

DIVERSITY COMMISSIONER

The City of Warren is accepting applications for the position of Diversity Commissioner. The Diversity Commissioner is responsible for developing, implementing and monitoring programs, practices and procedures that promote diversity and inclusion within the City of Warren, including the City of Warren Police Department and Fire Department.

The Diversity Commissioner will be responsible for creating programs aimed at enhancing community awareness and addressing community concerns and engagement. The Diversity Commissioner shall support the City's employment requirement programs and foster the City's commitment to equal employment opportunities.

Preferred Qualifications:

- Graduate/Master's degree in Human Resource Management, Business or Public Administration or a closely related field.
- Certified Diversity Professional (CDP), Certified Diversity Executive (CDE), Cornell Certified Diversity Professional (CCDP), or other related diversity certification.

Requirements:

- Excellent command of contemporary diversity, equity, inclusion and multiculturalism concepts and issues.
- Demonstrated ability to research, identify and implement best practices of diversity and inclusion.
- Experience handling state and federal diversity matters, including knowledge of ADA, EEOC, Eliot-Larsen Civil Rights Act and other related regulations.
- Bachelor's degree in Human Resource Management, Business or Public Administration, or a closely related field.
- Four years of related human resources experience, including preparation and implementation of training materials and diversity initiatives, with two years of management level experience.

Pay rate: \$50,000/year - \$70,000/year (Depending on Qualifications)
Excellent benefit package includes health, dental and life insurance, paid vacation and sick time.

To apply:

Please, submit your resume, along with proof of your education, to our office in person, by mail, by email or by fax.

Address: Warren City Hall-Human Resources #410
One City Square, Warren, MI 48093
Office is open weekdays 8:30 a.m.-5:00 p.m.

Fax: 586-574-0770.

Email: bdallas@cityofwarren.org

Deadline: Applications accepted until position filled.

EQUAL OPPORTUNITY EMPLOYER

If you have any questions, please call our office at 586-574-4670.