

City of Warren

BUDGET

AS ADOPTED BY COUNCIL



FISCAL YEAR

July 1, 2014 through June 30, 2015

City of Warren



JAMES R. FOUTS
MAYOR

ONE CITY SQUARE
WARREN, MICHIGAN 48093

ADMINISTRATION

City of Warren was incorporated January 1, 1957, under Act 279, P.A. 1909, as amended (Home Rule Act). The 2010 population per Federal Census, 134,056

City is administered by a Mayor, a Council of seven members, Treasurer and Clerk, all of whom are elected for four-year terms.

PRESENT ELECTIVE OFFICERS (Terms expire November 8, 2015)

MAYOR
JAMES R. FOUTS

COUNCIL

CECIL D. ST. PIERRE, JR., President
PATRICK GREEN, Vice President

SCOTT C. STEVENS, Secretary
KEITH J. SADOWSKI, Asst. Secretary

ROBERT BOCCOMINO
KELLY COLEGIO
STEVEN G. WARNER

TREASURER
CAROLYN KURKOWSKI MOCERI

CITY CLERK
PAUL WOJNO

DEPARTMENT HEADS

(Appointed Officials)

DAVID GRIEM, City Attorney
RICHARD D. SABAUGH, Public Services Director
WILBURT MCADAMS, Fire Commissioner
ROBERT MALESZYK, City Controller

JERE GREEN, Police Commissioner
RONALD F. WUERTH, Planning Director
HENRY BOWMAN, Parks and Recreation Director

PHIL EASTER, Director of Human Resources
MARCIA D. SMITH, City Assessor

City Seal

The inscription "City of Warren, Michigan -Seal-" encompasses the circular seal. The hand holding a sheaf of wheat at the bottom represents the agricultural heritage of the community. The residential dwelling on the lower left hand side represents the residential character of the community. A factory on the right side represents commerce and industry. A hand holding a rocket on the upper left side represents national defense technology. The heads of a young man and young woman in center at the top represent the youth of the City.



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CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

May 16, 2014

Honorable Mayor and
Members of the Warren City Council

Dear Mayor and Council Members:

The Mayor's Recommended Budget has been modified pursuant to City Council's amendments and is now the final Fiscal 2015 Annual Budget for the City of Warren. The final adoption of the Budget by the City Council has followed the legally required public hearings prescribed by State law and City Charter. The Appropriations Resolution is the City's legislative vehicle for appropriations and sets the legal expenditures by budgetary center and may not be changed, except with City Council approval, as provided by the State Budget Act.

With the adoption of this budget, the property tax levy for all services will be 27.8656 mills (\$27.8656 of taxes for every \$1000 of taxable valuation). City property taxes will average \$966.94 per residential property taxpayer.

2015 General Fund

The General Fund revenues total \$100,389,380 and expenditures total \$100,389,380. The Budget reflects City Council's decisions made since the Mayor presented the Recommended Budget on April 8, 2014. The City Council reviewed the Budget during three budget sessions and the Charter required public hearing on the Budget.

Changes to the Mayor's Recommended Budget

General Fund:

In summary, the City Council increased the Mayor's recommended \$100,078,074 General Fund Budget to \$100,389,380 resulting in a total increase of \$311,306. City Council also increased the Reserve for Assigned \$4,927,500 to recognize future capital expenditures.

Some of the significant changes and subsequent financial impacts include:

• Increase Contractual Services- Council	\$ 150,000
• Increase 401(a) Board Operating Expense- Unallocated Expense	2,000
• Increase Various Expense Lines- Commissions	24,800
• Increase Capital Equipment- DPW Fleet Maintenance	180,000
• Reduce Contractual Services- Planning	(13,000)
• Increase Capital Equipment- Fire	185,000
• Reduce Salary and Benefits- Fire	<u>(217,494)</u>
Total General Fund	<u>\$ 311,306</u>

Special Revenue Funds:

• Increase Administrative Expense- Library	\$ 100,000
• Delete Broadcast Engineer position- Communications	(81,035)
• Increase Administrative Expense- Communications	100,000
• Decrease Administrative Expense- Sanitation	<u>(500,000)</u>
Total Special Revenue Funds	<u>(\$381,035)</u>

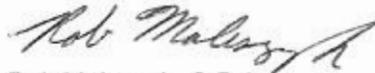
Capital Project Funds:

• Reduce Capital Improvements- 37 th District Court Renovation	<u>(\$100,000)</u>
Total Capital Project Funds	<u>(\$100,000)</u>

The Budget represents City Council's plans for City Services. The Fiscal 2015 Budget has been modified to reflect all City Council amendments and represents the Council's plan for providing services to Warren residents.

I wish to recognize the excellent work of all departments who participated in the budget process. I would like to express my sincere appreciation to all members of the Controller's Office who assisted and contributed in the preparation of this budget. I would also like to thank your office and members of the Warren City Council for your interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Respectfully,

A handwritten signature in cursive script that reads "Rob Maleszyk".

Rob Maleszyk, C.P.A.
City Controller

April 8, 2014

Honorable Council Members:

I respectfully present the Administration's proposed 2014-2015 Budget for the City of Warren. This budget serves as a planning guide outlining our goals and how they will be implemented in the upcoming year. It is the means of allocating financial and personnel resources to provide City services to meet the needs and desires of our residential and business communities. The budget illustrates the City's administrative structure and work plan for the upcoming fiscal year.

This budget reflects the continuation of our overall strategic financial plan that has been in place since the economic downturn. The Public Safety Millage that was passed on August 7, 2012, by the citizens will allow us to maintain staffing levels for public safety. Additionally, the SAFER grant will allow us to have 18 additional firefighters in this budget. These additional revenues along with continued cost containment will allow for us to present a balanced budget for the second year in a row. This budget allows us to maintain our strong city services and continue to retain our excellent bond rating.

Budget Overview

The budget is balanced and financially conservative. It continues the City's commitment to providing high quality, dependable services and it allocates available resources to service areas experiencing the greatest demands. Building from a strong base, this budget addresses current and future needs of our community and balances demands for service, with conservative financial management. This budget adequately meets the City's equipment, infrastructure, vehicle, and general operating needs while maintaining and in certain cases, enhancing current City service levels.

The total General Fund recommended budget is \$100,078,074 which represents an increase of \$2,947,667 or 3.0% from the previous year's amended budget. The largest portion

of the budget is for salaries and benefits that amount to 82% of the total overall budget. The increase from prior year is primarily attributable to increased expenses for public safety pension and retiree health.

The millage rates applied to our estimated Taxable Value of \$3.092 billion will generate approximately \$87.4 million city-wide. Since the recommended budget is based on an estimated Taxable Value, some adjustments may be necessary upon final review by the Macomb County Equalization Department and State Tax Commission. Based upon our estimated Taxable Value, the average market value of a single-family residence in Warren is \$69,400. City taxes for a typical Warren home will be \$966.94 in fiscal 2014-2015, or \$2.65 per day. I am confident that as you examine this budget, you will be convinced that our taxpayers are getting outstanding service for their tax dollars.

The recommended budget attempts to prioritize the areas of most importance to our community, including the following:

- Public Safety
- Neighborhoods
- Library and Education
- Parks and Recreation
- Economic Development and Redevelopment
- Major and Local Roads
- Sanitation and Environment
- Financial Planning

PUBLIC SAFETY

The Fire Department's SAFER grant will allow our City to continue the funding of 18 positions in this budget. The Police Department has increased funding for two additional corporals. These corporals will be assigned to fight crime against scams perpetrated against our elderly and on-line predators against our youth. The current budget includes proper equipment purchases for fleet rotation for both police and fire. City Council is urged to approve staffing levels as recommended.

NEIGHBORHOODS

The neighborhoods are the backbone of our community. We are committed to improving them to provide a healthy atmosphere for everyone to live, work and raise their families.

Our residents and businesses must be informed of all important programs and decisions affecting this community. Community pride and community standards are vital to the neighborhoods and businesses throughout the entire City. The budget provides for communications with residents and businesses on issues of importance to them about our City.

Code enforcement efforts along with an aggressive nuisance abatement program are a strong priority in the Administration. Policies have been instituted and ordinances amended to get an early start on control of summer blight issues. Sound leadership, coupled with the restructuring of enforcement personnel duties, has boosted our efforts to curb blight in the City of Warren. Our City has received very good response from our residents and the media regarding these programs.

We provide programs to assist residents in need of improving their homes but without the financial resources to do so. The C.D.B.G. residential rehabilitation program is available to improve and upgrade their home to an acceptable level. The Federal Government has continued funding the Community Development Block Grant Program for fiscal year 2014-2015 albeit at a lower level that will hopefully allow for additional improvements in our neighborhoods.

Various volunteer organizations receive funding in the 2014-2015 City Budget. The Beautification Commission, Cultural Commission, Crime Commission, Historical Commission and Village Historical Commission, among others, provide programs that enhance the quality of life in our community.

LIBRARY AND EDUCATION

The Library continues its transformation after the successful voter approved millage in August 2010 of .8500 mills. This millage has allowed for the library to keep all four libraries open. It has also allowed for adequate staffing levels, and provided substantial funding to increase our collections and to bring each of our branches to a state of the art facility. The Library will continue to study the upgrading of the south-end libraries including funding for the Busch Library reconstruction of \$1.9 million.

The Warren Public Library is a member of the Suburban Library Cooperative. These services provide Warren residents with access to library collections throughout the state.

PARKS AND RECREATION

The total recommended Parks and Recreation budget is \$6,086,762 which represents a decrease of \$100,157 or 1.6% from the previous year's amended budget. This has been achieved primarily by reducing capital outlay. The recommended millage rate for Parks and Recreation is .9746 mills and is unchanged from the previous fiscal period. The principal sources of additional revenues for Parks & Recreation are memberships and other user fees generated by the Community Center.

The Community Center and Park at the old Warren High School site has enhanced the area by offering both youth and seniors recreational activities. This approximately 135,000 square foot facility consolidates most of Parks and Recreation's office and maintenance staff operations. It offers a home for our commissions and new historical museum for our residents.

The community park around the City Hall is still very much a "work-in-progress" but is rapidly becoming a major focal point for residents and visitors. On hot summer days, a large contingent of people can be found utilizing the wading pool. The Farmer's Market on Sundays and Wednesday afternoons is enjoying increasing popularity. There is a continuous array of concerts, art shows and other social events to be found in what is becoming the first ever identifiable downtown area in the City of Warren.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT

The City is committed to an aggressive effort of attracting new companies into the City and creating new jobs for our residents. We endorse Public/Private Partnerships not only to retain existing jobs, but also to create new ones. We are currently working on several exciting projects with our current business partners to bring construction and jobs to the City.

The Tax Increment Finance Authority (T.I.F.A.) Board will continue to pursue vacant buildings and parcels of land to promote new development that will improve the area. The T.I.F.A. Board is working in partnership with the City of Center Line to coordinate redevelopment from 8 mile to 11 mile along Van Dyke Avenue.

The amended Downtown Development Authority (DDA) plan broadens the scope of its impact, providing direct benefits to residents and businesses from one end of the City to the other. Enhancements to existing City facilities and new developments will provide residents and businesses with access to educational, recreational, and public safety services.

MAJOR AND LOCAL ROADS

Road maintenance is important to the daily lives of the hundreds of thousands of people who use our roads everyday. Our state-shared Michigan Transportation funds are not sufficient to keep up with the repair needs of deteriorating major and local roads throughout our City. Thus, the Administration proposed a local street repair & maintenance millage to the citizens in November 2011. This millage passed and will generate \$6,493,200 during this current budget year.

We are committed to an aggressive street sweeping program. Again this year we will hire seasonal laborers to assist in removing debris from our streets, cutting grass and general maintenance throughout the entire City.

SANITATION AND ENVIRONMENT

The total recommended Sanitation budget is \$9,166,105 which represents a decrease of \$161,405 or 1.7% from the previous year's amended budget. The decrease is primarily due to a decrease for Capital Equipment.

The City Administration is concerned with environmental issues that face this community. The current administration is committed to a very aggressive policy of maintaining a safe environment for all residents in Warren.

Our Recycling and Composting program is one of the best in our Great State. We remain committed to providing a quality Recycling and Composting program at a reasonable price to our community.

FINANCIAL PLANNING

The City of Warren has again received the "Distinguished Budget Presentation Award". This award recognizes the quality of financial leadership to the community and other interested readers. I would like to thank my Staff for their hard work and dedication that enabled our City to receive this award.

We received an "unqualified opinion" for our Comprehensive Annual Financial Report for the period ending June 30, 2013. This helps us maintain our "AA" credit rating from Standard and Poor's. This AA rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

**BUDGET PROCESS, COUNCIL REVIEW AND ADJUSTMENT,
PUBLIC HEARING, AND ADOPTION**

On April 8th, you received your copy of the proposed 2014-2015 Budget. The Council will have a number of weeks to deliberate the budget with all departments and divisions. Public inspection copies of the recommended budget will be available in the Clerk's office, all Library branches and on the City website. The Council is required to have a public hearing no later than one week before its final adoption at such time as the Council shall direct. In accordance with the City Charter, no later than the third Monday in May of each year, the Council shall, by resolution, adopt a balanced budget for the ensuing fiscal year. This year, the budget must be adopted by May 19, 2014.

SUMMARY

In conclusion, we have worked many long hours to produce this 2014/2015 fiscal budget. Our business and residential taxpayers expect and deserve that our services will be efficient and cost effective. I firmly believe that if all the stakeholders can work together, we can obtain our goals and more positive change for the City of Warren.

Respectfully,



Rob Maleszyk, C.P.A.
City Controller

GENERAL APPROPRIATIONS RESOLUTION
ADOPTING FISCAL YEAR 2014/2015 BUDGET AND
TAX RATE FOR FISCAL YEAR 2014/2015

A Regular Meeting of the City Council of the City of Warren, County of Macomb, Michigan held May 13, 2014, at 7:00 o'clock p.m. Eastern day/says Time in the Council Chambers at the Warren Community Center.

PRESENT: Council Members Boccomino, Green, Colegio, Sadowski,
Stevens, St. Pierre, Warner

ABSENT: Council Members None

The following resolution was offered by Councilperson Green and supported by Councilperson Warner.

The proposed budget for fiscal year of July 1, 2014 to June 30, 2015 has been submitted to this Council, as summarized in Table I – Estimated Revenue Budget and Table II – Budget Appropriations, copies of which are attached and incorporated by reference into this General Appropriations Resolution.

A public hearing on the proposed budget was held on April 22, 2014, and the City Council has completed its review of the Mayor's proposed budget for the fiscal year 2014/2015.

The sums to be raised by taxation for the general purpose of the City and for the payment of principal and interest on its indebtedness are as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.7724
Special Levies:	
Police and Fire Pension	4.9848
Police & Fire Operating	4.9000
Emergency Medical Service	.2923
Police	.9746
Fire	<u>.9746</u>
Total General Fund Operating Levy	<u>20.8987</u>
<u>Special Revenue</u>	
Library (Charter)	.4873
Library (Voted)	.8500
Sanitation	2.5550
Parks & Recreation	.9746
2011 Local Street Repair & Maintenance	<u>2.1000</u>
Total Special Revenue Fund Levy	<u>6.9669</u>
Total Levy	<u>27.8656</u>

THEREFORE IT IS RESOLVED, that the City Council establishes the Estimated Revenue Budget for the various funds as summarized in Table I, and appropriates funds on a budgetary center basis to the various City departments, divisions, boards, commissions and other activities as summarized in Table II.

IT IS FURTHER RESOLVED, that the City officials responsible for the departmental, division, board, commission or activity expenditures authorized in the Budget Appropriations may expend funds up to, but may not exceed, the total appropriation authorized for each department, division, board, commission or activity.

IT IS FURTHER RESOLVED, that for monthly financial reports to the City Council, the budget line items shown in the departmental budget document should be used for comparative reporting purposes.

IT IS FURTHER RESOLVED, that the City tax rate for fiscal year July 1, 2014 to June 30, 2015 is adopted as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.7724
Special Levies:	
Police and Fire Pension	4.9848
Police & Fire Operating	4.9000
Emergency Medical Service	.2923
Police	.9746
Fire	.9746
Total General Fund Operating Levy	<u>20.8987</u>
<u>Special Revenue</u>	
Library (Charter)	.4873
Library (Voted)	.8500
Sanitation	2.5550
Parks & Recreation	.9746
2011 Local Street Repair & Maintenance	<u>2.1000</u>
Total Special Revenue Fund Levy	<u>6.9669</u>
Total Levy	<u>27.8656</u>

IT IS FURTHER RESOLVED, that if any portion, section, subsection, or other part of this resolution, or its application to any person or circumstance, is invalidated or declared unlawful for any reason, then such portion, section, subsection or other part shall be separable, and the remainder of the resolution shall remain in full force and effect.

AYES: Council Members Green, Warner, Sadowski, Boccomino, Stevens,

St. Pierre

NAYS: Council Members Colegio

RESOLUTION DECLARED ADOPTED this 13 day of May, 2014.



SCOTT C. STEVENS
Mayor Pro Tem
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)

) SS

COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, hereby certify that the foregoing is a true and correct copy of the resolution adopted by the Council at its meeting held on May 13, 2014.

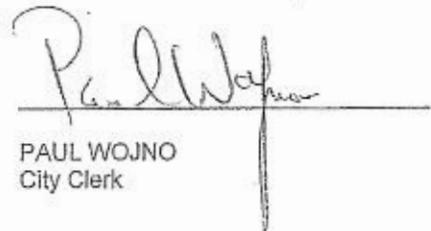

PAUL WOJNO
City Clerk

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Property Taxes	\$ 66,927,884	\$ -	\$ 66,927,884
Intergovernmental Revenues	15,475,070	-	15,475,070
Licenses and Permits	3,140,000	-	3,140,000
Fines and Forfeitures	4,472,000	-	4,472,000
Interest on Investments	80,000	-	80,000
Charges for Services	3,551,000	-	3,551,000
Miscellaneous Income	6,633,950	(300,000)	6,333,950
Fund Balance Appropriated	-	409,476	409,476
Total General Fund	\$ 100,279,904	\$ 109,476	\$ 100,389,380
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
State Shared Revenues	\$ 6,000,000	\$ -	\$ 6,000,000
Interest on Investments	2,500	-	2,500
Transfer from General Fund	60,000	-	60,000
Miscellaneous Reimbursements	27,500	-	27,500
Fund Balance Appropriated	588,488	-	588,488
Total Major Streets	\$ 6,678,488	\$ -	\$ 6,678,488
<u>Local Streets:</u>			
State Shared Revenues	\$ 2,390,000	\$ -	\$ 2,390,000
Interest on Investments	2,000	-	2,000
Transfer from General Fund	100,000	-	100,000
Transfer from Major Roads	300,000	-	300,000
Fund Balance Appropriated	522,990	-	522,990
Total Local Streets	\$ 3,314,990	\$ -	\$ 3,314,990
<u>Library Special Revenue Fund:</u>			
Property Taxes	\$ 4,197,585	\$ -	\$ 4,197,585
Intergovernmental Revenues	55,000	-	55,000
Interest on Investments	2,200	-	2,200
Charges for Services	180,000	-	180,000
Fund Balance Appropriated	1,801,049	100,000	1,901,049
Total Library Special Revenue Fund	\$ 6,235,834	\$ 100,000	\$ 6,335,834
<u>Recreation Special Revenue Fund:</u>			
Property Taxes	\$ 3,059,123	\$ -	\$ 3,059,123
Intergovernmental Revenues	210,000	-	210,000
Interest on Investments	1,500	-	1,500
Charges for Services	2,558,040	-	2,558,040
Fund Balance Appropriated	258,099	-	258,099
Total Recreation Special Revenue Fund	\$ 6,086,762	\$ -	\$ 6,086,762

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Communications Special Revenue Fund:</u>			
Franchise Fee Revenues	\$ 1,935,000	\$ -	\$ 1,935,000
Interest on Investments	1,800	-	1,800
Miscellaneous Income	20,440	-	20,440
Fund Balance Appropriated	612,682	18,965	631,647
Total Communications Special Revenue Fund	<u>\$ 2,569,922</u>	<u>\$ 18,965</u>	<u>\$ 2,588,887</u>
<u>Sanitation Special Revenue Fund:</u>			
Property Taxes	\$ 8,019,762	\$ -	\$ 8,019,762
Interest on Investments	1,000	-	1,000
Miscellaneous Income	190,000	-	190,000
Transfer Station Royalties	60,000	-	60,000
Fund Balance Appropriated	895,343	(500,000)	395,343
Total Sanitation Special Revenue Fund	<u>\$ 9,166,105</u>	<u>\$ (500,000)</u>	<u>\$ 8,666,105</u>
<u>Rental Ordinance Fund:</u>			
Inspection Fees	\$ 520,000	\$ -	\$ 520,000
Interest on Investments	500	-	500
Fund Balance Appropriated	200,429	-	200,429
Total Rental Ordinance Fund	<u>\$ 720,929</u>	<u>\$ -</u>	<u>\$ 720,929</u>
<u>Vice Crime Confiscation Fund:</u>			
Vice Crime Confiscation's	\$ 100,000	\$ -	\$ 100,000
Interest on Investments	100	-	100
Total Vice Crime Confiscation Fund	<u>\$ 100,100</u>	<u>\$ -</u>	<u>\$ 100,100</u>
<u>Drug Forfeiture Fund:</u>			
Drug Forfeitures	\$ 400,000	\$ -	\$ 400,000
Interest on Investments	1,800	-	1,800
Fund Balance Appropriated	148,200	-	148,200
Total Drug Forfeiture Fund	<u>\$ 550,000</u>	<u>\$ -</u>	<u>\$ 550,000</u>
<u>Act 302 Police Training Fund:</u>			
State Grant	\$ 36,000	\$ -	\$ 36,000
Interest on Investments	100	-	100
Fund Balance Appropriated	48,700	-	48,700
Total Act 302 Police Training Fund	<u>\$ 84,800</u>	<u>\$ -</u>	<u>\$ 84,800</u>
<u>Downtown Development Authority Fund:</u>			
Property Taxes	\$ 5,739,960	\$ -	\$ 5,739,960
Interest on Investments	10,000	-	10,000
Lease Proceeds	240,000	-	240,000
Miscellaneous Income	50,000	-	50,000
Fund Balance Appropriated	116,268	-	116,268
Total Downtown Development Authority Fund	<u>\$ 6,156,228</u>	<u>\$ -</u>	<u>\$ 6,156,228</u>

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>2011 Local Street Repair & Replacement Fund:</u>			
Property Taxes	\$ 6,591,585	\$ -	\$ 6,591,585
Interest on Investments	2,500	-	2,500
Fund Balance Appropriated	515,536	-	515,536
Total 2011 Local Street Repair & Replacement	<u>\$ 7,109,621</u>	<u>\$ -</u>	<u>\$ 7,109,621</u>
<u>Enterprise Funds:</u>			
<u>Stilwell Manor:</u>			
Rental Revenues	\$ 482,380	\$ -	\$ 482,380
Interest on Investments	600	-	600
Miscellaneous Income	327,227	-	327,227
Appropriation of Retained Earnings	153,569	-	153,569
Total Stilwell Manor	<u>\$ 963,776</u>	<u>\$ -</u>	<u>\$ 963,776</u>
<u>Coach Manor:</u>			
Rental Revenues	\$ 963,267	\$ -	\$ 963,267
Maintenance Revenues	399,583	-	399,583
Interest on Investments	600	-	600
Miscellaneous Income	13,000	-	13,000
Appropriation of Retained Earnings	118,314	-	118,314
Total Coach Manor	<u>\$ 1,494,764</u>	<u>\$ -</u>	<u>\$ 1,494,764</u>
<u>Capital Project Fund:</u>			
<u>37th District Court Renovation Fund:</u>			
Court Building Renovation Fee	\$ 650,000	\$ -	\$ 650,000
Interest on Investments	4,000	-	4,000
Total 37th District Court Renovation Fund	<u>\$ 654,000</u>	<u>\$ -</u>	<u>\$ 654,000</u>
<u>Debt Funds:</u>			
<u>Chapter 20 & 21 Drain Debt Fund:</u>			
Interest on Investments	\$ 50	\$ -	\$ 50
Fund Balance Appropriated	13,950	-	13,950
Total Chapter 20 & 21 Drain Debt Fund	<u>\$ 14,000</u>	<u>\$ -</u>	<u>\$ 14,000</u>
<u>Michigan Transportation Debt:</u>			
Transfer from Major Roads	\$ 1,094,025	\$ -	\$ 1,094,025
Total Michigan Transportation Debt	<u>\$ 1,094,025</u>	<u>\$ -</u>	<u>\$ 1,094,025</u>
<u>Capital Improvement Debt:</u>			
Transfer from Major Roads	\$ 811,194	\$ -	\$ 811,194
Total Capital Improvement Debt	<u>\$ 811,194</u>	<u>\$ -</u>	<u>\$ 811,194</u>
<u>Downtown Development Authority Debt:</u>			
Transfer from DDA Operating Fund	\$ 4,992,212	\$ -	\$ 4,992,212
Total Downtown Development Authority Debt	<u>\$ 4,992,212</u>	<u>\$ -</u>	<u>\$ 4,992,212</u>
Total All Funds	<u>\$ 159,077,654</u>	<u>\$ (271,559)</u>	<u>\$ 158,806,095</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Council	\$ 1,030,408	\$ 150,000	\$ 1,180,408
District Court	6,802,039	-	6,802,039
Mayor	611,789	-	611,789
Clerk	1,357,912	-	1,357,912
Treasurer	1,274,391	-	1,274,391
Controller	1,449,279	-	1,449,279
Information Systems	752,547	-	752,547
Legal	1,430,156	-	1,430,156
Assessing	1,890,842	-	1,890,842
Human Resources	1,379,487	-	1,379,487
Property Maintenance Inspection	1,098,008	-	1,098,008
Community & Economic Development	209,195	-	209,195
Unallocated Expense	4,002,600	2,000	4,004,600
Commissions (12)	176,692	24,800	201,492
Total General Government	<u>\$ 23,465,345</u>	<u>\$ 176,800</u>	<u>\$ 23,642,145</u>
Fire Department	\$ 22,040,614	\$ (32,494)	\$ 22,008,120
Police Department	39,386,035	-	39,386,035
Animal Control	399,283	-	399,283
Civil Defense	214,158	-	214,158
Total Public Safety	<u>\$ 62,040,090</u>	<u>\$ (32,494)</u>	<u>\$ 62,007,596</u>
Director of Public Services	\$ 407,194	\$ -	\$ 407,194
Engineering and Inspections	1,331,990	-	1,331,990
Building and Inspections	2,896,904	-	2,896,904
DPW Garage	3,392,660	180,000	3,572,660
Building Maintenance	2,131,652	-	2,131,652
Street Lighting	3,347,080	-	3,347,080
Total Public Services	<u>\$ 13,507,480</u>	<u>\$ 180,000</u>	<u>\$ 13,687,480</u>
Planning	<u>\$ 532,659</u>	<u>\$ (13,000)</u>	<u>\$ 519,659</u>
Capital Improvements	<u>\$ 532,500</u>	<u>\$ -</u>	<u>\$ 532,500</u>
Total General Fund	<u>\$ 100,078,074</u>	<u>\$ 311,306</u>	<u>\$ 100,389,380</u>
<u>Special Revenue Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
Operating Costs	\$ 4,473,269	\$ -	\$ 4,473,269
Debt Service Costs	1,905,219	-	1,905,219
Transfer to Local Streets	300,000	-	300,000
Total Major Streets	<u>\$ 6,678,488</u>	<u>\$ -</u>	<u>\$ 6,678,488</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Local Streets:</u>			
Operating Costs	\$ 3,314,990	\$ -	\$ 3,314,990
Total Local Streets	<u>\$ 3,314,990</u>	<u>\$ -</u>	<u>\$ 3,314,990</u>
<u>Library Special Revenue Fund:</u>			
Personnel Services	\$ 1,571,187	\$ -	\$ 1,571,187
Employee Benefits	1,305,673	-	1,305,673
Supplies	61,724	-	61,724
Other Services and Charges	1,018,200	100,000	1,118,200
Capital Outlay	2,279,050	-	2,279,050
Total Library Special Revenue Fund	<u>\$ 6,235,834</u>	<u>\$ 100,000</u>	<u>\$ 6,335,834</u>
<u>Recreation Special Revenue Fund:</u>			
Personnel Services	\$ 2,186,926	\$ -	\$ 2,186,926
Employee Benefits	1,177,136	-	1,177,136
Supplies	190,000	-	190,000
Other Services and Charges	2,412,900	-	2,412,900
Capital Outlay	119,800	-	119,800
Total Recreation Special Revenue Fund	<u>\$ 6,086,762</u>	<u>\$ -</u>	<u>\$ 6,086,762</u>
<u>Communications Special Revenue Fund:</u>			
Personnel Services	\$ 726,066	\$ (56,218)	\$ 669,848
Employee Benefits	383,422	(24,817)	358,605
Supplies	27,500	-	27,500
Other Services and Charges	862,956	100,000	962,956
Capital Outlay	569,978	-	569,978
Total Communications Special Revenue Fund	<u>\$ 2,569,922</u>	<u>\$ 18,965</u>	<u>\$ 2,588,887</u>
<u>Sanitation Special Revenue Fund:</u>			
Personnel Services	\$ 2,690,244	\$ -	\$ 2,690,244
Employee Benefits	2,756,761	-	2,756,761
Supplies	536,000	-	536,000
Other Services and Charges	2,834,100	(500,000)	2,334,100
Capital Outlay	349,000	-	349,000
Total Sanitation Special Revenue Fund	<u>\$ 9,166,105</u>	<u>\$ (500,000)</u>	<u>\$ 8,666,105</u>
<u>Rental Ordinance Fund:</u>			
Personnel Services	\$ 402,006	\$ -	\$ 402,006
Employee Benefits	164,223	-	164,223
Supplies	8,500	-	8,500
Other Services and Charges	93,700	-	93,700
Capital Outlay	52,500	-	52,500
Total Rental Ordinance Fund	<u>\$ 720,929</u>	<u>\$ -</u>	<u>\$ 720,929</u>
<u>Vice Crime Confiscation Fund:</u>			
Other Services and Charges	\$ 100,000	\$ -	\$ 100,000
Total Vice Crime Confiscation Fund	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ 100,000</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Drug Forfeiture Fund:</u>			
Other Services and Charges	\$ 550,000	\$ -	\$ 550,000
Total Drug Forfeiture Fund	<u>\$ 550,000</u>	<u>\$ -</u>	<u>\$ 550,000</u>
<u>Act 302 Police Training Fund:</u>			
Other Services and Charges	\$ 84,800	\$ -	\$ 84,800
Total Act 302 Police Training Fund	<u>\$ 84,800</u>	<u>\$ -</u>	<u>\$ 84,800</u>
<u>Downtown Development Authority Fund:</u>			
Personnel Services	\$ 149,418	\$ -	\$ 149,418
Employee Benefits	93,597	-	93,597
Supplies	5,000	-	5,000
Other Services and Charges	5,908,213	-	5,908,213
Total Downtown Development Authority Fund	<u>\$ 6,156,228</u>	<u>\$ -</u>	<u>\$ 6,156,228</u>
<u>2011 Local Street Repair & Replacement Fund:</u>			
Capital Improvements	\$ 7,109,621	\$ -	\$ 7,109,621
Total 2011 Local Street Repair & Replacement	<u>\$ 7,109,621</u>	<u>\$ -</u>	<u>\$ 7,109,621</u>
<u>Enterprise Funds:</u>			
<u>Stilwell Manor:</u>			
Personnel Services	\$ 260,449	\$ -	\$ 260,449
Employee Benefits	170,633	-	170,633
Supplies	346,369	-	346,369
Other Services and Charges	168,550	-	168,550
Capital Outlay	17,775	-	17,775
Total Stilwell Manor	<u>\$ 963,776</u>	<u>\$ -</u>	<u>\$ 963,776</u>
<u>Coach Manor:</u>			
Personnel Services	\$ 45,000	\$ -	\$ 45,000
Employee Benefits	4,550	-	4,550
Supplies	33,200	-	33,200
Other Services and Charges	1,359,264	-	1,359,264
Capital Outlay	52,750	-	52,750
Total Coach Manor	<u>\$ 1,494,764</u>	<u>\$ -</u>	<u>\$ 1,494,764</u>
<u>Capital Project Fund:</u>			
<u>37th District Court Renovation Fund:</u>			
Capital Improvements	\$ 150,000	\$ (100,000)	\$ 50,000
Total 37th District Court Renovation Fund	<u>\$ 150,000</u>	<u>\$ (100,000)</u>	<u>\$ 50,000</u>
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund	\$ 14,000	\$ -	\$ 14,000
Michigan Transportation Debt	1,094,025	-	1,094,025
Capital Improvement Debt	811,194	-	811,194
Downtown Development Authority Debt	4,992,212	-	4,992,212
Total Debt Funds	<u>\$ 6,911,431</u>	<u>\$ -</u>	<u>\$ 6,911,431</u>
Total All Funds	<u>\$ 158,371,724</u>	<u>\$ (169,729)</u>	<u>\$ 158,201,995</u>

CITY OF WARREN, MICHIGAN

ASSOCIATED AGENCIES

The budget presented herein includes all of the funds relevant to the operation of the City of Warren as required by the Michigan Public Act 621 of 1978, the Uniform Budgeting and Accounting Act.

The budget for agencies which have an indirect relationship to the City or which may have been formed under applicable Federal and State Laws as separate and distinct entities apart from the City's operations are not included.

The following are significant agencies which are specifically excluded from the budget presented herein:

Warren Public School Districts:

- Fitzgerald School District
- Van Dyke School District
- East Detroit School District
- Center Line School District
- Warren Woods School District
- Warren Consolidated School District

- Warren Economic Development Corporation (inactive)
- Warren Tax Increment Finance Authority
- Warren Building Authority

Separate budget reports can be obtained from these respective agencies.

GFOA AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Warren, Michigan for its annual budget for the fiscal year beginning July 1, 2013. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Warren
Michigan**

For the Fiscal Year Beginning

July 1, 2013

A handwritten signature in cursive script, reading "Jeffrey R. Emery".

Executive Director

BUDGETARY DATA

Introduction

As you review the City's Budget document, note that it is organized by fund type. These fund types are distinguished by tabs and include the General Fund, Special Revenue Funds, Enterprise Funds, Capital Project Funds, and Debt Service Funds. The General Fund is further divided into major divisions or departments. Each division or department contains a Service Mission Statement, Performance Objectives and Indicators, Expenditure History Chart, Personnel and Budget changes for prior years, and requested, recommended by the Mayor and Adopted by Council for the new Budget year. The Service Mission Statement highlights the types of services each activity provides. The Performance Objectives give specific objectives that the activity hopes to achieve in the current year while the Performance Indicators provide a listing of key measurements of the activity's service, efforts and accomplishments. The Expenditure History Chart provides a graphic look at the activity's expenditures over the past ten fiscal years.

Uniform Budget Act

The City is legally subject to the budgetary control requirements of State of Michigan P.A. 621 of 1978 (the Uniform Budgeting Act). The following statements represent a brief synopsis of the major provisions of this Act.

- Budgets must be adopted for the General Fund, Special Revenue Funds, and Debt Service Funds.
- The budgets must be balanced.
- The budgets must be amended when necessary.
- Debt cannot be entered into unless permitted by law.
- Expenditures cannot exceed budget appropriations.
- Expenditures cannot be made unless authorized in the budget.
- A public hearing must be held before budget adoptions.

Budgetary Basis of Accounting

Budgets for the General, Special Revenue, Debt Service and Capital Project Funds are prepared and adopted on the modified accrual basis of accounting consistent with Generally Accepted Accounting Principles (GAAP).

Budgetary Process

The preparation of the budget begins in December with the distribution of budget instructions by the Controller's Office. During January and February, the Mayor and Controller's Office hold meetings with all departments, divisions, and commissions to review proposed spending and activities. At this time alternative approaches are sought to provide better services and reduce costs. Departmental requests are addressed by the Mayor within overall City needs and an estimate of available resources. The remaining steps and deadlines are strictly outlined in the City Charter as follows:

1. Not later than the second Monday in April of each year, the Mayor shall submit to the Council a recommended budget for the next fiscal year, which is within the tax limit and other revenue sources of the City.
2. The recommended budget of the Mayor, together with his supporting schedules, information and messages, shall be reviewed by the Council.
3. A public hearing on the budget shall be held not less than one week before its final adoption.
4. Not later than the third Monday in May of each year, the Council shall, by resolution, adopt a budget for the ensuing fiscal year in accordance with the Michigan Uniform Accounting and Budgetary Act.

In addition to the Charter requirements, the Administrators of all City offices have made budget requests to the Mayor, which he has reviewed before arriving at his proposed budget recommendations.

The Recommended Budget vs. Adopted Budget: The terminology "Recommended Budget" is utilized throughout the document to indicate the budgetary totals and concepts as presented by the Mayor to the City Council on or before the second Monday in April. The terminology "Adopted Budget" refers to the official budgetary totals adopted by the City Council after the Mayor's submission and required public hearing is held.

Once adopted, the budget becomes the legally binding financial plan for the City. The City adopts its budget by budgetary center, which is in accordance with the State's legal requirement and is the level of classification detail at which expenditures may not legally exceed appropriations. The Council must approve any changes to a total budgetary center appropriation. Budgets are monitored carefully with the use of an encumbrance system.

In conformance to the State of Michigan Uniform Budgeting Act, the City amends the budgeted revenues and expenditures periodically to provide funding for new programs adopted during the fiscal year or to reflect changes in revenues and expenditure patterns as they occur. The purpose of this process is to ensure that the budget remains a timely and accurate management tool.

BUDGET CALENDAR

November

Controllers Office prepares budget preparation instructions and budget request forms.

December

15 Budget instructions and budget request forms are distributed to all departments, divisions, and commissions.

January

- 2 - 3 Controllers Office prepares estimated revenues and expenditures for current fiscal year.
- 6 - 10 Controllers Office prepares revenue forecast.
- 15 Operating budget requests due from all departments, divisions, and commissions.
- 16 - 31 Controllers Office analyzes all budget requests.

February

- 3 - 14 The Mayor and Controllers Office hold administrative budget hearings with all departments, divisions, and commissions.
- 18 - 28 Final administration review of all budget material is completed.

March

- 3 - 7 Final adjustments are made to the Budget document and all funds are brought into balance.
- 10 - 21 Controllers Office prepares proposed Budget document.
- 24 - 28 Mayor prepares Budget message.

April

- 1 - 4 Proposed Budget is duplicated.
- 8 The Mayor's Proposed Budget is presented to City Council in accordance with Charter deadline.
- 12 Budget Notice published in local newspaper. Public notice must be made seven days prior to the hearing.
- 22 Public Hearing for Budget.
- 12 - 30 City Council Workshops. Each department, division and commission will have a scheduled time to present its budget and answer questions.

May

- 13 City Council adopts Taxation Resolution and Fiscal 2015 Budget.
- 20 - 30 Controllers Office prepares Adopted Budget document incorporating City Council adjustments.

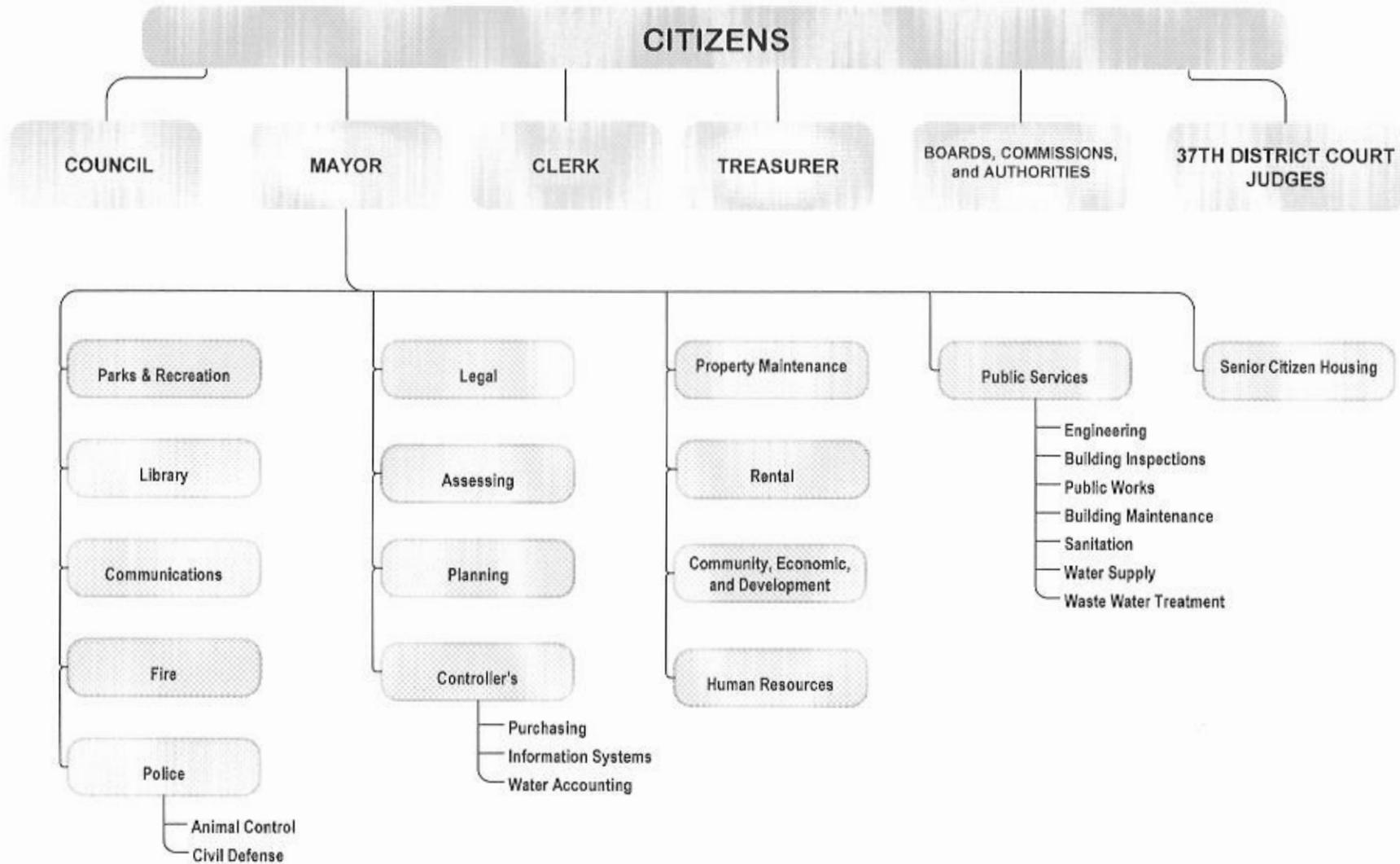
June

- 2 - 13 Adopted Budget is duplicated and distributed to City Council, departments, divisions, commissions, and public.

July

- 1 Beginning of Fiscal Year 2015.

City of Warren, Michigan Organization Chart



CITY GOALS & OBJECTIVES

Public Health and Safety

Everyone who lives, works, or visits the City must be safe and perceive it as a community in which people can live healthfully, move about safely and feel confident that they and their property are protected from criminal harm and the hazard of fire and natural and manmade disasters. Supporting this effort are hundreds of volunteers who are committed to maintaining safe neighborhoods and workplaces. Our neighborhood watch program along with the Police Department's community policing efforts continues to be valuable tools in reducing crime. Prevention programs, particularly youth anti-drug programs will continue to be emphasized to focus upon higher-order prevention activities and contribute to the City's overall desirability. Premier fire prevention programs and life support services also will continue to be provided.

Neighborhoods

The neighborhoods of the City are the backbone of our community. Community pride and standards are vital to the neighborhoods and businesses throughout the entire community. One of City government's major focuses is to encourage its citizens to strengthen and improve their neighborhoods. Beautification and ongoing maintenance of property are encouraged to assure high community standards, along with social and recreational activities for people of all ages and interests. The City will continue to strive for a permanent stock of decent housing which is available to meet the needs of all members of the community regardless of age, income, or background. Young people and young families are urged to develop an attachment to Warren and its neighborhoods, to maintain the same level of commitment as today's senior adults, its founding citizens.

Education

Public education is the responsibility of the school districts located within the City. However, the importance of both public and private schools to the social and economic vitality of Warren neighborhoods and the business community is a primary concern to City government. The City supports strong, imaginative and innovative public school systems, which demand the highest educational standards of its administrators, teachers and students. The City will continue to provide excellent public library programs, which serve as major resources to all Warren educational institutions, citizens and the business community.

Recreational and Cultural

An enriched recreational and cultural life is an essential ingredient to every successful community. The City is committed to providing outstanding cultural and recreational activities to residents of all ages. Citizen volunteers on the Cultural, Recreation, Library, Beautification, Historical, and Village Historical Commissions provide opinions and ideas as to how the City's cultural and recreational resources can and should be used. The City has twenty-five (25) City parks distributed throughout its neighborhoods. Strong cultural and recreational programs will help residents of all ages to maintain both active, healthy minds and bodies.

CITY GOALS & OBJECTIVES

Economic Development

City government acknowledges the ability to provide services is tied directly to tax base growth and seeks to balance congenial land uses that promote a healthy environment. The City will continue to encourage economic development in the existing industrial and commercial areas to expand the tax base and retain and create jobs. It is important to assure a community climate, which encourages economic activity and full employment, rewards creative enterprise and provides the means to realize other goals in the plan.

Maintenance and Appearance

Warren's extensive infrastructure (buildings, roads, bridges and utilities) helps attract and retain residents and businesses, along with the City's natural resources. Preservation of the physical appearance and structural integrity of buildings must be applied to both publicly and privately owned properties to maintain high appearance standards. The City will continue to encourage the revitalization of many existing facilities and properties to meet current standards.

Ease of travel within the community is attractive to both residents and businesses. The City will continue to provide a fully balanced transportation system which is integrated with the regional systems and provides transit options for everyone in the community. Warren must maintain its desirability by continuing to plan and implement a road improvement priority system. These plans must remain sensitive to the needs of the City's neighborhoods to prevent any negative impact on the integrity of residential areas.

Intergovernmental Relations

The City acknowledges that it is part of a larger urban area and that solutions to certain problems must be addressed on a regional level. By doing so, duplication of services and related costs can be avoided. A greater responsibility for public services has been shifted to cities by state and federal governments in recent years; adequate financing, however, has not always accompanied these new service needs. The City will continue to aggressively seek its fair share of state and federal funding and will remain actively involved in legislation on critical issues.

Financial Planning

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. The City will continue to evaluate all services in order to effectively and efficiently provide them at the lowest cost possible to Warren taxpayers. It is also necessary to review all revenue sources available and adjust any user fee charges where appropriate. The City will continue its thoughtful, innovative financial approach, which has earned it national recognition in budget preparation and financial reporting. Also, the City continues to maintain one of the highest credit ratings of any municipal government in the United States. This rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

FINANCIAL POLICIES & STRATEGIES

Financial Policies

The City of Warren financial policies detailed below set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for reviewing current activities and proposals for future programs.

Operating Budget Policies

1. No new or expanded services shall be implemented without implementing trade-offs of expenses or revenues at the same time. This applies to personnel, equipment and any other peripheral expense associated with the service.
2. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet. Expansions to the fleet must be offset through reductions in other equipment and/or costs.
3. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
4. The City will monitor departmental expenditures continuously to ensure conformity to budgets and decide on actions to bring the budget into balance, if necessary.
5. The City will avoid budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.
6. The budget will provide for adequate levels of funding for all retirement systems.
7. The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
8. Minimize the impact in the use of property tax financing by seeking alternative financing for City services including user fees and upgrading and/or enhancement of the property tax base.
9. Where possible, the City will integrate performance measurement and productivity indicators within the budget.

Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
2. The City will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The City will establish all user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing the service.
4. The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The City will project its annual revenues by an objective and thorough analytical process.
6. The City will maintain sound appraisal procedures and practices to reflect current property values.
7. The City will follow an aggressive policy of collecting revenues.

FINANCIAL POLICIES & STRATEGIES

Investment Policies

1. The City will deposit all funds on the same day the funds are received.
2. The City will make a cash-flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure maximum investment capabilities.
3. The City will pool cash from several different funds for investment purposes to maximize potential earnings, when permitted by law.
4. The City will analyze market conditions and potential investments to maximize its yield, while maintaining the integrity, diversification and safety of the principal.
5. The City's accounting system will provide regular information concerning cash position and investment performance.

Debt Policies

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it will pay back the bonds within a period not to exceed the expected useful life of the project.
2. The City will not incur long-term debt to finance operating deficits.
3. The City will publish and distribute an official statement for each bond and note issue.
4. General obligation debt will not be used for enterprise activities.
5. The City will maintain a sound relationship with all bond-rating agencies and will keep them informed about our current capital projects.

Reserve Policies

1. The City will strive to maintain an undesignated-unreserved General Fund balance, which represents between 10-15% of the funds expenditures.

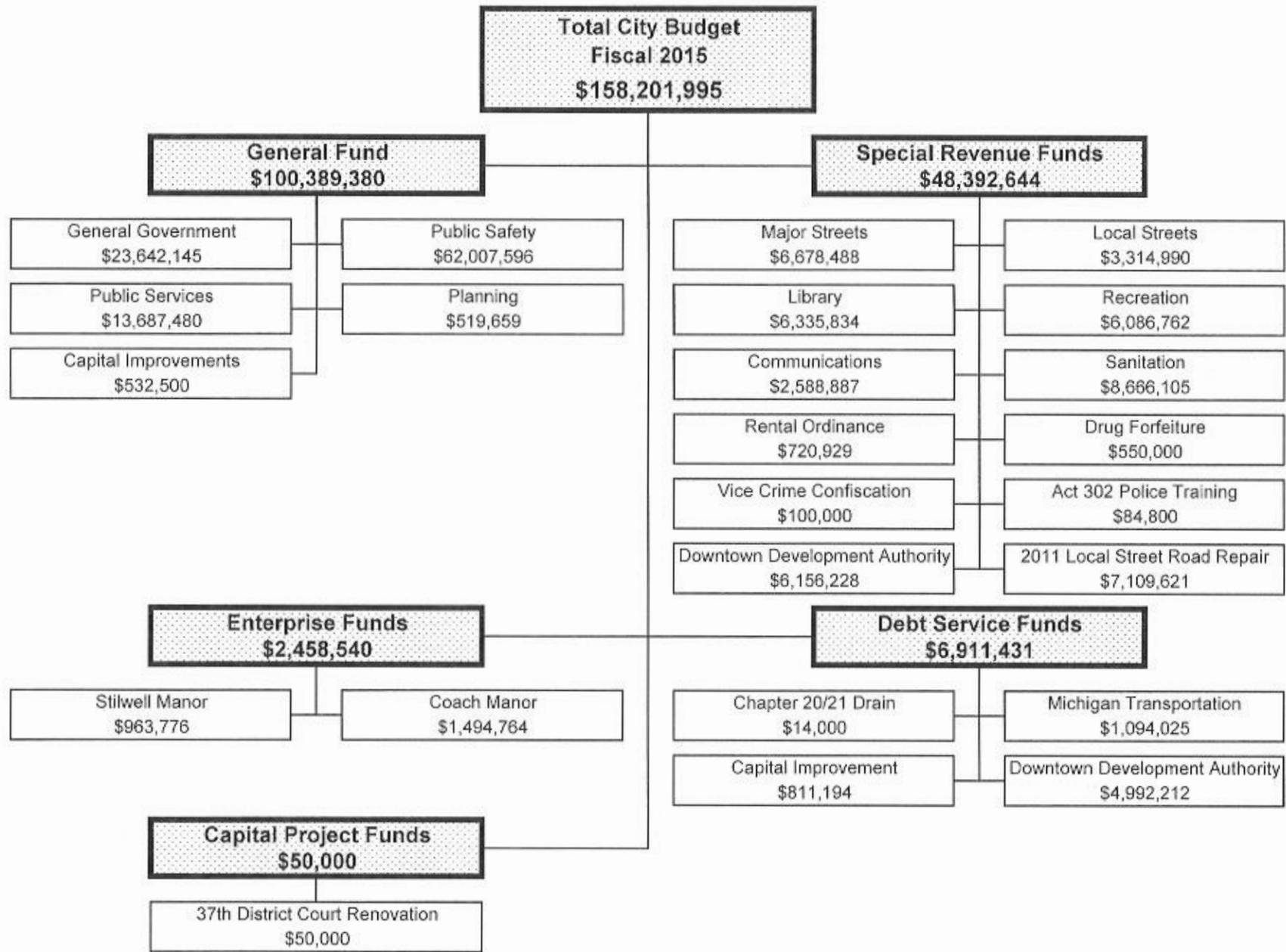
Accounting, Auditing and Financial Reporting Policies

1. An independent audit will be performed annually.
2. The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Practices (GAAP), the body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standard setting bodies such as the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

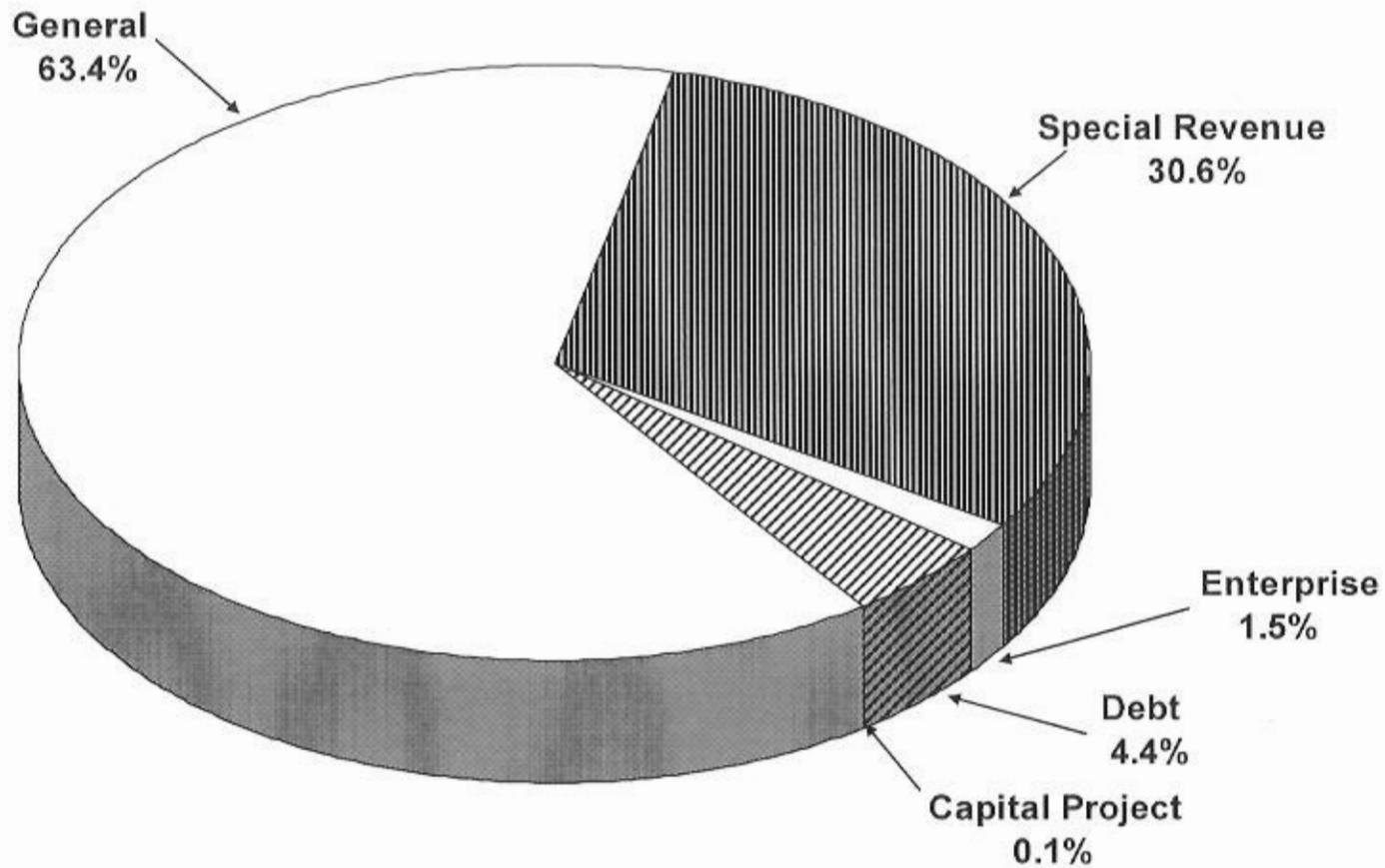
All Funds Summary

The All Funds Summary provides the reader with a quick overview of the entire financial plan of the City for the upcoming fiscal year. Several schedules, charts and graphs are also included which highlight the revenue, expenditure and fund balance history and trends for all of the City's funds and helps to better illustrate the City's overall fund structure.

FINANCIAL ORGANIZATION CHART



FISCAL 2015 TOTAL CITY BUDGETED FUNDS PERCENT OF TOTAL EXPENDITURES



REVENUE COMPARISON – CITY BUDGETED FUNDS

Fund Name	Fiscal 2012 Actual	Fiscal 2013 Actual	Fiscal 2014 Estimated	Fiscal 2015 Adopted by Council
General Fund				
General Fund	\$81,929,012	\$ 101,528,603	\$ 100,079,931	\$ 100,389,380
Special Revenue Funds				
Major Road Fund	6,234,056	6,299,557	6,114,322	6,678,488
Local Road Fund	2,532,228	2,890,078	2,894,429	3,314,990
Library Fund	5,007,852	4,578,701	4,619,219	6,335,834
Recreation Fund	6,116,858	5,865,791	6,032,491	6,086,762
Communications Fund	1,883,640	1,966,297	1,872,240	2,588,887
Sanitation Fund	6,127,577	8,464,684	9,462,763	8,666,105
Rental Ordinance Fund	575,187	586,386	709,431	720,929
Vice Crime Confiscation Fund	18,021	37,890	100,010	100,100
Drug Forfeiture Fund	1,203,082	1,285,343	527,000	550,000
Act 302 Police Training Fund	39,017	60,527	94,800	84,800
Downtown Development Authority Fund	4,761,189	5,025,235	6,109,666	6,156,228
2011 Local Street Road Repair Fund	7,410,596	6,753,815	6,597,588	7,109,621
Total Special Revenue Funds	41,909,303	43,814,304	45,133,959	48,392,744
Enterprise Funds				
Stilwell Manor	794,023	795,577	877,129	963,776
Coach Manor	1,378,971	1,366,468	1,514,867	1,494,764
Total Enterprise Funds	2,172,994	2,162,045	2,391,996	2,458,540
Capital Project Funds				
37 th District Court Renovation	717,008	656,703	604,000	654,000
Energy Efficiency & Conservation Grant	531,059	-	-	-
Total Capital Project Funds	1,248,067	656,703	604,000	654,000
Debt Service Funds				
Chapter 20 and 21 Drain Debt	95	14,486	14,100	14,000
Michigan Transportation Debt	1,667,458	1,183,088	1,139,775	1,094,025
Capital Improvement Debt	632,639	620,547	710,869	811,194
Downtown Development Authority Debt	4,762,322	4,696,506	4,833,775	4,992,212
Total Debt Service Funds	7,062,514	6,514,627	6,698,519	6,911,431
Total All Funds	\$ 134,321,890	\$ 154,676,282	\$ 154,908,404	\$ 158,806,095

EXPENDITURE COMPARISON – CITY BUDGETED FUNDS

Fund Name	Fiscal 2012 Actual	Fiscal 2013 Actual	Fiscal 2014 Estimated	Fiscal 2015 Adopted by Council
General Fund				
General Fund	\$87,252,492	\$ 88,869,818	\$ 92,740,373	\$ 100,389,380
Special Revenue Funds				
Major Road Fund	5,559,596	5,992,299	6,009,704	6,678,488
Local Road Fund	2,450,577	2,429,779	2,949,746	3,314,990
Library Fund	3,974,316	3,870,027	4,043,794	6,335,834
Recreation Fund	6,717,286	5,865,791	6,116,452	6,086,762
Communications Fund	1,567,190	1,754,130	1,782,994	2,588,887
Sanitation Fund	8,172,172	7,561,503	8,960,567	8,666,105
Rental Ordinance Fund	359,063	454,259	653,434	720,929
Vice Crime Confiscation Fund	96,700	13,074	10,000	100,000
Drug Forfeiture Fund	377,940	280,976	482,220	550,000
Act 302 Police Training Fund	59,312	60,527	85,000	84,800
Downtown Development Authority Fund	6,263,299	5,462,091	5,828,956	6,156,228
2011 Local Street Road Repair Fund	2,218,914	4,677,697	10,177,311	7,109,621
Total Special Revenue Funds	37,816,365	38,422,153	47,100,178	48,392,644
Enterprise Funds				
Stilwell Manor	929,654	738,733	866,796	963,776
Coach Manor	1,200,708	1,025,846	1,524,946	1,494,764
Total Enterprise Funds	2,130,362	1,764,579	2,391,742	2,458,540
Capital Project Funds				
37 th District Court Renovation	19,428	233,875	800,000	50,000
Energy Efficiency & Conservation Grant	531,059	-	-	-
Total Capital Project Funds	550,487	233,875	800,000	50,000
Debt Service Funds				
Chapter 20 and 21 Drain Debt	13,283	13,283	13,283	14,000
Michigan Transportation Debt	1,667,458	1,183,088	1,139,775	1,094,025
Capital Improvement Debt	632,639	620,547	710,869	811,194
Downtown Development Authority Debt	4,762,322	4,696,506	4,833,775	4,992,212
Total Debt Service Funds	7,075,702	6,513,424	6,697,702	6,911,431
Total All Funds	\$134,825,408	\$135,803,849	\$149,729,995	\$158,201,995

UNASSIGNED FUND BALANCE COMPARISON – CITY BUDGETED FUNDS

Fund Name	Fiscal 2012 Actual	Fiscal 2013 Actual	Fiscal 2014 Estimated	Fiscal 2015 Adopted by Council
General Fund				
General Fund	\$19,440,054	\$ 24,348,477	\$ 31,688,035	\$ 26,351,059
Special Revenue Funds				
Major Road Fund	3,329,676	3,669,672	3,750,273	3,161,785
Local Road Fund	2,551,748	2,982,889	2,805,543	2,282,553
Library Fund	2,956,415	3,659,670	4,210,117	2,309,068
Recreation Fund	1,901,582	1,692,378	1,252,782	994,683
Communications Fund	2,785,324	2,979,008	3,068,254	2,436,607
Sanitation Fund	1,041,876	1,804,245	1,268,178	872,835
Rental Ordinance Fund	589,358	714,830	621,896	421,467
Vice Crime Confiscation Fund	119,207	144,022	154,112	154,212
Drug Forfeiture Fund	1,851,088	2,855,455	2,774,835	2,626,635
Act 302 Police Training Fund	124,291	98,784	49,884	1,184
Downtown Development Authority Fund	7,665,483	7,228,627	7,509,337	7,393,069
2011 Local Street Road Repair Fund	5,191,682	7,267,800	3,642,477	3,126,941
Total Special Revenue Funds	30,107,730	35,097,380	31,107,688	25,781,039
Enterprise Funds				
Stilwell Manor	2,652,699	2,625,805	2,485,555	2,248,486
Coach Manor	3,808,031	3,971,867	4,067,768	4,228,954
Total Enterprise Funds	6,460,730	6,597,672	6,553,323	6,477,440
Capital Project Funds				
37 th District Court Renovation	5,197,865	5,661,161	5,465,161	6,069,161
Energy Efficiency & Conservation Grant	-	-	-	-
Total Capital Project Funds	5,197,865	5,661,161	5,465,161	6,069,161
Debt Service Funds				
Chapter 20 and 21 Drain Debt	73,882	60,655	47,422	33,472
Michigan Transportation Debt	-	-	-	-
Capital Improvement Debt	-	-	-	-
Downtown Development Authority Debt	-	-	-	-
Total Debt Service Funds	73,882	60,655	47,422	33,472
Total All Funds	\$61,280,261	\$71,765,345	\$74,861,629	\$64,712,171

General Fund

The General Fund is the City's major operating fund, providing the majority of services available to our residents. The function of the fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The major activities financed by the General Fund are Police and Fire Protection, City Administration and most Public Services. The primary source of revenue to fund these services is local property taxes generated annually and supplemented by state shared revenues.

**GENERAL FUND
SUMMARY INFORMATION**

GENERAL FUND SUMMARY
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31		FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				REVENUES:			
\$ 68,574,282	\$ 33,423,973	\$ 66,479,445	\$ 66,806,980	Property Taxes	\$ 66,927,884	\$ 66,927,884	\$ 66,927,884
14,382,523	4,946,063	16,261,754	15,788,978	Intergovernmental Revenues	15,475,070	15,475,070	15,475,070
2,631,555	1,207,194	2,626,000	2,753,000	Licenses and Permits	3,140,000	3,140,000	3,140,000
4,697,363	2,417,873	4,445,000	4,445,000	Fines and Forfeitures	4,472,000	4,472,000	4,472,000
96,174	64,182	100,000	80,000	Interest on Investments	80,000	80,000	80,000
3,424,075	1,809,013	3,526,891	3,470,000	Charges for Services	3,551,000	3,551,000	3,551,000
5,997,775	3,266,428	6,640,841	6,553,550	Miscellaneous Income	6,633,950	6,633,950	6,333,950
<u>\$ 99,803,747</u>	<u>\$ 47,134,726</u>	<u>\$ 100,079,931</u>	<u>\$ 99,897,508</u>	Total Revenues	<u>\$ 100,279,904</u>	<u>\$ 100,279,904</u>	<u>\$ 99,979,904</u>
				EXPENDITURES:			
\$ 20,439,193	\$ 10,150,396	\$ 21,528,478	\$ 23,723,514	General Government	\$ 23,691,664	\$ 23,465,345	\$ 23,642,145
57,497,239	27,290,867	58,784,851	60,565,555	Public Safety	63,231,676	62,040,090	62,007,596
9,992,332	4,778,958	11,481,269	11,819,107	Public Services	13,874,875	13,507,480	13,687,480
395,435	201,391	397,175	472,231	Planning	532,659	532,659	519,659
545,619	20,391	548,600	550,000	Capital Improvements	532,500	532,500	532,500
<u>\$ 88,869,818</u>	<u>\$ 42,442,003</u>	<u>\$ 92,740,373</u>	<u>\$ 97,130,407</u>	Total Expenditures	<u>\$ 101,863,374</u>	<u>\$ 100,078,074</u>	<u>\$ 100,389,380</u>
<u>\$ 10,933,929</u>	<u>\$ 4,692,723</u>	<u>\$ 7,339,558</u>	<u>\$ 2,767,101</u>	Excess (Deficit) of Revenues over Expenditures	<u>\$ (1,583,470)</u>	<u>\$ 201,830</u>	<u>\$ (409,476)</u>
				OTHER FINANCING SOURCES:			
\$ 1,724,856	\$ -	\$ -	\$ -	Lease Purchase Proceeds	\$ -	\$ -	\$ -
-	-	-	-	Fund Balance Appropriated	-	-	409,476
<u>\$ 1,724,856</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Other Financing Sources	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 409,476</u>
\$ 12,658,785	\$ 4,692,723	\$ 7,339,558	\$ 2,767,101	Excess (Deficit) of Revenues over Expenditures and Other Sources	\$ (1,583,470)	\$ 201,830	\$ -
32,301,419	44,960,204	44,960,204	44,960,204	Estimated Fund Balance - Beginning of Period	52,299,762	52,299,762	52,299,762
				Reserve for:			
(368,087)	(368,087)	(368,087)	(368,087)	Nonspendable	(368,087)	(368,087)	(368,087)
(78,199)	(78,199)	(78,199)	(78,199)	Restricted	(78,199)	(78,199)	(78,199)
(20,165,441)	(20,165,441)	(20,165,441)	(20,165,441)	Assigned	(20,165,441)	(20,165,441)	(25,092,941)
-	-	-	-	Fund Balance Supplemental Appropriation	-	-	(409,476)
<u>\$ 24,348,477</u>	<u>\$ 29,041,200</u>	<u>\$ 31,688,035</u>	<u>\$ 27,115,578</u>	Estimated Unassigned Fund Balance (Deficit) End of Period	<u>\$ 30,104,565</u>	<u>\$ 31,889,865</u>	<u>\$ 26,351,059</u>

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31		FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				PROPERTY TAXES:			
\$ 66,131,335	\$ 32,289,375	\$ 64,254,098	\$ 64,576,983	Property Taxes	\$ 64,618,780	\$ 64,618,780	\$ 64,618,780
935,932	464,988	925,347	929,997	Industrial Facilities Tax	979,104	979,104	979,104
400,793	13,852	400,000	400,000	Penalties & Interest on Taxes	400,000	400,000	400,000
1,075,206	652,500	870,000	870,000	Administration Fee - Schools	900,000	900,000	900,000
31,016	3,258	30,000	30,000	Trailer & Senior Housing Fees in Lieu of Taxes	30,000	30,000	30,000
<u>\$ 68,574,282</u>	<u>\$ 33,423,973</u>	<u>\$ 66,479,445</u>	<u>\$ 66,806,980</u>	Total Property Taxes	<u>\$ 66,927,884</u>	<u>\$ 66,927,884</u>	<u>\$ 66,927,884</u>
				INTERGOVERNMENTAL REVENUES:			
				Federal Revenue:			
\$ 79,325	\$ -	\$ 50,000	\$ 50,000	Civil Defense Grant	\$ -	\$ -	\$ -
83,142	-	-	-	Metro Medical Response Grant - 2008	-	-	-
276,351	-	-	-	Metro Medical Response Grant - 2009	-	-	-
180,105	137,732	137,732	-	Metro Medical Response Grant - 2010	-	-	-
-	-	263,662	263,662	Metro Medical Response Grant - 2011	-	-	-
-	-	52,717	52,717	Substance Abuse Grant - 2011	-	-	-
64,050	-	-	-	Substance Abuse Grant - 2012	-	-	-
-	278,090	325,000	325,000	Substance Abuse Grant - 2013	-	-	-
102,981	-	12,269	12,269	U. S. Department of Justice Grant-10	-	-	-
73,698	-	-	-	U. S. Department of Justice Grant-11	-	-	-
-	-	10,086	10,086	U. S. Department of Justice Grant-12	-	-	-
2,763	1,072	-	-	U. S. Department of Justice Assistance Grant	-	-	-
6,108	-	-	-	Assistance to Fire Fighters Grant	-	-	-
35,732	-	-	-	Assistance to Fire Fighters Grant - 2011	-	-	-
33,724	-	-	-	Assistance to Fire Fighters Grant - 2012	-	-	-
-	12,454	1,503,876	1,503,876	SAFER Grant	1,273,670	1,273,670	1,273,670
				State Shared Revenue:			
12,256,586	4,389,119	12,691,900	12,300,000	Sales and Use Tax	13,033,400	13,033,400	13,033,400
152,944	6,012	25,000	77,000	Liquor Licenses	25,000	25,000	25,000
1,410	-	19,285	19,285	Michigan Drug Court Program Grant - 12	-	-	-
17,249	40,415	40,415	32,187	Michigan Drug Court Program Grant - 13	-	-	-
42,438	7,863	7,863	-	Homeland Security Grant	-	-	-
-	1,949	1,949	-	Scrap Tire Cleanup Grant	-	-	-
				Police Grants:			
50,929	-	50,000	50,000	MATS Grant	-	-	-
207,099	-	180,000	180,000	911 Dispatch Training/Equipment	180,000	180,000	180,000
163,662	71,357	160,000	182,896	Judges Salary Standardization	183,000	183,000	183,000
8,997	-	5,000	5,000	Election Expense Reimbursement	5,000	5,000	5,000
				Local Revenue:			
167,395	-	350,000	350,000	Reimbursement from City of Center Line	400,000	400,000	400,000
375,835	-	375,000	375,000	Reimbursement from Schools-Liaison Officers	375,000	375,000	375,000
<u>\$ 14,382,523</u>	<u>\$ 4,946,063</u>	<u>\$ 16,261,754</u>	<u>\$ 15,788,978</u>	Total Intergovernmental Revenues	<u>\$ 15,475,070</u>	<u>\$ 15,475,070</u>	<u>\$ 15,475,070</u>

(Continued)

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31		FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>LICENSES AND PERMITS:</u>			
\$ 755,609	\$ 299,825	\$ 700,000	\$ 700,000	Building Permits	\$ 800,000	\$ 800,000	\$ 800,000
452,215	189,863	420,000	420,000	Electrical Permits	470,000	470,000	470,000
222,881	123,373	190,000	150,000	Plumbing Permits	200,000	200,000	200,000
262,142	125,999	260,000	260,000	Mechanical Permits	295,000	295,000	295,000
135,211	78,617	160,000	180,000	Zoning Permits and Fees	230,000	230,000	230,000
11,757	5,580	11,000	10,000	Sidewalk Permits	13,000	13,000	13,000
28,088	7,592	25,000	25,000	Animal Licenses	32,000	32,000	32,000
229,929	102,338	210,000	200,000	Plan Review Fees	250,000	250,000	250,000
533,723	274,007	650,000	808,000	Other Permits and Licenses	850,000	850,000	850,000
<u>\$ 2,631,555</u>	<u>\$ 1,207,194</u>	<u>\$ 2,626,000</u>	<u>\$ 2,753,000</u>	Total Licenses and Permits	<u>\$ 3,140,000</u>	<u>\$ 3,140,000</u>	<u>\$ 3,140,000</u>
				<u>CHARGES FOR SERVICES:</u>			
\$ -	\$ 22,173	\$ 35,000	\$ 35,000	Engineering & Inspection Fees	\$ 35,000	\$ 35,000	\$ 35,000
101,710	30,675	80,000	80,000	Abandoned Auto Administrative Towing Fee	80,000	80,000	80,000
157,950	61,375	155,000	160,000	Foreclosure Fee	160,000	160,000	160,000
56,847	38,767	46,000	46,000	Property Maintenance Fees	47,000	47,000	47,000
147,738	60,584	145,000	160,000	Clerk's Services	160,000	160,000	160,000
-	197,172	210,000	175,000	Weed Cutting	200,000	200,000	200,000
36,615	15,005	32,000	32,000	Board of Appeals	35,000	35,000	35,000
175,835	82,930	140,000	140,000	Police Services & Auctions	140,000	140,000	140,000
17,016	4,803	16,000	16,000	Fire Services	16,000	16,000	16,000
2,440,055	1,134,082	2,300,000	2,350,000	EMS Services	2,400,000	2,400,000	2,400,000
18,284	5,377	8,000	8,000	Planning Commission	8,000	8,000	8,000
34,330	11,679	30,000	30,000	Site Plan Fees	30,000	30,000	30,000
152,729	-	70,000	70,000	Community Development Administration	70,000	70,000	70,000
62,562	-	110,000	110,000	Block Grant Reimbursement	110,000	110,000	110,000
9,350	2,500	8,000	8,000	IFT Exemption Processing Fees	10,000	10,000	10,000
13,054	141,891	141,891	50,000	Miscellaneous	50,000	50,000	50,000
<u>\$ 3,424,075</u>	<u>\$ 1,809,013</u>	<u>\$ 3,526,891</u>	<u>\$ 3,470,000</u>	Total Charges for Services	<u>\$ 3,551,000</u>	<u>\$ 3,551,000</u>	<u>\$ 3,551,000</u>
				<u>FINES & FORFEITURES</u>			
\$ 4,414,538	\$ 2,298,934	\$ 4,200,000	\$ 4,200,000	37th District Court Fines & Fees	\$ 4,200,000	\$ 4,200,000	\$ 4,200,000
193,065	85,679	170,000	170,000	Probation Fees	190,000	190,000	190,000
20,540	12,660	20,000	20,000	Property Maintenance Fines	22,000	22,000	22,000
69,220	20,600	55,000	55,000	Drug Court Revenue	60,000	60,000	60,000
<u>\$ 4,697,363</u>	<u>\$ 2,417,873</u>	<u>\$ 4,445,000</u>	<u>\$ 4,445,000</u>	Total Fines & Forfeitures	<u>\$ 4,472,000</u>	<u>\$ 4,472,000</u>	<u>\$ 4,472,000</u>

(Continued)

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31		FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				MISCELLANEOUS REVENUES:			
				Michigan Transportation Funds:			
\$ 634,783	\$ 449,305	\$ 799,000	\$ 799,000	Equipment Rentals	\$ 779,000	\$ 779,000	\$ 779,000
686,425	391,500	783,000	783,000	Administrative Expense	806,500	806,500	806,500
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
				Water & Sewer System:			
1,750,800	901,650	1,803,300	1,803,300	Administrative Expense	1,857,400	1,857,400	1,857,400
				Administrative Expense:			
141,300	72,800	145,600	145,600	Senior Citizen Housing	150,000	150,000	150,000
200,600	103,300	206,600	206,600	Library	212,800	212,800	312,800
104,400	53,700	107,400	107,500	Recreation	110,400	110,400	110,400
920,900	474,250	948,500	948,500	Sanitation	977,000	977,000	477,000
67,600	34,800	69,600	69,600	Rental Ordinance	71,700	71,700	71,700
236,500	121,800	243,600	243,600	Communications	251,000	251,000	351,000
312,200	160,800	321,600	321,600	Downtown Development Authority	331,300	331,300	331,300
-	110,750	221,500	221,500	2011 Local Street Road Repair Fund	228,100	228,100	228,100
56,121	4,382	30,000	30,000	Sale of Property/Equipment	30,000	30,000	30,000
30,599	127,470	127,470	-	Insurance Proceeds	-	-	-
2,000	4,921	4,921	-	Donations	-	-	-
551,674	-	555,000	600,000	Medicare Part D Reimbursement	555,000	555,000	555,000
46,874	-	18,750	18,750	Telecom Leases	18,750	18,750	18,750
250,000	250,000	250,000	250,000	Court Building Rental	250,000	250,000	250,000
<u>\$ 5,997,775</u>	<u>\$ 3,266,428</u>	<u>\$ 6,640,841</u>	<u>\$ 6,553,550</u>	Total Miscellaneous Revenue	<u>\$ 6,633,950</u>	<u>\$ 6,633,950</u>	<u>\$ 6,333,950</u>
<u>\$ 96,174</u>	<u>\$ 64,182</u>	<u>\$ 100,000</u>	<u>\$ 80,000</u>	INTEREST ON INVESTMENTS:	<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>
				OTHER FINANCING SOURCES:			
\$ 1,724,856	\$ -	\$ -	\$ -	Lease Purchase Proceeds	\$ -	\$ -	\$ -
-	-	-	-	Fund Balance Appropriated	-	-	409,476
<u>\$ 1,724,856</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 409,476</u>
<u>\$ 101,528,603</u>	<u>\$ 47,134,726</u>	<u>\$ 100,079,931</u>	<u>\$ 99,897,508</u>	TOTAL GENERAL FUND REVENUES	<u>\$ 100,279,904</u>	<u>\$ 100,279,904</u>	<u>\$ 100,389,380</u>

Fiscal 2015 General Fund Revenues

PROPERTY TAXES:

The property tax is a local tax. All property tax revenues are collected, administered, and spent at the local level. Every property owner in Michigan is subject to property tax by at least four units of government - the County, the school district, intermediate school districts, and the City or Township in which the property is located. Villages, special authorities, and community colleges may also levy taxes on that property. The property tax is determined by two factors: The tax rate and assessment on property as finally equalized by the State. The unit of measurement for the property tax, the "mill", is defined as \$1 per \$1,000 of Taxable Value.

Funds:	Estimated Taxable Value	Tax Rate	Levy
<u>General Fund:</u>			
Charter Millage	\$3,092,000,000	8.7724	\$ 27,124,261
<u>Special Levies:</u>			
Police & Fire Pension	3,092,000,000	4.9848	15,413,002
Police & Fire Operating	3,092,000,000	4.9000	15,150,800
Emergency Medical Service	3,092,000,000	0.2923	903,792
Police	3,092,000,000	0.9746	3,013,463
Fire	3,092,000,000	0.9746	3,013,463
Total General Fund Operating Levy		<u>20.8987</u>	<u>\$ 64,618,780</u>
 <u>Special Revenue:</u>			
Library (Charter)	3,092,000,000	0.4873	1,506,732
Library (Voted)	3,092,000,000	0.8500	2,628,200
Sanitation	3,092,000,000	2.5550	7,900,060
Parks & Recreation	3,092,000,000	0.9746	3,013,463
2011 Local Street Repair & Maintenance	3,092,000,000	2.1000	6,493,200
Total Special Revenue Fund Levy		<u>6.9669</u>	<u>\$ 21,541,655</u>
 Total Levy		 <u>27.8656</u>	 <u>\$ 86,160,435</u>

Fiscal 2015 General Fund Revenues

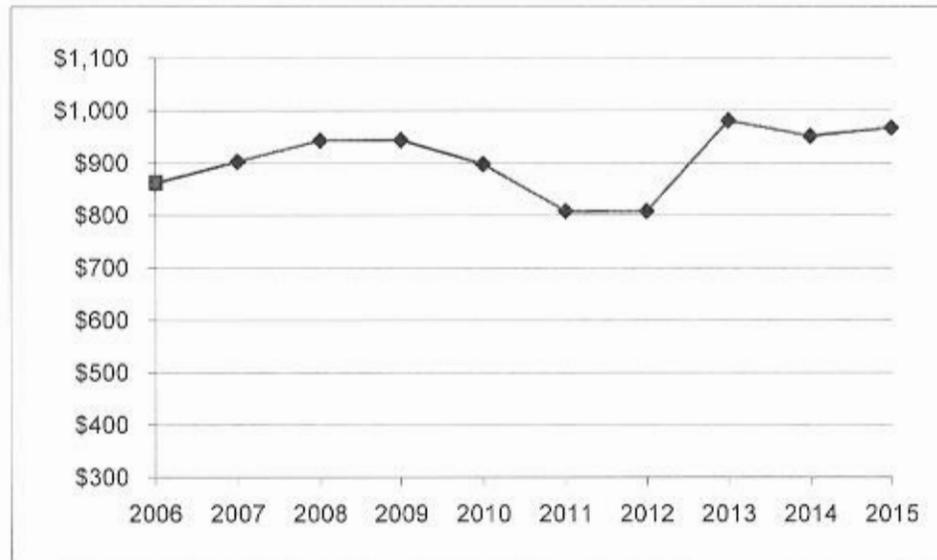
INDUSTRIAL FACILITY TAXES:

Act No. 198, P.A. 1974 was designed to provide a stimulus in the form of significant tax incentives to industry to renovate and expand aging plants and to build new plants in Michigan. Under the provisions of the Act, a local governmental unit may establish plant rehabilitation districts and industrial development districts and offer industrial firms certain property tax incentives to encourage restoration or replacement of obsolete industrial facilities and to attract new plants to the area. The tax is determined by multiplying one-half of the total mills for the year by the state-equalized value of the facilities excluding land and inventory.

Funds:	Estimated		
	<u>State Equalized Value</u>	<u>Tax Rate</u>	<u>Levy</u>
<u>General Fund:</u>			
Charter Millage	\$ 93,700,000	4.3862	\$ 410,987
<u>Special Levies:</u>			
Police & Fire Pension	93,700,000	2.4924	233,538
Police & Fire Operating	93,700,000	2.4500	229,565
Emergency Medical Service	93,700,000	0.1462	13,699
Police	93,700,000	0.4873	45,660
Fire	93,700,000	0.4873	45,660
Total General Fund Operating Levy		<u>10.4494</u>	<u>\$ 979,109</u>
 <u>Special Revenue:</u>			
Library (Charter)	93,700,000	0.2437	22,835
Library (Voted)	93,700,000	0.4250	39,823
Sanitation	93,700,000	1.2775	119,702
Parks & Recreation	93,700,000	0.4873	45,660
2011 Local Street Repair & Maintenance	93,700,000	1.0500	98,385
Total Special Revenue Fund Levy		<u>3.4835</u>	<u>\$ 326,404</u>
 Total Levy		<u>13.9329</u>	<u>\$ 1,305,513</u>

Average Residential City Tax Ten Fiscal Years

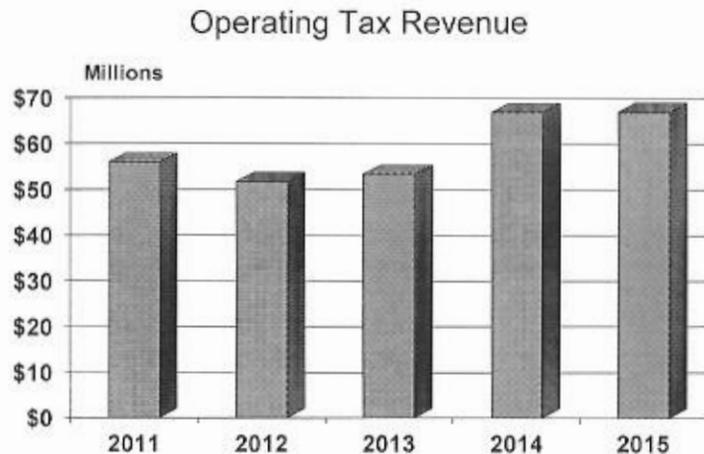
	<u>Fiscal 2006</u>	<u>Fiscal 2007</u>	<u>Fiscal 2008</u>	<u>Fiscal 2009</u>	<u>Fiscal 2010</u>	<u>Fiscal 2011</u>	<u>Fiscal 2012</u>	<u>Fiscal 2013</u>	<u>Fiscal 2014</u>	<u>Fiscal 2015</u>
Charter Millage	8.7724	8.7724	8.7724	8.7724	8.7724	8.7724	8.7724	8.7724	8.7724	8.7724
Police & Fire Pension (Voted)	2.5748	2.5748	2.5748	2.5748	2.8248	2.8248	2.8248	4.9848	4.9848	4.9848
Emergency Medical Service	0.2923	0.2923	0.2923	0.2923	0.2923	0.2923	0.2923	0.2923	0.2923	0.2923
Police Operating	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746
Fire Operating	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746
Police & Fire Operating (Voted)	-	-	-	-	-	-	-	4.9000	4.9000	4.9000
Library (Charter)	0.4873	0.4873	0.4873	0.4873	0.4873	0.4873	0.4873	0.4873	0.4873	0.4873
Library (Voted)	-	-	-	-	-	0.8500	0.8500	0.8500	0.8500	0.8500
Sanitation	1.8918	1.8918	1.8918	1.8918	1.6418	1.6418	1.6418	2.5550	2.5550	2.5550
Parks & Recreation	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746	0.9746
2011 Local Street Repairs (Voted)	-	-	-	-	-	-	2.1000	2.1000	2.1000	2.1000
Total	16.9424	16.9424	16.9424	16.9424	16.9424	17.7924	19.8924	27.8656	27.8656	27.8656
Average Residential Taxable Value	\$50,868	\$53,313	\$55,659	\$55,698	\$53,019	\$45,405	\$40,624	\$35,185	\$ 34,134	\$ 34,700
Average Residential City Taxes	\$861.83	\$903.25	\$943.00	\$943.66	\$898.27	\$807.86	\$808.11	\$980.45	\$ 951.16	\$ 966.94



Fiscal 2015 General Fund Revenues

City Taxes

The City's major source of revenue is generated by property taxation. This revenue calculation is based on a relationship between two variables. The first is the taxable valuation of industrial, commercial, and residential parcels, both real and personal property.



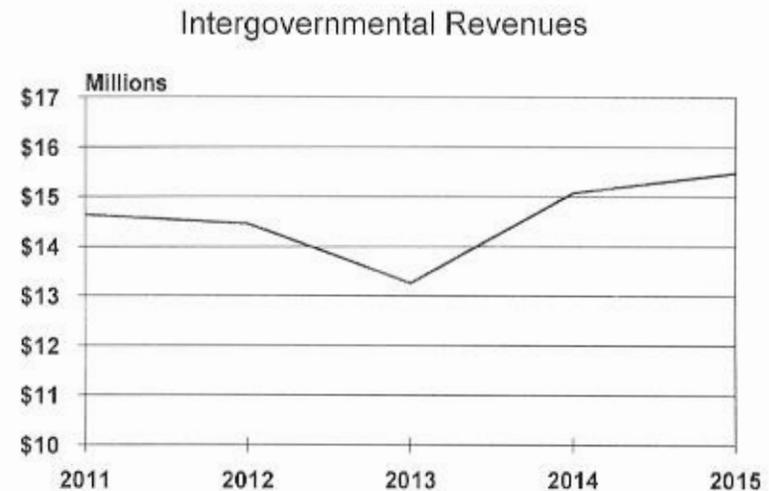
The second variable is the application of a specific tax levy for General Operations. If either of these variables increases or decreases, a relative change to the City tax revenue will be experienced.

In the Fiscal 2015 Budget, Operating City tax revenue represents 66.7% of total revenue sources, an increase of \$120,904 or approximately 1% more than the Fiscal 2014 Budget. The City's taxable valuation is estimated to increase by less than 1%.

The Total General Fund Operating Levy for the 2015 Fiscal Year is 20.8987 mills per \$1,000 of taxable value. The mills did not change from the prior year. The operating millage rate continues to be below the 21.1848 millage rate limit established by City Charter and at the 20.8987 Headlee maximum allowable levy.

Intergovernmental Revenues

Another major source of revenue to the City is Intergovernmental Revenues. This source of revenue is comprised of grants from the Federal, State, and County levels of government. The major source in this revenue category is State Shared Revenue. These revenue sharing distributions, made by the State to communities in Michigan, are distributed based on formulas determined by the State. These formulas take into consideration population estimates and sales tax collections made by the State.



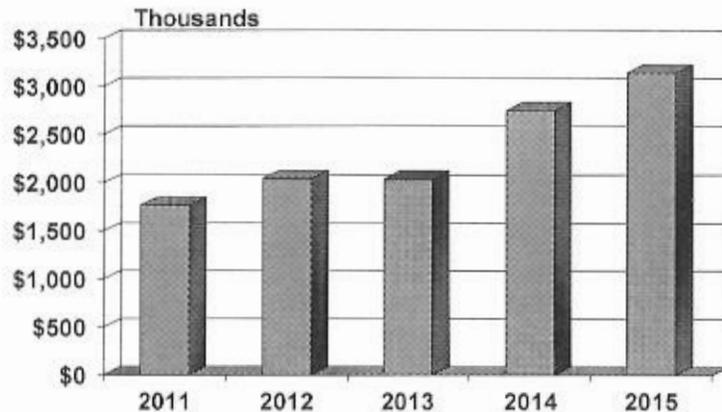
Fiscal 2015 General Fund Revenues

In Fiscal 2015, Intergovernmental Revenues represent 15.4% of total revenue sources. Intergovernmental revenues continue to increase primarily due to a SAFER grant for 18 additional firefighters and other miscellaneous grants.

Licenses & Permits

The revenue source of licenses and permits represents fees charged by City Departments to individuals and businesses that allow for the building of new structures as well as improvements made to existing structures. New structures that require permits include garages, sheds, decks, porches, and buildings. Improvements such as central air conditioning, furnace replacement, electrical and plumbing modifications, fences and pools also require permits from the respective City department.

Licenses & Permits

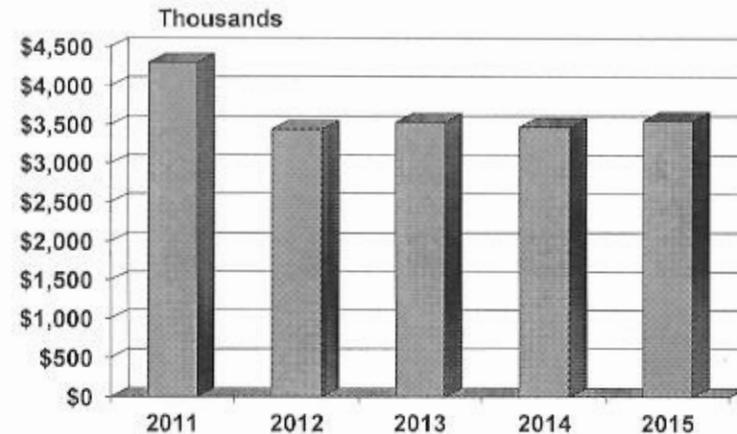


In the Fiscal 2015 Budget, License and Permit revenues represent 3.1% of total revenue sources, an increase of \$387,000 or 14.1% more than the Fiscal 2014 Budget. This is due to an increase in fees and an anticipated increase in building activity.

Charges for Services

Charges for Services consists of revenue received from individuals, schools, businesses, and other City funds. These funds are used to reimburse the General Fund for services provided by General Fund departments. The primary revenue accounts within this revenue center include Engineering & Inspection Fees, City Clerk services, Fire services and Police services reimbursements.

Charges for Services

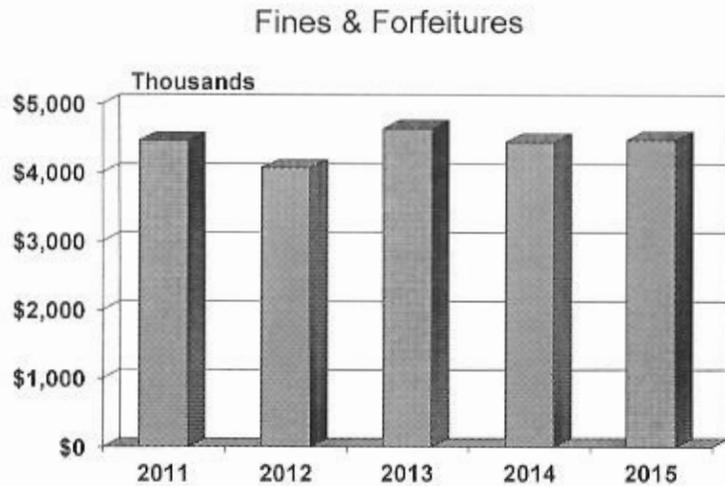


In the Fiscal 2015 Budget, Charges for Services revenues represent 3.5% of total revenue sources, an \$81,000 increase or 2.3% more than the Fiscal 2014 Budget. This is due mainly to an anticipated increase in EMS services.

Fiscal 2015 General Fund Revenues

Fines & Forfeitures

Fines & Forfeiture revenues are comprised of payments made by individuals, businesses or corporations who have violated various statutes, ordinances or laws. Included in this revenue center are court costs, parking fines, bond forfeitures, and default judgment fees.

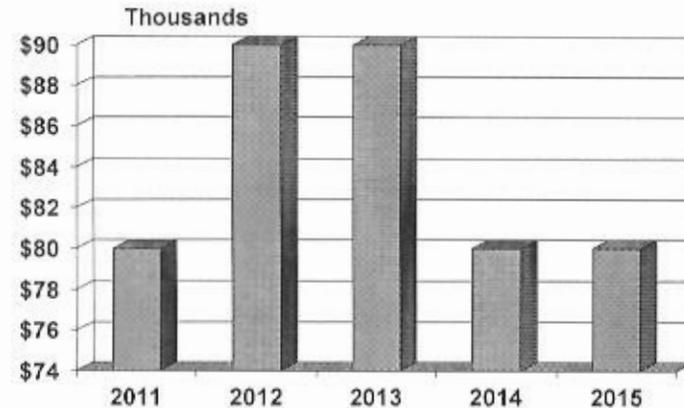


In the Fiscal 2015 Budget, Fines & Forfeiture revenues represent 4.5% of total revenue sources, an increase of \$27,000 or 0.6% more than the Fiscal 2014 Budget. This slight increase is a result of an anticipated increase in the number of violations payable to the 37th District Court.

Investment Income

Investment income provides a minimal contribution to revenues. These revenues are budgeted cautiously due to the fact that they are largely a direct function of interest rates.

Investment Income



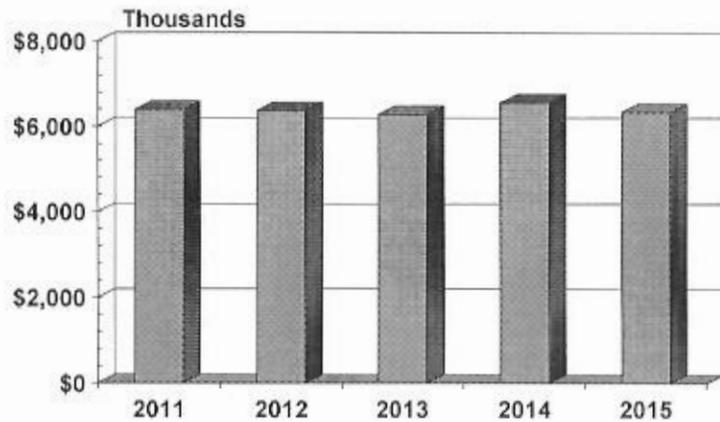
In the Fiscal 2015 Budget, Investment Income revenues represent .1% of total revenue sources, and are expected to remain at the same level as the Fiscal 2014 Budget.

Miscellaneous Revenues

The revenue source of Miscellaneous Revenue includes revenues that cannot be easily classified in other revenue areas. Included in this revenue area are Rental Income and Administrative Costs from different sources, and Sale of Equipment.

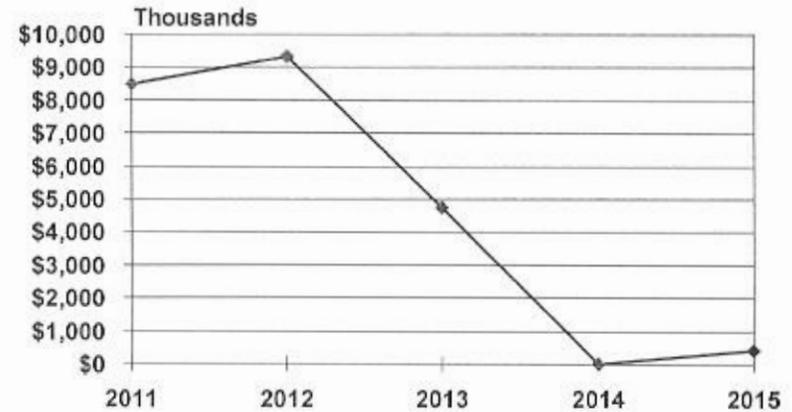
Fiscal 2015 General Fund Revenues

Miscellaneous Revenues



In the Fiscal 2015 Budget, Miscellaneous Revenues represent 6.3% of total revenue sources, and slightly decreased by \$219,600 or 3.4% less than the Fiscal 2014 Budget. This decrease is a result of a decrease in fees charged to other funds.

Use of Fund Balance

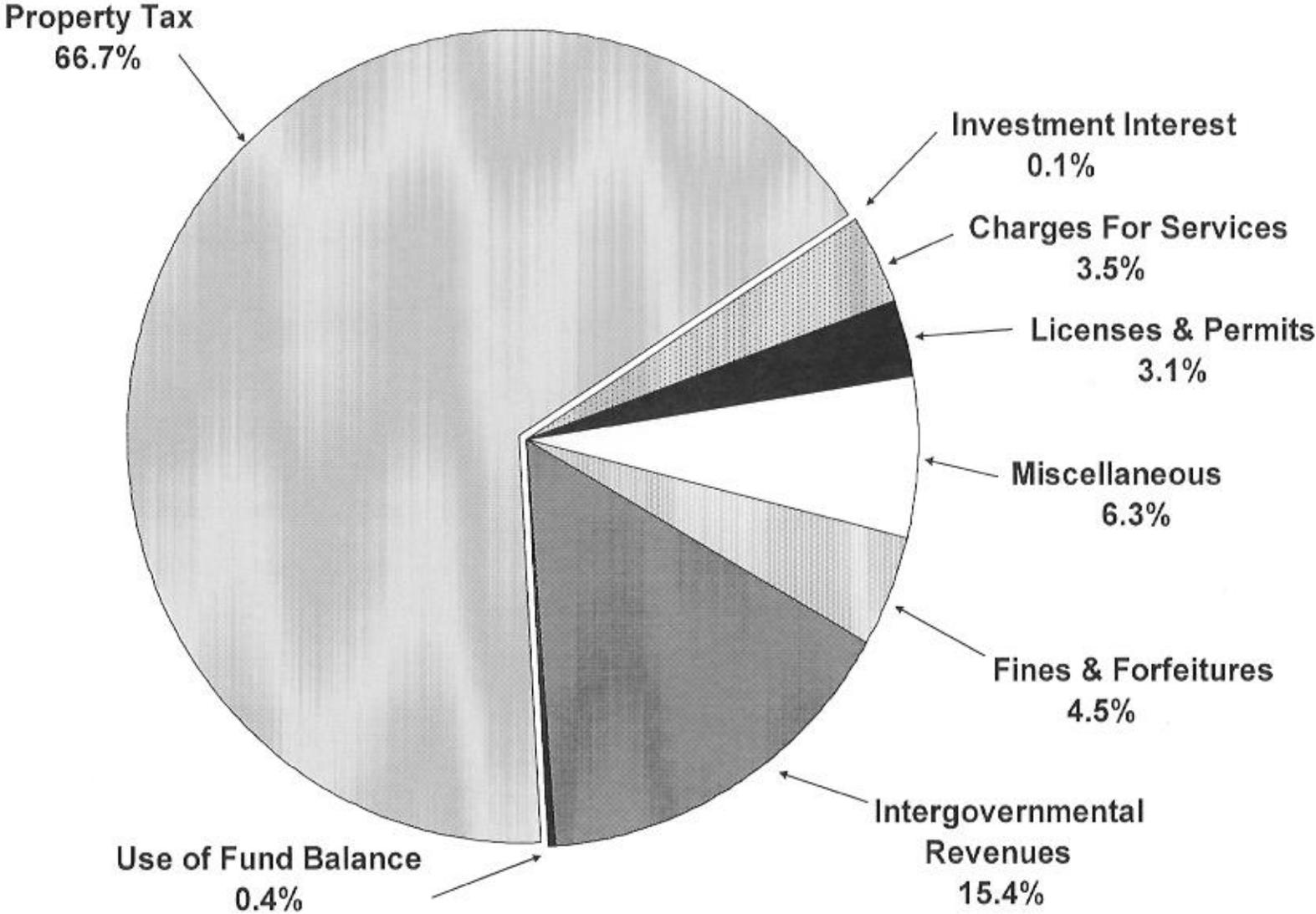


In the Fiscal 2015 Budget, Use of Fund Balance represents 0.4% of total revenue sources.

Use of Fund Balance

A use of Fund Balance exists when there is an inequality in the relationship between revenues and expenditures in a given fund. If expenditures exceed revenues, a Use of Fund Balance is needed to balance the budget.

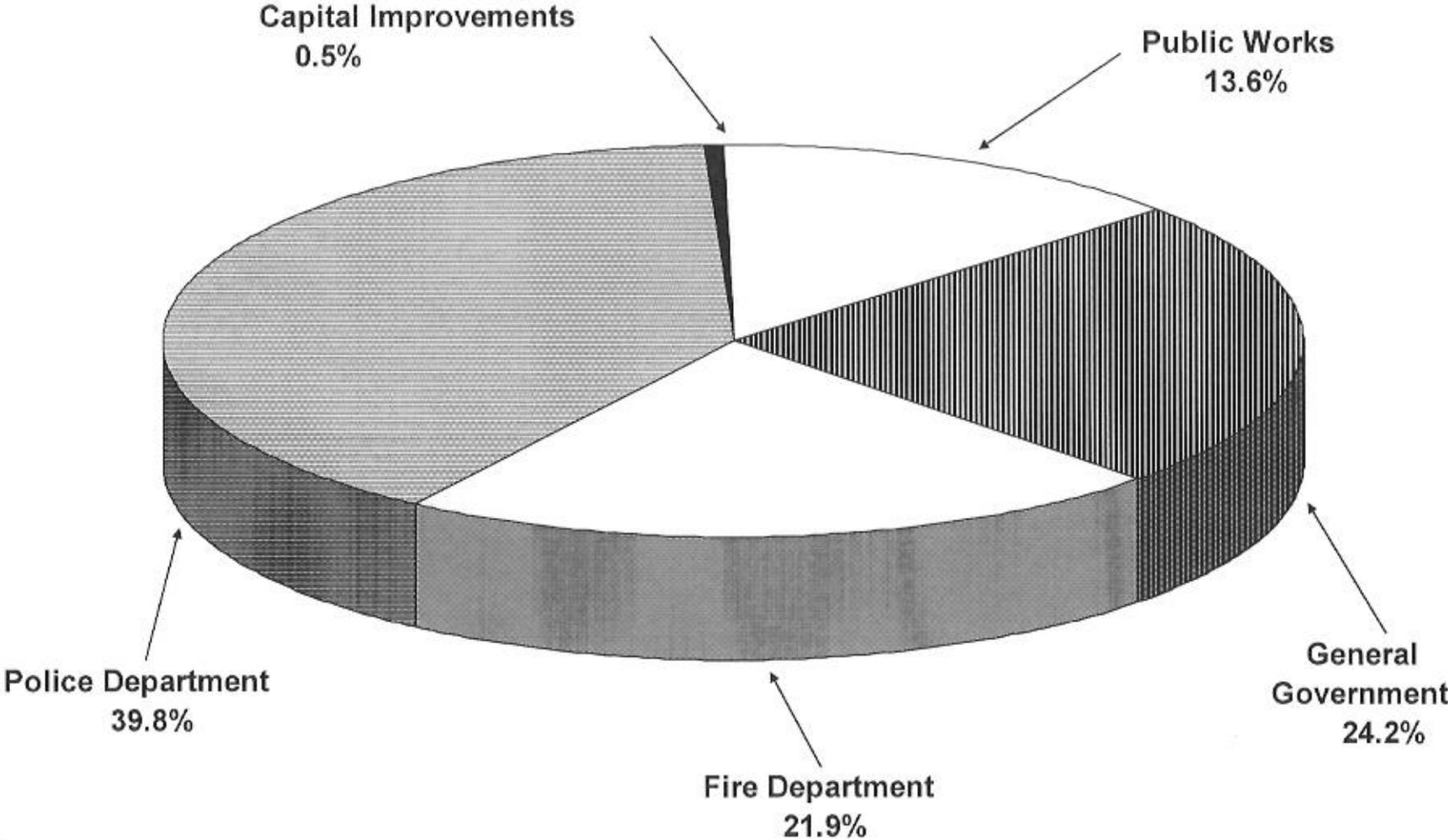
FISCAL 2015 GENERAL FUND REVENUES



GENERAL FUND REVENUES

<u>Fiscal 2014 Amended Budget</u>		<u>Description</u>	<u>Fiscal 2015 Council Adopted Budget</u>	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
66.9%	\$ 66,806,980	Property Tax	\$ 66,927,884	66.7%
15.7%	15,788,978	Intergovernmental	15,475,070	15.4%
2.8%	2,753,000	Licenses and Permits	3,140,000	3.1%
4.4%	4,445,000	Fines and Forfeitures	4,472,000	4.5%
0.1%	80,000	Interest on Investments	80,000	0.1%
3.5%	3,470,000	Charges for Services	3,551,000	3.5%
6.6%	6,553,550	Miscellaneous	6,333,950	6.3%
<u>0.0%</u>	<u>-</u>	Fund Balance Appropriated	<u>409,476</u>	<u>0.4%</u>
<u>100.0%</u>	<u>\$ 99,897,508</u>	Total Revenues	<u>\$ 100,389,380</u>	<u>100.0%</u>

FISCAL 2015 GENERAL FUND EXPENDITURES



GENERAL FUND APPROPRIATIONS

<u>Fiscal 2014</u> <u>Amended Budget</u>		<u>Description</u>	<u>Fiscal 2015</u> <u>Council Adopted Budget</u>	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
17.3%	\$ 16,838,445	General Government	\$ 16,840,106	16.9%
7.1%	6,885,069	District Court	6,802,039	6.8%
22.5%	21,886,556	Fire Department	22,008,120	21.9%
39.8%	38,678,999	Police Department	39,999,476	39.8%
8.8%	8,516,466	Public Service	10,340,400	10.3%
3.4%	3,302,641	Street Lighting	3,347,080	3.3%
0.5%	472,231	Planning	519,659	0.5%
<u>0.6%</u>	<u>550,000</u>	Capital Improvements	<u>532,500</u>	<u>0.5%</u>
<u>100.0%</u>	<u>\$ 97,130,407</u>	Total Appropriations	<u>\$ 100,389,380</u>	<u>100.0%</u>

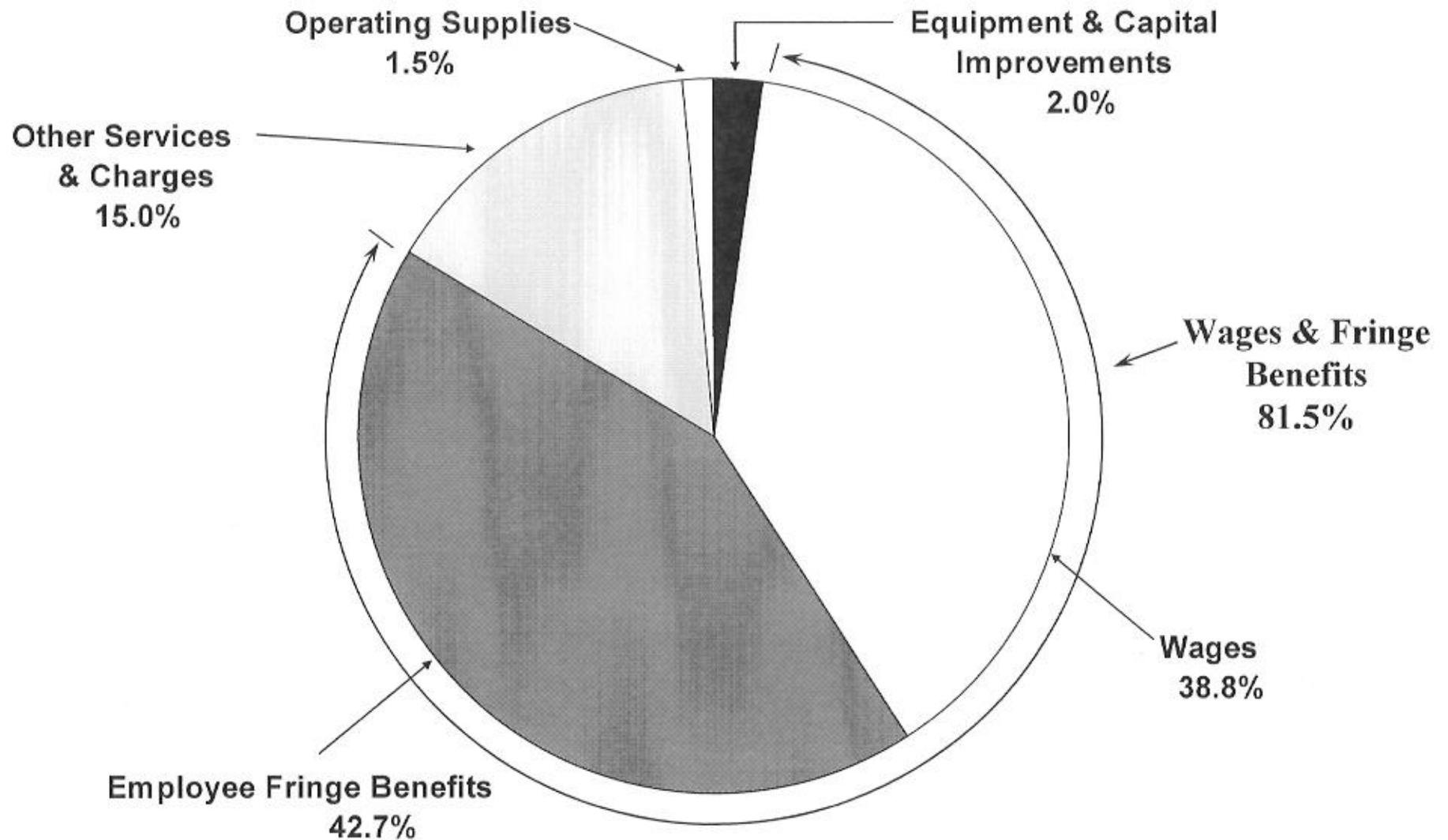
GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31		FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>GENERAL GOVERNMENT:</u>			
\$ 786,920	\$ 406,373	\$ 825,295	\$ 868,071	Council	\$ 1,030,408	\$ 1,030,408	\$ 1,180,408
6,104,150	3,106,329	6,673,533	6,885,069	District Court	6,802,039	6,802,039	6,802,039
410,763	209,918	453,412	592,475	Mayor	611,789	611,789	611,789
1,035,686	421,429	1,107,473	1,264,146	Clerk	1,488,207	1,357,912	1,357,912
1,064,815	594,378	1,159,030	1,364,283	Treasurer	1,274,391	1,274,391	1,274,391
1,286,692	644,853	1,328,430	1,452,340	Controller	1,449,279	1,449,279	1,449,279
645,659	424,190	731,344	738,597	Information Systems	752,547	752,547	752,547
1,103,328	603,286	1,273,732	1,393,385	Legal	1,430,156	1,430,156	1,430,156
1,617,404	843,547	1,731,468	1,761,244	Assessing	1,890,842	1,890,842	1,890,842
1,233,435	552,190	1,218,184	1,301,579	Human Resources	1,379,487	1,379,487	1,379,487
981,589	571,874	968,840	978,371	Property Maintenance Inspection	1,148,008	1,098,008	1,098,008
186,095	67,489	172,180	200,215	Community and Economic Development	209,195	209,195	209,195
3,884,300	1,654,597	3,747,518	4,769,200	Administration Unallocated Expense	4,002,600	4,002,600	4,004,600
				<u>Commissions:</u>			
8,637	512	20,800	33,200	Police & Fire Civil Service	33,200	33,200	33,200
14,959	4,541	15,600	17,215	Zoning Board of Appeals	17,820	17,820	21,120
21,845	8,197	34,134	35,434	Beautification	94,321	48,297	58,297
24,365	23,301	24,550	24,600	Cultural	24,600	24,600	29,600
8,875	6,579	11,100	11,100	Crime	11,100	11,100	11,100
6,865	3,749	14,255	14,315	Historical	18,345	18,345	18,345
-	-	-	-	City Retirement	-	-	-
-	-	-	-	Police & Fire Retirement	-	-	-
2,917	245	3,500	3,500	Council of Commissions	3,500	3,500	3,500
3,027	667	5,900	6,400	Village Historical	8,330	8,330	14,830
5,367	977	6,700	7,275	Animal Welfare	10,000	10,000	10,000
1,500	1,175	1,500	1,500	Senior Health Care Services	1,500	1,500	1,500
<u>\$ 20,439,193</u>	<u>\$ 10,150,396</u>	<u>\$ 21,528,478</u>	<u>\$ 23,723,514</u>	Total General Government	<u>\$ 23,691,664</u>	<u>\$ 23,465,345</u>	<u>\$ 23,642,145</u>
				<u>PUBLIC SAFETY:</u>			
\$ 22,152,324	\$ 9,595,797	\$ 21,353,592	\$ 21,886,556	Fire Department	\$ 23,190,693	\$ 22,040,614	\$ 22,008,120
34,867,614	17,436,387	36,872,587	38,098,894	Police Department	39,427,542	39,386,035	39,386,035
290,603	163,882	352,595	365,459	Animal Control	399,283	399,283	399,283
186,698	94,801	206,077	214,646	Civil Defense	214,158	214,158	214,158
<u>\$ 57,497,239</u>	<u>\$ 27,290,867</u>	<u>\$ 58,784,851</u>	<u>\$ 60,565,555</u>	Total Public Safety	<u>\$ 63,231,676</u>	<u>\$ 62,040,090</u>	<u>\$ 62,007,596</u>

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31		FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>PUBLIC SERVICES:</u>			
\$ 368,331	\$ 162,221	\$ 331,721	\$ 375,454	Director	\$ 407,194	\$ 407,194	\$ 407,194
1,109,981	507,299	1,191,362	1,288,757	Engineering and Inspection	1,458,284	1,331,990	1,331,990
2,171,895	1,222,616	2,446,672	2,464,273	Building Inspections	3,060,366	2,896,904	2,896,904
1,905,919	717,734	2,472,068	2,529,078	DPW Garage	3,437,799	3,392,660	3,572,660
1,339,194	784,445	1,739,446	1,858,904	Building Maintenance	2,164,152	2,131,652	2,131,652
3,097,012	1,384,643	3,300,000	3,302,641	Street Lighting	3,347,080	3,347,080	3,347,080
<u>\$ 9,992,332</u>	<u>\$ 4,778,958</u>	<u>\$ 11,481,269</u>	<u>\$ 11,819,107</u>	Total Public Services	<u>\$ 13,874,875</u>	<u>\$ 13,507,480</u>	<u>\$ 13,687,480</u>
<u>\$ 395,435</u>	<u>\$ 201,391</u>	<u>\$ 397,175</u>	<u>\$ 472,231</u>	PLANNING:	<u>\$ 532,659</u>	<u>\$ 532,659</u>	<u>\$ 519,659</u>
<u>\$ 545,619</u>	<u>\$ 20,391</u>	<u>\$ 548,600</u>	<u>\$ 550,000</u>	CAPITAL IMPROVEMENTS:	<u>\$ 532,500</u>	<u>\$ 532,500</u>	<u>\$ 532,500</u>
<u>\$ 88,869,818</u>	<u>\$ 42,442,003</u>	<u>\$ 92,740,373</u>	<u>\$ 97,130,407</u>	TOTAL GENERAL FUND	<u>\$ 101,863,374</u>	<u>\$ 100,078,074</u>	<u>\$100,389,380</u>

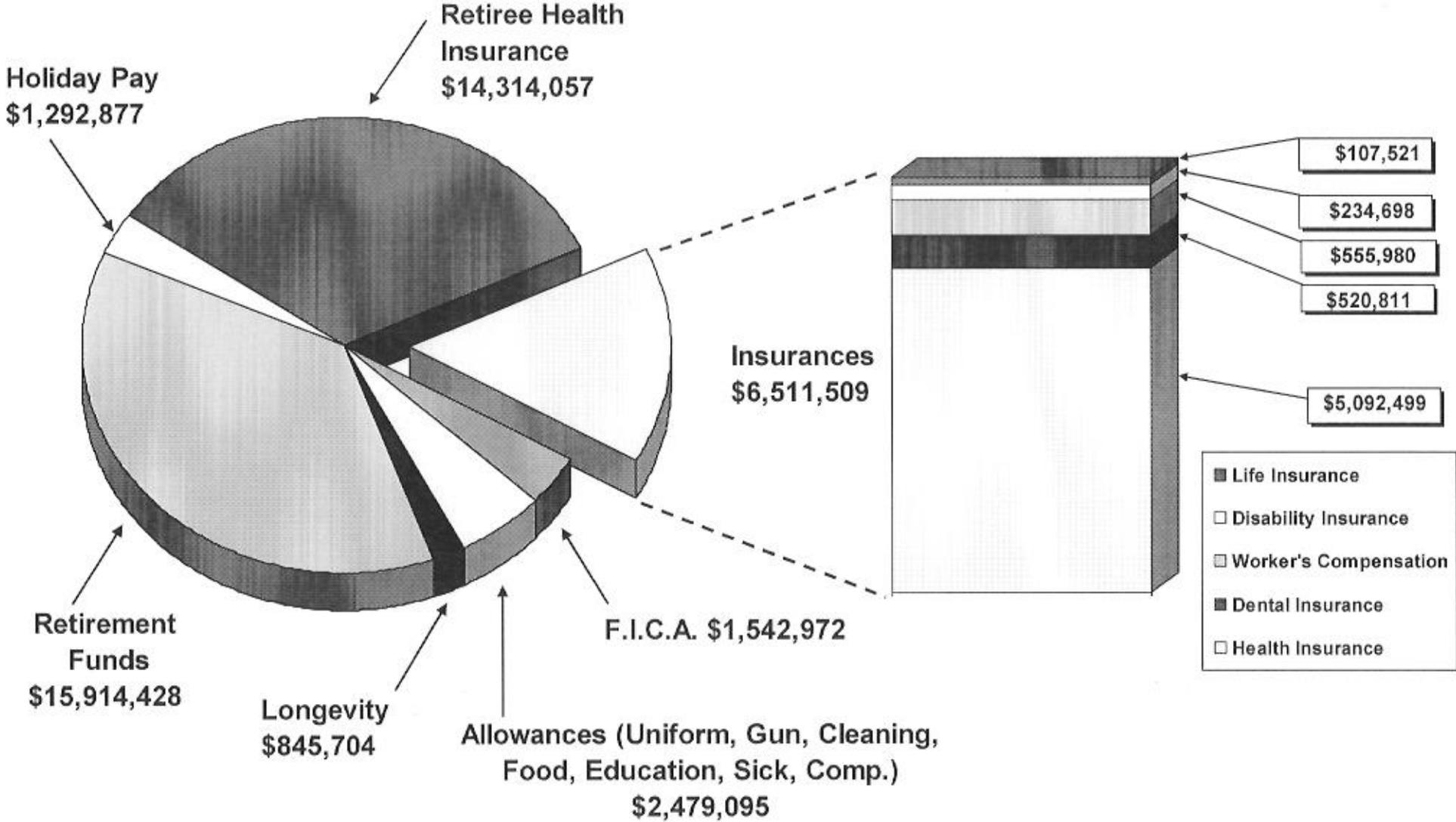
GENERAL FUND BY TYPE OF EXPENDITURE FISCAL 2015



FISCAL 2014
GENERAL FUND BUDGET DATA

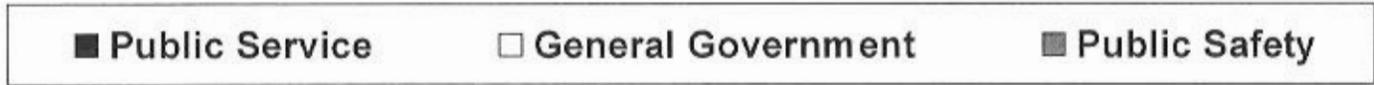
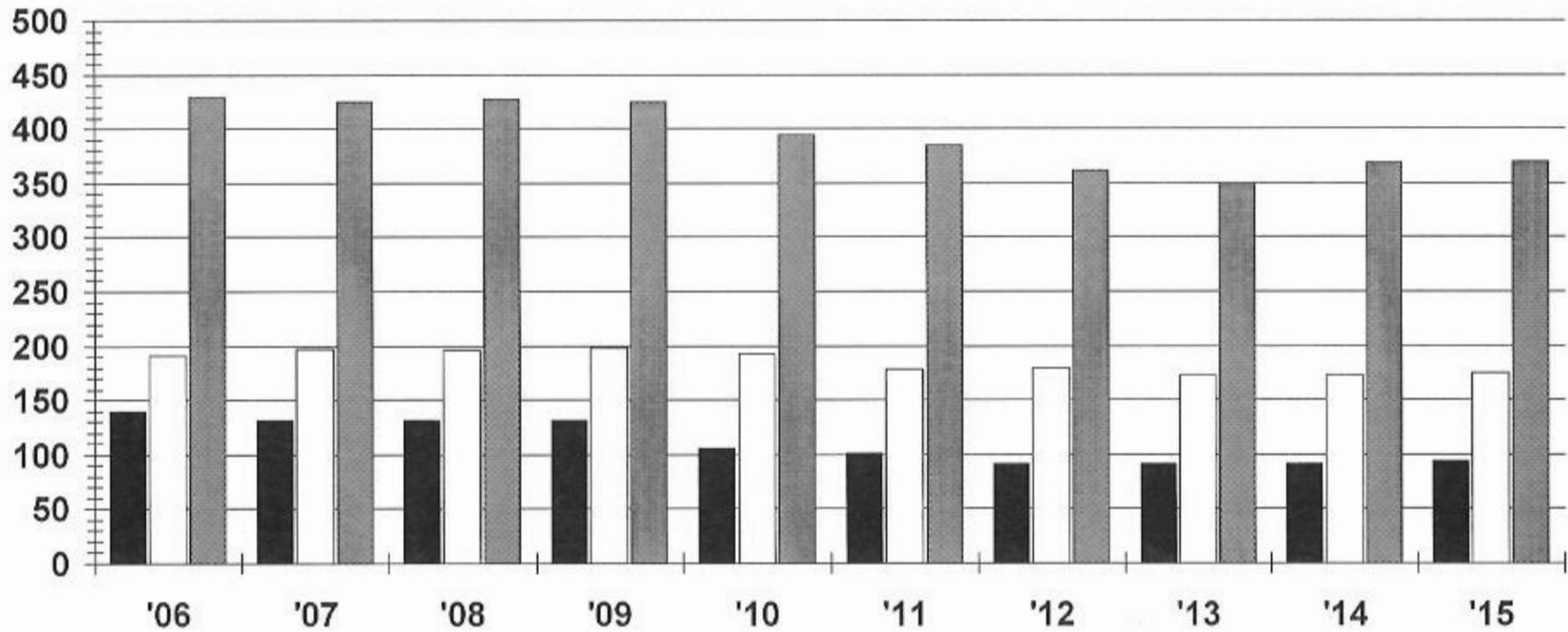
<u>Department</u>	Fiscal 2015 Council Adopted Budget	Personnel Services	Employee Benefits	Supplies	Other Services & Charges	Capital Equipment & Improvements
Council	\$ 1,180,408	\$ 416,025	\$ 490,103	\$ 6,000	\$ 261,780	\$ 6,500
District Court	6,802,039	2,536,570	2,986,219	55,000	1,224,250	-
Mayor	611,789	400,834	195,955	9,000	6,000	-
Clerk	1,357,912	508,024	407,588	18,000	424,300	-
Treasurer	1,274,391	568,303	572,888	11,000	122,200	-
Controller	1,449,279	799,216	628,763	16,000	5,300	-
Information Systems	752,547	308,911	251,991	5,344	183,301	3,000
Legal	1,430,156	799,253	597,903	5,500	27,500	-
Assessing	1,890,842	843,561	885,631	7,200	154,450	-
Human Resources	1,379,487	580,102	540,685	8,000	250,700	-
Property Maintenance Inspection	1,098,008	490,000	41,508	14,500	552,000	-
Community & Economic Development	209,195	129,477	55,218	1,000	23,500	-
Unallocated Expense	4,004,600	-	55,000	-	3,949,600	-
Commissions (12)	201,492	17,840	547	34,895	138,860	9,350
TOTAL GENERAL GOVERNMENT	\$ 23,642,145	\$ 8,398,116	\$ 7,709,999	\$ 191,439	\$ 7,323,741	\$ 18,850
Fire Department	\$ 22,008,120	\$ 9,176,420	\$ 11,047,313	\$ 315,000	\$ 974,387	\$ 495,000
Police Department	39,386,035	17,270,198	20,417,239	679,748	918,000	100,850
Animal Control	399,283	127,524	199,759	2,000	70,000	-
Civil Defense	214,158	87,648	109,510	1,000	16,000	-
TOTAL PUBLIC SAFETY	\$ 62,007,596	\$ 26,661,790	\$ 31,773,821	\$ 997,748	\$ 1,978,387	\$ 595,850
Director	\$ 407,194	\$ 262,322	\$ 135,872	\$ 7,000	\$ 2,000	\$ -
Engineering and Inspections	1,331,990	587,294	435,136	12,500	258,260	38,800
Building Inspections	2,896,904	1,527,274	1,200,830	22,000	116,800	30,000
DPW Garage	3,572,660	510,481	511,379	225,000	1,079,800	1,246,000
Building Maintenance	2,131,652	755,963	937,189	45,000	360,000	33,500
Street Lighting	3,347,080	-	-	-	3,347,080	-
TOTAL PUBLIC SERVICE	\$ 13,687,480	\$ 3,643,334	\$ 3,220,406	\$ 311,500	\$ 5,163,940	\$ 1,348,300
Planning	\$ 519,659	\$ 287,723	\$ 196,416	\$ 8,350	\$ 27,170	\$ -
Capital Improvements	\$ 532,500	\$ -	\$ -	\$ -	\$ 532,500	\$ -
TOTAL GENERAL FUND	\$ 100,389,380	\$ 38,990,963	\$ 42,900,642	\$ 1,509,037	\$ 15,025,738	\$ 1,963,000
PERCENTAGES	<u>100.0%</u>	<u>38.8%</u>	<u>42.7%</u>	<u>1.5%</u>	<u>15.0%</u>	<u>2.0%</u>

TOTAL GENERAL FUND FRINGE BENEFITS FISCAL YEAR 2015 \$42,900,642



FULL TIME POSITIONS CHART FISCAL 2006 - 2015

TOTAL	760	753	754	754	692	664	632	613	632	639
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AUTHORIZED FULL-TIME POSITIONS FY 2011 to FY 2015

	<u>Council Adopted Fiscal 2011</u>	<u>Council Adopted Fiscal 2012</u>	<u>Council Adopted Fiscal 2013</u>	<u>Council Adopted Fiscal 2014</u>	<u>Council Adopted Fiscal 2015</u>
GENERAL FUND:					
Council	12	12	10	10	11
District Court	49	46	46	46	46
Mayor	6	6	6	6	6
Clerk	9	8	7	7	8
Treasurer	10	10	9	9	9
Controller	14	13	12	10	10
Information Systems	3	3	4	4	4
Legal	11	10	10	10	10
Assessing	11	11	11	11	11
Human Resources	9	9	9	9	9
Property Maintenance Inspection	1	-	-	-	-
Community and Economic Development	2	2	2	2	2
Commissions (12)	2	2	2	4	4
TOTAL GENERAL GOVERNMENT	<u>139</u>	<u>132</u>	<u>128</u>	<u>128</u>	<u>130</u>
Fire Department	126	120	114	132	132
Police Department	256	239	233	233	235
Animal Control	2	2	2	2	2
Civil Defense	1	1	1	1	1
TOTAL PUBLIC SAFETY	<u>385</u>	<u>362</u>	<u>350</u>	<u>368</u>	<u>370</u>
Director	3	3	3	3	3
Engineering and Inspections	7	5	5	5	5
Building Inspections	16	15	15	14	16
DPW Garage	7	7	7	8	8
Building Maintenance	9	8	8	8	8
TOTAL PUBLIC SERVICE	<u>42</u>	<u>38</u>	<u>38</u>	<u>38</u>	<u>40</u>
Planning	3	3	3	4	4
TOTAL GENERAL FUND	<u>569</u>	<u>535</u>	<u>519</u>	<u>538</u>	<u>544</u>
SPECIAL REVENUE FUNDS:					
Michigan Transportation	28	24	24	24	24
Library	12	22	22	22	22
Recreation	18	16	13	12	12
Communications	5	5	5	5	5
Sanitation	28	26	26	26	26
Rental Ordinance	3	3	3	4	4
Downtown Development Authority	1	1	1	1	2
TOTAL SPECIAL REVENUE FUNDS	<u>95</u>	<u>97</u>	<u>94</u>	<u>94</u>	<u>95</u>
GRAND TOTAL	<u>664</u>	<u>632</u>	<u>613</u>	<u>632</u>	<u>639</u>

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON
FISCAL 2014 AMENDED BUDGET Vs FISCAL 2015 MAYOR'S RECOMMENDED

	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>						
	<u>FULL TIME</u>			Fiscal 2014		Fiscal 2015		Departmental		
	Amended Budget	Council Adopted Budget	Increase (Decrease)	Amount	% of Budget	Amount	% of Budget	Increase (Decrease) Amount	% of Change	
GENERAL FUND:										
Council	10	11	1	\$ 868,071	0.9%	\$ 1,180,408	1.2%	\$ 312,337	36.0%	
District Court	46	46	-	6,885,069	7.1%	6,802,039	6.8%	(83,030)	(1.2)%	
Mayor	6	6	-	592,475	0.6%	611,789	0.6%	19,314	3.3%	
Clerk	7	8	1	1,264,146	1.3%	1,357,912	1.4%	93,766	7.4%	
Treasurer	9	9	-	1,364,283	1.4%	1,274,391	1.3%	(89,892)	(6.6)%	
Controller	10	10	-	1,452,340	1.5%	1,449,279	1.4%	(3,061)	(0.2)%	
Information Systems	4	4	-	738,597	0.8%	752,547	0.7%	13,950	1.9%	
Legal	10	10	-	1,393,385	1.4%	1,430,156	1.4%	36,771	2.6%	
Assessing	11	11	-	1,761,244	1.8%	1,890,842	1.9%	129,598	7.4%	
Human Resources	9	9	-	1,301,579	1.3%	1,379,487	1.4%	77,908	6.0%	
Property Maintenance Inspection	-	-	-	978,371	1.0%	1,098,008	1.1%	119,637	12.2%	
Community and Economic Development	2	2	-	200,215	0.2%	209,195	0.2%	8,980	4.5%	
Unallocated Expense	-	-	-	4,769,200	4.9%	4,004,600	4.0%	(764,600)	(16.0)%	
Commissions (12)	4	4	-	154,539	0.2%	201,492	0.2%	46,953	30.4%	
TOTAL GENERAL GOVERNMENT	128	130	2	\$ 23,723,514	24.4%	\$ 23,642,145	23.6%	\$ (81,369)	(0.3)%	
Fire Department	132	132	-	\$ 21,886,556	22.5%	\$ 22,008,120	21.9%	\$ 121,564	0.6%	
Police Department	233	235	2	38,098,894	39.2%	39,386,035	39.2%	1,287,141	3.4%	
Animal Control	2	2	-	365,459	0.4%	399,283	0.4%	33,824	9.3%	
Civil Defense	1	1	-	214,646	0.2%	214,158	0.2%	(488)	(0.2)%	
TOTAL PUBLIC SAFETY	368	370	2	\$ 60,565,555	62.4%	\$ 62,007,596	61.8%	\$ 1,442,041	2.4%	
Director	3	3	-	\$ 375,454	0.4%	\$ 407,194	0.4%	\$ 31,740	8.5%	
Engineering and Inspections	5	5	-	1,288,757	1.3%	1,331,990	1.3%	43,233	3.4%	
Building Inspections	14	16	2	2,464,273	2.5%	2,896,904	2.9%	432,631	17.6%	
DPW Garage	8	8	-	2,529,078	2.6%	3,572,660	3.6%	1,043,582	41.3%	
Building Maintenance	8	8	-	1,858,904	1.9%	2,131,652	2.1%	272,748	14.7%	
Street Lighting	-	-	-	3,302,641	3.4%	3,347,080	3.3%	44,439	1.3%	
TOTAL PUBLIC SERVICE	38	40	2	\$ 11,819,107	12.2%	\$ 13,687,480	13.6%	\$ 1,868,373	15.8%	
Planning	4	4	-	\$ 472,231	0.5%	\$ 519,659	0.5%	\$ 47,428	10.0%	
Capital Improvements	-	-	-	\$ 550,000	0.6%	\$ 532,500	0.5%	\$ (17,500)	(3.2)%	
TOTAL GENERAL FUND	538	544	6	\$ 97,130,407	100.0%	\$ 100,389,380	100.0%	\$ 3,258,973	3.4%	

(CONTINUED)

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON
FISCAL 2014 AMENDED BUDGET Vs FISCAL 2015 MAYOR'S RECOMMENDED

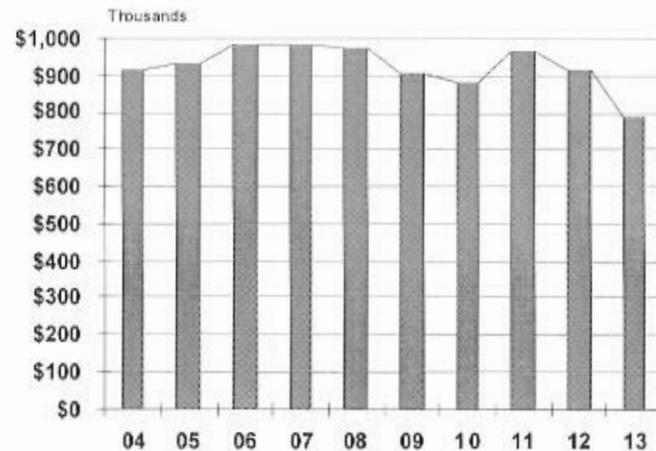
	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>					
	<u>FULL TIME</u>			Fiscal 2013		Fiscal 2014		Departmental	
	Amended	Council	Increase	Amended Budget	% of	Council Adopted	% of	Increase	% of
<u>Budget</u>	<u>Adopted</u>	<u>(Decrease)</u>	<u>Amount</u>	<u>Budget</u>	<u>Amount</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Amount</u>	<u>Change</u>
<u>SPECIAL REVENUE FUNDS:</u>									
Michigan Transportation	24	24	-	\$ 9,310,786	20.7%	\$ 9,993,478	20.7%	\$ 682,692	7.3%
Library	22	22	-	4,307,836	9.6%	6,335,834	13.1%	2,027,998	47.1%
Recreation	12	12	-	6,186,919	13.8%	6,086,762	12.6%	(100,157)	(1.6)%
Communications	5	5	-	1,844,729	4.1%	2,588,887	5.3%	744,158	40.3%
Sanitation	26	26	-	9,327,510	20.8%	8,666,105	17.9%	(661,405)	(7.1)%
Rental Ordinance	4	4	-	624,381	1.4%	720,929	1.5%	96,548	15.5%
Vice Crime Confiscation	-	-	-	100,000	0.2%	100,000	0.2%	-	0.0%
Drug Forfeiture	-	-	-	452,000	0.9%	550,000	1.1%	98,000	21.7%
Act 302 Police Training	-	-	-	94,800	0.2%	84,800	0.2%	(10,000)	(10.5)%
Downtown Development Authority	1	2	1	6,042,515	13.5%	6,156,228	12.7%	113,713	1.9%
2011 Local Street Road Repair	-	-	-	6,630,000	14.8%	7,109,621	14.7%	479,621	7.2%
TOTAL SPECIAL REVENUE FUNDS	94	95	1	\$ 44,921,476	99.9%	\$ 48,392,644	100.0%	\$ 3,471,168	7.7%
GRAND TOTAL	632	639	7	\$ 142,051,883		\$ 148,782,024		\$ 6,730,141	4.7%

**GENERAL FUND
DEPARTMENTAL
EXPENDITURES**

CITY COUNCIL

The City Council is an elected body responsible for the legislative activities of the City of Warren. City Council is composed of seven members, five are District Council Members, and two are at large. In addition to the legislative activities, the City Council is responsible for annually approving the City of Warren's Budget and the Water and Sewer System Budget. City Council meets twice a month, on the second and fourth Tuesday of the month in the Council chambers, located in the Warren Community Center. City Council will routinely meet for Committee of the Whole, Closed Sessions or Special Meetings. These meetings are designed to study, discuss, develop strategy or take immediate action on a wide range of topics facing the City. Council Members also sit on a number of commissions that are in place to help the community at large. Most of these commissions are run by residents and report back to various City Departments.

Expenditure History
City Council



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>COUNCIL</u>								
Council Member	7	\$ 27,554	7	\$ 27,554	7	\$ 27,554	7	\$ 27,554
Council Office Administrator	1	69,376	- (d)	-	- (d)	-	- (d)	-
Deputy Council Secretary	-	-	1 (b)	70,243	1 (b)	70,243	1 (b)	70,243
Senior Administrative Secretary/Council	1	55,435	1	56,128	1	56,128	1	56,128
Administrative Clerical Technician	-	-	1 (b)	51,739	1 (b)	51,739	1 (b)	51,739
Office Assistant	1	34,279	1	34,707	1	34,707	1	34,707
Temporary/Co-op		9,000		9,000		9,000		9,000
Overtime	—	1,500	—	4,800	—	4,800	—	4,800
Total Personnel	<u>10</u>		<u>11</u>		<u>11</u>		<u>11</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 59 contracts that expire 6/30/16.

(b) New position.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>GENERAL GOVERNMENT COUNCIL</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 192,603	\$ 97,232	\$ 192,878	\$ 192,878	Elected Officials	\$ 192,878	\$ 192,878	\$ 192,878
148,979	54,709	115,000	155,463	Permanent Employees	209,347	209,347	209,347
7,538	19,037	22,000	9,000	Temporary/Co-op	9,000	9,000	9,000
4,252	13,317	18,500	1,500	Overtime	4,800	4,800	4,800
				Employee Benefits:			
27,387	14,866	27,800	28,336	Social Security	32,349	32,349	32,349
95,270	45,065	95,500	103,596	Employee Insurance	155,594	155,594	155,594
70,432	33,948	68,000	71,319	Retiree Health Insurance	120,343	120,343	120,343
6,726	3,117	3,117	6,727	Longevity	6,800	6,800	6,800
122,559	83,180	165,500	167,452	Retirement Fund	175,017	175,017	175,017
5,907	1,354	6,000	6,000	Office Supplies	6,000	6,000	6,000
				Other Services and Charges:			
568	353	1,500	1,500	Postage	1,300	1,300	1,300
94,422	39,017	101,000	101,000	Contractual Services	101,880	101,880	251,880
7,500	-	4,000	15,000	Court Reporter	4,000	4,000	4,000
499	281	1,000	1,000	Telephone	700	700	700
1,022	193	500	800	Mileage	900	900	900
1,256	704	3,000	3,000	Printing and Publishing	3,000	3,000	3,000
				Capital Outlay:			
			3,500	Equipment - Office	6,500	6,500	6,500
<u>\$ 786,920</u>	<u>\$ 406,373</u>	<u>\$ 825,295</u>	<u>\$ 868,071</u>	Total Council	<u>\$ 1,030,408</u>	<u>\$ 1,030,408</u>	<u>\$ 1,180,408</u>

37TH DISTRICT COURT

The 37th District Court is part of a State system of courts and operates under the supervision of the Michigan Supreme Court. The Court's four judges are elected by the citizens of Warren and Center Line for six year terms. The Court has a location in Warren and a location in Center Line. The judges rotate hearing cases at the Center Line Court on Wednesday mornings. In total, the 37th District Court processed approximately 66,400 new cases during 2013 – over 12,000 more cases than in 2012.

The District Court has exclusive jurisdiction over 1) all civil litigation up to \$25,000; 2) the arraignment, setting of bail, and preliminary examination of all criminal felony cases; 3) all criminal misdemeanors of State Statutes where the penalty does not exceed one year in jail; 4) all city ordinance violations; and 5) all traffic violations.

To perform these responsibilities, the District Court is divided into the following divisions:

TRAFFIC

The District Court handles all traffic violations within the Cities of Warren and Center Line. Approximately 49,400 traffic tickets were processed by the Court in 2013. Seven clerks staff the traffic division.

CRIMINAL

The District Court processes the arraignment, setting of bail and preliminary examinations of all felony charges in the district. In addition, the District Court handles the entire disposition of all misdemeanor criminal prosecutions. In order to handle the approximately 2,300 felony and 2,200 misdemeanor prosecutions processed by the Court each year, four clerks staff the criminal division.

CIVIL

The District Court processes all civil litigation under \$25,000, landlord tenant litigation, evictions, land contract forfeitures and small claim cases. In addition, the District Court processes garnishments and other collection actions. In order to handle approximately 600 small claims, 4,800 general civil matters, and 5,300 landlord tenant matters, five clerks staff the civil division.

In addition, each of the four judges has a Court Clerk, Court Reporter and Court Officer to administer daily court hearings. The administrative management staff includes a Court Administrator, Office Manager and Assistant. The financial administration includes three cashiers, and three book keepers. One Court Officer provides security at the front door. The Probation Department is staffed by two Probation Officers and two support staff.

The District Court also operates a Drug Court that is in large part funded by Federal matching funds. The program is staffed by three full time employees and two part time employees.

Lastly, the Center Line Court is staffed by three clerks that process all criminal and traffic violations.

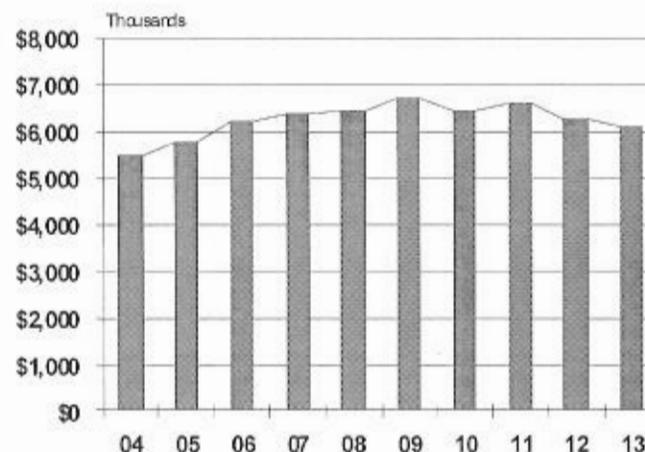
37TH DISTRICT COURT

Fiscal 2015 Performance Objectives

1. To process in a speedy and efficient manner all cases filed in the 37th District Court.
2. To enforce all sanctions and sentences imposed by the Judges of the Court, through the use of drivers' license sanctions, vehicle immobilization, warrants, show cause hearings and probation enforcement.
3. To extend the use of community service programs to assist in the clean-up of property maintenance violations.
4. To increase utilization of the Probation Department.
5. To reduce the backlog of open files with outstanding fines and costs owing.
6. To continue rigorous collection efforts pertaining to appointed counsel fee reimbursement.
7. To maintain an effective and productive Drug Court.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Small Claims	657	800	700	700
Landlord & Tenant	5,333	5,000	5,000	5,000
Parking Tickets	1,496	1,300	1,500	1,500
Traffic Misdemeanor & Civil	49,446	36,000	50,000	50,000
Non-Traffic Felony	2,358	2,800	2,400	2,400
Non-Traffic Misdemeanor & Civil	1,886	2,000	1,900	1,900
Traffic OUIL/OWI	354	600	400	400
General Civil	4,812	6,000	5,000	5,000
Probation – Active Cases	892	900	900	900
Pre-sentence Investigations/Alcohol Evaluations	429	500	400	400

**Expenditure History
37th District Court**



GENERAL FUND PERSONNEL

<u>37TH DISTRICT COURT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Judge	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724
Court Administrator	1	105,377	1	106,694	1	106,694	1	106,694
Chief Probation Officer	1	71,498	1	72,392	1	72,392	1	72,392
Probation Officer	2	62,675	2	63,458	2	63,458	2	63,458
Office Manager	1	62,396	1	63,176	1	63,176	1	63,176
Court Recorder	4	62,396	4	63,176	4	63,176	4	63,176
Drug Court Coordinator	1	62,396	1	63,176	1	63,176	1	63,176
Court Officer	5	57,941	5	58,665	5	58,665	5	58,665
Court Clerk II	6	53,275	6	53,941	6	53,941	6	53,941
Court Clerk I	6	50,398	6	51,028	6	51,028	6	51,028
Court Typist	6	46,929	6	47,516	6	47,516	6	47,516
Court File Clerk	9	43,728	9	44,275	9	44,275	9	44,275
Temporary Employees		135,000		135,000		135,000		135,000
Overtime	—	-	—	5,000	—	5,000	—	5,000
Total Personnel	<u>46</u>		<u>46</u>		<u>46</u>		<u>46</u>	

(a) Wage rates are based on Local 1250 Court Employees and Local 412 Unit 35 contracts that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT 37TH DISTRICT COURT	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 163,200	\$ 70,872	\$ 165,000	\$ 183,600	Elected Officials	\$ 183,608	\$ 183,608	\$ 183,608
2,217,666	1,086,341	2,172,682	2,224,993	Permanent Employees	2,212,962	2,212,962	2,212,962
128,758	69,530	135,000	135,000	Temporary Employees	135,000	135,000	135,000
90,578	44,287	115,000	116,815	Temporary Employees-Drug Court	-	-	-
144	-	-	-	Overtime	5,000	5,000	5,000
				Employee Benefits:			
190,774	95,963	195,000	197,934	Social Security	186,462	186,462	186,462
498,910	237,662	475,324	536,041	Employee Insurance	663,043	663,043	663,043
619,445	310,324	630,000	663,932	Retiree Health Insurance	1,107,611	1,107,611	1,107,611
72,800	40,325	78,000	78,654	Longevity	84,465	84,465	84,465
596,717	488,757	980,000	982,839	Retirement Fund	944,638	944,638	944,638
50,248	28,860	55,000	55,000	Office Supplies	55,000	55,000	55,000
				Other Services and Charges:			
19,629	9,901	18,000	16,000	Postage	16,000	16,000	16,000
16,561	7,051	17,500	20,000	Bank Service Charges	20,000	20,000	20,000
-	-	-	-	Auditing	-	-	-
52,016	30,323	48,000	48,000	Contractual Services	48,000	48,000	48,000
200,455	107,439	215,000	215,000	Contractual Services - Data Processing	215,000	215,000	215,000
53,168	30,130	62,000	48,000	Contractual Services - Judge/Magistrate	48,000	48,000	48,000
11,352	2,241	12,000	20,000	Drug Court Expense	20,000	20,000	20,000
1,879	-	2,260	2,261	W.R.A.P. Drug Court Expense	-	-	-
33,290	-	-	-	Justice Assistance Grant Expense - 2012	-	-	-
32,994	-	28,660	28,662	Substance Abuse Grant Expense	-	-	-
-	-	52,700	52,717	Substance Abuse Grant Expense - 2011	-	-	-
7,755	-	-	-	Substance Abuse Grant Expense - 2012	-	-	-
123,599	61,071	75,650	75,650	Substance Abuse Grant Expense - 2013	-	-	-
-	37,935	150,000	199,249	Substance Abuse Grant Expense - 2014	-	-	-
1,410	-	19,280	19,285	Michigan Drug Court Grant Expense	-	-	-
57,813	31,727	31,727	32,187	Michigan Drug Court Grant Expense - 2013	-	-	-
-	4,880	95,000	115,000	Michigan Drug Court Grant Expense - 2014	-	-	-
-	-	-	-	Mental Health Service Grant Expense	-	-	-
94	-	250	250	Transcripts	250	250	250
441,288	231,824	445,000	411,000	Counsel for Indigent Defendants	450,000	450,000	450,000
23,143	13,350	25,000	16,000	Witness and Jury Fees	16,000	16,000	16,000
14,900	12,583	18,000	20,000	Telephone	20,000	20,000	20,000
999	300	1,700	1,700	Mileage	1,700	1,700	1,700
106,407	46,238	93,000	105,000	Public Utilities	105,000	105,000	105,000
250,000	-	250,000	250,000	Building Rental	250,000	250,000	250,000
9,152	2,798	7,500	10,000	Books	10,000	10,000	10,000
4,836	3,617	4,300	4,300	Memberships and Dues	4,300	4,300	4,300
				Capital Outlay:			
12,170	-	-	-	Equipment - Office	-	-	-
\$ 6,104,150	\$ 3,106,329	\$ 6,673,533	\$ 6,885,069	Total 37th District Court	\$ 6,802,039	\$ 6,802,039	\$ 6,802,039

MAYOR

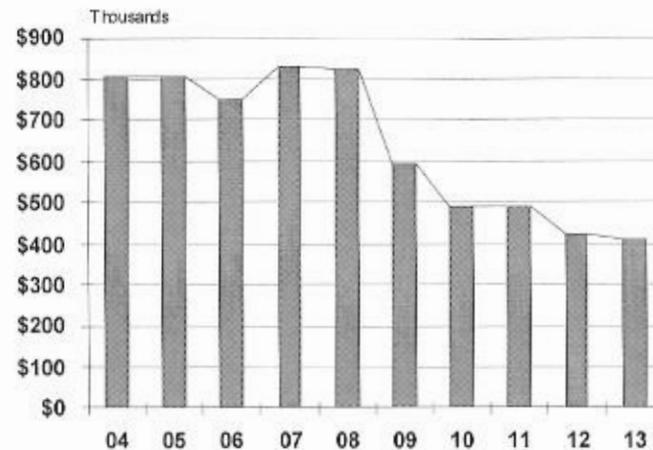
The Mayor, the City's chief elected official, is elected to a four-year term by Warren voters. He serves as liaison between Warren and other governmental agencies at all levels.

As the Chief Executive Officer of the City, he through his department heads is responsible for the day-to-day operations of the City. He also renders his recommendation on all labor contracts to City Council for their consideration and approval.

The duties of the Mayor include serving as signatory on official City documents as required by Council, City Charter, state or federal law, including validation of bonds, notes, and contracts along with the City Clerk, and/or Treasurer. He prepares the City budget and presents it to Council with comments in April of each year. Additionally, the Mayor has veto power over Council actions as they relate to ordinances, resolutions, and Council proceedings.

The Mayor presides over many ceremonial activities. He also is the appointing authority of all the City's major departments and has the power to prevent disorder, preserve public peace and health, and provide for the safety of persons and property.

**Expenditure History
Mayor**



GENERAL FUND PERSONNEL

<u>MAYOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Mayor	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212
Executive Administrator	1	80,264	1	81,267	1	81,267	1	81,267
Neighborhood Services Coordinator	1	50,000	1	50,625	1	50,625	1	50,625
Executive Assistant to the Mayor	1	45,000	1	45,563	1	45,563	1	45,563
Administrative Technician-Mayor	1	39,500	1	39,994	1	39,994	1	39,994
Clerical Technician	1	37,000	1	37,463	1	37,463	1	37,463
Temporary/Co-op	—	35,000	—	35,000	—	35,000	—	35,000
Total Personnel	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT MAYOR	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 110,212	\$ 54,832	\$ 110,636	\$ 110,636	Elected Official	\$ 110,642	\$ 110,642	\$ 110,642
154,781	83,645	167,290	252,746	Permanent Employees	255,192	255,192	255,192
4,626	-	17,000	35,000	Temporary/Co-op	35,000	35,000	35,000
				Employee Benefits:			
20,252	10,383	23,000	30,951	Social Security	30,743	30,743	30,743
36,390	18,972	43,000	60,525	Employee Insurance	85,697	85,697	85,697
45,646	24,385	48,770	50,178	Retiree Health Insurance	41,819	41,819	41,819
-	-	1,000	1,000	Longevity	1,013	1,013	1,013
26,499	13,858	27,716	36,439	Retirement Fund	36,683	36,683	36,683
9,123	2,165	9,000	9,000	Office Supplies	9,000	9,000	9,000
				Other Services and Charges:			
1,475	655	2,000	2,000	Postage	2,000	2,000	2,000
1,759	1,023	4,000	4,000	Contractual Services	4,000	4,000	4,000
<u>\$ 410,763</u>	<u>\$ 209,918</u>	<u>\$ 453,412</u>	<u>\$ 592,475</u>	Total Mayor	<u>\$ 611,789</u>	<u>\$ 611,789</u>	<u>\$ 611,789</u>

CITY CLERK

The City Clerk is the Chief Elections Officer of the City. He also is the custodian of all papers, documents, surety bonds and records, which pertain to the City. The City Clerk serves as an ex-officio member of the Police and Fire Civil Service Commission.

The City Clerk's duties include serving as signatory and keeper of records of all ordinances, resolutions, contracts, and actions of the City Council, as well as all Boards and Commissions of the City. He administers any oath required for municipal purposes by law or City Ordinance. He is the custodian of the City Seal.

The City Clerk's Office issues licenses and permits as required by the City of Warren Ordinances. These licenses include business licenses, dog licenses, and garage sale licenses. The Clerk's Office processes all birth and death certificates for the City of Warren.

The City Clerk's Office provides forms to the public for all petitions required to be filed for any purpose by provisions of the City of Warren Charter or any Ordinance of the City. The City Clerk's Office supervises all Federal, State, County, City of Warren, and local school district elections.

The City Clerk's Office administers licensing for the spring and fall dog vaccination fairs.

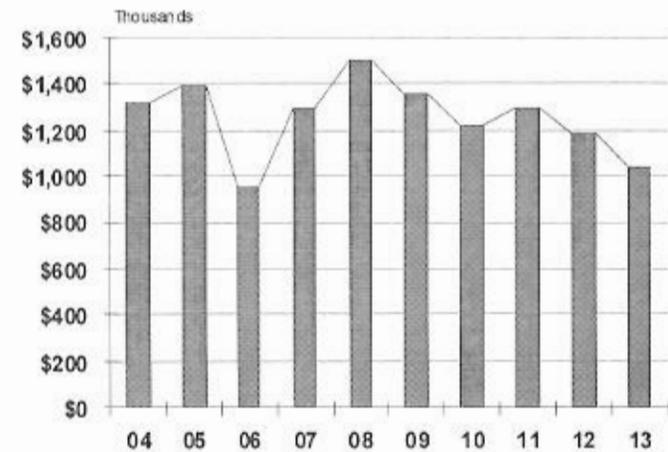
CITY CLERK

Fiscal 2015 Performance Objectives

1. To increase voter participation.
2. To revise business licensing program.
3. To scan documents for public viewing.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Business licenses issued	771	1,500	1,200	1,200
Public hearings	75	100	150	150
Changes in voter registration	41,389	60,000	60,000	60,000
Dog licenses issued	4,945	6,000	6,000	6,000
Garage sale permits issued	1,429	3,500	3,000	3,000
Death certificates issued	1,806	2,500	2,500	2,500
Birth certificates issued	1,183	2,500	2,300	2,300
Lawsuits issued	35	100	100	100
Contracts signed, catalogued and filed	83	100	150	150
Internet requests processed	4,232	5,500	7,050	7,050

**Expenditure History
City Clerk**



GENERAL FUND PERSONNEL

CLERK	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Clerk	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Clerk	1	80,107	1	81,108	1	81,108	1	81,108
Office Manager	1	69,344	- (c)	-	- (c)	-	- (c)	-
Office and Elections Analyst	-	-	1 (c)	56,128	1 (c)	56,128	1 (c)	56,128
Election Technician & License Officer	1	66,888	1	67,724	1	67,724	1	67,724
Election Assistant Technician	-	-	1 (b)	53,460	1 (b)	53,460	1 (b)	53,460
Election Coordinator	1	43,693	- (c)	-	- (c)	-	- (c)	-
Office Assistant	2	34,279	3 (c)	34,707	3 (c)	34,707	3 (c)	34,707
Seasonal Employees		35,000		54,000		44,000		44,000
Temporary Employees - Election Wages		155,280		226,150		176,150		176,150
Overtime		20,000		44,000		24,000		24,000
Total Personnel	<u>7</u>		<u>8</u>		<u>8</u>		<u>8</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/16.

(b) New position.

(c) Reclassifications of Office Manager to Office and Elections Analyst and Election Coordinator to Office Assistant.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT CLERK	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 81,511	\$ 40,442	\$ 81,825	\$ 81,825	Elected Official	\$ 81,829	\$ 81,829	\$ 81,829
303,280	163,066	326,132	321,375	Permanent Employees	358,195	358,195	358,195
44,326	8,355	20,000	35,000	Seasonal Employees	54,000	44,000	44,000
16,436	1,939	5,000	20,000	Overtime	44,000	24,000	24,000
				Employee Benefits:			
35,033	16,891	35,000	36,368	Social Security	41,763	39,468	39,468
69,226	35,153	70,306	84,381	Employee Insurance	114,560	114,560	114,560
131,549	68,401	136,802	142,807	Retiree Health Insurance	120,111	120,111	120,111
11,074	3,967	11,074	11,074	Longevity	7,923	7,923	7,923
99,243	57,172	114,344	117,346	Retirement Fund	128,336	125,336	125,336
190	-	190	190	Uniforms	190	190	190
15,445	7,000	16,000	18,000	Office Supplies	18,000	18,000	18,000
				Other Services and Charges:			
115,315	10	125,000	155,280	Election Wages	226,150	176,150	176,150
8,924	2,391	30,000	50,000	Postage	50,000	50,000	50,000
71,755	3,169	90,000	130,000	Election Expense	182,500	137,500	137,500
3,503	1,075	9,000	14,000	Contractual Services	14,150	14,150	14,150
490	329	800	1,500	Auto Expense	1,500	1,500	1,500
27,801	12,069	36,000	45,000	Printing and Publishing	45,000	45,000	45,000
				Capital Outlay:			
585	-	-	-	Equipment - Office	-	-	-
\$ 1,035,686	\$ 421,429	\$ 1,107,473	\$ 1,264,146	Total Clerk	\$ 1,488,207	\$ 1,357,912	\$ 1,357,912

TREASURER

The Treasurer's Office is responsible for the collection, safekeeping, and allocation of all City revenues, including real and personal property taxes, highway revenues, federal and state grant and other revenues, special assessments, fees, licenses and water revenues. These moneys are invested utilizing several sophisticated techniques to optimize interest earnings while ensuring the safety of City funds. The interest revenue earned from investment of the City's funds is a significant factor in maintaining a high level of City services and minimizing City taxes.

In a constantly changing, increasingly complex economic environment, it is essential for the City Treasurer to keep abreast of new regulatory and technological developments in the financial marketplace. Government legislation, economic trends, new financial instruments, and technical innovations must be monitored and evaluated so investment strategies can be revised and improved. The Treasurer, in the capacity as the City's money manager, strives to keep Warren at the forefront of investment policy.

Organization and procedural methods that improve the efficiency and accuracy of the flow of financial information between the Treasurer's Office, the Controller's Office and other City departments have been updated and improved to meet the increasing demands by the public and other users for financial accountability and timely reporting. System improvements in several administrative functions, such as revenue collection, property tax information systems, and investment activity, are in process to further assist in meeting these demands.

As a Charter member of the Police and Fire Retirement System Board, the Treasurer also oversees the \$261 million Police and Fire Pension Fund and the \$17 million VEBA Trust Fund with the assistance of outside professional actuarial and financial consultants. These funds are managed in accordance with sound actuarially determined standards.

The City Treasurer also acts as the property tax collection agent for all taxing units located in the City. Approximately \$195 million in local unit taxes are collected, accounted for, and distributed annually by the Treasurer to the units.

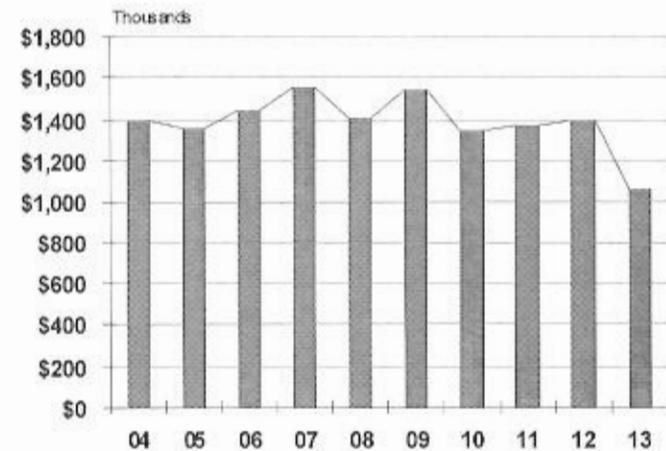
TREASURER

Fiscal 2015 Performance Objectives

1. To administer cash management to maximize investment earnings.
2. To increase offsite water and tax bill payments.
3. To collect revenues efficiently and make authorized disbursements on a timely basis.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Tax bills processed manually	94,499	87,000	93,000	93,000
Tax bills processed off CD-ROM	45,056	55,000	49,000	49,000
Date of delivery to County	April 1	April 1	April 1	April 1
Payroll checks/Advice's processed	27,243	-	27,000	27,000
List of Bills checks processed	12,839	22,000	13,000	15,000
Water bills processed manually	351,898	365,000	351,000	350,000
Water bills automatic payment	6,202	6,000	6,300	6,300
Status changes manually	720	500	600	600
Personal Property tax accounts	4,242	4,242	3,940	4,000
Delinquent Personal Property tax accounts	40	40	40	40
Easy Pay Tax Payments	3,785	4,000	4,000	4,200
Easy Pay Water Bill Payments	33,064	25,000	35,000	37,000

**Expenditure History
Treasurer**



GENERAL FUND PERSONNEL

<u>CITY TREASURER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Treasurer	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Treasurer	1	80,107	1	81,108	1	81,108	1	81,108
Tax Accountant III	1	76,152	1	77,104	1	77,104	1	77,104
Accountant II	1	69,791	1	70,663	1	70,663	1	70,663
Accountant I	1	59,501	1	60,245	1	60,245	1	60,245
Tax Account Technician	2	53,425	2	54,093	2	54,093	2	54,093
Tax Account Specialist	2	49,816	2	50,439	2	50,439	2	50,439
Seasonal Employees		14,000		14,000		14,000		14,000
Overtime	—	9,000	—	9,000	—	9,000	—	9,000
Total Personnel	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>TREASURER</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 81,511	\$ 40,442	\$ 81,825	\$ 81,825	Elected Official	\$ 81,829	\$ 81,829	\$ 81,829
393,898	187,585	375,170	469,408	Permanent Employees	463,474	463,474	463,474
39,317	22,404	44,808	14,000	Seasonal Employees	14,000	14,000	14,000
10,614	1,431	12,000	9,000	Overtime	9,000	9,000	9,000
				Employee Benefits:			
41,677	20,315	40,630	45,841	Social Security	44,633	44,633	44,633
91,636	42,902	85,804	110,885	Employee Insurance	128,702	128,702	128,702
172,172	84,135	168,270	192,083	Retiree Health Insurance	198,261	198,261	198,261
16,580	9,939	17,283	17,283	Longevity	15,114	15,114	15,114
125,477	92,270	184,540	194,163	Retirement Fund	186,178	186,178	186,178
8,781	3,546	11,000	11,000	Office Supplies	11,000	11,000	11,000
				Other Services and Charges:			
47,194	66,308	70,000	60,000	Postage	60,000	60,000	60,000
19,375	14,918	32,500	32,595	Contractual Services	16,000	16,000	16,000
16,393	8,183	35,000	46,000	Tax Statement Preparation	46,000	46,000	46,000
190	-	200	200	Mileage	200	200	200
-	-	-	80,000	Delinquent Personal Property Tax Write-off	-	-	-
<u>\$ 1,064,815</u>	<u>\$ 594,378</u>	<u>\$ 1,159,030</u>	<u>\$ 1,364,283</u>	Total Treasurer	<u>\$ 1,274,391</u>	<u>\$ 1,274,391</u>	<u>\$ 1,274,391</u>

CONTROLLER

The Controller's Office is charged with the efficient administration, control and reporting of all funds expended by the City. The Controller as the chief financial officer of the City, directs the department, and plays a key roll as a member of the Mayor's administrative team in policy development and planning and control of City operations. The task of overseeing the City's financial well-being has become the major function of all employees in the Department and they review all expenditures to ensure that Warren residents receive the best possible return for their tax dollars.

The Controller's office is deeply involved in establishing, upgrading, coordinating, and administering the accounting systems used to control the operations of the City.

The three major sections of the Controller's Office are:

BUDGET AND PERFORMANCE MANAGEMENT
ACCOUNTING AND FINANCIAL REPORTING
PURCHASING AND INVENTORY MANAGEMENT

The Controller with the assistance of the Budget Director develops and continuously monitors the actual performance of the City's departments to the City's budget plan. The City and Water & Sewer System budgets exceed \$200 million dollars for the current fiscal year.

In planning for control, considerable data is gathered and subjected to classification and analysis by the Accounting and Reporting Section. This section, under the direction of the Accounting Supervisor, assimilates all financial information into monthly and annual accounting reports of the City's financial condition. The reports are prepared for both internal use and external review. As evidenced by the City's maintenance of favorable underwriter and lender relationships, these reports are among the most significant communication mediums used by the City to reach parties interested in the City of Warren.

The Purchasing section is responsible to procure the equipment, materials, supplies and services required for the operations of the City departments at the best possible price. The Purchasing section processes over 5,000 purchase orders having a value in excess of \$12 million dollars annually.

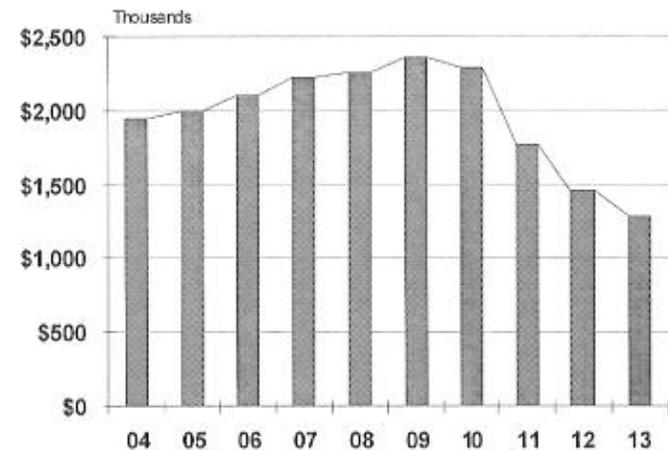
CONTROLLER

Fiscal 2015 Performance Objectives

1. To continue to further develop the City's financial strategy and continue fiscal responsibility while maintaining core City services.
2. To continue to assist in the financial well-being of the City and cost savings effort by monitoring all City finances, including long-term financing.
3. To continue to receive an Unqualified Audit Opinion from our external auditor, whom attests to the City's controls, processes, and overall financial stability.
4. To continue to receive the Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award from the GFOA.
5. To continue implementation of a web based vendor registration/bid notification system, which will include the Tri-County Cooperative.
6. To continue to expand the purchasing information, bid notification, contracts and contract pricing, and vendor information on the intranet.
7. To continue to negotiate in the Request for Proposal process to lower contractual amounts.
8. To continue to improve customer service and timeliness of payments to vendor by implementing sound purchasing practices.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Proposed & Final Budget Documents Printed	50	80	30	30
City Funds Budgeted & Monitored	31	31	31	31
Monthly Financial Reports Prepared	12	12	12	12
Budget Amendments Prepared	33	34	35	35
Travel Requests Processed	43	60	40	40
Labor Contracts Costed	5	2	2	-
G.F.O.A. Distinguished Budget Award	1	1	1	1
Comprehensive Annual Financial Reports Printed	30	30	30	30
F-65 Report Submitted	1	1	1	1
G.F.O.A. Certificate of Achievement Award	1	1	1	1
List of Bills Prepared	24	24	24	24
1099's Issued by January 31	303	330	310	320
Purchase Orders Processed	5,005	5,200	5,001	5,100
Bids – Council Items recommended	125	150	141	160
Informal Bid Correspondence	295	320	364	350
Use of Co-operative Bids	16	15	15	16
Requests for Proposals	14	12	21	15

**Expenditure History
Controller**



GENERAL FUND PERSONNEL

<u>CONTROLLER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Controller	1	\$ 109,289	1	\$ 110,655	1	\$ 110,655	1	\$ 110,655
Assistant Controller	1	89,533	1	90,652	1	90,652	1	90,652
Budget Director	1	97,546	1	98,765	1	98,765	1	98,765
Accounting Supervisor	1	86,098	1	87,174	1	87,174	1	87,174
Purchasing Agent	1	80,874	1	81,885	1	81,885	1	81,885
Budget Cost Analyst	1	69,791	1	70,663	1	70,663	1	70,663
Accountant I	1	59,501	1	60,245	1	60,245	1	60,245
Account Technician	1	53,421	1	54,089	1	54,089	1	54,089
Account Specialist	1	49,816	1	50,439	1	50,439	1	50,439
Office Assistant	1	34,279	1	34,707	1	34,707	1	34,707
Temporary/Co-op		50,000		50,000		50,000		50,000
Overtime	—	30,000	—	30,000	—	30,000	—	30,000
Total Personnel	<u>10</u>		<u>10</u>		<u>10</u>		<u>10</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT CONTROLLER	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 116,014	\$ 54,724	\$ 112,500	\$ 109,715	Appointed Official	\$ 111,087	\$ 111,087	\$ 111,087
670,311	281,705	563,410	608,015	Permanent Employees	608,129	608,129	608,129
51,003	9,562	25,000	50,000	Temporary/Co-op	50,000	50,000	50,000
5,089	1,221	15,000	30,000	Overtime	30,000	30,000	30,000
				Employee Benefits:			
64,754	27,136	59,500	63,350	Social Security	62,556	62,556	62,556
144,186	61,267	122,534	113,967	Employee Insurance	145,796	145,796	145,796
224,486	94,652	189,304	219,682	Retiree Health Insurance	199,792	199,792	199,792
21,937	5,600	19,670	19,670	Longevity	18,510	18,510	18,510
208,428	100,956	201,912	216,641	Retirement Fund	202,109	202,109	202,109
9,027	6,187	15,000	16,000	Office Supplies	16,000	16,000	16,000
				Other Services and Charges:			
1,079	546	1,600	2,200	Postage	2,200	2,200	2,200
2,100	1,100	2,500	2,500	Contractual Services	2,500	2,500	2,500
318	197	500	600	Mileage	600	600	600
<u>\$ 1,518,732</u>	<u>\$ 644,853</u>	<u>\$ 1,328,430</u>	<u>\$ 1,452,340</u>	Total Controller	<u>\$ 1,449,279</u>	<u>\$ 1,449,279</u>	<u>\$ 1,449,279</u>
(232,040)	-	-	-	Charges Reimbursable via Public Act 55 - Accountant/Clerical	-	-	-
<u>\$ 1,286,692</u>	<u>\$ 644,853</u>	<u>\$ 1,328,430</u>	<u>\$ 1,452,340</u>	Net Controller	<u>\$ 1,449,279</u>	<u>\$ 1,449,279</u>	<u>\$ 1,449,279</u>

INFORMATION SYSTEMS

The Information Systems Division of the Controllers Office serves the computing and information needs of all City of Warren Departments. This includes but is not limited to support for the following:

- Existing Oracle and Access applications.
- BS&A applications: Tax, Assessing, Building, Cash Receipting, and Utility Billing.
- IDC Financial and Accounts Payable applications.
- Aclara meter reading server and software.
- City of Warren internal and external web sites.
- Personal computers and peripherals throughout the City.
- Networking within City Hall and fiber optic network that serves 19 buildings throughout the City.
- Cisco IP telephone system at City Hall, Community Center, District Court, Sanitation, Owen Jax Recreation Center, Water Building, Wastewater Treatment Plant, D.P.W. Garage and Fire Administration.
- Camera security system within City Hall.
- Card access system within City Hall.
- Wireless internet access at and around City Hall.

In addition, the staff of the Information Systems Division operates a help desk for all computer problems of any kind. Information Systems also perform operations and maintenance of 16 computer servers. Analysts and programmers determine future departmental information needs and develop new computer systems as needed.

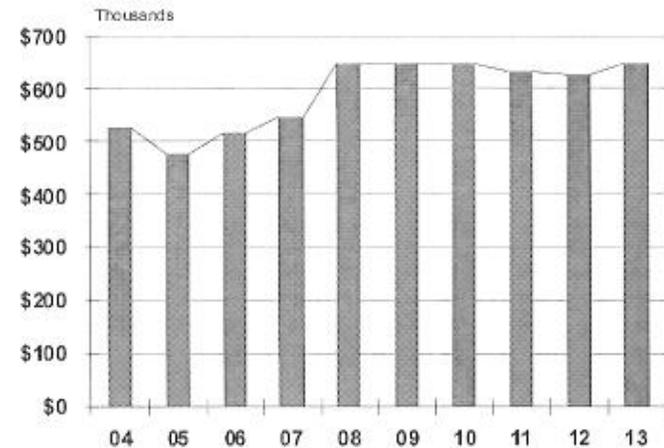
INFORMATION SYSTEMS

Fiscal 2015 Performance Objectives

1. To support citywide internet access.
2. To enhance City external web site.
3. To enhance City internal web site.
4. To continue help desk support for City departments.
5. To develop new computer software systems.
6. To continue to maintain City telephone system.
7. To maintain City Hall security system.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
PCs supported	508	510	508	508
Help Desk calls	3,300	3,375	3,350	3,450
New programs created	60	70	65	60
Existing program updates	63	62	60	55
Hardware platforms supported	16	16	20	22
Hours spent on PC support	4,450	4,600	4,600	4,600
Hours spent enhancing intranet web site	750	670	700	750

**Expenditure History
Information Systems**



GENERAL FUND PERSONNEL

<u>INFORMATION SYSTEMS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Information Systems Manager	1	\$ 91,792	1	\$ 92,939	1	\$ 92,939	1	\$ 92,939
Systems Analyst Supervisor	1	78,462	1	79,443	1	79,443	1	79,443
Computer Network Analyst	1	64,039	1	64,839	1	64,839	1	64,839
Website Developer/Computer Support Analyst	1	64,039	1	64,839	1	64,839	1	64,839
Temporary/Co-op		2,500		2,500		2,500		2,500
Overtime	—	5,384	—	5,400	—	5,400	—	5,400
Total Personnel	<u>4</u>		<u>4</u>		<u>4</u>		<u>4</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 59 and Local 1917 contracts that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT INFORMATION SYSTEMS	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 287,555	\$ 155,183	\$ 295,800	\$ 295,830	Permanent Employees	\$ 301,011	\$ 301,011	\$ 301,011
932	-	2,500	2,500	Temporary Employee	2,500	2,500	2,500
-	-	5,300	5,384	Overtime	5,400	5,400	5,400
				Employee Benefits:			
22,209	12,436	24,200	24,243	Social Security	24,351	24,351	24,351
51,617	27,722	55,444	62,175	Employee Insurance	58,949	58,949	58,949
102,755	58,520	108,000	108,123	Retiree Health Insurance	118,454	118,454	118,454
9,100	9,100	9,100	9,101	Longevity	9,394	9,394	9,394
39,088	21,466	40,000	40,174	Retirement Fund	40,843	40,843	40,843
1,415	1,131	5,300	5,344	Operating Supplies	5,344	5,344	5,344
				Other Services and Charges:			
7,335	16,162	31,500	31,500	Software Services	14,000	14,000	14,000
120,452	85,724	110,300	110,312	Contractual Services	169,301	169,301	169,301
				Capital Outlay:			
3,201	36,746	43,900	43,911	Equipment - Computer	3,000	3,000	3,000
<u>\$ 645,659</u>	<u>\$ 424,190</u>	<u>\$ 731,344</u>	<u>\$ 738,597</u>	Total Information Systems	<u>\$ 752,547</u>	<u>\$ 752,547</u>	<u>\$ 752,547</u>

LEGAL

The City of Warren Legal Department is a full service law office for the City of Warren. The City Attorney, Chief Assistant City Attorney and all Assistant City Attorneys function as general Counsel serving the Mayor, City Council, all Departments, Boards and Commissions. The role of General Counsel is to provide legal advice and guidance thereby protecting taxpayer dollars.

The Legal Department also works to protect City assets and interests by defending the City when sued; instituting lawsuits when directed by the City Council; preparing contracts for goods and services, reviewing and approving contracts to repair roads, sewers, infrastructure and facilities; filing legal actions for the collection of money owed to the City; and by defending the real and personal property assessments appealed to the Michigan Tax Tribunal.

The Legal Department also provides legal support services to keep the City safe and clean by drafting ordinances and amendments to protect public health, safety and welfare; providing legal services for nuisance abatement hearings and lawsuits; issuing property maintenance administrative warrants; obtaining court orders; and prosecuting all misdemeanor criminal cases and citations authorized in the 37th District Court.

In addition, the Legal Department protects private property interests by providing advice to the Planning Commission and Zoning Board of Appeals regarding land use issues; preparing zoning ordinance amendments to ensure compatibility of uses and protect enjoyment of property rights; and defending the City when decisions are appealed. The Legal Department also provides legal services in the implementation of the City's efforts to encourage re-development and investment in the City through DDA, TIFA, the Building Authority; the Brownfield Redevelopment Authority, and the federally funded Block Grant programs.

Recently, the Legal Department has been intricately involved in the sale of City property, in particular by restoring tax reverted properties to responsible owners.

The Legal Department is physically divided into two separate offices, one at City Hall and the other at the District Court Building. Support staff is a necessary component to the efficient operation of both offices. One Legal Administrative Specialist is assigned to the District Court office that is responsible to maintain the day to day administrative functions of the office. One Administrative Assistant to the City Attorney and two Paralegal Administrative Clerks maintain the day to day administrative functions of the City Hall office.

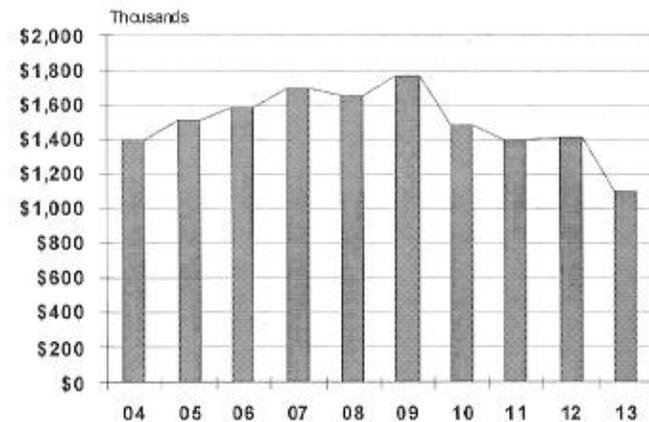
LEGAL

Fiscal 2015 Performance Objectives

1. To continue a vigorous defense of the City in both legal and administrative forums.
2. To protect the financial stability of the City by investigating and implementing all legal options available for cost recovery and collections.
3. To prepare ordinance amendments to update the Code of Ordinances where necessary.
4. To assist all administrative departments with legal services as they implement procedures to continue to provide quality services to the public in the face of citywide staffing reductions and limited resources.
5. To continue to serve all Boards and Commissions in fulfilling their responsibilities and goals for the fiscal year.
6. To continue to keep the City safe and clean by implementing fair and vigorous ordinance prosecution in the 37th District Court.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Warrants - Prosecuted	1,464	1,402	1,330	1,402
Civil Infractions - Prosecuted	32,979	27,000	35,366	35,366
Misdemeanors - Prosecuted	9,291	6,500	8,592	8,592
Pre-trials - Prosecuted	6,978	4,048	7,224	7,224
Seven Day Letter Complaints	74	106	80	80
Seven Day Letter Responses	39	50	36	36
On-site Police file resolutions	266	298	290	290
Warrants reviewed and refused	128	175	140	140
Discovery Requests	362	236	388	388
Victim Rights action	1,308	1,400	1,302	1,302
Subpoenas	89	60	140	140
Tax Tribunal Appeals	68	175	62	62
Civil Litigation	35	50	46	46
Administrative requests for legal services	361	600	360	360
Freedom of Information Act review & responses	283	406	338	338
Civil Rights complaints	3	6	4	4
Reports for tickets	710	n/a	826	826
Contracts/agreements/leases	69	n/a	74	74
Ordinances – proposed	17	n/a	22	22
Nuisance review	56	n/a	68	68
Gun and tow	49	n/a	50	50
Cash/surety bonds	31	n/a	19	19

**Expenditure History
Legal**



GENERAL FUND PERSONNEL

<u>LEGAL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Attorney	1	\$ 112,177	1	\$ 113,579	1	\$ 113,579	1	\$ 113,579
Chief Assistant City Attorney	1	102,961	1	104,248	1	104,248	1	104,248
Assistant City Attorney	4	101,234	4	102,499	4	102,499	4	102,499
Administrative Assistant to City Attorney	1	67,539	1	68,383	1	68,383	1	68,383
Legal Administrative Specialist	1	51,262	1	51,903	1	51,903	1	51,903
Paralegal Administrative Clerk	2	48,989	2	49,601	2	49,601	2	49,601
<u>Permanent Part-time Employees:</u>								
Law Clerks		28,000		30,000		30,000		30,000
Overtime	—	14,000	—	14,000	—	14,000	—	14,000
Total Personnel	<u>10</u>		<u>10</u>		<u>10</u>		<u>10</u>	

(a) Wage rates are based on Local 412 Unit 35 and Unit 59 contracts that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT LEGAL	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 121,022	\$ 64,786	\$ 112,614	\$ 112,614	Appointed Official	\$ 114,022	\$ 114,022	\$ 114,022
265,936	164,418	375,000	427,436	Assistant Attorneys	432,781	432,781	432,781
179,138	85,519	171,038	190,716	Clerical Staff	208,450	208,450	208,450
				Part-time Employees -			
27,153	18,465	28,000	28,000	Law Clerks	30,000	30,000	30,000
28,444	-	-	-	Temporary Attorneys	-	-	-
3,115	3,573	14,000	14,000	Overtime	14,000	14,000	14,000
				Employee Benefits:			
47,873	25,523	56,000	60,920	Social Security	62,163	62,163	62,163
105,416	52,318	115,000	139,170	Employee Insurance	145,779	145,779	145,779
142,945	74,159	148,318	155,434	Retiree Health Insurance	161,438	161,438	161,438
13,276	-	13,276	13,276	Longevity	13,314	13,314	13,314
148,301	104,093	208,186	219,519	Retirement Fund	215,209	215,209	215,209
4,026	2,100	4,800	4,800	Office Supplies	5,500	5,500	5,500
				Other Services and Charges:			
912	269	4,800	4,800	Contractual Services	4,800	4,800	4,800
862	505	1,700	1,700	Postage	1,700	1,700	1,700
513	295	2,000	2,000	Legal Fees	2,000	2,000	2,000
383	223	1,000	1,000	Mileage	1,000	1,000	1,000
14,013	7,040	18,000	18,000	Books, Dues, and Subscriptions	18,000	18,000	18,000
				Capital Outlay:			
-	-	-	-	Equipment - Office	-	-	-
<u>\$ 1,103,328</u>	<u>\$ 603,286</u>	<u>\$ 1,273,732</u>	<u>\$ 1,393,385</u>	Total Legal	<u>\$ 1,430,156</u>	<u>\$ 1,430,156</u>	<u>\$ 1,430,156</u>

ASSESSING

The Assessing Department has the responsibility of preparing the Assessment Rolls and Tax Rolls of the City for all classes of property subject to taxation. Appraising and otherwise determining the true cash value of all such properties in the City carries out this responsibility. The state constitution and statutes require that, notwithstanding any other provision of law, the assessed values placed upon the assessment roll shall be at fifty percent (50%) of true cash value, and shall be determined by appraisers who are certified by the State Tax Commission. The Assessing Department's responsibilities provide the primary source of all General Fund revenues, which are local property taxes. In Fiscal Year 2013/2014, the Tax Rolls, including Special Assessments and Administration Fees, totaled more than \$92,800,000 in City operating revenues and more than \$201,400,000 in total levies for the City, County, State Education and School taxes.

Assessing personnel are statutorily required to be certified by the State Tax Commission at varying levels of expertise for each of the different duties required by law within the Department. All certified personnel must meet annual continuing education requirements, and must pay annual fees to maintain their certifications. Though the City is required by law to provide and to fund the Assessing Department, the State Tax Commission maintains all regulatory authority over the responsibilities and compliance of the Assessing Department's employees and their functions. The City currently funds one Michigan Master Assessing Officer (MMAO), seven Michigan Advanced Assessing Officers (MAAO), two Michigan Certified Assessing Officers (MCAO), one Michigan Certified Assessing Technician (MCAT), and two temporary clerical employees. Of the eleven certified employees, eight also hold the Michigan Certified Personal Property Examiner (MCPPE) designation. The MCPPE certification allows the City to perform personal property audits of businesses within the City. During the past year, our audits discovered \$2,800,000 in omitted personal property taxable value, which generated an additional \$78,000 in City operating tax revenues.

All property owners have the right to appeal the assessed values and property taxes as determined by the Assessing Department. Appeals are heard by the Board of Review, the Michigan Tax Tribunal and the State Tax Commission. The Assessing Department defends all appeals on behalf of the City and of the Board of Review. In the past year, the Assessing Department processed 735 Board of Review appeals, settled 475 Michigan Tax Tribunal appeals and 45 State Tax Commission appeals, which reduced the pending appeal case load by 90%.

The Assessing Department also serves as the primary source of property information in the City by maintaining the most current data for more than 61,000 parcels, consisting of approximately 58,000 real and 4,000 personal property parcels. These include Ad Valorem, Industrial Facility Tax (IFT), Obsolete Property Rehabilitation Act (OPRA), Tax Increment Financing Authority (TIFA), Downtown Development Authority (DDA), Brownfield Authority and Renaissance Zone properties. The Assessing Department property information database is available to the public via internet access, and is the information backbone supporting the databases of the City's Treasury, Planning, Building, Water, Rental, and Property Maintenance Departments. Without the Assessing Department's perpetual diligence in keeping this information current, the integrity of the data relied on by all of these other departments would be compromised.

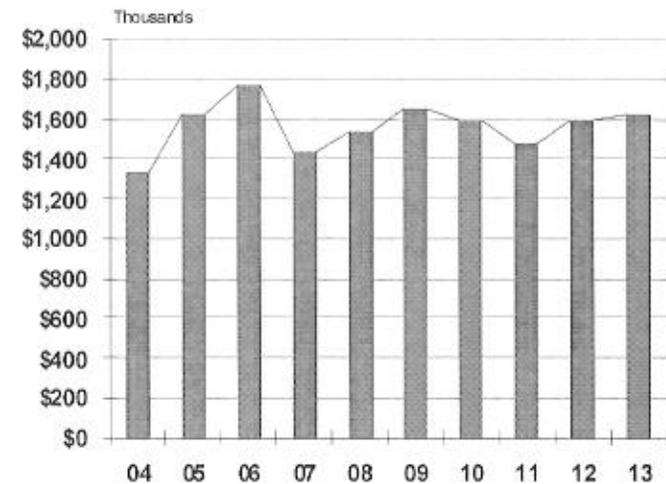
ASSESSING

Fiscal 2015 Performance Objectives

1. To convert the Assessing Equalizer Database to the BS&A.Net program.
2. To complete the re-appraisal of 7,500 Commercial, Industrial and Residential parcels.
3. To develop and implement procedures for the City's purchase of tax reverted properties.
4. To reduce the number of pending MTT appeals to zero.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Preparation of Assessment Rolls (Real, Personal, IFT, OPRA)	6	6	6	6
Preparation of Summer and Winter Tax Rolls	12	12	12	12
Brownfield, TIFA, & DDA captured reports	5	5	5	5
Personal Property Audits	45	100	65	100
Small Claim Michigan Tax Tribunal appeals	59	500	24	50
Full Tax Tribunal appeals	227	300	65	125
Board of Review appeals	735	1,500	1,235	1,200
State Tax Commission appeals	41	100	45	100
Mandated State and County reports	17	17	17	17
Processing of Principal Residence Exemption affidavits	5,774	4,000	8,000	8,000
Process deeds & transfer affidavits	9,817	11,000	11,500	11,000
Inspect, photograph, and verify sales of sold properties	1,403	4,000	2,000	3,000
Perpetual reappraisal of 20% of entire parcel count	3,429	3,740	4,500	5,000
Review I.F.T. applications	6	10	10	10
Process property Division/Combinations	18	25	21	25
Prepare/Review Special Assessment Rolls	30	30	30	30
Review and determine property assessments	63,104	61,000	63,522	63,000
Process State and Local Unit denials of Principal Residence Exemption	182	400	225	300
Review, inspect, and sketch building permit activity	13,210	12,000	14,000	15,000

**Expenditure History
Assessing**



GENERAL FUND PERSONNEL

ASSESSING	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Assessor	1	\$ 102,971	1	\$ 104,258	1	\$ 104,258	1	\$ 104,258
Deputy Assessor	1	82,747	1	83,781	1	83,781	1	83,781
Principal Appraiser	1	72,953	1	73,865	1	73,865	1	73,865
Senior Appraiser	5	66,861	5	67,697	5	67,697	5	67,697
Personal Property Administrative Technician	1	69,344	1	70,211	1	70,211	1	70,211
Appraiser	1	57,757	1	58,479	1	58,479	1	58,479
Assessing Specialist	1	45,824	1	46,397	1	46,397	1	46,397
Seasonal Employees		34,600		54,600		54,600		54,600
Overtime	—	25,359	—	25,700	—	25,700	—	25,700
Total Personnel	<u>11</u>		<u>11</u>		<u>11</u>		<u>11</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT ASSESSING	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 107,723	\$ 51,589	\$ 107,000	\$ 103,373	Appointed Official	\$ 104,665	\$ 104,665	\$ 104,665
609,382	327,981	650,000	645,457	Permanent Employees	658,596	658,596	658,596
26,914	19,977	30,000	34,600	Seasonal Employees	54,600	54,600	54,600
34,191	10,977	22,000	25,359	Overtime	25,700	25,700	25,700
				Employee Benefits:			
61,158	32,267	64,000	64,330	Social Security	66,158	66,158	66,158
91,541	56,188	112,376	120,019	Employee Insurance	165,067	165,067	165,067
215,959	102,181	204,362	204,347	Retiree Health Insurance	239,177	239,177	239,177
25,406	7,610	21,210	21,210	Longevity	21,247	21,247	21,247
358,674	203,610	407,220	409,728	Retirement Fund	393,982	393,982	393,982
5,273	2,312	5,000	5,000	Office Supplies	7,200	7,200	7,200
				Other Services and Charges:			
4,474	400	5,000	7,500	Board of Review	7,500	7,500	7,500
25,782	1,180	26,000	28,000	Postage	28,500	28,500	28,500
				Contractual Services -			
9,925	9,800	22,800	22,821	Data Conversion	24,950	24,950	24,950
9,517	3,599	10,000	12,500	Software Services	14,500	14,500	14,500
14,049	653	14,500	15,000	Tax Roll Preparation	15,000	15,000	15,000
1,419	238	1,000	3,000	Auto Expense	3,000	3,000	3,000
11,202	9,611	25,000	35,000	Professional Services	57,000	57,000	57,000
3,449	3,374	4,000	4,000	Memberships and Dues	4,000	4,000	4,000
				Capital Outlay:			
1,366	-	-	-	Equipment - Office	-	-	-
\$ 1,617,404	\$ 843,547	\$ 1,731,468	\$ 1,761,244	Total Assessing	\$ 1,890,842	\$ 1,890,842	\$ 1,890,842

HUMAN RESOURCES

The Human Resources Department was established in the Fiscal 2011 Budget. It has proven to be a cost effective consolidation and an efficient use of City personnel.

A brief summary of this department's responsibilities are as follows:

- Developing a human resources plan, under the direction of the City of Warren Civil Service Commission for the purpose of recruiting and staffing all full-time, part-time, seasonal and contractual services and for maintaining records on all staff once they are hired. The Director also acts as the Equal Employment Opportunity Officer for all City's employees.
- Risk Management is an integral part of the Human Resources Department. The objective is to protect the City's assets along with our human resources in the most cost-effective manner possible. This is done through a process which includes exposure identification, risk evaluation, risk control and risk management administration.
- The Insurance Division manages the Employee Benefits which includes health insurance, dental insurance, disability insurance, life insurance, flexible spending programs and various other voluntary insurance programs along with maintaining records of eligibility for benefits and reconciling monthly invoices. In addition, the Insurance Division plays a key role in ensuring City compliance with certain state and federal regulations. They maintain all Michigan Occupational Safety and Health Act (MIOSHA) postings and process and manage any unemployment claims against the City.
- Labor Relations investigates and makes recommendations to the Mayor and City Council relative to employee union problems; acting as the agent for the City in matters of negotiations, collective bargaining, and agreements with the City employees along with grievance processing for the City's seven bargaining units, representing nearly one hundred percent of the City's full-time workforce.
- Payroll prepares payroll for some 725 full-time City employees along with numerous part-time and temporary employees.
- Human Resources also maintains compliance with Act 78 of 1935 under the direction of the City of Warren Police and Fire Civil Service Commission for the purpose of maintaining fairness for all police promotions and investigations.

Over the past several years, the size and scope of the Department's mission has increased significantly. The establishment of the Department of Human Resources will enable the city to continue to meet the demands placed on it through additional state and federal regulations in the most efficient manner. Human Resources will continue to ensure the City's compliance with various laws including the Americans with Disabilities Act, the Family and Medical Leave Act and the Department of Transportation's drug and alcohol testing programs, and will continue to provide employees with training workshops on topics ranging from sexual harassment to cultural diversity and customer service, ensuring they are aware of and trained in issues affecting the work environment.

HUMAN RESOURCES

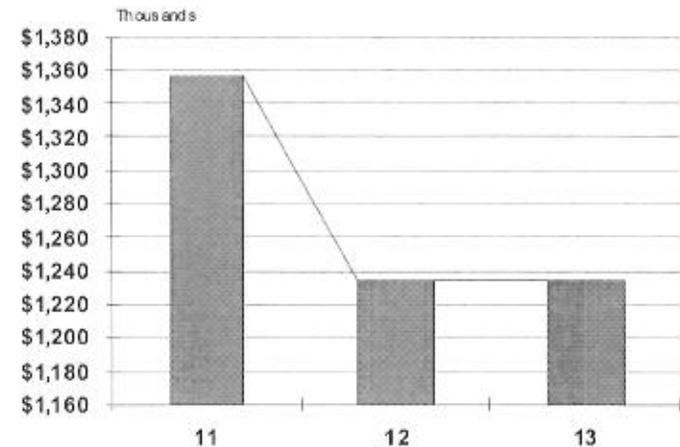
Fiscal 2015 Performance Objectives

1. To recruit and hire the most qualified applicants consistent with Equal Employment Opportunity.
2. To maintain the most comprehensive insurance coverage at the most competitive cost.
3. To monitor and implement health care reform legislation.
4. To investigate staffing services contracts to supplement city services.
5. To implement an effective electronic payroll and "time and attendance" processing program.
6. To effectively administer negotiated collective bargaining agreements.
7. To comply with the Civil Service Rules and Regulations and all state and federal labor and employment laws.
8. To preserve an acceptable level of public service in the face of shrinking financial resources.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Promotional job postings	34	7	64	32
Open competitive job postings	19	12	19	16
Civil Service Commission meetings	22	13	23	24
Employees hired (FT and PT)	249	190	190	170
Applications processed	1,653	1,200	900	1,000
Random DOT alcohol tests	35	35	35	35
Random DOT drug tests	65	65	65	65
Workers' Comp. claims processed	129	150	150/76	150
Sick/Accident claims processed	34	40	45/23	40
Auto/glass claims processed	49	45	40/18	45
Gen. Liab./Property claims processed	136	190	60/30	75
Lawsuit files processed	42	50	50/26	45
Over the counter contacts	3,800	3,500	3,500	3,700
Written exams administered	12	10	17	12
Performance exams administered	1,040	12	160	1,000
MESC claims processed	67	75	30/14	45
W-2's issued by January 31	1,700	1,700	1,700	1,700
MESC Reports/Federal Tax deposits	8	8	8	8
Employee withholding changes	500	500	500	500
Labor contracts negotiated	-	8	8	-
Arbitration awards	10	10	10	10
AFSCME Local 1250 grievances	86	86	86	86
AFSCME Local 1917 grievances	15	15	15	15
WPOA grievances	20	20	20	20
WPFPU Local 1383 grievances	20	20	20	20
Compliance with labor employmt. laws	200 hrs.	200 hrs.	200 hrs.	200 hrs.
State and Federal court for claims	n/a	n/a	n/a	350 hrs.
Administration of claims/meetings	n/a	n/a	n/a	150hrs.
Procurement of insurances	n/a	n/a	n/a	150 hrs.

Expenditure History Human Resources

(Department established in Fiscal 2011 Budget)



GENERAL FUND HUMAN RESOURCES

<u>HUMAN RESOURCES</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Human Resource Director	1	\$ 96,338	1	\$ 97,542	1	\$ 97,542	1	\$ 97,542
Labor Relations Manager	1	87,500	1	88,594	1	88,594	1	88,594
Human Resource Analyst	1	67,850	1	68,698	1	68,698	1	68,698
Personnel Assistant	1	65,897	1	66,721	1	66,721	1	66,721
Benefits Administrator	1	59,661	1	60,407	1	60,407	1	60,407
Senior Payroll Technician	1	59,435	1 (e)	66,721	1 (e)	66,721	1 (e)	66,721
Senior Risk Management Technician	1	55,435	1	56,128	1	56,128	1	56,128
Human Resource Assistant	-	-	2 (c)	39,279	2 (c)	39,279	2 (c)	39,279
Office Assistant	2	34,279	- (c)	-	- (c)	-	- (c)	-
Temporary/Co-op		4,000		4,000		4,000		4,000
Overtime		2,500		3,800		3,800		3,800
Total Human Resources	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/16.

(c) Reclassification of Office Assistants to Human Resource Assistant.

(e) Reflects increase of \$7,286.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT HUMAN RESOURCES	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 521,197	\$ 249,781	\$ 499,562	\$ 551,153	Permanent Employees	\$ 569,302	\$ 569,302	\$ 569,302
30,092	7,329	10,000	4,000	Temporary/Co-op	4,000	4,000	4,000
6,887	3,005	6,000	2,500	Overtime	3,800	3,800	3,800
3,000	1,500	3,000	3,000	Fees and Per Diem	3,000	3,000	3,000
				Employee Benefits:			
43,611	20,462	42,000	44,356	Social Security	45,278	45,278	45,278
91,921	43,695	87,390	93,643	Employee Insurance	130,673	130,673	130,673
139,971	68,208	136,416	124,194	Retiree Health Insurance	159,017	159,017	159,017
19,978	6,652	14,696	14,696	Longevity	14,776	14,776	14,776
154,818	95,710	191,420	196,337	Retirement Fund	190,941	190,941	190,941
7,967	3,836	8,000	8,000	Office Supplies	8,000	8,000	8,000
				Other Services and Charges:			
6,476	1,901	6,000	6,000	Postage	7,000	7,000	7,000
35,485	15,012	75,000	80,000	Contractual Services	40,000	40,000	40,000
13,823	3,425	15,500	15,500	Contractual Services - E.A.C.	15,500	15,500	15,500
49,746	21,013	45,000	45,000	Medical Services	55,000	55,000	55,000
149	12	200	200	Mileage	200	200	200
44,114	3,805	30,000	30,000	Printing and Publishing	50,000	50,000	50,000
63,710	6,279	45,000	80,000	Arbitration Expense	80,000	80,000	80,000
490	565	3,000	3,000	Membership and Dues	3,000	3,000	3,000
<u>\$ 1,233,435</u>	<u>\$ 552,190</u>	<u>\$ 1,218,184</u>	<u>\$ 1,301,579</u>	Total Human Resources	<u>\$ 1,379,487</u>	<u>\$ 1,379,487</u>	<u>\$ 1,379,487</u>

DEPARTMENT OF PROPERTY MAINTENANCE INSPECTION

The Department of Property Maintenance Inspection was established on March 14, 2006 by action of the City Council through adoption of Ordinance 80-625 and is charged with the enforcement of the Property Maintenance Code. In addition, the Department enforces the City's weed control program, rodent control program, West Nile virus program, vacant/foreclosed registration program, and rental licensing and inspection program. The Department is also the primary first contact for residents with any type of property related complaints.

During fiscal year 2013, the Department registered over 18,300 complaints from residents and inspectors of the City of Warren. Of those complaints, 12,563 were resolved within the Department and 5,737 were referred to other City departments such as Zoning, Building or Public Service. Complaints received by the Department have been steady throughout the last five years. In the years 2009 through 2013, the average number of complaints received was just over 21,000.

Departmental staff currently includes an administrator, two temporary office assistants, and six part-time code enforcement officers. Our six officers monitor over 4,800 city owned and privately owned vacant lots and buildings, abandoned/foreclosed homes for blight, rodent harborage and unsanitary conditions. In the spring and summer seasons they enforce the City's weed control ordinance. The officers also respond to general property maintenance blight concerns, such as rubbish/debris, inoperative/unlicensed vehicles, unkempt pools, garbage containers, etc. They also partake in a six month clean sweep program where each officer walks down every street in every section of the city searching for blight issues. In the year 2013, the officers issued over 3,000 notices during the sweep. The staff's time is divided between answering telephones, inputting complaints, and inspecting properties.

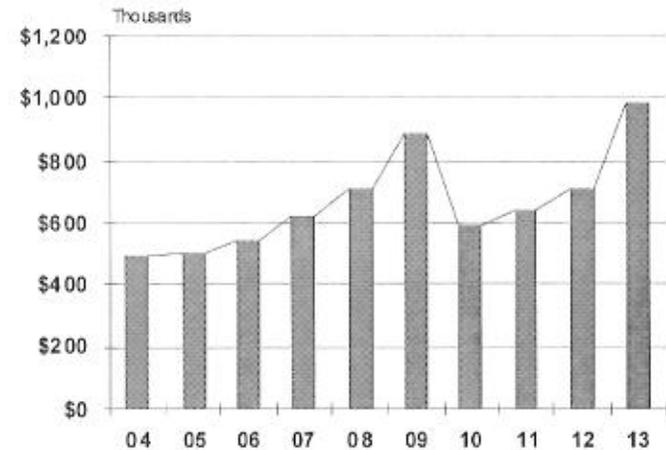
PROPERTY MAINTENANCE INSPECTION

Fiscal 2015 Performance Objectives

1. To continue and update the vacant/foreclosure home program
2. To expand community service and blight awareness including city ordinances to residents.
3. To continue updating the department's educational program so all inspectors have a general knowledge of all basic operations.
4. To streamline the city wide tracking system to one BS&A system.
5. To implement a 24-72 hour response time for all complaints and investigations.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Weed Enforcement - Complaints	4,387	6,000	8,500	9,000
Weed Enforcement - Vacant Homes & Lot Work Orders – Grass cutting	4,012	7,000	5,500	5,800
Rodent complaints and investigations	597	1,800	800	800
Complaints entered into tracking system	18,300	20,000	25,000	25,000
Vacant & foreclosed property clean ups	676	1,000	900	900
Snow complaints and investigation	416	n/a	500	500
Vacant home posted for city certifications	338	n/a	400	400

**Expenditure History
Property Maintenance**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT PROPERTY MAINTENANCE INSPECTION	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 57,217	\$ 45,984	\$ 55,000	\$ 55,000	Temporary/Co-op	\$ 65,000	\$ 65,000	\$ 65,000
398,924	208,286	375,000	375,000	Temporary Employees- Inspection	425,000	425,000	425,000
				Employee Benefits:			
34,865	19,452	33,300	33,326	Social Security	37,486	37,486	37,486
3,176	627	3,540	3,545	Employee Insurance	4,022	4,022	4,022
7,292	5,172	11,000	11,000	Office Supplies	14,500	14,500	14,500
				Other Services and Charges:			
2,227	904	5,000	5,000	Postage	5,000	5,000	5,000
19,998	-	5,000	5,000	West Nile Virus Expense	15,000	15,000	15,000
223,244	129,186	271,000	275,000	Weed Mowing Program	325,000	300,000	300,000
28,409	-	-	-	Housing Code Enforcement Program	-	-	-
191,691	150,575	200,000	200,000	Rodent Control Program	250,000	225,000	225,000
2,068	1,520	4,000	-	Telephone and Radio			
5,937	1,168	6,000	6,000	Printing and Publishing	7,000	7,000	7,000
				Capital Outlay:			
6,541	9,000	-	9,500	Equipment - Maintenance	-	-	-
\$ 981,589	\$ 571,874	\$ 968,840	\$ 978,371	Total Property Maintenance Inspection	\$ 1,148,008	\$ 1,098,008	\$ 1,098,008

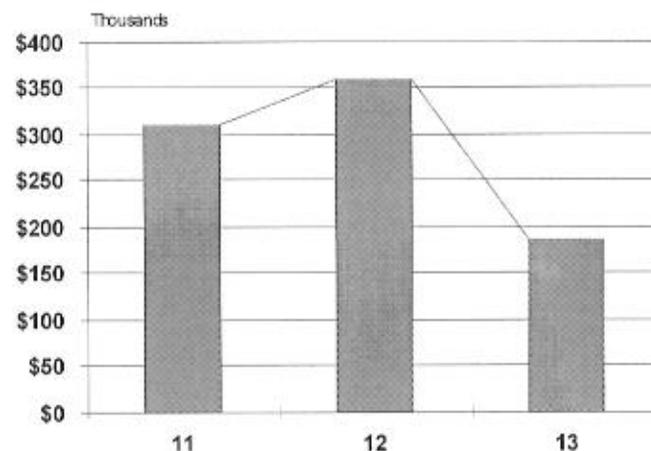
COMMUNITY AND ECONOMIC DEVELOPMENT

The Department of Community and Economic Development represents a true collaboration between City Departments by streamlining two significant operations by maximizing the benefits and resources which are expended. Since these two departments have been combined for a period of over three years now, the city has recognized significant savings in the cost of expenditures in both the Community Development and Economic Development areas. All programs funded through the Community Development Department are reviewed by the Mayor and City Council periodically throughout the year.

The proposed budget attempts to direct expenditures historically borne by the administrative unallocated portion of the general fund budget, particularly in regards to the Community Development Department. Not only is 95% or more of the budget funded by Federal funds from a variety of sources, but the salary and benefit costs of the one position recognized in the General Fund Budget has been decreased by over 50% due to a change in classification of the permanent employee position shown in the general fund budget, as well as the salary for this position.

The Economic Development Department continues to concentrate on the retention and expansion of businesses in the City by personal attention provided to each and every business when contact is made. The Economic Development Department also continues to maximize the ability to assist businesses diversify and expand by utilizing all incentive programs available through State Statute.

Expenditure History
Community and Economic Development
(Department established in Fiscal 2011 Budget)



GENERAL FUND PERSONNEL

<u>COMMUNITY AND ECONOMIC DEVELOPMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Community & Economic Development Director	1	\$ 77,981	1	\$ 78,956	1	\$ 78,956	1	\$ 78,956
Community Development Administrative Assistant	<u>1</u>	62,000	<u>1</u>	62,775	<u>1</u>	62,775	<u>1</u>	62,775
 Total Personnel	 <u>2</u>		 <u>2</u>		 <u>2</u>		 <u>2</u>	

(a) Wage rates are based on Local 412 Unit 35 and Local 1917 contracts that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

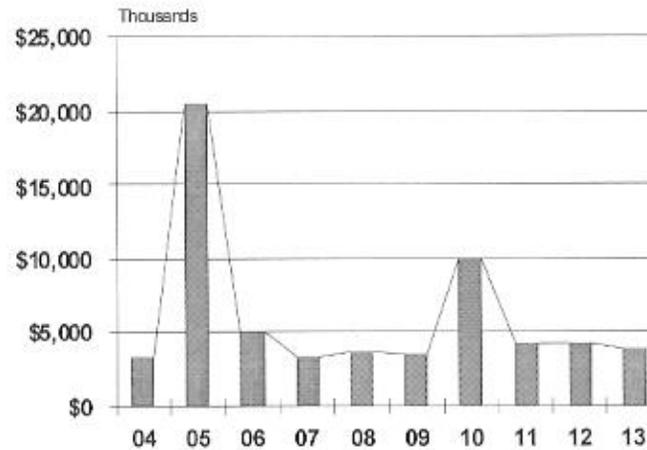
FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT COMMUNITY & ECONOMIC DEVELOPMENT	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 107,062	\$ 48,013	\$ 110,000	\$ 134,905	Permanent Employees	\$ 129,477	\$ 129,477	\$ 129,477
26,866	2,181	5,000	-	Temporary Employee	-	-	-
3,950	-	-	-	Overtime	-	-	-
				Employee Benefits:			
10,966	4,201	9,500	10,455	Social Security	10,014	10,014	10,014
4,740	6,240	12,480	8,015	Employee Insurance	29,366	29,366	29,366
6,933	533	1,200	1,349	Retiree Health Insurance	1,309	1,309	1,309
3,300	-	-	-	Longevity	1,437	1,437	1,437
14,868	5,326	12,000	13,491	Retirement Fund	13,092	13,092	13,092
190	-	1,000	1,000	Office Supplies	1,000	1,000	1,000
				Other Services and Charges:			
294	-	2,000	7,000	Postage	3,000	3,000	3,000
250	-	5,000	5,000	Contractual Services	5,000	5,000	5,000
-	-	-	-	Mileage	500	500	500
564	-	4,000	6,000	Printing and Publishing	5,000	5,000	5,000
1,295	775	2,000	3,000	Membership & Dues	2,000	2,000	2,000
4,817	220	8,000	10,000	Promotions	8,000	8,000	8,000
<u>\$ 186,095</u>	<u>\$ 67,489</u>	<u>\$ 172,180</u>	<u>\$ 200,215</u>	Total Community & Economic Development	<u>\$ 209,195</u>	<u>\$ 209,195</u>	<u>\$ 209,195</u>

ADMINISTRATIVE UNALLOCATED EXPENSE

This budget activity center is used for general City expenditures. Typically, the costs involved in providing these services are not attributable to a given operation or department. This situation exists when an expenditure is incurred by the City in which benefit is realized by more than one activity. For example, rather than allocating the utility charges over all the departments in City Hall, it is much simpler and auditable to charge an activity specifically set up for this type of expenditure.

Other types of expenditures include, audit services for the annual general year-end audit, general liability and vehicle insurance premiums, City memberships and dues, tuition reimbursement and so forth.

**Expenditure History
Administration Unallocated Expense**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	ADMINISTRATION UNALLOCATED EXPENSE	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Other Services and Charges:			
\$ 59,000	\$ 59,000	\$ 59,000	\$ 60,000	Independent Audit	\$ 60,000	\$ 60,000	\$ 60,000
43,487	23,362	50,000	50,000	Telephone and Radio	50,000	50,000	50,000
8,329	2,733	8,000	9,000	Conferences and Workshops	9,000	9,000	9,000
38,745	50,619	50,619	55,000	Education Allowance	55,000	55,000	55,000
4,286	1,471	5,000	5,000	Community Promotion	5,000	5,000	5,000
3,031,281	1,021,577	2,800,000	2,800,000	Insurance and Bonds	3,000,000	3,000,000	3,000,000
95,075	47,250	150,000	175,000	Professional Services	150,000	150,000	150,000
250,000	250,000	250,000	250,000	Grievance Settlements	250,000	250,000	250,000
-	-	-	600,000	Refund of Taxes Paid Under Protest	-	-	-
-	425	1,000	1,000	Investment Policy Commission	1,000	1,000	1,000
276,680	107,038	275,000	275,000	Public Utilities - Civic Center	290,000	290,000	290,000
10,433	4,573	11,000	11,000	Public Utilities - Court Building	12,000	12,000	12,000
				Liability Transfer:			
-	-	-	150,000	Accumulative Sick Leave	-	-	-
-	-	-	75,000	Accumulative Compensatory Time	-	-	-
-	-	-	100,000	Insurance Claims	-	-	-
9,181	12,242	12,242	10,000	U.S. Conference of Mayors Membership	10,000	10,000	10,000
56,032	66,957	66,957	66,200	Unemployment Costs	33,100	33,100	33,100
1,762	650	1,500	1,500	401(a) Board Operating Expense	2,000	2,000	4,000
9	-	500	500	Disability Commission Operating Expense	500	500	500
-	6,700	6,700	-	8 Mile Vision/Action Plan	-	-	-
-	-	-	75,000	Tax Reverted Property Acquisition/Expense	75,000	75,000	75,000
				Total Administration			
<u>\$ 3,884,300</u>	<u>\$ 1,654,597</u>	<u>\$ 3,747,518</u>	<u>\$ 4,769,200</u>	Unallocated Expense	<u>\$ 4,002,600</u>	<u>\$ 4,002,600</u>	<u>\$ 4,004,600</u>

POLICE AND FIRE CIVIL SERVICE COMMISSION

The Police & Fire Civil Service Commission is a board created by statute, Public Act 78 of 1935, and incorporated by reference into the City Charter as provided in section 7.18(b). This Board was established to oversee and provide a civil service system for the Police and Fire Departments based on examination and investigation as to merit, efficiency, and fitness for appointment, employment, and promotion. Since 1993 responsibility for hiring Police and Fire Fighters was given to the Personnel Department via the respective collective bargaining agreements. With the creation of the Human Resources Department in the Fiscal 2011 budget, compliance with the Act under the direction of the Commission became the responsibility of the Human Resources Department.

The Police & Fire Civil Service Commission performs the following functions:

1. Prescribes and amends rules and regulations for enforcing the provisions of the Act.
2. Conducts promotional examinations, and oversees recruitment and examination of new hires.
3. Keeps minutes of the Commission's proceedings, records of all examinations, and roster and personnel files of all members of the Police Department, current and past.
4. Make investigations concerning all matters for enforcing the provisions of the Act.
5. Holds appeal hearings upon request of aggrieved applicants or employees and, in the course thereof, has the power to administer oaths and take testimony.
6. Has the authority to subpoena and require the attendance of witnesses for investigations authorized by the Act.

The Police & Fire Civil Service Commission consists of three part-time Commissioners. The City Clerk is an ex-officio member of the Commission.

The City of Warren Police & Fire Civil Service Commission shall continue fulfilling its responsibilities according to the requirements of Act 78 to determine qualifications by competitive examinations. All appointments, reinstatements, promotions, and discharges in the Police & Fire Departments will continue to follow the manner and means as prescribed in Act 78 of the Michigan Public Acts of 1935 as amended, and as modified by union agreement.

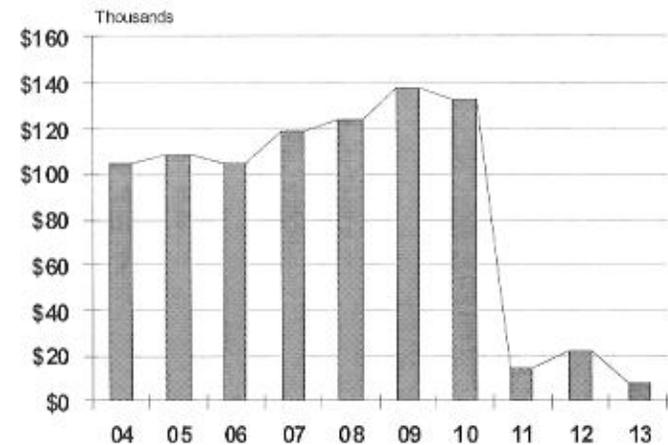
POLICE & FIRE CIVIL SERVICE COMMISSION

Fiscal 2015 Performance Objectives

1. To provide current eligible police personnel with appropriate exam processes.
2. To provide current eligible police personnel with necessary information to prepare for exams.
3. To calculate and compile exam scores and eligibility lists as quickly and accurately as possible.
4. To be available to hear any appeals of police and/or fire applicants and/or current personnel and, in doing so, meet the requirements of the Rules and Regulations of the Police & Fire Civil Service Commission and Act 78 of 1935.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Employee promotional exams posted	2	20	2	2
Non-employee postings	-	6	1	-
Applications processed	38	100	95	50
Written exams conducted	38	35	28	48
Regular meetings held	8	12	8	12
Special meetings held	2	3	-	1
Appeals heard	1	2	-	1
Certify police recruit eligibility list	-	1	1	1
Certify police promotional list	2	2	4	2

Expenditure History
Police & Fire Civil Service Commission



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT POLICE & FIRE CIVIL SERVICE	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 1,500	\$ 450	\$ 1,500	\$ 3,000	Fees and Per Diem	\$ 3,000	\$ 3,000	\$ 3,000
				Supplies:			
397	54	500	1,400	Office Supplies	1,400	1,400	1,400
5,889	-	18,000	28,000	Exams & Operating Supplies	28,000	28,000	28,000
				Other Services and Charges:			
635				Contractual Services			
216	8	800	800	Postage	800	800	800
<u>\$ 8,637</u>	<u>\$ 512</u>	<u>\$ 20,800</u>	<u>\$ 33,200</u>	Total Police & Fire Civil Service	<u>\$ 33,200</u>	<u>\$ 33,200</u>	<u>\$ 33,200</u>

ZONING BOARD OF APPEALS

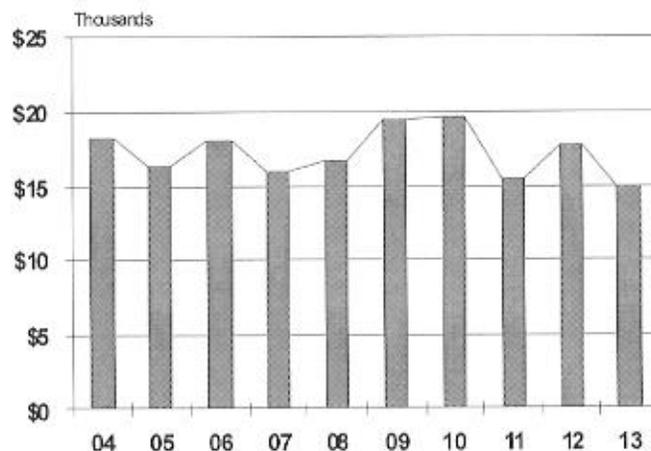
The Zoning Board of Appeals is a nine member quasi-judicial body authorized by the Michigan Zoning Enabling Act, MCL 125.3601 et seq., and the Warren Zoning Ordinance to:

1. Hear and decide appeals from and review any administrative order, requirement, decision, or determination made by an administrative official or body charged with enforcement of the zoning ordinance.
2. Hear and decide questions related to the interpretation of the zoning ordinance.
3. Hear and decide questions related to interpretation of the zoning maps.
4. Grant land use and non-use variances as authorized by the Michigan Zoning Enabling Act and zoning ordinance.
5. Hear and decide special exceptions as provided for in the zoning ordinance which require approval of the Zoning Board of Appeals such as outdoor retail sales, fairs, carnivals and open air exhibitions.

Applications for approval of the Zoning Board of Appeals should be made to the Building Division. A public hearing will be scheduled and notices issued in compliance with legal requirements. Decisions of the Zoning Board of Appeals will be made at the conclusion of the public hearing.

Questions related to the Zoning Board of Appeals should be directed to the Office of the Board of Appeals located within the City Council Offices.

**Expenditure History
Zoning Board of Appeals**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

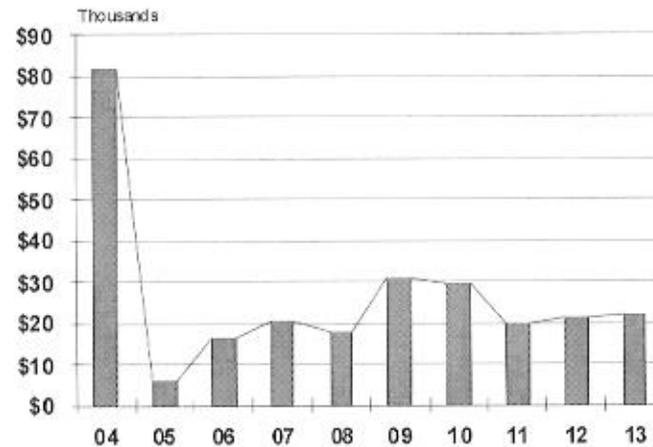
FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ZONING BOARD OF APPEALS</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 5,285	\$ 2,590	\$ 5,700	\$ 6,615	Meeting Allowance	\$ 6,615	\$ 6,615	\$ 7,840
585	-	1,300	1,300	Office Supplies	1,365	1,365	1,615
				Other Services and Charges:			
4,929	1,951	5,500	6,000	Postage	6,000	6,000	7,100
4,160	-	2,500	2,500	Outside Court Reporter	3,000	3,000	3,550
-	-	600	800	Printing and Publishing	840	840	1,015
<u>\$ 14,959</u>	<u>\$ 4,541</u>	<u>\$ 15,600</u>	<u>\$ 17,215</u>	Total Zoning Board of Appeals	<u>\$ 17,820</u>	<u>\$ 17,820</u>	<u>\$ 21,120</u>

BEAUTIFICATION COMMISSION

The Beautification Commission was established in 1966, pursuant to Chapter 9, Section 2-904, Code of Ordinance for the City of Warren. Members are appointed by the Mayor and serve without compensation. The Commission has been charged with the following duties:

1. To study, conceive, formulate, promulgate and develop plans for the beautification of streets, highways, alleys, parks, streams, playgrounds, yards, lots and buildings.
2. To study, investigate and develop plans for improving the health, sanitation, safety and cleanliness of the City.
3. To foster the prevention of fires, diseases and other public hazards.
4. To encourage and recommend the placing, planting and preservation of trees, flowers, plants, shrubbery and other objects of ornamentation in the City.
5. To collect, study and evaluate information on community improvements and to make recommendations.
6. To sponsor, plan, promote, coordinate and carry out campaign activities for the restoration, preservation and enhancement of the beauty of the City.
7. To otherwise promote public interest in the general improvements of the appearance of the City: provided, however, that nothing herein shall be construed to abridge, invade, supplant or change the powers and duties of the other commissions, departments, boards and agencies of the City.

**Expenditure History
Beautification Commission**



GENERAL FUND PERSONNEL

<u>BEAUTIFICATION COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>By Mayor(a)</u>	<u>By Mayor(a)</u>	<u>By Council(a)</u>	<u>By Council(a)</u>
Coordinator	-	\$ -	1 (b)	\$ 33,150	-	\$ -	-	\$ -
Part-time Employee	<u>—</u>	5,000	<u>—</u>	-	<u>—</u>	7,000	<u>—</u>	7,000
Total Personnel	<u>-</u>		<u>1</u>		<u>-</u>		<u>-</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/16.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

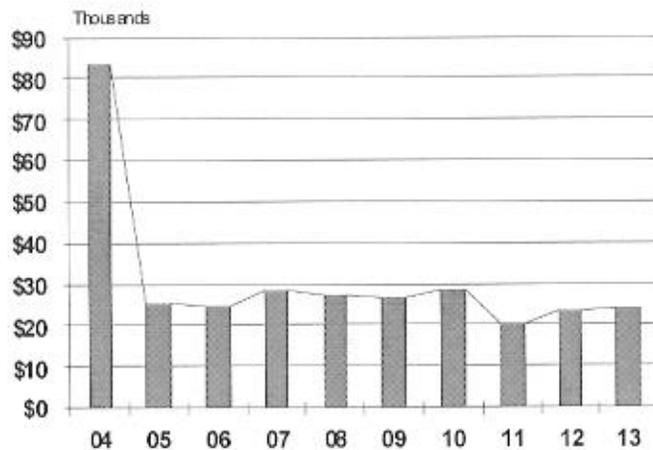
FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>BEAUTIFICATION COMMISSION</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ -	\$ -	\$ -	\$ -	Permanent Employee	\$ 33,279	\$ -	\$ -
5,556	2,581	5,000	5,000	Part-time Employee	-	7,000	7,000
				Employee Benefits:			
425	197	388	388	Social Security	2,546	538	538
-	-	7	7	Employee Insurance	14,085	9	9
-	-	-	-	Retiree Health Insurance	333	-	-
-	-	-	-	Retirement Fund	3,328	-	-
397	-	400	600	Office Supplies	600	600	600
				Other Services and Charges:			
2,700	1,100	2,500	2,500	Contractual Services	2,500	2,500	2,500
1,387	195	1,000	1,000	Postage	1,700	1,700	1,700
67	40	150	250	Telephone Expense	250	250	250
727	319	800	800	Mileage	800	800	800
566	430	700	700	Public Utilities	700	700	700
770	-	1,000	1,000	City Flower Plantings	1,000	1,000	1,000
1,225	-	1,200	1,200	School Program	1,200	1,200	1,200
6,495	2,872	8,000	9,000	Awards Committee	9,000	9,000	9,000
836	368	2,000	2,000	Clean-up Campaign	2,000	2,000	2,000
694	95	1,000	1,000	Installation & Informational Dinner Meetings	1,000	1,000	1,000
-	-	9,989	9,989	Decorations	20,000	20,000	30,000
<u>\$ 21,845</u>	<u>\$ 8,197</u>	<u>\$ 34,134</u>	<u>\$ 35,434</u>	Total Beautification Commission	<u>\$ 94,321</u>	<u>\$ 48,297</u>	<u>\$ 58,297</u>

CULTURAL COMMISSION

The Cultural Commission was established by ordinance, on May 12, 1970. It consists of nine members, appointed by the Mayor, with three members appointed each year for three-year terms.

They act in an advisory capacity to the Mayor and City Council, and are responsible for considering, studying, recommending, and conducting plans for the development of City-wide cultural programs. They also are directed to promote, coordinate and develop the performing and creative arts by making recommendations for programs, and further facilitate communications with the State Council for the Arts.

**Expenditure History
Cultural Commission**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CULTURAL COMMISSION</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 46	\$ -	\$ 100	\$ 100	Office Supplies	\$ 100	\$ 100	\$ 100
				Other Services and Charges:			
1,800	1,950	1,950	2,000	Contractual Services	2,000	2,000	7,000
500	500	500	500	Concert Band	500	500	500
500	500	500	500	Warren Tri-County Fine Arts	500	500	500
500	500	500	500	Warren Community Chorus	500	500	500
500	500	500	500	Warren Symphony Orchestra	500	500	500
18,919	17,951	19,100	19,100	Summer Program	19,100	19,100	19,100
800	800	800	800	Artist in Residence Program	800	800	800
800	600	600	600	Art Festival	600	600	600
<u>\$ 24,365</u>	<u>\$ 23,301</u>	<u>\$ 24,550</u>	<u>\$ 24,600</u>	Total Cultural Commission	<u>\$ 24,600</u>	<u>\$ 24,600</u>	<u>\$ 29,600</u>

CRIME COMMISSION

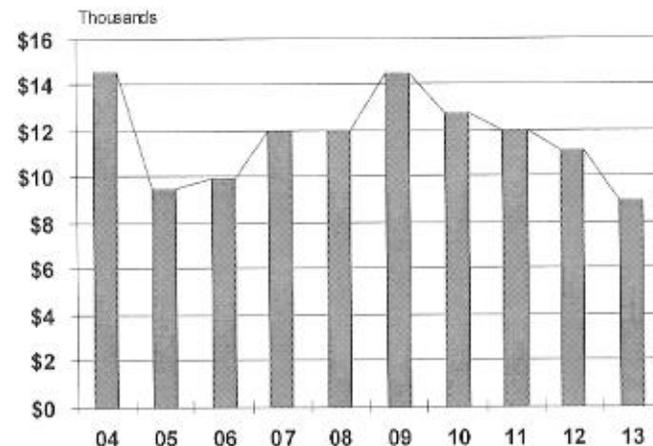
The Crime Commission, established on April 2, 1968, consists of twelve (12) members appointed by the Mayor. Members of the Commission may be persons with qualifications in such areas as: law enforcement, crime prevention, public communication and education.

Meetings are held once a month, and the Police Commissioner or his representative shall be an honorary member and attend all meetings unless excused therefore by the Commission.

The purpose of the Commission is to study the crime situation in the City and make recommendations for its prevention and elimination, serve to provide good communication and education with the community about law enforcement and crime prevention, and shall be available to receive citizens' questions and complaints about crime and make recommendations accordingly. The Commission shall recommend any needed changes in procedures to the Mayor.

The Commission will be working with the Police Department in helping facilitate the Neighborhood Watch Program and the senior seminars.

Expenditure History Crime Commission



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CRIME COMMISSION</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 940	\$ 229	\$ 800	\$ 800	Office Supplies	\$ 800	\$ 800	\$ 800
				Other Services and Charges:			
2,094	764	1,800	1,800	Contractual Services	1,800	1,800	1,800
235	194	300	300	Telephone	300	300	300
3,971	5,104	6,200	6,200	Community Promotion & Public Relations	6,200	6,200	6,200
<u>1,635</u>	<u>288</u>	<u>2,000</u>	<u>2,000</u>	Public Utilities	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
<u>\$ 8,875</u>	<u>\$ 6,579</u>	<u>\$ 11,100</u>	<u>\$ 11,100</u>	Total Crime Commission	<u>\$ 11,100</u>	<u>\$ 11,100</u>	<u>\$ 11,100</u>

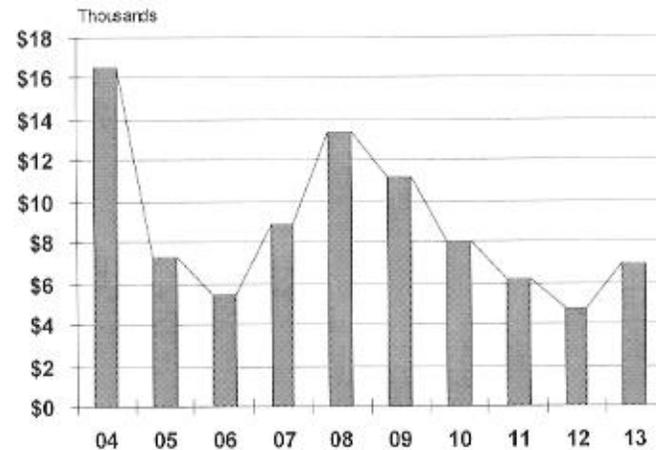
HISTORICAL COMMISSION

The Historical Commission was established by ordinance, on December 9, 1969, and consists of nine members appointed by the Mayor for staggered terms. The office is held for three years, with three appointments being made annually.

The function of the Commission is to further public interest in all matters relating to the history of the City of Warren and its environment, and to that end it may acquire, collect, own or exhibit articles of historic interest and value. Further, it will maintain appropriate exhibits; cooperate in educational and research programs and issue bulletins and other publications.

Meetings are held regularly, at least once a month.

**Expenditure History
Historical Commission**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT HISTORICAL COMMISSION	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 773	\$ 95	\$ 1,200	\$ 1,200	Office Supplies	\$ 1,630	\$ 1,630	\$ 1,630
				Other Services and Charges:			
67	40	200	250	Telephone Expense	300	300	300
991	-	1,000	1,000	Community Promotion & Public Relations	1,200	1,200	1,200
259	45	355	355	Membership & Dues	405	405	405
1,311	-	1,500	1,500	Historical Site Plaques	1,500	1,500	1,500
2,757	57	4,000	4,010	Museum Expense	2,460	2,460	2,460
707	-	1,500	1,500	Hall of Fame	1,500	1,500	1,500
				Capital Outlay:			
-	-	-	-	Capital Improvements	4,500	4,500	4,500
-	3,512	4,500	4,500	Equipment - Office	4,850	4,850	4,850
<u>\$ 6,865</u>	<u>\$ 3,749</u>	<u>\$ 14,255</u>	<u>\$ 14,315</u>	Total Historical Commission	<u>\$ 18,345</u>	<u>\$ 18,345</u>	<u>\$ 18,345</u>

EMPLOYEES RETIREMENT COMMISSION

Established under General City Ordinance on January 1, 1958, the City of Warren Employees' Retirement System is the administrator of a single-employer public employees' retirement system that covers all remaining full time employees, except police and fire personnel hired prior to the close of the plan effective upon ratification of the final collective bargaining agreements in February 2000. As of December 31, 2012, there were 531 retirees and beneficiaries receiving benefits from the fund. In addition, 24 members have deferred their retirement benefits. All of the 125 active members in the system have vested pension rights.

In addition, the General Employees' Retirement System administers the VEBA Trust, which provides health, life, disability and dental insurance for retirees and their families. This Trust was closed to new hires effective in April of 2007. Regular retirement benefits are payable at any age with 30 years of service, attainment of age 50 with 25 years of service or age 60 with 8 years of service. The obligation to contribute to and maintain the System for these employees was established by City ordinance and collective bargaining agreements.

The system is funded through investment earnings and contributions from the City. The City's funding policy provides for periodic employer contributions at actuarially determined amounts that are designed to accumulate sufficient assets to pay benefits when due. The contribution for the fiscal year beginning July 1, 2014 is \$9,125,265. For comparison to prior years the Unfunded Actuarial Present Value of Credited Projected Benefits for the year ended December 31, 2012 was \$70,158,000. The system is audited annually by an independent certified public accountant and is evaluated each year by an actuarial firm.

The City of Warren Employees' Retirement System is governed by a board of five trustees; the Mayor or an alternate, a Council Member, a citizen appointed by the Mayor, and two elected members of the retirement system. Elected trustees serve three-year terms. The trustees' actions are governed under ordinances and resolutions adopted by Council, the City Retirement Board's adopted rules of procedure, and State of Michigan Public Act 55. The System has contractual agreements with nine money managers to invest approximately \$113 million in assets.

Prior to the adoption of the Fiscal 2015 Budget, the Employees Retirement Commission had a support staff to handle the day to day administration of the system that consisted of one City Retirement Administrator and one Account Technician. However, in an effort to improve efficiency and allow for succession planning, the support staff was merged with the support staff from the Police and Fire Retirement Commission to become the Retirement Office.

This consolidation improves processes by allowing the retirement office personnel to cross train, which would permit future employee promotions from within the City and eliminate the potential of not having proper staffing available to maintain the day to day administration. Customer service would improve as there would be more staff on hand to assist the board members of the two Commissions as well as the retirees of each retirement system. Based on the efficiencies gained, the cross training of the staff would save money by greatly reducing the use of overtime and part-time employees. Furthermore, the restructuring would ensure all duties are done efficiently and timely.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				CITY RETIREMENT			
				Personnel Services:			
\$ 68,990	\$ -	\$ -	\$ -	Clerical Services	\$ -	\$ -	\$ -
163,050	-	-	-	Accounting Services	-	-	-
-	48,258	117,500	125,611	Permanent Employees	114,975	114,975	-
17,505	9,100	12,500	-	Part-time Employee	14,000	14,000	-
				Employee Benefits:			
1,343	4,628	9,600	9,465	Social Security	10,367	10,367	-
17	7,358	30,500	35,665	Employee Insurance	29,121	29,121	-
-	22,815	48,500	52,586	Retiree Health Insurance	78,514	78,514	-
-	3,400	6,800	6,800	Longevity	6,545	6,545	-
-	43,262	82,264	82,264	Retirement Fund	84,570	84,570	-
				Retiree Benefits:			
7,454,330	3,241,670	8,000,000	8,800,000	Retiree Insurance	9,500,000	9,500,000	9,500,000
635,149	332,056	640,000	680,000	Medicare Reimbursement	650,000	650,000	650,000
252	34	1,000	2,500	Office Supplies	2,500	2,500	2,500
				Other Services and Charges:			
-	-	-	10,000	Legal Services	10,000	10,000	10,000
-	-	-	600	Fees & Per Diem	600	600	600
3,220	1,705	4,000	6,000	Postage	6,000	6,000	6,000
-	-	-	591,690	Contractual Services	640,460	640,460	640,460
-	-	-	1,000	Service Contracts	1,000	1,000	1,000
-	-	-	3,000	Disability Physicals	5,000	5,000	5,000
-	-	-	325	Membership & Dues	350	350	350
-	-	-	34,870	Bank Custodial Fees	34,320	34,320	34,320
-	-	-	7,000	Travel and Conferences	7,000	7,000	7,000
-	-	-	12,500	Insurance and Bonds	12,500	12,500	12,500
-	-	-	2,000	Printing & Publishing	2,000	2,000	2,000
721	429	800	1,000	Telephone	1,000	1,000	1,000
\$ 8,344,577	\$ 3,714,715	\$ 8,953,464	\$ 10,464,876	Total City Retirement	\$ 11,210,822	\$ 11,210,822	\$ 10,872,730
(252,268)	(120,166)	(267,314)	(922,398)	Charges Reimbursable via Public Act 55	(1,010,108)	(1,010,108)	(722,730)
(8,092,309)	(3,594,549)	(8,686,150)	(9,542,478)	Charges Reimbursable via VEBA Trust	(10,200,714)	(10,200,714)	(10,150,000)
\$ -	\$ -	\$ -	\$ -	Net City Retirement	\$ -	\$ -	\$ -

POLICE AND FIRE RETIREMENT COMMISSION

The Warren Police and Fire Retirement Commission was established with the authority to administer, manage, and operate the retirement system following the provisions established by Public Act 345 of 1937, as amended. The responsibility of the Police and Fire Retirement Board is to make certain that the assets of the retirement fund are invested in a safe and prudent manner, yielding the highest possible return on the investment of the funds.

The Board is also responsible for calculation of retiree benefits. Board meetings are held on the third Thursday of every month at 11:00 a.m. in City Hall, Fourth Floor, Baseline Room. These are public meetings with the notices posted near the Treasurer's Department in City Hall by the end of the week prior to the meeting.

Total assets in the fund as of December 31, 2012, were \$260,767,864. The financial objective of the plan, which meets the State of Michigan requirements, is to establish and receive periodic employer contributions at actuarially determined amounts in order to accumulate sufficient assets to pay benefits when due. The contribution for the fiscal year beginning July 1, 2014 is \$10,604,555, which will change annually after an annual actuarial valuation is completed and a report is issued. As of December 31, 2012 the retirement system is now 70.0% funded, which means that accrued liabilities exceeded actuarial accrued assets by 30.0%.

The members of the Police and Fire Retirement Board include the City Treasurer, a Police Department representative, a Fire Department representative and two mayoral appointed positions. The Commission uses the services of an independent legal counsel (on a retainer basis) to handle the legal matters of the system. The system is audited annually by an independent certified public accounting firm.

In 2004, an ordinance was passed creating the Warren Police and Fire Health Benefits Plan. The board members are comprised of a police representative, fire representative, City Treasurer and two mayoral appointees. The primary objective is to receive contributions from the City and to fund for current employee's future health expenditures and pay current retirees health expenditures and Medicare reimbursements. Plan assets as of December 31, 2012, were \$16,967,629.

Prior to the adoption of the Fiscal 2015 Budget, the Police and Fire Retirement Commission had a support staff to handle the day to day administration of the system that consisted of one Police and Fire Retirement Administrator and one Administrative Specialist. However, in an effort to improve efficiency and allow for succession planning, the support staff was merged with the support staff from the Employees Retirement Commission to become the Retirement Office.

This consolidation improves processes by allowing the retirement office personnel to cross train, which would permit future employee promotions from within the City and eliminate the potential of not having proper staffing available to maintain the day to day administration. Customer service would improve as there would be more staff on hand to assist the board members of the two Commissions as well as the retirees of each retirement system. Based on the efficiencies gained, the cross training of the staff would save money by greatly reducing the use of overtime and part-time employees. Furthermore, the restructuring would ensure all duties are done efficiently and timely.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT POLICE & FIRE RETIREMENT	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 127,277	\$ 61,905	\$ 123,800	\$ 124,245	Permanent Employees	\$ 139,520	\$ 125,798	\$ -
-	-	5,000	5,000	Part-time Employee	5,000	5,000	-
11,251	2,943	6,224	6,224	Overtime	6,200	6,200	-
				Employee Benefits:			
10,864	5,158	10,300	10,983	Social Security	12,051	11,001	-
18,182	9,268	19,000	20,682	Employee Insurance	29,055	28,908	-
58,228	29,754	59,600	58,874	Retiree Health Insurance	81,184	78,514	-
6,257	3,400	6,257	6,257	Longevity	6,800	6,800	-
77,076	39,838	79,700	81,032	Retirement Fund	78,296	77,830	-
				Retiree Benefits:			
8,160,547	3,088,577	9,500,000	9,800,000	Retiree Insurance	9,500,000	9,500,000	9,500,000
507,125	260,886	525,000	555,000	Medicare Reimbursement	555,000	555,000	555,000
108	134	5,000	5,218	Office Supplies	5,218	5,218	5,218
				Other Services and Charges:			
4,227	1,659	5,000	5,016	Postage	5,016	5,016	5,016
-	-	-	24,000	Audit Fees	24,000	24,000	24,000
-	-	-	1,800,000	Contractual Services	1,800,000	1,800,000	1,800,000
-	-	-	530	Service Contracts	530	530	530
-	-	-	3,500	Disability Physicals	3,500	3,500	3,500
-	-	-	7,000	Travel and Conferences	7,000	7,000	7,000
-	-	-	20,000	Insurance and Bonds	20,000	20,000	20,000
-	-	-	3,400	Printing & Publishing	3,400	3,400	3,400
540	322	800	1,000	Telephone	1,000	1,000	1,000
\$ 8,981,682	\$ 3,503,844	\$ 10,345,681	\$ 12,537,961	Total Police & Fire Retirement	\$ 12,282,770	\$ 12,264,715	\$ 11,924,664
(314,010)	(154,381)	(320,681)	(2,182,961)	Charges Reimbursable via Public Act 55	(2,227,770)	(2,209,715)	(1,869,664)
(8,667,672)	(3,349,463)	(10,025,000)	(10,355,000)	Charges Reimbursable via VEBA Trust	(10,055,000)	(10,055,000)	(10,055,000)
\$ -	\$ -	\$ -	\$ -	Net Police & Fire Retirement	\$ -	\$ -	\$ -

DEPARTMENT OF RETIREMENT

The Department of Retirement was formed in the Fiscal 2015 Budget by joining the support staff for the Employees Retirement Commission with the support staff for the Police and Fire Retirement Commission to become one department. The restructuring improves efficiency and allows for succession planning. It also improves processes by allowing the personnel in the Retirement Department to cross train, which would permit future employee promotions from within the City and eliminate the potential of not having proper staffing available to maintain the day to day administration. Customer service would improve as there would be more staff on hand to assist the board members of the two Commissions as well as the retirees of each retirement system. Based on the efficiencies gained, the cross training of the staff would save money by greatly reducing the use of overtime and part-time employees. Furthermore, the restructuring would ensure all duties are done efficiently and timely.

GENERAL FUND PERSONNEL

RETIREMENT	<u>Present (a)</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Police & Fire Retirement Administrator	-	\$ -	-	\$ -	-	\$ -	- (c)	\$ -
Police & Fire Retirement Director	-	-	-	-	-	-	- (c)	-
Retirement Director	-	-	-	-	-	-	1 (c)	77,104
City Retirement Administrator	-	-	-	-	-	-	1 (c)	66,087
Account Technician	-	-	-	-	-	-	1 (c)	54,089
Administrative Specialist	-	-	-	-	-	-	- (c)	-
Police & Fire Retirement Account Technician	-	-	-	-	-	-	- (c)	-
Retirement Account Technician	-	-	-	-	-	-	1 (c)	54,089
Part-time Employee		-		-		-		19,000
Overtime		-		-		-		6,200
Total Personnel	<u>-</u>		<u>-</u>		<u>-</u>		<u>4</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 59 contracts that expire 6/30/16.

(c) Reflects transfer of personnel from City Retirement and Police and Fire Retirement to Retirement Department, and Reclassifications of P&F Administrator to Retirement Director and Administrative Specialist to Retirement Account Technician.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

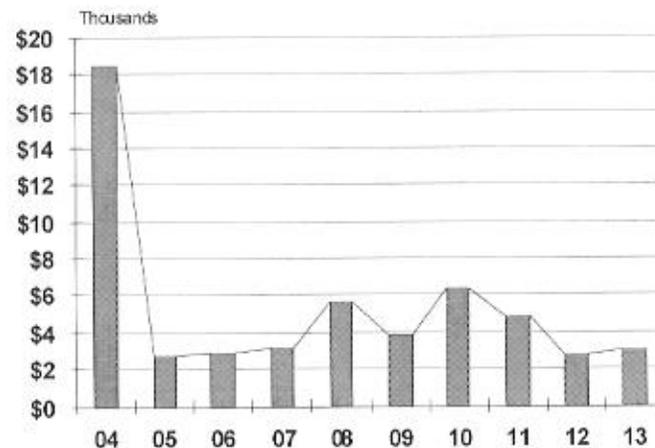
FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT RETIREMENT	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ -	\$ -	\$ -	\$ -	Personnel Services:	\$ -	\$ -	\$ -
-	-	-	-	- Clerical Services	-	-	-
-	-	-	-	- Accounting Services	-	-	-
-	-	-	-	- Permanent Employees	-	-	243,879
-	-	-	-	- Part-time Employee	-	-	19,000
-	-	-	-	- Overtime	-	-	6,200
-	-	-	-	Employee Benefits:	-	-	-
-	-	-	-	- Social Security	-	-	21,606
-	-	-	-	- Employee Insurance	-	-	58,063
-	-	-	-	- Retiree Health Insurance	-	-	157,028
-	-	-	-	- Longevity	-	-	13,345
-	-	-	-	- Retirement Fund	-	-	162,866
\$ -	\$ -	\$ -	\$ -	Total Retirement	\$ -	\$ -	\$ 681,987
-	-	-	-	- Charges Reimbursable via Public Act 55	-	-	(681,987)
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Net Retirement Department	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

VILLAGE HISTORICAL COMMISSION

On December 28, 1976, the City Council created the Village Historic District Commission, composed of seven members, appointed by the Mayor, for a three-year term.

The purpose of the Warren Village Historic District Commission is to enrich the present and future by preserving the past. It does this through efforts to beautify the neighborhood; to encourage historic preservation and property maintenance; educate citizens on Warren's unique cultural heritage; and apply rules and regulations to protect the district from alteration and development that might compromise its aesthetic integrity or diminish its unique historic value.

**Expenditure History
Village Historical Commission**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	GENERAL GOVERNMENT	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ -	\$ -	\$ 100	\$ 100	<u>VILLAGE HISTORICAL COMMISSION</u>			
				Office Supplies	\$ 250	\$ 250	\$ 250
				Other Services and Charges:			
-	-	-	-	Contractual Services	-	-	6,500
1,035	-	2,000	2,000	Community Promotion & Public Relations	3,680	3,680	3,680
1,992	667	2,000	2,500	Public Utilities	3,300	3,300	3,300
-	-	1,400	1,400	Historical Site Plaque	-	-	-
-	-	400	400	Old Village Hall Improvements	1,100	1,100	1,100
<u>\$ 3,027</u>	<u>\$ 667</u>	<u>\$ 5,900</u>	<u>\$ 6,400</u>	Total Village Historical Commission	<u>\$ 8,330</u>	<u>\$ 8,330</u>	<u>\$ 14,830</u>

SENIOR HEALTH CARE SERVICES

The Warren City Commission for Senior Health Care Services was created by City Ordinance effective December 28, 1987.

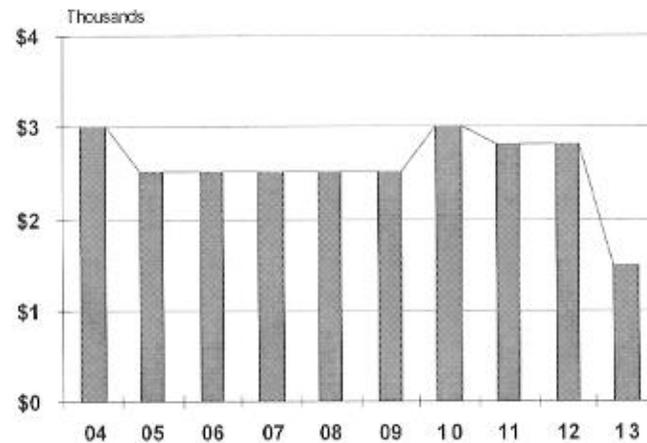
The purpose of the Commission is to identify health care needs of Warren seniors and to provide information of health care services available in the City.

The Commission consists of twelve (12) members, appointed by the Mayor and confirmed by Council, serving staggered terms of three years each.

Membership of the Commission will consist of five senior citizens, four health care professionals, a representative of Henry Ford Macomb Hospital – Warren campus, a representative of St. John Macomb Hospital and a representative of the Mayor's Office.

The Commission's officers shall be Chairman, Vice-Chairman, Secretary and Treasurer.

**Expenditure History
Senior Health Care Services**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

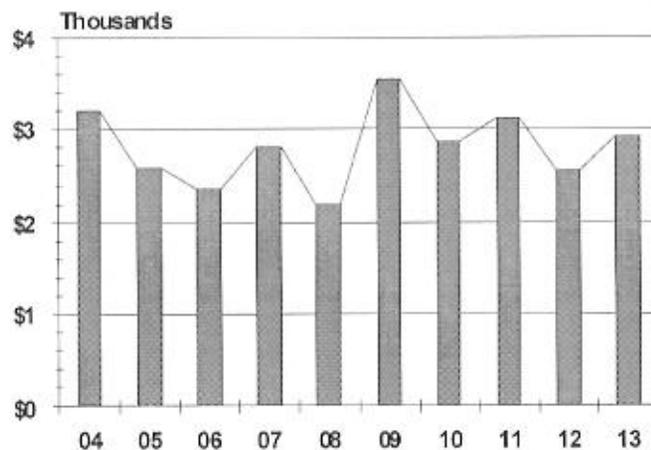
FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CITY COMMISSION ON</u> <u>SENIOR HEALTH CARE SERVICES</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 1,500	\$ 1,175	\$ 1,500	\$ 1,500	Other Services and Charges: Community Promotion & Public Relations	\$ 1,500	\$ 1,500	\$ 1,500
<u>\$ 1,500</u>	<u>\$ 1,175</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	Total City Commission on Senior Health Care Services	<u>\$ 1,500</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>

COUNCIL OF COMMISSIONS

The purpose and function of the Council of Commissions is to unite the City Commissions into a representative Council with the concept of sharing ideas, concerns, plans for improvement, and enrichment of the community. By promoting and encouraging public interest in its endeavors, the Council of Commissions intends to strengthen the purpose and function of the individual City Commissions.

The Council of Commissions shall consist of one member from each City Commission interested in participating. The representative shall be appointed annually to the Council of Commissions by each individual commission.

**Expenditure History
Council of Commissions**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>COUNCIL OF COMMISSIONS</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 74	\$ 3	\$ 100	\$ 100	Office Supplies	\$ 100	\$ 100	\$ 100
300	-	-	-	Other Services and Charges:	-	-	-
<u>2,543</u>	<u>242</u>	<u>3,400</u>	<u>3,400</u>	Summer Program	<u>3,400</u>	<u>3,400</u>	<u>3,400</u>
				Appreciation Reception			
<u>\$ 2,917</u>	<u>\$ 245</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>	Total Council of Commissions	<u>\$ 3,500</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>

ANIMAL WELFARE COMMISSION

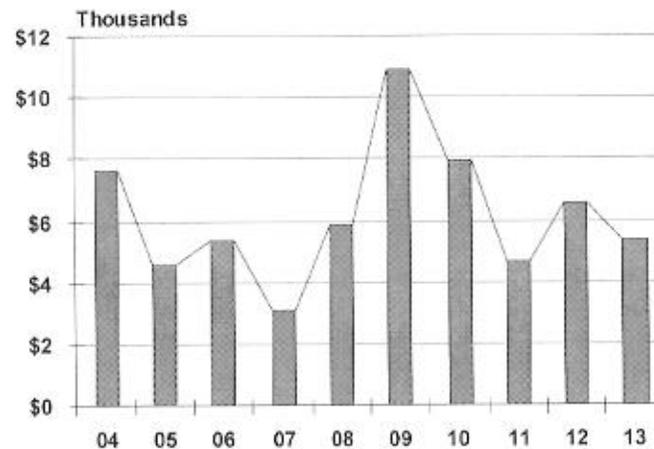
The Animal Welfare Commission was established on October 22, 1998. The Commission shall consist of seven members to be appointed by the Mayor. The members shall serve for three-year terms and may be re-appointed for any number of terms. Council and the Mayor may appoint ex-officio members.

The purpose and function of the commission shall be to study the proper care, husbandry, welfare, maintenance, education and awareness of issues of all animals that reside within City limits.

The duties of the Animal Welfare Commission shall be as follows:

1. Review and recommend to the Mayor and Council programs and practices that will develop citizen cooperation in the maintenance, proper care and animal rights of all animals in the City.
2. Advise and provide studies and recommendations to the Mayor and Council on such issues as husbandry (housing, food, shelter, water, general maintenance), medical care, cruelty to animals, licensing, promotion of spay and neuter programs, enforcement of ordinances and promotion of legislative action regarding animal cruelty, investigations and recommendations regarding wildlife incidents, and recommendations of additional ordinances designed to protect animals within the City.

**Expenditure History
Animal Welfare Commission**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ANIMAL WELFARE COMMISSION</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 100	\$ -	\$ 150	\$ 300	Office Supplies	\$ 400	\$ 400	\$ 400
				Other Services and Charges:			
592	-	750	900	Operating Expense	1,000	1,000	1,000
-	-	50	75	Postage	50	50	50
105	-	250	500	Telephone Expense	50	50	50
1,998	977	2,000	2,000	Vaccination Fair	2,500	2,500	2,500
500	-	500	500	Chipping Clinic	1,000	1,000	1,000
1,964	-	1,500	1,500	Education	2,500	2,500	2,500
108	-	1,500	1,500	Dog Park	2,500	2,500	2,500
<u>\$ 5,367</u>	<u>\$ 977</u>	<u>\$ 6,700</u>	<u>\$ 7,275</u>	Total Animal Welfare Commission	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

FIRE DEPARTMENT

The primary purpose of the Fire Department is to protect the lives and property of the citizens and business owners of the City of Warren. The operation of the department is based on its authority and responsibilities granted within home rule charter and divided into seven categories.

ADMINISTRATION: Executes and directs the research planning and development of all department assignments, rules, and procedures, etc. Responsible for the preparation and submission of bi-weekly, monthly and annual reports, as well as preparation and administration of the annual budget. Monitors the use of apparatus, equipment, supplies and all assets of the department and reviews contracts. Maintains all incident reports, correspondence, records, files, operating procedures, resource manuals, orders and directives. Provides supervision and direction to all divisions within the department.

FIRE FIGHTING DIVISION: The primary role of the fire fighting division is to protect lives and property of residents, business owners and visitors to our community from products of combustion generated by fires. Fire fighters are also trained to respond to a wide range of incidents beyond their fire fighting duties including responding to hazardous materials and technical rescue incidents, natural or man made disasters, chemical, biological, radiological or nuclear incidents.

EMERGENCY MEDICAL DIVISION: The primary role of cross-trained fire fighters/paramedics, who are licensed by the State of Michigan, is to provide advanced and basic medical response, treatment and transport of the sick and injured. Patients are treated and transported to the most appropriate medical facilities inside and outside our City.

FIRE PREVENTION DIVISION: The primary role of this division is the prevention of fires through inspection of building occupancies of all types with an emphasis on public gathering facilities including theaters, restaurants and bars. Review of site plans focus in the areas of fire protection systems and egress pathways for new or renovated facilities. Public fire safety education is also a responsibility of this division.

HAZARDOUS MATERIALS TEAM: The primary role of this specialized team within the Fire Fighting Division is to respond to and mitigate hazardous materials incidents. All fire fighters receive training while team members receive advanced specialized training to the technician level of certification. Team members are also responsible for maintaining an extensive inventory of specialized equipment and supplies necessary to mitigate and contain an incident. Team members are also part of the Macomb County Hazardous Materials Team providing response capabilities for larger scale incidents.

TECHNICAL RESCUE TEAM: The primary role of this specialized team within the Fire Fighting Division is to respond to and mitigate incidents in the areas of rescue from confined spaces, rescue from building collapse, rescue from heights, rescue from water incidents, and rescue from machine entrapments. Team members are also part of the Macomb County Technical Rescue Team providing response capabilities for larger scale incidents.

TACTICAL MEDIC TEAM: The primary function of this specialized team within the Fire Fighting Division is to respond to and provide medical support, treatment and or transport to the police department's special response team.

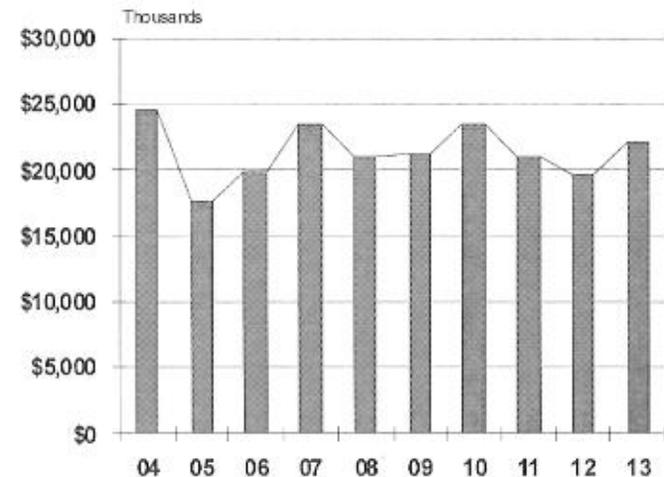
FIRE DEPARTMENT

Fiscal 2015 Performance Objectives

1. To implement the third phase of the EMS transport plan that improves service delivery to the citizens and business owners of our city.
2. To rebuild the fire inspection/investigation division restoring our ability to inspect all multi-family residential properties and all business occupancies.
3. To partner with at least one other community to streamline the delivery of fire and EMS services to both communities or the group of communities creating cost and delivery efficiencies.
4. To develop a strategy to refurbish, rebuild or replace fire stations and ancillary facilities.
5. To implement a replacement schedule for all apparatus, squads, utility trucks and staff vehicles.
6. To implement technology advances that create work efficiencies and further transition department towards a paperless environment.
7. To continue to modernize and transform the department to meet the challenges of the 21st century.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Incident reports reviewed	15,500	16,000	15,500	16,000
Fire Station/Apparatus/Equipment Inspections	72	72	72	72
Total incident responses	15,500	15,750	15,750	16,000
Total equipment responses	29,276	25,000	22,500	22,000
Mutual aid rendered and received	2	10	20	25
Injuries on-duty	18	15	30	30
Lost work hours/on-duty injury	3,175	2,000	2,000	2,000
Hours of hydrant maintenance	2,700	3,000	3,000	3,000
Hours of fire training	6,480	6,500	6,500	6,500
Hours of medical training	6,480	6,480	6,480	6,480
Fire Department vehicle accidents	10	10	10	10

**Expenditure History
Fire Department**



GENERAL FUND PERSONNEL

<u>FIRE DEPARTMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Fire Commissioner	1	\$ 111,301	1	\$ 112,692	1	\$ 112,692	1	\$ 112,692
Administrative Chief of Operations	1	110,393	1	111,773	1	111,773	1	111,773
Deputy Chief	1	105,376	1	106,693	1	106,693	1	106,693
Special Operations Chief	1	100,358	1	101,612	1	101,612	1	101,612
Battalion Chief	3	100,358	3	101,612	3	101,612	3	101,612
Fire Marshal	1	100,358	1	101,612	1	101,612	1	101,612
Chief of E.M.S.	1	91,234	1	92,374	1	92,374	1	92,374
Captain	6	91,234	6	92,374	6	92,374	6	92,374
Training Coordinator	-	-	1 (b)	83,977	-	-	-	-
Lieutenant	15	82,940	15	83,977	15	83,977	15	83,977
Fire Inspector	3	82,940	3	83,977	3	83,977	3	83,977
Sergeant A.E.M.T.	1	82,940	2 (c)	83,977	2 (c)	83,977	2 (c)	83,977
Sergeant	5	75,400	4 (c)	76,343	4 (c)	76,343	4 (c)	76,343
Fire Fighter A.E.M.T.	17	75,400	11	76,343	11	76,343	11	76,343
Fire Fighter Engine & Ladder	23	71,972	21	72,872	21	72,872	21	72,872
Fire Fighter	32	68,545	40	69,402	40	69,402	40	69,402
Overtime - Fire Fighters		500,000		500,000		500,000		500,000
<u>Civilians & Clerical:</u>								
Office Manager	-	-	1 (c)	70,211	1 (c)	70,211	-	-
Senior Administrative Secretary - Fire Prevention	1	55,435	- (c)	-	- (c)	-	1	56,128
Office Assistant	1	34,279	1	34,707	1	34,707	1	34,707
EMS Billing Specialist	1	34,279	1	34,707	1	34,707	1	34,707
Total Personnel without SAFER Grant	<u>114</u>		<u>115</u>		<u>114</u>		<u>114</u>	
Fire Fighter (2-Year Federal Grant Award)	18	54,183	18	54,183	18	54,183	18	54,183
Overtime - Fire Fighters (2-Year Federal Grant Award)		100,000		100,000		100,000		100,000
Total Personnel with SAFER Grant	<u>132</u>		<u>133</u>		<u>132</u>		<u>132</u>	

(a) Wage rates include holiday pay and are based on Local 412 Unit 35, Local 1383 and Local 1250 contracts that expire 6/30/16.

(b) New position.

(c) Reclassification of Sergeant to Sergeant AEMT; and Senior Administrative Secretary to Office Manager.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	PUBLIC SAFETY FIRE DEPARTMENT	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 116,438	\$ 60,859	\$ 111,735	\$ 111,735	Appointed Official	\$ 113,132	\$ 113,132	\$ 113,132
8,091,785	3,805,606	8,198,000	8,198,629	Fire Fighter Wages	8,382,232	8,294,555	8,294,555
89,507	53,581	122,000	124,477	Civilians & Clerical	135,870	135,870	121,733
23,985	5,168	5,168	-	Temporary Employees	-	-	-
753,758	145,622	436,800	600,000	Overtime - Fire Fighters	600,000	600,000	400,000
175,395	77,226	180,000	180,000	Shift Premium	180,000	180,000	180,000
39,750	16,000	37,000	37,000	A.E.M.T. Premium	68,000	67,000	67,000
				Employee Benefits:			
21,817	18,600	20,900	20,900	Educational Allowance	20,300	19,800	19,800
6,300	7,700	7,500	7,700	Cleaning Allowance	8,400	7,700	7,700
145,254	71,427	151,300	153,242	Social Security	162,156	160,730	159,648
424,427	235,079	464,000	471,175	Holiday Pay	481,723	476,684	476,684
1,847,493	877,943	2,019,300	2,211,615	Employee Insurance	2,068,041	2,051,744	2,051,590
3,031,558	1,391,659	3,061,650	3,213,529	Retiree Health Insurance	3,784,645	3,744,348	3,744,348
203,093	84,506	206,000	206,907	Longevity	200,828	197,428	197,428
3,456,417	1,953,843	4,298,000	4,322,908	Retirement Fund	4,234,495	4,200,386	4,198,265
101,798	59,014	121,000	121,000	Food Allowance	120,000	120,000	120,000
69,116	55,530	71,850	71,850	Uniforms	72,500	71,850	71,850
				Supplies:			
61,080	27,955	60,000	60,000	Operating Supplies	75,000	75,000	75,000
73,958	22,076	75,000	75,000	EMS Medical Supplies	90,000	90,000	90,000
136,261	62,178	150,000	140,000	Gasoline & Diesel Oil	150,000	150,000	150,000
				Other Services and Charges:			
285,577	111,668	220,000	220,000	Contractual Services	378,084	265,000	265,000
280,886	280,886	280,887	280,887	Capital Equipment Lease Payment	280,887	280,887	280,887
69,965	16,875	138,700	138,700	Building Maintenance	97,000	97,000	97,000
9,887	14,862	25,000	25,000	Instruction	150,000	30,000	30,000
3,930	-	12,500	12,500	Medical Services	15,000	15,000	15,000
45,947	16,030	40,000	40,000	Telephone and Radio	45,000	45,000	45,000
-	500	500	500	Community Promotions	-	-	-
73,044	-	-	-	Insurance & Bonds	-	-	-

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	PUBLIC SAFETY FIRE DEPARTMENT (CONTINUED)	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Other Services and Charges:			
\$ 118,987	\$ 38,782	\$ 126,000	\$ 130,000	Public Utilities	\$ 135,000	\$ 135,000	\$ 135,000
30,000	12,500	30,000	30,000	Hydrant Installation & Repairs	30,000	30,000	30,000
60,000	25,000	60,000	60,000	Public Fire Protection (Water)	60,000	60,000	60,000
2,050	625	4,000	2,500	Memberships & Dues	4,000	4,000	4,000
2,616	573	2,500	2,500	Fire Prevention Week	5,000	5,000	5,000
2,325	190	7,500	7,500	RAFT Fund	7,500	7,500	7,500
				Capital Outlay:			
20,000	-	-	-	Capital Improvements	125,000	125,000	125,000
1,609,368	45,182	176,920	176,920	Equipment and Vehicles	910,900	185,000	370,000
80,051	-	-	-	Metro Medical Response Grant - 2008	-	-	-
245,630	-	-	-	Metro Medical Response Grant - 2009	-	-	-
323,886	-	-	-	Metro Medical Response Grant - 2010	-	-	-
4,597	552	263,662	263,662	Metro Medical Response Grant - 2011	-	-	-
9,416	-	-	-	Assistance to Fire Fighters Grant	-	-	-
4,972	-	-	-	Assistance to Fire Fighters Grant - 2009	-	-	-
-	-	168,220	168,220	Assistance to Fire Fighters Grant - 2010	-	-	-
<u>\$ 22,152,324</u>	<u>\$ 9,595,797</u>	<u>\$ 21,353,592</u>	<u>\$ 21,886,556</u>	Total Fire Department	<u>\$ 23,190,693</u>	<u>\$ 22,040,614</u>	<u>\$ 22,008,120</u>

POLICE DEPARTMENT

The primary purpose of the Police Department is to protect life and property. To accomplish this goal, police officers enforce the criminal laws of the State of Michigan and our City Ordinances.

Organizationally, the Police Department's operations are divided into three bureaus: Administrative, Patrol and Investigative.

The Administrative Services Bureau is responsible for the operation of the Training Division, Technical Services Division, Communications Division, Computer Services Division, along with Technical Systems Management and Emergency Services Division. The Administrative Bureau develops and maintains the departments budget, distributes personnel as needed, plans, directs and implements the departments equipment needs, maintains the good order and condition of the departments building and infrastructure, and ensures the accomplishment of the departments overall goals and mission. The Bureau's Emergency Services Division is responsible for development and implementation of emergency operation plans that would account for any possible hazardous or emergency situations that could occur throughout the City.

The Patrol Services Bureau is responsible for the first response to the majority of calls for service. Included in the Patrol Bureau is the Uniform Patrol Division, which concentrates on crimes against persons and property, with the ultimate goal of arresting offenders. The Patrol Support Division is responsible for ensuring safe driving practices by the public on both major arteries and residential streets. To accomplish this, the division has a traffic enforcement unit, a traffic engineer, an abandoned officer unit, an animal control unit, and a fatal traffic investigator. Patrol Services is also responsible for jail operations, neighborhood watch, and interaction with prisoner processing through the 37th District Court.

The Investigative Services Bureau is responsible for the investigation of all crimes after the initial contact by uniformed patrol officers. This includes prosecution of offenders through the entire court process. The two major divisions are the Criminal Investigations Division, which takes responsibility for all crimes perpetrated by persons over the age of 16, and the Family Investigations Division, which handles incidents of crime perpetrated by juveniles, child abuse, and criminal sexual conduct cases. The School Resource Officer Unit falls under the Family Investigations Division to assist them as a school liaison. Also included in this bureau is the Evidence/Property Unit, which is responsible for the storage and disposition of all property coming into the possession of the Police Department, and the Subpoena Services Unit, which is charged with the service of all criminal subpoenas originating from assigned criminal complaints.

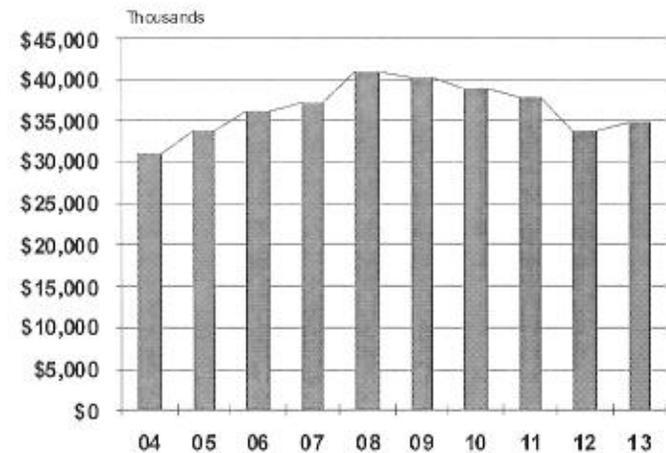
POLICE DEPARTMENT

Fiscal 2015 Performance Objectives

1. To replace the in-car camera system for all scout cars through the use of grant funding.
2. To upgrade the Criminal Investigations Division interview room video system. Add an additional interview room in the Detention Facility.
3. To partner with the WFD to perform blood draws for OUIL/OUID arrests in the WPD jail instead of at local hospitals.
4. To greatly reduce neighborhood drug sales by making a concerted effort to track street-level dealers back to their residences and bases of operations.
5. To strive to maintain a Student Safety Zone around all city high schools.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Calls for Police service	95,000	90,000	90,000	90,000
Part I Crimes	3,764	4,500	4,500	4,500
Burglary incidents	887	1,000	1,000	1,000
Auto theft incidents	582	750	750	750
Part II Crimes	6,455	7,000	7,000	7,000
Narcotic and drug incidents	1,455	1,800	1,800	1,800
Liquor license investigations	170	150	150	150
Traffic citations	20,678	20,000	20,000	20,000
OUIL charges	322	500	500	500
Traffic accidents	3,820	4,000	4,000	4,000
Juveniles charged	244	500	500	500
Total arrests	6,556	7,000	7,000	7,000
Abandoned autos processed	1,100	1,200	1,200	1,200
Guns registered	6,922	7,500	7,500	7,500
Neighborhood watch programs	100	12	100	100
Crime prevention/security survey	65	25	60	60
Monthly training/SRT	18	24	18	18
High risk incidents	10	10	10	10
Private industry safety survey	65	50	60	60
Total citations	33,893	32,500	34,000	34,000
Environmental investigations	64	100	100	100

**Expenditure History
Police Department**



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>POLICE DEPARTMENT</u>								
Police Commissioner	1	\$ 121,647	1	\$ 123,168	1	\$ 123,168	1	\$ 123,168
Deputy Police Commissioner	1	115,570	1	117,015	1	117,015	1	117,015
Captain	2	105,063	2	106,376	2	106,376	2	106,376
Lieutenant	7	95,512	7	96,706	7	96,706	7	96,706
Sergeant	17	86,830	17	87,915	17	87,915	17	87,915
Corporal	25	78,936	27 (b)	79,923	27 (b)	79,923	27 (b)	79,923
Police Officer	144	71,761	144	72,658	144	72,658	144	72,658
Sub-Total Police Personnel	<u>197</u>		<u>199</u>		<u>199</u>		<u>199</u>	
Crime M.I.S. Specialist	1	83,456	1	84,499	1	84,499	1	84,499
Assistant Crime M.I.S. Specialist	1	57,806	1	58,529	1	58,529	1	58,529
Forensic Technologist	1	66,318	1	67,147	1	67,147	1	67,147
Office Coordinator	1	69,344	1	70,211	1	70,211	1	70,211
Administrative Secretary	1	53,425	1	54,093	1	54,093	1	54,093
Stenographic Technician	2	51,697	2	52,343	2	52,343	2	52,343
Dispatch Supervisor	3	62,058	3	62,834	3	62,834	3	62,834
Dispatcher	20	53,963	20	54,638	20	54,638	20	54,638
Senior Clerk	1	53,425	1	54,093	1	54,093	1	54,093
Office Assistant	5	34,279	5	34,707	5	34,707	5	34,707
Sub-Total Civilian Personnel	<u>36</u>		<u>36</u>		<u>36</u>		<u>36</u>	
Temporary/Co-op		65,000		70,000		70,000		70,000
Permanent Part-time - Crossing Guards		118,582		118,600		118,600		118,600
Overtime - Police		1,000,000		987,000		987,000		987,000
Overtime - Civilians		32,357		32,400		32,400		32,400
Total Personnel	<u>233</u>		<u>235</u>		<u>235</u>		<u>235</u>	

(a) Wage rates include holiday pay and are based on Local 412 Unit 35 contract that expires 6/30/16 and W.P.C.O.A. expires 6/30/2017, and W.P.O.A, Local 1917, Local 1250 contracts that expire 6/30/16.

(b) New Position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	PUBLIC SAFETY POLICE DEPARTMENT	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 115,431	\$ 57,271	\$ 115,800	\$ 115,881	Appointed Official	\$ 117,330	\$ 117,330	\$ 117,330
13,562,749	6,717,035	13,400,000	13,660,007	Police Officers	13,813,581	13,813,581	13,813,581
1,808,469	874,809	1,810,000	1,845,324	Civilians & Clerical	1,861,287	1,861,287	1,861,287
105,337	45,939	110,000	118,582	Crossing Guards	118,600	118,600	118,600
42,292	19,463	42,000	65,000	Temporary/Co-op	70,000	70,000	70,000
851,612	408,318	980,000	1,000,000	Overtime - Police Officers	987,000	987,000	987,000
2,090	5,058	15,000	32,357	Overtime - Civilians	32,400	32,400	32,400
267,571	62,181	275,000	310,000	Shift Premium	270,000	270,000	270,000
				Employee Benefits:			
180,302	869	187,150	187,150	Gun Allowance	189,050	189,050	189,050
54,200	54,133	54,133	53,200	Education Allowance	52,350	52,350	52,350
110,118	97,690	118,200	118,200	Cleaning Allowance	119,400	119,400	119,400
383,551	185,776	389,000	406,280	Social Security	421,681	421,681	421,681
774,343	278,024	802,000	802,823	Holiday Pay	811,701	811,701	811,701
3,143,664	1,467,921	3,140,000	3,341,493	Employee Insurance	3,659,160	3,659,160	3,659,160
4,750,722	2,494,817	5,300,000	5,475,019	Retiree Health Insurance	6,827,751	6,827,751	6,827,751
326,891	179,475	345,316	345,316	Longevity	347,425	347,425	347,425
6,481,196	3,926,256	8,130,000	8,334,051	Retirement Fund	7,897,741	7,897,741	7,897,741
104,947	73,281	105,000	89,580	Uniforms	90,980	90,980	90,980
				Supplies:			
42,130	21,356	55,000	60,000	Office Supplies	60,000	60,000	60,000
38,278	13,546	50,000	70,248	Operating Expense	69,748	69,748	69,748
426,472	182,972	450,000	550,000	Gasoline & Diesel Oil	550,000	550,000	550,000
				Other Services and Charges:			
12,266	5,740	14,000	15,000	Prisoners' Food	15,000	15,000	15,000
63,626	11,576	65,000	70,000	Building Maintenance	90,000	80,000	80,000
268,224	101,788	310,000	340,507	Contractual Services	350,507	340,000	340,000
5,182	2,205	6,000	7,000	Postage	7,000	7,000	7,000
14,321	8,808	25,000	51,000	Instruction	51,000	30,000	30,000
14,275	-	10,000	10,000	911 Dispatch Training Expense	10,000	10,000	10,000
121,171	35,475	125,000	150,000	Telephone and Radio	150,000	150,000	150,000
10,794	4,278	30,000	60,000	Vehicle Maintenance	60,000	60,000	60,000

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	PUBLIC SAFETY POLICE DEPARTMENT (CONTINUED)	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Other Services and Charges:			
\$ 6,555	\$ 4,451	\$ 7,000	\$ 7,000	Youth Athletic League	\$ 7,500	\$ 7,500	\$ 7,500
-	-	1,500	1,500	Crime Prevention	1,500	1,500	1,500
943	-	1,500	1,500	Community Promotion	1,500	1,500	1,500
955	-	1,500	1,500	Explorers	1,500	1,500	1,500
196,960	75,631	200,000	200,000	Public Utilities	210,000	210,000	210,000
8,000	4,000	4,000	4,000	Special Investigations	4,000	4,000	4,000
				Capital Outlay:			
69,636	-	-	-	Fleet Turnover	-	-	-
-	-	-	-	Capital Improvements	20,000	20,000	20,000
197,567	6,261	65,000	65,786	Equipment	70,950	70,950	70,950
6,192	-	9,900	9,900	Office Equipment	9,900	9,900	9,900
-	-	58,335	58,335	U.S. Department of Justice Grant-2009	-	-	-
102,981	-	12,269	12,269	U.S. Department of Justice Grant-2010	-	-	-
73,698	-	-	-	U.S. Department of Justice Grant-2011	-	-	-
21,905	9,984	9,984	10,086	U.S. Department of Justice Assistance Grant	-	-	-
21,905	-	43,000	43,000	UASI Grant-2011	-	-	-
78,093	-	-	-	2011 State Homeland Security Grant	-	-	-
<u>\$ 34,867,614</u>	<u>\$ 17,436,387</u>	<u>\$ 36,872,587</u>	<u>\$ 38,098,894</u>	Total Police Department	<u>\$ 39,427,542</u>	<u>\$ 39,386,035</u>	<u>\$ 39,386,035</u>

ANIMAL CONTROL

The Animal Control Unit is responsible for the enforcement of local animal control ordinances, picking up stray, lost or unlicensed animals and to investigate animal complaints. The Unit consists of two (2) civilian employees. On the average these Officers respond to 35 calls for service a day and return 30 to 40 telephone calls each day. They also deliver 50 abandoned or injured animals to the Macomb County Animal Shelter per week.

The Animal Control Unit is a very important service to the City and is in high demand from its citizens. Services such as attending to injured animals, removing dead animals from the roadway and neighborhoods, responding to animal bite complaints, stray dogs and vicious animals is but a few of the important services the unit provides. Other concerns include checking on an animal's welfare that may be abused, poisoned, or left out in the elements. The Animal Control Officers have the authority to issue violations for animal ordinance violations that they see.

As a public service, Animal Control Officers assist citizens with advice on how to care for their animals along with referring them to low cost programs available for veterinarian care.

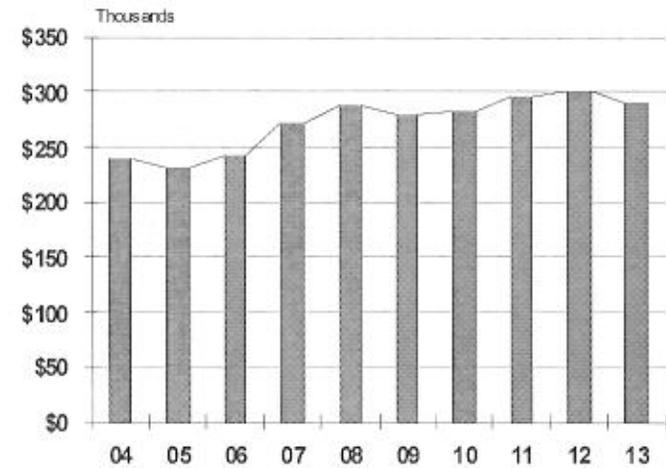
ANIMAL CONTROL

Fiscal 2015 Performance Objectives

1. To provide better investigative service to the community with regard to stray, lost, unlicensed or dead animals.
2. To provide better enforcement of ordinances that pertain to animals.
3. To help encourage citizens to transport sick or injured animals to the Macomb County Animal Shelter themselves, whenever possible.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Animal Control calls for service	2,850	3,500	3,500	3,500
Number of Miles Driven per year	24,100	30,000	30,000	30,000
Stray animals picked up	1,450	1,400	1,600	1,600
Wild animals secured	75	500	150	150
Dead animals handled	1,000	1,000	1,000	1,000
Animals given up by owner	377	350	350	350

**Expenditure History
Animal Control**



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - ANIMAL CONTROL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Animal Control Officer	2	\$ 53,335	2	\$ 54,002	2	\$ 54,002	2	\$ 54,002
Temporary Employee		15,000		15,000		15,000		15,000
Overtime	—	4,100	—	4,100	—	4,100	—	4,100
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	PUBLIC SAFETY ANIMAL CONTROL	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 108,311	\$ 56,181	\$ 107,000	\$ 107,086	Permanent Employees	\$ 108,424	\$ 108,424	\$ 108,424
9,878	5,550	15,000	15,000	Temporary Employee	15,000	15,000	15,000
1,094	-	4,100	4,100	Overtime	4,100	4,100	4,100
				Employee Benefits:			
9,392	4,926	10,100	10,193	Social Security	10,168	10,168	10,168
21,590	16,758	22,300	22,333	Employee Insurance	29,739	29,739	29,739
47,108	26,323	50,100	50,174	Retiree Health Insurance	78,514	78,514	78,514
5,334	3,200	5,335	5,335	Longevity	5,400	5,400	5,400
49,167	39,090	78,400	78,478	Retirement Fund	75,178	75,178	75,178
1,512	375	760	760	Uniforms	760	760	760
922	143	2,000	2,000	Operating Supplies	2,000	2,000	2,000
				Other Services and Charges:			
26,563	6,913	45,000	55,000	Animal Collection	55,000	55,000	55,000
9,732	4,423	12,500	15,000	Vehicle Maintenance	15,000	15,000	15,000
<u>\$ 290,603</u>	<u>\$ 163,882</u>	<u>\$ 352,595</u>	<u>\$ 365,459</u>	Total Animal Control	<u>\$ 399,283</u>	<u>\$ 399,283</u>	<u>\$ 399,283</u>

CIVIL DEFENSE

The Emergency Services Division is responsible for maintaining a disaster response and recovery program in the event of any man-made or natural disaster or catastrophic emergency. It serves as the liaison between the Federal Emergency Management Agency, the Department of Homeland Security, the Michigan State Police Emergency Management and Homeland Security Division and the Macomb County Office of Emergency Management in the event that a catastrophic emergency or disaster occurs within the City of Warren. To accomplish these goals the Emergency Services Division:

- * Coordinates the emergency management plans and operations for the City of Warren.
- * Maintains disaster response and recovery programs in the event of any type of disaster.
- * Coordinates the training of personnel in emergency planning, disaster response and recovery operations.
- * Coordinates disaster response and recovery plans and procedures with other agencies, local organizations, businesses, school districts, and volunteer agencies such as the American Red Cross and Salvation Army.
- * Conducts public information programs on storm safety and sustainability in the event of any type of disaster.
- * Maintains the City of Warren's public warning system of sirens and radio and television alert systems in the event of any type of disaster.
- * Maintains an up-to-date resource directory of City, County, State, Federal and private resources that can be utilized in the event of a City emergency or disaster.
- * Conducts simulated disaster exercises, using the resources of the City as well as private entities to test emergency plans and procedures and evaluate the City's level of preparedness.
- * Prepares annual reports, quarterly activity reports, quarterly personnel and administrative expense reports as well as other reports mandated by the Michigan State Police's Emergency and Homeland Security Division.
- * Serves as the City of Warren's local agent in documenting and gathering the necessary data to be submitted for any disaster relief funds.
- * Coordinates the response and the reporting of any hazardous and toxic material spills or accidents.
- * Reviews the industrial plans for hazardous and toxic material spills or accidents.

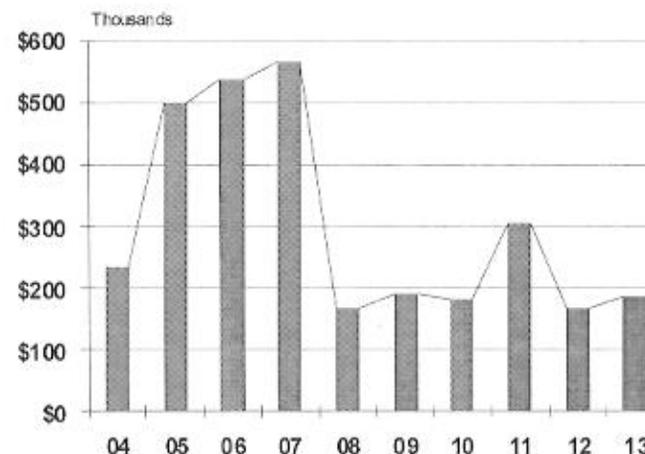
CIVIL DEFENSE

Fiscal 2015 Performance Objectives

1. To maintain a current disaster response and recovery program in the event of a nuclear, technological, or natural disaster.
2. To coordinate training for emergency planning, disaster response and recovery.
3. To coordinate and manage the Citizens Emergency Response Team (C.E.R.T.) during community emergencies.
4. To maintain warning system (sirens) for the City of Warren.
5. To update our current resource directory of City and private resources.
6. To conduct simulated disaster exercises. Maintain liaison with federal and state emergency agencies.
7. To conduct tornado shelter advisory surveys for schools, industry, and government agencies.
8. To coordinate response and reporting of hazardous and toxic material accidents. Maintain supervisory authority for storage of radiological instruments and other emergency services supplies and equipment.
9. To coordinate and procure grants that apply to the Emergency Management Principles of Mitigation Response, Preparedness and Recovery.
10. To coordinate City proactive approach with regard to training, equipment and exercising for domestic preparedness and homeland security.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Responses to disaster or emergency incidents	5	10	10	10
Emergency Operations Plans Reviewed	25	25	25	25
Michigan State Police Emergency Management Division meetings attended	12	12	12	12
Macomb County Emergency Management Meetings attended	30	30	30	30
MSP Emergency Management Training Classes attended	6	12	12	12
Functional/full-scale exercises	3	2	2	2
Orientation/table top preparation exercises	6	5	5	5
Planning & preparation for disaster exercises	15	10	10	10
Public information requests received	8	10	10	10
Hazard analysis & risk assessment	25	30	30	30
Chemical inventory reports processed	7	8	8	8

**Expenditure History
Civil Defense**



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - CIVIL DEFENSE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Sergeant	1	\$ 82,393	1	\$ 83,423	1	\$ 83,423	1	\$ 83,423
Overtime	—	3,788	—	3,800	—	3,800	—	3,800
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on W.P.C.O.A. contract that expires 6/30/17.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>CIVIL DEFENSE</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 82,393	\$ 41,380	\$ 82,760	\$ 82,714	Police Officer	\$ 83,748	\$ 83,748	\$ 83,748
-	-	3,000	3,788	Overtime	3,800	3,800	3,800
-	-	100	100	Shift Premium	100	100	100
				Employee Benefits:			
950	-	950	950	Gun Allowance	950	950	950
600	600	600	600	Education Allowance	600	600	600
600	-	600	600	Cleaning Allowance	600	600	600
1,292	653	1,310	1,390	Social Security	1,406	1,406	1,406
4,437	1,585	4,437	4,437	Holiday Pay	4,492	4,492	4,492
17,523	7,646	15,300	19,500	Employee Insurance	16,194	16,194	16,194
31,773	18,514	38,300	38,363	Retiree Health Insurance	47,739	47,739	47,739
2,720	2,720	2,720	2,720	Longevity	2,720	2,720	2,720
32,738	20,212	41,400	41,884	Retirement Fund	34,209	34,209	34,209
913	104	600	600	Uniforms	600	600	600
				Supplies:			
163	-	500	1,000	Operating Expense	1,000	1,000	1,000
				Other Services and Charges:			
9,630	995	12,500	15,000	Contractual Services	15,000	15,000	15,000
966	392	1,000	1,000	Public Utilities	1,000	1,000	1,000
<u>\$ 186,698</u>	<u>\$ 94,801</u>	<u>\$ 206,077</u>	<u>\$ 214,646</u>	Total Civil Defense	<u>\$ 214,158</u>	<u>\$ 214,158</u>	<u>\$ 214,158</u>

DEPARTMENT OF PUBLIC SERVICE

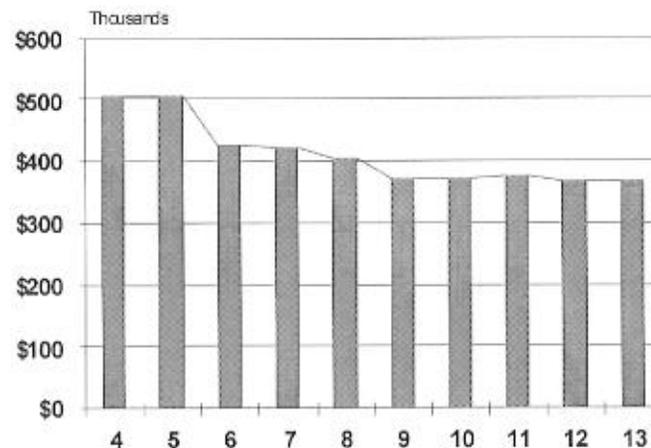
The Department of Public Services is responsible for overseeing and coordinating the activities of the following divisions:

1. Building and Rental - Permits, Licensing, Inspections.
2. Maintenance - Care and cleaning of City-owned buildings, lawn maintenance, and snow removal of same.
3. Property Maintenance – Investigate property maintenance complaints, weed removal.
4. Public Works - Year-round road maintenance, city signage, storm sewers, vehicle maintenance for all city vehicles.
5. Sanitation - Garbage pickup, yard waste pickup, curbside recycling, and operation of drop-off center.
6. Engineering - Construction and maintenance of roads, sidewalks and inspections of all projects.
7. Water - Construction, maintenance of water and sewer lines and appurtenances.
8. Waste Water Treatment Plant - Treatment of all wastes delivered to plant and establishment of storm water management plan meeting government controls.

In addition to the sample-listed services, there are internal jobs for each division such as payroll, safety and accident reporting, personnel matters, etc.

Other duties include processing contracts, special assessments, payment of all street lighting and traffic signals, nuisance abatements, and handling many residents' petitions and/or problems.

**Expenditure History
Public Services Director**



GENERAL FUND PERSONNEL

<u>PUBLIC SERVICES DIRECTOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Public Services	1	\$ 108,162	1	\$ 109,514	1	\$ 109,514	1	\$ 109,514
Administrative Supervisor/Citistat Coordinator	1	66,933	1	67,770	1	67,770	1	67,770
Senior Administrative Secretary - Public Service	1	55,435	1	56,128	1	56,128	1	56,128
Temporary/Co-op	—	28,000	—	28,000	—	28,000	—	28,000
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	PUBLIC SERVICES PUBLIC SERVICES DIRECTOR	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 113,154	\$ 59,157	\$ 118,300	\$ 108,584	Appointed Official	\$ 109,941	\$ 109,941	\$ 109,941
120,051	41,681	83,300	122,845	Permanent Employees	124,381	124,381	124,381
28,058	13,442	28,000	28,000	Temporary/Co-op	28,000	28,000	28,000
				Employee Benefits:			
19,647	8,707	17,400	20,550	Social Security	20,492	20,492	20,492
28,913	11,921	23,800	30,329	Employee Insurance	44,777	44,777	44,777
24,890	12,809	25,600	26,710	Retiree Health Insurance	41,058	41,058	41,058
4,381	2,163	5,721	5,721	Longevity	5,558	5,558	5,558
23,759	10,300	20,600	23,715	Retirement Fund	23,987	23,987	23,987
3,691	1,192	7,000	7,000	Office Supplies	7,000	7,000	7,000
				Other Services and Charges:			
1,133	849	2,000	2,000	Postage	2,000	2,000	2,000
				Capital Outlay:			
654	-	-	-	Equipment - Office	-	-	-
<u>\$ 368,331</u>	<u>\$ 162,221</u>	<u>\$ 331,721</u>	<u>\$ 375,454</u>	Total Public Services Director	<u>\$ 407,194</u>	<u>\$ 407,194</u>	<u>\$ 407,194</u>

ENGINEERING DIVISION

The Engineering Division is responsible for delivering a cost-effective infrastructure system. The division assesses the condition of the present road, sidewalk, storm sewer, and sanitary sewer and watermain systems; establishes a priority for system upgrades; pursues avenues for construction funding, designs and specifies the proposed construction work; and oversees the contract work that provides an improved infrastructure system. In addition, the Engineering Division services all City divisions, departments and commissions as they seek to restore, maintain and upgrade the City facilities and properties under their jurisdiction.

The Engineering Division maintains and updates all records of City utilities, streets and addresses, as well as all project specific contract records and "as-Built" construction information. All such records are available to prospective developers, builders, architects, engineers, commercial and industrial facility operators and residents. All private development site plans, including subdivisions, condominium projects and commercial and industrial facilities are reviewed by the Engineering Division for impact to the surrounding area, and compatibility to the local infrastructure system. The Engineering Division inspects all utility work within City right-of-ways and easements and on large private developments.

To meet the demands of the City, its businesses and residents, the Engineering Division is organized into four function areas, including:

Field Engineering: to provide electronic survey data of existing conditions; layout proposed contract work; inspect City contracted infrastructure system improvements and privately contracted work within City right-of-way and easements; inspect the condition of all City streets and sidewalks and investigate citizen complaints.

Drafting/Mapping: to utilize field-generated survey data to draft proposed infrastructure system improvements; upgrade, update and distribute City infrastructure maps, record all municipal underground utility locations; and provide construction standards and City-owned utility information to the public.

Civil Engineering: to assess existing conditions; prioritize infrastructure system improvements; determine feasibility of design options; implement the optimal design option; manage the contract letting process, provide contract oversight and administration, perform reviews of all proposed private site work within the City and issue permits for that work.

Office Management: to maintain parcel, private development and City contract records; manage personnel, monitor and post necessary cost accounting information; effectively communicate proposed programs and projects to other City departments and the public and interact daily with citizens regarding infrastructure and roadway complaints and concerns.

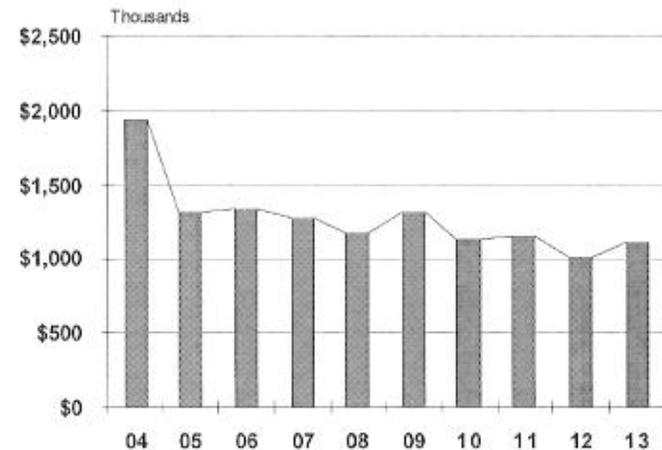
ENGINEERING DIVISION

Fiscal 2015 Performance Objectives

1. To continue implementation of the local roadway repair program.
2. To continue to maintain and provide the most up-to-date public utility information to residents, business owners, developers and other City departments.
3. To continue implementation of the City's goal of repairing all defective sidewalks within the next calendar year.
4. To continue to provide high quality inspection of all public and private installations within the City.
5. To continue to oversee remediation of known and unknown illicit connections to the City storm sewer and ultimately the waters of the State.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Engineering and inspection revenues	38,295	n/a	45,000	50,000
Requests for service processed	838	800	925	950
Planning reviews	79	70	50	75
Site plan reviews	258	130	187	200
Sign permit structural reviews	14	15	25	30
Private & public project inspections	225	85	220	230
Sidewalk locations inspected & repaired	806	900	975	975
Street and water main break repairs	792	1,050	1,272	1,300
Illicit connection, evaluation, review and remediation	1	4	2	4

**Expenditure History
Engineering**



GENERAL FUND PERSONNEL

<u>ENGINEERING DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
CAD System Administrator	1	\$ 69,075	1	\$ 69,938	1	\$ 69,938	1	\$ 69,938
Office Assistant	1	34,279	1	34,707	1	\$ 34,707	1	\$ 34,707
Overtime - Clerical		923		700		700		700
<u>Engineering Field:</u>								
Senior Engineering Field Supervisor	1	75,504	1	76,448	1	76,448	1	76,448
Engineering Technician	1	65,458	1	66,276	1	66,276	1	66,276
Construction Specialist	1	61,838	1	62,611	1	62,611	1	62,611
Engineering Assistant 1	-	56,118	1 (b)	56,820	-	-	-	-
Temporary Employees - Inspections		151,360		168,000		168,000		168,000
Temporary Employee - Engineer		52,500		26,250		26,250		26,250
Temporary/Co-op		7,605		-		-		-
Overtime - Engineers & Inspectors	—	80,000	—	113,900	—	90,000	—	90,000
Total Personnel	<u>5</u>		<u>6</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 1250 and Local 1917 contracts that expire 6/30/16.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>ENGINEERING AND INSPECTIONS</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 281,803	\$ 104,083	\$ 220,000	\$ 272,934	Engineers & Inspectors	\$ 312,247	\$ 271,802	\$ 271,802
25,926	4,844	28,000	34,413	Permanent Employees - Clerical	30,542	30,542	30,542
16,722	7,554	10,000	7,605	Temporary/Co-op	-	-	-
51,414	45,363	145,000	151,360	Temporary Employees- Inspection	168,000	168,000	168,000
-	25,322	52,500	52,500	Temporary Employee- Engineer	26,250	26,250	26,250
90,251	53,075	80,000	80,000	Overtime - Engineers & Inspectors	113,900	90,000	90,000
2,041	-	900	923	Overtime - Clerical	700	700	700
				Employee Benefits:			
400	-	-	-	Education Allowance			
36,487	18,669	44,000	47,532	Social Security	50,632	45,709	45,709
55,913	21,574	61,300	68,378	Employee Insurance	91,691	76,989	76,989
148,185	62,202	153,600	158,183	Retiree Health Insurance	119,107	119,603	119,603
14,450	6,800	13,600	13,600	Longevity	10,200	10,200	10,200
164,534	85,466	173,200	181,267	Retirement Fund	189,695	182,065	182,065
101	324	570	570	Uniforms	760	570	570
10,370	5,640	11,000	11,000	Operating Supplies	12,500	12,500	12,500
				Other Services and Charges:			
96,692	23,349	76,100	76,100	Contractual Services	117,100	117,100	117,100
11,673	-	21,000	21,000	Contractual Services - Software Services	18,300	18,300	18,300
866	491	1,000	1,000	Postage	1,000	1,000	1,000
307	-	-	-	Telephone and Radio			
15,609	6,617	20,000	22,000	Auto Expense	22,000	22,000	22,000
7,700	730	9,200	11,200	Memberships and Dues	16,200	16,200	16,200
75,921	35,196	70,392	70,392	Transfer to Water System/Engineering services	83,660	83,660	83,660
				Capital Outlay:			
-	-	-	-	Equipment - Vehicles	70,000	35,000	35,000
2,616	-	-	6,800	Equipment - Office	3,800	3,800	3,800
\$ 1,109,981	\$ 507,299	\$ 1,191,362	\$ 1,288,757	Total Engineering and Inspections	\$ 1,458,284	\$ 1,331,990	\$ 1,331,990

BUILDING INSPECTIONS DIVISION

The Division of Building Inspections maintains a well-balanced monitoring of building and development in the City of Warren. Aggressive inspections of new residential construction assure present and future homeowners throughout the City their dwellings are constructed in a sound manner. On a daily basis, inspectors monitor construction sites for compliance to Construction Standards and Ordinances prescribed by the State of Michigan and local laws and regulations. The Building Inspections Division safeguards the community against improperly constructed structures by numerous preliminary and final inspections.

Building Division personnel are trained and registered professionals monitored by the local municipality and the State of Michigan Bureau of Construction Codes. The Building Director monitors training and advanced education of all registered inspectors employed by the City. Advanced educational levels are currently required by the State. The City of Warren will be ready with comprehensive regulations and competent personnel to handle modern technology.

Calendar year 2013 was a continuation of moderate building activity. A total of 13,813 permits were issued in 2013. Building permits for alterations and remodeling indicate substantial reinvestment within the City of Warren. This continued level of activity reflects the vitality of our residential and business communities. Construction valuation amounted to \$86,957,287. Permit fees collected amounted to \$2,711,221, an increase from last year of \$316,117.

The Division continues to review existing buildings to identify possible areas of building maintenance affecting a building's aesthetic value, life safety systems and fire safety. Maintenance of life safety systems and fire resistive construction is required to ensure a building's ability to perform during emergency conditions, while maintenance of a building's exterior and interior plays a significant role in the image presented by the building.

The program requiring Certificates of Occupancy for new business or for significant changes in the use of existing buildings has proven to be very effective in getting code violations corrected and properties properly upgraded. This program also prohibits uses within a zoning district that are not permitted by ordinance. Over 767 investigations were done during 2013.

Likewise, the neighborhood sweep program requiring vacant and derelict buildings to be posted for City Certification has increased in activity and has proven to be very effective insuring that many of the City's homes have been upgraded and brought up to current standards. This program helps to combat blight and remove eyesores in the City, with over 1,328 residences inspected in the past 12 months.

The Division's overall goal is to strengthen the emphasis on property maintenance, neighborhood stabilization, protection of lives and property, and reinvestment in the City. These goals are strongly supported through proper and effective code enforcement by knowledgeable and competent public safety officials.

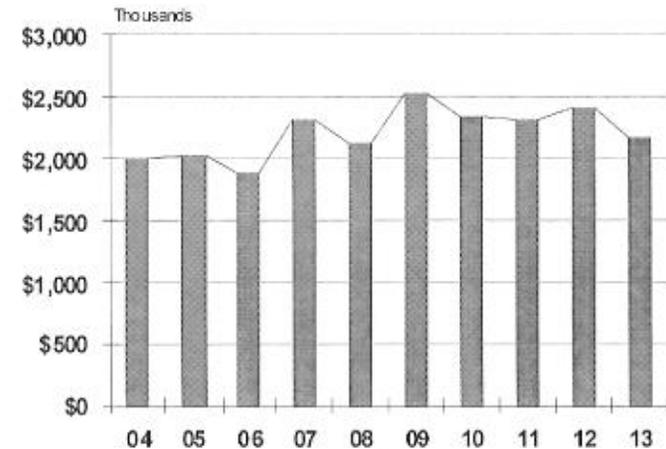
BUILDING INSPECTIONS DIVISION

Fiscal 2015 Performance Objectives

1. To remove derelict structures from neighborhoods through the nuisance abatement program.
2. To promptly respond to citizen complaints regarding neighborhood eyesores and rodent infestation.
3. To closely monitor new construction and demolition projects.
4. To enforce property maintenance code through the neighborhood sweep program.
5. To improve the payment policy for the permit application and issuance process.
6. To train personnel and improve job performance.
7. To inspect rental registration properties – property maintenance code.
8. To improve the city certification, court violation, and inspection processes.
9. To continue to support website improvements and maintain the BS&A program.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Nuisance Abatement properties	205	280	250	240
Certificates of Occupancy Inspections	767	400	700	650
Building Permits	1,918	2,300	2,100	2,080
Plumbing Permits	1,351	1,380	1,400	1,400
Electrical Permits	3,798	3,250	3,500	3,400
Mechanical Permits	3,127	1,900	2,500	2,400
Miscellaneous Permits	830	850	840	830
City Certification - Residential	1,328	1,200	1,300	1,350
Building Inspections	14,427	14,000	14,000	14,200
Plumbing Inspections	10,421	8,000	8,000	9,200
Electrical Inspections	14,206	12,500	13,000	12,500
Mechanical Inspections	10,879	9,000	9,500	9,600
Zoning Inspections	6,511	6,800	6,700	6,600
Property Maintenance Inspections	16,042	8,200	11,000	12,000
Zoning Board of Appeals - Applications	121	150	120	120
Plan reviews	2,048	2,300	2,300	2,200
Demolition Permits	72	110	100	90
Demolition Inspections	378	350	325	320
District Court violations	468	450	425	400

**Expenditure History
Building Inspections**



GENERAL FUND PERSONNEL

<u>BUILDING INSPECTION DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Building & Property Maintenance	1	\$ 90,600	1	\$ 91,733	1	\$ 91,733	1	\$ 91,733
Building Plan Examiner	1	77,010	1	77,973	1	77,973	1	77,973
<u>Chief Inspectors:</u>								
Building	1	73,594	1	74,514	1	74,514	1	74,514
Electrical	1	73,594	1	74,514	1	74,514	1	74,514
Plumbing	1	73,594	1	74,514	1	74,514	1	74,514
Zoning	1	73,594	1	74,514	1	74,514	1	74,514
Mechanical	1	73,594	1	74,514	1	74,514	1	74,514
<u>Inspectors:</u>								
Zoning	2	62,956	2	63,743	2	63,743	2	63,743
Building	-		1 (b)	62,956	1 (b)	62,956	1 (b)	62,956
Plumbing	-		1 (b)	62,956	1 (b)	62,956	1 (b)	62,956
Property Maintenance	-	-	1 (b)	59,802	-	-	-	-
<u>Clerical:</u>								
Office Coordinator - Building	1	69,344	1	70,211	1	70,211	1	70,211
Administrative Clerical Technician	2	51,100	2	51,739	2	51,739	2	51,739
Administrative Clerk	1	47,611	1	48,206	1	48,206	1	48,206
Office Assistant	1	34,279	1	34,707	1	34,707	1	34,707
Temporary Employees - Inspections		350,000		481,590		451,590		451,590
Temporary/Co-op		20,000		23,400		23,400		23,400
Overtime - Inspectors		10,000		16,180		16,180		16,180
Overtime - Clerical		2,000		5,520		5,520		5,520
Total Personnel	<u>14</u>		<u>17</u>		<u>16</u>		<u>16</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/16.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	PUBLIC SERVICES BUILDING INSPECTIONS	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 94,781	\$ 45,451	\$ 90,900	\$ 90,953	Supervisory	\$ 92,090	\$ 92,090	\$ 92,090
569,587	291,696	573,000	573,119	Inspectors	748,010	692,102	692,102
220,603	123,136	245,300	246,021	Permanent Employees - Clerical	246,392	246,392	246,392
363,077	178,770	350,000	350,000	Temporary Employees- Inspection	481,590	451,590	451,590
8,511	7,712	20,000	20,000	Temporary/Co-op	23,400	23,400	23,400
4,622	2,958	10,000	10,000	Overtime - Inspectors	16,180	16,180	16,180
548	245	2,000	2,000	Overtime - Clerical	5,520	5,520	5,520
				Employee Benefits:			
97,249	50,989	102,900	102,917	Social Security	126,263	119,691	119,691
149,088	75,018	183,000	183,292	Employee Insurance	243,949	228,900	228,900
300,600	170,073	331,400	331,484	Retiree Health Insurance	434,462	434,120	434,120
29,452	22,240	35,840	35,841	Longevity	37,308	37,308	37,308
260,630	187,389	375,400	375,424	Retirement Fund	380,902	375,311	375,311
7,930	2,987	5,000	5,000	Fees and Per Diem	5,500	5,500	5,500
19,116	8,289	20,000	20,000	Office Supplies	22,000	22,000	22,000
				Other Services and Charges:			
5,833	3,205	11,000	11,000	Postage	12,000	12,000	12,000
713	1,141	2,500	-	Telephone & Radio	-	-	-
				Nuisance Abatements:			
6,438	1,693	6,500	8,000	Title Search	8,800	8,800	8,800
-	-	5,000	25,000	Demolition Expense	25,000	25,000	25,000
12,061	12,125	31,200	31,222	Software Services	31,000	31,000	31,000
11,244	7,767	16,000	20,000	Auto Expense	40,000	40,000	40,000
				Capital Outlay:			
9,812				Equipment - Office	5,000	5,000	5,000
-	29,732	29,732	23,000	Equipment - Vehicles	75,000	25,000	25,000
<u>\$ 2,171,895</u>	<u>\$ 1,222,616</u>	<u>\$ 2,446,672</u>	<u>\$ 2,464,273</u>	Total Building Inspections	<u>\$ 3,060,366</u>	<u>\$ 2,896,904</u>	<u>\$ 2,896,904</u>

D.P.W. FLEET MAINTENANCE

The D.P.W. Fleet Maintenance Division is responsible for the maintenance of all motorized equipment for all divisions in the City.

In June 2008, D.P.W. absorbed Sanitation and Water Division mechanics to consolidate all City repairs inside the D.P.W. Garage. In 2010 Fire apparatus equipment was added to the Division's responsibilities.

The garage is responsible for over 600 licensed vehicles, such as staff cars, marked and unmarked police units and motorcycles, a variety of trucks and special equipment, such as motor graders, excavators, fire trucks, bulldozers, street sweepers, front end loaders and sewer vacuum jets.

Fleet Maintenance inspects and winterizes the entire fleet of vehicles/equipment each year prior to November 15th and provides road call service to repair vehicles in the field to minimize down time.

The garage also maintains some 60 small pieces of equipment such as riding and push mowers, weed whips, portable generators and gas-powered pumps, etc. In addition to motorized equipment, the operation maintains over 80 non-motorized units, including snowplows, salt spreaders, flail and rotary deck mowers and utility trailers.

Another responsibility of Fleet Maintenance is to maintain an up-to-date inventory of frequently used parts as well as maintain an up-to-date inventory system that insures sufficient quantities of proper parts, tools, and materials are stocked.

The employees that make up this section have been able to provide on-time preventive maintenance and an improved fleet, while doing the majority of repairs and maintenance in house.

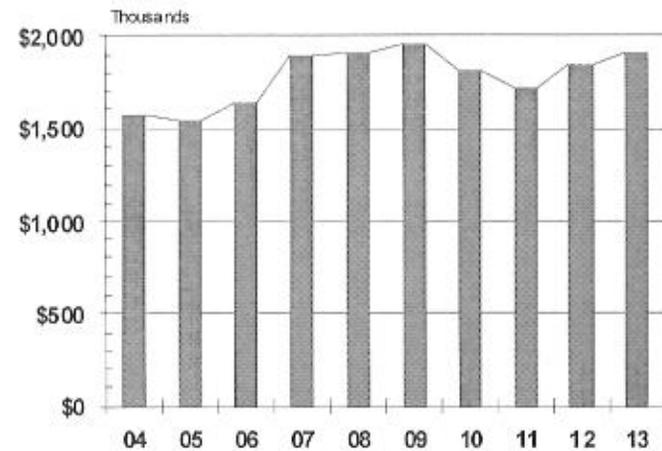
D.P.W. FLEET MAINTENANCE

Fiscal 2015 Performance Objectives

1. To provide and set-up technical training for ever increasing diagnosis changes for new vehicles.
2. To competitively bid out parts & labor needed to maintain high level of maintenance at the best price possible.
3. To continue with fleet consolidation program.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
3,000 Mile-Maintenance Cycles/Police Vehicles	342	500	500	500
6 Months maintenance Cycles/all other vehicles	305	300	300	300
Pre-season maintenance street sweepers	5	5	5	5
Winterize Police vehicles	110	150	150	150
Pre-season maintenance salt trucks	45	60	60	60
Vehicle Maintenance:				
Lube, oil, filter	647	300	300	300
Brakes	301	400	400	400
Tires-occurrences	616	600	600	600
Tune-ups	10	30	30	30
Transmissions	2	50	50	50
Road calls	130	150	150	150
AC/Recycling /Recovery service	45	50	50	50
Miscellaneous-minor repairs	4,634	4,000	4,000	4,000

**Expenditure History
D.P.W. Fleet Maintenance**



GENERAL FUND PERSONNEL

<u>D.P.W. FLEET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Garage Supervisor	1	\$ 70,034	1	\$ 70,909	1	\$ 70,909	1	\$ 70,909
Chief Diagnostic Mechanic Technician	1	64,043	1	64,844	1	\$ 64,844	1	\$ 64,844
Automotive Mechanic Technician	5	63,440	5	64,233	5	\$ 64,233	5	\$ 64,233
Automotive Mechanic Assistant	1	43,098	1	43,636	1	\$ 43,636	1	\$ 43,636
Overtime - Mechanics		10,000		33,500		13,500		13,500
	<u>8</u>		<u>8</u>		<u>8</u>		<u>8</u>	

(a) Wage rates are based on Local 1250 contract that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	PUBLIC SERVICES D. P. W. FLEET MAINTENANCE	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 415,801	\$ 198,349	\$ 475,000	\$ 496,441	Mechanics Wages	\$ 496,981	\$ 496,981	\$ 496,981
11,017	8,520	10,000	10,000	Overtime - Mechanics	33,500	13,500	13,500
				Employee Benefits:			
32,869	16,216	37,200	40,499	Social Security	41,824	40,294	40,294
77,445	37,898	90,900	117,643	Employee Insurance	125,939	125,530	125,530
144,288	74,823	149,600	152,488	Retiree Health Insurance	198,360	198,160	198,160
15,275	10,200	16,138	16,138	Longevity	16,169	16,169	16,169
99,808	59,029	129,800	132,406	Retirement Fund	132,706	129,706	129,706
1,358	524	1,520	1,520	Uniforms	1,520	1,520	1,520
				Supplies:			
74,542	20,079	80,000	80,000	Operating Supplies	110,000	90,000	90,000
137,856	53,274	135,000	135,000	Gasoline & Diesel Oil	135,000	135,000	135,000
				Other Services and Charges:			
15,470	2,600	13,000	13,000	Contractual Services	44,800	44,800	44,800
55,259	-	-	-	Garage Lease	-	-	-
-	-	200,000	200,000	Capital Equipment Lease Payment	200,000	200,000	200,000
6,140	6,076	10,000	10,000	Telephone & Radio	10,000	10,000	10,000
444,634	181,920	450,000	450,000	Vehicle Maintenance Expense	500,000	500,000	500,000
88,091	25,109	115,000	115,000	Public Utilities	115,000	115,000	115,000
16,240	1,040	15,000	15,000	Building & Grounds Maintenance	50,000	50,000	50,000
57,202	-	58,805	58,805	Reimbursement to Major Streets	60,000	60,000	60,000
115,757	20,128	98,805	98,805	Reimbursement to Local Streets	100,000	100,000	100,000
				Capital Outlay:			
11,551	-	15,000	15,000	Capital Improvements	30,000	30,000	30,000
-	-	(1,050,000)	(1,050,000)	Financing Proceeds	-	-	-
85,316	-	1,418,300	1,418,333	Equipment & Machinery	1,036,000	1,036,000	1,216,000
-	1,949	3,000	3,000	Scrap Tire Grant Expense	-	-	-
\$ 1,905,919	\$ 717,734	\$ 2,472,068	\$ 2,529,078	Total D.P.W. Fleet Maintenance	\$ 3,437,799	\$ 3,392,660	\$ 3,572,660

BUILDING MAINTENANCE

The Building and Grounds Maintenance Division oversees the Maintenance Section and Janitorial Section. It consists of two shifts, the Maintenance Section works the day shift and the Janitorial Section works the afternoon shift.

The goal of the Building and Grounds Maintenance Division is to maintain and clean City buildings for the purpose of continuing the efficient operation of City government.

The Building and Grounds Maintenance Superintendent is available on a 24-hour, 7 day basis to handle all emergency situations.

The Maintenance Section is responsible for the overall operations of the City Hall building, Police Headquarters, 37th District Court Building and the parking structure. Maintenance is responsible for the preventative maintenance of over 50 heating, cooling and ventilating units that require quarterly filter changing, lubricating, belt changing and constant monitoring. This includes maintenance and repair of the boilers. Maintenance is responsible for minor electrical problems, changing light bulbs, minor plumbing problems, minor foundation and roof leaks, lawn irrigation systems, moving furniture, remodeling, painting and assisting with shipping and receiving. Maintenance is also responsible for snow removal, lawn cutting, minor tree trimming and lawn upkeep for the City Hall building, Police Headquarters, the 37th District Court building, the parking structure and the four branch libraries. They also maintain the north east corner lot of Chicago and Van Dyke called the "W".

The Building and Grounds Maintenance Division oversees the entire City's outside contractors for heating and cooling, electrical work and roof repairs. This includes the Stilwell and Coach Manor Complex's, Water Garage, and the D.P.W. Buildings.

The Janitorial Section is responsible for cleaning the City Hall building, Police Headquarters and the 37th District Court Building. This section is responsible for cleaning all the offices, public areas and restrooms, including the cell blocks at Police Headquarters.

While City Hall, Police Headquarters, 37th District Court and parking structure, and libraries are the main concern of the Building and Grounds Maintenance Division, this division also assists in both inside and outside maintenance at other City owned buildings.

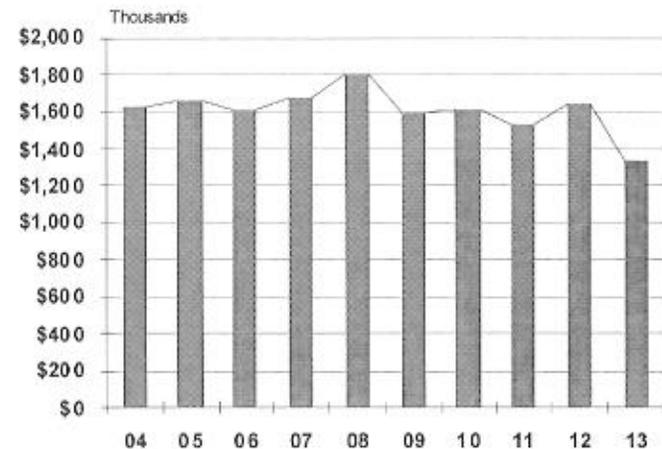
BUILDING MAINTENANCE

Fiscal 2015 Performance Objectives

1. To upgrade HVAC operating system at police station and city hall.
2. To enclose the northeast stairwell and elevator area of the parking structure and provide HVAC.
3. To update the audio and visual system in the city hall first floor conference room.
4. To clean and repair brick work on court building.
5. To upgrade lighting control system in city hall.
6. To patch and seal court parking lot.
7. To re-landscape the west and east side of police station.
8. To re-landscape the court building.
9. To repair concrete and reseal all the bridge joints in the parking structure.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Air handler filter change	12	12	12	12
Outside light repairs	50	50	50	50
Parking lot lights maintenance	4	4	4	4
Exhaust fans maintenance	6	4	4	4
Grass cutting	28	28	28	28
Emergency generator exercise	52	52	52	52
Sump pump maintenance	4	4	4	4
Emergency lighting maintenance	4	4	12	4
Fire extinguisher maintenance	12	12	12	12
U.P.S. battery checks	4	4	4	4
Gas tank checks	12	12	12	12
Snow removal	21	25	25	25
Boiler maintenance	10	25	28	25
Boiler pump maintenance	5	4	6	4
Work request orders	125	90	115	90

**Expenditure History
Building Maintenance**



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>BUILDING MAINTENANCE</u>								
Building and Grounds Superintendent	1	\$ 77,406	1	\$ 78,374	1	\$ 78,374	1	\$ 78,374
Foreman	1	66,976	1	67,813	1	67,813	1	67,813
Building Maintenance Specialist	4	54,330	4	55,009	4	55,009	4	55,009
Janitor	2	51,022	2	51,660	2	51,660	2	51,660
Seasonal Employees		200,000		256,000		256,000		256,000
Overtime	—	20,000	—	20,000	—	20,000	—	20,000
Total Personnel	<u>8</u>		<u>8</u>		<u>8</u>		<u>8</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	PUBLIC SERVICES BUILDING MAINTENANCE	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 80,978	\$ 38,905	\$ 77,700	\$ 77,708	Superintendent	\$ 78,679	\$ 78,679	\$ 78,679
323,855	164,477	345,400	396,331	Permanent Employees	401,284	401,284	401,284
190,184	100,208	200,000	200,000	Seasonal Employees	256,000	256,000	256,000
5,159	2,216	10,000	20,000	Overtime	20,000	20,000	20,000
				Employee Benefits:			
47,162	24,009	50,400	55,703	Social Security	59,672	59,672	59,672
104,434	40,969	96,000	114,599	Employee Insurance	133,657	133,657	133,657
143,233	73,062	156,000	190,049	Retiree Health Insurance	275,801	275,801	275,801
27,957	13,649	24,731	24,731	Longevity	24,034	24,034	24,034
221,341	228,674	454,000	454,453	Retirement Fund	442,695	442,695	442,695
602	-	1,330	1,330	Uniforms	1,330	1,330	1,330
35,162	15,916	40,000	40,000	Operating Supplies	45,000	45,000	45,000
				Other Services and Charges:			
40,738	16,758	62,000	62,000	Repairs & Maintenance	70,000	70,000	70,000
111,853	32,222	180,000	180,000	Contractual Services	280,000	280,000	280,000
5,882	3,495	10,000	10,000	Vehicle Maintenance	10,000	10,000	10,000
				Capital Outlay:			
-	-	1,000	1,000	Equipment - Maintenance	-	-	-
-	-	1,000	1,000	Equipment - Office	1,000	1,000	1,000
-	29,885	29,885	30,000	Equipment - Vehicles	65,000	32,500	32,500
654	-	-	-	Advanced Lighting Technology Grant Expense	-	-	-
\$ 1,339,194	\$ 784,445	\$ 1,739,446	\$ 1,858,904	Total Building Maintenance	\$ 2,164,152	\$ 2,131,652	\$ 2,131,652

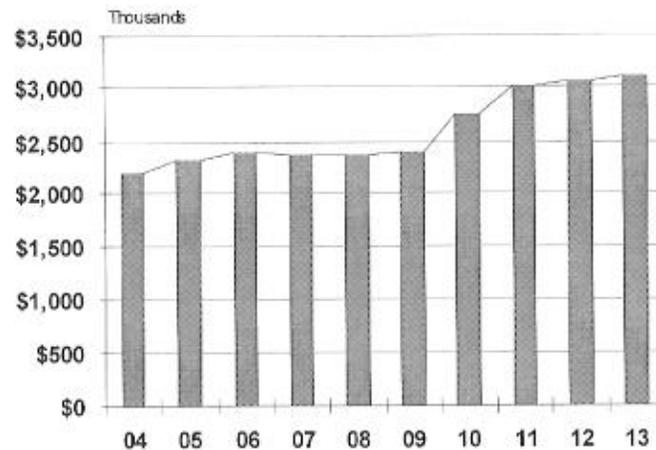
STREET LIGHTING

The City of Warren currently has in excess of 13,600 streetlights throughout our residential neighborhoods and main business thoroughfares, all conforming to the Illuminating Engineering Society of North America (I.E.S.) standards.

This lighting level provides excellent convenience and safety benefits for Warren residents and the public including:

- Aid to police protection.
- Reduction in night accidents.
- Facilitation of flow of traffic.
- Promotion of business and industry during night hours.

**Expenditure History
Street Lighting**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>HIGHWAY STREET LIGHTING</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 3,097,012	\$ 1,384,643	\$ 3,300,000	\$ 3,302,641	Street Lighting	\$ 3,347,080	\$ 3,347,080	\$ 3,347,080
<u>\$ 3,097,012</u>	<u>\$ 1,384,643</u>	<u>\$ 3,300,000</u>	<u>\$ 3,302,641</u>	Total Street Lighting	<u>\$ 3,347,080</u>	<u>\$ 3,347,080</u>	<u>\$ 3,347,080</u>

PLANNING

The Planning Department provides professional advice and guidance to the Planning Commission, Mayor, City Administration, City Council and the general public on all City general planning matters. The department prepares plans and studies, and provides information and guidance toward the orderly growth and redevelopment of the City. City Planners apply sound planning practice and principals and use their professional foresight and skills to coordinate the location, extent and timing of public and private improvements. This professional planning helps prevent the numerous problems that result from unplanned growth and development and the failure to preserve and redevelop existing infrastructure. The basic tools of the Planning Director are zoning regulations (Ordinance No. 30, as amended), the Comprehensive Master Plan, Subdivision Regulations and other related city codes and ordinances, State of Michigan enabling laws, as well as resources such as the United States Census and other similar statistical, marketing and economic development resources.

The Planning Director and staff serve as technical advisors to the Planning Commission regarding all business and communication involving zoning, land use and site development, and planning related matters. They provide professional recommendations to aid the Planning Commission in its decisions.

The public, including residents, developers, and business owners, regularly call upon the Planning Department for advice about zoning and land use, site planning, subdivision controls, housing assistance, and community development concerns. All requests for the rezoning of property, subdivision of land, site plan approval, splitting and/or combination of lots, and vacating of streets and alleys are first referred to the Planning Department. Available reference documents for public use include zoning ordinance, zoning maps, street index, City and many other maps and studies which are on file.

The Planning Department also works with other City departments, boards, and commissions, as well as with many community, private sector, state and federal agencies on City planning, housing, community/economic development projects and related issues. For example, the department provides staff support for the City of Warren Downtown Development Authority (DDA), the Tax Increment Financing Authority (TIFA), and the Community Development Block Grant (CDBG) Technical Committee. The department also provides technical expertise and staff assistance to the City's Economic Development Director and occasionally works with the 8 Mile Boulevard Association. The department has assisted in the preparation of the Parks & Recreation Master Plan, which will guide its programming and land acquisition for years to come.

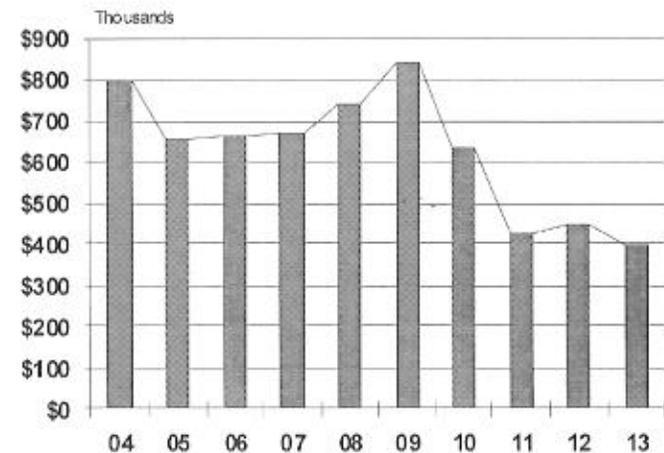
PLANNING

Fiscal 2015 Performance Objectives

1. To improve site plan review and recommendation process and update applications.
2. To complete zoning ordinance revisions.
3. To provide planning information and assistance to the Mayor's Office and other departments and boards.
4. To assist the DDA and TIFA with planning and implementing their tax increment finance and development plans.
5. To assist in the coordination of the G.I.S./database/computer technology development.
6. To work with the Zoning Board of Appeals by providing Impact Statements.
7. To continue updating zoning maps and improving zoning atlas.
8. To update and revise the City's Comprehensive Development Plan.
9. To work on developing and implementing a plan for Warren's older areas.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Planning Commission public meetings	16	16	16	17
Site plans reviewed	40	80	75	75
Rezoning petitions reviewed	2	7	5	4
Lot splits reviewed	4	7	5	4
Bond release inspections	45	70	50	50
Bond releases processed	26	30	30	32
Amendments to zoning ordinance	4	3	3	5
Public Hearing notices mailed	3,919	3,500	3,500	3,500
Alley & Street vacations reviewed	2	5	5	4
Special use permits reviewed	5	3	3	3
Office customers served	1,668	1,750	1,750	1,800
City Council Meetings attended - Planning	5	20	10	7
DDA Meetings	9	12	12	12
General public inquires	9,750	9,750	9,750	9,800
Impact statements for ZBA	65	100	75	75
CDBG Technical Committee meetings	20	24	24	24
TIFA meetings	8	12	12	12
Acreage parcel splits approved	2	10	8	5
Lot combinations approved	13	20	15	15
Planned unit development	2	n/a	3	3

**Expenditure History
Planning**



GENERAL FUND PERSONNEL

<u>PLANNING COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Planning Director	1	\$ 91,911	1	\$ 93,060	1	\$ 93,060	1	\$ 93,060
City Planner I	1	64,386	1	65,191	1	65,191	1	65,191
Assistant Planner	1	48,071	1	48,672	1	48,672	1	48,672
Administrative Clerical Technician	1	51,100	1	51,739	1	51,739	1	51,739
Co-op Employee - Planning Aide		8,000		25,200		25,200		25,200
Overtime	—	3,000	—	3,000	—	3,000	—	3,000
Total Personnel	<u>4</u>		<u>4</u>		<u>4</u>		<u>4</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expire 6/30/16.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31		FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				PLANNING			
				Personnel Services:			
\$ 96,153	\$ 49,308	\$ 92,200	\$ 92,269	Appointed Official	\$ 93,423	\$ 93,423	\$ 93,423
102,550	50,525	101,050	153,906	Permanent Employees	160,640	160,640	160,640
4,845	5,745	11,490	8,000	Co-op Employee - Planning Aide	25,200	25,200	25,200
-	-	3,000	3,000	Overtime	3,000	3,000	3,000
4,375	2,030	5,460	5,460	Meeting Allowance	5,460	5,460	5,460
				Employee Benefits:			
15,810	8,254	16,500	20,341	Social Security	22,012	22,012	22,012
29,505	16,387	40,970	56,458	Employee Insurance	58,059	58,059	58,059
64,565	32,118	64,200	64,991	Retiree Health Insurance	79,631	79,631	79,631
5,304	2,044	5,305	5,305	Longevity	5,470	5,470	5,470
31,874	12,833	25,700	30,381	Retirement Fund	31,244	31,244	31,244
4,933	2,759	4,950	4,950	Office Supplies	8,350	8,350	8,350
				Other Services and Charges:			
2,019	782	2,250	2,250	Postage	2,250	2,250	2,250
8,738	3,069	3,500	3,500	Contractual Services	16,500	16,500	3,500
541	127	900	1,170	Mileage	1,170	1,170	1,170
995	102	1,700	2,250	Publications - Advertising	2,250	2,250	2,250
16,845	15,308	18,000	18,000	Membership & Dues	18,000	18,000	18,000
6,383	-	-	-	Tax Reverted Property Expense	-	-	-
<u>\$ 395,435</u>	<u>\$ 201,391</u>	<u>\$ 397,175</u>	<u>\$ 472,231</u>	Total Planning	<u>\$ 532,659</u>	<u>\$ 532,659</u>	<u>\$ 519,659</u>

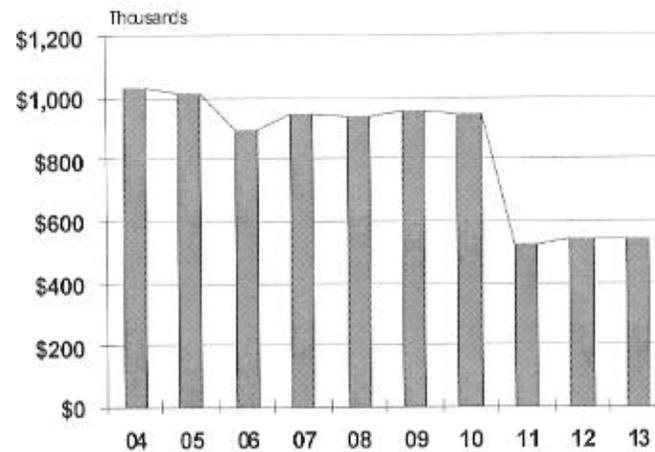
CAPITAL IMPROVEMENTS

This budget activity center is used for the payment of principal and interest on the current portion of General Fund Debt that is outstanding as a result of outside financing of certain capital improvements.

The only item budgeted in this activity is for the payment of debt on the 2005 installment purchase agreement. These funds were used for the purchase of Police, Fire, and D.P.W. vehicles, a digital communication system, computer equipment, voting equipment and other various equipment purchases.

This activity covers long-term debt payments made from the General Fund only. All long-term debt payments from restricted resources are made from and accounted for in Debt Service Funds.

**Expenditure History
Capital Improvements**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>CAPITAL IMPROVEMENTS</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 545,619	\$ 20,391	\$ 548,600	\$ 550,000	2005 Capital Equipment Loan Payment	\$ 532,500	\$ 532,500	\$ 532,500
<u>\$ 545,619</u>	<u>\$ 20,391</u>	<u>\$ 548,600</u>	<u>\$ 550,000</u>	Total Capital Improvements	<u>\$ 532,500</u>	<u>\$ 532,500</u>	<u>\$ 532,500</u>

Special Revenue Funds

Special Revenue Funds are self-balancing funds which are used to record events and to exhibit results for a specific area of responsibility. The proceeds of specific revenue sources (excluding special assessments and expendable trusts) that are legally restricted to expenditures for specific purposes are accounted for in Special Revenue Funds.

The Special Revenue Funds of the City are:

- Michigan Transportation Operating Funds Major and Local Roads
- Library Special Revenue Fund
- Recreation Special Revenue Fund
- Communications Special Revenue Fund
- Sanitation Special Revenue Fund
- Rental Ordinance Fund
- Vice Crime Confiscation Fund
- Drug Forfeiture Fund
- Act 302 Police Training Fund
- Downtown Development Authority Fund
- 2011 Local Street Road Repair & Replacement Fund

STREET MAINTENANCE DIVISION

The Street Maintenance Division is responsible for the maintenance of the City's roadways and related utilities. Street Maintenance provides a safe and clean road surface for vehicular traffic, adequate visual direction and a safe, maintained and unobstructed roadside environment. In part, these include 335 miles of local roads, 65 miles of major roads, 17,500 catch basins and manholes, 14 bridges, and numerous other common roadside appurtenances such as guardrails and culverts.

Programs executed by this division annually include a catch basin cleaning program which purges and cleans catch basins that allows the rapid disposal of storm water runoff and drainage. Drainage ditches are cleaned and the culverts are maintained to insure adequate capacity for storm runoff. Street sweeping of paved road surfaces occurs at least four times per year on all major and local roads. In order to maintain safe roads, this activity engages in road patching, alley and shoulder grading and maintenance. Other important programs of the street maintenance division are mowing and weed control, traffic and street sign installation and maintenance, snow and ice removal, and pavement repair and maintenance.

The division uses hot seal patching to repair potholes throughout the City. This system uses forced air to clean pothole surfaces and then fills the void with heated tar and stone aggregate driven through a single pneumatic tube. The tar-coated product is applied at such force that it compacts uniformly in the hole. This technology requires fewer maintenance workers, less follow-up operations, and reduces waste.

In our concerted effort to improve our City's appearance, road crews will continue this spring to police and mow the median on Mound Road from Eight to Fourteen Mile under an existing contract with Macomb County.

The employees who make up this division's road crews are also called upon to board houses under nuisance abatement, install and remove snow fencing for drift containment, set up crowd control devices at official functions, parades, festivals and disaster sites, and support Police and Fire emergencies as requested.

This division is committed to its residents and endeavors to provide superior service uniformly throughout the community in a timely fashion.

STREET MAINTENANCE DIVISION

Fiscal 2015 Performance Objectives

1. To continue to improve recordkeeping and minimize the number of citizen complaints.
2. To continue our aggressive street sweeping program.
3. To continue our aggressive catch basin cleaning and inspection program.
4. To continue our aggressive road seal patching program.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
SERVICE REQUESTS:				
Branch Pick-ups – Zone, claw, chip	709	525	700	700
Catch Basin Cleaning – Inspect, plate	222	250	250	250
Catch Basin Cleaning/ Jetting	642	600	600	600
Chloride	53	35	35	35
Potholes	331	250	300	300
Catch Basin Covers	57	50	50	50
Debris – Zone, claw, lot	200	350	350	350
Ditching	15	25	25	25
Grading/Gravel	72	50	50	50
Mowing – Bush, x-mark	3	50	25	25
Pavement problems	174	275	275	275
Snowplowing/Salting	500	450	450	450
Street signs - stop	37	40	40	40
Building Board up	293	200	275	275
Sweeping	39	25	25	25
Street/Traffic Signs	185	125	125	125
Sidewalk – cold patch, mill	49	100	100	100
Rear Yard drainage/repair	74	25	50	50
Flooding problems	30	25	25	25
Sweeping sign location	-	25	25	25
Graffiti location	56	15	25	25
Culvert jetting/repairs	11	15	15	15
Weed spray needed	-	10	10	10
Pavement seal patching	8	100	100	100
Gutter grinding – handmill	13	50	50	50
Gutter grinding - Bobcat	30	20	20	20
Tree trimming/stumping/removal	650	500	500	500
Miscellaneous	50	60	60	60

SPECIAL REVENUE FUND PERSONNEL

<u>STREET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Public Works Superintendent	1	\$ 90,458	1	\$ 91,589	1	\$ 91,589	1	\$ 91,589
DPW Associate Manager	1	77,406	1	78,374	1	78,374	1	78,374
Foreman	3	67,517	3	69,330	3	69,330	3	69,330
General Maintenance Specialist	17	55,910	17	56,609	17	56,609	17	56,609
Account Technician	1	53,421	1	54,089	1	54,089	1	54,089
Fleet Assistant	1	34,279	1 (e)	38,757	1 (e)	38,757	1 (e)	38,757
Seasonal Employees		60,000		60,000		60,000		60,000
Overtime	—	100,000	—	125,000	—	125,000	—	125,000
Total Personnel	<u>24</u>		<u>24</u>		<u>24</u>		<u>24</u>	

Note: The personnel costs for the above employees are reflected in the Michigan Transportation Major and Local Road Funds.

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/16.

(e) Reflects increase of \$4,000

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	MAJOR & LOCAL ROADS STREET MAINTENANCE OPERATING COSTS	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 174,644	\$ 93,906	\$ 150,000	\$ 168,519	Personnel Services:	\$ 170,625	\$ 170,625	\$ 170,625
1,266,912	548,149	1,179,900	1,296,310	Supervision	1,319,557	1,319,557	1,319,557
37,465	22,223	50,400	60,000	Permanent Employees	60,000	60,000	60,000
81,679	38,282	149,550	100,000	Seasonal Employees	124,999	124,999	124,999
				Overtime			
				Employee Benefits:			
2,111	801	800	1,550	Education Allowance	800	800	800
122,450	56,076	120,420	131,835	Social Security	133,688	133,688	133,688
367,118	169,438	373,934	396,751	Employee Insurance	382,006	387,366	387,366
599,561	283,862	581,200	659,489	Retiree Health Insurance	828,283	828,283	828,283
79,044	34,933	72,160	74,815	Longevity	71,665	71,665	71,665
952,887	450,165	905,400	927,819	Retirement Fund	901,050	901,050	901,050
1,717	2,454	3,635	3,800	Uniforms	3,799	3,799	3,799
				Supplies:			
276,896	149,018	415,000	450,000	Materials and Supplies	625,000	625,000	625,000
				Other Services and Charges:			
686,424	391,500	783,000	783,000	Administrative Expense	806,500	806,500	806,500
634,785	449,304	792,900	799,000	Equipment Rental	802,000	802,000	802,000
5,000	-	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
66,624	25,966	90,000	120,000	Contractual Services	182,500	182,500	182,500
66,725	97,851	105,000	125,000	Joint Sealing	400,000	250,000	250,000
135,096	109,072	180,000	150,000	Pavement repairs	350,000	350,000	350,000
309,903	2,053	2,053	27,700	Bridge repairs	160,515	87,525	87,525
17,166	9,094	25,000	60,000	Traffic & Street Signs	60,000	60,000	60,000
51,235	-	50,000	50,000	Traffic Signals	50,000	50,000	50,000
249,822	133,469	273,500	280,000	Traffic Signal Maintenance	280,000	280,000	280,000
57,458	91,342	100,000	100,000	Pavement Markings	300,000	200,000	200,000
75,721	35,196	70,392	70,392	Transfer to Water System/Engineering services	87,902	87,902	87,902
<u>\$ 6,318,443</u>	<u>\$ 3,194,153</u>	<u>\$ 6,479,244</u>	<u>\$ 6,840,980</u>	Total Street Maintenance Operating	<u>\$ 8,105,889</u>	<u>\$ 7,788,259</u>	<u>\$ 7,788,259</u>

Major Streets:

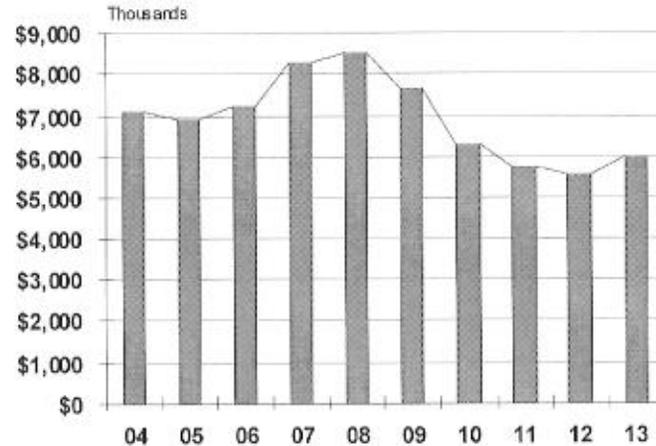
The Major Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Major Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as major streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

The City's share of the construction of State and County road improvements and the cost of City major road capital improvements, including the payment of debt, are paid through the Major Road Fund.

**Expenditure History
Major Streets**



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION OPERATING FUNDS - MAJOR STREETS	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				REVENUES:			
\$ 6,211,648	\$ 2,175,660	\$ 6,000,000	\$ 6,000,000	State Shared Weight & Gas Tax	\$ 6,000,000	\$ 6,000,000	\$ 6,000,000
4,315	3,610	6,000	6,000	Median Maintenance - State	4,500	4,500	4,500
2,590	647	2,500	3,000	Interest on Investments	2,500	2,500	2,500
57,202	29,402	58,805	58,805	Contribution from General Fund	60,000	60,000	60,000
14,511	-	14,000	14,000	Weed Mowing - Macomb County	14,000	14,000	14,000
9,291	-	9,000	9,000	Winter Maintenance - Macomb County	9,000	9,000	9,000
-	24,017	24,017	24,017	Fund Balance Appropriated	906,118	588,488	588,488
<u>\$ 6,299,557</u>	<u>\$ 2,233,336</u>	<u>\$ 6,114,322</u>	<u>\$ 6,114,822</u>	Total Major Street Revenues	<u>\$ 6,996,118</u>	<u>\$ 6,678,488</u>	<u>\$ 6,678,488</u>
				EXPENDITURES:			
\$ -	\$ -	\$ 302,730	\$ 302,730	Transfer to Construction Project Funds	\$ -	\$ -	\$ -
3,888,664	1,694,849	3,539,898	3,947,746	Operating Costs	4,790,899	4,473,269	\$ 4,473,269
1,803,635	630,798	1,867,076	1,867,076	Transfer to Debt Service Funds	1,905,219	1,905,219	1,905,219
300,000	-	300,000	300,000	Transfer to Local Street Fund	300,000	300,000	300,000
<u>\$ 5,992,299</u>	<u>\$ 2,325,647</u>	<u>\$ 6,009,704</u>	<u>\$ 6,417,552</u>	Total Major Street Expenditures	<u>\$ 6,996,118</u>	<u>\$ 6,678,488</u>	<u>\$ 6,678,488</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
3,485,819	3,793,077	3,793,077	3,297,677	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	3,873,678	3,873,678	3,873,678
(123,405)	(123,405)	(123,405)	(156,143)	RESERVE FOR: COMPENSATED ABSENCES	(123,405)	(123,405)	(123,405)
-	(24,017)	(24,017)	(24,017)	LESS: FUND BALANCE APPROPRIATED	(906,118)	(588,488)	(588,488)
<u>\$ 3,669,672</u>	<u>\$ 3,553,344</u>	<u>\$ 3,750,273</u>	<u>\$ 2,814,787</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 2,844,155</u>	<u>\$ 3,161,785</u>	<u>\$ 3,161,785</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ROUTINE MAINTENANCE:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 637,669	\$ 245,704	\$ 491,400	\$ 592,991	Permanent Employees	\$ 601,455	\$ 601,455	\$ 601,455
6,656	2,170	7,500	13,751	Overtime	13,199	13,199	13,199
22,257	12,620	21,200	18,000	Seasonal Employees	27,000	27,000	27,000
				Employee Benefits:			
1,482	388	388	921	Education Allowance	416	416	416
46,249	20,389	40,800	50,471	Social Security	51,835	51,835	51,835
144,833	74,173	148,300	166,547	Employee Insurance	159,348	159,348	159,348
240,670	109,879	230,700	272,528	Retiree Health Insurance	365,131	365,131	365,131
58,067	12,774	29,100	31,108	Longevity	33,271	33,271	33,271
390,177	183,538	367,000	385,062	Retirement Fund	407,878	407,878	407,878
1,026	1,158	1,580	1,745	Uniforms	1,860	1,860	1,860
26,138	30,524	65,000	50,000	Repairs & Maintenance Supplies	68,000	68,000	68,000
				Other Services and Charges:			
36,027	11,840	40,000	55,000	Contractual Services	62,000	62,000	62,000
47,661	78,281	85,000	100,000	Joint Sealing	300,000	150,000	150,000
124,746	35,130	90,000	100,000	Pavement repairs	250,000	250,000	250,000
309,903	2,053	2,053	27,700	Bridge repairs	160,515	87,525	87,525
222,811	90,565	185,000	270,000	Equipment Rental	250,000	250,000	250,000
<u>\$ 2,316,372</u>	<u>\$ 911,186</u>	<u>\$ 1,805,021</u>	<u>\$ 2,135,824</u>	Total Routine Maintenance	<u>\$ 2,751,908</u>	<u>\$ 2,528,918</u>	<u>\$ 2,528,918</u>
181,992	77,300	148,600	154,646	Supervisory wage & benefit allocation	106,279	106,279	106,279
<u>\$ 2,498,364</u>	<u>\$ 988,486</u>	<u>\$ 1,953,621</u>	<u>\$ 2,290,470</u>	Net Routine Maintenance	<u>\$ 2,858,187</u>	<u>\$ 2,635,197</u>	<u>\$ 2,635,197</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS TRAFFIC SERVICES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 26,911	\$ 10,214	\$ 20,400	\$ 29,154	Permanent Employees	\$ 28,278	\$ 28,278	\$ 28,278
236	515	850	109	Overtime	2,830	2,830	2,830
				Employee Benefits:			
22	16	16	22	Education Allowance	18	18	18
2,277	860	1,720	2,429	Social Security	2,606	2,606	2,606
6,281	2,937	5,900	8,188	Employee Insurance	7,834	7,834	7,834
12,150	4,882	9,800	13,113	Retiree Health Insurance	18,107	18,107	18,107
678	506	1,020	1,497	Longevity	1,564	1,564	1,564
21,788	8,604	17,200	18,528	Retirement Fund	20,117	20,117	20,117
33	46	75	84	Uniforms	87	87	87
				Other Services and Charges:			
8,583	4,547	10,000	25,000	Traffic & Street Signs	25,000	25,000	25,000
51,235	-	50,000	50,000	Traffic Signals	50,000	50,000	50,000
210,092	111,757	223,500	230,000	Traffic Signal Maintenance	230,000	230,000	230,000
51,074	74,963	80,000	80,000	Pavement Markings	250,000	150,000	150,000
8,742	3,434	8,900	12,000	Equipment Rental	11,000	11,000	11,000
<u>\$ 400,102</u>	<u>\$ 223,281</u>	<u>\$ 429,381</u>	<u>\$ 470,124</u>	Total Traffic Services	<u>\$ 647,441</u>	<u>\$ 547,441</u>	<u>\$ 547,441</u>
8,556	3,702	6,700	7,404	Supervisory wage & benefit allocation	5,476	5,476	5,476
<u>\$ 408,658</u>	<u>\$ 226,983</u>	<u>\$ 436,081</u>	<u>\$ 477,528</u>	Net Traffic Services	<u>\$ 652,917</u>	<u>\$ 552,917</u>	<u>\$ 552,917</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS SNOW AND ICE CONTROL:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 15,350	\$ -	\$ 34,000	\$ 34,113	Permanent Employees	\$ 37,337	\$ 37,337	\$ 37,337
34,738	13,314	50,500	42,451	Overtime	50,737	50,737	50,737
				Employee Benefits:			
4,251	1,116	7,200	6,989	Social Security	7,041	7,041	7,041
11,563	2,100	9,900	9,581	Employee Insurance	9,167	9,167	9,167
22,417	6,287	40,000	37,737	Retiree Health Insurance	43,908	43,908	43,908
4	362	3,200	4,308	Longevity	2,065	2,065	2,065
34,515	25,296	55,000	53,320	Retirement Fund	46,562	46,562	46,562
3	33	300	242	Uniforms	115	115	115
158,008	66,820	175,000	200,000	Repairs & Maintenance Supplies	250,000	250,000	250,000
				Other Services and Charges:			
-	-	-	-	Contractual Services	25,000	25,000	25,000
46,573	25,300	105,000	105,000	Equipment Rental	105,000	105,000	105,000
2,500	-	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 329,922</u>	<u>\$ 140,628</u>	<u>\$ 482,600</u>	<u>\$ 496,241</u>	Total Snow & Ice Control	<u>\$ 579,432</u>	<u>\$ 579,432</u>	<u>\$ 579,432</u>
11,298	7,930	17,500	15,856	Supervisory wage & benefit allocation	7,230	7,230	7,230
<u>\$ 341,220</u>	<u>\$ 148,558</u>	<u>\$ 500,100</u>	<u>\$ 512,097</u>	Net Snow & Ice Control	<u>\$ 586,662</u>	<u>\$ 586,662</u>	<u>\$ 586,662</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ADMINISTRATION:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 87,322	\$ 46,953	\$ 75,000	\$ 84,260	Supervision	\$ 85,313	\$ 85,313	\$ 85,313
42,307	21,471	43,000	43,310	Clerical	45,324	45,324	45,324
2,054	-	5,000	10,000	Temporary/Co-op	-	-	-
-	1,062	1,500	500	Overtime - Clerical	1,000	1,000	1,000
				Employee Benefits:			
10,311	4,508	9,600	10,974	Social Security	10,211	10,211	10,211
34,483	11,095	22,000	28,499	Employee Insurance	25,790	31,150	31,150
32,355	13,578	25,100	33,067	Retiree Health Insurance	20,687	20,687	20,687
3,520	3,934	4,400	3,543	Longevity	1,843	1,843	1,843
44,815	25,455	47,000	44,726	Retirement Fund	13,399	13,399	13,399
				Other Services and Charges:			
37,861	17,598	35,196	35,196	Transfer to Water System/Engineering services	43,951	43,951	43,951
532,200	274,100	548,200	548,200	Administrative Expense	564,600	564,600	564,600
<u>\$ 827,228</u>	<u>\$ 419,754</u>	<u>\$ 815,996</u>	<u>\$ 842,275</u>	Total Administration	<u>\$ 812,118</u>	<u>\$ 817,478</u>	<u>\$ 817,478</u>
<u>(186,806)</u>	<u>(88,932)</u>	<u>(165,900)</u>	<u>(174,624)</u>	Supervisory wage & benefit allocation	<u>(118,985)</u>	<u>(118,985)</u>	<u>(118,985)</u>
<u>\$ 640,422</u>	<u>\$ 330,822</u>	<u>\$ 650,096</u>	<u>\$ 667,651</u>	Net Administration	<u>\$ 693,133</u>	<u>\$ 698,493</u>	<u>\$ 698,493</u>
				Summary of Operating Costs:			
\$ 2,498,364	\$ 988,486	\$ 1,953,621	\$ 2,290,470	Routine Maintenance	\$ 2,858,187	\$ 2,635,197	\$ 2,635,197
408,658	226,983	436,081	477,528	Traffic Services	652,917	552,917	552,917
341,220	148,558	500,100	512,097	Snow and Ice Control	586,662	586,662	586,662
640,422	330,822	650,096	667,651	Administration	693,133	698,493	698,493
<u>\$ 3,888,664</u>	<u>\$ 1,694,849</u>	<u>\$ 3,539,898</u>	<u>\$ 3,947,746</u>	Total Operating Costs	<u>\$ 4,790,899</u>	<u>\$ 4,473,269</u>	<u>\$ 4,473,269</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS DEBT SERVICE TRANSFER TO:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 614,725	\$ 48,500	\$ 597,500	\$ 597,500	2003 Michigan Transportation Debt Retirement	\$ 579,250	\$ 579,250	\$ 579,250
304,570	320,091	413,902	413,902	2013 Capital Improvement Refunding	511,392	511,392	511,392
315,977	241,569	313,399	313,399	2008 Capital Improvement Debt Retirement	299,802	299,802	299,802
568,363	20,638	542,275	542,275	2010 Transportation Debt - Refunding Series	514,775	514,775	514,775
<u>\$ 1,803,635</u>	<u>\$ 630,798</u>	<u>\$ 1,867,076</u>	<u>\$ 1,867,076</u>	Total Debt Service Costs	<u>\$ 1,905,219</u>	<u>\$ 1,905,219</u>	<u>\$ 1,905,219</u>
				<u>LOCAL STREET TRANSFER:</u>			
<u>\$ 300,000</u>	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ 300,000</u>	Total Local Street Transfer	<u>\$ 300,000</u>	<u>\$ 300,000</u>	<u>\$ 300,000</u>
				<u>CONSTRUCTION PROJECTS</u>			
				Other Services and Charges:			
-	-	302,730	302,730	Contractual Services	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 302,730</u>	<u>\$ 302,730</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

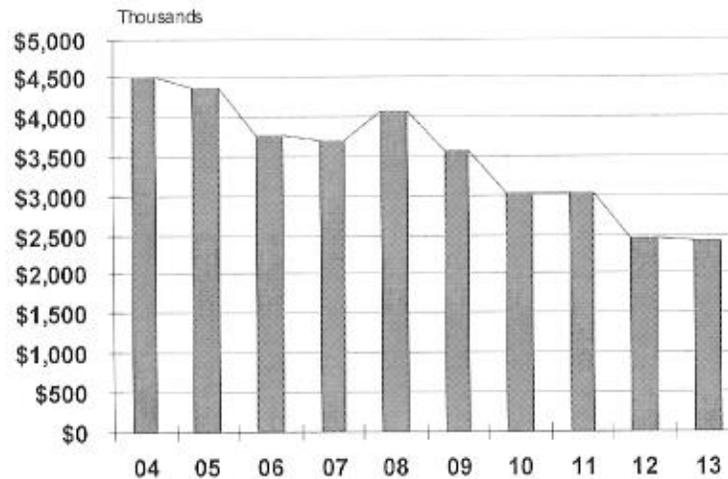
Local Streets:

The Local Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Local Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as local streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

**Expenditure History
Local Streets**



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION OPERATING FUNDS - LOCAL STREETS	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				REVENUES:			
\$ 2,070,042	\$ 725,061	\$ 2,000,000	\$ 2,000,000	State Shared Weight & Gas Tax	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
1,898	511	2,400	2,400	Interest on Investments	2,000	2,000	2,000
115,757	20,128	100,000	98,805	Contribution from General Fund	100,000	100,000	100,000
300,000	-	300,000	300,000	Contribution from Major Street Fund	300,000	300,000	300,000
402,381	-	370,000	370,000	P.A. 48 - Metro Act	390,000	390,000	390,000
-	122,029	122,029	122,029	Fund Balance Appropriated	522,990	522,990	522,990
<u>\$ 2,890,078</u>	<u>\$ 867,729</u>	<u>\$ 2,894,429</u>	<u>\$ 2,893,234</u>	Total Local Street Revenues	<u>\$ 3,314,990</u>	<u>\$ 3,314,990</u>	<u>\$ 3,314,990</u>
				EXPENDITURES:			
\$ 2,429,779	\$ 1,499,304	\$ 2,949,746	\$ 2,893,234	Operating Costs	\$ 3,314,990	\$ 3,314,990	\$ 3,314,990
<u>\$ 2,429,779</u>	<u>\$ 1,499,304</u>	<u>\$ 2,949,746</u>	<u>\$ 2,893,234</u>	Total Local Street Expenditures	<u>\$ 3,314,990</u>	<u>\$ 3,314,990</u>	<u>\$ 3,314,990</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 460,299	\$ (631,575)	\$ (55,317)	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
2,673,993	3,134,292	3,134,292	2,602,202	BEGINNING OF PERIOD	2,956,946	2,956,946	2,956,946
				RESERVE FOR:			
(151,403)	(151,403)	(151,403)	(122,245)	COMPENSATED ABSENCES	(151,403)	(151,403)	(151,403)
				LESS: FUND BALANCE			
-	(122,029)	(122,029)	(122,029)	APPROPRIATED	(522,990)	(522,990)	(522,990)
<u>\$ 2,982,889</u>	<u>\$ 2,229,285</u>	<u>\$ 2,805,543</u>	<u>\$ 2,357,928</u>	ESTIMATED FUND BALANCE	<u>\$ 2,282,553</u>	<u>\$ 2,282,553</u>	<u>\$ 2,282,553</u>
				(DEFICIT) END OF PERIOD			

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ROUTINE MAINTENANCE:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 448,154	\$ 232,233	\$ 464,000	\$ 485,207	Permanent Employees	\$ 492,565	\$ 492,565	\$ 492,565
20,598	4,939	17,500	22,651	Overtime	29,300	29,300	29,300
11,100	9,603	19,200	22,000	Seasonal Employees	33,000	33,000	33,000
				Employee Benefits:			
585	373	373	585	Education Allowance	346	346	346
41,051	19,886	39,700	42,394	Social Security	43,899	43,899	43,899
116,232	70,884	135,000	136,275	Employee Insurance	129,635	129,635	129,635
217,340	108,343	216,700	228,916	Retiree Health Insurance	315,405	315,405	315,405
12,580	12,207	25,000	26,130	Longevity	27,247	27,247	27,247
349,337	154,334	309,000	323,442	Retirement Fund	340,413	340,413	340,413
622	1,106	1,400	1,466	Uniforms	1,523	1,523	1,523
21,535	10,679	40,000	65,000	Repairs & Maintenance Supplies	107,000	107,000	107,000
				Other Services and Charges:			
30,597	14,126	50,000	65,000	Contractual Services	75,500	75,500	75,500
19,064	19,570	20,000	25,000	Joint Sealing	100,000	100,000	100,000
10,350	73,942	90,000	50,000	Pavement repairs	100,000	100,000	100,000
300,995	281,073	377,000	340,000	Equipment Rental	350,000	350,000	350,000
<u>\$ 1,600,140</u>	<u>\$ 1,013,299</u>	<u>\$ 1,804,873</u>	<u>\$ 1,834,066</u>	Total Routine Maintenance	<u>\$ 2,145,833</u>	<u>\$ 2,145,833</u>	<u>\$ 2,145,833</u>
149,043	76,800	148,000	153,773	Supervisory wage & benefit allocation	105,569	105,569	105,569
<u>\$ 1,749,183</u>	<u>\$ 1,090,099</u>	<u>\$ 1,952,873</u>	<u>\$ 1,987,839</u>	Net Routine Maintenance	<u>\$ 2,251,402</u>	<u>\$ 2,251,402</u>	<u>\$ 2,251,402</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS TRAFFIC SERVICES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 29,715	\$ 17,056	\$ 32,100	\$ 33,992	Permanent Employees	\$ 31,476	\$ 31,476	\$ 31,476
547	-	200	208	Overtime	3,150	3,150	3,150
				Employee Benefits:			
22	23	23	22	Education Allowance	20	20	20
2,515	1,253	2,500	2,835	Social Security	2,901	2,901	2,901
7,304	4,607	9,200	9,547	Employee Insurance	9,134	9,134	9,134
13,412	7,124	14,200	15,309	Retiree Health Insurance	20,155	20,155	20,155
674	793	1,550	1,747	Longevity	1,741	1,741	1,741
24,060	10,059	19,200	21,630	Retirement Fund	22,392	22,392	22,392
33	72	90	98	Uniforms	97	97	97
				Other Services and Charges:			
8,583	4,547	15,000	35,000	Traffic & Street Signs	35,000	35,000	35,000
39,730	21,712	50,000	50,000	Traffic Signal Maintenance	50,000	50,000	50,000
6,384	16,379	20,000	20,000	Pavement Markings	50,000	50,000	50,000
7,817	6,021	12,000	12,000	Equipment Rental	11,000	11,000	11,000
<u>\$ 140,796</u>	<u>\$ 89,646</u>	<u>\$ 176,063</u>	<u>\$ 202,388</u>	Total Traffic Services	<u>\$ 237,066</u>	<u>\$ 237,066</u>	<u>\$ 237,066</u>
9,524	3,324	6,300	7,614	Supervisory wage & benefit allocation	6,095	6,095	6,095
<u>\$ 150,320</u>	<u>\$ 92,970</u>	<u>\$ 182,363</u>	<u>\$ 210,002</u>	Net Traffic Services	<u>\$ 243,161</u>	<u>\$ 243,161</u>	<u>\$ 243,161</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS <u>SNOW AND ICE CONTROL:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 24,499	\$ -	\$ 52,000	\$ 34,234	Permanent Employees	\$ 37,799	\$ 37,799	\$ 37,799
18,904	16,282	70,000	19,830	Overtime	23,783	23,783	23,783
				Employee Benefits:			
5,485	1,363	9,300	4,769	Social Security	4,984	4,984	4,984
11,939	2,449	21,634	9,615	Employee Insurance	9,949	9,949	9,949
28,863	7,687	19,600	25,752	Retiree Health Insurance	24,204	24,204	24,204
-	422	3,490	2,939	Longevity	2,091	2,091	2,091
43,380	17,574	44,000	36,385	Retirement Fund	36,891	36,891	36,891
-	38	190	165	Uniforms	117	117	117
71,215	40,995	135,000	135,000	Repairs & Maintenance Supplies	200,000	200,000	200,000
				Other Services and Charges:			
-	-	-	-	Contractual Services	20,000	20,000	20,000
47,847	42,911	105,000	60,000	Equipment Rental	75,000	75,000	75,000
2,500	-	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 254,632</u>	<u>\$ 129,721</u>	<u>\$ 462,714</u>	<u>\$ 331,189</u>	Total Snow & Ice Control	<u>\$ 437,318</u>	<u>\$ 437,318</u>	<u>\$ 437,318</u>
11,438	4,975	15,100	9,954	Supervisory wage & benefit allocation	7,320	7,320	7,320
<u>\$ 266,070</u>	<u>\$ 134,696</u>	<u>\$ 477,814</u>	<u>\$ 341,143</u>	Net Snow & Ice Control	<u>\$ 444,638</u>	<u>\$ 444,638</u>	<u>\$ 444,638</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ADMINISTRATION:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 87,322	\$ 46,953	\$ 75,000	\$ 84,259	Supervision	\$ 85,312	\$ 85,312	\$ 85,312
42,307	21,471	43,000	43,309	Clerical	45,323	45,323	45,323
2,054	-	5,000	10,000	Temporary/Co-op	-	-	-
-	-	1,500	500	Overtime - Clerical	1,000	1,000	1,000
				Employee Benefits:			
10,311	6,701	9,600	10,974	Social Security	10,211	10,211	10,211
34,483	1,193	22,000	28,499	Employee Insurance	31,149	31,149	31,149
32,354	26,082	25,100	33,067	Retiree Health Insurance	20,686	20,686	20,686
3,521	3,934	4,400	3,543	Longevity	1,843	1,843	1,843
44,815	25,305	47,000	44,726	Retirement Fund	13,398	13,398	13,398
				Other Services and Charges:			
37,860	17,598	35,196	35,196	Transfer to Water System/Engineering services	43,951	43,951	43,951
154,224	117,400	234,800	234,800	Administrative Expense	241,900	241,900	241,900
<u>\$ 449,251</u>	<u>\$ 266,637</u>	<u>\$ 502,596</u>	<u>\$ 528,873</u>	Total Administration	<u>\$ 494,773</u>	<u>\$ 494,773</u>	<u>\$ 494,773</u>
<u>(185,045)</u>	<u>(85,099)</u>	<u>(165,900)</u>	<u>(174,623)</u>	Supervisory wage & benefit allocation	<u>(118,984)</u>	<u>(118,984)</u>	<u>(118,984)</u>
<u>\$ 264,206</u>	<u>\$ 181,538</u>	<u>\$ 336,696</u>	<u>\$ 354,250</u>	Net Administration	<u>\$ 375,789</u>	<u>\$ 375,789</u>	<u>\$ 375,789</u>
				Summary of Operating Costs:			
\$ 1,749,183	\$ 1,090,099	\$ 1,952,873	\$ 1,987,839	Routine Maintenance	\$ 2,251,402	\$ 2,251,402	\$ 2,251,402
150,320	92,970	182,363	210,002	Traffic Services	243,161	243,161	243,161
266,070	134,696	477,814	341,143	Snow and Ice Control	444,638	444,638	444,638
264,206	181,538	336,696	354,250	Administration	375,789	375,789	375,789
<u>\$ 2,429,779</u>	<u>\$ 1,499,304</u>	<u>\$ 2,949,746</u>	<u>\$ 2,893,234</u>	Total Operating Costs	<u>\$ 3,314,990</u>	<u>\$ 3,314,990</u>	<u>\$ 3,314,990</u>

LIBRARY

The Library Special Revenue Fund accounts for the receipt of specific property taxes, State Aid, user fees and special grants that are used to provide library materials and services at the Warren Public Library. Fines for overdue materials and penal fines collected on state code violations also provide some revenue to operate the library.

In August 2010, the residents of Warren overwhelmingly approved a millage increase of .85 for the next twenty years. This revenue will allow each of the four branches to remain open, maintain adequate staffing levels, and provide substantial funding to increase collections and to bring each branch to a state of the art facility.

The Warren Public Library is a member of the Suburban Library Cooperative and participates in the Michigan eLibrary (MeL). Participation in this collaborative provides Warren residents interlibrary loan privileges from library collections throughout the state. The Warren Public Library is also a member of the MilLibraryCard Library program which gives Warren residents the ability to obtain materials from over 70 participating Michigan libraries while traveling throughout the state.

In June 2012, the Warren Public Library launched a new website, warrenlibrary.net. The new website is fully searchable and allows access to the library's public access catalog, databases and electronic resources, and events calendar. The website features posts that highlight new books, services, and current and upcoming events. It is also utilizes "responsive design" and will adjust dimensions depending on what type of device (computer, tablet, smartphone) is being used to view it.

In 2012 Library also upgraded its online public access catalog, switching from eLibrary to Enterprise. Enterprise is the next-generation online public access catalog from SirsiDynix. Enterprise includes several features to help patrons, including the ability to text message title information, "like" items on Facebook, create lists, as well as easily view library holding for items throughout the Suburban Library Cooperative.

A brief review of 2013 indicates that the Warren Public Library provided a combined total of 358 programs for children, teens and adults that were enjoyed by 15,756 patrons. Computer classes were attended by 358 patrons. The library circulated 577,403 materials, had 133,621 uses of their public Internet computers, and reference librarians fielded 49,875 reference transactions. The combined Warren libraries have a collection of 308,922 items, including 16,714 eBooks and eAudiobooks, auto repair manuals, international language materials, periodicals, DVDs, music CDs, sheet music, books on tape and CD, CD-ROMs and videogame software.

Additional highlights from 2013 include the 50th anniversary celebration of the Dorothy Busch Branch Library, displays from the Leaf Hiking and Nature Photography Club and the Great Lakes Beadworkers Guild at the Civic Center Library, and the addition of the Zinio digital magazine service, which allows Warren residents the ability to check out over 90 popular magazines to their computer or portable device. The Library also continued its successful program of author visits and it's Interview with the Author series which highlights visiting authors on TV Warren.

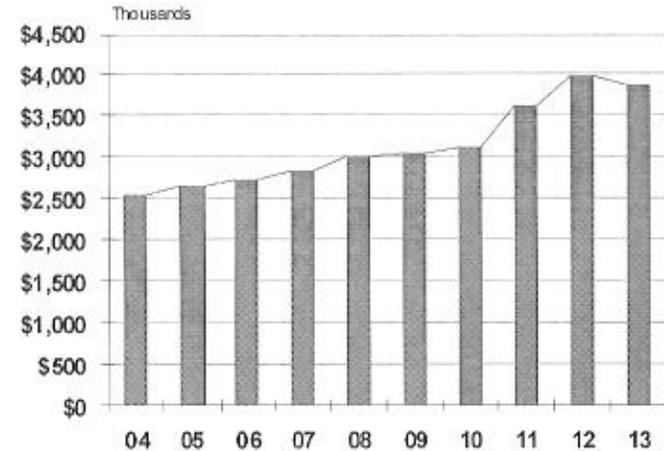
LIBRARY

Fiscal 2015 Performance Objectives

1. To provide the best selection of recent publications of books, periodicals, talking books, electronic books, music CD's, DVD's, and other materials.
2. To provide residents with the best reference service that the Library can offer through hard copy, on-line databases, eBooks, and the internet.
3. To provide quality educational and recreational programs for children and adults to enhance quality of life.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Annual library attendance	366,929	400,000	530,000	550,000
Annual circulation of materials	577,403	825,000	750,000	800,000
Reference information requests	49,875	65,000	67,000	70,000
Total registered borrowers	59,909	75,000	67,700	68,000
Items loaned to other libraries	74,391	75,000	99,000	90,000
Items received from other libraries	52,630	65,000	71,000	70,000
Total circulation/children's materials	253,018	300,000	150,000	250,000
Materials added to the collection	37,576	55,000	59,000	60,000
Materials deleted from the collection	10,984	15,000	12,500	15,000
Children's story hour attendance	4,068	2,000	3,500	4,000
Computer sessions	133,621	135,000	150,000	150,000
Attendance-Children Programs	7,304	4,000	3,500	5,000
Home Page Hits	361,112	300,000	369,000	360,000
Literacy attendance	3,022	3,500	3,700	3,600
School visits to Library	7	25	5	25
Attendance-Adult Special Programs	4,364	1,500	1,300	1,500

**Expenditure History
Library**



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	LIBRARY SPECIAL REVENUE FUND REVENUES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 4,223,281	\$ 2,066,157	\$ 4,246,802	\$ 4,132,257	Property Tax Revenue	\$ 4,134,932	\$ 4,134,932	\$ 4,134,932
60,457	29,754	64,239	59,514	Industrial Facilities Tax	62,653	62,653	62,653
84,357	-	130,000	80,000	Penal Fines	80,000	80,000	80,000
53,579	21,795	50,000	55,000	Over the Counter Fines	45,000	45,000	45,000
2,446	1,171	2,200	2,200	Interest on Investments	2,200	2,200	2,200
66,901	-	50,000	55,000	State Aid	55,000	55,000	55,000
20,927	-	-	-	Renaissance Zone Reimbursement	-	-	-
23,228	10,868	19,000	18,000	Copy Machine User Fees	20,000	20,000	20,000
19,531	7,500	18,000	18,000	Lost Book Fees	15,000	15,000	15,000
4,856	1,709	5,000	5,500	Video User Fees	3,500	3,500	3,500
7,750	3,898	6,000	5,500	Non-Resident Internet Fees	6,500	6,500	6,500
11,388	5,690	3,000	2,000	Miscellaneous	10,000	10,000	10,000
-	24,978	24,978	24,978	Fund Balance Appropriated	1,872,946	1,801,049	1,901,049
<u>\$ 4,578,701</u>	<u>\$ 2,173,520</u>	<u>\$ 4,619,219</u>	<u>\$ 4,457,949</u>	Total Revenues	<u>\$ 6,307,731</u>	<u>\$ 6,235,834</u>	<u>\$ 6,335,834</u>
				EXPENDITURES:			
\$ 1,397,589	\$ 692,289	\$ 1,396,200	\$ 1,537,487	Personnel Services	\$ 1,619,773	\$ 1,571,187	\$ 1,571,187
1,041,175	538,690	1,166,644	1,236,329	Employee Benefits	1,328,984	1,305,673	1,305,673
41,192	15,734	55,000	55,000	Supplies	61,724	61,724	61,724
1,015,578	458,250	1,090,000	1,167,950	Other Services and Charges	1,018,200	1,018,200	1,118,200
374,493	125,814	335,950	311,070	Capital Outlay	2,279,050	2,279,050	2,279,050
<u>\$ 3,870,027</u>	<u>\$ 1,830,777</u>	<u>\$ 4,043,794</u>	<u>\$ 4,307,836</u>	Total Expenditures	<u>\$ 6,307,731</u>	<u>\$ 6,235,834</u>	<u>\$ 6,335,834</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD(as restated)	4,464,536	4,464,536	4,464,536
				RESERVE FOR:			
(254,419)	(254,419)	(254,419)	(249,000)	COMPENSATED ABSENCES	(254,419)	(254,419)	(254,419)
				LESS: FUND BALANCE APPROPRIATED	<u>(1,872,946)</u>	<u>(1,801,049)</u>	<u>(1,901,049)</u>
<u>\$ 3,659,670</u>	<u>\$ 3,977,435</u>	<u>\$ 4,210,117</u>	<u>\$ 3,337,895</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 2,337,171</u>	<u>\$ 2,409,068</u>	<u>\$ 2,309,068</u>

SPECIAL REVENUE FUND PERSONNEL

<u>LIBRARY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Library Director	1	\$ 91,911	1	\$ 93,060	1	\$ 93,060	1	\$ 93,060
Administrative Specialist - Library	1	58,000	1	58,725	1	58,725	1	58,725
Branch Library Supervisor	4	73,219	4	74,134	4	74,134	4	74,134
Branch Librarian	5	59,157	5	59,896	5	59,896	5	59,896
Library Technician	6	50,538	7 (b)	51,170	6	51,170	6	51,170
Office Assistant	5	34,279	5	34,707	5	34,707	5	34,707
<u>Permanent Part-time Employees:</u>								
Library Pages		275,000		279,900		279,900		279,900
Assistant Librarians (Substitutes)		45,000		45,000		45,000		45,000
Overtime	—	20,615	—	25,250	—	25,250	—	25,250
Total Personnel	<u>22</u>		<u>23</u>		<u>22</u>		<u>22</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/16.

(b) New position.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>LIBRARY</u> <u>SPECIAL REVENUE FUND</u> <u>EXPENDITURES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 82,055	\$ 50,344	\$ 92,300	\$ 92,269	Appointed Official	\$ 93,423	\$ 93,423	\$ 93,423
1,014,246	495,575	994,500	1,093,486	Permanent Employees	1,164,500	1,115,914	1,115,914
276,530	141,028	283,000	320,000	Permanent Part-time Employees - Pages	324,900	324,900	324,900
16,793	3,213	18,000	20,615	Overtime	25,250	25,250	25,250
7,965	2,129	8,400	11,117	Shift Premium	11,700	11,700	11,700
				Employee Benefits:			
10,900	8,600	8,600	8,400	Education Allowance	7,600	7,600	7,600
108,519	54,128	108,200	122,017	Social Security	126,377	122,661	122,661
181,617	77,671	226,800	245,195	Employee Insurance	330,099	315,849	315,849
294,058	128,610	276,200	305,781	Retiree Health Insurance	321,644	321,158	321,158
30,045	10,626	28,544	28,544	Longevity	24,668	24,668	24,668
416,036	259,055	518,300	526,392	Retirement Fund	518,596	513,737	513,737
41,192	15,734	55,000	55,000	Office Supplies	61,724	61,724	61,724
				Other Services and Charges:			
8,078	4,306	14,000	14,000	Copy Machine Expense	14,000	14,000	14,000
74,148	55,269	150,000	158,250	Contractual Services	85,300	85,300	85,300
143,114	60,630	185,000	185,000	Cooperative Services	170,000	170,000	170,000
48,486	-	30,000	30,000	Library Cooperative-Indirect Aid	30,000	30,000	30,000
930	465	2,000	2,000	Postage	2,000	2,000	2,000
2,210	-	2,500	2,500	Unemployment Costs	-	-	-
14,998	3,178	9,000	9,000	Video Cassettes and Tapes	9,000	9,000	9,000
39,062	12,849	38,000	38,000	Library Circulating Materials	38,000	38,000	38,000
16,998	-	17,000	17,000	Periodicals	17,000	17,000	17,000
7,870	3,049	8,500	10,000	Telephone	10,000	10,000	10,000
1,305	371	1,000	1,500	Mileage	2,000	2,000	2,000
1,193	590	1,300	1,500	Auto Expense	2,000	2,000	2,000
2,146	800	3,500	6,000	Training & Workshops	8,000	8,000	8,000
-	-	100	100	Book Binding	100	100	100
201,388	83,798	215,000	215,000	Public Utilities	215,000	215,000	215,000
83,347	7,892	39,400	43,400	Repairs & Maintenance	34,000	34,000	34,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>LIBRARY</u> <u>SPECIAL REVENUE FUND</u> <u>EXPENDITURES (Continued):</u> <u>Other Services and Charges:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ -	\$ -	\$ -	\$ 50,000	Refund of Taxes Paid Under Protest	\$ -	\$ -	\$ -
137,905	105,203	134,000	134,000	Building Authority Bonds, Series 2005	134,500	134,500	134,500
-	-	-	5,000	Accumulative Sick Leave	-	-	-
-	-	-	1,000	Accumulative Compensatory Time	-	-	-
-	-	-	5,000	Estimated Uncollectible Taxes	-	-	-
31,800	16,550	33,100	33,100	Insurance and Bonds	34,500	34,500	34,500
200,600	103,300	206,600	206,600	Administrative Expense	212,800	212,800	312,800
-	-	-	-	<u>Capital Outlay:</u>			
-	-	-	-	Improvements	1,922,000	1,922,000	1,922,000
71,688	23,272	54,500	54,578	Equipment	45,580	45,580	45,580
302,805	102,542	281,450	281,470	Books	311,470	311,470	311,470
<u>\$ 3,870,027</u>	<u>\$ 1,830,777</u>	<u>\$ 4,043,794</u>	<u>\$ 4,332,814</u>	Total Expenditures	<u>\$ 6,307,731</u>	<u>\$ 6,235,834</u>	<u>\$ 6,335,834</u>

RECREATION

The Recreation Special Revenue Fund accounts for specific property taxes, grants and user fees that are used to operate the Warren Community Center, activities, parks, playgrounds and other facilities. The revenues received in this fund can only be used for recreation purposes.

The City of Warren is gifted with 25 City parks. While the land acreage may not meet the needs of the community, the locations of the 25 parks play a vital role in the community, especially since numerous schools have closed in the past twenty-five years. The total parkland is 325 acres and the department will continue to focus on opportunities to increase parkland whenever feasible.

The Parks and Recreation Department is very fortunate to have the support of the citizens of Warren. The approval of one mill dedicated to the operation and improvement to the Parks and Recreation Department has proven to be a major accomplishment for the City of Warren. The intention of the department is to make continuing improvements in programs, staffing, facilities and parks wherever necessary. The stability of dependable funding will provide flexibility and latitude to make appropriate changes.

The department offers year-round recreation programs, including baseball, ice skating, softball, basketball, volleyball, swimming, arts and crafts, music, theater, dancing, bowling and special events. All of the special events held in the past year have been a huge success with residents.

The department has indoor facilities at Owen Jax Recreation Center, Fitzgerald Recreation Center, Stilwell Manor, City Square and the Warren Community Center. The department also utilizes most middle and elementary schools to provide various year round programs and activities.

The Warren Community Center houses the Parks & Recreation Department, the Miller Branch Library and the Warren Communications Department. The recreation area offers a Family Leisure Pool which has a 150 foot slide, a play structure with a 500 gallon dumping bucket, zero entry, and a lazy river. The Activity Pool offers lap swimming, exercise classes, water aerobics, and open swim. There is a 5,000 square foot fitness center, three gymnasiums, a senior citizen wing, and a deli-café. The center has been very successful and widely used with over 3,900 memberships at this time. We had almost 350,000 visitors to the community center in the past year.

Public transportation demands continue to grow with the older population in Warren. The Parks and Recreation Department has established and provides transportation for numerous older citizens. Funding is primarily secured through the Michigan Department of Transportation, Smart Grants and the Parks and Recreation Special Revenue Fund.

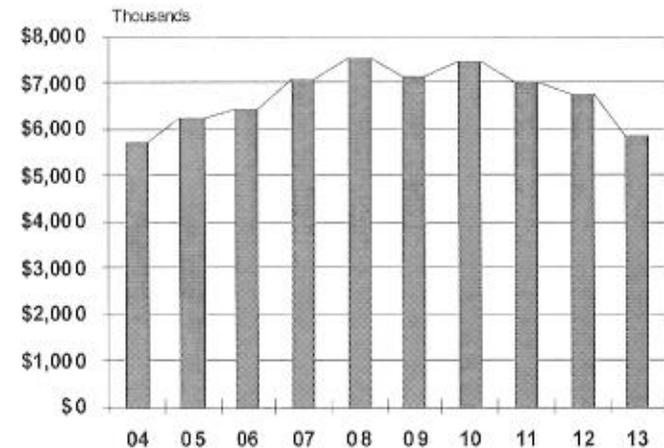
RECREATION

Fiscal 2015 Performance Objectives

1. To increase participation at all Special Events and attain corporate co-sponsorship of all Special Events.
2. To increase senior citizen and handicap transportation service to our community.
3. To continue to develop all City parks and enhance the physical appearance of the parks to increase family usage.
4. To continue to develop teen programs and family activities at all facilities.
5. To continue to remove trees and stumps as needed. Continue with a systematic block-pruning program and handle emergencies that are necessary.
6. To continue to promote membership growth and total usage of the Warren Community Center.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Pavilion rentals	484	425	450	525
Bus transportation	14,227	19,200	14,300	14,375
Special event youth participation	25,000	27,000	25,500	26,000
Day camp registration	609	990	625	640
Senior special events	4,000	3,500	4,000	4,500
Adult & youth sports registrants	7,000	7,500	7,500	7,500
Adult & youth sports participants	106,500	107,250	107,000	107,250
Senior programs	85,000	80,000	80,000	80,000
Senior sports programs	23,000	23,250	23,000	23,250
Trees removed	250	275	260	275
Trees trimmed	2,000	2,000	2,400	2,500
Trees planted	-	50	30	50
WCC pool attendance	380,000	380,000	380,000	380,000
Swim lesson registration	4,000	4,225	4,225	4,225
Yearly pass registration	3,463	5,000	4,000	5,000
WCC pool rental attendance	8,500	9,500	9,500	9,000

**Expenditure History
Recreation**



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND REVENUES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 3,086,878	\$ 1,505,817	\$ 2,994,514	\$ 3,011,514	Property Tax Revenue	\$ 3,013,463	\$ 3,013,463	\$ 3,013,463
44,060	21,684	41,370	43,370	Industrial Facilities Tax	45,660	45,660	45,660
72,649	-	58,000	58,000	MDOT Grant	58,000	58,000	58,000
241,731	76,702	152,000	152,000	S.M.A.R.T. Community Credit Grant	152,000	152,000	152,000
2,000	-	-	-	- DTE Energy Tree Grant	-	-	-
-	-	95,200	-	- HUD Grant	-	-	-
12,535	19,912	22,172	-	- Farmers Market Promo Grant	-	-	-
563,487	252,662	580,000	650,000	Recreation Fees	650,000	650,000	650,000
1,442,646	647,916	1,425,000	1,550,000	Warren Community Center Fees	1,550,000	1,550,000	1,550,000
35,359	14,760	63,000	87,500	Downtown Ice Rink Fees	75,000	75,000	75,000
14,234	6,741	18,200	25,000	Senior Transportation	25,000	25,000	25,000
28,266	10,389	34,500	40,000	Special Events	40,000	40,000	40,000
60,585	28,050	64,000	85,000	Sponsored Events	75,000	75,000	75,000
1,001	644	1,000	1,000	Bingo Fees	1,000	1,000	1,000
800	-	1,000	1,000	Forestry - Tree Planting	1,000	1,000	1,000
1,523	763	1,500	1,500	Interest on Investments	1,500	1,500	1,500
73,440	37,770	73,400	73,400	Lease Proceeds	89,040	89,040	89,040
2,285	-	-	-	- Sale of Equipment	-	-	-
63,514	36,020	52,000	52,000	Miscellaneous	52,000	52,000	52,000
118,798	355,635	355,635	355,635	Fund Balance Appropriated	322,436	258,099	258,099
<u>\$ 5,865,791</u>	<u>\$ 3,015,465</u>	<u>\$ 6,032,491</u>	<u>\$ 6,186,919</u>	Total Revenues	<u>\$ 6,151,099</u>	<u>\$ 6,086,762</u>	<u>\$ 6,086,762</u>
				EXPENDITURES:			
\$ 2,269,422	\$ 1,167,659	\$ 2,245,622	\$ 2,212,306	Personnel Services	\$ 2,228,584	\$ 2,186,926	\$ 2,186,926
979,148	543,520	1,138,469	1,158,567	Employee Benefits	1,199,815	1,177,136	1,177,136
164,370	64,491	185,000	180,000	Supplies	190,000	190,000	190,000
2,393,496	1,114,351	2,392,415	2,481,100	Other Services and Charges	2,412,900	2,412,900	2,412,900
59,355	94,232	154,946	154,946	Capital Outlay	119,800	119,800	119,800
<u>\$ 5,865,791</u>	<u>\$ 2,984,253</u>	<u>\$ 6,116,452</u>	<u>\$ 6,186,919</u>	Total Expenditures	<u>\$ 6,151,099</u>	<u>\$ 6,086,762</u>	<u>\$ 6,086,762</u>
				NET INCREASE (DECREASE) IN FUND			
\$ -	\$ 31,212	\$ (83,961)	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
2,024,729	1,905,931	1,905,931	1,800,489	BEGINNING OF PERIOD(as restated)	1,466,335	1,466,335	1,466,335
				RESERVE FOR:			
(213,553)	(213,553)	(213,553)	(123,147)	COMPENSATED ABSENCES	(213,553)	(213,553)	(213,553)
				LESS: FUND BALANCE			
(118,798)	(355,635)	(355,635)	(355,635)	APPROPRIATED	(322,436)	(258,099)	(258,099)
<u>\$ 1,692,378</u>	<u>\$ 1,367,955</u>	<u>\$ 1,252,782</u>	<u>\$ 1,321,707</u>	ESTIMATED FUND BALANCE	<u>\$ 930,346</u>	<u>\$ 994,683</u>	<u>\$ 994,683</u>
				(DEFICIT) END OF PERIOD			

SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>PARKS AND RECREATION</u>								
Parks and Recreation Director	1	\$ 98,438	1	\$ 99,668	1	\$ 99,668	1	\$ 99,668
Superintendent of Facilities & Operations	2	74,064	2	74,990	2	74,990	2	74,990
Program Supervisor	3	64,485	3	65,291	3	65,291	3	65,291
Aquatics Supervisor	1	64,485	- (d)	-	- (d)	-	- (d)	-
Recreation Manager	-	-	2 (b)	40,500	1 (b)	40,500	1 (b)	40,500
Account Specialist	1	49,816	1	50,439	1	50,439	1	50,439
Seasonal Employees		1,200,000		1,200,000		1,200,000		1,200,000
Overtime - Supervision		5,291		-		-		-
<u>MAINTENANCE</u>								
Facility Maintenance Technician	1	63,440	1	64,233	1	64,233	1	64,233
General Maintenance Specialist	3	55,910	3	56,609	3	56,609	3	56,609
Seasonal Employees - Maintenance		50,000		50,000		50,000		50,000
Overtime - Maintenance	—	28,462	—	22,400	—	22,400	—	22,400
Total Personnel	<u>12</u>		<u>13</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/16.

(b) New position

(d) Position deleted.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 102,981	\$ 49,340	\$ 98,822	\$ 98,822	Appointed Official	\$ 100,057	\$ 100,057	\$ 100,057
471,649	237,617	475,200	457,660	Permanent Employees - Supervision	481,153	439,495	439,495
174,972	115,921	231,800	232,071	Permanent Employees - Maintenance	234,974	234,974	234,974
				Seasonal Employees:			
53,584	30,560	50,000	50,000	Maintenance	50,000	50,000	50,000
1,285,763	630,714	1,200,000	1,200,000	Recreation	1,200,000	1,200,000	1,200,000
7,094	12,416	24,800	28,462	Overtime - Supervision	-	-	-
37,470	23,299	30,000	5,291	Overtime - Maintenance	22,400	22,400	22,400
				Employee Benefits:			
4,150	4,150	4,150	4,150	Education Allowance	4,150	4,150	4,150
149,115	78,461	156,900	163,792	Social Security	162,928	159,741	159,741
188,831	89,552	251,900	253,963	Employee Insurance	237,399	222,266	222,266
334,082	190,545	371,800	371,798	Retiree Health Insurance	432,661	432,468	432,468
36,071	23,389	36,989	36,989	Longevity	37,023	37,023	37,023
253,346	151,314	302,600	312,632	Retirement Fund	310,741	306,575	306,575
854	490	950	950	Uniforms	760	760	760
				Supplies:			
10,067	2,689	9,000	9,000	Office Supplies	9,000	9,000	9,000
150	350	400	400	Bingo Operating Supplies	400	400	400
8,748	2,235	8,500	8,500	Operating Supplies	8,500	8,500	8,500
49,286	22,919	55,000	50,000	Playground & Athletic Supplies	55,000	55,000	55,000
95,864	36,298	110,000	110,000	Repair & Maintenance Supplies	115,000	115,000	115,000
				Other Services and Charges:			
382,836	117,513	390,000	390,000	Contractual Services	390,000	390,000	390,000
3,209	1,204	5,000	5,000	Postage	3,000	3,000	3,000
22,886	11,540	11,540	11,600	Unemployment Costs	17,200	17,200	17,200
30,672	8,952	38,000	38,000	Building Maintenance	38,000	38,000	38,000
271,067	75,510	225,000	225,000	Tree Maintenance	225,000	225,000	225,000
21,460	19,279	25,000	25,000	Telephone	25,000	25,000	25,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES (Continued): Other Services and Charges:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 49,221	\$ 22,846	\$ 45,000	\$ 45,000	Vehicle Maintenance Expense	\$ 45,000	\$ 45,000	\$ 45,000
60,298	12,964	45,000	45,000	Marketing and Promotions	50,000	50,000	50,000
109,900	57,150	114,300	114,300	Insurance and Bonds	118,900	118,900	118,900
536,661	205,440	550,000	580,000	Public Utilities	550,000	550,000	550,000
460	125	2,000	2,000	Conferences and Workshops	1,000	1,000	1,000
8,025	483	8,500	8,500	Rentals & Janitorial Service	8,500	8,500	8,500
54,105	14,560	55,000	55,000	Special Events	55,000	55,000	55,000
30,164	14,302	60,000	60,000	Sponsored Events	60,000	60,000	60,000
10,401	511	5,500	8,500	Downtown Ice Rink Expense	8,500	8,500	8,500
-	-	-	40,000	Refund of Taxes Paid Under Protest	-	-	-
30,276	1,130	31,000	31,000	2005 Capital Equipment Loan Payment	30,100	30,100	30,100
596,425	460,801	581,000	581,000	Building Authority Bonds, Series 2005	583,000	583,000	583,000
-	-	-	-	Accumulative Sick Leave	-	-	-
-	-	-	-	Accumulative Compensatory Time	-	-	-
-	-	-	15,000	Estimated Uncollectible Taxes	-	-	-
104,400	53,700	107,400	107,400	Administrative Expense	110,400	110,400	110,400
-	-	10,000	10,000	Capital Outlay:			
-	-	15,000	15,000	Capital Improvements	70,000	70,000	70,000
-	-	1,000	1,000	Equipment - Vehicle	35,000	35,000	35,000
-	-	13,556	13,556	Equipment - Maintenance	-	-	-
-	-	2,000	2,000	Equipment - Recreation	-	-	-
6,647	-	2,000	2,000	Equipment - Office	14,800	14,800	14,800
47,264	80,104	95,200	95,236	HUD Grant Expense	-	-	-
5,444	14,128	18,150	18,154	Farmers Market Promo Grant Expense	-	-	-
<u>\$ 5,645,898</u>	<u>\$ 2,874,501</u>	<u>\$ 5,872,957</u>	<u>\$ 5,936,726</u>	Total Expenditures	<u>\$ 5,900,546</u>	<u>\$ 5,836,209</u>	<u>\$ 5,836,209</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND TRANSPORTATION EXPENDITURES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 135,909	\$ 67,792	\$ 135,000	\$ 140,000	Seasonal Employees	\$ 140,000	\$ 140,000	\$ 140,000
				Employee Benefits:			
10,397	5,186	9,950	10,850	Social Security	10,710	10,710	10,710
2,302	433	3,230	3,443	Employee Insurance	3,443	3,443	3,443
				Supplies:			
-	-	1,200	1,200	Office Supplies	1,200	1,200	1,200
255	-	900	900	Operating Supplies	900	900	900
				Other Services and Charges:			
1,756	2,812	5,000	5,000	Contractual Services	5,000	5,000	5,000
-	-	150	150	Postage	150	150	150
183	-	2,000	2,000	Building Maintenance	2,000	2,000	2,000
519	355	1,000	1,000	Telephone	1,000	1,000	1,000
40,721	22,911	46,000	46,000	Vehicle Maintenance Expense	46,000	46,000	46,000
-	-	250	250	Printing and Publishing	250	250	250
14,066	3,213	14,500	15,000	Public Utilities	15,000	15,000	15,000
-	-	175	300	Conferences and Workshops	300	300	300
13,600	7,050	14,100	14,100	Insurance and Bonds	14,600	14,600	14,600
185	-	10,000	10,000	Bus Rental	10,000	10,000	10,000
<u>\$ 219,893</u>	<u>\$ 109,752</u>	<u>\$ 243,455</u>	<u>\$ 250,193</u>	Total Expenditures	<u>\$ 250,553</u>	<u>\$ 250,553</u>	<u>\$ 250,553</u>

COMMUNICATIONS SPECIAL REVENUE FUND

The Communications Special Revenue Fund was established to account for fees received under provisions of the cable television franchise agreements. This Special Revenue Fund has been established to assure that a thorough cable television based infrastructure is maintained throughout the life of the franchises to serve the City of Warren public, education and government. The Warren Communications Department operates from franchise fees received from Comcast Cablevision, Wide Open West and AT&T. Throughout the economic downturn and resurgence, the cable revenues have remained constant. Successfully, the industry has made use of 'bundling their services' in response to the changing marketplace.

The Communications Director is responsible for coordinating the City's overall communication needs. Citizen complaints and concern resolution are a top priority. In order to support the most qualitative service, the Communications Department works in tandem with the Legal Department to address the franchising process.

In cooperation with the Administration, Mayor, and City Council, the Communications Department has been retooling and improving the day-to-day processes to enable the 'Collaborative Initiative' to prevail within the department for the City of Warren. Simple application for development is the host rental of this facility and talent-base services to outside venues. Queries have been received from outside sources, such as sporting organizations, college and university settings, municipalities, medical clinics and small businesses, county governments, location scouts and production designers from film production companies.

To support the City of Warren's Mayoral response plan to address State of Michigan Revenue Recovery requirements the Communications Department has been working through the 'Collaboration Initiative' to enhance the Department's revenue stream by starting the process to changeover the equipment from analog to digital standard. The proposal is entitled and described in our Annual Accomplished and Goals Report for 2013, as the "Proposal to Support the City of Warren's Shared Services Compliance Report".

The Communication Department is a team of professional multi-media staff which works closely in tandem throughout our cities' departments. This includes coverage of city meetings and events 365 days a year, to include City Council, Zoning Board of Appeals, and Planning Commission meetings. Weekly production of TV Warren News, enabling 24/7 snow alert scrolls, bulletin board community notices, development, maintenance and design of the City web sites (www.cityofwarren.org, and www.filmwarren.org), creation of the annual city calendar, production of the quarterly city Newsbeat magazine, and sports coverage supporting the six school districts' varsity events. The Communications Department is proud to partner with the entire City of Warren to remain vigil throughout each day of the year.

Because it provides a complete spectrum of media options of qualitative, state-of-the-art production practices, the Communications Department is respected throughout Macomb County and the State of Michigan. The dedication by TV Warren's production team to City of Warren residents is further reinforced by its interaction and welcoming of service groups and citizens throughout the community.

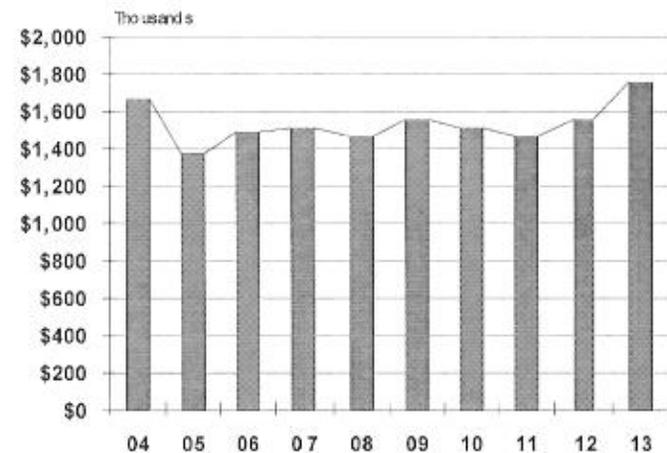
COMMUNICATIONS SPECIAL REVENUE FUND

Fiscal 2015 Performance Objectives

1. To provide oversight of CATV franchise agreements as well as state CATV Franchise as it interfaces with Federal Legislation.
2. To rewire the production truck for the final digital application.
3. To begin the process to replace analog cameras with digital HDSDA cameras.
4. To open the revenue stream to expand services of collaboration.
5. To continue to encourage the film industry to flourish in Warren.
6. To produce new programs and encourage creative use of studio facilities.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
City Council meetings	24	24	24	24
ZBA/Planning meetings	37	37	37	37
Press conferences	3	3	6	9
Department Multi-media applications	1,000	1,000	1,000	1,000
P & R Youth programming	13	13	12	13
Senior Citizen programs	54	55	12	55
Sporting event coverage & Sports line	110	60	94	90
Festivals & Community Events	21	10	30	30
Election shows	-	3	6	6
City Department programming	11	24	30	30
Business shows	9	25	24	26
Concerts	18	39	12	39
Auditorium plays	4	6	6	6
Auditorium performances & rehearsals	129	116	130	140
Family Entertainment & Health series	53	50	50	50
TV Warren Weekly News	50	53	50	53
City calendar	1	1	1	1
Newsbeat City News Magazine	4	4	4	4
Community Bulletin board postings	1,504	1,505	1,505	1,505
24/7 Snow alerts	6	4	4	8
Other City meetings	54	54	54	54
Community events web site postings	1,825	2,500	2,500	2,500
Police, Court & Judicial programming	18	17	18	24
Public Service Announcements	52	54	60	60
Films, Commercials, TV Show Tapings	5	2	5	6

**Expenditure History
Communications**



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	COMMUNICATIONS SPECIAL REVENUE FUND REVENUES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 1,935,470	\$ 472,792	\$ 1,850,000	\$ 1,850,000	Cable TV Franchise Fees	\$ 1,935,000	\$ 1,935,000	\$ 1,935,000
1,734	877	1,800	1,800	Interest on Investments	1,800	1,800	1,800
19,442	10,770	19,440	19,440	Lease Proceeds	19,440	19,440	19,440
-	-	-	-	PEG Grant	-	-	-
9,651	438	1,000	1,000	Miscellaneous	1,000	1,000	1,000
-	-	-	-	Fund Balance Appropriated	676,553	612,682	631,647
<u>\$ 1,966,297</u>	<u>\$ 484,877</u>	<u>\$ 1,872,240</u>	<u>\$ 1,872,240</u>	Total Revenues	<u>\$ 2,633,793</u>	<u>\$ 2,569,922</u>	<u>\$ 2,588,887</u>
				EXPENDITURES:			
\$ 596,079	\$ 288,044	\$ 631,600	\$ 663,779	Personnel Services	\$ 778,179	\$ 726,066	\$ 669,848
193,446	136,502	277,983	288,147	Employee Benefits	395,180	383,422	358,605
23,794	3,212	25,000	27,500	Supplies	27,500	27,500	27,500
762,499	398,231	821,411	838,211	Other Services and Charges	862,956	862,956	962,956
178,312	26,685	27,000	27,092	Capital Outlay	569,978	569,978	569,978
<u>\$ 1,754,130</u>	<u>\$ 852,674</u>	<u>\$ 1,782,994</u>	<u>\$ 1,844,729</u>	Total Expenditures	<u>\$ 2,633,793</u>	<u>\$ 2,569,922</u>	<u>\$ 2,588,887</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	3,113,647	3,113,647	3,113,647
				RESERVE FOR: COMPENSATED ABSENCES	(45,393)	(45,393)	(45,393)
				LESS: FUND BALANCE APPROPRIATED	(676,553)	(612,682)	(631,647)
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 2,391,701</u>	<u>\$ 2,455,572</u>	<u>\$ 2,436,607</u>

SPECIAL REVENUE FUND PERSONNEL

<u>COMMUNICATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Communications Director	1	\$ 77,406	1	\$ 89,321	1	\$ 78,374	1	\$ 78,374
Communications Specialist	1	63,156	1	72,933	1	63,945	1	63,945
Broadcast Engineer	-	-	1 (b)	65,000	1 (b)	56,000	- (b)	-
Media Specialist 1	1	56,866	1	65,700	1	57,577	1	57,577
Communications Specialist 1	1	50,220	1	65,700	1	50,848	1	50,848
Administrative Clerk	-	-	1 (c)	47,611	1 (c)	47,611	1 (c)	47,611
Office Assistant	1	34,279	- (c)	-	- (c)	-	- (c)	-
Part-time Employees		375,000		375,000		375,000		375,000
Overtime	—	10,000	—	5,000	—	5,000	—	5,000
Total Personnel	<u>5</u>		<u>6</u>		<u>6</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Units 35 and 59 contracts that expire 6/30/16.

(b) New position.

(c) Reclassification of Office Assistant to Administrative Clerk.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	COMMUNICATIONS SPECIAL REVENUE FUND	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 274,463	\$ 138,295	\$ 276,600	\$ 278,779	EXPENDITURES:			
321,616	149,749	350,000	375,000	Personnel Services:	\$ 398,179	\$ 346,066	\$ 289,848
-	-	5,000	10,000	Permanent Employees			
				Part-time Employees	375,000	375,000	375,000
				Overtime	5,000	5,000	5,000
				Employee Benefits:			
2,250	2,250	2,250	2,250	Education Allowance	2,250	2,250	2,250
46,066	22,391	48,500	52,333	Social Security	60,503	56,429	52,128
28,451	15,853	32,700	34,655	Employee Insurance	87,379	86,812	72,480
76,868	39,702	80,400	83,271	Retiree Health Insurance	119,770	119,566	119,004
7,683	3,823	9,233	9,233	Longevity	10,442	9,304	9,304
32,128	52,483	104,900	106,405	Retirement Fund	114,836	109,061	103,439
				Supplies:			
2,478	837	3,000	3,500	Office	3,500	3,500	3,500
19,538	2,222	20,000	20,000	Operating	20,000	20,000	20,000
1,778	153	2,000	4,000	Tapes/DVD's	4,000	4,000	4,000
				Other Services and Charges:			
14,571	6,934	27,000	27,000	Contractual Services	27,000	27,000	27,000
47,235	31,805	55,000	55,000	Postage	55,000	55,000	55,000
2,810	1,671	1,671	1,671	Unemployment Costs	6,516	6,516	6,516
2,204	1,243	2,300	2,300	Telephone	2,300	2,300	2,300
178	-	200	200	Mileage	200	200	200
1,574	1,089	2,500	5,000	Vehicle Maintenance	3,500	3,500	3,500
-	-	300	300	Conferences & Workshops	300	300	300
22,918	23,302	50,000	50,000	Community Promotions	50,000	50,000	50,000
-	-	5,000	10,000	Equipment Insurance	10,000	10,000	10,000
119,334	47,486	115,000	115,000	Public Utilities	125,000	125,000	125,000
260	-	300	600	Memberships & Dues	600	600	600
989	670	2,000	3,000	Sets and Design	3,000	3,000	3,000
1,714	1,558	2,000	2,000	Web site	1,000	1,000	1,000
23,762	-	26,000	26,000	City Calendar	25,000	25,000	25,000
2,040	-	2,040	2,040	Music Library	2,040	2,040	2,040
61,769	15,397	62,000	62,000	City Newsletter	72,000	72,000	72,000
1,433	2,228	5,000	7,000	Software & Contractual Service	7,500	7,500	7,500
2,893	1,155	3,500	3,500	Auditorium Expense	5,000	5,000	5,000
36,503	1,363	37,000	37,000	2005 Capital Equipment Loan Payment	36,000	36,000	36,000
-	-	-	1,000	Accumulative Sick Leave	-	-	-
-	-	-	5,000	Accumulative Compensatory Time	-	-	-
236,500	121,800	243,600	243,600	Administrative Expense	251,000	251,000	351,000
183,812	140,530	179,000	179,000	Building Authority Bonds, Series 2005	180,000	180,000	180,000
				Capital Outlay:			
40,119	26,685	27,000	27,092	Equipment - Cable TV	419,978	419,978	419,978
-	-	-	-	Vehicles	30,000	30,000	30,000
138,193	-	-	-	Production Equipment	120,000	120,000	120,000
<u>\$ 1,754,130</u>	<u>\$ 852,674</u>	<u>\$ 1,782,994</u>	<u>\$ 1,844,729</u>	Total Expenditures	<u>\$ 2,633,793</u>	<u>\$ 2,569,922</u>	<u>\$ 2,588,887</u>

SANITATION

The Sanitation Special Revenue Fund accounts for specific property taxes that are used to operate the Sanitation Division.

The Sanitation Division is responsible for picking up refuse, recyclables, compost and appliances in a prompt, reliable, and efficient manner from approximately 56,000 homes per week, which equates to over seven million individual pick-up stops annually. In addition, the Division provides a curbside recycle program for 44 schools, 16 churches and 26 miscellaneous buildings including all City libraries, fire stations, senior centers and many other City buildings. The Sanitation Division averaged over 200 move ins, move outs, and evictions over the last 5 years. In conjunction with other departments, this Division participates in the sweep program clean-ups and other special projects. The Division also hosted an E-Waste collection event with LG Electronics and Vintage Tech. This event generated 20.62 tons of electronic waste. The Sanitation Division has one "Hazardous Waste Drop Off Day" per year. Over 41,540 pounds of hazardous waste was generated last year.

The Sanitation Division is also responsible for operating and maintaining the Recycling Center, which provides additional recycling options to the community. The recycling center now recycles all electronics, including computers, styrofoam and cell phones. In addition to picking up all appliances, metal, and concrete at the curb, this Division also recovers Freon from refrigerators and freezers.

The Division is also responsible for the general maintenance of the building, offices, and grounds of the sanitation complex, and includes regular inspections of the Transfer Station to insure it is kept in good repair and operating condition. These inspections have expanded in scope over the last few years to include overseeing major renovations and coordinating downtimes to insure no breaks in service to residents.

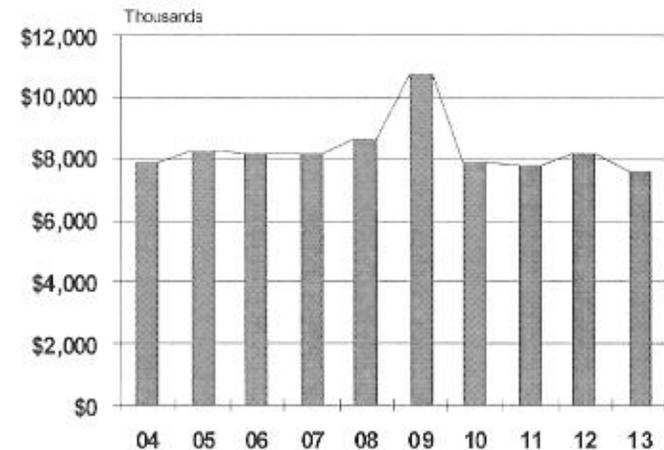
SANITATION

Fiscal 2015 Performance Objectives

1. To continue to reduce complaints of residents.
2. To increase homeowner awareness of the recycling and compost programs.
3. To correlate a fine system for habitual violations of the Sanitation Ordinance.
4. To increase the number of schools and churches involved in the recycling program.
5. To expand participation in the hazardous waste drop-off day.
6. To increase the system where Sanitation provides a roll-off container for landlords and court ordered evictions (for a fee) as tenants move in/out of rental properties.
7. To host another E-Waste collection day.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Collection points (per week)	56,000	56,000	56,000	56,000
Tonnage refuse landfilled	47,315	50,000	48,000	48,000
Citizen complaints received	1,462	1,300	1,400	1,400
Number of refuse collection routes	12	12	12	12
Curbside recycling collected	5,847 tons	6,000 tons	6,000 tons	6,000 tons
Number of recycle routes	6	6	6	6
Curbside compost collected	9,029 tons	14,000 tons	16,000 tons	16,000 tons
Number of compost routes	7	7	7	7
Tonnage recycle drop-off center	499	600	525	525
Car batteries dropped off	162	200	200	200
Non ferrous metal dropped off	3 tons	4 tons	4 tons	4 tons
Cardboard collected/dropped off	67 tons	80 tons	80 tons	80 tons
White goods/scrap metal	80 tons	100 tons	80 tons	80 tons
Newspaper	79 tons	80 tons	85 tons	85 tons
Computers/electronics	49 tons	60 tons	55 tons	55 tons
Plastic	26 tons	30 tons	26 tons	26 tons
Styrofoam	276 bags	80 bags	300 bags	300 bags
Concrete dropped off	195 tons	250 tons	195 tons	195 tons
Motor oil dropped off	8,460 gal.	9,500 gal.	8,500 gal.	8,500 gal.
Antifreeze dropped off	1,100 gal.	700 gal.	1,100 gal.	1,100 gal.

**Expenditure History
Sanitation**



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND REVENUES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 8,084,607	\$ 3,938,010	\$ 7,876,000	\$ 7,894,950	Property Tax Revenue	\$ 7,900,060	\$ 7,900,060	\$ 7,900,060
115,121	56,844	113,100	113,697	Industrial Facilities Tax	119,702	119,702	119,702
1,283	339	800	1,000	Interest on Investments	1,000	1,000	1,000
34,320	13,200	39,600	39,600	Lease Proceeds	40,000	40,000	40,000
7,140	-	-	-	Sale of Equipment	-	-	-
48,860	10,652	20,000	20,000	Miscellaneous Revenue	50,000	50,000	50,000
983	8,520	275,000	50,000	Transfer Station Royalties	60,000	60,000	60,000
172,370	59,432	100,000	170,000	Recycling Revenue	100,000	100,000	100,000
-	1,038,263	1,038,263	1,038,263	Fund Balance Appropriated	971,911	895,343	395,343
<u>\$ 8,464,684</u>	<u>\$ 5,125,260</u>	<u>\$ 9,462,763</u>	<u>\$ 9,327,510</u>	Total Revenues	<u>\$ 9,242,673</u>	<u>\$ 9,166,105</u>	<u>\$ 8,666,105</u>
				EXPENDITURES:			
\$ 2,523,813	\$ 1,320,777	\$ 2,617,200	\$ 2,661,633	Personnel Services	\$ 2,750,244	\$ 2,690,244	\$ 2,690,244
1,917,811	1,172,320	2,424,767	2,605,977	Employee Benefits	2,773,329	2,756,761	2,756,761
506,821	221,984	536,000	536,000	Supplies	536,000	536,000	536,000
2,610,442	1,249,494	2,761,745	2,922,400	Other Services and Charges	2,834,100	2,834,100	2,334,100
2,616	788	620,855	601,500	Capital Outlay	349,000	349,000	349,000
<u>\$ 7,561,503</u>	<u>\$ 3,965,363</u>	<u>\$ 8,960,567</u>	<u>\$ 9,327,510</u>	Total Expenditures	<u>\$ 9,242,673</u>	<u>\$ 9,166,105</u>	<u>\$ 8,666,105</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
1,136,377	2,039,558	2,039,558	1,653,032	ESTIMATED FUND BALANCE BEGINNING OF PERIOD(as restated)	1,503,491	1,503,491	1,503,491
(235,313)	(235,313)	(235,313)	(94,501)	RESERVE FOR: COMPENSATED ABSENCES	(235,313)	(235,313)	(235,313)
-	(1,038,263)	(1,038,263)	(1,038,263)	LESS: FUND BALANCE APPROPRIATED	(971,911)	(895,343)	(395,343)
<u>\$ 1,804,245</u>	<u>\$ 1,925,879</u>	<u>\$ 1,268,178</u>	<u>\$ 520,268</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 296,267</u>	<u>\$ 372,835</u>	<u>\$ 872,835</u>

SPECIAL REVENUE FUND PERSONNEL

<u>SANITATION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Sanitation Superintendent	1	\$ 90,458	1	\$ 91,589	1	\$ 91,589	1	\$ 91,589
Assistant Superintendent	1	72,684	1	73,593	1	73,593	1	73,593
Administrative Clerk	1	47,611	1	48,206	1	48,206	1	48,206
<u>Rubbish Pick-up:</u>								
Foreman	3	66,914	3	67,750	3	67,750	3	67,750
Sanitation Operator Technician	1	55,910	1	56,609	1	56,609	1	56,609
Sanitation Operator Specialist	16	54,454	16	55,135	16	55,135	16	55,135
<u>Garage:</u>								
Automotive Mechanic Technician	3	63,440	3	64,233	3	64,233	3	64,233
Temporary Employees - Clerical		25,000		25,000		25,000		25,000
Temporary Employees - Rubbish Collection		850,000		850,000		850,000		850,000
<u>Overtime:</u>								
Rubbish Pick-up		220,000		267,800		227,800		227,800
Mechanics		15,000		36,500		21,500		21,500
Clerical		12,088		12,200		7,200		7,200
Total Personnel	<u>26</u>		<u>26</u>		<u>26</u>		<u>26</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/16.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Personnel Services:			
\$ 169,833	\$ 81,944	\$ 163,800	\$ 163,778	Supervisory	\$ 165,826	\$ 165,826	\$ 165,826
1,065,786	549,222	1,130,000	1,136,909	Permanent Employees - Rubbish Collection	1,151,072	1,151,072	1,151,072
190,066	86,058	180,700	191,061	Permanent Employees - Mechanics	193,452	193,452	193,452
-	-	23,900	47,797	Permanent Employees - Clerical	48,394	48,394	48,394
856,663	475,139	860,000	850,000	Temporary Employees - Rubbish Collection	850,000	850,000	850,000
45,031	21,753	43,500	25,000	Temporary Employee - Clerical	25,000	25,000	25,000
175,388	98,685	197,400	220,000	Overtime - Rubbish Collection	267,800	227,800	227,800
16,853	7,967	15,900	15,000	Overtime - Mechanics	36,500	21,500	21,500
4,193	9	2,000	12,088	Overtime - Clerical	12,200	7,200	7,200
				Employee Benefits:			
2,000	2,800	2,800	2,000	Education Allowance	2,400	2,400	2,400
195,249	103,564	207,100	211,969	Social Security	216,208	211,618	211,618
429,936	193,045	440,000	540,182	Employee Insurance	504,992	502,614	502,614
614,892	343,024	720,000	762,013	Retiree Health Insurance	985,574	984,974	984,974
62,783	38,461	71,497	71,497	Longevity	74,334	74,334	74,334
609,425	489,019	979,000	1,013,946	Retirement Fund	985,451	976,451	976,451
3,526	2,407	4,370	4,370	Uniforms	4,370	4,370	4,370
				Supplies:			
23,656	10,700	36,000	36,000	Operating Supplies	36,000	36,000	36,000
483,165	211,284	500,000	500,000	Gasoline & Diesel Oil	500,000	500,000	500,000
				Other Services and Charges:			
989	-	5,000	5,000	Notifications	5,000	5,000	5,000
-	-	1,000	1,000	Community Recycling & Compost Education	1,000	1,000	1,000
10,015	7,248	14,500	4,300	Contractual Services	4,300	4,300	4,300
				Contractual Services:			
747,338	312,663	775,300	800,000	Rubbish Hauling	800,000	800,000	800,000
158,636	112,229	224,500	280,000	Recycling & Compost Disposal	280,000	280,000	280,000
19,839	875	22,000	27,000	Hazardous Waste Collection	27,000	27,000	27,000
5,060	5,875	15,000	15,000	SMDA Closure Costs	15,000	15,000	15,000
66,747	16,920	80,000	150,000	SMDA Legal/Engineering Costs	100,000	100,000	100,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES (Continued):	FY 2015 Departmental Request	FY 2015 Departmental Request	FY 2015 Adopted By Council
				Other Services and Charges:			
\$ 85,353	\$ 21,845	\$ 21,845	\$ 21,900	Unemployment Costs	\$ 10,400	\$ 10,400	\$ 10,400
3,064	2,361	4,000	4,000	Telephone	4,000	4,000	4,000
309,397	199,212	398,400	325,000	Truck Expense	350,000	350,000	350,000
27,308	8,945	32,000	35,000	Public Utilities	35,000	35,000	35,000
160,300	83,350	166,700	166,700	Insurance and Bonds	173,400	173,400	173,400
62,906	2,504	20,000	20,000	Building & Grounds Maintenance	20,000	20,000	20,000
-	-	-	70,000	Refund of Taxes Paid Under Protest	-	-	-
32,590	1,217	33,000	33,000	2005 Capital Equipment Loan Payment	32,000	32,000	32,000
-	-	-	1,000	Accumulative Compensatory Time	-	-	-
-	-	-	15,000	Estimated Uncollectible Taxes	-	-	-
920,900	474,250	948,500	948,500	Administrative Expense	977,000	977,000	477,000
				Capital Outlay:			
-	-	50,000	50,000	Capital Improvements	-	-	-
2,616	788	60,855	60,855	Equipment - Office and Garage	39,000	39,000	39,000
-	-	510,000	510,000	Equipment - Vehicles	310,000	310,000	310,000
<u>\$ 7,561,503</u>	<u>\$ 3,965,363</u>	<u>\$ 8,960,567</u>	<u>\$ 9,346,865</u>	Total Expenditures	<u>\$ 9,242,673</u>	<u>\$ 9,166,105</u>	<u>\$ 8,666,105</u>

RENTAL ORDINANCE FUND

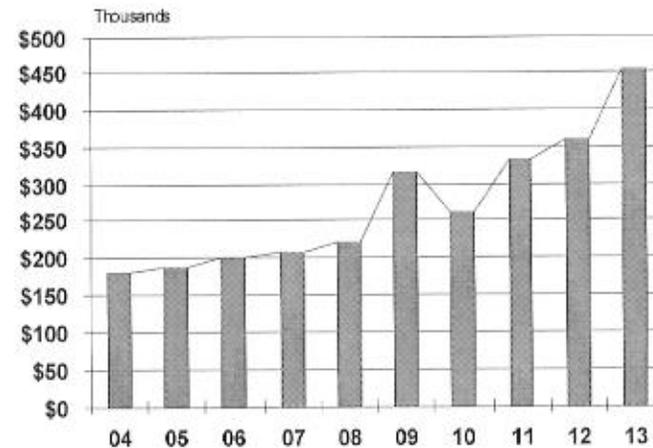
The Registration of Residential Income Property Owners Program took effect on June 25, 1993, (Ordinance 80-433). This ordinance was created to provide regulations and enforcement to protect the health, welfare and safety of the occupants, the owners and the community. It requires a bi-annual inspection of residential rental home properties and sets up minimum health and safety standards for this program. In addition, the Rental Division monitors over 6,000 rental properties which include registration, inspections, re-inspections, and licensing the property.

The program is administered by the Department of Property Maintenance Inspection, which accepts the filings, and issues the Certificates of Compliance (Rental License).

In 2006, City Council passed an amended Rental Licensing Program that includes licensing and inspection of multi-family (apartment) rentals in the City, as well as, new more stringent requirements for application and more severe penalties for non-compliance. In November of 2009, the department implemented the multi-family/apartment licensing and inspection program.

The fees collected for inspections fund these programs.

**Expenditure History
Rental Ordinance Fund**



SPECIAL REVENUE FUND PERSONNEL

<u>RENTAL ORDINANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Rental Code Inspector	2	\$ 55,919	2	\$ 56,618	2	\$ 56,618	2	\$ 56,618
Senior Rental Coordinator	-	-	1 (c)	70,211	1 (c)	70,211	1 (c)	70,211
Rental Inspection Coordinator	1	50,784	- (c)	-	- (c)	-	- (c)	-
Office Assistant	1	34,279	1	34,707	1	34,707	1	34,707
Temporary Employees - Inspections		125,000		100,000		100,000		100,000
Temporary/Co-op	—	50,000	—	83,000	—	83,000	—	83,000
Total Personnel	<u>4</u>		<u>4</u>		<u>4</u>		<u>4</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/16.

(c) Reclassification of Rental Inspection Coordinator to Senior Rental Coordinator.

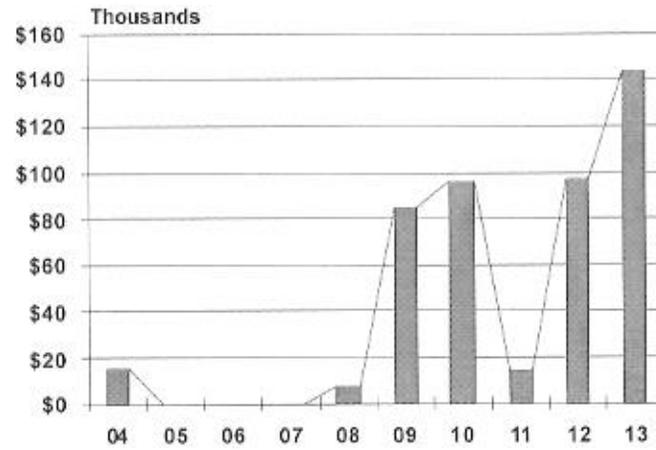
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	RENTAL ORDINANCE FUND	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				REVENUES:			
\$ 16,570	\$ -	\$ 40,000	\$ -	Block Grant Reimbursement	\$ -	\$ -	\$ -
511,285	275,565	440,000	400,000	Residential Inspection Fees	440,000	440,000	440,000
58,050	37,962	80,000	75,000	Apartment Inspection Fee	80,000	80,000	80,000
481	265	500	450	Interest on Investments	500	500	500
-	148,931	148,931	148,931	Fund Balance Appropriated	200,429	200,429	200,429
<u>\$ 586,386</u>	<u>\$ 462,723</u>	<u>\$ 709,431</u>	<u>\$ 624,381</u>	Total Revenues	<u>\$ 720,929</u>	<u>\$ 720,929</u>	<u>\$ 720,929</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 138,108	\$ 67,993	\$ 160,000	\$ 195,392	Permanent Employees	\$ 219,006	\$ 219,006	\$ 219,006
42,504	58,716	125,000	125,000	Temporary Employees- Inspection	100,000	100,000	100,000
95,538	9,294	50,000	50,000	Temporary/Co-op	83,000	83,000	83,000
				Employee Benefits:			
21,291	10,611	29,000	29,019	Social Security	31,100	31,100	31,100
21,494	8,703	41,000	41,673	Employee Insurance	59,440	59,440	59,440
25,552	15,090	44,000	50,629	Retiree Health Insurance	40,890	40,890	40,890
4,041	3,355	4,042	4,042	Longevity	4,529	4,529	4,529
17,308	8,844	22,000	25,726	Retirement Fund	28,264	28,264	28,264
6,644	2,813	85,000	8,500	Office Supplies	8,500	8,500	8,500
				Other Services and Charges:			
7,150	3,714	8,000	8,000	Postage	9,000	9,000	9,000
3,620	5,792	5,792	5,800	Unemployment Costs	-	-	-
-	-	6,500	6,500	Contractual Services - Software Services	8,500	8,500	8,500
2,101	1,013	3,500	3,500	Vehicle Maintenance	4,500	4,500	4,500
-	-	-	1,000	Accumulative Sick Leave	-	-	-
67,600	34,800	69,600	69,600	Administrative Expense	71,700	71,700	71,700
				Capital Outlay:			
1,308	-	-	-	Equipment - Office	2,500	2,500	2,500
-	-	-	-	Equipment - Vehicle	50,000	50,000	50,000
<u>\$ 454,259</u>	<u>\$ 230,738</u>	<u>\$ 653,434</u>	<u>\$ 624,381</u>	Total Expenditures	<u>\$ 720,929</u>	<u>\$ 720,929</u>	<u>\$ 720,929</u>
\$ 132,127	\$ 231,985	\$ 55,997	\$ -	NET INCREASE (DECREASE) IN FUND	\$ -	\$ -	\$ -
				BALANCE DURING THE PERIOD			
597,930	730,057	730,057	642,555	ESTIMATED FUND BALANCE	637,123	637,123	637,123
				BEGINNING OF PERIOD			
(15,227)	(15,227)	(15,227)	(8,572)	RESERVE FOR:	(15,227)	(15,227)	(15,227)
				COMPENSATED ABSENCES			
-	(148,931)	(148,931)	(148,931)	LESS: FUND BALANCE	(200,429)	(200,429)	(200,429)
				APPROPRIATED			
<u>\$ 714,830</u>	<u>\$ 797,884</u>	<u>\$ 621,896</u>	<u>\$ 485,052</u>	ESTIMATED FUND BALANCE	<u>\$ 421,467</u>	<u>\$ 421,467</u>	<u>\$ 421,467</u>
				(DEFICIT) END OF PERIOD			

VICE CRIME CONFISCATION FUND

The Vice Crime Confiscation Fund is used to account for revenues seized under local nuisance abatement ordinances against gambling and vice crimes. These funds may only be used for law enforcement purposes.

Expenditure History
Vice Crime Confiscation



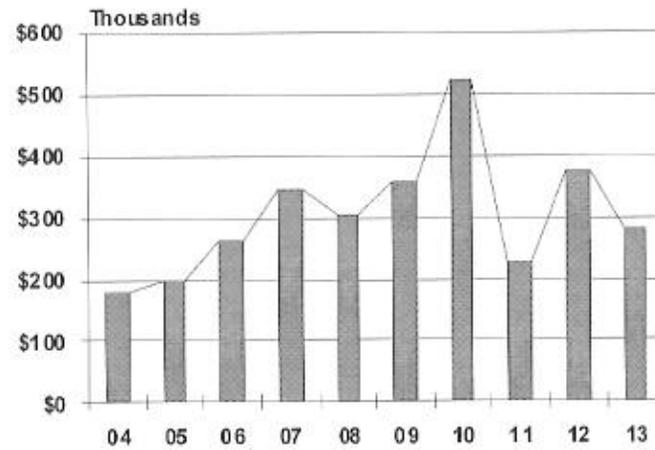
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>VICE CRIME CONFISCATION FUND</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>REVENUES:</u>			
\$ 37,803	\$ 3,741	\$ 20,000	\$ 20,000	Vice Crime Confiscation's	\$ 100,000	\$ 100,000	\$ 100,000
87	45	90	80	Interest on Investments	100	100	100
-	79,920	79,920	79,920	Fund Balance Appropriated	-	-	-
<u>\$ 37,890</u>	<u>\$ 83,706</u>	<u>\$ 100,010</u>	<u>\$ 100,000</u>	Total Revenues	<u>\$ 100,100</u>	<u>\$ 100,100</u>	<u>\$ 100,100</u>
				<u>EXPENDITURES:</u>			
				Other Services and Charges:			
\$ 13,074	\$ 2,651	\$ 10,000	\$ 100,000	Vice Crime Expenditures	\$ 100,000	\$ 100,000	\$ 100,000
<u>\$ 13,074</u>	<u>\$ 2,651</u>	<u>\$ 10,000</u>	<u>\$ 100,000</u>	Total Expenditures	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ 100	\$ 100	\$ 100
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	154,112	154,112	154,112
				LESS: FUND BALANCE APPROPRIATED	-	-	-
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 154,212</u>	<u>\$ 154,212</u>	<u>\$ 154,212</u>

DRUG FORFEITURE FUND

The Drug Forfeiture Fund is used to account for revenues generated by drug forfeitures and expenditures related to the enforcement of drug laws per Public Act 251 of 1982. The funds can only be used for the enhancement of drug enforcement.

Expenditure History
Drug Forfeiture



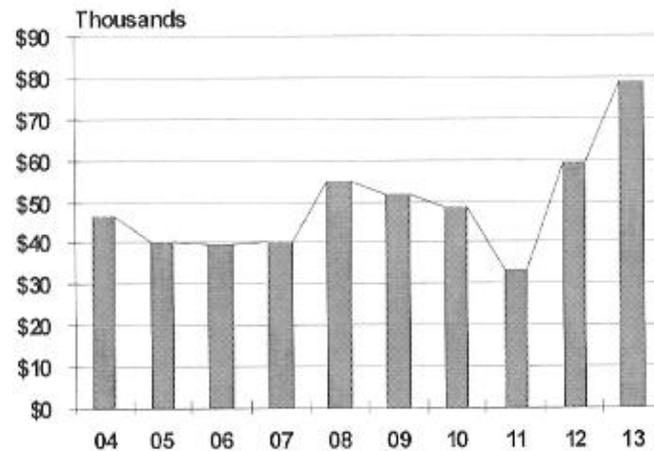
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>DRUG FORFEITURE FUND</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>REVENUES:</u>			
\$ 1,283,581	\$ 252,909	\$ 400,000	\$ 325,000	Drug Forfeitures	\$ 400,000	\$ 400,000	\$ 400,000
1,762	775	1,600	1,600	Interest on Investments	1,800	1,800	1,800
-	125,400	125,400	125,400	Fund Balance Appropriated	148,200	148,200	148,200
<u>\$ 1,285,343</u>	<u>\$ 379,084</u>	<u>\$ 527,000</u>	<u>\$ 452,000</u>	Total Revenues	<u>\$ 550,000</u>	<u>\$ 550,000</u>	<u>\$ 550,000</u>
				<u>EXPENDITURES:</u>			
				Other Services and Charges:			
\$ 228,061	\$ 138,813	\$ 352,000	\$ 352,000	Federal Drug Forfeiture Expense	\$ 450,000	\$ 450,000	\$ 450,000
52,915	14,488	130,220	100,000	Local Drug Forfeiture Expense	100,000	100,000	100,000
<u>\$ 280,976</u>	<u>\$ 153,301</u>	<u>\$ 482,220</u>	<u>\$ 452,000</u>	Total Expenditures	<u>\$ 550,000</u>	<u>\$ 550,000</u>	<u>\$ 550,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	2,774,835	2,774,835	2,774,835
				LESS: FUND BALANCE APPROPRIATED	(148,200)	(148,200)	(148,200)
<u>\$ 2,855,455</u>	<u>\$ 2,955,838</u>	<u>\$ 2,774,835</u>	<u>\$ 2,207,288</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 2,626,635</u>	<u>\$ 2,626,635</u>	<u>\$ 2,626,635</u>

ACT 302 POLICE TRAINING FUND

This fund represents special training funds received from the State of Michigan, which must be used exclusively for the training of sworn police personnel. To qualify for these funds, the City must allocate a certain level of funding for police training, which is budgeted in the City's General Fund. These training funds are established according to Public Act 302 of the Public Acts of 1965, as amended (MCL28.613).

**Expenditure History
Act 302 Police Training**



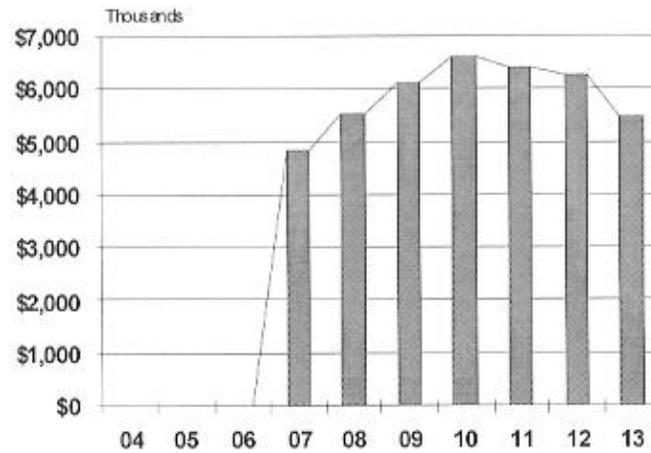
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	ACT 302 POLICE TRAINING FUND	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				REVENUES:			
\$ 34,942	\$ 18,622	\$ 36,000	\$ 36,000	State Grant - Police Training	\$ 36,000	\$ 36,000	\$ 36,000
78	44	100	100	Interest on Investments	100	100	100
<u>25,507</u>	<u>58,700</u>	<u>58,700</u>	<u>58,700</u>	Fund Balance Appropriated	<u>48,700</u>	<u>48,700</u>	<u>48,700</u>
<u>\$ 60,527</u>	<u>\$ 77,366</u>	<u>\$ 94,800</u>	<u>\$ 94,800</u>	Total Revenues	<u>\$ 84,800</u>	<u>\$ 84,800</u>	<u>\$ 84,800</u>
				EXPENDITURES:			
				Other Services and Charges:			
\$ 60,527	\$ 25,440	\$ 85,000	\$ 94,800	Conferences & Workshops	\$ 84,800	\$ 84,800	\$ 84,800
<u>\$ 60,527</u>	<u>\$ 25,440</u>	<u>\$ 85,000</u>	<u>\$ 94,800</u>	Total Expenditures	<u>\$ 84,800</u>	<u>\$ 84,800</u>	<u>\$ 84,800</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	49,884	49,884	49,884
				LESS: FUND BALANCE APPROPRIATED	<u>(48,700)</u>	<u>(48,700)</u>	<u>(48,700)</u>
124,291	98,784	98,784	77,291	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 1,184</u>	<u>\$ 1,184</u>	<u>\$ 1,184</u>
<u>(25,507)</u>	<u>(58,700)</u>	<u>(58,700)</u>	<u>(58,700)</u>				
<u>\$ 98,784</u>	<u>\$ 92,010</u>	<u>\$ 49,884</u>	<u>\$ 18,591</u>				

DOWNTOWN DEVELOPMENT AUTHORITY OPERATIONS FUND

The State of Michigan passed the Downtown Development Authority Act (PA 197 of 1975) to give municipalities a tool for improving the quality of downtown areas. The Downtown Development Board consists of the Mayor plus eight members appointed by the Mayor, subject to approval by City Council. The DDA Director is hired by the DDA Board and serves as their day-to-day liaison for all downtown activities.

**Expenditure History
Downtown Development Authority**



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 4,673,059	\$ 3,075,754	\$ 5,771,666	\$ 5,800,669	Property Tax Revenue	\$ 5,739,960	\$ 5,739,960	\$ 5,739,960
352,176	155,318	338,000	298,000	Other Income	300,000	300,000	300,000
436,856	-	-	-	Fund Balance Appropriated	116,268	116,268	116,268
<u>\$ 5,462,091</u>	<u>\$ 3,231,072</u>	<u>\$ 6,109,666</u>	<u>\$ 6,098,669</u>	Total Revenues	<u>\$ 6,156,228</u>	<u>\$ 6,156,228</u>	<u>\$ 6,156,228</u>
				<u>EXPENDITURES:</u>			
\$ 92,615	\$ 73,251	\$ 144,356	\$ 140,953	Personnel Services	\$ 149,418	\$ 149,418	\$ 149,418
31,439	37,138	77,500	39,043	Employee Benefits	93,597	93,597	93,597
927	337	3,000	5,000	Supplies	5,000	5,000	5,000
5,337,110	3,812,559	5,604,100	5,857,519	Other Services and Charges	5,908,213	5,908,213	5,908,213
<u>\$ 5,462,091</u>	<u>\$ 3,923,285</u>	<u>\$ 5,828,956</u>	<u>\$ 6,042,515</u>	Total Expenditures	<u>\$ 6,156,228</u>	<u>\$ 6,156,228</u>	<u>\$ 6,156,228</u>
				NET INCREASE (DECREASE) IN FUND BALANCE FOR PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	7,509,337	7,509,337	7,509,337
				LESS: FUND BALANCE APPROPRIATED	(116,268)	(116,268)	(116,268)
(436,856)	-	-	-				
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 7,393,069</u>	<u>\$ 7,393,069</u>	<u>\$ 7,393,069</u>
<u>\$ 7,228,627</u>	<u>\$ 6,536,414</u>	<u>\$ 7,509,337</u>	<u>\$ 7,690,089</u>				

SPECIAL REVENUE FUND PERSONNEL

<u>DOWNTOWN DEVELOPMENT AUTHORITY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director	1	\$ 91,000	1	\$ 92,138	1	\$ 92,138	1	\$ 92,138
DDA Assistant	1	56,000	1	56,700	1	56,700	1	56,700
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/16.

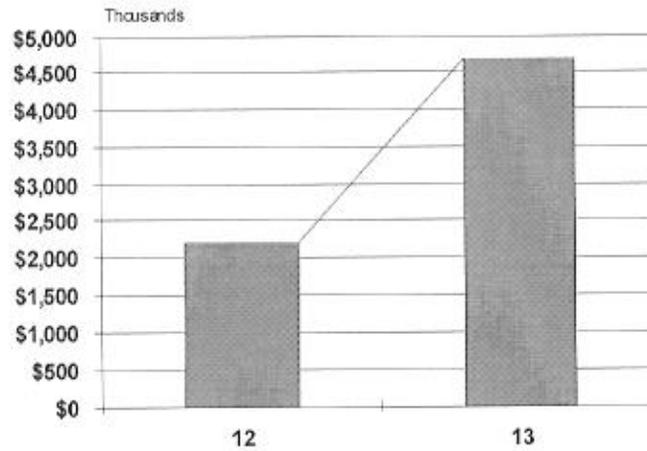
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 4,673,059	\$ 3,075,754	\$ 5,771,666	\$ 5,800,669	Property Tax Revenue	\$ 5,739,960	\$ 5,739,960	\$ 5,739,960
6,731	4,496	8,000	8,000	Interest on Investments	10,000	10,000	10,000
248,500	76,522	240,000	240,000	Lease Proceeds	240,000	240,000	240,000
96,945	74,300	90,000	50,000	Donations/ Miscellaneous Revenue	50,000	50,000	50,000
-	-	-	-	Fund Balance Appropriated	116,268	116,268	116,268
<u>\$ 5,025,235</u>	<u>\$ 3,231,072</u>	<u>\$ 6,109,666</u>	<u>\$ 6,098,669</u>	Total Revenues	<u>\$ 6,156,228</u>	<u>\$ 6,156,228</u>	<u>\$ 6,156,228</u>
				<u>EXPENDITURES:</u>			
				Personnel Services:			
\$ 70,562	\$ 71,105	\$ 142,210	\$ 90,953	Permanent Employee	\$ 149,418	\$ 149,418	\$ 149,418
22,053	2,146	2,146	50,000	Temporary Employees	-	-	-
				Employee Benefits:			
7,204	5,461	10,900	10,924	Social Security	11,691	11,691	11,691
15,852	14,646	29,200	18,114	Employee Insurance	29,074	29,074	29,074
762	12,793	25,500	910	Retiree Health Insurance	40,182	40,182	40,182
-	-	3,400	-	Longevity	3,400	3,400	3,400
7,621	4,238	8,500	9,095	Retirement Fund	9,250	9,250	9,250
927	337	3,000	5,000	Office Supplies	5,000	5,000	5,000
				Other Services and Charges:			
-	-	50,000	50,000	Repairs & Maintenance	200,000	200,000	200,000
36,523	36,617	40,000	40,000	Contractual Services	40,000	40,000	40,000
199,168	83,884	200,000	200,000	Management Fees & Expenses	200,000	200,000	200,000
2,385	1,300	3,500	4,500	Court Reporter	4,500	4,500	4,500
388	58	2,000	5,000	Postage	5,000	5,000	5,000
-	-	-	-	Unemployment Costs	-	-	-
343	215	500	1,000	Telephone	1,000	1,000	1,000
-	-	600	500	Mileage	500	500	500
2,260	-	3,000	3,000	Conferences & Workshops	3,000	3,000	3,000
83,422	73,102	100,000	100,000	Community Promotions	100,000	100,000	100,000
2,000	-	5,000	12,000	Printing and Publishing	12,000	12,000	12,000
312,200	160,800	321,600	321,600	Administrative Expense	331,200	331,200	331,200
-	-	-	15,000	City Flower Plantings	15,000	15,000	15,000
1,915	645	5,000	5,000	Membership and Dues	5,000	5,000	5,000
-	-	-	225,000	Refund of Taxes Paid Under Protest	-	-	-
-	-	-	2,000	Estimated Uncollectible Taxes	-	-	-
4,696,506	3,455,938	4,872,900	4,872,919	Transfer to DDA Debt Retirement Funds	4,991,013	4,991,013	4,991,013
<u>\$ 5,462,091</u>	<u>\$ 3,923,285</u>	<u>\$ 5,828,956</u>	<u>\$ 6,042,515</u>	Total Expenditures	<u>\$ 6,156,228</u>	<u>\$ 6,156,228</u>	<u>\$ 6,156,228</u>

2011 LOCAL STREET ROAD REPAIR & REPLACEMENT FUND

This fund was established in December 2011 to account for the Revenues and Expenditures of a voter approved millage for local street road repairs and improvements on November 8, 2011.

Expenditure History
2011 Street Road Repair & Replacement
(Department established in Fiscal 2012 Budget)



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>2011 LOCAL STREET ROAD REPAIR & REPLACEMENT FUND</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>REVENUES:</u>			
\$ 6,654,902	\$ 3,235,937	\$ 6,456,555	\$ 6,489,000	Property Tax Revenue	\$ 6,493,200	\$ 6,493,200	\$ 6,493,200
94,937	46,728	92,933	93,400	Industrial Facilities Tax	98,385	98,385	98,385
3,976	1,677	2,500	2,000	Interest on Investments	2,500	2,500	2,500
-	45,600	45,600	45,600	Fund Balance Appropriated	515,536	515,536	515,536
<u>\$ 6,753,815</u>	<u>\$ 3,329,942</u>	<u>\$ 6,597,588</u>	<u>\$ 6,630,000</u>	Total Revenues	<u>\$ 7,109,621</u>	<u>\$ 7,109,621</u>	<u>\$ 7,109,621</u>
				<u>EXPENDITURES:</u>			
\$ -	\$ -	\$ -	\$ 50,000	Refund of Taxes Paid Under Protest	\$ -	\$ -	\$ -
4,677,697	3,638,854	10,177,311	6,580,000	Capital Improvements	\$ 7,109,621	\$ 7,109,621	\$ 7,109,621
<u>\$ 4,677,697</u>	<u>\$ 3,638,854</u>	<u>\$ 10,177,311</u>	<u>\$ 6,630,000</u>	Total Expenditures	<u>\$ 7,109,621</u>	<u>\$ 7,109,621</u>	<u>\$ 7,109,621</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	3,642,477	3,642,477	3,642,477
				LESS: FUND BALANCE APPROPRIATED	(515,536)	(515,536)	(515,536)
<u>\$ 7,267,800</u>	<u>\$ 6,913,288</u>	<u>\$ 3,642,477</u>	<u>\$ 2,965,440</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 3,126,941</u>	<u>\$ 3,126,941</u>	<u>\$ 3,126,941</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	2011 LOCAL STREET ROAD REPAIR & REPLACEMENT FUND CONSTRUCTION PROJECTS	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Projects for Fiscal 2012:			
	\$ -	\$ -	\$ -	- Concrete Pavement Repair Program (City Wide)	\$ -	\$ -	\$ -
605,993	-	-	-	- Mac Arthur Blvd. (Dodge to Toepfer)	-	-	-
496,428	-	-	-	- 9 Mile Road (Van Dyke to Hoover)	-	-	-
370,948	-	-	-	- Warner Avenue (13 Mile to Common)	-	-	-
948,794	1,663	1,663	-	- Reid Drive, Norrid Circle, Buchanan Avenue	-	-	-
370,838	-	-	-	- Stephens Road (Ryan to Mound)	-	-	-
495,948	594,406	594,406	-	- Irene (Desmond to Gilbert)	-	-	-
				Projects for Fiscal 2013:			
703,212	1,639,035	1,639,035	-	- Concrete Pavement Repair Program (City Wide)	-	-	-
556,319	561,531	561,531	-	- Lyons Circle (Buchanan to Pagels)	-	-	-
-	-	-	-	- Regal Street	-	-	-
20,480	4,641	4,641	-	- Warner Avenue (9 Mile to Morrissey)	-	-	-
44,547	641,350	641,350	-	- Toepfer Road (Warner to Ryan)	-	-	-
27,230	15,358	15,358	-	- Desmond (12 Mile to Edwin)	-	-	-
365	178,396	178,396	-	- Roan (10 Mile Road to 700' North)	-	-	-
				Proposed Projects for Fiscal 2014:			
-	-	1,836,275	1,836,275	- Concrete Pavement Repair Program (City Wide)	-	-	-
17,996	2,473	1,266,531	1,287,000	- Common Road (Hoover to Campbell)	-	-	-
-	-	279,400	279,400	- Warkop (14 Mile to +/- 600' South)	-	-	-
18,600	-	502,525	521,125	- Gilbert (Common to Irene)	-	-	-
-	-	156,200	156,200	- Newport (12 Mile to +/- 250' South)	-	-	-
-	-	2,500,000	2,500,000	- Martin Road (Van Dyke to Hoover)	-	-	-
				Proposed Projects for Fiscal 2015:			
-	-	-	-	- Concrete Pavement Repair Program (City Wide)	2,103,064	2,103,064	2,103,064
-	-	-	-	- Holmes (Reid to Cousino)	649,572	649,572	649,572
-	-	-	-	- Cousino (13 Mile to Holmes)	515,900	515,900	515,900
-	-	-	-	- Toepfer (Ryan to Mound)	2,069,678	2,069,678	2,069,678
-	-	-	-	- Suburban (Adler to Adler)	663,168	663,168	663,168
-	-	-	-	- Lorraine (13 Mile to Common, Southbound)	892,364	892,364	892,364
-	-	-	-	- Newport (12 Mile to +/- 250' South)	215,875	215,875	215,875
\$ 4,677,697	\$ 3,638,854	\$ 10,177,311	\$ 6,580,000	Total Construction Projects	\$ 7,109,621	\$ 7,109,621	\$ 7,109,621

Enterprise Funds

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The Senior Citizen's Housing Funds are the only Enterprise Funds other than the Water and Sewer System, which is submitted under separate cover later in the year because its fiscal year is on a calendar year basis.

STILWELL MANOR

Harold Stilwell Manor, Warren's Senior Citizen Housing Project on Burg Road was built to accommodate 120 senior citizens and became operational in October 1975.

The cost of the "Manor" was 100% financed through the Federal Revenue Sharing Program and has no debt outstanding. The rental rate structure is based entirely upon self-supporting user charges which includes maintenance of an adequate replacement reserve.

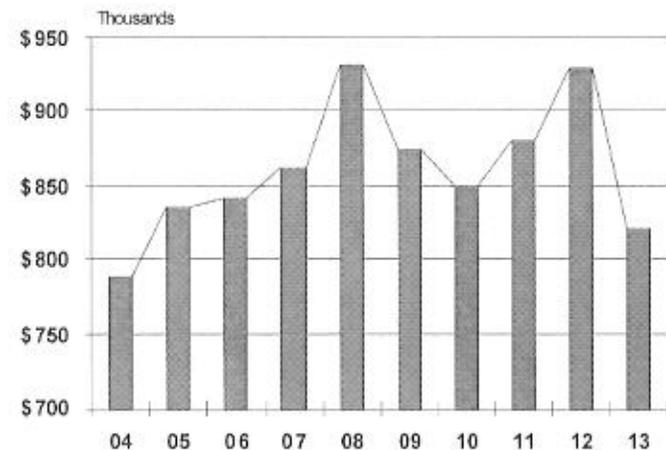
STILWELL MANOR

Fiscal 2015 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.
3. To help tenants find assistance in keeping their apartments and themselves in a clean and healthy environment.
4. To continue the painting and carpeting replacement policies.
5. To continue the stove replacement program.
6. To execute the replacement of front steps and railings.
7. To execute the replacement of Parks and Recreation steps and railings.
8. To execute the replacement of miscellaneous brick and mortar.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Carpet replacement	15	34	25	34
Linoleum replacement	7	12	12	12
Stove replacement	15	10	15	10
Thermostat replacement	6	10	10	6
Apartment painting	20	16	25	25
Applications mailed	45	50	50	130
Requests for lists of subsidized housing	75	75	150	390
Air conditioner replacements	10	12	12	15
Calls to social agencies & family members	40	50	60	50
Calls to prospective tenants	55	75	75	150
Elevator State inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Boiler inspections	1	1	1	1
Apartment maintenance work orders	575	650	650	600

**Expenditure History
Stilwell Manor**



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	SENIOR CITIZENS' HOUSING STILWELL MANOR REVENUES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 480,037	\$ 247,958	\$ 490,000	\$ 482,380	Rental Revenues	\$ 482,380	\$ 482,380	\$ 482,380
315,540	161,359	318,717	319,417	Other Income	327,827	327,827	327,827
-	68,412	68,412	68,412	Appropriation of Retained Earnings	153,569	153,569	153,569
<u>\$ 795,577</u>	<u>\$ 477,729</u>	<u>\$ 877,129</u>	<u>\$ 870,209</u>	Total Revenues	<u>\$ 963,776</u>	<u>\$ 963,776</u>	<u>\$ 963,776</u>
				EXPENDITURES:			
\$ 251,958	\$ 136,685	\$ 260,200	\$ 257,504	Salaries	\$ 260,449	\$ 260,449	\$ 260,449
161,023	91,499	169,492	172,411	Fringe Benefits	170,633	170,633	170,633
160,595	69,274	256,199	256,569	Operating Supplies & Expenses	346,369	346,369	346,369
19,670	7,478	31,000	31,950	Contractual Services	33,550	33,550	33,550
127,485	43,877	131,630	133,500	Utilities	135,000	135,000	135,000
18,002	6,458	18,275	18,275	Equipment/Improvement	17,775	17,775	17,775
<u>\$ 738,733</u>	<u>\$ 355,271</u>	<u>\$ 866,796</u>	<u>\$ 870,209</u>	Total Expenditures	<u>\$ 963,776</u>	<u>\$ 963,776</u>	<u>\$ 963,776</u>
\$ 56,844	\$ 122,458	\$ 10,333	\$ -	NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD	\$ -	\$ -	\$ -
				OTHER DIRECT ADJUSTMENTS TO RETAINED EARNINGS:			
(83,738)	(82,171)	(82,171)	(83,000)	DEPRECIATION	(83,500)	(83,500)	(83,500)
2,652,699	2,625,805	2,625,805	2,549,309	ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD(as restated)	2,485,555	2,485,555	2,485,555
-	(68,412)	(68,412)	(68,412)	LESS: APPROPRIATION OF RETAINED EARNINGS	(153,569)	(153,569)	(153,569)
<u>\$ 2,625,805</u>	<u>\$ 2,597,680</u>	<u>\$ 2,485,555</u>	<u>\$ 2,397,897</u>	ESTIMATED RETAINED EARNINGS END OF PERIOD	<u>\$ 2,248,486</u>	<u>\$ 2,248,486</u>	<u>\$ 2,248,486</u>

ENTERPRISE FUND PERSONNEL

<u>SENIOR CITIZEN HOUSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Operations - Maintenance	1	\$ 73,970	1	\$ 74,895	1	\$ 74,895	1	\$ 74,895
Director of Operations - Administration	1	67,889	1	68,738	1	68,738	1	68,738
Maintenance Assistant	1	33,235	1	33,650	1	33,650	1	33,650
Senior Citizen Housing Clerk	1	31,099	1	31,488	1	31,488	1	31,488
Housekeeper	1	28,396	1	28,751	1	28,751	1	28,751
Part-time Employees		18,000		18,000		18,000		18,000
Overtime	—	4,000	—	4,000	—	4,000	—	4,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/16.

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31		FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				SENIOR CITIZENS' HOUSING			
				STILWELL MANOR			
				REVENUES:			
\$ 480,037	\$ 247,958	\$ 490,000	\$ 482,380	Rental Revenues	\$ 482,380	\$ 482,380	\$ 482,380
1,121	284	600	1,400	Interest on Investments	600	600	600
297,615	153,509	307,117	307,017	Administrative Fee - Coach Manor	316,227	316,227	316,227
16,804	7,566	11,000	11,000	Miscellaneous	11,000	11,000	11,000
-	68,412	68,412	68,412	Appropriation of Retained Earnings	153,569	153,569	153,569
<u>\$ 795,577</u>	<u>\$ 477,729</u>	<u>\$ 877,129</u>	<u>\$ 870,209</u>	Total Revenues	<u>\$ 963,776</u>	<u>\$ 963,776</u>	<u>\$ 963,776</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 239,278	\$ 125,325	\$ 238,200	\$ 235,504	Permanent Employees	\$ 238,449	\$ 238,449	\$ 238,449
2,670	1,476	4,000	4,000	Overtime	4,000	4,000	4,000
10,010	9,884	18,000	18,000	Part-time Employees	18,000	18,000	18,000
				Employee Benefits:			
18,809	9,869	18,750	20,325	Social Security	20,291	20,291	20,291
75,167	41,742	79,310	82,030	Employee Insurance	75,772	75,772	75,772
33,881	19,826	37,600	36,788	Retiree Health Insurance	40,944	40,944	40,944
4,680	4,732	4,732	4,758	Longevity	4,775	4,775	4,775
28,486	15,330	29,100	28,510	Retirement Fund	28,851	28,851	28,851
				Supplies:			
1,341	414	3,000	3,000	Office Supplies	3,200	3,200	3,200
1,627	469	1,500	1,500	Program Activity Supplies	1,500	1,500	1,500
13,845	4,442	16,000	16,000	Maintenance Supplies	16,000	16,000	16,000
				Other Services and Charges:			
10	-	200	200	Mileage	200	200	200
19,670	7,478	31,000	31,950	Contractual Services	33,550	33,550	33,550
1,086	3,640	3,640	3,700	Unemployment Costs	400	400	400
3,048	1,969	3,940	4,000	Telephone	4,000	4,000	4,000
482	88	500	500	Vehicle Maintenance	500	500	500
25,600	13,300	26,600	26,600	Insurance and Bonds	27,600	27,600	27,600
127,485	43,877	131,630	133,500	Public Utilities	135,000	135,000	135,000
26,754	12,602	112,000	112,250	Building Maintenance	202,250	202,250	202,250
24,002	-	24,119	24,119	Payment to City in Lieu of Taxes	24,119	24,119	24,119
62,800	32,350	64,700	64,700	Administrative Expense - General Fund	66,600	66,600	66,600
				Capital Outlay:			
-	1,202	1,500	1,500	Equipment - Maintenance	1,000	1,000	1,000
17,519	5,256	15,875	15,875	Equipment - Appliances	15,875	15,875	15,875
483	-	900	900	Equipment - Office	900	900	900
<u>\$ 738,733</u>	<u>\$ 355,271</u>	<u>\$ 866,796</u>	<u>\$ 870,209</u>	Total Expenditures	<u>\$ 963,776</u>	<u>\$ 963,776</u>	<u>\$ 963,776</u>

COACH MANOR

Joseph Coach Manor, Warren's second Senior Citizen Housing Project was built in order to accommodate 244 new units of Senior Housing that became available during Fiscal 1992. These units are located adjacent to the Stilwell Manor on Burg Road.

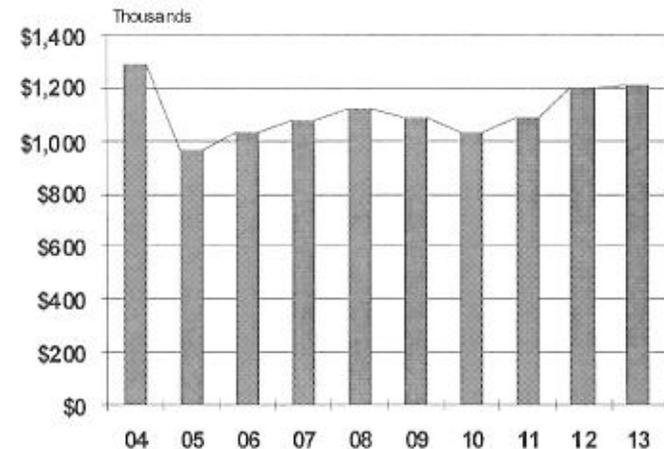
COACH MANOR

Fiscal 2015 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To help tenants find assistance in keeping their apartments and themselves in a clean and healthy environment.
3. To continue the patio and furnace room door replacement program.
4. To continue the painting and carpet replacement program of occupied apartments.
5. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.
6. To continue the final phase of the furnace and hot water heater replacement program.
7. To begin the replacement of patio deck boards on an as needed basis.

Performance Indicators	Fiscal 2013 Actual	Fiscal 2014 Budget	Fiscal 2014 Estimated	Fiscal 2015 Budget
Apartment painting	34	46	74	67
Carpet replacement	27	37	65	65
Hot water tank replacement	53	50	50	65
Furnace ignition control module replacement	10	15	12	12
Countertop replacement	18	15	15	20
Linoleum replacement	14	17	25	25
Heat exchanger replacement	4	10	2	2
Applications mailed	50	50	50	50
Requests for lists of subsidized housing	75	275	10	100
Calls to social agencies & family members	35	45	45	50
Calls to prospective tenants	55	60	60	75
Elevator inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Apartment maintenance work orders	955	1,200	1,200	1,200
Furnace replacement	53	60	60	65

**Expenditure History
Coach Manor**



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 952,126	\$ 488,128	\$ 960,000	\$ 963,267	Rental Revenues	\$ 963,267	\$ 963,267	\$ 963,267
394,345	216,036	398,000	399,583	Maintenance Revenues	399,583	399,583	399,583
19,997	5,409	12,600	15,100	Other Income	13,600	13,600	13,600
-	144,267	144,267	144,267	Appropriation of Retained Earnings	118,314	118,314	118,314
<u>\$ 1,366,468</u>	<u>\$ 853,840</u>	<u>\$ 1,514,867</u>	<u>\$ 1,522,217</u>	Total Revenues	<u>\$ 1,494,764</u>	<u>\$ 1,494,764</u>	<u>\$ 1,494,764</u>
				EXPENDITURES:			
\$ 45,851	\$ 26,165	\$ 48,000	\$ 45,000	Salaries	\$ 45,000	\$ 45,000	\$ 45,000
4,284	2,493	4,800	4,595	Fringe Benefits	4,550	4,550	4,550
637,197	453,438	778,927	779,403	Operating Supplies & Expenses	728,795	728,795	728,795
39,515	14,630	53,350	53,350	Contractual Services	55,350	55,350	55,350
92,637	30,063	84,500	84,500	Utilities	85,000	85,000	85,000
167,482	451,957	502,119	502,119	Debt Payment	523,319	523,319	523,319
38,880	17,266	53,250	53,250	Equipment/Improvement	52,750	52,750	52,750
<u>\$ 1,025,846</u>	<u>\$ 996,012</u>	<u>\$ 1,524,946</u>	<u>\$ 1,522,217</u>	Total Expenditures	<u>\$ 1,494,764</u>	<u>\$ 1,494,764</u>	<u>\$ 1,494,764</u>
\$ 340,622	\$ (142,172)	\$ (10,079)	\$ -	NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD	\$ -	\$ -	\$ -
				OTHER DIRECT ADJUSTMENTS TO RETAINED EARNINGS:			
-	425,000	425,000	425,000	BOND PRINCIPAL PAYMENT	455,000	455,000	455,000
(176,786)	(174,753)	(174,753)	(175,000)	DEPRECIATION	(175,500)	(175,500)	(175,500)
3,808,031	3,971,867	3,971,867	3,807,245	ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD	4,067,768	4,067,768	4,067,768
-	(144,267)	(144,267)	(144,267)	LESS: APPROPRIATION OF RETAINED EARNINGS	(118,314)	(118,314)	(118,314)
<u>\$ 3,971,867</u>	<u>\$ 3,935,675</u>	<u>\$ 4,067,768</u>	<u>\$ 3,912,978</u>	ESTIMATED RETAINED EARNINGS END OF PERIOD	<u>\$ 4,228,954</u>	<u>\$ 4,228,954</u>	<u>\$ 4,228,954</u>

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>SENIOR CITIZENS' HOUSING</u> <u>COACH MANOR</u> <u>REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 952,126	\$ 488,128	\$ 960,000	\$ 963,267	Rental Revenues	\$ 963,267	\$ 963,267	\$ 963,267
394,345	216,036	398,000	399,583	Maintenance Revenues	399,583	399,583	399,583
3,275	261	600	3,100	Interest on Investments	600	600	600
16,722	5,148	12,000	12,000	Miscellaneous	13,000	13,000	13,000
-	144,267	144,267	144,267	Appropriation of Retained Earnings	118,314	118,314	118,314
<u>\$ 1,366,468</u>	<u>\$ 853,840</u>	<u>\$ 1,514,867</u>	<u>\$ 1,522,217</u>	Total Revenues	<u>\$ 1,494,764</u>	<u>\$ 1,494,764</u>	<u>\$ 1,494,764</u>
				EXPENDITURES:			
\$ 45,851	\$ 26,165	\$ 48,000	\$ 45,000	Personnel Services:	\$ 45,000	\$ 45,000	\$ 45,000
				Part-time Employees			
3,508	2,002	3,700	3,488	Employee Benefits:	3,443	3,443	3,443
776	491	1,100	1,107	Social Security	1,107	1,107	1,107
				Employee Insurance			
1,884	346	2,200	2,200	Supplies:	2,200	2,200	2,200
1,002	401	1,500	1,500	Office Supplies	1,500	1,500	1,500
14,404	5,679	29,500	29,500	Program Activity Supplies	29,500	29,500	29,500
				Maintenance Supplies			
				Other Services and Charges:			
171	74	200	200	Postage	200	200	200
39,515	14,630	53,350	53,350	Contractual Services	55,350	55,350	55,350
67	-	200	200	Mileage	200	200	200
2,891	-	17,860	17,861	Bond /Filing Fees	3,855	3,855	3,855
2,426	1,533	4,000	4,000	Telephone	4,000	4,000	4,000
10	-	250	250	Vehicle Maintenance	200	200	200
18,600	9,650	19,300	19,300	Insurance and Bonds	20,000	20,000	20,000
92,637	30,063	84,500	84,500	Public Utilities	85,000	85,000	85,000
219,627	241,797	316,000	316,475	Building Maintenance	267,513	267,513	267,513
-	425,000	425,000	425,000	Bond Principal	455,000	455,000	455,000
167,482	26,790	76,119	76,119	Bond Interest	67,319	67,319	67,319
-	167	1,000	1,000	Bond Agent Fees	1,000	1,000	1,000
297,615	153,508	307,017	307,017	Administrative Expense - Stilwell	316,227	316,227	316,227
78,500	40,450	80,900	80,900	Administrative Expense - General Fund	83,400	83,400	83,400
				Capital Outlay:			
6	1,202	1,500	1,500	Equipment - Maintenance	1,000	1,000	1,000
38,451	16,064	50,850	50,850	Equipment - Appliances	50,850	50,850	50,850
423	-	900	900	Equipment - Office	900	900	900
<u>\$ 1,025,846</u>	<u>\$ 996,012</u>	<u>\$ 1,524,946</u>	<u>\$ 1,522,217</u>	Total Expenditures	<u>\$ 1,494,764</u>	<u>\$ 1,494,764</u>	<u>\$ 1,494,764</u>

Capital Project Funds

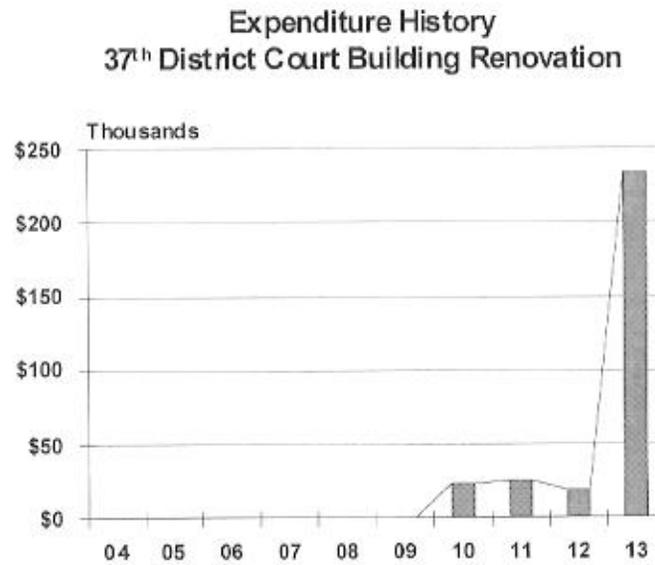
Capital Project Funds are used to account for the acquisition or construction of major capital facilities that benefit the general public.

The Capital Project Fund of the City is:

- 37th District Court Building Renovation Fund

37TH DISTRICT COURT BUILDING RENOVATION FUND

This fund was established in October 2003 to account for fees collected by the 37th District Court to be used for future renovation of the 37th District Court Building.



CAPITAL PROJECT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	37th DISTRICT COURT BUILDING RENOVATION REVENUES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
\$ 652,967	\$ 279,441	\$ 600,000	\$ 700,000	Court Building Renovation Fee	\$ 650,000	\$ 650,000	\$ 650,000
3,736	2,025	4,000	4,000	Interest on Investments	4,000	4,000	4,000
-	-	-	-	Fund Balance Appropriated	-	-	-
<u>\$ 656,703</u>	<u>\$ 281,466</u>	<u>\$ 604,000</u>	<u>\$ 704,000</u>	Total Revenues	<u>\$ 654,000</u>	<u>\$ 654,000</u>	<u>\$ 654,000</u>
				EXPENDITURES:			
\$ 233,875	\$ 3,651	\$ 800,000	\$ 150,000	Capital Improvements	\$ 150,000	\$ 150,000	\$ 50,000
<u>\$ 233,875</u>	<u>\$ 3,651</u>	<u>\$ 800,000</u>	<u>\$ 150,000</u>	Total Expenditures	<u>\$ 150,000</u>	<u>\$ 150,000</u>	<u>\$ 50,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ 504,000	\$ 504,000	\$ 604,000
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	5,465,161	5,465,161	5,465,161
				LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ 5,661,161</u>	<u>\$ 5,938,976</u>	<u>\$ 5,465,161</u>	<u>\$ 6,056,871</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 5,969,161</u>	<u>\$ 5,969,161</u>	<u>\$ 6,069,161</u>

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources and payments of general long-term debt principal and interest. Debt Service Funds are not involved with the long-term debt of proprietary funds, which are responsible for redeeming their own obligations. Debt Service Funds are required when legally mandated and/or if revenues are being accumulated for general obligation long term debt principal and interest payments maturing in future years.

The following are Debt Funds of the City:

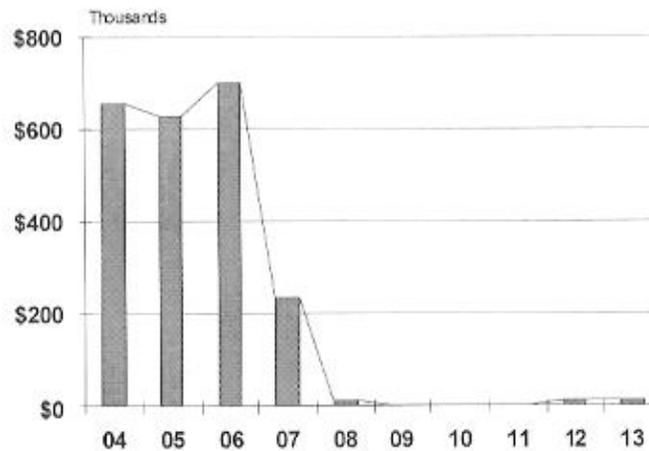
- Chapter 20 and 21 Drain Debt
- Michigan Transportation Debt Funds
- Capital Improvement Debt Funds
- Downtown Development Authority Debt Funds

CHAPTER 20 AND 21 DRAIN DEBT FUND

Under State law, the County has the authority and control to obtain the necessary bonding, bidding, debt service, apportionment, etc., for intra-county and inter-county drain projects that are vital to the public health.

The City's Chapter 20 and 21 drain funds reflect Warren's drain debt requirements and maintenance costs as indicated by Macomb County Drain Commissioners. The full faith and credit of the County has been pledged under provisions of Chapter 20 and 21 Drain and Public Works Act 342.

**Expenditure History
Chapter 20 & 21 Drain Debt Fund**



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	CHAPTER 20 AND 21 DRAINS DEBT FUND	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				REVENUES:			
\$ 8	\$ -	\$ -	\$ -	Property Tax Revenue	\$ -	\$ -	\$ -
48	-	50	50	Interest on Investments	50	50	50
14,430	14,050	14,050	14,050	Fund Balance Appropriated	13,950	13,950	13,950
<u>\$ 14,486</u>	<u>\$ 14,050</u>	<u>\$ 14,100</u>	<u>\$ 14,100</u>	Total Revenues	<u>\$ 14,000</u>	<u>\$ 14,000</u>	<u>\$ 14,000</u>
				EXPENDITURES:			
\$ -	\$ -	\$ -	\$ 100	Refund of Taxes Paid Under Protest	\$ -	\$ -	\$ -
13,283	-	13,283	14,000	Maintenance Fees	14,000	14,000	14,000
<u>\$ 13,283</u>	<u>\$ -</u>	<u>\$ 13,283</u>	<u>\$ 14,100</u>	Total Expenditures	<u>\$ 14,000</u>	<u>\$ 14,000</u>	<u>\$ 14,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
\$ 1,203	\$ 14,050	\$ 817	\$ -				
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	47,422	47,422	47,422
73,882	60,655	60,655	59,942				
				LESS: FUND BALANCE APPROPRIATED	(13,950)	(13,950)	(13,950)
<u>(14,430)</u>	<u>(14,050)</u>	<u>(14,050)</u>	<u>(14,050)</u>				
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 33,472</u>	<u>\$ 33,472</u>	<u>\$ 33,472</u>
<u>\$ 60,655</u>	<u>\$ 60,655</u>	<u>\$ 47,422</u>	<u>\$ 45,892</u>				

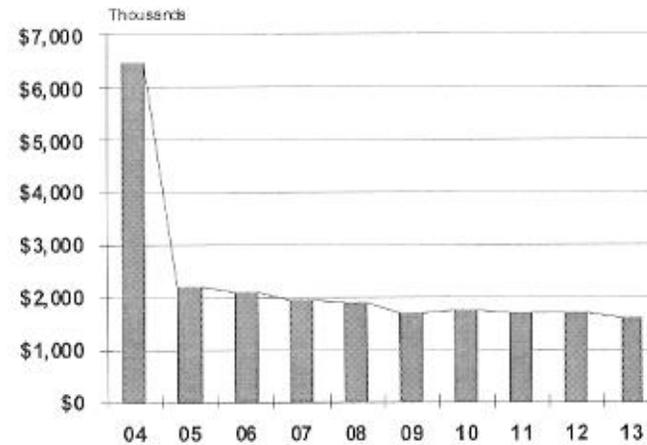
MICHIGAN TRANSPORTATION DEBT FUNDS

Michigan Transportation Bonds are issued pursuant to the provisions of Act 175, Public Acts of Michigan 1952 as amended, for the purpose of defraying part of the cost of constructing major and local street improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedules reflect existing debts only and do not include any proposed bond issues.

**Expenditure History
Michigan Transportation Debt**

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	985,000	107,525	1,092,525
2016	975,000	75,438	1,050,438
2017	500,000	40,500	540,500
2018	500,000	20,500	520,500
	<u>\$2,960,000</u>	<u>\$243,963</u>	<u>\$3,203,963</u>



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	SUMMARY <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 1,183,088	\$ 69,138	\$ 1,139,775	\$ 1,139,775	Major Streets	\$ 1,094,025	\$ 1,094,025	\$ 1,094,025
<u>\$ 1,183,088</u>	<u>\$ 69,138</u>	<u>\$ 1,139,775</u>	<u>\$ 1,139,775</u>	Total Revenues	<u>\$ 1,094,025</u>	<u>\$ 1,094,025</u>	<u>\$ 1,094,025</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 1,015,000	\$ -	\$ 1,000,000	\$ 1,000,000	Major Streets	\$ 985,000	\$ 985,000	\$ 985,000
167,363	69,138	138,275	138,275	Interest:			
				Major Streets	107,525	107,525	107,525
				Agent Fees:			
725	-	1,500	1,500	Major Streets	1,500	1,500	1,500
<u>\$ 1,183,088</u>	<u>\$ 69,138</u>	<u>\$ 1,139,775</u>	<u>\$ 1,139,775</u>	Total Expenditures	<u>1,094,025</u>	<u>\$ 1,094,025</u>	<u>\$ 1,094,025</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	2003 <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 614,725	\$ 48,500	\$ 597,500	\$ 597,500	Major Streets	\$ 579,250	\$ 579,250	\$ 579,250
<u>\$ 614,725</u>	<u>\$ 48,500</u>	<u>\$ 597,500</u>	<u>\$ 597,500</u>	Total Revenues	<u>\$ 579,250</u>	<u>\$ 579,250</u>	<u>\$ 579,250</u>
				<u>EXPENDITURES:</u>			
				Debt Service Payments:			
				Principal:			
\$ 500,000	\$ -	\$ 500,000	\$ 500,000	Major Streets	\$ 500,000	\$ 500,000	\$ 500,000
114,500	48,500	97,000	97,000	Interest:			
				Major Streets	78,750	78,750	78,750
				Agent Fees:			
225	-	500	500	Major Streets	500	500	500
<u>\$ 614,725</u>	<u>\$ 48,500</u>	<u>\$ 597,500</u>	<u>\$ 597,500</u>	Total Expenditures	<u>\$ 579,250</u>	<u>\$ 579,250</u>	<u>\$ 579,250</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>2010 REFUNDING SERIES</u> <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 568,363	\$ 20,638	\$ 542,275	\$ 542,275	Major Streets	\$ 514,775	\$ 514,775	\$ 514,775
<u>\$ 568,363</u>	<u>\$ 20,638</u>	<u>\$ 542,275</u>	<u>\$ 542,275</u>	Total Revenues	<u>\$ 514,775</u>	<u>\$ 514,775</u>	<u>\$ 514,775</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 515,000	\$ -	\$ 500,000	\$ 500,000	Major Streets	\$ 485,000	\$ 485,000	\$ 485,000
52,863	20,638	41,275	41,275	Interest:			
				Major Streets	28,775	28,775	28,775
				Agent Fees:			
500	-	1,000	1,000	Major Streets	1,000	1,000	1,000
<u>\$ 568,363</u>	<u>\$ 20,638</u>	<u>\$ 542,275</u>	<u>\$ 542,275</u>	Total Expenditures	<u>\$ 514,775</u>	<u>\$ 514,775</u>	<u>\$ 514,775</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

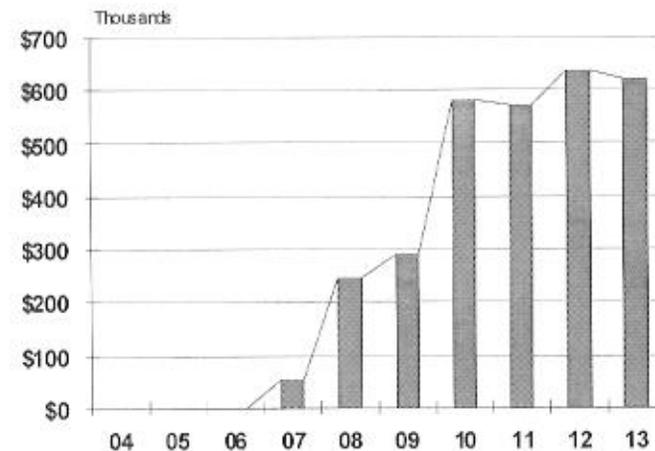
CAPITAL IMPROVEMENT DEBT FUNDS

Capital Improvement Bonds are issued pursuant to the provisions of Act 34, Public Acts of Michigan 2001 as amended, for the purpose of defraying part of the cost of capital improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Major Road improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	544,929	264,765	809,694
2016	555,705	246,092	801,797
2017	566,480	226,888	793,368
2018	580,848	207,142	787,990
2019	591,623	186,896	778,519
2020	620,358	165,958	786,316
2021	631,133	144,326	775,459
2022	663,460	121,950	785,410
2023	460,133	101,642	561,775
2024	456,542	83,885	540,427
2025	450,939	65,862	516,801
2026	447,347	47,655	495,002
2027	402,061	30,013	432,074
2028	165,000	16,088	181,088
2029	165,000	5,363	170,363
	<u>\$7,301,558</u>	<u>\$1,914,525</u>	<u>\$9,216,083</u>

**Expenditure History
Capital Improvement Debt**



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	SUMMARY CAPITAL IMPROVEMENT DEBT SERVICE FUNDS REVENUES:	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 620,547	\$ 561,660	\$ 710,869	\$ 727,301	Major Streets	\$ 811,194	\$ 811,194	\$ 811,194
<u>\$ 620,547</u>	<u>\$ 561,660</u>	<u>\$ 710,869</u>	<u>\$ 727,301</u>	Total Revenues	<u>\$ 811,194</u>	<u>\$ 811,194</u>	<u>\$ 811,194</u>
				EXPENDITURES: Debt Service Payments:			
				Principal:			
\$ 268,788	\$ 388,727	\$ 388,727	\$ 388,728	Major Streets	\$ 544,929	\$ 544,929	\$ 544,929
351,444	172,699	320,642	337,073	Interest:	264,765	264,765	264,765
				Agent Fees:			
315	234	1,500	1,500	Major Streets	1,500	1,500	1,500
<u>\$ 620,547</u>	<u>\$ 561,660</u>	<u>\$ 710,869</u>	<u>\$ 727,301</u>	Total Expenditures	<u>811,194</u>	<u>\$ 811,194</u>	<u>\$ 811,194</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
-	-	-	-	LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	2008 <u>CAPITAL IMPROVEMENT BONDS</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 315,977	\$ 241,569	\$ 313,398	\$ 313,399	Major Streets	\$ 299,802	\$ 299,802	\$ 299,802
<u>\$ 315,977</u>	<u>\$ 241,569</u>	<u>\$ 313,398</u>	<u>\$ 313,399</u>	Total Revenues	<u>\$ 299,802</u>	<u>\$ 299,802</u>	<u>\$ 299,802</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 161,033	\$ 166,033	\$ 166,033	\$ 166,034	Major Streets	\$ 160,603	\$ 160,603	\$ 160,603
154,791	75,383	146,615	146,615	Interest:	138,449	138,449	138,449
				Major Streets			
153	153	750	750	Agent Fees:	750	750	750
<u>\$ 315,977</u>	<u>\$ 241,569</u>	<u>\$ 313,398</u>	<u>\$ 313,399</u>	Total Expenditures	<u>\$ 299,802</u>	<u>\$ 299,802</u>	<u>\$ 299,802</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
				LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

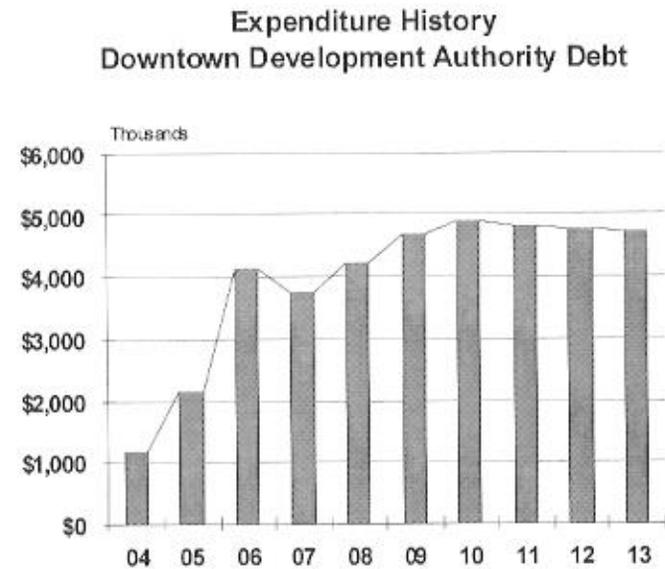
FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>2013A (Refinanced 2006 Issue)</u> <u>CAPITAL IMPROVEMENT BONDS</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 304,570	\$ 320,091	\$ 397,471	\$ 413,902	Major Streets	\$ 511,392	\$ 511,392	\$ 511,392
<u>\$ 304,570</u>	<u>\$ 320,091</u>	<u>\$ 397,471</u>	<u>\$ 413,902</u>	Total Revenues	<u>\$ 511,392</u>	<u>\$ 511,392</u>	<u>\$ 511,392</u>
				<u>EXPENDITURES:</u>			
				Debt Service Payments:			
				Principal:			
\$ 107,755	\$ 222,694	\$ 222,694	\$ 222,694	Major Streets	\$ 384,326	\$ 384,326	\$ 384,326
196,653	97,316	174,027	190,458	Interest:			
				Major Streets	126,316	126,316	126,316
				Agent Fees:			
162	81	750	750	Major Streets	750	750	750
<u>\$ 304,570</u>	<u>\$ 320,091</u>	<u>\$ 397,471</u>	<u>\$ 413,902</u>	Total Expenditures	<u>\$ 511,392</u>	<u>\$ 511,392</u>	<u>\$ 511,392</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
-	-	-	-	LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DOWNTOWN DEVELOPMENT AUTHORITY DEBT FUNDS

Downtown Development Authority Bonds are issued pursuant to the provisions of Act 197, Public Acts of Michigan 1975 as amended, for the purpose of funding the cost of capital improvements in the City of Warrens Downtown Development District. These bonds are issued in anticipation of tax revenues generated within the DDA District. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Downtown Development Authority improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2015	2,380,000	2,611,014	4,991,014
2016	2,870,000	2,518,046	5,388,046
2017	3,355,000	2,404,984	5,759,984
2018	3,835,000	2,271,196	6,106,196
2019	4,315,000	2,109,057	6,424,057
2020	5,045,000	1,912,609	6,957,609
2021	5,255,000	1,695,356	6,950,356
2022	5,465,000	1,469,081	6,934,081
2023	5,430,000	1,238,682	6,668,682
2024	5,645,000	1,000,626	6,645,626
2025	5,605,000	752,244	6,357,244
2026	5,565,000	501,034	6,066,034
2027	4,250,000	279,375	4,529,375
2028	2,750,000	120,000	2,870,000
2029	1,250,000	28,125	1,278,125
	<u>\$63,015,000</u>	<u>\$20,911,429</u>	<u>\$83,926,429</u>



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	SUMMARY <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUNDS</u> <u>REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 4,696,506	\$ 3,456,427	\$ 4,833,775	\$ 4,872,919		\$ 4,992,212	\$ 4,992,212	\$ 4,992,212
<u>\$ 4,696,506</u>	<u>\$ 3,456,427</u>	<u>\$ 4,833,775</u>	<u>\$ 4,872,919</u>	Total Revenues	<u>\$ 4,992,212</u>	<u>\$ 4,992,212</u>	<u>\$ 4,992,212</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
\$ 1,750,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	Principal	\$ 2,380,000	\$ 2,380,000	\$ 2,380,000
2,945,531	1,455,938	2,832,575	2,871,719	Interest	2,611,012	2,611,012	2,611,012
975	489	1,200	1,200	Agent Fees	1,200	1,200	1,200
<u>\$ 4,696,506</u>	<u>\$ 3,456,427</u>	<u>\$ 4,833,775</u>	<u>\$ 4,872,919</u>	Total Expenditures	<u>4,992,212</u>	<u>\$ 4,992,212</u>	<u>\$ 4,992,212</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	2003 <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,188,375	\$ 848,125	\$ 1,172,175	\$ 1,172,175		\$ 1,400,925	\$ 1,400,925	\$ 1,400,925
<u>\$ 1,188,375</u>	<u>\$ 840,125</u>	<u>\$ 1,172,175</u>	<u>\$ 1,172,175</u>	Total Revenues	<u>\$ 1,400,925</u>	<u>\$ 1,400,925</u>	<u>\$ 1,400,925</u>
				<u>EXPENDITURES:</u>			
				Debt Service Payments:			
\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 750,000	\$ 750,000	\$ 750,000
688,125	340,000	671,875	671,875	Interest	650,625	650,625	650,625
250	125	300	300	Agent Fees	300	300	300
<u>\$ 1,188,375</u>	<u>\$ 840,125</u>	<u>\$ 1,172,175</u>	<u>\$ 1,172,175</u>	Total Expenditures	<u>\$ 1,400,925</u>	<u>\$ 1,400,925</u>	<u>\$ 1,400,925</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>2004</u> <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,302,975	\$ 896,801	\$ 1,283,675	\$ 1,283,675		\$ 1,263,675	\$ 1,263,675	\$ 1,263,675
<u>\$ 1,302,975</u>	<u>\$ 896,801</u>	<u>\$ 1,283,675</u>	<u>\$ 1,283,675</u>	Total Revenues	<u>\$ 1,263,675</u>	<u>\$ 1,263,675</u>	<u>\$ 1,263,675</u>
				EXPENDITURES: Debt Service Payments:			
\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 500,000	\$ 500,000	\$ 500,000
802,750	396,688	783,375	783,375	Interest	763,375	763,375	763,375
225	113	300	300	Agent Fees	300	300	300
<u>\$ 1,302,975</u>	<u>\$ 896,801</u>	<u>\$ 1,283,675</u>	<u>\$ 1,283,675</u>	Total Expenditures	<u>\$ 1,263,675</u>	<u>\$ 1,263,675</u>	<u>\$ 1,263,675</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	<u>2005</u> <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 876,381	\$ 560,613	\$ 866,144	\$ 866,144		\$ 855,831	\$ 855,831	\$ 855,831
<u>\$ 876,381</u>	<u>\$ 560,613</u>	<u>\$ 866,144</u>	<u>\$ 866,144</u>	Total Revenues	<u>\$ 855,831</u>	<u>\$ 855,831</u>	<u>\$ 855,831</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	Principal	\$ 250,000	\$ 250,000	\$ 250,000
626,156	310,500	615,844	615,844	Interest	605,531	605,531	605,531
225	113	300	300	Agent Fees	300	300	300
<u>\$ 876,381</u>	<u>\$ 560,613</u>	<u>\$ 866,144</u>	<u>\$ 866,144</u>	Total Expenditures	<u>\$ 855,831</u>	<u>\$ 855,831</u>	<u>\$ 855,831</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2013 Actual Year	FY 2014 Actual to December 31	FY 2014 Estimated To June 30	FY 2014 Amended Budget December 31	2013 (Refinanced 2002 Issue) DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND	FY 2015 Departmental Request	FY 2015 Recommended By Mayor	FY 2015 Adopted By Council
				REVENUES:			
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,328,775	\$ 1,158,888	\$ 1,511,781	\$ 1,550,925		\$ 1,471,781	\$ 1,471,781	\$ 1,471,781
<u>\$ 1,328,775</u>	<u>\$ 1,158,888</u>	<u>\$ 1,511,781</u>	<u>\$ 1,550,925</u>	Total Revenues	<u>\$ 1,471,781</u>	<u>\$ 1,471,781</u>	<u>\$ 1,471,781</u>
				EXPENDITURES:			
				Debt Service Payments:			
\$ 500,000	\$ 750,000	\$ 750,000	\$ 750,000	Principal	\$ 880,000	\$ 880,000	\$ 880,000
828,500	408,750	761,481	800,625	Interest	591,481	591,481	591,481
275	138	300	300	Agent Fees	300	300	300
<u>\$ 1,328,775</u>	<u>\$ 1,158,888</u>	<u>\$ 1,511,781</u>	<u>\$ 1,550,925</u>	Total Expenditures	<u>\$ 1,471,781</u>	<u>\$ 1,471,781</u>	<u>\$ 1,471,781</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Supplemental Information

The following supplemental information is presented to furnish the reader with the historical trend of the financial operations and condition of the City of Warren.

This information contains comprehensive data, frequently covering the last ten fiscal years, relating to the financial, economic, physical and societal characteristics of the City.

CITY OF WARREN, MICHIGAN

GENERAL INFORMATION

The City of Warren was incorporated as a home rule City on January 1, 1957. The City is governed by a seven member Council, Mayor, Treasurer and City Clerk, all of whom are elected to a maximum of three four-year terms. The City encompasses 34.5 square miles (22,080 acres) of the southwestern section of Macomb County where it is adjacent to the City of Detroit. The City's boundaries are Eight Mile Road on the south, Fourteen Mile Road on the north, Dequindre Road on the west and a parallel line running due north from the Gratiot-Eight Mile Road intersection on the east. With a population of 134,056 (2010 census figure), Warren remains the third largest City in the State of Michigan.

Warren is an area rich with ethnic flavor and charm. We are proud of our community, from its rural beginnings to its phenomenal growth and its unique blend of industrial innovation, residential comfort, and educational and cultural opportunities.

With over 4,000 businesses, Warren has a diverse business climate. Unquestionably contributing to the economic vitality of the City is the presence of General Motors Corporation and Chrysler Corporation automotive facilities. Warren is proud to be the home of General Motors Technical Center, a 330-acre complex housing General Motors Corporation staff operations; research laboratories, engineering, and design. General Motors Corporation also operates the Hydramatic Plant on a 117-acre site within the City. Chrysler Corporation has three major facilities in Warren. Occupying a 224-acre site, this complex includes an assembly plant, a stamping plant and a paint plant. The presence of General Motors Corporation and Chrysler Corporation represents approximately 17% of the City's taxable value.

In the past year, new construction permits were issued for 1 new commercial development, 36 multi-family dwellings, 19 single-family dwellings, and 7 garages, representing \$5.5 million of additional investment in the City.

CITY OF WARREN, MICHIGAN
(Continued)

The South Campus of Macomb Community College is a public college located on a 100-acre site on Twelve Mile Road. Macomb Community College is one of the nations' leading community colleges, providing learning experiences to more than 48,000 students annually. Macomb ranks nationally in the top two percent in the number of associate's degrees awarded and as the largest grantor of associate's degrees in Michigan. The college's comprehensive educational programming includes pre-college experiences, university transfer and career preparation programs, bachelor's degree completion and graduate degree programs, workforce training, professional and continuing education and enrichment opportunities. Davenport University also operates a facility in Warren and is one of the few private universities offering baccalaureate and masters degree programs focused exclusively on business and technology and the integration of both into health care professions.

Protecting the lives and property of Warren's citizens is the mission of our public safety departments. The Fire Department strives to ensure that the best fire extinguishment and emergency medical service is available to service the community. The Police Department operates an Emergency 911 System, in-vehicle wireless communications and a high tech mobile command center to afford residents the quickest possible response to any emergency situation. This continual investment in equipment, facilities and personnel has resulted in Warren having one of the lowest crime rates in the nation for a city over 100,000 people.

The mission of the Warren Public Library is to improve the quality of life for the citizens of Warren by providing services and resources that promote educational, cultural, social and economic well being. The library strives to be a source of information for lifetime learning and enjoyment. One of its primary goals is to stimulate young children's interest in reading and learning and to encourage literacy among all age groups. The Warren Public Library operates a Civic Center Library and occupies 35,000 square feet on the main floor of the City Hall building. The Library features a computer lab, self check-out units, private study rooms and an inviting reading room with fireplace. Services such as after hours book pick-up and a drive-up book drop are also available. This centrally located library benefits all citizens of Warren. Warren also has branch libraries, each providing internet access and adaptive devices for the visually impaired. As a member of the Suburban Library Cooperative, the Warren Libraries provide access for patrons to all library materials in the State of Michigan.

CITY OF WARREN, MICHIGAN
(Continued)

The City of Warren has developed 25 City parks. Halmich Park, the largest of the City parks sits on approximately 80 acres and has four-lighted baseball diamonds, soccer fields, a concession stand and picnic pavilions. The City operates three indoor recreational facilities: the Warren Community Center, Owen Jax Recreation Center and the Stilwell Manor Senior Drop-In Center. The Warren Community Center facility houses the Parks and Recreation, Communications Department and City Council offices as well as the Miller Branch of the Warren Public Library. The facility operates a year round aquatics center which includes a 150 foot water slide, a lazy river, play structure and lap pool. In addition there are three gymnasiums, multi-purpose meeting rooms, and an auditorium and fitness center. The exterior grounds include a lighted football stadium, walking paths and irrigated soccer fields. With grant assistance from the Michigan Department of Transportation, the Recreation Department continues to offer specialized transportation for seniors and special populations. The Parks and Recreation Department offers many year-round recreational programs, including baseball, softball, basketball, volleyball, swimming, bowling, arts and crafts, music, theater and dancing. Programs service pre-school children to senior citizens. Summer concerts are conducted by the City's Cultural Commission and the Parks and Recreation Department.

The City's Public Service Department provides a variety of services to the City's residents. Amongst these are weekly garbage collection; street maintenance, including snow and ice removal; building inspections; operation of the Waste Water Treatment Plant and the Water and Sewer System.

Affordable and safe housing is provided to Warren seniors through the operation of its 366 unit Senior Citizen Housing Complex.

CITY OF WARREN, MICHIGAN
(Continued)

MAJOR INITIATIVES

There is an ongoing commitment to improve conditions of road surfaces and traffic flows throughout the City. Road projects are either funded directly by the City utilizing state shared state gas and weight taxes, through cooperative efforts with the Michigan Department of Transportation or Macomb County Road Commission, or through road millages. Road widening and resurfacing projects, as well as water main and sewer line replacements, are currently underway at various locations. In November 2011, the citizens of Warren passed a road millage that will be dedicated for the use of local streets. There is also an ongoing commitment to improve water and sewer main infrastructure where necessary by utilizing low interest financing.

After many years of putting capital purchases off because of the Great Recession, this budget has \$4.6 million worth of capital. The main items include \$2.0 million for a new library on the southwest end of the City at the current Busch location. This will be funded by the library millage that was passed in 2010. Also, there is \$1.1 million allocated to continue rebuilding the DPW fleet. It is noteworthy that all the capital will be paid out of the current budget and not through the financing of bonds.

**CITY OF WARREN, MICHIGAN
NET ASSETS BY COMPONENT
LAST EIGHT FISCAL YEARS
(Accrual Basis of Accounting)**

Fiscal Year	2006	2007	2008	2009	2010	2011 (1)	2012	2013
Governmental Activities:								
Invested in capital assets, net of related debt	\$ 62,875,434	\$ 59,140,868	\$ 56,796,215	\$ 48,445,832	\$ 44,342,389	\$ 110,629,268	110,327,564	110,679,720
Restricted	32,961,557	33,087,848	35,970,344	42,844,224	45,175,268	33,189,358	28,243,279	34,730,986
Unrestricted	<u>30,107,642</u>	<u>33,618,180</u>	<u>36,433,515</u>	<u>32,199,699</u>	<u>21,613,238</u>	<u>15,236,928</u>	<u>24,905,176</u>	<u>37,937,466</u>
Total governmental activities net assets	<u>\$ 125,944,633</u>	<u>\$ 125,846,696</u>	<u>\$ 129,200,074</u>	<u>\$ 123,489,755</u>	<u>\$ 111,130,895</u>	<u>\$ 159,055,554</u>	<u>\$ 163,476,019</u>	<u>\$ 183,348,172</u>
Business-type activities:								
Invested in capital assets, net of related debt	\$ 57,819,780	\$ 56,924,642	\$ 56,511,038	\$ 57,656,542	\$ 58,586,273	\$ 60,527,790	59,757,545	45,717,853
Restricted	18,181,409	16,915,115	14,045,192	11,779,391	8,267,105	7,656,513	9,800,098	-
Unrestricted	<u>6,788,707</u>	<u>7,173,338</u>	<u>9,125,661</u>	<u>7,821,612</u>	<u>9,044,146</u>	<u>15,309,884</u>	<u>19,578,952</u>	<u>50,677,111</u>
Total business-type activities net assets	<u>\$ 82,789,896</u>	<u>\$ 81,013,095</u>	<u>\$ 79,681,891</u>	<u>\$ 77,257,545</u>	<u>\$ 75,897,524</u>	<u>\$ 83,494,187</u>	<u>\$ 89,136,595</u>	<u>\$ 96,394,964</u>
Primary government:								
Invested in capital assets, net of related debt	\$ 120,695,214	\$ 116,065,310	\$ 113,307,253	\$ 106,102,374	\$ 102,928,662	\$ 171,157,058	170,085,109	156,397,573
Restricted	51,142,966	50,002,963	50,015,536	54,623,615	53,442,373	40,845,871	38,043,377	34,730,986
Unrestricted	<u>36,896,349</u>	<u>40,791,518</u>	<u>45,559,176</u>	<u>40,021,311</u>	<u>30,657,384</u>	<u>30,546,812</u>	<u>44,484,128</u>	<u>88,614,577</u>
Total primary government net assets	<u>\$ 208,734,529</u>	<u>\$ 206,859,791</u>	<u>\$ 208,881,965</u>	<u>\$ 200,747,300</u>	<u>\$ 187,028,419</u>	<u>\$ 242,549,741</u>	<u>\$ 252,612,614</u>	<u>\$ 279,743,136</u>

(1) Reflects prior period adjustments for compensated absences, debt reclassifications to component units, accrued interest payable, capital assets, property taxes, accruals, and fund balance reclassifications to component units.

**CITY OF WARREN, MICHIGAN
CHANGES IN NET ASSETS
LAST EIGHT FISCAL YEARS
(Accrual Basis of Accounting)**

Fiscal Year	2006	2007	2008	2009	2010	2011 (1)	2012
Expenses							
Governmental activities:							
General government	\$ 20,176,196	\$ 24,554,397	\$ 22,183,390	\$ 21,806,236	\$ 20,605,904	\$ 13,914,301	\$ 10,805,443
District Court	-	-	-	-	-	6,614,802	6,308,210
Public safety	55,968,750	61,848,485	62,509,563	63,420,416	62,876,335	62,662,439	56,710,270
Public works	25,347,280	28,067,722	26,523,628	26,580,333	25,695,939	25,440,576	24,819,847
Recreation and culture	11,001,914	12,351,491	12,737,364	12,366,834	13,255,263	12,909,715	12,584,351
Community and economic development	11,605,884	2,543,134	5,796,843	6,288,023	7,245,368	6,270,509	4,851,249
Interest on long-term debt	6,254,880	5,082,442	4,983,480	4,911,254	4,814,715	1,268,110	1,172,012
Total governmental activities expenses	<u>130,354,904</u>	<u>134,447,671</u>	<u>134,734,248</u>	<u>135,393,096</u>	<u>134,492,524</u>	<u>129,080,452</u>	<u>117,051,382</u>
Business-type activities:							
Water and Sewer System	32,188,319	32,499,489	34,199,663	33,432,269	33,717,269	32,775,108	33,119,766
Senior citizen housing	1,872,601	1,937,454	2,047,491	1,965,932	1,881,330	1,969,244	2,130,362
Total business-type activities expenses	<u>34,060,920</u>	<u>34,436,943</u>	<u>36,247,154</u>	<u>35,398,201</u>	<u>35,598,599</u>	<u>34,744,352</u>	<u>35,250,148</u>
Total primary government expenses	<u>\$ 164,415,824</u>	<u>\$ 168,884,614</u>	<u>\$ 170,981,402</u>	<u>\$ 170,791,297</u>	<u>\$ 170,091,123</u>	<u>\$ 163,824,804</u>	<u>\$ 152,301,530</u>
Program Revenues							
Governmental activities:							
Charges for services	\$ 14,584,784	\$ 13,702,181	\$ 13,541,050	\$ 13,419,382	\$ 15,507,458	\$ 14,493,843	\$ 14,646,243
Operating grants and contributions	12,463,692	12,684,642	12,228,029	11,542,918	13,291,132	16,639,068	15,689,801
Capital grants and contributions	5,171,647	3,243,612	4,169,546	1,648,845	845,016	953,777	837,793
Total governmental activities program revenues	<u>32,220,123</u>	<u>29,630,435</u>	<u>29,938,625</u>	<u>26,611,145</u>	<u>29,643,606</u>	<u>32,086,688</u>	<u>31,173,837</u>
Business-type activities:							
Water and Sewer System	30,329,100	29,674,597	31,957,062	30,465,234	32,068,323	37,288,058	38,427,954
Senior citizen housing	2,081,469	2,143,419	2,187,278	2,184,011	2,141,694	2,174,696	2,168,354
Total business-type activities program revenues	<u>32,410,569</u>	<u>31,818,016</u>	<u>34,144,340</u>	<u>32,649,245</u>	<u>34,210,017</u>	<u>39,462,754</u>	<u>40,596,308</u>
Total primary government program revenues	<u>\$ 64,630,692</u>	<u>\$ 61,448,451</u>	<u>\$ 64,082,965</u>	<u>\$ 59,260,390</u>	<u>\$ 63,853,623</u>	<u>\$ 71,549,442</u>	<u>\$ 71,770,145</u>
Net (expense) revenue							
Governmental activities	\$ (98,134,781)	\$ (104,817,236)	\$ (104,795,623)	\$ (108,781,951)	\$ (104,848,918)	\$ (96,993,764)	\$ (85,877,545)
Business-type activities	(1,850,351)	(2,618,927)	(2,102,614)	(2,748,956)	(1,388,582)	4,718,402	5,346,160
Total primary government net (expense) revenue	<u>\$ (99,785,132)</u>	<u>\$ (107,436,163)</u>	<u>\$ (106,898,437)</u>	<u>\$ (111,530,907)</u>	<u>\$ (106,237,500)</u>	<u>\$ (92,275,362)</u>	<u>\$ (80,531,385)</u>
General Revenues and Other Changes in Net Assets							
Governmental activities:							
Property taxes	\$ 83,352,957	\$ 85,079,549	\$ 88,383,524	\$ 87,572,093	\$ 85,171,772	\$ 72,077,679	73,206,799
Sales and use taxes	14,540,634	14,105,387	14,105,387	13,559,035	12,051,133	12,125,928	11,895,230
Franchise fees	1,206,596	1,344,444	1,471,277	1,582,133	1,630,260	1,778,029	1,841,166
Investment earnings	3,075,634	4,289,636	3,378,435	703,476	35,936	153,793	177,108
Gain (loss) on sale of capital assets	2,099,337	40,283	(41,222)	(115,498)	(263,175)	208,536	30,051
Other revenue	-	-	-	-	-	3,162,742	3,147,656
Reduction in long-term debt obligation	-	-	-	-	-	-	-
SMDA settlement agreement	-	-	1,000,000	23,485	(5,975,000)	-	-
Transfers	(137,000)	(140,000)	(148,400)	(253,092)	(160,868)	-	-
Total governmental activities	<u>104,138,158</u>	<u>104,719,299</u>	<u>108,149,001</u>	<u>103,071,632</u>	<u>92,490,058</u>	<u>89,506,707</u>	<u>90,298,010</u>
Business-type activities:							
Investment earnings	635,948	842,126	771,610	324,610	28,561	35,221	26,887
Gain (loss) on sale of capital assets	-	-	-	-	-	-	90,904
Other general revenue	-	-	-	-	-	-	178,457
Total business-type activities	<u>635,948</u>	<u>842,126</u>	<u>771,610</u>	<u>324,610</u>	<u>28,561</u>	<u>35,221</u>	<u>296,248</u>
Total primary government	<u>\$ 104,774,106</u>	<u>\$ 105,561,425</u>	<u>\$ 108,920,611</u>	<u>\$ 103,396,242</u>	<u>\$ 92,518,619</u>	<u>\$ 89,541,928</u>	<u>\$ 90,594,258</u>
Changes in Net Assets							
Governmental activities	\$ 6,003,377	\$ (97,937)	\$ 3,353,378	\$ (5,710,319)	\$ (12,358,860)	\$ (7,487,057)	\$ 4,420,465
Business-type activities	(1,014,403)	(1,776,801)	(1,331,204)	(2,424,346)	(1,360,021)	4,753,623	5,642,408
Total primary government	<u>\$ 4,988,974</u>	<u>\$ (1,874,738)</u>	<u>\$ 2,022,174</u>	<u>\$ (8,134,665)</u>	<u>\$ (13,718,881)</u>	<u>\$ (2,733,434)</u>	<u>\$ 10,062,873</u>

(1) Reflects prior period adjustments for compensated absences, debt reclassifications to component units, accrued interest payable, capital assets, property taxes, accruals, and fund balance reclassifications to component units.

CITY OF WARREN, MICHIGAN
FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)

Fiscal Year	2004	2005	2006	2007	2008	2009	2010	2011(a)(1)	2012	2013
General Fund:										
Reserved	\$ 2,326,703	\$ 2,507,872	\$ 4,389,944	\$ 2,057,662	\$ 2,333,663	\$ 1,377,804	\$ 1,296,151	-	-	-
Nonspendable	-	-	-	-	-	-	-	\$ 192,969	\$ 308,659	\$ 368,087
Restricted	-	-	-	-	-	-	-	78,199	78,199	78,199
Assigned	-	-	-	-	-	-	-	22,283,613	18,810,884	20,165,441
Unassigned	-	-	-	-	-	-	-	14,850,205	13,103,677	24,348,477
Unreserved	<u>55,173,474</u>	<u>44,720,163</u>	<u>48,532,509</u>	<u>53,397,963</u>	<u>55,224,126</u>	<u>52,819,604</u>	<u>42,206,177</u>	-	-	-
Total general fund	<u>\$ 57,500,177</u>	<u>\$ 47,228,035</u>	<u>\$ 52,922,453</u>	<u>\$ 55,455,625</u>	<u>\$ 57,557,789</u>	<u>\$ 54,197,408</u>	<u>\$ 43,502,328</u>	<u>\$ 37,404,986</u>	<u>\$ 32,301,419</u>	<u>\$ 44,960,204</u>
All Other Governmental Funds:										
Reserved	\$ 9,931,404	\$ 45,883,472	\$ 27,970,850	\$ 8,129,748	\$ 6,291,526	\$ 6,431,502	\$ 4,514,260	-	-	-
Nonspendable	-	-	-	-	-	-	-	\$ 28,278	\$ 24,182	\$ 54,358
Restricted	-	-	-	-	-	-	-	21,638,636	26,601,915	32,306,941
Committed	-	-	-	-	-	-	-	883,721	970,471	1,038,648
Assigned	-	-	-	-	-	-	-	5,518,448	5,971,715	6,157,192
Unreserved, reported in:								526,689	(69,318)	-
Special revenue funds	23,917,188	22,677,100	20,653,148	28,587,139	27,592,994	26,577,183	25,648,764	-	-	-
Capital projects funds	35,011,030	8,990,773	6,586,018	9,396,449	9,795,442	12,565,096	12,239,796	-	-	-
Debt service funds	<u>4,003,520</u>	<u>3,934,800</u>	<u>2,972,181</u>	<u>2,116,366</u>	<u>1,401,328</u>	<u>1,462,997</u>	<u>1,230,346</u>	-	-	-
Total all other governmental funds	<u>\$ 72,863,142</u>	<u>\$ 81,486,145</u>	<u>\$ 58,182,197</u>	<u>\$ 48,229,702</u>	<u>\$ 45,081,290</u>	<u>\$ 47,036,778</u>	<u>\$ 43,633,166</u>	<u>\$ 28,595,772</u>	<u>\$ 33,498,965</u>	<u>\$ 39,557,139</u>

(a) In Fiscal 2011, the City adopted GASB 54 which changed fund balance classifications.

(1) Reflects prior period adjustments for compensated absences, debt reclassifications to component units, accrued interest payable, capital assets, property taxes, accruals, and fund balance reclassifications to component units.

CITY OF WARREN, MICHIGAN
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
 (Modified Accrual Basis of Accounting)

Fiscal Year	2004	2005	2006 (1)	2007
Revenues:				
Property taxes	\$ 71,740,065	\$ 74,787,704	\$ 84,328,809	\$ 84,953,504
Special assessments	1,610,111	994,766	982,318	944,084
Licenses and permits	1,655,809	2,167,451	2,420,993	2,329,132
Intergovernmental:				
Federal revenue	2,559,108	4,612,382	3,305,681	1,981,507
State revenue	26,400,781	26,446,572	26,359,247	25,963,338
Charges for services	2,730,910	2,894,923	4,101,728	3,039,087
Fines and fees	6,208,873	6,810,020	7,295,418	7,596,165
Interest	1,445,693	2,599,643	5,404,617	5,760,013
Other	7,151,246	6,173,358	6,358,491	7,025,380
Total revenues	121,502,596	127,486,819	140,557,302	139,592,210
Expenditures:				
General government	22,167,103	22,496,853	25,992,081	24,850,290
District court	-	-	-	-
Public safety	56,633,024	52,271,304	59,597,955	62,100,913
Public works	27,807,239	28,021,037	27,602,281	28,528,266
Recreation and culture	10,877,663	10,060,656	9,816,038	10,655,537
Community and economic development	4,571,580	17,284,223	41,555,060	16,747,313
Debt service	7,831,257	8,682,334	10,782,548	9,457,358
Total expenditures	129,887,866	138,816,407	175,345,963	152,339,677
Excess of revenues over (under) expenditures	(8,385,270)	(11,329,588)	(34,788,661)	(12,747,467)
Other Financing Sources (Uses):				
Transfers in	-	-	-	-
Transfers to fiduciary funds	-	(17,068,543)	-	-
Transfers to Water and Sewer System	-	(131,000)	(137,000)	(140,000)
Proceeds from sale of property	-	-	2,240,087	115,741
Proceeds from issuance of debt	32,114,457	27,015,000	25,835,000	5,409,304
Payment to refunded bond escrow agent	(4,224,218)	-	(10,474,047)	-
Bond premium (discounts)	(164,997)	(135,008)	(284,909)	(56,901)
Settlement agreement	-	-	-	-
Total other financing sources (uses)	27,725,242	9,680,449	17,179,131	5,328,144
Net changes in fund balances	\$ 19,339,972	\$ (1,649,139)	\$ (17,609,530)	\$ (7,419,323)
Debt service as a percentage of non-capital expenditures (1)	5.97%	6.98%	7.88%	7.05%

- (1) Reflects Downtown Development Authority revenues and expenditures for the nineteen month period ending June 30, 2006 due to a change in the Authority's fiscal year end.
 (2) Reflects prior period adjustments for compensated absences, debt reclassifications to component units, accrued interest payable, capital assets, property taxes, accruals, and fund balance reclassifications to component units.

<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011 (2)</u>	<u>2012</u>	<u>2013</u>
\$ 88,029,125	\$ 87,229,169	\$ 84,841,410	\$ 71,241,497	\$ 71,507,381	\$ 90,938,534
1,072,824	1,055,385	1,061,672	953,569	844,775	706,457
1,691,127	1,759,683	1,567,892	1,765,856	2,368,083	2,691,555
2,187,623	2,161,955	4,022,414	6,629,367	5,761,605	5,330,345
26,817,909	24,005,863	22,503,036	22,627,501	22,263,849	22,714,684
3,117,357	3,476,265	3,546,149	6,571,928	6,127,204	5,474,068
8,089,029	7,579,592	7,982,727	6,014,963	5,958,718	6,411,051
4,277,702	995,060	125,984	154,001	170,130	163,641
6,916,324	7,087,489	7,752,382	4,269,622	4,214,605	3,983,816
<u>142,199,020</u>	<u>135,350,441</u>	<u>133,403,666</u>	<u>120,228,304</u>	<u>119,216,350</u>	<u>138,414,151</u>
25,814,644	25,841,058	25,094,958	12,354,513	11,857,239	10,303,758
-	-	-	6,614,802	6,308,210	6,104,152
62,885,562	62,529,660	63,543,704	62,123,437	57,004,462	59,701,143
30,315,852	28,856,645	25,989,907	23,242,704	23,689,400	26,170,932
11,217,234	11,009,604	11,240,440	11,122,496	11,236,664	10,563,328
4,301,744	4,174,763	5,318,074	6,195,074	4,698,321	4,164,219
9,642,899	9,339,422	10,287,674	4,474,959	4,503,846	4,324,516
<u>144,177,935</u>	<u>141,751,152</u>	<u>141,474,757</u>	<u>126,127,985</u>	<u>119,298,142</u>	<u>121,332,048</u>
(1,978,915)	(6,400,711)	(8,071,091)	(5,899,681)	(81,792)	17,082,103
-	-	-	4,095,093	3,992,886	3,839,724
-	-	-	-	-	-
(148,400)	(253,092)	(160,868)	(3,935,417)	(3,992,886)	(3,839,724)
81,067	-	49,283	247,852	2,859	-
-	5,305,000	3,040,000	-	-	-
-	-	(3,000,000)	-	-	-
-	(79,575)	18,984	-	-	-
<u>1,000,000</u>	<u>23,485</u>	<u>(5,975,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>
932,667	4,995,818	(6,027,601)	407,528	2,859	(90,000)
<u>\$ (1,046,248)</u>	<u>\$ (1,404,893)</u>	<u>\$ (14,098,692)</u>	<u>\$ (5,492,153)</u>	<u>\$ (78,933)</u>	<u>\$ 16,992,103</u>
7.00%	6.78%	7.40%	1.04%	1.04%	0.94%

CITY OF WARREN, MICHIGAN
ACTUAL, STATE EQUALIZED AND TAXABLE VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS

Valuation Date Dec. 31	Fiscal Year Ended June 30	Real Property					
		Commercial		Industrial		Residential	
		State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value
2002	2004	576,504,460	470,293,930	764,593,450	647,805,090	3,120,583,610	2,384,669,010
2003	2005	572,342,170	456,093,940	751,245,420	627,577,820	3,006,294,040	2,277,219,880
2004	2006	604,599,380	490,771,640	769,510,100	664,498,290	3,210,976,430	2,486,422,141
2005	2007	644,444,170	524,682,180	768,670,720	677,550,990	3,320,030,270	2,625,123,610
2006	2008	687,088,570	555,494,750	780,445,550	701,442,190	3,358,841,710	2,749,158,390
2007	2009	656,979,070	561,896,960	747,428,540	687,147,970	3,169,863,186	2,755,732,096
2008	2010	665,388,680	579,884,140	717,066,830	672,174,510	2,724,960,979	2,622,291,859
2009	2011	629,218,480	564,081,510	677,613,220	644,345,220	2,253,489,647	2,241,692,067
2010	2012	591,055,730	553,254,790	523,359,600	509,330,590	2,006,909,739	2,004,558,959
2011	2013	510,962,520	486,206,920	479,895,320	467,227,030	1,761,111,820	1,759,274,870

The State Equalized Value (SEV) is the Actual Value multiplied by the Equalization Factor, currently equal to fifty percent.

The amounts reported are provided annually by the City Assessor's Office and do not reflect any tax exempt properties. Assessments are valued as of December 31 of each year. The respective taxes were levied on July 1 of the following year for the fiscal year indicated. During the fiscal year, the SEV and taxable values may be amended through judgements of the State Tax Commission (STC), Michigan Tax Tribunal (MTT) or Board of Review (BOR).

On March 15, 1994, Michigan voters passed Proposal A which places a limit on the value used to compute property taxes. Effective with the July 1, 1995 levy, property taxes are calculated using a Taxable Value. The Taxable Value is the lower of the State Equalized Value or the Capped Value. The State Equalized Value is the Assessed Value (representing fifty percent of the true cash value) multiplied by the Equalization Factor (currently equal to 1.000). The Capped Value is calculated by using the prior year's Taxable Value minus losses times the lower of 1.05 or the prior year's Consumers Price Index for the twelve months ended September 30 plus any additions.

(1) I.F.T. = Industrial Facilities Tax

O.P.R.A. = Obsolete Property Rehabilitation Act

Personal Property		I.F.T. & O.P.R.A. Tax Rolls(1)		Totals		Total Direct Tax Rate
State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	
774,437,678	773,857,285	357,893,123	356,598,373	5,594,012,321	4,633,223,688	16.1924
787,465,492	787,465,492	338,931,568	337,459,259	5,456,278,690	4,485,816,391	16.1924
733,292,078	733,169,122	412,279,953	411,167,403	5,730,657,941	4,786,028,596	16.9424
758,099,739	757,977,563	459,840,689	456,292,779	5,951,085,588	5,041,627,122	16.9424
741,128,712	741,007,436	497,414,497	495,601,977	6,064,919,039	5,242,704,743	16.9424
704,021,523	703,900,807	530,965,422	530,052,132	5,809,257,741	5,238,729,965	16.9424
709,116,520	708,996,934	526,356,096	526,053,306	5,342,889,105	5,109,400,749	16.9424
621,120,055	621,000,359	380,244,220	380,029,570	4,561,685,622	4,451,148,726	17.7924
633,336,034	633,247,484	326,385,394	326,385,394	4,081,046,497	4,026,777,217	19.8924
609,201,237	609,080,048	269,676,383	269,429,613	3,630,847,280	3,591,218,481	27.8656

CITY OF WARREN, MICHIGAN
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30	City-wide Direct Debt								
	General Operating (1)	Library	Emergency Medical Service	Parks & Recreation	Police & Fire Pensions	Sanitation	Police Protection	Fire Protection	Local Road Improvement
2004	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746	-
2005	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746	-
2006	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746	-
2007	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746	-
2008	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746	-
2009	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746	-
2010	8.7724	0.4873	0.2923	0.9746	2.8248	1.6418	0.9746	0.9746	-
2011	8.7724	1.3373	0.2923	0.9746	2.8248	1.6418	0.9746	0.9746	-
2012	8.7724	1.3373	0.2923	0.9746	2.8248	1.6418	0.9746	0.9746	2.1000
2013	8.7724	1.3373	0.2923	0.9746	4.9848	2.5550	0.9746	0.9746	2.1000

(1) The City general operating tax rate charter limit equals 9.0000 mills.

Police & Fire Operating	Total City-wide Direct Tax Rate	County-wide Overlapping Tax Rate					Macomb County		Total County-wide Overlapping Tax Rate
		Macomb I.S.D.	Macomb Community College	H.C.M.A. Zoo Authority & Veterans	S.M.A.R.T.	Operating	Drain Debt		
-	16.1924	2.9729	1.5859	0.2161	0.5973	4.2000	0.0058	9.5780	
-	16.1924	2.9615	1.5002	0.2154	0.5949	4.2000	0.0058	9.4778	
-	16.9424	2.9430	1.4212	0.2146	0.5912	4.2000	0.0058	9.3758	
-	16.9424	2.9430	1.4212	0.2146	0.5900	4.2000	0.0055	9.3743	
-	16.9424	2.9430	1.4212	0.2146	0.5900	4.2000	0.0055	9.3743	
-	16.9424	2.9430	1.4212	0.3546	0.5900	4.2000	0.0055	9.5143	
-	16.9424	2.9430	1.4212	0.3546	0.5900	4.5685	0.0050	9.8823	
-	17.7924	2.9430	1.4212	0.3546	0.5900	4.5685	0.0050	9.8823	
-	19.8924	2.9430	1.5712	0.3546	0.5900	4.5685	0.0050	10.0323	
4.9000	27.8656	2.9430	1.5712	0.3546	0.5900	4.5685	0.0050	10.0323	

**CITY OF WARREN, MICHIGAN
PRINCIPAL PROPERTY TAXPAYERS
PRIOR YEAR AND TEN YEARS AGO**

	Year Ended June 30, 2013			Year Ended June 30, 2003		
	Taxable Value (including I.F.T. and O.P.R.A.)	Rank	Percent of Total Taxable Value	Taxable Value (including I.F.T.)	Rank	Percent of Total Taxable Value
General Motors	\$ 438,392,440	1	12.21%	\$ 492,884,992	1	9.36%
Chrysler	155,302,692	2	4.32%	391,374,078	2	7.43%
Detroit Edison	38,591,007	3	1.07%	59,098,481	3	1.12%
International Transmission	25,417,520	4	0.71%			
US Manufacturing Corp	24,013,807	5	0.67%			
Flex-N-Gate	20,424,799	6	0.57%			
Art Van Furniture	17,978,153	7	0.50%	28,585,702	4	0.54%
Consumers Energy	13,680,418	8	0.38%	14,965,290	5	0.28%
Iroquois Industries	12,924,627	9	0.36%			
Noble 12B	12,235,490	10	0.34%			
Carboloy				12,502,751	6	0.24%
E.D.S. Corporation				11,865,235	7	0.23%
Paslin Company				11,668,841	8	0.22%
Target				11,598,428	9	0.22%
Ti Group (Bundy)				10,958,441	10	0.21%
Ten largest taxpayers	<u>758,960,953</u>		21.13%	1,045,502,239		19.86%
Other taxpayers	<u>2,832,257,528</u>		78.87%	<u>4,218,818,362</u>		80.14%
Total taxable value	<u><u>\$ 3,591,218,481</u></u>		<u>100.00%</u>	<u><u>\$ 5,264,320,601</u></u>		<u>100.00%</u>

CITY OF WARREN, MICHIGAN
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Tax Year	Fiscal Year	Total Tax Levy	Returned Delinquent		Collected by March 1	Percent Collected by March 1	Delq. Real Property Taxes Reimbursed by Macomb County
			Real Property	Personal Property			
2003	2004	\$ 69,103,197	\$ (2,093,752)	\$ (808,009)	\$ 66,201,436	95.80%	\$ 2,093,752
2004	2005	71,479,514	(2,012,871)	(953,863)	68,512,780	95.85%	2,012,871
2005	2006	76,728,050	(2,710,021)	(467,085)	73,550,944	95.86%	2,710,021
2006	2007	80,607,081	(3,320,658)	(487,287)	76,799,136	95.28%	3,320,658
2007	2008	83,566,413	(4,000,947)	(374,173)	79,191,293	94.76%	4,000,947
2008	2009	82,920,849	(4,162,750)	(494,316)	78,263,783	94.38%	4,162,750
2009	2010	80,341,909	(4,344,441)	(632,798)	75,364,670	93.80%	4,344,441
2010	2011	74,503,574	(4,172,945)	(436,652)	69,893,977	93.81%	4,172,945
2011	2012	75,164,889	(4,112,215)	(456,910)	70,595,764	93.92%	4,112,215
2012	2013	95,336,444	(4,949,315)	(669,839)	89,717,290	94.11%	4,949,315

- Notes: (1) The schedule above does not include any levies or delinquencies relative to the 1.0% administrative fee assessed on county and school taxes collected by the city.
- (2) On November 9, 2005 the Warren City Council approved a proposed settlement agreement with DTE Energy in regards to utility assessments. Under the terms of the agreement, provided the City uses approved State Tax Commission (STC) multiplier tables for the tax years 2006, 2007 and 2008, DTE Energy will pay personal property taxes for the 1997, 1998, 1999 and 2005 tax years as previously assessed. In addition, effective October 2007 and for the four years thereafter, the STC will issue an order to strike outstanding personal property taxes for the 2000, 2001, 2002, 2003 and 2004 tax years. Ultimately, outstanding delinquent personal property taxes totaling approximately \$1.1 million will be stricken.

Personal Property Taxes Collected March 1 - June 30	Collected Within Fiscal Year of Levy	Percent Collected in Fiscal Year	Subsequent to Tax Year		Receivable as of June 30, 2012	Total Collections To Date	Percentage of Adjusted Tax Levy Collected To-Date
			STC, MTT and BOR Adjustments	Personal Property Tax Write Off			
\$ 72,446	\$ 68,367,634	98.94%	\$ 169,295	\$ (315,044)	\$ -	\$ 68,957,448	99.55%
149,937	70,675,588	98.88%	6,455	(83,677)	-	71,107,216	99.47%
133,554	76,394,519	99.57%	284,438	(72,959)	-	76,939,529	99.91%
220,410	80,340,204	99.67%	131,852	(99,821)	-	80,639,112	99.88%
11,525	83,203,765	99.57%	93,352	(105,433)	-	83,552,247	99.87%
25,928	82,452,461	99.44%	75,620	-	154,131	82,842,338	99.81%
37,409	79,746,520	99.26%	6,374	-	173,774	80,182,258	99.79%
14,508	74,081,430	99.43%	3,099	-	214,593	74,300,061	99.72%
20,823	74,728,802	99.42%	240	-	436,326	74,728,803	99.42%
24,508	94,691,113	99.32%	-	-	503,068	94,833,376	99.47%

CITY OF WARREN, MICHIGAN
RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING AND NET OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS

Governmental Activities - General Bonded Debt							
	Installment Purchase Agreements	Land Contract	Michigan Strategic Fund Loan	South Macomb Disposal Authority	Building Authority Bonds	Tax Increment Finance Authority Bonds	Downtown Development Authority Bonds
2004	\$ 473,636	\$ 727,538	\$ -	\$ -	\$ 15,476,137	\$ 1,310,000	\$ 40,000,000
2005	227,834	659,671	-	-	19,384,018	1,150,000	60,000,000
2006	78,209	587,670	-	-	19,020,232	990,000	75,000,000
2007	-	511,285	-	-	17,748,576	820,000	74,500,000
2008	-	430,248	-	-	16,451,921	640,000	73,500,000
2009	-	344,275	-	-	15,082,395	480,000	72,000,000
2010	-	253,067	-	-	13,685,000	250,000	70,250,000
2011	-	156,304	-	-	12,695,000	-	68,500,000
2012	-	53,649	-	-	11,655,000	-	66,750,000
2013	-	-	-	-	10,565,000	-	65,000,000

Other Governmental Activities Debt				Business-type Activities			
	Michigan Transportation Bonds	Special Assessment Bonds	Available in Debt Service Funds	Total Net Governmental Activities Debt	Installment Purchase Agreements	Senior Citizen Housing	Water and Sewer System
2004	\$ 16,305,000	\$ 2,773,969	\$ (2,437,207)	\$ 74,463,936	\$ -	\$ 8,850,000	\$ 1,158,863
2005	14,760,000	3,924,409	(2,941,068)	97,042,841	-	8,825,000	195,982
2006	13,230,000	3,076,239	(2,672,923)	109,309,427	-	8,260,000	159,768
2007	17,239,304	2,214,460	(2,033,414)	111,000,211	-	7,715,000	121,424
2008	15,798,385	1,360,000	(1,304,363)	106,876,191	-	7,175,000	83,079
2009	17,743,666	3,248,801	(1,352,960)	107,546,177	-	6,555,000	42,605
2010	16,241,714	2,729,834	(1,128,750)	102,280,865	-	5,930,000	-
2011	14,609,763	2,185,867	(890,625)	97,256,309	-	5,310,000	-
2012	12,890,975	1,841,900	(659,500)	92,332,024	-	4,700,000	-
2013	11,607,186	1,097,933	(435,375)	87,834,744	8,021,303	3,975,000	-

Comments:

The ratios presented are required by Governmental Accounting Standards Board (GASB) Statement No. 44. While the ratios are an indication of the burden of debt on the City of Warren's citizenry and business community as a whole, in many cases the repayment of the debt will be financed by select taxpayers, users or other sources of revenue. In other cases, the debt burden is shared by not only the citizenry but also by the business community, further distorting per capita ratios. The narrative that follows focuses on debt to be repaid by sources other than property taxes levied on the citywide tax base. Excluding these items from the tables presented above would dramatically affect the ratios presented.

- (a) Debt service requirements for the Tax Increment Finance Authority Bonds and Downtown Development Authority Bonds are derived from the capture of incremental tax revenues on properties within the respective authority's defined geographic boundaries.
- (b) Debt service requirements for the Michigan Transportation Bonds are derived from the receipt of state shared gas and weight taxes.
- (c) Debt service requirements for the Special Assessment Bonds are derived from the receipt of installment payments from taxpayers whose property directly benefited from either the City's sidewalk replacement or tree removal program.
- (d) Debt service requirements for the Building Authority Senior Housing Bonds are derived from the receipt of rental payments from residents of the Joseph Coach Manor complex.
- (e) Debt service requirements for the Water and Sewer Bonds are received from residential as well as commercial and industrial users of the system.

Sources:

- (1) Southeast Michigan Council of Governments - Estimated Population - FY 2004 - 2013
- (2) 2000 and 2010 U.S. Census Bureau

Governmental Activities - General Bonded Debt

County Drain Bonds	Amounts Available in Debt Service Funds	Total Net General Bonded Debt	Taxable Value of Property	Percentage of Taxable Value of Property	Estimated Population (1)	Per Capita
\$ 1,440,000	\$ (1,605,137)	\$ 57,822,174	\$ 4,633,223,688	1.25%	135,971	\$ 425.25
880,000	(1,002,023)	81,299,500	4,485,816,391	1.81%	135,572	599.68
220,000	(220,000)	95,676,111	4,786,028,596	2.00%	135,375	706.75
-	-	93,579,861	5,041,627,122	1.86%	136,824	683.94
-	-	91,022,169	5,242,704,743	1.74%	135,102	673.73
-	-	87,906,670	5,238,729,965	1.68%	134,402	654.06
-	-	84,438,067	5,109,400,749	1.65%	132,079	639.30
-	-	81,351,304	4,451,148,726	1.83%	134,056	606.85
-	-	78,458,649	4,026,777,217	1.95%	133,764	586.55
-	-	75,565,000	3,591,218,481	2.10%	133,466	566.17

Business-type Activities

Water and Sewer Revenue Bonds	Total Business-type Activities Debt
\$ 37,793,016	\$ 47,801,879
44,789,812	53,810,794
52,670,356	61,090,124
57,361,548	65,197,972
54,924,245	62,182,324
52,394,624	58,992,229
50,172,529	56,102,529
58,000,605	63,310,605
63,634,006	68,334,006
66,721,971	78,718,274

Total Primary Government

Total Net Primary Government Debt	Per Capita Income (2)	Percentage of Total Per Capita Income	Per Capita
\$ 122,265,815	21,407	4.20%	\$ 899.21
150,853,635	21,407	5.20%	1,112.72
170,399,551	21,407	5.88%	1,258.72
176,198,183	21,407	6.02%	1,287.77
169,058,515	21,407	5.85%	1,251.34
166,538,406	21,407	5.79%	1,239.11
158,383,394	21,407	5.60%	1,199.16
160,566,914	19,376	6.18%	1,197.76
160,666,030	19,376	6.20%	1,201.12
168,553,018	19,376	6.44%	1,247.91

CITY OF WARREN, MICHIGAN
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

June 30, 2013

Net Direct debt:

Building Authority Bonds:			
Series 2005	Capital equipment	1,205,000	
Refunding Series 2005	Warren Community Center	<u>9,360,000</u>	\$ 10,565,000
Downtown Development Authority:			
Series 2002	City Center development	16,500,000	
Series 2003	City Center development	17,000,000	
Series 2004	City Center development	17,500,000	
Series 2005	City Center development	<u>14,000,000</u>	65,000,000
Road Construction Bonds:			
Series 2003 Michigan Transportation Bonds	Road improvements	2,500,000	
Series 2006 Capital Improvement Bonds	Road improvements	5,050,120	
Series 2008 Capital Improvement Bonds	Road improvements	2,597,066	
Series 2010 MTF Refunding Bonds	Road improvements	<u>1,460,000</u>	11,607,186
Special Assessment Bonds:			
Series 2005	Sidewalk replacement program	410,000	
Series 2008	Sidewalk replacement program	687,933	
Less amounts available in debt service funds		<u>(435,375)</u>	<u>662,558</u>
			87,834,744
Less:			
Road Construction Bonds		(11,607,186)	
Special Assessment Bonds		<u>(662,558)</u>	<u>(12,269,744)</u>
Net direct debt to be repaid with property taxes			75,565,000
Overlapping Debt:			
Macomb County:			
County at large	13.01%	51,943,932	6,757,906
Macomb Community College	13.01%	8,895,000	1,157,240
Local School Districts:			
Center Line	63.04%	15,755,000	9,931,952
East Detroit	22.48%	31,265,000	7,028,372
Fitzgerald	100.00%	29,977,000	29,977,000
Van Dyke	97.92%	63,472,306	62,152,082
Warren Consolidated	45.90%	152,060,000	89,795,540
Warren Woods	100.00%	<u>41,625,000</u>	<u>41,625,000</u>
Net direct debt outstanding and overlapping debt			\$ <u>303,990,091</u>

**CITY OF WARREN, MICHIGAN
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS**

	Fiscal Year				
	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Assessed value	\$ 5,456,278,690	\$ 5,594,012,321	\$ 5,730,657,941	\$ 5,951,085,588	\$ 6,064,919,039
Debt limit (10% of assessed value)	\$ 545,627,869	\$ 559,401,232	\$ 573,065,794	\$ 595,108,559	\$ 606,491,904
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 545,627,869</u>	<u>\$ 559,401,232</u>	<u>\$ 573,065,794</u>	<u>\$ 595,108,559</u>	<u>\$ 606,491,904</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%
	Fiscal Year				
	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Assessed value	\$ 5,809,257,741	\$ 5,342,889,105	\$ 4,561,685,622	\$ 4,081,046,497	\$ 3,630,847,280
Debt limit (10% of assessed value)	\$ 580,925,774	\$ 534,288,911	\$ 456,168,562	\$ 408,104,650	\$ 363,084,728
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 580,925,774</u>	<u>\$ 534,288,911</u>	<u>\$ 456,168,562</u>	<u>\$ 408,104,650</u>	<u>\$ 363,084,728</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

Section 8.11 of the Warren City Charter limits the net bonded indebtedness incurred for all public purposes to ten percent of the assessed value of all real and personal property in the city. Net bonded indebtedness applicable to the legal debt margin is defined as general obligation bonds, the principal and interest of which are payable from taxes levied upon taxable real and personal property in the city and for payment of which the full faith and credit of the city are pledged, when authorized by a three-fifths vote of the electors voting thereon at any general or special election.

**CITY OF WARREN, MICHIGAN
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS**

Fiscal Year	Population (1)	Number of Households (1)	Income		Unemployment Rate (3)		
			Per Capita (2)	Total	City of Warren	Macomb County	State of Michigan
2004	135,971	56,045	\$ 21,407	\$ 2,910,731,197	8.20%	7.00%	7.30%
2005	135,572	56,188	21,407	2,902,189,804	8.30%	7.10%	6.90%
2006	135,335	56,472	21,407	2,897,116,345	8.40%	7.20%	6.90%
2007	136,824	57,523	21,407	2,928,991,368	9.20%	7.90%	7.40%
2008	135,102	57,134	21,407	2,892,128,514	11.30%	9.70%	8.70%
2009	134,402	56,433	21,407	2,877,143,614	21.10%	18.40%	15.40%
2010	132,079	52,460	21,407	2,827,415,153	16.60%	14.40%	13.10%
2011	134,056	53,442	19,376	2,597,469,056	13.60%	11.70%	11.30%
2012	133,764	53,228	19,376	2,591,811,264	10.20%	10.10%	9.20%
2013	133,466	53,066	19,376	2,586,037,216	11.60%	9.90%	9.40%

Sources:

- (1) Southeast Michigan Council of Governments FY 2004 - 2013
- (2) 2000 and 2010 U.S. Census Bureau
- (3) Michigan Department of Labor and Economic Growth
-Not Seasonally Adjusted

**CITY OF WARREN, MICHIGAN
PRINCIPAL EMPLOYERS
PRIOR YEAR AND SIX YEARS AGO**

		<u>Year Ended June 30, 2013</u>			<u>Year Ended June 30, 2006</u>		
		<u>Employees</u>	<u>(1)</u>	<u>Rank</u>	<u>Employees</u>	<u>(1)</u>	<u>Rank</u>
General Motors Corporation	Automotive	21,000	(1)	1	23,000	(1)	1
Government of The United States	Government	7,975	(1)	2	4,436	(1)	3
FIAT - Chrysler Corp	Automotive	5,390	(1)	3	6,137	(1)	2
Ascension Health	Health care	3,234	(1)	4	2,232	(1)	4
Asset Acceptance Financial	Financial services	1,125	(1)	5			
Campbell-Ewald Company	Advertising				1,140	(1)	5
Total		<u>38,724</u>			<u>36,945</u>		

Source:

(1) Dun & Bradstreet and City of Warren Mayor's Office

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

Fiscal Year	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
General government:										
<u>37th District Court</u>										
Small claims	1,328	1,228	1,047	970	725	995	587	635	566	657
Landlord & tenant	3,873	3,998	4,144	4,327	4,890	4,598	4,554	4,921	4,910	5,333
Parking tickets	2,189	1,822	1,448	1,521	1,518	1,083	1,019	1,116	1,272	1,496
Traffic misdemeanor & civil	59,961	58,565	55,744	57,163	55,608	48,623	38,879	35,250	37,454	49,446
Non-traffic felony	2,184	2,097	2,261	2,070	2,717	2,544	2,284	1,869	2,069	2,358
Non-traffic misdemeanor	2,330	2,149	2,194	2,393	2,449	2,355	2,126	1,653	1,779	1,688
Traffic OUI/DWI	734	891	784	571	656	656	367	202	284	354
General civil	4,502	4,524	4,888	5,500	6,098	6,098	5,345	5,151	5,633	4,812
Probation - active cases	1,441	1,168	1,220	1,212	1,118	1,078	1,078	876	752	892
Pre-sentence investigations	523	460	386	395	368	803	803	460	460	429
<u>City Clerk</u>										
Business licenses	1,207	989	920	941	894	853	837	837	765	771
Public hearings	76	53	62	89	101	99	47	70	53	75
Changes in voter registrations	29,499	23,391	38,399	42,844	54,004	62,213	60,433	44,367	56,137	41,389
Dog licenses issued	6,833	4,794	5,233	4,967	5,427	5,502	5,409	4,983	4,662	4,945
Garage sale permits	2,177	2,167	2,365	2,541	1,952	2,707	4,758	1,499	1,466	14,729
Death certificates	1,870	1,951	1,889	1,902	1,800	1,880	1,854	1,935	1,856	1,806
Birth certificates	1,368	1,162	1,273	1,388	1,350	1,344	1,254	1,201	1,188	1,183
Lawsuits issued	34	38	33	34	31	19	33	38	30	35
Contracts signed, catalogued	63	52	79	45	68	61	54	51	68	83
Internet requests processed	1,252	1,366	1,547	1,900	5,200	2,670	5,200	4,600	4,972	4,232
<u>Treasurer</u>										
Tax bills processed -										
manually	135,000	135,000	136,000	148,721	148,720	146,916	120,351	88,321	85,454	94,499
CD ROM	83,000	83,000	82,000	76,000	76,000	59,118	55,934	56,141	54,865	45,056
Checks processed	29,900	41,400	41,400	46,680	49,005	51,669	52,009	51,761	46,736	41,082
Water bills processed	518,000	518,000	518,000	528,000	528,000	522,862	501,584	424,085	372,981	358,100
Status changes	15,000	14,000	12,000	1,813	950	744	720	600	481	720
Personal property										
tax collections	4,000	4,000	4,000	4,101	4,101	4,140	3,929	4,586	4,183	4,242
Delinquent tax accounts	125	125	210	1,426	1,426	1,533	1,318	2,057	2,561	40

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION

LAST TEN FISCAL YEARS

Fiscal Year	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
General government:										
<u>Assessing</u>										
Personal property audits	116	316	320	140	152	70	70	70	86	45
Small claim MTT appeals	19	25	42	65	141	150	150	756	789	59
Full tax tribunal appeals	21	25	33	53	44	120	120	528	596	227
Board of Review appeals	801	834	864	999	1,400	2,000	2,000	1,500	1,200	735
Processing of homestead affidavits	5,500	5,500	5,500	5,500	5,000	5,500	5,500	1,802	3,923	5,774
Process deeds and transfer affidavits	6,700	6,700	6,700	6,700	5,600	6,700	6,700	9,038	11,255	9,817
Reviews transfers to uncap taxable value	4,700	4,700	4,700	4,700	4,500	6,700	6,700	3,500	3,500	3,500
Prepare special assessment rolls	30	30	30	30	30	30	30	30	30	30
Review / appraise taxable properties	54,000	54,000	54,000	54,000	59,470	59,500	59,500	60,768	60,300	63,104
Review / appraise exempt properties	2,000	2,000	2,000	2,000	1,919	2,000	2,000	2,000	2,000	2,000
Verify sales & transfers, inspect sold property	3,600	3,600	3,500	2,450	7,238	5,800	5,800	3,500	3,500	1,403
Inspect and appraise building permit activity	2,646	2,220	2,450	2,450	2,800	2,450	11,400	11,243	11,000	13,210
Identify / photograph real property parcels	2,400	2,400	2,400	2,400	1,200	2,400	2,400	730	800	800
Digitally sketch real property parcels	12,000	12,000	12,000	12,000	2,500	2,500	2,500	850	1,000	1,000
Public Safety:										
<u>Fire Department</u>										
Incident responses	10,605	11,385	11,779	12,416	12,971	12,894	13,440	14,717	14,974	15,500
Equipment responses	18,767	16,594	17,182	18,111	18,306	17,531	29,545	34,041	29,674	29,276
Fire training (hours)	5,177	6,144	4,173	4,316	46,976	56,403	16,426	4,400	3,139	6,480
Medical training (hours)	1,912	1,725	1,171	1,210	1,931	2,291	3,100	1,983	808	6,480
<u>Police Department</u>										
Calls for police service	90,200	90,900	89,000	89,600	81,132	78,255	75,781	90,125	88,184	95,000
Part I crimes	4,765	5,223	5,853	5,982	4,575	4,397	4,245	4,322	4,065	3,764
Burglary incidents	669	829	704	737	851	881	985	1,096	1,015	887
Auto theft incidents	1,092	1,302	1,383	908	1,211	958	726	805	728	582
Part II Crimes	4,773	7,470	6,632	6,438	12,207	11,600	6,601	5,435	6,386	6,455
Narcotic and drug incidents	1,229	1,242	1,430	2,009	2,947	2,478	1,660	955	1,093	1,455
Traffic citations	49,429	48,280	45,154	48,508	30,154	25,146	18,283	17,872	18,419	20,678
QUIL charges	478	475	402	432	578	490	400	305	294	322
Traffic accidents	4,153	1,192	3,713	5,500	3,354	3,389	3,551	3,647	3,295	3,820
Juveniles charged	437	431	250	509	579	189	161	221	346	244
Total arrests	7,057	6,948	7,018	7,838	10,153	8,496	6,081	5,055	5,708	6,556
Abandoned autos processed	1,650	1,663	1,580	1,380	2,016	5,200	967	1,020	1,061	1,100
Guns registered	2,058	3,250	2,090	3,300	1,500	2,373	2,296	2,705	7,329	6,922

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

Fiscal Year	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Public Safety:										
<u>Animal Control</u>										
Calls for service	2,587	2,332	2,610	2,832	2,916	2,916	3,000	3,000	3,000	2,850
Stray animals picked up	1,449	1,063	1,335	1,450	1,366	1,366	1,270	1,340	1,600	1,450
Wild animals secured	448	308	430	486	472	472	400	435	60	75
Dead animals handled	115	303	332	310	346	346	900	900	1,000	1,000
Animals given up by owners	781	992	850	832	798	798	325	325	325	377
<u>Civil Defense</u>										
Responses to disaster or emergency incidents	20	13	9	9	10	10	6	10	7	5
Functional / full-scale exercise	1	2	3	1	-	-	1	1	2	3
City Development:										
<u>Engineering</u>										
Service requests processed	618	422	674	448	516	758	538	811	695	836
Planning reviews	114	141	141	100	94	55	77	79	79	79
Site plan reviews	206	226	245	356	222	113	83	119	129	258
Projects inspected	106	97	128	125	97	71	61	72	61	225
Sidewalk inspections / repairs	5,141	2,542	2,739	3,100	2,709	3,185	1,517	1,553	933	806
<u>Property Maintenance Inspection</u>										
Weed enforcement -										
Vacant parcels	1,075	1,000	850	2,200	2,323	2,485	4,436	4,568	3,810	4,012
Complaints investigated	13,279	14,000	13,500	7,244	4,862	6,422	5,928	6,068	4,285	4,387
Complaints entered into tracking system	N/A	N/A	N/A	N/A	N/A	21,220	21,200	23,526	21,500	18,300
Vacant and foreclosed property clean-ups	N/A	N/A	N/A	N/A	N/A	650	598	619	632	676
<u>Building Inspections</u>										
Certificates of Occupancy	364	326	339	584	279	283	268	266	470	767
Building permits	2,666	2,976	3,528	2,403	2,854	2,162	2,412	1,880	1,804	1,918
Plumbing permits	1,038	961	1,066	940	978	1,103	1,248	1,348	1,351	1,351
Electrical permits	1,431	1,573	1,644	1,909	2,277	2,862	3,179	3,133	3,626	3,798
Mechanical permits	1,159	1,218	1,929	1,463	1,343	1,447	1,828	1,797	2,240	3,127
Miscellaneous permits	1,124	1,504	1,884	1,584	407	701	701	840	786	830
Building inspections	8,472	7,404	10,103	8,895	13,216	12,511	13,119	15,004	13,866	14,427
Plumbing inspections	2,609	2,764	2,981	3,243	5,440	7,262	8,104	7,777	9,136	10,421
Electrical inspections	5,261	4,523	4,584	4,595	7,353	12,636	12,269	11,869	12,676	14,206
Mechanical inspections	4,471	4,422	5,644	5,263	6,784	7,774	8,126	8,391	9,861	10,879
Zoning inspections	5,889	5,661	4,940	4,813	15,657	8,679	8,453	6,236	5,575	6,511
Plan reviews	2,586	2,976	3,528	2,987	2,352	2,160	2,467	2,319	2,304	2,048
Recreation and Culture:										
<u>Library</u>										
Annual attendance	402,380	371,361	389,200	284,398	336,414	371,751	337,207	326,386	342,297	366,929
Circulation -										
annual total	567,201	544,590	539,164	603,725	599,451	594,626	567,845	#####	855,235	577,403
children's materials	121,491	117,958	121,788	182,579	237,568	264,351	248,118	257,402	279,921	253,018
Reference requests	67,868	71,121	73,025	62,726	72,761	78,049	70,664	47,290	47,285	49,675
Registered borrowers	46,072	37,366	41,997	48,265	54,834	61,284	51,507	57,145	53,754	59,909
Materials -										
loaned to other libraries	69,905	57,635	62,714	53,476	72,662	74,957	76,629	64,433	74,359	74,391
received from other libraries	56,119	41,340	45,426	39,239	57,642	59,173	66,256	40,381	52,593	52,630
added to collection	26,951	24,520	16,292	26,397	25,327	25,741	24,616	35,868	56,914	37,576
deleted from collection	19,600	19,331	27,215	38,081	21,004	16,389	14,976	13,324	23,165	10,984
Home Page hits	192,889	201,309	222,454	231,573	287,079	302,691	301,945	260,661	331,023	361,112

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

Fiscal Year	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Recreation and Culture:										
<u>Recreation</u>										
Pavilion rentals	475	475	438	460	418	418	482	480	480	484
Bus transportation	52,000	28,300	28,500	28,550	28,972	25,390	27,750	23,613	18,510	14,227
Adult & youth sports - registrants	6,510	5,800	6,500	6,400	7,000	6,700	7,200	7,000	7,000	7,000
participants	106,200	102,575	101,204	105,500	106,000	108,000	106,500	105,500	106,500	16,500
Senior programs	36,500	51,204	52,000	52,450	90,247	85,000	90,000	85,000	85,000	85,000
Senior sports programs	25,000	22,900	23,000	22,400	23,000	22,400	22,400	23,000	23,000	23,000
Trees removed	950	1,076	800	1,000	1,131	500	325	345	345	250
Trees trimmed	4,000	4,000	4,000	3,000	7,788	1,000	800	1,000	1,000	2,000
Pool attendance	239,704	301,505	300,000	301,000	325,000	302,000	350,000	380,000	380,000	380,000
Yearly pass registrations	3,700	3,923	4,200	4,800	5,200	4,500	4,500	4,100	3,975	3,463
Sanitation										
Collections points (per week)	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000
Curbside collection (tons) - Refuse land filled	51,537	47,826	51,780	48,695	48,695	45,082	43,541	44,104	45,391	47,315
Curbside recycling	5,726	4,977	3,633	4,236	4,236	4,646	4,582	5,716	5,169	5,847
Curbside compost	16,613	14,891	16,123	14,559	14,559	15,228	15,252	13,123	13,245	9,029
Drop-off center -										
Car batteries (each)	1,219	935	935	583	583	459	585	142	256	162
Non-ferrous metal (tons)	7	133	128	1	1	2	7	9	3	3
Concrete (tons)	559	398	385	242	242	245	377	247	283	195
Motor oil (gallons)	13,325	11,075	11,950	9,250	9,250	10,000	10,800	9,300	8,950	8,460
Collected / dropped off (tons) -										
Cardboard	138	124	147	129	129	98	85	68	80	67
White goods / scrap metal	542	370	284	232	232	177	167	140	101	80
Senior Citizen Housing:										
<u>Stilwell Manor</u>										
Carpet replacements	7	9	6	9	15	19	12	23	15	15
Linoleum replacements	7	14	9	7	10	10	9	14	7	7
Stove replacements	N/A	4	25	9	9	15	8	12	15	15
Apartments painted	18	28	9	18	12	25	18	26	20	20
Air conditioner replacements	18	18	10	6	8	10	8	12	10	10
Maintenance work orders	789	532	682	545	520	530	545	642	575	575
<u>Jos. Coach Manor</u>										
Carpet replacements	6	15	12	13	42	38	25	40	27	27
Linoleum replacements	8	18	13	17	32	13	25	20	14	14
Hot water tank replacements	N/A	2	-	-	2	6	6	10	53	53
Apartments painted	36	48	27	32	28	42	31	65	34	34
Countertop replacements	1	8	8	9	7	18	17	20	18	18
Maintenance work orders	1,271	1,223	1,203	1,247	1,182	1,300	1,295	1,188	955	955

N/A = information was either not applicable to or not reported in the fiscal year

Source:
Fiscal year adopted budgets

**CITY OF WARREN, MICHIGAN
VALUE OF NEW CONSTRUCTION
LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>Residential One-Family</u>	<u>Residential Multiple Family</u>	<u>Commercial Development</u>	<u>Industrial Development</u>	<u>Total</u>
2004	\$ 4,737,401	\$ 3,116,008	\$ 25,704,900	\$ 7,100,000	\$ 40,658,309
2005	2,733,500	1,979,995	34,361,001	980,000	40,054,496
2006	8,251,000	21,128,530	28,978,077	19,379,285	77,736,892
2007	6,670,204	6,950,103	12,992,814	500,000	27,113,121
2008	2,864,523	1,608,000	3,685,000	-	8,157,523
2009	812,000	75,400	13,260,000	3,000,000	17,147,400
2010	1,245,000	-	4,015,000	-	5,260,000
2011	1,135,000	-	1,223,000	-	2,358,000
2012	1,812,196	1,783,000	225,000	-	3,820,196
2013	2,495,425	2,412,000	580,000	-	5,487,425

Source:
City of Warren Building Department

GLOSSARY OF TERMS

A

ACCRUAL BASIS - Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in timing of cash flows and related underlying economic events near the end of a fiscal period.

ACTIVITY - An office, department, or program to which specific expenses are to be allocated.

APPROPRIATION - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

APPROVED BUDGET - The revenue and expenditure plan for the City for the fiscal year as reviewed and given final approval by the City Council.

B

BALANCED BUDGET - A budget in which estimated revenues are equal to or greater than estimated expenditures.

BUDGET ADJUSTMENT - An adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

BUDGETARY CENTER - A grouping of offices' or activities' budgets that are combined to create a cost center in which actual expenditures cannot exceed budgeted appropriations.

C

CAPITAL OUTLAY - A disbursement of money that results in the acquisition of or addition to fixed assets. The item must have a purchase price greater than \$5,000 to be a capital item.

CONTINGENCY - An estimated amount of funds needed for deficiency, contingent or emergency purposes.

D

DEBT SERVICE - The planned accumulation of revenues and appropriations of expenditures for the retirement of long term debt principal and interest.

DEFICIT - An excess of liabilities and reserves of a fund over its assets.

E

EMPLOYEE BENEFITS - An expenditure object within an activity that includes all employee fringe benefits.

GLOSSARY OF TERMS

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to a private business. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURE - The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as liability of the fund from which retired, or capital outlay.

F

FISCAL YEAR - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Warren is July 1-June 30.

FUND - An independent fiscal entity with a self-balancing set of accounts recording its revenues and expenditures.

FUND ACCOUNTING - The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

FUND BALANCE - An excess of revenues over expenditures segregated by fund.

G

GENERAL FUND - The fund used to account for those general operating activities of the City which are funded through unrestricted revenues. General government, public safety and public services are financed through this fund. Revenues are received from general property taxes, state shared revenues, licenses and permits, fine and forfeitures, user charges, investment income and other sources.

L

LINE ITEM BUDGET - A budget which emphasizes allocations of resources to given organizational units for particular objects of expenditure, such as salaries, supplies, services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division or agency levels.

M

MILL - A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property.

MILLAGE - The total tax obligation per \$1,000 of taxable valuation of property.

MODIFIED ACCRUAL - This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the account period in which they are both measurable and incurred.

GLOSSARY OF TERMS

O

ORGANIZATION CHART - A chart representing the authority, responsibility, and relationships among departmental entities within the City organization.

OTHER SERVICES AND CHARGES - An expenditure object within an activity that includes professional services, utilities, rents, and training for example.

P

PERFORMANCE INDICATOR - A measurement of how a program is accomplishing its mission through the delivery of products or service.

PERFORMANCE OBJECTIVES - Desired output oriented accomplishments which can be measured within a given time period.

PERSONAL SERVICES - An expenditure object within an activity that includes payroll expenditures.

R

RECOMMENDED BUDGET - The City's revenue and expenditure plan for the fiscal year as prepared and recommended by the Mayor for City Council consideration.

REVENUE - An addition to the assets of a fund, which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

S

SPECIAL REVENUE FUND - A fund to account for the proceeds of specific revenue sources (other than special assessment, expendable trust, or the major capital projects) that are legally restricted to expenditures for specified purposes.

STATE EQUALIZED VALUATION (SEV) - The assessed valuation of property in the City as determined by the local Assessor and then reviewed and adjusted, if necessary, by the County and the State, to assure that it equals 50% of market value, as required by State law.

SUPPLIES - An expenditure object within an activity that includes all supplies that have a useful life of less than one year and/or a purchase price of less than \$200.

SURPLUS - An excess of the assets of a fund over its liabilities and reserves.

T

TAX BASE - The total value of taxable property in the City.