,239.41
	WWTP	ASH HAULING CONTRACT		
592020	1453	WORK 'N GEAR LLC	96054	282.92
	WWTP	UNIFORMS		
592044	297	DAN'S EXCAVATING	1084576	464,196.12
	VARIOUS	WATER MAIN REPLACEMENT		
592044	417	FLORENCE CEMENT COMPANY	96046	155,000.16
		WATER MAIN REPLACEMENT		
592044	1088	TESTING ENGINEERS & CONSULTANTS	96051	2,237.75
		ENGINEERING SERVICES		
592096	80136	AFLAC PREMIUM HOLDING	1084572	1,104.04
		PAYROLL DEDUCTIONS		
592096	80001	AFSCME LOCAL 1250	1084568	1,580.38
		UNION DUES DEDUCTIONS		
592096	80098	MISDU	1084569	2,119.80
		WAGE ASSIGNMENTS		
592096	80207	SUSAN WINTERS	1084570	150.00
		WAGE ASSIGNMENTS		
592096	80009	WARREN MUNIC FED CR UNION	1084567	14,776.00
		PAYROLL DEDUCTIONS		



June 29, 2016

Robert Boccomino
Council Secretary

DEPARTMENT OF PUBLIC SERVICE
ONE CITY SQUARE, SUITE 320
WARREN, MI 48093-5284
(586) 574-4604
FAX (586) 574-4517
www.cityofwarren.org

RE: Resolution for 11363 Konczal Nuisance Abatement

Honorable Council Secretary:

The approval of a resolution is necessary for collection proceedings relating to the removal of a house and garage at 11363 Konczal which is under the nuisance abatement program.

Attached, please find the appropriate resolutions 1 and 2 and place on the **July 26, 2016 consent agenda** for a City Council Meeting **August 23, 2016** to review and confirm Special Assessment Roll No. 486.

Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Sabaugh", written over a horizontal line.

Richard D. Sabaugh, Director
Department of Public Service

Read and Concur,

Approved:

A handwritten signature in black ink, appearing to read "Proxanne Canestrelli", written over a horizontal line.
City Attorneys Office

Read and Concur,

Approved:

A handwritten signature in black ink, appearing to read "James R. Fouts", written over a horizontal line.
James R. Fouts, Mayor

RDS/al
Cc: Mayor
Building
Treasurer
Controllers
City Clerk
Assessor

RECEIVED
JUN 29 2016
WARREN

City Attorney's Office

June 29, 2016

DEPARTMENT OF PUBLIC SERVICE

ONE CITY SQUARE, SUITE 320

WARREN, MI 48093-5284

(586) 574-4604

FAX (586) 574-4517

www.cityofwarren.org

City Attorney:

RE: Dilapidated one story house 816 square feet with basement. Garage 576 square feet. Shed 8 x 8. Remove one boat, 2 cars and truck shell at north rear. Remove 235 ft of 4 ft. high chain link fence at east side. Remove 35 ft. of 6 ft. high wood fence at rear. Remove debris between the house and garage at:

11363 Konczal
13-27-226-010

LOT 21, INCLUDING THE ½ ADJACENT VACATED ALLEY TO THE REAR – HOLLYWOOD GARDENS SUBDIVISION, as recorded in Liber 10, Page 60 of Plats, Macomb County Records.

Interested Parties

Kazimer L. Grabowski

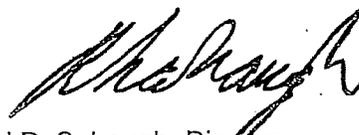
Please be advised that the nuisance at the above-noted location has been completed through efforts of the City as directed by the Nuisance Abatement Board of Appeals. Please institute collection proceedings including but not limited to any civil action which may be available.

Cost incurred by the City in effecting the abatement of this nuisance is as follows:

Demolition Bid # ITB-W-9320	\$ 9,999.00
Asbestos Survey	\$ 199.00
City Administrative Fees	<u>\$ 1,092.50</u>
Total	\$11,276.50

It is recommended these cost be charged to the property owner under proposed Special Assessment Roll No. 486. A Certificate of Abatement will be issued at a later date.

Sincerely,



Richard D. Sabaugh, Director
Department of Public Service

cc: Mayor
Division of Building
Property Maintenance
City Controller
City Clerk
City Assessor
Treasurer

**1st SAR Nuisance Resolution
11363 Konczal (13-27-226-010)**

RESOLUTION

A Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on July 26,, 2016 at 7:00 p.m. Eastern Time in the Council Chamber of the Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmember: Boccomino, Colegio, Green, Sadowski,
Stevens, St. Pierre, Warner

ABSENT: Councilmember: None

The following preamble and resolution were offered by Councilmember Colegio and supported by Councilmember Stevens:

The City Council held a public appeal hearing on the Hearing Officer's nuisance determination, and adopted a resolution upholding the Hearing Officer's determination that a nuisance existed upon the following described Property ("Property"):

LOT 21 – INCLUDING THE ½ ADJACENT VACATED ALLEY TO THE REAR – HOLLYWOOD GARDENS SUBDIVISION, as recorded in Liber 10, Page 60 of Plats, Macomb County Records.

Owner(s): Kazimer L. Grabowski

The City Council ordered abatement of the nuisance within **60 days** of the public appeal hearing and if the nuisance was not abated within the time limit, the City Council

directed the Director of Public Service to direct the removal of the nuisance. The City Clerk has notified the Property owner(s) of the City Council Resolution, and order of nuisance removal.

The Property owner(s) failed to remove the nuisance within the time period prescribed by City Council.

The Director of Public Service obtained removal of the nuisance by demolition pursuant to the Resolution of City Council.

The Director of Public Service has filed this report of the work done and the expenses incurred in the abatement of the nuisance.

NOW, THEREFORE, IT IS RESOLVED, that the City Council does hereby determine that the following charges shall be levied as a special assessment against the Property indicated:

PROPERTY

**Parcel No. 13-27-226-010
also known as 11363 Konczal**

CHARGES

\$11,276.50

IT IS FURTHER RESOLVED, that the City Assessor is hereby instructed to prepare a special assessment roll in accordance with the above determination and designate the name by which the roll shall be known.

IT IS FURTHER RESOLVED, that the special assessment roll shall be divided into ten (10) annual installments, and that the deferred installments of the special assessment roll shall bear interest at the rate of 8 (8%) per cent per annum.

IT IS FURTHER RESOLVED, that the special assessment roll shall be certified by the City Assessor and filed with the City Clerk. The City Clerk shall give notice by certified mail to the owner(s) of the Property upon which the aforesaid charges are levied, stating the basis for the assessment, the amount thereof, and the property affected, and giving the

Property owner(s) until the 23rd day of August, 2016, for payment to be made. The notice shall further state that if payment is not made before the said 23rd day of

**2nd SAR Nuisance Resolution
11363 Konczal (13-27-226-010)**

RESOLUTION

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, _____, at 7:00 p.m. Eastern _____ Time, in the Council Chamber of the Community Center, 5460 Arden, Warren, Michigan.

PRESENT: Councilmember: _____

ABSENT: Councilmember: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____:

By resolution adopted _____, the City Council determined to levy a special assessment against the following described Property;

Parcel No. (13-27-226-010) also known as 11363 Konczal

The City Assessor has prepared a special assessment roll to Levy a special assessment against the Property indicated:

PROPERTY

CHARGES

Parcel No. 13-27-226-010 also known as 11363 Konczal

\$11,276.50

LOT 21 – INCLUDING THE ½ ADJACENT VACATED ALLEY TO THE REAR – HOLLYWOOD GARDENS SUBDIVISION, as recorded in Liber 10, Page 60 of Plats, Macomb County Records.

Owner(s): Kazimer L. Grabowski

The special assessment roll has been certified by the City Assessor and filed with the City Clerk;

The City Clerk has given notice by certified mail on _____ to the owners of the Property upon which the aforesaid charges are levied, stating the basis for the assessment, the amount thereof, and the Property affected, and giving the property owners until the 23rd day of August, 2016, for payment to be made;

Payment has not been made, and a public hearing having been held on August 23rd, 2016, after notice of the hearing having been given to the Property owners, in the notice described above;

NOW, THEREFORE, IT IS RESOLVED, that the special assessment roll in the following amount and bearing the following roll number is hereby confirmed as presented by the City Assessor:

SPECIAL ASSESSMENT NO. 486 - \$11,276.50

IT IS FURTHER RESOLVED, that the special assessment roll shall be divided into ten (10) annual installments, the first installment(s) shall be due on July 1, 2017, and the subsequent installment(s) shall be due on July 1 of each and every year thereafter, bearing interest at the rate of eight (8%) per cent per annum, commencing on August 1, 2017.



CITY ATTORNEY'S OFFICE

ONE CITY SQUARE
WARREN, MI 48093
www.cityofwarren.org

August 12, 2016

Mr. Robert Boccomino
Council Secretary
City of Warren

RE: Amended Michigan Mutual Aid Box Alarm System Association Agreement

Dear Council Secretary Boccomino:

The Fire Department seeks council approval of the attached Amended Michigan Mutual Aid Box Alarm System Association Agreement.

The mutual aid agreement allows for participating units of local government to share resources for fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and other emergency support such as a disaster or threat to public health and safety.

I have reviewed the attached agreement and approve as to form. Also attached is a resolution approving the agreement.

Should you have any questions, please do not hesitate to contact me at (586) 574-4544.

Respectfully submitted,


Annette Gattari-Ross
Assistant City Attorney

AGR/s/council ltr re Michigan Mutual Aid Box Alarm System Agreement/59949

Attachment

Read and Concur:


Mary Michaels
Acting City Attorney

Read and Concur:


James R. Fouts
Mayor

cc: Wilburt McAdams, Fire Commissioner
David Fredericks, Fire Chief

**RESOLUTION APPROVING AMENDED MICHIGAN MUTUAL AID
BOX ALARM SYSTEM ASSOCIATION AGREEMENT**

At a regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on August 23, 2016, at 7:00 p.m. Eastern Standard Time in the Council Chambers of the Warren Community Center, 5460 Arden, Warren, Michigan.

Present: Councilpersons _____

Absent: Councilpersons _____

The Urban Cooperation Act, MCL 124.501 *et seq.* provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately.

It is recognized and acknowledged that in certain situations, such as natural disasters and man-made catastrophes, no political subdivision possesses all the necessary resources to cope with every possible emergency, disaster or serious threat to public safety, and an effective, efficient response can be best achieved by leveraging collective resources from other political subdivisions. Further, it is acknowledged that coordination of mutual aid through the Michigan Mutual Aid Box Alarm System Association (MI-MABAS) is most effective for best practices and an efficient provision of mutual aid.

The Fire Commissioner believes that it is in the best interest of the City to form an association to provide for communications procedures, training, and other functions for the protection of life and property during an emergency, disaster, or other serious threat to public health and safety.

The Fire Commissioner recommends that the City enter into an agreement with other communities in order to secure the benefits of mutual aid in fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an emergency, disaster, or other serious threat to public health and safety.

THEREFORE IT IS RESOLVED that City Council approves the Amended Michigan Mutual Aid Box Alarm System Association (MI-MABAS) Agreement.

IT IS FURTHER RESOLVED that the Mayor and City Clerk are authorized to sign the attached agreement in such form that meets with the satisfaction of the City Attorney.

Ayes: Councilpersons: _____

Nays: Councilpersons: _____

Resolution declared adopted on this ____ day of August____, 2016.

Robert Boccomino
Secretary of the Council

**AMENDED MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION
AGREEMENT**

Effective Date: _____

BETWEEN

**PARTICIPATING POLITICAL SUBDIVISIONS AS SIGNATORIES
TO THIS INTERLOCAL AGREEMENT**

This Agreement is entered into between the participating units of local government "Parties" that execute this Agreement and adopt its terms and conditions as provided by law. This Agreement supersedes any and all prior Agreements and amendments to the Michigan Mutual Aid Box Alarm System Association Agreement.

WHEREAS, the Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and,

WHEREAS, the Urban Cooperation Act, of 1967, 1967 PA 7, MCL 124.501, et seq., provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and,

WHEREAS, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and,

WHEREAS, the Parties have determined that it is in their best interests to form an association to provide for communications procedures, training, and other functions to further the provision of said protection of life and property during an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

WHEREAS, the Constitution and people of the State of Michigan have long recognized the value of cooperation by and among the state and its political subdivisions;

NOW, THEREFORE, the Parties agree as follows:

SECTION ONE

Purpose

It is recognized and acknowledged that in certain situations, such as natural disasters and man-made catastrophes, no political subdivision possesses all the necessary resources to cope with every possible Emergency, Disaster or Serious Threat to Public Safety, and an effective, efficient response can be best achieved by leveraging collective resources from other political subdivisions. Further, it is acknowledged that coordination of mutual aid through the Michigan Mutual Aid Box Alarm System Association (MI-MABAS) is most effective for best practices and efficient provision of mutual aid.

SECTION TWO

Definitions

The Parties agree that the following words and expressions, as used in this Agreement, whenever initially capitalized, whether used in the singular or plural, possessive or non-possessive, either within or without quotation marks, shall be defined and interpreted as follows:

- A. "Agreement" means the MI-MABAS Agreement.
- B. "Michigan Mutual Aid Box Alarm System" ("MABAS") means a definite and prearranged plan whereby response and assistance is provided to a

Requesting Party by an Assisting Party in accordance with the system established and maintained by MI-MABAS Members;

- C. "Party" means a political subdivision which has entered into this Agreement as a signatory;
- D. "Requesting Party" means any Party requesting assistance under this agreement;
- E. "Assisting Party" means any Party furnishing equipment, personnel, and/or services to a Requesting Party under this agreement;
- F. "Emergency" means an occurrence or condition in a Party's jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Requesting Party and such that a Requesting Party determines the necessity of requesting aid;
- G. "Disaster" means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, or similar occurrences resulting from terrorist activities, riots, or civil disorders;
- H. "Serious Threats to Public Health and Safety" means other threats or incidents such as those described as Disasters, of sufficient magnitude that the necessary public safety response threatens to overwhelm local resources and requires mutual aid or other assistance;

- I. "Division" means the geographically associated Parties which have been grouped for operational efficiency and representation of those Parties;
- J. "Training" means the regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MI-MABAS;
- K. "Executive Board" means the governing body of MI-MABAS composed of Division representatives.
- L. "Effective Date" means the date on which the Agreement is first filed with the Department of State, the Office of the Great Seal, and each county where Parties are located.
- M. "Special Operations Teams" means MI-MABAS recognized teams of personnel with the requisite training and skill for Hazardous Materials Response, Technical Rescue Response (including Strike Teams and Michigan Task Force 1) and Incident Management Teams.

SECTION THREE

Establishment of the Association, the Divisions and Executive Board of MI-MABAS

A. Establishment of the Association

- 1. The Parties intend and agree that MI-MABAS is established as separate legal entity and public body corporate pursuant to the Michigan Urban Cooperation Act of 1967, 1967 PA, MCL 124.505(c) and this Agreement.
- 2. Name of MI-MABAS. The formal name of the Association is "Michigan Mutual Aid Box Alarm System Association".

3. Federal Tax Status. The Parties intend that MI-MABAS and all Divisions shall be exempt from federal income tax under Section 115(1) of the Internal Revenue Code of 1986, as amended, or corresponding provisions of any future tax code
4. State and Local Tax Status. The parties intend that the MI-MABAS and all Divisions shall be exempt from all State and local taxation including, but not limited to, sales, use, income, single business, and property taxes under the applicable provisions of the laws of the State.
5. Title to MI-MABAS Property. All property is owned by MI-MABAS as a separate legal entity. MI-MABAS may hold any of its property in its own name or in the name of one (1) or more of the Parties or Divisions, as determined by the Parties.
6. Principal Office. The principal office of the Association ("Principal Office") shall be at such locations determined by the MI-MABAS Executive Board.

B. Establishment of the Executive Board.

An Executive Board shall be established to consider, adopt, and amend needed rules, procedures, by-laws and any other matters deemed necessary by the Parties. The Executive Board shall consist of a member elected from each Division of MI-MABAS who shall serve as the voting representative of said Division of MI-MABAS matters, and may appoint a designee from his or her Division to serve temporarily in his or her stead. Such designee shall have all rights and privileges attendant to a representative of the Division. A President and Vice President shall be elected from the representatives of the

Parties and shall serve without compensation. The President and other officers shall coordinate the activities of the MI-MABAS Association.

SECTION FOUR

Duties of the Executive Board

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures, and bylaws of the MI-MABAS Association, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

SECTION FIVE

Rules and Procedures

Rules, procedures, and by laws of the MI-MABAS Association shall be established by the Member Units via the Executive Board as deemed necessary for the purpose of administrative functions, the exchange of information, and the common welfare of the MI-MABAS.

SECTION SIX

Authority and Action to Effect Mutual Aid

- A. The Parties hereby authorize and direct their respective Fire Commissioner and/or Fire Chief or his or her designee to take necessary and proper action to render and/or request mutual aid from the other Parties in accordance with the policies and procedure established and maintained by the MI-MABAS Association.
- B. Upon a Fire Department's receipt of a request from another Party for Fire Services, the Fire Commissioner and/or Fire Chief, the ranking officer on duty, or other officer as designated by the Fire Commissioner and/or Fire Chief shall have

the right to commit the requested Firefighters, other personnel, and Fire Apparatus to the assistance of the requesting Party. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Responding Party. The judgment of the Fire Commissioner and/or Fire Chief, or his or her designee, of the Responding Party shall be final as to the personnel and equipment available to render aid.

- C. An authorized representative of the Party which has withheld or refused to provide requested assistance under this Agreement shall immediately notify the Requesting Party, and shall submit an explanation for the refusal.

SECTION SEVEN

Jurisdiction Over Personnel and Equipment

Personnel dispatched to aid a party pursuant to this Agreement shall at all times remain employees of the Assisting Party, and are entitled to receive benefits and/or compensation to which they are otherwise entitled to under the Michigan Workers' Disability Compensation Act of 1969, any pension law, or any act of Congress.

Personnel dispatched intrastate to assist a party pursuant to this Agreement continue to enjoy all powers, duties, rights, privileges, and immunities as provided by Michigan Law.

When Parties are dispatched pursuant to the Emergency Management Assistance Compact (EMAC), the Parties shall adhere to all provisions of the EMAC. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Incident Commander of the Requesting Party.

SECTION EIGHT

Compensation for Aid

Equipment, personnel, and/or services provided pursuant to this Agreement, absent a state or federal declaration of emergency or disaster, excluding resources for Special Operations Teams, shall be at no charge to the Requesting Party for the first eight hours. Any expenses recoverable from third parties shall be equitably distributed among Responding Parties. Requests for a response from any MI-MABAS Special Operations Team may require full and complete reimbursement to the responding Team for all expenses, including but not limited to, expenses for equipment, personnel, management and administration and all other services provided at an incident. The Executive Board shall adopt fee schedules that establish rates for Special Operations Team responses. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes. The Parties reserve the right to waive any charges to a Requesting Party.

SECTION NINE

Insurance

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, worker's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limit general liability and professional liability. The obligations of the Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan, or arrangement with an insurance provider approved by the state of jurisdiction. The Executive Board may require that copies or other evidence of compliance with the provisions of this Section be provided by the Parties to the Executive Board.

SECTION TEN

Liability

Each Party will be solely responsible for the acts of its own employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts. The Parties shall not be responsible for any liability or costs associated with those acts and the defense of those acts for Parties outside of their political jurisdictions. It is agreed that none of the Parties shall be liable for failure to respond for any reason to any request for Fire Services or for leaving the scene of an Incident with proper notice after responding to a request for service.

SECTION ELEVEN

No Waiver of Governmental Immunity

All of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, and all pensions, relief, disability, worker's compensation and other benefits which apply to the activity of Parties, officers, agency, or employees of any public agents or employees of any public agency when performing their respective functions within the territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such Parties, officers, agents, or employees extraterritorially under the provision of this Agreement. No provision of the Agreement is intended, nor shall any provision of this Agreement be construed, as a waiver by any Party of any governmental immunity as provided by the Act or otherwise under law.

SECTION TWELVE

Term

- A. The existence of MI-MABAS commences on the Effective Date and continues until terminated in accordance with this Section.
- B. Any Party may withdraw, at any time, from this Agreement for any reason, or for no reason at all, upon thirty (30) days written notice to the Association. The withdrawal of any Party shall not terminate or have any effect upon the provisions of this Agreement so long as the MI-MABAS remains composed of at least two (2) Parties. Parties withdrawing from MI-MABAS and subsequently requesting a mutual aid resource from a MI-MABAS member may be subject to reasonable fees for that resource according to the fee schedule established, and periodically reviewed and updated, by the Executive Board.
- C. This Agreement shall continue until terminated by the first to occur of the following:
 - (i) The Association consists of less than two (2) Parties; or,
 - (ii) A unanimous vote of termination by the total membership of the Executive Board.

SECTION THIRTEEN

Miscellaneous

- A. Entire Agreement. This Agreement sets forth the entire agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any party. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement.

- B. Severability of Provisions. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force.
- C. Governing Law/Consent to Jurisdiction and Venue. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan.
- D. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.
- E. Terminology. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.
- F. Recitals. The Recitals shall be considered an integral part of this Agreement.
- G. Amendment. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement and approval of the governing bodies of all Parties. Amendments to this Agreement shall be filed with the Department of State, the Office of the Great Seal, each county of the State where a Party is located, and any other governmental agency, office, and official required by law. The undersigned unit of local government or public agency hereby adopts, subscribes, and approves this Agreement to which this signature page will be attached, and agrees to be a party and be bound by the terms.
- H. Compliance with Law. The Association shall comply with all federal and State laws, rules, regulations, and orders applicable to this Agreement.

- I. No Third Party Beneficiaries. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication) right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.
- J. Counterpart Signatures. This Agreement may be signed in counterpart. The counterparts taken together shall constitute one (1) agreement.
- K. Permits and Licenses. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting party.
- L. No Implied Waiver. Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
- M. Notices. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class

U.S. mail postage prepaid to the person appointed to the governing board by the governing body of the participating agency.

WITNESSED BY:

MICHIGAN MUTUAL AID BOX ALARM
SYSTEM ASSOCIATION (MI-MABAS)

WITNESSED BY:

CITY OF WARREN:

James R. Fouts
Mayor

Paul Wojno
City Clerk

ID 60017



CITY ATTORNEY'S OFFICE

ONE CITY SQUARE
WARREN, MI 48093
www.cityofwarren.org

August 15, 2016

Robert Boccomino
Council Secretary
City of Warren

Re: Proposed Resolution Approving Inter-local Agreement for Reciprocal Lending of Municipal Fire Apparatus between the City of Sterling Heights and City of Warren.

Dear Council Secretary Boccomino:

Attached please find the above-noted resolution, which authorizes the either Warren or Sterling Heights to use the fire apparatus of the other community when it has a when either Warren or Sterling Heights has a shortage due to needed maintenance or repair.

This agreement is for an initial one-year term, with annual renewals up to five years with the mutual consent of the respective fire commissioner/chief. Beyond five years, any renewal must be approved by the governing bodies. The agreement allows either party to terminate for convenience, and authorizes the Warren's Fire Commissioner and Sterling Heights Fire Chief to give immediate notice of termination for emergencies.

The attached agreement is substantially complete. We will be sure to have the insurance requirements reviewed and approved by Insurance and Risk Manager Phil Easter. If acceptable, please submit the proposed resolution and agreement to Council for its meeting on Tuesday, August 23, 2016.

Respectfully,

A handwritten signature in blue ink that reads "Mary Michaels".

Mary Michaels
Acting City Attorney

cc: Fire Chief David Frederick
Phil Easter, Insurance and Risk Manager

MM/vlt Ltr to R Boccomino re Interlocal Agreement for Lending Municipal Fire Apparatus ID 60024

Read and concur:

Approved:

A handwritten signature in black ink that reads "James R. Fouts".
James R. Fouts, MayorA handwritten signature in blue ink that reads "Wilburt McAdams".
Wilburt McAdams, Fire Commissioner
mm

**RESOLUTION APPROVING INTERLOCAL AGREEMENT FOR
RECIPROCAL LENDING OF MUNICIPAL FIRE APPARATUS BETWEEN
CITY OF STERLING HEIGHTS AND CITY OF WARREN**

At a regular meeting of the City Council of the City of Warren, County of
Macomb, Michigan, held on August 23, 2016, at 7 p.m. Eastern _____
_____ Time, in the Council Chambers of the Warren Community Center
Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilperson _____

ABSENT: Councilperson _____

The following resolution was offered by Councilperson _____
and supported by Councilperson _____.

The City of Warren and the City of Sterling Heights previously entered into a mutual aid agreement by which their respective fire departments have agreed to come to the mutual aid of the other department in the event of need in the community for fire, EMS and certain specialized operations.

The City of Warren and Sterling Heights each may require reinforcement fire apparatus when its apparatus is out of service for maintenance or repair.

Warren will be purchasing its own new apparatus, but would still benefit from having access to back-up apparatus at those times any of its existing apparatus is unavailable due to needed maintenance or repair.

The City's Fire Commissioner and Sterling Heights Fire Chief are recommending an inter-local agreement to allow for the reciprocal use of their fire apparatus.

THEREFORE, IT IS RESOLVED, the Mayor and Clerk are authorized to execute a Inter-local Agreement for the Reciprocal Lending of Municipal Fire Apparatus, and in such form that meets with the satisfaction of the City Attorney.

AYES: Councilperson _____

NAYS: Councilperson _____

RESOLUTION DECLARED ADOPTED this 23rd day of August, 2016.

ROBERT BOCCOMINO
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
)SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a correct copy of the resolution adopted by the Warren City Council at its meeting held on August 23, 2016.

PAUL WOJNO
City Clerk

INTERLOCAL AGREEMENT FOR RECIPROCAL LENDING OF MUNICIPAL FIRE APPARATUS

This Interlocal Agreement for Reciprocal Lending of Municipal Fire Apparatus (“Interlocal Agreement”) is made on _____, 2016 between the City of Warren, , a Michigan municipal corporation, whose address is One City Square Warren, Michigan, 48093 (“Warren”) and the City of Sterling Heights, a Michigan municipal corporation, whose address is P.O. Box 8009, 40555 Utica Road, Sterling Heights, Michigan 48311-8009 (“Sterling Heights”). Since either Warren or Sterling Heights may be the Lending Municipality or Requesting Municipality at a particular time during the term of this Interlocal Agreement, Warren or Sterling Heights may be referred to as the “Municipality” from time to time in this Interlocal Agreement, and both together may be referred to as the “Municipalities”. When Warren is the Municipality requesting use of Fire Apparatus owned by Sterling Heights, the term “Requesting Municipality” shall mean Warren and the term “Lending Municipality” shall mean Sterling Heights; when Sterling Heights is the Municipality requesting use of Fire Apparatus owned by Warren, the term “Requesting Municipality” as used in this Interlocal Agreement shall mean Sterling Heights and the term “Lending Municipality” shall mean Warren.

RECITALS

A. Warren and Sterling Heights are Home Rule Cities created under the Michigan Home Rule Act, which each operate a city fire department.

B. The Michigan Constitution of 1963, Article 7, § 28 (“Constitution”), and the Urban Cooperation Act of 1967, MCL 124.501 *et seq.* (“Act”) authorize a political subdivision to exercise jointly with another political subdivision any power, privilege, or authority which such political subdivisions share in common and which each might exercise separately.

C. The Act provides that an inter-local agreement may, among other things, provide for the acquisition, ownership, custody, operation, and maintenance of personal property, which includes various fire apparatus, defined to include fire vehicles, fire equipment and tools (“Fire Apparatus”).

D. Warren and Sterling Heights have entered into mutual aid agreements by which their respective fire departments have agreed to come to the mutual aid of the other department in the event of need for fire, EMS, and certain specialized operations.

E. Warren or Sterling Heights may have one or more Fire Apparatus out of service due to needed Maintenance or repair (“Maintenance”), causing a shortage of available Fire Apparatus to provide customary emergency fire department response within the Municipality.

F. Warren and Sterling Heights are interested in entering into an agreement under which a particular Municipality which is in need of an additional Fire Apparatus, which includes vehicles, fire equipment and tools, while its existing Fire Apparatus is out of service for Maintenance (the “Requesting Municipality”) may borrow an available Fire Apparatus from the other Municipality (the “Lending Municipality”) while the Requesting Municipality’s Fire Apparatus is out of service under the terms and conditions of this Interlocal Agreement.

G. Warren and Sterling Heights wish to set forth their agreement with respect to the reciprocal lending and use of backup Fire Apparatus by the Lending Municipality and the Requesting Municipality respectively.

H. The parties do not intend to establish a separate legal or administrative agency under Section 7(1) of the Urban Cooperation Act, MCL 124.501, et seq., and have not therefore provided for or otherwise established an agency under this Agreement.

THEREFORE, Warren and Sterling Heights agree as follows:

1. *Lending of Available Backup Fire Apparatus.* Warren and Sterling Heights agree to loan backup Fire Apparatus deemed by the Lending Municipality to be available at the time of the request in the Lending Municipality's sole discretion to the Requesting Municipality while the Requesting Municipality's Fire Apparatus is out of service for Maintenance, subject to the terms and conditions of this Interlocal Agreement. The Requesting Municipality may make a request for use of the Lending Municipality's backup Fire Apparatus only if the Requesting Municipality (i) has a shortage of available Fire Apparatus to provide customary coverage within the boundaries of the Requesting Municipality to enable the Requesting Municipality to adequately respond to fire and other emergencies while its Fire Apparatus is being maintained and/or repaired, and (ii) needs the use of the requested Fire Apparatus for a period of more than one day. The Lending Municipality will make a good faith effort to accommodate the Requesting Municipality based upon availability of its reserve apparatus, as determined in the sole discretion of the Lending Municipality.

2. *Term of Interlocal Agreement; Termination by Lending Municipality; Recall of Fire Apparatus by Lending Municipality.* The term of this Interlocal Agreement shall be for an initial one year term beginning on the date that this Interlocal Agreement is executed by the last Municipality executing it, unless terminated sooner. The term may be renewed annually upon mutual consent of the Fire Commissioner for Warren and the Fire Chief for Sterling, provided to total term does not exceed five years, including the Initial Term. Beyond the first five years, the agreement may be renewed with consent of the Parties' local governing body. Unless renewed, this Agreement will terminate automatically upon expiration of the initial or renewal term.

Either Municipality may terminate this Interlocal Agreement for any reason or for no reason by providing thirty (30) days written notice to the other Municipality. In addition, the Lending Municipality may terminate this Interlocal Agreement immediately upon written notice if , if the Requesting Municipality breaches a material term of this Interlocal Agreement (such as, but not limited to, allowing an unauthorized person to operate the Fire Apparatus, or using the Fire Apparatus for purposes beyond the scope of this Interlocal Agreement). In such cases, the notice of termination may be given by immediately upon written notice from the terminating party's Fire Commissioner for Warren, or Fire Chief for Sterling to the non-terminating Party, upon such notice the Requesting Municipality shall return the Fire Apparatus in the required condition as soon as reasonably possible following completion of the incident for which it is currently being used.

Notwithstanding any other provision of this Interlocal Agreement, the Lending Municipality may recall Fire Apparatus that has been loaned to the Requesting Municipality due to the then current needs of the Lending Municipality by notifying the Fire Chief or Fire Commissioner of the Requesting Municipality verbally or in writing. If the Lending Municipality makes such a recall

request, the Requesting Municipality shall return the Fire Apparatus as soon as reasonably possible, following completion of the incident for which it is currently being used.

3. *Required Approvals.* The Requesting Municipality shall be responsible for obtaining and maintaining throughout the term of this Interlocal Agreement all licenses, permits, certificates, and governmental authorizations for its employees and agents necessary to perform all of its obligations under this Interlocal Agreement, including, but not limited to, obtaining any licenses required from the Michigan Secretary of State.

4. *Delivery of the Lending Municipality's Fire Apparatus by Lending Municipality; Acceptance in "As Is Where Is" Condition.* The Lending Municipality agrees to make the backup Fire Apparatus deemed available for use by the Requesting Municipality available for pickup by the Requesting Municipality upon the request of the Requesting Municipality, unless the Lending Municipality declines the request. The Fire Apparatus shall be equipped with a full complement of hose, nozzles and various adapters, equipment as identified in Exhibit A (if so equipped and labeled), and other items determined prior to execution of this Interlocal Agreement and itemized on an attachment to this Interlocal Agreement. The Lending Municipality shall disclose to the Requesting Municipality any known issues relating to the functionality of the Fire Apparatus on or before making the Fire Apparatus available for pickup ("Lending Municipality Disclosure"). In all instances, the Lending Municipality delivers the backup Fire Apparatus for pickup in "as is where is" condition, and the Lending Municipality makes no representations or warranties to the Requesting Municipality as to the condition or operability of the backup Fire Apparatus except as disclosed in the Lending Municipality Disclosure. The Municipalities shall do an inspection of the Fire Apparatus in the presence of Fire Department personnel of both Municipalities before possession of the Fire Apparatus is delivered and immediately after it is returned to document the condition of the Fire Apparatus. By taking possession of the backup Fire Apparatus, the Requesting Municipality acknowledges that it has had an opportunity to inspect the backup Fire Apparatus prior to taking possession, finds it in acceptable condition, and accepts it in "as is where is" condition. The Municipalities may mutually agree to forego these pre-delivery conditions in the case of emergency circumstances where both Municipalities acknowledge that immediate public safety needs warrant delivery of the Fire Apparatus without satisfying these pre-delivery conditions.

5. *Operation of the Lending Municipality's Fire Apparatus by the Requesting Municipality's Employees.* The Requesting Municipality agrees that it will allow operation of the Lending Municipality's backup Fire Apparatus only by currently licensed employees of the Requesting Municipality's Fire Department with good driving records, properly trained to operate similar Fire Apparatus. "Good Driving Record" shall mean a driving record which contains no convictions for offenses within the past five (5) years for (a) any driving offense which constitutes a felony, (b) operating under the influence of liquor or drugs, or impaired driving as a result of alcohol or drugs, (c) reckless driving or careless driving, (d) driving on a revoked or suspended license arising from excessive points or conviction for an offense with a mandatory revocation or suspension, or (e) having an accumulation of more than four (4) [or some other agreeable number] points in the past two years on his/her driving record. "Proper Training" shall mean either (a) having a current valid Michigan Commercial Driver's License (CDL) with Group A endorsement or (b) completing and maintaining compliance with the driver's training standards of the Michigan Firefighters Training Counsel currently furnished in a program offered by VFIS. The Requesting Municipality shall not permit any volunteers, firefighter or EMS employees-in-training, or members of the public who are not qualified personnel of the Requesting Municipality's Fire Department to

operate, get on, or ride on or in the Lending Municipality's Fire Apparatus. The Requesting Municipality shall be permitted to use the Lending Municipality's Fire Apparatus only for functions related directly to Fire Department runs, emergency and non-emergency incident responses, including fire, emergency medical service, Haz-Material incidents and technical rescues, and not for any public display or events.

6. *Payment of Employee Compensation for the Requesting Municipality's Employees Operating the Lending Municipality's Fire Apparatus; Costs.* The Requesting Municipality shall be responsible for all costs of its own personnel while operating or riding on or in the Lending Municipality's Fire Apparatus, including, but not limited to, salaries, wages, state and federal payroll taxes, workers disability compensation insurance, unemployment insurance, other fringe benefits, and any other costs associated with such individuals' employment. Because this is a reciprocal agreement, neither Municipality shall bill the other Municipality for use of the Lending Municipality's Fire Apparatus except as otherwise provided in this Inter-local Agreement.

All personnel, resources, equipment and services contemplated under this Agreement will be furnished at the expense of each respective Party owning the Fire Apparatus and supplies, and employing the personnel, except as otherwise provided in this Agreement. No party will be held responsible for the costs incurred by the other Party, or be entitled to compensation for assistance provided to the other Party.

7. *Operating Costs of Lending Municipality's Fire Apparatus; Maintenance and Repair of Lending Municipality's Fire Apparatus; Risk of Loss.*

a. The Requesting Municipality shall be responsible for all costs associated with or relating to operation of the Lending Municipality's Fire Apparatus while in the possession of the Requesting Municipality, including fuel, oil, lubrication, apparatus washing, and other maintenance and repair expenses related to the Lending Municipality's Fire Apparatus. The Lending Municipality shall deliver the Fire Apparatus with a full tank of fuel and the Requesting Municipality shall return the Fire Apparatus at the end of the term (or when it is recalled) with the same amount of fuel as when possession of the Fire Apparatus was delivered. The requirement of delivery and return of the Fire Apparatus with a full tank of fuel may be waived by the Municipalities in the case of emergency circumstances referred to in Section ____.

b. The Requesting Municipality agrees to maintain and repair the Lending Municipality's Fire Apparatus during the term of this Interlocal Agreement in as good as condition as it was when delivered, mileage and reasonable wear and tear expected. Excess wear includes cracked or damaged glass, damaged body, trim, frame suspension, engine, powertrain, or other mechanical parts, damaged paint, missing equipment or parts that were in or on the Lending Municipality's Fire Apparatus at the time it was delivered, a tire which is unsafe or which does not meet the manufacturer's recommended specifications (or equivalent) as compared with the tires on the Lending Municipality's Fire Apparatus at the time of delivery, a damaged or worn brake, oil leaks, a malfunctioning electrical system, battery, lights, or siren, any malfunctioning specialized equipment associated with the Lending Municipality's Fire Apparatus, or any other condition which makes the Lending Municipality's Fire Apparatus run in a rough, improper, unsafe condition, or any other damage, whether or not insurance covers it. The Municipalities shall do an inspection of the Fire Apparatus in the presence of Fire Department personnel of both Municipalities immediately after it is returned to document the condition of the Fire Apparatus upon its return.

c. When the Requesting Municipality takes possession of the Lending Municipality's Fire Apparatus, the Requesting Municipality assumes all risks of loss of the Fire Apparatus and of damage to it.

8. *Return of Lending Municipality's Fire Apparatus.* At the time this Interlocal Agreement terminates as a result of expiration or earlier termination, whichever occurs first, or at the end of any extension term as provided in this Interlocal Agreement, the Requesting Municipality shall deliver the Lending Municipality's Fire Apparatus to the Lending Municipality in clean condition and in as good as condition as when it took possession, mileage and reasonable wear and tear excepted. Excessive wear and tear is defined in Section 7b. The Requesting Municipality and Lending Municipality shall jointly inspect the Lending Municipality's Fire Apparatus when the Lending Municipality's Fire Apparatus is returned to determine whether there are any defects or damages to the Lending Municipality's Fire Apparatus that occurred during the time the Requesting Municipality had use of the Fire Apparatus for which it is responsible, and prepare written documentation regarding any damages or defects which occurred during the time period that the Requesting Municipality had custody of the Lending Municipality's Fire Apparatus. The Municipalities may make a video recording of the exterior condition of the Lending Municipality's Fire Apparatus at the time it is returned to document whether there are any exterior defects or damages to the Lending Municipality's Fire Apparatus that occurred during the time the Requesting Municipality has had possession of it. The Lending Municipality shall obtain a written estimate of the cost to have the noted defects or damages repaired and forward it to the Requesting Municipality for payment. The Requesting Municipality shall remit payment within thirty (30) days of the date of delivery of the estimate.

9. *Attorney Fees; No Need for Signed Agreement Upon Each Lending of Fire Apparatus.* The Municipalities shall document each lending of the Lending Municipality's Fire Apparatus to the Requesting Municipality, but such transaction shall not require the execution of a new Interlocal Agreement provided this master Interlocal Agreement is still in effect. Each party shall be responsible for its own attorney fees incurred in the preparation or enforcement of this Agreement or amendments to this Agreement.

10. *Insurance of Lending Municipality's Fire Apparatus.* The Requesting Municipality shall not take possession of the Lending Municipality's Fire Apparatus under this Interlocal Agreement until it has provided the insurance required under this Section. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverage shall be with insurance carriers and in a form acceptable to the Lending Municipality. If any coverage is written with deductibles, the Requesting Municipality shall be solely responsible for payment of such deductibles.

The Requesting Municipality shall procure and shall maintain during the term of this Interlocal Agreement, Worker's Compensation Insurance for all of its employees operating or riding on or in the Lending Municipality's Fire Apparatus pursuant to this Interlocal Agreement.

The Requesting Municipality shall procure and maintain during the term of this Interlocal Agreement, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$10,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual

Liability; (b) Products and Completed Operations; (c) Independent Contractors Coverage; and (d) Broad Form General Liability Extensions or equivalent.

The Requesting Municipality and all subcontractors shall procure and maintain during the term of this Interlocal Agreement, Motor Vehicle Bodily Injury Insurance (Comprehensive Form) in an amount not less than \$10,000,000 for personal and bodily injuries including accidental death to each person; and in an amount of not less than \$10,000,000 for each occurrence and/or aggregate combined single limit and property damage in an amount not less than \$10,000,000 for each occurrence and/or aggregate combined single limit.

The Requesting Municipality shall procure and shall maintain during the term of this Interlocal Agreement, HIRED AND NON-OWNERSHIP MOTOR VEHICLE BODILY INJURY AND PROPERTY DAMAGE INSURANCE in an amount not less than \$10,000,000 for personal and bodily injuries, including accidental death to each person, and in an amount not less than \$10,000,000 for each occurrence and/or aggregate combined single limit; and property damage in an amount not less than \$10,000,000 for each occurrence and/or aggregate combined single limit. All coverage provided by the Requesting Municipality shall be primary.

The Requesting Municipality shall be solely responsible for any and all Michigan No-Fault claims arising out of the operation, maintenance or use for the Lending Municipality's Fire Apparatus while in the care, custody or control of the Requesting Municipality. Such claims shall include, but not be limited to, personal protection insurance, personal injury protection benefits, property protection insurance, property benefits, residual liability insurance, and mini-tort.

The Contractual Liability Exclusion in both the General and Automobile Comprehensive Liability Insurance must be waived.

The Lending Municipality shall be named as Additional Insured on all insurance policies required under this Interlocal Agreement, with the exception of Worker's Compensation. The following wording shall be used within the Insurance Contract:

"It is understood and agreed that the following shall be insureds: The City of Warren, the City of Warren Downtown Development Authority, the City of Warren Building Authority, or City of Sterling Heights (as the case may be), including all elected and appointed officials, all employees and volunteers, all Boards, Commissions and/or Authorities and their board members, employees and volunteers."

"This coverage shall be primary to the Additional Insureds, and not contributing with other insurance or similar protection available to the Additional Insureds, or that said other available coverage be primary, contributing or excess."

The Lending Municipality shall also receive thirty (30) day prior written notice by receipt for certified mail of cancellation of any of the insurance policies required under this Interlocal Agreement. The following language shall be used in each insurance contract:

"It is understood and agreed that thirty (30) days written notice of cancellation, reduction and/or material change and coverage will be made, by certified mail, to:

If to Warren:

Risk Manager
City of Warren
One City Square, Michigan 48093

If to Sterling Heights:

Risk Manager
City of Sterling Heights
P.O. Box 8009
40555 Utica Road
Sterling Heights, Michigan 48311-8009.

The Requesting Municipality shall provide the Lending Municipality at the time this Interlocal Agreement in executed form is delivered, a Certification of Insurance, in the form reasonably requested by the Lending Municipality in an original form and two copies, properly completed and signed by an authorized insurance company representative certifying that the Requesting Municipality is in compliance with the insurance coverage and notice requirements as outlined above. The Requesting Municipality shall provide to the Lending Municipality upon written request a certified copy of any insurance policy required under this Interlocal Agreement. The purchase of insurance and the furnishing of a certificate of insurance shall not be a satisfaction of the Requesting Municipality's indemnification of the Lending Municipality.

11. Liability

Each Party will be responsible to assume its own liability attributed to the acts, omissions or conduct of such Party or such Party's own officers, employees while they are engaged in the use or operation of the other Party's Fire Apparatus under this Agreement.

Notwithstanding the above, To the extent allowed by law, the Requesting Municipality expressly agrees to indemnify and hold the Lending Municipality harmless against all losses and liabilities arising out of bodily injury or property damages based upon any act or omission, negligent or otherwise, of the Requesting Municipality or anyone acting on the Requesting Municipality's behalf in connection with or incident to this Interlocal Agreement or operation of the Lending Municipality's Fire Apparatus pursuant to this Interlocal Agreement, unless such injury or damage is caused by gross negligence or willful misconduct.

For the purposes of the indemnity and insurance provisions herein, the Requesting Municipality shall mean the City, its elected and appointed officials, employees, and volunteers working on behalf of the City; "losses and liabilities" shall mean loss, cost, expense, damage, liability or claims, whether groundless or not; "personal injury" shall mean false arrest, false imprisonment, malicious prosecution, assault and battery, libel, slander, defamation of character, discrimination, mental anguish, wrongful entry or eviction, violation of property or deprivation of any rights, privileges or immunities secured by the constitution and laws of the United States of America or the State of Michigan; "bodily injury" shall mean bodily injury, sickness or disease (including death resulting at any time therefrom), mental anguish, and mental injury; and "property damage" shall mean the damage or destruction of any property, including the loss of use thereof.

The Requesting Municipality's obligation to indemnify and hold the Lending Municipality harmless shall include, but not be limited to (a) the obligation to defend the Lending Municipality from any such suit, action or proceeding, and (b) the obligation to pay any and all judgments which may be recovered in any such suit, action or proceeding, and/or any and all expenses, including, but not limited to, costs, attorney fees and settlement expenses which may be incurred.

Nothing in this Agreement shall be construed as a waiver of a Party's rights to assert governmental immunity as provided by the statute or court decision, or any other defenses to claims made by third parties.

This Agreement confers no rights or remedies on any third party, other than the parties to this Agreement and their respective successors and permitted assigns. This Agreement shall not be construed as creating a higher legal standard of safety or care with respect to third party claims.

No liability, right or benefit associated with any employer-employee relationship shall be implied by this Agreement. Nothing in this Agreement shall imply or create any duty or responsibility to comply with a collective bargaining agreement of another Party, or to create any right to insurance or any other employment right of a Party's employee from another Party to this Agreement. No employee of any Party to this Agreement shall be deemed to have become an employee of another Party or to be covered by any insurance or pension plans of another Party due to the employee's participation in the performance of this Agreement.

Likewise, each Party shall be responsible for, and shall protect and/or hold harmless all other Parties from, any employment-related claims made by its personnel, including but not limited to claims related to worker's compensation, insurance rights or liabilities and unemployment compensation.

12. *Reporting of Injuries or Damages Relating to Operation of Lending Municipality's Fire Apparatus.* The Requesting Municipality shall report to the Lending Municipality's Fire Commissioner for Warren, and Fire Chief for Sterling, or his or her designate, any injuries or damages to persons or property arising from the operation of the Lending Municipality's Fire Apparatus by the Requesting Municipality or any of its employees, agents or any other person operating the Fire Apparatus verbally within twenty-four (24) hours of the time of the incident which gave rise to the injury or damages, including a description of the injury or damages, how the injury or damages occurred, the date and time of the incident giving rise to the injuries or damages, and the names and addresses of any individuals with any knowledge of the facts or circumstances which gave rise to the injury or damages, including any independent witnesses. This notice shall be given verbally within 24 hours of the time that the injury or damage took place or is known, and shall be confirmed in writing within 48 hours of that time.

13. *Notices.* Notice to this Interlocal Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or U.S. mail, postage prepaid and addressed to the persons below. Notice will be deemed given on the date when one of the following first occurs: (a) the date of actual receipt; (b) the next business day when notice is sent express delivery service or a personal delivery, or (c) three days after mailing by first class or certified U.S. mail. Provided, however, any request, renewal by the Fire Commissioner/Chief, each

or response regarding the other Party's use of the other Party's Fire Apparatus, or recall of such use, may be communicated verbally or electronically at the numbers below.

If to Warren:

City of Warren
Fire Commissioner
23295 Schoenherr
Warren, MI 48093
(586) 756-2800 ext. 3100
wmcadams@warrenfiredept.org

If to Sterling Heights:

City of Sterling Heights
P.O. Box 8009
40555 Utica Road
Sterling Heights, MI 48311-8009
Attention: ~~Fire Chief Risk Manager~~

14. *Governing Law.* This Interlocal Agreement shall be governed, interpreted and enforced by the laws of the State of Michigan.

15. *Authority to Enter Interlocal Agreement; Binding Effect.* Each Municipality signing this Interlocal Agreement represents and warrants to the other Municipality that it has authority to execute this Interlocal Agreement on behalf of the Municipality for which it is signing and it is a binding obligation of the Municipality.

16. *Entire Interlocal Agreement; Modification or Amendment.* This Interlocal Agreement represents the entire Interlocal Agreement and understanding between the parties, and supersedes all other oral or written agreements between the parties with respect to this subject matter. Any modifications, amendments, rescissions, waivers or releases to this Interlocal Agreement must be in writing and agreed to by all parties. Unless otherwise agreed, the modification, amendment, rescission, waiver or release shall be signed by the same individuals (or their successor) who signed the Interlocal Agreement or by other individuals designated by the Municipality's chief administrative official.

17. Miscellaneous.

a. This agreement may not be assigned, delegated or subcontracted without the express written consent of the other Party.

b. Each Party shall comply with all federal, state, and local laws, ordinance and regulations and codes applicable to its respective equipment, conduct or activities.

c. A waiver of a breach of any term of this Agreement will not be considered a waiver of a further breach of the same term or of any other term.

WARREN, a Michgian municipal corporation

By: _____
James R. Fouts
Its: Mayor

By: _____
Paul Wojno
Its: City Clerk

CITY OF STERLING HEIGHTS,
a Michigan municipal corporation

By: _____
Michael C. Taylor
Its: Mayor

and

By: _____
Mark Carufel
Its: City Clerk



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

August 15, 2016

Mr. Robert Boccomino
Council Secretary
City of Warren, Michigan

Re: Request for an Additional Appropriation of Funds – Communications

Dear Council Secretary Boccomino:

On July 12, 2016, City Council requested the Mayor provide budget amendments for Council approval for the following items:

- Add Broadcast Engineer position to the Communications budget for the remainder of the fiscal year (10 months)
- Add Communications Specialist I position to the Communications budget for the remainder of the fiscal year (10 months)

A copy of an amending budget resolutions are attached for Council action.

Respectfully,

A handwritten signature in black ink, appearing to read "Renee Rezak".

Renee Rezak
Budget Director

Approved: _____

A handwritten signature in black ink, appearing to read "James R. Fouts".
James R. Fouts, Mayor

cc: Rob Maleszyk
Tracey Perry

RESOLUTION AMENDING GENERAL APPROPRIATIONS
FOR FISCAL 2017 BUDGET

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan held _____, 2016, at 7:00 o'clock p.m. Eastern Daylight Saving Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2016 to June 30, 2017 was adopted by Council on May 24, 2016, and

WHEREAS, the Communications Director has indicated a need to this Council for an additional appropriation of funds in the amount of \$53,408.00 to cover the cost for wages and benefits to add the Broadcast Engineer position for the remainder of the fiscal year budget.

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the original General Appropriation Resolution for the Fiscal 2017 Budget, approves the additional appropriation of funds to the following budget line items in the Communications Special Revenue Fund Budget for fiscal 2017 in the amount of \$53,408.00.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
<u>Transfer to:</u>		
9250-70600	Permanent Employees	\$ 33,463.00
9250-71500	Social Security	2,560.00
9250-71900	Insurances	13,704.00
9250-71904	Retiree Health Insurance	335.00
9250-72200	Retirement Fund	<u>3,346.00</u>
		<u>\$53,408.00</u>
 <u>Transfer from:</u>		
250-39001	Fund Balance Adjustment	<u>\$53,408.00</u>

BE IT FURTHER RESOLVED, that the City Council hereby revises the estimated appropriations for the Communications Special Revenue Fund Budget for fiscal 2017 in the amount of \$53,408.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2016.

ROBERT BOCCOMINO
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on _____.

PAUL WOJNO
City Clerk

RESOLUTION AMENDING GENERAL APPROPRIATIONS
FOR FISCAL 2017 BUDGET

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan held _____, 2016, at 7:00 o'clock p.m. Eastern Daylight Saving Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2016 to June 30, 2017 was adopted by Council on May 24, 2016, and

WHEREAS, the Communications Director has indicated a need to this Council for an additional appropriation of funds in the amount of \$54,203.00 to cover the cost for wages and benefits to add the Communications Specialist I position for the remainder of the fiscal year budget.

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the original General Appropriation Resolution for the Fiscal 2017 Budget, approves the additional appropriation of funds to the following budget line items in the Communications Special Revenue Fund Budget for fiscal 2017 in the amount of \$54,203.00.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
<u>Transfer to:</u>		
9250-70600	Permanent Employees	\$ 34,129.00
9250-71500	Social Security	2,611.00
9250-71900	Insurances	13,709.00
9250-71904	Retiree Health Insurance	341.00
9250-72200	Retirement Fund	<u>3,413.00</u>
		<u>\$54,203.00</u>
 <u>Transfer from:</u>		
250-39001	Fund Balance Adjustment	<u>\$54,203.00</u>

BE IT FURTHER RESOLVED, that the City Council hereby revises the estimated appropriations for the Communications Special Revenue Fund Budget for fiscal 2017 in the amount of \$54,203.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2016.

ROBERT BOCCOMINO
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN-)

) SS

COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on _____.

PAUL WOJNO
City Clerk

CITY OF WARREN
Office of the Council Secretary

Item 14f

INTER-OFFICE COMMUNICATION

DATE: July 12, 2016
TO: James R. Fouts, Mayor
SUBJECT: Councilman Stevens in re: Request to amend the adopted 2016/2017 budget to add funding for CERT and address positions in the Communications Department.

At a regular meeting of the City Council held Tuesday, July 12, 2016 Council by formal motion approved the above listed item and request the Mayor provide a budget amendment to be submitted for Council approval addressing these issues. Council voted unanimously.

Trusting this information to be of value.



Robert Boccomino
Council Secretary

cc: Clerk
Attorney



AUG 08 2016

COMMUNICATIONS DEPARTMENT

5460 ARDEN
WARREN, MI 48092-1190
(586) 258-2000
www.cityofwarren.org

August 4, 2016

Ms. Renee Rezak
Budget Director
One City Square, Suite 425
Warren, MI 48093

RE: Communications Department Proposed Budget Amendment

Dear Renee:

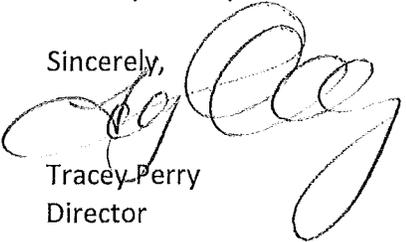
The Council, on July 12, 2016, requested that the Mayor provide a budget amendment to be submitted, addressing two full time positions in the Communications Department, specifically the Broadcast Engineer and the Communications Specialist. These two positions were part of the Mayor's 2016/2017 recommended budget. The Council removed these two positions in their approved budget. This has resulted in the Communications Department continuing to be seriously and unnecessarily understaffed.

The Communications Department operates under a Special Revenue Fund, which, as you know, is collected from a specific revenue to be used for distinctive purposes within that Department, and can be used for nothing else. This fund is well able to accommodate these two positions.

Mayor Fouts has requested that we move forward with this, therefore I am asking that you submit to Mayor Fouts the appropriate documents requesting an amendment to the 2016/2017 Communications budget reinstating the positions of Broadcast Engineer and Communications Specialist.

Thank you for your assistance.

Sincerely,


Tracey Perry
Director



CITY ATTORNEY'S OFFICE

ONE CITY SQUARE
WARREN, MI 48093
www.cityofwarren.org

August 15, 2016

Robert Boccomino
Council Secretary
City of Warren

Re: Proposed Resolution Providing Public Notice of Intent to Sell Vacant Tax-Reverted Property at 8050 Westminster, Warren, Michigan; Parcel ID No. 13-34-351-007

Dear Council Secretary Boccomino:

Attached please find the above-referenced resolution to provide the public with thirty (30) days' notice of intent to sell vacant, tax-reverted property located at 8050 Westminster, Warren (the Property) for \$500.00, plus payment for title insurance and recording fees.

Based upon the written request from Public Service Director Richard Sabaugh, the Property would be conveyed "as is" with a quit claim deed to Dandre Kelly, a resident of 8071 Westminster. The purchaser does not own 8071 Westminster, so there will not be a combination. However, the prospective purchaser will agree to keep the Property maintained and free from narcotics, including medicinal marijuana.

If acceptable, please submit the resolution to Council for its meeting on Tuesday, August 23, 2016. Upon adoption, the resolution must remain on file with the City Clerk for thirty days, before final Council approval.

Respectfully,

A handwritten signature in blue ink that reads "Mary Michaels".

Mary Michaels
Acting City Attorney

MM/vlt Ltr to R Boccomino re Notice of Intent to Sell – 8250 Westminster 60020
Attachments

cc: Dandre Kelly (w/attach.)
Richard Sabaugh, Public Service Director (w/attach.)
Tom Bommarito, Public Service Administrative Supervisor (w/attach.)

Read and concur:

A handwritten signature in black ink that reads "James R. Fouts".
James R. Fouts
Mayor

**RESOLUTION PROVIDING PUBLIC NOTICE OF INTENT TO SELL
TAX-REVERTED PROPERTY AT 8050 WESTMINSTER, WARREN, MICHIGAN**

At a regular meeting of the City Council of the City of Warren, Macomb County, Michigan held on _____, 2016, at 7:00 p.m. Eastern Standard Time in the Council Chambers of the Warren Community Center, 5460 Arden, Warren, Michigan.

Present: Councilpersons _____

Absent: Councilpersons _____

The City is the legal titleholder of vacant, tax-reverted property at 8050 Westminster, Warren, Michigan, Parcel No. 13-34-351-007("the Property").

Dandre Kelly, is interested in purchasing the Property.

Dandre Kelly is offering to pay **\$500.00** for the Property, plus closing costs, the cost of title policy and survey, if necessary, and to keep the Property maintained and free from narcotics including the growth of medicinal marihuana.

The Mayor and Public Service Director are recommending that the Property be conveyed to Dandre Kelly, which would allow for continuous maintenance of the Property.

THEREFORE, IT IS RESOLVED, that the City of Warren offers for sale the Property located at 8050 Westminster, Warren, Michigan, Parcel No. 13-34-351-007, described as follows:

LOT 64 – WINCHESTER SUBDIVISION INCLUDING ½ OF
VACATED ALLEY IN REAR OF AND ADJACENT THERETO, as
recorded in Liber 8, Page 7 of Plats, Macomb County Records.
Parcel Identification No. 13-34-351-007
Commonly Known as 8050 Westminster

IT IS FURTHER RESOLVED, that the conveyance of the Property shall be subject to the reservation of any liens or easements of record and the execution of restrictive covenants consistent with this resolution.

IT IS FURTHER RESOLVED, that a certified copy of this resolution shall be placed and remain on file with the Clerk of the City of Warren for public inspection for a period of thirty (30) days, as required by City Charter.



DEPARTMENT OF PUBLIC SERVICE
ONE CITY SQUARE, SUITE 320
WARREN, MI 48093-5284
(586) 574-4604
FAX (586) 574-4517
www.cityofwarren.org

June 10, 2016

Dandre Kelly
8071 Westminster
Warren, MI 48089

RE: City-owned property at 8050 Westminster Parcel I.D. number 13-34-351-007

The purpose of this letter is to ascertain your interest in acquiring property at 8050 Westminster Parcel I.D. number 13-34-351-007 owned by the City of Warren. It would be agreed that the property will be maintained, and free from any narcotics, medicinal or otherwise. Restrictive covenants must be signed for the conditions.

Subject to the approval of the Warren City Council, the sale price of the property would be \$500.00 plus payment of any closing costs, title policy and survey if necessary. The lot will be transferred by means of a quit claim deed. The city will be conveying its interest in the property and will not be warranting that the title is free and clear of any other title interest. The signed copy of this letter must be received by July 15, 2016 for consideration of the respective purchase. Upon July 15, 2016 a request will be forwarded to the Warren City Council to adopt a resolution notifying the public that the city intends to sell the property. This notice must remain on file with the City Clerk for 30 days. At the end of 30 days, action must be taken again by the City Council to give final approval of the sale of this property. If City Council approves the sale of this property, a purchase agreement and restrictive covenants would be prepared for your review and signature.

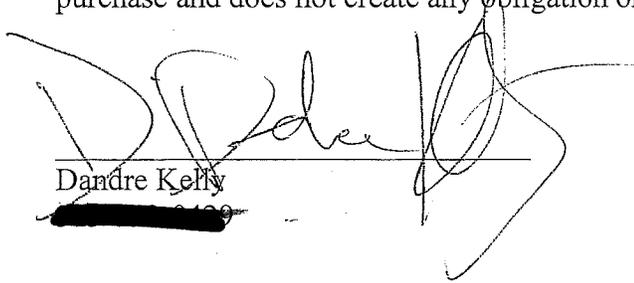
If you are interested in purchasing 8050 Westminster parcel I.D. 13-34-351-007, please sign the attached and return this letter with the attachment to me. Should you have any questions, or would like additional information, please call me at 586-574-4646.

Sincerely,

Tom Bommarito, Administrative Supervisor
Department of Public Service

By signing below, I acknowledge my interest in purchasing 8050 Westminster Parcel I.D. No. 13-34-351-007, from the City of Warren. I would agree to pay for closing costs of the sale including a survey and title policy. I would agree to keep the property maintained and free from certain uses, including medicinal marijuana. I acknowledge that we have been informed that approval from the Warren City Council will be necessary before the city can accept an offer to purchase. I would also be willing to accept a quit claim deed for the property.

I also acknowledge that this is merely an expression of interest and is not a formal offer to purchase and does not create any obligation or bind either the City of Warren or the undersigned.


Dandre Kelly
~~XXXXXXXXXX~~

Date: 6-16-16



DEPARTMENT OF PUBLIC SERVICE

ONE CITY SQUARE, SUITE 320

WARREN, MI 48093-5284

(586) 574-4604

FAX (586) 574-4517

www.cityofwarren.org

RECEIVED

AUG 01 2016

City Attorney's Office

July 29, 2016

To: Mary Michaels,
Acting City Attorney

From: Richard Sabaugh, Director
Department of Public Service

RE: Resolution Providing Public Notice of Intent to Sell 8050 Westminster

The below items are attached relating to the sale of the above property:

- Resolution providing public notice of intent to sell 8050 Westminster
- Original letter from Dandre Kelly stating interest in purchasing 8050 Westminster.
- Copy of Title Policy
- Assessment value of property.
- Engineering investigation of property at 8050 Westminster.

Please review for council submission.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard Sabaugh", written over a faint, larger version of the signature.

Richard Sabaugh, Director
Department of Public Service

MEMORANDUM

DATE: 06/15/16
TO: Annmarie LaDuke
FROM: Thomas Agrusa, Deputy City Assessor
RE: Parcel ID# 13-34-351-007 8050 Westminster
CC:

Pursuant to your request for valuation of the above captioned property, please be advised of the following:

Address: 8050 Westminster
Zoning: R-1-P
Site Description: Vacant Lot 35' x 128' .103 Acres
Tax Status: Exempt, City owned

Estimated valuation of property if subject to assessment as of December 31, 2015:

Land Value:	3,640
Estimated True Cash Value:	3,640
Assessed Value:	1,820

The information regarding this property is taken from existing city records. Valuation estimates are made using the same valuation models used in setting assessments on other neighborhood properties.



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION
One City Square, Suite 300
Warren, MI 48093
(586) 759-9300
Fax (586) 759-9318
www.cityowarren.org

TO: Richard Sabaugh, Director
Department of Public Service

FROM: James VanHavermaat, City Engineer

DATE: July 25, 2016

RE: 8050 Westminster Ave.
Parcel # 13-34-351-007

Pursuant to your request, the Engineering Division has investigated the above referenced property and has the following information:

- Lot 64, Winchester Sub. incl. 8' wide vacated alley; L. 8, P. 7
- 35' x 128'+/- lot size
- There are no platted easements
- No drainage complaints on record or apparent by visual inspection
- The property is vacant
- The property is fenced on 3 sides
- This lot is on the south side of Westminster, 200+/- feet east of Van Dyke.

There are probably no easements on this property. However, a Title Commitment would be necessary to know with confidence if any easements existed.



James VanHavermaat, PE
City Engineer

8050 WESTMINSTER WARREN, MI 48089 (Property Address)
 Parcel Number: 13-34-351-007

No Images Found

Property Owner: CITY OF WARREN

Summary Information

- > Assessed Value: \$0 | Taxable Value: \$0
- > 1 Building Department records found across 1 property
- > Property Tax Information found

Owner and Taxpayer Information

Owner	CITY OF WARREN ONE CITY SQUARE WARREN, MI 48093	Taxpayer	SEE OWNER INFORMATION
--------------	---	-----------------	-----------------------

General Information for Tax Year 2016

Property Class	Exempt City Tax Reverted	Unit	13 CITY OF WARREN
School District	Van Dyke (02)	Assessed Value	\$0
Map #	Not Available	Taxable Value	\$0
PP CLASS / YEAR	0	State Equalized Value	\$0
NOTES	Not Available	Date of Last Name Change	10/29/2015
BUSINESS TYPE	Not Available	Notes	Not Available
Historical District	Not Available	Census Block Group	Not Available
NOTES	Not Available		

Principal Residence Exemption Information

Homestead Date 06/15/1998

Principal Residence Exemption	June 1st	Final
2016	0.0000 %	0.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2015	\$1,820	\$1,820	\$1,820
2014	\$1,820	\$1,820	\$1,820
2013	\$1,820	\$1,820	\$1,820

Land Information

Zoning Code	R-1-P	Total Acres	0.103
Land Value	\$0	Land Improvements	\$0
Renaissance Zone	No	Renaissance Zone Expiration Date	Not Available
ECF Neighborhood	VAN DYKE 33-34	Mortgage Code	Not Available
Lot Dimensions/Comments	Not Available	Neighborhood Enterprise Zone	No

Lot(s)	Frontage	Depth
Lot 1	35.00 ft	128.00 ft
Total Frontage: 35.00 ft		Average Depth: 128.00 ft

Legal Description

WINCHESTER SUBDIVISION LOT 64;INCL VAC ALLEY ADJ REAR L8 P7

Land Division Act Information

Date of Last Split/Combine	Not Available	Number of Splits Left	0
Date Form Filed	Not Available	Unallocated Div.s of Parent	0
Date Created	Not Available	Unallocated Div.s Transferred	0
Acrage of Parent	0.00	Rights Were Transferred	Not Available
Split Number	0	Courtesy Split	Not Available
Parent Parcel	Not Available		

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
10/20/2015	\$1,249,555.00	QC	MACOMB COUNTY TREASURER	CITY OF WARREN	Quit Claim Deed	23688/464
08/17/2012	\$2,616,653.00	QCT	MACOMB COUNTY TREASURER	MACOMB COUNTY PROPERTIES LLC	Quit Claim/Trans Aff	21498/497
10/15/2009	\$1,111.00	QCT	WAHBY TED	MEYER TINA E	Quit Claim/Trans Aff	20027/774
02/23/1993	\$1.00	QC	PREGEL ANDREW	STREIT CURTIS	Quit Claim Deed	19485/218

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Old Republic National Title Insurance Company

Commitment Number: 1623581COW

Address Reference: 8050 Westminster Ave, Warren, MI 48089

SCHEDULE A

1. Effective Date: July 5, 2016 at 12:00 AM

2. Policy or Policies to be issued:

Owner's Policy (ALTA Owner Policy (6-17-06))

Amount
\$0.00

Proposed Insured:

Loan Policy (ALTA Loan Policy (6-17-06))

Amount
\$0.00

Proposed Insured:

3. The estate or interest in the land described or referred to in this Commitment is Fee Simple.

4. Title to the Fee Simple estate or interest in the land is at the Effective Date vested in:
The County Treasurer for the County of Macomb

5. The land referred to in the Commitment is described as follows:

Property located in the City of Warren, County of Macomb, State of Michigan.

Lot 64, including 1/2 of the vacated alley in the rear of and adjacent thereto, Winchaester Subdivision, as recorded in Liber 8, page 7 of Plats, Macomb County Records.

eTitle Agency, Inc.
1650 W. Big Beaver
Troy, MI 48084
(248)502-3100

Old Republic National Title Insurance Company

Commitment Number: 1623581COW

**SCHEDULE B – SECTION I
REQUIREMENTS**

1. Pay the agreed amounts for the Title and/or the mortgage to be insured.
2. Pay us the premiums, fees and charges for the policy.
3. Pay unpaid taxes and assessments unless shown as paid.
4. Documents satisfactory to us creating the interest in the land and/or the mortgage to be insured must be signed, delivered and recorded.
5. You must tell us in writing the name of anyone not referred to in this commitment who will get an interest in the land or who will make a loan on the land. We may make additional requirements or exceptions relating to the interest or loan.

6. Parcel ID Number: 13-34-351-007

Taxes paid through and including 2015

2016 Summer Taxes in the amount of \$0.00, are EXEMPT.

2015 Winter Taxes in the amount of \$2.84, are paid.

2016 State Equalized Value: \$0.00, Taxable Value: \$0.00

Principal Residence Exemption: 0%

NOTE: On the above tax amount(s) there may also be due an amount for interest, penalty and collection.

Old Republic National Title Insurance Company

Commitment Number: 1623581COW

**SCHEDULE B – SECTION II
EXCEPTIONS**

Schedule B of the policy or policies to be issued will contain exceptions to the following matters unless the same are disposed of to the satisfaction of the Company:

1. Any facts, rights, interests or claims that are not shown in the Public Records but that could be ascertained by an inspection of the land or by making inquiry of persons in possession of the land.
2. Easements, claims of easements or encumbrances that are not shown in the Public Records.
3. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the title including discrepancies, conflicts in boundary lines, shortage in area, or any other facts that would be disclosed by an accurate and complete land survey of the land, and that are not shown in the Public Records.
4. Any lien, or right to a lien, for services, labor or material theretofore or hereafter furnished, imposed by law and not shown in the Public Records.
5. Taxes and assessments which become due and payable after the Effective Date, including taxes or assessments which may be added to the tax rolls or tax bill after the Effective Date as a result of the taxing authority disallowing or revising an allowance of a Principal Residence Exemption.
6. Lien for outstanding water and sewer charges if any.
7. Rights of tenants, if any, under any unrecorded leases.
8. Easement(s) as disclosed by the recorded plat.
9. Easement for public utilities over that portion of vacated alley included in subject property.
10. Future Advance Mortgage in the original amount of \$25,000.00 executed by Curtis G. Streit aka Curtis Streit, an unmarried man to Comerica Bank, dated April 28, 2004, recorded May 13, 2004, in Liber 15409, page 481.
11. Interest of Anton Singler, as evidenced by instrument recorded April 7, 1959 in Liber 1189, page 533.
12. Proceedings pending in Hammoud et al v. Wayne County et al., US District Court for the Eastern District of Michigan, case number 5:15-cv-14461-JEL-APP to the satisfaction of the insurer."
13. Interest of Curtis Gerald Streit, as evidenced by instrument recorded September 11, 2008 in Liber 19485, page 217.
14. Interest of Tina E. Meyer, as evidenced by instrument recorded November 17, 2009 in Liber 20027, page 774.
15. Interest of Macomb County Properties, LLC, as evidenced by instrument recorded August 17, 2012 in Liber 21498, page 497.

Old Republic National Title Insurance Company

Commitment Number: 1623581COW

**SCHEDULE B – SECTION II
EXCEPTIONS**

(Continued)

16. Interest of City of Warren, as evidenced by instrument recorded October 23, 2015 in Liber 23688, page 464.
17. Terms and Conditions contained in Notice of Nuisance Abatement Proceedings, as disclosed by instrument recorded in Liber 19533, page 792.
18. Terms and Conditions contained in Resolution Approving Public Nuisance Determination, as disclosed by instrument recorded in Liber 19623, page 365.
19. Terms and Conditions contained in Affidavit of Scrivener's Error, as disclosed by instrument recorded in Liber 23768, page 487.

Old Republic National Title Insurance Company

Commitment Number: 1623581COW

Address Reference: 8050 Westminster Ave, Warren, MI 48089

SCHEDULE C

The land referred to in this Commitment is described as follows:

Property located in the City of Warren, County of Macomb, State of Michigan.

Lot 64, including 1/2 of the vacated alley in the rear of and adjacent thereto, Winchaester Subdivision, as recorded in Liber 8, page 7 of Plats, Macomb County Records.



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION
One City Square, Suite 300
(586) 759-9300
Fax (586) 759-9318
www.cityofwarren.org

August 10, 2016

Robert Boccomino
Council Secretary

RE: Special Assessment District S0487 – Concrete Sidewalk and Drive Approaches

The City Engineer has initiated a special assessment district for concrete sidewalk and drive approaches per the City of Warren Sidewalk and Tree Ordinance. On August 9, 2016 the Sidewalk and Tree Board of Review held a public hearing and unanimously approved S.A.D. S0487.

The total estimated cost for this project is \$142,177.06 with \$121,832.93 to be paid by the assessment district and \$20,344.13 to be paid by the City. These funds are available in Fund 802. Therefore, please forward to City Council for their determination.

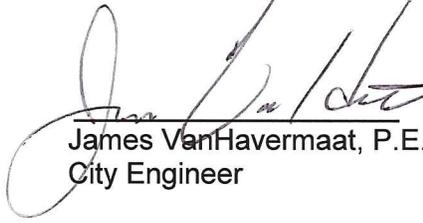
Thank you for your cooperation with this matter.

Sincerely,

Read and Concurred,

Read and Concurred,


Danuta Dordeski, P.E.
Env. Compliance Engineer


James VanHavermaat, P.E.
City Engineer


Richard D. Sabaugh
Public Service Director

DD/jpr

Attachments

cc: Renee Rezak
City Attorney
City Assessor
City Treasurer
Engineering

Read and Concurred,


Mayor James R. Fouts



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION
One City Square, Suite 300
(586) 759-9300
Fax (586) 759-9318
www.cityofwarren.org

ASSESSMENT DATA

S.A.D. 487

**TO PROVIDE FOR THE REPAIR OF
CONCRETE SIDEWALKS AND/OR DRIVE APPROACHES**

2016 CITY WIDE

August 10, 2016
Prepared by the Engineering Division



PUBLIC SERVICE DEPARTMENT
 ENGINEERING DIVISION
 One City Square, Suite 300
 (586) 759-9300
 Fax (586) 759-9318
 www.cityofwarren.org

**COST ESTIMATE
 S.A.D. 487
 CONCRETE SIDEWALK AND/OR DRIVE APPROACHES**

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
4" THICK CONCRETE SIDEWALK	15,679.4	SFT	\$6.25	\$97,996.26
6" CONCRETE SIDEWALK, APPROACH AND/OR HANDICAP RAMPS	4,213.0	SFT	\$7.00	\$29,491.00
8" CONCRETE SIDEWALK, APPROACH AND/OR HANDICAP RAMPS	1,438.2	SFT	\$7.75	\$11,146.05
CURB AND GUTTER	94.5	LFT	\$37.50	\$3,543.75
			CONTINGENCIES 0%	\$0.00
			ADMINISTRATION 0%	\$0.00
			ENGINEERING 0%	\$0.00
			TOTAL ESTIMATED PROJECT COST	\$142,177.06



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION
One City Square, Suite 300
(586) 759-9300
Fax (586) 759-9318
www.cityofwarren.org

**S.A.D. 487
CONCRETE SIDEWALK AND/OR DRIVE APPROACHES**

TOTAL ESTIMATED PROJECT COST*

Estimated Cost to Assessment District

13,163.9 Sq. Ft. 4" Concrete Sidewalk @ \$6.25/Sq. Ft.	\$82,274.38
3,925.0 Sq. Ft. 6" Concrete Sidewalk @ \$7.00/Sq. Ft.	\$27,475.00
1,438.2 Sq. Ft. 8" Concrete Sidewalk @ \$7.75/Sq. Ft.	\$11,146.05
25.0 Lin. Ft. Curb and Gutter @ \$37.5/Lin. Ft.	\$937.50

ESTIMATED COST TO ASSESSMENT DISTRICT **\$121,832.93**

Estimated Cost to City-at-Large

2,515.5 Sq. Ft. 4" Concrete Sidewalk @ \$6.25/Sq. Ft.	\$15,721.88
288.0 Sq. Ft. 6" Concrete Sidewalk @ \$7.00/Sq. Ft.	\$2,016.00
0.0 Sq. Ft. 8" Concrete Sidewalk @ \$7.75/Sq. Ft.	\$0.00
69.5 Lin. Ft. Curb and Gutter @ \$37.5/Lin. Ft.	\$2,606.25

ESTIMATED COST TO CITY-AT-LARGE **\$20,344.13**

TOTAL ESTIMATED PROJECT COST **\$142,177.06**

* These quantities are estimated and are subject to change

RESOLUTION #1

A Meeting of the City of Warren Sidewalk and Tree Board of Review was held on August 9, 2016 at 6:30 p.m., at the Warren City Hall Building, located at One City Square, in the Conference Room.

PRESENT: Board Members Dunne, Miller, and Tyro

ABSENT: Board Members _____

The following motion was offered by Board Member Miller and supported by Board Member Dunne :

WHEREAS, the Division of Engineering has prepared plans, estimates of cost, and other information pertaining to the public improvement described below; and

WHEREAS, said plans, estimates of cost, and other information have been prepared and filed with the City Clerk; and

WHEREAS, the City Assessor has prepared a special assessment roll setting forth the information required in Chapter 33, Article III of the Code of Ordinances; and

WHEREAS, said special assessment roll is filed in the office of the City Clerk for public examination; and

WHEREAS, the Sidewalk and Tree Board of Review has held a public hearing with respect to said public improvement after due and legal notice and has heard all persons affected by the proposed public improvement; and

WHEREAS, there was available at said public hearing the plans, cost estimates, and other information prepared by the Division of Engineering, together with proof of publication and mailing of the notice of said public hearing.

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Sidewalk and Tree Board of Review determines to make the following described improvement with the following additions, deletions, and changes, as requested by the Division of Engineering:

Assessment District S0487 – Concrete Sidewalk and Drive Approaches

<u>Additions:</u>	<u>Parcel #</u>	<u>Property Owner Cost</u>	<u>City Cost</u>
None			

<u>Deletions:</u>	<u>Parcel #</u>	<u>Property Owner Cost</u>	<u>City Cost</u>
29489 Schoenherr	13-11-429-006	\$ 0.00	\$ 0.00

<u>Changes:</u>	<u>Parcel #</u>	<u>Property Owner Cost</u>	<u>City Cost</u>
32541 Lancaster	13-02-201-020	\$ 2,046.25	\$1,068.75
31495 Palomino	13-02-332-023	\$ 156.25	\$ 0.00
31704 Iroquois	13-02-402-005	\$ 1,010.00	\$ 625.00
31335 Blair	13-05-376-022	\$ 462.50	\$ 468.75
32553 Dowland	13-06-203-046	\$ 515.63	\$ 0.00
2330 Geoffry	13-07-378-005	\$ 312.50	\$ 0.00
4802 Bates	13-08-127-007	\$ 175.00	\$ 312.50
30830 Ridgefield	13-11-227-006	\$ 1,518.75	\$ 0.00
13219 Iowa	13-11-227-053	\$ 1,800.63	\$ 256.25
12312 Common	13-11-327-001	\$ 750.00	\$1,588.75
14815 Craig	13-12-203-013	\$ 812.50	\$ 312.50
27940 Denmar	13-15-428-001	\$ 81.25	\$ 81.25
26019 Cunningham	13-20-153-051	\$ 656.25	\$ 0.00
25141 Masch	13-20-378-031	\$ 996.25	\$ 0.00

2. The plans for said improvements are hereby confirmed and the estimated cost thereof is hereby determined to be as follows:

Assessment District No. S0487 - \$142,177.06

3. The Sidewalk and Tree Board of Review determines that the following proportion of the total estimated cost shall be paid by special assessment upon the properties especially benefited, and that the following proportion of the total cost shall be paid by and be a general obligation of the City at large:

To be paid by Assessment District - \$121,832.93
 To be paid by City at Large - \$20,344.13

4. The Sidewalk and Tree Board of Review determines that the special assessment roll to be prepared shall be divided into five (5) annual installments and that the deferred installments of said special assessment roll shall bear interest at the rate of three (3) percent per annum.

5. The Sidewalk and Tree Board of Review hereby determines and designates that the following described parcels of land shall make up said special assessment district upon which the special assessments shall be levied:

– Assessment District No. S0487 –

Address	Street	Sidwell#	POTOTALCOST	CITYTOTALCOST
32604	Tecla	13-01-231-005	\$312.50	\$0.00
14551	Parkside	13-01-401-011	\$312.50	\$0.00
31267	Hartford	13-01-452-039	\$562.50	\$62.50
32843	Newcastle	13-02-129-027	\$1,281.25	\$0.00
32831	Newcastle	13-02-129-028	\$781.25	\$156.25
32832	Newcastle	13-02-130-008	\$625.00	\$875.00
32541	Lancaster	13-02-201-020	\$2,046.25	\$1,068.75
13455	Perry Circle	13-02-278-027	\$781.25	\$156.25
31747	Scott Court	13-02-327-014	\$721.63	\$128.13
12340	Schauer	13-02-328-011	\$921.25	\$0.00
31495	Palomino	13-02-332-023	\$156.25	\$0.00
11728	Seneca	13-02-352-007	\$800.00	\$0.00
31728	Iroquois	13-02-402-003	\$1,413.75	\$0.00
31704	Iroquois	13-02-402-005	\$1,010.00	\$625.00
31630	Fairfield	13-02-404-008	\$716.88	\$0.00
31753	Nelson	13-02-404-017	\$1,137.50	\$675.00
31043	Nelson	13-02-454-040	\$468.75	\$0.00
31034	Moceri Circle	13-02-481-003	\$1,112.50	\$0.00

32850	Saratoga	13-03-129-013	\$156.25	\$0.00
32922	Lorraine	13-03-201-016	\$562.50	\$0.00
11016	Mystic Lane	13-03-253-002	\$468.75	\$0.00
31015	Bretz	13-03-381-031	\$829.63	\$187.50
31867	Hoover	13-03-429-001	\$226.38	\$102.13
31865	Hoover	13-03-429-002	\$226.38	\$102.13
31861	Hoover	13-03-429-003	\$226.38	\$102.13
31877	Hoover	13-03-429-004	\$226.38	\$102.13
31873	Hoover	13-03-429-005	\$226.38	\$102.13
31871	Hoover	13-03-429-006	\$226.38	\$102.13
11580	Masonic	13-03-429-007	\$226.38	\$102.13
11570	Masonic	13-03-429-008	\$226.38	\$102.13
11560	Masonic	13-03-429-009	\$226.38	\$102.13
31227	Shaw	13-03-452-015	\$1,401.25	\$0.00
11127	Madeline	13-03-453-024	\$550.00	\$393.75
11181	Thirteen Mile	13-03-455-022	\$1,443.75	\$0.00
31111	Gilbert	13-03-476-024	\$937.50	\$468.75
31218	Wellston	13-03-478-023	\$625.00	\$0.00
11586	Helen	13-03-481-009	\$2,097.50	\$625.00
32025	St Annes	13-04-153-020	\$786.25	\$0.00
7047	Murthum	13-04-277-001	\$5,060.00	\$0.00
6106	Chicago	13-04-303-018	\$593.75	\$0.00
32440	Exeter	13-05-132-024	\$1,093.75	\$0.00
31709	Belleau	13-05-326-024	\$656.25	\$0.00
31335	Blair	13-05-376-022	\$462.50	\$468.75
31400	Cousino	13-05-384-003	\$625.00	\$0.00
2080	Fourteen Mile	13-06-101-002	\$7,807.75	\$0.00
32336	Oakview	13-06-179-001	\$390.63	\$78.13
32553	Dowland	13-06-203-046	\$515.63	\$0.00
32541	Dowland	13-06-203-047	\$418.75	\$0.00
32609	Norwood	13-06-205-019	\$468.75	\$0.00
30131	Gruenburg	13-07-256-033	\$625.00	\$156.25
2330	Geoffry	13-07-378-005	\$312.50	\$0.00
29452	Tropea	13-07-477-003	\$781.25	\$375.00
3315	Winterfield	13-07-477-009	\$156.25	\$0.00
4802	Bates	13-08-127-007	\$175.00	\$312.50
29556	Runey	13-08-331-002	\$93.75	\$0.00
29544	Runey	13-08-331-003	\$70.00	\$0.00
29215	Van Laan	13-08-351-032	\$837.50	\$0.00
4561	Kingsley	13-08-376-027	\$311.88	\$0.00
4849	Twelve Mile	13-08-379-018	\$662.50	\$0.00
30180	Campbell	13-10-255-027	\$2,151.25	\$0.00
8062	Racine	13-10-352-003	\$1,168.75	\$0.00
29301	Geraldine	13-10-451-019	\$156.25	\$0.00
11610	Thirteen Mile	13-11-101-001	\$1,181.25	\$356.25

11738	Robinwood	13-11-152-007	\$2,411.75	\$0.00
30100	Hoover	13-11-152-013	\$156.25	\$0.00
11745	Aleta	13-11-152-020	\$1,393.13	\$0.00
13194	Thirteen Mile	13-11-226-025	\$312.50	\$0.00
30830	Ridgefield	13-11-227-006	\$1,518.75	\$0.00
30818	Ridgefield	13-11-227-007	\$468.75	\$0.00
13219	Iowa	13-11-227-053	\$1,800.63	\$256.25
12312	Common	13-11-327-001	\$750.00	\$1,588.75
29158	Roan	13-11-378-023	\$3,210.00	\$1,268.75
29144	Roan	13-11-378-024	\$312.50	\$0.00
12415	Twelve Mile	13-11-378-053	\$968.75	\$0.00
12445	Twelve Mile	13-11-378-054	\$513.75	\$0.00
29552	Dover	13-11-427-020	\$1,251.25	\$366.25
29172	Eiffel	13-11-480-017	\$175.00	\$0.00
29257	Schoenherr	13-11-480-028	\$843.75	\$171.88
13727	Iowa	13-12-151-021	\$625.00	\$156.25
30146	Blossom Lane	13-12-178-023	\$734.38	\$0.00
14739	Rose Court	13-12-202-006	\$782.50	\$0.00
14815	Craig	13-12-203-013	\$812.50	\$312.50
30586	Roselawn	13-12-228-016	\$781.25	\$156.25
14159	Edison	13-12-327-023	\$625.00	\$312.50
14054	Edison	13-12-328-008	\$545.13	\$0.00
15055	Lane	13-12-427-016	\$468.75	\$0.00
13610	Twelve Mile	13-13-101-001	\$2,335.00	\$0.00
28644	Steele	13-13-128-007	\$600.00	\$150.00
28135	Bradner	13-13-155-036	\$187.50	\$0.00
28123	Bradner	13-13-155-037	\$375.00	\$0.00
13783	Martin	13-13-155-053	\$2,199.00	\$0.00
27329	Pleasant	13-13-329-028	\$390.63	\$0.00
28660	Roan	13-14-128-008	\$312.50	\$0.00
28766	Newport	13-14-202-007	\$706.25	\$0.00
28301	Sheridan	13-14-277-011	\$312.50	\$0.00
28145	Sheridan	13-14-277-012	\$328.13	\$0.00
28114	Sheridan	13-14-278-008	\$436.25	\$0.00
27466	Marilyn	13-14-377-001	\$0.00	\$1,310.00
13411	De Mott	13-14-429-025	\$625.00	\$312.50
27448	Dover	13-14-454-001	\$1,250.00	\$0.00
8127	Stanley	13-15-101-015	\$506.25	\$0.00
8206	Anna	13-15-108-001	\$468.75	\$0.00
8483	Francine	13-15-178-032	\$1,250.00	\$0.00
28871	Aline	13-15-204-008	\$437.50	\$0.00
28861	Aline	13-15-204-009	\$546.88	\$0.00
11543	Newbern	13-15-229-027	\$781.25	\$0.00
11161	Irvington	13-15-253-049	\$487.50	\$0.00
28200	Newland	13-15-255-011	\$312.50	\$468.75

27203	Lorraine	13-15-381-024	\$643.75	\$156.25
27940	Denmar	13-15-428-001	\$81.25	\$81.25
27912	Denmar	13-15-428-003	\$468.75	\$0.00
27200	Santa Ana	13-15-478-012	\$0.00	\$312.50
4973	Kingswood	13-17-179-036	\$468.75	\$0.00
28219	Mound	13-17-278-016	\$625.00	\$0.00
27900	Grobbel	13-17-403-002	\$318.75	\$0.00
5133	Mary Court	13-17-452-031	\$643.75	\$0.00
27821	Dowland	13-18-401-005	\$568.75	\$256.25
3015	Chard	13-18-401-027	\$3,376.88	\$0.00
1950	Eleven Mile	13-19-101-001	\$662.50	\$203.13
2548	Agustina	13-19-178-031	\$312.50	\$0.00
2604	Agustina	13-19-178-032	\$0.00	\$156.25
2505	Frazho	13-19-179-038	\$781.25	\$0.00
26019	Cunningham	13-20-153-051	\$656.25	\$0.00
26955	Villa Calabrese	13-20-205-001	\$47.95	\$0.00
26943	Villa Calabrese	13-20-205-002	\$47.95	\$0.00
26931	Villa Calabrese	13-20-205-003	\$47.95	\$0.00
26919	Villa Calabrese	13-20-205-004	\$47.95	\$0.00
26907	Villa Calabrese	13-20-205-005	\$47.95	\$0.00
26895	Villa Calabrese	13-20-205-006	\$47.95	\$0.00
26883	Villa Calabrese	13-20-205-007	\$47.95	\$0.00
26871	Villa Calabrese	13-20-205-008	\$47.95	\$0.00
26859	Villa Calabrese	13-20-205-009	\$47.95	\$0.00
26847	Villa Calabrese	13-20-205-010	\$47.95	\$0.00
26835	Villa Calabrese	13-20-205-011	\$47.95	\$0.00
26823	Villa Calabrese	13-20-205-012	\$47.95	\$0.00
26811	Villa Calabrese	13-20-205-013	\$47.95	\$0.00
26799	Villa Calabrese	13-20-205-014	\$47.95	\$0.00
26787	Villa Calabrese	13-20-205-015	\$47.95	\$0.00
26775	Villa Calabrese	13-20-205-016	\$47.95	\$0.00
26763	Villa Calabrese	13-20-205-017	\$47.95	\$0.00
26751	Villa Calabrese	13-20-205-018	\$47.95	\$0.00
26739	Villa Calabrese	13-20-205-019	\$47.95	\$0.00
26727	Villa Calabrese	13-20-205-020	\$47.95	\$0.00
26715	Villa Calabrese	13-20-205-021	\$47.95	\$0.00
26703	Villa Calabrese	13-20-205-022	\$47.95	\$0.00
26691	Villa Calabrese	13-20-205-023	\$47.95	\$0.00
26679	Villa Calabrese	13-20-205-024	\$47.95	\$0.00
25141	Masch	13-20-378-031	\$996.25	\$0.00
25460	Industrial	13-24-352-002	\$937.50	\$0.00
25158	Industrial	13-24-352-009	\$2,661.25	\$0.00
25146	Industrial	13-24-352-010	\$2,312.50	\$0.00
14835	Ten Mile	13-24-476-019	\$762.50	\$593.75
24329	Melody	13-25-178-050	\$468.75	\$0.00

23094	Schoenherr	13-25-351-009	\$312.50	\$0.00
11028	Ten Mile	13-27-201-021	\$1,285.75	\$387.50
8211	Paige	13-27-359-017	\$100.00	\$0.00
23645	Van Dyke	13-28-430-028	\$3,970.63	\$0.00
24486	Loretta	13-29-177-001	\$550.00	\$393.75
24415	Patricia	13-29-252-026	\$1,028.75	\$0.00
24330	Patricia	13-29-253-010	\$406.25	\$625.00
2096	Bart	13-30-351-024	\$0.00	\$1,947.50
2233	Los Angeles	13-30-378-022	\$625.00	\$312.50
2259	Los Angeles	13-30-378-023	\$546.88	\$0.00
23915	Romano	13-30-427-010	\$900.00	\$0.00
5216	Nine Mile	13-32-205-003	\$975.00	\$0.00
7043	Hupp	13-33-209-026	\$411.25	\$0.00
7051	Hupp	13-33-209-027	\$640.50	\$0.00
7089	Rivard	13-33-456-021	\$728.00	\$0.00
12350	Nine Mile	13-35-126-004	\$312.50	\$0.00

AYES: Dunne, Miller and Tyro

NAYES: none

RESOLUTION ADOPTED this 9th day of August, 2016.

Michael Tyro
Chairman of the Board

RESOLUTION #2

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016, at 7:00 p.m. Eastern _____ Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____:

WHEREAS, the Sidewalk and Tree Board of Review has met and confirmed the special assessment roll for the following described improvement:

Special Assessment District S0487 – Concrete Sidewalk and Drive Approaches

AND WHEREAS, the City Council is satisfied with said special assessment roll as prepared.

NOW, THEREFORE, BE IT RESOLVED, that:

1. Said special assessment roll in the following amount and bearing the following roll number corresponding to the special assessment district set forth above, is hereby approved as presented:

Special Assessment Roll No. S0487 - \$142,177.06

2. Said special assessment roll shall be divided into five (5) annual installments, the first installment to be due on July 1, 2017, and the subsequent installments shall be due on July 1st of each and every year thereafter.

PROPERTY DESCRIPTION		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 4" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 6" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 8" conc.		4" CONCRETE ASSESSMENT \$6.25/sq.ft.		6" CONCRETE ASSESSMENT \$7.00/sq.ft.		8" CONCRETE ASSESSMENT \$7.75/sq.ft.		TOTAL OWNER COST	TOTAL CITY COST	
Owner	Address	Parcel #	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	TOTAL OWNER COST	TOTAL CITY COST
KEIL JACOB	2548 Agustina	13-19-178-031	50	0	0	0	0	0	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50	\$0.00	
DIXON BRIAN & INEZ	2604 Agustina	13-19-178-032	0	25	0	0	0	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156.25	
HERNANDEZ PHILLIP J	11745 Aleta	13-11-152-020	32.5	0	170	0	0	\$203.13	\$0.00	\$1,190.00	\$0.00	\$0.00	\$0.00	\$1,393.13	\$0.00	
MESTDAGH ROGER	28861 Aline	13-15-204-009	87.5	0	0	0	0	\$546.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$546.88	\$0.00	
LORINCZ CRAIG & MARIE	28871 Aline	13-15-204-008	70	0	0	0	0	\$437.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$437.50	\$0.00	
FAENZA PATRICIA A	8206 Anna	13-15-108-001	75	0	0	0	0	\$468.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468.75	\$0.00	
STRONG LARRY & LINDA	2096 Bart	13-30-351-024	0	200	0	30	0	\$0.00	\$1,250.00	\$0.00	\$210.00	\$0.00	\$0.00	\$0.00	\$1,947.50	
ISLAM MAZHARUL	4802 Bates	13-08-127-007	0	50	25	0	0	\$0.00	\$312.50	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	\$312.50	
FLOYD VERONICA	31709 Belleau	13-05-326-024	105	0	0	0	0	\$656.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$656.25	\$0.00	
COSTA R JR	31335 Blair	13-05-376-022	74	75	0	0	0	\$462.50	\$468.75	\$0.00	\$0.00	\$0.00	\$0.00	\$462.50	\$468.75	
GRESSMAN MARTIN F JR	30146 Blossom Lan	13-12-178-023	117.5	0	0	0	0	\$734.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$734.38	\$0.00	
BOHRA SEBASTIAN	28123 Bradner	13-13-155-037	60	0	0	0	0	\$375.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00	\$0.00	
MORENO CHRISTINA R	28135 Bradner	13-13-155-036	30	0	0	0	0	\$187.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$187.50	\$0.00	
MURASKY HEATHER	31015 Bretz	13-03-381-031	102.5	30	27	0	0	\$640.63	\$187.50	\$189.00	\$0.00	\$0.00	\$0.00	\$829.63	\$187.50	
HARVEY BRIAN & KIMBERLY	30180 Campbell	13-10-255-027	25	0	285	0	0	\$156.25	\$0.00	\$1,995.00	\$0.00	\$0.00	\$0.00	\$2,151.25	\$0.00	
PONOMAROV YURIY	3015 Chard	13-18-401-027	327.5	0	190	0	0	\$2,046.88	\$0.00	\$1,330.00	\$0.00	\$0.00	\$0.00	\$3,376.88	\$0.00	
PAPASIAN MONICA	6106 Chicago	13-04-303-018	95	0	0	0	0	\$593.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$593.75	\$0.00	
WELCH JOHN	12312 Common	13-11-327-001	120	155	0	35	0	\$750.00	\$968.75	\$0.00	\$245.00	\$0.00	\$0.00	\$750.00	\$1,588.75	
YONAN ZIAD	31400 Cousino	13-05-384-003	100	0	0	0	0	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00	\$0.00	
POPLAWSKI RONALD	14815 Craig	13-12-203-013	130	50	0	0	0	\$812.50	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$812.50	\$312.50	
ZARYCKY MARIE C & ANDREW L	26019 Cunningham	13-20-153-051	105	0	0	0	0	\$656.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$656.25	\$0.00	
SHUK STEPHEN J JR	13411 De Mott	13-14-429-025	100	50	0	0	0	\$625.00	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00	\$312.50	
LANE JOAN M	27912 Denmar	13-15-428-003	75	0	0	0	0	\$468.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468.75	\$0.00	

CITY OF WARREN SPECIAL ASSESSMENT DISTRICT NO. SO 487

PROPERTY DESCRIPTION		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 4" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 6" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 8" conc.		4" CONCRETE ASSESSMENT \$6.25/sq.ft.		6" CONCRETE ASSESSMENT \$7.00/sq.ft.		8" CONCRETE ASSESSMENT \$7.75/sq.ft.		TOTAL OWNER COST	TOTAL CITY COST	
		OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY			
Owner	Address	Parcel #	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY		
BUNGARD BRIAN	27940 Denmar	13-15-428-001	13	13	0	0	0	0	\$81.25	\$81.25	\$0.00	\$0.00	\$0.00	\$0.00	\$81.25	\$81.25
LEE MICHAEL & TONYA	27448 Dover	13-14-454-001	200	0	0	0	0	0	\$1,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$0.00
FRANCO PAUL B	29552 Dover	13-11-427-020	105	25	85	30	0	0	\$656.25	\$156.25	\$595.00	\$210.00	\$0.00	\$1,251.25	\$366.25	\$366.25
SMITH KEVIN	27821 Dowland	13-18-401-005	63	13	25	25	0	0	\$393.75	\$81.25	\$175.00	\$175.00	\$0.00	\$568.75	\$256.25	\$256.25
SHAMAN AKRAM NAWAN & BASIL	32541 Dowland	13-06-203-047	67	0	0	0	0	0	\$418.75	\$0.00	\$0.00	\$0.00	\$0.00	\$418.75	\$0.00	\$0.00
ADAMSKI SUE A	32553 Dowland	13-06-203-046	82.5	0	0	0	0	0	\$515.63	\$0.00	\$0.00	\$0.00	\$0.00	\$515.63	\$0.00	\$0.00
UREEL WILLIAM & MARY	14054 Edison	13-12-328-008	52.5	0	31	0	0	0	\$328.13	\$0.00	\$217.00	\$0.00	\$0.00	\$545.13	\$0.00	\$0.00
LESHAN MEGAN	14159 Edison	13-12-327-023	100	50	0	0	0	0	\$625.00	\$312.50	\$0.00	\$0.00	\$0.00	\$625.00	\$312.50	\$312.50
BABIARZ MARILYN A	29172 Eiffel	13-11-480-017	0	0	25	0	0	0	\$0.00	\$0.00	\$175.00	\$0.00	\$0.00	\$175.00	\$0.00	\$0.00
OKE DEVELOPMENT LLC	1950 Eleven Mile	13-19-101-001	106	32.5	0	0	0	0	\$662.50	\$203.13	\$0.00	\$0.00	\$0.00	\$662.50	\$203.13	\$203.13
PROUGH BARBARA	32440 Exeter	13-05-132-024	175	0	0	0	0	0	\$1,093.75	\$0.00	\$0.00	\$0.00	\$0.00	\$1,093.75	\$0.00	\$0.00
FARKAS SUSAN	31630 Fairfield	13-02-404-008	47.5	0	60	0	0	0	\$296.88	\$0.00	\$420.00	\$0.00	\$0.00	\$716.88	\$0.00	\$0.00
JRI PROPERTIES LLC/JRI FOODS	2080 Fourteen Mile	13-06-101-002	535	0	0	0	576	0	\$3,343.75	\$0.00	\$0.00	\$0.00	\$4,464.00	\$7,807.75	\$0.00	\$0.00
CARTER MELISSA	8483 Francine	13-15-178-032	200	0	0	0	0	0	\$1,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00	\$0.00	\$0.00
CANDELA FRANK & CONSTANCE	2505 Frazho	13-19-179-038	125	0	0	0	0	0	\$781.25	\$0.00	\$0.00	\$0.00	\$0.00	\$781.25	\$0.00	\$0.00
SHRADER SARAH	2330 Geoffry	13-07-378-005	50	0	0	0	0	0	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50	\$0.00	\$0.00
WINBUSH KHADIJAH	29301 Geraldine	13-10-451-019	25	0	0	0	0	0	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$156.25	\$0.00	\$0.00
DUDA RACHEL	31111 Gilbert	13-03-476-024	150	75	0	0	0	0	\$937.50	\$468.75	\$0.00	\$0.00	\$0.00	\$937.50	\$468.75	\$468.75
LUSH ERNEST F & DIANE G	27900 Grobbel	13-17-403-002	51	0	0	0	0	0	\$318.75	\$0.00	\$0.00	\$0.00	\$0.00	\$318.75	\$0.00	\$0.00
ATTO NOBEL	30131 Gruenburg	13-07-256-033	100	25	0	0	0	0	\$625.00	\$156.25	\$0.00	\$0.00	\$0.00	\$625.00	\$156.25	\$156.25
WITKOWSKI BETTY F	31267 Hartford	13-01-452-039	90	10	0	0	0	0	\$562.50	\$62.50	\$0.00	\$0.00	\$0.00	\$562.50	\$62.50	\$62.50
STAMPER ELVA LEE & KENNETH S	11586 Helen	13-03-481-009	50	100	255	0	0	0	\$312.50	\$625.00	\$1,785.00	\$0.00	\$0.00	\$2,097.50	\$625.00	\$625.00
BARBARY JEROME & I	30100 Hoover	13-11-152-013	25	0	0	0	0	0	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$156.25	\$0.00	\$0.00

CITY OF WARREN SPECIAL ASSESSMENT DISTRICT No. SO 487

PROPERTY DESCRIPTION		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 4" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 6" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 8" conc.		4" CONCRETE ASSESSMENT \$6.25/sq.ft.		6" CONCRETE ASSESSMENT \$7.00/sq.ft.		8" CONCRETE ASSESSMENT \$7.75/sq.ft.		TOTAL OWNER COST	TOTAL CITY COST	
		OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY			
Owner	Address	Parcel #	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY		
HOOVER ROAD LLC	31861 Hoover	13-03-429-003	32.5	8.5	0	7	3	0	\$203.13	\$53.13	\$0.00	\$49.00	\$23.25	\$0.00	\$226.38	\$102.13
BEECHAM LARENDA	31865 Hoover	13-03-429-002	32.5	8.5	0	7	3	0	\$203.13	\$53.13	\$0.00	\$49.00	\$23.25	\$0.00	\$226.38	\$102.13
WINDER LABLANC B	31867 Hoover	13-03-429-001	32.5	8.5	0	7	3	0	\$203.13	\$53.13	\$0.00	\$49.00	\$23.25	\$0.00	\$226.38	\$102.13
ALEX STELLA	31871 Hoover	13-03-429-006	32.5	8.5	0	7	3	0	\$203.13	\$53.13	\$0.00	\$49.00	\$23.25	\$0.00	\$226.38	\$102.13
HALT RALPH	31873 Hoover	13-03-429-005	32.5	8.5	0	7	3	0	\$203.13	\$53.13	\$0.00	\$49.00	\$23.25	\$0.00	\$226.38	\$102.13
LABIODA KATHRYN	31877 Hoover	13-03-429-004	32.5	8.5	0	7	3	0	\$203.13	\$53.13	\$0.00	\$49.00	\$23.25	\$0.00	\$226.38	\$102.13
LUCEUS LINDSAY	7043 Hupp	13-33-209-026	21	0	40	0	0	0	\$131.25	\$0.00	\$280.00	\$0.00	\$0.00	\$0.00	\$411.25	\$0.00
SARAU GURMEET & PARWINDER	7051 Hupp	13-33-209-027	84	0	16.5	0	0	0	\$525.00	\$0.00	\$115.50	\$0.00	\$0.00	\$0.00	\$640.50	\$0.00
KUNICZYK SUSAN	25146 Industrial	13-24-352-010	370	0	0	0	0	0	\$2,312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,312.50	\$0.00
KRZESAK GREGG M & BARBARA A	25158 Industrial	13-24-352-009	325	0	90	0	0	0	\$2,031.25	\$0.00	\$630.00	\$0.00	\$0.00	\$0.00	\$2,661.25	\$0.00
EISINGER RONALD	25460 Industrial	13-24-352-002	150	0	0	0	0	0	\$937.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$937.50	\$0.00
MUDGE RANDAL & I	13219 Iowa	13-11-227-053	226.5	13	55	25	0	0	\$1,415.63	\$81.25	\$385.00	\$175.00	\$0.00	\$0.00	\$1,800.63	\$256.25
WALNY FREDERICK	13727 Iowa	13-12-151-021	100	25	0	0	0	0	\$625.00	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00	\$156.25
LAMBARDO SUSAN	31704 Iroquois	13-02-402-005	100	100	55	0	0	0	\$625.00	\$625.00	\$385.00	\$0.00	\$0.00	\$0.00	\$1,010.00	\$625.00
HENSON JOSEPH D	31728 Iroquois	13-02-402-003	75	0	135	0	0	0	\$468.75	\$0.00	\$945.00	\$0.00	\$0.00	\$0.00	\$1,413.75	\$0.00
DRAHEIM DONNA	11161 Irvington	13-15-253-049	50	0	25	0	0	0	\$312.50	\$0.00	\$175.00	\$0.00	\$0.00	\$0.00	\$487.50	\$0.00
KOLAR CINDY	4561 Kingsley	13-08-376-027	27.5	0	20	0	0	0	\$171.88	\$0.00	\$140.00	\$0.00	\$0.00	\$0.00	\$311.88	\$0.00
PETIT PHILIP G & SMOLINSKI A	4973 Kingswood	13-17-179-036	75	0	0	0	0	0	\$468.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468.75	\$0.00
APEL MICHAEL P	32541 Lancaster	13-02-201-020	25	0	270	0	0	0	\$156.25	\$0.00	\$1,890.00	\$0.00	\$0.00	\$0.00	\$2,046.25	\$1,068.75
REZAK JOSEPH & RENEE	15055 Lane	13-12-427-016	75	0	0	0	0	0	\$468.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468.75	\$0.00
HENDRICKS LARRY & BARBARA	24486 Loretta	13-29-177-001	88	63	0	0	0	0	\$550.00	\$393.75	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00	\$393.75
DAVIS KIMBERLY	27203 Lorraine	13-15-381-024	75	25	25	0	0	0	\$468.75	\$156.25	\$175.00	\$0.00	\$0.00	\$0.00	\$643.75	\$156.25
BOJAJ PETER & ZORKA	32922 Lorraine	13-03-201-016	90	0	0	0	0	0	\$562.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$562.50	\$0.00

CITY OF WARREN SPECIAL ASSESSMENT DISTRICT NO. SO 487

Owner	PROPERTY DESCRIPTION	Address	Parcel #	ASSESSABLE SQUARE FOOTAGE (sq.ft.) 4" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 6" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 8" conc.		4" CONCRETE ASSESSMENT \$6.25/sq.ft.		6" CONCRETE ASSESSMENT \$7.00/sq.ft.		8" CONCRETE ASSESSMENT \$7.75/sq.ft.		TOTAL OWNER COST	TOTAL CITY COST
				OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY		
BARTNICKI VINCENT	2233 Los Angeles		13-30-378-022	100	50	0	0	0	0	\$625.00	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00	\$312.50
BARTNICKI VINCENT	2259 Los Angeles		13-30-378-023	87.5	0	0	0	0	0	\$546.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$546.88	\$0.00
MACKEY SUSAN	11127 Madeline		13-03-453-024	88	63	0	0	0	0	\$550.00	\$393.75	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00	\$393.75
BLICKENSTAFF JAMES & NINA	27466 Marilyn		13-14-377-001	0	100	0	55	0	0	\$0.00	\$625.00	\$0.00	\$385.00	\$0.00	\$0.00	\$0.00	\$1,310.00
SIENKIEWICZ STEPHEN & SANDRA	13783 Martin		13-13-155-053	120	0	207	0	0	0	\$750.00	\$0.00	\$1,449.00	\$0.00	\$0.00	\$0.00	\$2,199.00	\$0.00
VIENNEAU MARY B & JOSEPH R J	5133 Mary Court		13-17-452-031	75	0	25	0	0	0	\$468.75	\$0.00	\$175.00	\$0.00	\$0.00	\$0.00	\$643.75	\$0.00
GORSKI LEO	25141 Masch		13-20-378-031	25	0	120	0	0	0	\$156.25	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$996.25	\$0.00
MOSKWA CAROLINE	11560 Masonic		13-03-429-009	32.5	8.5	0	7	3	0	\$203.13	\$53.13	\$0.00	\$49.00	\$23.25	\$0.00	\$226.38	\$102.13
MORABITO JOSEPH & MARGARET	11570 Masonic		13-03-429-008	32.5	8.5	0	7	3	0	\$203.13	\$53.13	\$0.00	\$49.00	\$23.25	\$0.00	\$226.38	\$102.13
MADER WALTER O & DOROTHY B	11580 Masonic		13-03-429-007	32.5	8.5	0	7	3	0	\$203.13	\$53.13	\$0.00	\$49.00	\$23.25	\$0.00	\$226.38	\$102.13
MAHLER KATARINA	24329 Melody		13-25-178-050	75	0	0	0	0	0	\$468.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468.75	\$0.00
CLARK DONNA	31034 Mocerri Circle		13-02-481-003	150	0	25	0	0	0	\$937.50	\$0.00	\$175.00	\$0.00	\$0.00	\$0.00	\$1,112.50	\$0.00
CDA INVESTMENTS INC	28219 Mound		13-17-278-016	100	0	0	0	0	0	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00	\$0.00
FRESHMAN BROS INVESTMENT CO	7047 Murthum		13-04-277-001	450	0	0	0	290	0	\$2,812.50	\$0.00	\$0.00	\$0.00	\$2,247.50	\$0.00	\$5,060.00	\$0.00
ZITRICK SCOTT	11016 Mystic Lane		13-03-253-002	75	0	0	0	0	0	\$468.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468.75	\$0.00
FRALEY RICHARD S	31043 Nelson		13-02-454-040	75	0	0	0	0	0	\$468.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468.75	\$0.00
MURPHY-BRASH DANIEL & ANNA	31753 Nelson		13-02-404-017	154	108	25	0	0	0	\$962.50	\$675.00	\$175.00	\$0.00	\$0.00	\$0.00	\$1,137.50	\$675.00
CHLUBINISKI CHRISTOPHER	11543 Newbern		13-15-229-027	125	0	0	0	0	0	\$781.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$781.25	\$0.00
ZINK DARYL & CHARLENE	32831 Newcastle		13-02-129-028	125	25	0	0	0	0	\$781.25	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$781.25	\$156.25
ROBB ALISON	32832 Newcastle		13-02-130-008	100	140	0	0	0	0	\$625.00	\$875.00	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00	\$875.00
ARBANAS VANKA	32843 Newcastle		13-02-129-027	205	0	0	0	0	0	\$1,281.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,281.25	\$0.00
COBURN WILLIAM & CATHERINE	28200 Newland		13-15-255-011	50	75	0	0	0	0	\$312.50	\$468.75	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50	\$468.75
VANDERFORD AMANDA & DAVID	28766 Newport		13-14-202-007	85	0	25	0	0	0	\$531.25	\$0.00	\$175.00	\$0.00	\$0.00	\$0.00	\$706.25	\$0.00

CITY OF WARREN SPECIAL ASSESSMENT DISTRICT No. SO 487

PROPERTY DESCRIPTION		Parcel #	ASSESSABLE SQUARE FOOTAGE (sq.ft.) 4" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 6" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 8" conc.		4" CONCRETE ASSESSMENT \$6.25/sq.ft.		6" CONCRETE ASSESSMENT \$7.00/sq.ft.		8" CONCRETE ASSESSMENT \$7.75/sq.ft.		TOTAL OWNER COST	TOTAL CITY COST
			OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY		
ANDEREGG RONALD J	5216 Nine Mile	13-32-205-003	100	0	50	0	0	0	\$625.00	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$975.00	\$0.00
DPI GROUP LLC	12350 Nine Mile	13-35-126-004	50	0	0	0	0	0	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50	\$0.00
LABBY BONNIE	32609 Norwood	13-06-205-019	75	0	0	0	0	0	\$468.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468.75	\$0.00
WILK HELENA	32336 Oakview	13-06-179-001	62.5	12.5	0	0	0	0	\$390.63	\$78.13	\$0.00	\$0.00	\$0.00	\$0.00	\$390.63	\$78.13
N & M KSM LLC	8211 Paige	13-27-359-017	16	0	0	0	0	0	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
WARREN HENRY B & A	31495 Palomino	13-02-332-023	25	0	0	0	0	0	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156.25	\$0.00
MISOVSKI ZYONKO	14551 Parkside	13-01-401-011	50	0	0	0	0	0	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50	\$0.00
CISARUK JEROME J	24330 Patricia	13-29-253-010	65	100	0	0	0	0	\$406.25	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$406.25	\$625.00
SENECHAL LOUIS	24415 Patricia	13-29-252-026	75	0	80	0	0	0	\$468.75	\$0.00	\$560.00	\$0.00	\$0.00	\$0.00	\$1,028.75	\$0.00
KEEFE DAVID & DONNA	13455 Perry Circle	13-02-278-027	125	25	0	0	0	0	\$781.25	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$781.25	\$156.25
RUMSEY ALICE	27329 Pleasant	13-13-329-028	62.5	0	0	0	0	0	\$390.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$390.63	\$0.00
O'HIGGINS LISA	8062 Racine	13-10-352-003	75	0	100	0	0	0	\$468.75	\$0.00	\$700.00	\$0.00	\$0.00	\$0.00	\$1,168.75	\$0.00
SEELY ERIC	30818 Ridgfield	13-11-227-007	75	0	0	0	0	0	\$468.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$468.75	\$0.00
ARNONE MICHAEL	30830 Ridgfield	13-11-227-006	65	0	100	0	0	0	\$406.25	\$0.00	\$700.00	\$0.00	\$0.00	\$0.00	\$1,518.75	\$0.00
HIGH TERRANCE L & BEVERLY	7089 Rivard	13-33-456-021	0	0	104	0	0	0	\$0.00	\$0.00	\$728.00	\$0.00	\$0.00	\$0.00	\$728.00	\$0.00
GAWNE ROBERT & LINDA	28660 Roan	13-14-128-008	50	0	0	0	0	0	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50	\$0.00
BUCCHARE RUBY COLLEEN	29144 Roan	13-11-378-024	50	0	0	0	0	0	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50	\$0.00
MONIKEAN D	29158 Roan	13-11-378-023	200	175	205	25	0	0	\$1,250.00	\$1,093.75	\$1,435.00	\$175.00	\$0.00	\$0.00	\$3,210.00	\$1,268.75
KOPP KENNETH	11738 Robinwood	13-11-152-007	191	0	174	0	0	0	\$1,193.75	\$0.00	\$1,218.00	\$0.00	\$0.00	\$0.00	\$2,411.75	\$0.00
YESMIN MONIKA	23915 Romano	13-30-427-010	60	0	75	0	0	0	\$375.00	\$0.00	\$525.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00
BARTOLONE MADALINE A	14739 Rose Court	13-12-202-006	30	0	85	0	0	0	\$187.50	\$0.00	\$595.00	\$0.00	\$0.00	\$0.00	\$782.50	\$0.00
THORNTON DONALD E & JAMES H	30586 Roselawn	13-12-228-016	125	25	0	0	0	0	\$781.25	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$781.25	\$156.25
KERR JACQUELINE	29544 Runey	13-08-331-003	0	0	10	0	0	0	\$0.00	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$70.00	\$0.00

CITY OF WARREN SPECIAL ASSESSMENT DISTRICT NO. SO 487

PROPERTY DESCRIPTION		Parcel #	ASSESSABLE SQUARE FOOTAGE (sq.ft.) 4" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 6" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 8" conc.		4' CONCRETE ASSESSMENT \$6.25/sq.ft.		6' CONCRETE ASSESSMENT \$7.00/sq.ft.		8' CONCRETE ASSESSMENT \$7.75/sq.ft.		TOTAL OWNER COST	TOTAL CITY COST
			Owner	Address	Owner	City	Owner	City	Owner	City	Owner	City	Owner	City		
MACDONALD BEVERLY	29556 Runey	13-08-331-002	15	0	0	0	0	0	\$93.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$93.75	\$0.00
NANTAIS PAULETTE	27200 Santa Ana	13-15-478-012	0	50	0	0	0	0	\$0.00	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50
RUDZINSKI LOURETTA	32850 Saratoga	13-03-129-013	25	0	0	0	0	0	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156.25	\$0.00
KRZESAK BRIAN & LINDA	12340 Schauer	13-02-328-011	125	0	20	0	0	0	\$781.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$921.25	\$0.00
MLS SALES LLC	23094 Schoenherr	13-25-351-009	50	0	0	0	0	0	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50	\$0.00
HUDA MOHAMMED K & SYEDA A	29257 Schoenherr	13-11-480-028	107	27.5	25	0	0	0	\$668.75	\$171.88	\$0.00	\$0.00	\$0.00	\$0.00	\$843.75	\$171.88
ESSENMACHER AARON	31747 Scott Court	13-02-327-014	92.5	20.5	20.5	0	0	0	\$578.13	\$128.13	\$0.00	\$0.00	\$0.00	\$0.00	\$721.63	\$128.13
VIRGA ANTHONY & DENISE	11728 Seneca	13-02-352-007	100	0	25	0	0	0	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00
KOMLENOVICH NICHOLAS V & ERI	31227 Shaw	13-03-452-015	45	0	160	0	0	0	\$281.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,401.25	\$0.00
OSBORN NICOLE R	28114 Sheridan	13-14-278-008	25	0	40	0	0	0	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$436.25	\$0.00
DOCKERAY ROBERT D & ANN ELIZ	28145 Sheridan	13-14-277-012	52.5	0	0	0	0	0	\$328.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$328.13	\$0.00
MARKEL TONY & SHERI	28301 Sheridan	13-14-277-011	50	0	0	0	0	0	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50	\$0.00
ZACK DAVID & SUSAN	32025 St Annes	13-04-153-020	25	0	90	0	0	0	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$786.25	\$0.00
SHABO-ABDULMASIEH SARM	8127 Stanley	13-15-101-015	25	0	50	0	0	0	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$506.25	\$0.00
NABHA BADRI & SAMIRA & ENAIA	28644 Steele	13-13-128-007	96	24	0	0	0	0	\$600.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$150.00
CROWLEY PAUL	32604 Tecla	13-01-231-005	50	0	0	0	0	0	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50	\$0.00
JER INVESTMENTS LLC	11028 Ten Mile	13-27-201-021	171	62	0	0	28	0	\$1,068.75	\$387.50	\$0.00	\$0.00	\$217.00	\$0.00	\$1,285.75	\$387.50
WTOTW HOMES LLC	14835 Ten Mile	13-24-476-019	122	95	0	0	0	0	\$762.50	\$593.75	\$0.00	\$0.00	\$0.00	\$0.00	\$762.50	\$593.75
GOOLSBY MICHAEL	11181 Thirteen Mile	13-03-455-022	175	0	50	0	0	0	\$1,093.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,443.75	\$0.00
13 & HOOVER BP LLC	11610 Thirteen Mile	13-11-101-001	189	57	0	0	0	0	\$1,181.25	\$356.25	\$0.00	\$0.00	\$0.00	\$0.00	\$1,181.25	\$356.25
STEVENS JOHN	13194 Thirteen Mile	13-11-226-025	50	0	0	0	0	0	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312.50	\$0.00
KOLINS ANWARUL K	29452 Tropea	13-07-477-003	125	0	0	0	0	0	\$781.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$781.25	\$375.00
DIEDO NOREEN	4849 Twelve Mile	13-08-379-018	50	0	50	0	0	0	\$312.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$662.50	\$0.00

PROPERTY DESCRIPTION		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 4" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 6" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 8" conc.		4" CONCRETE ASSESSMENT \$6.25/sq.ft.		6" CONCRETE ASSESSMENT \$7.00/sq.ft.		8" CONCRETE ASSESSMENT \$7.75/sq.ft.		TOTAL OWNER COST	TOTAL CITY COST	
		OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY			
Owner	Address	Parcel #	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY		
DAVID PAUL F	12415 Twelve Mile	13-11-378-053	77.5	0	0	0	62.5	0	\$484.38	\$0.00	\$0.00	\$0.00	\$484.38	\$968.75	\$0.00	
M C P INDUSTRIES LLC	12445 Twelve Mile	13-11-378-054	45	0	0	0	30	0	\$281.25	\$0.00	\$0.00	\$0.00	\$232.50	\$513.75	\$0.00	
MERCY HOLDINGS LLC	13610 Twelve Mile	13-13-101-001	200	0	0	0	140	0	\$1,250.00	\$0.00	\$0.00	\$0.00	\$1,085.00	\$2,335.00	\$0.00	
NICK ABDY	23645 Van Dyke	13-28-430-028	440	0	0	0	157.5	0	\$2,750.00	\$0.00	\$0.00	\$0.00	\$1,220.63	\$3,970.63	\$0.00	
ROMAIN ELAINE	29215 Van Laan	13-08-351-032	50	0	75	0	0	0	\$312.50	\$0.00	\$525.00	\$0.00	\$0.00	\$837.50	\$0.00	
SHEPHERD RUTH ANN	26679 Villa Calabres	13-20-205-024	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
OLIVER DAWN	26691 Villa Calabres	13-20-205-023	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
BIENKIEWICZ EWA	26703 Villa Calabres	13-20-205-022	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
SULLIVAN JAMES	26715 Villa Calabres	13-20-205-021	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
PARAG BHARAT G	26727 Villa Calabres	13-20-205-020	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
STACH MICHAEL & KATARZYNA	26739 Villa Calabres	13-20-205-019	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
LIS ANDRA	26751 Villa Calabres	13-20-205-018	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
SAKELY THOMAS	26763 Villa Calabres	13-20-205-017	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
IMALIK SHAHIDA	26775 Villa Calabres	13-20-205-016	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
ARNER MARIANNE	26787 Villa Calabres	13-20-205-015	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
CIARAMITARO MICHAEL	26799 Villa Calabres	13-20-205-014	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
SNH PROPERTY GROUP LLC	26811 Villa Calabres	13-20-205-013	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
NETSCHKE THERESA	26823 Villa Calabres	13-20-205-012	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
CHOI JOON-YOUNG	26835 Villa Calabres	13-20-205-011	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
ALQASEER NEDAA N	26847 Villa Calabres	13-20-205-010	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
MEYERS JOHN D & ROSE M	26859 Villa Calabres	13-20-205-009	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
DILLON TIMOTHY J & PAUL R	26871 Villa Calabres	13-20-205-008	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	
ALBAHRI BASMA	26883 Villa Calabres	13-20-205-007	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$0.00	\$41.08	\$47.95	\$0.00	

CITY OF WARREN SPECIAL ASSESSMENT DISTRICT No. SO 487

PROPERTY DESCRIPTION		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 4" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 6" conc.		ASSESSABLE SQUARE FOOTAGE (sq.ft.) 8" conc.		4" CONCRETE ASSESSMENT \$6.25/sq.ft.		6" CONCRETE ASSESSMENT \$7.00/sq.ft.		8" CONCRETE ASSESSMENT \$7.75/sq.ft.		TOTAL OWNER COST	TOTAL CITY COST
		OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY	OWNER	CITY		
HORVATH LINDA A & REINHART G	26895 Villa Calabres	13-20-205-006	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$41.08	\$0.00	\$47.95	\$0.00
CARAY VILMA	26907 Villa Calabres	13-20-205-005	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$41.08	\$0.00	\$47.95	\$0.00
LUKASIK JANINE	26919 Villa Calabres	13-20-205-004	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$41.08	\$0.00	\$47.95	\$0.00
FIORE SAM & EVELYN	26931 Villa Calabres	13-20-205-003	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$41.08	\$0.00	\$47.95	\$0.00
GOETHERT JURGEN & LINDA	26943 Villa Calabres	13-20-205-002	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$41.08	\$0.00	\$47.95	\$0.00
FILIO MARY & JOHN	26955 Villa Calabres	13-20-205-001	1.1	0	0	0	5.3	0	\$6.88	\$0.00	\$0.00	\$41.08	\$0.00	\$47.95	\$0.00
SOWA THOMAS M & DARLENE A	31218 Wellston	13-03-478-023	100	0	0	0	0	0	\$625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00	\$0.00
BUGEAUD MARK R & JEAN C	3315 Winterfield	13-07-477-009	25	0	0	0	0	0	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$156.25	\$0.00
Total # of Locations		169	13,163.9	2,515.5	3,925.0	288.0	1,438.2	0.0	\$82,274.38	\$15,721.88	\$27,475.00	\$11,146.05	\$0.00	\$121,832.93	\$20,344.13



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

AUGUST 4, 2016

TO: MR. ROBERT BOCCOMINO, SECRETARY, WARREN CITY COUNCIL
SUBJECT: PARTICIPATION IN THE STATE OF MICHIGAN CONTRACT WITH THE HOME DEPOT FOR MAINTENANCE, REPAIR AND OPERATING (MRO) SUPPLIES; STA-W-9459

The Purchasing Division requests approval of the City Council to participate in The State of Michigan governmental contract 071B2200178 for the purchase of hardware and MRO items through The Home Depot Credit Service, PO Box 9055, Des Moines, IA, 89055 for term ending July 31, 2017, in an annual amount not to exceed \$70,000.00 (60,000.00 through the City and \$10,000.00 through Water).

The proposed Home Depot contract will enable the City to purchase items from either the Hoover, Warren location or the 16 Mile and Van Dyke location. Because Home Depot carries a wide range of Maintenance, Repair and Operating (MRO) items, they are a supplier frequently used by City Departments. With a branch in Warren, this national firm can meet a wide range of our building maintenance needs.

Savings are attained not only in the item's prices but also in lowered administrative costs. The time and money needed to solicit bids each time supplies are needed would be an overwhelming task for the effected departments.

Since participation in this contract is optional and not binding for all items, the City can retain superior pricing from any existing agreements. It is the intention of the Purchasing Division to compare prices under this contract and use the more economical of the two where contracts may overlap. Please note that participation does not disallow the City from seeking additional competition, where prudent.

Funds will be identified by the individual departments at the time purchase orders are requested.

Respectfully submitted,

Craig Treppa
Purchasing Agent

Approved By:	Signature	Date
Budget Director:	<i>Renee Ryan</i>	8/15/16
Controller:	<i>Rob J. Maliszewski</i>	8/15/16
MAYOR:	<i>John J. Danino</i>	8-16-16



STATE OF MICHIGAN ENTERPRISE PROCUREMENT

Department of Technology, Management, and Budget
525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number 6
to
Contract Number 071B2200178

CONTRACTOR	HOME DEPOT USA INC
	2455 Paces Ferry Road
	Atlanta, GA 30339
	Rochelle Komlosi
	412-418-9988
	rochelle_komlosi@homedepot.com
	*****3319

STATE	Program Manager	Statewide	Statewide
		N/A	
		N/A	
	Contract Administrator	Steve Rigg	DTMB
		(517) 284-7043	
		riggs@michigan.gov	

CONTRACT SUMMARY

DESCRIPTION: Building Materials and MRO related items - Statewide				
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW	
May 15, 2012	July 31, 2014	3 - 1 Year	July 31, 2016	
PAYMENT TERMS		DELIVERY TIMEFRAME		
Primary: payment required at time of purchase Secondary: Home Depot Account, NET 30		Varies – based on availability of items purchased		
ALTERNATE PAYMENT OPTIONS		EXTENDED PURCHASING		
<input checked="" type="checkbox"/> P-card <input type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
MINIMUM DELIVERY REQUIREMENTS				
N/A				
DESCRIPTION OF CHANGE NOTICE				
OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input checked="" type="checkbox"/>	1 year	<input type="checkbox"/>	N/A	July 31, 2017
CURRENT VALUE		VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE	
\$38,000,000.00		\$ 0.00	\$38,000,000.00	

DESCRIPTION: Effective July 14, 2016, the third option year available on this contract is hereby exercised. The revised contract expiration date is July 31, 2017. All other terms, conditions, specifications and pricing remain the same. Per Vendor and Agency agreement, and DTMB Procurement approval.

RESOLUTION

Document No: STA-W-9459

Product or Service: Maintenance, Repair, and Operating (MRO) Supplies

Requesting Department: Various

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016 at 7 p.m. Daylight Saving Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Pursuant to Section 2-344 of the Code of Ordinances, the City may either participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any supplies, equipment, goods or services with one (1) or more public procurement units.

Upon performing a diligent inquiry, the Purchasing Agent has determined that is it necessary in the interests of the City, to acquire supplies, equipment, or goods pursuant to cooperative purchasing.

Home Depot Credit Service, PO Box 9055, Des moines, IA 89055 was awarded a State of Michigan Contract (# 071B2200178) to supply MRO items to various governmental agencies.

Home Depot provides a wide range of MRO items that are frequently needed by the City Departments. The City will have the ability to purchase from either the Hoover Road location in Warren or the 16 Mile and Van Dyke location in Sterling Heights.

Home Depot has been selected for the cooperative purchase for a period commencing upon approval of City Council and ending on July 31, 2017.

The purchasing agent has conducted a review and concurs with the cooperative purchasing.

Funds will be identified by the individual departments at the time purchase orders are requested.

IT IS RESOLVED, that the cooperative purchase for MRO supplies with Home Depot, through the State of Michigan Contract #071B2200178 is hereby accepted by City Council in amounts not to exceed \$70,000.00 (\$60,000.00 City and \$10,000.00 Water).

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Cooperative Bid Document
- Contract (State Contract)
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.



CITY CONTROLLER'S OFFICE

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www.cityofwarren.org

AUGUST 12, 2016

TO: MR. ROBERT BOCCOMINO, SECRETARY, WARREN CITY COUNCIL

SUBJECT: SOL-W-9461; AWARD FOR INTERNET SERVICES

The Purchasing Department, in conjunction with the Assessing Department, the Treasurer's Office, and the Building Division, recommends that City Council waive the bidding procedure and authorize one year of internet service beginning August 1, 2016 with BS&A Software, 14965 Abbey Lane, Bath, MI 48808 in the annual amount of \$38,312.00.

BS&A is the software vendor that provides the city with Assessing Software, Treasury Department Software and Building Division Software. In addition, a multitude of Michigan communities, including Macomb County, utilize this system. BS&A provides internet service and support. This service allows city customers to view property information on a web-site. Homeowners, business owners, realtors, appraisers, lenders, title companies, contractors and others now have access to information 24-7.

City of Warren residents that want to access information on their own property or other city properties can do so for free. This allows them to access the purchase prices, assessed values, taxable values, and other descriptive property information.

This proposal represents a win-win for residents, business, and city government. Better access to public records, 24 hours a day, makes our customers happy. Staff will have fewer phone calls, allowing them to concentrate on other areas of public service to assist more residents and businesses in other areas. This web service is user friendly and cost effective. In addition, the citizens benefit greatly from this technological advancement made by the city.

The Information Services Division has indicated that having BS&A provide this service is more economical and practical than having such a system developed internally. They indicate that changes in the Equalizer Program are integrated into the internet program automatically.

Funding for this purchase is provided in the following budget accounts:

Assessing Department Account 1209-80104 in the amount of \$10,146.33;

Treasurer's Office Account 1253-80100 in the amount of \$10,146.33;

Building Division Account 1371-80106 in the amount \$18,019.34.

Respectfully Submitted,



Craig Treppa
Purchasing Agent



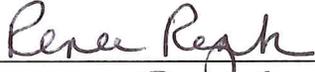
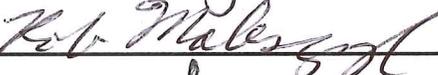
Marcia Smith
City Assessor



Lorie Barnwell
City Treasurer



Greg Paliczuk
Building Director

Approved By:	Signature	Date
Budget Director:		8/15/14
Controller:		8/15/2016
MAYOR:		8.11.16

RESOLUTION

Document No: SOL-W-9461
Product or Service: Internet Services
Requesting Department: Assessing, Treasurer, Building

At a Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016 at 7 p.m. Daylight Saving Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers: _____

ABSENT: Councilmembers: _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Upon performing a diligent inquiry, the *City Treasurer, City Assessor, Director of Building Inspection, and CDBG Administrator* have determined that it is necessary in the interests of the City, to acquire internet services from a sole source. Justification for a sole source provider include the ability of City customers to view property information such as purchase prices, assessed values, taxable values and other descriptive property information on a web-site 24 hours a day, seven days a week.

The BS&A Software, 14965 Abbey Lane, Bath, MI 48808 has been selected as the sole source provider for internet services.

The Purchasing Agent has conducted a review and concurs with the sole procurement.

Funds are available in the following accounts:

Assessing Department Account:	1209-80104	\$ 10,146.33
Treasurer's Office Account:	1253-80100	\$ 10,146.33
Building Division Account:	1371-80106	<u>\$ 18,019.34</u>
TOTAL:		<u>\$ 38,312.00</u>

IT IS RESOLVED, that the sole source purchase through BS&A Software is hereby accepted by City Council for a one-year period, commencing on August 1, 2016, in an amount of \$38,312.00.

IT IS FURTHER RESOLVED, that the Purchasing Agent and/or Mayor and City Clerk are authorized to execute any such documents that are necessary for this approval consistent with the terms of the:

- Contract
- Resolution

and in such form that meets with the satisfaction of the City Attorney if review is required.

AYES: Councilmembers: _____

NAYS: Councilmembers: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2016.

Robert Boccomino
Secretary of the Council



CITY ATTORNEY'S OFFICE

ONE CITY SQUARE
WARREN, MI 48093
www.cityofwarren.org

August 12, 2016

Mr. Robert Boccomino
Council Secretary
City of Warren

RE: Participation Agreement—New Vantage Trust II Funds—Retirement Health Saving Plan (“RHS”)

Dear Secretary Boccomino,

On January 24, 2006, the City approved an adoption agreement with the International City Management Association Retirement Corporation (“ICMA-RC”) to make available the Vantage Care Retirement Health Savings Plan (“RHS Plan”).

ICMA-RC is restructuring its proprietary investment options by moving to Collective Investment Trusts (“CIT’s”) for their Vantagepoint Funds for the Retirement Health Savings Plan (“RHS”). The City has been advised that the VantageTrust II Funds (“VT II Funds”), available exclusively through the new VantageTrust II (“VT II”), will offer significant savings to the City’s RHS Plan and its participants.

ICMA-RC represents that CIT’s are widely accepted, and are increasingly replacing mutual funds in retirement plans. ICMA-RC further states CIT’s have traditionally been available only to large retirement plans, but due to technological advances and industry enhancements in fund design, it appears that CIT’s have become more attractive to public sector retirement plans of all sizes.

In order for the City to benefit from the VT II Funds, it must approve the attached Participation Agreement by **August 26, 2016**. If the City does not take any action, Vantagepoint Fund assets will be liquidated and transferred to the plan’s default money market fund.

Mr. Robert Boccomino
August 12, 2016
Page 2

Attached please find:

- Participation Agreement
- Declaration of Trust
- Investment Options
- Mapping Chart
- Disclosures
- Council Resolution approving agreement

Respectfully,



Annette Gattari-Ross
Assistant City Attorney

Read and concur:



Mary Michaels
Acting City Attorney

Read and concur:



JAMES R. FOUTS
MAYOR

cc: Rob Maleszyk, City Controller
Defined Contribution Board of Trustees

**RESOLUTION APPROVING PARTICIPATION AGREEMENT
RELATING TO NEW VANTAGE TRUST FUNDS II FOR
VANTAGE CARE RETIREMENT HEALTH SAVINGS PLAN ("RHS")**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on August 23, 2016 at 7 p.m. Eastern Standard Time in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following resolution was offered by Councilmember _____
and supported by Councilmember _____.

On January 24, 2006, the City approved an adoption agreement with the International City Management Association Retirement Corporation ("ICMA-RC") to make available the Vantage Care Retirement Health Savings Plan ("RHS Plan").

ICMA-RC is restructuring its proprietary investment options by moving to Collective Investment Trusts ("CIT's") for their Vantagepoint Funds for the Retirement Health Savings Plan ("RHS"). The City has been advised that the VantageTrust II Funds ("VT II Funds"), available exclusively through the new VantageTrust II ("VT II"), will offer significant savings to the City's RHS Plan and its participants.

ICMA-RC represents that CIT's are widely accepted and are increasingly replacing mutual funds in retirement plans. ICMA-RC further states CIT's have traditionally been available only to large retirement plans, but due to technological advances and industry enhancements in fund design, it appears that CIT's have become more attractive to public sector retirement plans of all sizes.

VantageTrust II Multiple Collective Investment Funds Trust

Participation Agreement

This Participation Agreement by and between VantageTrust Company, LLC ("Trust Company"), the trustee of the VantageTrust II Multiple Collective Investment Funds Trust (the "Trust"), and the employer executing this Participation Agreement ("Employer") on behalf of the retirement plan(s) or retirement trust(s) identified on the signature page and effective as of the date specified at the end of this Agreement (the "Retirement Trust").

RECITALS

1. The Trust Company maintains the Trust (including each separate investment fund established as a "Fund") under the Declaration of Trust dated January 1, 2015, and all other attachments thereto, as amended and in effect from time to time (the "Declaration of Trust"), as a medium for the collective investment and reinvestment of assets of certain tax-exempt, governmental pension and profit-sharing plans, and retiree welfare plans within the meaning of section 401(a)(24) of the Internal Revenue Code of 1986, as amended, and related trusts, and other eligible investors that become Participating Trusts under the Declaration of Trust (defined as "Eligible Trust" in the Declaration of Trust).
2. The Retirement Trust desires to become a Participating Trust as defined in the Declaration of Trust.

DEFINITIONS

1. Unless otherwise specified herein, any capitalized word or phrase shall have the meaning as set forth in the Declaration of Trust.

AGREEMENT

In consideration of the foregoing and the promises set forth below, the parties agree to the following:

1. **Appointment and Acceptance.** The Employer hereby acknowledges that the Trust Company has appointed ICMA Retirement Corporation ("Investment Adviser"), an investment adviser registered under the Investment Advisers Act of 1940, as an investment adviser, pursuant to the terms of the Declaration of Trust to provide advice and recommendations to the Trust Company in the management of the Funds. The Employer further acknowledges and accepts that the Trust Company is a wholly owned subsidiary of Investment Adviser.
3. **Adoption of Trust.** The Retirement Trust's participation in each Fund will at all times be subject to the terms of the Declaration of Trust, which is hereby adopted as a part of the Retirement Trust and this Participation Agreement. The Retirement Trust's participation in each Fund will also be subject to the terms of the Declaration of Trust.
4. **Acceptance of Plan.** The Trust Company accepts the Retirement Trust (including each plan forming a part thereof) as a Participating Trust as of the date specified on the execution page of this Participation Agreement.
5. **Notice of Disqualification.** In the event that the Retirement Trust ceases to be an Eligible Trust as defined in the Declaration of Trust, then, in the case of any such event, the Employer shall deliver to the Trust Company a written notice of its ceasing to be an Eligible Trust within fifteen (15) calendar days of receipt of any notice, execution of any amendment, receipt of any letter or determination of such cessation. Upon the Trust

Company's receipt of such information, in writing or otherwise, the Retirement Trust's Units shall be redeemed in accordance with the provisions of the Declaration of Trust.

WARRANTIES, REPRESENTATIONS AND COVENANTS OF EMPLOYER AND ELIGIBLE TRUST

1. Employer and Retirement Trust represent and warrant as follows:
 - A. The Retirement Trust meets the definition of an "Eligible Trust" under the Declaration of Trust. This means the Retirement Trust is any of the following:
 - i. a retirement, pension, profit-sharing, stock bonus, or other employee benefit trust that is exempt from Federal income taxation under Section 501(a) of the Code by reason of qualifying under Section 401(a) of the Code; or
 - ii. an eligible governmental plan trust or custodial account under Section 457(b) of the Code that is exempt under Section 457(g) of the Code; or
 - iii. Section 401(a)(24) governmental plans; or
 - iv. any common, collective, or commingled trust fund the assets of which consist solely of assets of eligible investors in a group trust under Revenue Ruling 81-100; or
 - v. an insurance company separate account (i) the assets of which consist solely of assets of eligible investors in a group trust under Revenue Ruling 81-100, (ii) with respect to which the insurance company maintaining the separate account has entered into a written arrangement with the Trust Company consistent with the requirements of Revenue Ruling 2011-1, and (iii) the assets of which are insulated from the claims of the insurance company's general creditors; or
 - vi. any other plan, trust, or other entity that is an eligible investor in a group trust under Revenue Ruling 81-100.
 - B. The Retirement Trust is established, maintained and administered under one or more documents that authorize part or all of the assets of the Retirement Trust to be transferred to, and commingled for investment purposes in, a Trust that meets the requirements of Revenue Ruling 81-100;
 - C. The Declaration of Trust (including each Fund thereunder) is adopted as part of the Retirement Trust;
 - D. Authorization or license from any foreign, federal, state or local regulatory authority or agency required on the part of the Employer or the Retirement Trust has been obtained and any necessary filing with any of the foregoing has been duly made.
2. Employer hereby represents and acknowledges the following:
 - A. It has the requisite authority to enter into this Participation Agreement on behalf of the Retirement Trust, to authorize investments under the provisions of the documents of the Retirement Trust and to make, on behalf of the Retirement Trust, any and all certifications, covenants, representations or warranties set forth in this Agreement.

- B. It has received and reviewed the Declaration of Trust, any addenda thereto, the VantageTrust II Funds Disclosure Memorandum, and any additional materials and information it has requested describing the Trust, and its business and operation, and that in making a prudent investment decision with respect to the contribution of assets to the Trust in exchange for Units, the Employer has relied solely upon independent investigations made, directly or indirectly, by it.
 - C. It has been given the opportunity to review with the Trust Company the terms and conditions of this Participation Agreement and the Declaration of Trust, and to obtain additional information to verify the accuracy of the information contained in the aforesaid materials, and such other information as it desires to evaluate its investment in the Trust.
 - D. The Units of the Fund(s) have not been registered under the Securities Act of 1933, or the applicable securities laws of any states or other jurisdictions.
 - E. Neither the Trust nor any Fund is registered under the Investment Company Act of 1940 and investors are not entitled to the protections of that Act.
 - F. The Units of the Fund(s) are not insured by the Federal Deposit Insurance Corporation or any other type of deposit insurance coverage.
3. Employer agrees promptly to notify the Trust Company in the event that any of the representations set forth above or any information provided pursuant to the provisions hereof ceases to be accurate during the term of this Participation Agreement. Until such notice is given to the Trust Company, the Trust Company may rely on the representations contained in, and all other information provided pursuant to or as contemplated by, this Participation Agreement in connection with all matters related to the Funds and the Trust.

FEES AND EXPENSES

- 1. Fees and expenses incurred with respect to the Trust, including compensation of the Trustee, shall be paid in accordance with the Declaration of Trust.

MISCELLANEOUS

- 1. **Construction.** This Participation Agreement shall be deemed to be executed and delivered in the District of Columbia, and, except to the extent superseded by federal laws, all laws or rules of construction of the District of Columbia shall govern the rights of the parties hereto and the interpretation of provisions of this Participation Agreement.
- 2. **Counterparts.** This Participation Agreement may be executed in any number of separate counterparts, each of which shall be deemed an original, but the several counterparts shall together constitute one and the same Participation Agreement of the parties hereto.
- 3. **Amendments.** This Participation Agreement shall be automatically amended by any amendment to the Declaration of Trust, and all such amendments shall be automatically incorporated by reference herein, and any provisions of this Participation Agreement inconsistent with the terms of such amendment shall be null and void on and after the effective date of such amendment.
- 4. **Agreement Conflicts.** In the event that any terms of this Participation Agreement conflict with or are in addition to the terms of any Administrative Services Agreement ("ASA") between the parties, the terms of this Participation Agreement and the Declaration of Trust shall prevail. In the event that the terms of this

Participation Agreement conflict with the terms of the Declaration of Trust, the terms of the Declaration of Trust shall prevail.

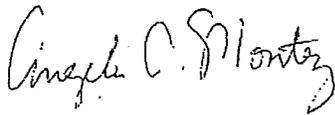
5. **Prohibited Transactions.** If the Trust Company determines that the Retirement Trust's involvement with certain assets, liabilities or transactions will result, or has resulted, in the Trust engaging in a transaction that is prohibited by the Internal Revenue Code, Securities Act of 1933, Investment Company Act of 1940 or other applicable law, the Trust Company, in its sole discretion, may take action to correct such prohibited transaction, or may treat the Retirement Trust as having withdrawn from participation and shall redeem the Retirement Trust's Units, all in accordance with the Declaration of Trust.
6. **Severability.** Each clause or term of this Participation Agreement is severable from the entire Participation Agreement, and if any clause or term is declared invalid, the remaining clauses or terms shall remain in effect.

[Space Intentionally Blank]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date specified below.

VantageTrust II Multiple Collective Investment Funds Trust

By: VantageTrust Company, LLC, as Trustee,

By: 
Angela Montez
Secretary

Plan/Retirement Trust:

Plan/Retirement Trust Name

ICMA-RC Plan Number

Plan/Retirement Trust Name

ICMA-RC Plan Number

By: _____
Name of Employer or Fiduciary

Customer Number

By: _____
Authorized Officer Signature

Date

Printed Name and Title

Address Line 1

Address Line 2

Telephone Number

**VantageTrust II Multiple Collective Investment Funds Trust
Declaration of Trust**

WHEREAS, VantageTrust Company, LLC, a trust company organized under the laws of the State of New Hampshire (the "Trustee"), hereby establishes the **VantageTrust II Multiple Collective Investment Funds Trust** (the "Trust") pursuant to this Declaration of Trust effective January 1, 2015; and

WHEREAS, the Trust is intended to provide for the collective investment and reinvestment of assets of certain tax-exempt, governmental pension and profit-sharing plans, and retiree welfare plans within the meaning of section 401(a)(24) of the Internal Revenue Code of 1986, as amended ("Code"), and related trusts, and other eligible investors that become Participating Trusts hereunder; and

WHEREAS, it is intended that the Trust established hereunder shall be exempt from taxation under Code Section 501(a) and qualify as a group trust under Revenue Ruling 81-100 (and any successor ruling, regulation, or similar pronouncement), and that this Declaration of Trust shall be construed, and shall be administered, to give effect to that intention.

NOW, THEREFORE, the Trustee declares that it will hold and administer in trust all money and property acceptable to it and received or purchased by it as Trustee hereunder, together with the income and proceeds thereof upon the following terms and conditions.

**ARTICLE 1
DEFINITIONS**

- 1.01** "Affiliate" means any entity controlling, controlled by, or under common control with the Trustee.
- 1.02** "Business Day" means any day in which the New York Stock Exchange is open for trading.
- 1.03** "Class" means a class of a Fund established and maintained pursuant to the provisions of Article 2.
- 1.04** "Code" means the Internal Revenue Code of 1986, as amended from time to time. Any reference to a provision of the Code in the Declaration of Trust also shall be deemed to refer to any successor provision.
- 1.05** "Declaration of Trust" means this Declaration of Trust.
- 1.06** "Dedicated Account" means a segregated account established and maintained in accordance with Article 8 to hold cash, securities, or other assets received from, and other investments made for the benefit of, one or more Participating Trusts pending the investment of such assets in a Fund, or in connection with the distribution or withdrawal of such assets.

- 1.07 "Description of Classes" has the meaning ascribed to it in Section 2.02.
- 1.08 "Eligible Trust" means any of the following:
- (a) a retirement, pension, profit-sharing, stock bonus, or other employee benefit trust that is exempt from Federal income taxation under Section 501(a) of the Code by reason of qualifying under Section 401(a) of the Code; or
 - (b) an eligible governmental plan trust or custodial account under Section 457(b) of the Code that is exempt under Section 457(g) of the Code; or
 - (c) Section 401(a)(24) governmental plans; or
 - (d) any common, collective, or commingled trust fund the assets of which consist solely of assets of eligible investors in a group trust under Revenue Ruling 81-100; or
 - (e) an insurance company separate account (i) the assets of which consist solely of assets of eligible investors in a group trust under Revenue Ruling 81-100, (ii) with respect to which the insurance company maintaining the separate account has entered into a written arrangement with the Trustee consistent with the requirements of Revenue Ruling 2011-1, and (iii) the assets of which are insulated from the claims of the insurance company's general creditors; or
 - (f) any other plan, trust, or other entity that is an eligible investor in a group trust under Revenue Ruling 81-100.
- 1.09 "Fund" means a fund of the Trust established and maintained pursuant to the provisions of Article 2. The Funds so established shall be known as the "VantageTrust II Funds."
- 1.10 "Investment Guidelines" has the meaning ascribed to it in Section 4.01.
- 1.11 "Investment Adviser" means, for purposes of this Agreement, International City Management Association Retirement Corporation, as of the date of this Declaration of Trust, and any successor appointed hereunder to provide investment advice and services to the Trust or Trustee.
- 1.12 "Liquidating Account" means a segregated account established and maintained in accordance with Article 8 to facilitate the liquidation and pricing of the assets contained therein for the benefit of any Participating Trust holding a beneficial interest therein.
- 1.13 "Local Currency" has the meaning ascribed to it in Section 5.02(c).

- 1.14 **"Participating Trust"** means an Eligible Trust which has executed a Participation Agreement, has been accepted to the Trust by the Trustee, has transferred assets to the Trust, and has a beneficial interest in the Trust.
- 1.15 **"Participation Agreement"** means an agreement entered into by the Trustee and an Eligible Trust pursuant to which such Eligible Trust will become a Participating Trust upon acceptance to the Trust by the Trustee, and certain assets of such Participating Trust will be invested in the Trust.
- 1.16 **"Plan Fiduciary"** means the person or persons, or his, her, its or their duly authorized agent, who directs the investments of the assets of a Participating Trust in the Trust, but shall not include the Trustee in its capacity as Trustee of the Trust or the Investment Adviser in its capacity as investment adviser to the Trustee and the Trust. If the person who directs the investments of any assets of a Participating Trust in the Fund is a participant or beneficiary, or the duly authorized agent of such participant or beneficiary, entitled to benefit from the Participating Trust and is acting in his capacity as such, then Plan Fiduciary shall mean the plan sponsor or appropriate plan fiduciary, or any duly authorized agent thereof, which has authorized the use of the Fund as an investment option for participants and beneficiaries of the relevant Participating Trust.
- 1.17 **"Revenue Ruling 81-100"** means Internal Revenue Service Revenue Ruling 81-100, 1981-1 C.B. 326, as amended by and clarified in Revenue Ruling 2004-67, 2004-2 C.B. 28, Revenue Ruling 2011-1, 2011-2 C.B. 251, Revenue Ruling 2014-24, 2014-37 I.R.B. 529, and Notice 2012-6, 2012-3 I.R.B. 293, and as may be further amended or clarified from time to time, including any applicable rules or interpretations of the Department of the Treasury or the Internal Revenue Service, or any other subsequent corresponding Internal Revenue Service Revenue Ruling or other guidance regarding a tax-exempt "group trust."
- 1.18 **"Trust"** has the meaning ascribed to it in the Recitals.
- 1.19 **"Trustee"** has the meaning ascribed to it in the Recitals.
- 1.20 **"Unit"** means a book-entry record used to determine the value of an undivided beneficial interest in a Fund or a Class of a Fund calculated as provided in Section 5.01.
- 1.21 **"Valuation Date"** means each Business Day upon which the Trustee is open for business unless the Trustee shall determine otherwise, in accordance with Section 5.03.

ARTICLE 2
ESTABLISHMENT OF FUNDS AND CLASSES OF FUNDS

- 2.01** **Establishment of Funds.** The Trustee may from time to time establish such Funds as it deems necessary and advisable to provide for the collective investment and reinvestment of assets of Participating Trusts. Each Fund shall be administered, managed, and invested separately. The Investment Guidelines, including the applicable investment objectives, guidelines, and policies, for each Fund are set forth in Appendix A hereto. There is no assurance that any of the Funds will achieve its investment objectives.
- 2.02** **Establishment of Classes.** The Trustee, in its sole discretion and at any time, may divide a Fund into one or more Classes with differing fee and expense obligations or liabilities. The beneficial interest of each Participating Trust in a Class will be represented by Units. The Trustee may establish a Class by attaching a written description of Classes as Appendix B to this Declaration of Trust (the "Description of Classes"), which will specify the Trustee's rate of compensation and other expenses, costs, charges, and liabilities allocable to each Class of Units, as well as any conditions that must be satisfied to participate in such Class. Each Unit of a Class of a Fund shall represent an undivided proportionate interest in all the assets of the Fund.
- 2.03** **Change in the Units.** As of any Valuation Date, the Trustee, in its sole discretion, may make a uniform change in the Units of any Class of a Fund either by dividing such Units into a greater number of Units of lesser value, or combining such Units to produce a lesser number of Units of greater value, provided that the proportionate interest of each Participating Trust in a Fund or Class of a Fund, as the case may be, shall not thereby be changed.
- 2.04** **No Certificates.** No certificates shall be issued to evidence any Participating Trust's interest in the Trust, but the Trustee shall keep a record of the number of Units held by each Participating Trust.

**ARTICLE 3
PARTICIPATION**

3.01 **Conditions of Participation.** The Trustee shall accept assets under this Declaration of Trust only from an Eligible Trust that:

- (a) will not jeopardize the Trust's exemption from the registration requirements of the Federal and state securities law by virtue of the Eligible Trust's investment of assets in the Trust; and
- (b) is governed by one or more instruments that authorize the investment of the Eligible Trust's assets in collective or commingled trust funds generally, or in the Trust specifically, and that provide that the Trust will become a part of the Eligible Trust upon adoption by such Eligible Plan.

Each Eligible Trust that desires to become a Participating Trust shall establish to the Trustee's satisfaction that it meets the conditions of participation set forth in this Section 3.01, including that it satisfies the definition of Eligible Trust in Section 1.08. Upon the Trustee's request, such Eligible Trusts shall provide such written evidence or other assurances that the Trustee may deem necessary or advisable.

3.02 **Commencement and Continuation of Participation.** An Eligible Trust shall become a Participating Trust in a Fund upon the Trustee's acceptance, in the Trustee's sole discretion, of such Eligible Trust's application to become a Participating Trust, and as of the Valuation Date specified in the applicable Participation Agreement. An Eligible Trust that has been accepted as a Participating Trust shall continue to be eligible to participate in the Trust, subject to the following conditions:

- (a) During such time as any assets of a Participating Trust are held in the Trust, (i) this Declaration of Trust shall govern the management and administration of such assets, and (ii) any inconsistency between the governing instrument of the Participating Trust and this Declaration of Trust relating to the management or administration of the Participating Trust's assets held hereunder, or to the rights, powers, responsibilities or liabilities of the Trustee with respect thereto, shall be resolved in favor of this Declaration of Trust.
- (b) If at any time a Participating Trust shall fail to satisfy all of the conditions of participation set forth in this Section 3.02, including that it satisfies the definition of Eligible Trust in Section 1.08, such Participating Trust shall promptly notify the Trustee. Notwithstanding

any provision herein to the contrary, if the Trustee receives actual notice that a Participating Trust has ceased to be an Eligible Trust, or if the Trustee determines in its sole discretion that a Participating Trust should withdraw for any reason, the Trustee shall take all steps necessary to distribute to such Participating Trust its entire interest in the Trust in accordance with Section 3.06 below as soon as practicable after the Trustee receives such notice or makes such determination.

3.03 Other Conditions of Participation. The Trustee may establish other conditions for eligibility to participate in any particular Fund or Class of a Fund by setting forth such conditions in the applicable Description of Classes for such Fund.

3.04 Investments.

(a) Subject to the Trustee's discretion, and in accordance with such procedures as the Trustee shall prescribe from time to time, a Participating Trust may, as of any Valuation Date, acquire a beneficial interest in any Class of a Fund by transferring to the Trustee, either directly or with such other trade delivery mechanisms as the Trustee in its sole discretion may permit, such assets as (i) the Plan Fiduciary of such Participating Trust shall instruct, or (ii) if such Participating Trust permits participants and beneficiaries thereof to direct investment of their accounts, and such instructions are communicated to the Trustee by such participants and beneficiaries, as such participants and beneficiaries shall instruct.

(b) A Participating Trust may invest in the Trust in cash or in-kind, or partly in cash and partly in-kind, as the Trustee in its sole discretion determines. Only cash and such other assets as are permissible investments for a Fund, and which are acceptable to the Trustee, may be invested in the Trust. The Trustee shall value assets transferred in-kind in accordance with Section 5.02 as of the Valuation Date on which such transfer is made, subject to Section 3.07 below.

(c) The Trustee shall credit the account of each Participating Trust that transfers assets to the Trust the number of Units that such assets will purchase at the value of each Unit of the Class in which the Participating Trust will acquire an interest on the Valuation Date on which the transfer is made.

3.05 Withdrawals. Subject to the Trustee's discretion and Section 5.03, and in accordance with such procedures as the Trustee shall prescribe from time to

time, a Participating Trust may, as of any Valuation Date, request to withdraw any number of Units of any Class of the Fund in which it has invested and has an interest.

Unless the Plan Fiduciary specifies a different Valuation Date, withdrawals will normally be effective no later than the Valuation Date following the date on which the Trustee receives the withdrawal instructions, provided that the Trustee receives such withdrawal instructions on or before 12:00 p.m. Eastern Time on such date. If the Trustee receives withdrawal instructions after 12:00 p.m., such withdrawal shall normally be effective no later than two (2) Business Days following the Trustee's receipt of such withdrawal instructions.

3.06

Distributions upon Withdrawal. Upon the withdrawal of Units of any Class of a Fund by a Participating Trust, subject to the provisions of Section 3.07 below, the Trustee shall distribute from such Fund to the Participating Trust making such withdrawal a sum arrived at by multiplying the number of Units withdrawn by the value of each Unit of such Class of such Fund as of the close of business on the effective date of the withdrawal.

Such sum shall be distributed in cash or in-kind, or partly in cash and partly in-kind (including, but not limited to, an in-kind distribution of beneficial interests in a Liquidating Account or Dedicated Account), as the Trustee in its sole discretion determines. Distributions to individual participants in a Participating Plan will normally be paid in cash, but the Trustee reserves the right to pay such distributions in-kind, in whole or in part, to the extent permitted under applicable law. The Trustee shall determine the value of any asset that is distributed in-kind in accordance with the procedures set forth in Section 5.02 as of the close of business on the effective date of the withdrawal.

Distributions shall be paid within a reasonable time following the effective date of the applicable withdrawal. The Trustee may, however, delay distribution of any withdrawal for up to an additional ninety (90) calendar days in the event that the Trustee determines, in good faith and in its discretion, that an earlier distribution may have an adverse impact on the Fund. Further, any distribution payment may be delayed if the Trustee determines that it cannot reasonably make such distribution payment on account of an order, directive, or other interference by an official or agency of any government, or on account of any other cause reasonably beyond its control, including, but not limited to, illiquid markets or illiquid securities. If a distribution is delayed, if permitted under applicable law, the Participating

Trust will not receive any interest or other income for the period between the effective date of the withdrawal and the date the distribution is paid.

In the absence of a proper direction from the withdrawing Participating Trust, the Trustee may in its discretion move the assets of such Participating Plan to a general trust account established by the Trustee or an Affiliate, and may charge reasonable fees for services against the Participating Trust's assets.

3.07

Investment and Withdrawal Expenses. The Trustee may, in its sole discretion and to the extent permissible under applicable law, determine that the actual expenses incurred, or estimated expenses expected to be incurred, in connection with a Participating Trust's investment in, or withdrawal from, a Fund should be borne by the Participating Trust making such investments or withdrawals. Such expenses shall be collected by the Trust for the exclusive benefit of the applicable Fund and be charged to such Participating Trust by reducing the number of Units issued or to be issued to any such Participating Trust or the amount of cash or securities to be distributed to any Participating Trust, as the case may be, by the amount of such expenses, which amount the Trustee shall determine in good faith and in its sole discretion.

ARTICLE 4
INVESTMENTS AND ADMINISTRATION

- 4.01 Fund Investment Guidelines.** Subject to the provisions of this Article 4, the Trustee shall invest and reinvest the assets of each Fund in accordance with the Investment Guidelines of such Fund. The decision of the Trustee as to whether an investment is of a type which may be purchased by a Fund under a Fund's Investment Guidelines shall be conclusive and binding on all persons having an interest in the Fund. In the case of any conflict between the specific terms of the Investment Guidelines, and this Declaration of Trust, the Investment Guidelines shall control, except that no term of the Investment Guidelines may vary any term or condition of this Declaration of Trust that would cause the Trust to fail to qualify as a group trust under Revenue Ruling 81-100.
- 4.02 Temporary Net Cash Overdrafts.** The Trustee may, to the extent permitted by law, extend credit to the Trust to cover temporary net cash overdrafts of the Trust, or for other permissible purposes, but shall not otherwise lend money or sell property to, or borrow money or buy property from the Trust or a Fund, nor shall the Trustee have any interest in the Trust or a Fund, other than in its fiduciary capacity.
- 4.03 Ownership of Assets.** The ownership of all assets of the Trust and of each Fund shall at all times be considered as vested in the Trustee in its fiduciary capacity. No Participating Trust shall be deemed to have an ownership interest in any asset of any Fund, but each Participating Trust invested in a Fund shall have an undivided beneficial interest in such Fund and shall share proportionately with all other Participating Trusts invested in such Fund in the net income, profits, and losses thereof, to the extent permissible under applicable law and subject to the allocation of certain fees and expenses with respect to the various Classes, if any, of the Fund.
- 4.04 Cash Balances.** The Trustee may hold such part of a Fund un-invested as may be reasonably necessary for orderly administration of the Fund, and may deposit cash awaiting investment or distribution in short-term investments which it determines bear a reasonable rate of interest, or in interest-bearing accounts maintained by any bank or savings association, so long as the deposits of such bank or savings association are insured by the Federal Deposit Insurance Corporation up to the applicable limits.
- 4.05 Dealings with the Funds.** All persons extending credit to the Trust for a particular Fund, contracting with the Trustee with respect to a Fund, or having any claim of any type related to a Fund hereunder (including, but not

limited to, contract, tort and statutory claims) shall look only to the assets of such Fund (and not to the assets of any other Fund) for payment under such credit, contract or claim. No Participating Trust, or any beneficiary, trustee, employee or agent thereof, or the Trustee (or any Affiliate), or any of the officers, directors, shareholders, partners, employees or agents of the Trustee (or any Affiliate) shall be personally liable for any obligation of any Fund. Every act or thing whatsoever executed or done by or on behalf of any Fund shall be conclusively deemed to have been executed or done only by or for such Fund, and no Fund shall be answerable for any obligation assumed or liability incurred by another Fund established hereunder.

4.06 Management Authority. The Trustee shall have exclusive management and investment authority with respect to any Fund established pursuant to this Declaration of Trust. Subject to the foregoing, the Trustee may retain and consult with such investment advisers or other consultants, including, but not limited to, any Affiliate of the Trustee, as the Trustee in its sole discretion may deem advisable, to assist it in carrying out its responsibilities under this Declaration of Trust pursuant to Section 4.07(v) below. The Trustee may, in its sole discretion, incorporate the advice of such investment advisers and other consultants into any Investment Guidelines, investment objectives, or restrictions. Notwithstanding the appointment of an investment adviser or consultant, all final investment decisions for a Fund shall be made by the Trustee.

4.07 Management and Administrative Powers. The Trustee shall have the rights, powers, and privileges of an absolute owner in the management and administration of each Fund established pursuant to this Declaration of Trust. In addition to and without limiting the powers and discretion conferred upon the Trustee elsewhere in this Declaration of Trust, but subject to any restrictions in the Investment Guidelines with respect to the Fund(s), or by applicable law, the Trustee shall have the following discretionary powers with respect to the Trust:

- (a) To subscribe for and to invest and reinvest Trust assets in, to enter into contracts with respect to, and to hold for investment and to sell or otherwise dispose of any property whatsoever and wherever situated, and whether or not productive of income or consisting of wasting assets, including, but not limited to: (i) asset-backed securities, bankers' acceptances, bonds, commercial paper, debentures, mortgages, notes, and all other evidences of indebtedness; (ii) beneficial interests in any trusts; (iii) calls, puts, spreads, straddles or any combination thereof; (iv) certificates of

demand, demand or time deposits; (v) commodity or security futures, including contracts for the future delivery of currency or money market instruments; (vi) common and preferred stocks; (vii) convertible securities, limited partnership interests, participations or profit-sharing interests, subscription rights, warrants and all other contracts for or evidences of equity interests; (viii) direct or indirect interests in mortgages on real estate and real estate; (ix) foreign currencies; (x) forward and spot contracts; (xi) indexed and variable interest notes and investment contracts; (xii) individual securities, both domestic and foreign; (xiii) interests in collective investment funds that are exempt from tax under the Code (including but not limited to interests in any collective investment fund the Trustee or any of its Affiliates maintain (and while the assets are so invested, such collective investment funds and the instruments pursuant to which such collective investment funds are established shall constitute a part of this Declaration of Trust with respect to the Fund that holds such interest)); (xiv) obligations guaranteed or issued by foreign sovereign governments; (xv) obligations guaranteed or issued by state or local governments or instrumentalities; (xvi) obligations guaranteed or issued by the U.S. Government and its agencies and instrumentalities; (xvii) options on futures contracts; (xviii) options on indexes and securities; participation and trust certificates; (xix) repurchase agreements; (xx) securities issued by registered or unregistered investment companies (including but not limited to such companies that the Investment Adviser, the Trustee or any of their respective Affiliates maintains or advises); (xxi) security-based and non-security-based swap agreements; and (xxii) uninvested cash, pending investment or distribution.

- (b) To lend, pledge, mortgage, hypothecate, write options on and lease any of the securities, instruments or assets referred to in Section 4.07(a) above, and without limiting the foregoing, to engage in any securities lending program on behalf of the Trust in compliance with applicable law (and in connection therewith, to direct the investment of cash collateral and other assets received as collateral in connection therewith), and during the term of such loan of securities to permit the securities so lent to be transferred in the name of and voted by the borrower, or others;

- (c) To make distributions to the Participating Trusts, payable in cash, property or any combination of cash and property as determined by the Trustee in its sole discretion, out of the assets of the Trust;
- (d) To establish and maintain bank, brokerage, commodity, currency, and other similar accounts, whether domestic or foreign, to enter into agreements in connection therewith, and, from time to time, to deposit securities or other Trust assets in such accounts;
- (e) To sell securities and other assets for cash or upon credit, to convert, redeem, or exchange securities or property, to tender securities pursuant to tender offers, or otherwise to dispose of any securities or other assets at any time held by a Fund, or by the Trustee on behalf of a Fund;
- (f) Subject to Section 4.05 above, to borrow money and in connection with any such borrowing, to issue notes or other evidences of indebtedness to secure such borrowing by mortgaging, pledging, or otherwise subjecting the Trust assets to security interests, to lend Trust assets, to endorse or guarantee the payment of any notes or other obligations of any person, and to make contracts of guaranty or suretyship, or otherwise assume liability for payment thereof;
- (g) To incur and pay out of the assets of a Fund any charges, taxes, and expenses which in the opinion of the Trustee are necessary or incidental to, or in support of, the carrying out of any of the purposes of this Declaration of Trust or the Investment Guidelines applicable to such Fund (including, but not limited to, the compensation and fees for the Trustee, custodians, the valuation committees or agents, depositories, pricing agents, transfer agents, accountants, attorneys, brokers and broker-dealers, proxy voting agents and other independent contractors or agents);
- (h) To join with other holders of any securities or debt instruments in acting through a committee, depository, voting trustee or otherwise, and in that connection to deposit any security or debt instrument with, or transfer any security or debt instrument to, any such committee, depository or trustee, and to delegate to them such power and authority with relation to any security or debt instrument (whether or not so deposited or transferred) as the Trustee shall deem proper, and to agree to pay, and to pay, such portion of the expenses and compensation of such committee, depository or trustee as the Trustee shall deem proper;

- (i) To enter into joint ventures, general or limited partnerships, limited liability companies, and any other combinations or associations formed for investment purposes;
- (j) To collect and receive any and all money and other property due to the Trust and to give full discharge thereof;
- (k) To maintain the indicia of ownership of assets outside the United States to the extent permitted by applicable law;
- (l) To transfer any assets of the Trust to a custodian or sub-custodian employed by the Trustee;
- (m) To retain any property received by the Trust at any time, and to sell or exchange any property for cash, on credit or for other consideration, at public or private sale;
- (n) To exercise or dispose of any conversion, subscription, or other rights, discretionary or otherwise, including but not limited to the right to vote and grant proxies appurtenant to any property held by the Trust at any time, and to vote and grant proxies with respect to all investments held by the Trust at any time;
- (o) To renew or extend any obligation held by the Trust;
- (p) To register or cause to be registered such property in the name of a nominee of the Trustee or any custodian or sub-custodian appointed by the Trustee, provided that the records of the Trustee and any such custodian or sub-custodian shall show that such property belongs to the Trust;
- (q) To deposit securities with a securities depository and to permit the securities so deposited to be held in the name of the depository's nominee, and to deposit securities issued or guaranteed by the U.S. government or any agency or instrumentality thereof, including but not limited to securities evidenced by book-entry rather than by certificate, with the U.S. Department of the Treasury, a Federal Reserve Bank, or other appropriate custodial entity, provided that the records of the Trustee or any custodian or sub-custodian appointed by the Trustee shall show that such securities belong to the Trust;
- (r) To settle, compromise, or submit to arbitration any claims, debts, or damages due or owing to or from the Trust to commence or defend suits or legal proceedings whenever, in the Trustee's judgment, any interest of the Trust so requires, to represent the Trust in all suits or

legal proceedings in any court or before any other body or tribunal, and to pay from the Trust all costs and reasonable attorneys' fees in connection therewith;

- (s) To organize or acquire one or more corporations, wholly or partly owned by the Trust, each of which may be exempt from Federal income taxation under the Code, to appoint ancillary or subordinate trustees, custodians, or sub-custodians to hold title to or other indicia of ownership of property of the Trust in those jurisdictions, domestic or foreign, in which the Trustee is not authorized to do business, and to define the scope of the responsibilities of such trustee, custodian, or sub-custodian;
- (t) Subject to Section 4.06 above, to employ suitable agents, including but not limited to agents or pricing services, to perform valuations of the assets of the Trust, custodians and sub-custodians, transfer agents, investment advisers, consultants, auditors, depositories, and counsel, domestic or foreign (including but not limited to entities which are Affiliates of the Trustee), and subject to applicable law, to pay their reasonable expenses and compensation from the Trust;
- (u) To establish and terminate Funds and Classes, and to allocate the assets of the Trust among such Funds and Classes (subject to the Description of Classes applicable to any such Fund);
- (v) To make, execute, and deliver any and all contracts and documents deemed necessary and proper for the accomplishment of the Trustee's powers and responsibilities under this Declaration of Trust; and
- (w) To do all other acts in its judgment necessary or desirable for the proper administration of the Trust, including without limitation, modifying, amending or terminating this Declaration of Trust in the manner provided in Article 7, or with respect to the investment, disposition, or liquidation of any assets of the Trust, although the power to do such acts is not specifically set forth herein.

In construing the provisions of this Declaration of Trust, the presumption shall be in favor of a grant of power to the Trustee. Such powers of the Trustee may be exercised without order of or resort to any court or governmental authority or agency.

ARTICLE 5
VALUATION, DIVIDENDS, ACCOUNTING, RECORDS AND
REPORTS

5.01 Valuation of Units. As of each Valuation Date, the Trustee shall determine the value of the Units of each Class of each Fund established pursuant to this Declaration of Trust in accordance with the following procedures:

- (a) The Trustee shall determine the value of the assets of a Fund in accordance with the rules set forth in Section 5.02 below. The Trustee shall reflect any changes in security positions no later than on the second (2nd) Business Day following the trade date.
- (b) The Trustee shall subtract from the value determined under Section 5.01(a) above any expenses, charges, or other liabilities incurred or accrued by the Fund and not allocated to a particular Class of the Fund in the Description of Classes, as determined by the Trustee in good faith in accordance with procedures consistently followed and uniformly applied. Such charges shall be allocated to Units of all Classes, and to Participating Trusts within a Class, proportionately according to the aggregate number of Units of the Fund represented by each Class immediately prior to the allocation under this Section 5.01.
- (c) The Trustee shall subtract from the value determined under Sections 5.01(a) and (b) above with respect to each Class any expenses, charges or other liabilities incurred or accrued by the Fund with respect to such Class in accordance with the Description of Classes. Such charges shall be allocated to Units of the applicable Class proportionately according to the aggregate number of Units of the Class immediately prior to the allocation under this Section 5.01.
- (d) The Trustee shall divide the net value determined under Section 5.01(c) above by the total number of Units of such Class in existence as of the relevant Valuation Date.

Except where provided to the contrary in Section 5.03 below, the Trustee shall value the Units of each Class of each Fund after the close of business of each Business Day.

5.02 Valuation of Assets. The assets of each Fund shall be valued using the following valuation rules. The Trustee shall have the power and duty to determine the value of the assets of each Fund.

- (a) Unless otherwise determined by the Trustee, in determining the value of the assets of a Fund on a Valuation Date, the Trustee shall, except as provided in Section 5.02(b) below, value all securities and other assets of the Fund for which market quotations are readily available at their market value, and for all other securities and other assets of the Fund for which market quotations are not readily available at prices that, in the opinion of the Trustee, represent the fair value of such securities or assets. Certain or all of the securities and other investments shall be stated at the fair value based on valuations furnished by one or more pricing services or agents approved by the Trustee.
- (b) Short-term investments having a maturity of up to one hundred eighty (180) days may, if market quotations are not readily available and in the sole discretion of the Trustee, be valued at cost with accrued interest, discount earned or premium amortized included or reflected, as the case may be, in interest receivable.
- (c) Following the valuations of securities or other portfolio assets in terms of the currency in which the valuation is expressed ("Local Currency"), the Trustee shall convert the valuation of these assets to U.S. dollars on the basis of conversion of the Local Currencies into U.S. dollars at the prevailing currency exchange rates as determined by the Trustee on the applicable Valuation Date. The Trustee and any pricing agents or services approved by the Trustee may, in its or their sole discretion, consider and rely upon any regularly published reports of sales, bid, asked and closing prices, and over-the-counter quotations for the values of any listed or unlisted securities, assets, or currencies. The reasonable and equitable decision of the Trustee regarding whether a method of valuation fairly indicates fair value, and the selection of a pricing agent or service, shall be conclusive and binding upon all persons, Participating Trusts, and the Trust.

5.03

Suspension of Valuations, and Investment and Withdrawal Rights.

Notwithstanding anything to the contrary elsewhere in this Declaration of Trust, the Trustee, in its sole discretion, may suspend (a) the valuation of the assets or Units of any Fund, (b) the right to make investments in or additions to any Fund, or (c) the right to make withdrawals from any Fund. The Trustee may make such suspensions for the whole or any part of any period when: (i) any market or stock exchange on which a significant portion of the investments of such Fund are quoted is closed (other than for ordinary holidays), or dealings therein are restricted or suspended, or a closing of any

such market or stock exchange or a suspension or restriction of dealings is threatened; (ii) there exists any state of affairs which, in the opinion of the Trustee, constitutes an emergency as a result of which disposition of the assets of such Fund would not be reasonably practicable or would be seriously prejudicial to the Participating Trusts; (iii) there has been a breakdown in the means of communication normally employed in determining the price or value of any of the investments of such Fund or of current prices on any stock exchange on which a significant portion of the investments of such Fund are quoted, or for any reason the prices or values of any investments owned by such Fund cannot reasonably be promptly and accurately ascertained; (iv) the transfer of funds involved in the realization or acquisition of any investment cannot, in the opinion of the Trustee, be effected at normal rates of exchange; or (v) the normal settlement procedures for the purchase or sale of securities or other assets cannot be effected in the customary manner or in accordance with generally applicable time periods.

5.04 Accounting Rules and Fiscal Year. The Trustee shall account for the financial operations of the Trust on an accrual basis and for any Dedicated or Liquidating Account on a cash basis, in accordance with generally accepted accounting principles. The fiscal year of the Trust initially shall be the calendar year.

5.05 Expenses and Taxes. The Trustee may charge to a Fund (a) the cost of money borrowed, (b) costs, commissions, income taxes, withholding taxes, transfer and other taxes and expenses associated with the holding, purchase, and sale, and receipt of income from investments, (c) the reasonable expenses of an audit of the Fund and the proportionate expenses of an audit of the Trust, (d) reasonable attorneys' fees and litigation expenses, (e) the Trustee's compensation as provided in Section 6.03, subject to any special allocation to any Class or Classes as provided in Section 2.02, (f) the fees and expenses of any investment adviser or consultant engaged by the Trustee in accordance with Sections 4.06 and 4.07(t) pursuant to the terms of the applicable Investment Guidelines, and (g) any other expense, claim, or charge properly payable from a Fund under this Declaration of Trust and applicable law. The Trustee may also charge to a particular Class of a Fund any other expense, claim or charge that is specifically allocated to such Class under the Description of Classes. The Trustee shall allocate among the Funds (and Classes therein) established pursuant to this Declaration of Trust the charges and expenses described in this Section 5.05 and in Section 6.10 in such manner as it shall deem equitable, and such allocation shall be conclusive

and binding upon all persons, Participating Trusts, and the Trust. Notwithstanding the foregoing, the compensation to be received by the Trustee and the Investment Adviser for their services with respect to a Fund (and, if applicable, a particular Class of a Fund) may be paid by the individual Participating Trusts pursuant to an arrangement that the Trustee may make with each such Participating Trust independently of this Declaration of Trust.

5.06

Books, Records, Accounts, and Audits. The Trustee shall keep such books, records, and accounts as it deems necessary or advisable in its sole discretion to account properly for the operation and administration of the Trust or any Fund thereof. The Trustee shall preserve such records for the periods and in the manner required by applicable law, including records of the beneficial ownership of Units (at the Participating Trust, but not at the individual participant, level) and of all distributions of such Units. At least once during each 12-month period, the Trustee shall cause a suitable audit, conducted by a competent and independent accounting firm, to be made of the Trust and each Fund by auditors responsible only to the Trustee's Board of Directors, who by proper resolution shall formally appoint them for such audit. The reasonable compensation and expenses of the auditors for their services with respect to a Fund shall be charged to the Fund in accordance with Section 5.05 above.

5.07

Financial Reports. Within ninety (90) days after the close of each fiscal year of the Trust and after the termination of a Fund, the Trustee shall prepare a written financial report, based on the audit referred to in Section 5.06 above, containing such information as may be required by applicable law and regulations.

- (a) A copy of the report shall be furnished, or notice given that a copy thereof is available and will be furnished, without charge upon request to each person to whom a regular periodic accounting would ordinarily be rendered with respect to each Participating Trust. In addition, a copy of the report shall be furnished on request to any person, and the Trustee may make a reasonable charge therefore.
- (b) If no written objections to specific items in the financial report are filed with the Trustee within sixty (60) days after the report is sent by the Trustee, the report shall be deemed, to the fullest extent permitted under applicable law, to have been approved with the same effect as though judicially approved by a court of competent jurisdiction in a proceeding in which all persons interested were made parties and were properly represented before such court, and to the fullest extent

permitted by applicable law, the Trustee shall be released and discharged from liability and accountability with respect to the propriety of its acts and transactions disclosed in the report. Any such written objection shall apply only to the proportionate share of the Participating Trust on whose behalf the objection is filed and shall not affect the proportionate share of any other Participating Trust. The Trustee shall, in any event, have the right to a settlement of its accounts in a judicial proceeding if it so elects.

- (c) Except as otherwise required by this Declaration of Trust or applicable law, the Trustee shall have no obligation to render an accounting to any Participating Trust or beneficiary thereof.

5.08

Judicial Accounting. Except to the extent otherwise provided by applicable law, only the Trustee and any person entitled to a regular periodic accounting under the provisions of any Participating Trust may require the judicial settlement of the Trustee's account, or bring any other action against the Trustee with respect to a Fund or the Trustee's action as Trustee. In any such action or proceeding it shall be necessary to join as parties only the Trustee and such persons, and any judgment or decree which may be entered therein shall be conclusive.

**ARTICLE 6
CONCERNING THE TRUSTEE**

6.01 Merger, Consolidation of Trustee. Any corporation or association (a) into which the Trustee may be merged or with which it may be consolidated, (b) resulting from any merger, consolidation, or reorganization to which the Trustee may be a party, or (c) to which all or any part of the Trustee's fiduciary business which includes the Trust may be transferred shall become successor Trustee, and shall have all the rights, powers, and obligations of the Trustee under this Declaration of Trust, without the necessity of executing any instrument or performing any further act.

6.02 Limitation of Liability; Indemnification. Except as otherwise provided by applicable law, (a) the Trustee shall not be liable for any act or omission, or for any loss in connection therewith or resulting therefrom, except to the extent such loss shall have been caused by its own negligence, willful misconduct, lack of good faith, or breach of fiduciary duty, and (b) the Trustee shall be indemnified, protected and held harmless by the Trust with respect to any loss, liability, or claim in connection with or resulting from any act or omission made in good faith and without willful misconduct, negligence or breach of fiduciary duty in the administration of the Trust or the investment of Trust assets, including all reasonable fees and expenses of counsel and all other fees and expenses reasonably incurred in the its defense.

Whenever in this Declaration of Trust it is provided that the Trustee may exercise any power or the Trustee may do any act or thing at its discretion, the discretion of the Trustee shall be absolute and unconditional, and its determination to act or refrain from acting, or to exercise such power or refrain from so doing, shall be binding upon each Participating Trust and each corporation, firm or person having or claiming any interest therein. No mistake made in good faith and in the exercise of due care in connection with the administration of the Trust shall be deemed to be a violation of the Trustee's duties if, promptly after the discovery of the mistake, the Trustee takes whatever action may be practicable in the circumstances to remedy the mistake.

The Trustee shall not have any liability or responsibility for any act or omission on the part of any other fiduciary of any Participating Trust, except as may otherwise be required by law.

6.03 Trustee Compensation. The Trustee shall be entitled to receive reasonable compensation for its services in managing and administering the Trust. The

compensation, custodial fees and expenses of the Trustee shall be paid from the Trust, except to the extent that Plan Fiduciaries have arranged for payment from other sources. Notwithstanding the foregoing, the Trust shall pay or bear any fees charged to any pooled investment fund or other entity in which the Trust may have invested, to the extent permitted by applicable law. If the Trust purchases shares of mutual funds or other collective investment trusts with respect to which the Trustee or any Affiliate may receive additional compensation, the Trustee will comply as necessary with the terms of applicable law.

6.04 Trustee's Authority. No person dealing with the Trustee shall be under any obligation to inquire regarding the authority of the Trustee, the validity or propriety of any transaction, or the application of a payment made to the Trustee.

6.05 Reliance on Experts and Others. The Trustee shall be, in the performance of its duties and to the extent permitted by applicable law, fully indemnified, protected and held harmless by the Trust in relying in good faith upon the books of account or other records of the Trust, or upon reports made to the Trustee by (a) the custodians, depositories, pricing agents, or transfer agents of the Trust, or (b) any investment advisers, accountants, or attorneys of the Trustee. Officers, employees, and agents of the Trustee may take advice of counsel with respect to the meaning and operation of this Declaration of Trust, the Investment Guidelines, or a Description of Classes, and shall be under no liability for any act or omission in accordance with such advice or for failing to follow such advice, except as provided by law. The exercise by the Trustee of its powers and discretion hereunder and the interpretation in good faith by the Trustee of the meaning or effect of any provisions of this Declaration of Trust, the Investment Guidelines, or a Description of Classes shall be binding upon everyone interested.

6.06 Reliance on Communications. The Trustee shall be, to the extent permitted by applicable law, fully indemnified, protected and held harmless by the Trust in acting upon any instrument, certificate, or document believed by it to be genuine and to be signed or presented by the proper person or persons. The Trustee shall have no duty to make an investigation or inquiry as to any statement contained in any such writing, but may accept the same as conclusive evidence of the truth and accuracy of the statements therein contained.

6.07 Action by Trustee. The Trustee may exercise its rights and powers and perform its duties hereunder through such of its officers and employees as

shall be authorized to perform such functions by the Trustee's Board of Directors through general or specific resolutions. However, the Trustee solely shall be responsible for the performance of all rights and responsibilities conferred on it as Trustee hereunder, and no such officer or employee individually shall be deemed to have any fiduciary authority or responsibility with respect to the Fund, except as otherwise provided by applicable law.

6.08 Discretion of the Trustee. The discretion of the Trustee, when exercised in good faith and with reasonable care under the circumstances then prevailing, shall be final and conclusive and binding upon each Participating Trust and all persons interested therein.

6.09 Situs. The Trust shall be maintained at all times as a domestic trust in the United States of America, and the Trustee shall at all times be a "bank" within the meanings of Section 202(a)(2) of the Investment Advisers Act of 1940, as amended, and within the meaning of Section 2(a)(5) of the Investment Company Act of 1940, as amended.

6.10 Payment of Expenses and Taxes.

(a) To the extent permitted under applicable law, all direct expenses incurred by the Trustee in the performance of its duties hereunder, including (i) all brokerage commissions, transfer taxes and all other transaction costs incurred in connection with the operation of any Fund of the Trust, (ii) all expenses directly incurred in connection with the acquisition or holding of real or personal property, any interest therein or mortgage thereon, or any interest which may be payable on money borrowed by the Trustee for the purposes of a Fund of the Trust and any other investment expense directly related to the management of a Fund's investments or assets (including printing, wiring, mailing, agents' fees, filing fees and pricing services, and fees for legal and auditing services rendered to the Trustee), (iii) all taxes of any and all kinds whatsoever that may be levied or assessed under existing or future laws upon or in respect of the Funds or the income thereof which the Trustee in its sole discretion deems applicable, (iv) expenses of litigation, and (v) all other proper charges and disbursements (including fees and expenses of counsel) of the Trustee (including extraordinary expenses), unless otherwise paid, shall be withdrawn by the Trustee and paid from the Trust and shall be allocated among the Funds and Classes thereof in the proportions

in which they are properly so allocable in accordance with Section 5.05, and such allocation shall be deemed conclusive and binding.

- (b) In the event that a tax that is generally assessed against the Trust is not payable with respect to assets beneficially owned by one or more Participating Trusts, any reduction in the tax payable, or any refund of the tax previously paid, will be paid to the Participating Trust or trust involved in the appropriate amounts as determined by the Trustee. The Trustee shall not be required to institute any claim for refund of any such tax (other than tax reclaims of foreign tax, subject to the provision to the Trustee of information necessary to prepare such tax reclaims), but may do so if the Participating Trusts to benefit therefrom agree to bear the expense thereof.

6.11 Resignation. The Trustee shall serve as such until its resignation. The Trustee may resign upon one hundred eighty (180) days' written notice to the Plan Fiduciaries. In the event of a vacancy in the office of Trustee, a successor Trustee shall be appointed by a majority-in-interest of the Participating Trusts; provided, however, that any successor Trustee shall be a "bank" as defined in Section 202(a)(2) of the Investment Advisers Act of 1940, as amended, and section 2(a)(5) of the Investment Company Act of 1940, as amended. The successor Trustee shall provide its predecessor with its written acceptance of the trusteeship. In such an event, the Investment Adviser may suggest a successor Trustee, at which point the Trustee will request that the Participating Trusts promptly vote on the appointment of such successor Trustee.

6.12 Other Collective Trust Funds. The Trustee shall have the absolute right to establish other collective investment funds, including such funds that have investment objectives and policies similar to those of this Trust and any Fund.

ARTICLE 7
AMENDMENT AND TERMINATION

- 7.01** **Amendment.** The Trustee may, by action of its board of directors, amend or restate this Declaration of Trust at any time to conform to applicable law, including the applicable provisions of the Code, and written notice of any such amendment shall be furnished to Participating Trusts promptly after the execution of such amendment. The Trustee, by action of its board of directors, may amend the Description of Classes and the Investment Guidelines (either with respect to an existing Class or Fund or to create additional Classes or Funds) at any time. The Trustee may, by action of its board of directors, make other amendments to this Declaration of Trust after notifying all Participating Trusts in advance, and no such amendment shall take effect until thirty (30) days after notice thereof shall have been delivered to each Plan Fiduciary, unless all Participating Trusts expressly consent to an earlier effective date. Any amendment adopted by the Trustee shall be binding upon each Participating Trust and all persons interested therein.
- 7.02** **Termination.** The Trustee may, by action of its board of directors, terminate the Trust, any Fund or any Class thereof upon thirty (30) days' advance written notice to the Plan Fiduciaries of Participating Trusts invested in the Trust or the applicable Fund or Class; provided, however, that the Trust shall be terminated as promptly as practicable in the event the Internal Revenue Service takes any action to deny tax-exempt status to the Trust. In such event, the assets of the Trust or the assets represented by such liquidated Fund or Class thereof, as applicable, shall be administered and distributed as if it were a Liquidating Account. No withdrawal of any amounts from this Trust by any Participating Trust shall operate to terminate this Declaration of Trust, or entitle such Participating Trust to claim an accounting or to take any action or proceeding in any court of competent jurisdiction for a partition or winding up of the Trust created hereunder, or otherwise affect the rights, obligations and liabilities of any Participating Trust or the parties hereto.
- 7.03** **Notices.** The Trustee shall give written notice of any material amendment, or of the termination of a Fund or of the Trust, to each person to whom a regular periodic accounting would ordinarily be rendered with respect to each affected Participating Trust. Any such notice or other notice or communication required or permitted hereunder shall be deemed to have been given at the time the Trustee delivers the notice personally or mails the

notice first class, postage prepaid, registered, or certified to the address of the appropriate recipient as shown on the Trustee's records.

ARTICLE 8
LIQUIDATING ACCOUNTS AND DEDICATED ACCOUNTS

8.01 Establishment of Liquidating Accounts and Dedicated Accounts.

- (a) The Trustee may in its sole discretion, from time to time, transfer any illiquid, impaired, or defaulted investment of any Fund to a Liquidating Account. The primary purpose of each Liquidating Account shall be to facilitate the liquidation and pricing of the assets contained therein for the benefit of the Participating Trusts holding a beneficial interest therein. The period during which the Trustee may continue to hold any such assets shall rest in its sole discretion.
- (b) The Trustee may in its sole discretion, from time to time, establish one or more Dedicated Accounts related to a Fund to hold cash, securities, or other assets received from, and other investments made for the benefit of, one or more specific Participating Trusts, pending the investment of such deposits in securities or other investments which the Trustee considers suitable for such Fund, or in connection with the distribution or withdrawal of cash, securities or other investments held for the benefit of the Participating Trusts holding a beneficial interest in such Dedicated Account, or for such other purposes as the Trustee shall deem appropriate.
- (c) Each Liquidating Account or Dedicated Account shall be maintained and administered solely for the ratable benefit of the Participating Trusts whose cash, securities or other assets has been transferred thereto or deposited therein, and each Participating Trust whose cash, securities or other assets have been transferred thereto or deposited therein shall have a beneficial interest therein equal to the portion of such account represented by such transfer or deposit.

8.02 Additional Powers and Duties of Trustee. The Trustee shall have, in addition to all of the powers granted to it by law and by the terms of this Declaration of Trust, each and every discretionary power of management of the assets contained in a Liquidating Account or a Dedicated Account (and of all proceeds of such assets) which the Trustee shall deem necessary or convenient to accomplish the purposes of such Liquidating Account or Dedicated Account. At the time of the establishment of a Liquidating Account or a Dedicated Account, and upon each deposit of additional money to such Liquidating Account or Dedicated Account, the Trustee shall prepare a schedule showing the interest of each Participating Trust therein. When the assets of such Liquidating Account or Dedicated Account shall have been

completely distributed, such schedule shall be held thereafter as part of the permanent records of the Fund to which the Liquidating Account or Dedicated Account relates. The Trustee shall include in any report of audit for a Fund a report for each related Liquidating Account and Dedicated Account established hereunder. For purposes hereof, the value of assets transferred to or held in a Liquidating Account or Dedicated Account (and the beneficial interest of any Participating Trust therein) may be based upon value as provided in Section 5.02, or amortized cost, or book value, as determined by the Trustee in its sole discretion.

8.03 Borrowings. If in the Trustee's reasonable opinion such action is advisable for the protection of any asset held therein, the Trustee may borrow from others (to be secured by the assets held in a Liquidating Account) and to make and renew such note or notes therefore as the Trustee may determine.

8.04 Distributions. The Trustee may make distributions from a Liquidating Account or Dedicated Account in cash or in-kind or partly in cash and partly in-kind, and the time and manner of making all such distributions shall rest in the sole discretion of the Trustee; provided that all such distributions as of any one time shall be made ratably and on the same basis among the Participating Trusts which hold a beneficial interest in such Liquidating Account or Dedicated Account. Income, gains, and losses attributable to a Liquidating Account or Dedicated Account shall be allocated among the Participating Trusts that hold a beneficial interest in such Liquidating Account or Dedicated Account in proportion to such respective beneficial interests.

Notwithstanding anything herein to the contrary, with respect to a Dedicated Account established to pay the Participating Trusts for the withdrawal of Units from the Fund pursuant to Section 3.05, the Trustee shall have satisfied its obligation to the Participating Trusts to pay the amount due upon redemption, so long as (a) the Trustee has transferred to the Dedicated Account, as soon as reasonably practicable after the applicable Valuation Date which has established the value of the Units of the Fund so redeemed, securities and other assets with a value (determined in accordance with Section 5.02) as of the applicable Valuation Date before consideration of applicable transaction expenses (as described in Section 3.06) equal to the value of the Units so redeemed, and (b) the Trustee pays out to the Participating Trusts the net proceeds realized upon the sale, disposition, or liquidation of the securities and assets in such Dedicated Account as provided in this Section 8.04 within a reasonable time after the transfer of such securities and other assets to such Dedicated Account.

8.05**Effect of Establishing Liquidating Accounts and Dedicated Accounts.**

After an asset of a Fund has been set apart in a Liquidating Account or when assets of one or more Participating Trusts are held in a Dedicated Account, such assets shall be subject to the provisions of this Article 8, but such assets shall also be subject to all other provisions of this Declaration of Trust insofar as the same shall be applicable thereto and not inconsistent with the provisions of this Article 8. For the purpose of investments in and additions to and withdrawals from a Fund, and for purposes of determining the value of the Units of a Fund and the income, gains, or losses of a Fund that are allocated among Participating Trusts pursuant to the other provisions of this Declaration of Trust, the value, income, gains, or losses of any assets held in any Liquidating Account or Dedicated Account shall be excluded. As of any subsequent Valuation Date selected by the Trustee in its sole discretion, any assets held in a Dedicated Account may be valued in accordance with Section 5.02 and transferred by the Trustee to the appropriate Fund, in which event the Participating Trusts which hold a beneficial interest in such Dedicated Account shall be allocated in proportion to their respective beneficial interests such number of Units of such Fund as would be issued if assets of the Dedicated Account were treated as an investment in the Fund pursuant to Section 3.04.

8.06

Fees and Expenses. Each Liquidating Account and Dedicated Account shall be charged with the expenses attributable to the administration and management of such account (including but not limited to brokerage fees, settlement charges, stamp taxes, duty, stock listing and related expenses, attorneys' fees and auditing fees). Such Liquidating Accounts and Dedicated Accounts shall remain as part of the assets of the applicable Fund for purposes of determining the fee payable to the Trustee in accordance with its fee schedule as may apply from time to time.

ARTICLE 9

NONDIVERSION; PROHIBITED TRANSACTIONS; BONDING

9.01

Diversion, Assignment Prohibited. The following provisions shall apply, notwithstanding any provision of this Declaration of Trust or any amendment hereto to the contrary.

- (a) This Declaration of Trust (and any amendment hereto) is adopted as part of the Participating Trust.
- (b) Only Eligible Trusts may be admitted as Participating Trusts
- (c) No part of the corpus or income of the Trust which equitably belongs to a Participating Trust, other than such part as is required to pay taxes and the expenses of the Trust as provided in this Declaration of Trust, shall be used or diverted to any purposes other than for the exclusive benefit (as that term is used in Section 401(a) of the Code) of the Participating Trust, or its participants or their beneficiaries who are entitled to benefits under such Participating Trust.
- (d) Each Participating Trust shall be exempt from Federal income taxation.
- (e) A separate account will be maintained to reflect the interest of each Participating Trust, including separate accounting for contributions to the Trust by such Participating Trust, disbursements made from each such Participating Trust's account and the investment experience of the Trust (or Fund) allocable to that account.
- (f) No part of the Trust which equitably belongs to a Participating Trust shall be subject to any legal process, levy of execution, receivership, or attachment or garnishment proceedings for payment of any claim against any such Participating Trust or any employee or beneficiary thereof, and such interests shall not pass to any trustee in bankruptcy or be reached or applied by any legal process for the payment of any obligation of any Participating Trust.
- (g) Each Participating Trust shall expressly provide in its governing document that it is impossible, prior to the satisfaction of all liabilities with respect to participants and their beneficiaries, for any part of the corpus or income of the Participating Trust to be used for, or diverted to, purposes other than for the exclusive benefit (as that term is used in Section 401(a) of the Code) of the Participating Trust, or its

participants or their beneficiaries who are entitled to benefits under such Participating Trust.

(h) No Participating Trust may assign all or any portion of its equity or interest in the Trust

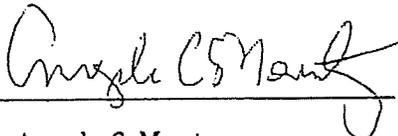
9.02 **Amendments to this Article.** The provisions of this Article 9 may only be amended on such terms as will permit the Trust to continue as a tax-exempt trust under Section 501(a) of the Code.

9.03 **9.04 Bonding.** The Trustee will comply with any applicable bonding requirements.

ARTICLE 10
GENERAL PROVISIONS

- 10.01** **Governing Law.** This Declaration of Trust shall be construed, and the Fund shall be administered, in accordance with the internal laws of the State of New Hampshire, except to the extent that such laws have been preempted by applicable Federal law.
- 10.02** **Inspection.** A copy of this Declaration of Trust shall be kept on file at the principal office of the Trustee, available for inspection during normal business hours. A copy of this Declaration of Trust shall be sent upon request to each person to whom a regular periodic accounting would be rendered with respect to each Participating Trust, and shall be furnished to any other person upon request for a reasonable charge.
- 10.03** **Titles.** The titles and headings in this Declaration of Trust are for convenience and reference only, and shall not limit or affect in any manner any provision contained therein.
- 10.04** **Successors and Assigns.** This Declaration of Trust shall be binding upon the respective successors and assigns of the Trustee and the Participating Trusts.
- 10.05** **Invalid Provisions.** If any paragraph, Section, sentence, clause or phrase contained in this Declaration of Trust is illegal, null, or void, or against public policy, the remaining provisions thereof shall not be affected.

IN WITNESS WHEREOF, VantageTrust Company, LLC has caused this Declaration of Trust to be executed and delivered on the date first written above.

By: 
Name: Angela C. Montez
Title: Assistant Secretary
Date: January 30, 2015



VANTAGECARE RETIREMENT HEALTH SAVINGS PLAN

VANTAGETRUST II INVESTMENT OPTIONS

The table below shows the VantageTrust II Multiple Collective Investment Funds Trust ("VantageTrust II") investment options that may be available through your VantageCare Retirement Health Savings Plan. VantageTrust II is a group trust established and maintained by VantageTrust Company, LLC, a wholly owned subsidiary of ICMA-RC. VantageTrust II provides for the commingling of assets of certain benefit trusts and benefit plans as defined in its Declaration of Trust and Participation Agreement, and is only available for investment by such eligible benefit trusts and benefit plan trusts.

The VantageTrust II Funds are not mutual funds. Fund units are not deposits of VantageTrust Company and are not insured by the Federal Deposit Insurance Corporation or any other agency. The VantageTrust II Funds are securities that have not been registered under the Securities Act of 1933 and are exempt from investment company registration under the Investment Company Act of 1940.

Each VantageTrust II Fund, except for the VT II Cash Management Fund, invests substantially all of its assets in a series of The Vantagepoint Funds, a registered mutual fund that is sponsored by ICMA-RC and managed by its affiliate. Additional information about The Vantagepoint Funds can be found in the prospectus that is available online at www.icmarc.org/investments or by calling 800-669-7400.

Before investing in a VantageTrust II Fund you should carefully consider your investment goals, tolerance for risk, investment time horizon, and personal circumstances. There is no guarantee that a VantageTrust II Fund will meet its investment objective and you can lose money.

To ensure that you have the most current fund information, please log on to Account Access at www.icmarc.org for a complete list of investment options available in your plan or call ICMA-RC Investor Services at 800-669-7400.

For additional information regarding the VantageTrust II Funds, including a description of the principal risks, please consult the VantageTrust II Funds Disclosure Memorandum, which is available when you log in at www.icmarc.org, or upon request by calling Investor Services at 800-669-7400.

VT II Cash Management Fund		Fund Code 8856
INVESTMENT OBJECTIVE	To seek as high a level of current income as is consistent with the preservation of capital and the maintenance of liquidity. An investment in the fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency.	
PRINCIPAL INVESTMENT STRATEGIES	The underlying fund invests in a diversified portfolio of high quality, short-term debt securities, including the following: securities issued or guaranteed by the U.S. government or its agencies or instrumentalities; certificates of deposit, time deposits, bankers' acceptances, and other short-term securities issued by domestic or foreign banks or their subsidiaries or branches; repurchase agreements, including tri-party repurchase agreements; asset-backed securities; and high-grade commercial paper and other short-term corporate obligations, including those with floating or variable rates of interest. Normally, the underlying fund invests at least 25% of its net assets in bank obligations.	
PRINCIPAL RISKS	Interest Rate Risk, Credit Risk, Liquidity Risk, Banking Industry Risk, Foreign Securities Risk, U.S. Government Agency Risk, U.S. Treasury Securities Risk, Repurchase Agreement Counterparty Risk, Municipal Securities Risk	
ESTIMATED EXPENSE RATIO	0.83%	

FIXED INCOME FUNDS

VT II Vantagepoint Low Duration Bond Fund		Fund Code 8624
INVESTMENT OBJECTIVE	To seek total return that is consistent with preservation of capital.	
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests, under normal circumstances, at least 80% of its net assets in bonds and other fixed income securities of varying maturities, and normally invests at least 65% of its net assets in bonds and other fixed income securities with more than one year to maturity. The underlying mutual fund seeks to maintain a portfolio effective duration of no greater than three years. The underlying mutual fund may invest in high yield securities ("junk bonds") and floating rate loans, as well as foreign securities and derivative instruments.	
PRINCIPAL RISKS	Credit Risk, Interest Rate Risk, Asset-Backed Securities Risk, Mortgage-Backed Securities Risk, Prepayment and Extension Risk, Municipal Securities Risk, Call Risk, U.S. Government Agency Securities Risk, Foreign Securities Risk, Foreign Currency Risk, Floating Rate Loans Risk, High Yield Securities Risk, Derivative Instruments Risk, Multi-Manager Risk	
ESTIMATED EXPENSE RATIO	0.84%	

VT II Vantagepoint Inflation Focused Fund

FUND CODE 8675 53

INVESTMENT OBJECTIVE	To offer inflation protection and income.
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests, under normal circumstances, in a combination of (1) inflation-indexed fixed income securities or instruments, (2) other fixed income securities or instruments, and (3) inflation-linked derivatives. To the extent that the underlying mutual fund's subadvisers invest in fixed income securities that are not inflation-indexed, they may use inflation-linked derivatives in connection with such investments to seek to achieve its investment objective. The underlying mutual fund generally invests in investment grade fixed income securities.
PRINCIPAL RISKS	Inflation-Adjusted Securities Risk, Interest Rate Risk, Credit Risk, Foreign Securities Risk, Foreign Currency Risk, U.S. Government Agency Securities Risk, Derivative Instruments Risk, Call Risk, Mortgage-Backed Securities Risk, Asset-Backed Securities Risk, Municipal Securities Risk, Multi-Manager Risk
ESTIMATED EXPENSE RATIO	0.87%

U.S. STOCK FUNDS**VT II Vantagepoint Equity Income Fund**

FUND CODE 8625

INVESTMENT OBJECTIVE	To offer long-term capital growth with consistency derived from dividend yield.
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests, under normal circumstances, at least 80% of its net assets in equity securities. The underlying mutual fund seeks to invest primarily in the common stocks of U.S. companies that its subadvisers believe will pay dividends. As a result of its income focus, certain sectors or industries may be emphasized. The underlying mutual fund may exhibit greater sensitivity to certain economic factors (e.g., changing interest rates) than will the general stock market. It may invest in companies of all sizes, but generally focuses on larger capitalization companies. A portion of the underlying mutual fund invests in (or obtains exposure to) stocks included in a custom version of the Russell 1000® Value Index, following an indexed or passively managed approach to investing.
PRINCIPAL RISKS	Stock Market Risk, Preferred Stock Risk, Style Risk, Equity Income/Interest Rate Risk, Small-Cap Securities Risk, Mid-Cap Securities Risk, Indexing Risk, Foreign Securities Risk, Foreign Currency Risk, Convertible Securities Risk, Multi-Manager Risk
ESTIMATED EXPENSE RATIO	1.00%

VT II Vantagepoint Growth & Income Fund

FUND CODE 8647

INVESTMENT OBJECTIVE	To offer long-term capital growth and current income.
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests, under normal circumstances, at least 80% of its net assets in equity securities. The underlying mutual fund seeks to invest primarily in the common stocks of U.S. companies that its subadvisers believe will pay dividends. As a result of its income focus, certain sectors or industries may be emphasized. The underlying mutual fund may exhibit greater sensitivity to certain economic factors (e.g., changing interest rates) than will the general stock market. It may invest in companies of all sizes, but generally focuses on larger capitalization companies. A portion of the underlying mutual fund invests in (or obtains exposure to) stocks included in a custom version of the Russell 1000® Value Index, following an indexed or passively managed approach to investing.
PRINCIPAL RISKS	Stock Market Risk, Preferred Stock Risk, Mid-Cap Securities Risk, Foreign Securities Risk, Equity Income/Interest Rate Risk, Foreign Currency Risk, Convertible Securities Risk, Multi-Manager Risk
ESTIMATED EXPENSE RATIO	0.99%

VT II Vantagepoint Growth Fund

FUND CODE 8620

INVESTMENT OBJECTIVE	To offer long-term capital growth.
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests, under normal circumstances, primarily in U.S. common stocks that are considered by its subadvisers to have above-average potential for growth. Its subadvisers emphasize stocks of well established medium- and large-capitalization firms. The underlying mutual fund also may invest in foreign equity securities, small-capitalization equity securities, U.S. preferred securities, and U.S. convertible securities.
PRINCIPAL RISKS	Stock Market Risk, Preferred Stock Risk, Foreign Securities Risk, Foreign Currency Risk, Style Risk, Small-Cap Securities Risk, Mid-Cap Securities Risk, Convertible Securities Risk, Multi-Manager Risk
ESTIMATED EXPENSE RATIO	1.03%

VT II Vantagepoint Select Value Fund

INVESTMENT OBJECTIVE	To offer long-term growth from dividend income and capital appreciation.
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests, under normal circumstances, primarily in common stocks of mid-capitalization U.S. companies that its subadvisers believe present attractive investment opportunities at favorable prices in relation to the intrinsic worth of the issuer and may offer the possibility for growth through reinvestment of dividends. The underlying mutual fund generally seeks to invest in common stocks of companies with market capitalizations that fall within the range of companies in the Russell Midcap Value Index. It also may invest in foreign equity securities, U.S. preferred stock, U.S. convertible securities, and small-capitalization equity securities and may invest up to 10% of its net assets in REITs.
PRINCIPAL RISKS	Stock Market Risk, Mid-Cap Securities Risk, Small-Cap Securities Risk, Equity Income/Interest Rate Risk, Style Risk, REITs Risk, Foreign Securities Risk, Foreign Currency Risk, Preferred Stock Risk, Convertible Securities Risk, Multi-Manager Risk
ESTIMATED EXPENSE RATIO	1.19%

FUND CODE 8626

VT II Vantagepoint Aggressive Opportunities Fund

INVESTMENT OBJECTIVE	To offer high long-term capital appreciation.
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests, under normal circumstances, primarily in common stocks of small- to mid-capitalization U.S. and foreign companies. One or more of its subadvisers employing an actively managed strategy seeks to select common stocks it believes offer the opportunity for high capital appreciation. In addition, a portion of the underlying mutual fund invests in (or obtains exposure to) stocks included in a custom version of the Russell Midcap Growth Index, following an indexed or "passively managed" approach to investing. The range of stocks in which the underlying mutual fund generally invests is expected to be that of the Russell Midcap Index.
PRINCIPAL RISKS	Stock Market Risk, Mid-Cap Securities Risk, Style Risk, Small-Cap Securities Risk, Indexing Risk, Foreign Securities Risk, Foreign Currency Risk, Derivative Instruments Risk, Preferred Stock Risk, Convertible Securities Risk, Multi-Manager Risk
ESTIMATED EXPENSE RATIO	1.05%

FUND CODE 8623

VT II Vantagepoint Discovery Fund

INVESTMENT OBJECTIVE	To offer long-term capital growth.
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests, under normal circumstances, primarily in a combination of common stocks of U.S. small-capitalization companies, Russell 2000® Index futures contracts, and U.S. and foreign fixed income securities. Its subadvisers select stocks that they believe have above average potential for growth and that generally have market capitalizations that fall within the range of companies in the Russell 2000® Index. The underlying mutual fund's U.S. and foreign fixed income securities (1) are held, in part, as collateral in conjunction with its use of futures contracts; (2) may include government and agency securities, corporate bonds, mortgage-backed securities, asset-backed securities, and municipal securities; and (3) at all times have a portfolio effective duration no greater than three years. In addition to using Russell 2000® Index futures contracts, the underlying mutual fund's subadvisers also may use other derivative instruments. The underlying mutual fund also may invest in foreign equity securities (including those of issuers located in emerging market countries), U.S. preferred stock, and U.S. and foreign convertible stock.
PRINCIPAL RISKS	Stock Market Risk, Small-Cap Securities Risk, Preferred Stock Risk, Foreign Securities Risk, Foreign Currency Risk, Convertible Securities Risk, High Yield Securities Risk, Municipal Securities Risk, Derivative Instruments Risk, Interest Rate Risk, Credit Risk, Call Risk, Mortgage-Backed Securities Risk, Asset-Backed Securities Risk, U.S. Government Agency Securities Risk, Portfolio Turnover Risk, Multi-Manager Risk
ESTIMATED EXPENSE RATIO	1.17%

INTERNATIONAL FUND

FUND CODE 8645

VT II Vantagepoint International Fund

INVESTMENT OBJECTIVE	To offer long-term capital growth and diversification by country.
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests primarily in the common stocks of companies headquartered outside the United States. Under normal circumstances, the underlying mutual fund invests at least 80% of its net assets in foreign equity securities (common and preferred stock), including securities of issuers located in emerging market countries. It also may invest in U.S. or foreign fixed income securities of any maturity, U.S. equity securities, and U.S. or foreign convertible securities.
PRINCIPAL RISKS	Stock Market Risk, Foreign Securities Risk, Emerging Markets Securities Risk, Foreign Currency Risk, Preferred Stock Risk, Small-Cap Securities Risk, Mid-Cap Securities Risk, Derivative Instruments Risk, Credit Risk, Interest Rate Risk, Convertible Securities Risk, Multi-Manager Risk
ESTIMATED EXPENSE RATIO	1.19%

INDEX FUNDS

S3

VT II Vantagepoint Core Bond Index Fund

FUND CODE 8630

INVESTMENT OBJECTIVE To offer current income by approximating the performance of the Barclays Capital U.S. Aggregate Bond Index.

PRINCIPAL INVESTMENT STRATEGIES The underlying mutual fund invests, under normal circumstances, at least 80% of its net assets in bonds and other fixed income securities included in the Barclays U.S. Aggregate Bond Index, selected and weighted to seek to result in investment characteristics comparable to those of that index and performance that correlates with the performance of that index. It considers To-Be-Announced ("TBA") transactions that provide substantially similar exposure to securities in the Barclays U.S. Aggregate Index to be investments included within the index. The underlying mutual fund follows an indexed or passively managed approach to investing. A sampling technique is employed to approximate index characteristics, using fewer securities than are contained in the index.

PRINCIPAL RISKS Interest Rate Risk, U.S. Government Agency Securities Risk, Mortgage-Backed Securities Risk, TBA Risk, Asset-Backed Securities Risk, Prepayment and Extension Risk, Credit Risk, Indexing Risk

ESTIMATED EXPENSE RATIO 0.63%

VT II Vantagepoint 500 Stock Index Fund

FUND CODE 8637

INVESTMENT OBJECTIVE To offer long-term capital growth by approximating the performance of the S&P 500 Index.

PRINCIPAL INVESTMENT STRATEGIES The underlying mutual fund invests, under normal circumstances, at least 90% of its net assets in stocks included in the S&P 500 Index, weighted to seek to replicate the investment characteristics of the S&P 500 Index and performance that correlates with that of the index. The underlying mutual fund follows an indexed or "passively managed" approach to investing.

PRINCIPAL RISKS Stock Market Risk, Indexing Risk

ESTIMATED EXPENSE RATIO 0.62%

VT II Vantagepoint Broad Market Index Fund

FUND CODE 8650

INVESTMENT OBJECTIVE To offer long-term capital growth by approximating the performance of the Russell 3000® Index.

PRINCIPAL INVESTMENT STRATEGIES The underlying mutual fund invests, under normal circumstances, at least 90% of its net assets in equity issuers included in the Russell 3000® Index, selected and weighted to seek to result in investment characteristics comparable to those of that index and performance that correlates with the performance of that index. The underlying mutual fund follows an indexed or "passively managed" approach to investing.

PRINCIPAL RISKS Stock Market Risk, Small-Cap Securities Risk, Mid-Cap Securities Risk, Indexing Risk

ESTIMATED EXPENSE RATIO 0.62%

VT II Vantagepoint Mid/Small Company Index Fund

FUND CODE 8638

INVESTMENT OBJECTIVE To offer long-term capital growth by approximating the performance of the Russell 2500™ Index.

PRINCIPAL INVESTMENT STRATEGIES The underlying mutual fund invests, under normal circumstances, at least 90% of its net assets in equity issuers included in the Russell 2500™ Index, selected and weighted to seek to replicate the investment characteristics of the Russell 2500™ Index and performance that correlates with the performance of that index. The underlying mutual fund follows an indexed or "passively managed" approach to investing.

PRINCIPAL RISKS Stock Market Risk, Small-Cap Securities Risk, Mid-Cap Securities Risk, REITs Risk, Indexing Risk

ESTIMATED EXPENSE RATIO 0.62%

VT II Vantagepoint Overseas Equity Index Fund

FUND CODE 8636

INVESTMENT OBJECTIVE To offer long-term capital growth and diversification by approximating the performance of the MSCI Europe Australasia Far East (EAFE) Index (Net).

PRINCIPAL INVESTMENT STRATEGIES The underlying mutual fund invests, under normal circumstances, at least 90% of its net assets in a portfolio of the equity securities (common and preferred stock) in the MSCI Europe Australasia Far East (EAFE) Index (Net), weighted to seek to replicate the investment characteristics of that index and performance that correlates with that of the index. The underlying mutual fund follows an indexed or "passively managed" approach to investing.

PRINCIPAL RISKS Stock Market Risk, Foreign Securities Risk, Small-Cap Securities Risk, Mid-Cap Securities Risk, Foreign Currency Risk, Indexing Risk

ESTIMATED EXPENSE RATIO 0.73%

VT II Vantagepoint Milestone Funds and VT II Vantagepoint Model Portfolio Funds

53

The VT II Vantagepoint Milestone Funds are target date funds and the VT II Vantagepoint Model Portfolio Funds are target risk funds. Each invests substantially all of its assets in the single Vantagepoint Milestone Fund ("Milestone Fund") or Vantagepoint Model Portfolio Fund ("Model Portfolio Fund") that shares its investment objective. In turn, each underlying Milestone Fund or Model Portfolio Fund is a "fund of funds" that invests substantially all of its assets in other Vantagepoint Funds and one or more third party ETFs. By investing in this way, each Milestone Fund or Model Portfolio Fund is exposed to the risks as well as the potential rewards of its underlying funds and of the portfolio holdings and strategies of those funds.

TARGET RISK FUNDS

VT II Vantagepoint Model Portfolio Conservative Growth Fund

FUND CODE 8852

INVESTMENT OBJECTIVE To offer reasonable current income and capital preservation, with modest potential for capital growth.

PRINCIPAL INVESTMENT STRATEGIES The underlying mutual fund invests in a combination of other Vantagepoint Funds and one or more third party exchange-traded funds ("ETFs") to seek to obtain exposure to approximately 61% fixed income investments, 30% equity investments, and 9% multi-strategy investments. Multi-strategy investments generally include asset classes and strategies that seek to provide additional diversification from traditional stocks and bonds. Examples may include convertible securities, derivative-based strategies, and real estate investment trusts (REITs), among others.

PRINCIPAL RISKS Asset Allocation Risk, Investing in Other Investment Companies, ETF Risks, Interest Rate Risk, Credit Risk, Convertible Securities Risk, High Yield Securities Risk, Mortgage-Backed Securities Risk, Asset-Backed Securities Risk, Prepayment and Extension Risk, U.S. Government Agency Securities Risk, Stock Market Risk, Foreign Securities Risk, Emerging Markets Securities Risk, Small-Cap Securities Risk, Mid-Cap Securities Risk, Derivative Instruments Risk, Indexing Risk

ESTIMATED EXPENSE RATIO 1.05%

VT II Vantagepoint Model Portfolio Traditional Growth Fund

FUND CODE 8853

INVESTMENT OBJECTIVE To offer moderate capital growth and reasonable current income.

PRINCIPAL INVESTMENT STRATEGIES The underlying mutual fund invests in a combination of other Vantagepoint Funds and one or more third party exchange-traded funds ("ETFs") to seek to obtain exposure to approximately 34% fixed income investments, 54% equity investments, and 12% multi-strategy investments. Multi-strategy investments generally include asset classes and strategies that seek to provide additional diversification from traditional stocks and bonds. Examples may include convertible securities, derivative-based strategies, and real estate investment trusts (REITs), among others.

PRINCIPAL RISKS Asset Allocation Risk, Investing in Other Investment Companies, ETF Risks, Stock Market Risk, Foreign Securities Risk, Emerging Markets Securities Risk, Small-Cap Securities Risk, Mid-Cap Securities Risk, Equity Income/Interest Rate Risk, Convertible Securities Risk, High Yield Securities Risk, Interest Rate Risk, Credit Risk, Mortgage-Backed Securities Risk, Asset-Backed Securities Risk, Prepayment and Extension Risk, U.S. Government Agency Securities Risk, Derivative Instruments Risk, Indexing Risk

ESTIMATED EXPENSE RATIO 1.07%

VT II Vantagepoint Model Portfolio Long-Term Growth Fund

FUND CODE 8854

INVESTMENT OBJECTIVE To offer high long-term capital growth and modest current income.

PRINCIPAL INVESTMENT STRATEGIES The underlying mutual fund invests in a combination of other Vantagepoint Funds and one or more third party exchange-traded funds ("ETFs") to seek to obtain exposure to approximately 15% fixed income investments, 72% equity investments, and 13% multi-strategy investments. Multi-strategy investments generally include asset classes and strategies that seek to provide additional diversification from traditional stocks and bonds. Examples may include convertible securities, derivative-based strategies, and real estate investment trusts (REITs), among others.

PRINCIPAL RISKS Asset Allocation Risk, Investing in Other Investment Companies, ETF Risks, Stock Market Risk, Foreign Securities Risk, Emerging Markets Securities Risk, Small-Cap Securities Risk, Mid-Cap Securities Risk, Equity Income/Interest Rate Risk, Convertible Securities Risk, High Yield Securities Risk, Interest Rate Risk, Credit Risk, Mortgage-Backed Securities Risk, Asset-Backed Securities Risk, Prepayment and Extension Risk, Derivative Instruments Risk, Indexing Risk

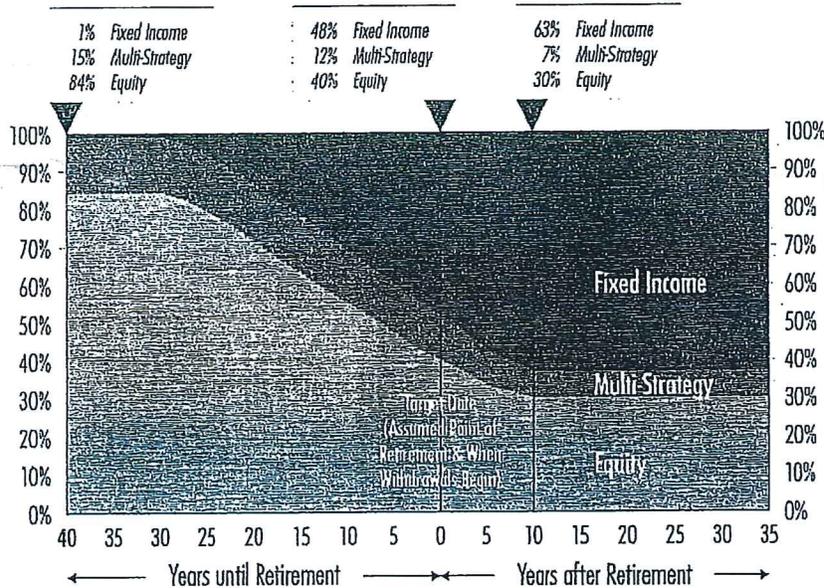
ESTIMATED EXPENSE RATIO 1.11%

INVESTMENT OBJECTIVE	To offer high long-term capital growth.
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests, under normal circumstances, 100% of its net assets in equity funds by investing in a combination of other Vantagepoint Funds and one or more third party exchange-traded funds ("ETFs") whose assets are invested, under normal circumstances, at least 80% in equity securities (common and preferred stock) or instruments that provide equity exposure. The underlying mutual fund expects to have significant exposure to non-U.S. securities.
PRINCIPAL RISKS	Asset Allocation Risk, Investing in Other Investment Companies, ETF Risks, Stock Market Risk, Foreign Securities Risk, Emerging Markets Securities Risk, Small-Cap Securities Risk, Mid-Cap Securities Risk, Preferred Stock Risk, Equity Income/Interest Rate Risk, Indexing Risk
ESTIMATED EXPENSE RATIO	1.15%

TARGET DATE FUNDS

The targeted allocation of each Milestone Fund's assets among underlying funds and the asset classes they represent is determined by Vantagepoint Investment Advisers, LLC ("VIA"), the investment adviser to The Vantagepoint Funds. Over time, VIA will adjust the asset allocation of each "dated" Milestone Fund to seek to become more conservative as the year designated in its name approaches and for approximately 10 years beyond the designated year. This is intended to reduce investment risk as investors move toward and into retirement. However, there is no guarantee that this goal will be achieved, and investors may lose money investing in the Milestone Funds. Ten years after the date in the Milestone Fund's name, it will reach its "landing point" and its target asset allocation becomes constant. The sequence of asset allocation changes that the dated Milestone Funds are expected to follow is known as the "glide path" and is illustrated in the chart below.

All dated Milestone Funds expect to follow the same glide path, regardless of target year.



VT II Vantagepoint Milestone Retirement Income Fund

FUND CODE 8850 S3

INVESTMENT OBJECTIVE	To offer current income and opportunities for capital growth that have limited risk.
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests in a combination of other Vantagepoint Funds and one or more third party exchange-traded funds ("ETFs") to seek to obtain exposure to approximately 63% fixed income funds, 30% equity funds, and 7% in the multi-strategy fund. Multi-strategy investments generally include asset classes and strategies that seek to provide additional diversification from traditional stocks and bonds. Examples may include convertible securities, derivative-based strategies, and real estate investment trusts ("REITs"), among others.
PRINCIPAL RISKS	Asset Allocation Risk, Investing in Other Investment Companies, ETF Risks, Interest Rate Risk, Credit Risk, Convertible Securities Risk, High Yield Securities Risk, Mortgage-Backed Securities Risk, Asset-Backed Securities Risk, Prepayment and Extension Risk, U.S. Government Agency Securities Risk, Stock Market Risk, Foreign Securities Risk, Emerging Markets Securities Risk, Derivative Instruments Risk, Indexing Risk
ESTIMATED EXPENSE RATIO	1.01%

VT II Vantagepoint Milestone 2010 Fund

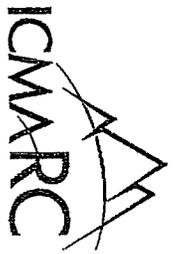
FUND CODE 8857

INVESTMENT OBJECTIVE	To offer high total return consistent with the Fund's current asset allocation.
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests in a combination of other Vantagepoint Funds and one or more third party exchange-traded funds ("ETFs") using an asset allocation strategy designed for investors who retired in or around the year 2010 and would like to make gradual withdrawals from their investment. The underlying mutual fund invests in a combination of equity, fixed income, and multi-strategy investments that its investment adviser believes to be appropriate. Multi-strategy investments generally include asset classes and strategies that seek to provide additional diversification from traditional stocks and bonds. Examples may include convertible securities, derivative-based strategies, and real estate investment trusts ("REITs"), among others. As time elapses, the underlying mutual fund's allocation to equity and multi-strategy investments decreases and its allocation to fixed income investments increases so that by June 30 of the year 2020 (10 years after the year indicated in its name), the underlying mutual fund's net assets will be invested approximately 30% in equity funds, 63% in fixed income funds, and 7% in the multi-strategy fund.
PRINCIPAL RISKS	Asset Allocation Risk, Investing in Other Investment Companies, ETF Risks, Interest Rate Risk, Credit Risk, Mortgage-Backed Securities Risk, Convertible Securities Risk, High Yield Securities Risk, Asset-Backed Securities Risk, Prepayment and Extension Risk, U.S. Government Agency Securities Risk, Stock Market Risk, Foreign Securities Risk, Emerging Markets Securities Risk, Mid-Cap Securities Risk, Derivative Instruments Risk, Indexing Risk
ESTIMATED EXPENSE RATIO	1.02%

VT II Vantagepoint Milestone Funds

	2015	2020	2025	2030	2035	2040	2045	2050
	FUND CODE							
	8858	8859	8860	8861	8862	8863	8864	8865

INVESTMENT OBJECTIVE	To offer high total return consistent with the Fund's current asset allocation.							
PRINCIPAL INVESTMENT STRATEGIES	The underlying mutual fund invests in a combination of other Vantagepoint Funds and one or more third party exchange-traded funds ("ETFs") using an asset allocation strategy designed for investors who expect to begin making gradual withdrawals from the Fund, typically at or after retirement (assumed to occur at age 60), in or around the year stated in the underlying mutual fund's name. The underlying mutual fund invests in a combination of equity, fixed income, and multi-strategy investments that its investment adviser believes to be appropriate. Multi-strategy investments generally include asset classes and strategies that seek to provide additional diversification from traditional stocks and bonds. Examples may include convertible securities, derivative-based strategies, and real estate investment trusts (REITs), among others. As time elapses, the underlying mutual fund's allocation to equity and multi-strategy investments decreases and its allocation to fixed income investments increases so that by June 30 of the 10th year after the year indicated in the underlying mutual fund's name, its net assets will be invested approximately 30% in equity funds, 63% in fixed income funds, and 7% in the multi-strategy fund.							
PRINCIPAL RISKS	Asset Allocation Risk, Investing in Other Investment Companies, ETF Risks, Stock Market Risk, Foreign Securities Risk, Emerging Markets Securities Risk, Small-Cap Securities Risk, Mid-Cap Securities Risk, Equity Income/Interest Rate Risk, Convertible Securities Risk, High Yield Securities Risk, Interest Rate Risk, Credit Risk, Mortgage-Backed Securities Risk, Asset-Backed Securities Risk, Prepayment and Extension Risk, U.S. Government Agency Securities Risk, Derivative Instruments Risk, Indexing Risk							
ESTIMATED EXPENSE RATIO	2015	2020	2025	2030	2035	2040	2045	2050
	1.02%	1.03%	1.05%	1.06%	1.09%	1.10%	1.16%	1.32%



BUILDING PUBLIC SECTOR
RETIREMENT SECURITY

INVESTMENTS MAPPING CHART

The chart below shows the current Vantagepoint Funds and Dreyfus Cash Management Fund lineup and the proposed VantageTrust II Funds lineup by comparable fund. Upon adoption of VantageTrust II, RHS plans that include a fund listed in Column A will have existing assets moved to and future contributions directed to corresponding funds in Column B.

Current Fund Name (Column A)	Current Fund Code	New VantageTrust II Fund Name (Column B)	New VT II Fund Code
Vantagepoint Growth Fund	0020	VT II Vantagepoint Growth Fund	8620
Vantagepoint Select Value Fund	0022	VT II Vantagepoint Select Value Fund	8622
Vantagepoint Discovery Fund	0023	VT II Vantagepoint Discovery Fund	8623
Vantagepoint Low Duration Bond Fund	0024	VT II Vantagepoint Low Duration Bond Fund	8624
Vantagepoint Equity Income Fund	0025	VT II Vantagepoint Equity Income Fund	8625
Vantagepoint Aggressive Opportunities Fund	0026	VT II Vantagepoint Aggressive Opportunities Fund	8626
Vantagepoint Core Bond Index Fund	0030 / 0060	VT II Vantagepoint Core Bond Index Fund	8630
Vantagepoint Overseas Equity Index Fund	0036 / 0066	VT II Vantagepoint Overseas Equity Index Fund	8636
Vantagepoint 500 Stock Index Fund	0037 / 0067	VT II Vantagepoint 500 Stock Index Fund	8637
Vantagepoint Mid/Small Company Index Fund	0038 / 0068	VT II Vantagepoint Mid/Small Company Index Fund	8638
Vantagepoint International Fund	0045	VT II Vantagepoint International Fund	8645
Vantagepoint Growth & Income Fund	0047	VT II Vantagepoint Growth & Income Fund	8647
Vantagepoint Broad Market Index Fund	0050 / 0080	VT II Vantagepoint Broad Market Index Fund	8650
Vantagepoint Inflation Focused Fund	0075	VT II Vantagepoint Inflation Focused Fund	8675
Vantagepoint Milestone Retirement Income Fund	0250	VT II Vantagepoint Milestone Retirement Income Fund	8850
Vantagepoint Model Portfolio Conservative Growth Fund	0252	VT II Vantagepoint Model Portfolio Conservative Growth Fund	8852
Vantagepoint Model Portfolio Traditional Growth Fund	0253	VT II Vantagepoint Model Portfolio Traditional Growth Fund	8853
Vantagepoint Model Portfolio Long-Term Growth Fund	0254	VT II Vantagepoint Model Portfolio Long-Term Growth Fund	8854
Vantagepoint Model Portfolio Global Equity Growth Fund	0255	VT II Vantagepoint Model Portfolio Global Equity Growth Fund	8855
Vantagepoint Milestone 2010 Fund	0257	VT II Vantagepoint Milestone 2010 Fund	8857
Vantagepoint Milestone 2015 Fund	0258	VT II Vantagepoint Milestone 2015 Fund	8858
Vantagepoint Milestone 2020 Fund	0259	VT II Vantagepoint Milestone 2020 Fund	8859

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Current Fund Name (Column A)	Current Fund Code	New Vantage Trust II Fund Name (Column B)	New VT II Fund Code
Vantagepoint Milestone 2025 Fund	0260	VT II Vantagepoint Milestone 2025 Fund	8860
Vantagepoint Milestone 2030 Fund	0261	VT II Vantagepoint Milestone 2030 Fund	8861
Vantagepoint Milestone 2035 Fund	0262	VT II Vantagepoint Milestone 2035 Fund	8862
Vantagepoint Milestone 2040 Fund	0263	VT II Vantagepoint Milestone 2040 Fund	8863
Vantagepoint Milestone 2045 Fund	0264	VT II Vantagepoint Milestone 2045 Fund	8864
Vantagepoint Milestone 2050 Fund	0265	VT II Vantagepoint Milestone 2050 Fund	8865
Dreyfus Cash Management Fund	4591	VT II Cash Management Fund	8856

VANTAGETRUST II FUNDS

DISCLOSURE MEMORANDUM

January 13, 2016

THIS OFFERING IS BEING MADE IN RELIANCE UPON AN EXEMPTION FROM REGISTRATION UNDER THE SECURITIES ACT OF 1933, AS AMENDED, FOR AN INTEREST IN THE VANTAGETRUST II MULTIPLE COLLECTIVE INVESTMENT FUNDS TRUST ("TRUST"). NO PUBLIC MARKET WILL DEVELOP FOR THE UNITS OF PARTICIPATION IN ONE OR MORE SERIES (EACH A "FUND," AND COLLECTIVELY, THE "FUNDS") OF THE TRUST. THE UNITS ARE NOT TRANSFERABLE OR REDEEMABLE EXCEPT UPON SATISFACTION OF CERTAIN CONDITIONS DESCRIBED IN THIS DISCLOSURE MEMORANDUM AND THE TRUST'S DECLARATION OF TRUST.

THE UNITS OF PARTICIPATION OFFERED HEREBY HAVE NOT BEEN REGISTERED WITH OR APPROVED BY THE UNITED STATES SECURITIES AND EXCHANGE COMMISSION OR ANY SECURITIES REGULATORY AUTHORITY OF ANY STATE, NOR HAS ANY SUCH COMMISSION OR REGULATORY AUTHORITY PASSED UPON THE ACCURACY OR ADEQUACY OF THIS DISCLOSURE MEMORANDUM.

THE TRUST AND THE FUNDS ARE NOT REGISTERED AS AN INVESTMENT COMPANY UNDER THE INVESTMENT COMPANY ACT OF 1940, AS AMENDED, IN RELIANCE UPON AN EXEMPTION FROM SUCH REGISTRATION.

PROSPECTIVE INVESTORS ARE NOT TO CONSTRUE THE CONTENTS OF THIS DISCLOSURE MEMORANDUM AS INVESTMENT, TAX, OR LEGAL ADVICE. THIS DISCLOSURE MEMORANDUM, AS WELL AS THE NATURE OF THE INVESTMENT, SHOULD BE REVIEWED BY EACH PROSPECTIVE INVESTOR WITH ITS INVESTMENT ADVISERS, ACCOUNTANTS, OR LEGAL COUNSEL.

NO PERSON IS AUTHORIZED TO GIVE ANY INFORMATION OR TO MAKE ANY REPRESENTATION NOT CONTAINED IN THIS DISCLOSURE MEMORANDUM, AND, IF GIVEN OR MADE, SUCH OTHER INFORMATION OR REPRESENTATION MUST NOT BE RELIED UPON.

THIS DISCLOSURE MEMORANDUM CONTAINS SUMMARIES, BELIEVED TO BE ACCURATE, OF CERTAIN TERMS OF THE TRUST'S DECLARATION OF TRUST. FOR COMPLETE INFORMATION CONCERNING THE RIGHTS AND OBLIGATIONS OF THE PARTIES THERETO, REFERENCE IS HEREBY MADE TO THE ACTUAL DOCUMENTS, COPIES OF WHICH WILL BE FURNISHED TO PROSPECTIVE INVESTORS, UPON REQUEST. IN THE EVENT OF ANY INCONSISTENCIES BETWEEN THIS MEMORANDUM AND THE DECLARATION OF TRUST, THE PROVISIONS OF THE DECLARATION OF TRUST SHALL BE CONTROLLING. ALL SUCH SUMMARIES ARE QUALIFIED IN THEIR ENTIRETY BY THIS REFERENCE.

THE FUNDS AND OTHER INVESTMENT OPTIONS MADE AVAILABLE BY THE TRUST ARE NOT GUARANTEED OR INSURED BY THE FEDERAL DEPOSIT INSURANCE CORPORATION ("FDIC"), ANY OTHER GOVERNMENT AGENCY, THE VANTAGETRUST COMPANY, OR ICMA-RC.

BEFORE INVESTING IN A FUND THE FOLLOWING SHOULD BE CAREFULLY CONSIDERED:

- **INVESTMENT GOALS, TOLERANCE FOR RISK, INVESTMENT TIME HORIZON, AND PERSONAL FINANCIAL CIRCUMSTANCES;**
- **THERE IS NO GUARANTEE THAT A FUND WILL MEET ITS INVESTMENT OBJECTIVE;**
- **PAST PERFORMANCE DOES NOT INDICATE OR GUARANTEE FUTURE PERFORMANCE;**
AND
- **AN INVESTOR CAN LOSE MONEY INVESTING IN THE FUNDS.**

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I. INTRODUCTION

This *Disclosure Memorandum* ("Memorandum") provides information about the VantageTrust II Funds ("Funds"). Each Fund is a series of the VantageTrust II Multiple Collective Investments Funds Trust ("Trust").

In addition to this Memorandum, please refer to the appropriate "Fact Sheet" or "Investment Options Sheet" for information about each Fund and class. The Fact Sheet provides information including performance, risks, objectives, investment strategies, expenses, and restrictions. The Investment Options Sheet provides information including, risks, objectives, investment strategies and expenses.

II. MANAGEMENT OF THE TRUST

A. Trustee

The VantageTrust Company, LLC ("Trust Company") is the trustee of the Trust. It is a New Hampshire non-depository banking institution founded in 2001. It makes the Funds available through the Trust to public sector plans and participants. The Trust Company is a wholly owned subsidiary of ICMA Retirement Corporation ("ICMA-RC"), the investment adviser to the Trust Company.

The Trust Company has exclusive management and investment authority with respect to any Fund established pursuant to the Trust's Declaration of Trust ("Declaration of Trust"). The Trust Company may retain and consult with such investment advisers or other consultants, including, but not limited to, any affiliate of the Trust Company, as the Trust Company in its sole discretion may deem advisable, to assist it in carrying out its responsibilities under the Declaration of Trust. The Trust Company may, in its sole discretion, incorporate the advice of such investment advisers and other consultants into any investment guidelines, investment objectives, or restrictions.

B. Investment Adviser

ICMA-RC is a Delaware non-profit independent financial services corporation established in 1972 to assist state and local governments and their agencies and instrumentalities in the establishment and maintenance of deferred compensation and qualified retirement plans. ICMA-RC serves as the investment adviser and provides administrative support to the Trust Company. It is registered as an investment adviser with the Securities and Exchange Commission.

C. Trust

The Trust is a group trust established and maintained by the Trust Company and is intended to provide for the collective investment and reinvestment of assets of certain Eligible Trusts ("Plans") as that term is defined in the Declaration of Trust. The Trust Company is the sole

trustee of the Trust. The Trust property allocable to the Plans is held for the trustees of those Plans for the exclusive benefit of that Plan's investors and beneficiaries.

The Board of Directors of the Trust Company ("Board") is responsible for investing Trust property and overseeing the investments, operations, and administration of the Trust, including the supervision and periodic review of ICMA-RC's services as investment adviser and administrator to the Trust Company and the Funds.

III. EXEMPTION FROM REGISTRATION UNDER FEDERAL SECURITIES LAWS

Interests in the Funds are not registered under the Securities Act of 1933, in reliance on the exemption under Section 3(a)(2) of that Act, nor are they registered under the Investment Company Act of 1940, in reliance on the exemption under Section 3(c)(11) of that Act.

IV. FEDERAL TAX STATUS

Sections 501(a) and 401(a) of the Internal Revenue Code provide that a group trust for the commingled investment of assets of qualified plans and other employee benefit plans, such as the Trust, is exempt from taxation.

V. ADOPTION OF TRUST AGREEMENT - ELIGIBLE TRUSTS

Admission to the Trust is governed by the terms of the Declaration of Trust. Each plan that desires to participate in the Trust shall establish to the Trust Company's satisfaction that it meets the conditions of participation set forth in the Declaration of Trust, including that it satisfies the definition of Eligible Trust as defined in the Declaration of Trust.

The following are considered Eligible Trusts as that term is defined in the Declaration of Trust:

- (a) a retirement, pension, profit-sharing, stock bonus, or other employee benefit trust that is exempt from Federal income taxation under Section 501(a) of the Code by reason of qualifying under Section 401(a) of the Code;
- (b) an eligible governmental plan trust or custodial account under Section 457(b) of the Code that is exempt under Section 457(g) of the Code;
- (c) Section 401(a)(24) governmental plans;
- (d) any common, collective, or commingled trust fund the assets of which consist solely of assets of eligible investors in a group trust under Revenue Ruling 81-100
- (e) an insurance company separate account (i) the assets of which consist solely of assets of eligible investors in a group trust under Revenue Ruling 81-100, (ii) with respect to which the insurance company maintaining the separate account has entered into a written arrangement with the Trust Company consistent with the requirements of Revenue Ruling 2011-1, and (iii) the assets of which are insulated from the claims of the insurance company's general creditors; or

- (f) any other plan, trust, or other entity that is an eligible investor in a group trust under Revenue Ruling 81-100.

VI. THE VANTAGETRUST II FUNDS

Following is an overview of each category of Funds of the Trust that the Trust Company has established. Please refer to each individual Fund Fact Sheet or Investment Options Sheet for additional information about the Fund and class, including performance, objectives, investment strategies, expenses and restrictions. See Appendix A for a list of the current VantageTrust II Funds.

A. VantageTrust II Model Portfolio Funds Overview

The VantageTrust II Model Portfolio Funds ("VT II Model Portfolio Funds") are target risk funds. This means that each of the Model Portfolio Funds is a fund of funds that invests in certain of The Vantagepoint Funds and may also invest in third party exchange-traded funds ("underlying funds") rather than investing directly in a portfolio of securities.

Each VT II Model Portfolio Fund has a different degree of potential risk and reward and is diversified among the underlying funds in differing allocations. By investing in this way, each VT II Model Portfolio Fund is exposed to the risks as well as the potential rewards of its underlying funds and the portfolio holdings and strategies of those funds.

Asset Allocation: The targeted allocation of each VT II Model Portfolio Fund among the underlying funds and the asset classes they represent is established by ICMA-RC as the investment adviser to the Trust Company.

Rebalancing: If one component of a particular VT II Model Portfolio Fund outperforms another component over any given time period, the VT II Model Portfolio Fund will become "out of balance." For example, if the equity component of a VT II Model Portfolio Fund outperforms the fixed income portion, the amount of the equity portion may increase beyond its intended allocation. A significant change in the allocation can affect both the level of risk and the potential for gain or loss. ICMA-RC, as investment adviser, monitors the performance and underlying fund allocations of each VT II Model Portfolio Fund on a regular basis. When a fund becomes out of balance, ICMA-RC will transfer assets between underlying funds in order to rebalance a VT II Model Portfolio Fund.

Changes to the Underlying Funds: Any changes in the underlying funds, such as changes in investment objectives or strategies, may affect the performance of the VT II Model Portfolio Funds. ICMA-RC may alter the asset class allocations or underlying fund-level allocations of a VT II Model Portfolio Fund at its discretion.

B. VT II Vantagepoint Funds

Each VT II Vantagepoint Fund invests substantially all of its assets in a single underlying Vantagepoint Fund (which are funds sponsored by ICMA-RC and managed by its subsidiary, Vantagepoint Investment Advisers, LLC ("VIA")).

1. VT II Vantagepoint Milestone Funds and VT II Vantagepoint Model Portfolio Funds:

The VT II Vantagepoint Milestone Funds are target date funds and the VT II Vantagepoint Model Portfolio Funds are target risk funds. Each invests substantially all of its assets in the single Vantagepoint Milestone Fund ("VP Milestone Fund") or Vantagepoint Model Portfolio Fund ("VP Model Portfolio Fund") that shares its name and investment objective. In turn, each underlying VP Milestone Fund or VP Model Portfolio Fund is a "fund of funds" that invests substantially all of its assets in other Vantagepoint Funds and may also invest in one or more third party exchange-traded funds. By investing in this way, each VP Milestone Fund or VP Model Portfolio Fund is exposed to the risks as well as the potential rewards of its underlying funds and of the portfolio holdings and strategies of those funds.

Changes to the Underlying Funds: Any changes in the underlying funds, such as changes in investment objectives or strategies, may affect the performance of the VT II Vantagepoint Milestone Funds and VT II Vantagepoint Model Portfolio Funds. VIA may alter the asset class allocations or underlying fund-level allocations of a VP Milestone Fund or VP Model Portfolio Fund at its discretion.

VP Milestone Funds: The targeted allocation of each VP Milestone Fund's assets among underlying funds and the asset classes they represent is determined by VIA. Over time, VIA will adjust the asset allocation of each "dated" VP Milestone Fund to seek to become more conservative as the year designated in its name approaches and for approximately 10 years beyond the designated year. This is intended to reduce investment risk as investors move toward and into retirement. However, there is no guarantee that this goal will be achieved, and investors may lose money investing in the VP Milestone Funds. Ten years after the date in the Milestone Fund's name, it will reach its "landing point" and its target allocation becomes constant.

Unlike the dated VP Milestone Funds whose asset allocations change over time, the Vantagepoint Milestone Retirement Income Fund maintains a constant asset allocation and is designed for investors who have begun to make gradual withdrawals or are seeking to preserve principal with some opportunity for inflation protection and capital growth, or who have a low tolerance for price fluctuations or wish to invest for the shorter-term.

VP Model Portfolio Funds: Each VP Model Portfolio Fund has a different degree of potential risk and reward and is diversified among the underlying funds in differing

allocations. By investing in this way, each VP Model Portfolio Fund is exposed to the risks as well as the potential rewards of its underlying funds and the portfolio holdings and strategies of those funds.

Asset Allocation: The targeted allocation of each VP Model Portfolio Fund among the underlying funds and the asset classes they represent is established by VIA.

Rebalancing: If one component of a particular VP Model Portfolio Fund outperforms another component over any given time period, the VP Model Portfolio Fund will become "out of balance." For example, if the equity component of a VP Model Portfolio Fund outperforms the fixed income portion, the amount of the equity portion may increase beyond its intended allocation. A significant change in the allocation can affect both the level of risk and the potential for gain or loss. VIA, as investment adviser, monitors the performance and underlying fund allocations of each VP Model Portfolio Fund on a regular basis. When a fund becomes out of balance, VIA will transfer assets between underlying funds in order to rebalance a VP Model Portfolio Fund.

C. VT II Cash Management Fund

The VT II Cash Management Fund invests substantially all of its assets in a single underlying third-party fund. The underlying fund generally invests in a diversified portfolio of high quality, short-term debt securities.

VII. INVESTMENT RISKS

Key risks of investing in the Funds and any underlying funds are summarized below. This is not an exhaustive list. Please refer to each individual Fund Fact Sheet or Investment Options Sheet which identifies the key risks applicable to that Fund.

Asset Allocation Risk—Asset allocation risk is the risk that the selection of the underlying funds and the allocation of Fund assets among them will cause a Fund to lose money or to underperform other funds with similar investment objectives. In addition, there is the risk that the asset classes favored by the allocations will not perform as expected. Any changes made in the underlying funds, such as changes in investment objectives or strategies, may affect the Fund's performance. Similarly, if the Fund's asset allocations become "out of balance," this could affect both the Fund's level of risk and the Fund's potential for gain or loss.

Asset-Backed Securities Risk—Defaults on the assets underlying asset-backed securities may adversely affect the value of these securities. These securities are subject to risks associated with the nature of the underlying assets and are also subject to interest rate risk, credit risk, prepayment risk, and extension risk. Certain asset-backed securities may be more volatile and less liquid than other traditional types of fixed income securities.

Banking Industry Risk—The risks generally associated with concentrating investment in the banking industry, such as interest rate risk, credit risk, and regulatory developments relating to the banking industry.

Call Risk—A fixed income security may include a provision that allows the issuer to purchase the security back from its holder earlier than the final maturity date of the security, known as a “call feature.” Issuers often exercise this right when interest rates have declined, in which case, the Fund may be forced to reinvest the proceeds received at a lower interest rate

Convertible Securities Risk—The value of a convertible security generally increases and decreases with the value of the underlying common stock, but may also be sensitive to changes in interest rates. Convertible securities generally have a higher risk of default and tend to be less liquid than traditional non-convertible securities. In addition, the convertible securities a Fund invests in may be rated below investment grade or may be unrated, which could increase their risks. Below investment grade securities are speculative and involve a greater risk of default than investment grade securities. The market prices of lower rated convertible securities also may experience greater volatility than the market prices of higher quality securities and may decline significantly in periods of general economic difficulty. A Fund could lose money if the issuer of a convertible security is unable to meet its financial obligations or declares bankruptcy.

Credit Risk—An issuer of a fixed income security may be unable or unwilling to make payments of principal or interest to the holders of such securities or may declare bankruptcy. These events could cause a Fund to lose money.

Derivative Instruments Risk—Use of derivative instruments involves risks different from, or possibly greater than, the risks associated with more traditional investments, and may involve a small amount of investment relative to the amount of risk assumed. Risks associated with derivative instruments include: the risk that the other party to a derivative contract may not fulfill its obligations (counterparty risk); the risk that a particular derivative instrument, such as over-the-counter derivative instruments, may be difficult to purchase or sell (liquidity risk); the risk that certain derivative instruments are more sensitive to interest rate changes and market price fluctuations (interest rate and market risks); the risk of mispricing or improper valuation of the derivative instrument (valuation risk); the inability of the derivative instrument to correlate in value with its underlying asset, reference rate, or index (basis risk); the risk that the Fund may lose substantially more than the amount invested in the derivative instrument, and that the Fund may be forced to liquidate portfolio positions when it may not be advantageous to do so to satisfy its obligations or to meet segregation requirements (leverage risk). There is no assurance that the Fund’s use of any derivatives strategy will succeed, or that the Fund will not lose money.

Emerging Markets Securities Risk—Investments in securities issued by companies located in emerging market countries may present risks different from, or greater than, the risks of investing in securities issued by companies located in developed foreign countries. Emerging

market countries may be more likely to experience political turmoil or rapid changes in market or economic conditions than more developed countries. It is sometimes difficult to obtain and enforce court judgments in such countries and there is often a greater potential for nationalization or expropriation of assets by the government of an emerging market country. In addition, the financial stability of issuers (including governments) in emerging market countries may be more precarious than in developed countries. Investments in securities issued by companies located in emerging market countries tend to be more volatile than investments in securities issued by companies located in developed foreign countries and may be more difficult to value.

Equity Income/Interest Rate Risk—A Fund's distributions to shareholders may decline when interest rates fall or when dividend income from investments in stocks declines.

Exchange-Traded Fund ("ETF") Risks—In addition to the risks associated with investing in other investment companies, an investment in an ETF may be subject to the following risks: (1) an ETF's shares may trade above or below their net asset value; (2) an active trading market for the ETF's shares may not develop or be maintained; (3) secondary market trading in an ETF's shares may be halted; (4) an ETF may not accurately track the performance of the reference index; and (5) an ETF might hold troubled securities if those securities are held in the reference index.

Floating Rate Loans Risk—Investments in floating rate loans have risks that are similar to those of fixed income securities, and carry the risk of impairment of collateral. The value of the collateral securing a floating rate loan can decline, be insufficient to meet the obligations of the borrower, or be difficult to liquidate. As such, a floating rate loan may not be fully collateralized and can decline significantly in value.

Foreign Currency Risk—Investments in foreign currencies or securities denominated in foreign currencies (including derivative instruments that provide exposure to foreign currencies) may experience gains or losses solely based on changes in the exchange rate between foreign currencies and the U.S. dollar.

Foreign Securities Risk—Investments in foreign securities may involve the risk of loss due to political, economic, legal, regulatory, and operational uncertainties; differing accounting and financial reporting standards; limited availability of information; currency fluctuations; and higher transaction costs.

High Yield Securities Risk—Securities that are rated below "investment grade" (commonly known as "high yield securities" or "junk bonds") or, if unrated, are considered by a subadviser to be of equivalent quality, are speculative and involve a greater risk of default than "investment grade" securities. The values of these securities are particularly sensitive to changes in issuer creditworthiness, and economic and political conditions. The market prices of these securities may decline significantly in periods of general economic difficulty, may be harder to value, and may be less liquid than higher rated securities.

Inflation-Adjusted Securities Risk—Investments in inflation-adjusted securities are affected by changes in interest and inflation rates. Interest payments on inflation-adjusted securities will vary as the principal or interest is adjusted for inflation and may be more volatile than interest paid on ordinary fixed income securities. Inflation-adjusted securities may not produce a steady income stream, particularly during deflationary periods, and during periods of extreme deflation these securities may not provide any income.

Indexing Risk—Unlike an actively managed strategy, an index or passively managed strategy does not rely on a portfolio manager's decision making with respect to which individual securities may outperform others. Securities in an index or passively managed strategy may be purchased, held, and sold by such underlying funds at times when an actively managed portfolio would not do so. In addition, performance of underlying funds using an index or passively managed strategy will deviate from the performance of the specified index, which is known as tracking error. Tracking error may be caused by: (i) fees and expenses associated with managing the underlying index strategy funds (whereas the benchmark index has no management fees or transaction expenses); (ii) changes to the index and the timing of the rebalancing of the underlying index strategy funds; and (iii) the timing of cash flows into and out of the underlying index strategy funds.

Interest Rate Risk—Fixed income securities fluctuate in value as interest rates change. When interest rates rise, the market prices of fixed income securities will usually decrease; when interest rates fall, the market prices of fixed income securities usually will increase. Investments in fixed income securities may be subject to a greater risk of rising interest rates due to the current period of historically low rates and the effect of potential government fiscal policy initiatives and resulting market reaction to those initiatives.

Investing in Other Investment Companies—A Fund's investment in another investment company is subject to the risks associated with that investment company's portfolio securities. For example, if the investment company holds common stocks, the Fund also would be exposed to the risk of investing in common stocks. In addition, when a Fund purchases shares of another investment company (including another fund), the Fund will indirectly bear its proportionate share of the advisory fees and other operating expenses of such investment company. The fees and expenses of the other investment company are in addition to the Fund's own fees and expenses.

Large Investor Risk—A Fund or an underlying fund may experience large investments or redemptions. While it is impossible to predict the overall impact of these transactions over time, there could be adverse effects on portfolio management. For example, a Fund or an underlying fund may be required to sell securities or invest cash at times when it would not otherwise do so. These transactions can increase transactions costs.

Liquidity Risk—Liquidity risk exists when a particular security or other instrument is difficult to trade. An investment in illiquid assets may reduce the returns of the investment because the

holder of such assets may not be able to sell the assets at the time desired for an acceptable price or might not be able to sell the assets at all. Illiquid assets may also be difficult to value.

Mid-Cap Securities Risk—Investments in mid-capitalization companies involve greater risk than is customarily associated with investments in larger, more established companies. Equity securities of mid-capitalization companies generally trade in lower volume and are generally subject to greater and less predictable price changes than the securities of larger companies.

Mortgage-Backed Securities Risk—Defaults on the mortgages underlying mortgage-backed securities may adversely affect the value of these securities. These securities are also subject to interest rate risk, credit risk, prepayment risk, and extension risk. Certain mortgage-backed securities may be more volatile and less liquid than other traditional types of fixed income securities.

Multi-Manager Risk—While VIA monitors each subadviser and the overall management of the The Vantagepoint Funds that are the underlying mutual funds to certain VantageTrust II Funds, each subadviser makes investment decisions independently from VIA and the other subadvisers. It is possible that the security selection process of one subadviser will not complement that of the other subadvisers. As a result, the fund's exposure to a given security, industry, sector or market capitalization could be smaller or larger than if the fund were managed by a single subadviser, which could affect the fund's performance.

Municipal Securities Risk—The value of, payment of interest and repayment of principal with respect to, and the ability of the fund to sell, a municipal security may be affected by constitutional amendments, legislative enactments, executive orders, administrative regulations and voter initiatives as well as the economics of the regions where the issuer is located. Certain municipal securities may be difficult to value or sell at a fair price.

Preferred Stock Risk—Preferred stockholders may have more limited voting rights than common stockholders. Holders of a company's debt securities are generally paid before holders of the company's preferred stock. The value and volatility of preferred stock may be dependent on factors that affect both fixed income securities and equity securities.

Prepayment and Extension Risk—Mortgage-backed and asset-backed securities are exposed to prepayment risk and extension risk. Prepayment risk may occur when borrowers pay their mortgages or loans more quickly than required under the terms of the mortgage or loan. Most borrowers are likely to prepay their mortgage or loan at a time when it may be least advantageous to a holder of these securities (e.g., during periods of falling interest rates), which may force the holder to reinvest the proceeds of prepayments in lower-yielding instruments and result in a decline in the holder's income. Extension risk may occur when rising interest rates result in decreased prepayments, which could extend the average life of the security, cause its value to decline more than traditional fixed-income securities and increase its volatility.

Portfolio Turnover Risk—The Fund may engage in a significant number of short-term transactions, which may adversely affect performance. Increased portfolio turnover may result in higher brokerage costs or other transactions fees and expenses. These costs are ultimately passed on to shareholders.

REITs Risk—Real estate investment trusts (“REITs”) are subject to risks generally associated with investing in real estate, such as declining real estate values, over-building, property tax increases, increases in operating expenses and interest rates, insufficient levels of occupancy, the inability to obtain financing (at all or on acceptable terms), and the national, regional and local economic conditions affecting the real estate market.

Repurchase Agreement Counterparty Risk—The risk that a counterparty in a repurchase agreement could fail to honor the terms of its agreement.

Small-Cap Securities Risk—Investments in small-capitalization companies involve greater risk than is customarily associated with investments in larger, more established companies. Equity securities of small-capitalization companies are generally subject to greater price volatility than those of larger companies due to: less certain growth prospects, the lower degree of liquidity in the markets for their securities, and the greater sensitivity of smaller companies to changing economic conditions. Also, small-capitalization companies may have more limited product lines, fewer capital resources and less experienced management than larger companies.

Stock Market Risk—Stock market risk is the possibility that the prices of equity securities overall will experience increased volatility and decline over short or extended periods. Markets tend to move in cycles, with periods of rising prices and periods of falling prices.

Style Risk—All of the funds are subject, in varying degrees, to style risk, which is the possibility that returns from a specific type of security in which a fund invests or the investment style of a fund’s adviser will trail the returns of the overall market. In the past, different types of securities have experienced cycles of outperformance and underperformance in comparison to the market in general. Therefore, investing in a fund with a specific style will create exposure to this risk. For example, growth stocks have performed best during the later stages of economic expansion and value stocks have performed best during periods of economic recovery. Therefore, both the growth and value investing styles may, over time, go in and out of favor. At times when the investing style used by a fund is out of favor, that fund may underperform other funds that use different investing styles.

TBA Risk—In To-Be-Announced (“TBA”) transactions, the fund commits to purchase certain mortgage-backed securities for a fixed price at a future date. TBA transactions involve the risk that the actual securities received by the Fund may be less favorable than what was anticipated when entering into the transaction. TBA transactions also involve the risk that a counterparty will fail to deliver the securities, exposing the Fund to further losses.

U.S. Government Agency Securities Risk—Securities issued by U.S. Government agencies or government-sponsored enterprises may not be guaranteed by the U.S. Treasury. Further, there is no assurance that the U.S. Government will provide financial support to its agencies or instrumentalities (including government-sponsored enterprises) that issue or guarantee certain securities. If a government agency or a government-sponsored enterprise is unable to meet its obligations, the Fund may experience a loss.

U.S. Treasury Securities Risk—A security backed by the U.S. Treasury or the full faith and credit of the United States is guaranteed only as to the timely payment of interest and principal when held to maturity, the market prices for such securities are not guaranteed and will fluctuate.

VIII. SERVICES PROVIDED BY ICMA-RC TO THE TRUST COMPANY

The Trust Company has appointed ICMA-RC to act as the investment adviser to the Trust Company in respect to the Funds. As investment adviser, ICMA-RC advises the Trust Company on the composition and design of investment programs and options. It also advises the Trust Company with respect to investments by the Funds.

ICMA-RC provides administrative support to the Trust Company as may be required to exercise recordkeeping, reporting, disclosure and other support functions in respect to the Funds.

IX. FEES AND EXPENSES

The Trust Company is entitled under the Declaration of Trust to receive reasonable compensation for its services in managing and administering the Trust. The compensation, custodial fees and expenses of the Trust Company are paid from the Trust, except to the extent that plan fiduciaries have arranged for payment from other sources.

The Trust charges the fees and expenses of ICMA-RC, as investment adviser, to the Funds. ICMA-RC also charges a combined fee for providing investment advisory, administrative, and management services to the Trust Company. The fees charged vary depending on the particular type and level of services required and are part of the negotiated investment management contract between the Trust Company and ICMA-RC.

The Trust Company may also charge to a particular class of a Fund any other expense, claim or charge that is specifically allocated to such class.

Please refer to each Fund's Fact Sheet or Investment Options Sheet for the expenses applicable to that Fund and class.

X. CONFLICTS OF INTEREST

ICMA-RC provides investment advice with respect to certain investment options available through the Trust in which ICMA-RC has a financial interest. ICMA-RC is the sponsor of The Vantagepoint Funds, which comprise the underlying investments of certain of the Funds. When

ICMA-RC recommends that a Fund invest in a Vantagepoint Fund, a potential conflict of interest exists because either ICMA-RC or one of its affiliates receives compensation in the form of advisory fees, transfer agent, shareholder servicing, or other administrative fees based on the assets invested in the Vantagepoint Fund. Similarly, when ICMA-RC recommends that a Fund invests in a third-party mutual fund, a potential conflict of interest exists because ICMA-RC or its affiliate, ICMA-RC Services, LLC receives payments from third-party mutual fund families or their service providers in the form of 12b-1 fees, service fees, compensation for sub-accounting and other services provided by ICMA-RC Services and/or ICMA-RC based on assets in the underlying third-party mutual fund.

All of these payments from other parties are expressly disclosed to and acknowledged by the Trust Company in its investment management agreement with ICMA-RC.

XI. UNIT ACCOUNTING FOR FUNDS

The beneficial interest in a class of a Fund is represented by units. Plans purchase units in the Fund for the benefit of their participants and beneficiaries. These units represent a proportional ownership interest in each Fund in which the Plan is invested. The worth of a unit is known as its Unit Value. The daily Unit Value is determined at the close of each business day by adding the value of all of a Fund's investments, plus cash and other assets, deducting liabilities, and then dividing the result by the number of outstanding units in the Fund as of the end of the prior day and rounding the results to the nearest cent. The Unit Value of a Model Portfolio Fund is calculated based upon the net asset value of the underlying funds in which it invests.

The value of an investment in a Fund equals the number of units held multiplied by the current day's Unit Value. Because Unit Values and investment returns will fluctuate, a transfer or disbursement will normally result in the receipt of more or less than the original cost of an investment.

Fees and expenses charged by ICMA-RC are deducted before the Unit Value is calculated. The Unit Value takes into account the net asset value of the underlying mutual funds in the Model Portfolio Funds and any applicable fees and expenses charged by ICMA-RC.

XII. SHARE CLASSES

All Funds may be made available through different classes and sub-classes. These classes and sub-classes may have different fee structures for the services provided, including but not limited to, advisory, administration, record keeping and participant education services. The Trust Company may divide a Fund or its share class into different sub-share classes that reflect a different combination of fees or a lower fee structure that the Trust Company may then make available to certain Plans. Plans may qualify for a class or sub-class based upon a number of factors that reflect savings from economies of scale or other cost savings with respect to services provided. These include, but are not limited to: the asset size, average account balance, the type and scope of services provided, or other features of the Plan.

The Trust Company reserves the right to open additional classes and adopt eligibility criteria. Individuals do not independently qualify for separate classes or sub-classes in a Plan.

XIII. INVESTING IN THE FUNDS

The following explains how an investment can be made into a Fund, as well as information about when investments can be made, how funds can be transferred, and other policies relating to an investment in the Funds.

Definition of a Business Day – The Funds are available on any business day, which is any day when the New York Stock Exchange (“NYSE”) is open for business. “Close of business” means 4:00 p.m. Eastern Time, or the final close of trading on any day when trading on the NYSE closes at a time other than 4:00 p.m. Eastern Time.

Transfer, Withdrawal and Allocation Changes – Generally, unless restricted by a plan sponsor, transfer, withdrawal and allocation changes among the Funds may be made on a daily basis by Internet (Account Access), or by speaking to an Investor Services representative at ICMA-RC. Account Access is normally available 24 hours a day, seven days a week. Instructions sent by email correspondence will not be accepted.

RHS Employer Investment Program - Transfer, withdrawal and allocation changes may generally be made on a daily basis via fax or mail using the appropriate form. The forms may be obtained by logging into EZLink or by contacting a Plan Sponsor Services representative at the number provided below.

Transfer and Withdrawal Restrictions – Under the terms of the Declaration of Trust, the Trust Company has full discretion to defer withdrawals or transfers. Class specific restrictions or limitations will be disclosed on the applicable Fact Sheet or Investment Options Sheet.

Automatic Rebalance – Certain Plan and participant accounts may be eligible for an auto-rebalance feature. This feature periodically returns the account to the plan’s or participant’s desired asset allocation. Rebalancing strategies do not ensure a profit and do not protect against losses in declining markets.

Confirmations and Statements – Investors in the Funds will receive confirmation after each transaction and a quarterly statement that shows quarterly activity. Part-time employees may receive only annual statements. Please review this information carefully and contact ICMA-RC immediately if you see any discrepancies.

Account Access – Account Access is an internet site that is available to plan participants. It can be reached via ICMA-RC’s website at www.icmarc.org. Information available includes plan fund lineups, ICMA-RC administered account balances, investment allocations, and investment performance.

EZLink – EZLink is an internet site that is available to plan sponsors and provides access to plan and participant data. It can be reached via ICMA-RC's website at www.icmarc.org. EZLink consists of a number of different online services enabling faster processing of information and greater control over data submission.

Participant Telephone Access – Self-service phone access as well as Investor Services representatives are available to participants by calling 800-669-7400.

Plan Sponsor Telephone Access – Phone access to Plan Sponsor Services representatives is available to plan sponsors by calling 800-326-7272.

Contributions – Plan fiduciaries generally may make contributions to their Plans as often as weekly. Contributions received in good order prior to the close of business on any business day are posted that business day. Contributions received in good order after the close of business are treated as if received the next business day.

"Good order" means that contribution deposits must be accompanied by sufficient detail and in ICMA-RC's standard format so that ICMA-RC is able to allocate contributions properly. If a contribution is not received in good order, the deposit is held in a non-interest bearing account until all necessary information is received. If a contribution is not in good order after three business days, ICMA-RC will coordinate with the plan sponsor and may return the contribution to the plan sponsor.

Contributions received for an identified participant account that does not have complete allocation instructions will be invested in the Plan's default option.

Distributions and Reinvestment of Earnings – There is not expected to be distribution of income, dividends or capital gains to holders of units of a Fund. Rather, it is anticipated that such items will be reflected in the net asset value of the Fund.

XIV. FREQUENT TRADING RESTRICTIONS

The Funds are meant for long-term investment purposes. Frequent trading of the Funds may cause additional costs to be incurred by the Funds, and these costs will affect all investors. Also, the rate of return long-term investors realize from their investments may be impacted by any frequent trading activity of other investors. ICMA-RC is committed to curbing frequent trading to protect long-term investors.

ICMA-RC defines frequent trading as a buy followed by a sell three times in the same fund during a 90-calendar-day period or a buy followed by a sell ten times in the same fund during a 365-calendar-day period. Systematic participant withdrawals, contributions, and distributions are not considered frequent trading. If frequent trading and/or market timing activity are detected in an account with ICMA-RC, ICMA-RC may communicate by telephone or in writing about these trading activities in an effort to deter such activities. If such communications fail to deter the frequent trading activity, further action may be taken on the account including restricting future purchases in the ICMA-RC administered account.

ICMA-RC's aim is to monitor and enforce this frequent trading policy consistently. ICMA-RC cannot guarantee that all the risks associated with frequent trading will be completely eliminated by this policy and/or restrictions.

XV. INABILITY TO CONDUCT BUSINESS

ICMA-RC is normally open for business and operating when the New York Stock Exchange ("NYSE") is open for business. However, unusual circumstances or emergencies including, but not limited to, severe and extraordinary weather conditions, flooding, other natural disasters, pandemic flu or other health epidemics, regional power failures, fires, market disruption, civil disturbances or other events may prevent ICMA-RC from conducting business on a given day or for longer periods of time. In such an event, transactions in the investment options offered through the Trust may be delayed and not effected until ICMA-RC resumes normal business operations.

In addition, in some cases, ICMA-RC may be open for business but operating on a limited basis and may require that the submission of investment transactions and other orders or directions be made via the Internet.

Account Access and EZLink, the internet platforms available to investors and Plans, are normally available 24 hours a day, seven days a week, except during scheduled maintenance periods. Service availability is not guaranteed. ICMA-RC, the Trust Company, and their affiliates will not be responsible for any loss (or foregone gain) that may be incurred as a result of the service being unavailable. ICMA-RC cannot and does not accept any financial responsibility or liability for market fluctuations in the value of an investor's investment that may occur while ICMA-RC is unable to conduct business as described above.

VantageTrust II Funds Disclosure Memorandum

Appendix A

Stable Value / Cash Management Funds

VT II Cash Management Fund

VantageTrust II Model Portfolio Funds

VantageTrust II Model Portfolio Aggressive Fund

VantageTrust II Model Portfolio Conservative Fund

VantageTrust II Model Portfolio Moderate Fund

VantageTrust II Vantagepoint Model Portfolio Funds

VT II Vantagepoint Model Portfolio Conservative Growth Fund

VT II Vantagepoint Model Portfolio Traditional Growth Fund

VT II Vantagepoint Model Portfolio Long-Term Growth Fund

VT II Vantagepoint Model Portfolio Global Equity Growth Fund

VantageTrust II Vantagepoint Funds

VT II Vantagepoint Core Bond Index Fund

VT II Vantagepoint Inflation Focused Fund

VT II Vantagepoint Low Duration Bond Fund

VT II Vantagepoint Equity Income Fund

VT II Vantagepoint 500 Stock Index Fund

VT II Vantagepoint Broad Market Index Fund

VT II Vantagepoint Growth & Income Fund

VT II Vantagepoint Growth Fund

VT II Vantagepoint Select Value Fund

VT II Vantagepoint Aggressive Opportunities Fund

VT II Vantagepoint Mid/Small Company Index Fund

VT II Vantagepoint Discovery Fund

VT II Vantagepoint International Fund

VT II Vantagepoint Overseas Equity Index Fund

VantageTrust II Vantagepoint Milestone Funds

VT II Vantagepoint Milestone Retirement Income Fund

VT II Vantagepoint Milestone 2010 Fund

VT II Vantagepoint Milestone 2015 Fund

VT II Vantagepoint Milestone 2020 Fund

VT II Vantagepoint Milestone 2025 Fund

VT II Vantagepoint Milestone 2030 Fund

VT II Vantagepoint Milestone 2035 Fund

VT II Vantagepoint Milestone 2040 Fund

VT II Vantagepoint Milestone 2045 Fund

VT II Vantagepoint Milestone 2050 Fund



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

August 18, 2016

Mr. Robert Boccomino
Council Secretary
City of Warren, Michigan

Re: Request for an Additional Appropriation of Funds – Senior Housing

Dear Council Secretary Boccomino:

Senior Housing's Director of Maintenance has indicated the need for an additional appropriation of funds in the amount of \$100,000.00 for Joseph Coach Manor and \$250,000.00 for Stilwell Manor to complete the stairway project.

A copy of an amending budget resolution is attached for Council action.

Respectfully,

A handwritten signature in black ink that reads "Renee Rezak".

Renee Rezak
Budget Director

Approved

A handwritten signature in black ink that reads "James R. Fouts".
James R. Fouts, Mayor

cc: Rob Maleszyk
Dan Fagan

RESOLUTION AMENDING GENERAL APPROPRIATIONS

FOR FISCAL 2017 BUDGET

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan held _____, 2016, at 7:00 o'clock p.m. Eastern Daylight Saving Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2016 to June 30, 2017 was adopted by Council on May 24, 2016, and

WHEREAS, Senior Housing has indicated a need to this Council for an appropriation of funds in the amount of \$100,000.00 to cover the additional costs to complete the stairway project.

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the original General Appropriation Resolution for the Fiscal 2017 Budget, approves the additional appropriation of funds to the following budget line items in the Joseph Coach Enterprise Fund Budget for fiscal 2017 in the amount of \$100,000.00.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
<u>Transfer to:</u> 9537-93000	Building Maintenance	<u>\$100,000.00</u>
<u>Transfer from:</u> 537-39001	Fund Balance Adjustment	<u>\$100,000.00</u>

BE IT FURTHER RESOLVED, that the City Council hereby revises the estimated appropriations for the Joseph Coach Enterprise Fund Budget for fiscal 2017 in the amount of \$100,000.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2016.

ROBERT BOCCOMINO
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on _____.

PAUL WOJNO
City Clerk

RESOLUTION AMENDING GENERAL APPROPRIATIONS
FOR FISCAL 2017 BUDGET

A _____ Meeting of the City Council of the City of Warren, County of Macomb, Michigan held _____, 2016, at 7:00 o'clock p.m. Eastern Daylight Saving Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the budget for fiscal year July 1, 2016 to June 30, 2017 was adopted by Council on May 24, 2016, and

WHEREAS, Senior Housing has indicated a need to this Council for an appropriation of funds in the amount of \$250,000.00 to cover the additional costs to complete the stairway project.

NOW, THEREFORE, BE IT RESOLVED, that the City Council by amending the original General Appropriation Resolution for the Fiscal 2017 Budget, approves the additional appropriation of funds to the following budget line items in the Stilwell Manor Enterprise Fund Budget for fiscal 2017 in the amount of \$250,000.00.

<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
<u>Transfer to:</u> 9536-93000	Building Maintenance	<u>\$250,000.00</u>
<u>Transfer from:</u> 536-39001	Fund Balance Adjustment	<u>\$250,000.00</u>

BE IT FURTHER RESOLVED, that the City Council hereby revises the estimated appropriations for the Stilwell Manor Enterprise Fund Budget for fiscal 2017 in the amount of \$250,000.00.

AYES: Council Members _____

NAYS: Council Members _____

RESOLUTION DECLARED ADOPTED this ____ day of _____, 2016.

ROBERT BOCCOMINO
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on _____.

PAUL WOJNO
City Clerk



PUBLIC SERVICE DEPARTMENT
ENGINEERING DIVISION
One City Square, Suite 300
Warren, Michigan 48093-2390
(586) 759-9300
Fax (586) 759-9318
www.cityofwarren.org

August 18, 2016

Mr. Robert Boccomino
City Council Secretary

RE: CONSIDERATION AND ADOPTION OF RESOLUTIONS:

- A. To Award Bids for City Project SM-16-619 (ITB-W-9463), Stilwell Manor Exterior Stairs, Sidewalk, Snowmelt Systems and ADA Ramp Improvements to Hartwell Cement Corp., (\$258,312.00), and to Douglas Electric Company Corp. (\$19,500.00), and to Future Fence Company (\$52,122.00), and to Johnson Control, Inc. (\$165,712.00) and to National Restoration, Inc. (\$140,000.00); and**
- B. To Approve Amendment of the Professional Engineering Services Agreement RFP-W-8755 between the City of Warren and Fishbeck, Thompson, Carr and Huber, Inc. (FTCH) to perform Phase II Construction Management Services for the Stilwell Manor Exterior Stairs, Sidewalk and Other Repairs project in the estimated total amount of \$139,700.**

Sealed bids were received and publicly read aloud on August 17, 2016 for City Project SM-16-619, Stilwell Manor Exterior Stairs, Sidewalk, Snowmelt Systems and ADA Ramp Improvements (ITB-W-9463). This project was publicly advertised on the Michigan Inter-Governmental Trade Network (MITN) on August 11, 2016.

The scope of the project includes removal and replacement of the exterior stairs, handrails and walkways that are deteriorated and no longer meet current standards. It also includes installation of heating system for the new stairways and key walkways to prevent ice formation during winter months.

The low bidders in various project categories are as follows:

<u>Bid Category:</u>	<u>Low Bidder:</u>	<u>Bid Amount:</u>
Concrete	Hartwell Cement Corp.,	\$258,312.00
Electrical	Douglas Electric Company, Inc.	\$ 19,500.00
Miscellaneous Steel	Future Fence Company	\$ 52,122.00
Mechanical	Johnson Control Inc.	\$165,712.00
Masonry	National Restoration Inc.	\$140,000.00
Landscape	No Bids Received	N/A
	<i>Total Low Bid(s) Amount:</i>	<u>\$635,646.00</u>

No bids were received for the *Landscape* category at this time. This part of the project work will be re-bid at a later time.

The total amount of the recommended low bids in the various project categories listed above is \$635,646.00, as can be seen in the attached tabulation of bids.

FTCH has verified that the contractors listed above are qualified and capable of completing the project work.

It is the Engineering Division's recommendation that the Warren City Council award bids and approve contracts for the City Project SM-16-619, Stilwell Manor Exterior Stairs, Sidewalk, Snowmelt Systems and ADA Ramp Improvements in the bid categories and bid amounts listed below to the following low bidders:

<u>Bid Category:</u>	<u>Low Bidder:</u>	<u>Recommended Contract Award Amount:</u>
Concrete	Hartwell Cement Corp.,	not to exceed \$258,312.00
Electrical	Douglas Electric Company Inc.	not to exceed \$ 19,500.00
Miscellaneous Steel	Future Fence Company	not to exceed \$ 52,122.00
Mechanical	Johnson Control Inc.	not to exceed \$165,712.00
Masonry	National Restoration Inc.	not to exceed \$140,000.00

It is also the Engineering Division's recommendation that the City Council approve Amendment of the Professional Engineering Services Agreement RFP-W-8755 between the City of Warren and Fishbeck, Thompson, Carr and Hubber, Inc. (FTCH) to perform Phase II Construction Management Services for the City Project SM-16-619, Stilwell Manor Exterior Stairs, Sidewalk, Snowmelt Systems and ADA Ramp Improvements, in the estimated total amount of \$139,700 (Construction Services \$107,900, Construction Management Services \$31,800).

The form of the contract document and the proposed City Council resolutions have been reviewed and approved by the City Attorney.

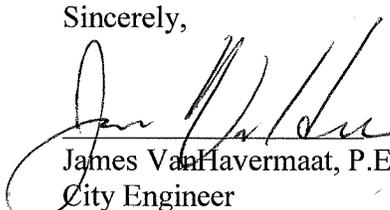
The availability of the funding for this contract, as stated in the attached City Council resolutions, has been confirmed and approved by the Budget Director.

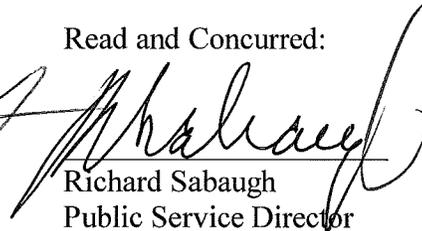
Please place this item on the next available City Council agenda for consideration. Should you have any questions regarding this matter, I can be reached in my office at (586) 759-9302.

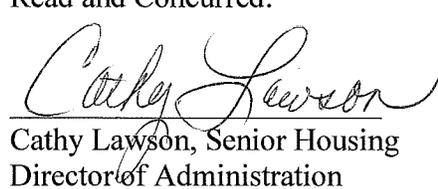
Sincerely,

Read and Concurred:

Read and Concurred:


James Van Havermaat, P.E.
City Engineer

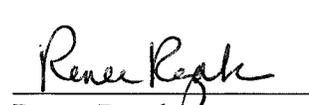

Richard Sabaugh
Public Service Director

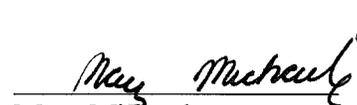

Cathy Lawson, Senior Housing
Director of Administration

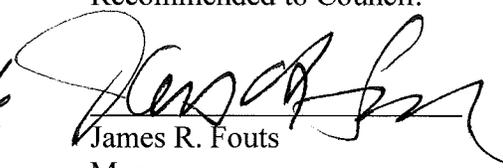
Funding Approval:

Contract Form Approval:

Recommended to Council:


Renee Rezak
Budget Director


Mary Michaels
Acting City Attorney


James R. Fouts
Mayor

JVH/dd

Attachments: Tabulation of Bids and Recommendation
City Council Resolutions

Tabulation of Bids Summary

Bid Opening: August 17, 2016

Stilwell Manor Exterior Stairs, Sidewalk, Snowmelt Systems and ADA Ramp Improvements

SM-16-619 (ITB-W-9463)

Bid Category	Bidder	Bid Amount
Concrete	Hartwell Cement Corp	\$ 258,312.00
Electrical	Douglas Electric Company Inc.	\$ 19,500.00
Miscellaneous Steel	Future Fence Company	\$ 52,122.00
	Specialy Fabricating	\$ 108,820.00
Mechanical	Johnson Controls Inc	\$ 165,712.00
	Western Mechanical	\$ 179,985.00
	Conti Mechanical	\$ 349,912.00
Masonry	National Restoration Inc	\$ 140,000.00
Landscape	No Bids Received	N/A

Engineer's Estimate \$600,000.00

**RESOLUTION TO AWARD BIDS AND APPROVE CONTRACTS
FOR
CITY PROJECT SM-16-619
STILWELL MANOR EXTERIOR STAIRS, SIDEWALKS, SNOWMELT SYSTEMS AND
ADA RAMP IMPROVEMENTS (ITB-W-9463)**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016 at 7 p.m. Eastern _____ Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilpersons _____

ABSENT: Councilpersons _____

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

On August 17, 2016, bids were received for City Project SM-16-619, Stilwell Manor Exterior Stairs, Sidewalks, Snowmelt Systems and ADA Ramp Improvements (ITB-W-9463), pursuant to the standard sealed bid procedure.

The City Council has received and reviewed the bids as listed on the attached tabulation.

The City Engineer and the project's consulting engineering firm Fishbeck, Thompson, Carr and Hubber, Inc. (FTCH) has recommended that contracts for the various bid categories for the City Project SM-16-619, Stilwell Manor Exterior Stairs, Sidewalks, Snowmelt Systems and ADA Ramp Improvements (ITB-W-9463) be awarded to the following responsible low bidders:

<u>Bid Category:</u>	<u>Low Bidder:</u>	<u>Recommended Bid Award Amount:</u>
Concrete	Hartwell Cement Corp.,	not to exceed \$258,312.00
Electrical	Douglas Electric Company Inc.	not to exceed \$ 19,500.00
Miscellaneous Steel	Future Fence Company	not to exceed \$ 52,122.00
Mechanical	Johnson Controls Inc.	not to exceed \$165,712.00
Masonry	National Restoration Inc.	not to exceed \$140,000.00

Funding is available in the 2017 FY, Stilwell Manor Building Maintenance account #9536-9300 (\$397,278.75) and in the 2017 FY Joseph Coach Building Maintenance account #9537-9300 (\$238,367.25) .

The Contract Documents include the Advertisement, Proposal, Supplementary Conditions, Project Drawings, Appendices A through B, and the City of Warren form documents entitled Instructions to Bidders, Proposal, Contract, Performance Bond, Labor, Material, and Equipment Rental Bond, Maintenance and Guarantee Bond, Certificate of Worker's Compensation Insurance, General Conditions Section 200.

THEREFORE, IT IS RESOLVED, pursuant to the recommendation of the City Engineer, that the City Council by formal motion approves the award of contract SM-16-619, Stilwell Manor Exterior Stairs, Sidewalks, Snowmelt Systems and ADA Ramp Improvements (ITB-W-9463) to the following responsible low bidders:

<u>Category:</u>	<u>Contractor:</u>	<u>Bid Award Amount:</u>
Concrete	Hartwell Cement Corp.,	not to exceed \$258,312.00
Electrical	Douglas Electric Company Inc.	not to exceed \$ 19,500.00
Miscellaneous Steel	Future Fence Company	not to exceed \$ 52,122.00
Mechanical	Johnson Controls Inc.	not to exceed \$165,712.00
Masonry	National Restoration Inc.	not to exceed \$140,000.00

IT IS FURTHER RESOLVED, that upon approval of the final contracts in a form that meets with the approval of the City Attorney, together with all required insurance certificates, bonds and required documents, the Mayor and City Clerk are authorized to execute the contracts with:

Hartwell Cement Co.,
21650 Fern St., Oak Park, MI 48237

not to exceed \$258,312.00

Douglas Electric
759 Grove St., Wyandotte, MI 48192

not to exceed \$ 19,500.00

Future Fence Company,
23450 Regency Park Dr., Warren, MI 48089

not to exceed \$ 52,122.00

Johnson Controls Inc.
6111 Sterling Drive North, Sterling Heights, MI 48312

not to exceed \$165,712.00

National Restoration
2165 Fyke Dr., Milford, MI 48381

not to exceed \$140,000.00

to complete City Project SM-16-619, Stilwell Manor Exterior Stairs, Sidewalks, Snowmelt Systems and ADA Ramp Improvements, consistent with the terms of the bid for City Project SM-16-619, Stilwell Manor Exterior Stairs, Sidewalks, Snowmelt Systems and ADA Ramp Improvements (ITB-W-9463), and the City of Warren Engineering Contract Documents.

AYES: Councilpersons: _____

NAYS: Councilpersons: _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2016.

ROBERT BOCOMINO
Secretary of the Council

RESOLUTION TO APPROVE AMENDMENT TO THE CURRENT PROFESSIONAL SERVICES AGREEMENT, RFP-W-8755, BETWEEN THE CITY OF WARREN AND FISHBECK, THOMPSON, CARR & HUBBER, INC. (FTCH) TO PROVIDE THE SECOND PHASE OF CONSTRUCTION MANAGEMENT SERVICES FOR THE STILWELL MANOR EXTERIOR STAIRS, SIDEWALK, SNOWMELT SYSTEMS AND ADA RAMP IMPROVEMENTS PROJECT

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on _____, 2016, at 7:00 p.m. Eastern _____ Time, in Council Chambers located at Warren Community Center Auditorium, 5460 Arden Ave., Warren, Michigan.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and resolution were offered by Councilmember _____ and supported by Councilmember _____.

Fishbeck, Thompson, Carr and Hubber, Inc, (FTCH) has been providing professional engineering services to the City of Warren pursuant to the terms and conditions described within Agreement RFP-W-8755;

Article 4 of the Agreement RFP-W-8755 allows for changes in services upon the mutual consent of the City of Warren and FTCH, Inc.;

FTCH has offered and the City desires to utilize FTCH to perform Construction Management Services for the Stilwell Manor Exterior Stairs, Sidewalk, Snowmelt Systems and ADA Ramp Improvements Project.

On June 28, 2016 the City Council authorized approval of Phase I of the Construction Management Services for the Stilwell Manor Exterior Stairs, Sidewalk, Snowmelt Systems and ADA Ramp Improvements Project.

On August 17, 2016, bids were received for City Project SM-16-619, Stilwell Manor Exterior Stairs, Sidewalk, Snowmelt Systems and ADA Ramp Improvements (ITB-W-9463), pursuant to the standard sealed bid procedure.

The City Council has received and reviewed the bids as listed on the attached tabulation.

It is the recommendation of the City Engineer that the City of Warren Council approve amendment to the current Professional Engineering Services Agreement RFP-W-8755 between the City of Warren and FTCH, Inc. pursuant to the terms of Agreement RFP-W-8755, Article 4, Changes in Services, of said agreement, for providing of second phase of Construction Management Services for the Stilwell Manor Exterior Stairs, Sidewalk, Snowmelt Systems and ADA Ramp Improvements; and

That fees for professional services provided by FTCH, Inc., related to the Construction Management Services for the Stilwell Manor Exterior Stairs, Sidewalk, Snowmelt Systems and ADA Ramp Improvements project are estimated to be \$139,700 (Construction Services \$107,900, Construction Management Services \$31,800) in accordance with the fee structure contained within the FTCH's Proposal for Construction Services for the Stilwell Manor Senior Housing project.

Funding is available in the 2017 FY, Stilwell Manor Building Maintenance account #9536-9300 (\$87,312.50) and in the 2017 FY Joseph Coach Building Maintenance account #9537-9300 (\$52,387.50) .

NOW, THEREFORE, BE IT RESOLVED, that the City of Warren does approve amendment to the current Professional Engineering Services Agreement RFP-W-8755 between the City of Warren and FTCH, Inc. pursuant to the terms of Agreement RFP-W-8755, Article 4, Changes in Services, for providing of second phase of Construction Management Services related to the Stilwell Manor Exterior Stairs, Sidewalk, Snowmelt Systems and ADA Ramp Improvements; and

IT IS FURTHER RESOLVED, that fees for professional services provided by FTCH, Inc., related to second phase of Construction Management Services for the Stilwell Manor Exterior Stairway, Sidewalk, Snowmelt Systems and ADA Ramp Improvements project are estimated at \$139,700, in accordance with the fee structure contained within the FTCH's Proposal for Construction Services for the Stilwell Manor Senior Housing project.

AYES: Councilpersons _____

NAYES: Councilpersons _____

RESOLUTION DECLARED ADOPTED this _____ day of _____, 2016.

ROBERT BOCCOMINO
Secretary of the Council

CITY OF WARREN
Office of the Council Secretary
CALENDAR
August 23, 2016

Due
Date

2012

- 4/10 re: Request to Update Zoning Ordinance to allow Urban Farming.....Attorney
- 6/12 re: Request for an ordinance to form a Warren Community Gardens CommissionAttorney
- 8/28 re: Request to Controller to do investigation re establishing an RFQ Committee for Bond Counsel..... Controller

2013

- 2/26 re: Request to establish a bid on MITN for hiring outside legal counsel to handle Council's business.....Purchasing
- 7/9 re: Sadowski in re: Resolution to County re: Solid Waste Management Plan..... County

2014

- 3/11 re: Update request on Calendar of Pending Matters re: all items and departments listed above.
- 3/11 re: Stevens in re: Request to City Attorney for opinion whether Mayor can issue funds from a special millage, etc....Attorney
- 8/19 re: Councilman St. Pierre request to investigate Special Assessment District for shut offs due to non-payment.....Water/Engineering Division

2015

- 1/13 re: Request for explanation on the increase of administrative fees associated with demolition.....Public Service
- 2/10 re: Councilman Stevens Second request for items of March 11, 2014. Opinions of City Attorney.....Attorney
- 7/14 re: Councilman St. Pierre Humane Pet Acquisition Ordinance.....Attorney
- 7/14 re: Councilman Green Evaluate the cost of scanning everything online for Court.....Attorney
- 8/25 re: Councilman Stevens amendments to the Code of Ordinance relating to massage.....Attorney
- 8/25 re: Councilman St. Pierre request to review rental locations and the amount allowed per area.....Attorney
- 12/15 re: Councilman St. Pierre request for a list of repair locations handled by Zuniga.....Engineering
- 12/15 re: Councilman Stevens request for new maps showing road status/phazer maps.....Engineering
- 12/15 re: Councilman St. Pierre request for COW to discuss Fire Pit Ordinance.....Attorney/Fire/Council

2016

- 1/5 re: Councilman Stevens request for M1 and M2 Mapping as related to Medical Marijuana.....Planning
- 1/5 re: Councilman St. Pierre request for Regulatory aspects of the Grand Rapids ordinance re: Med. Mar....Attorney
- 6/14 re: Councilwoman Colegio request properties 28934 Ryan and 28039 Mound Road begin nuisance abatement..Attorney
- 7/12 re: Councilwoman Colegio request to hire outside Engineering Firm to investigate flooding.....Engineering
- 7/26 re: Councilman Green request to investigate 29415 Cunningham (unoccupied/Med Marij house)....Prop. Maint.
- 7/26 re: Councilman Stevens, Lira Lane camera images of sewer and storm drains update.....Engineering
- 8/9 re: Councilman Sadowski request to add vape and e-cigarettes to the tobacco ordinance.....Attorney



WARREN CITY COUNCIL

5460 ARDEN, COMMUNITY CENTER (586) 258-2060 WARREN, MI 48092

Cecil D. St. Pierre, Jr., President
Patrick Green, Vice President
Robert Boccomino, Secretary

Keith J. Sadowski, Asst. Sec'y
Kelly Colegio, Mayor Pro Tem

Scott C. Stevens
Steven G. Warner

Agenda Item Request Form

To: City Council of the City of Warren

From: Robert Boccomino, Secretary

Date: August 17, 2016

Request:

Attached for Council review are two resolutions addressing the second meeting date of December 2016 and December 2017.

The 2016 City Calendar reports the second meeting date as December 20, 2016 and a formal resolution is needed.

The 2017 City Calendar is in preproduction and a review of the upcoming year shows a need for a date change of the second meeting in December 2017 from December 26, 2017 to December 19, 2017.

The appropriate resolutions are attached for your consideration. Thank you.

**RESOLUTION CHANGING THE DATE OF THE REGULAR MEETING
OF THE CITY COUNCIL SCHEDULED FOR TUESDAY, DECEMBER 27, 2016
TO TUESDAY, DECEMBER 20, 2016**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan held on _____, 2016 at 7 p.m. Eastern _____ Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmember _____

ABSENT: Councilmember _____

The following resolution was offered by Councilmember _____ and supported by Councilmember _____.

The Regular meetings of the Warren City Council are publicly held on the second and fourth Tuesday of each month. The second meeting in December 2016 is scheduled to be held on December 27, 2016, that being the second Tuesday of said month. The City Council deems it to be in the public interest and convenience to reschedule said regular meeting to Tuesday, December 20, 2016.

THEREFORE, IT IS RESOLVED, that the regular meeting of the City Council scheduled for Tuesday, December 27, 2016 shall be rescheduled to be held on Tuesday, December 20, 2016 at 7 p.m.

AYES: Councilmember _____

NAYS: Councilmember _____

**RESOLUTION CHANGING THE DATE OF THE REGULAR MEETING
OF THE CITY COUNCIL SCHEDULED FOR TUESDAY, DECEMBER 26, 2017
TO TUESDAY, DECEMBER 19, 2017**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan held on _____, 2016 at 7 p.m. Eastern _____ Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilmember _____

ABSENT: Councilmember _____

The following resolution was offered by Councilmember _____ and supported by Councilmember _____.

The Regular meetings of the Warren City Council are publicly held on the second and fourth Tuesday of each month. The second meeting in December 2017 is scheduled to be held on December 26, 2017, that being the second Tuesday of said month. The City Council deems it to be in the public interest and convenience to reschedule said regular meeting to Tuesday, December 19, 2016.

THEREFORE, IT IS RESOLVED, that the regular meeting of the City Council scheduled for Tuesday, December 26, 2017 shall be rescheduled to be held on Tuesday, December 19, 2017 at 7 p.m.

AYES: Councilmember _____

NAYS: Councilmember _____

