

# City of Warren

## BUDGET

AS ADOPTED BY COUNCIL



**FISCAL YEAR**

July 1, 2007 through June 30, 2008

# City of Warren



MARK A. STEENBERGH  
MAYOR

ONE CITY SQUARE  
WARREN, MICHIGAN 48093

## ADMINISTRATION

City of Warren was incorporated January 1, 1957, under Act 279, P.A. 1909, as amended (Home Rule Act). The 2000 population per Federal Census, 138,247

City is administered by a Mayor, a Council of nine members, Treasurer and Clerk, all of whom are elected for four-year terms.

## PRESENT ELECTIVE OFFICERS (Terms expire November 11, 2007)

### MAYOR

MARK A. STEENBERGH

### COUNCIL

JAMES R. FOUTS, President  
MARY M. KAMP, Vice President  
KATHY J. VOGT, Secretary

MELINDA S. MOORE, Asst. Secretary  
DONNA KACZOR CAUMARTIN  
MICHAEL W. CHUPA

CAROLYN KURKOWSKI MOCERI  
KEITH J. SADOWSKI  
MICHAEL J. WIECEK

### TREASURER

MARILYN MARCHWINSKI-MARROCCO

### CITY CLERK

RICHARD PAUL SULAKA

## DEPARTMENT HEADS (Appointed Officials)

RICHARD A. FOX, City Controller  
PHILIP O. MASTIN III, City Assessor  
ROBERT H. VOUGHT, Fire Commissioner  
GEORGE G. CONSTANCE, City Attorney

EDWIN A. BAYER III, Planning Director  
ROBERT W. SLAVKO, Public Services Director  
HENRY BOWMAN, Parks and Recreation Director

DANNY CLARK, Police Commissioner  
AMY L. HENDERSTEIN, Library Director  
DENISE L. WILLIAMS, Director of Personnel  
Management

RICHARD SIMONI, Budget Director

## City Seal

The inscription “City of Warren, Michigan -Seal-” encompasses the circular seal. The hand holding a sheaf of wheat at the bottom represents the agricultural heritage of the community. The residential dwelling on the lower left hand side represents the residential character of the community. A factory on the right side represents commerce and industry. A hand holding a rocket on the upper left side represents national defense technology. The heads of a young man and young woman in center at the top represent the youth of the City.



- TABLE OF CONTENTS -

	<u>Page Number</u>
Summary of City Council Adjustments to Mayor's Recommended Budget . . . . .	I-III
Mayor's Proposed Budget Message . . . . .	.IV-XIII
General Appropriations Resolution . . . . .	XIV-XXII
 <u>INTRODUCTION SECTION</u>	
Budgetary Data . . . . .	1- 2
Budget Calendar . . . . .	3
Organization Chart . . . . .	4
City Goals & Objectives . . . . .	5- 6
Financial Policies & Strategies . . . . .	7- 8
 <u>ALL FUND SUMMARY</u>	
Financial Organization Chart . . . . .	9
All Fund Financial Summary . . . . .	10-13
 <u>GENERAL FUND SUMMARY INFORMATION</u>	
General Fund Summary . . . . .	14
General Fund Revenues and Assumptions . . . . .	15-23
Revenue and Appropriation Comparison . . . . .	24-27
General Fund Appropriations . . . . .	28-29
Budget Data by Major Components . . . . .	30-32
Full Time Personnel Trends . . . . .	33-34
Data Comparison of Fiscal 2007 to Fiscal 2008 . . . . .	35-36
 <u>GENERAL FUND DEPARTMENTAL EXPENDITURES</u>	
<u>General Government:</u>	
Council . . . . .	37-39
District Court . . . . .	40-43
Mayor . . . . .	44-46
Clerk . . . . .	47-50
Treasurer . . . . .	51-54
Controller . . . . .	55-58
Information Systems . . . . .	59-62
Legal . . . . .	63-66

- TABLE OF CONTENTS -

<u>GENERAL FUND DEPARTMENTAL EXPENDITURES (Continued)</u>	<u>Page Number</u>
Assessing . . . . .	67-70
Labor Relations . . . . .	71-74
Personnel . . . . .	75-78
Department of Administrative Hearings . . . . .	79-80
Department of Property Maintenance Inspection . . . . .	81-84
Administration Unallocated Expense. . . . .	85-86
 <u>Commissions:</u>	
Police and Fire Civil Service . . . . .	87- 90
Zoning Board of Appeals . . . . .	91- 92
Beautification Commission . . . . .	93- 95
Cultural Commission . . . . .	96- 97
Crime Commission. . . . .	98- 99
Historical Commission . . . . .	100-101
City Retirement Commission. . . . .	102-104
Police and Fire Retirement Commission . . . . .	105-108
Village Historical Commission . . . . .	109-110
Senior Health Care Services . . . . .	111-112
Council of Commissions. . . . .	113-114
Animal Welfare Commission . . . . .	115-116
 <u>Public Safety:</u>	
Fire Department . . . . .	117-121
Police Department . . . . .	122-126
Animal Control. . . . .	127-130
Civil Defense . . . . .	131-134
 <u>Public Services:</u>	
Director. . . . .	135-137
Engineering and Inspections . . . . .	138-141
Service Division. . . . .	142
Building Inspections Division . . . . .	143-146
Street Maintenance Division . . . . .	147
DPW Garage Division . . . . .	148-151
Building Maintenance Division . . . . .	152-155
Street Lighting . . . . .	156-157

- TABLE OF CONTENTS -

<u>GENERAL FUND DEPARTMENTAL EXPENDITURES (Continued)</u>	<u>Page Number</u>
<u>Planning:</u> . . . . .	158-161
<u>Capital Improvements:</u> . . . . .	162-163
<u>SPECIAL REVENUE FUNDS:</u>	
Michigan Transportation Funds . . . . .	164-182
Library Special Revenue Fund . . . . .	183-188
Recreation Special Revenue Fund . . . . .	189-196
Communications Special Revenue Fund . . . . .	197-201
Sanitation Special Revenue Fund . . . . .	202-207
Rental Ordinance Fund . . . . .	208-210
Vice Crime Confiscation Fund . . . . .	211-212
Drug Forfeiture Fund . . . . .	213-214
Act 302 Police Training Fund . . . . .	215-216
Tank Plant Redevelopment Fund . . . . .	217-218
Downtown Development Authority Operating Fund . . . . .	219-222
<u>ENTERPRISE FUNDS:</u>	
Senior Citizens Housing Fund - Stilwell Manor . . . . .	223-227
Senior Citizens Housing Fund - Coach Manor . . . . .	228-231
<u>CAPITAL PROJECT FUNDS:</u>	
<u>Construction Funds:</u>	
Sewage Disposal Plant Expansion Fund . . . . .	232-233
37 <sup>th</sup> District Court Building Renovation Fund . . . . .	234-235
<u>DEBT FUNDS:</u>	
Chapter 20 and 21 Drains . . . . .	236-237
Michigan Transportation Debt . . . . .	238-243
Capital Improvement Debt . . . . .	244-245
Downtown Development Authority Debt . . . . .	246-251
<u>SUPPLEMENTAL INFORMATION:</u>	
Financial & Demographic Data . . . . .	252-282
Glossary of Terms . . . . .	283-285



**CITY CONTROLLER'S OFFICE**

ONE CITY SQUARE, SUITE 425  
WARREN, MI 48093-5289  
(586) 574-4600  
FAX (586) 574-4614  
[www.cityofwarren.org](http://www.cityofwarren.org)

June 29, 2007

Honorable Mayor and  
Members of the Warren City Council

Dear Mayor and Council Members:

The Mayor's Recommended Budget has been modified pursuant to City Council's amendments and is now the final Fiscal 2008 Annual Budget for the City of Warren. The final adoption of the Budget by the City Council has followed the legally required public hearings prescribed by State law and City Charter. The Appropriations Resolution is the City's legislative vehicle for appropriations and sets the legal expenditures by budgetary center and may not be changed, except with City Council approval, as provided by the State Budget Act.

With the adoption of this budget, the property tax levy for all services will be 16.9424 mills (\$16.9424 of taxes for every \$1000 of taxable valuation). City property taxes will average \$943.00 per residential property taxpayer.

2008 General Fund

The General Fund revenues and expenditures total \$101,108,056. The Budget reflects City Council's decisions made since the Mayor presented the Recommended Budget on April 9, 2007. The City Council reviewed the Budget during six budget sessions and the Charter required public hearing on the Budget.

Changes to the Mayor's Recommended Budget

General Fund:

In summary, the City Council increased the Mayor's recommended \$100,654,624 General Fund Budget to \$101,108,056 resulting in a total increase of \$453,432.

Some of the significant changes and subsequent financial impacts include:

• Add \$20,400 to Office Equipment- Treasurer's Office	\$ 20,400
• Add \$10,000 to Clerical Co-op- Controller's Office	10,786
• Add \$10,000 to Overtime- Controller's Office	18,029
• Delete Administrative Hearings Bureau- Administrative Hearings Bureau	(127,632)
• Add \$28,215 to Contractual Services- Property Maintenance Division	28,215
• Add \$50,000 to Weed Mowing Program- Property Maintenance Division	50,000
• Add \$2,500 to Printing and Publishing- Property Maintenance Division	2,500
• Add \$1,000 to Office Equipment- Property Maintenance Division	1,000
• Add \$1,500 to Postage- Property Maintenance Division	1,500
• Add \$6,000 to Contractual Services- Beautification Commission	6,000
• Add \$100 to Community Promotions- Crime Commission	100
• Add \$750 to Office Equipment- Historical Commission	750
• Add \$250 to Museum Expense- Historical Commission	250
• Add \$2,500 for Hall of Fame- Historical Commission	2,500
• Add \$1,000 to Community Promotions- Village Historical Commission	1,000
• Reclassification of 3 Fire Fighter A.E.M.T's to Sergeant A.E.M.T- Fire Department	32,293

•	Reclassification of 3 Fire Fighters to Sergeant- Fire Department	29,640
•	Add 2 Police Officers- Police Department	173,617
•	Add Assistant Director- Public Service	165,875
•	Add Administrative Supervisor- Public Service	114,656
•	Delete Deputy Director of Public Services- Public Service	(146,047)
•	Add \$8,000 to Contractual Services – Engineering & Inspections- Engineering & Inspections Division	8,000
•	Add \$60,000 to Contractual Services - Inspectors- Building Inspections Division	<u>60,000</u>
	Total General Fund	\$ <u>453,432</u>

The Budget represents City Council's plans for City Services. The Fiscal 2008 Budget has been modified to reflect all of the City Council's amendments and represents the Council's plan for providing services to Warren residents.

I wish to recognize the excellent work of all departments who participated in the budget process. I would like to express my sincere appreciation to all members of the Controller's Office who assisted and contributed in the preparation of this budget. I would also like to thank your office and members of the Warren City Council for your interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Sincerely,



Richard Fox, C.P.A.  
Controller



**OFFICE OF THE MAYOR**

ONE CITY SQUARE, SUITE 215  
WARREN, MI 48093-6726  
(586) 574-4520  
[www.cityofwarren.org](http://www.cityofwarren.org)

April 10, 2007

Honorable Council Members:

I respectfully present the proposed 2007-2008 Budget for the City of Warren. Following the City's adopted mission statement "City of Progress" this budget serves as a planning guide outlining our goals and how they will be implemented in the upcoming year. It is the means of allocating financial and personnel resources to provide City services to meet the needs and desires of our residential and business communities. The budget illustrates the City's administrative structure and work plan for the upcoming fiscal year.

The core of this year's budget is a fiscally responsible work plan to maintain essential services and minimize the impact of externally generated revenue losses on "non-essential" programming. Our national and state governments have both lost revenue because of economic downturns and prolonged international conflicts. Both the federal and state governments have balanced their own operations by shifting the burden to local governments. We are asked to do more and given less with which to do it. We believe we are up to this challenge. We have presented a financial package that may not please everyone but is far less dramatic in its impact on City services than other communities have found necessary.

The programs and services allocated to this year's budget keep intact the City's strong base. The proposed programs and services are competitive with those offered by any community in the Detroit metropolitan area.

## **Budget Overview**

The budget is balanced and financially conservative. It continues the City's commitment to providing high quality, dependable services while directing available resources to service areas experiencing the greatest demands. The trend is to build upon our already strong base. This budget addresses current and future needs of our community and balances demands for service, with conservative financial management.

Warren accepts the challenge of keeping tax rates as low as possible by providing strong responsible leadership and offering efficient City services. This budget adequately meets the City's equipment, infrastructure, vehicle, and general operating needs while maintaining and in certain cases, enhancing current City service levels.

The total General Fund recommended budget is \$100,654,624, which represents an increase of \$2,295,150 or 2.3% from the previous year's amended budget. The largest portion of the budget is for salaries and benefits that amount to 83.1% of the total overall budget.

The millage rates applied to our estimated Taxable Value of \$4.51 billion will generate approximately \$76,410,224. Since my recommended budget is based on an estimated Taxable Value, some adjustments may be necessary upon final review by the Macomb County Equalization Department and State Tax Commission. Based upon our estimated Taxable Value, the average market value of a single-family residence in Warren is \$135,978. City taxes for a typical Warren home will be \$943.00 in fiscal 2007-2008, or \$2.58 per day. I am confident that as you examine this budget, you will be convinced that our taxpayers are getting outstanding service for their tax dollars.

## **Budget Highlights**

Highlights of the 2007-2008 budget include:

- Development of 312 acres of G.M. Land West of Mound Road
- Efficiencies and Cost Cutting reforms

- Development of New Residential neighborhoods
- New Vision of Library services
- Development of New Downtown Area

The recommended budget attempts to prioritize the areas of most importance to our community, including the following:

Public Safety

Neighborhoods

Library and Education

Parks and Recreation

Economic Development and Redevelopment

Major and Local Roads

Sanitation and Environment

Financial Planning

### **PUBLIC SAFETY**

The City recently negotiated an agreement with the Police Command Officers to eliminate four (4) sergeant positions, allowing the City to maintain a visible presence on our City streets. This action, coupled with my past elimination of the helicopter division, keeps our public safety funds focused where they are most needed and have the most impact. I urge City Council to approve staffing levels as recommended both for the safety of our citizens and to maintain property values.

In the 2004-2005 fiscal year, our struggle to offset the impact of state-shared revenue cuts resulted in the elimination of 40 Firefighter positions reducing the budget by almost \$4 million. Agreement was reached with the Firefighters union allowing the return of all laid off firefighters. This agreement includes a no layoff clause effective until June 30, 2007.

New procedures, including a shift to EMS equipped fire engines, more effectively utilizes personnel and helps contain both labor cost and equipment purchase and maintenance costs. This could not have been accomplished without the dedicated efforts of the Fire Commissioner, the City's labor negotiation team and new, responsible union leadership.

## **NEIGHBORHOODS**

The neighborhoods of the City are the backbone of our community. I am committed to improving our neighborhoods to provide a healthy atmosphere for everyone to live, work and raise their families. The budget provides for publications and communications to residents and businesses on issues of importance to them about our City. I believe our residents and businesses must be informed of all important programs and decisions affecting this community. Community pride and community standards are vital to the neighborhoods and businesses throughout the entire City.

Code enforcement efforts along with an aggressive nuisance abatement program will continue to be a strong policy of my administration. I hope the City Council will maintain the Administrative Hearings Bureau and the Property Maintenance Inspections Department. The new ordinance and the enforcement personnel provide a much-needed boost to our efforts to curb blight in the City of Warren.

We remain committed to aggressive enforcement; however, we will provide programs to assist residents in need of improving their homes. The C.D.B.G. residential rehabilitation program is available to improve and upgrade their home to an acceptable level. The Federal Government has continued funding the Community Development Block Grant Program for fiscal year 2007/2008 that will hopefully, allow for additional improvements in our neighborhoods.

To further improve our neighborhoods, the City is continuing a Rental Inspection Program. This Program requires an inspection of all rental houses in the City to insure the house is up to code and in livable condition.

The Sidewalk and Tree Program was initiated to address citizen concerns in the areas of sidewalk replacement and sewer obstruction. A comprehensive program to alleviate raised sidewalk flags and plugged sewer laterals has been too long in coming to the City. This shared-cost program, now in its fourth year, is expected to result in considerable infrastructure improvement citywide within the next few years.

Another valuable program is our Home Program. This program has developed many new homes and all have been sold. Several more are planned for the 2007 construction season. Building sites have been acquired through tax sale reversion and funds set aside for construction.

The Warren Community Development Corporation has been in existence since July 12, 1996. This non-profit housing group works hand-in-hand with the Home Program to purchase vacant lots and dilapidated properties for rehabilitation or redevelopment. The WCDC has partnered with the Carpenters Union to rehab or build new homes in our City. It is a 501(C)3 organization and future funding will be dependent on foundation grants, private donations and in kind support from Local, State and Federal Funding.

I have continued to provide funding to our marvelous volunteer groups such as the Beautification Commission, Cultural Commission, Crime Commission, Historical Commission and Village Historical Commission to provide programs that enhance the quality of life in our community.

### **LIBRARY AND EDUCATION**

The Library recommended budget is \$3,069,955, which represents an increase of \$125,794 or 4.3% from the previous year's amended budget. The recommended millage rate for the library is .4873 mills.

The Community Center Miller Library is an approximately 14,000 square foot facility with materials and operations relocated from the former Miller Branch. The Civic Center library, a 35,000 square foot state of the art facility, opened to the public in January of 2007, relocating from the Whitman branch. The library is the centerpiece of the Civic Center, providing an exciting array of information gathering technologies for residents and businesses of our community.

I am pleased that the City Council adopted the new DDA plan providing for a third new library in the Owen-Jax Center located at Nine Mile and Van Dyke. With changing times making neighborhood libraries less cost-effective to maintain, it is gratifying to know that we will be able to maintain educational and recreational resources within easy reach of all our citizens.

## **PARKS AND RECREATION**

The total recommended Parks and Recreation budget is \$7,483,485, which represents a decrease of \$86,030 or 1.1% from the previous year's amended budget. The recommended millage rate for Parks and Recreation is .9746 mills and is unchanged from the previous fiscal period. The principal sources of additional revenues for Parks & Recreation are memberships and other user fees generated by the new Community Center.

The new Community Center and Park at the old Warren High School site has enhanced the area by offering both youth and seniors recreational activities. This approximately 135,000 square foot facility consolidates most of Parks and Recreation's office and maintenance staff operations. It finally offers a home for our commissions and new historical museum for our residents.

The Council-approved amendment to the DDA plan provides funding to restructure the Owen-Jax Center consistent with the theme of the Community Center. The proposed structural changes, including an indoor pool, will provide a high-quality recreational facility within easy reach of south end residents.

## **ECONOMIC DEVELOPMENT AND REDEVELOPMENT**

My administration is committed to an aggressive effort of attracting new companies into the City and creating new jobs for our residents. We must continue to endorse Public/Private Partnerships not only to retain existing jobs, but also to create new ones. Prime examples are the continued improvements at Daimler-Chrysler and new developments with the General Motors Corporation. The City, schools and other taxing entities will benefit through the additional tax dollars captured and most importantly, employment levels will be maintained at those facilities.

The Tax Increment Finance Authority (T.I.F.A.), succeeded in developing a parking area and Walgreens at the intersection of Nine Mile Road and Van Dyke. With the addition of road improvements, businesses can better serve their customers and our citizens. Building permits have been issued for a 7,000 square foot retail site on Eight Mile Road. This new development will compliment the Rite-Aid, completed in the fall of 1999, and will help revive the entrance to the City. The T.I.F.A. Board will continue to pursue vacant buildings and parcels of land to promote new development that will improve the area. The T.I.F.A. Board is working in partnership with the City of Center Line to coordinate redevelopment from 8 Mile to 11 Mile along Van Dyke Avenue.

The Administration, Council Members, and City Staff should be proud of their efforts to redevelop the Tank Plant Property. The City made major infrastructure improvements and sold all of the property to private companies. A once blighted area is now a showcase for urban redevelopment, including a wide array of technology-based businesses and educational facilities.

The amended DDA plan broadens the scope of its impact, providing direct benefits to residents and businesses from one end of the City to the other. The redeveloped Owen-Jax Center will include an indoor pool and improved recreational facilities as well as a modern library facility.

General Motors development of its 312 acres of vacant land west of Mound has been approved by both the Planning Commission and the City Council. With a Meijer Superstore as its cornerstone, this mixed commercial/retail/residential development is the largest private investment seen in our community in many years.

The new Civic Center is completed and operational. Utilizing modern technologies and workflow techniques, the City Center provides efficient and cost effective services to Warren residents and businesses.

As a peripheral benefit of the project, an outdated commercial facility has been reborn as the new Majestic Center and has become the home of state and county health services and other retail businesses.

### **MAJOR AND LOCAL ROADS**

Road maintenance is important to the daily lives of the hundreds of thousands of people who use our roads everyday. My commitment to an outstanding road system is illustrated by the funding for resurfacing and road improvement programs in this fiscal years budget. I am committed to an aggressive street sweeping program. Again this year we will hire seasonal laborers to assist in removing debris from our streets, cutting grass and general maintenance throughout the entire City. I feel confident that our streets will be clean and our City will look vibrant to our residents and visitors.

## **SANITATION AND ENVIRONMENT**

The total recommended Sanitation budget is \$9,893,400, which represents an increase of \$347,896 or 3.6% from the previous year's amended budget.

As Mayor, I am concerned with environmental issues that face this community. My administration is committed to a very aggressive policy of maintaining a safe environment for all residents in Warren.

Our Recycling and Composting program is one of the best in our Great State. I am committed to providing a quality Recycling and Composting program at a reasonable price to our community.

With the support of City Council we are currently utilizing Material Recovery Facility Equipment (MRFE) through our contract with Great Lakes Recycling. This will allow for the delivering of recycling materials without having to pre-sort at the curb and also provide additional cost savings to our taxpayers.

The Sanitation Division has upgraded two pits and completed a third one that will allow our facility to process solid waste and composting more efficiently and to increase royalties from our transfer station. This year I recommend that we purchase one (1) new refuse truck to keep our fleet of vehicles in good operating condition.

## **FINANCIAL PLANNING**

I am very pleased that the City of Warren has again received the "Distinguished Budget Presentation Award". This award recognizes the quality of financial leadership to the community and other interested readers. I would like to thank the Controller and his Staff for their hard work and dedication that enabled our City to receive this award.

The City maintains its "AA-" credit rating from Standard and Poors. This AA- rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. With the new GASB 34 Financial Statement requirements, the recording of many new accruals will appear on our Financial Statements. I have funded a large portion our sick time bank and compensatory time liability through our Tank Plant proceeds and other reserves. I have established and partially funded the V.E.B.A. (Voluntary Employee Benefit Association Trust) for the both general and public safety employees. The general employees V.E.B.A. trust was funded with \$10 million of Tank Plant proceeds and the public safety V.E.B.A. trust was funded with over \$17 million from the Police & Fire pension reserve. V.E.B.A. trusts accumulate funds to pay retiree healthcare costs. Healthcare costs are escalating at a very high level and our City must strive to manage these rising healthcare costs while properly funding the V.E.B.A. trusts for the future.

### **PERSONNEL COSTS AND STAFFING LEVELS**

As you are aware, the City has seven (7) Labor Unions with contracts that are all currently settled. Below is a list naming each Union and the various expiration dates of each contract.

Police – W.P.O.A.	6-30-2009
Police – Command	6-30-2009
Fire	6-30-2007
U.A.W. 59	6-30-2009
U.A.W. 35	6-30-2009
A.F.S.C.M.E. 1917	6-30-2009
A.F.S.C.M.E. 1250	6-30-2009

For far too long, some union officials (and others) have been concerned with what they can get today without considering the long-term impact on City finances. We all have a stake in, and must take responsibility for, controlling short- and long-term contractual obligations of the City.

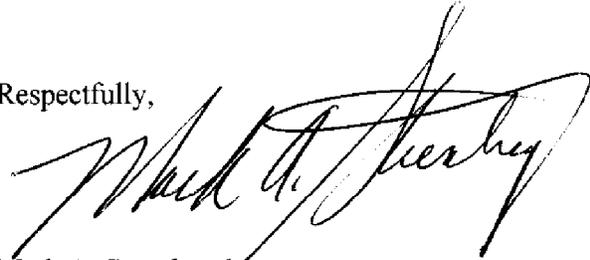
**BUDGET PROCESS, COUNCIL REVIEW AND ADJUSTMENT**  
**PUBLIC HEARING AND ADOPTION**

On April 9th, you received your copy of the proposed 2007-2008 Budget. The Council will have a number of weeks to deliberate the budget with all departments and divisions. Public inspection copies of my budget recommendation will be available in the Clerk's office, all Library branches and on the City website. The Council is required to have a public hearing no later than one week before its final adoption at such time as the Council shall direct. In accordance with the City Charter, no later than the third Monday in May of each year, the Council shall, by resolution, adopt a balanced budget for the ensuing fiscal year. This year, the budget must be adopted by May 21, 2007.

**SUMMARY**

In conclusion, my staff and I agonized many long hours over the 2007-2008 fiscal budget. I have always believed that each day provides a new opportunity to find better ways to meet the needs of our people, utilizing technology, innovation, competition and cooperative partnerships with the private sector and our unions. Our business and residential taxpayers expect and deserve government service that is efficient and cost effective. I firmly believe that if we work together, we can obtain our goals and more positive change for the City of Warren.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mark A. Steenbergh', written in a cursive style.

Mark A. Steenbergh  
Mayor

**GENERAL APPROPRIATIONS RESOLUTION**  
**ADOPTING FISCAL YEAR 2007/2008 BUDGET AND**  
**TAX RATE FOR FISCAL YEAR 2007/2008**

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on June 26, 2007 at 8 p.m. Eastern Daylight Savings Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilperson Fouts, Kamp, Vogt, Moore, Caumartin,  
Chupa, Mocerri, Sadowski & Wiecek

ABSENT: Councilperson None

The following resolution was offered by Councilperson Kamp and supported by Councilperson Caumartin.

The proposed budget for fiscal year of July 1, 2007 to June 30, 2008 has been submitted to this Council, as summarized in Table I - Estimated Revenue Budget and Table II - Budget Appropriations, copies of which are attached and incorporated by reference into this General Appropriations Resolution.

A public hearing on the proposed budget was held on April 24, 2007, and the City Council has completed its review of the Mayor's proposed budget for the fiscal year 2007/2008.

The sums to be raised by taxation for the general purpose of the City and for the payment of principal and interest on its indebtedness are as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.7724
Special Levies:	
Police and Fire Pension	2.5748
Emergency Medical Service	.2923
Police	.9746
Fire	<u>.9746</u>
 Total General Fund Operating Levy	 <u>13.5887</u>

<u>Special Revenue</u>	
Library	.4873
Sanitation	1.8918
Parks & Recreation	.9746
Total Special Revenue Fund Levy	<u>3.3537</u>
 Total Levy	 <u>16.9424</u>

THEREFORE, IT IS RESOLVED, that the City Council establishes the Estimated Revenue Budget for the various funds as summarized in Table I, and appropriates funds on a budgetary center basis to the various City departments, divisions, boards, commissions and other activities as summarized in Table II.

IT IS FURTHER RESOLVED, that the city officials responsible for the departmental, division, board, commission or activity expenditures authorized in the Budget Appropriations may expend funds up to, but may not exceed, the total appropriation authorized for each department, division, board, commission or activity.

IT IS FURTHER RESOLVED, that for monthly financial reports to the City Council, the budget line items as shown in the departmental budget document should be used for comparative reporting purposes.

IT IS FURTHER RESOLVED, that the City tax rate for fiscal year July 1, 2007 to June 30, 2008 is adopted as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.7724
Special Levies:	
Police and Fire Pension	2.5748
Emergency Medical Service	.2923
Police	.9746
Fire	<u>.9746</u>
Total General Fund Operating Levy	<u>13.5887</u>
 <u>Special Revenue</u>	
Library	.4873
Sanitation	1.8918
Parks & Recreation	.9746
Total Special Revenue Fund Levy	<u>3.3537</u>
 Total Levy	 <u>16.9424</u>

IT IS FURTHER RESOLVED, that if any portion, section, subsection, or other part of this Resolution, or its application to any person or circumstance, is invalidated or declared unlawful for any reason, then such portion, section, subsection or other part shall be separable, and the remainder of the resolution shall remain in full force and effect.

AYES: Councilperson Fouts, Kamp, Vogt, Caumartin, Mocerri & Wiecek

---

NAYS: Councilperson Chupa, Moore & Sadowski

---

RESOLUTION DECLARED ADOPTED this 26th day of June, 2007.



---

KATHY J. VOGT  
Secretary of the Council

**CERTIFICATION**

STATE OF MICHIGAN        )  
  )SS.  
COUNTY OF MACOMB        )

I, RICHARD PAUL SULAKA, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a correct copy of the resolution adopted by the Warren City Council at its meeting held on June 26, 2007.



---

RICHARD PAUL SULAKA  
City Clerk

TABLE I  
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Property Taxes	\$ 64,345,834	\$ -	\$ 64,345,834
Intergovernmental Revenues	15,526,446	-	15,526,446
Licenses and Permits	2,542,000	-	2,542,000
Fines and Forfeitures	4,775,000	-	4,775,000
Interest on Investments	2,200,000	-	2,200,000
Charges for Services	692,000	-	692,000
Miscellaneous Income	6,041,810	-	6,041,810
Fund Balance Appropriated	<u>4,531,534</u>	<u>453,432</u>	<u>4,984,966</u>
Total General Fund	<u>\$ 100,654,624</u>	<u>\$ 453,432</u>	<u>\$ 101,108,056</u>
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
State Shared Revenues	\$ 6,300,000	\$ -	\$ 6,300,000
Interest on Investments	180,000	-	180,000
Transfer from General Fund	76,792	-	76,792
Miscellaneous Reimbursements	23,000	-	23,000
Fund Balance Appropriated	<u>2,084,862</u>	<u>-</u>	<u>2,084,862</u>
Total Major Streets	<u>\$ 8,664,654</u>	<u>\$ -</u>	<u>\$ 8,664,654</u>
<u>Local Streets:</u>			
State Shared Revenues	\$ 2,475,000	\$ -	\$ 2,475,000
Interest on Investments	100,000	-	100,000
Transfer from General Fund	116,792	-	116,792
Transfer from Major Streets	1,575,000	-	1,575,000
Fund Balance Appropriated	<u>16,777</u>	<u>-</u>	<u>16,777</u>
Total Local Streets	<u>\$ 4,283,569</u>	<u>\$ -</u>	<u>\$ 4,283,569</u>
<u>Library Special Revenue Fund:</u>			
Property Taxes	\$ 2,250,118	\$ -	\$ 2,250,118
Intergovernmental Revenues	388,508	-	388,508
Interest on Investments	28,000	-	28,000
Charges for Services	57,000	-	57,000
Fund Balance Appropriated	<u>346,329</u>	<u>-</u>	<u>346,329</u>
Total Library Special Revenue Fund	<u>\$ 3,069,955</u>	<u>\$ -</u>	<u>\$ 3,069,955</u>
<u>Recreation Special Revenue Fund:</u>			
Property Taxes	\$ 4,500,216	\$ -	\$ 4,500,216
Intergovernmental Revenues	210,000	-	210,000
Interest on Investments	125,000	-	125,000
Charges for Services	1,890,000	-	1,890,000
Fund Balance Appropriated	<u>758,269</u>	<u>-</u>	<u>758,269</u>
Total Recreation Special Revenue Fund	<u>\$ 7,483,485</u>	<u>\$ -</u>	<u>\$ 7,483,485</u>

TABLE I  
ESTIMATED REVENUE BUDGET

<u>Operating Funds:</u>	<u>Mayor's Recommended Budget</u>	<u>City Council Amendments Add/(Delete)</u>	<u>City Council Adopted Budget</u>
<u>Communications Special Revenue Fund:</u>			
Franchise Fee Revenues	\$ 1,150,000	\$ -	\$ 1,150,000
Interest on Investments	70,000	-	70,000
Fund Balance Appropriated	<u>502,483</u>	-	<u>502,483</u>
Total Communications Special Revenue Fund	<u>\$ 1,722,483</u>	<u>\$ -</u>	<u>\$ 1,722,483</u>
<u>Sanitation Special Revenue Fund:</u>			
Property Taxes	\$ 8,735,386	\$ -	\$ 8,735,386
Interest on Investments	160,000	-	160,000
Miscellaneous Income	103,000	-	103,000
Transfer Station Royalties	120,000	-	120,000
Fund Balance Appropriated	<u>775,014</u>	-	<u>775,014</u>
Total Sanitation Special Revenue Fund	<u>\$ 9,893,400</u>	<u>\$ -</u>	<u>\$ 9,893,400</u>
<u>Rental Ordinance Fund:</u>			
Inspection Fees	\$ 318,000	\$ -	\$ 318,000
Block Grant Reimbursement	40,000	-	40,000
Interest on Investments	<u>2,000</u>	-	<u>2,000</u>
Total Rental Ordinance Fund	<u>\$ 360,000</u>	<u>\$ -</u>	<u>\$ 360,000</u>
<u>Vice Crime Confiscation Fund:</u>			
Vice Crime Confiscation's	\$ 15,000	\$ -	\$ 15,000
Interest on Investments	6,000	-	6,000
Fund Balance Appropriated	<u>4,000</u>	-	<u>4,000</u>
Total Vice Crime Confiscation Fund	<u>\$ 25,000</u>	<u>\$ -</u>	<u>\$ 25,000</u>
<u>Drug Forfeiture Fund:</u>			
Drug Forfeitures	\$ 230,000	\$ -	\$ 230,000
Interest on Investments	23,000	-	23,000
Fund Balance Appropriated	<u>50,500</u>	-	<u>50,500</u>
Total Drug Forfeiture Fund	<u>\$ 303,500</u>	<u>\$ -</u>	<u>\$ 303,500</u>
<u>Act 302 Police Training Fund:</u>			
State Grant	\$ 53,000	\$ -	\$ 53,000
Interest on Investments	<u>4,000</u>	-	<u>4,000</u>
Total Act 302 Police Training Fund	<u>\$ 57,000</u>	<u>\$ -</u>	<u>\$ 57,000</u>
<u>Downtown Development Authority Fund:</u>			
Property Taxes	\$ 5,744,000	\$ -	\$ 5,744,000
Interest on Investments	75,000	-	75,000
Lease Proceeds	<u>200,000</u>	-	<u>200,000</u>
Total Downtown Development Authority Fund	<u>\$ 6,019,000</u>	<u>\$ -</u>	<u>\$ 6,019,000</u>

TABLE I  
ESTIMATED REVENUE BUDGET

	<u>Mayor's Recommended Budget</u>	<u>City Council Amendments Add/(Delete)</u>	<u>City Council Adopted Budget</u>
<u>Operating Funds:</u>			
<u>Enterprise Funds:</u>			
Stilwell Manor:			
Rental Revenues	\$ 475,927	\$ -	\$ 475,927
Interest on Investments	50,000	-	50,000
Miscellaneous Income	<u>317,432</u>	-	<u>317,432</u>
Total Stilwell Manor	<u>\$ 843,359</u>	<u>\$ -</u>	<u>\$ 843,359</u>
Coach Manor:			
Rental Revenues	\$ 994,009	\$ -	\$ 994,009
Maintenance Revenues	355,532	-	355,532
Interest on Investments	90,000	-	90,000
Miscellaneous Income	8,000	-	8,000
Appropriation of Retained Earnings	<u>58,796</u>	-	<u>58,796</u>
Total Coach Manor	<u>\$ 1,506,337</u>	<u>\$ -</u>	<u>\$ 1,506,337</u>
<u>Capital Project Funds:</u>			
Sewage Disposal Plant Expansion Fund:			
Fund Balance Appropriated	<u>\$ 65,630</u>	<u>\$ -</u>	<u>\$ 65,630</u>
Total Sewage Disposal Plant Expansion Fund	<u>\$ 65,630</u>	<u>\$ -</u>	<u>\$ 65,630</u>
37th District Court Renovation Fund:			
Court Building Renovation Fee	\$ 550,000	\$ -	\$ 550,000
Interest on Investments	50,000	-	50,000
Fund Balance Appropriated	<u>1,607,891</u>	-	<u>1,607,891</u>
Total 37th District Court Renovation Fund	<u>\$ 2,207,891</u>	<u>\$ -</u>	<u>\$ 2,207,891</u>
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund:			
Interest on Investments	\$ 3,000	\$ -	\$ 3,000
Fund Balance Appropriated	<u>12,000</u>	-	<u>12,000</u>
Total Chapter 20 & 21 Drain Debt Fund	<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ 15,000</u>
Michigan Transportation Debt:			
Transfer from Major Roads	\$ 1,861,091	\$ -	\$ 1,861,091
Transfer from Local Roads	<u>40,688</u>	-	<u>40,688</u>
Total Michigan Transportation Debt	<u>\$ 1,901,779</u>	<u>\$ -</u>	<u>\$ 1,901,779</u>
2006 Capital Improvement Debt:			
Transfer from Major Roads	\$ 240,630	\$ -	\$ 240,630
Fund Balance Appropriated	<u>3,468</u>	-	<u>3,468</u>
Total 2006 Capital Improvement Debt	<u>\$ 244,098</u>	<u>\$ -</u>	<u>\$ 244,098</u>
Downtown Development Authority Debt:			
Transfer from DDA Operating Fund	\$ 4,237,000	\$ -	\$ 4,237,000
Total Downtown Development Authority Debt	<u>\$ 4,237,000</u>	<u>\$ -</u>	<u>\$ 4,237,000</u>
Total All Funds	<u>\$ 153,557,764</u>	<u>\$ 453,432</u>	<u>\$ 154,011,196</u>

TABLE II  
BUDGET APPROPRIATIONS

	<u>Mayor's Recommended Budget</u>	<u>City Council Amendments Add/(Delete)</u>	<u>City Council Adopted Budget</u>
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Council	\$ 1,091,771	\$ -	\$ 1,091,771
District Court	6,353,357	-	6,353,357
Mayor	903,103	-	903,103
Clerk	1,544,204	-	1,544,204
Treasurer	1,646,554	20,400	1,666,954
Controller	2,367,310	28,815	2,396,125
Information Systems	675,493	-	675,493
Legal	1,790,083	-	1,790,083
Assessing	1,580,745	-	1,580,745
Labor Relations	319,600	-	319,600
Personnel	897,007	-	897,007
Administrative Hearing Bureau	127,632	(127,632)	-
Property Maintenance Inspection	737,537	83,215	820,752
Unallocated Expense	5,129,000	-	5,129,000
Commissions (12)	284,156	10,600	294,756
Total General Government	<u>\$ 25,447,552</u>	<u>\$ 15,398</u>	<u>\$ 25,462,950</u>
Fire Department	\$ 21,651,833	\$ 61,933	\$ 21,713,766
Police Department	39,899,146	173,617	40,072,763
Animal Control	287,652	-	287,652
Civil Defense	188,389	-	188,389
Total Public Safety	<u>\$ 62,027,020</u>	<u>\$ 235,550</u>	<u>\$ 62,262,570</u>
Director of Public Services	\$ 468,221	\$ 134,484	\$ 602,705
Engineering and Inspections	1,474,943	8,000	1,482,943
Building and Inspections	2,452,187	60,000	2,512,187
DPW Garage	2,041,264	-	2,041,264
Building Maintenance	2,444,481	-	2,444,481
Street Lighting	2,550,000	-	2,550,000
Total Public Services	<u>\$ 11,431,096</u>	<u>\$ 202,484</u>	<u>\$ 11,633,580</u>
Planning	<u>\$ 793,956</u>	<u>\$ -</u>	<u>\$ 793,956</u>
Capital Improvements	<u>\$ 955,000</u>	<u>\$ -</u>	<u>\$ 955,000</u>
Total General Fund	<u>\$ 100,654,624</u>	<u>\$ 453,432</u>	<u>\$ 101,108,056</u>
<u>Special Revenue Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
Operating Costs	\$ 4,987,933	\$ -	\$ 4,987,933
Debt Service Costs	2,101,721	-	2,101,721
Transfer to Local Streets	1,575,000	-	1,575,000
Total Major Streets	<u>\$ 8,664,654</u>	<u>\$ -</u>	<u>\$ 8,664,654</u>

**TABLE II  
BUDGET APPROPRIATIONS**

	<u>Mayor's Recommended Budget</u>	<u>City Council Amendments Add/(Delete)</u>	<u>City Council Adopted Budget</u>
<u>Operating Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Local Streets:</u>			
Operating Costs	\$ 4,242,881	\$ -	\$ 4,242,881
Debt Service Costs	40,688	-	40,688
Total Local Streets	<u>\$ 4,283,569</u>	<u>\$ -</u>	<u>\$ 4,283,569</u>
 <u>Library Special Revenue Fund:</u>			
Personnel Services	\$ 1,275,410	\$ -	\$ 1,275,410
Employee Benefits	992,938	-	992,938
Supplies	29,000	-	29,000
Other Services and Charges	661,657	-	661,657
Capital Outlay	110,950	-	110,950
Total Library Special Revenue Fund	<u>\$ 3,069,955</u>	<u>\$ -</u>	<u>\$ 3,069,955</u>
 <u>Recreation Special Revenue Fund:</u>			
Personnel Services	\$ 2,750,422	\$ -	\$ 2,750,422
Employee Benefits	1,405,463	-	1,405,463
Supplies	274,100	-	274,100
Other Services and Charges	2,730,500	-	2,730,500
Capital Outlay	323,000	-	323,000
Total Recreation Special Revenue Fund	<u>\$ 7,483,485</u>	<u>\$ -</u>	<u>\$ 7,483,485</u>
 <u>Communications Special Revenue Fund:</u>			
Personnel Services	\$ 599,779	\$ -	\$ 599,779
Employee Benefits	271,654	-	271,654
Supplies	26,000	-	26,000
Other Services and Charges	770,050	-	770,050
Capital Outlay	55,000	-	55,000
Total Communications Special Revenue Fund	<u>\$ 1,722,483</u>	<u>\$ -</u>	<u>\$ 1,722,483</u>
 <u>Sanitation Special Revenue Fund:</u>			
Personnel Services	\$ 2,997,824	\$ -	\$ 2,997,824
Employee Benefits	2,557,831	-	2,557,831
Supplies	269,000	-	269,000
Other Services and Charges	3,894,300	-	3,894,300
Capital Outlay	174,445	-	174,445
Total Sanitation Special Revenue Fund	<u>\$ 9,893,400</u>	<u>\$ -</u>	<u>\$ 9,893,400</u>
 <u>Rental Ordinance Fund:</u>			
Personnel Services	\$ 130,104	\$ -	\$ 130,104
Employee Benefits	103,898	-	103,898
Supplies	7,000	-	7,000
Other Services and Charges	60,300	-	60,300
Total Rental Ordinance Fund	<u>\$ 301,302</u>	<u>\$ -</u>	<u>\$ 301,302</u>

**TABLE II  
BUDGET APPROPRIATIONS**

	<u>Mayor's Recommended Budget</u>	<u>City Council Amendments Add/(Delete)</u>	<u>City Council Adopted Budget</u>
<u>Operating Funds:</u>			
<u>Vice Crime Confiscation Fund:</u>			
Transfer to General Fund	\$ 25,000	\$ -	\$ 25,000
Total Vice Crime Confiscation Fund	<u>\$ 25,000</u>	<u>\$ -</u>	<u>\$ 25,000</u>
<u>Drug Forfeiture Fund:</u>			
Operating Supplies	\$ 6,000	\$ -	\$ 6,000
Other Services and Charges	74,000	-	74,000
Capital Outlay	103,500	-	103,500
Transfer to General Fund	120,000	-	120,000
Total Drug Forfeiture Fund	<u>\$ 303,500</u>	<u>\$ -</u>	<u>\$ 303,500</u>
<u>Act 302 Police Training Fund:</u>			
Other Services and Charges	\$ 52,000	\$ -	\$ 52,000
Total Act 302 Police Training Fund	<u>\$ 52,000</u>	<u>\$ -</u>	<u>\$ 52,000</u>
<u>Downtown Development Authority Fund:</u>			
Personnel Services	\$ 159,252	\$ -	\$ 159,252
Employee Benefits	70,481	-	70,481
Supplies	6,000	-	6,000
Other Services and Charges	5,567,400	-	5,567,400
Total Downtown Development Authority Fund	<u>\$ 5,803,133</u>	<u>\$ -</u>	<u>\$ 5,803,133</u>
<u>Enterprise Funds:</u>			
<u>Stilwell Manor:</u>			
Personnel Services	\$ 244,350	\$ -	\$ 244,350
Employee Benefits	182,268	-	182,268
Supplies	18,350	-	18,350
Other Services and Charges	368,030	-	368,030
Capital Outlay	10,100	-	10,100
Total Stilwell Manor	<u>\$ 823,098</u>	<u>\$ -</u>	<u>\$ 823,098</u>
<u>Coach Manor:</u>			
Personnel Services	\$ 42,000	\$ -	\$ 42,000
Employee Benefits	4,129	-	4,129
Supplies	26,250	-	26,250
Other Services and Charges	1,428,508	-	1,428,508
Capital Outlay	5,450	-	5,450
Total Coach Manor	<u>\$ 1,506,337</u>	<u>\$ -</u>	<u>\$ 1,506,337</u>
<u>Capital Project Funds:</u>			
Sewage Disposal Plant Expansion Fund	\$ 65,630	\$ -	\$ 65,630
37th District Court Renovation Fund	2,207,891	-	2,207,891
Total Capital Project Funds	<u>\$ 2,273,521</u>	<u>\$ -</u>	<u>\$ 2,273,521</u>
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund	\$ 15,000	\$ -	\$ 15,000
Michigan Transportation Debt	1,901,779	-	1,901,779
2006 Capital Improvement Debt	244,098	-	244,098
Downtown Development Authority Debt	4,237,000	-	4,237,000
Total Debt Funds	<u>\$ 6,397,877</u>	<u>\$ -</u>	<u>\$ 6,397,877</u>
Total All Funds	<u>\$ 153,257,938</u>	<u>\$ 453,432</u>	<u>\$ 153,711,370</u>

**CITY OF WARREN, MICHIGAN**

**ASSOCIATED AGENCIES**

The budget presented herein includes all of the funds relevant to the operation of the City of Warren as required by the Michigan Public Act 621 of 1978, the Uniform Budgeting and Accounting Act.

The budget for agencies which have an indirect relationship to the City or which may have been formed under applicable Federal and State Laws as separate and distinct entities apart from the City's operations are not included.

The following are significant agencies which are specifically excluded from the budget presented herein:

Warren Public School Districts:

Fitzgerald School District  
Van Dyke School District  
East Detroit School District  
Center Line School District  
Warren Woods School District  
Warren Consolidated School District

Warren Economic Development Corporation  
Warren Tax Increment Finance Authority  
Warren Building Authority

Separate budget reports can be obtained from these respective agencies.

# GFOA AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Warren, Michigan for its annual budget for the fiscal year beginning July 1, 2006. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

## *Distinguished Budget Presentation Award*

PRESENTED TO

**City of Warren  
Michigan**

For the Fiscal Year Beginning

**July 1, 2006**

A handwritten signature in cursive script, likely belonging to the President of the GFOA.

President

A handwritten signature in cursive script, likely belonging to the Executive Director of the GFOA.

Executive Director

# **BUDGETARY DATA**

## **Introduction**

As you review the City's Budget document, note that it is organized by fund type. These fund types are distinguished by tabs and include the General Fund, Special Revenue Funds, Enterprise Funds, Capital Project Funds, and Debt Service Funds. The General Fund is further divided into major divisions or departments. Each division or department contains a Service Mission Statement, Performance Objectives and Indicators, Expenditure History Chart, Personnel and Budget changes for prior years, and requested, recommended by the Mayor and Adopted by Council for the new Budget year. The Service Mission Statement highlights the types of services each activity provides. The Performance Objectives give specific objectives that the activity hopes to achieve in the current year while the Performance Indicators provide a listing of key measurements of the activity's service, efforts and accomplishments. The Expenditure History Chart provides a graphic look at the activity's expenditures over the past ten fiscal years.

## **Uniform Budget Act**

The City is legally subject to the budgetary control requirements of State of Michigan P.A. 621 of 1978 (the Uniform Budgeting Act). The following statements represent a brief synopsis of the major provisions of this Act.

- Budgets must be adopted for the General Fund, Special Revenue Funds, and Debt Service Funds.
- The budgets must be balanced.
- The budgets must be amended when necessary.
- Debt cannot be entered into unless permitted by law.
- Expenditures cannot exceed budget appropriations.
- Expenditures cannot be made unless authorized in the budget.
- A public hearing must be held before budget adoptions.

## **Budgetary Basis of Accounting**

Budgets for the General, Special Revenue, Debt Service and Capital Project Funds are prepared and adopted on the modified accrual basis of accounting consistent with Generally Accepted Accounting Principles (GAAP).

## **Budgetary Process**

The preparation of the budget begins in December with the distribution of budget instructions by the Controller's Office. During January and February, the Mayor and Controller's Office hold meetings with all departments, divisions, and commissions to review proposed spending and activities. At this time alternative approaches are sought to provide better services and reduce costs. Departmental requests are addressed by the Mayor within overall City needs and an estimate of available resources. The remaining steps and deadlines are strictly outlined in the City Charter as follows:

1. Not later than the second Monday in April of each year, the Mayor shall submit to the Council a recommended budget for the next fiscal year, which is within the tax limit and other revenue sources of the City.
2. The recommended budget of the Mayor, together with his supporting schedules, information and messages, shall be reviewed by the Council.
3. A public hearing on the budget shall be held not less than one week before its final adoption.
4. Not later than the third Monday in May of each year, the Council shall, by resolution, adopt a budget for the ensuing fiscal year in accordance with the Michigan Uniform Accounting and Budgetary Act.

In addition to the Charter requirements, the Administrators of all City offices have made budget requests to the Mayor, which he has reviewed before arriving at his proposed budget recommendations.

The Recommended Budget vs. Adopted Budget: The terminology "Recommended Budget" is utilized throughout the document to indicate the budgetary totals and concepts as presented by the Mayor to the City Council on or before the second Monday in April. The terminology "Adopted Budget" refers to the official budgetary totals adopted by the City Council after the Mayor's submission and required public hearing is held.

Once adopted, the budget becomes the legally binding financial plan for the City. The City adopts its budget by budgetary center, which is in accordance with the State's legal requirement and is the level of classification detail at which expenditures may not legally exceed appropriations. The Council must approve any changes to a total budgetary center appropriation. Budgets are monitored carefully with the use of an encumbrance system.

In conformance to the State of Michigan Uniform Budgeting Act, the City amends the budgeted revenues and expenditures periodically to provide funding for new programs adopted during the fiscal year or to reflect changes in revenues and expenditure patterns as they occur. The purpose of this process is to ensure that the budget remains a timely and accurate management tool.

# **BUDGET CALENDAR**

## **November**

Controllers Office prepares budget preparation instructions and budget request forms.

## **December**

**15** Budget instructions and budget request forms are distributed to all departments, divisions, and commissions.

## **January**

**3 - 5** Controllers Office prepares estimated revenues and expenditures for current fiscal year.

**8 - 12** Controllers Office prepares revenue forecast.

**22** Operating budget requests due from all departments, divisions, and commissions.

**23 - 31** Controllers Office analyzes all budget requests.

## **February**

**1 - 16** The Mayor and Controllers Office hold administrative budget hearings with all departments, divisions, and commissions.

**19 - 28** Final administration review of all budget material is completed.

## **March**

**1 - 2** Final adjustments are made to the Budget document and all funds are brought into balance.

**5 - 9** Controllers Office prepares proposed Budget document.

**12 - 16** Mayor prepares Budget message.

**19 - 31** Proposed Budget is duplicated.

## **April**

**9** The Mayor's Proposed Budget is presented to City Council in accordance with Charter deadline.

**17** Budget Notice published in local newspaper. Public notice must be made seven days prior to the hearing.

**24** Public Hearing for Budget.

**10 - 30** City Council Workshops. Each department, division and commission will have a scheduled time to present its budget and answer questions.

## **May**

**21** City Council adopts Taxation Resolution and Fiscal 2008 Budget.

**22 - 31** Controllers Office prepares Adopted Budget document incorporating City Council adjustments.

## **June**

**1 - 15** Adopted Budget is duplicated and distributed to City Council, departments, divisions, commissions, and public.

## **July**

**1** Beginning of Fiscal Year 2008.

**CITY OF WARREN, MICHIGAN  
ORGANIZATION CHART**

**CITIZENS OF THE CITY OF WARREN**

**COUNCIL**

ZONING BOARD OF APPEALS

**CLERK**

**MAYOR**

**TREASURER**

**37th DISTRICT COURT JUDGES**

BOARD OF CANVASSERS

ELECTION COMMISSION

LEGAL DEPARTMENT

POLICE DEPARTMENT

FIRE DEPARTMENT

POLICE & FIRE CIVIL SERVICE COMMISSION

CONTROLLER'S DEPARTMENT

ASSESSING DEPARTMENT

BOARD OF REVIEW

PURCHASING

DATA PROCESSING

PUBLIC SERVICE DEPARTMENT

PARKS & RECREATION COMMISSION

PARKS & RECREATION

PLANNING COMMISSION

PLANNING

LIBRARY COMMISSION

LIBRARY

PERSONNEL DEPARTMENT

CITY CIVIL SERVICE COMMISSION

LABOR RELATIONS DEPARTMENT

SENIOR CITIZEN HOUSING DEPARTMENT

HOUSING COMMISSION

BUILDING

ENGINEERING

WATER SUPPLY

SEWAGE TREATMENT

SERVICE DIVISION

PUBLIC WORKS

BUILDING MAINTENANCE

SANITATION

ELECTRICAL COMMISSION

HOUSING APPEAL BOARD

B.O.C.A. BOARD OF APPEALS

TAX INCREMENT FINANCE AUTHORITY

ECONOMIC DEVELOPMENT CORPORATION

SENIOR HEALTH CARE SERVICE COMMISSION

INVESTMENT POLICY COMMISSION

CITY EMPLOYEES' RETIREMENT COMMISSION

POLICE & FIRE RETIREMENT COMMISSION

VILLAGE HISTORIC DISTRICT COMMISSION

PUBLISHING AND MAILING COMMISSION

CRIME COMMISSION

CULTURAL COMMISSION

BUILDING AUTHORITY

CABLE T.V. COMMISSION

COMPENSATION COMMISSION

HISTORICAL COMMISSION

BEAUTIFICATION COMMISSION

# **CITY GOALS & OBJECTIVES**

## **Public Health and Safety**

Everyone who lives, works, or visits the City must be safe and perceive it as a community in which people can live healthfully, move about safely and feel confident that they and their property are protected from criminal harm and the hazard of fire and natural and manmade disasters. Supporting this effort are hundreds of volunteers who are committed to maintaining safe neighborhoods and workplaces. Our neighborhood watch program along with the Police Department's community policing efforts continues to be valuable tools in reducing crime. Prevention programs, particularly youth anti-drug programs such as Drug Awareness Resistance Education (DARE) will continue to be emphasized to focus upon higher-order prevention activities and contribute to the City's overall desirability. Premier fire prevention programs and life support services also will continue to be provided.

## **Neighborhoods**

The neighborhoods of the City are the backbone of our community. Community pride and standards are vital to the neighborhoods and businesses throughout the entire community. One of City government's major focuses is to encourage its citizens to strengthen and improve their neighborhoods. Beautification and ongoing maintenance of property are encouraged to assure high community standards, along with social and recreational activities for people of all ages and interests. The City will continue to strive for a permanent stock of decent housing which is available to meet the needs of all members of the community regardless of age, income, or background. Young people and young families are urged to develop an attachment to Warren and its neighborhoods, to maintain the same level of commitment as today's senior adults, its founding citizens.

## **Education**

Public education is the responsibility of the school districts located within the City. However, the importance of both public and private schools to the social and economic vitality of Warren neighborhoods and the business community is a primary concern to City government. The City supports strong, imaginative and innovative public school systems, which demand the highest educational standards of its administrators, teachers and students. The City will continue to provide excellent public library facilities and programs, which serve as major resources to all Warren educational institutions, citizens and the business community.

## **Recreational and Cultural**

An enriched recreational and cultural life is an essential ingredient to every successful community. The City is committed to providing outstanding cultural and recreational activities to residents of all ages. Citizen volunteers on the Cultural, Recreation, Library, Beautification, Historical, and Village Historical Commissions provide opinions and ideas as to how the City's cultural and recreational resources can and should be used. The City has twenty-five (25) City parks and four (4) library branches distributed throughout its neighborhoods. Strong cultural and recreational programs will help residents of all ages to maintain both active, healthy minds and bodies.

# **CITY GOALS & OBJECTIVES**

## **Economic Development**

City government acknowledges the ability to provide services is tied directly to tax base growth and seeks to balance congenial land uses that promote a healthy environment. The City will continue to encourage economic development in the existing industrial and commercial areas to expand the tax base and retain and create jobs. It is important to assure a community climate, which encourages economic activity and full employment, rewards creative enterprise and provides the means to realize other goals in the plan.

## **Maintenance and Appearance**

Warren's extensive infrastructure (buildings, roads, bridges and utilities) helps attract and retain residents and businesses, along with the City's natural resources. Preservation of the physical appearance and structural integrity of buildings must be applied to both publicly and privately owned properties to maintain high appearance standards. The City will continue to encourage the revitalization of many existing facilities and properties to meet current standards.

Ease of travel within the community is attractive to both residents and businesses. The City will continue to provide a fully balanced transportation system which is integrated with the regional systems and provides transit options for everyone in the community. Warren must maintain its desirability by continuing to plan and implement a road improvement priority system. These plans must remain sensitive to the needs of the City's neighborhoods to prevent any negative impact on the integrity of residential areas.

## **Intergovernmental Relations**

The City acknowledges that it is part of a larger urban area and that solutions to certain problems must be addressed on a regional level. By doing so duplication of services and related costs can be avoided. A greater responsibility for public services has been shifted to cities by state and federal governments in recent years; adequate financing, however, has not always accompanied these new service needs. The City will continue to aggressively seek its fair share of state and federal funding and will remain actively involved in legislation on critical issues.

## **Financial Planning**

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. The City will continue to evaluate all services in order to effectively and efficiently provide them at the lowest cost possible to Warren taxpayers. It is also necessary to review all revenue sources available and adjust any user fee charges where appropriate. The City will continue its thoughtful, innovative financial approach, which has earned it national recognition in budget preparation and financial reporting. Also, the City continues to maintain one of the highest credit ratings of any municipal government in the United States. This rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

# **FINANCIAL POLICIES & STRATEGIES**

## **Financial Policies**

The City of Warren financial policies detailed below set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for reviewing current activities and proposals for future programs.

## **Operating Budget Policies**

1. No new or expanded services shall be implemented without implementing trade-offs of expenses or revenues at the same time. This applies to personnel, equipment and any other peripheral expense associated with the service.
2. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet. Expansions to the fleet must be offset through reductions in other equipment and/or costs.
3. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
4. The City will monitor departmental expenditures continuously to ensure conformity to budgets and decide on actions to bring the budget into balance, if necessary.
5. The City will avoid budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.
6. The budget will provide for adequate levels of funding for all retirement systems.
7. The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
8. Minimize the impact in the use of property tax financing by seeking alternative financing for City services including user fees and upgrading and/or enhancement of the property tax base.
9. Where possible, the City will integrate performance measurement and productivity indicators within the budget.

## **Revenue Policies**

1. The City will attempt to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
2. The City will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The City will establish all user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing the service.
4. The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The City will project its annual revenues by an objective and thorough analytical process.
6. The City will maintain sound appraisal procedures and practices to reflect current property values.
7. The City will follow an aggressive policy of collecting revenues.

# **FINANCIAL POLICIES & STRATEGIES**

## **Investment Policies**

1. The City will deposit all funds on the same day the funds are received.
2. The City will make a cash-flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure maximum investment capabilities.
3. The City will pool cash from several different funds for investment purposes to maximize potential earnings, when permitted by law.
4. The City will analyze market conditions and potential investments to maximize its yield, while maintaining the integrity, diversification and safety of the principal.
5. The City's accounting system will provide regular information concerning cash position and investment performance.

## **Debt Policies**

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it will pay back the bonds within a period not to exceed the expected useful life of the project.
2. The City will not incur long-term debt to finance operating deficits.
3. The City will publish and distribute an official statement for each bond and note issue.
4. General obligation debt will not be used for enterprise activities.
5. The City will maintain a sound relationship with all bond-rating agencies and will keep them informed about our current capital projects.

## **Reserve Policies**

1. The City will strive to maintain an undesignated-unreserved General Fund balance, which represents between 10-15% of the funds expenditures.

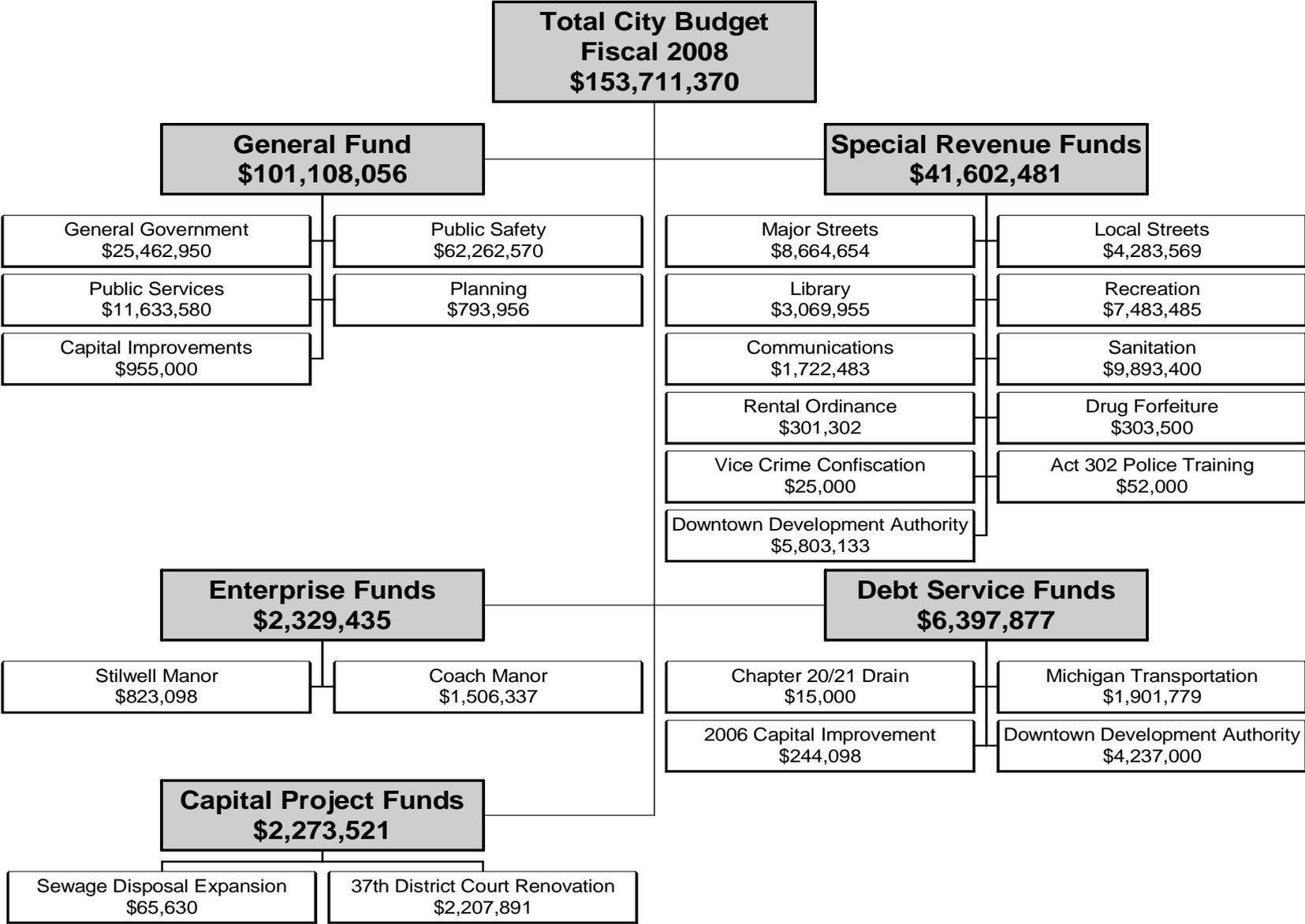
## **Accounting, Auditing and Financial Reporting Policies**

1. An independent audit will be performed annually.
2. The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Practices (GAAP), the body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standard setting bodies such as the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

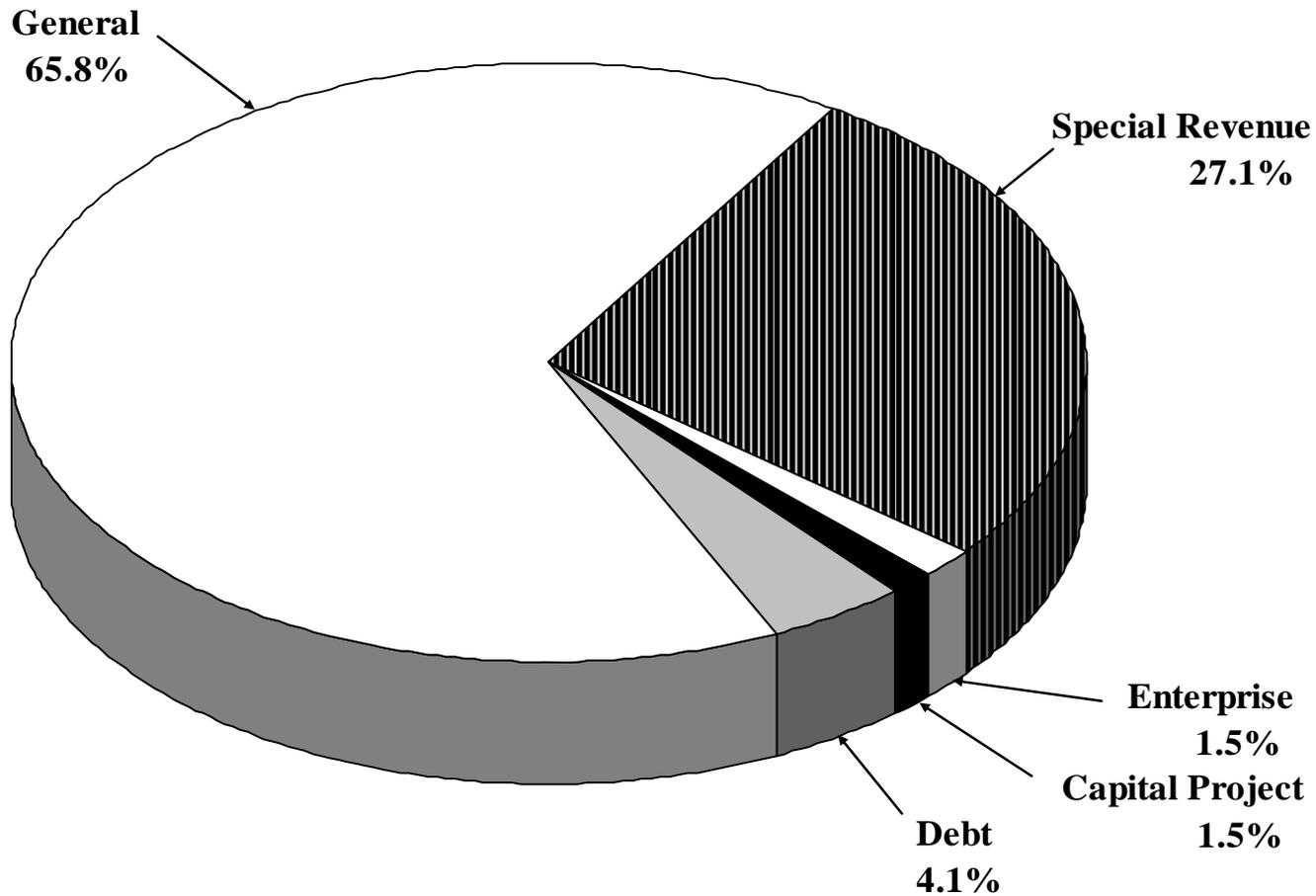
# *All Funds Summary*

The All Funds Summary provides the reader with a quick overview of the entire financial plan of the City for the upcoming fiscal year. Several schedules, charts and graphs are also included which highlight the revenue, expenditure, and fund balance history and trends for all of the City's funds and helps to better illustrate the City's overall fund structure.

# FINANCIAL ORGANIZATION CHART



# FISCAL 2008 TOTAL CITY BUDGETED FUNDS PERCENT OF TOTAL EXPENDITURES



**REVENUE COMPARISON – CITY BUDGETED FUNDS**

<b><u>Fund Name</u></b>	<b><u>Fiscal 2005 Actual</u></b>	<b><u>Fiscal 2006 Actual</u></b>	<b><u>Fiscal 2007 Estimated</u></b>	<b><u>Fiscal 2008 Adopted By Council</u></b>
<b>General Fund</b>				
<b>General Fund</b>	\$89,750,528	\$96,808,592	\$94,921,250	\$96,123,090
<b><u>Special Revenue Funds</u></b>				
Major Road Fund	7,169,482	7,130,377	6,525,154	6,579,792
Local Road Fund	3,842,054	3,888,193	4,232,870	4,266,792
Library Fund	2,592,590	2,910,855	2,669,350	2,723,626
Recreation Fund	6,534,913	6,793,124	6,674,667	6,725,216
Communications Fund	1,191,080	1,278,582	1,220,600	1,220,000
Budget Stabilization Fund	0	0	0	0
Sanitation Fund	8,282,013	8,969,268	8,888,271	9,118,386
Rental Ordinance Fund	181,356	176,572	182,000	360,000
Vice Crime Confiscation Fund	5,162	31,246	35,500	21,000
Drug Forfeiture Fund	376,884	298,260	295,000	253,000
Act 302 Police Training Fund	55,383	59,903	56,500	57,000
Tank Plant Redevelopment Fund	0	0	0	0
Downtown Development Authority Fund	-	-	5,730,000	6,019,000
<b>Total Special Revenue Funds</b>	30,230,917	31,536,380	36,509,912	37,343,812
<b><u>Enterprise Funds</u></b>				
Stilwell Manor	733,525	793,116	829,770	843,359
Coach Manor	1,379,477	1,452,106	1,438,000	1,447,541
<b>Total Enterprise Funds</b>	2,113,002	2,245,222	2,267,770	2,290,900
<b><u>Capital Project Funds</u></b>				
Sewage Disposal Plant Expansion	0	0	0	0
37 <sup>th</sup> District Court Renovation	376,773	631,118	600,000	600,000
<b>Total Capital Project Funds</b>	376,773	631,118	600,000	600,000
<b><u>Debt Service Funds</u></b>				
Chapter 20 and 21 Drain Debt	23,561	20,527	7,507	3,000
Michigan Transportation Debt	2,174,883	2,118,252	1,946,938	1,901,779
Capital Improvement Debt	0	0	55,574	240,630
Downtown Development Authority Debt	-	-	3,762,938	4,237,000
<b>Total Debt Service Funds</b>	2,198,444	2,138,779	5,772,957	6,382,409
<b>Total All Funds</b>	\$124,669,664	\$133,360,091	\$140,071,889	\$142,740,211

NOTE: Figures do not include use of or contribution to Fund Balance

**EXPENDITURE COMPARISON – CITY BUDGETED FUNDS**

<u>Fund Name</u>	<u>Fiscal 2005 Actual</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Adopted By Council</u>
<b><u>General Fund</u></b>				
General Fund	\$100,772,670	\$91,114,174	\$97,664,478	\$101,108,056
<b><u>Special Revenue Funds</u></b>				
Major Road Fund	6,933,380	7,218,740	9,740,846	8,664,654
Local Road Fund	4,381,864	3,767,605	4,217,917	4,283,569
Library Fund	2,646,577	2,714,318	2,948,938	3,069,955
Recreation Fund	6,256,136	6,423,171	7,476,303	7,483,485
Communications Fund	1,389,059	1,501,658	1,728,220	1,722,483
Budget Stabilization Fund	750,000	0	0	0
Sanitation Fund	8,258,470	8,126,295	9,044,558	9,893,400
Rental Ordinance Fund	189,345	200,607	209,616	301,302
Vice Crime Confiscation Fund	0	0	25,000	25,000
Drug Forfeiture Fund	199,065	260,696	407,855	303,500
Act 302 Police Training Fund	39,805	39,386	51,300	52,000
Tank Plant Redevelopment Fund	0	2,061,267	120,059	0
Downtown Development Authority Fund	-	-	4,727,788	5,803,133
<b>Total Special Revenue Funds</b>	<b>31,043,701</b>	<b>32,313,743</b>	<b>40,698,400</b>	<b>41,602,481</b>
<b><u>Enterprise Funds</u></b>				
Stilwell Manor	836,414	841,095	910,382	918,098
Coach Manor	963,732	1,031,506	1,089,671	1,146,337
<b>Total Enterprise Funds</b>	<b>1,800,146</b>	<b>1,872,601</b>	<b>2,000,053</b>	<b>2,064,435</b>
<b><u>Capital Project Funds</u></b>				
Sewage Disposal Plant Expansion	30,509	0	31,198	65,630
37 <sup>th</sup> District Court Renovation	0	0	0	2,207,891
<b>Total Capital Project Funds</b>	<b>30,509</b>	<b>0</b>	<b>31,198</b>	<b>2,273,521</b>
<b><u>Debt Service Funds</u></b>				
Chapter 20 and 21 Drain Debt	626,675	701,820	244,809	15,000
Michigan Transportation Debt	2,174,883	2,118,252	1,946,938	1,901,779
Capital Improvement Debt	0	0	52,106	244,098
Downtown Development Authority Debt	-	-	3,762,938	4,237,000
<b>Total Debt Service Funds</b>	<b>2,801,558</b>	<b>2,820,072</b>	<b>6,006,791</b>	<b>6,397,877</b>
<b>Total All Funds</b>	<b>\$136,448,584</b>	<b>\$128,120,590</b>	<b>\$146,400,920</b>	<b>\$153,446,370</b>

**YEAR-END UNAPPROPRIATED**  
**FUND BALANCE COMPARISON – CITY BUDGETED FUNDS**

<u>Fund Name</u>	<u>Fiscal 2005 Actual</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Adopted By Council</u>
<b><u>General Fund</u></b>				
General Fund	\$23,202,539	\$27,056,195	\$24,019,854	\$24,019,854
<b><u>Special Revenue Funds</u></b>				
Major Road Fund	7,676,500	7,588,137	4,372,445	2,287,583
Local Road Fund	2,105,141	2,225,729	2,240,682	2,223,905
Library Fund	556,819	753,356	473,768	127,439
Recreation Fund	2,824,604	3,194,557	2,392,921	1,634,652
Communications Fund	2,179,416	1,956,340	1,448,720	946,237
Budget Stabilization Fund	0	0	0	0
Sanitation Fund	3,758,205	4,601,178	4,444,891	3,669,877
Rental Ordinance Fund	66,897	42,862	15,246	73,944
Vice Crime Confiscation Fund	87,048	118,294	128,794	124,794
Drug Forfeiture Fund	490,642	528,206	415,351	364,851
Act 302 Police Training Fund	97,342	117,859	123,059	128,059
Tank Plant Redevelopment Fund	2,181,326	120,059	0	0
Downtown Development Authority Fund	-	-	8,368,695	8,584,562
<b>Total Special Revenue Funds</b>	<b>22,023,940</b>	<b>21,246,577</b>	<b>24,424,572</b>	<b>20,165,903</b>
<b><u>Enterprise Funds</u></b>				
Stilwell Manor	330,641	282,661	202,049	127,310
Coach Manor	1,499,657	1,920,257	2,268,586	2,569,790
<b>Total Enterprise Funds</b>	<b>1,830,298</b>	<b>2,202,918</b>	<b>2,470,635</b>	<b>2,697,100</b>
<b><u>Capital Project Funds</u></b>				
Sewage Disposal Plant Expansion	96,828	96,828	65,630	0
37 <sup>th</sup> District Court Renovation	376,773	1,007,891	1,607,891	0
<b>Total Capital Project Funds</b>	<b>473,601</b>	<b>1,104,719</b>	<b>1,673,521</b>	<b>0</b>
<b><u>Debt Service Funds</u></b>				
Chapter 20 and 21 Drain Debt	1,002,023	320,730	83,428	71,428
Michigan Transportation Debt	0	0	0	0
Capital Improvement Debt	0	0	3,468	0
Downtown Development Authority Debt	-	-	0	0
<b>Total Debt Service Funds</b>	<b>1,002,023</b>	<b>320,730</b>	<b>86,896</b>	<b>71,428</b>
<b>Total All Funds</b>	<b>\$48,532,401</b>	<b>\$51,931,139</b>	<b>\$52,675,478</b>	<b>\$46,954,285</b>

# *General Fund*

The General Fund is the City's major operating fund, providing the majority of services available to our residents. The function of the fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The major activities financed by the General Fund are Police and Fire Protection, City Administration and most Public Services. The primary source of revenue to fund these services is local property taxes generated annually and supplemented by state shared revenues.

**GENERAL FUND  
SUMMARY INFORMATION**

GENERAL FUND SUMMARY  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31		FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>REVENUES:</b>			
\$ 60,386,167	\$ 31,173,821	\$ 62,661,922	\$ 61,189,427	Property Taxes	\$ 64,345,834	\$ 64,345,834	\$ 64,345,834
18,156,311	3,182,874	16,221,897	16,447,677	Intergovernmental Revenues	15,526,446	15,526,446	15,526,446
2,420,993	1,378,862	2,682,000	2,007,000	Licenses and Permits	2,542,000	2,542,000	2,542,000
4,991,922	1,607,942	4,570,050	4,604,500	Fines and Forfeitures	4,775,000	4,775,000	4,775,000
2,617,658	1,456,119	2,200,000	1,600,000	Interest on Investments	2,200,000	2,200,000	2,200,000
1,114,413	383,874	734,000	768,000	Charges for Services	692,000	692,000	692,000
7,121,128	4,547,021	5,851,381	5,410,350	Miscellaneous Income	6,041,810	6,041,810	6,041,810
<u>\$ 96,808,592</u>	<u>\$ 43,730,513</u>	<u>\$ 94,921,250</u>	<u>\$ 92,026,954</u>	Total Revenues	<u>\$ 96,123,090</u>	<u>\$ 96,123,090</u>	<u>\$ 96,123,090</u>
				<b>EXPENDITURES:</b>			
\$ 22,680,226	\$ 10,951,680	\$ 23,564,404	\$ 23,494,421	General Government	\$ 26,085,664	\$ 25,447,552	\$ 25,462,950
56,873,787	29,803,823	61,520,374	61,841,821	Public Safety	63,675,208	62,027,020	62,262,570
9,995,931	4,962,832	10,897,198	11,293,924	Public Services	12,162,614	11,431,096	11,633,580
663,275	289,707	727,502	774,308	Planning	805,728	793,956	793,956
900,955	469,195	955,000	955,000	Capital Improvements	955,000	955,000	955,000
<u>\$ 91,114,174</u>	<u>\$ 46,477,237</u>	<u>\$ 97,664,478</u>	<u>\$ 98,359,474</u>	Total Expenditures	<u>\$ 103,684,214</u>	<u>\$ 100,654,624</u>	<u>\$ 101,108,056</u>
<u>\$ 5,694,418</u>	<u>\$ (2,746,724)</u>	<u>\$ (2,743,228)</u>	<u>\$ (6,332,520)</u>	Excess (Deficit) of Revenues over Expenditures	<u>\$ (7,561,124)</u>	<u>\$ (4,531,534)</u>	<u>\$ (4,984,966)</u>
				<b>OTHER FINANCING SOURCES:</b>			
-	6,332,520	6,616,809	6,332,520	Fund Balance Appropriated	7,561,124	4,531,534	4,984,966
<u>\$ -</u>	<u>\$ 6,332,520</u>	<u>\$ 6,616,809</u>	<u>\$ 6,332,520</u>	Total Other Sources	<u>\$ 7,561,124</u>	<u>\$ 4,531,534</u>	<u>\$ 4,984,966</u>
\$ 5,694,418	\$ 3,585,796	\$ 3,873,581	\$ -	Excess (Deficit) of Revenues over Expenditures and Other Sources	\$ -	\$ -	\$ -
27,827,653	27,056,195	27,056,195	19,149,000	Estimated Undesignated Fund Balance - Beginning of Period	21,443,696	24,473,286	24,019,854
(296,771)	-	-	-	- Other Direct Adjustments	-	-	-
-	(1,640,667)	(1,924,956)	(1,640,667)	Fund Balance Supplemental Appropriation	-	-	-
<u>(6,169,105)</u>	<u>-</u>	<u>(4,984,966)</u>	<u>-</u>	Fund Balance Required for Succeeding Year	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 27,056,195</u>	<u>\$ 29,001,324</u>	<u>\$ 24,019,854</u>	<u>\$ 17,508,333</u>	Estimated Undesignated Fund Balance (Deficit) End of Period	<u>\$ 21,443,696</u>	<u>\$ 24,473,286</u>	<u>\$ 24,019,854</u>

GENERAL FUND REVENUES  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31		FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>PROPERTY TAXES:</b>			
\$ 57,378,297	\$ 29,357,844	\$ 59,841,767	\$ 58,703,184	Property Taxes	\$ 61,285,037	\$ 61,285,037	\$ 61,285,037
1,085,902	458,622	1,251,155	917,243	Industrial Facilities Tax	1,460,797	1,460,797	1,460,797
467,971	93,590	190,000	190,000	Penalties & Interest on Taxes	195,000	195,000	195,000
1,422,663	1,261,109	1,350,000	1,350,000	Administration Fee - Schools	1,375,000	1,375,000	1,375,000
31,334	2,656	29,000	29,000	Trailer & Senior Housing Fees in Lieu of Taxes	30,000	30,000	30,000
<u>\$ 60,386,167</u>	<u>\$ 31,173,821</u>	<u>\$ 62,661,922</u>	<u>\$ 61,189,427</u>	<b>Total Property Taxes</b>	<u>\$ 64,345,834</u>	<u>\$ 64,345,834</u>	<u>\$ 64,345,834</u>
				<b>INTERGOVERNMENTAL REVENUES:</b>			
				Federal Revenue:			
\$ 51,194	\$ -	\$ 47,000	\$ 47,000	Civil Defense Grant	\$ 47,000	\$ 47,000	\$ 47,000
112,981	-	-	-	Local Law Enforcement Grant-03	-	-	-
5,869	-	-	-	Local Law Enforcement Grant-04	-	-	-
12,263	-	-	-	Metro Medical Response Grant	-	-	-
1,365,618	-	-	-	Interoperable Communications Grant	-	-	-
79,828	-	-	-	Bryne Formula Grant Program 2004	-	-	-
97,097	18,324	18,324	-	Bryne Formula Grant Program 2005	-	-	-
70,691	-	-	-	Drug Court Enhancement Grant	-	-	-
2,391	-	10,000	10,000	Drug Court Enhancement Grant-05	-	-	-
-	-	140,000	140,000	Justice Assistance Grant - 06	-	-	-
-	104,809	245,791	245,791	U. S. Department of Justice Grant	-	-	-
-	-	52,921	52,921	Cities Readiness Grant	-	-	-
				State Shared Revenue:			
14,540,634	2,656,074	14,275,000	14,600,000	Sales and Use Tax	14,275,000	14,275,000	14,275,000
84,171	4,155	75,000	75,000	Liquor Licenses	75,000	75,000	75,000
49,527	-	-	-	Domestic Preparedness Equipment Grant-7	-	-	-
391,980	20,896	20,896	-	Homeland Security Grant	-	-	-
-	32,910	255,519	255,519	Homeland Security Grant-06	-	-	-
-	-	30,000	30,000	Michigan Drug Court Program Grant - 06	-	-	-
75,000	-	-	-	Community Foundation of SE Michigan Grant	-	-	-
138,960	-	-	-	Personal Property Audit Grant	-	-	-
				Police Grants:			
27,666	-	29,000	29,000	COMET	27,000	27,000	27,000
78,839	-	60,000	60,000	MATS Grant	60,000	60,000	60,000
6,799	50,000	50,000	-	Bureau of Justice	-	-	-
149,233	331	100,000	100,000	911 Dispatch Training/Equipment	110,000	110,000	110,000
183,346	91,223	182,446	182,446	Judges Salary Standardization	182,446	182,446	182,446
55,994	-	50,000	50,000	Election Expense Reimbursement	170,000	170,000	170,000
				Local Revenue:			
324,512	149,152	300,000	290,000	Reimbursement from City of Center Line	300,000	300,000	300,000
-	-	5,000	5,000	Macomb County West Nile Virus Assistance	5,000	5,000	5,000
251,718	55,000	275,000	275,000	Reimbursement from Schools Liaison Officers	275,000	275,000	275,000
<u>\$ 18,156,311</u>	<u>\$ 3,182,874</u>	<u>\$ 16,221,897</u>	<u>\$ 16,447,677</u>	<b>Total Intergovernmental Revenues</b>	<u>\$ 15,526,446</u>	<u>\$ 15,526,446</u>	<u>\$ 15,526,446</u>

(Continued)

GENERAL FUND REVENUES  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31		FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b><u>LICENSES AND PERMITS:</u></b>			
\$ 954,828	\$ 443,461	\$ 890,000	\$ 900,000	Building Permits	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000
194,894	134,861	250,000	190,000	Electrical Permits	200,000	200,000	200,000
486,084	355,066	650,000	200,000	Plumbing Permits	400,000	400,000	400,000
194,309	150,169	300,000	180,000	Mechanical Permits	220,000	220,000	220,000
172,188	95,817	185,000	150,000	Zoning Permits and Fees	190,000	190,000	190,000
21,573	19,973	40,000	15,000	Sidewalk Permits	30,000	30,000	30,000
26,982	6,501	22,000	22,000	Animal Licenses	22,000	22,000	22,000
183,702	78,832	165,000	190,000	Plan Review Fees	180,000	180,000	180,000
186,433	94,182	180,000	160,000	Other Permits and Licenses	200,000	200,000	200,000
<u>\$ 2,420,993</u>	<u>\$ 1,378,862</u>	<u>\$ 2,682,000</u>	<u>\$ 2,007,000</u>	<b>Total Licenses and Permits</b>	<u>\$ 2,542,000</u>	<u>\$ 2,542,000</u>	<u>\$ 2,542,000</u>
				<b><u>CHARGES FOR SERVICES:</u></b>			
\$ 212,463	\$ 66,018	\$ 110,000	\$ 100,000	Engineering & Inspection Fees	\$ 110,000	\$ 110,000	\$ 110,000
218,544	89,699	190,000	190,000	Clerk's Services	190,000	190,000	190,000
55,305	49,068	55,000	50,000	Weed Cutting	50,000	50,000	50,000
27,575	12,790	23,000	22,000	Board of Appeals	23,000	23,000	23,000
183,522	87,732	185,500	185,500	Police Services & Auctions	185,000	185,000	185,000
151,581	3,027	20,000	20,500	Fire Services	20,000	20,000	20,000
16,916	8,100	17,000	18,000	Planning Commission	17,000	17,000	17,000
49,871	17,234	40,000	40,000	Site Plan Fees	40,000	40,000	40,000
100,000	33,868	35,000	85,000	Block Grant Administration	-	-	-
2,250	3,000	3,500	2,000	IFT Exemption Processing Fees	2,000	2,000	2,000
96,386	13,338	55,000	55,000	Miscellaneous	55,000	55,000	55,000
<u>\$ 1,114,413</u>	<u>\$ 383,874</u>	<u>\$ 734,000</u>	<u>\$ 768,000</u>	<b>Total Charges for Services</b>	<u>\$ 692,000</u>	<u>\$ 692,000</u>	<u>\$ 692,000</u>
				<b><u>FINES &amp; FORFEITURES</u></b>			
\$ 4,632,262	\$ 1,435,584	\$ 4,150,000	\$ 4,100,000	37th District Court Fines & Fees	\$ 4,200,000	\$ 4,200,000	\$ 4,200,000
293,750	93,602	275,000	275,000	Probation Fees	275,000	275,000	275,000
3,075	50	50	4,000	Civil Infractions	-	-	-
-	58,891	95,000	175,500	Property Maintenance Fines	250,000	250,000	250,000
62,835	19,815	50,000	50,000	Drug Court Revenue	50,000	50,000	50,000
<u>\$ 4,991,922</u>	<u>\$ 1,607,942</u>	<u>\$ 4,570,050</u>	<u>\$ 4,604,500</u>	<b>Total Fines &amp; Forfeitures</b>	<u>\$ 4,775,000</u>	<u>\$ 4,775,000</u>	<u>\$ 4,775,000</u>

(Continued)

GENERAL FUND REVENUES  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31		FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b><u>MISCELLANEOUS REVENUES:</u></b>			
				Michigan Transportation Funds:			
\$ 1,039,584	\$ 561,672	\$ 1,072,000	\$ 1,070,000	Equipment Rentals	\$ 1,132,000	\$ 1,132,000	\$ 1,132,000
634,800	655,800	655,800	655,800	Administrative Expense	676,800	676,800	676,800
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
				Water & Sewer System:			
1,482,000	765,500	1,531,000	1,531,000	Administrative Expense	1,589,000	1,589,000	1,589,000
				Administrative Expense:			
107,700	111,250	111,250	111,250	Senior Citizen Housing	114,810	114,810	114,810
43,100	44,500	44,500	44,500	Library	45,900	45,900	45,900
86,300	89,100	89,100	89,100	Recreation	92,000	92,000	92,000
761,700	786,800	786,800	786,800	Sanitation	812,000	812,000	812,000
100,200	103,500	103,500	103,500	Communications	106,800	106,800	106,800
579,300	598,400	598,400	598,400	Downtown Development Authority	617,500	617,500	617,500
1,921,444	21,468	50,000	50,000	Sale of Property/Equipment	50,000	50,000	50,000
-	439,031	439,031	-	Medicare Part D Reimbursement	430,000	430,000	430,000
250,000	250,000	250,000	250,000	Court Building Rental	250,000	250,000	250,000
110,000	115,000	115,000	115,000	Drug Forfeiture Reimbursement	120,000	120,000	120,000
<u>\$ 7,121,128</u>	<u>\$ 4,547,021</u>	<u>\$ 5,851,381</u>	<u>\$ 5,410,350</u>	<b>Total Miscellaneous Revenue</b>	<u>\$ 6,041,810</u>	<u>\$ 6,041,810</u>	<u>\$ 6,041,810</u>
<u>\$ 2,617,658</u>	<u>\$ 1,456,119</u>	<u>\$ 2,200,000</u>	<u>\$ 1,600,000</u>	<b><u>INTEREST ON INVESTMENTS:</u></b>	<u>\$ 2,200,000</u>	<u>\$ 2,200,000</u>	<u>\$ 2,200,000</u>
				<b><u>OTHER FINANCING SOURCES:</u></b>			
\$ -	\$ 6,332,520	\$ 6,616,809	\$ 6,332,520	Fund Balance Appropriated	\$ 7,561,124	\$ 4,531,534	\$ 4,984,966
<u>\$ 96,808,592</u>	<u>\$ 50,063,033</u>	<u>\$ 101,538,059</u>	<u>\$ 98,359,474</u>	<b>TOTAL GENERAL FUND REVENUES</b>	<u>\$ 103,684,214</u>	<u>\$ 100,654,624</u>	<u>\$ 101,108,056</u>

## Fiscal 2008 General Fund Revenues

### PROPERTY TAXES:

The property tax is a local tax. All property tax revenues are collected, administered, and spent at the local level. Every property owner in Michigan is subject to property tax by at least four units of government - the County, the school district, intermediate school districts, and the City or Township in which the property is located. Villages, special authorities, and community colleges may also levy taxes on that property. The property tax is determined by two factors: The tax rate and assessment on property as finally equalized by the State. The unit of measurement for the property tax, the “mill”, is defined as \$1 per \$1,000 of Taxable Value.

<u>Funds:</u>	<u>Estimated Taxable Value</u>	<u>Tax Rate</u>	<u>Levy</u>
<u>General Fund:</u>			
Charter Millage	\$ 4,510,000,000	8.7724	\$ 39,563,524
Special Levies:			
Police & Fire Pension	4,510,000,000	2.5748	11,612,348
Emergency Medical Service	4,510,000,000	.2923	1,318,273
Police	4,510,000,000	.9746	4,395,446
Fire	4,510,000,000	<u>.9746</u>	<u>4,395,446</u>
Total General Fund Operating Levy		<u>13.5887</u>	<u>\$ 61,285,037</u>
 <u>Special Revenue:</u>			
Library	4,510,000,000	.4873	\$ 2,197,723
Sanitation	4,510,000,000	1.8918	8,532,018
Parks & Recreation	4,510,000,000	<u>.9746</u>	<u>4,395,446</u>
Total Special Revenue Fund Levy		<u>3.3537</u>	<u>\$ 15,125,187</u>
Total Levy		<u>16.9424</u>	<u>\$ 76,410,224</u>

## Fiscal 2008 General Fund Revenues

### INDUSTRIAL FACILITY TAXES:

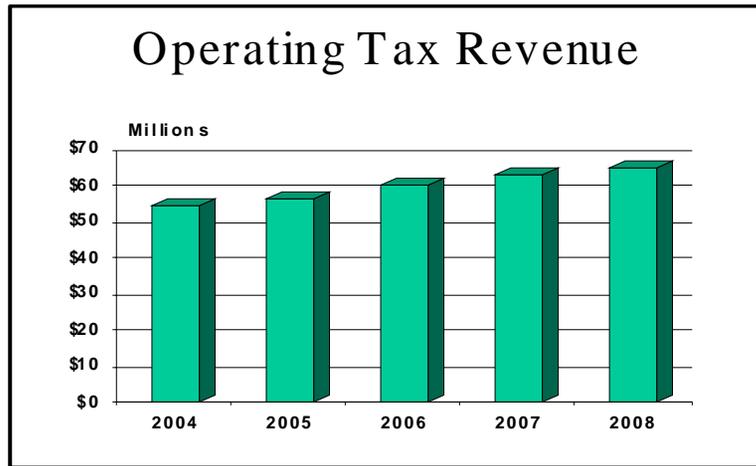
Act No. 198, P.A. 1974 was designed to provide a stimulus in the form of significant tax incentives to industry to renovate and expand aging plants and to build new plants in Michigan. Under the provisions of the Act, a local governmental unit may establish plant rehabilitation districts and industrial development districts and offer industrial firms certain property tax incentives to encourage restoration or replacement of obsolete industrial facilities and to attract new plants to the area. The tax is determined by multiplying one-half of the total mills for the year by the state-equalized value of the facilities excluding land and inventory.

<u>Funds:</u>	<u>Estimated</u> <u>State Equalized Value</u>	<u>Tax Rate</u>	<u>Levy</u>
<u>General Fund:</u>			
Charter Millage	\$ 215,000,000	4.3862	\$ 943,033
<u>Special Levies:</u>			
Police & Fire Pension	215,000,000	1.2874	276,791
Emergency Medical Service	215,000,000	.1462	31,433
Police	215,000,000	.4873	104,770
Fire	215,000,000	.4873	104,770
Total General Fund Operating Levy		<u>6.7944</u>	<u>\$ 1,460,797</u>
 <u>Special Revenue:</u>			
Library	215,000,000	.2437	\$ 52,395
Sanitation	215,000,000	.9459	203,368
Parks & Recreation	215,000,000	.4873	104,770
Total Special Revenue Fund Levy		<u>1.6769</u>	<u>\$ 360,533</u>
Total Levy		<u>8.4713</u>	<u>\$ 1,821,330</u>

# Fiscal 2008 General Fund Revenues

## City Taxes

The City's major source of revenue is generated by property taxation. This revenue calculation is based on a relationship between two variables. The first is the taxable valuation of industrial, commercial, and residential parcels, both real and personal property.



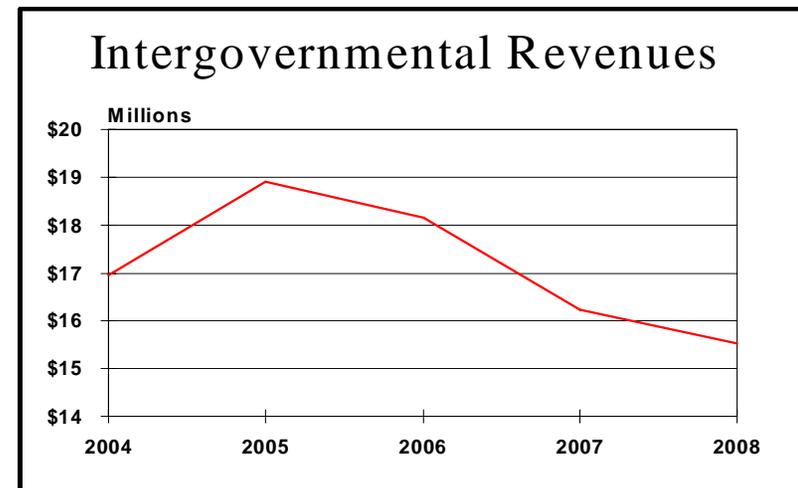
The second variable is the application of a specific tax levy for General Operations. If either of these variables increases or decreases, a relative change to the City tax revenue will be experienced.

In the Fiscal 2008 Budget, Operating City tax revenue represents 63.6% of total revenue sources, an increase of \$3,156,407 or 5.2% over the Fiscal 2007 Budget. The City's taxable valuation is estimated to increase by 2.4%.

The Total General Fund Operating Levy for the 2008 Fiscal Year is 13.5887 mills per \$1,000 of taxable value. This represents no change from the prior year. The operating millage rate continues to be below the 13.8748 millage rate limit established by City Charter and at the 13.5887 Headlee maximum allowable levy.

## Intergovernmental Revenues

Another major source of revenue to the City is Intergovernmental Revenues. This source of revenue is comprised of grants from the Federal, State, and County levels of government. The major source in this revenue category is State Shared Revenue. These revenue sharing distributions, made by the State to communities in Michigan, are distributed based on formulas determined by the State. These formulas take into consideration population estimates and sales tax collections made by the State.

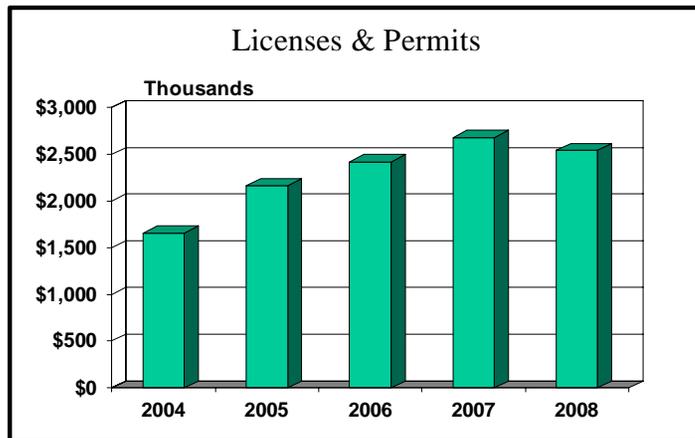


## Fiscal 2008 General Fund Revenues

In Fiscal 2008, Intergovernmental Revenues represent 15.4% of total revenue sources, a decrease of \$921,231 from the 2007 Fiscal Year Budget. This decrease is primarily due to a reduction in estimated receipt of State and Federal grants.

### Licenses & Permits

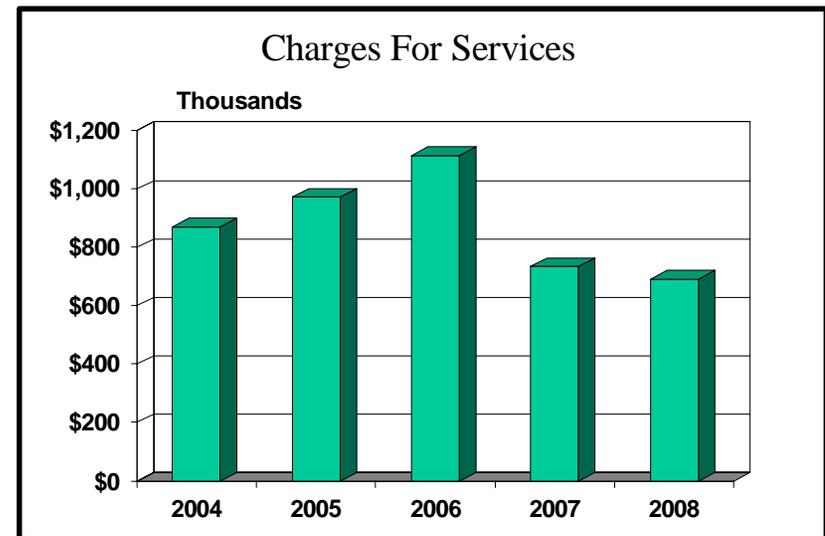
The revenue source of licenses and permits represents fees charged by City Departments to individuals and businesses that allow for the building of new structures as well as improvements made to existing structures. New structures that require permits include garages, sheds, decks, porches, and buildings. Improvements such as central air conditioning, furnace replacement, electrical and plumbing modifications, fences and pools also require permits from the respective City department.



In the Fiscal 2008 Budget, License and Permit revenues represent 2.5% of total revenue sources, an increase of \$535,000 or 26.7% more than the Fiscal 2007 Budget.

## Charges For Services

Charges for Services consists of revenue received from individuals, schools, businesses, and other City funds. These funds are used to reimburse the General Fund for services provided by General Fund departments. The primary revenue accounts within this revenue center include Engineering & Inspection Fees, City Clerk services, and Police services reimbursements.

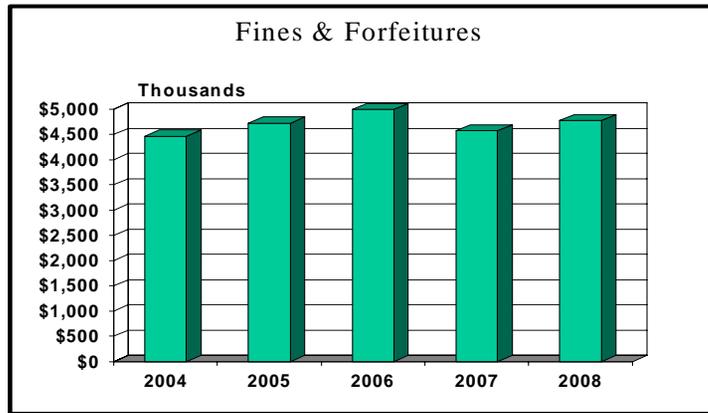


In the Fiscal 2008 Budget, Charges for Services revenues represent 0.7% of total revenue sources, a \$76,000 decrease or 9.9% less than the Fiscal 2007 Budget. This is due mainly to the elimination of reimbursement of administrative expenses by the Block Grant Program.

# Fiscal 2008 General Fund Revenues

## Fines & Forfeitures

Fines & Forfeiture revenues are comprised of payments made by individuals, businesses or corporations who have violated various statutes, ordinances or laws. Included in this revenue center are

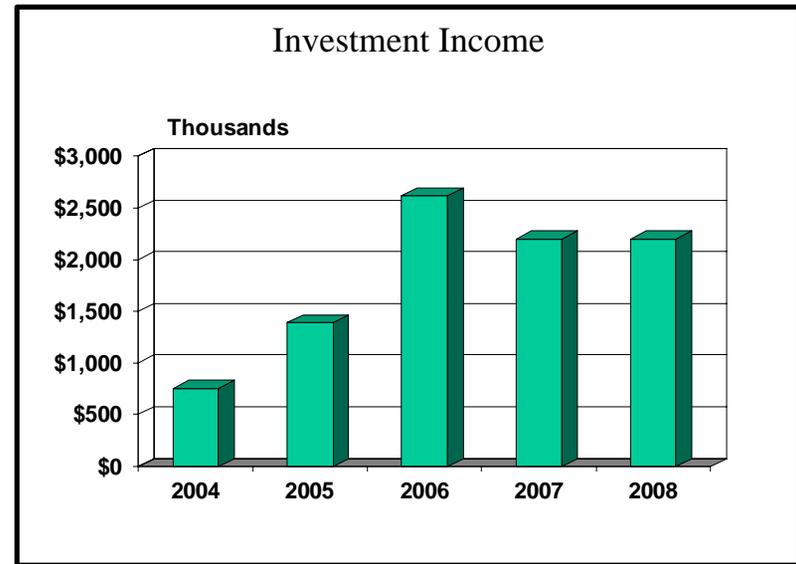


court costs, parking fines, bond forfeitures, and default judgment fees. Approximately 95% of these revenues are generated and collected by the 37<sup>th</sup> District Court.

In the Fiscal 2008 Budget, Fines & Forfeiture revenues represent 4.7% of total revenue sources, an increase of \$170,500 or 3.7% more than the Fiscal 2007 Budget. This increase is a result of an anticipated increase in the number of violations payable to the 37th District Court and also the implementation of the Property Maintenance Ordinance.

## Investment Income

Investment income provides a significant contribution to revenues. These revenues are budgeted cautiously due to the fact that they are largely a direct function of interest rates.

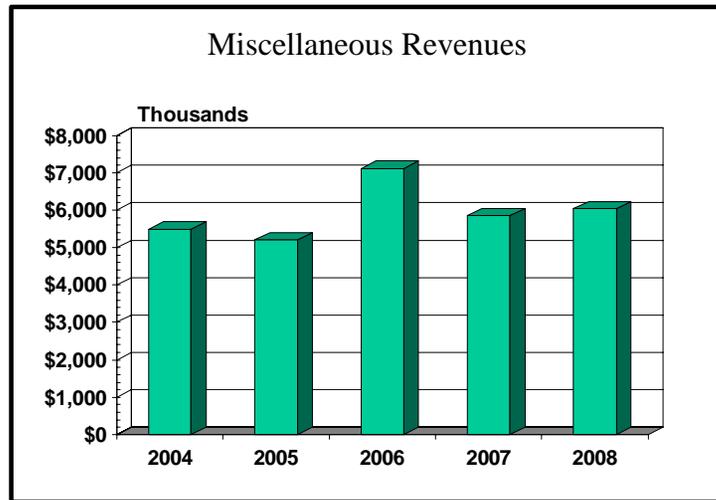


In the Fiscal 2008 Budget, Investment Income revenues represent 2.2% of total revenue sources, an increase of \$600,000 from the Fiscal 2007 Budget.

## Miscellaneous Revenues

The revenue source of Miscellaneous Revenue includes revenues that cannot be easily classified in other revenue areas. Included in this revenue area are Rental Income and Administrative Costs from different sources, and Sale of Equipment.

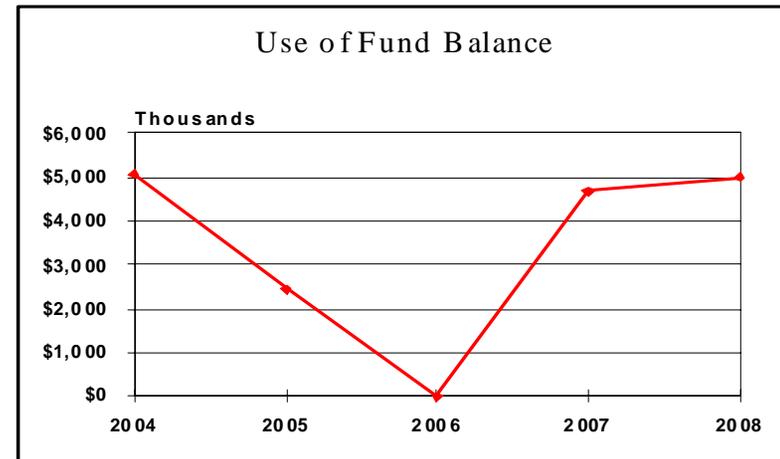
# Fiscal 2008 General Fund Revenues



In the Fiscal 2008 Budget, Miscellaneous Revenues represent 6.0% of total revenue sources, an increase of \$631,460 or 11.7% more than the Fiscal 2007 Budget. This increase is a result of additional administrative fees charged to other funds as recommended by the cost allocation study and the Medicare Part D reimbursement.

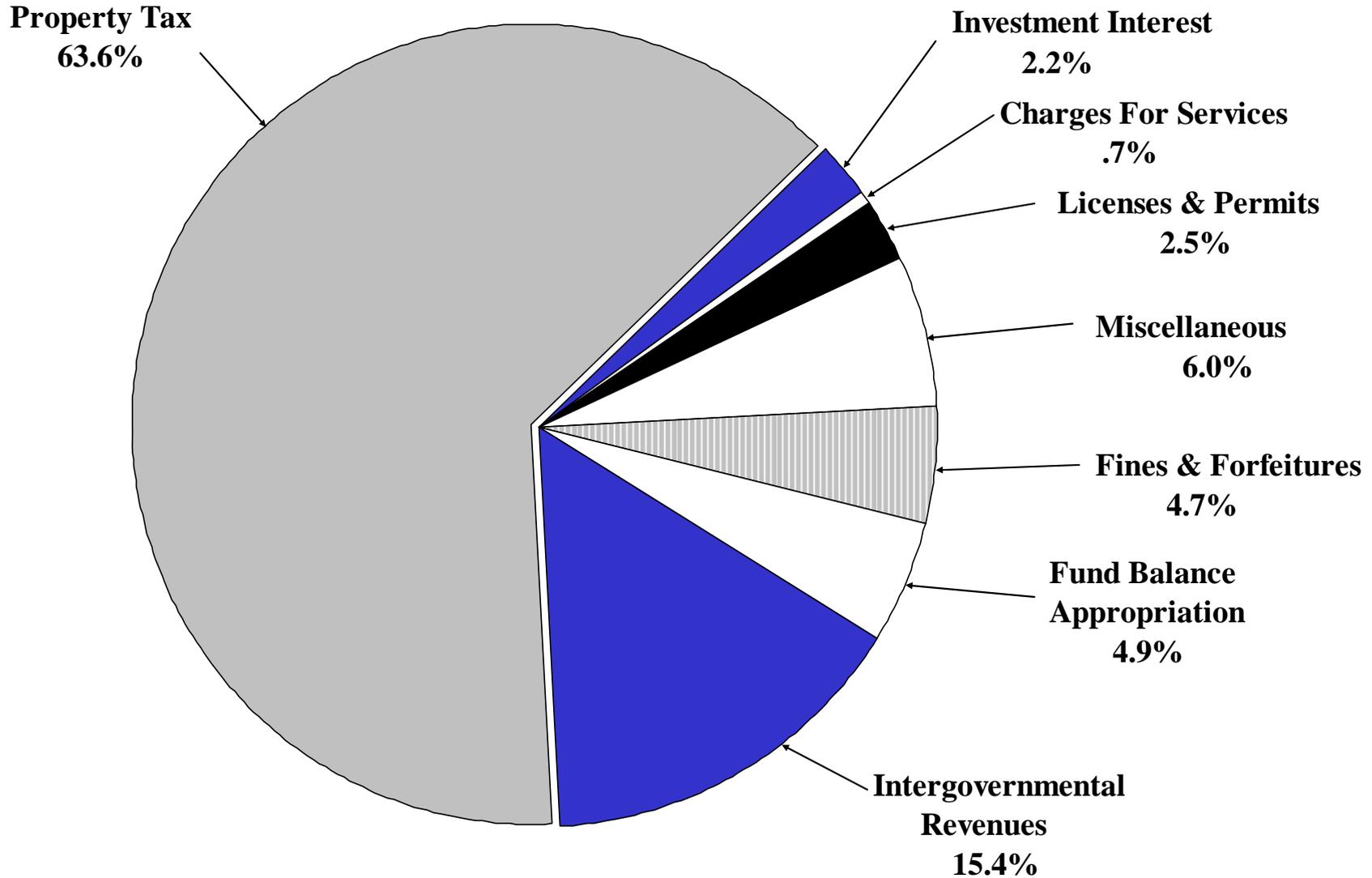
# Use of Fund Balance

A use of Fund Balance exists when there is an inequality in the relationship between revenues and expenditures in a given fund. If expenditures exceed revenues, a Use of Fund Balance is needed to balance the budget.



It is anticipated that the General Fund balance at June 30, 2007 will be approximately \$29,004,820 of which \$4,984,966 will be available to finance Fiscal 2008 General Fund operations.

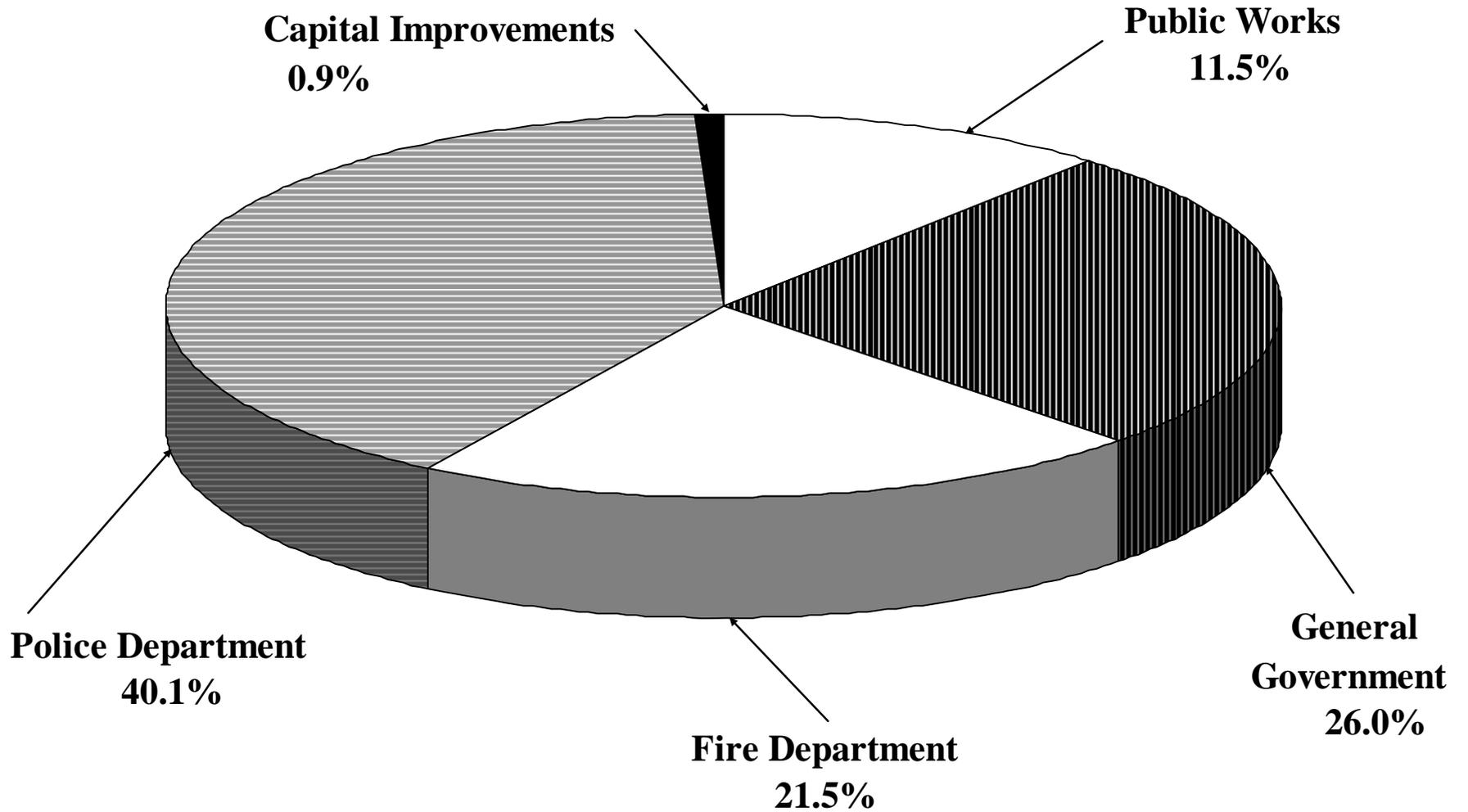
# FISCAL 2008 GENERAL FUND REVENUES



GENERAL FUND REVENUES

Fiscal 2007 Amended Budget		Description	Fiscal 2008 Council Adopted Budget	
Percentage	Amount		Amount	Percentage
62.2%	\$ 61,189,427	Property Tax	\$ 64,345,834	63.6%
16.7%	16,447,677	Intergovernmental	15,526,446	15.4%
2.1%	2,007,000	Licenses and Permits	2,542,000	2.5%
4.7%	4,604,500	Fines and Forfeitures	4,775,000	4.7%
1.6%	1,600,000	Interest on Investments	2,200,000	2.2%
0.8%	768,000	Charges for Services	692,000	0.7%
5.5%	5,410,350	Miscellaneous	6,041,810	6.0%
<u>6.4%</u>	<u>6,332,520</u>	Fund Balance Appropriated	<u>4,984,966</u>	<u>4.9%</u>
<u>100.0%</u>	<u>\$ 98,359,474</u>	Total Revenues	<u>\$ 101,108,056</u>	<u>100.0%</u>

# FISCAL 2008 GENERAL FUND EXPENDITURES



GENERAL FUND APPROPRIATIONS

Fiscal 2007 Amended Budget		Description	Fiscal 2008 Council Adopted Budget	
Percentage	Amount		Amount	Percentage
17.4%	\$ 17,099,867	General Government	\$ 19,109,593	18.9%
6.5%	6,394,554	District Court	6,353,357	6.3%
22.1%	21,799,376	Fire Department	21,713,766	21.5%
40.7%	40,042,445	Police Department	40,548,804	40.1%
8.9%	8,743,924	Public Service	9,083,580	9.0%
2.6%	2,550,000	Street Lighting	2,550,000	2.5%
0.8%	774,308	Planning	793,956	0.8%
<u>1.0%</u>	<u>955,000</u>	Capital Improvements	<u>955,000</u>	<u>0.9%</u>
<u>100.0%</u>	<u>\$ 98,359,474</u>	Total Appropriations	<u>\$ 101,108,056</u>	<u>100.0%</u>

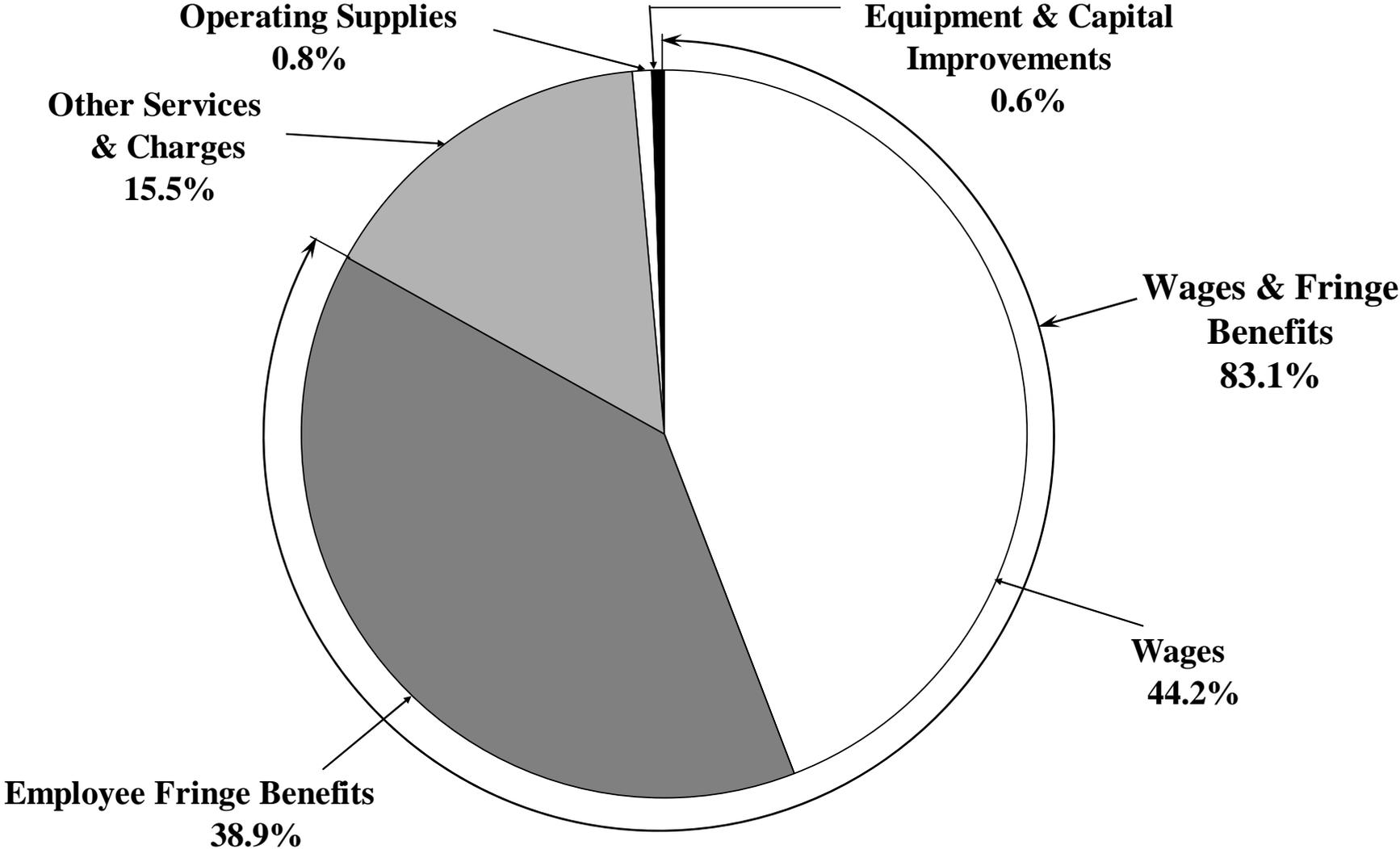
GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31		FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b><u>GENERAL GOVERNMENT:</u></b>			
\$ 983,357	\$ 475,531	\$ 987,306	\$ 1,024,259	Council	\$ 1,108,806	\$ 1,091,771	\$ 1,091,771
6,210,152	3,100,809	6,416,125	6,394,554	District Court	6,587,723	6,353,357	6,353,357
750,738	388,952	854,671	863,778	Mayor	905,181	903,103	903,103
952,071	706,549	1,305,582	1,375,228	Clerk	1,650,522	1,544,204	1,544,204
1,437,535	667,520	1,560,325	1,626,279	Treasurer	1,689,785	1,646,554	1,666,954
2,095,755	1,040,982	2,195,547	2,199,521	Controller	2,372,703	2,367,310	2,396,125
515,210	312,022	577,151	551,991	Information Systems	684,448	675,493	675,493
1,587,878	810,120	1,714,302	1,658,509	Legal	1,798,676	1,790,083	1,790,083
1,769,110	664,774	1,464,832	1,595,642	Assessing	1,651,730	1,580,745	1,580,745
276,509	174,315	321,669	310,055	Labor Relations	324,270	319,600	319,600
804,935	398,168	853,373	847,439	Personnel	899,977	897,007	897,007
-	28,418	54,181	54,252	Administrative Hearing Bureau	171,507	127,632	-
-	321,225	639,409	641,012	Property Maintenance Inspection	763,352	737,537	820,752
5,104,142	1,738,199	4,350,006	4,069,369	Administration Unallocated Expense	5,129,000	5,129,000	5,129,000
				<u>Commissions:</u>			
105,191	65,061	139,339	141,569	Police & Fire Civil Service	151,659	145,572	145,572
18,137	10,689	20,290	21,560	Zoning Board of Appeals	22,760	21,560	21,560
16,417	7,996	30,721	31,229	Beautification	84,990	31,629	37,629
24,563	27,290	28,800	28,800	Cultural	28,800	28,800	28,800
9,952	5,919	13,850	14,100	Crime	14,200	14,100	14,200
5,432	3,102	13,775	13,775	Historical	14,875	12,295	15,795
-	-	-	-	City Retirement	-	-	-
-	-	-	-	Police & Fire Retirement	-	-	-
2,366	5	3,500	3,500	Council of Commissions	3,500	3,500	3,500
2,879	860	7,500	15,500	Village Historical	14,700	14,200	15,200
5,397	674	9,650	10,000	Animal Welfare	10,000	10,000	10,000
2,500	2,500	2,500	2,500	Senior Health Care Services	2,500	2,500	2,500
<u>\$ 22,680,226</u>	<u>\$ 10,951,680</u>	<u>\$ 23,564,404</u>	<u>\$ 23,494,421</u>	<b>Total General Government</b>	<u>\$ 26,085,664</u>	<u>\$ 25,447,552</u>	<u>\$ 25,462,950</u>
				<b><u>PUBLIC SAFETY:</u></b>			
\$ 19,929,123	\$ 11,671,222	\$ 22,709,280	\$ 21,799,376	Fire Department	\$ 22,925,651	\$ 21,651,833	\$ 21,713,766
36,167,120	17,569,712	37,732,822	38,960,383	Police Department	40,242,849	39,899,146	40,072,763
242,018	112,821	292,352	296,399	Animal Control	318,319	287,652	287,652
535,526	450,068	785,920	785,663	Civil Defense	188,389	188,389	188,389
<u>\$ 56,873,787</u>	<u>\$ 29,803,823</u>	<u>\$ 61,520,374</u>	<u>\$ 61,841,821</u>	<b>Total Public Safety</b>	<u>\$ 63,675,208</u>	<u>\$ 62,027,020</u>	<u>\$ 62,262,570</u>

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31		FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b><u>PUBLIC SERVICES:</u></b>			
\$ 425,682	\$ 195,059	\$ 480,447	\$ 568,128	Director	\$ 520,455	\$ 468,221	\$ 602,705
1,337,681	705,789	1,522,273	1,499,239	Engineering and Inspection	1,719,978	1,474,943	1,482,943
537,315	-	-	-	Service	-	-	-
1,875,932	1,268,869	2,478,030	2,497,531	Building Inspections	2,581,076	2,452,187	2,512,187
186,873	-	-	-	Street Maintenance	-	-	-
1,641,347	1,013,794	1,934,275	1,947,278	DPW Garage	2,130,264	2,041,264	2,041,264
1,604,367	794,482	2,032,173	2,231,748	Building Maintenance	2,660,841	2,444,481	2,444,481
2,386,734	984,839	2,450,000	2,550,000	Street Lighting	2,550,000	2,550,000	2,550,000
<u>\$ 9,995,931</u>	<u>\$ 4,962,832</u>	<u>\$ 10,897,198</u>	<u>\$ 11,293,924</u>	<b>Total Public Services</b>	<u>\$ 12,162,614</u>	<u>\$ 11,431,096</u>	<u>\$ 11,633,580</u>
<u>\$ 663,275</u>	<u>\$ 289,707</u>	<u>\$ 727,502</u>	<u>\$ 774,308</u>	<b><u>PLANNING:</u></b>	<u>\$ 805,728</u>	<u>\$ 793,956</u>	<u>\$ 793,956</u>
<u>\$ 900,955</u>	<u>\$ 469,195</u>	<u>\$ 955,000</u>	<u>\$ 955,000</u>	<b><u>CAPITAL IMPROVEMENTS:</u></b>	<u>\$ 955,000</u>	<u>\$ 955,000</u>	<u>\$ 955,000</u>
<u>\$ 91,114,174</u>	<u>\$ 46,477,237</u>	<u>\$ 97,664,478</u>	<u>\$ 98,359,474</u>	<b>TOTAL GENERAL FUND</b>	<u>\$103,684,214</u>	<u>\$ 100,654,624</u>	<u>\$101,108,056</u>

# GENERAL FUND BY TYPE OF EXPENDITURE FISCAL 2008



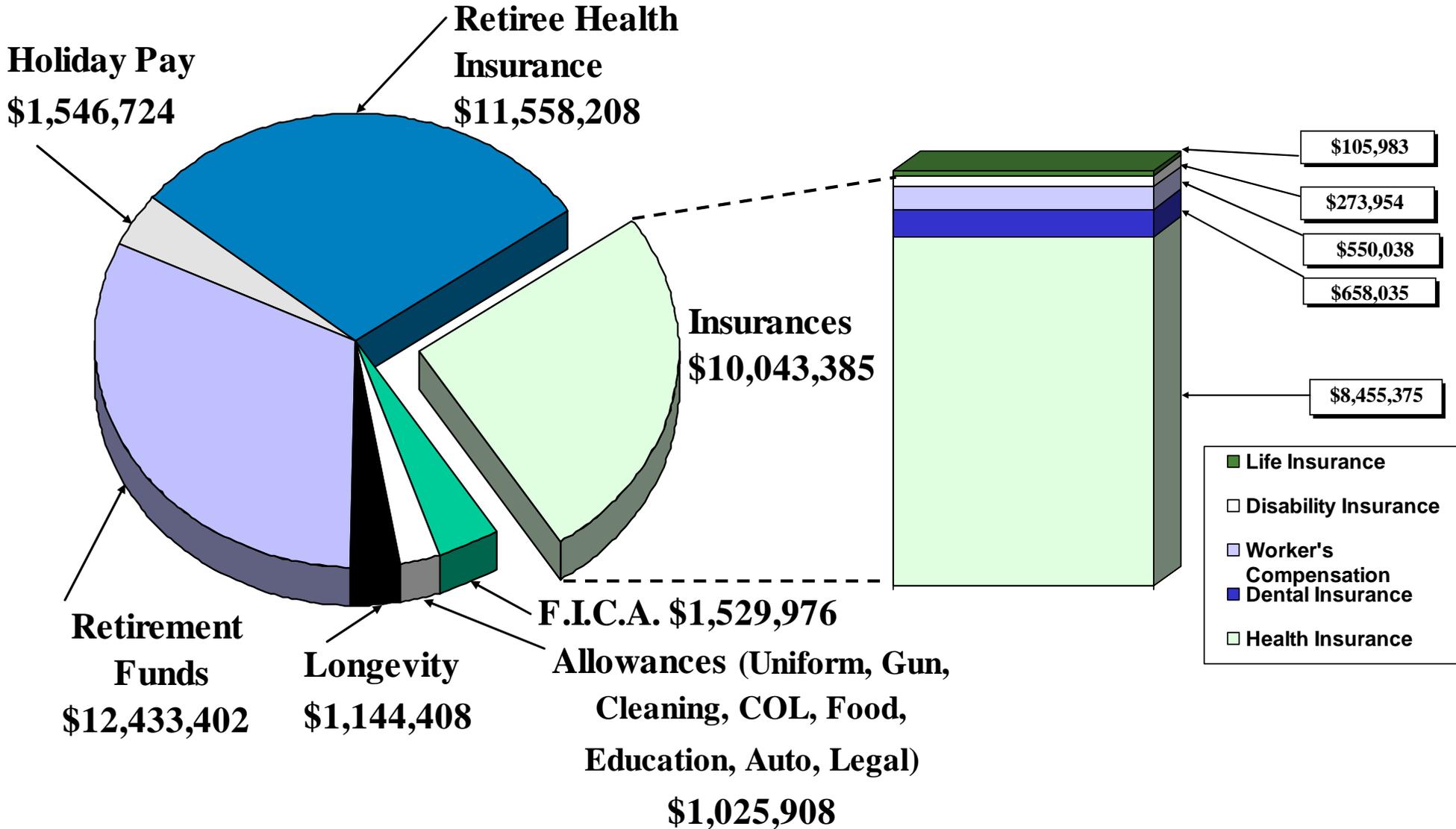
FISCAL 2008  
GENERAL FUND BUDGET DATA

<u>Department</u>	Fiscal 2008 Council Adopted Budget	Personnel Services	Employee Benefits	Supplies	Other Services & Charges	Capital Equipment & Improvements
Council	\$ 1,091,771	\$ 512,829	\$ 513,442	\$ 10,000	\$ 55,500	\$ -
District Court	6,353,357	2,651,018	2,338,839	50,000	1,303,500	10,000
Mayor	903,103	515,806	359,297	15,000	11,000	2,000
Clerk	1,544,204	569,660	432,044	21,000	521,500	-
Treasurer	1,666,954	730,665	598,889	10,000	307,000	20,400
Controller	2,396,125	1,244,861	1,118,864	21,000	9,400	2,000
Information Systems	675,493	242,040	172,173	6,280	250,000	5,000
Legal	1,790,083	957,964	783,519	7,500	41,100	-
Assessing	1,580,745	785,399	715,386	6,000	73,960	-
Labor Relations	319,600	88,723	66,877	2,000	162,000	-
Personnel	897,007	412,736	361,421	6,000	116,850	-
Administrative Hearing Bureau	-	-	-	-	-	-
Property Maintenance Inspection	820,752	243,462	169,075	10,500	396,715	1,000
Unallocated Expense	5,129,000	-	80,000	-	5,049,000	-
Commissions (12)	294,756	73,584	57,777	35,300	124,475	3,620
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$ 25,462,950</b>	<b>\$ 9,028,747</b>	<b>\$ 7,767,603</b>	<b>\$ 200,580</b>	<b>\$ 8,422,000</b>	<b>\$ 44,020</b>
Fire Department	\$ 21,713,766	\$ 11,011,800	\$ 9,833,466	\$ 118,000	\$ 660,500	\$ 90,000
Police Department	40,072,763	20,467,796	17,728,717	164,000	1,270,250	442,000
Animal Control	287,652	117,373	103,079	1,200	66,000	-
Civil Defense	188,389	91,366	81,223	300	15,500	-
<b>TOTAL PUBLIC SAFETY</b>	<b>\$ 62,262,570</b>	<b>\$ 31,688,335</b>	<b>\$ 27,746,485</b>	<b>\$ 283,500</b>	<b>\$ 2,012,250</b>	<b>\$ 532,000</b>
Director	\$ 602,705	\$ 333,422	\$ 257,383	\$ 6,000	\$ 5,900	\$ -
Engineering and Inspections	1,482,943	678,660	627,883	15,000	161,400	-
Building Inspections	2,512,187	1,133,106	1,071,381	20,000	287,700	-
DPW Garage	2,041,264	528,839	478,324	230,000	768,101	36,000
Building Maintenance	2,444,481	929,437	988,544	50,000	476,500	-
Street Lighting	2,550,000	-	-	-	2,550,000	-
<b>TOTAL PUBLIC SERVICE</b>	<b>\$ 11,633,580</b>	<b>\$ 3,603,464</b>	<b>\$ 3,423,515</b>	<b>\$ 321,000</b>	<b>\$ 4,249,601</b>	<b>\$ 36,000</b>
Planning	\$ 793,956	\$ 382,248	\$ 344,408	\$ 8,000	\$ 59,300	\$ -
Capital Improvements	\$ 955,000	\$ -	\$ -	\$ -	\$ 955,000	\$ -
<b>TOTAL GENERAL FUND</b>	<b>\$ 101,108,056</b>	<b>\$ 44,702,794</b>	<b>\$ 39,282,011</b>	<b>\$ 813,080</b>	<b>\$ 15,698,151</b>	<b>\$ 612,020</b>
<b>PERCENTAGES</b>	<b><u>100.0%</u></b>	<b><u>44.2%</u></b>	<b><u>38.9%</u></b>	<b><u>0.8%</u></b>	<b><u>15.5%</u></b>	<b><u>0.6%</u></b>

# TOTAL CITY FRINGE BENEFITS

## FISCAL YEAR 2008

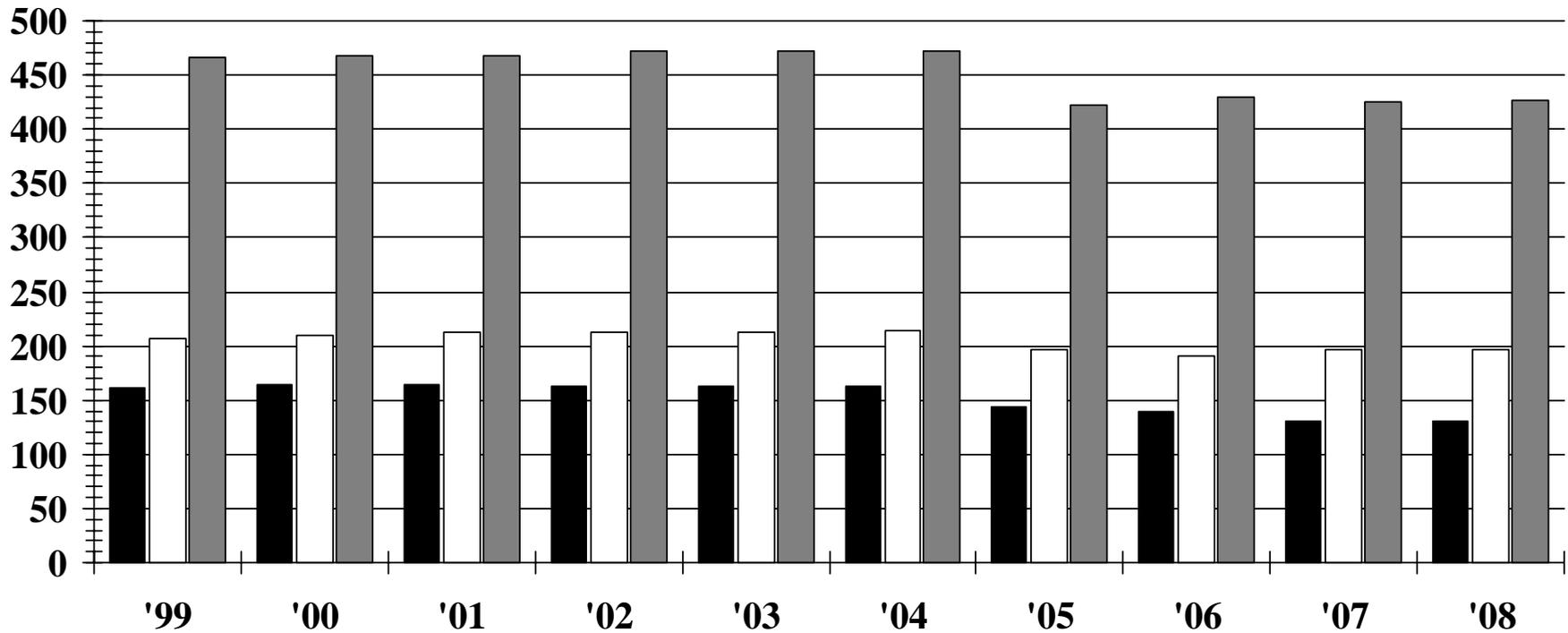
### \$39,282,011



# FULL TIME POSITIONS CHART

## FISCAL 1999 - 2008

<b>TOTAL</b>	<b>835</b>	<b>841</b>	<b>844</b>	<b>848</b>	<b>847</b>	<b>849</b>	<b>762</b>	<b>760</b>	<b>753</b>	<b>754</b>
--------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------



AUTHORIZED FULL-TIME POSITIONS FY 2004 to FY 2008

	<u>Council Adopted Fiscal 2004</u>	<u>Council Adopted Fiscal 2005</u>	<u>Council Adopted Fiscal 2006</u>	<u>Council Adopted Fiscal 2007</u>	<u>Council Adopted Fiscal 2008</u>
<u>GENERAL FUND:</u>					
Council	14	13	13	13	13
District Court	50	50	50	50	49
Mayor	7	7	7	7	7
Clerk	11	10	8	9	9
Treasurer	15	13	12	12	12
Controller	20	19	19	19	19
Information Systems	4	4	3	3	3
Legal	11	11	11	11	11
Assessing	13	12	12	12	12
Labor Relations	3	1	1	1	1
Personnel	6	6	6	6	6
Property Maintenance Inspection	-	-	-	3	3
Commissions (12)	4	3	3	3	3
TOTAL GENERAL GOVERNMENT	<u>158</u>	<u>149</u>	<u>145</u>	<u>149</u>	<u>148</u>
Fire Department	179	139	148	148	148
Police Department	290	281	278	274	276
Animal Control	2	2	2	2	2
Civil Defense	1	1	1	1	1
TOTAL PUBLIC SAFETY	<u>472</u>	<u>423</u>	<u>429</u>	<u>425</u>	<u>427</u>
Director	4	4	4	4	4
Engineering and Inspections	17	9	8	8	8
Service	6	3	3	-	-
Building Inspections	20	18	17	17	17
DPW Garage	10	8	8	8	8
Building Maintenance	18	16	15	15	15
TOTAL PUBLIC SERVICE	<u>75</u>	<u>58</u>	<u>55</u>	<u>52</u>	<u>52</u>
Planning	7	5	4	5	5
TOTAL GENERAL FUND	<u>712</u>	<u>635</u>	<u>633</u>	<u>631</u>	<u>632</u>
<u>SPECIAL REVENUE FUNDS:</u>					
Michigan Transportation	41	41	41	35	35
Library	22	16	16	16	16
Recreation	20	20	20	20	20
Communications	7	6	6	6	6
Sanitation	45	42	42	42	42
Rental Ordinance	2	2	2	2	2
Downtown Development Authority	-	-	-	1	1
TOTAL SPECIAL REVENUE FUNDS	<u>137</u>	<u>127</u>	<u>127</u>	<u>122</u>	<u>122</u>
GRAND TOTAL	<u>849</u>	<u>762</u>	<u>760</u>	<u>753</u>	<u>754</u>

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON  
FISCAL 2007 AMENDED BUDGET Vs FISCAL 2008 COUNCIL ADOPTED

	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>					
	<u>FULL TIME</u>			Fiscal 2007		Fiscal 2008		Departmental	
	Amended Budget	Council Adopted Budget	Increase (Decrease)	Amount	% of Budget	Amount	% of Budget	Increase (Decrease) Amount	% of Change
<u>GENERAL FUND:</u>									
Council	13	13	-	\$ 1,024,259	1.0%	\$ 1,091,771	1.1%	\$ 67,512	6.6%
District Court	50	49	(1)	6,394,554	6.5%	6,353,357	6.3%	(41,197)	(0.6)%
Mayor	7	7	-	863,778	0.9%	903,103	0.9%	39,325	4.6%
Clerk	9	9	-	1,375,228	1.4%	1,544,204	1.5%	168,976	12.3%
Treasurer	12	12	-	1,626,279	1.7%	1,666,954	1.6%	40,675	2.5%
Controller	19	19	-	2,199,521	2.2%	2,396,125	2.4%	196,604	8.9%
Information Systems	3	3	-	551,991	0.6%	675,493	0.7%	123,502	22.4%
Legal	11	11	-	1,658,509	1.7%	1,790,083	1.8%	131,574	7.9%
Assessing	12	12	-	1,595,642	1.6%	1,580,745	1.5%	(14,897)	(0.9)%
Labor Relations	1	1	-	310,055	0.3%	319,600	0.3%	9,545	3.1%
Personnel	6	6	-	847,439	0.9%	897,007	0.9%	49,568	5.8%
Administrative Hearing Bureau	-	-	-	54,252	0.1%	-	0.0%	(54,252)	(100.0)%
Property Maintenance Inspection	3	3	-	641,012	0.6%	820,752	0.8%	179,740	28.0%
Unallocated Expense	-	-	-	4,069,369	4.1%	5,129,000	5.1%	1,059,631	26.0%
Commissions (12)	3	3	-	282,533	0.3%	294,756	0.3%	12,223	4.3%
TOTAL GENERAL GOVERNMENT	<u>149</u>	<u>148</u>	<u>(1)</u>	<u>\$ 23,494,421</u>	<u>23.9%</u>	<u>\$ 25,462,950</u>	<u>25.2%</u>	<u>\$ 1,968,529</u>	<u>8.4%</u>
Fire Department	148	148	-	\$ 21,799,376	22.1%	\$ 21,713,766	21.5%	\$ (85,610)	(0.4)%
Police Department	274	276	2	38,960,383	39.6%	40,072,763	39.6%	1,112,380	2.9%
Animal Control	2	2	-	296,399	0.3%	287,652	0.3%	(8,747)	(3.0)%
Civil Defense	1	1	-	785,663	0.8%	188,389	0.2%	(597,274)	(76.0)%
TOTAL PUBLIC SAFETY	<u>425</u>	<u>427</u>	<u>2</u>	<u>\$ 61,841,821</u>	<u>62.8%</u>	<u>\$ 62,262,570</u>	<u>61.6%</u>	<u>\$ 420,749</u>	<u>0.7%</u>
Director	4	4	-	\$ 568,128	0.6%	\$ 602,705	0.6%	\$ 34,577	6.1%
Engineering and Inspections	8	8	-	1,499,239	1.5%	1,482,943	1.5%	(16,296)	(1.1)%
Building Inspections	17	17	-	2,497,531	2.5%	2,512,187	2.5%	14,656	0.6%
DPW Garage	8	8	-	1,947,278	2.0%	2,041,264	2.0%	93,986	4.8%
Building Maintenance	15	15	-	2,231,748	2.3%	2,444,481	2.4%	212,733	9.5%
Street Lighting	-	-	-	2,550,000	2.6%	2,550,000	2.5%	-	0.0%
TOTAL PUBLIC SERVICE	<u>52</u>	<u>52</u>	<u>-</u>	<u>\$ 11,293,924</u>	<u>11.5%</u>	<u>\$ 11,633,580</u>	<u>11.5%</u>	<u>\$ 339,656</u>	<u>3.0%</u>
Planning	5	5	-	\$ 774,308	0.8%	\$ 793,956	0.8%	\$ 19,648	2.5%
Capital Improvements	-	-	-	\$ 955,000	1.0%	\$ 955,000	0.9%	\$ -	0.0%
TOTAL GENERAL FUND	<u>631</u>	<u>632</u>	<u>1</u>	<u>\$ 98,359,474</u>	<u>100.0%</u>	<u>\$ 101,108,056</u>	<u>100.0%</u>	<u>\$ 2,748,582</u>	<u>2.8%</u>

(CONTINUED)

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON  
FISCAL 2007 AMENDED BUDGET Vs FISCAL 2008 COUNCIL ADOPTED

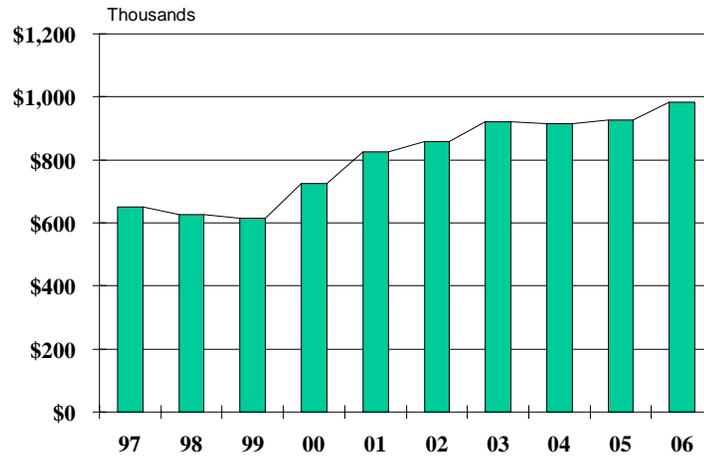
	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>					
	<u>FULL TIME</u>			Fiscal 2007		Fiscal 2008		Departmental	
	Amended	Council	Increase	Amended Budget	% of	Council Adopted	% of	Increase	% of
<u>Budget</u>	<u>Adopted</u>	<u>(Decrease)</u>	<u>Amount</u>	<u>Budget</u>	<u>Amount</u>	<u>Budget</u>	<u>(Decrease)</u>	<u>Amount</u>	<u>Change</u>
<u>SPECIAL REVENUE FUNDS:</u>									
Michigan Transportation	35	35	-	\$ 14,249,142	34.3%	\$ 12,948,223	31.1%	\$ (1,300,919)	(9.1)%
Library	16	16	-	2,944,161	7.1%	3,069,955	7.4%	125,794	4.3%
Recreation	20	20	-	7,569,515	18.2%	7,483,485	18.0%	(86,030)	(1.1)%
Communications	6	6	-	1,674,069	4.0%	1,722,483	4.1%	48,414	2.9%
Sanitation	42	42	-	9,545,504	23.0%	9,893,400	23.8%	347,896	3.6%
Rental Ordinance	2	2	-	203,187	0.5%	301,302	0.7%	98,115	48.3%
Vice Crime Confiscation	-	-	-	25,000	0.1%	25,000	0.1%	-	0.0%
Drug Forfeiture	-	-	-	391,175	0.9%	303,500	0.7%	(87,675)	(22.4)%
Act 302 Police Training	-	-	-	51,300	0.1%	52,000	0.1%	700	1.4%
Tank Plant Redevelopment	-	-	-	150,059	0.4%	-	0.0%	(150,059)	(100.0)%
Downtown Development Authority	<u>1</u>	<u>1</u>	-	<u>4,733,469</u>	<u>11.4%</u>	<u>5,803,133</u>	<u>14.0%</u>	<u>1,069,664</u>	<u>22.6%</u>
TOTAL SPECIAL REVENUE FUNDS	<u>122</u>	<u>122</u>	-	<u>\$ 41,536,581</u>	<u>100.0%</u>	<u>\$ 41,602,481</u>	<u>100.0%</u>	<u>\$ 65,900</u>	<u>0.2%</u>
GRAND TOTAL	<u>753</u>	<u>754</u>	<u>1</u>	<u>\$ 139,896,055</u>		<u>\$ 142,710,537</u>		<u>\$ 2,814,482</u>	<u>2.0%</u>

**GENERAL FUND  
DEPARTMENTAL  
EXPENDITURES**

## CITY COUNCIL

The City Council is elected at large by the voters of Warren for a four-year term. The Council President and Secretary of the Council are chosen by the Council. The Council, as a legislative body, determines the overall policy to be followed by the administration, and is charged with enacting such legislation as would serve the best interests of the City. In holding the purse strings, it is also responsible for approving the City Budget in its final form. The Council also confirms certain administrative appointments. Regular meetings of the Council are held in the Council chambers located in the Warren Community Center, on the second and fourth Tuesdays of each month. The meetings are open and the public is invited to attend.

### EXPENDITURE HISTORY CITY COUNCIL



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>COUNCIL</u>								
Council Member	9	\$ 27,554	9	\$ 27,554	9	\$ 27,554	9	\$ 27,554
Deputy Council Secretary	1	92,724	1	95,775	1	95,775	1	95,775
Senior Administrative Secretary/Council	3	51,951	3	53,779	3	53,779	3	53,779
Clerical-Co-op		2,000		2,000		2,000		2,000
Overtime	—	4,000	—	10,342	—	4,000	—	4,000
Total Personnel	<u>13</u>		<u>13</u>		<u>13</u>		<u>13</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT COUNCIL</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 247,986	\$ 125,013	\$ 247,986	\$ 247,986	Elected Officials	\$ 248,670	\$ 248,670	\$ 248,670
250,828	99,427	227,642	248,305	Permanent Employees	258,159	258,159	258,159
2,822	4,302	14,000	2,000	Clerical Co-op	2,000	2,000	2,000
2,216	957	4,000	4,000	Overtime	10,342	4,000	4,000
				<b>Employee Benefits:</b>			
39,706	18,421	38,979	40,048	Social Security	41,124	40,632	40,632
162,756	82,261	163,774	168,356	Employee Insurance	205,169	205,161	205,161
120,615	55,495	125,770	129,688	Retiree Health Insurance	144,626	142,905	142,905
10,944	8,900	9,700	10,976	Longevity	11,452	11,452	11,452
99,734	44,599	93,494	108,975	Retirement Fund	109,689	106,817	106,817
584	175	375	860	Cost of Living	860	860	860
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
230	179	486	465	Legal Services	2,015	2,015	2,015
6,000	3,000	5,000	3,000	Uniform/Cleaning Allowance	-	-	-
4,115	4,919	7,500	9,000	<b>Office Supplies</b>	12,000	10,000	10,000
				<b>Other Services and Charges:</b>			
663	439	2,000	2,500	Postage	4,000	2,500	2,500
2,412	5,680	13,000	13,000	Contractual Services	19,100	17,000	17,000
26,025	18,750	25,500	25,500	Court Reporter	30,000	30,000	30,000
1,319	735	2,000	3,000	Telephone	3,000	3,000	3,000
802	479	2,500	3,000	Printing and Publishing	3,000	3,000	3,000
<u>\$ 983,357</u>	<u>\$ 475,531</u>	<u>\$ 987,306</u>	<u>\$ 1,024,259</u>	<b>Total Council</b>	<u>\$ 1,108,806</u>	<u>\$ 1,091,771</u>	<u>\$ 1,091,771</u>

## 37TH DISTRICT COURT

The 37th District Court is part of a State system and operates under the supervision of the Michigan Supreme Court. The four district judges, who must be attorneys, are elected by the citizens of Warren and Center Line for six-year terms.

The District Court has exclusive jurisdiction over the following matters:

- a) All civil litigation up to \$25,000.
- b) The arraignment, setting of bail, and preliminary examination of all criminal felony cases.
- c) All criminal misdemeanor violations of State Statutes where the penalty does not exceed one year in jail.
- d) All City Ordinance violations.
- e) All traffic violations.

The District Court also handles marriages, landlord-tenant litigation, evictions, and land contract forfeitures. Garnishments and other creditor collection procedures also originate in the District Court.

A Small Claims Division for civil cases under \$3,000 is provided in the District Court. Hearings are held, where all parties appear without attorneys. Claims are decided and judgments may be entered for money damages only.

In the 37th District Court all testimony is recorded, and every person who appears before the Court has a right to have his case tried by the Judge or by a jury of six citizens (except in Small Claims cases and civil infraction traffic violations). All appeals from the District Court are made to the Macomb County Circuit Court.

Fines and fees assessed and collected by the 37th District Court are transferred either to the State of Michigan, the County of Macomb, or the Cities of Warren and Center Line. As the District Control Unit for the 37th District Court, the City of Warren receives the vast majority of all fines and fees collected.

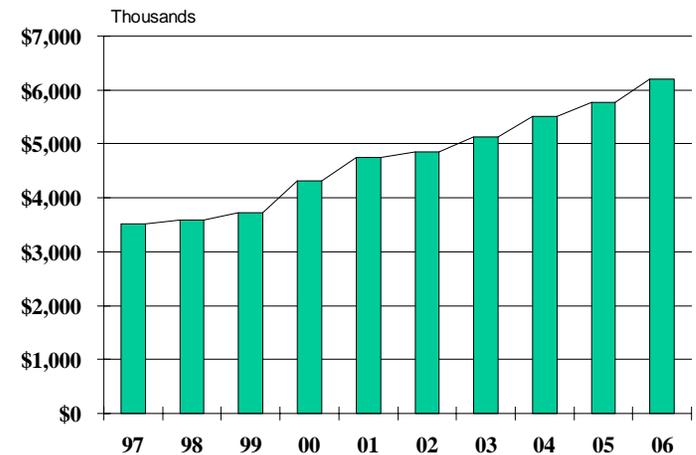
## 37TH DISTRICT COURT

### Fiscal 2008 Performance Objectives

1. To process in a speedy and efficient manner all cases filed in the 37th District Court.
2. To enforce all sanctions and sentences imposed by the Judges of the Court, through the use of drivers' license sanctions, vehicle immobilization, warrants, show cause hearings and probation enforcement.
3. To continue the use of community service programs, in addition to monetary and penal sanctions imposed.
4. To increase utilization of the Probation Department.
5. To reduce the backlog of open files with outstanding fines and costs owing.
6. To continue rigorous collection efforts pertaining to appointed counsel fee reimbursement.
7. To continue expansion of the Drug Court.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Small Claims	1,047	1,200	1,200	1,200
Landlord & Tenant	4,144	4,100	4,100	4,100
Parking Tickets	1,448	1,600	1,500	1,500
Traffic Misdemeanor & Civil	55,744	60,000	58,000	58,000
Non-Traffic Felony	2,261	2,250	2,300	2,300
Non-Traffic Misdemeanor & Civil	2,194	2,200	2,200	2,200
Traffic OUIL/OWI	794	700	750	750
General Civil	4,888	4,700	4,800	4,800
Probation – Active Cases	1,220	1,200	1,200	1,200
Pre-sentence Investigations	386	500	400	400
Alcohol Evaluations	513	550	550	550

### EXPENDITURE HISTORY 37th DISTRICT COURT



GENERAL FUND PERSONNEL

<u>37TH DISTRICT COURT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Judge	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724
Court Administrator/Magistrate	1	99,372	1	102,622	1	102,622	1	102,622
Chief Probation Officer	1	67,204	1	69,489	1	69,489	1	69,489
Probation Officer	3	58,826	3	60,860	3	60,860	3	60,860
Office Manager	1	58,561	1	60,587	1	60,587	1	60,587
Court Recorder	4	58,561	4	60,587	4	60,587	4	60,587
Drug Court Coordinator	1	58,561	1	60,587	1	60,587	1	60,587
Court Officer	5	54,331	5	56,230	5	56,230	5	56,230
Court Clerk II	6	49,901	6	51,667	6	51,667	6	51,667
Court Clerk I	6	47,169	6	48,853	6	48,853	6	48,853
Court Typist	6	43,874	6	45,460	6	45,460	6	45,460
Court File Clerk	11	40,836	11	42,330	11	42,330	11	42,330
Data Collection Specialist	1	40,836	1	42,330	- (d)	-	- (d)	-
Computer Technician	-	-	1 (b)	60,587	-	-	-	-
Temporary Employees		95,000		115,000		115,000		115,000
Overtime	---	2,000	---	2,000	---	2,000	---	2,000
Total Personnel	<u>50</u>		<u>51</u>		<u>49</u>		<u>49</u>	

(a) Wage rates are based on Local 1250 Court Employees and Local 412 Unit 35 contracts that expire 6/30/09.

(b) New position.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT</b> <b>37TH DISTRICT COURT</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 183,599	\$ 87,227	\$ 182,896	\$ 182,896	Elected Officials	\$ 183,600	\$ 183,600	\$ 183,600
2,269,576	1,063,581	2,266,588	2,298,643	Permanent Employees	2,453,755	2,350,418	2,350,418
116,723	59,167	120,000	95,000	Temporary Employees	115,000	115,000	115,000
73,247	37,560	80,000	121,002	Temporary Employees-Drug Court	-	-	-
-	-	2,000	2,000	Overtime	2,000	2,000	2,000
				<b>Employee Benefits:</b>			
196,801	94,329	200,125	203,992	Social Security	206,498	198,457	198,457
518,098	274,878	529,734	561,645	Employee Insurance	637,435	604,791	604,791
593,530	283,989	657,120	651,790	Retiree Health Insurance	743,457	715,305	715,305
77,336	46,647	87,017	84,687	Longevity	90,861	90,861	90,861
591,345	308,081	661,191	681,013	Retirement Fund	738,227	712,775	712,775
6,614	2,506	4,806	9,890	Cost of Living	10,105	9,675	9,675
2,227	2,214	5,747	4,495	Legal Services	7,285	6,975	6,975
58,000	29,000	61,000	29,000	Uniform/Cleaning Allowance	-	-	-
38,830	33,382	48,000	48,000	<b>Office Supplies</b>	55,000	50,000	50,000
				<b>Other Services and Charges:</b>			
15,447	7,711	17,000	18,000	Postage	18,000	18,000	18,000
20,541	6,837	21,000	20,000	Bank Service Charges	22,000	22,000	22,000
14,500	14,900	14,900	16,000	Auditing	16,000	16,000	16,000
30,093	26,110	45,000	45,000	Contractual Services	50,000	45,000	45,000
160,094	100,000	165,000	165,000	Contractual Services - Data Processing	175,000	170,000	170,000
41,104	28,788	50,000	50,000	Drug Court Expense	50,000	50,000	50,000
92,260	-	-	-	Byrne Formula Grant Expense - 2004	-	-	-
55,500	20,490	27,774	27,774	Byrne Formula Grant Expense - 2005	-	-	-
476	-	6,999	6,999	W.R.A.P. Drug Court Expense	-	-	-
-	5,000	46,619	46,619	Justice Assistance Grant Expense - 2006	-	-	-
44,340	16,152	47,609	47,609	Michigan Drug Court Grant Expense - 2005	-	-	-
-	12,000	30,000	30,000	Michigan Drug Court Grant Expense - 2006	-	-	-
69	-	500	500	Transcripts	500	500	500
607,923	204,038	600,000	500,000	Counsel for Indigent Defendants	550,000	550,000	550,000
19,259	10,228	25,000	28,000	Witness and Jury Fees	28,000	28,000	28,000
22,741	12,215	26,000	32,000	Telephone	32,000	32,000	32,000
2,279	751	2,500	3,000	Mileage	3,000	3,000	3,000
86,443	49,254	100,000	100,000	Public Utilities	100,000	100,000	100,000
250,000	250,000	250,000	250,000	Building Rental	250,000	250,000	250,000
10,460	8,713	13,000	13,000	Books	13,000	13,000	13,000
5,368	3,315	6,000	6,000	Dues and Subscriptions	6,000	6,000	6,000
				<b>Capital Outlay:</b>			
5,329	1,746	15,000	15,000	Equipment - Office	31,000	10,000	10,000
<b>\$ 6,210,152</b>	<b>\$ 3,100,809</b>	<b>\$ 6,416,125</b>	<b>\$ 6,394,554</b>	<b>Total 37th District Court</b>	<b>\$ 6,587,723</b>	<b>\$ 6,353,357</b>	<b>\$ 6,353,357</b>

## MAYOR

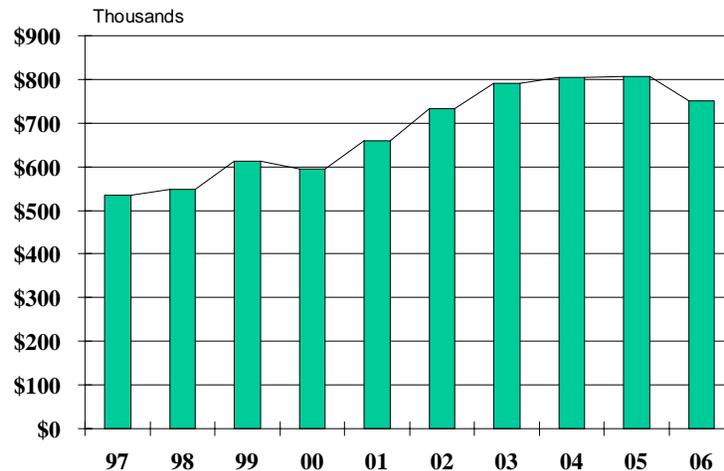
The Mayor, the City's chief elected official, is elected to a four-year term by Warren voters. He serves as liaison between Warren and other governmental agencies at all levels.

As the Chief Executive Officer of the City, he through his department heads is responsible for the day to day operations of the City. He also renders his recommendation on all labor contracts to City Council for their consideration and approval.

The duties of the Mayor include serving as signatory on official City documents as required by Council, City Charter, state or federal law, including validation of bonds, notes, and contracts along with the City Clerk, and/or Treasurer. He prepares the City budget and presents it to Council with comments in April of each year. Additionally, the Mayor has veto power over Council actions as they relate to ordinances, resolutions, and Council proceedings.

The Mayor presides over many ceremonial activities. He also is the appointing authority of all the City's major departments and has the power to prevent disorder, preserve the public peace and health, and provide for the safety of persons and property.

## EXPENDITURE HISTORY MAYOR



GENERAL FUND PERSONNEL

<u>MAYOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Mayor	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212
Deputy Mayor	1	85,206	1	88,031	1	88,031	1	88,031
Economic Development Director	1	68,611	1	70,939	1	70,939	1	70,939
Community Relations Director	1	68,332	1	70,651	1	70,651	1	70,651
Executive Administrator	1	65,772	1	68,014	1	68,014	1	68,014
Assistant to the Mayor	1	55,514	1	57,449	1	57,449	1	57,449
Clerical Assistant	1	30,332	1	31,511	1	31,511	1	31,511
Clerical Co-op/Temporary	—	15,000	—	18,000	—	17,000	—	17,000
Total Personnel	<u>7</u>		<u>7</u>		<u>7</u>		<u>7</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT MAYOR</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 110,636	\$ 52,563	\$ 110,212	\$ 110,212	Elected Official	\$ 110,636	\$ 110,636	\$ 110,636
326,629	166,400	360,951	373,359	Permanent Employees	388,170	388,170	388,170
12,086	7,735	15,000	15,000	Clerical Co-op/Temporary	18,000	17,000	17,000
				<b>Employee Benefits:</b>			
34,406	17,444	38,568	39,073	Social Security	40,711	40,634	40,634
57,861	29,213	61,119	69,961	Employee Insurance	79,733	79,732	79,732
105,471	53,786	126,729	125,544	Retiree Health Insurance	132,203	132,203	132,203
9,036	5,400	7,364	6,509	Longevity	7,076	7,076	7,076
74,230	40,088	86,939	81,830	Retirement Fund	86,477	86,477	86,477
731	289	589	1,290	Cost of Living	1,290	1,290	1,290
8,139	5,400	10,800	10,800	Auto Allowance	10,800	10,800	10,800
-	-	400	-	Legal Services	1,085	1,085	1,085
-	-	9,000	-	Uniform/Cleaning Allowance	-	-	-
7,568	6,639	14,000	15,000	<b>Office Supplies</b>	15,000	15,000	15,000
				<b>Other Services and Charges:</b>			
736	588	6,000	8,000	Postage	6,000	5,000	5,000
2,059	3,312	4,200	4,200	Contractual Services	5,000	5,000	5,000
602	95	800	1,000	Auto Expense	1,000	1,000	1,000
				<b>Capital Outlay:</b>			
548	-	2,000	2,000	Equipment - Office	2,000	2,000	2,000
<u>\$ 750,738</u>	<u>\$ 388,952</u>	<u>\$ 854,671</u>	<u>\$ 863,778</u>	<b>Total Mayor</b>	<u>\$ 905,181</u>	<u>\$ 903,103</u>	<u>\$ 903,103</u>

## CITY CLERK

The City Clerk is the Chief Elections Officer of the City. He also is the custodian of all papers, documents, surety bonds and records, which pertain to the City. The City Clerk serves as an ex-officio member of the Police and Fire Civil Service Commission.

The City Clerk's duties include serving as signatory and keeper of records of all ordinances, resolutions, contracts, and actions of the City Council, as well as all Boards and Commissions of the City. He administers any oath required for municipal purposes by law or City Ordinance. He is the custodian of the City Seal.

The City Clerk's Office issues licenses and permits as required by the City of Warren Ordinances. These licenses include business licenses, dog licenses, and garage sale licenses. The Clerk's Office processes all birth and death certificates for the City of Warren.

The City Clerk's Office provides forms to the public for all petitions required to be filed for any purpose by provisions of the City of Warren Charter or any Ordinance of the City. The City Clerk's Office supervises all Federal, State, County, City of Warren, and local school district elections.

The City Clerk's Office administers licensing for the City's dog park as well as co-sponsoring the spring and fall dog vaccination fairs.

The City Clerk's Office is an official passport acceptance agency authorized by the United States Department of State.

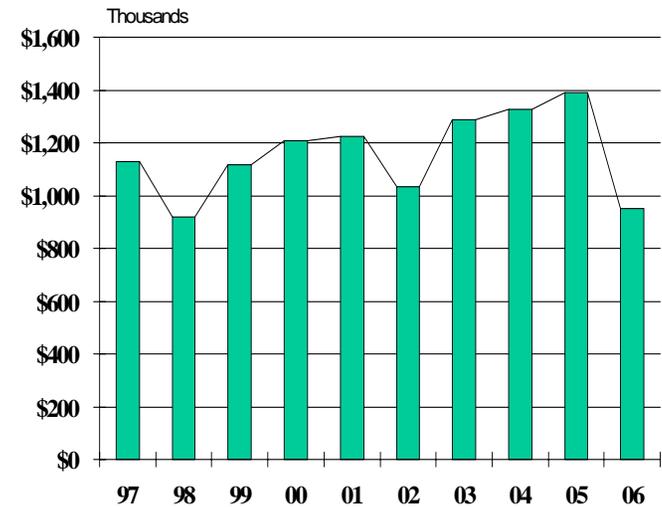
## CITY CLERK

### Fiscal 2008 Performance Objectives

1. To update voting systems.
2. To increase voter participation.
3. To revise business licensing program.
4. To revise dog licensing program.

### EXPENDITURE HISTORY CITY CLERK

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Business licenses issued	920	1,400	1,500	1,500
Public hearings	62	90	100	100
Changes in voter registration	38,399	40,000	45,000	45,000
Dog licenses issued	5,233	7,500	7,500	7,500
Garage sale permits issued	2,365	4,000	4,000	4,000
Death certificates issued	1,889	3,000	3,500	3,500
Birth certificates issued	1,273	3,000	3,500	3,500
Lawsuits issued	33	85	95	95
Contracts signed, catalogued and filed	79	85	95	95
Dog park passes issued	270	600	600	600
Passports issued	214	600	600	600
Internet requests processed	1,547	2,000	2,200	2,200



GENERAL FUND PERSONNEL

<u>CLERK</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Clerk	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Clerk	1	75,377	1	77,908	1	77,908	1	77,908
Office Manager	1	65,158	1	67,382	1	67,382	1	67,382
License Officer & Voting Machine Custodian	1	55,485	1	57,419	1	57,419	1	57,419
Election & Registration Specialist	1	50,042	1	51,813	1	51,813	1	51,813
Senior Clerk	1	50,042	1	51,813	1	51,813	1	51,813
Administrative Clerical Technician	1	47,835	1	49,539	1	49,539	1	49,539
Office Assistant - Clerks Office	2	33,206	2	34,471	2	34,471	2	34,471
Seasonal Employees		30,000		40,000		38,000		38,000
Temporary Employees - Election Wages		194,100		279,000		279,000		279,000
Overtime	—	33,000	—	41,770	—	33,000	—	33,000
Total Personnel	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 59 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT CLERK</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 81,825	\$ 38,874	\$ 81,511	\$ 81,511	Elected Official	\$ 81,825	\$ 81,825	\$ 81,825
357,978	185,032	393,641	402,296	Permanent Employees	416,835	416,835	416,835
33,877	24,313	38,000	30,000	Seasonal Employees	40,000	38,000	38,000
11,015	16,820	25,000	33,000	Overtime	41,770	33,000	33,000
				<b>Employee Benefits:</b>			
38,600	20,893	42,924	44,244	Social Security	46,469	45,634	45,634
75,145	47,293	89,207	97,816	Employee Insurance	104,740	104,728	104,728
106,291	52,266	126,683	120,016	Retiree Health Insurance	136,157	133,778	133,778
15,313	4,695	17,168	16,363	Longevity	17,446	17,446	17,446
94,815	52,918	110,784	119,542	Retirement Fund	131,125	127,153	127,153
946	424	824	1,720	Cost of Living	1,720	1,720	1,720
384	422	960	930	Legal Services	1,395	1,395	1,395
8,000	5,000	7,000	6,000	Uniform/Cleaning Allowance	-	-	-
190	-	190	190	Uniforms	190	190	190
11,754	14,282	21,000	21,000	<b>Office Supplies</b>	25,000	21,000	21,000
				<b>Other Services and Charges:</b>			
24,620	152,290	179,190	194,100	Election Wages	279,000	279,000	279,000
12,430	5,270	15,000	35,000	Postage	40,000	36,000	36,000
25,469	63,014	85,000	85,000	Election Expense	110,000	95,000	95,000
9,078	7,950	25,000	25,000	Contractual Services	60,350	50,000	50,000
1,264	502	1,500	1,500	Auto Expense	1,500	1,500	1,500
43,077	14,291	45,000	60,000	Printing and Publishing	65,000	60,000	60,000
				<b>Capital Outlay:</b>			
-	-	-	-	Equipment - Vehicle	50,000	-	-
<u>\$ 952,071</u>	<u>\$ 706,549</u>	<u>\$ 1,305,582</u>	<u>\$ 1,375,228</u>	<b>Total Clerk</b>	<u>\$ 1,650,522</u>	<u>\$ 1,544,204</u>	<u>\$ 1,544,204</u>

## TREASURER

The Treasurer's Office is responsible for the collection, safekeeping, and allocation of all City revenues, including real and personal property taxes, highway revenues, federal and state grant and other revenues, special assessments, fees, licenses and water revenues. These moneys are invested utilizing several sophisticated techniques to optimize interest earnings while ensuring the safety of City funds. The interest revenue earned from investment of the City's funds is a significant factor in maintaining a high level of City services and minimizing City taxes.

In a constantly changing, increasingly complex economic environment, it is essential for the City Treasurer to keep abreast of new regulatory and technological developments in the financial marketplace. Government legislation, economic trends, new financial instruments, and technical innovations must be monitored and evaluated so investment strategies can be revised and improved. The Treasurer, in the capacity as the City's money manager, strives to keep Warren at the forefront of investment policy.

Organization and procedural methods that improve the efficiency and accuracy of the flow of financial information between the Treasurer's Office, the Controller's Office and other City departments have been updated and improved to meet the increasing demands by the public and other users for financial accountability and timely reporting. Systems improvements in several administrative functions, such as revenue collection, property tax information systems, and investment activity, are in process to further assist in meeting these demands.

As a Charter member of the Police and Fire Retirement System Board, the Treasurer also manages the \$314 million Police and Fire Pension Fund with the assistance of outside professional actuarial and financial consultants. This fund is managed in accordance with sound actuarially determined standards.

The City Treasurer also acts as the property tax collection agent for all taxing units located in the City. Approximately \$215 million in local unit taxes are collected, accounted for, and distributed annually by the Treasurer to the units.

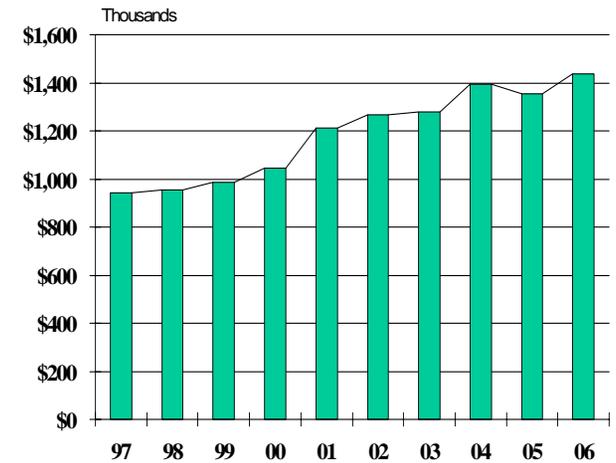
## TREASURER

### Fiscal 2008 Performance Objectives

1. To obtain and implement remote imaging check processing system.
2. To increase direct debit water billing.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Tax bills processed manually	136,000	135,000	135,000	132,000
Tax bills processed off CD-ROM	82,000	83,000	83,000	85,000
Date of delivery to County	April 1	April 1	April 1	April 1
Payroll checks/Advice's processed	24,000	24,000	24,000	24,000
Police & Fire pension checks processed	1,600	1,600	1,600	1,600
General Employees pension checks processed	1,800	1,800	1,800	1,800
List of Bills checks processed	14,000	14,000	14,000	14,000
Water bills processed manually	518,000	518,000	518,000	518,000
Status changes manually	12,000	12,000	9,000	9,000
Personal Property Tax collections	4,000	4,000	4,000	3,900
Delinquent tax accounts	210	225	250	300

### EXPENDITURE HISTORY TREASURER



GENERAL FUND PERSONNEL

<u>CITY TREASURER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Treasurer	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Treasurer	1	75,377	1	77,908	1	77,908	1	77,908
Tax Accountant III	1	71,622	1	74,040	1	74,040	1	74,040
Accountant II	1	65,582	1	67,819	1	67,819	1	67,819
Personal Property Tax Administrator	1	58,263	1	60,280	1	60,280	1	60,280
Accountant I	1	55,812	1	57,756	1	57,756	1	57,756
Tax Account Technician	2	50,042	2	51,813	2	51,813	2	51,813
Tax Account Specialist	4	46,616	4	48,284	4	48,284	4	48,284
Seasonal Employees		20,000		25,000		21,000		21,000
Overtime	—	11,000	—	20,000	—	14,000	—	14,000
Total Personnel	<u>12</u>		<u>12</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT TREASURER</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 81,825	\$ 38,874	\$ 81,511	\$ 81,511	Elected Official	\$ 81,825	\$ 81,825	\$ 81,825
574,400	285,474	589,930	605,300	Permanent Employees	613,840	613,840	613,840
20,362	5,940	18,000	20,000	Seasonal Employees	25,000	21,000	21,000
5,003	4,017	11,000	11,000	Overtime	20,000	14,000	14,000
				<b>Employee Benefits:</b>			
54,420	26,814	55,886	57,734	Social Security	59,101	58,326	58,326
114,556	73,021	136,172	136,916	Employee Insurance	159,947	159,936	159,936
159,171	72,322	172,152	181,240	Retiree Health Insurance	179,448	177,820	177,820
17,604	9,122	18,465	17,780	Longevity	19,583	19,583	19,583
163,253	81,027	169,210	198,573	Retirement Fund	181,716	178,999	178,999
1,471	620	1,170	2,365	Cost of Living	2,365	2,365	2,365
461	538	1,229	1,085	Legal Services	1,860	1,860	1,860
12,000	6,000	10,000	7,000	Uniform/Cleaning Allowance	-	-	-
6,866	6,252	9,500	9,500	<b>Office Supplies</b>	10,000	10,000	10,000
				<b>Other Services and Charges:</b>			
46,820	27,893	63,000	63,000	Postage	66,000	63,000	63,000
18,634	13,039	14,500	14,500	Contractual Services	15,000	15,000	15,000
13,450	835	8,000	8,000	Legal Fees	8,000	8,000	8,000
21,499	15,702	50,000	60,175	Tax Statement Preparation	50,000	46,000	46,000
740	30	600	600	Mileage	700	-	-
125,000	-	150,000	150,000	Delinquent Personal Property Tax Write-off	175,000	175,000	175,000
				<b>Capital Outlay:</b>			
-	-	-	-	Equipment - Office	20,400	-	20,400
<u>\$ 1,437,535</u>	<u>\$ 667,520</u>	<u>\$ 1,560,325</u>	<u>\$ 1,626,279</u>	<b>Total Treasurer</b>	<u>\$ 1,689,785</u>	<u>\$ 1,646,554</u>	<u>\$ 1,666,954</u>

## CONTROLLER

The Controller's Office is charged with the efficient administration, control and reporting of all funds expended by the City. The Controller is the chief financial officer of the City, directs the department, and plays a key roll as a member of the Mayor's administrative team in policy development and planning and control of City operations. The task of overseeing the City's financial well-being has become the major function of all employees in the Department and they review every expenditure to insure that Warren residents receive the best possible return for their tax dollars.

The Controller's office is deeply involved in establishing, upgrading, coordinating, and administering the accounting systems used to control the operations of the City.

The four major sections of the Controller's Office are:

BUDGET AND PERFORMANCE MANAGEMENT  
ACCOUNTING AND FINANCIAL REPORTING  
PAYROLL AND PENSIONS  
PURCHASING AND INVENTORY MANAGEMENT

The Controller with the assistance of the Budget Director develops and continuously monitors the actual performance of the City's departments to the City's budget plan. The City and Water Department budgets exceed \$196 million dollars for the current fiscal year.

In planning for control, considerable data is gathered and subjected to classification and analysis by the Accounting and Reporting Section. This section, under the direction of the Accounting Supervisor, assimilates all financial information into monthly and annual accounting reports of the City's financial condition. The reports are prepared for both internal use and external review. As evidenced by the City's maintenance of favorable underwriter and lender relationships, these reports are among the most significant communication mediums used by the City to reach parties interested in the City of Warren.

Preparation of payroll checks for some 860 full-time City employees is the task of the payroll section. The City and Water annual payroll and related fringe benefits exceed \$111 million dollars, and account for approximately 65 percent of the total City and Water operating budgets.

The Purchasing section is responsible to secure the equipment, materials, and supplies required for the operations of the City departments at the best possible price. The Purchasing section processes almost 4,000 purchase orders having a value in excess of \$12 million dollars annually. In addition the Purchasing section has been receiving bids for the Downtown Development Authority Municipal Center project.

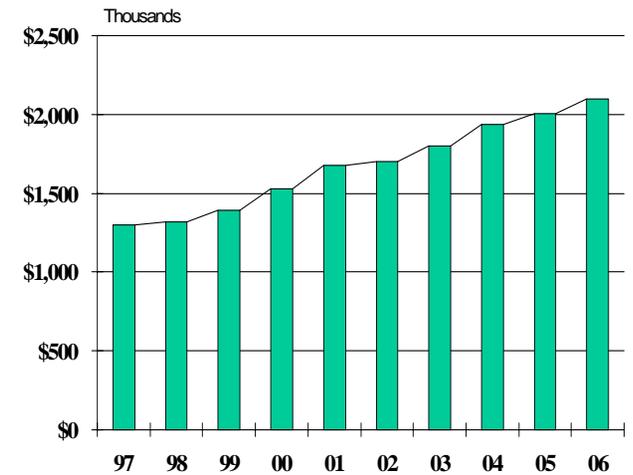
# CONTROLLER

## Fiscal 2008 Performance Objectives

1. To increase usage of the automated bill payment system for water and sewer customers.
2. To continue implementation of a web based vendor registration/bid notification system, which will include the Tri-County Cooperative.
3. To continue to expand the purchasing information, bid notification, contracts and contract pricing, and vendor information on the intranet.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Proposed & Final Budget Documents Printed	120	120	115	115
City Funds Budgeted & Monitored	29	28	29	29
Monthly Financial Reports Prepared	12	12	12	12
Budget Amendments Prepared	38	40	55	40
Travel Requests Processed	60	80	80	80
Labor Contracts Costed	2	1	3	1
G.F.O.A. Distinguished Budget Award	1	1	1	1
Comprehensive Annual Financial Reports Printed	100	100	100	100
W-2's Issued by January 31	1,913	1,700	1,900	2,400
F-65 Report Submitted	1	1	1	1
G.F.O.A. Certificate of Achievement Award	0	1	0	1
List of Bills Prepared	24	24	24	24
1099's Issued by January 31	319	320	330	340
Purchase Orders Processed	3,910	4,000	4,000	4,000
Bids – Council items recommended	192	170	175	175
Informal Bid Correspondence	163	300	200	200
Use of Co-operative Bids	20	10	15	15
Requests for Proposals	4	8	6	5

## EXPENDITURE HISTORY CONTROLLER



GENERAL FUND PERSONNEL

<u>CONTROLLER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Controller	1	\$ 105,737	1	\$ 109,178	1	\$ 109,178	1	\$ 109,178
Assistant Controller	1	84,328	1	87,127	1	87,127	1	87,127
Budget Director	1	91,936	1	94,963	1	94,963	1	94,963
Accounting Supervisor	1	86,529	1	89,394	1	89,394	1	89,394
Purchasing Agent	1	76,106	1	78,658	1	78,658	1	78,658
Accountant III	3	71,622	3	74,040	3	74,040	3	74,040
Payroll Supervisor	1	71,622	1	74,040	1	74,040	1	74,040
Buyer	1	58,316	1	63,948	1	63,948	1	63,948
Accountant I	1	55,812	1	57,756	1	57,756	1	57,756
Payroll Technician	1	50,039	1	51,809	1	51,809	1	51,809
Account Technician	2	50,039	2	51,809	2	51,809	2	51,809
Purchasing Technician	1	50,039	1	51,809	1	51,809	1	51,809
Account Specialist	4	46,616	4	48,284	4	48,284	4	48,284
Clerical Co-op		20,000		40,000		35,000		45,000
Overtime	—	32,000	—	34,000	—	34,000	—	44,000
Total Personnel	<u>19</u>		<u>19</u>		<u>19</u>		<u>19</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT CONTROLLER</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 110,594	\$ 50,345	\$ 105,731	\$ 105,669	Appointed Official	\$ 109,623	\$ 109,623	\$ 109,623
1,098,396	536,238	1,111,733	1,119,132	Permanent Employees	1,170,435	1,170,435	1,170,435
15,956	7,773	20,000	20,000	Clerical Co-op	40,000	35,000	45,000
31,570	17,524	32,000	32,000	Overtime	34,000	34,000	44,000
				<b>Employee Benefits:</b>			
99,756	46,683	100,515	102,224	Social Security	108,519	108,132	109,682
225,451	127,181	240,885	245,342	Employee Insurance	279,154	279,148	279,171
311,843	147,950	335,543	328,520	Retiree Health Insurance	372,691	372,691	375,404
40,736	21,369	48,721	39,593	Longevity	48,396	48,396	48,396
354,468	178,948	375,866	394,916	Retirement Fund	416,480	416,480	421,009
2,827	1,083	2,034	4,085	Cost of Living	4,085	4,085	4,085
-	1,800	3,600	3,600	Auto Allowance	7,200	7,200	7,200
691	691	2,074	1,395	Legal Services	2,945	2,945	2,945
18,000	9,000	25,000	10,000	Uniform/Cleaning Allowance	-	-	-
17,804	10,908	21,000	21,000	<b>Office Supplies</b>	21,000	21,000	21,000
				<b>Other Services and Charges:</b>			
2,472	1,053	3,000	4,000	Postage	4,000	4,000	4,000
2,719	1,347	3,000	3,000	Contractual Services	3,000	3,000	3,000
1,135	297	1,000	1,200	Mileage	1,200	1,200	1,200
772	470	1,200	1,200	Auto Expense	1,200	1,200	1,200
				<b>Capital Outlay:</b>			
2,569	-	2,000	2,000	Equipment - Office	2,000	2,000	2,000
<u>\$ 2,337,759</u>	<u>\$ 1,160,660</u>	<u>\$ 2,434,902</u>	<u>\$ 2,438,876</u>	<b>Total Controller</b>	<u>\$ 2,625,928</u>	<u>\$ 2,620,535</u>	<u>\$ 2,649,350</u>
				Charges Reimbursable via			
(242,004)	(119,678)	(239,355)	(239,355)	Public Act 55 - Accountant/Clerical	(253,225)	(253,225)	(253,225)
<u>\$ 2,095,755</u>	<u>\$ 1,040,982</u>	<u>\$ 2,195,547</u>	<u>\$ 2,199,521</u>	<b>Net Controller</b>	<u>\$ 2,372,703</u>	<u>\$ 2,367,310</u>	<u>\$ 2,396,125</u>

## **INFORMATION SYSTEMS**

The Information Systems Division of the Controllers Office serves the information needs of all City of Warren Departments. This includes but is not limited to support for the following:

- Existing Oracle and Access applications.
- Tax and assessing applications.
- Financial and utility billing applications.
- City of Warren internal and external web sites.
- Personal computers and peripherals throughout the City.
- Networking within City Hall and fiber optic network that serves 21 buildings throughout the City.
- Cisco IP telephone system within City Hall.
- Security system within City Hall and parking garage.
- Card access system within City Hall.

In addition the staff of the Information Systems Division operates a help desk for all computer problems of any kind. We also perform operations and maintenance of 12 computer servers. Analysts and programmers determine future departmental information needs and develop new computer systems as needed.

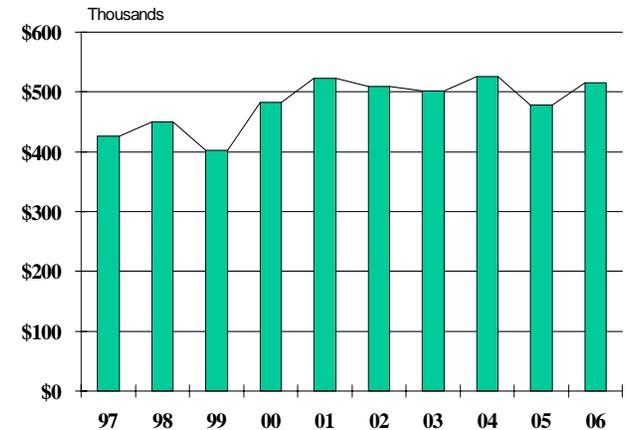
## INFORMATION SYSTEMS

### Fiscal 2008 Performance Objectives

1. To support citywide Internet access.
2. To enhance City external web site.
3. To enhance City internal web site.
4. To continue to support personal computers and networks for all City departments.
5. To continue help desk support for City departments.
6. To develop new computer software systems.
7. To continue to maintain City telephone system.
8. To manage City Hall security system.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
PCs supported	480	475	475	500
Help Desk calls	2,495	2,600	2,400	2,600
New programs created	38	50	35	50
Program updates	30	30	30	30
Hardware platforms supported	10	12	10	12
Hours spent on PC support	3,500	3,800	3,500	3,800
Hours spent enhancing intranet web site	700	850	800	850

### EXPENDITURE HISTORY INFORMATION SYSTEMS



GENERAL FUND PERSONNEL

<u>INFORMATION SYSTEMS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Information Systems Manager	1	\$ 86,473	1	\$ 89,336	1	\$ 89,336	1	\$ 89,336
Systems Analyst Supervisor	1	73,815	1	76,299	1	76,299	1	76,299
Computer Network Analyst	1	60,121	1	62,194	1	62,194	1	62,194
Temporary Employee		7,000		4,000		4,000		4,000
Overtime	—	10,000	—	11,793	—	10,000	—	10,000
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 59 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT INFORMATION SYSTEMS</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 225,547	\$ 110,191	\$ 227,964	\$ 218,818	Permanent Employees	\$ 228,040	\$ 228,040	\$ 228,040
3,045	1,310	7,000	7,000	Temporary Employee	4,000	4,000	4,000
5,766	14,437	16,000	10,000	Overtime	11,793	10,000	10,000
				<b>Employee Benefits:</b>			
17,984	9,800	19,590	18,818	Social Security	19,401	19,262	19,262
39,044	20,378	40,520	40,297	Employee Insurance	46,180	46,178	46,178
54,772	30,184	63,360	58,953	Retiree Health Insurance	66,830	66,344	66,344
4,166	5,316	6,116	5,349	Longevity	5,856	5,856	5,856
32,431	17,670	34,276	32,186	Retirement Fund	33,674	33,423	33,423
454	175	325	645	Cost of Living	645	645	645
77	77	230	155	Legal Services	465	465	465
2,000	1,000	3,000	1,000	Uniform/Cleaning Allowance	-	-	-
4,268	4,215	5,770	5,770	<b>Operating Supplies</b>	6,280	6,280	6,280
				<b>Other Services and Charges:</b>			
10,817	5,308	18,000	18,000	Software Services	20,000	20,000	20,000
106,557	90,544	130,000	130,000	Contractual Services	236,284	230,000	230,000
				<b>Capital Outlay:</b>			
8,282	1,417	5,000	5,000	Equipment - Computer	5,000	5,000	5,000
<u>\$ 515,210</u>	<u>\$ 312,022</u>	<u>\$ 577,151</u>	<u>\$ 551,991</u>	<b>Total Information Systems</b>	<u>\$ 684,448</u>	<u>\$ 675,493</u>	<u>\$ 675,493</u>

## LEGAL

The preparation of legislation for consideration by the City Council is one of the important functions of the City Attorney. Of equal importance is responsibility for the legality of all phases of the City Government by and through all its elected officials, boards and commissions.

The Mayor appoints the City Attorney and the appointment must be confirmed by the City Council to which he is directly responsible. With the help of his Chief Assistant City Attorney and Assistant City Attorney's, the City Attorney approves and prosecutes all cases before the District Court. He advises the Mayor, City Council, the City of Warren Building Authority, the Downtown Development Authority, the Brownfield Development Authority, the Commission on Disabilities, the Board of Zoning Appeals, the Community Development Block Grant Program, the Cable Commission, the Civil Service Commission, the Housing Commission, the Police and Fire Civil Service Commission, the General Employees Retirement Board, the Police and Fire Retirement Board, the Tax Increment Finance Authority, and other City officials on all legal matters pertaining to the interests of the City, and prepares all legal documents, contracts, bonds, etc. He negotiates for the acquisition of real estate, investigates and makes recommendations for the settlement of all claims against the City, and represents the City in all lawsuits to which the City is a party.

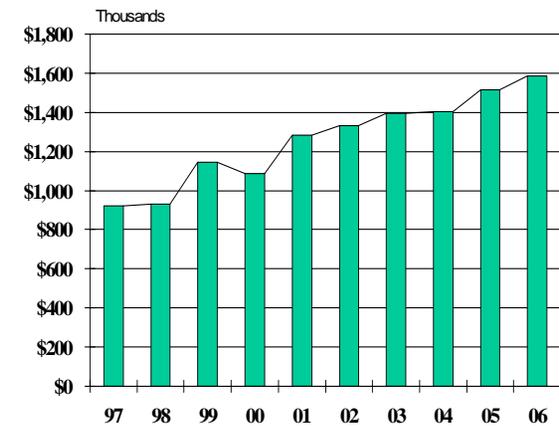
## LEGAL

### Fiscal 2008 Performance Objectives

1. To continue a vigorous defense of the City of Warren in both legal and administrative forums.
2. To continue to provide daily on-site legal representation at the Police Department to assist our police force as well as victims of crimes.
3. To provide on-site and off-site legal representation for juvenile offender citations.
4. To assist in the drug court processing of non-violent drug offenders at the 37<sup>th</sup> District Court.
5. To continue in-house representation of the water rate issues with the City of Detroit.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Warrants - Prosecuted	1,781	1,970	1,816	1,816
Civil Infractions - Prosecuted	38,401	42,228	39,169	39,169
Misdemeanors - Prosecuted	7,192	9,147	7,336	7,336
Pre-trials - Prosecuted	6,421	6,274	6,549	6,549
Seven Day Letter Complaints	147	164	150	150
Seven Day Letter Responses	81	52	83	85
On-site Police file resolutions	537	706	548	548
Warrants reviewed and refused	183	237	187	187
Discovery Requests	437	468	446	446
Victim Rights action	950	848	969	969
Subpoenas	175	-	175	175

### EXPENDITURE HISTORY LEGAL



GENERAL FUND PERSONNEL

<u>LEGAL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Attorney	1	\$ 105,828	1	\$ 109,272	1	\$ 109,272	1	\$ 109,272
Chief Assistant City Attorney	1	97,077	1	100,259	1	100,259	1	100,259
Assistant City Attorney	5	95,438	5	98,570	5	98,570	5	98,570
Administrative Assistant to City Attorney	1	63,444	1	65,617	1	65,617	1	65,617
Legal Administrative Secretary	1	51,517	1	53,332	1	53,332	1	53,332
Legal Administrative Specialist	1	47,989	1	49,698	1	49,698	1	49,698
Legal Administrative Clerk	1	45,831	1	47,475	1	47,475	1	47,475
<u>Permanent Part-time Employees:</u>								
Clerical Co-op		10,000		10,000		10,000		10,000
Law Clerks	—	38,000	—	45,000	—	40,000	—	40,000
Total Personnel	<u>11</u>		<u>11</u>		<u>11</u>		<u>11</u>	

(a) Wage rates are based on Local 412 Unit 35 and Unit 59 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT</b> <b>LEGAL</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 105,821	\$ 50,388	\$ 105,822	\$ 105,760	Appointed Official	\$ 109,717	\$ 109,717	\$ 109,717
548,982	274,291	563,954	552,594	Assistant Attorneys	581,244	581,244	581,244
189,425	96,825	206,190	208,509	Clerical Staff	217,003	217,003	217,003
				Part-time Employees -			
35,291	32,089	38,000	38,000	Law Clerks	45,000	40,000	40,000
17,700	5,295	10,000	10,000	Clerical - Co-op	10,000	10,000	10,000
				<b>Employee Benefits:</b>			
69,215	32,431	71,564	70,734	Social Security	74,614	74,226	74,226
123,701	66,626	127,667	129,717	Employee Insurance	149,498	149,493	149,493
206,892	99,863	235,763	224,164	Retiree Health Insurance	255,879	255,879	255,879
23,356	8,100	30,210	23,825	Longevity	29,230	29,230	29,230
227,671	117,126	252,934	244,541	Retirement Fund	267,951	267,951	267,951
1,535	608	1,158	2,365	Cost of Living	2,365	2,365	2,365
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
-	-	400	-	Legal Services	775	775	775
-	-	22,000	-	Uniform/Cleaning Allowance	-	-	-
5,738	3,416	7,500	7,500	<b>Office Supplies</b>	8,500	7,500	7,500
				<b>Other Services and Charges:</b>			
1,749	2,134	2,700	2,700	Contractual Services	6,400	6,400	6,400
1,602	782	2,100	2,300	Postage	2,500	2,300	2,300
7,040	1,042	8,000	8,000	Legal Fees	10,000	8,000	8,000
1,094	399	1,200	1,200	Mileage	1,400	1,400	1,400
17,466	16,905	23,540	23,000	Books, Dues, and Subscriptions	23,000	23,000	23,000
<u>\$ 1,587,878</u>	<u>\$ 810,120</u>	<u>\$ 1,714,302</u>	<u>\$ 1,658,509</u>	<b>Total Legal</b>	<u>\$ 1,798,676</u>	<u>\$ 1,790,083</u>	<u>\$ 1,790,083</u>

## ASSESSING

The Assessing Department has the responsibility of preparing the Assessment Rolls and Tax Rolls of the City for all classes of property subject to taxation. Appraising and otherwise determining the true cash value of all such properties in the City carries out this responsibility. The state constitution and statutes require that, notwithstanding any other provision of law, the assessed values placed upon the assessment roll shall be at fifty percent (50%) of true cash value.

Proposal A, passed by the voters March 15, 1994, places additional and profound limits on values used to compute property taxes. Starting in 1995, property taxes were calculated using "taxable" value, capped by the consumer price index until a property transfers ownership. Prior to Proposal A, taxes were calculated using "State Equalized Value" (S.E.V.) which keeps pace with market value regardless of ownership change.

The Assessing Department also serves as a source of information for the public, maintaining data on each parcel of property in the City including subdivision plat maps for public inspection. This information is maintained for over sixty-one thousand parcels, of which approximately 57,000 are real property and approximately 4,100 are personal property. These include Ad Valorem parcels, Industrial Facility Tax (IFT), Obsolete Property Rehabilitation Act (OPRA), Tax Increment Financing Authority (TIFA), Downtown Development Authority (DDA), Brownfield Authority and Renaissance Zone properties.

Twice a year, the Department prepares rolls for the City, the County and the school tax billings totaling \$232 million of which over \$80 million is levied for City purposes.

The Department, with the support of the Mayor and City Council, continues to improve public access to thousands of informational items pertaining to property in the City. The computerized appraisal and information system, coupled with Internet data access, has greatly enhanced the availability of this information for use by the citizens of this community.

An additional function of the Assessing Department is to record, maintain and edit the status of each parcel of property in the City to determine whether it qualifies for a "principal residence" exemption from a portion of school tax. The Department also analyzes affidavits and deeds on every transferred property within the City that would trigger an "uncapping" of the taxable value in accordance with Proposal A.

The Board of Review, created by Charter, is composed of five members appointed by the Mayor for five-year terms. The Board convenes on the third Monday in March of each year and meets for a period of not less than three calendar days to hear concerns of persons considering themselves aggrieved in the way their property is assessed. The Board has the discretion and authority to make adjustments to the individual's assessment if warranted. The Department continues its defense of assessments through the Michigan Tax Tribunal and higher courts.

General Property Tax Law also provides for a special meeting of the Board of Review to be held on specific days in July and December for the purpose of correcting qualified errors or mutual mistakes.

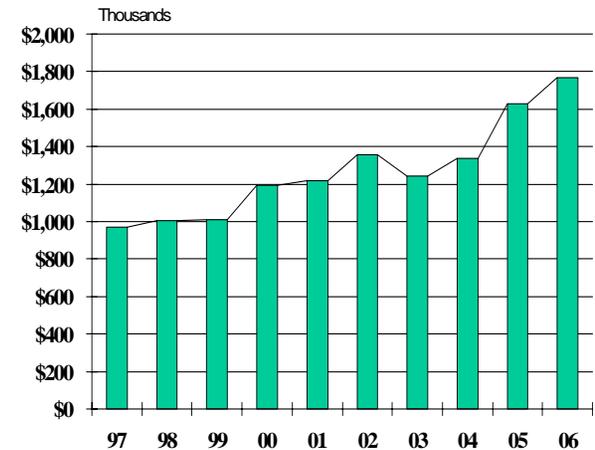
## ASSESSING

### Fiscal 2008 Performance Objectives

1. To convert commercial/industrial sketches to digital format.
2. To enhance web access to data.
3. To review and restratify economic neighborhoods.
4. To coordinate GIS/aerial mapping with Macomb County.
5. To integrate real and personal property common records.
6. To improve public access of data at counter and online.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Preparation of Assessment Rolls (Real, Personal, IFT, OPRA)	6	6	6	6
Preparation of Summer Tax Rolls	6	6	6	6
Preparation of Winter Tax Rolls	6	6	6	6
Preparation & Maintenance of Brownfield data	0	-	2	5
Personal Property Audits	320	150	440	150
Small Claim M.T.T. appeals	42	35	38	45
Full Tax Tribunal appeals	33	30	35	35
Board of Review appeals	864	850	850	900
Mandated State and County reports	17	17	17	17
Processing of Homestead affidavits	5,500	5,500	5,500	5,500
Process deeds & transfer affidavits	6,700	6,700	6,700	6,700
Review transfers to uncap taxable value	4,700	4,700	4,700	4,700
Site Plans reviewed	225	225	225	225
Review I.F.T. applications	11	10	12	12
Property Division/Combinations	1,026	300	300	150
Prepare/Review Special Assessment Rolls	30	35	35	35
Review /Appraise taxable properties	54,000	54,000	54,000	54,000
Review/Appraise exempt properties	2,000	2,000	2,000	2,000
Review & process homestead denials by State	540	400	400	400
Verify sales & transfers, inspect sold property	3,500	3,600	2,900	3,600
Inspect and appraise building permit activity	2,450	2,750	2,750	2,900
Respond to citizens requests for information	15,000	15,000	15,000	15,000
Stratify real property neighborhoods	300	300	300	650
Identify/photograph real property parcels	2,400	2,400	2,500	2,400
Digitally sketch real property parcels	12,000	5,000	5,000	4,500

### EXPENDITURE HISTORY ASSESSING



GENERAL FUND PERSONNEL

<u>ASSESSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Assessor	1	\$ 97,087	1	\$ 100,269	1	\$ 100,269	1	\$ 100,269
Deputy Assessor	1	77,884	1	80,490	1	80,490	1	80,490
Senior Real Property Appraiser	1	66,635	1	68,903	1	68,903	1	68,903
Property Appraiser III	7	62,801	7	64,954	7	64,954	7	64,954
Account Specialist	2	46,616	1 (c)	48,284	1 (c)	48,284	1 (c)	48,284
Office Assistant	-	-	1 (c)	33,089	1 (c)	33,089	1 (c)	33,089
Seasonal Employees		7,500		8,500		8,500		8,500
Overtime	—	12,000	—	37,830	—	12,000	—	12,000
Total Personnel	<u>12</u>		<u>12</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of Account Specialist to Office Assistant.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT ASSESSING</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 99,279	\$ 48,456	\$ 99,312	\$ 97,019	Appointed Official	\$ 100,678	\$ 100,678	\$ 100,678
611,480	283,155	603,525	660,035	Permanent Employees	664,221	664,221	664,221
8,314	8,408	14,000	7,500	Seasonal Employees	8,500	8,500	8,500
7,536	-	12,000	12,000	Overtime	37,830	12,000	12,000
				<b>Employee Benefits:</b>			
58,332	26,643	57,954	63,047	Social Security	64,866	62,864	62,864
119,862	59,263	115,628	143,265	Employee Insurance	137,686	137,500	137,500
178,480	77,660	187,184	203,397	Retiree Health Insurance	203,447	196,678	196,678
30,218	10,400	26,473	29,351	Longevity	27,747	27,747	27,747
233,888	119,045	258,580	285,493	Retirement Fund	294,255	282,557	282,557
1,615	606	1,206	2,580	Cost of Living	2,580	2,580	2,580
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
576	602	1,370	1,395	Legal Services	1,860	1,860	1,860
18,000	7,000	9,000	9,000	Uniform/Cleaning Allowance	-	-	-
5,347	2,792	6,000	6,000	<b>Office Supplies</b>	7,500	6,000	6,000
				<b>Other Services and Charges:</b>			
4,482	1,000	5,500	5,500	Board of Review	6,000	5,500	5,500
21,395	2,685	22,000	22,960	Postage	22,960	22,960	22,960
				Contractual Services -			
-	-	11,000	11,000	Data Conversion	12,000	11,000	11,000
14,810	8,500	12,000	12,000	Software Services	14,000	14,000	14,000
339,450	-	-	-	Personal Property Audit Grant Expense	-	-	-
11,009	5,833	16,000	18,000	Tax Roll Preparation	18,000	18,000	18,000
1,437	926	2,500	2,500	Auto Expense	2,500	2,500	2,500
				<b>Capital Outlay:</b>			
-	-	-	-	Equipment - Office	21,500	-	-
<u>\$ 1,769,110</u>	<u>\$ 664,774</u>	<u>\$ 1,464,832</u>	<u>\$ 1,595,642</u>	<b>Total Assessing</b>	<u>\$ 1,651,730</u>	<u>\$ 1,580,745</u>	<u>\$ 1,580,745</u>

## **LABOR RELATIONS**

The Department of Labor Relations was established on April 25, 1972 by action of the City Council through the adoption of an ordinance, in compliance with a current amendment to the Public Employment Relations Act which made it mandatory for public employers to bargain with labor organizations.

Under Section 2-165 of the Code of Ordinances, the Department of Labor Relations is responsible for advising the Mayor and the City Council on matters of labor relations with respect to any and all labor unions formed or to be formed by the City employees; to investigate and make recommendations to the Mayor and the City Council relative to employee union problems; to act as agent for the City in matters of negotiations, collective bargaining, and agreements with the City employees; to negotiate union grievances and advise various departments in resolving union grievances and assist the processing of union grievances; to represent the City's interest at hearings before the State Employment Relations Commission; to advise management personnel regarding the interpretation of collective bargaining agreements with the City's employee unions; and to handle any and all matters in which unions are involved.

An agreement was reached with five (5) of the City's bargaining units. The Warren Police Officers Association, Warren Command Officers Association, U.A.W. Local 412, Unit 35 and U.A.W. Local 412 Unit 59 and AFSCME Local 1917 all agreed to new collective bargaining agreements which will expire on June 30, 2009. The Warren Professional Fire Fighters Union Local 1383's collective bargaining agreement will expire on June 30, 2007.

Increased efficiency and productivity must be encouraged in the collective bargaining process in order to preserve an acceptable level of services in the face of ever shrinking financial resources. It is our goal and objective to attempt to insure that the contracts reflect the paramount concern that an acceptable level of services is provided to the public in the most efficient, cost-effective manner possible. The City must continue to develop and abide by labor policies that will foster and promote harmonious, productive and friendly labor relations, to the very greatest extent possible. It would be our goal to promote policies dedicated to that end.

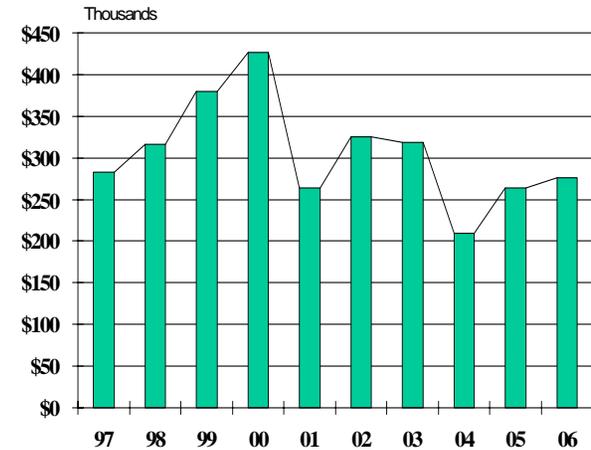
## LABOR RELATIONS

### Fiscal 2008 Performance Objectives

1. To continue providing the best labor relations services that it can to insure the highest level of employee morale, and at the same time continue protecting, preserving and extending the significant public interests that are impacted by the City's labor policies.
2. To increase efficiency and productivity in the collective bargaining process in order to preserve an acceptable level of services in the face of ever shrinking financial resources.
3. To attempt to insure that the contracts reflect the paramount concern that an acceptable level of services be provided to the public in the most efficient, cost effective manner possible.
4. To continue to develop and abide by labor policies that will foster and promote harmonious, productive and friendly labor relations, to the very greatest extent possible.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Labor contracts negotiated	3	1	3	1
Arbitration awards	5	12	10	12
Local 1250 grievances	56	60	80	60
Local 1917 grievances	11	20	8	20
WPOA grievances	11	20	12	20
WPCOA grievances	6	8	3	8
WPFU grievances	4	15	12	15
Compliance with State and Federal Employment and Labor Laws	150/hrs.	150/hrs.	150/hrs.	150/hrs.

### EXPENDITURE HISTORY LABOR RELATIONS



GENERAL FUND PERSONNEL

<u>LABOR RELATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Labor Relations Assistant	1	\$ 78,759	1	\$ 81,391	1	\$ 81,391	1	\$ 81,391
Temporary Employee		3,000		4,000		3,000		3,000
Overtime	—	4,000	—	6,261	—	4,000	—	4,000
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on Local 412 Unit 59 contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>LABOR RELATIONS</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 82,259	\$ 41,105	\$ 82,362	\$ 78,691	Permanent Employee	\$ 81,723	\$ 81,723	\$ 81,723
3,168	4,608	4,608	3,000	Temporary Employee	4,000	3,000	3,000
-	-	4,000	4,000	Overtime	6,261	4,000	4,000
				<b>Employee Benefits:</b>			
6,755	3,612	7,499	6,867	Social Security	7,385	7,133	7,133
15,842	8,250	16,458	16,339	Employee Insurance	18,766	18,762	18,762
19,591	9,476	23,260	21,402	Retiree Health Insurance	24,770	24,156	24,156
2,700	-	3,500	2,700	Longevity	3,100	3,100	3,100
12,766	6,174	13,794	12,841	Retirement Fund	13,695	13,356	13,356
146	58	108	215	Cost of Living	215	215	215
-	-	80	-	Legal Services	155	155	155
-	-	2,000	-	Uniform/Cleaning Allowance	-	-	-
495	1,158	2,000	2,000	<b>Office Supplies</b>	2,200	2,000	2,000
				<b>Other Services and Charges:</b>			
-	-	4,000	4,000	Printing and Publishing	4,000	4,000	4,000
125,998	98,104	150,000	150,000	Arbitration Expense	150,000	150,000	150,000
6,789	1,770	8,000	8,000	Membership and Dues	8,000	8,000	8,000
<u>\$ 276,509</u>	<u>\$ 174,315</u>	<u>\$ 321,669</u>	<u>\$ 310,055</u>	<b>Total Labor Relations</b>	<u>\$ 324,270</u>	<u>\$ 319,600</u>	<u>\$ 319,600</u>

## PERSONNEL

Acting under direction of the Civil Service Commission, the Department of Personnel Management is responsible for recruiting staff to fill all permanent, part-time and temporary vacancies within the City, for filling all vacancies including entry level vacancies for the Fire and Police Departments and for maintaining records on all staff once they are hired. This mandate covers approximately one thousand positions, including administrative and professional personnel, skilled and unskilled labor, as well as various sworn personnel. The Insurance Manager also acts as the Equal Employment Opportunity Officer for all of the City's employees.

The Insurance and Risk Management Division is a part of the Personnel Department. It is the objective of this division to protect the City's assets along with our human resources in the most cost-effective manner possible. This is accomplished through a process that includes, but is not limited to, exposure identification, risk evaluation, risk control and risk management administration.

The Insurance Division manages the group health insurance that provides coverage to over 1,800 active and retired members. Annually, a high volume of benefit claims are accepted and processed by our division.

The Insurance Division has a set of goals that include, but are not limited to:

1. Loss Control and Safety: To provide a reasonably safe environment for our employees and the community by controlling the risk of loss through the implementation of procedures that promote safe and healthy attitudes.
2. Property: To maintain records that assures that all real and personal property along with all motor vehicles are properly insured. To promptly investigate, process and make sure the City receives proper settlement on all property claims.
3. Liability: To promptly investigate and process all third-party liability claims. To monitor and coordinate with the City Attorney all litigation against the City. To monitor contracts and certificates of insurance for compliance with established standards.
4. Workers Compensation: To provide the resources for employees injured on the job to receive quality medical treatment, facilitate return to work options and insure prompt processing of medical and wage loss benefits.
5. Employee Benefits: To provide employee benefits which meet the collective bargaining agreements that are both cost effective and timely administered, and to promptly respond to all employee and retiree benefit questions. To be a liaison between our insured members and the insurance companies.

In addition, the Insurance Division plays a key role in ensuring City compliance with certain state and federal regulations. They maintain all the Michigan Occupational Safety and Health Act (MIOSHA) postings and process and manage any unemployment claims against the City.

Over the past several years, we have seen the size and scope of our mission increase significantly. As of 1993, the WPOA contract with the City gives us responsibility for hiring entry-level police officers and the fire contract gives us responsibility for hiring entry level fire fighters and Fire Department promotional testing. State and federal regulations have also increased our workload. We ensure the City's compliance with various laws including the Americans with Disabilities Act, the Family and Medical Leave Act, and the Department of Transportation's drug and alcohol testing programs. The Personnel Department has also begun providing our employees with training workshops on topics ranging from sexual harassment to cultural diversity to ensure our employees are aware of and trained in issues affecting our work environment.

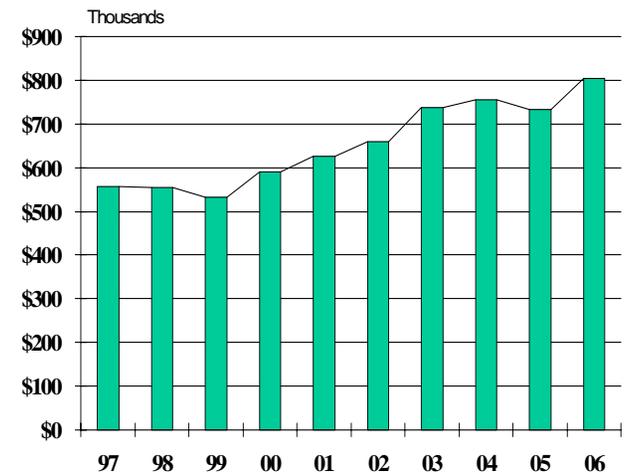
## PERSONNEL

### Fiscal 2008 Performance Objectives

1. To continue to recruit and hire the most qualified applicants as an Equal Employment Opportunity employer.
2. To continue to conduct various training sessions for supervisory employees.
3. To continue to follow the Civil Service Rules and Regulations and union contracts to ensure employees' rights are protected.
4. To ensure the City gets the most for its insurance dollars and to keep claim costs down through loss control.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Promotional job postings	26	30	10	15
Open competitive job postings	8	5	4	4
Civil Service Commission meetings held	10	12	9	10
Full-time and Part-time employee's hired	178	120	170	170
Applications processed	1,846	1,000	1,600	1,500
Performance appraisals sent to departments	36	30	18	22
Random DOT alcohol testing	34	29	32	32
Random DOT drug testing	62	58	56	56
Substance abuse training sessions	19	10	5	10
Workers' Compensation claims processed	145	220	170	175
Sick/Accident claims processed	44	52	58	54
Auto/glass claims processed	65	80	75	80
General Liability/Property claims processed	36	40	35	40
Lawsuit files processed	45	60	50	55
Over the counter contacts	2,700	3,000	2,700	2,700
Written exams administered	8	5	6	7
Flexible spending accounts processed	78	100	79	100
Performance exams administered	584	450	1,460	300
MESC claims processed	56	35	45	55
Employee Workshops	1	1	1	1

### EXPENDITURE HISTORY PERSONNEL



GENERAL FUND PERSONNEL

<u>PERSONNEL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Personnel Director	1	\$ 85,206	1	\$ 88,031	1	\$ 88,031	1	\$ 88,031
Manager Insurance & Safety	1	76,795	1	79,368	1	79,368	1	79,368
Personnel Assistant	1	61,885	1	64,011	1	64,011	1	64,011
Personnel Analyst	1	63,740	1	65,921	1	65,921	1	65,921
Senior Risk Management Technician	1	51,951	1	53,779	1	53,779	1	53,779
Administrative Clerical Technician	1	47,835	1	49,539	1	49,539	1	49,539
Temporary/Co-op		4,000		4,000		4,000		4,000
Overtime	—	3,509	—	3,453	—	3,453	—	3,453
Total Personnel	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT PERSONNEL</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 388,267	\$ 187,541	\$ 390,482	\$ 387,004	Permanent Employees	\$ 402,283	\$ 402,283	\$ 402,283
3,728	2,388	4,000	4,000	Temporary/Co-op	4,000	4,000	4,000
3,157	1,388	3,509	3,509	Overtime	3,453	3,453	3,453
3,000	1,500	3,000	3,000	Fees and Per Diem	3,000	3,000	3,000
				<b>Employee Benefits:</b>			
31,636	15,320	32,350	32,069	Social Security	33,272	33,272	33,272
77,274	42,970	80,938	81,311	Employee Insurance	92,306	92,306	92,306
95,088	46,252	106,209	102,451	Retiree Health Insurance	115,385	115,385	115,385
11,425	5,341	13,179	12,395	Longevity	14,672	14,672	14,672
87,087	44,829	95,268	93,150	Retirement Fund	99,966	99,966	99,966
820	350	650	1,290	Cost of Living	1,290	1,290	1,290
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
154	154	538	310	Legal Services	930	930	930
4,000	2,000	8,000	2,000	Uniform/Cleaning Allowance	-	-	-
3,023	3,790	6,500	6,500	<b>Office Supplies</b>	6,000	6,000	6,000
				<b>Other Services and Charges:</b>			
4,775	3,085	8,000	9,000	Postage	8,000	8,000	8,000
21,045	5,515	24,000	28,000	Contractual Services	35,000	33,000	33,000
14,400	15,300	15,300	18,000	Contractual Services - E.A.C.	18,000	18,000	18,000
33,024	14,720	33,500	33,500	Medical Services	35,500	35,500	35,500
134	17	250	250	Mileage	250	250	250
18,308	3,548	18,000	20,000	Printing and Publishing	16,000	16,000	16,000
-	-	5,000	5,000	Insurance Line of Credit Cost	5,000	5,000	5,000
990	360	1,100	1,100	Membership and Dues	1,100	1,100	1,100
				<b>Capital Outlay:</b>			
-	-	-	-	Equipment - Office	970	-	-
<u>\$ 804,935</u>	<u>\$ 398,168</u>	<u>\$ 853,373</u>	<u>\$ 847,439</u>	<b>Total Personnel</b>	<u>\$ 899,977</u>	<u>\$ 897,007</u>	<u>\$ 897,007</u>

## **DEPARTMENT OF ADMINISTRATIVE HEARINGS**

The Department of Administrative Hearings was established on March 14, 2006 by action of the City Council through adoption of Ordinance 80-625. The Department has the power to impose sanctions for blight violations, accept admissions of responsibility for blight violations and collect related civil fines and costs. An Administrative Hearing Officer will have the authority to determine violations and penalties following a hearing. Funds collected by the City as a result of violations will be specifically dedicated to funding the department and code enforcement.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT</b> <b>ADMINISTRATIVE HEARINGS</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ -	\$ 18,049	\$ 27,348	\$ 21,000	Part-time Employee	\$ 73,710	\$ 53,430	\$ -
-	6,400	17,600	9,600	Administrative Hearing Officer Per Diem	32,000	32,000	-
				<b>Employee Benefits:</b>			
-	1,381	2,092	1,628	Social Security	5,713	4,141	-
-	21	31	24	Employee Insurance	84	61	-
-	2,345	3,500	5,000	<b>Operating Supplies</b>	10,000	7,000	-
				<b>Other Services and Charges:</b>			
-	-	2,800	5,000	Contractual Services	5,000	5,000	-
-	-	510	-	Telephone	3,000	3,000	-
-	222	300	5,000	Postage	10,000	3,000	-
-	-	-	7,000	Printing and Publishing	12,000	3,000	-
-	-	-	-	Public Utilities	17,000	17,000	-
				<b>Capital Outlay:</b>			
-	-	-	-	Equipment - Office	3,000	-	-
<u>\$ -</u>	<u>\$ 28,418</u>	<u>\$ 54,181</u>	<u>\$ 54,252</u>	<b>Total Administrative Hearings</b>	<u>\$ 171,507</u>	<u>\$ 127,632</u>	<u>\$ -</u>

## **DEPARTMENT OF PROPERTY MAINTENANCE INSPECTION**

The Department of Property Maintenance Inspection was established on March 14, 2006 by action of the City Council through adoption of Ordinance 80-625. The ordinance dictates that the entire budget of the Service Division, and its personnel, will become the Department of Property Maintenance Inspection. This department will issue and serve upon an alleged violator a written violation notice on which an authorized local official records the occurrence or existence of one or more blight violations by the person cited and which directs the named person to pay a civil fine for the violation or appear for a hearing at a designated time at the 37<sup>th</sup> District Court. Funds collected by the City as a result of violations will be specifically dedicated to funding the department. Over 900 blight related tickets have been issued by the department staff since its inception and over 5,000 warnings have been issued. This department is also charged with enforcement of the City's weed control program, rodent control program, West Nile Virus program, Rental Licensing program, and monitors all vacant housing in the City.



GENERAL FUND PERSONNEL

<u>PROPERTY MAINTENANCE INSPECTION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Property Maintenance Administrator	1	\$ 76,795	1	\$ 79,368	1	\$ 79,368	1	\$ 79,368
Property Maintenance Inspector	2	55,397	2	57,328	2	57,328	2	57,328
Part-time Employees		25,000		50,000		46,000		46,000
Overtime	—	2,506	—	2,646	—	2,646	—	2,646
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

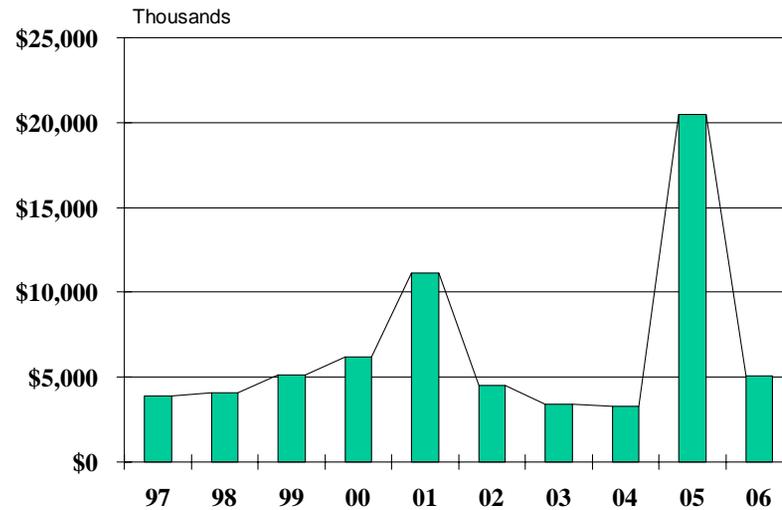
FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT</b> <b>PROPERTY MAINTENANCE INSPECTION</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ -	\$ 90,782	\$ 186,893	\$ 185,322	Permanent Employees	\$ 194,816	\$ 194,816	\$ 194,816
-	22,133	31,226	25,000	Part-time Employee	50,000	46,000	46,000
-	-	-	2,506	Overtime	2,646	2,646	2,646
				<b>Employee Benefits:</b>			
-	9,197	17,594	17,315	Social Security	19,886	19,576	19,576
-	15,798	29,005	30,174	Employee Insurance	33,618	33,613	33,613
-	22,734	50,048	49,602	Retiree Health Insurance	56,051	56,051	56,051
-	5,800	8,216	7,931	Longevity	8,494	8,494	8,494
-	22,651	46,220	46,907	Retirement Fund	50,231	50,231	50,231
-	173	323	645	Cost of Living	645	645	645
-	154	384	310	Legal Services	465	465	465
-	2,000	4,000	2,000	Uniform/Cleaning Allowance	-	-	-
-	5,065	10,500	10,500	<b>Office Supplies</b>	11,000	10,500	10,500
				<b>Other Services and Charges:</b>			
-	61,250	90,000	90,000	Contractual Services	100,000	100,000	128,215
-	6,515	9,000	6,800	Postage	8,000	8,000	9,500
-	-	5,000	5,000	West Nile Virus Expense	5,000	5,000	5,000
-	24,913	45,000	45,000	Weed Mowing Program	80,000	70,000	120,000
-	29,507	100,000	100,000	Housing Code Enforcement Program	125,000	120,000	120,000
-	1,000	2,500	2,500	Rodent Control Program	3,000	3,000	3,000
-	1,553	3,500	3,500	Auto Expense	3,500	3,500	3,500
-	-	-	10,000	Printing and Publishing	10,000	5,000	7,500
				<b>Capital Outlay:</b>			
-	-	-	-	Equipment - Office	1,000	-	1,000
<b>\$ -</b>	<b>\$ 321,225</b>	<b>\$ 639,409</b>	<b>\$ 641,012</b>	<b>Total Property Maintenance Inspection</b>	<b>\$ 763,352</b>	<b>\$ 737,537</b>	<b>\$ 820,752</b>

## ADMINISTRATIVE UNALLOCATED EXPENSE

This budget activity center is used for general City expenditures. Typically, the costs involved in providing these services are not attributable to a given operation or department. This situation exists when an expenditure is incurred by the City in which benefit is realized by more than one activity. For example, rather than allocating the utility charges over all the departments in City Hall, it is much simpler and auditable to charge an activity specifically set up for this type of expenditure.

Other types of expenditures include, audit services for the annual general year-end audit, general liability and vehicle insurance premiums, refunds on tribunal adjustments, City memberships and dues, tuition reimbursement and so forth.

### EXPENDITURE HISTORY ADMINISTRATION UNALLOCATED EXPENSE



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT ADMINISTRATION UNALLOCATED EXPENSE</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Other Services and Charges:</b>			
\$ 50,400	\$ 48,000	\$ 51,900	\$ 53,000	Independent Audit	\$ 55,000	\$ 55,000	\$ 55,000
67,462	26,372	75,000	80,000	Telephone and Radio	80,000	80,000	80,000
6,698	4,797	9,000	9,000	Conferences and Workshops	10,000	10,000	10,000
5,526	750	69,050	10,000	Education Allowance	80,000	80,000	80,000
3,322	727	10,000	10,000	Community Promotion	25,000	25,000	25,000
2,174,167	1,239,294	2,100,000	1,950,000	Insurance and Bonds	2,200,000	2,200,000	2,200,000
174,297	18,635	375,000	375,000	Professional Services	375,000	375,000	375,000
1,874,690	-	100,000	100,000	Lawsuit Settlements	100,000	100,000	100,000
53,355	78,652	140,000	95,000	Refund of Taxes Paid Under Protest	310,000	310,000	310,000
305	330	1,000	1,000	Investment Policy Commission	1,000	1,000	1,000
161,513	143,447	350,000	300,000	Public Utilities - Civic Center	375,000	375,000	375,000
8,510	4,508	10,000	10,000	Public Utilities - Court Building	10,000	10,000	10,000
198,707	99,354	99,354	99,354	Energy Program - City Hall	-	-	-
				Membership and Dues:			
7,370	7,370	7,370	7,500	Eight Mile Road Vision Action Plan	7,500	7,500	7,500
6,912	6,912	6,912	7,000	Michigan Suburbs Alliance	7,000	7,000	7,000
100	100	1,000	1,000	Auction Sale	1,000	1,000	1,000
				Liability Transfer:			
94,358	-	600,000	600,000	Accumulative Sick Leave	600,000	600,000	600,000
-	-	100,000	100,000	Accumulative Compensatory Time	100,000	100,000	100,000
145,726	45,369	45,369	50,000	Unemployment Costs	30,000	30,000	30,000
750	1,000	1,500	1,500	401(a) Board Operating Expense	1,500	1,500	1,500
103	46	1,000	1,000	Disability Commission Operating Expense	1,000	1,000	1,000
45,000	-	53,000	53,000	HOME Program	85,000	85,000	85,000
24,871	12,536	12,536	25,000	Tax Reverted Property Acquisition	25,000	25,000	25,000
-	-	131,015	131,015	Accrued Liabilities and Commitments	650,000	650,000	650,000
				<b>Total Administration</b>			
<u>\$ 5,104,142</u>	<u>\$ 1,738,199</u>	<u>\$ 4,350,006</u>	<u>\$ 4,069,369</u>	<b>Unallocated Expense</b>	<u>\$ 5,129,000</u>	<u>\$ 5,129,000</u>	<u>\$ 5,129,000</u>

## **POLICE AND FIRE CIVIL SERVICE COMMISSION**

The Police & Fire Civil Service Commission is a board created by statute, Public Act 78 of 1935, and incorporated by reference into the City Charter as provided in section 7.18(b). This Board has been established to oversee and provide a civil service system for the Police and Fire Departments based on examination and investigation as to merit, efficiency, and fitness for appointment, employment, and promotion.

The Police & Fire Civil Service Commission, in fulfilling its responsibilities, performs the following functions:

1. Prescribes and amends rules and regulations for enforcing the provisions of the Act.
2. Conducts promotional recruitment and examination, and oversees recruitment and examination of new hires.
3. Keeps minutes of the Commission's proceedings, records of all examinations, and roster and personnel files of all members of the Police Department, current and past.
4. Make investigations concerning all matters for enforcing the provisions of the Act.
5. Holds appeal hearings upon request of aggrieved applicants or employees and, in the course thereof, has the power to administer oaths and take testimony.
6. Has the authority to subpoena and require the attendance of witnesses for investigations authorized by the Act.

The Police & Fire Civil Service Commission consists of three part-time Commissioners and one full-time Administrative Secretary. The City Clerk is an ex-officio member of the Commission.

In budget year 2008, the City of Warren Police & Fire Civil Service Commission shall continue fulfilling its responsibilities according to the requirements of Act 78 to determine qualifications by competitive examinations. All appointments, reinstatements, promotions, and discharges in the Police & Fire Departments will continue to follow the manner and means as prescribed in Act 78 of the Michigan Public Acts of 1935 as amended, and as modified by union agreement.

During the 2007 budget year, written examinations and oral board examinations will be conducted for the positions of sergeant, lieutenant and corporal in the Warren Police Department. Written examination and assessment center for the position of captain in the Police Department will be conducted when the Police Commissioner advises the Commission of an anticipated vacancy in that position.

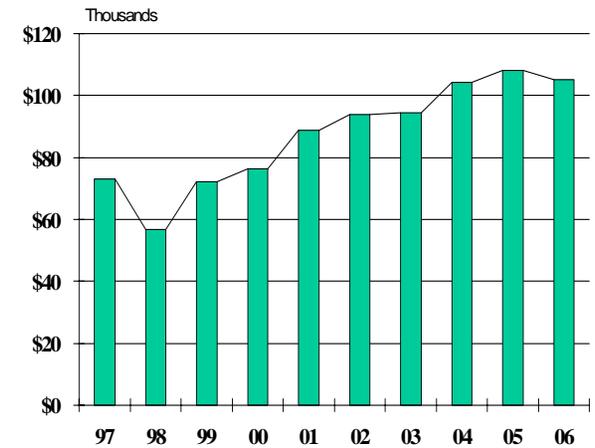
## POLICE & FIRE CIVIL SERVICE COMMISSION

### Fiscal 2008 Performance Objectives

1. To provide current eligible police personnel with the best possible written and oral exams, and when applicable, assessment centers.
2. To provide current eligible police personnel bibliography, application and exam information in a timely fashion to allow sufficient time to prepare for promotional exams.
3. To calculate and compile exam scores and eligibility lists as quickly and accurately as possible.
4. To be available to hear any appeals of police and/or fire applicants and/or current personnel and, in doing so, meet the requirements of the Rules and Regulations of the Police & Fire Civil Service Commission and Act 78 of 1935.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Promotional Exams Posted	2	1	1	2
Applications Processed	49	135	125	50
Written Exams Conducted	0	4	3	1
Oral Exams Conducted	0	3	3	0
Assessment Centers Held	0	1	0	1
Regular Meetings Held	12	12	12	12
Special Meetings Held	1	4	2	4
Appeals Heard	0	4	3	4
Promotions Made	13	10	10	15
Certify Police Recruit Eligibility List	1	0	0	1
Certify Police Promotional List	0	4	3	1
Certify Fire Recruit Eligibility List	0	-	0	1

### EXPENDITURE HISTORY POLICE & FIRE CIVIL SERVICE



GENERAL FUND PERSONNEL

<u>POLICE AND FIRE CIVIL SERVICE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Administrative Secretary	1	\$ 50,042	1	\$ 51,813	1	\$ 51,813	1	\$ 51,813
Overtime	—	3,000	—	6,377	—	3,000	—	3,000
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT</b> <b>POLICE &amp; FIRE CIVIL SERVICE</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 51,344	\$ 25,700	\$ 51,915	\$ 49,974	Permanent Employee	\$ 52,024	\$ 52,024	\$ 52,024
439	134	3,000	3,000	Overtime	6,377	3,000	3,000
1,700	450	1,900	3,000	Fees and Per Diem	3,000	3,000	3,000
				<b>Employee Benefits:</b>			
4,334	2,057	4,515	4,433	Social Security	4,782	4,521	4,521
7,556	3,317	6,022	9,739	Employee Insurance	6,912	6,908	6,908
13,101	6,191	14,909	14,297	Retiree Health Insurance	16,743	15,827	15,827
2,983	-	3,003	2,999	Longevity	3,100	3,100	3,100
20,750	11,027	24,712	24,357	Retirement Fund	27,951	26,422	26,422
148	58	108	215	Cost of Living	215	215	215
77	77	155	155	Legal Services	155	155	155
2,000	1,000	1,000	1,000	Uniform/Cleaning Allowance	-	-	-
				<b>Supplies:</b>			
557	579	1,400	1,400	Office Supplies	1,400	1,400	1,400
120	14,382	26,000	26,000	Exams & Operating Supplies	28,000	28,000	28,000
				<b>Other Services and Charges:</b>			
82	89	700	1,000	Postage	1,000	1,000	1,000
<u>\$ 105,191</u>	<u>\$ 65,061</u>	<u>\$ 139,339</u>	<u>\$ 141,569</u>	<b>Total Police &amp; Fire Civil Service</b>	<u>\$ 151,659</u>	<u>\$ 145,572</u>	<u>\$ 145,572</u>

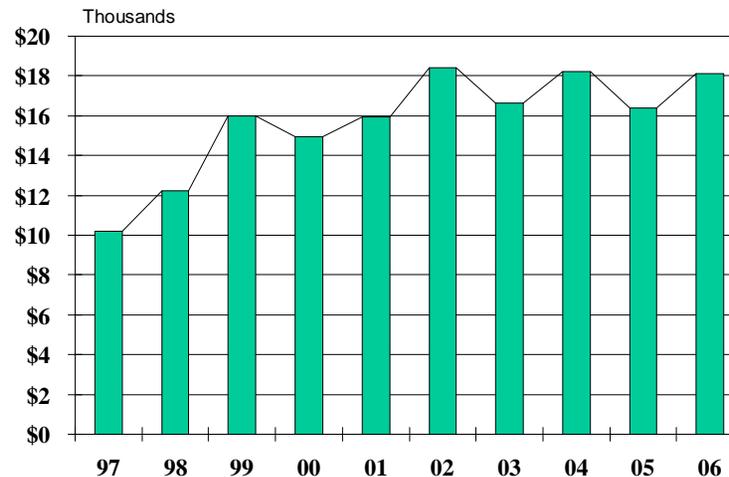
## ZONING BOARD OF APPEALS

The Board of Appeals functions under the provisions of Act 207 of the Public Acts of 1921, as amended, and Article XX of Ordinance No. 30.

Where there are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the Zoning Ordinance, the Board has the power to grant variances or modifications relating to structural changes in equipment or alterations of buildings or structures. It also has jurisdiction over interpreting boundaries, community garages, the issuance of a temporary certificate of occupancy of certain uses, the approval of circuses, fairs, carnivals, and similar uses under certain conditions, temporary or garage dwellings, home occupations, open air sales, outdoor or drive-in theaters, certain prohibited uses in M-4 districts, and certain provisions of Ordinance No. 42 (Fence Ordinance).

In order to appear before the Board, application should be made to the Building Division. In regard to procedure of applications, inquiry should be directed to the office of the Board of Appeals.

### EXPENDITURE HISTORY ZONING BOARD OF APPEALS



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

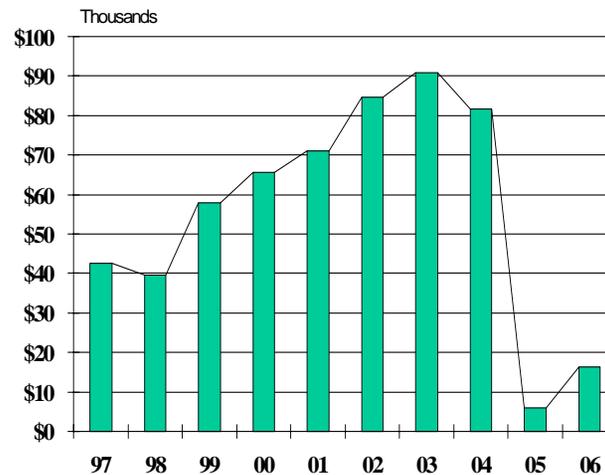
FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>ZONING BOARD OF APPEALS</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 6,055	\$ 2,695	\$ 6,790	\$ 7,560	Meeting Allowance	\$ 7,560	\$ 7,560	\$ 7,560
894	591	1,500	1,500	<b>Office Supplies</b>	2,200	1,500	1,500
				<b>Other Services and Charges:</b>			
5,688	2,403	6,000	6,500	Postage	7,000	6,500	6,500
<u>5,500</u>	<u>5,000</u>	<u>6,000</u>	<u>6,000</u>	Outside Court Reporter	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
<b><u>\$ 18,137</u></b>	<b><u>\$ 10,689</u></b>	<b><u>\$ 20,290</u></b>	<b><u>\$ 21,560</u></b>	<b>Total Zoning Board of Appeals</b>	<b><u>\$ 22,760</u></b>	<b><u>\$ 21,560</u></b>	<b><u>\$ 21,560</u></b>

## **BEAUTIFICATION COMMISSION**

The Beautification Commission was established in 1966, pursuant to Chapter 9, Section 2-904, Code of Ordinance for the City of Warren. Members are appointed by the Mayor and serve without compensation. The Commission has been charged with the following duties:

1. To study, conceive, formulate, promulgate and develop plans for the beautification of streets, highways, alleys, parks, streams, playgrounds, yards, lots and buildings.
2. To study, investigate and develop plans for improving the health, sanitation, safety and cleanliness of the City.
3. To foster the prevention of fires, diseases and other public hazards.
4. To encourage and recommend the placing, planting and preservation of trees, flowers, plants, shrubbery and other objects of ornamentation in the City.
5. To collect, study and evaluate information on community improvements and to make recommendations.
6. To sponsor, plan, promote, coordinate and carry out campaign activities for the restoration, preservation and enhancement of the beauty of the City.
7. To otherwise promote public interest in the general improvements of the appearance of the City: provided, however, that nothing herein shall be construed to abridge, invade, supplant or change the powers and duties of the other commissions, departments, boards and agencies of the City.

### **EXPENDITURE HISTORY** **BEAUTIFICATION COMMISSION**



GENERAL FUND PERSONNEL

<u>BEAUTIFICATION COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Coordinator	-	\$ -	1 (b)	\$ 29,605	-	\$ -	-	\$ -
Part-time Employee	—	8,000	—	-	—	8,000	—	8,000
Total Personnel	<u>-</u>		<u>1</u>		<u>-</u>		<u>-</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

(b) New position.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

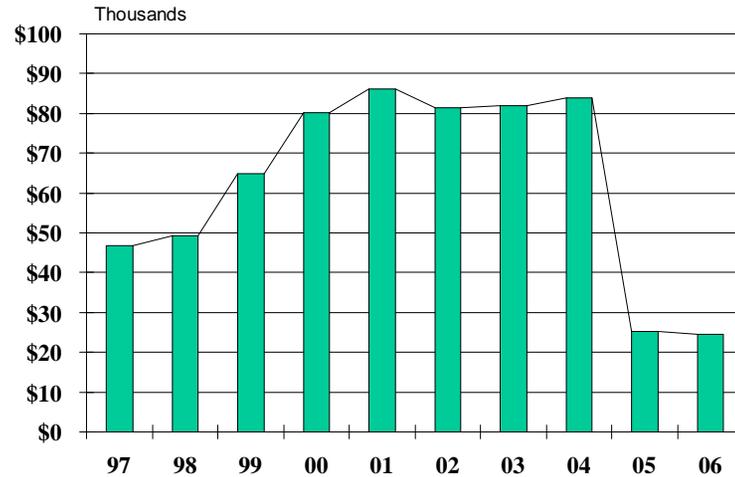
FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT BEAUTIFICATION COMMISSION</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ -	\$ -	\$ -	\$ -	Permanent Employee	\$ 29,726	\$ -	\$ -
-	1,092	8,000	8,000	Part-time Employee	-	8,000	8,000
				<b>Employee Benefits:</b>			
-	84	612	620	Social Security	2,320	620	620
-	-	9	9	Employee Insurance	16,081	9	9
-	-	-	-	Retiree Health Insurance	299	-	-
-	-	-	-	Retirement Fund	2,994	-	-
-	-	-	-	Cost of Living	215	-	-
-	-	-	-	Legal Services	155	-	-
284	300	800	800	<b>Office Supplies</b>	1,000	800	800
				<b>Other Services and Charges:</b>			
2,124	-	4,000	4,000	Contractual Services	4,000	4,000	10,000
1,241	188	1,000	1,000	Postage	1,200	1,200	1,200
181	105	300	600	Telephone Expense	600	600	600
660	614	800	800	Mileage	1,000	1,000	1,000
314	109	500	700	Public Utilities	700	700	700
-	-	1,200	1,200	City Flower Plantings	1,500	1,200	1,200
950	-	1,000	1,000	School Program	1,200	1,000	1,000
8,596	4,799	9,000	9,000	Awards Committee	9,500	9,000	9,000
1,328	556	2,000	2,000	Clean-up Campaign	2,000	2,000	2,000
739	149	1,200	1,200	Installation & Informational Dinner Meetings	1,200	1,200	1,200
-	-	300	300	Beautification Project Dial-A-Helper	300	300	300
-	-	-	-	Holiday Decorations	9,000	-	-
<u>\$ 16,417</u>	<u>\$ 7,996</u>	<u>\$ 30,721</u>	<u>\$ 31,229</u>	<b>Total Beautification Commission</b>	<u>\$ 84,990</u>	<u>\$ 31,629</u>	<u>\$ 37,629</u>

## CULTURAL COMMISSION

The Cultural Commission was established by ordinance, on May 12, 1970. It consists of nine members, appointed by the Mayor, with three members appointed each year for three-year terms.

They act in an advisory capacity to the Mayor and City Council, and are responsible for considering, studying and recommending plans for the development of City-wide cultural programs. They also are directed to promote, coordinate and develop the performing and creative arts by making recommendations for programs and, further facilitate communications with the State Council for the Arts.

## EXPENDITURE HISTORY CULTURAL COMMISSION



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CULTURAL COMMISSION</u>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 27	\$ 11	\$ 100	\$ 100	<b>Office Supplies</b>	\$ 100	\$ 100	\$ 100
				<b>Other Services and Charges:</b>			
2,500	3,000	3,000	3,000	Contractual Services - Sound System	4,500	4,500	4,500
500	500	500	500	Concert Band	500	500	500
500	500	500	500	Warren Tri-County Fine Arts	500	500	500
500	500	500	500	Warren Community Chorus	500	500	500
500	500	500	500	Warren Symphony Orchestra	500	500	500
12,505	15,126	15,200	15,200	Summer Program	16,700	16,700	16,700
4,000	4,000	4,000	4,000	Art Consultant	1,000	1,000	1,000
500	500	500	500	Artist in Residence Program	500	500	500
<u>3,031</u>	<u>2,653</u>	<u>4,000</u>	<u>4,000</u>	Winter Program	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<u>\$ 24,563</u>	<u>\$ 27,290</u>	<u>\$ 28,800</u>	<u>\$ 28,800</u>	<b>Total Cultural Commission</b>	<u>\$ 28,800</u>	<u>\$ 28,800</u>	<u>\$ 28,800</u>

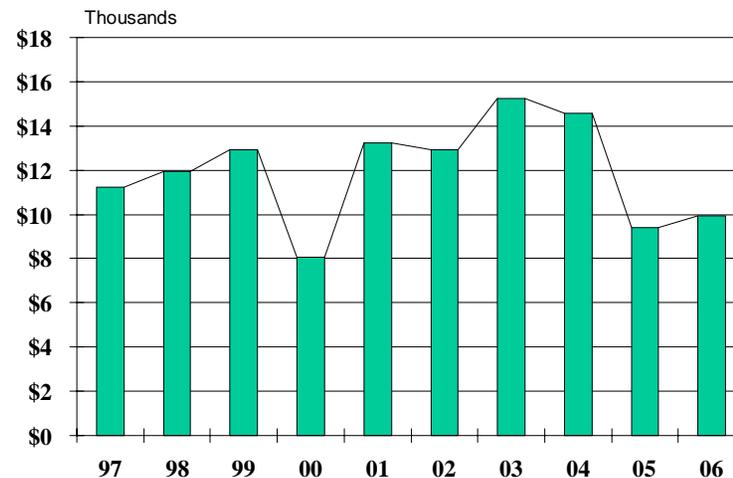
## CRIME COMMISSION

The Crime Commission, established on April 2, 1968, consists of twelve (12) members appointed by the Mayor. Members of the Commission may be persons with qualifications in such areas as: law enforcement, crime prevention, public communication and education.

Meetings are held once a month, and the Police Commissioner or his representative shall be an honorary member and attend all meetings unless excused therefore by the Commission.

The purposes of the Commission is to study the crime situation in the City and make recommendations for its prevention and elimination, serve to provide good communication and education with the community about law enforcement and crime prevention, and shall be available to receive citizens' questions and complaints about crime and make recommendations accordingly. The Commission shall recommend any needed changes in procedures to the Mayor.

## EXPENDITURE HISTORY CRIME COMMISSION



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>CRIME COMMISSION</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 801	\$ -	\$ 1,000	\$ 1,200	<b>Office Supplies</b>	\$ 1,000	\$ 1,000	\$ 1,000
				<b>Other Services and Charges:</b>			
1,350	900	2,500	2,500	Contractual Services	2,500	2,500	2,500
254	171	350	400	Telephone	400	400	400
4,869	4,055	7,000	7,000	Community Promotion & Public Relations	7,300	7,200	7,300
<u>2,678</u>	<u>793</u>	<u>3,000</u>	<u>3,000</u>	Public Utilities	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
<b><u>\$ 9,952</u></b>	<b><u>\$ 5,919</u></b>	<b><u>\$ 13,850</u></b>	<b><u>\$ 14,100</u></b>	<b>Total Crime Commission</b>	<b><u>\$ 14,200</u></b>	<b><u>\$ 14,100</u></b>	<b><u>\$ 14,200</u></b>

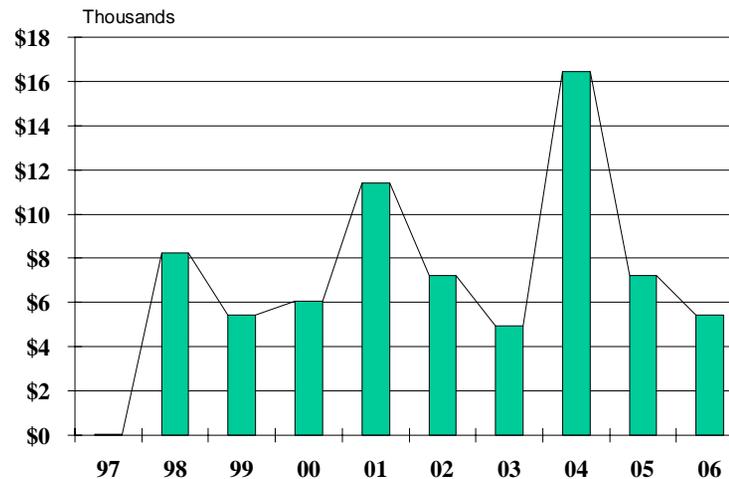
## HISTORICAL COMMISSION

The Historical Commission was established by ordinance, on December 9, 1969, and consists of nine members appointed by the Mayor for staggered terms. The office is held for three years, with three appointments being made annually.

The function of the Commission is to further public interest in all matters relating to the history of the City of Warren and its environment, and to that end it may acquire, collect, own or exhibit articles of historic interest and value. Further, it will maintain appropriate exhibits; cooperate in educational and research programs and issue bulletins and other publications.

Meetings are held regularly, at least once a month.

## EXPENDITURE HISTORY HISTORICAL COMMISSION



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>HISTORICAL COMMISSION</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 769	\$ 1,165	\$ 1,200	\$ 1,200	<b>Office Supplies</b>	\$ 1,650	\$ 1,200	\$ 1,200
				<b>Other Services and Charges:</b>			
166	105	250	250	Telephone Expense	250	250	250
537	77	2,500	2,500	Community Promotion & Public Relations	1,300	1,300	1,300
335	25	400	400	Membership & Dues	375	375	375
1,048	-	3,300	3,300	Historical Site Plaques	1,300	1,300	1,300
2,167	1,730	4,125	4,125	Museum Expense	5,000	5,000	5,250
-	-	-	-	Hall of Fame	-	-	2,500
				<b>Capital Outlay:</b>			
410	-	2,000	2,000	Equipment - Office	5,000	2,870	3,620
<b><u>\$ 5,432</u></b>	<b><u>\$ 3,102</u></b>	<b><u>\$ 13,775</u></b>	<b><u>\$ 13,775</u></b>	<b>Total Historical Commission</b>	<b><u>\$ 14,875</u></b>	<b><u>\$ 12,295</u></b>	<b><u>\$ 15,795</u></b>

## **EMPLOYEES RETIREMENT COMMISSION**

Established under General City Ordinance on January 1, 1958, the City of Warren Employees' Retirement System is the administrator of a single-employer public employees' retirement system that covers all remaining full time employees, except police and fire personnel hired prior to the close of the plan effective upon ratification of the final collective bargaining agreements in February 2000. As of December 31, 2005, there were 510 retirees and beneficiaries receiving benefits from the fund. In addition, 26 members have deferred their retirement benefits. Of the 248 active members in the system, 232 have vested pension rights.

In addition, the General Employees' Retirement System administers the VEBA Trust, which provides health, life, disability and dental insurance for retirees and their families. Regular retirement benefits are payable at any age with 30 years of service, attainment of age 50 with 25 years of service or age 60 with 8 years of service. The obligation to contribute to and maintain the System for these employees was established by City ordinance and collective bargaining agreements.

The system is funded through investment earnings and contributions from the City. The City's funding policy provides for periodic employer contributions at actuarially determined rates that are designed to accumulate sufficient assets to pay benefits when due. The rate of contribution for the fiscal year beginning July 1, 2007 is 45.29 percent of payroll. For comparison to prior years the Unfunded Actuarial Present Value of Credited Projected Benefits for the year ended December 31, 2005 was \$44,685,000. The system is audited annually by an independent certified public accountant and is evaluated each year by an actuarial firm.

The City of Warren Employees' Retirement System is governed by a board of five trustees; the Mayor or an alternate, a Council Member, a citizen appointed by the Mayor, and two elected members of the retirement system. Elected trustees serve three-year terms. The trustees' actions are governed under ordinances and resolutions adopted by Council, the City Retirement Board's adopted rules of procedure, and State of Michigan Public Act 55. The System has contractual agreements with six money managers to invest it's approximately \$132 million in assets.

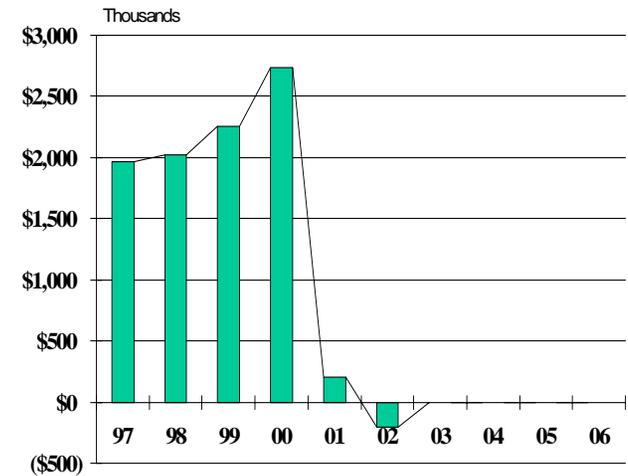
## EMPLOYEE'S RETIREMENT COMMISSION

### Fiscal 2008 Performance Objectives

1. To continue software development/enhancement to members database.
2. To continue software training for staff.
3. To continue education of retirees and active members regarding plan benefits.
4. To improve communication between the Board of Trustees, retirees and employees.
5. To encourage more enrollment in the direct deposit program.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Agendas prepared	12	14	14	14
Pension calculations prepared	25	35	30	30
Annual employee pension ledgers prepared	298	320	300	300
Pension payments distributed	6,279	6,300	6,300	6,300
1099 R's mailed	537	550	550	550

### EXPENDITURE HISTORY CITY RETIREMENT COMMISSION



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT</b> <b>CITY RETIREMENT</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 102,955	\$ 44,993	\$ 89,985	\$ 89,985	Clerical Services	\$ 94,482	\$ 94,482	\$ 94,482
139,049	74,685	149,370	149,370	Accounting Services	158,743	158,743	158,743
4,795	6,325	15,000	22,750	Part-time Employee	22,750	22,750	22,750
				<b>Employee Benefits:</b>			
297	477	1,141	1,763	Social Security	1,763	1,763	1,763
4	8	17	26	Employee Insurance	26	26	26
				<b>Retiree Benefits:</b>			
5,993,630	3,128,972	6,600,000	7,100,000	Retiree Insurance	7,600,000	7,600,000	7,600,000
468,450	254,524	540,000	550,000	Medicare Reimbursement	625,000	625,000	625,000
108	94	1,500	2,500	<b>Office Supplies</b>	2,500	2,500	2,500
				<b>Other Services and Charges:</b>			
-	-	-	12,000	Legal Services	12,000	12,000	12,000
-	-	-	600	Fees & Per Diem	600	600	600
3,213	1,835	4,500	4,500	Postage	4,500	4,500	4,500
-	-	-	802,533	Contractual Services	833,016	833,016	833,016
-	-	-	1,000	Service Contracts	1,000	1,000	1,000
-	-	-	2,000	Disability Physicals	3,000	3,000	3,000
-	-	-	750	Membership & Dues	150	150	150
-	-	-	40,480	Bank Custodial Fees	40,975	40,975	40,975
-	-	-	10,000	Travel and Conferences	10,000	10,000	10,000
-	-	-	18,000	Insurance and Bonds	15,000	15,000	15,000
-	100	1,000	2,000	Printing & Publishing	2,000	2,000	2,000
-	-	-	750	Telephone	750	750	750
<u>\$ 6,712,501</u>	<u>\$ 3,512,013</u>	<u>\$ 7,402,513</u>	<u>\$ 8,811,007</u>	<b>Total City Retirement</b>	<u>\$ 9,428,255</u>	<u>\$ 9,428,255</u>	<u>\$ 9,428,255</u>
(250,421)	(115,868)	(236,962)	(1,134,618)	Charges Reimbursable via Public Act 55	(1,175,479)	(1,175,479)	(1,175,479)
<u>(6,462,080)</u>	<u>(3,396,145)</u>	<u>(7,165,551)</u>	<u>(7,676,389)</u>	Charges Reimbursable via VEBA Trust	<u>(8,252,776)</u>	<u>(8,252,776)</u>	<u>(8,252,776)</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>Net City Retirement</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## **POLICE AND FIRE RETIREMENT COMMISSION**

The Warren Police and Fire Retirement Commission was established with the authority to administer, manage, and operate the retirement system following the provisions established by Public Act 345 of 1937, as amended. The responsibility of the Police and Fire Retirement Board is to make certain that the assets of the retirement fund are invested in a safe and prudent manner, yielding the highest possible return on the investment of the funds.

The Board is also responsible for calculation of retiree benefits. Board meetings are held on the third Thursday of every month at 11:00 a.m. in City Hall, Fourth Floor, Baseline Room. These are public meetings with the notices posted near the Treasurer's Department in City Hall by the end of the week prior to the meeting.

Total assets in the fund as of December 31, 2006, were \$313,827,967. The City contribution rate for the 2008 fiscal year is 25.35% of payroll. The financial objective of the plan, which meets the State of Michigan requirements, is to establish and receive contributions, expressed as a percentage of active members' payroll, which will change annually after an annual actuarial valuation is completed and a report is issued. As of December 31, 2005 the retirement system is now 92.2% funded, which means that accrued liabilities exceeded actuarial accrued assets by 7.8%.

There are currently 399 retirees or beneficiaries receiving benefits from the fund and 380 active members of the system who pay one percent of gross wages into the system. Retirement benefits vest after 10 years of service.

The members of the Police and Fire Retirement Board include the City Treasurer, a Police Department representative, a Fire Department representative and two mayoral appointed positions. The Commission uses the services of the City Attorney and independent legal counsel (on a retainer basis) to handle the legal matters of the system. The system is audited annually by an independent certified public accounting firm.

In 2004, an ordinance was passed creating the Warren Police and Fire Health Benefits Plan. The board members are comprised of a police representative, fire representative, City Treasurer and two mayoral appointees. The primary objective is to receive contributions from the City and to fund for current employee's future health expenditures and pay current retirees health expenditures and Medicare reimbursements. Plan assets as of December 31, 2006, were \$20,036,408.

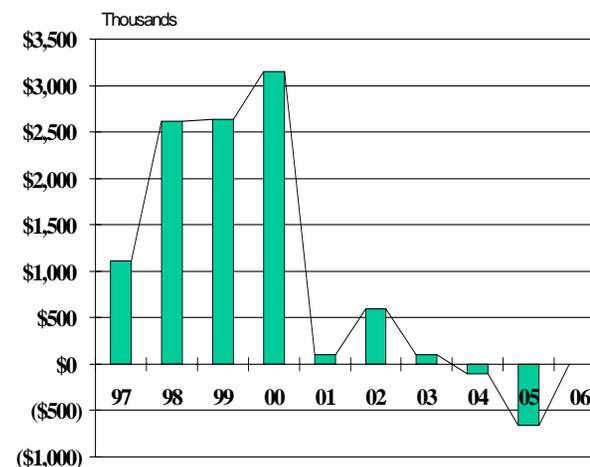
## POLICE AND FIRE RETIREMENT COMMISSION

### Fiscal 2008 Performance Objectives

1. To encourage more enrollments in the direct deposit program.
2. To continue software development for the accounting system.
3. To continue software development of member's database.
4. To continue software training for staff.
5. To continue education of active members regarding plan benefits.
6. To begin database of separating Police and Fire Fighters who have different tiers of benefits.
7. To begin database work for Medicare reimbursements under the Health Benefits Plan.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Estimated pension calculations prepared	36	30	35	30
Actual pension calculations prepared	27	30	30	30
Agendas prepared	18	26	16	16
Retiree pension ledgers mailed	423	450	453	460
Active P & F ledgers distributed	374	414	374	374
Pension checks distributed	1,236	1,416	1,416	1,260
Annuity withdrawals completed	27	30	30	30
Pension verifications	0	0	0	475
Safe-Harbor method calculations	27	30	30	30
Retiree incentive bonuses paid	0	3	3	3
1099R's and W4-P's mailed	423	450	450	475
"Buy-Back" computations	6	3	3	3
Direct deposit enrollments	27	30	30	30
Monitoring monthly direct deposits	4,392	4,416	4,416	4,752
Direct deposits initiated	4,392	4,416	4,416	4,752

### EXPENDITURE HISTORY POLICE & FIRE RETIREMENT COMMISSION



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>POLICE AND FIRE RETIREMENT</u>								
Police & Fire Retirement Administrator	1	\$ 71,622	- (c)	\$ -	1	\$ 74,040	1	\$ 74,040
Police & Fire Retirement Coordinator	-	-	1 (c)	78,658	-	-	-	-
Administrative Specialist	1	44,521	- (c)	-	1	46,126	1	46,126
Account Technician	-	-	1 (c)	51,809	-	-	-	-
Accountant 1	-	-	1 (b)	57,756	-	-	-	-
Part-time Employee		-		-		22,750		22,750
Overtime	—	5,295	—	6,599	—	6,000	—	6,000
Total Personnel	<u>2</u>		<u>3</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 59 contracts that expire 6/30/09.

(b) New position.

(c) Reclassification of Police & Fire Retirement Administrator to Coordinator and Administrative Specialist to Account Technician.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

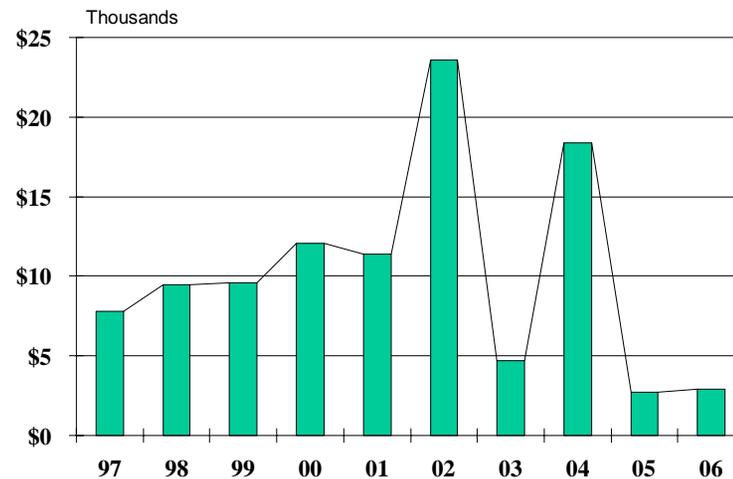
FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>GENERAL GOVERNMENT</b> <b>POLICE &amp; FIRE RETIREMENT</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 121,083	\$ 55,223	\$ 116,065	\$ 116,007	Permanent Employees	\$ 182,707	\$ 120,656	\$ 120,656
-	-	-	-	Part-time Employee	-	22,750	22,750
4,634	-	5,295	5,295	Overtime	6,599	6,000	6,000
				<b>Employee Benefits:</b>			
10,137	4,516	9,934	9,860	Social Security	15,114	11,995	11,995
22,181	11,558	23,103	22,951	Employee Insurance	44,812	26,302	26,302
30,498	13,591	32,804	31,803	Retiree Health Insurance	52,908	35,820	35,820
4,468	2,700	5,281	4,479	Longevity	5,065	4,946	4,946
38,312	18,868	41,890	41,088	Retirement Fund	72,724	45,144	45,144
300	116	216	430	Cost of Living	645	430	430
77	77	230	155	Legal Services	465	310	310
2,000	1,000	3,000	1,000	Uniform/Cleaning Allowance	-	-	-
				<b>Retiree Benefits:</b>			
6,325,203	3,066,025	6,500,000	7,100,000	Retiree Insurance	7,500,000	7,500,000	7,500,000
291,983	161,336	340,000	335,000	Medicare Reimbursement	395,000	395,000	395,000
599	360	2,000	4,620	<b>Office Supplies</b>	5,100	5,100	5,100
				<b>Other Services and Charges:</b>			
2,428	1,084	3,000	4,725	Postage	4,725	4,725	4,725
-	-	-	23,000	Audit Fees	25,000	25,000	25,000
-	-	-	1,785,000	Contractual Services	1,785,000	1,785,000	1,785,000
-	-	-	1,000	Disability Physicals	1,000	1,000	1,000
-	-	-	16,837	Travel and Conferences	17,342	17,342	17,342
-	-	-	35,000	Insurance and Bonds	35,000	35,000	35,000
-	-	-	3,360	Printing & Publishing	3,360	3,360	3,360
<u>\$ 6,853,903</u>	<u>\$ 3,336,454</u>	<u>\$ 7,082,818</u>	<u>\$ 9,541,610</u>	<b>Total Police &amp; Fire Retirement</b>	<u>\$ 10,152,566</u>	<u>\$ 10,045,880</u>	<u>\$ 10,045,880</u>
(236,717)	(109,093)	(242,818)	(2,106,610)	Charges Reimbursable via Public Act 55	(2,257,566)	(2,150,880)	(2,150,880)
<u>(6,617,186)</u>	<u>(3,227,361)</u>	<u>(6,840,000)</u>	<u>(7,435,000)</u>	Charges Reimbursable via VEBA Trust	<u>(7,895,000)</u>	<u>(7,895,000)</u>	<u>(7,895,000)</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>Net Police &amp; Fire Retirement</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## VILLAGE HISTORICAL COMMISSION

On December 28, 1976, the City Council created the Village Historic District Commission, composed of seven members, appointed by the Mayor, for a three-year term.

It is the intent and purpose of the Commission to protect that portion of the municipality which has a distinct character that recalls the rich historical heritage of the City, and thereby is charged with protecting, rehabilitating, restoring or reconstructing districts, archaeological and other sites, buildings, structures and objects.

### EXPENDITURE HISTORY VILLAGE HISTORICAL COMMISSION



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>VILLAGE HISTORICAL COMMISSION</u>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ -	\$ -	\$ 500	\$ 500	<b>Office Supplies</b>	\$ 500	\$ 500	\$ 500
				<b>Other Services and Charges:</b>			
-	-	2,000	2,000	Community Promotion & Public Relations	3,000	2,500	3,500
2,879	860	3,000	3,000	Public Utilities	3,200	3,200	3,200
-	-	2,000	2,000	City Flower Plantings	-	-	-
-	-	-	8,000	Landscaping Project/Brick Pavers	8,000	8,000	8,000
<u>\$ 2,879</u>	<u>\$ 860</u>	<u>\$ 7,500</u>	<u>\$ 15,500</u>	<b>Total Village Historical Commission</b>	<u>\$ 14,700</u>	<u>\$ 14,200</u>	<u>\$ 15,200</u>

## **SENIOR HEALTH CARE SERVICES**

The Warren City Commission for Senior Health Care Services was created by City Ordinance effective December 28, 1987.

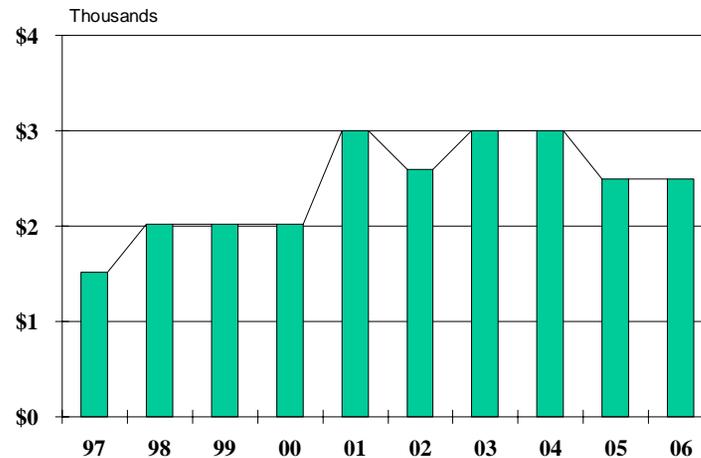
The purpose of the Commission is to identify health care needs of Warren seniors and to provide information of health care services available in the City.

The Commission consists of twelve (12) members, appointed by the Mayor and confirmed by Council, serving staggered terms of three years each.

Membership of the Commission will consist of five senior citizens, four health care professionals, a representative of Bi-County Hospital, a representative of St. John Macomb Hospital and a representative of the Mayor's Office.

The Commission's officers shall be Chairman, Vice-Chairman, Secretary and Treasurer.

### **EXPENDITURE HISTORY** **SENIOR HEALTH CARE SERVICES**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

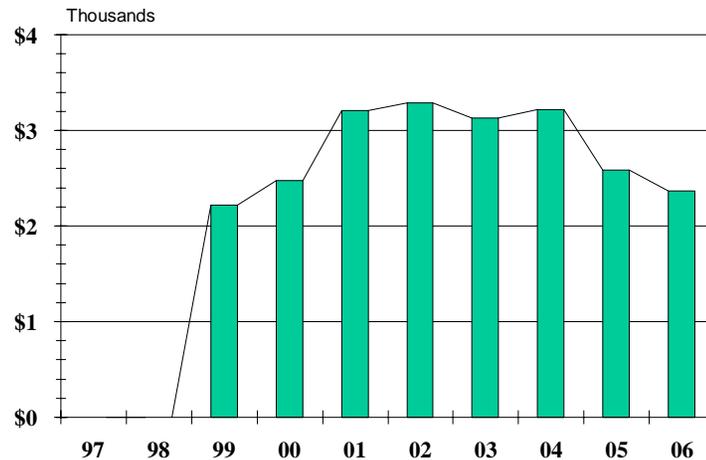
FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>GENERAL GOVERNMENT</u></b> <b><u>CITY COMMISSION ON</u></b> <b><u>SENIOR HEALTH CARE SERVICES</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	<b>Other Services and Charges:</b> Community Promotion & Public Relations	\$ 2,500	\$ 2,500	\$ 2,500
<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>	<b>Total City Commission on Senior Health Care Services</b>	<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>

## COUNCIL OF COMMISSIONS

The purpose and function of the Council of Commissions is to unite the City Commissions into a representative Council with the concept of sharing ideas, concerns, plans for improvement, and enrichment of the community. By promoting and encouraging public interest in its endeavors, the Council of Commissions intends to strengthen the purpose and function of the individual City Commissions.

The Council of Commissions shall consist of one member from each City Commission interested in participating. The representative shall be appointed annually to the Council of Commissions by each individual commission.

### EXPENDITURE HISTORY COUNCIL OF COMMISSIONS



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>COUNCIL OF COMMISSIONS</u>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 84	\$ 5	\$ 200	\$ 200	<b>Office Supplies</b>	\$ 200	\$ 200	\$ 200
-	-	300	300	<b>Other Services and Charges:</b>			
2,282	-	3,000	3,000	Printing & Publishing	300	300	300
				Appreciation Reception	3,000	3,000	3,000
<u>\$ 2,366</u>	<u>\$ 5</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>	<b>Total Council of Commissions</b>	<u>\$ 3,500</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>

## ANIMAL WELFARE COMMISSION

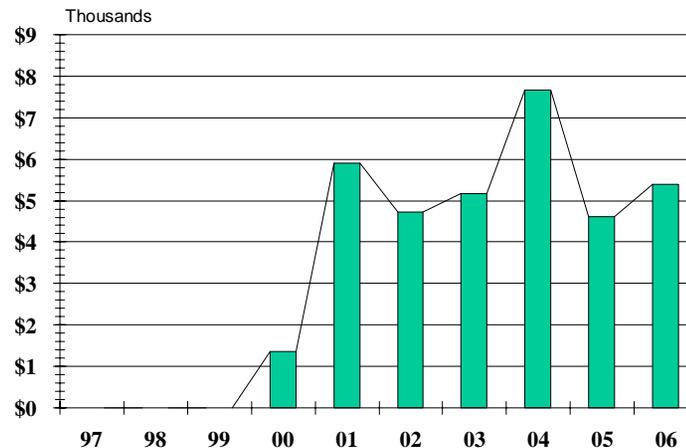
The Animal Welfare Commission, established on October 22, 1998 consists of seven members appointed by the Mayor, with three members appointed each year for three-year terms.

The purpose and function of the commission shall be to study the proper care, husbandry, welfare, maintenance, and education and awareness issues of all animals that reside in the City limits.

The Commission is also charged with development and implementation of a disaster relief plan and is sole caretaker of the City's Dog Park and future development of dog parks in the City.

The scope and extent of the commission's studies include, but not be limited to; husbandry, medical care, cruelty and anticruelty, licensing, promotion of spay and neuter programs, enforcement of ordinances and recommendation of additional ordinances to all animals within the City.

### EXPENDITURE HISTORY ANIMAL WELFARE COMMISION



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ANIMAL WELFARE COMMISSION</u>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 271	\$ -	\$ 600	\$ 600	<b>Office Supplies</b>	\$ 600	\$ 600	\$ 600
				<b>Other Services and Charges:</b>			
1,628	123	3,000	3,000	Operating Expense	3,000	3,000	3,000
10	-	50	100	Postage	100	100	100
56	136	300	600	Telephone Expense	600	600	600
188	415	700	700	Vaccination Fair	700	700	700
-	-	500	500	Chipping Clinic	500	500	500
-	-	500	500	Education	500	500	500
<u>3,244</u>	<u>-</u>	<u>4,000</u>	<u>4,000</u>	Dog Park	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<u>\$ 5,397</u>	<u>\$ 674</u>	<u>\$ 9,650</u>	<u>\$ 10,000</u>	<b>Total Animal Welfare Commission</b>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

## FIRE DEPARTMENT

The primary purpose of the Fire Department is to protect the lives and property of our citizens. The operation of the department, based on its authority and responsibilities, is divided into six categories.

ADMINISTRATION: Executes and directs the research, planning and development of all department assignments, programs, rules, and procedures, etc. Preparation and submission of a yearly budget and the daily processing of revenue and expenditure monitoring (i.e., equipment and supply purchases, repairs, service contracts, and payroll). Maintenance and management of all correspondence, records, files, operating procedures, resource manuals, plans, orders and directives. Coordinates public relations, educational activities and mail distribution functions.

FIRE FIGHTING: In addition to the fire fighter's primary role of protecting life and property, they are also required to perform tasks not identified in their normal fire fighting responsibilities. This could occur during the threat of or at the time of a natural or technological disaster, nuclear event, enemy attack, breach of national security, and among others, a terrorist attack or a hazardous material incident.

EMERGENCY MEDICAL SERVICES: Administers advanced life support procedures. Two-team members are State licensed paramedics. They also provide service at a fire scene and during various rescue operations.

TRAINING: Plans, coordinates and assigns the fire, rescue and hazardous material training for the uniform member work force. Life safety, post incident analysis, cable television, and civilian dispatch training programs are also provided.

FIRE INSPECTION: Provides fire prevention and inspection surveys at public, commercial and industrial buildings. Fire investigation and new building plan reviews are performed as required. Public educational programs and an advisory service for business and property owners are also available.

MANAGEMENT INFORMATION SYSTEM: Responsible for the electronic collection of all data, maintenance and upgrades within the Fire Department's computer processing network. It includes State and National Fire Incident Reports, fire inspections, personnel, training and payroll records.

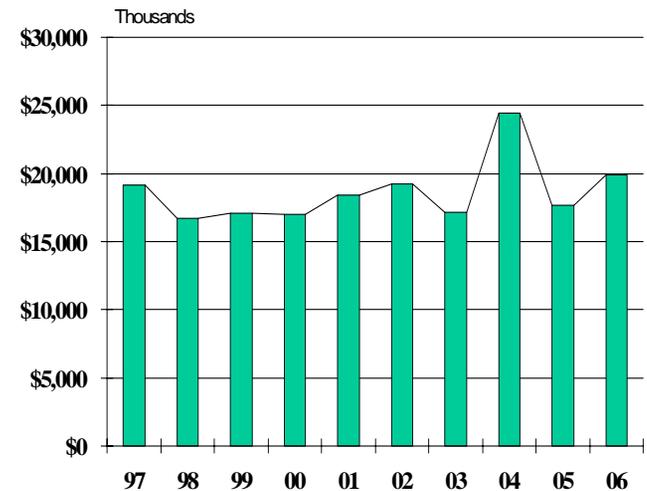
## FIRE DEPARTMENT

### Fiscal 2008 Performance Objectives

1. To document right-to-know locations for improved safety and response.
2. To implement the nationally mandated EMS tracking system.
3. To start a wellness/physical fitness program for all fire fighters.
4. To install a department wide two way video training/ information system with grant funds.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Incident reports reviewed	11,779	11,800	12,000	12,700
Fire Station/Apparatus/Equipment Inspections	12	24	12	12
Total incident responses	11,779	12,000	12,000	12,700
Total equipment responses	17,182	19,500	18,300	18,500
Mutual aid rendered and received	12	5	10	10
Injuries on-duty	17	24	24	24
Lost work hours/on-duty injury	240	400	300	300
Hours of hydrant maintenance	100	1,500	1,100	1,100
Hours of fire training	4,173	6,000	4,000	4,000
Hours of medical training	1,171	2,500	1,500	1,600
Fire Department vehicle accidents	6	10	10	10

### EXPENDITURE HISTORY FIRE DEPARTMENT



GENERAL FUND PERSONNEL

<u>FIRE DEPARTMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Fire Commissioner	1	\$ 104,997	1	\$ 108,416	1	\$ 108,416	1	\$ 108,416
Administrative Chief of Operations	1	96,875	1	97,711	1	97,711	1	97,711
Deputy Administrative Chief of Operations	-	-	1 (c)	93,269	1 (c)	93,269	1 (c)	93,269
Hazardous Materials Operations Chief	1	88,148	1	88,828	1	88,828	1	88,828
Battalion Chief	3	88,148	3	88,828	3	88,828	3	88,828
Fire Marshal	1	88,148	1	88,828	1	88,828	1	88,828
Deputy Fire Marshal	1	80,214	1	80,753	1	80,753	1	80,753
Captain A.E.M.T.	2	88,148	- (c)	-	- (c)	-	- (c)	-
Chief of E.M.S.	1	88,148	1	88,828	1	88,828	1	88,828
Chief of Training	1	84,181	1	84,791	1	84,791	1	84,791
Fire MIS Specialist	1	80,214	1	80,753	1	80,753	1	80,753
Captain	7	80,214	6 (c)	80,753	6 (c)	80,753	6 (c)	80,753
Lieutenant A.E.M.T.	9	80,214	9	80,753	9	80,753	9	80,753
Lieutenant	13	73,001	12 (c)	73,412	12 (c)	73,412	12 (c)	73,412
Fire Inspector	3	73,001	3	73,412	3	73,412	3	73,412
Sergeant A.E.M.T.	7	73,001	2 (c)	73,412	2 (c)	73,412	5 (c)	73,412
Sergeant	8	66,444	4 (c)	66,738	4 (c)	66,738	7 (c)	66,738
Chief of Apparatus	1	80,364	1	80,903	1	80,903	1	80,903
Fire Apparatus Mechanic	1	73,001	- (c)	-	- (c)	-	- (c)	-
Fire Fighter A.E.M.T.	27	66,444	33 (c)	66,738	33 (c)	66,738	30 (c)	66,738
Fire Fighter Engine & Ladder	27	63,463	27	63,750	27	63,750	27	63,750
Fire Fighter	29	60,483	36 (c)	60,671	36 (c)	60,671	33 (c)	60,671
Overtime - Fire Fighters		550,000		550,000		550,000		550,000
Overtime - Mechanics		10,000		10,000		10,000		10,000
<u>Civilians &amp; Clerical:</u>								
Senior Administrative Secretary - Fire Prevention	1	51,951	1	53,779	1	53,779	1	53,779
Senior Clerk	2	50,042	2	51,813	2	51,813	2	51,813
Clerical Co-op		10,000		10,000		10,000		10,000
Overtime - Clerical	---	3,000	---	3,000	---	3,000	---	3,000
<b>Total Personnel</b>	<b><u>148</u></b>		<b><u>148</u></b>		<b><u>148</u></b>		<b><u>148</u></b>	

(a) Wage rates are based on Local 412 Unit 35 and Local 1250 contracts that expire 6/30/09 and Local 1383 contract that expires 6/30/07.

(c) Reclassification of Captain A.E.M.T. to Deputy Administrative Chief of Operations and Fire Fighter A.E.M.T.; Sergeant A.E.M.T. to Fire Fighter A.E.M.T.; Captain Lieutenant, Sergeant and Apparatus Mechanic to Fire Fighter.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>PUBLIC SAFETY</u></b> <b><u>FIRE DEPARTMENT</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 104,987	\$ 49,992	\$ 104,990	\$ 104,929	Appointed Official	\$ 108,858	\$ 108,858	\$ 108,858
10,126,011	5,497,674	10,425,021	9,809,860	Fire Fighter Wages	9,782,284	9,782,284	9,820,663
153,586	137,448	211,322	153,679	Mechanic Wages	81,233	81,233	81,233
151,377	72,309	151,953	151,831	Civilians & Clerical	158,046	158,046	158,046
-	-	10,000	10,000	Clerical Co-op	10,000	10,000	10,000
406,325	227,437	550,000	550,000	Overtime - Fire Fighters	550,000	550,000	550,000
5,795	5,121	10,000	10,000	Overtime - Mechanics	10,000	10,000	10,000
-	-	3,000	3,000	Overtime - Clerical	3,000	3,000	3,000
268,486	126,460	270,000	270,000	Shift Premium	270,000	270,000	270,000
				<b>Employee Benefits:</b>			
31,250	32,754	32,754	30,800	Educational Allowance	26,350	26,350	26,350
7,500	5,123	5,123	8,000	Cleaning Allowance	8,000	8,000	8,000
89,541	43,776	92,850	92,850	Social Security	107,805	107,805	108,087
609,401	244,274	591,838	613,132	Holiday Pay	604,533	604,533	606,885
2,277,140	1,224,857	2,410,145	2,415,230	Employee Insurance	2,678,949	2,678,949	2,679,856
1,694,410	1,585,820	3,068,402	2,916,841	Retiree Health Insurance	2,890,552	2,890,552	2,900,329
301,017	152,638	301,218	307,777	Longevity	285,413	285,413	285,413
2,679,935	1,460,062	2,824,617	2,688,050	Retirement Fund	3,021,232	3,021,232	3,031,468
18,662	6,662	12,478	24,908	Cost of Living	24,908	24,908	24,908
105,868	53,807	106,607	105,600	Food Allowance	105,600	105,600	105,600
-	-	-	-	Auto Allowance	3,600	3,600	3,600
230	230	538	465	Legal Services	620	620	620
6,000	3,000	5,000	3,000	Uniform/Cleaning Allowance	-	-	-
52,087	52,203	52,350	52,350	Uniforms	52,350	52,350	52,350
				<b>Supplies:</b>			
39,748	19,760	65,000	73,000	Operating Supplies	75,000	73,000	73,000
36,092	24,657	45,000	45,000	EMS Medical Supplies	45,000	45,000	45,000
				<b>Other Services and Charges:</b>			
17,489	15,000	22,184	22,184	Laundry	23,000	23,000	23,000
29,278	20,716	36,156	36,156	Contractual Services	30,000	30,000	30,000
33,010	26,743	48,000	48,000	Building Maintenance	48,000	48,000	48,000
26,146	6,479	40,000	40,000	Instruction	40,000	40,000	40,000
14,177	10,225	30,000	30,000	Medical Services	30,000	30,000	30,000
44,409	22,504	50,000	55,000	Telephone and Radio	57,000	55,000	55,000

(Continued)

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>PUBLIC SAFETY</u></b> <b><u>FIRE DEPARTMENT (CONTINUED)</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Other Services and Charges:</b>			
\$ 172,742	\$ 99,211	\$ 190,000	\$ 175,000	Vehicle Maintenance Expense	\$ 190,000	\$ 190,000	\$ 190,000
126,961	48,329	135,000	145,000	Public Utilities	140,000	140,000	140,000
30,000	12,500	30,000	30,000	Hydrant Installation & Repairs	30,000	30,000	30,000
60,000	25,000	60,000	60,000	Public Fire Protection (Water)	60,000	60,000	60,000
405	2,010	4,000	4,000	Memberships & Dues	4,000	4,000	4,000
2,800	1,051	3,500	3,500	Fire Prevention Week	3,000	3,000	3,000
7,500	-	7,500	7,500	S.M.I.R.T. Fund	7,500	7,500	7,500
				<b>Capital Outlay:</b>			
90,111	10,027	80,000	80,000	Equipment and Vehicles	1,359,818	90,000	90,000
16,102	3,239	22,591	22,591	Domestic Preparedness Equipment Grant - 3	-	-	-
47,330	453	2,671	2,671	Domestic Preparedness Equipment Grant - 7	-	-	-
45,215	88,264	225,152	225,152	Metro Medical Response Grant	-	-	-
-	201,652	319,399	319,399	Homeland Security Grant - 2006	-	-	-
-	51,755	52,921	52,921	Cities Readiness Grant	-	-	-
<b>\$ 19,929,123</b>	<b>\$ 11,671,222</b>	<b>\$ 22,709,280</b>	<b>\$ 21,799,376</b>	<b>Total Fire Department</b>	<b>\$ 22,925,651</b>	<b>\$ 21,651,833</b>	<b>\$ 21,713,766</b>

## POLICE DEPARTMENT

The primary purpose of the Police Department is to protect life and property. To accomplish this goal, police officers enforce the criminal laws of the State of Michigan and our City Ordinances. Organizationally, the Police Department's operations are divided into three bureaus:

### **The Patrol Services Bureau:**

This Bureau is responsible for the first response to the majority of calls for service. It is comprised of two primary Divisions with a variety of Units as subdivisions. The Uniform Patrol Division's primary function is to respond to calls for service, prevention of crime, detection of offenders, and bringing those offenders before the court. The Division is supplanted by the following Units: The Community Facilitator Unit is trained in the establishment of neighborhood watches; community awareness and working closely with citizens in their assigned areas. The Radar Unit is comprised of four officers whose function is to promote safe driving practices through enforcement of traffic laws using radar as their primary tool. The Patrol Support Services Division is comprised of a number of units whose primary function is to act as support for the Uniform Patrol Division. The Motor Traffic Unit is comprised of uniform officers assigned to motorcycles, who through visual observation and handheld radar identify and educate traffic offenders. The Traffic Engineer, Fatal Officer and Statistician Unit are charged with the task of investigating fatal accidents, providing statistics of accidents, and engineering changes of roads and traffic control devices. The Detention Unit is responsible for the booking of prisoners and their well being while in custody. Additionally, they are responsible for arraignments of prisoners via video link up with the court.

### **The Administrative Services Bureau:**

This Bureau functions as the administrative arm of the department and serves as a centralized site for several department-wide activities. This bureau consists of the Records and Identification Division, which handles record management and fingerprint classification; the Communications Center, which receives incoming Emergency 911 telephone calls and dispatches both Police and Fire to the scene, as needed; the Training Division, which updates and trains officers in specialized, as well as required police practices and activities. The Computer Services Unit manages the computer needs of the department. The Fiscal Management Unit manages the Police Department budget activities. Also in this bureau is the Internal Affairs Division, which consists of an investigative Lieutenant. Its main function is to investigate serious complaints against department personnel. Both the Fiscal Management Unit and Internal Affairs Division report directly to the Commissioner of Police. Coordinating building maintenance to the police facility is also a function of the bureau.

### **The Investigative Services Bureau:**

This Bureau is responsible for the investigation of all crimes and prosecution of offenders throughout the court process. There are three major divisions in this Bureau. The Criminal Investigations Division is responsible for the investigation of all crimes perpetrated by persons over the age of 16. The Family Investigations Division handles crimes committed by juveniles, child abuse, and sex crime cases. The Special Investigations Division is responsible for the investigation of violations of the controlled substance act as well as enforcement of vice and liquor laws. Included within the Special Investigations Division is the Special Operations Unit, which is used as a directed patrol unit for criminal surveillances. Also in this bureau are the Evidence/Property Unit, which is responsible for the storage and disposition of evidence, and the Subpoena Services Unit, which is charged with the service of all criminal subpoenas originating from assigned criminal complaints.

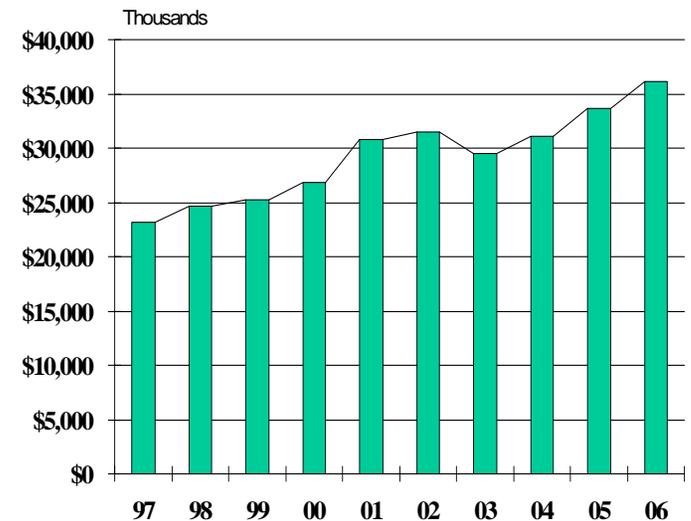
## POLICE DEPARTMENT

### Fiscal 2008 Performance Objectives

1. To maintain the Drug Abuse Resistance Education (D.A.R.E.) Program and keep drug education in the Warren school systems.
2. To reach more citizens through our Community Policing philosophy and establish an improved working rapport between citizens and police.
3. To use our newly created Special Operations Unit as a directed patrol unit for criminal surveillance.
4. To have the P.E.R.T. team retain its capability to successfully respond to emergency situations that arise outside of the ability of patrol officers to safely control, to prevent or reduce the unnecessary use of force in these emergency situations, and to prevent or reduce any injury to officers or citizens. These objectives will be accomplished with the use of training, tactics, technology and equipment.
5. To secure Homeland Security grants to help equip the Police Emergency Response Team.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Calls for Police service	88,000	94,000	90,640	90,640
Part I Crimes	5,853	4,800	6,000	6,100
Burglary incidents	704	790	700	750
Auto theft incidents	1,363	1,250	1,380	1,400
Part II Crimes	6,632	5,200	6,100	6,700
Narcotic and drug incidents	1,430	1,280	1,350	1,390
Liquor license investigations	168	180	160	170
Traffic citations	45,154	45,000	46,000	46,800
OUIL charges	402	490	400	400
Traffic accidents	3,713	2,500	3,800	3,900
Juveniles charged	250	430	250	270
Total arrests	7,018	6,900	7,100	7,200
Abandoned autos processed	1,560	1,780	1,600	1,600
Environmental investigations	285	240	280	280
Guns registered	2,090	2,800	2,200	2,200
Neighborhood watch programs	20	20	20	20
Children Child Finder Program	310	340	300	280
Jail prisoner intake	8,000	7,200	8,200	8,300
Crime prevention/security survey	90	100	90	90
Monthly training/PERT	24	12	24	24
High risk incidents	6	5	8	9
Private industry safety survey	78	110	90	80
D.A.R.E. graduates	1,651	1,890	1,700	1,700
Total citations	50,987	49,500	51,000	52,000

### EXPENDITURE HISTORY POLICE DEPARTMENT



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>POLICE DEPARTMENT</u>								
Police Commissioner	1	\$ 108,121	1	\$ 111,634	1	\$ 111,634	1	\$ 111,634
Police Chief	1	104,956	1	105,585	1	105,585	1	105,585
Captain	4	95,449	4	95,986	4	95,986	4	95,986
Lieutenant	11	86,806	11	87,260	11	87,260	11	87,260
Sergeant	20	78,949	20	79,328	20	79,328	20	79,328
Corporal	39	69,748	39	72,116	39	72,116	39	72,116
Police Officer	<u>159</u>	<u>63,464</u>	<u>159</u>	<u>65,560</u>	<u>159</u>	<u>65,560</u>	<u>161</u> (b)	<u>65,560</u>
Sub-Total Police Personnel	<u>235</u>		<u>235</u>		<u>235</u>		<u>237</u>	
Crime M.I.S. Specialist	1	78,557	1	81,183	1	81,183	1	81,183
Assistant Crime M.I.S. Specialist	1	54,203	1	56,098	1	56,098	1	56,098
Forensic Technologist	1	62,285	1	64,423	1	64,423	1	64,423
Identification Technician	1	51,397	1	53,208	1	53,208	1	53,208
Identification Specialist	1	48,402	1	50,123	1	50,123	1	50,123
Senior Administrative Secretary/Police	1	51,951	1	53,779	1	53,779	1	53,779
Administrative Secretary	3	50,042	3	51,813	3	51,813	3	51,813
Stenographic Technician	2	48,402	2	50,123	2	50,123	2	50,123
Dispatch Supervisor	3	56,209	3	56,538	3	56,538	3	56,538
Dispatcher	20	47,545	20	49,163	20	49,163	20	49,163
Senior Clerk	1	50,042	1	51,813	1	51,813	1	51,813
Administrative Clerical Technician	<u>4</u>	<u>47,835</u>	<u>4</u>	<u>49,539</u>	<u>4</u>	<u>49,539</u>	<u>4</u>	<u>49,539</u>
Sub-Total Civilian Personnel	<u>39</u>		<u>39</u>		<u>39</u>		<u>39</u>	
Temporary Employees		40,000		40,000		40,000		40,000
Permanent Part-time - Crossing Guards		130,556		130,556		130,556		130,556
Overtime - Police		1,551,827		1,613,973		1,613,973		1,613,973
Overtime - Civilians		35,000		36,366		35,000		35,000
Total Personnel	<u>274</u>		<u>274</u>		<u>274</u>		<u>276</u>	

(a) Wage rates are based on Local 1917, Local 1250, Local 412 Unit 35, W.P.O.A. and W.P.C.O.A. contracts that expire 6/30/09.

(b) New position.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>PUBLIC SAFETY</b> <b>POLICE DEPARTMENT</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 104,985	\$ 51,433	\$ 108,068	\$ 104,929	Appointed Official	\$ 112,089	\$ 112,089	\$ 112,089
15,784,665	7,042,261	15,095,225	15,687,698	Police Officers	16,084,814	16,084,814	16,185,208
1,808,236	858,794	1,841,273	1,927,811	Civilians & Clerical	2,005,970	2,005,970	2,005,970
107,491	45,734	130,556	130,556	Crossing Guards	130,556	130,556	130,556
43,860	14,474	38,000	40,000	Temporary Employees	40,000	40,000	40,000
1,513,686	794,313	1,551,827	1,551,827	Overtime - Policemen	1,613,973	1,613,973	1,613,973
19,705	10,360	30,000	35,000	Overtime - Civilians	36,366	35,000	35,000
313,680	70,634	330,000	335,000	Shift Premium	351,893	345,000	345,000
				<b>Employee Benefits:</b>			
167,811	1,001	176,250	176,250	Gun Allowance	199,750	199,750	201,450
59,000	55,800	57,000	57,000	Education Allowance	55,800	55,800	55,800
138,049	108,189	130,389	143,400	Cleaning Allowance	141,000	141,000	142,200
346,996	172,354	370,000	377,378	Social Security	388,725	388,500	390,064
877,841	306,176	840,128	909,563	Holiday Pay	929,756	929,756	935,140
3,669,741	1,944,520	4,049,184	4,054,765	Employee Insurance	4,497,786	4,497,694	4,531,763
3,087,779	2,342,223	5,027,269	5,150,739	Retiree Health Insurance	5,154,734	5,152,687	5,153,765
413,388	185,846	392,970	417,013	Longevity	455,067	455,067	455,067
4,692,734	2,143,448	4,644,165	4,889,665	Retirement Fund	5,638,236	5,635,739	5,662,833
35,089	12,826	23,700	46,526	Cost of Living	46,526	46,526	46,860
1,152	1,152	2,380	2,325	Legal Services	2,635	2,635	2,635
29,000	421,000	421,000	440,000	Uniform/Cleaning Allowance	40,000	40,000	40,000
-	37,000	37,000	36,000	Vest Allowance	-	-	-
112,740	76,604	110,340	110,340	Uniforms	110,340	110,340	111,140
				<b>Supplies:</b>			
58,194	30,640	80,000	80,000	Office Supplies	80,000	80,000	80,000
27,304	27,021	52,000	52,000	Operating Expense	59,585	52,000	52,000
26,652	11,454	32,000	32,000	Ammunition	50,000	32,000	32,000
				<b>Other Services and Charges:</b>			
32,345	15,903	30,000	30,000	Prisoners' Food	36,000	35,000	35,000
59,726	41,013	70,000	70,000	Building Maintenance	80,000	70,000	70,000
262,897	208,675	325,000	325,000	Contractual Services	405,752	375,000	375,000
5,091	2,648	6,000	6,500	Postage	7,000	7,000	7,000
40,847	29,525	56,000	56,000	Instruction	56,000	56,000	56,000
5,649	1,715	10,000	10,000	911 Dispatch Training Expense	10,000	10,000	10,000
131,559	42,082	130,000	140,000	Telephone and Radio	140,000	135,000	135,000
272,474	133,146	260,000	260,000	Vehicle Maintenance	263,750	263,750	263,750

(Continued)

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>PUBLIC SAFETY</b> <b>POLICE DEPARTMENT (CONTINUED)</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Other Services and Charges:</b>			
\$ 4,708	\$ 1,258	\$ 6,500	\$ 6,500	Youth Athletic League	\$ 6,000	\$ 6,000	\$ 6,000
5,825	-	6,000	6,000	Crime Prevention	6,000	6,000	6,000
19,132	10,025	20,000	20,000	DARE Operating Expense	20,000	20,000	20,000
947	442	1,500	1,500	Community Promotion	1,500	1,500	1,500
182,312	79,941	195,000	195,000	Public Utilities	195,000	195,000	195,000
7,000	5,000	10,000	10,000	Special Investigations	10,000	10,000	10,000
				<b>Capital Outlay:</b>			
15,596	-	344,800	344,800	Fleet Turnover	423,000	352,000	352,000
20,169	8,767	45,141	45,141	Equipment	48,118	29,060	29,060
24,844	19,971	40,422	40,422	Office Equipment	64,589	52,501	52,501
131,199	-	-	-	Law Enforcement Equipment Grant-03	-	-	-
6,521	49,535	49,535	49,535	Law Enforcement Equipment Grant-04	-	-	-
-	-	16,528	16,528	State Domestic Preparedness Grant-6	-	-	-
1,840	-	-	-	State Domestic Preparedness Grant-7	-	-	-
1,365,618	-	82,640	82,640	Interoperable Communications Grant Expense	-	-	-
-	50,000	50,000	50,000	Federal Bureau Justice Grant	-	-	-
-	104,809	245,791	245,791	U.S. Department of Justice Grant	-	-	-
84,292	-	161,241	161,241	911 Equipment Expense	80,000	80,000	80,000
46,751	-	-	-	Capital Improvements	164,539	8,439	8,439
<u>\$ 36,167,120</u>	<u>\$ 17,569,712</u>	<u>\$ 37,732,822</u>	<u>\$ 38,960,383</u>	<b>Total Police Department</b>	<u>\$ 40,242,849</u>	<u>\$ 39,899,146</u>	<u>\$ 40,072,763</u>

## ANIMAL CONTROL

The Animal Control Unit is responsible for the enforcement of local animal control ordinances, picking up stray, lost or unlicensed animals and to investigate animal complaints. The Unit consists of two (2) civilian employees.

It is a well-established fact that one of the most important services the City of Warren provides is animal control. The Animal Control Division services injured animals, dead animals in the roadway, animal bites where the stray involved is at the scene, and vicious animals. Birds, squirrels, bats, skunks, etc. would be handled as time allows. The Animal Control Officer also responds to numerous involved ordinance complaints regarding animals, such as animal poisoning or harboring pitbulls, etc.

On the average, the Animal Control Officer handles approximately 12 calls a day and delivers between 45 and 53 animals to the Macomb County Animal Shelter per week.

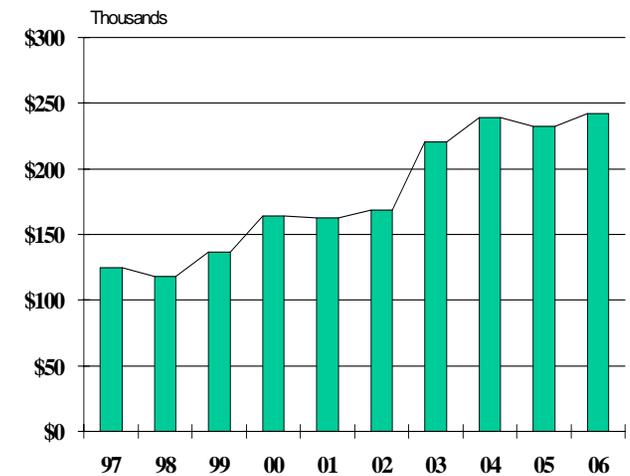
## ANIMAL CONTROL

### Fiscal 2008 Performance Objectives

1. To provide better investigative service to the community with regard to stray, lost, unlicensed or dead animals.
2. To provide better enforcement of ordinances that pertain to animals.
3. To help encourage citizens to transport sick or injured animals to the Macomb County Animal Shelter themselves, whenever possible.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Animal Control calls for service	2,610	2,500	2,700	2,750
Number of Miles Driven per year	32,700	30,000	32,780	33,000
Stray animals picked up	1,335	1,250	1,300	1,390
Wild animals secured	430	400	450	490
Dead animals handled	332	300	350	380
Animals given up by owner	850	900	730	700

### EXPENDITURE HISTORY ANIMAL CONTROL



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - ANIMAL CONTROL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Animal Control Officer	2	\$ 49,957	2	\$ 51,725	2	\$ 51,725	2	\$ 51,725
Temporary Employee		9,000		12,000		10,000		10,000
Overtime	—	3,000	—	3,501	—	3,501	—	3,501
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>PUBLIC SAFETY</u></b> <b><u>ANIMAL CONTROL</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 95,424	\$ 46,491	\$ 97,775	\$ 99,778	Permanent Employees	\$ 103,872	\$ 103,872	\$ 103,872
9,728	2,400	9,000	9,000	Temporary Employee	12,000	10,000	10,000
507	511	3,000	3,000	Overtime	3,501	3,501	3,501
				<b>Employee Benefits:</b>			
8,547	4,093	8,793	9,083	Social Security	9,526	9,371	9,371
23,140	12,129	24,175	24,190	Employee Insurance	27,566	27,554	27,554
23,527	11,765	26,641	27,051	Retiree Health Insurance	30,089	30,089	30,089
1,978	1,991	2,950	2,994	Longevity	3,104	3,104	3,104
24,184	13,482	28,535	29,103	Retirement Fund	31,461	31,461	31,461
295	116	216	430	Cost of Living	430	430	430
154	154	307	310	Legal Services	310	310	310
4,000	2,000	2,000	2,000	Uniform/Cleaning Allowance	-	-	-
379	722	760	760	Uniforms	760	760	760
1,181	300	1,200	1,200	<b>Operating Supplies</b>	1,500	1,200	1,200
				<b>Other Services and Charges:</b>			
43,844	14,434	60,000	60,000	Animal Collection	60,000	60,000	60,000
5,130	2,233	5,500	6,000	Vehicle Maintenance	6,000	6,000	6,000
				<b>Capital Outlay:</b>			
-	-	-	-	Equipment - Office	3,200	-	-
-	-	21,500	21,500	Equipment - Vehicle	25,000	-	-
<u>\$ 242,018</u>	<u>\$ 112,821</u>	<u>\$ 292,352</u>	<u>\$ 296,399</u>	<b>Total Animal Control</b>	<u>\$ 318,319</u>	<u>\$ 287,652</u>	<u>\$ 287,652</u>

**CIVIL DEFENSE**  
**EMERGENCY SERVICES DIVISION**

The Emergency Services Division is responsible for maintaining a disaster response and recovery program in the event of an enemy attack or disaster whether nuclear, man-made, or natural. It serves as the liaison with the Federal Government and the State Emergency Service Division in the event a disaster occurs within the City of Warren. To accomplish these goals the Emergency Services Division:

- \* Coordinates the training of personnel of the City departments as well as volunteer agencies.
- \* Maintains a warning system (Sirens) for the City of Warren.
- \* Conducts simulated disaster exercises to test our plans and procedures.
- \* Submits project applications to both the federal and state governments that would benefit our City.
- \* Submits annual and quarterly administrative reports to qualify for funding from the Federal Emergency Management Agency.

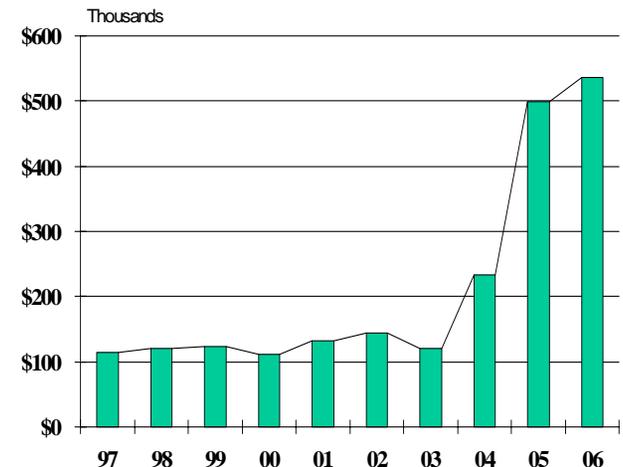
## CIVIL DEFENSE

### Fiscal 2008 Performance Objectives

1. To maintain a current disaster response and recovery program in the event of a nuclear, technological, or natural disaster.
2. To coordinate training for emergency planning, disaster response and recovery.
3. To coordinate and manage the Citizens Emergency Response Team (C.E.R.T.) during community emergencies.
4. To maintain warning system (sirens) for the City of Warren.
5. To update our current resource directory of City and private resources.
6. To conduct simulated disaster exercises. Maintain liaison with federal and state emergency agencies.
7. To conduct tornado shelter advisory surveys for schools, industry, and government agencies.
8. To coordinate response and reporting of hazardous and toxic material accidents. Maintain supervisory authority for storage of radiological instruments and other emergency services supplies and equipment.
9. To coordinate and procure grants that apply to the Emergency Management Principles of Mitigation Response, Preparedness and Recovery.
10. To coordinate City proactive approach with regard to training, equipment and exercising for domestic preparedness and homeland security.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Responses to disaster or emergency incidents	9	12	12	12
Emergency Operations Plans Reviewed	8	6	6	6
Michigan State Police Emergency Management Division meetings attended	4	4	4	4
Macomb County Emergency Management Meetings attended	4	4	4	4
MSP Emergency Management Training Classes attended	6	4	6	8
Functional/full-scale exercise	3	2	2	1
Orientation/table top preparation for exercise	6	8	8	4
Planning & preparation for disaster exercises	3 months	3 months	3 months	3 months
Public information requests received	8	18	12	12
Hazard analysis & risk assessment	12	10	8	8
Chemical inventory reports processed	14	12	12	10

### EXPENDITURE HISTORY CIVIL DEFENSE



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - CIVIL DEFENSE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Lieutenant	1	\$ 86,806	1	\$ 87,260	1	\$ 87,260	1	\$ 87,260
Overtime	—	3,500	—	3,500	—	3,500	—	3,500
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on W.P.C.O.A. contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>PUBLIC SAFETY</u></b> <b><u>CIVIL DEFENSE</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 88,829	\$ 41,340	\$ 86,749	\$ 86,776	Police Officer	\$ 87,616	\$ 87,616	\$ 87,616
1,664	1,667	3,500	3,500	Overtime	3,500	3,500	3,500
5	8	250	250	Shift Premium	250	250	250
				<b>Employee Benefits:</b>			
750	-	750	750	Gun Allowance	850	850	850
600	-	600	600	Cleaning Allowance	600	600	600
4,658	1,667	4,673	4,673	Holiday Pay	4,699	4,699	4,699
16,670	8,846	17,701	17,864	Employee Insurance	20,197	20,197	20,197
13,538	11,719	24,026	24,052	Retiree Health Insurance	24,332	24,332	24,332
3,100	3,100	3,100	3,100	Longevity	3,300	3,300	3,300
21,607	10,570	21,903	22,148	Retirement Fund	25,478	25,478	25,478
123	46	85	167	Cost of Living	167	167	167
-	1,000	1,000	1,000	Uniform/Cleaning Allowance	1,000	1,000	1,000
600	-	600	600	Uniforms	600	600	600
				<b>Supplies:</b>			
-	-	300	300	Operating Expense	300	300	300
				<b>Other Services and Charges:</b>			
11,595	8,690	23,000	23,000	Contractual Services	14,500	14,500	14,500
130	370	900	100	Public Utilities	1,000	1,000	1,000
				<b>Capital Outlay:</b>			
371,657	24,049	45,406	45,406	State Homeland Security Grant Expense	-	-	-
-	336,996	551,377	551,377	State Homeland Security Grant Expense-05	-	-	-
<u>\$ 535,526</u>	<u>\$ 450,068</u>	<u>\$ 785,920</u>	<u>\$ 785,663</u>	<b>Total Civil Defense</b>	<u>\$ 188,389</u>	<u>\$ 188,389</u>	<u>\$ 188,389</u>

## **DEPARTMENT OF PUBLIC SERVICE**

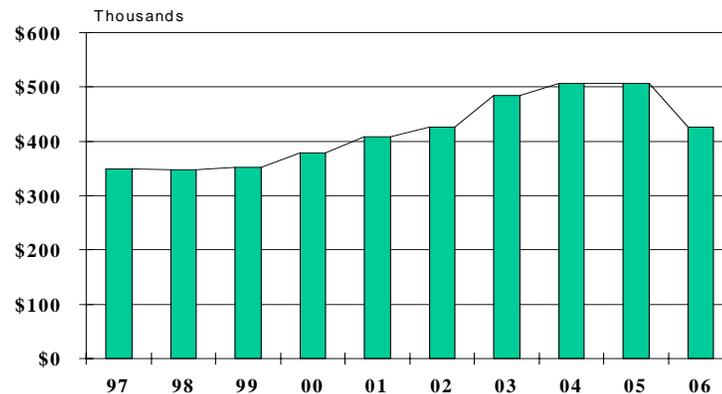
The Department of Public Services is responsible for coordinating the activities of the following divisions:

1. Building - Permits, Licensing, Inspections
2. Maintenance - Care and cleaning of City-owned buildings, lawn maintenance, and snow removal of same
3. Public Works - Year-round road maintenance, City signage, storm sewers, vehicle maintenance for all City vehicles
4. Sanitation - Garbage pickup, yard waste pickup, curbside recycling, and operation of drop-off center
5. Engineering - Construction and maintenance of roads and sidewalks and inspections of all projects
6. Water - Construction, maintenance of water and sewer lines and appurtenances
7. Waste Water Treatment Plant - Treatment of all wastes delivered to plant and establishment of storm water management plan meeting government controls

In addition to the sample-listed services, there are internal jobs for each division such as payroll, safety and accident reporting, personnel matters, etc.

Other duties include processing contracts, special assessments, payment of all street lighting and traffic signals, nuisance abatements, and handling many residents' petitions and/or problems.

### **EXPENDITURE HISTORY** **PUBLIC SERVICES DIRECTOR**



GENERAL FUND PERSONNEL

<u>PUBLIC SERVICES DIRECTOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Public Services	1	\$ 102,016	1	\$ 105,346	1	\$ 105,346	1	\$ 105,346
Assistant Director	1	78,408	- (d)	-	- (d)	-	1	81,030
Deputy Director of Public Services	-	-	1 (c)	86,025	1 (c)	86,025	-	-
Administrative Supervisor	1	62,869	- (c)	-	- (c)	-	1	65,024
Senior Administrative Secretary - Public Service	1	51,951	1	53,779	1	53,779	1	53,779
Clerical Co-op		22,620		25,350		23,000		23,000
Overtime	—	4,000	—	4,137	—	4,000	—	4,000
Total Personnel	<u>4</u>		<u>3</u>		<u>3</u>		<u>4</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expire 6/30/09.

(c) Reclassification of Administrative Supervisor to Deputy Director of Public Services.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>PUBLIC SERVICES PUBLIC SERVICES DIRECTOR</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 106,687	\$ 48,570	\$ 102,007	\$ 101,948	Appointed Official	\$ 105,775	\$ 105,775	\$ 105,775
126,905	57,188	154,392	193,024	Permanent Employees	140,374	140,374	200,647
25,500	8,436	20,000	22,620	Clerical Co-op	25,350	23,000	23,000
-	-	4,000	4,000	Overtime	4,137	4,000	4,000
				<b>Employee Benefits:</b>			
19,279	8,191	21,365	24,784	Social Security	21,141	20,948	25,603
46,687	23,680	53,892	63,691	Employee Insurance	54,456	54,453	72,968
55,403	25,526	69,108	76,457	Retiree Health Insurance	69,677	69,640	85,936
4,941	3,954	5,755	4,994	Longevity	5,897	5,897	5,477
29,883	13,555	33,371	62,731	Retirement Fund	31,138	31,124	65,919
439	173	373	860	Cost of Living	645	645	860
77	77	384	155	Legal Services	465	465	620
2,000	1,000	5,000	1,000	Uniform/Cleaning Allowance	-	-	-
3,070	2,634	6,000	6,000	<b>Office Supplies</b>	6,000	6,000	6,000
				<b>Other Services and Charges:</b>			
753	177	800	864	Postage	900	900	900
4,058	1,898	4,000	5,000	Auto Expense	5,000	5,000	5,000
				<b>Capital Outlay:</b>			
-	-	-	-	Equipment - Vehicle	49,000	-	-
-	-	-	-	Equipment - Office	500	-	-
<u>\$ 425,682</u>	<u>\$ 195,059</u>	<u>\$ 480,447</u>	<u>\$ 568,128</u>	<b>Total Public Services Director</b>	<u>\$ 520,455</u>	<u>\$ 468,221</u>	<u>\$ 602,705</u>

## ENGINEERING DIVISION

The Engineering Division is responsible for delivering a cost-effective infrastructure system. The division assesses the condition of the present road, sidewalk, storm sewer, and sanitary sewer and watermain systems; establishes a priority for system upgrades, pursues avenues for construction funding, designs and specifies the proposed construction work; and oversees the contract work that provides an improved infrastructure system. In addition, the Engineering Division services all of the other City divisions, departments and commissions as they seek to restore, maintain and upgrade the City facilities and properties under their jurisdiction.

The Engineering Division maintains and upgrades all records of City utilities, streets and addresses, as well as all project specific contract records and "as-Built" construction information. All such records are available to prospective developers, builders, architects, engineers, commercial and industrial facility operators and residents. All private development site plans, including subdivisions, condominium projects and commercial and industrial facilities are reviewed by the Engineering Division for impact to the surrounding area, and compatibility to the local infrastructure system. The Engineering Division inspects all utility work within City right-of-ways and easements and on large private developments.

To meet the demands of the City, its businesses and residents, the Engineering Division is organized into four functional areas, including:

**Field Engineering:** to provide electronic survey data of existing conditions; layout proposed contract work; inspect City contracted infrastructure system improvements and privately contracted work within City right-of-way and easements; inspect the condition of all City streets and sidewalks and investigate citizen complaints.

**Drafting/Mapping:** to utilize field-generated survey data to draft proposed infrastructure system improvements; upgrade, update and distribute City infrastructure maps. Provide construction standards and City-owned utility information to the public.

**Civil Engineering:** to assess existing conditions; prioritize infrastructure system improvements; determine feasibility of design options; implement the optimal design option; manage the contract letting process, provide contract oversight and administration, perform reviews of all proposed private site work within the City and issue permits for that work.

**Office Management:** to maintain parcel, private development and City contract records; manage personnel, monitor and post necessary cost accounting information; effectively communicate proposed programs and projects to other City departments and the public and interact with citizens regarding infrastructure and roadway complaints and concerns.

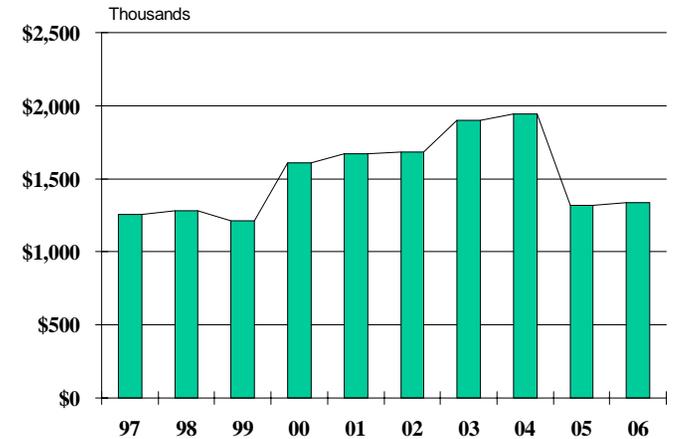
## ENGINEERING DIVISION

### Fiscal 2008 Performance Objectives

1. To continue to provide the citizens with a cost-effective public infrastructure system.
2. To continue to provide the most up-to-date public utility information to residents, business owners, developers and other City departments.
3. To continue implementation of the City's goal of repairing all defective sidewalks within the next two years.
4. To provide quality inspection of all public utility installations and repairs within the City.
5. To continue to oversee remediation of known and unknown illicit connections to the City storm sewers and ultimately the public waters of the State.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Requests for service processed	674	500	441	460
Planning reviews	141	140	120	120
Site plan reviews	245	210	324	265
Sign permit structural reviews	53	50	50	50
Private & public project inspections	128	100	132	125
Sidewalk locations inspected & repaired	2,739	2,700	2,895	2,800

### EXPENDITURE HISTORY ENGINEERING



GENERAL FUND PERSONNEL

<u>ENGINEERING DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
CAD System Administrator	1	\$ 64,903	1	\$ 67,119	1	\$ 67,119	1	\$ 67,119
Administrative Clerical Technician	1	47,835	1	49,539	1	49,539	1	49,539
Account Specialist	1	46,616	1	48,284	1	48,284	1	48,284
Overtime - Clerical		3,000		6,020		3,000		3,000
<u>Engineering Field:</u>								
Senior Engineering Field Supervisor	1	34.11/hr.	1	35.28/hr.	1	35.28/hr.	1	35.28/hr.
Engineering Technician	2	29.53/hr.	2	30.56/hr.	2	30.56/hr.	2	30.56/hr.
Construction Specialist	2	27.88/hr.	2	28.86/hr.	2	28.86/hr.	2	28.86/hr.
Temporary Employees - Inspections		45,000		51,476		45,000		45,000
Overtime - Engineers & Inspectors	—	140,000	—	168,483	—	145,000	—	145,000
Total Personnel	<u>8</u>		<u>8</u>		<u>8</u>		<u>8</u>	

(a) Wage rates are based on Local 1250 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>PUBLIC SERVICES</u></b> <b><u>ENGINEERING AND INSPECTIONS</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 382,991	\$ 212,939	\$ 411,458	\$ 374,252	Engineers & Inspectors	\$ 387,438	\$ 387,438	\$ 387,438
95,805	47,172	96,651	94,315	Permanent Employees - Clerical	98,222	98,222	98,222
18,853	8,695	40,000	45,000	Temporary Employees- Inspection	51,476	45,000	45,000
143,947	64,757	140,000	140,000	Overtime - Engineers & Inspectors	168,483	145,000	145,000
3,492	1,625	3,000	3,000	Overtime - Clerical	6,020	3,000	3,000
				<b>Employee Benefits:</b>			
50,485	24,233	52,142	53,238	Social Security	56,858	54,305	54,305
95,573	53,854	100,493	102,501	Employee Insurance	115,784	115,572	115,572
152,659	80,649	171,134	160,482	Retiree Health Insurance	185,083	177,894	177,894
22,497	14,297	22,790	22,569	Longevity	20,256	20,256	20,256
207,993	118,990	235,229	237,559	Retirement Fund	267,878	255,876	255,876
1,682	627	1,042	1,790	Cost of Living	1,790	1,790	1,790
474	461	922	930	Legal Services	1,240	1,240	1,240
12,000	6,000	6,000	6,000	Uniform/Cleaning Allowance	-	-	-
950	989	989	950	Uniforms	950	950	950
8,238	8,047	15,000	15,000	<b>Operating Supplies</b>	15,000	15,000	15,000
				<b>Other Services and Charges:</b>			
2,375	3,920	7,500	7,500	Contractual Services - Software Services	3,900	3,900	3,900
32,478	8,599	117,523	117,523	Contractual Services - Engineering & Inspections	61,000	45,000	53,000
1,093	689	1,400	1,100	Postage	1,300	1,300	1,300
3,409	1,653	2,000	4,530	Telephone	-	-	-
16,560	7,246	18,000	18,000	Auto Expense	19,000	19,000	19,000
16,027	4,747	6,000	20,000	Public Utilities	-	-	-
1,100	600	3,000	3,000	Memberships and Dues	11,600	10,000	10,000
67,000	35,000	70,000	70,000	Transfer to Water System/Engineering services	74,200	74,200	74,200
				<b>Capital Outlay:</b>			
-	-	-	-	Equipment - Vehicles	75,000	-	-
-	-	-	-	Equipment - Office	97,500	-	-
<u>\$ 1,337,681</u>	<u>\$ 705,789</u>	<u>\$ 1,522,273</u>	<u>\$ 1,499,239</u>	<b>Total Engineering and Inspections</b>	<u>\$ 1,719,978</u>	<u>\$ 1,474,943</u>	<u>\$ 1,482,943</u>

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>PUBLIC SERVICES</u></b> <b><u>SERVICE DIVISION</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 184,587	\$ -	\$ -	\$ -	- Permanent Employees	\$ -	\$ -	\$ -
47,282	-	-	-	- Seasonal Employees	-	-	-
				<b>Employee Benefits:</b>			
18,523	-	-	-	- Social Security	-	-	-
28,016	-	-	-	- Employee Insurance	-	-	-
44,804	-	-	-	- Retiree Health Insurance	-	-	-
5,603	-	-	-	- Longevity	-	-	-
41,914	-	-	-	- Retirement Fund	-	-	-
439	-	-	-	- Cost of Living	-	-	-
154	-	-	-	- Legal Services	-	-	-
4,000	-	-	-	- Uniform/Cleaning Allowance	-	-	-
5,940	-	-	-	- <b>Office Supplies</b>	-	-	-
				<b>Other Services and Charges:</b>			
13,750	-	-	-	- Contractual Services	-	-	-
2,012	-	-	-	- Postage	-	-	-
39,728	-	-	-	- Weed Mowing Program	-	-	-
97,437	-	-	-	- Housing Code Enforcement Program	-	-	-
415	-	-	-	- Rodent Control Program	-	-	-
2,711	-	-	-	- Auto Expense	-	-	-
<u>\$ 537,315</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>Total Service Division</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Note: Budgeted expenditures previously accounted for under the Service Division are now accounted for in the Department of Property Maintenance Inspection.

## **BUILDING INSPECTIONS DIVISION**

The Division of Building Inspections maintains a well-balanced monitoring of building and development in the City of Warren. Aggressive inspections of new residential construction assure present and future homeowners throughout the City their dwellings are constructed in a sound manner. Inspectors monitor construction sites for compliance to Construction Codes and Ordinances prescribed by State and local laws and regulations on a daily basis. The Building Inspections Division safeguards the community against improperly constructed structures by numerous preliminary and final inspections.

Building Division personnel are trained and registered professionals monitored by the local municipality and the State of Michigan Bureau of Construction Codes and Fire Safety. The Building Director monitors training and advanced education of all registered inspectors employed by the City. Advanced educational levels are currently required by the State. The City of Warren will be ready with comprehensive regulations and competent personnel to handle modern technology.

Calendar year 2006 was a continuation of high building activity. A total of 8,673 permits were issued in 2006. Building permits for alterations and remodeling indicate substantial reinvestment within the City of Warren. This continued high level of activity reflects the vitality of our residential and business communities.

The Division continues to review existing buildings to identify possible areas of building maintenance affecting a building's aesthetic value, life safety systems and fire safety. Maintenance of life safety systems and fire resistive construction is required to ensure a building's ability to perform during emergency conditions, while maintenance of a building's exterior and interior plays a significant role in the image presented by the building.

The program requiring Certificates of Occupancy for new business or for significant changes in the use of existing buildings has proven to be very effective in getting code violations corrected and properties properly upgraded. This program also prohibits uses within a zoning district that are not permitted by ordinance.

The Division's overall goal is to prevent catastrophic loss, strengthen the emphasis on property maintenance, neighborhood stabilization, protection of lives and property, and reinvestment in the City. These goals are strongly supported through proper and effective code enforcement by knowledgeable and competent public safety officials.

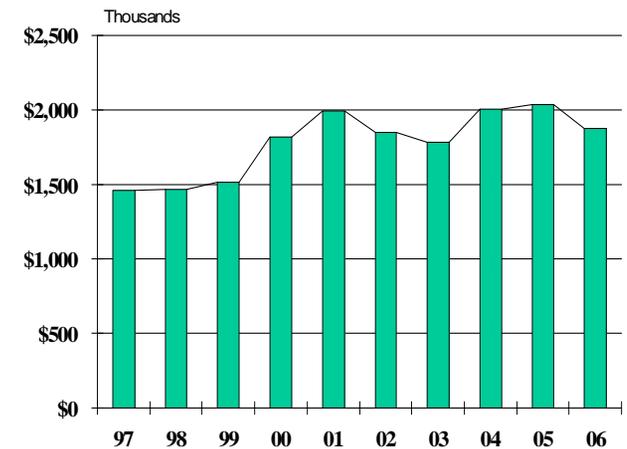
## BUILDING INSPECTIONS DIVISION

### Fiscal 2008 Performance Objectives

1. To process condemned properties through the nuisance abatement process.
2. To respond to citizen complaints through Blight Court.
3. To closely monitor new residential/commercial construction for code compliance.
4. To put heavy emphasis on property maintenance code enforcement.
5. To improve permit issuance process.
6. To improve Zoning Board of Appeals application procedure.
7. To train personnel and improve job performance.
8. To update ordinance requirements and fee schedules.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Nuisance Abatements	84	96	96	96
Certificates of Occupancy	339	345	350	350
Building Permits	3,528	3,100	3,100	3,100
Plumbing Permits	1,066	1,100	1,100	1,200
Electrical Permits	1,844	1,600	1,800	1,800
Mechanical Permits	1,929	1,300	1,700	1,700
Miscellaneous Permits	1,884	1,600	2,000	2,000
Building Inspections	10,103	9,000	9,500	9,500
Plumbing Inspections	2,981	3,000	3,000	3,000
Electrical Inspections	4,584	5,000	5,000	5,000
Mechanical Inspections	5,644	5,000	5,500	5,500
Zoning Inspections	4,940	5,900	5,800	5,900
Zoning Board of Appeals - Applications	237	245	250	250
Plan reviews	3,528	3,100	3,100	3,200
Demolition of buildings	47	59	60	60

### EXPENDITURE HISTORY BUILDING INSPECTIONS



GENERAL FUND PERSONNEL

<u>BUILDING INSPECTION DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Building Director	1	\$ 95,055	1	\$ 98,176	1	\$ 98,176	1	\$ 98,176
Assistant Director	1	75,581	1	78,118	1	78,118	1	78,118
Building Plan Examiner	1	68,937	1	74,879	1	74,879	1	74,879
<u>Chief Inspectors:</u>								
Building	1	69,193	1	71,538	1	71,538	1	71,538
Electrical	1	69,193	1	71,538	1	71,538	1	71,538
Plumbing	1	69,193	1	71,538	1	71,538	1	71,538
Zoning	1	69,193	1	71,538	1	71,538	1	71,538
Mechanical	1	68,937	1	71,538	1	71,538	1	71,538
<u>Inspectors:</u>								
Building	2	59,093	2	61,135	2	61,135	2	61,135
Electrical	1	59,093	1	61,135	1	61,135	1	61,135
Zoning	2	59,093	2	61,135	2	61,135	2	61,135
<u>Clerical:</u>								
Senior Administrative Secretary	1	51,951	1	53,779	1	53,779	1	53,779
Administrative Clerical Technician	1	47,835	1	49,539	1	49,539	1	49,539
Administrative Clerk	2	44,522	2	46,127	2	46,127	2	46,127
Clerical Co-op/Temporary		35,000		80,000		12,000		12,000
Overtime - Inspectors		10,000		19,602		10,000		10,000
Overtime - Clerical	—	2,000	—	5,977	—	2,000	—	2,000
Total Personnel	<u>17</u>		<u>17</u>		<u>17</u>		<u>17</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>PUBLIC SERVICES</b> <b>BUILDING INSPECTIONS</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 101,442	\$ 45,781	\$ 132,182	\$ 170,500	Supervisory	\$ 177,012	\$ 177,012	\$ 177,012
632,883	309,253	674,351	700,695	Inspectors	737,056	737,056	737,056
144,357	67,881	163,738	186,626	Permanent Employees - Clerical	195,038	195,038	195,038
39,939	62,415	110,000	35,000	Clerical Co-op/Temporary	80,000	12,000	12,000
12,835	17,127	20,000	10,000	Overtime - Inspectors	19,602	10,000	10,000
3,130	2,948	3,500	2,000	Overtime - Clerical	5,977	2,000	2,000
				<b>Employee Benefits:</b>			
74,924	40,073	87,175	88,985	Social Security	96,961	90,638	90,638
134,340	76,806	166,837	196,456	Employee Insurance	224,399	224,246	224,246
217,076	107,715	261,849	279,235	Retiree Health Insurance	318,799	315,115	315,115
32,025	16,125	30,825	30,861	Longevity	33,131	33,131	33,131
252,529	140,179	313,308	360,423	Retirement Fund	399,511	393,361	393,361
2,010	889	1,739	3,655	Cost of Living	3,655	3,655	3,655
503	-	1,800	3,600	Auto Allowance	3,600	3,600	3,600
538	538	1,306	1,395	Legal Services	2,635	2,635	2,635
12,000	7,000	7,000	9,000	Uniform/Cleaning Allowance	-	-	-
3,523	2,015	5,000	5,000	Fees and Per Diem	6,000	5,000	5,000
12,711	8,505	20,000	20,000	<b>Office Supplies</b>	20,000	20,000	20,000
				<b>Other Services and Charges:</b>			
3,895	1,493	4,000	4,200	Postage	4,200	4,200	4,200
				Nuisance Abatements:			
3,818	1,990	5,000	5,000	Title Search	5,000	5,000	5,000
-	-	6,000	6,000	Demolition Expense	6,000	6,000	6,000
10,405	225,020	225,020	221,500	Software Services	14,000	14,000	14,000
-	-	8,400	8,400	Contractual Services	-	-	-
172,817	132,196	220,000	140,000	Contractual Services - Inspectors	220,000	190,000	250,000
8,232	2,920	9,000	9,000	Auto Expense	8,500	8,500	8,500
<u>\$ 1,875,932</u>	<u>\$ 1,268,869</u>	<u>\$ 2,478,030</u>	<u>\$ 2,497,531</u>	<b>Total Building Inspections</b>	<u>\$ 2,581,076</u>	<u>\$ 2,452,187</u>	<u>\$ 2,512,187</u>

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>PUBLIC SERVICES</u></b> <b><u>STREET MAINTENANCE DIVISION</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Employee Benefits:</b>			
\$ 5,521	\$ -	\$ -	\$ -	- Uniforms	\$ -	\$ -	\$ -
3,632	-	-	-	- <b>Operating Supplies</b>	-	-	-
				<b>Other Services and Charges:</b>			
70,000	-	-	-	- Reimbursement to Major Streets	-	-	-
<u>107,720</u>	<u>-</u>	<u>-</u>	<u>-</u>	- Reimbursement to Local Streets	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>\$ 186,873</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b>Total Street Maintenance Division</b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

Note: Budgeted expenditures previously accounted for under the Street Maintenance Division are now accounted for in the D.P.W. Garage Budget and the Major and Local Road Fund Budgets.

## D.P.W. FLEET MAINTENANCE

The D.P.W. Fleet Maintenance Division is responsible for the maintenance of all motorized equipment for the Police, Engineering, Parks and Recreation, D.P.W., and Building Departments.

The garage is responsible for over 400 licensed vehicles, such as staff cars, marked and unmarked police units and motorcycles, a variety of trucks and special equipment, such as motor graders, excavators, bulldozers, street sweepers, front end loaders and sewer vacator jets.

Fleet Maintenance checks and winterizes the entire fleet of vehicles/equipment each year prior to November 15 and provides road call service to repair vehicles in the field to minimize down time.

The garage also maintains some 40 small pieces of equipment such as riding and push mowers, weed whips, portable generators and gas-powered pumps, etc. In addition to motorized equipment, the operation maintains over 60 non-motorized units, including snowplows, salt spreaders, flail and rotary deck mowers and utility trailers.

Another responsibility of Fleet Maintenance is to maintain an up-to-date inventory of frequently used parts as well as maintain an up-to-date inventory system that insures sufficient quantities of proper parts, tools, and materials are stocked.

The employees that make up this section have been able to provide on-time preventive maintenance and an improved fleet, while doing the majority of repairs and maintenance in house.

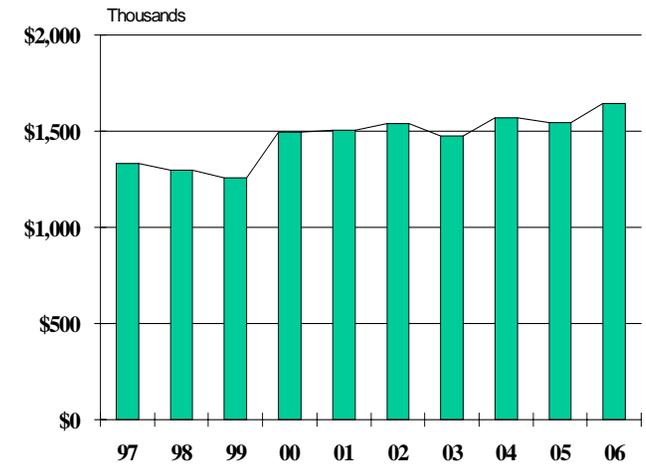
## D.P.W. FLEET MAINTENANCE

### Fiscal 2008 Performance Objectives

1. To provide and set-up technical training for ever increasing diagnosis changes for new vehicles.
2. To competitively bid out parts & labor needed to maintain high level of maintenance at the best price possible.
3. To upgrade garage with designated remote doors to reduce heating costs.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
3,000 Mile-Maintenance Cycles/Police Vehicles	560	500	550	550
6 Months maintenance Cycles/all other vehicles	241	300	250	250
Pre-season maintenance street sweepers	5	5	5	5
Winterize Police vehicles	140	150	150	150
Pre-season maintenance salt trucks	34	36	35	35
Vehicle Maintenance:				
Lube, oil, filter	177	300	200	200
Brakes	490	400	500	500
Tires-occurrences	692	600	700	700
Tune-ups	31	30	30	30
Transmissions	74	100	100	100
Road calls	71	100	100	100
AC/Recycling /Recovery service	32	50	50	50
Miscellaneous-minor repairs	2,883	2,500	2,800	2,800

### EXPENDITURE HISTORY D.P.W. FLEET MAINTENANCE



GENERAL FUND PERSONNEL

<u>D.P.W. FLEET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Chief Diagnostic Mechanic Technician	1	28.88/hr.	1	29.89/hr.	1	29.89/hr.	1	29.89/hr.
Automotive Mechanic Technician	6	28.61/hr.	6	29.61/hr.	6	29.61/hr.	6	29.61/hr.
Auto Parts Clerk	1	23.97/hr.	1	24.83/hr.	1	24.83/hr.	1	24.83/hr.
Overtime - Mechanics		40,000		40,000		40,000		40,000
Overtime - Clerical	---	1,500	---	1,500	---	1,500	---	1,500
Total Personnel	<u>8</u>		<u>8</u>		<u>8</u>		<u>8</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>PUBLIC SERVICES</u></b> <b><u>D. P. W. FLEET MAINTENANCE</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 413,710	\$ 187,776	\$ 407,314	\$ 413,002	Mechanics Wages	\$ 435,488	\$ 435,488	\$ 435,488
50,754	22,925	49,836	49,786	Clerical Salaries	51,851	51,851	51,851
37,312	23,234	40,000	40,000	Overtime - Mechanics	40,000	40,000	40,000
2,211	287	1,500	1,500	Overtime - Clerical	1,500	1,500	1,500
				<b>Employee Benefits:</b>			
41,244	19,331	40,154	41,241	Social Security	42,560	42,560	42,560
109,802	60,285	118,078	118,953	Employee Insurance	134,893	134,893	134,893
124,195	58,316	132,164	133,036	Retiree Health Insurance	148,986	148,986	148,986
17,765	10,605	17,953	18,022	Longevity	18,488	18,488	18,488
102,338	50,055	105,593	120,984	Retirement Fund	128,805	128,805	128,805
1,363	501	926	1,832	Cost of Living	1,832	1,832	1,832
614	614	1,229	1,240	Legal Services	1,240	1,240	1,240
16,000	8,000	8,000	8,000	Uniform/Cleaning Allowance	-	-	-
1,520	714	1,520	1,520	Uniforms	1,520	1,520	1,520
				<b>Supplies:</b>			
115,131	65,025	125,000	125,000	Operating Supplies	125,000	125,000	125,000
88,787	43,358	95,000	95,000	Gasoline & Diesel Oil	110,000	105,000	105,000
				<b>Other Services and Charges:</b>			
31,061	28,626	41,000	41,000	Contractual Services	41,000	41,000	41,000
110,517	55,258	110,517	110,517	Garage Lease	110,517	110,517	110,517
6,813	4,947	12,000	13,000	Telephone & Radio	13,000	13,000	13,000
240,291	124,846	270,000	270,000	Vehicle Maintenance Expense	270,000	270,000	270,000
100,559	36,677	115,000	115,000	Public Utilities	115,000	115,000	115,000
-	14,197	20,000	20,000	Building & Grounds Maintenance	25,000	25,000	25,000
-	72,154	72,154	72,154	Reimbursement to Major Streets	76,792	76,792	76,792
-	104,388	120,000	107,154	Reimbursement to Local Streets	116,792	116,792	116,792
				<b>Capital Outlay:</b>			
-	17,220	20,000	20,000	Capital Improvements	40,000	30,000	30,000
28,918	3,337	7,337	7,337	Equipment & Machinery	78,000	4,000	4,000
442	1,118	2,000	2,000	Equipment - Office	2,000	2,000	2,000
<u>\$ 1,641,347</u>	<u>\$ 1,013,794</u>	<u>\$ 1,934,275</u>	<u>\$ 1,947,278</u>	<b>Total D.P.W. Fleet Maintenance</b>	<u>\$ 2,130,264</u>	<u>\$ 2,041,264</u>	<u>\$ 2,041,264</u>

## **BUILDING MAINTENANCE**

The Building Maintenance Division consists of two shifts. The day shift has six maintenance specialists, one foreman and the division superintendent.

The day shift handles all outside maintenance such as snow removal, lawn cutting, minor tree trimming, and lawn upkeep for City Hall and Parking Structure, Police Station, 37th District Court Building and four branch libraries. They also maintain the "W" area between Van Dyke and Chicago Road.

Their inside duties consist of changing lights, moving furniture, assisting in all shipping and receiving, and any minor electrical and plumbing problems. They have over fifty (H.V.A.C.) heating and cooling, and ventilating units that require periodic filter changing, lubricating, belt changing and constant monitoring.

Their goal is to catch or prevent minor problems from turning into major costly ones.

The Building Maintenance Division oversees the entire City's outside contractors for heating and cooling, electrical work and warranty roof repairs. This includes the Stilwell Manor Complex, Water Garage, and the D.P.W. Buildings.

The Division's afternoon shift has six janitors and a foreman. The afternoon shift is responsible for cleaning all offices, public areas, and cellblocks at the Police Station plus monitoring ventilating units. In addition to the Police Station, they clean and maintain the inside of the 37th District Court Building and City Hall.

While the four buildings of primary concern are City Hall and Parking Structure, the Police Station, and the 37th District Court Building, the Division also assists in both inside and outside maintenance at all four library branches. Upon request they are required to render maintenance assistance at all City buildings.

Building Maintenance personnel are available on a 24 hour basis to handle all emergency situations.

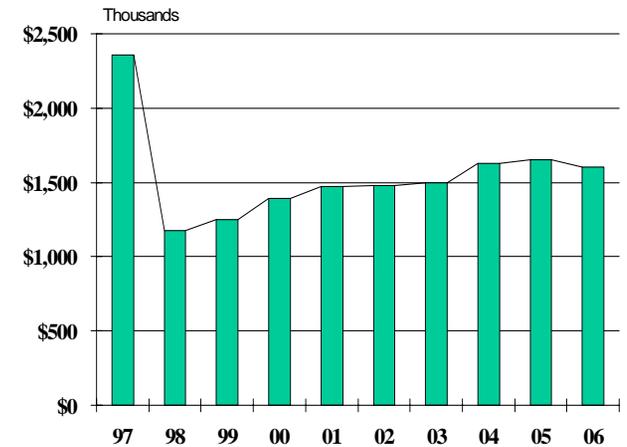
## BUILDING MAINTENANCE

### Fiscal 2008 Performance Objectives

1. To expand preventative maintenance programs.
2. To replace bad cement around City buildings.
3. To replace or repair 37<sup>th</sup> District Court Building roof.
4. To replace cell doors and alarm system at Police Building.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Air handler filter change	12	12	12	12
Parking lot lights maintenance	4	4	4	4
Exhaust fans maintenance	4	4	4	4
Grass cutting	28	28	28	28
Emergency generator exercise	48	48	48	48
Sump pump maintenance	4	4	4	4
Emergency lighting maintenance	4	12	4	4
Fire extinguisher maintenance	12	12	12	12
U.P.S. battery checks	4	4	4	4
Gas tank check	12	12	12	12

### EXPENDITURE HISTORY BUILDING MAINTENANCE



GENERAL FUND PERSONNEL

<u>BUILDING MAINTENANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Building and Grounds Superintendent	1	\$ 72,813	1	\$ 75,267	1	\$ 75,267	1	\$ 75,267
Foreman	2	30.22/hr.	2	31.27/hr.	2	31.27/hr.	2	31.27/hr.
Building Maintenance Specialist	6	24.45/hr.	6	25.33/hr.	6	25.33/hr.	6	25.33/hr.
Janitor	6	22.94/hr.	6	23.77/hr.	6	23.77/hr.	6	23.77/hr.
Seasonal Employees		20,000		75,000		50,000		50,000
Overtime	—	30,000	—	115,391	—	40,000	—	40,000
Total Personnel	<u>15</u>		<u>15</u>		<u>15</u>		<u>15</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>PUBLIC SERVICES</b> <b>BUILDING MAINTENANCE</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 69,800	\$ 34,642	\$ 72,784	\$ 72,745	Superintendent	\$ 75,574	\$ 75,574	\$ 75,574
639,367	249,700	652,013	733,589	Permanent Employees	763,863	763,863	763,863
30,941	35,016	60,000	20,000	Seasonal Employees	75,000	50,000	50,000
24,566	21,376	40,000	30,000	Overtime	115,391	40,000	40,000
				<b>Employee Benefits:</b>			
62,919	27,559	66,023	69,769	Social Security	82,080	74,299	74,299
189,491	90,180	194,078	241,441	Employee Insurance	277,963	275,874	275,874
182,384	75,057	204,689	220,065	Retiree Health Insurance	266,985	246,531	246,531
34,636	10,807	27,755	28,500	Longevity	25,846	25,846	25,846
248,266	112,112	280,971	327,698	Retirement Fund	391,733	357,588	357,588
1,989	718	1,510	3,421	Cost of Living	3,421	3,421	3,421
755	691	1,690	1,860	Legal Services	2,325	2,325	2,325
22,000	9,000	10,000	12,000	Uniform/Cleaning Allowance	-	-	-
2,660	922	2,660	2,660	Uniforms	2,660	2,660	2,660
31,182	18,525	50,000	50,000	<b>Operating Supplies</b>	65,000	50,000	50,000
				<b>Other Services and Charges:</b>			
34,442	34,800	70,000	70,000	Repairs & Maintenance	85,000	70,000	70,000
22,432	70,354	275,000	325,000	Contractual Services	400,000	400,000	400,000
5,487	3,023	6,000	6,000	Vehicle Maintenance	8,000	6,500	6,500
				<b>Capital Outlay:</b>			
1,050	-	17,000	17,000	Equipment - Maintenance	20,000	-	-
<u>\$ 1,604,367</u>	<u>\$ 794,482</u>	<u>\$ 2,032,173</u>	<u>\$ 2,231,748</u>	<b>Total Building Maintenance</b>	<u>\$ 2,660,841</u>	<u>\$ 2,444,481</u>	<u>\$ 2,444,481</u>

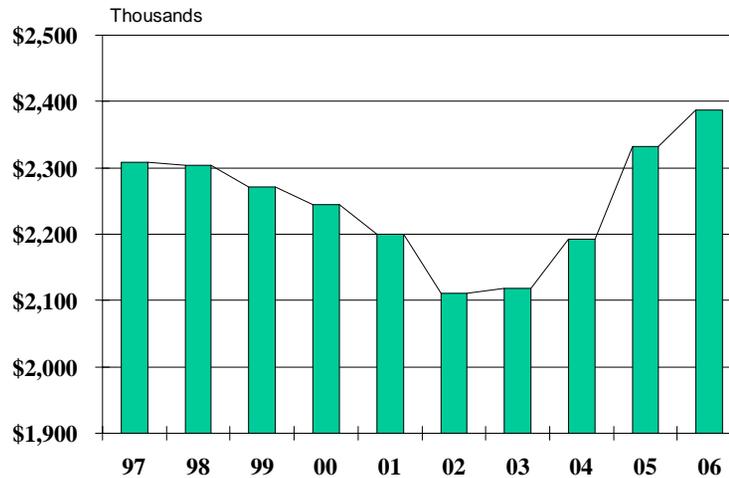
## **STREET LIGHTING**

The City of Warren currently has in excess of 13,200 streetlights throughout our residential neighborhoods and main business thoroughfares, all conforming to the Illuminating Engineering Society of North America (I.E.S.) standards.

This lighting level provides excellent convenience and safety benefits for Warren residents and the public including:

- Reduction in night accidents and attendant economic losses.
- Aid to police protection.
- Facilitation of flow of traffic.
- Promotion of business and industry during night hours.

## **EXPENDITURE HISTORY** **STREET LIGHTING**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>PUBLIC SERVICES</u></b> <b><u>HIGHWAY STREET LIGHTING</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ <u>2,386,734</u>	\$ <u>984,839</u>	\$ <u>2,450,000</u>	\$ <u>2,550,000</u>	Street Lighting	\$ <u>2,550,000</u>	\$ <u>2,550,000</u>	\$ <u>2,550,000</u>
<b><u>\$ 2,386,734</u></b>	<b><u>\$ 984,839</u></b>	<b><u>\$ 2,450,000</u></b>	<b><u>\$ 2,550,000</u></b>	<b>Total Street Lighting</b>	<b><u>\$ 2,550,000</u></b>	<b><u>\$ 2,550,000</u></b>	<b><u>\$ 2,550,000</u></b>

## PLANNING

The Planning Department provides professional advice and guidance to the Planning Commission, Mayor, City Administration and City Council on all City planning and community development matters. The department prepares plans and studies, and provides information and guidance, toward the orderly growth and redevelopment of our City. City Planners apply sound planning principals and use their professional foresight and skills to coordinate the location, extent and timing of public and private improvements. This professional planning helps prevent the numerous problems that result from unplanned growth and development and the failure to preserve and redevelop existing infrastructure. The basic tools of the City Planner are zoning regulations (Ordinance No. 30, as amended), the Master Plan, Subdivision Regulations and other related City codes and ordinances, as well as resources such as the United States Census and other similar statistical, marketing and economic development resources.

The Planning Director and staff serve as technical advisors to the Planning Commission regarding all business and communication involving zoning, land and site development, and planning related matters. They provide professional recommendations to aid the Planning Commission in its decisions.

The public, including residents, developers, and business owners, regularly call upon the Planning Department for advice about zoning, site planning, subdivision controls, housing assistance, and community development concerns. All requests for the rezoning of property, subdivision of land, site plan approval, splitting of lots, and vacating of streets and alleys are first referred to the Planning Department. Available for public use are zoning, street index, City and many other maps and studies which are on file.

The Planning Department also directs and administers the City's housing and community development programs. These presently include the Community Development Block Grant (CDBG) Program and the HOME (Investment Partnerships) Program. These programs have the following objectives:

1. Preserve existing single family neighborhoods.
2. Preserve existing single family housing stock.
3. Encourage home ownership among very low, low and moderate-income households and provide these households with opportunities to purchase affordable, decent, safe, and sanitary housing.
4. Encourage and cooperate with providers of housing, housing support services and homeless prevention services especially those services directed toward the homeless and other persons with special needs.

The Planning Department also works with other City departments, boards, and commissions, as well as with many community, private sector, state and federal agencies on City planning, housing, community/economic development projects and related issues. For example, the department provides staff support for the City of Warren Downtown Development Authority (DDA), the Tax Increment Financing Authority (TIFA) and the Brownfield Redevelopment Authority. The department also provides technical expertise and staff assistance to the City's Economic Development Director, works with the 8 Mile Boulevard Association and is helping the City and the DDA in the planning and development of the new downtown area. The department has also prepared grant applications for a wide range of jobs and economic development programs, and assisted in the preparation of the new Parks & Recreation Master Plan that will guide its programming and land acquisition for the next five years.

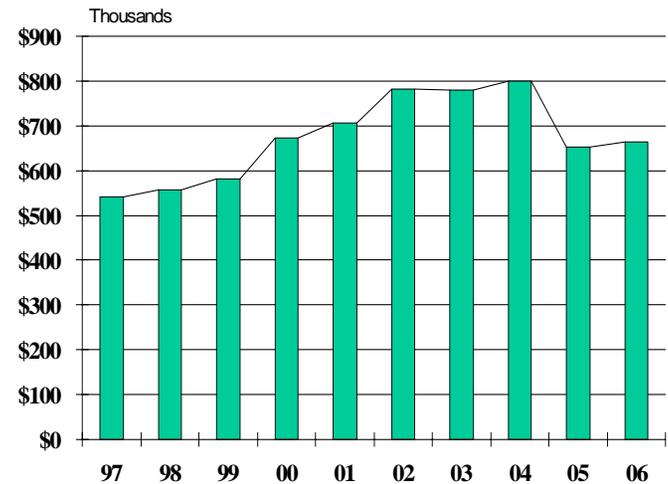
## PLANNING

### Fiscal 2008 Performance Objectives

1. To improve the site plan review and recommendation process and update applications.
2. To complete zoning ordinance revision.
3. To develop design guidelines and plans for the DDA City Center and Van Dyke TIFA Corridor.
4. To assist the DDA and TIFA with planning and implementing their tax increment finance and development plans.
5. To assist in the coordination of the G.I.S./ database/computer technology development.
6. To improve CDBG and HOME Program administration and spending efficiency.
7. To continue updating zoning maps and improving zoning atlas.
8. To update and revise the City's Comprehensive Development Plan.
9. To work with the CDC and others to develop and implement a plan for Warren's older areas.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Planning Commission public hearings	25	26	26	28
Site plans reviewed	84	80	80	80
Rezoning petitions reviewed	6	10	8	8
Lot splits reviewed	5	8	8	8
Bond release inspections	50	60	60	50
Bond releases processed	27	30	30	30
Amendments to zoning ordinance	4	3	5	5
Public Hearing notices mailed	5,219	5,900	5,600	5,600
Alley & Street vacations reviewed	4	6	6	6
Special use permits reviewed	3	1	3	3
Office customers served	1,631	1,500	1,700	1,750
City Council Meetings attended - Planning	21	23	20	20
DDA Meetings	36	40	20	15
Minimum sq. foot reports for new homes	2	30	5	5
Brownfield Redevelopment meetings	1	3	2	4
8 Mile Blvd. Association meetings	5	10	6	6
CDBG meetings conducted	24	24	24	24
TIFA meetings	5	10	7	7
Rehabilitation inspections conducted	68	70	80	80
Owner occupied single family rehabs	18	25	30	30
Owner Rehab loans processed	30	30	30	35
Acreage parcel splits approved	12	15	12	15
Lot combinations approved	32	35	32	30

### EXPENDITURE HISTORY PLANNING



GENERAL FUND PERSONNEL

<u>PLANNING COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Planning Director	1	\$ 86,585	1	\$ 89,452	1	\$ 89,452	1	\$ 89,452
Assistant Director	2	78,469	2	81,092	2	81,092	2	81,092
Senior Administrative Secretary	1	51,951	1	53,779	1	53,779	1	53,779
Assistant Planner	1	44,959	1	46,577	1	46,577	1	46,577
Co-op Employee - Planning Aide		12,000		18,000		12,000		12,000
Overtime	—	8,000	—	8,000	—	8,000	—	8,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31		FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>PLANNING</b>			
				<b>Personnel Services:</b>			
\$ 90,485	\$ 41,210	\$ 86,565	\$ 86,517	Appointed Official	\$ 89,817	\$ 89,817	\$ 89,817
214,451	105,094	236,340	253,576	Permanent Employees	263,611	263,611	263,611
24,250	7,551	15,000	12,000	Co-op Employee - Planning Aide	18,000	12,000	12,000
7,845	-	8,000	8,000	Overtime	8,000	8,000	8,000
6,545	2,310	7,350	8,820	Meeting Allowance	8,820	8,820	8,820
				<b>Employee Benefits:</b>			
26,756	11,823	27,743	29,367	Social Security	30,728	30,263	30,263
49,140	26,726	56,412	67,787	Employee Insurance	77,158	77,151	77,151
76,005	34,377	88,542	91,493	Retiree Health Insurance	102,687	102,687	102,687
11,197	-	12,000	11,200	Longevity	12,400	12,400	12,400
80,584	40,394	94,762	107,763	Retirement Fund	116,457	116,457	116,457
600	231	481	1,075	Cost of Living	1,075	1,075	1,075
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
77	77	307	310	Legal Services	775	775	775
2,000	1,000	3,000	2,000	Uniform/Cleaning Allowance	-	-	-
2,205	2,986	8,000	10,000	<b>Office Supplies</b>	10,000	8,000	8,000
				<b>Other Services and Charges:</b>			
3,015	1,059	3,000	3,800	Postage	3,800	3,800	3,800
10,294	10,361	43,200	43,200	Contractual Services	25,000	22,000	22,000
830	212	1,200	1,800	Mileage	1,800	1,500	1,500
3,640	1,529	6,000	6,000	Publications - Advertising	6,000	6,000	6,000
19,363	961	21,000	21,000	Membership & Dues	21,000	21,000	21,000
30,393	6	5,000	5,000	Tax Reverted Property Expense	5,000	5,000	5,000
<u>\$ 663,275</u>	<u>\$ 289,707</u>	<u>\$ 727,502</u>	<u>\$ 774,308</u>	<b>Total Planning</b>	<u>\$ 805,728</u>	<u>\$ 793,956</u>	<u>\$ 793,956</u>

## **CAPITAL IMPROVEMENTS**

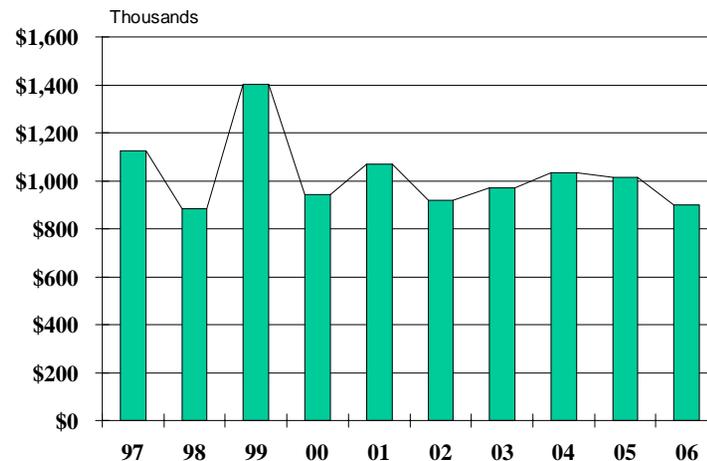
This budget activity center is used for the payment of principal and interest on the current portion of General Fund Debt that is outstanding as a result of outside financing of certain capital improvements. Presently two items are accounted for in this activity.

The first item is for the payment of debt on the 2002 installment purchase agreement. These funds were used for the purchase of Police, Fire, and D.P.W. vehicles, and other various equipment purchases.

The second item is for the payment of debt on the 2005 installment purchase agreement. These funds were used for the purchase of Police, Fire, and D.P.W. vehicles, a digital communication system, computer equipment, voting equipment and other various equipment purchases.

This activity covers long-term debt payments made from the General Fund only. All long-term debt payments from restricted resources are made from and accounted for in Debt Service Funds.

## **EXPENDITURE HISTORY** **CAPITAL IMPROVEMENTS**



GENERAL FUND APPROPRIATIONS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>CAPITAL IMPROVEMENTS</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 402,880	\$ 394,453	\$ 420,000	\$ 420,000	2002 Capital Equipment Loan Payment	\$ 410,000	\$ 410,000	\$ 410,000
<u>498,075</u>	<u>74,742</u>	<u>535,000</u>	<u>535,000</u>	2005 Capital Equipment Loan Payment	<u>545,000</u>	<u>545,000</u>	<u>545,000</u>
<u>\$ 900,955</u>	<u>\$ 469,195</u>	<u>\$ 955,000</u>	<u>\$ 955,000</u>	<b>Total Capital Improvements</b>	<u>\$ 955,000</u>	<u>\$ 955,000</u>	<u>\$ 955,000</u>

# *Special Revenue Funds*

Special Revenue Funds are self-balancing funds which are used to record events and to exhibit results for a specific area of responsibility. The proceeds of specific revenue sources (excluding special assessments and expendable trusts) that are legally restricted to expenditures for specific purposes are accounted for in Special Revenue Funds.

The Special Revenue Funds of the City are:

- Michigan Transportation Operating Funds Major and Local Roads
- Library Special Revenue Fund
- Recreation Special Revenue Fund
- Communications Special Revenue Fund
- Sanitation Special Revenue Fund
- Rental Ordinance Fund
- Vice Crime Confiscation Fund
- Drug Forfeiture Fund
- Act 302 Police Training Fund
- Tank Plant Redevelopment Fund
- Downtown Development Authority Fund

## **STREET MAINTENANCE DIVISION**

The Street Maintenance Division is responsible for the maintenance of the City's roadways and related utilities. Street Maintenance provides a safe and clean road surface for vehicular traffic, adequate visual direction and a safe, maintained and unobstructed roadside environment. In part, these include: 335 miles of local roads, 65 miles of major roads, 17,500 catch basins and manholes, 14 bridges, and numerous other common roadside appurtenances such as guardrails and culverts.

Programs executed by this division annually include a catch basin cleaning program which purges and cleans catch basins that allows the rapid disposal of storm water runoff and drainage. Drainage ditches are cleaned and the culverts are maintained to insure adequate capacity for storm runoff. Street sweeping of paved road surfaces occurs at least four times per year on all major and local roads. In order to maintain the safe roads, this activity engages in the road patching, alley and shoulder grading and maintenance. Other important programs of the street maintenance division are mowing and weed control, traffic and street sign installation and maintenance, snow and ice removal, and pavement repair and maintenance.

The division uses the AMZ System to repair potholes throughout the City. This system uses forced air to clean pothole surfaces and then fills the void with heated tar and stone aggregate driven through a single pneumatic tube. The tar-coated product is applied at such force that it compacts uniformly in the hole. The technology requires fewer maintenance workers, less follow-up operations, and reduces waste.

In our concerted effort to improve our City's appearance, road crews will continue this spring to police and mow the median on Mound Road from Eight to Fourteen Mile under an existing contract with Macomb County.

The employees who make up this division's road crews are also called upon to board houses under nuisance abatement, install and remove snow fencing for drift containment, set up crowd control devices at official functions, parades, festivals and disaster sites, and support Police and Fire emergencies as requested.

In 2002 the Division incorporated GPS technology on our service vehicles. This system allows for real-time locating of vehicles and personnel so we can direct the nearest vehicle to emergency situations. This system provides for two-way messaging which allows our field personnel to generate a service related request at the click of a button and contributes to our divisions' efficiency, productivity, enhanced citizen service and reduced cost.

This division is committed to its residents and endeavors to provide superior service uniformly throughout the community.

## STREET MAINTENANCE DIVISION

### Fiscal 2008 Performance Objectives

1. To better record the work that we do and minimize the number of citizen complaints.
2. To continue our aggressive street sweeping program.
3. To continue our afternoon shift.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
SERVICE REQUESTS:				
Branch Pick-up – Zone, claw, chip	587	485	525	525
Catch Basin Cleaning – Inspect, plate	144	185	200	200
Chloride needed	13	5	15	15
Chuck Holes	304	275	250	250
Catch Basin Covers	58	56	50	50
Debris – Zone, claw, lot	280	282	280	280
Ditching	164	12	25	25
Grading	61	37	40	40
Gravel	30	30	35	35
Mowing – Bush, x-mark	41	46	50	50
Pavement/catch basin repairs	273	236	275	275
Snow/Salt	21	464	450	450
Street signs – stop	32	56	25	25
Building Board up	76	44	100	100
Sweeping	36	40	25	25
Street/Traffic Signs	102	184	100	100
Sidewalk – cold patch, mill	23	23	25	25
Rear Yard drainage/repair	-	38	25	25
Flooding problem	-	21	25	25
Sweeping sign location	-	12	15	15
Graffiti location	-	12	15	15
Culvert jetting/repair	-	22	10	10
Weed spray needed	-	2	10	10
Pavement seal patching	-	10	25	25
Gutter grinding – handmill	-	1	5	5
Gutter grinding - Bobcat	-	87	50	50
Miscellaneous	275	46	50	50

SPECIAL REVENUE FUND PERSONNEL

<u>STREET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Public Works Superintendent	1	\$ 85,206	1	\$ 88,031	1	\$ 88,031	1	\$ 88,031
DPW Associate Manager	1	72,813	1	75,267	1	75,267	1	75,267
Assistant Superintendent	1	68,329	1	70,648	1	70,648	1	70,648
Foreman	4	30.19/hr.	4	31.24/hr.	4	31.24/hr.	4	31.24/hr.
DPW Service Specialist	25	25.17/hr.	25	26.07/hr.	25	26.07/hr.	25	26.07/hr.
Account Technician	1	50,039	1	51,809	1	51,809	1	51,809
Account Specialist	2	46,616	2	48,284	2	48,284	2	48,284
Seasonal Employees		52,000		72,000		52,000		52,000
Overtime	—	155,000	—	175,000	—	155,000	—	155,000
Total Personnel	<u>35</u>		<u>35</u>		<u>35</u>		<u>35</u>	

Note: The personnel costs for the above employees are reflected in the Michigan Transportation Major and Local Road Funds.

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MAJOR &amp; LOCAL ROADS STREET MAINTENANCE OPERATING COSTS</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 233,922	\$ 108,128	\$ 227,156	\$ 226,144	<b>Personnel Services:</b>	\$ 234,900	\$ 234,900	\$ 234,900
1,683,958	805,644	1,659,580	1,765,463	Supervision	1,836,518	1,836,518	1,836,518
55,351	29,906	56,000	52,000	Permanent Employees	72,000	52,000	52,000
144,860	49,405	155,000	155,000	Temporary Employees - Seasonal	175,000	155,000	155,000
				Overtime			
				<b>Employee Benefits:</b>			
172,146	79,409	168,176	180,018	Social Security	187,187	184,087	184,087
477,985	250,219	511,843	542,561	Employee Insurance	629,498	628,595	628,595
511,659	235,996	543,236	567,730	Retiree Health Insurance	635,733	630,307	630,307
82,444	42,706	88,978	84,753	Longevity	85,339	85,339	85,339
710,990	376,518	800,730	847,397	Retirement Fund	942,660	933,602	933,602
5,628	1,988	3,825	7,931	Cost of Living	7,931	7,931	7,931
-	3,227	5,510	5,510	Uniforms	5,510	5,510	5,510
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
2,087	2,024	4,328	4,340	Legal Services	5,425	5,425	5,425
52,000	27,000	31,000	28,000	Uniform/Cleaning Allowance	-	-	-
				<b>Supplies:</b>			
220,338	29,118	282,000	410,000	Materials and Supplies	410,000	410,000	410,000
				<b>Other Services and Charges:</b>			
634,800	655,800	655,800	655,800	Administrative Expense	676,800	676,800	676,800
-	-	70,000	70,000	Accumulative Sick Leave	70,000	70,000	70,000
-	-	30,000	30,000	Accumulative Compensatory Time	30,000	30,000	30,000
1,039,584	561,672	1,072,000	1,070,000	Equipment Rental	1,132,000	1,132,000	1,132,000
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
841,625	851,005	908,654	908,654	Contractual Services	605,000	550,000	550,000
-	-	230,000	230,000	Joint Sealing	375,000	230,000	230,000
-	-	695,000	695,000	Concrete pavement repairs	800,000	695,000	695,000
17,317	-	20,000	25,000	Traffic & Street Signs	25,000	25,000	25,000
-	12,052	111,712	111,712	Traffic Signals	525,000	200,000	200,000
248,375	73,285	242,000	242,000	Traffic Signal Maintenance	270,000	255,000	255,000
54,168	115,000	115,000	115,000	Pavement Markings	175,000	115,000	115,000
70,000	35,000	70,000	70,000	Transfer to Water System/Engineering services	74,200	74,200	74,200
<u>\$ 7,267,837</u>	<u>\$ 4,351,902</u>	<u>\$ 8,766,128</u>	<u>\$ 9,108,613</u>	<b>Total Street Maintenance Operating</b>	<u>\$ 9,994,301</u>	<u>\$ 9,230,814</u>	<u>\$ 9,230,814</u>

**Major Streets:**

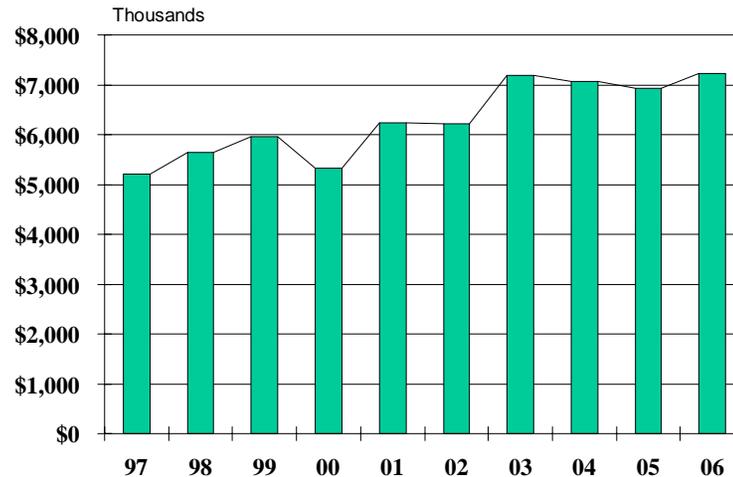
The Major Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Major Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as major streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

The City's share of the construction of State and County road improvements and the cost of City major road capital improvements, including the payment of debt, are paid through the Major Road Fund.

**EXPENDITURE HISTORY**  
**MAJOR ROADS**



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>SUMMARY</b> <b>MICHIGAN TRANSPORTATION</b> <b>OPERATING FUNDS - MAJOR STREETS</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>REVENUES:</b>			
\$ 6,352,609	\$ 2,128,116	\$ 6,250,000	\$ 6,250,000	State Shared Weight & Gas Tax	\$ 6,300,000	\$ 6,300,000	\$ 6,300,000
297,770	122,155	180,000	140,000	Interest on Investments	180,000	180,000	180,000
70,000	72,154	72,154	72,154	Contribution from General Fund	76,792	76,792	76,792
-	-	-	-	Miscellaneous Reimbursement	-	-	-
14,511	-	14,000	14,000	Weed Mowing - Macomb County	14,000	14,000	14,000
9,291	-	9,000	9,000	Winter Maintenance - Macomb County	9,000	9,000	9,000
386,196	-	-	-	P.A. 48 - Metro Act	-	-	-
<u>1,858,516</u>	<u>2,531,552</u>	<u>2,590,345</u>	<u>2,531,552</u>	Fund Balance Appropriated	<u>2,597,793</u>	<u>2,084,862</u>	<u>2,084,862</u>
<u>\$ 8,988,893</u>	<u>\$ 4,853,977</u>	<u>\$ 9,115,499</u>	<u>\$ 9,016,706</u>	<b>Total Major Street Revenues</b>	<u>\$ 9,177,585</u>	<u>\$ 8,664,654</u>	<u>\$ 8,664,654</u>
				<b>EXPENDITURES:</b>			
\$ 50,256	\$ 881,091	\$ 1,631,091	\$ 1,631,091	Transfer to Construction Project Funds	\$ -	\$ -	\$ -
3,575,537	2,195,770	4,590,964	3,918,930	Operating Costs	5,500,864	4,987,933	4,987,933
2,042,947	271,830	1,956,291	1,904,185	Transfer to Debt Service Funds	2,101,721	2,101,721	2,101,721
<u>1,550,000</u>	<u>1,562,500</u>	<u>1,562,500</u>	<u>1,562,500</u>	Transfer to Local Street Funds	<u>1,575,000</u>	<u>1,575,000</u>	<u>1,575,000</u>
<u>\$ 7,218,740</u>	<u>\$ 4,911,191</u>	<u>\$ 9,740,846</u>	<u>\$ 9,016,706</u>	<b>Total Major Street Expenditures</b>	<u>\$ 9,177,585</u>	<u>\$ 8,664,654</u>	<u>\$ 8,664,654</u>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ 1,770,153	\$ (57,214)	\$ (625,347)	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
7,944,522	7,856,159	7,856,159	6,364,321	<b>BEGINNING OF PERIOD</b>	4,640,467	4,640,467	4,640,467
				<b>RESERVE FOR:</b>			
(268,022)	(268,022)	(268,022)	(198,022)	<b>COMPENSATED ABSENCES</b>	(268,022)	(268,022)	(268,022)
				<b>LESS: FUND BALANCE</b>			
<u>(1,858,516)</u>	<u>(2,531,552)</u>	<u>(2,590,345)</u>	<u>(2,531,552)</u>	<b>APPROPRIATED</b>	<u>(2,597,793)</u>	<u>(2,084,862)</u>	<u>(2,084,862)</u>
				<b>ESTIMATED FUND BALANCE</b>			
<u>\$ 7,588,137</u>	<u>\$ 4,999,371</u>	<u>\$ 4,372,445</u>	<u>\$ 3,634,747</u>	<b>(DEFICIT) END OF PERIOD</b>	<u>\$ 1,774,652</u>	<u>\$ 2,287,583</u>	<u>\$ 2,287,583</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS CONSTRUCTION PROJECTS</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b><u>Projects for Fiscal 2003:</u></b>			
\$ -	\$ 4,245	\$ 4,245	\$ 4,245	12 Mile Road (Mound to Tech Plaza)	\$ -	\$ -	\$ -
				<b><u>Projects for Fiscal 2004:</u></b>			
-	67,484	67,484	67,484	I-696 Serv. Dr. (Conrail Rd. Crossing to Groesbeck)	-	-	-
-	19,553	19,553	19,553	10 Mile & Hoover Intersection	-	-	-
-	30,544	30,544	30,544	14 Mile Road (Dequindre to Ryan)	-	-	-
				<b><u>Projects for Fiscal 2006:</u></b>			
-	-	191,000	191,000	Stephens (Schoenherr to Eastpointe)	-	-	-
-	87,637	87,637	87,637	9 Mile & Ryan (Intersection rehabilitation)	-	-	-
-	163,765	163,765	163,765	Hoover & Stephens (Intersection rehabilitation)	-	-	-
-	103,766	103,766	103,766	Stephens (RR to Schoenherr)	-	-	-
50,256	47,336	47,336	47,336	I-696 Bridge Repairs	-	-	-
-	252,017	252,017	252,017	Chicago Road ( South of 14 Mile Road)	-	-	-
-	104,744	104,744	104,744	Hoover (Common & Masonic Intersections)	-	-	-
				<b><u>Projects for Fiscal 2007:</u></b>			
-	-	378,000	378,000	Stephens (Marmon to Van Dyke)	-	-	-
-	-	181,000	181,000	Frazho (Peppertree to Coleman)	-	-	-
<u>\$ 50,256</u>	<u>\$ 881,091</u>	<u>\$ 1,631,091</u>	<u>\$ 1,631,091</u>	Total Construction Projects	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ROUTINE MAINTENANCE:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 648,019	\$ 371,814	\$ 762,144	\$ 519,812	Permanent Employees	\$ 853,618	\$ 853,618	\$ 853,618
49,556	26,517	31,801	28,321	Overtime	35,931	31,801	31,801
24,804	15,325	28,000	20,800	Temporary Employees - Seasonal	36,000	26,000	26,000
				<b>Employee Benefits:</b>			
56,014	32,674	65,503	46,463	Social Security	74,851	73,756	73,756
159,379	104,877	218,138	147,630	Employee Insurance	260,817	260,361	260,361
165,171	96,345	209,330	144,687	Retiree Health Insurance	252,254	251,134	251,134
31,408	17,066	37,212	22,652	Longevity	36,906	36,906	36,906
239,063	159,134	318,325	223,167	Retirement Fund	386,370	384,352	384,352
1,865	909	1,605	2,124	Cost of Living	3,351	3,351	3,351
-	3,227	2,782	1,764	Uniforms	2,782	2,782	2,782
885	932	1,900	1,240	Legal Services	2,270	2,270	2,270
14,528	13,389	13,389	5,835	Uniform/Cleaning Allowance	-	-	-
48,498	8,375	42,000	48,000	<b>Repairs &amp; Maintenance Supplies</b>	48,000	48,000	48,000
				<b>Other Services and Charges:</b>			
245,349	165,992	170,016	170,016	Contractual Services	90,000	65,000	65,000
-	-	75,000	75,000	Joint Sealing	125,000	75,000	75,000
-	-	280,000	280,000	Concrete pavement repairs	320,000	280,000	280,000
404,155	281,223	540,000	260,000	Equipment Rental	510,000	510,000	510,000
<u>\$ 2,088,694</u>	<u>\$ 1,297,799</u>	<u>\$ 2,797,145</u>	<u>\$ 1,997,511</u>	<b>Sub-Total Routine Maintenance</b>	<u>\$ 3,038,150</u>	<u>\$ 2,904,331</u>	<u>\$ 2,904,331</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS TRAFFIC SERVICES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 48,047	\$ 18,738	\$ 36,537	\$ 37,536	Permanent Employees	\$ 40,923	\$ 40,923	\$ 40,923
441	227	601	616	Overtime	679	601	601
				<b>Employee Benefits:</b>			
4,210	1,430	2,884	3,154	Social Security	3,375	3,368	3,368
11,784	5,023	10,457	10,660	Employee Insurance	12,504	12,483	12,483
12,845	4,171	9,329	10,178	Retiree Health Insurance	11,811	11,789	11,789
2,584	998	1,784	1,636	Longevity	1,769	1,769	1,769
14,886	5,705	11,132	15,788	Retirement Fund	18,083	18,042	18,042
139	24	77	153	Cost of Living	161	161	161
-	-	133	127	Uniforms	133	133	133
62	48	91	89	Legal Services	109	109	109
1,403	524	524	768	Uniform/Cleaning Allowance	-	-	-
				<b>Other Services and Charges:</b>			
8,869	-	10,000	10,000	Traffic & Street Signs	10,000	10,000	10,000
-	12,052	111,712	111,712	Traffic Signals	525,000	200,000	200,000
207,015	61,487	198,000	198,000	Traffic Signal Maintenance	220,000	210,000	210,000
47,104	100,000	100,000	100,000	Pavement Markings	135,000	100,000	100,000
20,002	8,267	16,000	15,000	Equipment Rental	16,000	16,000	16,000
<u>\$ 379,391</u>	<u>\$ 218,694</u>	<u>\$ 509,261</u>	<u>\$ 515,417</u>	<b>Sub-Total Traffic Services</b>	<u>\$ 995,547</u>	<u>\$ 625,378</u>	<u>\$ 625,378</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS SNOW AND ICE CONTROL:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 29,630	\$ 2,157	\$ 40,915	\$ 46,148	Permanent Employees	\$ 45,827	\$ 45,827	\$ 45,827
29,049	1,097	38,577	39,855	Overtime	43,587	38,577	38,577
				<b>Employee Benefits:</b>			
4,671	290	6,275	6,835	Social Security	7,098	6,709	6,709
9,741	1,074	11,711	13,106	Employee Insurance	14,002	13,977	13,977
14,726	790	22,017	22,052	Retiree Health Insurance	24,844	23,485	23,485
665	82	1,998	2,011	Longevity	1,982	1,982	1,982
20,909	1,348	32,963	31,839	Retirement Fund	38,056	35,896	35,896
43	-	86	189	Cost of Living	180	180	180
-	-	149	156	Uniforms	149	149	149
77	11	102	110	Legal Services	122	122	122
217	-	-	-	Uniform/Cleaning Allowance	-	-	-
103,299	3,897	125,000	200,000	<b>Repairs &amp; Maintenance Supplies</b>	200,000	200,000	200,000
				<b>Other Services and Charges:</b>			
1,050	-	25,000	25,000	Contractual Services	25,000	25,000	25,000
57,029	4,274	40,000	90,000	Equipment Rental	90,000	90,000	90,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 273,606</u>	<u>\$ 17,520</u>	<u>\$ 347,293</u>	<u>\$ 479,801</u>	<b>Sub-Total Snow &amp; Ice Control</b>	<u>\$ 493,347</u>	<u>\$ 484,404</u>	<u>\$ 484,404</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ADMINISTRATION:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 116,961	\$ 54,064	\$ 113,578	\$ 113,072	Supervision	\$ 117,451	\$ 117,451	\$ 117,451
69,944	40,201	74,893	70,270	Clerical	72,757	72,757	72,757
-	-	500	500	Overtime - Clerical	500	500	500
				<b>Employee Benefits:</b>			
15,028	7,787	15,570	15,094	Social Security	15,443	15,443	15,443
37,511	20,250	39,858	40,537	Employee Insurance	56,412	56,412	56,412
45,822	23,684	51,042	48,690	Retiree Health Insurance	54,061	54,061	54,061
6,936	4,547	7,630	6,971	Longevity	6,114	6,114	6,114
56,909	31,942	64,189	62,789	Retirement Fund	67,272	67,272	67,272
439	173	323	645	Cost of Living	645	645	645
1,800	900	1,800	1,800	Auto Allowance	1,800	1,800	1,800
96	109	282	233	Legal Services	465	465	465
3,000	1,500	3,500	1,500	Uniform/Cleaning Allowance	-	-	-
				<b>Other Services and Charges:</b>			
35,000	17,500	35,000	35,000	Transfer to Water System/Engineering services	37,100	37,100	37,100
-	-	49,000	49,000	Accumulative Sick Leave	49,000	49,000	49,000
-	-	21,000	21,000	Accumulative Compensatory Time	21,000	21,000	21,000
444,400	459,100	459,100	459,100	Administrative Expense	473,800	473,800	473,800
<u>\$ 833,846</u>	<u>\$ 661,757</u>	<u>\$ 937,265</u>	<u>\$ 926,201</u>	<b>Sub-Total Administration</b>	<u>\$ 973,820</u>	<u>\$ 973,820</u>	<u>\$ 973,820</u>
				<b>Summary of Operating Costs:</b>			
\$ 2,088,694	\$ 1,297,799	\$ 2,797,145	\$ 1,997,511	Routine Maintenance	\$ 3,038,150	\$ 2,904,331	\$ 2,904,331
379,391	218,694	509,261	515,417	Traffic Services	995,547	625,378	625,378
273,606	17,520	347,293	479,801	Snow and Ice Control	493,347	484,404	484,404
833,846	661,757	937,265	926,201	Administration	973,820	973,820	973,820
<u>\$ 3,575,537</u>	<u>\$ 2,195,770</u>	<u>\$ 4,590,964</u>	<u>\$ 3,918,930</u>	<b>Total Operating Costs</b>	<u>\$ 5,500,864</u>	<u>\$ 4,987,933</u>	<u>\$ 4,987,933</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS DEBT SERVICE TRANSFER TO:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 430,660	\$ 55,335	\$ 431,020	\$ 431,020	1997 Michigan Transportation Debt Retirement	\$ 435,660	\$ 435,660	\$ 435,660
329,930	112,715	625,430	625,430	2000 Michigan Transportation Debt Retirement	607,430	607,430	607,430
281,875	89,813	279,900	279,900	2003 Michigan Transportation Debt Retirement	277,600	277,600	277,600
1,000,482	13,967	567,835	567,835	2003 Transportation Debt - Refunding Series	540,401	540,401	540,401
-	-	52,106	-	2006 Capital Improvement Debt Retirement	240,630	240,630	240,630
<b>\$ 2,042,947</b>	<b>\$ 271,830</b>	<b>\$ 1,956,291</b>	<b>\$ 1,904,185</b>	<b>Total Debt Service Costs</b>	<b>\$ 2,101,721</b>	<b>\$ 2,101,721</b>	<b>\$ 2,101,721</b>
				<b><u>LOCAL STREET TRANSFERS</u></b>			
<b>\$ 1,550,000</b>	<b>\$ 1,562,500</b>	<b>\$ 1,562,500</b>	<b>\$ 1,562,500</b>	<b>Total Local Street Transfers</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>

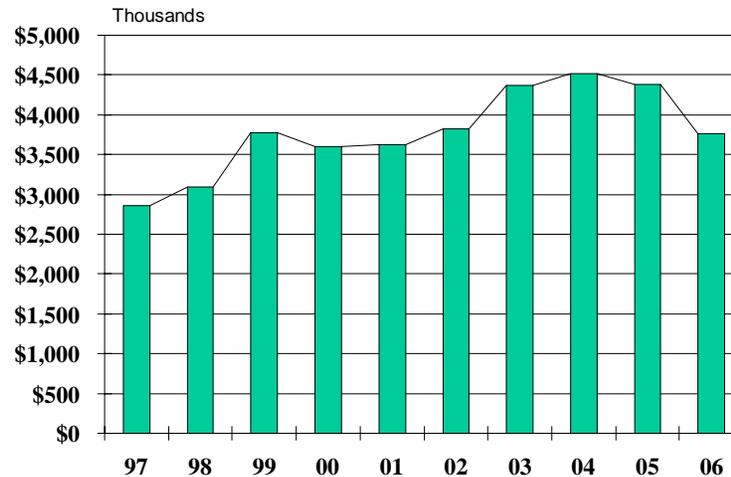
**Local Streets:**

The Local Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Local Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as local streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

**EXPENDITURE HISTORY**  
**LOCAL ROADS**



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>SUMMARY</b> <b>MICHIGAN TRANSPORTATION</b> <b>OPERATING FUNDS - LOCAL STREETS</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>REVENUES:</b>			
\$ 2,119,875	\$ 709,740	\$ 2,075,000	\$ 2,075,000	State Shared Weight & Gas Tax	\$ 2,100,000	\$ 2,100,000	\$ 2,100,000
110,180	51,999	100,000	100,000	Interest on Investments	100,000	100,000	100,000
107,720	104,388	120,000	107,154	Contribution from General Fund	116,792	116,792	116,792
418	370	370	-	Miscellaneous Reimbursement	-	-	-
				Contribution from Michigan Transportation -			
1,550,000	1,562,500	1,562,500	1,562,500	Major Streets	1,575,000	1,575,000	1,575,000
-	-	375,000	375,000	P.A. 48 - Metro Act	375,000	375,000	375,000
1,359,831	1,012,782	1,018,799	1,012,782	Fund Balance Appropriated	267,333	16,777	16,777
<u>\$ 5,248,024</u>	<u>\$ 3,441,779</u>	<u>\$ 5,251,669</u>	<u>\$ 5,232,436</u>	<b>Total Local Street Revenues</b>	<u>\$ 4,534,125</u>	<u>\$ 4,283,569</u>	<u>\$ 4,283,569</u>
				<b>EXPENDITURES:</b>			
\$ -	\$ -	\$ -	\$ -	Transfer to Construction Project Funds	\$ -	\$ -	\$ -
3,692,300	2,156,132	4,175,164	5,189,683	Operating Costs	4,493,437	4,242,881	4,242,881
75,305	1,051	42,753	42,753	Transfer to Debt Service Funds	40,688	40,688	40,688
<u>\$ 3,767,605</u>	<u>\$ 2,157,183</u>	<u>\$ 4,217,917</u>	<u>\$ 5,232,436</u>	<b>Total Local Street Expenditures</b>	<u>\$ 4,534,125</u>	<u>\$ 4,283,569</u>	<u>\$ 4,283,569</u>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ 1,480,419	\$ 1,284,596	\$ 1,033,752	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
2,213,633	2,334,221	2,334,221	1,264,525	<b>BEGINNING OF PERIOD</b>	2,349,174	2,349,174	2,349,174
				<b>RESERVE FOR:</b>			
(108,492)	(108,492)	(108,492)	(78,492)	<b>COMPENSATED ABSENCES</b>	(108,492)	(108,492)	(108,492)
				<b>LESS: FUND BALANCE</b>			
<u>(1,359,831)</u>	<u>(1,012,782)</u>	<u>(1,018,799)</u>	<u>(1,012,782)</u>	<b>APPROPRIATED</b>	<u>(267,333)</u>	<u>(16,777)</u>	<u>(16,777)</u>
				<b>ESTIMATED FUND BALANCE</b>			
<u>\$ 2,225,729</u>	<u>\$ 2,497,543</u>	<u>\$ 2,240,682</u>	<u>\$ 173,251</u>	<b>(DEFICIT) END OF PERIOD</b>	<u>\$ 1,973,349</u>	<u>\$ 2,223,905</u>	<u>\$ 2,223,905</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ROUTINE MAINTENANCE:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 750,041	\$ 312,388	\$ 578,100	\$ 917,756	Permanent Employees	\$ 647,485	\$ 647,485	\$ 647,485
51,729	20,930	64,326	65,896	Overtime	72,680	64,326	64,326
30,547	14,581	28,000	31,200	Temporary Employees - Seasonal	36,000	26,000	26,000
				<b>Employee Benefits:</b>			
70,218	27,920	53,689	83,406	Social Security	60,969	59,547	59,547
203,332	93,268	165,461	260,648	Employee Insurance	197,834	197,488	197,488
205,877	82,737	170,485	261,258	Retiree Health Insurance	203,665	201,399	201,399
31,452	14,431	28,227	39,994	Longevity	27,994	27,994	27,994
294,461	140,129	270,205	402,200	Retirement Fund	311,951	308,183	308,183
2,480	684	1,217	3,751	Cost of Living	2,543	2,543	2,543
-	-	2,110	3,112	Uniforms	2,110	2,110	2,110
815	759	1,441	2,188	Legal Services	1,720	1,720	1,720
28,427	9,563	9,563	17,629	Uniform/Cleaning Allowance	-	-	-
36,055	13,860	50,000	62,000	<b>Repairs &amp; Maintenance Supplies</b>	62,000	62,000	62,000
				<b>Other Services and Charges:</b>			
594,176	685,013	693,638	693,638	Contractual Services	470,000	440,000	440,000
-	-	155,000	155,000	Joint Sealing	250,000	155,000	155,000
-	-	415,000	415,000	Concrete pavement repairs	480,000	415,000	415,000
504,885	257,380	420,000	610,000	Equipment Rental	420,000	420,000	420,000
<u>\$ 2,804,495</u>	<u>\$ 1,673,643</u>	<u>\$ 3,106,462</u>	<u>\$ 4,024,676</u>	<b>Sub-Total Routine Maintenance</b>	<u>\$ 3,246,951</u>	<u>\$ 3,030,795</u>	<u>\$ 3,030,795</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS TRAFFIC SERVICES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 38,746	\$ 18,991	\$ 46,955	\$ 51,998	Permanent Employees	\$ 52,590	\$ 52,590	\$ 52,590
527	75	631	647	Overtime	713	631	631
				<b>Employee Benefits:</b>			
3,358	1,380	3,667	4,331	Social Security	4,323	4,317	4,317
9,909	5,043	13,439	14,768	Employee Insurance	16,068	16,040	16,040
10,172	4,153	12,263	13,974	Retiree Health Insurance	15,134	15,112	15,112
1,813	993	2,293	2,266	Longevity	2,274	2,274	2,274
11,694	5,634	14,020	21,682	Retirement Fund	23,175	23,124	23,124
137	25	99	213	Cost of Living	207	207	207
-	-	171	176	Uniforms	171	171	171
39	50	117	124	Legal Services	139	139	139
1,425	524	524	768	Uniform/Cleaning Allowance	-	-	-
				<b>Other Services and Charges:</b>			
8,448	-	10,000	15,000	Traffic & Street Signs	15,000	15,000	15,000
41,360	11,798	44,000	44,000	Traffic Signal Maintenance	50,000	45,000	45,000
7,064	15,000	15,000	15,000	Pavement Markings	40,000	15,000	15,000
14,425	8,169	16,000	15,000	Equipment Rental	16,000	16,000	16,000
\$ 149,117	\$ 71,835	\$ 179,179	\$ 199,947	<b>Sub-Total Traffic Services</b>	\$ 235,794	\$ 205,605	\$ 205,605

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS SNOW AND ICE CONTROL:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 29,588	\$ 1,154	\$ 45,143	\$ 51,673	Permanent Employees	\$ 50,561	\$ 50,561	\$ 50,561
13,558	559	18,064	18,665	Overtime	20,410	18,064	18,064
				<b>Employee Benefits:</b>			
3,482	143	5,020	5,641	Social Security	5,685	5,504	5,504
8,819	434	12,921	14,675	Employee Insurance	15,449	15,422	15,422
10,798	432	17,728	18,201	Retiree Health Insurance	19,902	19,265	19,265
650	42	2,204	2,252	Longevity	2,186	2,186	2,186
15,458	689	25,717	27,143	Retirement Fund	30,480	29,460	29,460
86	-	95	211	Cost of Living	199	199	199
-	-	165	175	Uniforms	165	165	165
17	6	113	123	Legal Services	135	135	135
-	-	-	-	Uniform/Cleaning Allowance	-	-	-
32,486	2,986	65,000	100,000	<b>Repairs &amp; Maintenance Supplies</b>	100,000	100,000	100,000
				<b>Other Services and Charges:</b>			
1,050	-	20,000	20,000	Contractual Services	20,000	20,000	20,000
39,088	2,359	40,000	80,000	Equipment Rental	80,000	80,000	80,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 157,580</u>	<u>\$ 11,304</u>	<u>\$ 254,670</u>	<u>\$ 341,259</u>	<b>Sub-Total Snow &amp; Ice Control</b>	<u>\$ 347,672</u>	<u>\$ 343,461</u>	<u>\$ 343,461</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ADMINISTRATION:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 116,961	\$ 54,064	\$ 113,578	\$ 113,072	Supervision	\$ 117,451	\$ 117,451	\$ 117,451
69,943	40,201	74,893	70,270	Clerical	72,757	72,757	72,757
-	-	500	500	Overtime - Clerical	500	500	500
				<b>Employee Benefits:</b>			
15,165	7,785	15,568	15,094	Social Security	15,443	15,443	15,443
37,510	20,250	39,858	40,537	Employee Insurance	56,412	56,412	56,412
46,248	23,684	51,042	48,690	Retiree Health Insurance	54,061	54,061	54,061
6,936	4,547	7,630	6,971	Longevity	6,114	6,114	6,114
57,610	31,937	64,179	62,789	Retirement Fund	67,272	67,272	67,272
439	173	323	645	Cost of Living	645	645	645
1,800	900	1,800	1,800	Auto Allowance	1,800	1,800	1,800
96	109	282	233	Legal Services	465	465	465
3,000	1,500	3,500	1,500	Uniform/Cleaning Allowance	-	-	-
				<b>Other Services and Charges:</b>			
35,000	17,500	35,000	35,000	Transfer to Water System/Engineering services	37,100	37,100	37,100
-	-	21,000	21,000	Accumulative Sick Leave	21,000	21,000	21,000
-	-	9,000	9,000	Accumulative Compensatory Time	9,000	9,000	9,000
190,400	196,700	196,700	196,700	Administrative Expense	203,000	203,000	203,000
<u>\$ 581,108</u>	<u>\$ 399,350</u>	<u>\$ 634,853</u>	<u>\$ 623,801</u>	<b>Sub-Total Administration</b>	<u>\$ 663,020</u>	<u>\$ 663,020</u>	<u>\$ 663,020</u>
				<b>Summary of Operating Costs:</b>			
\$ 2,804,495	\$ 1,673,643	\$ 3,106,462	\$ 4,024,676	Routine Maintenance	\$ 3,246,951	\$ 3,030,795	\$ 3,030,795
149,117	71,835	179,179	199,947	Traffic Services	235,794	205,605	205,605
157,580	11,304	254,670	341,259	Snow and Ice Control	347,672	343,461	343,461
581,108	399,350	634,853	623,801	Administration	663,020	663,020	663,020
<u>\$ 3,692,300</u>	<u>\$ 2,156,132</u>	<u>\$ 4,175,164</u>	<u>\$ 5,189,683</u>	<b>Total Operating Costs</b>	<u>\$ 4,493,437</u>	<u>\$ 4,242,881</u>	<u>\$ 4,242,881</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS DEBT SERVICE TRANSFER TO:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 75,305	\$ 1,051	\$ 42,753	\$ 42,753	2003 Transportation Debt - Refunding Series	\$ 40,688	\$ 40,688	\$ 40,688
<u>\$ 75,305</u>	<u>\$ 1,051</u>	<u>\$ 42,753</u>	<u>\$ 42,753</u>	<b>Total Debt Service Costs</b>	<u>\$ 40,688</u>	<u>\$ 40,688</u>	<u>\$ 40,688</u>

## LIBRARY

The Library Special Revenue Fund accounts for the receipt of specific property taxes, State Aid, user fees and special grants that are used to provide library materials and services at the Warren Public Library. Fines for overdue materials, penal fines collected on state code violations and recaptures of Renaissance Zone tax funds also provide some revenue to operate the library.

The Warren Public Library is a member of the Suburban Library Cooperative and participates in the shared online circulation system. This provides Warren residents with access to the library collections of libraries system-wide. The online catalog enables patrons to place reserves, renew materials and review their library accounts. Patrons receive computerized notifications of reserves, overdue materials and fines.

Warren residents can access the library catalog from their home computers to search and reserve materials. Upon request, books and materials not available locally can be inter-loaned from libraries throughout the country and beyond. The Warren Public Library is a Michicard library providing Warren residents access to materials in other Michigan libraries while traveling. The Warren Public Library provides access to the Internet by conventional means and also by wireless access. A selection of informational databases that include full-text magazine and newspaper articles supplement the collection of 314,000 books, compact disks, periodicals, videocassettes, DVD's, puppets, books on tape and CD, multi-media CD ROM's, sheet music and other items available to Warren residents.

In 2006, more than 6,700 children took part in Story Time programs and the Summer Reading program. More than 380,000 patrons visited the Warren Public Library. 539,000 books and other materials were circulated and over 73,000 reference questions were answered.

The new state of the art Civic Center Library opened on January 3, 2007. This library provides services that were unavailable previously to our residents such as quiet rooms, a conference room, a teen area, an expanded computer lab and more. The children in our community will benefit from a story hour room with a puppet theatre and a craft room. The new facility was greeted enthusiastically by Warren residents.

The seven member Library Commission appointed by the Mayor is responsible for policy, expenditure of funds and the appointment of the Library Director.

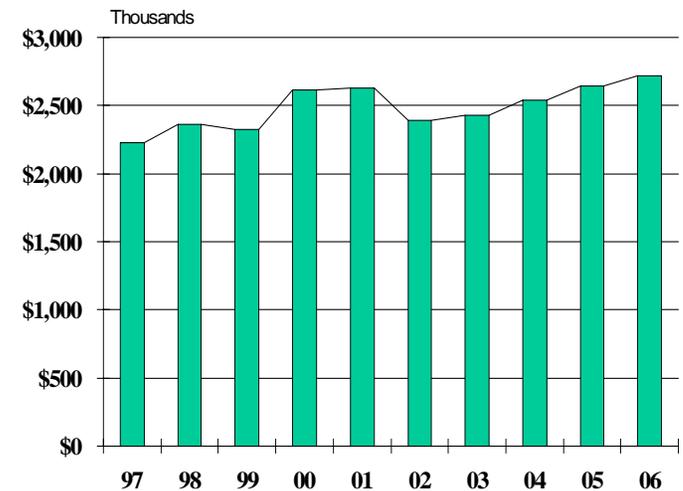
# LIBRARY

## Fiscal 2008 Performance Objectives

1. To provide the best selection of recent publications of books, periodicals, talking books, music CD's, DVD's, cassettes, puppets, and other materials.
2. To provide residents with the best reference service that the Library can offer through hard copy, on-line databases and the internet.
3. To provide programs for the children such as Baby Lap Time, Tot Time, Preschool Storyhour and Summer Reading Club.
4. To establish a state of the art Library at the Civic Center and introduce the citizens of Warren to the many amenities available.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Annual library attendance	389,200	380,250	390,000	400,000
Annual circulation of materials	539,164	555,000	540,000	560,000
Reference information requests	73,025	72,000	73,000	74,000
Total registered borrowers	41,997	40,500	42,000	44,000
Items loaned to other libraries	62,714	60,250	63,000	64,000
Items received from other libraries	45,426	43,000	45,500	46,000
Total reserves placed	48,184	40,000	49,000	50,000
Total circulation/children's materials	121,788	119,500	122,000	123,000
Materials added to the collection	16,292	28,000	19,000	20,000
Materials deleted from collection	27,215	24,000	27,000	22,000
Children's story hour attendance	1,530	1,900	1,750	2,000
Summer Reading Club participants	1,314	1,100	1,300	1,400
Attendance-Children Special Programs	560	500	600	700
Home Page Hits	222,454	202,100	225,000	228,000
Literacy attendance	638	600	650	700
School visits to Library	9	20	10	15
Attendance-Adult Special Programs	736	600	700	850

## EXPENDITURE HISTORY LIBRARY



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>LIBRARY SPECIAL REVENUE FUND REVENUES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 2,057,614	\$ 1,052,791	\$ 2,145,966	\$ 2,105,136	Property Tax Revenue	\$ 2,197,723	\$ 2,197,723	\$ 2,197,723
38,941	16,452	44,876	32,900	Industrial Facilities Tax	52,395	52,395	52,395
74,795	74,795	74,795	74,795	Personal Property Tax on Business Inventories	74,795	74,795	74,795
49,353	-	49,000	49,000	Renaissance Zone Reimbursement	51,000	51,000	51,000
185,689	-	153,000	174,000	Penal Fines	153,000	153,000	153,000
34,255	14,471	31,000	35,000	Over the Counter Fines	35,000	35,000	35,000
315,440	-	-	-	Proceeds from Sale of Property	-	-	-
29,731	17,522	30,000	24,000	Interest on Investments	28,000	28,000	28,000
99,860	-	109,713	99,261	State Aid	109,713	109,713	109,713
7,410	2,872	6,000	6,900	Copy Machine User Fees	7,000	7,000	7,000
5,736	1,374	3,000	4,300	Lost Book Fees	4,000	4,000	4,000
8,671	2,652	7,000	9,300	Video User Fees	10,000	10,000	10,000
1,221	389	1,000	1,500	CD ROM User Fees	1,000	1,000	1,000
105	-	-	-	Miscellaneous	-	-	-
2,034	1,925	14,000	1,900	Donations	-	-	-
316,387	326,169	332,284	326,169	Fund Balance Appropriated	473,768	346,329	346,329
<u>\$ 3,227,242</u>	<u>\$ 1,511,412</u>	<u>\$ 3,001,634</u>	<u>\$ 2,944,161</u>	<b>Total Revenues</b>	<u>\$ 3,197,394</u>	<u>\$ 3,069,955</u>	<u>\$ 3,069,955</u>
				<b>EXPENDITURES:</b>			
\$ 1,105,493	\$ 542,291	\$ 1,200,790	\$ 1,195,788	Personnel Services	\$ 1,284,075	\$ 1,275,410	\$ 1,275,410
821,867	428,710	901,917	896,392	Employee Benefits	999,895	992,938	992,938
27,400	13,707	29,000	29,000	Supplies	31,500	29,000	29,000
663,819	258,407	704,431	710,181	Other Services and Charges	667,657	661,657	661,657
95,739	40,355	112,800	112,800	Capital Outlay	238,950	110,950	110,950
<u>\$ 2,714,318</u>	<u>\$ 1,283,470</u>	<u>\$ 2,948,938</u>	<u>\$ 2,944,161</u>	<b>Total Expenditures</b>	<u>\$ 3,222,077</u>	<u>\$ 3,069,955</u>	<u>\$ 3,069,955</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ (24,683)	\$ -	\$ -
684,770	881,307	881,307	791,801	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	601,719	601,719	601,719
(109,036)	(109,036)	(109,036)	(104,036)	<b>RESERVE FOR:</b>			
(18,915)	(18,915)	(18,915)	(16,915)	COMPENSATED ABSENCES	(109,036)	(109,036)	(109,036)
				COMPENSATORY TIME	(18,915)	(18,915)	(18,915)
				<b>LESS: FUND BALANCE APPROPRIATED</b>			
<u>(316,387)</u>	<u>(326,169)</u>	<u>(332,284)</u>	<u>(326,169)</u>		<u>(473,768)</u>	<u>(346,329)</u>	<u>(346,329)</u>
<u>\$ 753,356</u>	<u>\$ 655,129</u>	<u>\$ 473,768</u>	<u>\$ 344,681</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ (24,683)</u>	<u>\$ 127,439</u>	<u>\$ 127,439</u>

SPECIAL REVENUE FUND PERSONNEL

<u>LIBRARY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Library Director	1	\$ 86,585	1	\$ 89,452	1	\$ 89,452	1	\$ 89,452
Branch Library Supervisor	4	68,838	4	71,172	4	71,172	4	71,172
Branch Librarian	3	55,485	3	57,419	3	57,419	3	57,419
Senior Library Assistant - Special Services	1	25.58/hr.	1	26.49/hr	1	26.49/hr	1	26.49/hr
Library Technician	6	47,302	6	48,990	6	48,990	6	48,990
Senior Clerk	1	50,042	1	51,813	1	51,813	1	51,813
<u>Permanent Part-time Employees:</u>								
Library Pages		202,837		204,880		204,880		204,880
Assistant Librarians (Substitutes)		54,990		93,600		93,600		93,600
Overtime	—	18,000	—	26,215	—	18,000	—	18,000
Total Personnel	<u>16</u>		<u>16</u>		<u>16</u>		<u>16</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<u>LIBRARY</u> <u>SPECIAL REVENUE FUND</u> <u>EXPENDITURES:</u>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 86,504	\$ 41,210	\$ 86,565	\$ 86,517	Appointed Official	\$ 89,817	\$ 89,817	\$ 89,817
824,187	397,577	829,898	823,944	Permanent Employees	860,613	860,613	860,613
175,212	92,640	257,827	257,827	Permanent Part-time Employees - Pages	298,480	298,480	298,480
11,866	9,279	18,000	18,000	Overtime	26,215	18,000	18,000
7,724	1,585	8,500	9,500	Shift Premium	8,950	8,500	8,500
				<b>Employee Benefits:</b>			
-	-	12,400	-	Education Allowance	12,000	12,000	12,000
87,993	43,688	95,400	95,915	Social Security	103,378	102,706	102,706
159,065	82,945	158,080	166,645	Employee Insurance	180,239	180,229	180,229
225,219	110,534	249,111	245,329	Retiree Health Insurance	280,898	278,547	278,547
24,143	14,318	26,090	25,292	Longevity	30,726	30,726	30,726
300,473	162,591	340,538	342,487	Retirement Fund	382,930	379,006	379,006
2,339	939	1,742	3,454	Cost of Living	3,454	3,454	3,454
190	50	190	190	Uniforms	190	190	190
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
845	845	1,766	2,480	Legal Services	2,480	2,480	2,480
18,000	11,000	13,000	11,000	Uniform/Cleaning Allowance	-	-	-
27,400	13,707	29,000	29,000	<b>Office Supplies</b>	31,500	29,000	29,000
				<b>Other Services and Charges:</b>			
8,098	3,620	10,000	12,750	Copy Machine Expense	13,000	12,000	12,000
51,261	33,695	100,000	100,000	Contractual Services	25,000	25,000	25,000
131,888	77,530	139,000	139,000	Cooperative Services	159,400	159,400	159,400
49,930	-	49,631	49,631	Library Cooperative-Indirect Aid	54,857	54,857	54,857
2,673	1,890	5,000	6,500	Postage	6,000	6,000	6,000
9,993	3,914	13,000	13,000	Video Cassettes and Tapes	16,000	16,000	16,000
14,874	5,857	20,200	20,200	Library Circulating Materials	22,100	22,100	22,100
1,045	-	-	-	CD ROM Multi-Media Programs	-	-	-
15,959	12,000	17,000	17,000	Periodicals	17,000	17,000	17,000
11,393	5,818	12,500	13,500	Telephone	13,500	13,500	13,500
1,572	474	1,500	2,000	Mileage	2,000	2,000	2,000
1,168	530	1,500	1,500	Auto Expense	1,500	1,500	1,500
425	30	500	500	Training & Workshops	500	500	500
35	-	200	200	Book Binding	200	200	200
146,905	60,372	225,000	225,000	Public Utilities	225,000	225,000	225,000
10,782	5,349	25,000	25,000	Repairs & Maintenance	25,000	20,000	20,000

(Continued)

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>LIBRARY</b> <b>SPECIAL REVENUE FUND</b> <b>EXPENDITURES (Continued):</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Other Services and Charges:</b>			
\$ 176	\$ 151	\$ 500	\$ 500	Library Commission Dues & Expenses	\$ 500	\$ 500	\$ 500
1,910	2,677	5,000	5,000	Refund of Taxes Paid Under Protest	5,000	5,000	5,000
132,049	-	-	-	Building Authority Bonds, Series 2001	-	-	-
-	-	5,000	5,000	Accumulative Sick Leave	5,000	5,000	5,000
-	-	2,000	2,000	Accumulative Compensatory Time	2,000	2,000	2,000
3,983	-	2,000	2,000	Estimated Uncollectible Taxes	2,000	2,000	2,000
24,600	-	25,400	25,400	Insurance and Bonds	26,200	26,200	26,200
43,100	44,500	44,500	44,500	Administrative Expense	45,900	45,900	45,900
				<b>Capital Outlay:</b>			
-	-	-	-	Capital Improvements	50,000	-	-
6,308	-	12,600	12,600	Equipment - Office	18,950	10,950	10,950
89,431	40,355	100,200	100,200	Books	170,000	100,000	100,000
<u>\$ 2,714,318</u>	<u>\$ 1,283,470</u>	<u>\$ 2,948,938</u>	<u>\$ 2,944,161</u>	<b>Total Expenditures</b>	<u>\$ 3,222,077</u>	<u>\$ 3,069,955</u>	<u>\$ 3,069,955</u>

## RECREATION

The Recreation Special Revenue Fund accounts for specific property taxes, grants and user fees that are used to operate the Warren Community Center, activities, parks, playgrounds and other facilities. The revenues received in this fund can only be used for recreation purposes.

The City of Warren is gifted with 25 City parks. While the land acreage may not meet the needs of the community, the locations of the 25 parks play a vital role in the community, especially since numerous schools have closed in the past twenty-five years. The total parkland is 325 acres and the department will continue to focus on opportunities to increase parkland whenever feasible.

The Parks and Recreation Department is very fortunate to have the support of the citizens of Warren. The approval of one mill dedicated to the operation and improvement to the Parks and Recreation Department has proven to be a major accomplishment for the City of Warren. The intention of the department is to make continuing improvements in programs, staffing, facilities and parks wherever necessary. The stability of dependable funding will provide flexibility and latitude to make appropriate changes.

The department offers year-round recreation programs, including swimming lessons, baseball, softball, basketball, volleyball, swimming, arts and crafts, music, theater, dancing, bowling and special events. All of the special events held in the past year have been a huge success with residents.

The department has indoor facilities at Owen Jax Recreation Center, Stilwell Manor and the Warren Community Center. The department also utilizes most middle and elementary schools to provide various year round programs and activities.

The Warren Community Center houses the Parks & Recreation Department, the Miller Branch Library and the Warren Communications Department. The recreation area offers a Family Leisure Pool which has a 150 foot slide, a play structure with a 500 gallon dumping bucket, zero entry, and a lazy river. The Activity Pool offers lap swimming, exercise classes, water aerobics, and open swim. There is a 5,000 square foot fitness center, three gymnasiums, a senior citizen wing, and a deli-café. The center has been very successful and widely used with over 4,900 memberships at this time. We had over 300,000 visitors to the community center in the past year.

Public transportation demands continue to grow with the older population in Warren. The Parks and Recreation Department has established and provides transportation for numerous older citizens. Funding is primarily secured through the Michigan Department of Transportation, Smart Grants and the Parks and Recreation Special Revenue Fund.

The Forestry Division continues to identify dead and dying ash trees that have been infected with the Emerald Ash Borer. The Forestry Division is working hard with private contractors and our own staff to keep the dying ash trees under control. The department will continue to remove ash and all hazardous trees, stumps and handle emergencies. We continue with our replanting program to reestablish our urban forest with a program called "Tree Hundred". The department feels that we have a responsibility to the environment and believe the commitment of a planting program will enable us to help improve our environment.

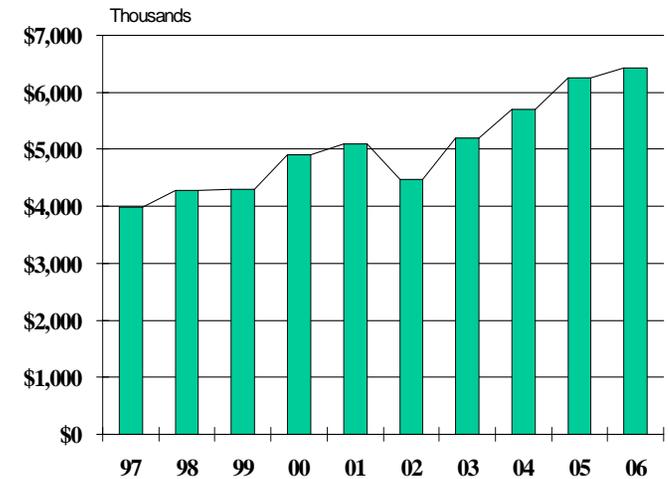
## RECREATION

### Fiscal 2008 Performance Objectives

1. To increase participation at all Special Events and attain corporate co-sponsorship of all Special Events.
2. To increase senior citizen and handicap transportation service to our community.
3. To continue to develop all City parks and enhance the physical appearance of the parks to increase family usage.
4. To continue to develop teen programs and family activities at all facilities.
5. To continue to remove trees and stumps as needed. Continue with a systematic block-pruning program and handle emergencies that are necessary.
6. To continue to promote membership growth and total usage of the Warren Community Center.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Playground registration	220	275	250	275
Pavilion rentals	438	460	450	500
Bus transportation	28,500	30,000	29,000	35,000
Special event youth participation	8,000	4,500	10,000	12,000
Day camp registration	699	685	725	750
Senior special events	4,300	2,600	4,400	5,000
Adult & youth sports registrants	6,500	5,000	7,000	7,500
Adult & youth sports participants	101,204	100,600	107,000	107,500
Senior programs	52,000	52,000	53,000	54,000
Senior sports programs	23,000	24,000	24,000	24,500
Trees removed	800	1,000	1,000	1,000
Trees trimmed	4,000	4,000	3,000	3,448
WCC pool attendance	300,000	320,000	300,000	325,000
Swim lesson registration	3,000	3,200	3,500	3,600
Yearly pass registration	4,200	4,400	4,900	5,400
WCC pool rental attendance	7,500	8,000	9,000	10,000

### EXPENDITURE HISTORY RECREATION



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>RECREATION SPECIAL REVENUE FUND REVENUES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 4,115,229	\$ 2,105,582	\$ 4,291,933	\$ 4,210,272	Property Tax Revenue	\$ 4,395,446	\$ 4,395,446	\$ 4,395,446
77,883	32,892	89,734	65,785	Industrial Facilities Tax	104,770	104,770	104,770
60,984	14,695	58,000	58,000	MDOT Grant	58,000	58,000	58,000
278,020	-	152,000	152,000	S.M.A.R.T. Community Credit Grant	152,000	152,000	152,000
20,000	-	-	-	Emerald Ash Borer Grant	-	-	-
506,468	220,558	450,000	450,000	Recreation Fees	450,000	450,000	450,000
1,435,686	658,870	1,300,000	1,000,000	Warren Community Center Fees	1,200,000	1,200,000	1,200,000
-	2,399	20,000	-	Downtown Ice Rink Fees	51,000	51,000	51,000
-	610	7,000	-	Downtown Ice Rink Concessions	17,000	17,000	17,000
19,980	12,050	25,000	25,000	Senior Transportation	25,000	25,000	25,000
44,979	20,552	45,000	45,000	Special Events	45,000	45,000	45,000
980	299	1,000	1,000	Bingo Fees	1,000	1,000	1,000
3,007	100	1,000	5,000	Forestry - Tree Planting	2,000	2,000	2,000
116,094	77,760	125,000	80,000	Interest on Investments	125,000	125,000	125,000
54,000	-	54,000	54,000	Lease Proceeds	54,000	54,000	54,000
59,814	49,323	55,000	20,000	Miscellaneous	45,000	45,000	45,000
<u>1,152,964</u>	<u>1,403,458</u>	<u>1,411,009</u>	<u>1,403,458</u>	Fund Balance Appropriated	<u>933,269</u>	<u>758,269</u>	<u>758,269</u>
<u>\$ 7,946,088</u>	<u>\$ 4,599,148</u>	<u>\$ 8,085,676</u>	<u>\$ 7,569,515</u>	<b>Total Revenues</b>	<u>\$ 7,658,485</u>	<u>\$ 7,483,485</u>	<u>\$ 7,483,485</u>
				<b>EXPENDITURES:</b>			
\$ 2,564,105	\$ 1,238,395	\$ 2,684,174	\$ 2,671,157	Personnel Services	\$ 2,750,422	\$ 2,750,422	\$ 2,750,422
1,044,404	539,702	1,194,538	1,315,719	Employee Benefits	1,405,463	1,405,463	1,405,463
245,109	153,616	260,900	260,900	Supplies	287,900	274,100	274,100
2,368,190	1,656,595	2,683,352	2,679,000	Other Services and Charges	2,763,700	2,730,500	2,730,500
201,363	263,154	653,339	642,739	Capital Outlay	451,000	323,000	323,000
<u>\$ 6,423,171</u>	<u>\$ 3,851,462</u>	<u>\$ 7,476,303</u>	<u>\$ 7,569,515</u>	<b>Total Expenditures</b>	<u>\$ 7,658,485</u>	<u>\$ 7,483,485</u>	<u>\$ 7,483,485</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	2,448,055	2,448,055	2,448,055
				<b>RESERVE FOR:</b>			
(32,330)	(32,330)	(32,330)	(12,330)	COMPENSATED ABSENCES	(32,330)	(32,330)	(32,330)
(22,804)	(22,804)	(22,804)	(22,837)	COMPENSATORY TIME	(22,804)	(22,804)	(22,804)
				<b>LESS: FUND BALANCE APPROPRIATED</b>	<u>(933,269)</u>	<u>(758,269)</u>	<u>(758,269)</u>
<u>(1,152,964)</u>	<u>(1,403,458)</u>	<u>(1,411,009)</u>	<u>(1,403,458)</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 1,459,652</u>	<u>\$ 1,634,652</u>	<u>\$ 1,634,652</u>

SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>PARKS AND RECREATION</u>								
Parks and Recreation Director	1	\$ 92,783	1	\$ 95,836	1	\$ 95,836	1	\$ 95,836
Superintendent of Facilities & Operations	2	69,640	2	71,998	2	71,998	2	71,998
Program Supervisor	3	60,544	3	62,630	3	62,630	3	62,630
Aquatics Supervisor	1	60,544	1	62,630	1	62,630	1	62,630
Administrative Secretary	1	50,042	1	51,813	1	51,813	1	51,813
Account Technician	1	50,039	1	51,809	1	51,809	1	51,809
Seasonal Employees		1,250,000		1,300,000		1,300,000		1,300,000
Overtime - Supervision		1,000		1,000		1,000		1,000
<u>MAINTENANCE</u>								
Park & Forestry Superintendent	1	69,640	1	71,998	1	71,998	1	71,998
Facility Maintenceman	1	26.56/hr.	1	27.50/hr.	1	27.50/hr.	1	27.50/hr.
Recreation Maintenance Technician	7	25.27/hr.	7	26.17/hr.	7	26.17/hr.	7	26.17/hr.
Recreation Maintenance Specialist	2	24.86/hr.	1 (c)	25.75/hr.	1 (c)	25.75/hr.	1 (c)	25.75/hr.
General Laborer	-	-	1 (c)	16.97/hr.	1 (c)	16.97/hr.	1 (c)	16.97/hr.
Seasonal Employees - Maintenance		75,000		80,000		80,000		80,000
Overtime - Maintenance	—	35,000	—	35,000	—	35,000	—	35,000
Total Personnel	<u>20</u>		<u>20</u>		<u>20</u>		<u>20</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of Recreation Maintenance Specialist to General Laborer.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>RECREATION SPECIAL REVENUE FUND EXPENDITURES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 92,726	\$ 44,166	\$ 92,768	\$ 92,715	Appointed Official	\$ 96,227	\$ 96,227	\$ 96,227
498,251	228,985	481,232	480,993	Permanent Employees - Supervision	500,166	500,166	500,166
416,347	194,548	493,174	595,449	Permanent Employees - Maintenance	597,029	597,029	597,029
				Seasonal Employees:			
85,689	61,595	110,000	75,000	Maintenance	80,000	80,000	80,000
1,309,157	622,557	1,325,000	1,250,000	Recreation	1,300,000	1,300,000	1,300,000
1,309	-	1,000	1,000	Overtime - Supervision	1,000	1,000	1,000
32,658	27,124	40,000	35,000	Overtime - Maintenance	35,000	35,000	35,000
-	-	1,000	1,000	Shift Premium	1,000	1,000	1,000
				<b>Employee Benefits:</b>			
-	-	2,200	-	Education Allowance	6,050	6,050	6,050
181,315	87,659	194,052	200,517	Social Security	206,362	206,362	206,362
269,040	144,226	311,469	353,960	Employee Insurance	387,509	387,509	387,509
253,915	122,427	296,034	316,039	Retiree Health Insurance	348,721	348,721	348,721
37,619	25,852	40,376	37,935	Longevity	40,866	40,866	40,866
264,612	140,413	312,047	369,324	Retirement Fund	388,771	388,771	388,771
2,613	1,031	2,064	4,440	Cost of Living	4,440	4,440	4,440
1,322	871	2,280	2,280	Uniforms	2,280	2,280	2,280
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
602	640	1,792	1,860	Legal Services	3,100	3,100	3,100
18,000	9,000	15,000	12,000	Uniform/Cleaning Allowance	-	-	-
				<b>Supplies:</b>			
9,035	5,016	11,000	11,000	Office Supplies	11,000	11,000	11,000
452	249	1,000	1,000	Bingo Operating Supplies	1,000	1,000	1,000
11,936	7,694	12,000	12,000	Operating Supplies	12,000	12,000	12,000
78,423	46,864	80,000	80,000	Playground & Athletic Supplies	90,000	83,000	83,000
144,498	93,223	155,000	155,000	Repair & Maintenance Supplies	170,000	165,000	165,000
				<b>Other Services and Charges:</b>			
341,939	250,700	410,000	410,000	Contractual Services	410,000	410,000	410,000
6,986	2,708	8,000	8,000	Postage	8,000	8,000	8,000
9,842	2,352	2,352	3,000	Unemployment Costs	9,000	9,000	9,000
46,802	28,020	55,000	55,000	Building Maintenance	50,000	50,000	50,000
403,923	400,000	500,000	500,000	Tree Maintenance	500,000	500,000	500,000
26,300	16,927	32,000	32,000	Telephone	32,000	32,000	32,000

(Continued)

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>RECREATION SPECIAL REVENUE FUND EXPENDITURES (Continued):</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Other Services and Charges:</b>			
\$ 35,242	\$ 34,881	\$ 45,000	\$ 45,000	Vehicle Maintenance Expense	\$ 45,000	\$ 45,000	\$ 45,000
27,823	13,652	20,000	20,000	Printing and Publishing	28,000	28,000	28,000
84,900	-	87,700	87,700	Insurance and Bonds	90,500	90,500	90,500
527,925	226,258	525,000	525,000	Public Utilities	550,000	550,000	550,000
3,323	713	4,000	4,000	Conferences and Workshops	5,000	4,000	4,000
8,165	3,409	12,000	12,000	Rentals & Janitorial Service	12,000	12,000	12,000
69,627	91,248	100,000	100,000	Special Events	125,000	100,000	100,000
-	-	4,000	-	Downtown Ice Rink Expense	8,500	8,500	8,500
-	-	3,000	-	Downtown Ice Rink Concession Expense	10,000	10,000	10,000
3,819	5,353	12,000	12,000	Refund of Taxes Paid Under Protest	12,000	12,000	12,000
24,217	23,711	25,000	25,000	2002 Capital Equipment Loan Payment	25,000	25,000	25,000
27,592	4,141	30,000	30,000	2005 Capital Equipment Loan Payment	30,000	30,000	30,000
551,120	435,038	602,000	602,000	Building Authority Bonds, Series 2001	595,000	595,000	595,000
-	-	24,000	24,000	Accumulative Sick Leave	24,000	24,000	24,000
-	-	1,000	1,000	Accumulative Compensatory Time	1,000	1,000	1,000
7,966	-	4,000	4,000	Estimated Uncollectible Taxes	4,000	4,000	4,000
86,300	89,100	89,100	89,100	Administrative Expense	92,000	92,000	92,000
				<b>Capital Outlay:</b>			
137,069	244,739	467,739	467,739	Capital Improvements	291,000	191,000	191,000
-	-	-	-	Equipment - Vehicle	25,000	-	-
40,705	4,700	11,000	11,000	Equipment - Maintenance	5,000	2,000	2,000
9,866	12,480	170,600	160,000	Equipment - Recreation	110,000	110,000	110,000
13,723	1,235	4,000	4,000	Equipment - Office	20,000	20,000	20,000
<u>\$ 6,208,293</u>	<u>\$ 3,757,305</u>	<u>\$ 7,232,579</u>	<u>\$ 7,323,651</u>	<b>Total Expenditures</b>	<u>\$ 7,403,121</u>	<u>\$ 7,237,121</u>	<u>\$ 7,237,121</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>RECREATION</u></b> <b><u>SPECIAL REVENUE FUND - POOL</u></b> <b><u>EXPENDITURES:</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Other Services and Charges:</b>			
\$ 3,235	\$ -	\$ -	\$ -	Public Utilities	\$ -	\$ -	\$ -
<u>\$ 3,235</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>RECREATION SPECIAL REVENUE FUND TRANSPORTATION EXPENDITURES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 127,968	\$ 59,420	\$ 140,000	\$ 140,000	Seasonal Employees	\$ 140,000	\$ 140,000	\$ 140,000
				<b>Employee Benefits:</b>			
9,790	4,546	10,710	10,850	Social Security	10,850	10,850	10,850
1,976	1,237	2,914	2,914	Employee Insurance	2,914	2,914	2,914
				<b>Supplies:</b>			
590	546	1,000	1,000	Office Supplies	3,000	1,200	1,200
175	24	900	900	Operating Supplies	900	900	900
				<b>Other Services and Charges:</b>			
3,753	2,419	5,600	5,600	Contractual Services	5,600	5,600	5,600
-	-	150	150	Postage	150	150	150
1,070	1,525	2,000	2,000	Building Maintenance	2,000	2,000	2,000
318	-	-	2,000	Telephone	2,000	1,000	1,000
38,965	18,659	45,000	45,000	Vehicle Maintenance Expense	50,000	45,000	45,000
-	-	250	250	Printing and Publishing	250	250	250
14,926	3,908	14,000	14,000	Public Utilities	16,000	15,000	15,000
-	-	300	300	Conferences and Workshops	500	300	300
10,600	-	10,900	10,900	Insurance and Bonds	11,200	11,200	11,200
1,512	1,873	10,000	10,000	Bus Rental	10,000	10,000	10,000
<u>\$ 211,643</u>	<u>\$ 94,157</u>	<u>\$ 243,724</u>	<u>\$ 245,864</u>	<b>Total Expenditures</b>	<u>\$ 255,364</u>	<u>\$ 246,364</u>	<u>\$ 246,364</u>

## **COMMUNICATIONS SPECIAL REVENUE FUND**

The Communications Special Revenue Fund was established to account for fees to be received under provisions of the cable television franchise agreements. The Warren Communications Department operates from franchise fees received from both Comcast Cablevision and Wide Open West, formally Americast Cable. To date, the largest amount of revenue is generated from Comcast subscribers.

The Communications Director is responsible for coordinating the City's overall communication needs, resolving citizen complaints and working within the Federal Telecommunications Act of 1996. The Communications Department staff members are responsible for executing the communications program established by the Director. The Communications Department currently generates: Government Access cable television programming, cable bulletin board notices, development and maintenance of the City web site ([www.cityofwarren.org](http://www.cityofwarren.org)), production of the City newsletter (Newsbeat), and production of the City calendar and annual report.

The Communications Department is dedicated to provide Warren residents with vital information about the City. The Communications Department is proud to be the eyes and ears of the community; entertaining, informing, and educating the citizens of Warren.

The Communications Department's primary responsibility remains that of providing programming for our two government access channels. Our government channel (Comcast channel 5 and Wide Open West channel 10) provides information about City services and events impacting the community. Public service programming from other sources is also scheduled on this channel. Our community channel (Comcast channel 12 and Wide Open West channel 18) provides programming about community events, usually involving entertainment and hobbies. Similar programming from other sources is also scheduled on this channel.

The Communications Department established TV Warren News as our anchor program. TV Warren News is a weekly half-hour program devoted to news items around the City. Each Monday, a new episode begins to run. Each new episode runs eight times a day for the next seven days. TV Warren News follows a traditional television news show format. This program has vastly increased the department's presence in the community. The news allows the department to cover more events in a timely manner than in the past. Our sports coverage of local high school teams has prompted a great deal of interest among young viewers. To date, the Communications Department has produced over 350 episodes of TV Warren News.

The Communications Department also produces other original programming in so-called "talk show" format. Programs about arts in Warren, legal issues, and City services are provided. The department provides, through contractual services, live coverage of Warren City Council meetings.

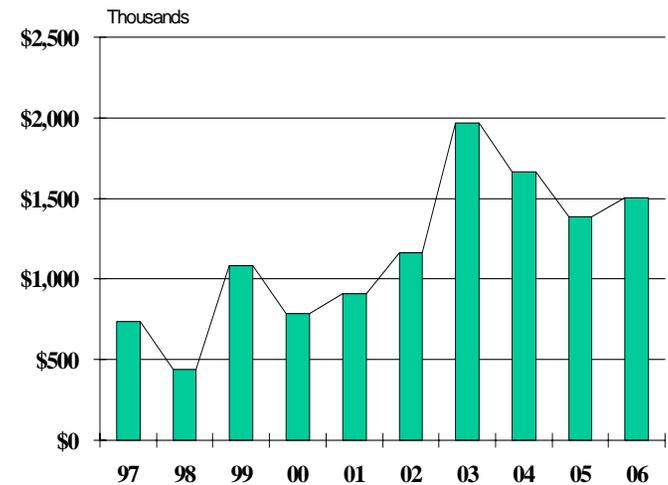
## COMMUNICATIONS SPECIAL REVENUE FUND

### Fiscal 2008 Performance Objectives

1. To produce regularly scheduled, informative community programming.
2. To develop a comprehensive communications program with Warren residents including cable, print and internet mediums.
3. To provide the community with a responsive and efficient cable television resource to resolve subscriber complaints and monitor franchisee performance.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Council meetings	24	24	24	24
Press conferences	2	6	6	6
Promos/Announcements	280	300	300	300
Youth programming	36	36	36	36
Senior Citizen programs	50	50	50	50
Sports oriented programs	120	120	120	120
Civic programming	50	50	50	50
Festivals/parades	12	12	12	12
Election shows	0	2	1	2
City Department shows	2	4	4	4
Business shows	12	12	12	12
Concerts	4	4	4	4

### EXPENDITURE HISTORY COMMUNICATIONS



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>COMMUNICATIONS SPECIAL REVENUE FUND REVENUES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 1,206,596	\$ 313,430	\$ 1,150,000	\$ 1,130,000	Cable TV Franchise Fees	\$ 1,150,000	\$ 1,150,000	\$ 1,150,000
71,488	40,419	70,000	60,000	Interest on Investments	70,000	70,000	70,000
498	488	600	-	Miscellaneous	-	-	-
<u>552,993</u>	<u>484,069</u>	<u>505,814</u>	<u>484,069</u>	Fund Balance Appropriated	<u>525,983</u>	<u>502,483</u>	<u>502,483</u>
<u>\$ 1,831,575</u>	<u>\$ 838,406</u>	<u>\$ 1,726,414</u>	<u>\$ 1,674,069</u>	<b>Total Revenues</b>	<u>\$ 1,745,983</u>	<u>\$ 1,722,483</u>	<u>\$ 1,722,483</u>
				<b>EXPENDITURES:</b>			
\$ 576,791	\$ 294,262	\$ 603,483	\$ 564,535	Personnel Services	\$ 599,779	\$ 599,779	\$ 599,779
215,330	106,011	255,082	229,579	Employee Benefits	271,654	271,654	271,654
17,056	18,921	26,000	26,000	Supplies	29,000	26,000	26,000
617,648	452,384	758,590	768,890	Other Services and Charges	788,050	770,050	770,050
74,833	24,521	85,065	85,065	Capital Outlay	57,500	55,000	55,000
<u>\$ 1,501,658</u>	<u>\$ 896,099</u>	<u>\$ 1,728,220</u>	<u>\$ 1,674,069</u>	<b>Total Expenditures</b>	<u>\$ 1,745,983</u>	<u>\$ 1,722,483</u>	<u>\$ 1,722,483</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	1,461,641	1,461,641	1,461,641
(12,921)	(12,921)	(12,921)	(7,921)	<b>RESERVE FOR: COMPENSATED ABSENCES</b>	(12,921)	(12,921)	(12,921)
<u>(552,993)</u>	<u>(484,069)</u>	<u>(505,814)</u>	<u>(484,069)</u>	<b>LESS: FUND BALANCE APPROPRIATED</b>	<u>(525,983)</u>	<u>(502,483)</u>	<u>(502,483)</u>
<u>\$ 1,956,340</u>	<u>\$ 1,414,578</u>	<u>\$ 1,448,720</u>	<u>\$ 1,243,061</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 922,737</u>	<u>\$ 946,237</u>	<u>\$ 946,237</u>

SPECIAL REVENUE FUND PERSONNEL

<u>COMMUNICATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Communications Director	1	\$ 72,813	1	\$ 75,267	1	\$ 75,267	1	\$ 75,267
Communications Specialist	2	59,282	2	61,330	2	61,330	2	61,330
Media Specialist 1	1	53,310	1	55,179	1	55,179	1	55,179
Communications Specialist 1	1	44,921	1	48,679	1	48,679	1	48,679
Administrative Clerk Trainee	1	15.98/hr.	1	16.60/hr.	1	16.60/hr.	1	16.60/hr.
Part-time Employees		230,000		250,000		250,000		250,000
Overtime	—	10,000	—	10,000	—	10,000	—	10,000
Total Personnel	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Local 1250 and Local 412 Units 35 and 59 contracts that expire 6/30/09.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>COMMUNICATIONS SPECIAL REVENUE FUND EXPENDITURES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 327,114	\$ 145,269	\$ 313,483	\$ 322,435	<b>Personnel Services:</b>	\$ 337,679	\$ 337,679	\$ 337,679
248,540	146,720	280,000	230,000	Permanent Employees	250,000	250,000	250,000
1,137	2,273	10,000	10,000	Part-time Employees	10,000	10,000	10,000
-	-	-	2,100	Overtime	2,100	2,100	2,100
-	-	5,200	-	Meeting Allowance	2,250	2,250	2,250
44,602	22,909	48,431	44,599	<b>Employee Benefits:</b>	47,532	47,532	47,532
42,638	24,535	44,370	44,414	Education Allowance	65,700	65,700	65,700
78,419	35,895	90,248	86,292	Social Security	98,566	98,566	98,566
4,699	1,063	8,160	8,155	Employee Insurance	8,492	8,492	8,492
40,380	18,432	42,931	41,229	Retiree Health Insurance	43,294	43,294	43,294
954	326	630	1,290	Longevity	1,290	1,290	1,290
38	51	512	-	Retirement Fund	930	930	930
-	1,000	11,000	-	Cost of Living	-	-	-
3,600	1,800	3,600	3,600	Legal Services	3,600	3,600	3,600
-	-	-	-	Uniform/Cleaning Allowance	-	-	-
1,966	2,883	3,000	3,000	Auto Allowance	3,000	3,000	3,000
12,692	8,936	15,000	15,000	<b>Supplies:</b>	18,000	15,000	15,000
2,398	7,102	8,000	8,000	Office	8,000	8,000	8,000
-	-	-	-	Operating	100,000	85,000	85,000
34,450	27,286	85,000	85,000	Tapes	45,000	45,000	45,000
40,745	27,597	45,000	45,000	<b>Other Services and Charges:</b>	1,000	1,000	1,000
12,403	334	334	1,000	Contractual Services	7,500	7,500	7,500
6,497	4,336	7,500	7,500	Postage	250	250	250
9	-	250	250	Unemployment Costs	8,000	8,000	8,000
1,655	757	8,000	8,000	Telephone	4,000	2,500	2,500
-	-	2,500	2,500	Mileage	4,000	4,000	4,000
-	779	4,000	4,000	Vehicle Maintenance	135,000	135,000	135,000
131,432	55,468	130,000	125,000	Conferences & Workshops	3,000	3,000	3,000
-	90	3,000	3,000	Community Promotions	2,500	2,500	2,500
2,277	1,177	3,000	3,000	Public Utilities	30,000	30,000	30,000
3,730	8,639	38,640	38,640	Memberships & Dues	37,500	37,500	37,500
26,900	28,748	28,748	37,500	Sets and Design	6,500	5,000	5,000
3,366	1	5,000	5,000	Web site	50,000	50,000	50,000
43,520	44,118	44,118	50,000	City Calendar	15,000	15,000	15,000
7,531	10,145	15,000	15,000	Music Library	8,000	8,000	8,000
-	-	8,000	8,000	City Newsletter	37,000	37,000	37,000
33,287	4,995	36,000	36,000	Software & Contractual Service	5,000	5,000	5,000
-	-	5,000	5,000	Auditorium Expense	106,800	106,800	106,800
100,200	103,500	103,500	103,500	2005 Capital Equipment Loan Payment	182,000	182,000	182,000
169,646	134,414	186,000	186,000	Accumulative Sick Leave	7,500	5,000	5,000
-	-	-	-	Administrative Expense	50,000	50,000	50,000
26,290	1,344	7,500	7,500	Building Authority Bonds, Series 2001	1,745,983	1,722,483	1,722,483
48,543	23,177	77,565	77,565	<b>Capital Outlay:</b>	-	-	-
\$ 1,501,658	\$ 896,099	\$ 1,728,220	\$ 1,674,069	Equipment - Office	-	-	-
				Equipment - Cable TV	-	-	-
				<b>Total Expenditures</b>			

## SANITATION

The Sanitation Special Revenue Fund accounts for specific property taxes that are used to operate the Sanitation Division.

The Sanitation Division is responsible for picking up refuse, recyclables, compost and appliances in a prompt, reliable, and efficient manner from approximately 56,000 homes per week, which equates to over seven million individual pick-up stops annually. In addition, the Division provides a curbside recycle program for 35 schools, 12 churches, all City libraries, fire stations, senior centers and many other City buildings. In conjunction with other departments, we have three weeks each year of "Clean-Up Days". In addition, our division participates in designated neighborhood clean-ups and other special projects. We have two "Hazardous Waste Drop Off Days" per year and are also responsible for the extraction of freon from refrigerators discarded by residents.

The Sanitation Division is responsible for the maintenance and repair of its fleet of vehicles, which include rear-packer garbage trucks, recycle trucks, pick-up trucks and other miscellaneous equipment.

The Sanitation Division is also responsible for operating and maintaining the Recycling Center, which provides additional recycling options to the community. The Division is also responsible for the general maintenance of the buildings, offices, and grounds of the complex and also does regular inspections of the Transfer Station to insure it is kept in good repair and operating condition.

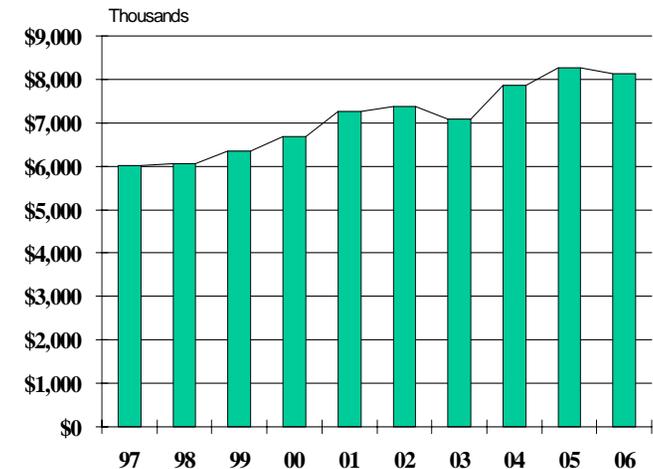
## SANITATION

### Fiscal 2008 Performance Objectives

1. To continue to reduce complaints of residents.
2. To increase homeowner awareness of the recycling and compost programs.
3. To correlate a fine system for habitual violations of the Sanitation Ordinance.
4. To increase the number of schools and churches involved in the recycling program.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Collection points (per week)	56,000	56,000	56,000	56,000
Tonnage refuse landfilled	51,780	50,000	50,000	50,000
Citizen complaints received	1,693	1,200	1,400	1,300
Number of refuse collection routes	10	10	10	10
Curbside recycling collected	3,633 Tons	8,000 Tons	5,000 Tons	5,000 Tons
Number of recycle routes	5	5	5	5
Curbside compost collected	16,123 Tons	16,000 Tons	16,000 Tons	17,000 Tons
Number of compost routes	5	5	5	5
Tonnage recycle drop-off center	943	510	960	980
Car batteries dropped off	935	1,200	1,100	1,200
Non ferrous metal dropped off	128 Tons	9 Tons	130 Tons	130 Tons
Cardboard collected/dropped off	147 Tons	150 Tons	160 Tons	170 Tons
White goods/scrap metal	284 Tons	500 Tons	300 Tons	300 Tons
Concrete dropped off	385 Tons	360 Tons	370 Tons	380 Tons
Motor oil dropped off	11,950 gal.	14,000 gal.	13,000 gal.	13,000 gal.

### EXPENDITURE HISTORY SANITATION



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>SANITATION SPECIAL REVENUE FUND REVENUES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 7,988,329	\$ 4,087,154	\$ 8,331,088	\$ 8,172,576	Property Tax Revenue	\$ 8,532,018	\$ 8,532,018	\$ 8,532,018
151,178	63,846	174,183	127,697	Industrial Facilities Tax	203,368	203,368	203,368
160,189	103,738	160,000	110,000	Interest on Investments	160,000	160,000	160,000
812	-	-	-	Sale of Equipment	-	-	-
69,326	25,075	60,000	60,000	Miscellaneous Revenue	60,000	60,000	60,000
560,000	50,000	120,000	120,000	Transfer Station Royalties	120,000	120,000	120,000
39,434	21,678	43,000	46,000	Recycling Revenue	43,000	43,000	43,000
<u>1,092,454</u>	<u>909,231</u>	<u>909,231</u>	<u>909,231</u>	Fund Balance Appropriated	<u>1,343,540</u>	<u>775,014</u>	<u>775,014</u>
<u>\$ 10,061,722</u>	<u>\$ 5,260,722</u>	<u>\$ 9,797,502</u>	<u>\$ 9,545,504</u>	<b>Total Revenues</b>	<u>\$ 10,461,926</u>	<u>\$ 9,893,400</u>	<u>\$ 9,893,400</u>
				<b>EXPENDITURES:</b>			
\$ 2,563,910	\$ 1,239,320	\$ 2,791,960	\$ 2,920,121	Personnel Services	\$ 3,088,993	\$ 2,997,824	\$ 2,997,824
1,989,409	997,186	2,252,560	2,471,775	Employee Benefits	2,634,743	2,557,831	2,557,831
248,443	152,085	264,000	264,000	Supplies	320,000	269,000	269,000
3,183,230	1,968,218	3,557,230	3,740,800	Other Services and Charges	3,919,300	3,894,300	3,894,300
<u>141,303</u>	<u>252</u>	<u>178,808</u>	<u>148,808</u>	Capital Outlay	<u>498,890</u>	<u>174,445</u>	<u>174,445</u>
<u>\$ 8,126,295</u>	<u>\$ 4,357,061</u>	<u>\$ 9,044,558</u>	<u>\$ 9,545,504</u>	<b>Total Expenditures</b>	<u>\$ 10,461,926</u>	<u>\$ 9,893,400</u>	<u>\$ 9,893,400</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	4,634,816	4,634,816	4,634,816
				<b>RESERVE FOR:</b>			
(138,565)	(138,565)	(138,565)	(131,565)	<b>COMPENSATED ABSENCES</b>	(138,565)	(138,565)	(138,565)
(51,360)	(51,360)	(51,360)	(46,360)	<b>COMPENSATORY TIME</b>	(51,360)	(51,360)	(51,360)
				<b>LESS: FUND BALANCE APPROPRIATED</b>	<u>(1,343,540)</u>	<u>(775,014)</u>	<u>(775,014)</u>
<u>\$ 4,601,178</u>	<u>\$ 4,595,608</u>	<u>\$ 4,444,891</u>	<u>\$ 2,434,594</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 3,101,351</u>	<u>\$ 3,669,877</u>	<u>\$ 3,669,877</u>

SPECIAL REVENUE FUND PERSONNEL

<u>SANITATION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Sanitation Superintendent	1	\$ 85,206	1	\$ 88,031	1	\$ 88,031	1	\$ 88,031
Assistant Superintendent	1	68,329	1	70,648	1	70,648	1	70,648
Administrative Clerical Technician	1	47,835	1	49,539	1	49,539	1	49,539
Administrative Clerk	1	44,522	1	46,127	1	46,127	1	46,127
<u>Rubbish Pick-up:</u>								
Foreman	3	30.19/hr.	3	31.24/hr.	3	31.24/hr.	3	31.24/hr.
Sanitation Operator Technician	1	25.17/hr.	1	26.07/hr.	1	26.07/hr.	1	26.07/hr.
Sanitation Operator Specialist	20	24.51/hr.	20	25.39/hr.	20	25.39/hr.	20	25.39/hr.
Recycling & Compost Specialist	10	16.51/hr.	10	17.15/hr.	10	17.15/hr.	10	17.15/hr.
<u>Garage:</u>								
Automotive Mechanic Technician	1	28.61/hr.	1	29.61/hr.	1	29.61/hr.	1	29.61/hr.
General Welder	1	26.93/hr.	1	27.88/hr.	1	27.88/hr.	1	27.88/hr.
Automotive Mechanic Specialist	2	26.25/hr.	2	27.18/hr.	2	27.18/hr.	2	27.18/hr.
Seasonal Employees		440,000		438,056		438,056		438,056
<u>Overtime:</u>								
Rubbish Pick-up		380,000		487,040		400,000		400,000
Mechanics		33,653		36,010		35,000		35,000
Clerical	—	4,000	—	7,119	—	4,000	—	4,000
Total Personnel	<u>42</u>		<u>42</u>		<u>42</u>		<u>42</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>SANITATION SPECIAL REVENUE FUND EXPENDITURES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Personnel Services:</b>			
\$ 155,225	\$ 76,327	\$ 156,705	\$ 153,399	Supervisory	\$ 159,326	\$ 159,326	\$ 159,326
1,415,235	601,356	1,444,218	1,597,153	Permanent Employees - Rubbish Collection	1,643,498	1,643,498	1,643,498
171,848	91,312	198,171	222,093	Permanent Employees - Mechanics	223,127	223,127	223,127
34,496	18,553	63,213	89,823	Permanent Employees - Clerical	94,817	94,817	94,817
				Seasonal Employees - Summer			
362,372	233,668	480,000	440,000	Rubbish Collection	438,056	438,056	438,056
18,502	11,150	22,000	-	Temporary Clerical	-	-	-
374,180	191,842	390,000	380,000	Overtime - Rubbish Collection	487,040	400,000	400,000
31,427	14,678	33,653	33,653	Overtime - Mechanics	36,010	35,000	35,000
625	434	4,000	4,000	Overtime - Clerical	7,119	4,000	4,000
				<b>Employee Benefits:</b>			
-	-	-	-	Education Allowance	3,150	3,150	3,150
205,234	99,631	220,244	234,291	Social Security	244,895	237,830	237,830
550,813	303,096	644,893	691,953	Employee Insurance	786,036	782,212	782,212
519,694	235,521	611,547	628,723	Retiree Health Insurance	667,597	642,863	642,863
51,598	30,901	50,691	56,344	Longevity	58,286	58,286	58,286
583,583	287,487	675,179	800,947	Retirement Fund	851,487	810,198	810,198
6,810	2,375	4,589	9,562	Cost of Living	9,562	9,562	9,562
2,457	2,278	5,197	5,735	Legal Services	6,510	6,510	6,510
62,000	31,000	33,000	37,000	Uniform/Cleaning Allowance	-	-	-
7,220	4,897	7,220	7,220	Uniforms	7,220	7,220	7,220
				<b>Supplies:</b>			
10,656	6,540	14,000	14,000	Operating Supplies	20,000	14,000	14,000
237,787	145,545	250,000	250,000	Gasoline & Diesel Oil	300,000	255,000	255,000
				<b>Other Services and Charges:</b>			
3,798	1,102	6,000	6,000	Notifications	6,000	6,000	6,000
-	-	1,000	1,000	Community Recycling & Compost Education	1,000	1,000	1,000
10,585	13,641	19,000	19,000	Contractual Services	19,000	19,000	19,000
				<b>Contractual Services:</b>			
1,354,735	594,329	1,475,000	1,503,800	Rubbish Hauling	1,605,000	1,605,000	1,605,000
510,459	273,125	575,000	675,000	Recycling & Compost Disposal	700,000	700,000	700,000
25,226	14,819	30,000	30,000	Hazardous Waste Collection	30,000	30,000	30,000
6,819	3,741	20,000	30,000	SMDA Closure Costs	30,000	25,000	25,000
47,926	16,335	60,000	100,000	SMDA Legal/Engineering Costs	100,000	100,000	100,000

(Continued)

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>SANITATION SPECIAL REVENUE FUND EXPENDITURES (Continued):</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>Other Services and Charges:</b>			
\$ 30,540	\$ 44,730	\$ 44,730	\$ 45,000	Unemployment Costs	\$ 48,000	\$ 48,000	\$ 48,000
3,744	2,086	4,500	5,000	Telephone	5,000	5,000	5,000
181,668	158,384	250,000	250,000	Truck Expense	265,000	250,000	250,000
37,747	11,742	42,000	46,000	Public Utilities	46,000	46,000	46,000
125,100	-	129,200	129,200	Insurance and Bonds	133,300	133,300	133,300
12,501	9,470	20,000	20,000	Building & Grounds Maintenance	25,000	20,000	20,000
7,407	10,391	15,000	15,000	Refund of Taxes Paid Under Protest	15,000	15,000	15,000
23,555	23,063	25,000	25,000	2002 Capital Equipment Loan Payment	24,000	24,000	24,000
29,720	4,460	32,000	32,000	2005 Capital Equipment Loan Payment	33,000	33,000	33,000
-	-	7,000	7,000	Accumulative Sick Leave	7,000	7,000	7,000
-	-	5,000	5,000	Accumulative Compensatory Time	5,000	5,000	5,000
10,000	-	10,000	10,000	Estimated Uncollectible Taxes	10,000	10,000	10,000
761,700	786,800	786,800	786,800	Administrative Expense	812,000	812,000	812,000
				<b>Capital Outlay:</b>			
6,394	-	-	-	Capital Improvements	200,000	-	-
1,974	252	8,500	8,500	Equipment - Office and Garage	30,890	9,445	9,445
132,935	-	170,308	140,308	Equipment - Vehicles	268,000	165,000	165,000
<u>\$ 8,126,295</u>	<u>\$ 4,357,061</u>	<u>\$ 9,044,558</u>	<u>\$ 9,545,504</u>	<b>Total Expenditures</b>	<u>\$ 10,461,926</u>	<u>\$ 9,893,400</u>	<u>\$ 9,893,400</u>

## RENTAL ORDINANCE FUND

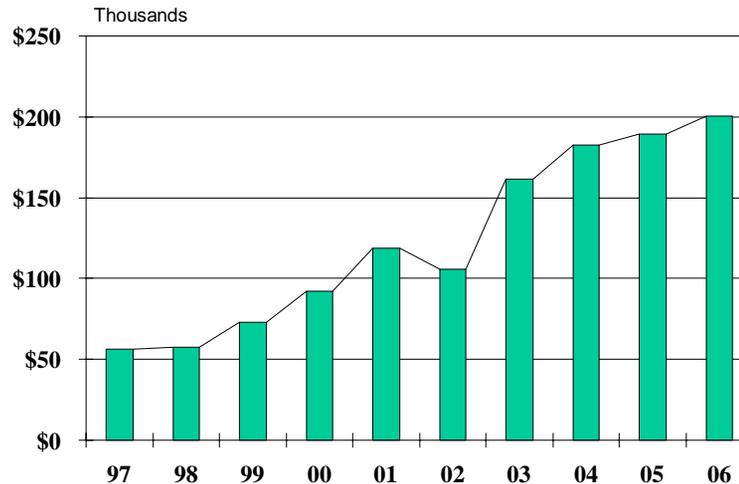
The Registration of Residential Income Property Owners Program took effect on June 25, 1993, (Ordinance 80-433). This ordinance was created to provide regulations and enforcement to protect the health, welfare and safety of the occupants, the owners and the community. It requires a bi-annual inspection of residential rental home properties and sets up minimum health and safety standards for this program.

The program is administered by the Department of Property Maintenance Inspection, which accepts the filings, and issues the Certificates of Compliance. There are over 21,000 properties that have been investigated and or registered in the program.

In 2006, City Council passed an amended Rental Licensing Program that includes licensing and inspection of multi-family (apartment) rentals in the City, as well as, new more stringent requirements for application and more severe penalties for non-compliance. There is a five person Rental Review Committee that was established by the City Council to allow property owners an appeal process.

The fees collected for inspections fund this program.

## EXPENDITURE HISTORY RENTAL ORDINANCE



SPECIAL REVENUE FUND PERSONNEL

<u>RENTAL ORDINANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Rental Code Inspector	1	\$ 52,410	1	\$ 54,252	1	\$ 54,252	1	\$ 54,252
Rental Inspection Coordinator	1	47,535	1	49,230	1	49,230	1	49,230
Part-time Employee		-		25,000		25,000		25,000
Overtime	—	1,200	—	1,200	—	1,200	—	1,200
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

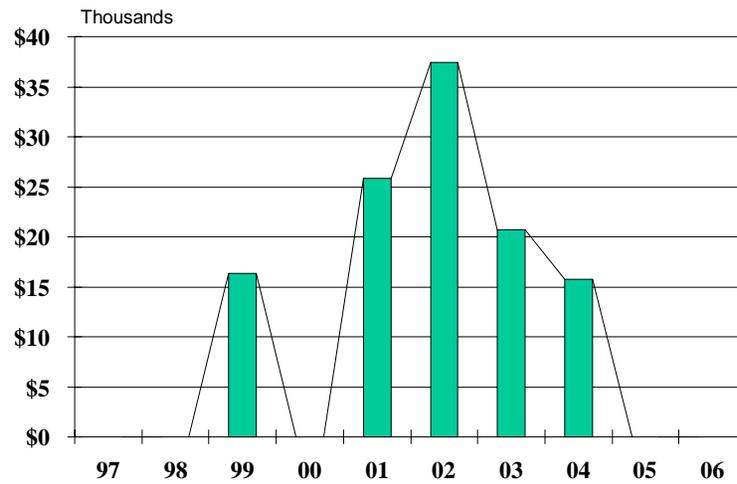
SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>RENTAL ORDINANCE FUND</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>REVENUES:</b>			
\$ 40,000	\$ 16,242	\$ 40,000	\$ 40,000	Block Grant Reimbursement	\$ 40,000	\$ 40,000	\$ 40,000
133,995	88,910	140,000	130,000	Residential Inspection Fees	135,000	135,000	135,000
-	-	-	-	- Apartment License Application Fee	120,000	120,000	120,000
-	-	-	-	- Apartment Inspection Fee	63,000	63,000	63,000
2,577	1,149	2,000	2,000	Interest on Investments	2,000	2,000	2,000
38,806	31,187	31,187	31,187	Fund Balance Appropriated	-	-	-
<u>\$ 215,378</u>	<u>\$ 137,488</u>	<u>\$ 213,187</u>	<u>\$ 203,187</u>	<b>Total Revenues</b>	<u>\$ 360,000</u>	<u>\$ 360,000</u>	<u>\$ 360,000</u>
				<b>EXPENDITURES:</b>			
				<b>Personnel Services:</b>			
\$ 104,067	\$ 52,095	\$ 104,452	\$ 99,809	Permanent Employees	\$ 103,904	\$ 103,904	\$ 103,904
-	-	-	-	Part-time Employee	25,000	25,000	25,000
687	-	1,200	1,200	Overtime	1,200	1,200	1,200
				<b>Employee Benefits:</b>			
8,567	4,307	8,557	8,326	Social Security	10,437	10,437	10,437
22,339	11,711	23,320	23,234	Employee Insurance	26,500	26,500	26,500
25,777	12,960	28,033	26,858	Retiree Health Insurance	29,755	29,755	29,755
2,926	2,089	3,991	3,993	Longevity	4,141	4,141	4,141
28,092	14,996	30,340	30,227	Retirement Fund	32,325	32,325	32,325
296	116	216	430	Cost of Living	430	430	430
154	154	307	310	Legal Services	310	310	310
4,000	2,000	2,000	2,000	Uniform/Cleaning Allowance	-	-	-
840	1,757	2,000	2,000	<b>Office Supplies</b>	7,000	7,000	7,000
				<b>Other Services and Charges:</b>			
-	-	-	-	Contractual Services	50,000	50,000	50,000
2,399	1,748	3,500	3,000	Postage	8,500	8,500	8,500
463	179	700	800	Vehicle Maintenance	800	800	800
-	-	1,000	1,000	Accumulative Sick Leave	1,000	1,000	1,000
<u>\$ 200,607</u>	<u>\$ 104,112</u>	<u>\$ 209,616</u>	<u>\$ 203,187</u>	<b>Total Expenditures</b>	<u>\$ 301,302</u>	<u>\$ 301,302</u>	<u>\$ 301,302</u>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ 14,771	\$ 33,376	\$ 3,571	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ 58,698	\$ 58,698	\$ 58,698
				<b>ESTIMATED FUND BALANCE</b>			
70,891	46,856	46,856	39,974	<b>BEGINNING OF PERIOD</b>	19,240	19,240	19,240
				<b>RESERVE FOR:</b>			
(3,994)	(3,994)	(3,994)	(2,994)	<b>COMPENSATED ABSENCES</b>	(3,994)	(3,994)	(3,994)
				<b>LESS: FUND BALANCE</b>			
<u>(38,806)</u>	<u>(31,187)</u>	<u>(31,187)</u>	<u>(31,187)</u>	<b>APPROPRIATED</b>	-	-	-
<u>\$ 42,862</u>	<u>\$ 45,051</u>	<u>\$ 15,246</u>	<u>\$ 5,793</u>	<b>ESTIMATED FUND BALANCE</b>	<u>\$ 73,944</u>	<u>\$ 73,944</u>	<u>\$ 73,944</u>
				<b>(DEFICIT) END OF PERIOD</b>			

## VICE CRIME CONFISCATION FUND

The Vice Crime Confiscation Fund is used to account for revenues seized under local nuisance abatement ordinances against gambling and vice crimes. These funds may only be used for law enforcement purposes.

### EXPENDITURE HISTORY VICE CRIME CONFISCATION



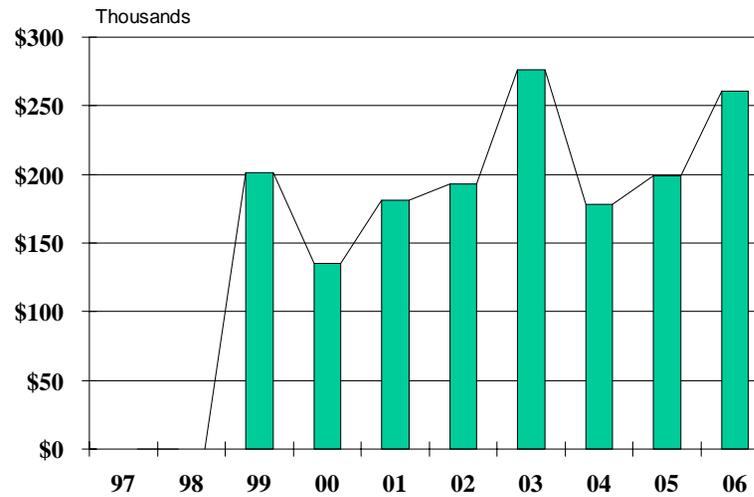
SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>VICE CRIME CONFISCATION FUND</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b><u>REVENUES:</u></b>			
\$ 27,253	\$ 21,771	\$ 30,000	\$ 6,000	Vice Crime Confiscation's	\$ 15,000	\$ 15,000	\$ 15,000
3,993	3,275	5,500	2,800	Interest on Investments	6,000	6,000	6,000
<u>19,200</u>	<u>16,200</u>	<u>16,200</u>	<u>16,200</u>	Fund Balance Appropriated	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<b><u>\$ 50,446</u></b>	<b><u>\$ 41,246</u></b>	<b><u>\$ 51,700</u></b>	<b><u>\$ 25,000</u></b>	<b>Total Revenues</b>	<b><u>\$ 25,000</u></b>	<b><u>\$ 25,000</u></b>	<b><u>\$ 25,000</u></b>
				<b><u>EXPENDITURES:</u></b>			
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	Transfer to General Fund	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>
<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 25,000</u></b>	<b><u>\$ 25,000</u></b>	<b>Total Expenditures</b>	<b><u>\$ 25,000</u></b>	<b><u>\$ 25,000</u></b>	<b><u>\$ 25,000</u></b>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	128,794	128,794	128,794
87,048	118,294	118,294	76,848				
				<b>LESS: FUND BALANCE APPROPRIATED</b>	(4,000)	(4,000)	(4,000)
<u>(19,200)</u>	<u>(16,200)</u>	<u>(16,200)</u>	<u>(16,200)</u>				
<b><u>\$ 118,294</u></b>	<b><u>\$ 143,340</u></b>	<b><u>\$ 128,794</u></b>	<b><u>\$ 60,648</u></b>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<b><u>\$ 124,794</u></b>	<b><u>\$ 124,794</u></b>	<b><u>\$ 124,794</u></b>

## DRUG FORFEITURE FUND

The Drug Forfeiture Fund is used to account for revenues generated by drug forfeitures and expenditures related to the enforcement of drug laws per Public Act 251 of 1982. The funds can only be used for the enhancement of drug enforcement.

### EXPENDITURE HISTORY DRUG FORFEITURE



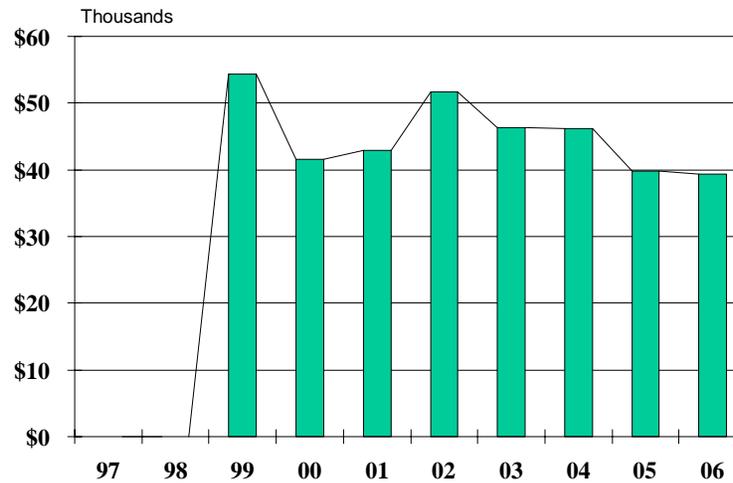
SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>DRUG FORFEITURE FUND</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b><u>REVENUES:</u></b>			
\$ 274,228	\$ 241,443	\$ 275,000	\$ 210,000	Drug Forfeitures	\$ 230,000	\$ 230,000	\$ 230,000
22,491	12,951	20,000	15,000	Interest on Investments	23,000	23,000	23,000
1,541	-	-	-	Sale of Equipment	-	-	-
<u>174,000</u>	<u>166,175</u>	<u>166,175</u>	<u>166,175</u>	Fund Balance Appropriated	<u>62,500</u>	<u>50,500</u>	<u>50,500</u>
<b><u>\$ 472,260</u></b>	<b><u>\$ 420,569</u></b>	<b><u>\$ 461,175</u></b>	<b><u>\$ 391,175</u></b>	<b>Total Revenues</b>	<b><u>\$ 315,500</u></b>	<b><u>\$ 303,500</u></b>	<b><u>\$ 303,500</u></b>
				<b><u>EXPENDITURES:</u></b>			
\$ 5,206	\$ 4,129	\$ 6,000	\$ 6,000	<b>Operating Supplies</b>	\$ 6,000	\$ 6,000	\$ 6,000
				<b>Other Services and Charges:</b>			
394	1,135	4,000	4,000	Contractual Services	4,000	4,000	4,000
7,463	3,201	8,000	10,000	Telephone	12,000	10,000	10,000
3,569	-	5,000	5,000	Vehicle Maintenance	5,000	5,000	5,000
4,092	2,030	5,000	5,000	Canine Unit Expense	5,000	5,000	5,000
24,463	16,000	50,000	50,000	Special Investigations	60,000	50,000	50,000
				<b>Capital Outlay:</b>			
6,688	-	-	-	Equipment - Office	8,500	8,500	8,500
2,416	166,355	166,355	147,675	Equipment	14,000	14,000	14,000
96,405	-	48,500	48,500	Equipment - Vehicles	81,000	81,000	81,000
<u>110,000</u>	<u>115,000</u>	<u>115,000</u>	<u>115,000</u>	Transfer to General Fund	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>
<b><u>\$ 260,696</u></b>	<b><u>\$ 307,850</u></b>	<b><u>\$ 407,855</u></b>	<b><u>\$ 391,175</u></b>	<b>Total Expenditures</b>	<b><u>\$ 315,500</u></b>	<b><u>\$ 303,500</u></b>	<b><u>\$ 303,500</u></b>
				<b>NET INCREASE (DECREASE) IN FUND</b>			
\$ 211,564	\$ 112,719	\$ 53,320	\$ -	<b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE</b>			
490,642	528,206	528,206	395,684	<b>BEGINNING OF PERIOD</b>	415,351	415,351	415,351
				<b>LESS: FUND BALANCE</b>			
<u>(174,000)</u>	<u>(166,175)</u>	<u>(166,175)</u>	<u>(166,175)</u>	<b>APPROPRIATED</b>	<u>(62,500)</u>	<u>(50,500)</u>	<u>(50,500)</u>
				<b>ESTIMATED FUND BALANCE</b>			
<b><u>\$ 528,206</u></b>	<b><u>\$ 474,750</u></b>	<b><u>\$ 415,351</u></b>	<b><u>\$ 229,509</u></b>	<b>(DEFICIT) END OF PERIOD</b>	<b><u>\$ 352,851</u></b>	<b><u>\$ 364,851</u></b>	<b><u>\$ 364,851</u></b>

## ACT 302 POLICE TRAINING FUND

This fund represents special training funds received from the State of Michigan, which must be used exclusively for the training of sworn police personnel. To qualify for these funds, the City must allocate a certain level of funding for police training, which is budgeted in the City's General Fund. These training funds are established according to Public Act 302 of the Public Acts of 1965, as amended (MCL28.613).

### EXPENDITURE HISTORY ACT 302 POLICE TRAINING



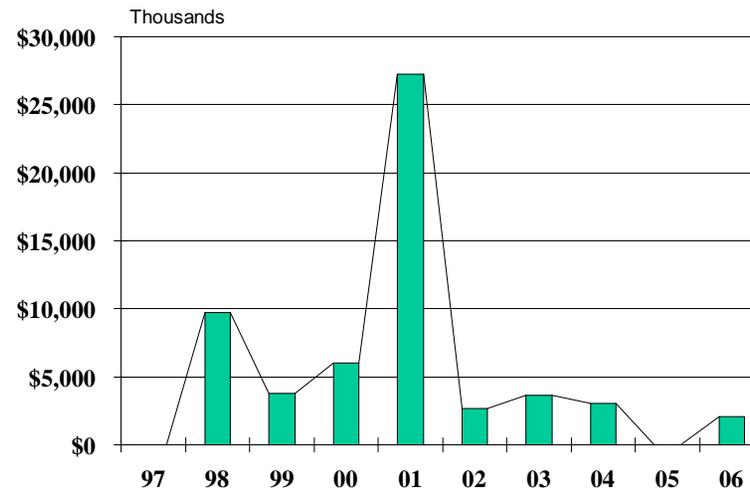
SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>ACT 302 POLICE TRAINING FUND</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b><u>REVENUES:</u></b>			
\$ 56,004	\$ 28,809	\$ 53,000	\$ 53,000	State Grant - Police Training	\$ 53,000	\$ 53,000	\$ 53,000
3,899	2,805	3,500	2,800	Interest on Investments	4,000	4,000	4,000
200	-	-	-	Fund Balance Appropriated	-	-	-
<u>\$ 60,103</u>	<u>\$ 31,614</u>	<u>\$ 56,500</u>	<u>\$ 55,800</u>	<b>Total Revenues</b>	<u>\$ 57,000</u>	<u>\$ 57,000</u>	<u>\$ 57,000</u>
				<b><u>EXPENDITURES:</u></b>			
				<b>Other Services and Charges:</b>			
\$ 36,850	\$ 35,990	\$ 51,300	\$ 51,300	Conferences & Workshops	\$ 52,000	\$ 52,000	\$ 52,000
				<b>Capital Outlay:</b>			
2,536	-	-	-	Equipment - Office	-	-	-
<u>\$ 39,386</u>	<u>\$ 35,990</u>	<u>\$ 51,300</u>	<u>\$ 51,300</u>	<b>Total Expenditures</b>	<u>\$ 52,000</u>	<u>\$ 52,000</u>	<u>\$ 52,000</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ 5,000	\$ 5,000	\$ 5,000
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	123,059	123,059	123,059
				<b>LESS: FUND BALANCE APPROPRIATED</b>	-	-	-
(200)	-	-	-	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ 128,059</u>	<u>\$ 128,059</u>	<u>\$ 128,059</u>
<u>\$ 117,859</u>	<u>\$ 113,483</u>	<u>\$ 123,059</u>	<u>\$ 103,642</u>				

## TANK PLANT REDEVELOPMENT FUND

This fund was established to account for all transactions involving the purchase of, leasing of, and eventual resale of properties located at the former Warren Tank Plant site.

### EXPENDITURE HISTORY TANK PLANT REDEVELOPMENT



SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>TANK PLANT REDEVELOPMENT FUND</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>REVENUES:</b>			
\$ 2,031,267	\$ 150,059	\$ 150,059	\$ 150,059	Fund Balance Appropriated	\$ -	\$ -	\$ -
<u>\$ 2,031,267</u>	<u>\$ 150,059</u>	<u>\$ 150,059</u>	<u>\$ 150,059</u>	<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<b>EXPENDITURES:</b>			
				<b>Capital Outlay:</b>			
\$ 2,061,267	\$ -	\$ 120,059	\$ 150,059	Sidewalk & Tree Revolving	\$ -	\$ -	\$ -
<u>\$ 2,061,267</u>	<u>\$ -</u>	<u>\$ 120,059</u>	<u>\$ 150,059</u>	<b>Total Expenditures</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
				<b>LESS: FUND BALANCE APPROPRIATED</b>	-	-	-
<u>(2,031,267)</u>	<u>(150,059)</u>	<u>(150,059)</u>	<u>(150,059)</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>\$ 120,059</u>	<u>\$ 120,059</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## **DOWNTOWN DEVELOPMENT AUTHORITY OPERATIONS FUND**

The State of Michigan passed the Downtown Development Authority Act (PA 197 of 1975) to give municipalities a tool for improving the quality of downtown areas. The Downtown Development Board consists of the Mayor plus eight members appointed by the Mayor, subject to approval by City Council. The DDA Director is hired by the DDA Board and serves as their day-to-day liaison for all downtown activities.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>DOWNTOWN DEVELOPMENT AUTHORITY</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b><u>REVENUES:</u></b>			
\$ -	\$ 2,553,750	\$ 5,585,000	\$ 5,107,505	Property Tax Revenue	\$ 5,744,000	\$ 5,744,000	\$ 5,744,000
-	75,717	145,000	120,000	Other Income	275,000	275,000	275,000
-	-	2,776	-	Fund Balance Appropriated	-	-	-
<u>\$ -</u>	<u>\$ 2,629,467</u>	<u>\$ 5,732,776</u>	<u>\$ 5,227,505</u>	<b>Total Revenues</b>	<u>\$ 6,019,000</u>	<u>\$ 6,019,000</u>	<u>\$ 6,019,000</u>
				<b><u>EXPENDITURES:</u></b>			
\$ -	\$ 58,951	\$ 112,037	\$ 107,927	Personnel Services	\$ 159,252	\$ 159,252	\$ 159,252
-	30,240	62,963	59,204	Employee Benefits	70,481	70,481	70,481
-	2,403	4,000	4,000	Supplies	6,000	6,000	6,000
-	2,844,817	4,548,788	4,562,338	Other Services and Charges	5,567,400	5,567,400	5,567,400
<u>\$ -</u>	<u>\$ 2,936,411</u>	<u>\$ 4,727,788</u>	<u>\$ 4,733,469</u>	<b>Total Expenditures</b>	<u>\$ 5,803,133</u>	<u>\$ 5,803,133</u>	<u>\$ 5,803,133</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE FOR PERIOD</b>			
\$ -	\$ (306,944)	\$ 1,004,988	\$ 494,036		\$ 215,867	\$ 215,867	\$ 215,867
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>			
-	7,366,483	7,366,483	6,129,454		8,368,695	8,368,695	8,368,695
				<b>LESS: FUND BALANCE APPROPRIATED</b>			
-	-	(2,776)	-		-	-	-
				<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>			
<u>\$ -</u>	<u>\$ 7,059,539</u>	<u>\$ 8,368,695</u>	<u>\$ 6,623,490</u>		<u>\$ 8,584,562</u>	<u>\$ 8,584,562</u>	<u>\$ 8,584,562</u>

SPECIAL REVENUE FUND PERSONNEL

<u>DOWNTOWN DEVELOPMENT AUTHORITY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director	1	\$ 76,795	1	\$ 79,368	1	\$ 79,368	1	\$ 79,368
Temporary Employee	—	31,200	—	79,560	—	79,560	—	79,560
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

SPECIAL REVENUE FUND  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ -	\$ 2,553,750	\$ 5,585,000	\$ 5,107,505	Property Tax Revenue	\$ 5,744,000	\$ 5,744,000	\$ 5,744,000
-	33,496	65,000	120,000	Interest on Investments	75,000	75,000	75,000
-	42,221	80,000	-	Lease Proceeds	200,000	200,000	200,000
-	-	2,776	-	Fund Balance Appropriated	-	-	-
<b>\$ -</b>	<b>\$ 2,629,467</b>	<b>\$ 5,732,776</b>	<b>\$ 5,227,505</b>	<b>Total Revenues</b>	<b>\$ 6,019,000</b>	<b>\$ 6,019,000</b>	<b>\$ 6,019,000</b>
				<b><u>EXPENDITURES:</u></b>			
				<b>Personnel Services:</b>			
\$ -	\$ 38,310	\$ 78,537	\$ 76,727	Permanent Employee	\$ 79,692	\$ 79,692	\$ 79,692
-	20,641	33,500	31,200	Temporary Employee	79,560	79,560	79,560
				<b>Employee Benefits:</b>			
-	-	-	-	Education Allowance	1,200	1,200	1,200
-	4,763	9,173	8,779	Social Security	12,854	12,854	12,854
-	8,252	16,509	16,348	Employee Insurance	18,827	18,827	18,827
-	9,611	21,569	20,519	Retiree Health Insurance	23,412	23,412	23,412
-	1,532	1,532	1,535	Longevity	1,588	1,588	1,588
-	4,175	8,383	8,208	Retirement Fund	8,630	8,630	8,630
-	107	157	215	Cost of Living	215	215	215
-	-	40	-	Legal Services	155	155	155
-	-	2,000	-	Uniform/Cleaning Allowance	-	-	-
-	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
-	2,403	4,000	4,000	<b>Office Supplies</b>	6,000	6,000	6,000
				<b>Other Services and Charges:</b>			
-	190	3,000	3,000	Contractual Services	325,000	325,000	325,000
-	-	-	-	Management Fees & Expenses	120,000	120,000	120,000
-	2,330	6,000	9,000	Court Reporter	9,000	9,000	9,000
-	420	1,000	1,000	Postage	10,000	10,000	10,000
-	50	250	-	Telephone	400	400	400
-	56	200	1,000	Mileage	1,000	1,000	1,000
-	-	3,000	3,000	Conferences & Workshops	3,000	3,000	3,000
-	1,380	20,000	20,000	Community Promotions	75,000	75,000	75,000
-	968	6,000	10,000	Printing and Publishing	20,000	20,000	20,000
-	598,400	598,400	598,400	Administrative Expense	617,500	617,500	617,500
-	-	-	-	City Flower Plantings	7,500	7,500	7,500
-	250	3,000	5,000	Membership and Dues	5,000	5,000	5,000
-	104,785	145,000	145,000	Building Authority Bonds, Series 2001	137,000	137,000	137,000
-	2,135,988	3,762,938	3,766,938	Transfer to DDA Debt Retirement Funds	4,237,000	4,237,000	4,237,000
<b>\$ -</b>	<b>\$ 2,936,411</b>	<b>\$ 4,727,788</b>	<b>\$ 4,733,469</b>	<b>Total Expenditures</b>	<b>\$ 5,803,133</b>	<b>\$ 5,803,133</b>	<b>\$ 5,803,133</b>

# *Enterprise Funds*

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The Senior Citizen's Housing Funds are the only Enterprise Funds other than the Water and Sewer System, which is submitted under separate cover later in the year because its fiscal year is on a calendar year basis.

## **STILWELL MANOR**

Harold Stilwell Manor, Warren's Senior Citizen Housing Project on Burg Road was built to accommodate 120 senior citizens and became operational in October 1975.

The cost of the "Manor" was 100% financed through the Federal Revenue Sharing Program and has no debt outstanding. The rental rate structure is based entirely upon self-supporting user charges which includes maintenance of an adequate replacement reserve, plus establishing a reserve for the partial financing of an additional unit at some future date.

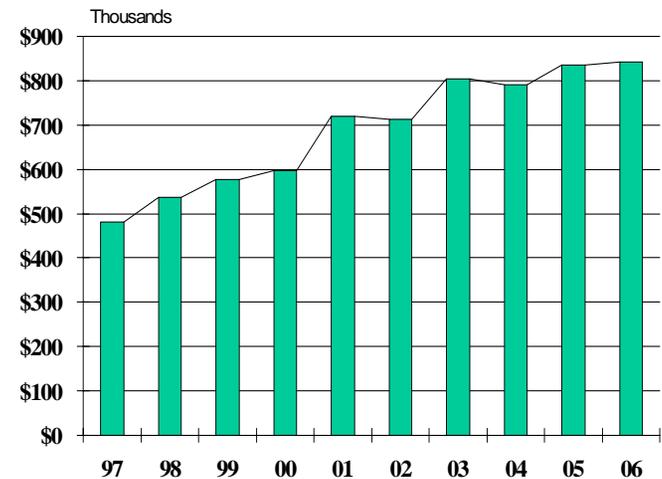
## STILWELL MANOR

### Fiscal 2008 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.
3. To help tenants find assistance in keeping their apartments and themselves in a clean & healthy environment.
4. To continue the painting and carpeting replacement policies.
5. To continue the stove replacement program.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Carpet replacement	6	10	9	9
Linoleum replacement	9	10	12	10
Stove replacement	25	5	5	10
Thermostat replacement	7	12	12	12
Apartment painting/vacancies	9	20	15	20
Applications mailed	45	35	30	30
Requests for lists of subsidized housing	425	400	450	450
Air conditioner replacements	10	15	15	15
Calls to social agencies & family members	50	40	45	45
Calls to prospective tenants	20	30	25	25
Elevator State inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Boiler inspections	1	1	1	1
Apartment maintenance work orders	682	700	700	725

### EXPENDITURE HISTORY STILWELL MANOR



ENTERPRISE FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>SENIOR CITIZENS' HOUSING STILWELL MANOR</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>REVENUES:</b>			
\$ 467,167	\$ 234,921	\$ 470,000	\$ 467,107	Rental Revenues	\$ 475,927	\$ 475,927	\$ 475,927
325,949	322,595	359,770	333,770	Other Income	367,432	367,432	367,432
93,039	2,405	17,680	2,405	Appropriation of Retained Earnings	-	-	-
<u>\$ 886,155</u>	<u>\$ 559,921</u>	<u>\$ 847,450</u>	<u>\$ 803,282</u>	<b>Total Revenues</b>	<u>\$ 843,359</u>	<u>\$ 843,359</u>	<u>\$ 843,359</u>
				<b>EXPENDITURES:</b>			
\$ 247,020	\$ 110,237	\$ 234,107	\$ 235,217	Salaries	\$ 244,350	\$ 244,350	\$ 244,350
153,647	78,926	177,580	161,186	Fringe Benefits	182,268	182,268	182,268
182,655	137,705	243,265	243,165	Operating Supplies & Expenses	230,160	225,380	225,380
20,595	15,482	25,556	25,556	Contractual Services	30,200	26,000	26,000
131,709	48,222	130,000	130,000	Utilities	135,000	135,000	135,000
13,012	999	8,100	8,100	Equipment/Improvement	10,100	10,100	10,100
<u>\$ 748,638</u>	<u>\$ 391,571</u>	<u>\$ 818,608</u>	<u>\$ 803,224</u>	<b>Total Expenditures</b>	<u>\$ 832,078</u>	<u>\$ 823,098</u>	<u>\$ 823,098</u>
\$ 137,517	\$ 168,350	\$ 28,842	\$ 58	<b>NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD</b>	\$ 11,281	\$ 20,261	\$ 20,261
				<b>OTHER DIRECT ADJUSTMENTS TO FUND BALANCE:</b>			
(92,457)	(91,774)	(91,774)	(96,000)	<b>DEPRECIATION</b>	(95,000)	(95,000)	(95,000)
330,640	282,661	282,661	194,940	<b>ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD</b>	202,049	202,049	202,049
<u>(93,039)</u>	<u>(2,405)</u>	<u>(17,680)</u>	<u>(2,405)</u>	<b>LESS: APPROPRIATION OF RETAINED EARNINGS</b>	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 282,661</u>	<u>\$ 356,832</u>	<u>\$ 202,049</u>	<u>\$ 96,593</u>	<b>ESTIMATED RETAINED EARNINGS END OF PERIOD</b>	<u>\$ 118,330</u>	<u>\$ 127,310</u>	<u>\$ 127,310</u>

ENTERPRISE FUND PERSONNEL

<u>SENIOR CITIZEN HOUSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Operations - Maintenance	1	\$ 69,550	1	\$ 71,906	1	\$ 71,906	1	\$ 71,906
Director of Operations - Administration	1	63,776	1	65,959	1	65,959	1	65,959
Maintenance Assistant	1	31,085	1	32,287	1	32,287	1	32,287
Senior Citizen Housing Clerk	1	27,856	1	28,961	1	28,961	1	28,961
Housekeeper	1	25,290	1	26,318	1	26,318	1	26,318
Part-time Employees		14,000		14,000		14,000		14,000
Overtime	—	4,000	—	4,000	—	4,000	—	4,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

ENTERPRISE FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>SENIOR CITIZENS' HOUSING STILWELL MANOR REVENUES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 467,167	\$ 234,921	\$ 470,000	\$ 467,107	Rental Revenues	\$ 475,927	\$ 475,927	\$ 475,927
72,389	31,946	65,000	40,000	Interest on Investments	50,000	50,000	50,000
242,037	285,770	285,770	285,770	Administrative Fee - Coach Manor	308,432	308,432	308,432
11,523	4,879	9,000	8,000	Miscellaneous	9,000	9,000	9,000
93,039	2,405	17,680	2,405	Appropriation of Retained Earnings	-	-	-
<u>\$ 886,155</u>	<u>\$ 559,921</u>	<u>\$ 847,450</u>	<u>\$ 803,282</u>	<b>Total Revenues</b>	<u>\$ 843,359</u>	<u>\$ 843,359</u>	<u>\$ 843,359</u>
				<b>EXPENDITURES:</b>			
				<b>Personnel Services:</b>			
\$ 217,052	\$ 102,765	\$ 216,107	\$ 217,217	Permanent Employees	\$ 226,350	\$ 226,350	\$ 226,350
2,596	815	4,000	4,000	Overtime	4,000	4,000	4,000
27,372	6,657	14,000	14,000	Part-time Employees	14,000	14,000	14,000
				<b>Employee Benefits:</b>			
19,362	8,864	19,283	18,702	Social Security	19,592	19,592	19,592
45,650	25,825	48,436	48,432	Employee Insurance	55,975	55,975	55,975
52,172	25,190	60,148	56,832	Retiree Health Insurance	64,786	64,786	64,786
4,464	3,756	5,831	5,035	Longevity	7,372	7,372	7,372
31,272	14,999	32,956	31,110	Retirement Fund	32,693	32,693	32,693
727	292	542	1,075	Cost of Living	1,075	1,075	1,075
	-	384	-	Legal Services	775	775	775
	-	10,000	-	Uniform/Cleaning Allowance	-	-	-
				<b>Supplies:</b>			
556	454	850	850	Office Supplies	850	850	850
309	350	500	500	Program Activity Supplies	500	500	500
10,891	9,926	17,000	17,000	Maintenance Supplies	17,000	17,000	17,000
				<b>Other Services and Charges:</b>			
-	-	100	100	Mileage	100	100	100
20,595	15,482	25,556	25,556	Contractual Services	30,200	26,000	26,000
3,162	2,019	4,500	4,500	Telephone	4,500	4,500	4,500
121	45	500	500	Vehicle Maintenance	500	500	500
20,000	-	20,660	20,660	Insurance and Bonds	21,320	21,320	21,320
131,709	48,222	130,000	130,000	Public Utilities	135,000	135,000	135,000
16,558	13,661	62,405	62,405	Building Maintenance	44,780	40,000	40,000
23,358	-	23,500	23,400	Payment to City in Lieu of Taxes	23,800	23,800	23,800
107,700	111,250	111,250	111,250	Administrative Expense	114,810	114,810	114,810
-	-	1,000	1,000	Accumulative Sick Leave	1,000	1,000	1,000
-	-	1,000	1,000	Accumulative Compensatory Time	1,000	1,000	1,000
				<b>Capital Outlay:</b>			
269	-	500	500	Equipment - Maintenance	500	500	500
12,743	999	7,100	7,100	Equipment - Appliances	9,100	9,100	9,100
-	-	500	500	Equipment - Office	500	500	500
<u>\$ 748,638</u>	<u>\$ 391,571</u>	<u>\$ 818,608</u>	<u>\$ 803,224</u>	<b>Total Expenditures</b>	<u>\$ 832,078</u>	<u>\$ 823,098</u>	<u>\$ 823,098</u>

## COACH MANOR

Joseph Coach Manor, Warren's second Senior Citizen Housing Project was built in order to accommodate 244 new units of Senior Housing that became available during Fiscal 1992. These units are located adjacent to the Stilwell Manor on Burg Road.

The costs of these units were financed through the Warren Building Authority. The rental structure is based entirely upon the cost of the debt issue.

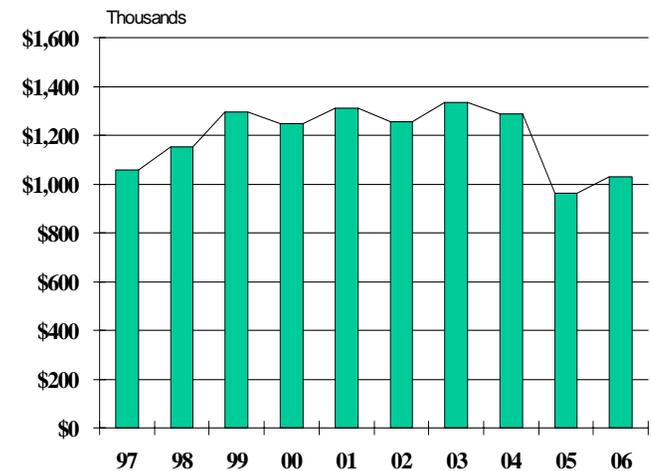
## COACH MANOR

### Fiscal 2008 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To help tenants find assistance in keeping their apartments and themselves in a clean & healthy environment.
3. To continue to replace French doors as needed.
4. To continue the painting and carpeting replacement policies for occupied apartments.
5. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.

<u>Performance Indicators</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Budget</u>	<u>Fiscal 2007 Estimated</u>	<u>Fiscal 2008 Budget</u>
Apartment painting/vacancies	27	30	25	32
Carpet replacement	12	12	14	18
Hot water tank replacement	0	6	6	6
Furnace ignition control module replacement	4	10	10	12
Countertops replaced	8	10	10	10
Linoleum replacement	13	12	15	15
Applications mailed	45	40	35	35
Requests for lists of subsidized housing	425	400	450	450
Calls to social agencies & family members	45	40	40	40
Calls to prospective tenants	50	40	45	40
Elevator inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Apartment maintenance work orders	1,203	1,250	1,250	1,250

### EXPENDITURE HISTORY COACH MANOR



ENTERPRISE FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>SENIOR CITIZENS' HOUSING COACH MANOR</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b><u>REVENUES:</u></b>			
\$ 1,017,649	\$ 516,751	\$ 1,000,000	\$ 994,009	Rental Revenues	\$ 994,009	\$ 994,009	\$ 994,009
333,856	176,975	340,000	341,331	Maintenance Revenues	355,532	355,532	355,532
100,601	65,340	98,000	57,000	Other Income	98,000	98,000	98,000
<u>126,656</u>	<u>73,358</u>	<u>73,358</u>	<u>73,358</u>	Appropriation of Retained Earnings	<u>68,116</u>	<u>58,796</u>	<u>58,796</u>
<u>\$ 1,578,762</u>	<u>\$ 832,424</u>	<u>\$ 1,511,358</u>	<u>\$ 1,465,698</u>	<b>Total Revenues</b>	<u>\$ 1,515,657</u>	<u>\$ 1,506,337</u>	<u>\$ 1,506,337</u>
				<b><u>EXPENDITURES:</u></b>			
\$ 26,316	\$ 21,105	\$ 42,000	\$ 42,000	Salaries	\$ 42,000	\$ 42,000	\$ 42,000
2,036	1,639	3,261	4,129	Fringe Benefits	4,129	4,129	4,129
358,292	350,004	401,226	401,727	Operating Supplies & Expenses	469,554	463,843	463,843
36,997	23,437	40,255	40,255	Contractual Services	44,609	41,000	41,000
60,890	24,075	67,000	67,000	Utilities	67,000	67,000	67,000
370,639	200,025	902,866	905,137	Debt Payment	882,915	882,915	882,915
<u>3,094</u>	<u>500</u>	<u>5,450</u>	<u>5,450</u>	Equipment/Improvement	<u>5,450</u>	<u>5,450</u>	<u>5,450</u>
<u>\$ 858,264</u>	<u>\$ 620,785</u>	<u>\$ 1,462,058</u>	<u>\$ 1,465,698</u>	<b>Total Expenditures</b>	<u>\$ 1,515,657</u>	<u>\$ 1,506,337</u>	<u>\$ 1,506,337</u>
\$ 720,498	\$ 211,639	\$ 49,300	\$ -	<b>NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD</b>	\$ -	\$ -	\$ -
				<b>OTHER DIRECT ADJUSTMENTS TO FUND BALANCE:</b>			
-	545,000	545,000	545,000	<b>BOND PRINCIPAL PAYMENT</b>	540,000	540,000	540,000
(173,242)	(172,613)	(172,613)	(180,000)	<b>DEPRECIATION</b>	(180,000)	(180,000)	(180,000)
1,499,657	1,920,257	1,920,257	1,849,130	<b>ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD</b>	2,268,586	2,268,586	2,268,586
<u>(126,656)</u>	<u>(73,358)</u>	<u>(73,358)</u>	<u>(73,358)</u>	<b>LESS: APPROPRIATION OF RETAINED EARNINGS</b>	<u>(68,116)</u>	<u>(58,796)</u>	<u>(58,796)</u>
<u>\$ 1,920,257</u>	<u>\$ 2,430,925</u>	<u>\$ 2,268,586</u>	<u>\$ 2,140,772</u>	<b>ESTIMATED RETAINED EARNINGS END OF PERIOD</b>	<u>\$ 2,560,470</u>	<u>\$ 2,569,790</u>	<u>\$ 2,569,790</u>

ENTERPRISE FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>SENIOR CITIZENS' HOUSING COACH MANOR</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<b>REVENUES:</b>			
\$ 1,017,649	\$ 516,751	\$ 1,000,000	\$ 994,009	Rental Revenues	\$ 994,009	\$ 994,009	\$ 994,009
333,856	176,975	340,000	341,331	Maintenance Revenues	355,532	355,532	355,532
91,364	59,794	90,000	50,000	Interest on Investments	90,000	90,000	90,000
9,237	5,546	8,000	7,000	Miscellaneous	8,000	8,000	8,000
126,656	73,358	73,358	73,358	Appropriation of Retained Earnings	68,116	58,796	58,796
<u>\$ 1,578,762</u>	<u>\$ 832,424</u>	<u>\$ 1,511,358</u>	<u>\$ 1,465,698</u>	<b>Total Revenues</b>	<u>\$ 1,515,657</u>	<u>\$ 1,506,337</u>	<u>\$ 1,506,337</u>
				<b>EXPENDITURES:</b>			
				<b>Personnel Services:</b>			
\$ 26,316	\$ 21,105	\$ 42,000	\$ 42,000	Part-time Employees	\$ 42,000	\$ 42,000	\$ 42,000
				<b>Employee Benefits:</b>			
2,013	1,615	3,213	3,255	Social Security	3,255	3,255	3,255
23	24	48	874	Employee Insurance	874	874	874
				<b>Supplies:</b>			
397	406	750	750	Office Supplies	750	750	750
318	330	500	500	Program Activity Supplies	500	500	500
18,923	13,497	25,000	25,000	Maintenance Supplies	25,000	25,000	25,000
				<b>Other Services and Charges:</b>			
-	-	200	200	Postage	200	200	200
36,997	23,437	40,255	40,255	Contractual Services	44,609	41,000	41,000
-	-	100	100	Mileage	100	100	100
17,860	17,860	17,860	17,861	Bond /Filing Fees	17,861	17,861	17,861
3,559	1,782	4,500	5,000	Telephone	5,000	5,000	5,000
121	45	500	500	Vehicle Maintenance	500	500	500
14,700	-	15,200	15,200	Insurance and Bonds	15,500	15,500	15,500
60,890	24,075	67,000	67,000	Public Utilities	67,000	67,000	67,000
60,377	30,314	50,846	50,846	Building Maintenance	95,711	90,000	90,000
-	-	545,000	545,000	Bond Principal	540,000	540,000	540,000
370,157	199,784	356,366	358,637	Bond Interest	341,415	341,415	341,415
482	241	1,500	1,500	Bond Agent Fees	1,500	1,500	1,500
242,037	285,770	285,770	285,770	Administrative Expense	308,432	308,432	308,432
				<b>Capital Outlay:</b>			
269	-	500	500	Equipment - Maintenance	500	500	500
2,591	500	4,450	4,450	Equipment - Appliances	4,450	4,450	4,450
234	-	500	500	Equipment - Office	500	500	500
<u>\$ 858,264</u>	<u>\$ 620,785</u>	<u>\$ 1,462,058</u>	<u>\$ 1,465,698</u>	<b>Total Expenditures</b>	<u>\$ 1,515,657</u>	<u>\$ 1,506,337</u>	<u>\$ 1,506,337</u>

# *Capital Project Funds*

Capital Project Funds are used to account for the acquisition or construction of major capital facilities that benefit the general public.

The Capital Project Funds of the City are:

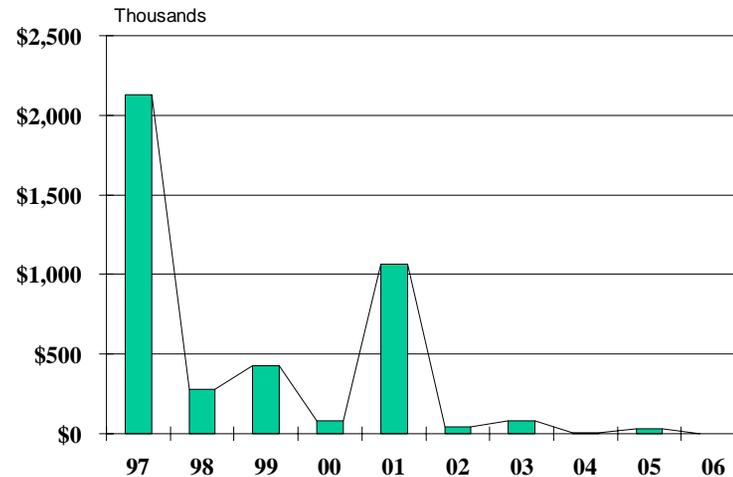
- Sewage Disposal Plant Expansion Fund
- 37th District Court Building Renovation Fund

## SEWAGE DISPOSAL PLANT EXPANSION FUND

Major projects undertaken through the Sewage Disposal Plant Expansion Fund include the following:

1. Construction of a 50 million gallon raw sewage retention basin to abate and control the pollution of the Clinton River basin and relieve basement flooding in homes in the City during periods of extended rainfall. This construction was financed by the issuance of \$6.5 million General Obligation Sanitary Sewer Bonds in 1970.
2. Construction of an incinerator building and combustion equipment at a cost of \$1.5 million in 1972. This facility has been able to reduce emission pollutants well within desired limits.
3. Construction of third stage treatment facilities at the City's existing sewage treatment plant. This construction was financed by the issuance of \$8.5 million General Obligation Sanitary Sewer Bonds in 1971.

### EXPENDITURE HISTORY SEWAGE PLANT EXPANSION



CAPITAL PROJECT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>SEWAGE DISPOSAL PLANT EXPANSION REVENUES:</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 65,630	\$ 31,198	\$ 31,198	\$ 31,198	Fund Balance Appropriated	\$ 65,630	\$ 65,630	\$ 65,630
<u>\$ 65,630</u>	<u>\$ 31,198</u>	<u>\$ 31,198</u>	<u>\$ 31,198</u>	<b>Total Revenues</b>	<u>\$ 65,630</u>	<u>\$ 65,630</u>	<u>\$ 65,630</u>
<b><u>EXPENDITURES:</u></b>							
\$ -	\$ 23,439	\$ 31,198	\$ 31,198	Capital Improvements	\$ 65,630	\$ 65,630	\$ 65,630
<u>\$ -</u>	<u>\$ 23,439</u>	<u>\$ 31,198</u>	<u>\$ 31,198</u>	<b>Total Expenditures</b>	<u>\$ 65,630</u>	<u>\$ 65,630</u>	<u>\$ 65,630</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>							
\$ 65,630	\$ 7,759	\$ -	\$ -		\$ -	\$ -	\$ -
<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>							
96,828	96,828	96,828	31,198		65,630	65,630	65,630
<b>LESS: FUND BALANCE APPROPRIATED</b>							
<u>(65,630)</u>	<u>(31,198)</u>	<u>(31,198)</u>	<u>(31,198)</u>		<u>(65,630)</u>	<u>(65,630)</u>	<u>(65,630)</u>
<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>							
<u>\$ 96,828</u>	<u>\$ 73,389</u>	<u>\$ 65,630</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## **37TH DISTRICT COURT BUILDING RENOVATION FUND**

This fund was established in October 2003 to account for fees collected by the 37<sup>th</sup> District Court to be used for future renovation of the 37<sup>th</sup> District Court Building.

CAPITAL PROJECT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>37th DISTRICT COURT BUILDING RENOVATION REVENUES:</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ 604,131	\$ 190,267	\$ 550,000	\$ 525,000	Court Building Renovation Fee	\$ 550,000	\$ 550,000	\$ 550,000
26,987	27,723	50,000	19,000	Interest on Investments	50,000	50,000	50,000
<u>276,000</u>	<u>920,773</u>	<u>920,773</u>	<u>920,773</u>	Fund Balance Appropriated	<u>1,607,891</u>	<u>1,607,891</u>	<u>1,607,891</u>
<u>\$ 907,118</u>	<u>\$ 1,138,763</u>	<u>\$ 1,520,773</u>	<u>\$ 1,464,773</u>	<b>Total Revenues</b>	<u>\$ 2,207,891</u>	<u>\$ 2,207,891</u>	<u>\$ 2,207,891</u>
<b><u>EXPENDITURES:</u></b>							
\$ -	\$ -	\$ -	\$ 1,464,773	Capital Improvements	\$ 2,207,891	\$ 2,207,891	\$ 2,207,891
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,464,773</u>	<b>Total Expenditures</b>	<u>\$ 2,207,891</u>	<u>\$ 2,207,891</u>	<u>\$ 2,207,891</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>							
\$ 907,118	\$ 1,138,763	\$ 1,520,773	\$ -		\$ -	\$ -	\$ -
<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>							
376,773	1,007,891	1,007,891	920,773		1,607,891	1,607,891	1,607,891
<b>LESS: FUND BALANCE APPROPRIATED</b>							
<u>(276,000)</u>	<u>(920,773)</u>	<u>(920,773)</u>	<u>(920,773)</u>		<u>(1,607,891)</u>	<u>(1,607,891)</u>	<u>(1,607,891)</u>
<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>							
<u>\$ 1,007,891</u>	<u>\$ 1,225,881</u>	<u>\$ 1,607,891</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# *Debt Service Funds*

Debt Service Funds are used to account for the accumulation of resources and payments of general long-term debt principal and interest. Debt Service Funds are not involved with the long-term debt of proprietary funds, which are responsible for redeeming their own obligations. Debt Service Funds are required when legally mandated and/or if revenues are being accumulated for general obligation long term debt principal and interest payments maturing in future years.

The following are Debt Funds of the City:

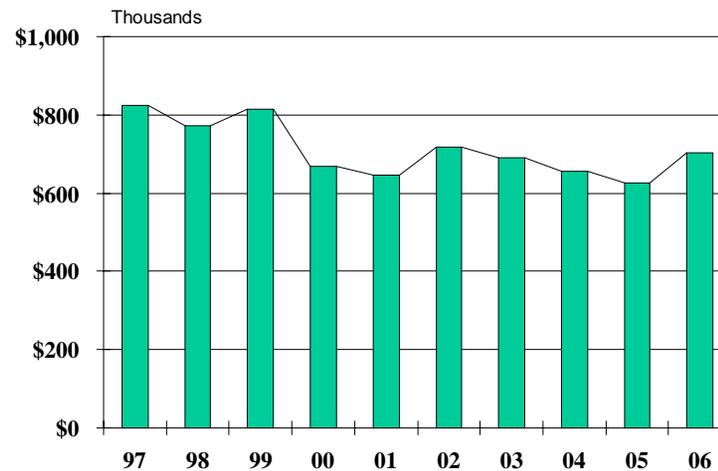
- Chapter 20 and 21 Drain Debt
- Michigan Transportation Debt Funds
- 2006 Capital Improvement Debt
- Downtown Development Authority Debt Funds

## CHAPTER 20 AND 21 DRAIN DEBT FUND

Under State law, the County has the authority and control to obtain the necessary bonding, bidding, debt service, apportionment, etc., for intra-county and inter-county drain projects that are vital to the public health.

The City's Chapter 20 and 21 drain funds reflect Warren's drain debt requirements as indicated by Macomb County Drain Commissioners. The full faith and credit of the County has been pledged under provisions of Chapter 20 and 21 Drain and Public Works Act 342.

### EXPENDITURE HISTORY CHAPTER 20 & 21 DRAIN DEBT



DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>CHAPTER 20 AND 21 DRAINS DEBT FUND REVENUES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
\$ -	\$ 7	\$ 7	\$ -	Property Tax Revenue	\$ -	\$ -	\$ -
20,527	6,167	7,500	6,000	Interest on Investments	3,000	3,000	3,000
<u>705,000</u>	<u>242,000</u>	<u>242,000</u>	<u>242,000</u>	Fund Balance Appropriated	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
<u>\$ 725,527</u>	<u>\$ 248,174</u>	<u>\$ 249,507</u>	<u>\$ 248,000</u>	<b>Total Revenues</b>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>
<b><u>EXPENDITURES:</u></b>							
\$ 2,000	\$ -	\$ 2,000	\$ 2,000	Estimated Uncollectible Taxes	\$ 2,000	\$ 2,000	\$ 2,000
310	-	3,000	5,000	Refund of Taxes Paid Under Protest	3,000	3,000	3,000
-	-	10,000	10,000	Maintenance Fees	10,000	10,000	10,000
Debt Service Payments to County:							
660,000	220,000	220,000	220,000	Principal	-	-	-
<u>39,510</u>	<u>9,809</u>	<u>9,809</u>	<u>11,000</u>	Interest	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 701,820</u>	<u>\$ 229,809</u>	<u>\$ 244,809</u>	<u>\$ 248,000</u>	<b>Total Expenditures</b>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>
<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>							
\$ 23,707	\$ 18,365	\$ 4,698	\$ -		\$ -	\$ -	\$ -
<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>							
1,002,023	320,730	320,730	302,538		83,428	83,428	83,428
<b>LESS: FUND BALANCE APPROPRIATED</b>							
<u>(705,000)</u>	<u>(242,000)</u>	<u>(242,000)</u>	<u>(242,000)</u>		<u>(12,000)</u>	<u>(12,000)</u>	<u>(12,000)</u>
<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>							
<u>\$ 320,730</u>	<u>\$ 97,095</u>	<u>\$ 83,428</u>	<u>\$ 60,538</u>		<u>\$ 71,428</u>	<u>\$ 71,428</u>	<u>\$ 71,428</u>

## MICHIGAN TRANSPORTATION DEBT FUNDS

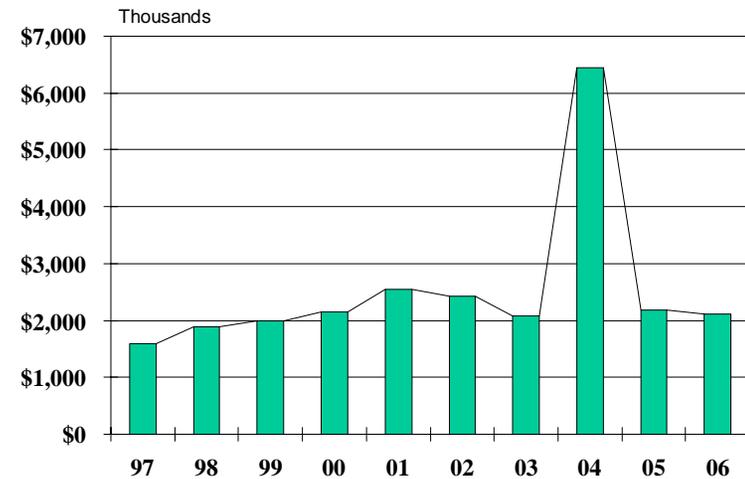
Michigan Transportation Bonds are issued pursuant to the provisions of Act 175, Public Acts of Michigan 1952 as amended, for the purpose of defraying part of the cost of constructing major and local street improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedules reflect existing debts only and do not include any proposed bond issues.

<u>Major Streets</u> <u>Fiscal Year</u>	<u>Principal</u> <u>Bonds</u> <u>Maturing</u>	<u>Interest</u>	<u>Total</u>
2008	\$ 1,365,450	\$ 494,015	\$ 1,859,465
2009	1,260,000	442,325	1,702,325
2010	1,345,000	392,925	1,737,925
2011	1,400,000	337,570	1,737,570
2012	1,420,000	277,420	1,697,420
2013	1,000,000	214,500	1,214,500
2014	1,000,000	172,000	1,172,000
2015	1,000,000	128,750	1,128,750
2016	1,000,000	85,000	1,085,000
2017	500,000	40,500	540,500
2018	<u>500,000</u>	<u>20,500</u>	<u>520,500</u>
	<u>\$11,790,450</u>	<u>\$ 2,605,505</u>	<u>\$14,395,955</u>

<u>Local Streets</u> <u>Fiscal Year</u>	<u>Principal</u> <u>Bonds</u> <u>Maturing</u>	<u>Interest</u>	<u>Total</u>
2008	\$ 39,550	\$ 1,088	\$ 40,638

### EXPENDITURE HISTORY MICHIGAN TRANSPORTATION DEBT



DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>SUMMARY</b> <b><u>MICHIGAN TRANSPORTATION</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 2,042,947	\$ 271,830	\$ 1,904,185	\$ 1,904,185	Major Streets	\$ 1,861,091	\$ 1,861,091	\$ 1,861,091
75,305	1,051	42,753	42,753	Local Streets	40,688	40,688	40,688
<u>\$ 2,118,252</u>	<u>\$ 272,881</u>	<u>\$ 1,946,938</u>	<u>\$ 1,946,938</u>	<b>Total Revenues</b>	<u>\$ 1,901,779</u>	<u>\$ 1,901,779</u>	<u>\$ 1,901,779</u>
				<b><u>EXPENDITURES:</u></b> Debt Service Payments:			
				Principal:			
\$ 1,458,250	\$ -	\$ 1,359,400	\$ 1,359,400	Major Streets	\$ 1,365,450	\$ 1,365,450	\$ 1,365,450
71,750	-	40,600	40,600	Local Streets	39,550	39,550	39,550
				Interest:			
583,615	271,579	543,160	543,160	Major Streets	494,016	494,016	494,016
3,537	1,051	2,103	2,103	Local Streets	1,088	1,088	1,088
				Agent Fees:			
1,082	251	1,625	1,625	Major Streets	1,625	1,625	1,625
18	-	50	50	Local Streets	50	50	50
<u>\$ 2,118,252</u>	<u>\$ 272,881</u>	<u>\$ 1,946,938</u>	<u>\$ 1,946,938</u>	<b>Total Expenditures</b>	<u>1,901,779</u>	<u>\$ 1,901,779</u>	<u>\$ 1,901,779</u>
\$ -	\$ -	\$ -	\$ -	<b>NET INCREASE (DECREASE) IN FUND</b> <b>BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
-	-	-	-	<b>ESTIMATED FUND BALANCE</b> <b>BEGINNING OF PERIOD</b>	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>ESTIMATED FUND BALANCE</b> <b>(DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>1997</b> <b><u>MICHIGAN TRANSPORTATION</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 430,660	\$ 55,335	\$ 431,020	\$ 431,020	Major Streets	\$ 435,660	\$ 435,660	\$ 435,660
<u>\$ 430,660</u>	<u>\$ 55,335</u>	<u>\$ 431,020</u>	<u>\$ 431,020</u>	<b>Total Revenues</b>	<u>\$ 435,660</u>	<u>\$ 435,660</u>	<u>\$ 435,660</u>
				<b><u>EXPENDITURES:</u></b> Debt Service Payments:			
				Principal:			
\$ 305,000	\$ -	\$ 320,000	\$ 320,000	Major Streets	\$ 340,000	\$ 340,000	\$ 340,000
125,310	55,335	110,670	110,670	Interest: Major Streets	95,310	95,310	95,310
350	-	350	350	Agent Fees: Major Streets	350	350	350
<u>\$ 430,660</u>	<u>\$ 55,335</u>	<u>\$ 431,020</u>	<u>\$ 431,020</u>	<b>Total Expenditures</b>	<u>\$ 435,660</u>	<u>\$ 435,660</u>	<u>\$ 435,660</u>
\$ -	\$ -	\$ -	\$ -	<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
-	-	-	-	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>2000</b> <b><u>MICHIGAN TRANSPORTATION</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 329,930	\$ 112,715	\$ 625,430	\$ 625,430	Major Streets	\$ 607,430	\$ 607,430	\$ 607,430
<u>\$ 329,930</u>	<u>\$ 112,715</u>	<u>\$ 625,430</u>	<u>\$ 625,430</u>	<b>Total Revenues</b>	<u>\$ 607,430</u>	<u>\$ 607,430</u>	<u>\$ 607,430</u>
				<b><u>EXPENDITURES:</u></b> Debt Service Payments:			
				Principal:			
\$ 100,000	\$ -	\$ 400,000	\$ 400,000	Major Streets	\$ 400,000	\$ 400,000	\$ 400,000
229,655	112,577	225,155	225,155	Interest: Major Streets	207,155	207,155	207,155
275	138	275	275	Agent Fees: Major Streets	275	275	275
<u>\$ 329,930</u>	<u>\$ 112,715</u>	<u>\$ 625,430</u>	<u>\$ 625,430</u>	<b>Total Expenditures</b>	<u>\$ 607,430</u>	<u>\$ 607,430</u>	<u>\$ 607,430</u>
\$ -	\$ -	\$ -	\$ -	<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
-	-	-	-	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b><u>2003 REFUNDING SERIES</u></b> <b><u>MICHIGAN TRANSPORTATION</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 1,000,482	\$ 13,967	\$ 567,835	\$ 567,835	Major Streets	\$ 540,401	\$ 540,401	\$ 540,401
75,305	1,051	42,753	42,753	Local Streets	40,688	40,688	40,688
<u>\$ 1,075,787</u>	<u>\$ 15,018</u>	<u>\$ 610,588</u>	<u>\$ 610,588</u>	<b>Total Revenues</b>	<u>\$ 581,089</u>	<u>\$ 581,089</u>	<u>\$ 581,089</u>
				<b><u>EXPENDITURES:</u></b> Debt Service Payments:			
				Principal:			
\$ 953,250	\$ -	\$ 539,400	\$ 539,400	Major Streets	\$ 525,450	\$ 525,450	\$ 525,450
71,750	-	40,600	40,600	Local Streets	39,550	39,550	39,550
				Interest:			
47,000	13,967	27,935	27,935	Major Streets	14,451	14,451	14,451
3,537	1,051	2,103	2,103	Local Streets	1,088	1,088	1,088
				Agent Fees:			
232	-	500	500	Major Streets	500	500	500
18	-	50	50	Local Streets	50	50	50
<u>\$ 1,075,787</u>	<u>\$ 15,018</u>	<u>\$ 610,588</u>	<u>\$ 610,588</u>	<b>Total Expenditures</b>	<u>\$ 581,089</u>	<u>\$ 581,089</u>	<u>\$ 581,089</u>
\$ -	\$ -	\$ -	\$ -	<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
-	-	-	-	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>2003</b> <b><u>MICHIGAN TRANSPORTATION</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 281,875	\$ 89,813	\$ 279,900	\$ 279,900	Major Streets	\$ 277,600	\$ 277,600	\$ 277,600
<u>\$ 281,875</u>	<u>\$ 89,813</u>	<u>\$ 279,900</u>	<u>\$ 279,900</u>	<b>Total Revenues</b>	<u>\$ 277,600</u>	<u>\$ 277,600</u>	<u>\$ 277,600</u>
				<b><u>EXPENDITURES:</u></b> Debt Service Payments:			
				Principal:			
\$ 100,000	\$ -	\$ 100,000	\$ 100,000	Major Streets	\$ 100,000	\$ 100,000	\$ 100,000
181,650	89,700	179,400	179,400	Interest: Major Streets	177,100	177,100	177,100
225	113	500	500	Agent Fees: Major Streets	500	500	500
<u>\$ 281,875</u>	<u>\$ 89,813</u>	<u>\$ 279,900</u>	<u>\$ 279,900</u>	<b>Total Expenditures</b>	<u>\$ 277,600</u>	<u>\$ 277,600</u>	<u>\$ 277,600</u>
\$ -	\$ -	\$ -	\$ -	<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
-	-	-	-	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## CAPITAL IMPROVEMENT DEBT FUND

Capital Improvement Bonds are issued pursuant to the provisions of Act 34, Public Acts of Michigan 2001 as amended, for the purpose of defraying part of the cost of capital improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Major Road improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal Bonds Maturing</u>	<u>Interest</u>	<u>Total</u>
2008	\$ 35,918	\$ 207,429	\$ 243,347
2009	35,918	206,082	242,000
2010	35,918	204,735	240,653
2011	35,918	203,388	239,306
2012	107,755	200,694	308,449
2013	107,755	196,653	304,408
2014	222,694	190,457	413,151
2015	341,224	179,884	521,108
2016	359,184	166,751	525,935
2017	377,143	152,945	530,088
2018	395,102	138,465	533,567
2019	413,061	123,312	536,373
2020	448,979	107,037	556,016
2021	466,939	89,518	556,457
2022	502,857	70,723	573,580
2023	301,714	54,883	356,597
2024	301,714	42,815	344,529
2025	305,306	30,674	335,980
2026	305,306	18,462	323,768
2027	<u>308,898</u>	<u>6,178</u>	<u>315,076</u>
	<u>\$5,409,303</u>	<u>\$ 2,591,085</u>	<u>\$8,000,388</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>2006</b> <b><u>CAPITAL IMPROVEMENT BONDS</u></b> <b><u>DEBT SERVICE FUND</u></b> <b><u>REVENUES:</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ -	\$ -	\$ 52,106	\$ 52,776	Major Streets	\$ 240,630	\$ 240,630	\$ 240,630
-	3,468	3,468	-	Accrued Interest on Bond Sale	-	-	-
-	-	-	-	Fund Balance Appropriated	3,468	3,468	3,468
<u>\$ -</u>	<u>\$ 3,468</u>	<u>\$ 55,574</u>	<u>\$ 52,776</u>	<b>Total Revenues</b>	<u>\$ 244,098</u>	<u>\$ 244,098</u>	<u>\$ 244,098</u>
				<b><u>EXPENDITURES:</u></b>			
				Debt Service Payments:			
				Principal:			
\$ -	\$ -	\$ -	\$ -	Major Streets	\$ 35,919	\$ 35,919	\$ 35,919
-	-	52,025	52,026	Interest:			
				Major Streets	207,429	207,429	207,429
-	-	81	750	Agent Fees:			
				Major Streets	750	750	750
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 52,106</u>	<u>\$ 52,776</u>	<b>Total Expenditures</b>	<u>\$ 244,098</u>	<u>\$ 244,098</u>	<u>\$ 244,098</u>
\$ -	\$ 3,468	\$ 3,468	\$ -	<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
-	-	-	-	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	3,468	3,468	3,468
-	-	-	-	<b>LESS: FUND BALANCE APPROPRIATED</b>	(3,468)	(3,468)	(3,468)
<u>\$ -</u>	<u>\$ 3,468</u>	<u>\$ 3,468</u>	<u>\$ -</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

## DOWNTOWN DEVELOPMENT AUTHORITY DEBT FUNDS

Downtown Development Authority Bonds are issued pursuant to the provisions of Act 197, Public Acts of Michigan 1975 as amended, for the purpose of funding the cost of capital improvements in the City of Warrens Downtown Development District. These bonds are issued in anticipation of tax revenues generated within the DDA District. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Downtown Development Authority improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal Bonds Maturing</u>	<u>Interest</u>	<u>Total</u>
2008	\$ 1,000,000	\$ 3,236,000	\$ 4,236,000
2009	1,500,000	3,193,813	4,693,813
2010	1,750,000	3,137,406	4,887,406
2011	1,750,000	3,074,906	4,824,906
2012	1,750,000	3,011,344	4,761,344
2013	1,750,000	2,945,531	4,695,531
2014	2,000,000	2,871,719	4,871,719
2015	2,250,000	2,786,406	5,036,406
2016	2,750,000	2,684,063	5,434,063
2017	3,250,000	2,554,375	5,804,375
2018	3,750,000	2,398,438	6,148,438
2019	4,250,000	2,220,125	6,470,125
2020	5,000,000	2,012,125	7,012,125
2021	5,250,000	1,780,875	7,030,875
2022	5,500,000	1,539,000	7,039,000
2023	5,500,000	1,291,500	6,791,500
2024	5,750,000	1,036,688	6,786,688
2025	5,750,000	773,438	6,523,438
2026	5,750,000	508,125	6,258,125
2027	4,250,000	279,375	4,529,375
2028	2,750,000	120,000	2,870,000
2029	<u>1,250,000</u>	<u>28,125</u>	<u>1,278,125</u>
	<u>\$74,500,000</u>	<u>\$ 43,483,377</u>	<u>\$117,983,377</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>SUMMARY</b> <b><u>DOWNTOWN DEVELOPMENT AUTHORITY</u></b> <b><u>DEBT SERVICE FUNDS</u></b> <b><u>REVENUES:</u></b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ -	\$ 2,135,988	\$ 3,762,938	\$ -		\$ 4,237,000	\$ 4,237,000	\$ 4,237,000
<u>\$ -</u>	<u>\$ 2,135,988</u>	<u>\$ 3,762,938</u>	<u>\$ -</u>	<b>Total Revenues</b>	<u>\$ 4,237,000</u>	<u>\$ 4,237,000</u>	<u>\$ 4,237,000</u>
				<b><u>EXPENDITURES:</u></b> Debt Service Payments:			
\$ -	\$ 500,000	\$ 500,000	\$ -	Principal	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
-	1,635,501	3,261,938	-	Interest	3,236,000	3,236,000	3,236,000
-	487	1,000	-	Agent Fees	1,000	1,000	1,000
<u>\$ -</u>	<u>\$ 2,135,988</u>	<u>\$ 3,762,938</u>	<u>\$ -</u>	<b>Total Expenditures</b>	<u>4,237,000</u>	<u>\$ 4,237,000</u>	<u>\$ 4,237,000</u>
\$ -	\$ -	\$ -	\$ -	<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>2002 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ -	\$ 979,700	\$ 1,450,313	\$ -		\$ 1,431,875	\$ 1,431,875	\$ 1,431,875
<u>\$ -</u>	<u>\$ 979,700</u>	<u>\$ 1,450,313</u>	<u>\$ -</u>	<b>Total Revenues</b>	<u>\$ 1,431,875</u>	<u>\$ 1,431,875</u>	<u>\$ 1,431,875</u>
				<b>EXPENDITURES:</b> Debt Service Payments:			
				Principal			
\$ -	\$ 500,000	\$ 500,000	\$ -	Interest	\$ 500,000	\$ 500,000	\$ 500,000
-	479,563	950,063	-	Agent Fees	931,625	931,625	931,625
-	137	250	-		250	250	250
<u>\$ -</u>	<u>\$ 979,700</u>	<u>\$ 1,450,313</u>	<u>\$ -</u>	<b>Total Expenditures</b>	<u>\$ 1,431,875</u>	<u>\$ 1,431,875</u>	<u>\$ 1,431,875</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
				<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>2003 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund	\$ 1,264,000	\$ 1,264,000	\$ 1,264,000
\$ -	\$ 385,750	\$ 771,500	\$ -	<b>Total Revenues</b>	<u>\$ 1,264,000</u>	<u>\$ 1,264,000</u>	<u>\$ 1,264,000</u>
\$ -	\$ 385,750	\$ 771,500	\$ -	<b>EXPENDITURES:</b>			
				Debt Service Payments:			
				Principal	\$ 500,000	\$ 500,000	\$ 500,000
\$ -	-	\$ -	\$ -	Interest	763,750	763,750	763,750
-	385,625	771,250	-	Agent Fees	250	250	250
-	125	250	-	<b>Total Expenditures</b>	<u>\$ 1,264,000</u>	<u>\$ 1,264,000</u>	<u>\$ 1,264,000</u>
\$ -	\$ 385,750	\$ 771,500	\$ -				
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
-	-	-	-				
				<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>				

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>2004 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ -	\$ 439,300	\$ 878,625	\$ -		\$ 878,625	\$ 878,625	\$ 878,625
<u>\$ -</u>	<u>\$ 439,300</u>	<u>\$ 878,625</u>	<u>\$ -</u>	<b>Total Revenues</b>	<u>\$ 878,625</u>	<u>\$ 878,625</u>	<u>\$ 878,625</u>
				<b>EXPENDITURES:</b> Debt Service Payments:			
\$ -	\$ -	\$ -	\$ -	Principal	\$ -	\$ -	\$ -
-	439,188	878,375	-	Interest	878,375	878,375	878,375
-	112	250	-	Agent Fees	250	250	250
<u>\$ -</u>	<u>\$ 439,300</u>	<u>\$ 878,625</u>	<u>\$ -</u>	<b>Total Expenditures</b>	<u>\$ 878,625</u>	<u>\$ 878,625</u>	<u>\$ 878,625</u>
				<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
				<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
				<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS  
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2006 Actual Year	FY 2007 Actual to December 31	FY 2007 Estimated To June 30	FY 2007 Amended Budget December 31	<b>2005 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:</b>	FY 2008 Departmental Request	FY 2008 Recommended By Mayor	FY 2008 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ -	\$ 331,238	\$ 662,500	\$ -		\$ 662,500	\$ 662,500	\$ 662,500
<u>\$ -</u>	<u>\$ 331,238</u>	<u>\$ 662,500</u>	<u>\$ -</u>	<b>Total Revenues</b>	<u>\$ 662,500</u>	<u>\$ 662,500</u>	<u>\$ 662,500</u>
				<b>EXPENDITURES:</b> Debt Service Payments:			
\$ -	\$ -	\$ -	\$ -	Principal	\$ -	\$ -	\$ -
-	331,125	662,250	-	Interest	662,250	662,250	662,250
-	113	250	-	Agent Fees	250	250	250
<u>\$ -</u>	<u>\$ 331,238</u>	<u>\$ 662,500</u>	<u>\$ -</u>	<b>Total Expenditures</b>	<u>\$ 662,500</u>	<u>\$ 662,500</u>	<u>\$ 662,500</u>
\$ -	\$ -	\$ -	\$ -	<b>NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD</b>	\$ -	\$ -	\$ -
-	-	-	-	<b>ESTIMATED FUND BALANCE BEGINNING OF PERIOD</b>	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<b>ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# *Supplemental Information*

The following supplemental information is presented to furnish the reader with the historical trend of the financial operations and condition of the City of Warren.

This information contains comprehensive data, frequently covering the last ten fiscal years, relating to the financial, economic, physical and societal characteristics of the City.

## CITY OF WARREN, MICHIGAN

### GENERAL INFORMATION

The City of Warren was incorporated as a home rule City on January 1, 1957. The City is governed by a nine member Council, Mayor, Treasurer and City Clerk, all of whom are elected to a maximum of three four-year terms. The City encompasses 34.5 square miles (22,080 acres) of the southwestern section of Macomb County where it is adjacent to the City of Detroit. The City's boundaries are Eight Mile Road on the south, Fourteen Mile Road on the north, Dequindre Road on the west and a parallel line running due north from the Gratiot-Eight Mile Road intersection on the east. With a population of 138,247 (2000 census figure), Warren remains the third largest City in the State of Michigan.

Warren is an area rich with ethnic flavor and charm. We are proud of our community, from its rural beginnings to its phenomenal growth and its unique blend of industrial innovation, residential comfort, and educational and cultural opportunities.

Unquestionably contributing to the economic vitality of the City is the presence of General Motors Corporation and Daimler-Chrysler Corporation automotive facilities. Warren is proud to be the home of General Motors Technical Center, a 330-acre complex housing General Motors Corporation staff operations; research laboratories, engineering, and design. General Motors Corporation also operates the Hydramatic Plant on a 117-acre site within the City. Daimler-Chrysler Corporation has three major facilities in Warren. Occupying a 224-acre site, this complex includes the Dodge Truck Assembly Plant, a stamping plant and a paint plant. The presence of General Motors Corporation and Daimler-Chrysler Corporation represents approximately 18% of the City's taxable value. General Motors has undertaken an investment in its Technical Center facility in excess of \$1 billion, a further indication of their continued commitment to this community. In the past year, 22 new commercial and industrial development permits and 274 single-family and multiple-dwelling residential permits were issued representing in excess of \$78 million of additional investment in the City.

**CITY OF WARREN, MICHIGAN**  
**(Continued)**

The South Campus of Macomb Community College, the state's third largest college, is a public college located on a 100-acre site on Twelve Mile Road. The college, which offers courses in liberal arts, general education, allied health, applied technology and public services, is accredited by the North Central Accreditation Association. Davenport University also has a Warren Campus located on Dequindre, north of Eleven Mile Road.

Protecting the lives and property of Warren's citizens is the mission of our public safety departments. The Fire Department strives to ensure that the best fire extinguishment and emergency medical service is available. The Police Department operates an Emergency 911 System to afford residents the quickest possible response to any emergency situation. The City maintains a significant investment in equipment, facilities and personnel to provide our community the comfort of safe neighborhoods.

The mission of the Warren Public Library is to improve the quality of life for the citizens of Warren by providing services and resources that promote educational, cultural, social and economic well being. We strive to be a source of information for lifetime learning and enjoyment. One of our primary goals is to stimulate young children's interest in reading and learning and to encourage literacy among all age groups. The Warren Public Library system opened a new Civic Center Library in the 2007 Fiscal Year. This 35,000 square foot facility is on the main floor of the new City Hall building. Many amenities make this library an attractive and desirable place to visit. The Library features a computer lab, self check-out units, private study rooms and an inviting reading room with fireplace. New services such as after hours book pick-up and a drive-up book drop are also available. This new centrally located library will benefit all citizens of Warren. Warren also has three branch libraries. All of the libraries have internet access and word processing capabilities. Adaptive devices are provided for the visually impaired. Each branch has a specialty collection. Burnette Branch an Irish, New Reader and Crime Prevention collection. Busch Branch has a large young adult collection. The Miller Branch located in the Warren Community Center has a large sheet music collection, comfortable lounge seating, study carrels and an aquarium. As a member of the Suburban Library Cooperative, the Warren Libraries provide access for patrons to all materials in the State of Michigan.

**CITY OF WARREN, MICHIGAN**  
**(Continued)**

The City of Warren has developed 325 acres into 24 City parks. Halmich Park, the largest of the City parks sits on approximately 80 acres and has four-lighted baseball diamonds, soccer fields, a concession stand and picnic pavilions. The City operates three indoor recreational facilities: the Warren Community Center, Owen Jax Recreation Center and the Stilwell Manor Senior Drop-In Center. The Warren Community Center opened its doors in 2003. Formerly known as the old "Warren High School", the City purchased the then vacant facility and its adjoining 48 acres from the Warren Consolidated School District and developed it into a state-of-the-art community and recreational centerpiece. The facility houses the Parks and Recreation, Communications Department and City Council offices as well as the Miller Branch of the Warren Public Library. The facility operates a year round aquatics center which includes a 150 foot water slide, a lazy river, play structure and lap pool. In addition there are three gymnasiums, muti-purpose meeting rooms, an auditorium and fitness center. The exterior grounds include a lighted football stadium, walking paths and irrigated soccer fields. With grant assistance from the Michigan Department of Transportation, the Recreation Department continues to offer specialized transportation for seniors and special populations. The Parks and Recreation Department offers many year-round recreational programs, including baseball, softball, basketball, volleyball, swimming, bowling, arts and crafts, music, theater and dancing. Programs service pre-school children to senior citizens. Summer concerts are conducted by the City's Cultural Commission and the Parks and Recreation Department. The department operates on a voter approved one-mill levy that enables the Parks and Recreation Department to maintain, improve and expand its programs and facilities.

The City's Public Service Department provides a variety of services to the City's residents. Amongst these are weekly garbage collection; street maintenance, including snow and ice removal; building inspections; operation of the Waste Water Treatment Plant and the Water and Sewer System.

Affordable and safe housing is provided to Warren seniors through the operation of its 366 unit Senior Citizen Housing Complex.

**CITY OF WARREN, MICHIGAN**  
**(Continued)**

**MAJOR INITIATIVES**

The City continues to undertake major and local road projects to either improve pavement conditions or traffic flows in our community. Road projects can be funded solely by the City, through use of its state shared state gas and weight taxes, or jointly with participation from the Michigan Department of Transportation or Macomb County Road Commission. Major widening, resurfacing and watermain replacement projects are currently underway along Nine-Mile and Ryan Roads.

The City has aggressively continued its program for replacing broken and hazardous sidewalks and the removal of nuisance trees throughout the City. Financing for this project has come via transfers from the Tank Plant Redevelopment Fund and the issuance of Special Assessment Bonds.

Within the boundaries of the Downtown Development Authority (DDA) resides the property formerly known as the "Detroit Arsenal Tank Plant". The City purchased this 153-acre site from the United States Department of Army in 1998 at a cost of \$5.925 million with the intention of redeveloping the site. The City, in coordination with various federal and state agencies, invested in excess of \$10 million in infrastructure improvements at this site. The State of Michigan designated the former Tank Plant property as a "Renaissance Zone", effectively providing companies relocating to this site with a tax-free status for a period of twelve years. The net effect to the City has been the realization of approximately \$41 million in proceeds from the sale of the property for private development and redevelopment. Just as important, what was an abandoned and aging industrial site is now home to new and refurbished industrial, technical and education facilities within the very heart of the City. Residual proceeds from the project have assisted the City in financing the construction of the Warren Community Center, the Sidewalk Replacement and Tree Removal Program, and also provide partial advance funding of the City's compensated absences and retiree health care liabilities. Full redeployment of this site is nearing completion.

**CITY OF WARREN, MICHIGAN**  
**(Continued)**

The Downtown Development Authority (D.D.A.) has undertaken a major redevelopment of the City Center area. Phase 1 became reality with completion of the new municipal office building, attached parking garage and two-acre City Square. These facilities will serve as the focal point for community services and events in the downtown area. The D.D.A.'s multi-year plan continues with the ultimate goal of creating a "Downtown Warren"; complete with high-density residential housing, commercial development ringing the City Center. The Downtown Development Authority has issued \$75 million of bonds to finance the initial phase of this project.

General Motors continues its \$1 billion redevelopment of its Technical Center facility. In addition, General Motors sold 300 acres of property adjacent to the Tech Center on the west side of Mound Road. Commercial and residential development of this site is currently in progress. Both of these developments reside within the boundaries of the DDA and should generate further investment in the area as well as significant tax revenues to finance the projects undertaken by the DDA within the City Center / Downtown District.

**CITY OF WARREN, MICHIGAN**  
**NET ASSETS BY COMPONENT**  
**LAST FIVE FISCAL YEARS**  
**(Accrual Basis of Accounting)**

Fiscal Year	2002	2003	2004	2005	2006
<b>Governmental Activities:</b>					
Invested in capital assets, net of related debt	\$ 41,827,921	\$ 65,870,765	\$ 59,951,114	\$ 61,211,667	\$ 62,875,434
Restricted	42,874,655	40,540,140	45,965,199	33,684,984	32,961,557
Unrestricted	<u>31,006,985</u>	<u>26,078,527</u>	<u>21,492,100</u>	<u>25,044,605</u>	<u>30,107,642</u>
<b>Total governmental activities net assets</b>	<b><u>\$ 115,709,561</u></b>	<b><u>\$ 132,489,432</u></b>	<b><u>\$ 127,408,413</u></b>	<b><u>\$ 119,941,256</u></b>	<b><u>\$ 125,944,633</u></b>
<b>Business-type activities:</b>					
Invested in capital assets, net of related debt	\$ 68,611,245	\$ 66,341,283	\$ 63,155,395	\$ 58,641,924	\$ 57,819,780
Restricted	6,561,063	11,848,018	14,525,360	17,557,693	18,181,409
Unrestricted	<u>16,582,226</u>	<u>12,754,091</u>	<u>9,886,743</u>	<u>7,604,682</u>	<u>6,788,707</u>
<b>Total business-type activities net assets</b>	<b><u>\$ 91,754,534</u></b>	<b><u>\$ 90,943,392</u></b>	<b><u>\$ 87,567,498</u></b>	<b><u>\$ 83,804,299</u></b>	<b><u>\$ 82,789,896</u></b>
<b>Primary government:</b>					
Invested in capital assets, net of related debt	\$ 110,439,166	\$ 132,212,048	\$ 123,106,509	\$ 119,853,591	\$ 120,695,214
Restricted	49,435,718	52,388,158	60,490,559	51,242,677	51,142,966
Unrestricted	<u>47,589,211</u>	<u>38,832,618</u>	<u>31,378,843</u>	<u>32,649,287</u>	<u>36,896,349</u>
<b>Total primary government net assets</b>	<b><u>\$ 207,464,095</u></b>	<b><u>\$ 223,432,824</u></b>	<b><u>\$ 214,975,911</u></b>	<b><u>\$ 203,745,555</u></b>	<b><u>\$ 208,734,529</u></b>

CITY OF WARREN, MICHIGAN

CHANGES IN NET ASSETS

LAST FIVE FISCAL YEARS  
(Accrual Basis of Accounting)

<u>Fiscal Year</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>
<b>Expenses</b>					
Governmental activities:					
General government	\$ 20,082,664	\$ 19,473,919	\$ 16,615,611	\$ 17,504,006	\$ 20,176,196
Public safety	51,582,496	48,394,428	57,884,081	50,525,480	55,968,750
City development	5,422,940	5,810,991	6,005,387	5,106,065	4,938,429
Highways and streets	8,605,050	11,283,073	11,502,440	10,930,533	10,735,706
Recreation and culture	8,166,273	8,678,166	11,220,933	11,066,379	11,001,914
Sanitation	7,041,930	7,107,239	7,879,934	8,044,439	8,174,592
Economic development	1,383,706	557,046	1,113,253	862,902	9,269,389
Community development	3,017,165	2,931,591	2,395,311	3,335,621	2,336,495
Capital projects	833,806	2,922,550	2,912,390	1,624,148	1,498,553
Interest on long-term debt	2,480,239	2,528,384	3,165,735	4,163,954	6,254,880
Total governmental activities expenses	<u>108,616,269</u>	<u>109,687,387</u>	<u>120,695,075</u>	<u>113,163,527</u>	<u>130,354,904</u>
Business-type activities:					
Water and Sewer System	27,280,070	29,180,277	30,575,456	31,225,489	32,188,319
Senior citizen housing	1,966,902	2,140,531	2,075,410	1,800,146	1,872,601
Total business-type activities expenses	<u>29,246,972</u>	<u>31,320,808</u>	<u>32,650,866</u>	<u>33,025,635</u>	<u>34,060,920</u>
Total primary government expenses	<u>\$ 137,863,241</u>	<u>\$ 141,008,195</u>	<u>\$ 153,345,941</u>	<u>\$ 146,189,162</u>	<u>\$ 164,415,824</u>
<b>Program Revenues</b>					
Governmental activities:					
Charges for services	\$ 9,183,044	\$ 10,609,157	\$ 11,620,300	\$ 12,714,891	\$ 14,584,784
Operating grants and contributions	11,626,648	11,164,027	12,058,948	12,935,941	12,463,692
Capital grants and contributions	4,138,308	3,692,522	2,829,698	4,789,306	5,171,647
Total governmental activities program revenues	<u>24,948,000</u>	<u>25,465,706</u>	<u>26,508,946</u>	<u>30,440,138</u>	<u>32,220,123</u>
Business-type activities:					
Water and Sewer System	27,085,680	28,156,665	26,992,448	26,928,099	30,329,100
Senior citizen housing	1,885,404	1,966,201	1,964,734	2,034,821	2,081,469
Total business-type activities program revenues	<u>28,971,084</u>	<u>30,122,866</u>	<u>28,957,182</u>	<u>28,962,920</u>	<u>32,410,569</u>
Total primary government program revenues	<u>\$ 53,919,084</u>	<u>\$ 55,588,572</u>	<u>\$ 55,466,128</u>	<u>\$ 59,403,058</u>	<u>\$ 64,630,692</u>
Net (expense) revenue					
Governmental activities	\$ (83,668,269)	\$ (84,221,681)	\$ (94,186,129)	\$ (82,723,389)	\$ (98,134,781)
Business-type activities	(275,888)	(1,197,942)	(3,693,684)	(4,062,715)	(1,650,351)
Total primary government net (expense) revenue	<u>\$ (83,944,157)</u>	<u>\$ (85,419,623)</u>	<u>\$ (97,879,813)</u>	<u>\$ (86,786,104)</u>	<u>\$ (99,785,132)</u>
<b>General Revenues and Other Changes in Net Assets</b>					
Governmental activities:					
Property taxes	\$ 64,901,453	\$ 70,605,876	\$ 71,837,273	\$ 74,911,034	\$ 83,352,957
Sales and use taxes	17,587,680	16,551,307	14,867,961	14,705,085	14,540,634
Franchise fees	1,289,771	1,162,911	1,129,307	1,151,761	1,206,596
Investment earnings	2,137,399	1,199,309	890,520	1,602,968	3,075,634
Gain (loss) on sale of capital assets	278,840	3,438,149	380,049	84,927	2,099,337
Reduction in long-term debt obligation	-	400,000	-	-	-
SMDA settlement agreement	-	7,644,000	-	-	-
Transfers	-	-	-	(17,199,543)	(137,000)
Total governmental activities	<u>86,195,143</u>	<u>101,001,552</u>	<u>89,105,110</u>	<u>75,256,232</u>	<u>104,138,158</u>
Business-type activities:					
Investment earnings	1,477,928	386,800	317,790	299,516	635,948
Gain (loss) on sale of capital assets	(2,383)	-	-	-	-
Total business-type activities	<u>1,475,545</u>	<u>386,800</u>	<u>317,790</u>	<u>299,516</u>	<u>635,948</u>
Total primary government	<u>\$ 87,670,688</u>	<u>\$ 101,388,352</u>	<u>\$ 89,422,900</u>	<u>\$ 75,555,748</u>	<u>\$ 104,774,106</u>
<b>Changes in Net Assets</b>					
Governmental activities	\$ 2,526,874	\$ 16,779,871	\$ (5,081,019)	\$ (7,467,157)	\$ 6,003,377
Business-type activities	1,199,657	(811,142)	(3,375,894)	(3,763,199)	(1,014,403)
Total primary government	<u>\$ 3,726,531</u>	<u>\$ 15,968,729</u>	<u>\$ (8,456,913)</u>	<u>\$ (11,230,356)</u>	<u>\$ 4,988,974</u>

**CITY OF WARREN, MICHIGAN**  
**FUND BALANCES OF GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**  
**(Modified Accrual Basis of Accounting)**

<u>Fiscal Year</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000 (1)</u>	<u>2001</u>	<u>2002 (2)</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>
General Fund:										
Reserved	\$ 2,759,131	\$ 2,301,961	\$ 2,063,260	\$ 1,273,879	\$ 1,608,054	\$ 1,912,343	\$ 2,250,381	\$ 2,326,703	\$ 2,507,872	\$ 4,389,944
Unreserved	<u>16,635,186</u>	<u>21,838,803</u>	<u>24,413,375</u>	<u>26,501,015</u>	<u>28,019,105</u>	<u>49,390,183</u>	<u>55,051,386</u>	<u>55,173,474</u>	<u>44,720,163</u>	<u>48,532,509</u>
Total general fund	<u>\$ 19,394,317</u>	<u>\$ 24,140,764</u>	<u>\$ 26,476,635</u>	<u>\$ 27,774,894</u>	<u>\$ 29,627,159</u>	<u>\$ 51,302,526</u>	<u>\$ 57,301,767</u>	<u>\$ 57,500,177</u>	<u>\$ 47,228,035</u>	<u>\$ 52,922,453</u>
All Other Governmental Funds:										
Reserved	\$ 4,167,758	\$ 5,599,323	\$ 3,511,722	\$ 4,492,276	\$ 22,271,772	\$ 12,143,950	\$ 4,350,252	\$ 9,931,404	\$ 45,883,472	\$ 27,970,850
Unreserved, reported in:										
Special revenue funds	14,416,502	18,214,035	24,574,221	47,606,490	30,561,656	31,099,498	29,538,059	23,917,188	22,677,100	20,653,148
Capital projects funds	8,771,411	9,177,908	8,098,053	8,972,959	12,998,658	10,134,377	16,841,480	35,011,030	8,990,773	6,586,018
Debt service funds	<u>189,123</u>	<u>456,930</u>	<u>747,781</u>	<u>1,092,076</u>	<u>1,433,845</u>	<u>1,790,644</u>	<u>2,991,789</u>	<u>4,003,520</u>	<u>3,934,800</u>	<u>2,972,181</u>
Total all other governmental funds	<u>\$ 27,544,794</u>	<u>\$ 33,448,196</u>	<u>\$ 36,931,777</u>	<u>\$ 62,163,801</u>	<u>\$ 67,265,931</u>	<u>\$ 55,168,469</u>	<u>\$ 53,721,580</u>	<u>\$ 72,863,142</u>	<u>\$ 81,486,145</u>	<u>\$ 58,182,197</u>

(1) Reflects proceeds from the sale of the Detroit Arsenal Tank Plant of \$25.5 million.

(2) Reflects implementation of GASB Statement No. 34 and GASB Interpretation No. 6.

**CITY OF WARREN, MICHIGAN**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**

**LAST TEN FISCAL YEARS**  
**(Modified Accrual Basis of Accounting)**

Fiscal Year	1997	1998	1999	2000
<b>Revenues:</b>				
Property taxes	\$56,210,392	\$ 58,767,119	\$ 61,427,133	\$ 63,288,839
Special assessments	135,246	121,586	80,620	95,614
Licenses and permits	1,661,641	1,849,837	2,218,341	2,299,396
Intergovernmental:				
Federal revenue	1,475,934	1,717,816	2,992,850	2,472,371
State revenue	26,176,629	26,510,138	29,129,463	29,999,066
Local revenue	190,637	175,753	200,938	228,809
Charges for services	981,393	1,838,627	2,757,121	2,185,417
Fines and fees	4,622,666	5,167,149	5,955,125	5,765,687
Interest	2,813,425	3,922,018	3,768,635	4,883,438
Other	4,794,826	4,428,977	3,633,304	3,838,813
<b>Total revenues</b>	<b>99,062,789</b>	<b>104,499,020</b>	<b>112,163,530</b>	<b>115,057,450</b>
<b>Expenditures:</b>				
General government	22,809,392	22,676,340	24,582,365	27,685,739
Public safety	42,610,253	41,610,310	42,776,329	44,224,911
City development	4,046,424	4,205,735	4,284,874	5,179,591
Highway and streets	9,283,376	10,721,908	11,184,691	8,967,483
Recreation and culture	6,885,843	7,033,750	7,610,905	8,215,644
Sanitation	6,008,389	6,052,888	6,359,861	6,676,854
Economic development	485,023	6,068,378	4,083,417	4,838,582
Community development	1,468,325	1,928,104	3,344,939	2,607,216
Capital projects	3,105,653	1,613,508	2,001,583	462,881
Debt service:				
Principal retirement	1,649,339	5,628,019	3,271,590	4,101,167
Interest	1,323,833	1,418,948	1,229,453	1,061,560
Other	4,096	2,259	114,071	5,539
<b>Total expenditures</b>	<b>99,679,946</b>	<b>108,960,147</b>	<b>110,844,078</b>	<b>114,027,167</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(617,157)</b>	<b>(4,461,127)</b>	<b>1,319,452</b>	<b>1,030,283</b>
<b>Other Financing Sources (Uses):</b>				
Transfers to fiduciary funds	-	-	-	-
Transfers to Water and Sewer System	-	-	-	-
Proceeds from sale of property (1)	-	4,500,000	4,500,000	25,500,000
Proceeds from issuance of debt	4,896,635	10,357,500	1,335,791	-
Payment to refunded bond escrow agent	-	-	(1,335,791)	-
Bond premium (discounts)	-	-	-	-
Other	-	253,476	-	-
<b>Total other financing sources (uses)</b>	<b>4,896,635</b>	<b>15,110,976</b>	<b>4,500,000</b>	<b>25,500,000</b>
<b>Net changes in fund balances</b>	<b>\$ 4,279,478</b>	<b>\$ 10,649,849</b>	<b>\$ 5,819,452</b>	<b>\$ 26,530,283</b>
<b>Debt service as a percentage of non-capital expenditures (2)</b>	-	-	-	-

(1) Amounts reported in fiscal years 1998 through 2003 represent proceeds from the sale of property formerly known as the Detroit Arsenal Tank Plant.

<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>
\$ 64,206,353	\$ 64,815,974	\$ 70,514,428	\$ 71,740,065	\$ 74,787,704	\$ 84,328,809
108,795	225,149	1,158,599	1,610,111	994,766	982,318
2,400,352	1,886,189	1,669,227	1,655,809	2,167,451	2,420,993
2,138,084	2,604,890	2,093,760	2,559,108	4,612,382	3,305,681
29,790,997	27,430,409	27,179,229	25,638,979	25,856,586	25,703,221
264,505	341,125	444,803	761,802	589,986	656,026
1,867,839	2,069,475	2,372,927	2,730,910	2,894,923	4,101,728
5,703,761	5,686,199	5,767,711	6,208,873	6,810,020	7,295,418
6,825,098	3,094,011	1,858,340	1,445,693	2,599,643	5,404,617
3,855,755	4,202,329	6,442,251	7,151,246	6,173,358	6,358,491
<u>117,161,539</u>	<u>112,355,750</u>	<u>119,501,275</u>	<u>121,502,596</u>	<u>127,486,819</u>	<u>140,557,302</u>
28,185,166	21,854,246	21,658,378	22,167,103	22,496,853	25,992,081
49,669,931	52,530,308	47,697,824	56,633,024	52,271,304	59,597,955
5,513,970	5,511,262	5,766,893	5,951,477	5,159,713	5,106,033
9,836,390	9,288,019	12,307,374	11,106,835	13,003,033	12,658,806
9,314,814	20,717,736	23,338,068	10,877,663	10,060,656	9,816,038
7,270,063	7,003,913	6,887,669	7,836,537	8,234,143	8,338,889
4,661,727	1,831,462	7,189,029	2,176,103	13,951,104	39,215,525
1,791,358	3,010,281	2,926,258	2,395,477	3,333,119	2,339,535
1,691,125	833,806	2,958,848	2,912,390	1,624,148	1,498,553
2,958,333	3,489,706	6,131,084	4,550,765	4,535,349	4,693,582
1,134,537	2,366,436	2,460,689	2,914,632	3,743,818	5,646,793
3,711	2,442	10,695	365,860	403,167	442,173
<u>122,031,125</u>	<u>128,439,617</u>	<u>139,332,809</u>	<u>129,887,866</u>	<u>138,816,407</u>	<u>175,345,963</u>
(4,869,586)	(16,083,867)	(19,831,534)	(8,385,270)	(11,329,588)	(34,788,661)
(10,000,000)	-	-	-	(17,068,543)	-
-	-	-	-	(131,000)	(137,000)
3,834,381	-	3,433,442	-	-	2,240,087
17,989,600	2,853,012	21,145,000	32,114,457	27,015,000	25,835,000
-	-	-	(4,224,218)	-	(10,474,047)
-	-	(194,556)	(164,997)	(135,008)	(284,909)
-	-	-	-	-	-
<u>11,823,981</u>	<u>2,853,012</u>	<u>24,383,886</u>	<u>27,725,242</u>	<u>9,680,449</u>	<u>17,179,131</u>
<u>\$ 6,954,395</u>	<u>\$ (13,230,855)</u>	<u>\$ 4,552,352</u>	<u>\$ 19,339,972</u>	<u>\$ (1,649,139)</u>	<u>\$ (17,609,530)</u>
-	5.27%	7.49%	5.97%	6.98%	7.60%

(2) Prior to the implementation of GASB Statement No. 34 in fiscal year 2002, capitalization of infrastructure improvements was not required. A significant portion of debt service reported for the fiscal years prior to 2002 was for infrastructure.

**CITY OF WARREN, MICHIGAN**  
**ACTUAL, STATE EQUALIZED AND TAXABLE VALUE OF TAXABLE PROPERTY**  
**LAST TEN FISCAL YEARS**

Valuation Date Dec. 31	Fiscal Year Ended June 30	Real Property					
		Commercial		Industrial		Residential	
		State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value
1995	1997	\$ 361,745,725	\$ 361,738,275	\$ 500,577,300	\$ 500,469,180	\$ 1,775,145,070	\$ 1,712,364,940
1996	1998	373,923,630	373,911,940	514,135,500	513,997,990	1,909,055,530	1,771,296,550
1997	1999	387,603,260	384,514,720	530,289,940	530,146,930	2,059,420,370	1,838,462,500
1998	2000	400,055,970	394,745,298	578,183,020	575,496,839	2,249,073,151	1,897,961,574
1999	2001	412,107,635	407,027,240	596,940,240	591,344,440	2,422,794,590	1,972,198,770
2000	2002	428,511,820	422,540,360	595,333,340	590,524,930	2,624,024,180	2,076,874,770
2001	2003	556,269,070	439,853,430	739,418,720	608,519,340	2,829,961,930	2,185,762,640
2002	2004	576,504,460	470,293,930	764,593,450	647,805,090	3,120,583,610	2,384,669,010
2003	2005	572,342,170	456,093,940	751,245,420	627,577,820	3,006,294,040	2,277,219,880
2004	2006	604,599,380	490,771,640	769,510,100	664,498,290	3,210,976,430	2,486,422,141

The State Equalized Value (SEV) is the Actual Value multiplied by the Equalization Factor, currently equal to fifty percent.

The amounts reported are provided annually by the City Assessor's Office and do not reflect any tax exempt properties. Assessments are valued as of December 31 of each year. The respective taxes were levied on July 1 of the following year for the fiscal year indicated. During the fiscal year, the SEV and taxable values may be amended through judgements of the State Tax Commission (STC), Michigan Tax Tribunal (MTT) or Board of Review (BOR).

On March 15, 1994, Michigan voters passed Proposal A which places a limit on the value used to compute property taxes. Effective with the July 1, 1995 levy, property taxes are calculated using a Taxable Value. The Taxable Value is the lower of the State Equalized Value or the Capped Value. The State Equalized Value is the Assessed Value (representing fifty percent of the true cash value) multiplied by the Equalization Factor (currently equal to 1.000). The Capped Value is calculated by using the prior year's Taxable Value minus losses times the lower of 1.05 or the prior year's Consumers Price Index for the twelve months ended September 30 plus any additions.

Personal Property		Industrial Facilities & Other		Totals		Total Direct Tax Rate
State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	
\$ 649,013,390	\$ 649,013,390	\$ 135,488,406	\$ 135,488,406	\$ 3,421,969,891	\$ 3,359,074,191	16.5832
681,659,019	681,659,019	179,269,111	179,269,111	3,658,042,790	3,520,134,610	16.5832
741,599,450	741,599,450	185,599,878	185,599,878	3,904,512,898	3,680,323,478	16.5832
815,719,604	815,719,604	145,174,495	145,164,365	4,188,206,240	3,829,087,680	16.3068
746,029,641	746,029,641	179,112,913	178,622,613	4,356,985,019	3,895,222,704	16.3068
763,518,885	763,518,885	256,608,504	256,446,284	4,667,996,729	4,109,905,229	16.2600
767,486,522	767,486,522	351,576,421	350,315,051	5,244,712,663	4,351,936,983	16.2524
774,437,678	773,857,285	357,893,123	356,598,373	5,594,012,321	4,633,223,688	16.1924
787,465,492	787,465,492	338,931,568	337,459,259	5,456,278,690	4,485,816,391	16.1924
733,292,078	733,169,122	412,279,953	411,167,403	5,730,657,941	4,786,028,596	16.9424

**CITY OF WARREN, MICHIGAN**  
**DIRECT AND OVERLAPPING PROPERTY TAX RATES**  
**LAST TEN FISCAL YEARS**

Fiscal Year Ended June 30	City-wide Direct Debt							
	General Operating (1)	Library	Emergency Medical Service	Parks & Recreation	Police & Fire Pensions	Sanitation	Police Protection	Fire Protection
1997	8.6000	0.4899	0.2939	0.9798	1.9900	2.0100	0.9798	0.9798
1998	8.8182	0.4899	0.2939	0.9798	1.9900	1.7918	0.9798	0.9798
1999	8.8182	0.4899	0.2939	0.9798	1.9900	1.7918	0.9798	0.9798
2000	8.7997	0.4889	0.2933	0.9777	1.8400	1.6918	0.9777	0.9777
2001	8.7997	0.4889	0.2933	0.9777	1.8400	1.6918	0.9777	0.9777
2002	8.7671	0.4870	0.2921	0.9740	1.8400	1.6918	0.9740	0.9740
2003	8.7724	0.4873	0.2923	0.9746	1.8248	1.6918	0.9746	0.9746
2004	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746
2005	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746
2006	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746

(1) The City general operating tax rate charter limit equals 9.0000 mills.

Chapter 20 Drain Debt	<b>Total City-wide Direct Debt</b>	County-wide Overlapping Debt					Macomb County		<b>Total County-wide Overlapping Debt</b>
		Macomb I.S.D.	Macomb Community College	Huron Clinton Metro Authority	S.M.A.R.T.	Operating	Drain Debt		
0.2600	<b>16.5832</b>	2.0367	1.6457	0.2236	0.3300	4.2000	0.0090	<b>8.4450</b>	
0.2600	<b>16.5832</b>	2.0367	1.6539	0.2236	0.3300	4.2000	0.0080	<b>8.4522</b>	
0.2600	<b>16.5832</b>	2.0363	1.6134	0.2235	0.3299	4.2000	0.0080	<b>8.4111</b>	
0.2600	<b>16.3068</b>	2.0210	1.5840	0.2218	0.3273	4.2000	0.0080	<b>8.3621</b>	
0.2600	<b>16.3068</b>	2.0210	1.5140	0.2202	0.3273	4.2000	0.0070	<b>8.2895</b>	
0.2600	<b>16.2600</b>	2.0033	1.6707	0.2186	0.3235	4.2000	0.0060	<b>8.4221</b>	
0.2600	<b>16.2524</b>	2.9863	1.6925	0.2170	0.6000	4.2000	0.0058	<b>9.7016</b>	
-	<b>16.1924</b>	2.9729	1.5859	0.2161	0.5973	4.2000	0.0058	<b>9.5780</b>	
-	<b>16.1924</b>	2.9615	1.5002	0.2154	0.5949	4.2000	0.0058	<b>9.4778</b>	
-	<b>16.9424</b>	2.9430	1.4212	0.2146	0.5912	4.2000	0.0058	<b>9.3758</b>	

**CITY OF WARREN, MICHIGAN**  
**PRINCIPAL PROPERTY TAXPAYERS**  
**CURRENT YEAR AND NINE YEARS AGO**

	Year Ended June 30, 2006			Year Ended June 30, 1997		
	Taxable Value	Rank	Percent of Total Taxable Value	Taxable Value	Rank	Percent of Total Taxable Value
General Motors	\$ 571,126,991	1	11.93%	\$ 391,775,604	1	11.66%
Daimler-Chrysler/DCX	308,366,406	2	6.44%	219,940,576	2	6.55%
Detroit Edison	43,987,763	3	0.92%	50,038,110	4	1.49%
Art Van Furniture	28,186,649	4	0.59%	19,021,370	5	0.57%
International Transmission	15,765,191	5	0.33%	-		-
E.D.S.	15,737,937	6	0.33%	50,146,400	3	1.49%
Iroquois Industries	12,421,029	7	0.26%	-		-
Flex-N-Gate	10,338,043	8	0.22%	-		-
Consumers Energy	9,399,542	9	0.20%	14,023,100	8	0.42%
Ramco Hoover Eleven	9,209,610	10	0.19%	-		-
Universal City Center	-		-	16,446,760	6	0.49%
Cold Heading & Ajax Material	-		-	15,540,921	7	0.46%
Modern Engineering	-		-	10,273,080	9	0.31%
General Electric-Carboly	-		-	9,532,460	10	0.28%
Ten largest taxpayers	1,024,539,161		21.41%	796,738,381		23.72%
Other taxpayers	3,761,489,435		78.59%	2,562,335,810		76.28%
Total taxable value	<u>\$ 4,786,028,596</u>		<u>100.00%</u>	<u>\$ 3,359,074,191</u>		<u>100.00%</u>

**CITY OF WARREN, MICHIGAN**  
**PROPERTY TAX LEVIES AND COLLECTIONS**  
**LAST TEN FISCAL YEARS**

Tax Year	Fiscal Year	Total Tax Levy	Returned Delinquent		Collected by March 1	Percent Collected by March 1	Delq. Real Property Taxes Reimbursed by Macomb County
			Real Property	Personal Property			
1996	1997	54,724,092	(1,448,164)	(260,805)	53,015,123	96.88%	1,448,164
1997	1998	57,067,718	(1,461,565)	(268,739)	55,337,414	96.97%	1,461,565
1998	1999	59,618,060	(1,766,971)	(320,281)	57,530,808	96.50%	1,766,971
1999	2000	61,075,857	(1,674,105)	(309,091)	59,092,661	96.75%	1,674,105
2000	2001	62,089,403	(1,569,707)	(564,895)	59,954,801	96.56%	1,569,707
2001	2002	64,867,996	(1,807,180)	(730,973)	62,329,843	96.09%	1,807,180
2002	2003	68,063,602	(1,921,053)	(899,682)	65,242,867	95.86%	1,921,053
2003	2004	69,103,197	(2,093,752)	(808,009)	66,201,436	95.80%	2,093,752
2004	2005	71,479,514	(2,012,871)	(953,863)	68,512,780	95.85%	2,012,871
2005	2006	76,728,050	(2,710,021)	(467,085)	73,550,944	95.86%	2,710,021

- Notes: (1) The schedule above does not include any levies or delinquencies relative to the 1.0% administrative fee assessed on county and school taxes collected by the city.
- (2) On November 9, 2005 the Warren City Council approved a proposed settlement agreement with DTE Energy in regards to utility assessments. Under the terms of the agreement, provided the City uses approved State Tax Commission (STC) multiplier tables for the tax years 2006, 2007 and 2008, DTE Energy will pay personal property taxes for the 1997, 1998, 1999 and 2005 tax years as previously assessed. In addition, effective October 2007 and for the four years thereafter, the STC will issue an order to strike outstanding personal property taxes for the 2000, 2001, 2002, 2003 and 2004 tax years. Ultimately, outstanding delinquent personal property taxes totaling approximately \$1.1 million will be stricken. Funds will be appropriated in each budget year as the order to strike is received. These delinquent personal property taxes are reflected in the governmental funds balance sheet as part of "fund balance – reserved for accounts receivable" as of June 30, 2006.

Personal Property Taxes Collected March 1 - June 30	Collected Within Fiscal Year of Levy	Percent Collected in Fiscal Year	Subsequent to Tax Year		Receivable as of June 30, 2006	Total Collections To Date	Percentage of Adjusted Tax Levy Collected To-Date
			STC, MTT and BOR Adjustments	Personal Property Tax Write Off			
113,429	54,576,716	99.73%	-	(55,628)	-	54,668,464	99.90%
29,500	56,828,479	99.58%	2,307	(65,843)	-	57,004,182	99.88%
100	59,297,879	99.46%	3,737	(92,512)	-	59,529,285	99.84%
52,838	60,819,604	99.58%	57,317	(38,501)	-	61,094,673	99.94%
36,161	61,560,669	99.15%	37,889	(29,304)	260,864	61,837,124	99.53%
-	64,137,023	98.87%	139,403	(73,496)	357,594	64,576,309	99.34%
41,387	67,205,307	98.74%	123,456	-	492,081	67,694,977	99.28%
72,446	68,367,634	98.94%	135,870	-	517,829	68,721,238	99.25%
149,937	70,675,588	98.88%	26,257	-	573,646	70,932,125	99.20%
133,554	76,394,519	99.57%	13,998	-	347,529	76,394,519	99.55%

CITY OF WARREN, MICHIGAN

RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING AND NET OUTSTANDING DEBT BY TYPE

LAST TEN FISCAL YEARS

Governmental Activities - General Bonded Debt

	Installment Purchase Agreements	Land Contract	Michigan Strategic Fund Loan	South Macomb Disposal Authority	Building Authority Bonds	Tax Increment Finance Authority Bonds	Downtown Development Authority Bonds
1997	\$ 4,485,278	\$ 1,105,191	\$ -	\$ -	\$ 4,450,000	\$ 1,990,000	\$ -
1998	6,018,423	1,060,323	-	-	4,150,000	1,925,000	-
1999	4,729,733	1,012,722	2,453,566	-	3,333,333	1,950,000	-
2000	2,418,428	962,222	3,000,000	-	2,916,667	1,845,000	-
2001	1,702,679	908,647	3,000,000	7,644,000	15,333,333	1,720,000	-
2002	1,233,144	851,809	3,000,000	7,644,000	17,608,720	1,595,000	-
2003	755,693	791,510	-	-	16,725,386	1,465,000	20,000,000
2004	473,636	727,538	-	-	15,476,137	1,310,000	40,000,000
2005	227,834	659,671	-	-	19,384,018	1,150,000	60,000,000
2006	78,209	587,670	-	-	19,020,232	990,000	75,000,000

Other Governmental

Activities Debt

	Michigan Transportation Bonds	Special Assessment Bonds	Available in Debt Service Funds
1997	\$ 11,165,000	\$ -	-
1998	14,645,000	-	-
1999	13,365,000	-	-
2000	11,875,000	-	-
2001	15,270,000	-	-
2002	13,590,000	-	-
2003	12,180,000	1,145,000	(808,965)
2004	16,305,000	2,773,969	(2,437,207)
2005	14,760,000	3,924,409	(2,941,068)
2006	13,230,000	3,076,239	(2,672,923)

Total Net

Governmental  
Activities  
Debt

1997	\$ 28,983,780
1998	31,775,725
1999	30,145,314
2000	25,505,594
2001	47,194,035
2002	46,239,353
2003	52,012,214
2004	74,463,936
2005	97,042,841
2006	109,309,427

Business-type Activities

Building Authority Bonds

	Installment Purchase Agreements	Senior Citizen Housing	Water and Sewer System
1997	\$ 132,881	\$ 10,515,000	\$ 3,125,000
1998	79,343	10,210,000	3,540,000
1999	56,687	9,905,000	3,096,667
2000	34,031	9,605,000	2,963,333
2001	11,375	9,255,000	2,596,667
2002	-	9,085,000	2,210,000
2003	-	8,955,000	2,069,613
2004	-	8,850,000	1,158,863
2005	-	8,825,000	195,982
2006	-	8,260,000	159,768

Comments:

The ratios presented are required by Governmental Accounting Standards Board (GASB) Statement No. 44. While the ratios are an indication of the burden of debt on the City of Warren's citizenry and business community as a whole, in many cases the repayment of the debt will be financed by select taxpayers, users or other sources of revenue. In other cases, the debt burden is shared by not only the citizenry but also by the business community, further distorting per capita ratios. The narrative that follows focuses on debt to be repaid by sources other than property taxes levied on the citywide tax base. Excluding these items from the tables presented above would dramatically affect the ratios presented.

(a) Debt service requirements for the Tax Increment Finance Authority Bonds and Downtown Development Authority Bonds are derived from the capture of incremental tax revenues on properties within the respective authority's defined geographic boundaries.

(b) Debt service requirements for the Michigan Transportation Bonds are derived from the receipt of state shared gas and weight taxes.

(c) Debt service requirements for the Special Assessment Bonds are derived from the receipt of installment payments from taxpayers whose property directly benefited from either the City's sidewalk replacement or tree removal program.

(d) Debt service requirements for the Building Authority Senior Housing Bonds are derived from the receipt of rental payments from residents of the Joseph Coach Manor.

(e) Debt service requirements for the Water and Sewer Bonds are received from residential as well as commercial and industrial users of the system.

Sources:

- (1) 1990 U.S. Census Bureau - FY 1997 - 1999; 2000 U.S. Census Bureau - FY 2000; Southeast Michigan Council of Governments - Estimated Population - FY 2001 - 2006
- (2) 1990 and 2000 U.S. Census Bureau

Governmental Activities - General Bonded Debt

County Drain	Amounts Available in Debt Service Funds	Total Net General Bonded Debt	Taxable Value of Property	Percentage of Taxable Value of Property	Estimated Population (1)	Per Capita
\$ 6,250,723	(462,412)	\$ 17,818,780	\$ 3,359,074,191	0.53%	144,864	\$ 123.00
4,609,923	(632,944)	17,130,725	3,520,134,610	0.49%	144,864	118.25
4,110,000	(809,040)	16,780,314	3,680,323,478	0.46%	144,864	115.83
3,630,000	(1,141,723)	13,630,594	3,829,087,680	0.36%	138,247	98.60
3,150,000	(1,534,624)	31,924,035	3,895,222,704	0.82%	137,282	232.54
2,575,000	(1,858,320)	32,649,353	4,109,905,229	0.79%	137,323	237.76
2,005,000	(2,246,410)	39,496,179	4,351,936,983	0.91%	137,394	287.47
1,440,000	(1,605,137)	57,822,174	4,633,223,688	1.25%	135,971	425.25
880,000	(1,002,023)	81,299,500	4,485,816,391	1.81%	135,572	599.68
220,000	(220,000)	95,676,111	4,786,028,596	2.00%	135,375	706.75

Business-type Activities

Water and Sewer Revenue Bonds	Total Business-type Activities Debt
\$ 12,240,000	\$ 26,012,881
12,105,000	25,934,343
11,965,000	25,023,354
23,920,000	36,522,364
37,455,000	49,318,042
37,230,000	48,525,000
36,620,000	47,644,613
37,793,016	47,801,879
44,789,812	53,810,794
52,670,356	61,090,124

Total Primary Government

Total Net Primary Government Debt	Per Capita Income (2)	Percentage of Total Per Capita Income	Per Capita
\$ 54,996,661	\$ 15,224	2.49%	\$ 379.64
57,710,068	15,224	2.62%	398.37
55,168,668	15,224	2.50%	380.83
62,027,958	21,407	2.10%	448.67
96,512,077	21,407	3.28%	703.02
94,764,353	21,407	3.22%	690.08
99,656,827	21,407	3.39%	725.34
122,265,815	21,407	4.20%	899.21
150,853,635	21,407	5.20%	1,112.72
170,399,551	21,407	5.88%	1,258.72

**CITY OF WARREN, MICHIGAN**  
**DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT**

June 30, 2006

**Net Direct debt:**

Installment Purchase Agreement:			
Honeywell Energy System	Building improvements		\$ 78,209
Land Contract:			
DPW Garage	Building acquisition		587,670
Building Authority Bonds:			
Series 2001	Warren Community Center	\$ 1,850,000	
Series 2002	Capital equipment	1,715,232	
Series 2005	Capital equipment	4,780,000	
Refunding Series 2005	Warren Community Center	<u>10,675,000</u>	19,020,232
Tax Increment Finance Authority:			
Series 1991	TIFA District development	480,000	
Series 1999	Refunding issue	<u>510,000</u>	990,000
Downtown Development Authority:			
Series 2002	City Center development	20,000,000	
Series 2003	City Center development	20,000,000	
Series 2004	City Center development	20,000,000	
Series 2005	City Center development	<u>15,000,000</u>	75,000,000
County Drain Bonds:			
Warren Sanitary Drain	Refunding issue	220,000	
Less amounts available in debt service funds		<u>(220,000)</u>	-
Michigan Transportation Bonds:			
Series 1997	Road improvements	2,220,000	
Series 2000	Road improvements	4,665,000	
Series 2003	Refunding issue	1,145,000	
Series 2003	Road improvements	<u>5,200,000</u>	13,230,000
Special Assessment Bonds:			
Series 2002	Sidewalk replacement program	425,000	
Series 2003	Sidewalk replacement program	966,239	
Series 2005	Sidewalk replacement program	1,685,000	
Less amounts available in debt service funds		<u>(2,672,923)</u>	<u>403,316</u>
			109,309,427
Less:			
Michigan Transportation Bonds		(13,230,000)	
Special Assessment Bonds		<u>(403,316)</u>	<u>(13,633,316)</u>

**Net direct debt to be repaid with property taxes**

95,676,111

**Overlapping Debt:**

Macomb County:			
County at large	15.30%	72,659,479	11,116,900
Macomb Intermediate School District	14.98%	2,500,000	374,500
Local School Districts:			
Center Line	64.69%	14,990,000	9,697,031
East Detroit	20.43%	26,165,000	5,345,510
Fitzgerald	100.00%	46,720,000	46,720,000
Van Dyke	98.00%	10,200,000	9,996,000
Warren Consolidated	49.01%	152,642,000	74,809,844
Warren Woods	100.00%	48,755,000	<u>48,755,000</u>

**Net direct debt outstanding and overlapping debt**

\$ 302,490,896

**CITY OF WARREN, MICHIGAN**  
**LEGAL DEBT MARGIN INFORMATION**  
**LAST TEN FISCAL YEARS**

	<b>Fiscal Year</b>				
	<b>1997</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>	<b>2001</b>
Assessed value	<u>\$ 3,421,969,891</u>	<u>\$ 3,658,042,790</u>	<u>\$ 3,904,512,898</u>	<u>\$ 4,188,206,240</u>	<u>\$ 4,356,985,019</u>
Debt limit (10% of assessed value)	\$ 342,196,989	\$ 365,804,279	\$ 390,451,290	\$ 418,820,624	\$ 435,698,502
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 342,196,989</u>	<u>\$ 365,804,279</u>	<u>\$ 390,451,290</u>	<u>\$ 418,820,624</u>	<u>\$ 435,698,502</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

	<b>Fiscal Year</b>				
	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
Assessed value	<u>\$ 4,667,996,729</u>	<u>\$ 5,244,712,663</u>	<u>\$ 5,594,012,321</u>	<u>\$ 5,456,278,690</u>	<u>\$ 5,730,657,941</u>
Debt limit (10% of assessed value)	\$ 466,799,673	\$ 524,471,266	\$ 559,401,232	\$ 545,627,869	\$ 573,065,794
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 466,799,673</u>	<u>\$ 524,471,266</u>	<u>\$ 559,401,232</u>	<u>\$ 545,627,869</u>	<u>\$ 573,065,794</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

Section 8.11 of the Warren City Charter limits the net bonded indebtedness incurred for all public purposes to ten percent of the assessed value of all real and personal property in the city. Net bonded indebtedness applicable to the legal debt margin is defined as general obligation bonds, the principal and interest of which are payable from taxes levied upon taxable real and personal property in the city and for payment of which the full faith and credit of the city are pledged, when authorized by a three-fifths vote of the electors voting thereon at any general or special election.

**CITY OF WARREN, MICHIGAN**  
**DEMOGRAPHIC AND ECONOMIC STATISTICS**  
**LAST TEN FISCAL YEARS**

Fiscal Year	Population (1)	Number of Households (1)	Income		Unemployment Rate (3)		
			Per Capita (2)	Total	City of Warren	Macomb County	State of Michigan
1997	144,864	54,602	\$ 15,224	\$ 2,205,409,536	4.50%	3.90%	4.40%
1998	144,864	54,602	15,224	2,205,409,536	4.40%	3.70%	4.10%
1999	144,864	54,602	15,224	2,205,409,536	4.80%	4.00%	4.00%
2000	138,247	55,551	21,407	2,959,453,529	4.30%	3.70%	3.90%
2001	137,282	55,662	21,407	2,938,795,774	6.10%	5.20%	5.20%
2002	137,323	55,707	21,407	2,939,673,461	7.50%	6.40%	6.60%
2003	137,394	55,959	21,407	2,941,193,358	8.60%	7.40%	7.80%
2004	135,971	56,045	21,407	2,910,731,197	7.90%	6.80%	7.30%
2005	135,572	56,188	21,407	2,902,189,804	8.20%	7.00%	6.80%
2006	135,335	56,472	21,407	2,897,116,345	7.90%	6.70%	6.50%

**Sources:**

- (1) 1990 U.S. Census Bureau FY 1997 - 1999  
 2000 U.S. Census Bureau FY 2000  
 Southeast Michigan Council of Governments FY 2001 - 2006
- (2) 1990 and 2000 U.S. Census Bureau
- (3) Michigan Department of Labor and Economic Growth

**CITY OF WARREN, MICHIGAN**  
**MISCELLANEOUS DEMOGRAPHICS**  
**1990 AND 2000 U.S. CENSUS DATA**

**Population**

2000 Census	138,247	1970 Census	179,260
1990 Census	144,864	1960 Census	89,246
1980 Census	161,134	1950 Census	42,653

**Age Statistics**

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Under 5	8,784	6.35%	9,006	6.22%
5 to 19	25,935	18.76%	25,148	17.36%
20 to 24	7,511	5.43%	11,370	7.85%
25 to 34	20,550	14.86%	25,605	17.68%
35 to 44	21,969	15.89%	17,808	12.29%
45 to 54	16,252	11.76%	16,905	11.67%
55 to 64	13,375	9.67%	17,467	12.06%
65 and older	23,871	17.27%	21,555	14.88%
	<u>138,247</u>		<u>144,864</u>	

**Occupied Housing Units**

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Owner occupied	44,659	80.39%	43,415	79.51%
Renter occupied	10,892	19.61%	11,187	20.49%
	<u>55,551</u>		<u>54,602</u>	

**Value of Specified Owner Occupied Housing Units**

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Less than \$100,000	14,422	34.85%	35,949	92.69%
\$100,000 to \$199,999	26,215	63.35%	2,812	7.25%
\$200,000 to \$299,999	610	1.47%	17	0.04%
\$300,000 or more	137	0.33%	6	0.02%
	<u>41,384</u>		<u>38,784</u>	
Median value	\$ 117,800		\$ 69,500	

**CITY OF WARREN, MICHIGAN**  
**MISCELLANEOUS DEMOGRAPHICS**  
**1990 AND 2000 U.S. CENSUS DATA**

**School Enrollment (3 years of age and over)**

	2000	Percent	1990	Percent
Pre-primary school	3,880	11.96%	2,550	7.67%
Elementary or high school	21,825	67.25%	20,611	61.99%
College or graduate school	6,747	20.79%	10,088	30.34%
	<u>32,452</u>		<u>33,249</u>	

**Educational Attainment (25 years of age and over)**

	2000	Percent	1990	Percent
Less than 9th grade	6,072	6.33%	9,178	9.24%
9th to 12th grade, no diploma	16,099	16.78%	18,894	19.02%
High school graduate	34,369	35.82%	35,862	36.10%
Some college, no degree	20,793	21.67%	18,994	19.12%
Associates degree	6,125	6.38%	6,166	6.21%
Bachelor's degree	8,862	9.24%	7,169	7.22%
Graduate or professional degree	3,629	3.78%	3,091	3.11%
	<u>95,949</u>		<u>99,354</u>	

**Household Income  
(number of households)**

	2000	Percent	1990	Percent
Less than \$10,000	3,388	6.09%	5,356	9.80%
\$10,000 to \$14,999	2,778	4.99%	3,789	6.93%
\$15,000 to \$24,999	7,415	13.33%	8,786	16.07%
\$25,000 to \$34,999	7,664	13.78%	8,562	15.66%
\$35,000 to \$49,999	9,814	17.65%	11,681	21.37%
\$50,000 to \$74,999	12,756	22.93%	11,150	20.40%
\$75,000 to \$99,999	6,480	11.65%	3,744	6.85%
\$100,000 to \$149,999	4,268	7.67%	1,319	2.41%
\$150,000 or more	1,056	1.90%	281	0.51%
	<u>55,619</u>		<u>54,668</u>	
Median household income	\$ 44,626		\$ 35,980	
Per capita income	\$ 21,407		\$ 15,224	

**CITY OF WARREN, MICHIGAN**  
**MISCELLANEOUS DEMOGRAPHICS**  
**1990 AND 2000 U.S. CENSUS DATA**

**Employed Civilian Population**  
**(16 years of age and over)**

**By Occupation:**

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Management, professional and related	16,272	25.35%	17,032	24.62%
Service occupations	9,539	14.86%	8,203	11.86%
Sales and office occupations	17,871	27.84%	21,274	30.76%
Farming, fishing and forestry	67	0.10%	229	0.33%
Construction, production and transportation	20,439	31.84%	22,434	32.43%
	<u>64,188</u>		<u>69,172</u>	

**By Industry:**

Agriculture, forestry, fishing and mining	88	0.14%	397	0.57%
Construction	3,770	5.87%	3,482	5.03%
Manufacturing	17,201	26.80%	20,661	29.87%
Wholesale trade	2,528	3.94%	3,240	4.68%
Retail trade	7,845	12.22%	12,816	18.53%
Transportation, warehousing and utilities	2,430	3.79%	2,246	3.25%
Information	1,239	1.93%	1,370	1.98%
Finance, insurance, real estate, rental and leasing	3,213	5.01%	3,597	5.20%
Professional, scientific, management, administrative and waste management services	6,284	9.79%	4,308	6.23%
Educational, health and social services	9,526	14.84%	8,611	12.45%
Arts, entertainment, recreation, accommodation and food services	5,195	8.09%	2,355	3.40%
Other services	3,029	4.72%	3,731	5.39%
Public administration	1,840	2.87%	2,358	3.41%
	<u>64,188</u>		<u>69,172</u>	

**CITY OF WARREN, MICHIGAN  
PRINCIPAL EMPLOYERS  
CURRENT YEAR AND EIGHT YEARS AGO**

		Year Ended June 30, 2006		Year Ended June 30, 1998	
		Employees	Rank	Employees	Rank
General Motors Corporation	Automotive manufacturer	23,000	1	23,000	1
Daimler/Chrysler Corporation	Automotive manufacturer	6,137	2	5,900	2
TACOM	Government	4,436	3	3,652	3
St. John Macomb Hospital	Health care	2,232	4	1,925	4
City of Warren	Government	1,865	5	1,800	5
Campbell-Ewald Company	Advertising	1,140	6	726	9
Bi-County Hospital	Health care	1,060	7	1,023	6
Warren Consolidated Schools	Education	1,022	8		
Art Van Furniture	Retail furniture	931	9	742	8
Macomb Community College	Education	914	10	1,008	7
Becker Group	Consulting			500	10

Source:  
City of Warren Mayor's Office

**CITY OF WARREN, MICHIGAN**  
**OPERATING INDICATORS BY FUNCTION**  
**LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006 (1)</u>
<b>General government:</b>										
<u>37th District Court</u>										
Small claims	1,150	1,152	1,035	1,054	1,112	1,072	1,141	1,328	1,226	1,200
Landlord & tenant	2,731	2,593	2,753	2,677	3,386	3,234	3,568	3,873	3,998	4,100
Parking tickets	1,407	1,547	1,255	1,523	1,298	1,345	1,630	2,189	1,622	1,600
Traffic misdemeanor & civil	32,454	35,138	45,374	46,081	37,367	46,205	64,352	59,961	58,565	60,000
Non-traffic felony	1,519	1,655	1,631	1,708	1,826	2,399	1,874	2,184	2,097	2,250
Non-traffic misdemeanor	2,056	1,940	2,147	2,424	2,110	2,834	2,294	2,330	2,149	2,200
Traffic OUIL/OWI	N/A	N/A	N/A	N/A	N/A	N/A	414	734	691	700
General civil	2,553	2,666	2,802	2,602	3,249	4,325	4,916	4,502	4,524	4,700
Probation - active cases	900	1,300	1,423	1,795	1,500	1,686	1,143	1,441	1,168	1,200
Pre-sentence investigations	N/A	N/A	N/A	N/A	N/A	N/A	414	523	460	500
Alcohol evaluations	N/A	N/A	N/A	N/A	N/A	N/A	470	562	543	550
<u>City Clerk</u>										
Business licenses	3,476	9,891	10,000	2,350	986	1,017	1,100	1,207	989	1,400
Public hearings	63	95	120	44	61	53	80	76	53	90
Changes in voter registrations	31,564	32,500	33,000	23,000	22,000	20,000	23,000	29,499	23,391	40,000
Dog licenses issued	11,312	11,662	11,662	4,065	3,800	4,500	4,000	6,833	4,794	7,500
Garage sale permits	N/A	N/A	N/A	1,413	1,424	1,053	1,500	2,177	2,167	4,000
Death certificates	16,714	17,260	17,500	1,857	1,809	1,900	1,900	1,870	1,951	3,000
Birth certificates	4,296	5,331	5,500	1,748	1,659	1,700	1,900	1,368	1,162	3,000
Lawsuits issued	N/A	N/A	35	42	55	61	70	34	36	85
Contracts signed, catalogued	N/A	N/A	44	28	59	70	60	63	52	85
Dog park passes	N/A	N/A	N/A	N/A	N/A	600	600	410	200	600
Passports issued	N/A	334	278	600						
Internet requests processed	N/A	1,252	1,366	2,000						
<u>Treasurer</u>										
Tax bills processed -										
manually	138,000	138,000	138,000	137,000	135,000	135,000	135,000	135,000	135,000	135,000
CD ROM	77,000	77,000	77,000	78,000	80,000	80,000	83,000	83,000	83,000	83,000
Checks processed	45,500	45,500	45,500	43,050	42,800	42,800	32,400	29,900	41,400	41,400
Water bills processed	215,000	215,000	215,000	215,000	215,000	215,000	540,000	518,000	518,000	518,000
Status changes	10,000	10,000	10,000	11,000	13,000	13,000	15,000	15,000	14,000	13,000
Personal property										
tax collections	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Delinquent tax accounts	100	100	100	75	60	60	72	125	125	200

**CITY OF WARREN, MICHIGAN**  
**OPERATING INDICATORS BY FUNCTION**  
**LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>1997</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006 (1)</u>
<b>General government:</b>										
<u>Assessing</u>										
Personal property audits	150	150	190	180	210	210	125	116	316	422
Small claim MTT appeals	27	26	30	17	20	8	47	19	25	35
Full tax tribunal appeals	23	23	28	47	34	14	21	21	25	30
Board of Review appeals	1,283	900	890	850	750	862	807	801	834	850
Processing of homestead affidavits	2,500	2,500	3,300	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Process deeds and transfer affidavits	3,000	5,500	6,700	6,700	6,700	6,700	6,700	6,700	6,700	6,700
Reviews transfers to uncap taxable value	3,000	3,000	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700
Prepare special assessment rolls	5	5	5	9	7	30	50	30	30	35
Review / appraise taxable properties	N/A	N/A	N/A	N/A	N/A	54,000	54,000	54,000	54,000	54,000
Review / appraise exempt properties	1,972	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Verify sales & transfers, inspect sold property	N/A	3,000	3,500	3,600	3,600	3,600	3,600	3,600	3,600	3,600
Inspect and appraise building permit activity	2,245	2,250	2,600	2,859	2,850	2,850	2,646	2,646	2,220	2,700
Identify / photograph real property parcels	N/A	N/A	N/A	23,000	23,000	23,000	2,400	2,400	2,400	2,500
Digitally sketch real property parcels	N/A	N/A	N/A	N/A	N/A	30,269	12,000	12,000	12,000	6,000
<b>Public Safety:</b>										
<u>Fire Department</u>										
Incident responses	10,410	10,278	10,517	10,643	10,537	10,594	10,629	10,605	11,385	11,800
Equipment responses	22,155	21,981	22,851	23,294	22,957	23,215	23,254	18,767	16,594	19,000
Fire training (hours)	10,820	12,555	13,012	9,910	14,821	8,573	671	5,177	6,144	6,000
Medical training (hours)	3,683	1,906	2,847	5,064	3,804	2,290	2,303	1,912	1,725	2,500
<u>Police Department</u>										
Calls for police service	81,428	69,986	71,279	73,000	76,000	76,000	76,324	90,200	90,900	93,000
Part I crimes	7,144	7,241	5,996	4,917	4,795	6,570	5,214	4,785	5,223	4,800
Burglary incidents	900	1,169	760	850	686	772	672	669	829	775
Auto theft incidents	1,318	1,142	1,052	752	781	930	1,172	1,092	1,302	1,225
Part II Crimes	6,932	6,697	6,196	6,118	6,085	4,524	6,526	4,773	7,470	5,400
Narcotic and drug incidents	2,103	1,571	852	1,064	1,067	1,141	950	1,229	1,242	1,275
Total citations	N/A	N/A	N/A	44,855	35,522	40,865	44,977	49,429	48,280	49,000
OUIL charges	462	384	396	435	583	462	496	478	475	480
Traffic accidents	5,674	4,421	4,884	5,198	4,954	5,200	4,800	4,153	1,192	2,200
Juveniles charged	1,547	1,188	940	800	421	421	395	437	431	440
Total arrests	7,230	7,677	7,256	7,443	6,507	6,265	6,591	7,057	6,948	6,800
Abandoned autos processed	2,328	3,136	3,557	4,399	4,034	4,892	5,200	1,650	1,683	1,750
Guns registered	2,140	1,640	2,170	3,512	1,575	2,406	1,573	2,058	3,250	3,000
D.A.R.E. graduates	2,685	3,250	2,400	2,500	2,472	2,382	1,800	1,895	1,800	1,900

**CITY OF WARREN, MICHIGAN**  
**OPERATING INDICATORS BY FUNCTION**

**LAST TEN FISCAL YEARS**

Fiscal Year	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006 (1)
<b>Public Safety:</b>										
<u>Animal Control</u>										
Calls for service	4,915	4,856	6,240	6,864	7,215	2,000	4,500	2,587	2,332	2,450
Stray animals picked up	N/A	N/A	N/A	N/A	N/A	1,408	1,700	1,449	1,063	1,400
Wild animals secured	N/A	N/A	N/A	N/A	N/A	401	400	448	308	400
Dead animals handled	N/A	N/A	N/A	N/A	N/A	234	250	115	303	300
Animals given up by owners	N/A	N/A	N/A	N/A	N/A	768	500	781	992	850
<u>Civil Defense</u>										
Responses to disaster or emergency incidents	32	33	34	35	35	10	10	20	13	11
Functional / full-scale exercise	1	1	1	1	1	1	1	1	2	2
<b>City Development:</b>										
<u>Engineering</u>										
Service requests processed	878	805	900	900	1,247	900	900	618	422	500
Planning reviews	92	149	112	112	121	112	100	114	141	140
Site plan reviews	151	223	300	300	300	300	300	206	226	283
Projects inspected	102	113	116	116	100	116	100	106	97	100
Sidewalk inspections / repairs	N/A	5,141	2,542	2,600						
<u>Service Division</u>										
Weed enforcement -										
Vacant parcels	691	720	830	925	1,000	1,000	1,000	1,075	1,000	1,100
Occupied properties	152	158	142	333	425	425	471	530	600	625
Vacant buildings	364	330	327	395	415	415	425	525	625	650
Complaints investigated	5,420	8,500	8,270	11,292	11,100	11,100	12,298	13,279	14,000	14,000
<u>Building Inspections</u>										
Service requests	2,377	3,619	5,794	6,355	6,482	6,482	2,787	3,889	1,984	2,900
Certificates of Occupancy	288	314	255	229	341	171	256	364	326	350
Building permits	2,236	2,543	2,927	2,532	5,199	2,499	2,829	2,666	2,976	3,100
Plumbing permits	1,163	1,141	1,264	1,265	1,047	1,047	1,063	1,038	961	1,100
Electrical permits	1,573	1,932	2,099	1,888	1,596	1,596	1,640	1,431	1,573	1,600
Mechanical permits	1,705	2,013	1,671	1,651	1,381	1,381	1,424	1,159	1,218	1,300
Miscellaneous permits	1,639	1,738	1,612	1,576	709	709	651	1,124	1,504	1,600
Building inspections	7,768	9,080	8,794	8,110	9,970	9,970	9,037	8,472	7,404	10,000
Plumbing inspections	3,235	2,882	2,857	3,698	3,379	3,379	2,494	2,809	2,764	3,000
Electrical inspections	4,257	4,524	4,791	5,277	5,126	5,126	5,689	5,261	4,523	5,000
Mechanical inspections	4,697	3,900	3,660	3,799	3,751	3,751	4,937	4,471	4,422	4,900
Zoning inspections	4,575	6,913	5,794	6,355	10,482	6,430	4,204	5,889	5,681	5,800
Plan reviews	N/A	N/A	N/A	N/A	N/A	N/A	2,829	2,586	2,976	3,100
<b>Recreation and Culture:</b>										
<u>Library</u>										
Annual attendance	717,124	689,972	503,205	416,730	441,200	489,962	501,123	402,380	371,361	380,000
Circulation -										
annual total	929,557	796,582	709,854	684,904	647,610	600,661	606,019	567,201	544,590	520,000
children's materials	205,736	193,984	169,744	156,006	153,568	144,159	121,085	121,491	117,958	119,000
Reference requests	52,530	48,670	47,064	53,129	53,928	61,123	71,865	67,868	71,121	67,000
Reserves placed	35,907	29,174	30,812	31,079	35,013	24,923	30,427	36,185	40,595	40,000
Registered borrowers	58,296	56,681	56,037	55,196	60,000	37,871	42,585	46,072	37,386	40,000
Materials -										
loaned to other libraries	27,361	30,100	37,247	38,528	37,630	35,487	45,203	69,905	57,635	60,000
received from other libraries	25,918	27,945	30,117	30,079	33,473	33,601	42,031	56,119	41,340	45,000
added to collection	50,000	26,570	27,000	38,654	34,964	18,769	20,539	26,951	24,520	24,000
deleted from collection	38,000	41,621	42,000	48,923	77,617	21,053	19,650	19,600	19,331	24,000
Home Page hits	N/A	N/A	80,018	87,934	151,749	202,665	194,268	192,889	201,309	202,000

**CITY OF WARREN, MICHIGAN**  
**OPERATING INDICATORS BY FUNCTION**  
**LAST TEN FISCAL YEARS**

Fiscal Year	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006 (1)
<b>Recreation and Culture:</b>										
<u>Recreation</u>										
Pavilion rentals	552	572	558	558	503	489	472	475	475	460
Bus transportation	15,211	15,211	28,089	28,089	35,600	25,500	48,650	52,000	28,300	29,000
Adult & youth sports - registrants	8,927	6,138	6,500	5,438	6,080	6,896	6,550	6,510	5,800	5,200
participants	102,502	111,728	112,800	106,820	106,200	107,244	106,552	106,200	102,575	101,204
Senior programs	70,693	49,273	32,068	32,068	36,600	34,104	36,200	36,500	51,204	52,000
Senior sports programs	22,763	25,815	25,815	17,026	18,200	27,870	26,200	25,000	22,000	23,000
Trees removed	297	267	470	398	820	492	452	950	1,076	800
Trees trimmed	3,194	2,645	3,334	3,981	4,311	4,351	4,100	4,000	4,000	4,000
Pool attendance	100,057	108,242	70,964	92,781	86,938	77,900	109,331	239,704	301,505	300,000
Yearly pass registrations	66	132	214	300	400	300	1,000	3,700	3,923	4,200
<b>Sanitation</b>										
Collections points (per week)	N/A	49,150	49,500	49,500	49,500	50,000	55,000	56,000	56,000	56,000
Curbside collection (tons) - Refuse land filled	45,594	47,520	49,783	50,999	50,944	49,385	51,866	51,537	47,626	50,000
Curbside recycling	8,282	7,525	7,184	7,053	6,244	6,081	6,069	5,726	4,977	7,000
Curbside compost	16,859	15,272	15,328	17,557	15,654	14,991	16,283	16,613	14,891	16,000
Drop-off center - Car batteries (each)	1,072	874	764	1,097	1,151	1,252	1,566	1,219	935	1,100
Non-ferrous metal (tons)	12	12	12	10	9	7	12	7	133	8
Concrete (tons)	N/A	N/A	388	428	499	513	591	559	398	380
Motor oil (gallons)	N/A	N/A	15,675	14,050	13,550	12,600	18,450	13,325	11,075	13,000
Collected / dropped off (tons) - Cardboard	93	91	62	96	100	118	175	138	124	140
White goods / scrap metal	287	418	557	736	922	1,149	896	542	370	450
<b>Senior Citizen Housing:</b>										
<u>Stilwell Manor</u>										
Carpet replacements	4	13	25	14	7	8	4	7	9	9
Linoleum replacements	4	4	13	10	12	13	12	7	14	12
Refrigerator replacements	2	4	3	5	4	6	30	36	N/A	N/A
Stove replacements	N/A	4	25							
Apartments painted	12	24	21	23	20	19	17	18	28	20
Air conditioner replacements	N/A	N/A	N/A	N/A	N/A	N/A	16	18	18	15
Maintenance work orders	595	412	522	613	1,021	625	666	789	532	700
<u>Jos. Coach Manor</u>										
Carpet replacements	7	20	26	11	13	3	4	6	15	11
Linoleum replacements	7	7	8	7	16	10	8	8	18	12
Hot water tank replacements	5	6	21	28	45	114	N/A	N/A	2	2
Apartments painted	26	29	32	28	37	25	24	36	48	30
Countertop replacements	1	3	6	6	5	6	1	1	8	10
Maintenance work orders	595	912	1,085	871	1,099	1,067	1,054	1,271	1,223	1,250

N/A = information was either not applicable to or not reported in the fiscal year

(1) Fiscal year 2006 estimates

Source:

Adopted fiscal year budget

**CITY OF WARREN, MICHIGAN**  
**VALUE OF NEW CONSTRUCTION**  
**LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>Residential One-Family</u>	<u>Residential Multiple Family</u>	<u>Commercial Development</u>	<u>Industrial Development</u>	<u>Total (1)</u>
1997	\$ 4,022,800	\$ 2,480,000	\$ 12,258,000	\$ 14,750,000	\$ 33,510,800
1998	4,034,600	3,685,000	28,221,476	12,817,000	48,758,076
1999	7,334,500	1,440,000	17,404,675	13,637,000	39,816,175
2000	4,390,800	2,955,000	21,559,000	31,560,958	60,465,758
2001	4,495,000	1,525,000	110,807,914	3,200,550	120,028,464
2002	9,379,693	2,218,000	4,436,000	9,421,307	25,455,000
2003	8,907,716	4,469,000	17,990,000	1,200,000	32,566,716
2004	4,737,401	3,116,008	25,704,900	7,100,000	40,658,309
2005	2,733,500	1,979,995	34,361,001	980,000	40,054,496
2006	8,251,000	21,128,530	28,978,077	19,379,285	77,736,892

(1) Estimated Cost of Construction

Source:  
City of Warren Building Department

# **GLOSSARY OF TERMS**

## **A**

**ACCRUAL BASIS** - Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in timing of cash flows and related underlying economic events near the end of a fiscal period.

**ACTIVITY** - An office, department, or program to which specific expenses are to be allocated.

**APPROPRIATION** - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

**APPROVED BUDGET** - The revenue and expenditure plan for the City for the fiscal year as reviewed and given final approval by the City Council.

## **B**

**BALANCED BUDGET** - A budget in which estimated revenues are equal to or greater than estimated expenditures.

**BUDGET ADJUSTMENT** - An adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

**BUDGETARY CENTER** – A grouping of offices’ or activities’ budgets that are combined to create a cost center in which actual expenditures cannot exceed budgeted appropriations.

## **C**

**CAPITAL OUTLAY** - A disbursement of money that results in the acquisition of or addition to fixed assets. The item must have a purchase price greater than \$200 to be a capital item.

**CONTINGENCY** - An estimated amount of funds needed for deficiency, contingent or emergency purposes.

## **D**

**DEBT SERVICE** - The planned accumulation of revenues and appropriations of expenditures for the retirement of long term debt principal and interest.

**DEFICIT** - An excess of liabilities and reserves of a fund over its assets.

## **E**

**EMPLOYEE BENEFITS** - An expenditure object within an activity that includes all employee fringe benefits.

## **GLOSSARY OF TERMS**

**ENTERPRISE FUND** - A fund established to account for operations that are financed and operated in a manner similar to a private business. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**EXPENDITURE** - The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as liability of the fund from which retired, or capital outlay.

### **F**

**FISCAL YEAR** - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Warren is July 1- June 30.

**FUND** - An independent fiscal entity with a self-balancing set of accounts recording its revenues and expenditures.

**FUND ACCOUNTING** - The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

**FUND BALANCE** - An excess of revenues over expenditures segregated by fund.

### **G**

**GENERAL FUND** - The fund used to account for those general operating activities of the City which are funded through unrestricted revenues. General government, public safety and public services are financed through this fund. Revenues are received from general property taxes, state shared revenues, licenses and permits, fine and forfeitures, user charges, investment income and other sources.

### **L**

**LINE ITEM BUDGET** - A budget which emphasizes allocations of resources to given organizational units for particular objects of expenditure, such as salaries, supplies, services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division or agency levels.

### **M**

**MILL** - A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property.

**MILLAGE** - The total tax obligation per \$1,000 of taxable valuation of property.

**MODIFIED ACCRUAL** - This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the account period in which they are both measurable and incurred.

# **GLOSSARY OF TERMS**

## **O**

**ORGANIZATION CHART** - A chart representing the authority, responsibility, and relationships among departmental entities within the City organization.

**OTHER SERVICES AND CHARGES** - An expenditure object within an activity that includes professional services, utilities, rents, and training for example.

## **P**

**PERFORMANCE INDICATOR** - A measurement of how a program is accomplishing its mission through the delivery of products or service.

**PERFORMANCE OBJECTIVES** - Desired output oriented accomplishments which can be measured within a given time period.

**PERSONAL SERVICES** - An expenditure object within an activity that includes payroll expenditures.

## **R**

**RECOMMENDED BUDGET** - The City's revenue and expenditure plan for the fiscal year as prepared and recommended by the Mayor for City Council consideration.

**REVENUE** - An addition to the assets of a fund, which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

## **S**

**SPECIAL REVENUE FUND** - A fund to account for the proceeds of specific revenue sources (other than special assessment, expendable trust, or the major capital projects) that are legally restricted to expenditures for specified purposes.

**STATE EQUALIZED VALUATION (SEV)** - The assessed valuation of property in the City as determined by the local Assessor and then reviewed and adjusted, if necessary, by the County and the State, to assure that it equals 50% of market value, as required by State law.

**SUPPLIES** - An expenditure object within an activity that includes all supplies that have a useful life of less than one year and/or a purchase price of less than \$200.

**SURPLUS** - An excess of the assets of a fund over its liabilities and reserves.

## **T**

**TAX BASE** - The total value of taxable property in the City.