

# CIRCUS, CARNIVAL, FAIR, FESTIVAL, MENAGERIE &/OR EXHIBITION LICENSE



OFFICE OF THE WARREN CITY CLERK  
 PAUL WOJNO  
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(PLEASE SEE FEES ON PAGE 2)  
 PERMIT EXPIRES: 30 DAYS FROM DATE OF ISSUE:

I hereby apply for a license to operate a circus, carnival, festival, and/or exhibition within the City of Warren in compliance with the Code of Ordinances of the City of Warren. (Chapter 6, Article VII, Division 1, Section 6-171 thru 6-172, Division 2, Section 6-186 thru 6-189, Chapter 18, Zoning Ordinance, Section 4.35 )

NEW  RENEWAL

**PLEASE COMPLETE APPLICATION IN FULL**

ORGANIZATION NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_  
 street city state zip

OWNER/CORPORATION NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_  
 street city state zip

DATE OF BIRTH: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_  
 street city state zip

LOCATION OF EVENT: \_\_\_\_\_

DESCRIPTION OF EVENT: \_\_\_\_\_

DATES OF EVENT: \_\_\_\_\_

I certify that all statements on this application are true. I understand that any false information may result in the revoking of the above license.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Preferred Mailing Address:  Business Address  Owner Address

Other: \_\_\_\_\_  
 street city state zip

OFFICE USE ONLY	
DEPARTMENT APPROVAL:	
POLICE APPROVAL: _____	DATE: _____
FIRE APPROVAL: _____	DATE: _____
If held outside and/or outdoor temporary structure, you must obtain the following approval:	
ZONING BOARD OF APPEALS APPROVAL _____	DATE: _____
If using holding tank and/or connection to sanitary line, you must obtain the following approval:	
HEALTH DEPARTMENT APPROVAL _____	DATE: _____
Issued by _____	Computer Entry <input type="checkbox"/> Paper License <input type="checkbox"/>
LAST YEAR'S LICENSE NO. _____	FEE \$ _____
CIRCUS, CARNIVAL, FAIR, FESTIVAL _____	LATE FEE\$ _____
MENAGERIE AND/OR EXHIBITION LICENSE NO. _____	CHECK # _____
	RECEIPT # _____

PAGE 2 - CIRCUS, CARNIVAL, FAIR, FESTIVAL AND/OR EXHIBITION APPLICATION

ORGANIZATION/BUSINESS NAME: \_\_\_\_\_

**FEES:** \$85.00 For the 1st day  
\$45.00 for each subsequent day, for a total of 16 consecutive days or non-consecutive days; however, the permit expires 30 days from the date of issue

*\*\* Any license may be issued without fee for any charitable, religious, educational, fraternal, or public organization not conducted solely for private profit, upon the approval of the City Council per your letter of request*

Side Shows in connection with above, if operated by the same management:  
\$30.00 for the 1st day  
\$15.00 for each subsequent day

**REQUIREMENTS:**

- Standard Liability Insurance Policy or policies issued by a company licensed to do business in the state for public liability covering injuries to persons and wrongful deaths from the negligence or willfulness of the licensee, his/her agents, servants, or employees in an amount not less than \$250,000.00 for any one person and not less than \$500,00.00 for more than one person and property damage of not less than \$100,000.00.
- Surety Bond with a company authorized to do business in this state in an amount of \$5,000.00 indemnifying and agreeing to pay the City of Warren all damages, indebtedness or loss to the city arising from any acts of omissions of the licensee or his/her agents, servants, employees or his/her lessees or licensees, in the operation of such business.
- A copy of your Driver's License or State ID

\* In accordance with the Warren Code of Ordinances mandated in Section 18-9: No license shall be issued or renewed under the provisions of this chapter or any other ordinance of the city until any and all personal property taxes, levied and assessed against such person by the city which may be due and payable at the time of the filing of the application for such license, shall have been paid (Applies to Warren businesses only) / THIS LICENSE IS NOT TRANSFERABLE & NON-REFUNDABLE