

City of Warren

BUDGET

AS ADOPTED BY COUNCIL



FISCAL YEAR

July 1, 2008 through June 30, 2009

City of Warren



JAMES R. FOUTS
MAYOR

ONE CITY SQUARE
WARREN, MICHIGAN 48093

ADMINISTRATION

City of Warren was incorporated January 1, 1957, under Act 279, P.A. 1909, as amended (Home Rule Act). The 2000 population per Federal Census, 138,247

City is administered by a Mayor, a Council of nine members, Treasurer and Clerk, all of whom are elected for four-year terms.

PRESENT ELECTIVE OFFICERS (Terms expire November 13, 2011)

MAYOR
JAMES R. FOUTS

COUNCIL

MARY M. KAMP, President
DONNA KACZOR CAUMARTIN, Vice President
KEITH J. SADOWSKI, Secretary

SCOTT C. STEVENS, Asst. Secretary
ROBERT BOCCOMINO
PATRICK GREEN

MARK LISS
KATHY J. VOGT
STEVEN G. WARNER

TREASURER
CAROLYN KURKOWSKI MOCERI

CITY CLERK
PAUL WOJNO

DEPARTMENT HEADS (Appointed Officials)

RICHARD A. FOX, City Controller
PHILIP O. MASTIN III, City Assessor
ROBERT H. VOUGHT, Fire Commissioner
DAVID L. RICHARDS, City Attorney

EDWIN A. BAYER III, Planning Director
RICHARD D. SABAUGH, Public Services Director
HENRY BOWMAN, Parks and Recreation Director
GEORGE G. CONSTANCE, Labor Relations Director
RICHARD SIMONI, Budget Director

WILLIAM DWYER, Police Commissioner
AMY L. HENDERSTEIN, Library Director
DENISE L. WILLIAMS, Director of Personnel
Management

City Seal

The inscription “City of Warren, Michigan -Seal-” encompasses the circular seal. The hand holding a sheaf of wheat at the bottom represents the agricultural heritage of the community. The residential dwelling on the lower left hand side represents the residential character of the community. A factory on the right side represents commerce and industry. A hand holding a rocket on the upper left side represents national defense technology. The heads of a young man and young woman in center at the top represent the youth of the City.



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June 27, 2008

Honorable Mayor and
Members of the Warren City Council

Dear Mayor and Council Members:

The Mayor's Recommended Budget has been modified pursuant to City Council's amendments and is now the final Fiscal 2009 Annual Budget for the City of Warren. The final adoption of the Budget by the City Council has followed the legally required public hearings prescribed by State law and City Charter. The Appropriations Resolution is the City's legislative vehicle for appropriations and sets the legal expenditures by budgetary center and may not be changed, except with City Council approval, as provided by the State Budget Act.

With the adoption of this budget, the property tax levy for all services will be 16.9424 mills (\$16.9424 of taxes for every \$1000 of taxable valuation). City property taxes will average \$943.66 per residential property taxpayer.

2009 General Fund

The General Fund revenues and expenditures total \$103,673,624. The Budget reflects City Council's decisions made since the Mayor presented the Recommended Budget on April 14, 2008. The City Council reviewed the Budget during seven budget sessions and the Charter required public hearing on the Budget.

Changes to the Mayor's Recommended Budget

General Fund:

In summary, the City Council decreased the Mayor's recommended \$103,825,927 General Fund Budget to \$103,673,624 resulting in a total decrease of \$152,303.

Some of the significant changes and subsequent financial impacts include:

• Reduce Deputy Council Secretary's salary to \$69,288- Council Office	\$ (45,584)
• Add \$2,000 to Educational Expense- Council Office	2,000
• Add \$17,000 to Contractual Services- Council Office	17,000
• Add \$8,000 to Clerical Co-op- Council Office	8,629
• Reclassification of License Officer & Voting Machine Custodian to Election Technician & License Officer- City Clerk	12,216
• Reduce Election Expense \$7,200- City Clerk	(7,200)
• Reduce Printing and Publishing \$5,000- City Clerk	(5,000)
• Add \$2,500 to Educational Expense- Zoning Board of Appeals	2,500
• Add \$800 for Display Window Kiosk- Historical Commission	800
• Add \$3,000 for Fallen Hero Memorial- Crime Commission	3,000
• Reduce Professional Services \$75,000- Administration Unallocated Expense	(75,000)
• Add \$10,000 to Contractual Services for CERT Program- Civil Defense	10,000
• Delete reclassification of Administrative Supervisor- Public Service	(19,702)
• Reduce Public Works Superintendent's salary to \$82,248- DPW Garage	(4,976)
• Reduce Building & Grounds Superintendent's salary to \$66,910- Building Maintenance	(12,732)
• Reduce Overtime \$20,000- Building Maintenance	<u>(38,254)</u>
Total General Fund	\$ <u>(152,303)</u>

Special Revenue Funds:

• Reduce Public Works Superintendent's salary to \$82,248- Major Roads-Administration	\$ (4,976)
Local Roads-Administration	(4,976)
• Reduce Communication Director's salary to \$77,318- Communications Department	(18,784)
• Add \$100,000 to Vice Crime Expenditures- Vice Crime Fund	100,000
• Delete \$25,000 Transfer to General Fund- Vice Crime Fund	(25,000)
• Delete Supplies, Other Services & Charges and Capital Outlay- Drug Forfeiture Fund	(263,500)
• Add \$263,000 to Drug Forfeiture Expenditures- Drug Forfeiture Fund	<u>263,000</u>
Total Special Revenue Funds	\$ <u>45,764</u>

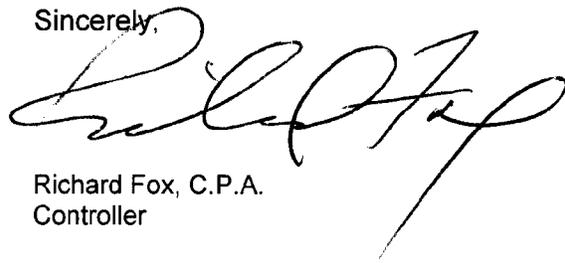
Enterprise Funds:

• Reduce Senior Citizen Maintenance Assistant's salary to \$32,107- Stilwell Manor	\$ (1,999)
Coach Manor	<u>(1,499)</u>
Total Enterprise Funds	\$ <u>(3,498)</u>
Grand Total	<u>\$(110,037)</u>

The Budget represents City Council's plans for City Services. The Fiscal 2009 Budget has been modified to reflect all of the City Council's amendments and represents the Council's plan for providing services to Warren residents.

I wish to recognize the excellent work of all departments who participated in the budget process. I would like to express my sincere appreciation to all members of the Controller's Office who assisted and contributed in the preparation of this budget. I would also like to thank your office and members of the Warren City Council for your interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Sincerely,



Richard Fox, C.P.A.
Controller



JAMES R. FOUTS – MAYOR

CONTROLLER'S OFFICE
ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
www.cityofwarren.org

April 7, 2008

Honorable Council Members:

I respectfully present the Administration's proposed 2008-2009 Budget for the City of Warren. This budget serves as a planning guide outlining our goals and how they will be implemented in the upcoming year. It is the means of allocating financial and personnel resources to provide City services to meet the needs and desires of our residential and business communities. The budget illustrates the City's administrative structure and work plan for the upcoming fiscal year.

The core of this year's budget is a fiscally responsible work plan to maintain essential services and minimize the impact of revenue losses on "non-essential" programming. Our national and state governments have lost revenue because of economic downturns and prolonged international conflicts. Both have balanced their own budgets by shifting the burden to local governments. We are asked to do more and given less with which to do it. It is a continuous challenge but not one beyond our reach if we work together. The financial package presented will not please everyone but we believe it to be a fair allocation of limited resources. It is far less dramatic in its impact on City services than other communities have found necessary.

The programs and services allocated to this year's budget keep intact the City's strong base. The proposed programs and services are competitive with those offered by any community in the Detroit metropolitan area.

Budget Overview

The budget is balanced and financially conservative. It continues the City's commitment to providing high quality, dependable services and it allocates available resources to service areas experiencing the greatest demands. Building from a strong base, this budget addresses current and future needs of our community and balances demands for service, with conservative financial management.

Warren accepts the challenge of keeping tax rates as low as possible by providing strong responsible leadership and offering efficient City services. This budget adequately meets the City's equipment, infrastructure, vehicle, and general operating needs while maintaining and in certain cases, enhancing current City service levels. There are no significant capital expenditures planned for this fiscal year.

The total General Fund recommended budget is \$103,825,927, which represents an increase of \$429,748 or 0.4% from the previous year's amended budget. The largest portion of the budget is for salaries and benefits that amount to 83.6% of the total overall budget.

The millage rates applied to our estimated Taxable Value of \$4.47 billion will generate approximately \$75,732,528. Since the recommended budget is based on an estimated Taxable Value, some adjustments may be necessary upon final review by the Macomb County Equalization Department and State Tax Commission. Based upon our estimated Taxable Value, the average market value of a single-family residence in Warren is \$128,060. City taxes for a typical Warren home will be \$943.66 in fiscal 2008-2009, or \$2.59 per day. I am confident that as you examine this budget, you will be convinced that our taxpayers are getting outstanding service for their tax dollars.

Budget Highlights

Highlights of the 2008-2009 budget include:

- Development of 312 acres of G.M. Land West of Mound Road
- Efficiencies and Cost Cutting reforms
- Development of New Residential neighborhoods
- New Vision of Library services – library/community police mini-station combinations
- Development of New Downtown Area

The recommended budget attempts to prioritize the areas of most importance to our community, including the following:

Public Safety

Neighborhoods

Library and Education

Parks and Recreation

Economic Development and Redevelopment

Major and Local Roads

Sanitation and Environment

Financial Planning

PUBLIC SAFETY

In recent years, City negotiations with Public Safety personnel have focused on allocating resources to the areas where they are most needed and have the most impact. The Police Command Officers agreed to the elimination of four (4) sergeant positions, freeing funds to maintain a visible presence on City streets. Other reductions in marginally effective and expensive activities have helped to direct limited funds to areas that protect the safety of our citizens and preserve property values in a time already ravaged by economic factors outside our control. City Council is urged to approve staffing levels as recommended.

In the 2004-2005 fiscal year, our struggle to offset the impact of state-shared revenue cuts resulted in the elimination of 40 Firefighter positions reducing the budget by almost \$4 million. Agreement was reached with the Firefighters union allowing the return of all laid off firefighters. This agreement included a no layoff clause effective until June 30, 2007. The City and the Firefighters union are currently in negotiation on an extension of this agreement with provisions that will allow for the rebirth of a lean, cost-effective and responsive EMS service.

NEIGHBORHOODS

The neighborhoods are the backbone of our community. We are committed to improving them to provide a healthy atmosphere for everyone to live, work and raise their families.

Our residents and businesses must be informed of all important programs and decisions affecting this community. Community pride and community standards are vital to the neighborhoods and businesses throughout the entire City. The budget provides for communications with residents and businesses on issues of importance to them about our City.

Code enforcement efforts along with an aggressive nuisance abatement program is a strong priority in the current administration. New policies have been instituted and ordinances amended to get an early start on control of summer blight issues. New leadership, coupled with the restructuring of enforcement personnel duties, have boosted our efforts to curb blight in the City of Warren.

We provide programs to assist residents in need of improving their homes but without the financial resources to do so. The C.D.B.G. residential rehabilitation program is available to improve and upgrade their home to an acceptable level. The Federal Government has continued funding the Community Development Block Grant Program for fiscal year 2008-2009 that will hopefully allow for additional improvements in our neighborhoods.

The City's Rental Inspection Program further improves our neighborhoods. In this program all rental houses are required to be inspected to insure the house is up to code and in livable condition. There is also a plan in place to extend the inspection program to include apartment dwellings.

The Sidewalk and Tree Program was initiated to address citizen concerns in the areas of sidewalk replacement and sewer obstruction. A comprehensive program to alleviate raised sidewalk flags and plugged sewer laterals has been too long in coming to the City. This shared-cost program results in considerable infrastructure improvement.

Another valuable program is our Home Program. Through it many new homes in the older sections of our City have been constructed, making available affordable quality housing for our residents. Several more are planned for the 2008 construction season.

The Warren Community Development Corporation has been in existence since July 12, 1996. This non-profit housing group works hand-in-hand with the Home Program to purchase vacant lots and dilapidated properties for rehabilitation or redevelopment. The WCDC has partnered with the Carpenters Union to rehab or build new homes in our City. It is a 501(C)3 organization and future funding will be dependent on foundation grants, private donations and in kind support from Local, State and Federal Funding.

Various volunteer organizations receive funding in the 2008-2009 City Budget. The Beautification Commission, Cultural Commission, Crime Commission, Historical Commission and Village Historical Commission, among others, provide programs that enhance the quality of life in our community.

LIBRARY AND EDUCATION

The Library recommended budget is \$3,199,724, which represents an increase of \$128,669 or 4.2% from the previous year's amended budget. The recommended millage rate for the library is .4873 mills.

The Community Center Miller Library is an approximately 14,000 square foot facility with materials and operations relocated from the former Miller Branch. The Civic Center library, a 35,000 square foot state of the art facility, opened to the public in January of 2007, relocating from the Whitman branch. The library is the centerpiece of the Civic Center, providing an exciting array of information gathering technologies for residents and businesses of our community.

The Administration is examining the possibility of a new library/community police mini-station combination to serve the older section of the City. Potential sites include the Owen-Jax Center located at Nine Mile and Van Dyke, as well as other areas within the T.I.F.A. district. Neighborhood libraries have become difficult to cost-effectively maintain. However, creative planning can make it possible to keep educational and recreational resources within easy reach of all our citizens.

PARKS AND RECREATION

The total recommended Parks and Recreation budget is \$7,680,835, which represents an increase of \$42,539 or 0.6% from the previous year's amended budget. The recommended millage rate for Parks and Recreation is .9746 mills and is unchanged from the previous fiscal period. The principal sources of additional revenues for Parks & Recreation are memberships and other user fees generated by the new Community Center.

The new Community Center and Park at the old Warren High School site has enhanced the area by offering both youth and seniors recreational activities. This approximately 135,000 square foot facility consolidates most of Parks and Recreation's office and maintenance staff operations. It finally offers a home for our commissions and new historical museum for our residents.

The community park around the new City Hall is still very much a "work-in-progress" but is rapidly becoming a major focal point for residents and visitors. In the cold of winter it is not unusual to find many individuals utilizing the outdoor ice rink. On hot summer days, a large, diverse contingent of people can be found utilizing the wading pool. The Farmer's Market on Sundays is enjoying increasing popularity. There is a continuous array of concerts, art shows and other social events to be found taking place in what is becoming the first ever identifiable downtown area in the City of Warren.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT

The City is committed to an aggressive effort of attracting new companies into the City and creating new jobs for our residents. We endorse Public/Private Partnerships not only to retain existing jobs, but also to create new ones. Prime examples are improvements at Daimler-Chrysler facilities and new developments with the General Motors Corporation. The City, schools and other taxing entities will benefit through the additional tax dollars captured and most importantly, employment levels will be maintained at those facilities.

The Tax Increment Finance Authority (T.I.F.A.), succeeded in developing a Walgreens at the intersection of Nine Mile Road and Van Dyke with adjacent parking. With the addition of road improvements, businesses can better serve their customers and our citizens.

A 7,000 square foot retail site has been developed on Eight Mile Road. This new development will compliment the Rite-Aid, completed in the fall of 1999, and will help revive the entrance to the City.

The T.I.F.A. Board will continue to pursue vacant buildings and parcels of land to promote new development that will improve the area. The T.I.F.A. Board is working in partnership with the City of Center Line to coordinate redevelopment from 8 Mile to 11 Mile along Van Dyke Avenue.

The Administration, Council Members, and City Staff should be proud of their efforts to redevelop the Tank Plant Property. The City made major infrastructure improvements and sold all of the property to private companies. A once blighted area is now a showcase for urban redevelopment, including a wide array of technology-based businesses and educational facilities.

The amended DDA plan broadens the scope of its impact, providing direct benefits to residents and businesses from one end of the City to the other. Enhancements to existing City facilities and new developments will provide residents and businesses with access to educational, recreational and public safety services.

General Motors development of 312 acres of previously vacant land west of Mound is the largest private investment seen in our community in many years. With a Meijer Superstore as its cornerstone, this mixed commercial/retail/residential development continues to grow and mature into a successful business venture with a spillover effect on the surrounding community.

The new Civic Center is completed and operational. Utilizing modern technologies and workflow techniques, the City Center provides efficient and cost effective services to Warren residents and businesses.

As a peripheral benefit of the project, an outdated commercial facility has been reborn as the new Majestic Center and has become the home of state and county health services and other retail businesses.

MAJOR AND LOCAL ROADS

Road maintenance is important to the daily lives of the hundreds of thousands of people who use our roads everyday. Our state-shared Michigan Transportation funds are not sufficient to keep up with the repair needs of deteriorating major and local roads throughout our City. The City must consider supplementing these funds with a taxpayer-approved special millage.

We are committed to an aggressive street sweeping program. Again this year we will hire seasonal laborers to assist in removing debris from our streets, cutting grass and general maintenance throughout the entire City.

SANITATION AND ENVIRONMENT

The total recommended Sanitation budget is \$9,964,955, which represents a decrease of \$98,465 or 1.0% from the previous year's amended budget.

The City Administration is concerned with environmental issues that face this community. The current administration is committed to a very aggressive policy of maintaining a safe environment for all residents in Warren.

Our Recycling and Composting program is one of the best in our Great State. We remain committed to providing a quality Recycling and Composting program at a reasonable price to our community.

With the support of City Council we are currently utilizing Material Recovery Facility Equipment (MRFE) through our contract with Great Lakes Recycling. This will allow for the delivering of recycling materials without having to pre-sort at the curb and also provide additional cost savings to our taxpayers.

The Sanitation Division has upgraded two pits and completed a third one that will allow our facility to process solid waste and composting more efficiently and to increase royalties from our transfer station. .

FINANCIAL PLANNING

The City of Warren has again received the "Distinguished Budget Presentation Award". This award recognizes the quality of financial leadership to the community and other interested readers. I would like to thank my Staff for their hard work and dedication that enabled our City to receive this award.

The City maintains its “AA-” credit rating from Standard and Poors. This AA- rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. With the new GASB 34 Financial Statement requirements, the recording of many new accruals will appear on our Financial Statements. A large portion of our sick time bank and compensatory time liability has been funded through our Tank Plant proceeds and other reserves.

A V.E.B.A. (Voluntary Employee Benefit Association Trust) has been established and partially funded for the both general and public safety employees. The general employees V.E.B.A. trust was funded with \$10 million of Tank Plant proceeds and the public safety V.E.B.A. trust was funded with over \$17 million from the Police & Fire pension reserve. V.E.B.A. trusts accumulate funds to pay retiree healthcare costs. Healthcare costs are escalating at a very high level and our City must strive to manage these rising healthcare costs while properly funding the V.E.B.A. trusts for the future.

PERSONNEL COSTS AND STAFFING LEVELS

As you are aware, the City has seven (7) Labor Unions with contracts that are currently settled, with the exception of one. Below is a list naming each Union and the expiration dates of each contract.

Police – W.P.O.A.	6-30-2009
Police – Command	6-30-2009
Fire	6-30-2007
U.A.W. 59	6-30-2009
U.A.W. 35	6-30-2009
A.F.S.C.M.E. 1917	6-30-2009
A.F.S.C.M.E. 1250	6-30-2009

For far too long, some union officials (and others) have been concerned with what they can get today without considering the long-term impact on City finances. We all have a stake in, and must take responsibility for, controlling short-term and long-term contractual obligations of the City.

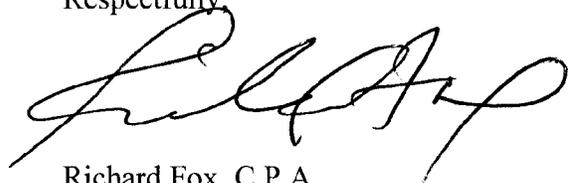
BUDGET PROCESS, COUNCIL REVIEW AND ADJUSTMENT
PUBLIC HEARING AND ADOPTION

On April 7th, you received your copy of the proposed 2008-2009 Budget. The Council will have a number of weeks to deliberate the budget with all departments and divisions. Public inspection copies of the Mayor's budget recommendation will be available in the Clerk's office, all Library branches and on the City website. The Council is required to have a public hearing no later than one week before its final adoption at such time as the Council shall direct. In accordance with the City Charter, no later than the third Monday in May of each year, the Council shall, by resolution, adopt a balanced budget for the ensuing fiscal year. This year, the budget must be adopted by May 19, 2008.

SUMMARY

In conclusion, administrative staff agonized many long hours over the 2008-2009 fiscal budget. I have always believed that each day provides a new opportunity to find better ways to meet the needs of our people, utilizing technology, innovation, competition and cooperative partnerships with the private sector and our unions. Our business and residential taxpayers expect and deserve government service that is efficient and cost effective. If we work together, we can attain our goals and make positive changes in the City of Warren.

Respectfully,

A handwritten signature in black ink, appearing to read 'Richard Fox', written in a cursive style.

Richard Fox, C.P.A.
City Controller

GENERAL APPROPRIATIONS RESOLUTION
ADOPTING FISCAL YEAR 2008/2009 BUDGET AND
TAX RATE FOR FISCAL YEAR 2008/2009

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on June 24, 2008 at 8 p.m. Eastern Daylight Savings Time, in the Council Chamber at the Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilperson Boccomino, Caumartin, Green, Kamp, Liss
Sadowski, Stevens, Vogt and Warner

ABSENT: Councilperson None

The following resolution was offered by Councilperson Vogt and supported by Councilperson Caumartin.

The proposed budget for fiscal year of July 1, 2008 to June 30, 2009 has been submitted to this Council, as summarized in Table I - Estimated Revenue Budget and Table II - Budget Appropriations, copies of which are attached and incorporated by reference into this General Appropriations Resolution.

A public hearing on the proposed budget was held on April 22, 2008, and the City Council has completed its review of the Mayor's proposed budget for the fiscal year 2008/2009.

The sums to be raised by taxation for the general purpose of the City and for the payment of principal and interest on its indebtedness are as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.7724
Special Levies:	
Police and Fire Pension	2.5748
Emergency Medical Service	.2923
Police	.9746
Fire	<u>.9746</u>
 Total General Fund Operating Levy	 <u>13.5887</u>

<u>Special Revenue</u>	
Library	.4873
Sanitation	1.8918
Parks & Recreation	.9746
Total Special Revenue Fund Levy	<u>3.3537</u>
Total Levy	<u>16.9424</u>

THEREFORE, IT IS RESOLVED, that the City Council establishes the Estimated Revenue Budget for the various funds as summarized in Table I, and appropriates funds on a budgetary center basis to the various City departments, divisions, boards, commissions and other activities as summarized in Table II.

IT IS FURTHER RESOLVED, that the city officials responsible for the departmental, division, board, commission or activity expenditures authorized in the Budget Appropriations may expend funds up to, but may not exceed, the total appropriation authorized for each department, division, board, commission or activity.

IT IS FURTHER RESOLVED, that for monthly financial reports to the City Council, the budget line items as shown in the departmental budget document should be used for comparative reporting purposes.

IT IS FURTHER RESOLVED, that the City tax rate for fiscal year July 1, 2008 to June 30, 2009 is adopted as follows:

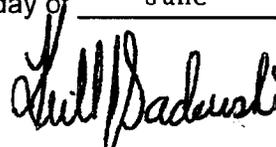
<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.7724
Special Levies:	
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Total General Fund Operating Levy	<u>13.5887</u>
<u>Special Revenue</u>	
Library	.4873
Sanitation	1.8918
Parks & Recreation	.9746
Total Special Revenue Fund Levy	<u>3.3537</u>
Total Levy	<u>16.9424</u>

IT IS FURTHER RESOLVED, that if any portion, section, subsection, or other part of this Resolution, or its application to any person or circumstance, is invalidated or declared unlawful for any reason, then such portion, section, subsection or other part shall be separable, and the remainder of the resolution shall remain in full force and effect.

AYES: Councilperson Vogt, Caumartin, Boccomino, Green and Liss

NAYS: Councilperson Stevens, Warner, Sadowski and Kamp

RESOLUTION DECLARED ADOPTED this 24th day of June, 2008.



KEITH J. SADOWSKI
Secretary of the Council

CERTIFICATION

STATE OF MICHIGAN)
)SS.
COUNTY OF MACOMB)

I, PAUL WOJNO, duly elected City Clerk for the City of Warren, Macomb County, Michigan, certify that the foregoing is a correct copy of the resolution adopted by the Warren City Council at its meeting held on June 24, 2008.

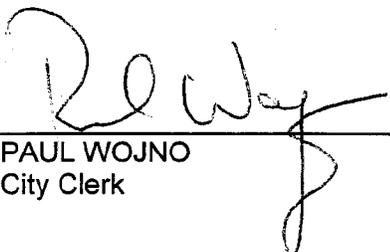

PAUL WOJNO
City Clerk

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Property Taxes	\$ 63,910,977	\$ -	\$ 63,910,977
Intergovernmental Revenues	15,207,446	-	15,207,446
Licenses and Permits	1,863,000	-	1,863,000
Fines and Forfeitures	4,940,000	-	4,940,000
Interest on Investments	2,500,000	-	2,500,000
Charges for Services	762,000	-	762,000
Miscellaneous Income	6,157,425	-	6,157,425
Fund Balance Appropriated	<u>8,485,079</u>	<u>(152,303)</u>	<u>8,332,776</u>
Total General Fund	<u>\$ 103,825,927</u>	<u>\$ (152,303)</u>	<u>\$ 103,673,624</u>
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
State Shared Revenues	\$ 6,280,000	\$ -	\$ 6,280,000
Interest on Investments	190,000	-	190,000
Transfer from General Fund	66,306	(2,488)	63,818
Miscellaneous Reimbursements	23,000	-	23,000
Fund Balance Appropriated	<u>2,024,207</u>	<u>(2,488)</u>	<u>2,021,719</u>
Total Major Streets	<u>\$ 8,583,513</u>	<u>\$ (4,976)</u>	<u>\$ 8,578,537</u>
<u>Local Streets:</u>			
State Shared Revenues	\$ 2,455,000	\$ -	\$ 2,455,000
Interest on Investments	100,000	-	100,000
Transfer from General Fund	141,306	(2,488)	138,818
Transfer from Major Streets	1,570,000	-	1,570,000
Fund Balance Appropriated	<u>186,170</u>	<u>(2,488)</u>	<u>183,682</u>
Total Local Streets	<u>\$ 4,452,476</u>	<u>\$ (4,976)</u>	<u>\$ 4,447,500</u>
<u>Library Special Revenue Fund:</u>			
Property Taxes	\$ 2,244,030	\$ -	\$ 2,244,030
Intergovernmental Revenues	355,624	-	355,624
Interest on Investments	25,000	-	25,000
Charges for Services	55,000	-	55,000
Miscellaneous Income	<u>580,000</u>	<u>-</u>	<u>580,000</u>
Total Library Special Revenue Fund	<u>\$ 3,259,654</u>	<u>\$ -</u>	<u>\$ 3,259,654</u>
<u>Recreation Special Revenue Fund:</u>			
Property Taxes	\$ 4,488,033	\$ -	\$ 4,488,033
Intergovernmental Revenues	210,000	-	210,000
Interest on Investments	135,000	-	135,000
Charges for Services	2,002,000	-	2,002,000
Fund Balance Appropriated	<u>845,802</u>	<u>-</u>	<u>845,802</u>
Total Recreation Special Revenue Fund	<u>\$ 7,680,835</u>	<u>\$ -</u>	<u>\$ 7,680,835</u>

TABLE I
ESTIMATED REVENUE BUDGET

	<u>Mayor's Recommended Budget</u>	<u>City Council Amendments Add/(Delete)</u>	<u>City Council Adopted Budget</u>
<u>Operating Funds:</u>			
<u>Communications Special Revenue Fund:</u>			
Franchise Fee Revenues	\$ 1,250,000	\$ -	\$ 1,250,000
Interest on Investments	70,000	-	70,000
Fund Balance Appropriated	<u>457,045</u>	<u>(18,784)</u>	<u>438,261</u>
Total Communications Special Revenue Fund	<u>\$ 1,777,045</u>	<u>\$ (18,784)</u>	<u>\$ 1,758,261</u>
<u>Sanitation Special Revenue Fund:</u>			
Property Taxes	\$ 8,711,739	\$ -	\$ 8,711,739
Interest on Investments	190,000	-	190,000
Miscellaneous Income	66,000	-	66,000
Transfer Station Royalties	40,000	-	40,000
Fund Balance Appropriated	<u>957,216</u>	<u>-</u>	<u>957,216</u>
Total Sanitation Special Revenue Fund	<u>\$ 9,964,955</u>	<u>\$ -</u>	<u>\$ 9,964,955</u>
<u>Rental Ordinance Fund:</u>			
Inspection Fees	\$ 387,000	\$ -	\$ 387,000
Block Grant Reimbursement	40,000	-	40,000
Interest on Investments	<u>2,000</u>	<u>-</u>	<u>2,000</u>
Total Rental Ordinance Fund	<u>\$ 429,000</u>	<u>\$ -</u>	<u>\$ 429,000</u>
<u>Vice Crime Confiscation Fund:</u>			
Vice Crime Confiscation's	\$ 15,000	\$ -	\$ 15,000
Interest on Investments	8,000	-	8,000
Fund Balance Appropriated	<u>2,000</u>	<u>75,000</u>	<u>77,000</u>
Total Vice Crime Confiscation Fund	<u>\$ 25,000</u>	<u>\$ 75,000</u>	<u>\$ 100,000</u>
<u>Drug Forfeiture Fund:</u>			
Drug Forfeitures	\$ 250,000	\$ -	\$ 250,000
Interest on Investments	<u>27,000</u>	<u>-</u>	<u>27,000</u>
Total Drug Forfeiture Fund	<u>\$ 277,000</u>	<u>\$ -</u>	<u>\$ 277,000</u>
<u>Act 302 Police Training Fund:</u>			
State Grant	\$ 53,000	\$ -	\$ 53,000
Interest on Investments	<u>5,000</u>	<u>-</u>	<u>5,000</u>
Total Act 302 Police Training Fund	<u>\$ 58,000</u>	<u>\$ -</u>	<u>\$ 58,000</u>
<u>Downtown Development Authority Fund:</u>			
Property Taxes	\$ 6,200,000	\$ -	\$ 6,200,000
Interest on Investments	75,000	-	75,000
Lease Proceeds	<u>350,000</u>	<u>-</u>	<u>350,000</u>
Total Downtown Development Authority Fund	<u>\$ 6,625,000</u>	<u>\$ -</u>	<u>\$ 6,625,000</u>

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Enterprise Funds:</u>			
Stilwell Manor:			
Rental Revenues	\$ 475,927	\$ -	\$ 475,927
Interest on Investments	65,000	-	65,000
Miscellaneous Income	342,954	(1,499)	341,455
Total Stilwell Manor	<u>\$ 883,881</u>	<u>\$ (1,499)</u>	<u>\$ 882,382</u>
Coach Manor:			
Rental Revenues	\$ 994,009	\$ -	\$ 994,009
Maintenance Revenues	355,532	-	355,532
Interest on Investments	90,000	-	90,000
Miscellaneous Income	8,500	-	8,500
Appropriation of Retained Earnings	143,528	(1,499)	142,029
Total Coach Manor	<u>\$ 1,591,569</u>	<u>\$ (1,499)</u>	<u>\$ 1,590,070</u>
<u>Capital Project Funds:</u>			
Sewage Disposal Plant Expansion Fund:			
Fund Balance Appropriated	\$ 96,828	\$ -	\$ 96,828
Total Sewage Disposal Plant Expansion Fund	<u>\$ 96,828</u>	<u>\$ -</u>	<u>\$ 96,828</u>
37th District Court Renovation Fund:			
Court Building Renovation Fee	\$ 620,000	\$ -	\$ 620,000
Interest on Investments	85,000	-	85,000
Fund Balance Appropriated	2,536,968	-	2,536,968
Total 37th District Court Renovation Fund	<u>\$ 3,241,968</u>	<u>\$ -</u>	<u>\$ 3,241,968</u>
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund:			
Interest on Investments	\$ 2,500	\$ -	\$ 2,500
Fund Balance Appropriated	11,500	-	11,500
Total Chapter 20 & 21 Drain Debt Fund	<u>\$ 14,000</u>	<u>\$ -</u>	<u>\$ 14,000</u>
Michigan Transportation Debt:			
Transfer from Major Roads	\$ 1,703,450	\$ -	\$ 1,703,450
Total Michigan Transportation Debt	<u>\$ 1,703,450</u>	<u>\$ -</u>	<u>\$ 1,703,450</u>
2006 Capital Improvement Debt:			
Transfer from Major Roads	\$ 242,751	\$ -	\$ 242,751
Total 2006 Capital Improvement Debt	<u>\$ 242,751</u>	<u>\$ -</u>	<u>\$ 242,751</u>
Downtown Development Authority Debt:			
Transfer from DDA Operating Fund	\$ 4,695,013	\$ -	\$ 4,695,013
Total Downtown Development Authority Debt	<u>\$ 4,695,013</u>	<u>\$ -</u>	<u>\$ 4,695,013</u>
Total All Funds	<u>\$ 159,427,865</u>	<u>\$ (109,037)</u>	<u>\$ 159,318,828</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Council	\$ 1,068,563	\$ (17,955)	\$ 1,050,608
District Court	6,747,047	-	6,747,047
Mayor	769,601	-	769,601
Clerk	1,734,800	16	1,734,816
Treasurer	1,780,987	-	1,780,987
Controller	2,540,944	-	2,540,944
Information Systems	719,614	-	719,614
Legal	1,834,316	-	1,834,316
Assessing	1,829,153	-	1,829,153
Human Resources	1,520,732	(1,520,732)	-
Labor Relations	-	519,216	519,216
Personnel	-	847,558	847,558
Property Maintenance Inspection	956,175	-	956,175
Unallocated Expense	4,640,000	(75,000)	4,565,000
Commissions (12)	131,489	160,258	291,747
Total General Government	<u>\$ 26,273,421</u>	<u>\$ (86,639)</u>	<u>\$ 26,186,782</u>
Fire Department	\$ 21,909,531	\$ -	\$ 21,909,531
Police Department	41,455,125	-	41,455,125
Animal Control	332,629	-	332,629
Civil Defense	182,840	10,000	192,840
Total Public Safety	<u>\$ 63,880,125</u>	<u>\$ 10,000</u>	<u>\$ 63,890,125</u>
Director of Public Services	\$ 400,490	\$ (19,702)	\$ 380,788
Engineering and Inspections	1,547,806	-	1,547,806
Building and Inspections	2,693,472	-	2,693,472
DPW Garage	2,103,083	(4,976)	2,098,107
Building Maintenance	2,633,736	(50,986)	2,582,750
Street Lighting	2,500,000	-	2,500,000
Total Public Services	<u>\$ 11,878,587</u>	<u>\$ (75,664)</u>	<u>\$ 11,802,923</u>
Planning	<u>\$ 828,794</u>	<u>\$ -</u>	<u>\$ 828,794</u>
Capital Improvements	<u>\$ 965,000</u>	<u>\$ -</u>	<u>\$ 965,000</u>
Total General Fund	<u>\$ 103,825,927</u>	<u>\$ (152,303)</u>	<u>\$ 103,673,624</u>
<u>Special Revenue Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
Operating Costs	\$ 5,067,312	\$ (4,976)	\$ 5,062,336
Debt Service Costs	1,946,201	-	1,946,201
Transfer to Local Streets	1,570,000	-	1,570,000
Total Major Streets	<u>\$ 8,583,513</u>	<u>\$ (4,976)</u>	<u>\$ 8,578,537</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Local Streets:</u>			
Operating Costs	\$ 4,452,476	\$ (4,976)	\$ 4,447,500
Total Local Streets	<u>\$ 4,452,476</u>	<u>\$ (4,976)</u>	<u>\$ 4,447,500</u>
<u>Library Special Revenue Fund:</u>			
Personnel Services	\$ 1,302,774	\$ -	\$ 1,302,774
Employee Benefits	1,122,400	-	1,122,400
Supplies	30,000	-	30,000
Other Services and Charges	644,550	-	644,550
Capital Outlay	100,000	-	100,000
Total Library Special Revenue Fund	<u>\$ 3,199,724</u>	<u>\$ -</u>	<u>\$ 3,199,724</u>
<u>Recreation Special Revenue Fund:</u>			
Personnel Services	\$ 2,847,100	\$ -	\$ 2,847,100
Employee Benefits	1,602,035	-	1,602,035
Supplies	278,100	-	278,100
Other Services and Charges	2,786,600	-	2,786,600
Capital Outlay	167,000	-	167,000
Total Recreation Special Revenue Fund	<u>\$ 7,680,835</u>	<u>\$ -</u>	<u>\$ 7,680,835</u>
<u>Communications Special Revenue Fund:</u>			
Personnel Services	\$ 621,160	\$ (11,629)	\$ 609,531
Employee Benefits	294,847	(7,155)	287,692
Supplies	26,000	-	26,000
Other Services and Charges	784,050	-	784,050
Capital Outlay	50,988	-	50,988
Total Communications Special Revenue Fund	<u>\$ 1,777,045</u>	<u>\$ (18,784)</u>	<u>\$ 1,758,261</u>
<u>Sanitation Special Revenue Fund:</u>			
Personnel Services	\$ 3,065,220	\$ -	\$ 3,065,220
Employee Benefits	2,859,135	-	2,859,135
Supplies	295,000	-	295,000
Other Services and Charges	3,728,700	-	3,728,700
Capital Outlay	16,900	-	16,900
Total Sanitation Special Revenue Fund	<u>\$ 9,964,955</u>	<u>\$ -</u>	<u>\$ 9,964,955</u>
<u>Rental Ordinance Fund:</u>			
Personnel Services	\$ 142,792	\$ -	\$ 142,792
Employee Benefits	158,604	-	158,604
Supplies	6,700	-	6,700
Other Services and Charges	109,800	-	109,800
Capital Outlay	1,000	-	1,000
Total Rental Ordinance Fund	<u>\$ 418,896</u>	<u>\$ -</u>	<u>\$ 418,896</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Vice Crime Confiscation Fund:</u>			
Other Services and Charges	\$ -	\$ 100,000	\$ 100,000
Transfer to General Fund	<u>25,000</u>	<u>(25,000)</u>	<u>-</u>
Total Vice Crime Confiscation Fund	<u>\$ 25,000</u>	<u>\$ 75,000</u>	<u>\$ 100,000</u>
<u>Drug Forfeiture Fund:</u>			
Operating Supplies	\$ 6,000	\$ (6,000)	\$ -
Other Services and Charges	75,000	188,000	263,000
Capital Outlay	57,500	(57,500)	-
Transfer to General Fund	<u>125,000</u>	<u>(125,000)</u>	<u>-</u>
Total Drug Forfeiture Fund	<u>\$ 263,500</u>	<u>\$ (500)</u>	<u>\$ 263,000</u>
<u>Act 302 Police Training Fund:</u>			
Other Services and Charges	\$ 52,000	\$ -	\$ 52,000
Total Act 302 Police Training Fund	<u>\$ 52,000</u>	<u>\$ -</u>	<u>\$ 52,000</u>
<u>Downtown Development Authority Fund:</u>			
Personnel Services	\$ 161,404	\$ -	\$ 161,404
Employee Benefits	79,752	-	79,752
Supplies	6,000	-	6,000
Other Services and Charges	<u>6,206,813</u>	<u>-</u>	<u>6,206,813</u>
Total Downtown Development Authority Fund	<u>\$ 6,453,969</u>	<u>\$ -</u>	<u>\$ 6,453,969</u>
<u>Enterprise Funds:</u>			
<u>Stilwell Manor:</u>			
Personnel Services	\$ 251,239	\$ (1,269)	\$ 249,970
Employee Benefits	208,076	(730)	207,346
Supplies	18,350	-	18,350
Other Services and Charges	373,845	-	373,845
Capital Outlay	<u>17,550</u>	<u>-</u>	<u>17,550</u>
Total Stilwell Manor	<u>\$ 869,060</u>	<u>\$ (1,999)</u>	<u>\$ 867,061</u>
<u>Coach Manor:</u>			
Personnel Services	\$ 42,000	\$ -	\$ 42,000
Employee Benefits	4,129	-	4,129
Supplies	27,250	-	27,250
Other Services and Charges	1,501,990	(1,499)	1,500,491
Capital Outlay	<u>16,200</u>	<u>-</u>	<u>16,200</u>
Total Coach Manor	<u>\$ 1,591,569</u>	<u>\$ (1,499)</u>	<u>\$ 1,590,070</u>
<u>Capital Project Funds:</u>			
Sewage Disposal Plant Expansion Fund	\$ 96,828	\$ -	\$ 96,828
37th District Court Renovation Fund	<u>3,241,968</u>	<u>-</u>	<u>3,241,968</u>
Total Capital Project Funds	<u>\$ 3,338,796</u>	<u>\$ -</u>	<u>\$ 3,338,796</u>
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund	\$ 14,000	\$ -	\$ 14,000
Michigan Transportation Debt	1,703,450	-	1,703,450
2006 Capital Improvement Debt	242,751	-	242,751
Downtown Development Authority Debt	<u>4,695,013</u>	<u>-</u>	<u>4,695,013</u>
Total Debt Funds	<u>\$ 6,655,214</u>	<u>\$ -</u>	<u>\$ 6,655,214</u>
Total All Funds	<u>\$ 159,152,479</u>	<u>\$ (110,037)</u>	<u>\$ 159,042,442</u>

CITY OF WARREN, MICHIGAN

ASSOCIATED AGENCIES

The budget presented herein includes all of the funds relevant to the operation of the City of Warren as required by the Michigan Public Act 621 of 1978, the Uniform Budgeting and Accounting Act.

The budget for agencies which have an indirect relationship to the City or which may have been formed under applicable Federal and State Laws as separate and distinct entities apart from the City's operations are not included.

The following are significant agencies which are specifically excluded from the budget presented herein:

Warren Public School Districts:

Fitzgerald School District
Van Dyke School District
East Detroit School District
Center Line School District
Warren Woods School District
Warren Consolidated School District

Warren Economic Development Corporation
Warren Tax Increment Finance Authority
Warren Building Authority

Separate budget reports can be obtained from these respective agencies.

GFOA AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Warren, Michigan for the Annual Budget beginning July 1, 2007. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Warren
Michigan**

For the Fiscal Year Beginning

July 1, 2007

Handwritten signature of Charles S. Cox.

President

Handwritten signature of Jeffrey R. Egan.

Executive Director

BUDGETARY DATA

Introduction

As you review the City's Budget document, note that it is organized by fund type. These fund types are distinguished by tabs and include the General Fund, Special Revenue Funds, Enterprise Funds, Capital Project Funds, and Debt Service Funds. The General Fund is further divided into major divisions or departments. Each division or department contains a Service Mission Statement, Performance Objectives and Indicators, Expenditure History Chart, Personnel and Budget changes for prior years, and requested, recommended by the Mayor and Adopted by Council for the new Budget year. The Service Mission Statement highlights the types of services each activity provides. The Performance Objectives give specific objectives that the activity hopes to achieve in the current year while the Performance Indicators provide a listing of key measurements of the activity's service, efforts and accomplishments. The Expenditure History Chart provides a graphic look at the activity's expenditures over the past ten fiscal years.

Uniform Budget Act

The City is legally subject to the budgetary control requirements of State of Michigan P.A. 621 of 1978 (the Uniform Budgeting Act). The following statements represent a brief synopsis of the major provisions of this Act.

- Budgets must be adopted for the General Fund, Special Revenue Funds, and Debt Service Funds.
- The budgets must be balanced.
- The budgets must be amended when necessary.
- Debt cannot be entered into unless permitted by law.
- Expenditures cannot exceed budget appropriations.
- Expenditures cannot be made unless authorized in the budget.
- A public hearing must be held before budget adoptions.

Budgetary Basis of Accounting

Budgets for the General, Special Revenue, Debt Service and Capital Project Funds are prepared and adopted on the modified accrual basis of accounting consistent with Generally Accepted Accounting Principles (GAAP).

Budgetary Process

The preparation of the budget begins in December with the distribution of budget instructions by the Controller's Office. During January and February, the Mayor and Controller's Office hold meetings with all departments, divisions, and commissions to review proposed spending and activities. At this time alternative approaches are sought to provide better services and reduce costs. Departmental requests are addressed by the Mayor within overall City needs and an estimate of available resources. The remaining steps and deadlines are strictly outlined in the City Charter as follows:

1. Not later than the second Monday in April of each year, the Mayor shall submit to the Council a recommended budget for the next fiscal year, which is within the tax limit and other revenue sources of the City.
2. The recommended budget of the Mayor, together with his supporting schedules, information and messages, shall be reviewed by the Council.
3. A public hearing on the budget shall be held not less than one week before its final adoption.
4. Not later than the third Monday in May of each year, the Council shall, by resolution, adopt a budget for the ensuing fiscal year in accordance with the Michigan Uniform Accounting and Budgetary Act.

In addition to the Charter requirements, the Administrators of all City offices have made budget requests to the Mayor, which he has reviewed before arriving at his proposed budget recommendations.

The Recommended Budget vs. Adopted Budget: The terminology "Recommended Budget" is utilized throughout the document to indicate the budgetary totals and concepts as presented by the Mayor to the City Council on or before the second Monday in April. The terminology "Adopted Budget" refers to the official budgetary totals adopted by the City Council after the Mayor's submission and required public hearing is held.

Once adopted, the budget becomes the legally binding financial plan for the City. The City adopts its budget by budgetary center, which is in accordance with the State's legal requirement and is the level of classification detail at which expenditures may not legally exceed appropriations. The Council must approve any changes to a total budgetary center appropriation. Budgets are monitored carefully with the use of an encumbrance system.

In conformance to the State of Michigan Uniform Budgeting Act, the City amends the budgeted revenues and expenditures periodically to provide funding for new programs adopted during the fiscal year or to reflect changes in revenues and expenditure patterns as they occur. The purpose of this process is to ensure that the budget remains a timely and accurate management tool.

BUDGET CALENDAR

November

Controllers Office prepares budget preparation instructions and budget request forms.

December

14 Budget instructions and budget request forms are distributed to all departments, divisions, and commissions.

January

3 - 4 Controllers Office prepares estimated revenues and expenditures for current fiscal year.

7 - 11 Controllers Office prepares revenue forecast.

22 Operating budget requests due from all departments, divisions, and commissions.

23 - 31 Controllers Office analyzes all budget requests.

February

4 - 15 The Mayor and Controllers Office hold administrative budget hearings with all departments, divisions, and commissions.

19 - 29 Final administration review of all budget material is completed.

March

3 - 4 Final adjustments are made to the Budget document and all funds are brought into balance.

5 - 7 Controllers Office prepares proposed Budget document.

10 - 14 Mayor prepares Budget message.

17 - 31 Proposed Budget is duplicated.

April

14 The Mayor's Proposed Budget is presented to City Council in accordance with Charter deadline.

15 Budget Notice published in local newspaper. Public notice must be made seven days prior to the hearing.

22 Public Hearing for Budget.

15 - 30 City Council Workshops. Each department, division and commission will have a scheduled time to present its budget and answer questions.

May

19 City Council adopts Taxation Resolution and Fiscal 2009 Budget.

20 - 31 Controllers Office prepares Adopted Budget document incorporating City Council adjustments.

June

1 - 15 Adopted Budget is duplicated and distributed to City Council, departments, divisions, commissions, and public.

July

1 Beginning of Fiscal Year 2009.

CITY GOALS & OBJECTIVES

Public Health and Safety

Everyone who lives, works, or visits the City must be safe and perceive it as a community in which people can live healthfully, move about safely and feel confident that they and their property are protected from criminal harm and the hazard of fire and natural and manmade disasters. Supporting this effort are hundreds of volunteers who are committed to maintaining safe neighborhoods and workplaces. Our neighborhood watch program along with the Police Department's community policing efforts continues to be valuable tools in reducing crime. Prevention programs, particularly youth anti-drug programs such as Drug Awareness Resistance Education (DARE) will continue to be emphasized to focus upon higher-order prevention activities and contribute to the City's overall desirability. Premier fire prevention programs and life support services also will continue to be provided.

Neighborhoods

The neighborhoods of the City are the backbone of our community. Community pride and standards are vital to the neighborhoods and businesses throughout the entire community. One of City government's major focuses is to encourage its citizens to strengthen and improve their neighborhoods. Beautification and ongoing maintenance of property are encouraged to assure high community standards, along with social and recreational activities for people of all ages and interests. The City will continue to strive for a permanent stock of decent housing which is available to meet the needs of all members of the community regardless of age, income, or background. Young people and young families are urged to develop an attachment to Warren and its neighborhoods, to maintain the same level of commitment as today's senior adults, its founding citizens.

Education

Public education is the responsibility of the school districts located within the City. However, the importance of both public and private schools to the social and economic vitality of Warren neighborhoods and the business community is a primary concern to City government. The City supports strong, imaginative and innovative public school systems, which demand the highest educational standards of its administrators, teachers and students. The City will continue to provide excellent public library facilities and programs, which serve as major resources to all Warren educational institutions, citizens and the business community.

Recreational and Cultural

An enriched recreational and cultural life is an essential ingredient to every successful community. The City is committed to providing outstanding cultural and recreational activities to residents of all ages. Citizen volunteers on the Cultural, Recreation, Library, Beautification, Historical, and Village Historical Commissions provide opinions and ideas as to how the City's cultural and recreational resources can and should be used. The City has twenty-five (25) City parks and four (4) library branches distributed throughout its neighborhoods. Strong cultural and recreational programs will help residents of all ages to maintain both active, healthy minds and bodies.

CITY GOALS & OBJECTIVES

Economic Development

City government acknowledges the ability to provide services is tied directly to tax base growth and seeks to balance congenial land uses that promote a healthy environment. The City will continue to encourage economic development in the existing industrial and commercial areas to expand the tax base and retain and create jobs. It is important to assure a community climate, which encourages economic activity and full employment, rewards creative enterprise and provides the means to realize other goals in the plan.

Maintenance and Appearance

Warren's extensive infrastructure (buildings, roads, bridges and utilities) helps attract and retain residents and businesses, along with the City's natural resources. Preservation of the physical appearance and structural integrity of buildings must be applied to both publicly and privately owned properties to maintain high appearance standards. The City will continue to encourage the revitalization of many existing facilities and properties to meet current standards.

Ease of travel within the community is attractive to both residents and businesses. The City will continue to provide a fully balanced transportation system which is integrated with the regional systems and provides transit options for everyone in the community. Warren must maintain its desirability by continuing to plan and implement a road improvement priority system. These plans must remain sensitive to the needs of the City's neighborhoods to prevent any negative impact on the integrity of residential areas.

Intergovernmental Relations

The City acknowledges that it is part of a larger urban area and that solutions to certain problems must be addressed on a regional level. By doing so duplication of services and related costs can be avoided. A greater responsibility for public services has been shifted to cities by state and federal governments in recent years; adequate financing, however, has not always accompanied these new service needs. The City will continue to aggressively seek its fair share of state and federal funding and will remain actively involved in legislation on critical issues.

Financial Planning

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. The City will continue to evaluate all services in order to effectively and efficiently provide them at the lowest cost possible to Warren taxpayers. It is also necessary to review all revenue sources available and adjust any user fee charges where appropriate. The City will continue its thoughtful, innovative financial approach, which has earned it national recognition in budget preparation and financial reporting. Also, the City continues to maintain one of the highest credit ratings of any municipal government in the United States. This rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

FINANCIAL POLICIES & STRATEGIES

Financial Policies

The City of Warren financial policies detailed below set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for reviewing current activities and proposals for future programs.

Operating Budget Policies

1. No new or expanded services shall be implemented without implementing trade-offs of expenses or revenues at the same time. This applies to personnel, equipment and any other peripheral expense associated with the service.
2. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet. Expansions to the fleet must be offset through reductions in other equipment and/or costs.
3. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
4. The City will monitor departmental expenditures continuously to ensure conformity to budgets and decide on actions to bring the budget into balance, if necessary.
5. The City will avoid budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.
6. The budget will provide for adequate levels of funding for all retirement systems.
7. The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
8. Minimize the impact in the use of property tax financing by seeking alternative financing for City services including user fees and upgrading and/or enhancement of the property tax base.
9. Where possible, the City will integrate performance measurement and productivity indicators within the budget.

Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
2. The City will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The City will establish all user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing the service.
4. The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The City will project its annual revenues by an objective and thorough analytical process.
6. The City will maintain sound appraisal procedures and practices to reflect current property values.
7. The City will follow an aggressive policy of collecting revenues.

FINANCIAL POLICIES & STRATEGIES

Investment Policies

1. The City will deposit all funds on the same day the funds are received.
2. The City will make a cash-flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure maximum investment capabilities.
3. The City will pool cash from several different funds for investment purposes to maximize potential earnings, when permitted by law.
4. The City will analyze market conditions and potential investments to maximize its yield, while maintaining the integrity, diversification and safety of the principal.
5. The City's accounting system will provide regular information concerning cash position and investment performance.

Debt Policies

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it will pay back the bonds within a period not to exceed the expected useful life of the project.
2. The City will not incur long-term debt to finance operating deficits.
3. The City will publish and distribute an official statement for each bond and note issue.
4. General obligation debt will not be used for enterprise activities.
5. The City will maintain a sound relationship with all bond-rating agencies and will keep them informed about our current capital projects.

Reserve Policies

1. The City will strive to maintain an undesignated-unreserved General Fund balance, which represents between 10-15% of the funds expenditures.

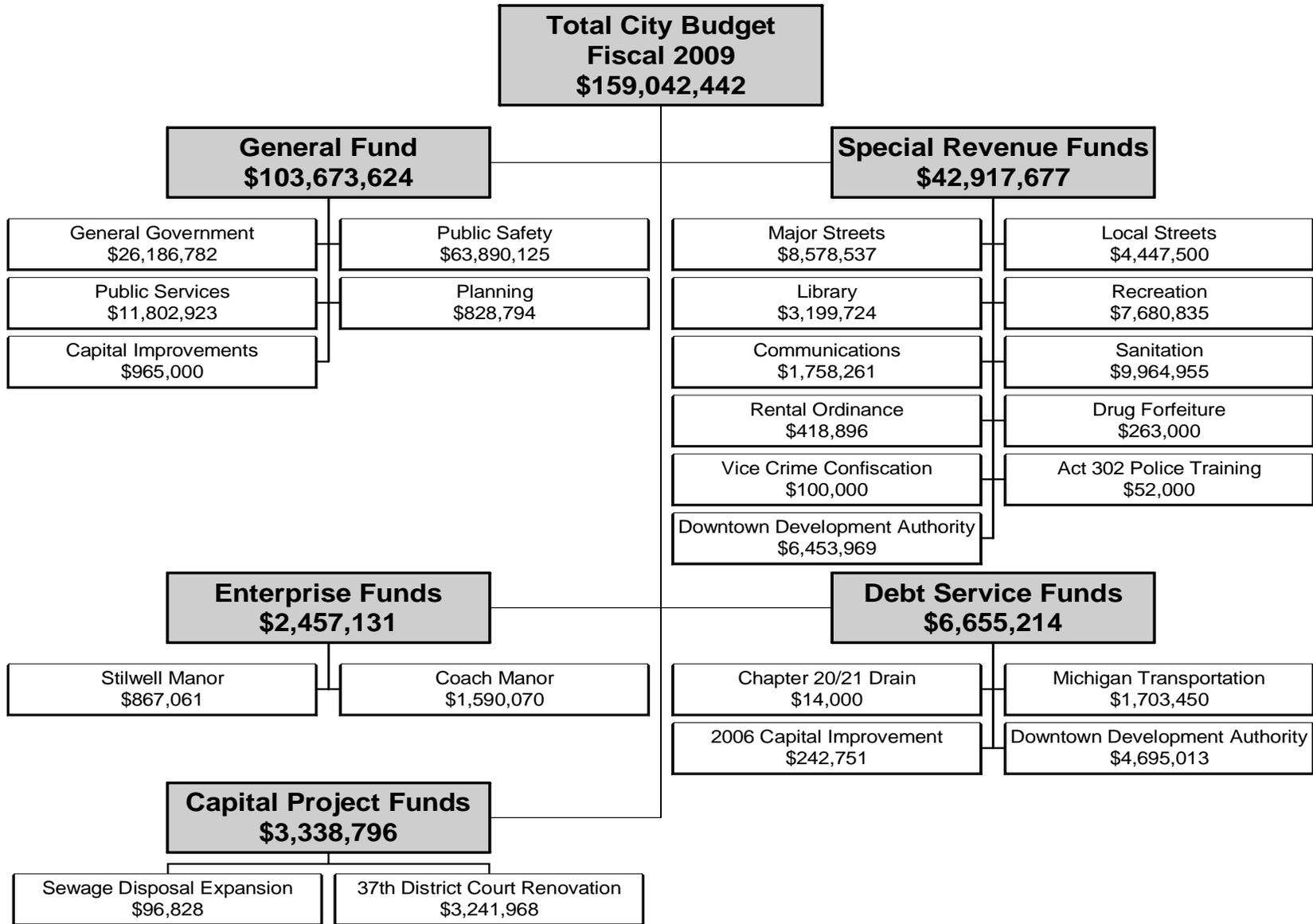
Accounting, Auditing and Financial Reporting Policies

1. An independent audit will be performed annually.
2. The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Practices (GAAP), the body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standard setting bodies such as the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

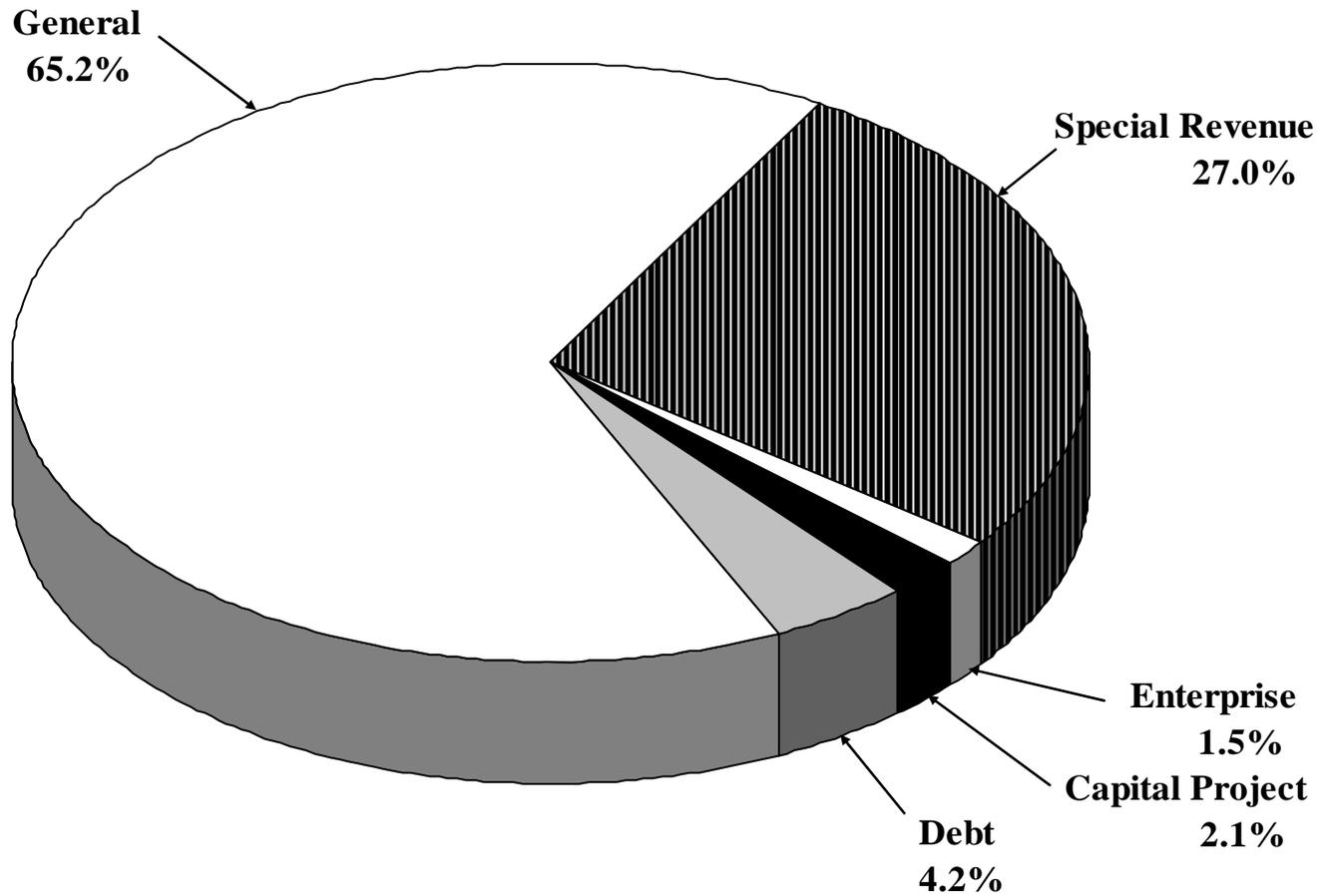
All Funds Summary

The All Funds Summary provides the reader with a quick overview of the entire financial plan of the City for the upcoming fiscal year. Several schedules, charts and graphs are also included which highlight the revenue, expenditure and fund balance history and trends for all of the City's funds and helps to better illustrate the City's overall fund structure.

FINANCIAL ORGANIZATION CHART



FISCAL 2009 TOTAL CITY BUDGETED FUNDS PERCENT OF TOTAL EXPENDITURES



REVENUE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Adopted By Council</u>
General Fund				
General Fund	\$96,808,592	\$98,337,934	\$97,601,829	\$95,340,848
<u>Special Revenue Funds</u>				
Major Road Fund	7,130,377	6,718,894	6,569,792	6,556,818
Local Road Fund	3,888,193	4,329,347	4,270,000	4,263,818
Library Fund	2,910,855	2,715,488	2,688,878	3,259,654
Recreation Fund	6,793,124	7,568,993	6,973,942	6,835,033
Communications Fund	1,278,582	1,424,636	1,320,300	1,320,000
Sanitation Fund	8,969,268	9,031,897	9,174,972	9,007,739
Rental Ordinance Fund	176,572	212,206	212,200	429,000
Vice Crime Confiscation Fund	31,246	74,705	23,000	23,000
Drug Forfeiture Fund	298,260	378,911	350,168	277,000
Act 302 Police Training Fund	59,903	58,805	58,000	58,000
Tank Plant Redevelopment Fund	0	0	0	0
Downtown Development Authority Fund	-	13,090,859	6,109,000	6,625,000
Total Special Revenue Funds	31,536,380	45,604,741	37,750,252	38,655,062
<u>Enterprise Funds</u>				
Stilwell Manor	793,116	861,858	867,432	882,382
Coach Manor	1,452,106	1,489,228	1,483,500	1,448,041
Total Enterprise Funds	2,245,222	2,351,086	2,350,932	2,330,423
<u>Capital Project Funds</u>				
Sewage Disposal Plant Expansion	0	0	0	0
37 th District Court Renovation	631,118	894,077	685,000	705,000
Total Capital Project Funds	631,118	894,077	685,000	705,000
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	20,527	7,916	3,011	2,500
Michigan Transportation Debt	2,118,252	1,946,363	1,901,779	1,703,450
Capital Improvement Debt	0	55,574	240,629	242,751
Downtown Development Authority Debt	-	3,762,913	4,237,025	4,695,013
Total Debt Service Funds	2,138,779	5,772,766	6,382,444	6,643,714
Total All Funds	\$133,360,091	\$152,960,604	\$144,770,457	\$143,675,047

NOTE: Figures do not include use of or contribution to Fund Balance

EXPENDITURE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Adopted By Council</u>
<u>General Fund</u>				
General Fund	\$91,114,174	\$95,177,714	\$101,393,644	\$103,673,624
<u>Special Revenue Funds</u>				
Major Road Fund	7,218,740	8,256,129	9,279,639	8,578,537
Local Road Fund	3,767,605	3,690,837	4,531,360	4,447,500
Library Fund	2,714,318	2,852,254	3,075,598	3,199,724
Recreation Fund	6,423,171	7,063,761	7,717,229	7,680,835
Communications Fund	1,501,658	1,508,684	1,660,629	1,758,261
Sanitation Fund	8,126,295	8,140,370	9,386,534	9,964,955
Rental Ordinance Fund	200,607	207,539	225,995	418,896
Vice Crime Confiscation Fund	0	0	25,000	100,000
Drug Forfeiture Fund	260,696	346,686	322,216	263,000
Act 302 Police Training Fund	39,386	40,160	52,000	52,000
Tank Plant Redevelopment Fund	2,061,267	120,059	0	0
Downtown Development Authority Fund	-	4,842,095	5,667,690	6,453,969
Total Special Revenue Funds	32,313,743	37,068,574	41,943,890	42,917,677
<u>Enterprise Funds</u>				
Stilwell Manor	841,095	861,207	933,822	961,061
Coach Manor	1,031,506	1,076,247	1,142,166	1,149,070
Total Enterprise Funds	1,872,601	1,937,454	2,075,988	2,110,131
<u>Capital Project Funds</u>				
Sewage Disposal Plant Expansion	0	0	0	96,828
37 th District Court Renovation	0	0	50,000	3,241,968
Total Capital Project Funds	0	0	50,000	3,338,796
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	701,820	231,809	14,000	14,000
Michigan Transportation Debt	2,118,252	1,946,363	1,901,779	1,703,450
Capital Improvement Debt	0	52,106	244,097	242,751
Downtown Development Authority Debt	-	3,762,913	4,237,025	4,695,013
Total Debt Service Funds	2,820,072	5,993,191	6,396,901	6,655,214
Total All Funds	\$128,120,590	\$140,176,933	\$151,860,423	\$158,695,442

YEAR-END UNAPPROPRIATED
FUND BALANCE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2006 Actual</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Adopted By Council</u>
<u>General Fund</u>				
General Fund	\$27,056,195	\$29,392,428	\$22,100,500	\$22,252,803
<u>Special Revenue Funds</u>				
Major Road Fund	7,518,137	5,980,902	3,271,055	1,249,336
Local Road Fund	2,195,729	2,834,239	2,572,879	2,389,197
Library Fund	746,356	609,590	222,870	282,800
Recreation Fund	3,169,557	3,674,789	2,931,502	2,085,700
Communications Fund	1,951,340	1,867,292	1,526,963	1,088,702
Sanitation Fund	4,589,178	5,480,705	5,269,143	4,311,927
Rental Ordinance Fund	41,862	46,529	32,734	42,838
Vice Crime Confiscation Fund	118,294	192,999	190,999	113,999
Drug Forfeiture Fund	528,206	560,431	588,383	602,383
Act 302 Police Training Fund	117,859	136,504	142,504	148,504
Tank Plant Redevelopment Fund	120,059	0	0	0
Downtown Development Authority Fund	-	8,248,764	8,690,074	8,861,105
Total Special Revenue Funds	21,096,577	29,632,744	25,439,106	21,176,491
<u>Enterprise Funds</u>				
Stilwell Manor	282,661	283,312	216,922	138,243
Coach Manor	1,920,257	2,333,238	2,674,572	2,973,543
Total Enterprise Funds	2,202,918	2,616,550	2,891,494	3,111,786
<u>Capital Project Funds</u>				
Sewage Disposal Plant Expansion	96,828	96,828	96,828	0
37 th District Court Renovation	1,007,891	1,901,968	2,536,968	0
Total Capital Project Funds	1,104,719	1,998,796	2,633,796	0
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	320,730	96,837	85,848	74,348
Michigan Transportation Debt	0	0	0	0
Capital Improvement Debt	0	3,468	0	0
Downtown Development Authority Debt	-	-	0	0
Total Debt Service Funds	320,730	100,305	85,848	74,348
Total All Funds	\$51,781,139	\$63,740,823	\$53,150,744	\$46,615,428

General Fund

The General Fund is the City's major operating fund, providing the majority of services available to our residents. The function of the fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The major activities financed by the General Fund are Police and Fire Protection, City Administration and most Public Services. The primary source of revenue to fund these services is local property taxes generated annually and supplemented by state shared revenues.

**GENERAL FUND
SUMMARY INFORMATION**

GENERAL FUND SUMMARY
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31		FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				REVENUES:			
\$ 63,707,694	\$ 32,841,627	\$ 64,581,164	\$ 64,345,834	Property Taxes	\$ 63,910,977	\$ 63,910,977	\$ 63,910,977
16,624,486	5,761,556	16,031,883	16,036,244	Intergovernmental Revenues	15,207,446	15,207,446	15,207,446
2,329,132	939,523	1,792,000	2,542,000	Licenses and Permits	1,863,000	1,863,000	1,863,000
4,985,395	2,483,276	4,940,000	4,775,000	Fines and Forfeitures	4,940,000	4,940,000	4,940,000
3,668,469	1,410,695	2,500,000	2,200,000	Interest on Investments	2,500,000	2,500,000	2,500,000
741,277	328,823	723,000	697,000	Charges for Services	762,000	762,000	762,000
6,281,481	5,362,758	7,033,782	6,063,782	Miscellaneous Income	6,157,425	6,157,425	6,157,425
<u>\$ 98,337,934</u>	<u>\$ 49,128,258</u>	<u>\$ 97,601,829</u>	<u>\$ 96,659,860</u>	Total Revenues	<u>\$ 95,340,848</u>	<u>\$ 95,340,848</u>	<u>\$ 95,340,848</u>
				EXPENDITURES:			
\$ 22,350,865	\$ 10,938,290	\$ 25,402,535	\$ 26,003,633	General Government	\$ 27,626,465	\$ 26,273,421	\$ 26,186,782
61,280,187	30,198,046	63,275,432	63,898,995	Public Safety	65,736,983	63,880,125	63,890,125
9,934,547	4,725,715	10,988,383	11,736,395	Public Services	13,292,586	11,878,587	11,802,923
666,980	361,346	772,294	802,156	Planning	828,794	828,794	828,794
945,135	457,408	955,000	955,000	Capital Improvements	965,000	965,000	965,000
<u>\$ 95,177,714</u>	<u>\$ 46,680,805</u>	<u>\$101,393,644</u>	<u>\$ 103,396,179</u>	Total Expenditures	<u>\$ 108,449,828</u>	<u>\$ 103,825,927</u>	<u>\$ 103,673,624</u>
<u>\$ 3,160,220</u>	<u>\$ 2,447,453</u>	<u>\$ (3,791,815)</u>	<u>\$ (6,736,319)</u>	Excess (Deficit) of Revenues over Expenditures	<u>\$ (13,108,980)</u>	<u>\$ (8,485,079)</u>	<u>\$ (8,332,776)</u>
				OTHER FINANCING SOURCES:			
\$ -	\$ 6,736,319	\$ 6,736,319	\$ 6,736,319	Fund Balance Appropriated	\$ 13,108,980	\$ 8,485,079	8,332,776
<u>\$ -</u>	<u>\$ 6,736,319</u>	<u>\$ 6,736,319</u>	<u>\$ 6,736,319</u>	Total Other Sources	<u>\$ 13,108,980</u>	<u>\$ 8,485,079</u>	<u>\$ 8,332,776</u>
\$ 3,160,220	\$ 9,183,772	\$ 2,944,504	\$ -	Excess (Deficit) of Revenues over Expenditures and Other Sources	\$ -	\$ -	\$ -
33,225,300	29,392,428	29,392,428	24,019,854	Estimated Undesignated Fund Balance - Beginning of Period	17,476,599	22,100,500	22,252,803
(973,000)	-	-	-	- Other Direct Adjustments	-	-	-
-	(1,751,353)	(1,751,353)	(1,751,353)	Fund Balance Supplemental Appropriation	-	-	-
<u>(6,020,092)</u>	<u>-</u>	<u>(8,332,776)</u>	<u>-</u>	Fund Balance Required for Succeeding Year	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 29,392,428</u>	<u>\$ 36,824,847</u>	<u>\$ 22,252,803</u>	<u>\$ 22,268,501</u>	Estimated Undesignated Fund Balance (Deficit) End of Period	<u>\$ 17,476,599</u>	<u>\$ 22,100,500</u>	<u>\$ 22,252,803</u>

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31		FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				PROPERTY TAXES:			
\$ 60,180,239	\$ 30,649,321	\$ 61,404,245	\$ 61,285,037	Property Taxes	\$ 60,741,489	\$ 60,741,489	\$ 60,741,489
1,399,059	730,398	1,546,919	1,460,797	Industrial Facilities Tax	1,834,488	1,834,488	1,834,488
602,903	121,297	200,000	195,000	Penalties & Interest on Taxes	205,000	205,000	205,000
1,494,189	1,337,872	1,400,000	1,375,000	Administration Fee - Schools	1,100,000	1,100,000	1,100,000
31,304	2,739	30,000	30,000	Trailer & Senior Housing Fees in Lieu of Taxes	30,000	30,000	30,000
<u>\$ 63,707,694</u>	<u>\$ 32,841,627</u>	<u>\$ 64,581,164</u>	<u>\$ 64,345,834</u>	Total Property Taxes	<u>\$ 63,910,977</u>	<u>\$ 63,910,977</u>	<u>\$ 63,910,977</u>
				INTERGOVERNMENTAL REVENUES:			
				Federal Revenue:			
\$ 52,686	\$ 12,787	\$ 47,000	\$ 47,000	Civil Defense Grant	\$ 48,000	\$ 48,000	\$ 48,000
44,581	-	-	-	Local Law Enforcement Grant-04	-	-	-
212,264	20,000	20,000	-	Metro Medical Response Grant	-	-	-
-	-	54,130	54,130	Interoperable Communications Grant	-	-	-
49,012	-	-	-	Bryne Formula Grant Program 2005	-	-	-
24,945	2,055	2,055	-	Drug Court Enhancement Grant-05	-	-	-
84,594	35,208	35,208	-	Justice Assistance Grant - 06	-	-	-
-	-	200,000	200,000	Justice Assistance Grant - 07	-	-	-
180,820	64,971	64,971	-	U. S. Department of Justice Grant	-	-	-
-	-	57,973	57,973	U. S. Department of Justice Grant-06	-	-	-
-	-	91,695	91,695	U. S. Department of Justice Grant-07	-	-	-
51,755	23,018	23,018	-	Cities Readiness Grant	-	-	-
				State Shared Revenue:			
14,105,387	5,214,079	14,105,387	14,275,000	Sales and Use Tax	14,100,000	14,100,000	14,100,000
76,120	6,752	75,000	75,000	Liquor Licenses	75,000	75,000	75,000
20,896	-	-	-	Homeland Security Grant	-	-	-
350,616	-	-	-	Homeland Security Grant-05	-	-	-
179,566	-	-	-	Homeland Security Grant-06	-	-	-
13,615	-	-	-	Michigan Drug Court Program Grant - 06	-	-	-
				Police Grants:			
27,813	13,980	27,000	27,000	COMET	27,000	27,000	27,000
79,320	-	60,000	60,000	MATS Grant	65,000	65,000	65,000
54,583	-	-	-	Bureau of Justice	-	-	-
165,045	9,004	110,000	110,000	911 Dispatch Training/Equipment	110,000	110,000	110,000
182,896	91,223	182,446	182,446	Judges Salary Standardization	182,446	182,446	182,446
57,477	-	276,000	276,000	Election Expense Reimbursement	-	-	-
				Local Revenue:			
335,495	158,479	320,000	300,000	Reimbursement from City of Center Line	325,000	325,000	325,000
-	-	5,000	5,000	Macomb County West Nile Virus Assistance	-	-	-
275,000	110,000	275,000	275,000	Reimbursement from Schools Liaison Officers	275,000	275,000	275,000
<u>\$ 16,624,486</u>	<u>\$ 5,761,556</u>	<u>\$ 16,031,883</u>	<u>\$ 16,036,244</u>	Total Intergovernmental Revenues	<u>\$ 15,207,446</u>	<u>\$ 15,207,446</u>	<u>\$ 15,207,446</u>

(Continued)

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31		FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>LICENSES AND PERMITS:</u>			
\$ 751,364	\$ 354,200	\$ 700,000	\$ 1,100,000	Building Permits	\$ 700,000	\$ 700,000	\$ 700,000
261,390	102,814	200,000	200,000	Electrical Permits	200,000	200,000	200,000
502,710	130,774	200,000	400,000	Plumbing Permits	250,000	250,000	250,000
247,981	90,457	180,000	220,000	Mechanical Permits	190,000	190,000	190,000
176,365	79,046	150,000	190,000	Zoning Permits and Fees	150,000	150,000	150,000
30,811	8,305	20,000	30,000	Sidewalk Permits	20,000	20,000	20,000
27,539	6,801	22,000	22,000	Animal Licenses	23,000	23,000	23,000
151,567	71,358	140,000	180,000	Plan Review Fees	150,000	150,000	150,000
179,405	95,768	180,000	200,000	Other Permits and Licenses	180,000	180,000	180,000
<u>\$ 2,329,132</u>	<u>\$ 939,523</u>	<u>\$ 1,792,000</u>	<u>\$ 2,542,000</u>	Total Licenses and Permits	<u>\$ 1,863,000</u>	<u>\$ 1,863,000</u>	<u>\$ 1,863,000</u>
				<u>CHARGES FOR SERVICES:</u>			
\$ 112,298	\$ 31,070	\$ 80,000	\$ 110,000	Engineering & Inspection Fees	\$ 80,000	\$ 80,000	\$ 80,000
-	-	50,000	-	Abandoned Auto Administrative Towing Fee	100,000	100,000	100,000
210,516	90,613	190,000	190,000	Clerk's Services	190,000	190,000	190,000
59,240	57,573	65,000	50,000	Weed Cutting	60,000	60,000	60,000
27,355	14,070	24,000	23,000	Board of Appeals	24,000	24,000	24,000
194,719	82,986	190,000	190,000	Police Services & Auctions	185,000	185,000	185,000
12,800	2,788	12,000	20,000	Fire Services	12,000	12,000	12,000
13,853	5,943	12,000	17,000	Planning Commission	13,000	13,000	13,000
30,099	20,585	35,000	40,000	Site Plan Fees	35,000	35,000	35,000
2,662	-	-	-	Block Grant Administration	-	-	-
8,500	7,000	10,000	2,000	IFT Exemption Processing Fees	8,000	8,000	8,000
69,235	16,195	55,000	55,000	Miscellaneous	55,000	55,000	55,000
<u>\$ 741,277</u>	<u>\$ 328,823</u>	<u>\$ 723,000</u>	<u>\$ 697,000</u>	Total Charges for Services	<u>\$ 762,000</u>	<u>\$ 762,000</u>	<u>\$ 762,000</u>
				<u>FINES & FORFEITURES</u>			
\$ 4,511,835	\$ 2,276,664	\$ 4,500,000	\$ 4,200,000	37th District Court Fines & Fees	\$ 4,500,000	\$ 4,500,000	\$ 4,500,000
312,495	148,311	290,000	275,000	Probation Fees	290,000	290,000	290,000
50	-	-	-	Civil Infractions	-	-	-
93,946	33,885	100,000	250,000	Property Maintenance Fines	100,000	100,000	100,000
67,069	24,416	50,000	50,000	Drug Court Revenue	50,000	50,000	50,000
<u>\$ 4,985,395</u>	<u>\$ 2,483,276</u>	<u>\$ 4,940,000</u>	<u>\$ 4,775,000</u>	Total Fines & Forfeitures	<u>\$ 4,940,000</u>	<u>\$ 4,940,000</u>	<u>\$ 4,940,000</u>

(Continued)

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31		FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>MISCELLANEOUS REVENUES:</u>			
				Michigan Transportation Funds:			
\$ 1,080,103	\$ 558,993	\$ 1,102,000	\$ 1,132,000	Equipment Rentals	\$ 1,129,000	\$ 1,129,000	\$ 1,129,000
655,800	676,800	676,800	676,800	Administrative Expense	695,800	695,800	695,800
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
				Water & Sewer System:			
1,531,000	794,500	1,589,000	1,589,000	Administrative Expense	1,633,500	1,633,500	1,633,500
				Administrative Expense:			
111,250	114,810	114,810	114,810	Senior Citizen Housing	118,025	118,025	118,025
44,500	45,900	45,900	45,900	Library	47,200	47,200	47,200
89,100	92,000	92,000	92,000	Recreation	94,600	94,600	94,600
786,800	812,000	812,000	812,000	Sanitation	834,700	834,700	834,700
103,500	106,800	106,800	106,800	Communications	109,800	109,800	109,800
598,400	617,500	617,500	617,500	Downtown Development Authority	634,800	634,800	634,800
98,950	36,708	50,000	50,000	Sale of Property/Equipment	50,000	50,000	50,000
-	21,972	21,972	21,972	Insurance Proceeds	-	-	-
-	1,000,000	1,000,000	-	Lawsuit Settlement Agreement	-	-	-
812,078	109,775	430,000	430,000	Medicare Part D Reimbursement	430,000	430,000	430,000
250,000	250,000	250,000	250,000	Court Building Rental	250,000	250,000	250,000
115,000	120,000	120,000	120,000	Drug Forfeiture Reimbursement	125,000	125,000	125,000
<u>\$ 6,281,481</u>	<u>\$ 5,362,758</u>	<u>\$ 7,033,782</u>	<u>\$ 6,063,782</u>	Total Miscellaneous Revenue	<u>\$ 6,157,425</u>	<u>\$ 6,157,425</u>	<u>\$ 6,157,425</u>
<u>\$ 3,668,469</u>	<u>\$ 1,410,695</u>	<u>\$ 2,500,000</u>	<u>\$ 2,200,000</u>	<u>INTEREST ON INVESTMENTS:</u>	<u>\$ 2,500,000</u>	<u>\$ 2,500,000</u>	<u>\$ 2,500,000</u>
				<u>OTHER FINANCING SOURCES:</u>			
\$ -	\$ 6,736,319	\$ 6,736,319	\$ 6,736,319	Fund Balance Appropriated	\$ 13,108,980	\$ 8,485,079	\$ 8,332,776
<u>\$ 98,337,934</u>	<u>\$ 55,864,577</u>	<u>\$ 104,338,148</u>	<u>\$ 103,396,179</u>	TOTAL GENERAL FUND REVENUES	<u>\$ 108,449,828</u>	<u>\$ 103,825,927</u>	<u>\$ 103,673,624</u>

Fiscal 2009 General Fund Revenues

PROPERTY TAXES:

The property tax is a local tax. All property tax revenues are collected, administered, and spent at the local level. Every property owner in Michigan is subject to property tax by at least four units of government - the County, the school district, intermediate school districts, and the City or Township in which the property is located. Villages, special authorities, and community colleges may also levy taxes on that property. The property tax is determined by two factors: The tax rate and assessment on property as finally equalized by the State. The unit of measurement for the property tax, the “mill”, is defined as \$1 per \$1,000 of Taxable Value.

<u>Funds:</u>	<u>Estimated Taxable Value</u>	<u>Tax Rate</u>	<u>Levy</u>
<u>General Fund:</u>			
Charter Millage	\$ 4,470,000,000	8.7724	\$ 39,212,628
Special Levies:			
Police & Fire Pension	4,470,000,000	2.5748	11,509,356
Emergency Medical Service	4,470,000,000	.2923	1,306,581
Police	4,470,000,000	.9746	4,356,462
Fire	4,470,000,000	<u>.9746</u>	<u>4,356,462</u>
Total General Fund Operating Levy		<u>13.5887</u>	<u>\$ 60,741,489</u>
<u>Special Revenue:</u>			
Library	4,470,000,000	.4873	\$ 2,178,231
Sanitation	4,470,000,000	1.8918	8,456,346
Parks & Recreation	4,470,000,000	<u>.9746</u>	<u>4,356,462</u>
Total Special Revenue Fund Levy		<u>3.3537</u>	<u>\$ 14,991,039</u>
Total Levy		<u>16.9424</u>	<u>\$ 75,732,528</u>

Fiscal 2009 General Fund Revenues

INDUSTRIAL FACILITY TAXES:

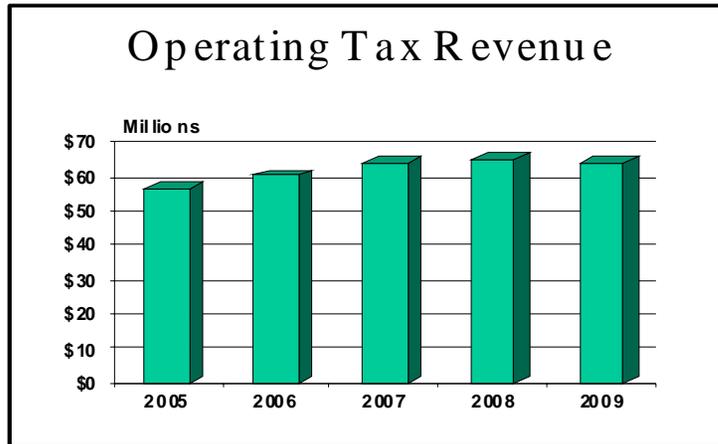
Act No. 198, P.A. 1974 was designed to provide a stimulus in the form of significant tax incentives to industry to renovate and expand aging plants and to build new plants in Michigan. Under the provisions of the Act, a local governmental unit may establish plant rehabilitation districts and industrial development districts and offer industrial firms certain property tax incentives to encourage restoration or replacement of obsolete industrial facilities and to attract new plants to the area. The tax is determined by multiplying one-half of the total mills for the year by the state-equalized value of the facilities excluding land and inventory.

<u>Funds:</u>	<u>Estimated</u> <u>State Equalized Value</u>	<u>Tax Rate</u>	<u>Levy</u>
<u>General Fund:</u>			
Charter Millage	\$ 270,000,000	4.3862	\$ 1,184,274
<u>Special Levies:</u>			
Police & Fire Pension	270,000,000	1.2874	347,598
Emergency Medical Service	270,000,000	.1462	39,474
Police	270,000,000	.4873	131,571
Fire	270,000,000	<u>.4873</u>	<u>131,571</u>
Total General Fund Operating Levy		<u>6.7944</u>	<u>\$ 1,834,488</u>
 <u>Special Revenue:</u>			
Library	270,000,000	.2437	\$ 65,799
Sanitation	270,000,000	.9459	255,393
Parks & Recreation	270,000,000	<u>.4873</u>	<u>131,571</u>
Total Special Revenue Fund Levy		<u>1.6769</u>	<u>\$ 452,763</u>
Total Levy		<u>8.4713</u>	<u>\$ 2,287,251</u>

Fiscal 2009 General Fund Revenues

City Taxes

The City's major source of revenue is generated by property taxation. This revenue calculation is based on a relationship between two variables. The first is the taxable valuation of industrial, commercial, and residential parcels, both real and personal property.



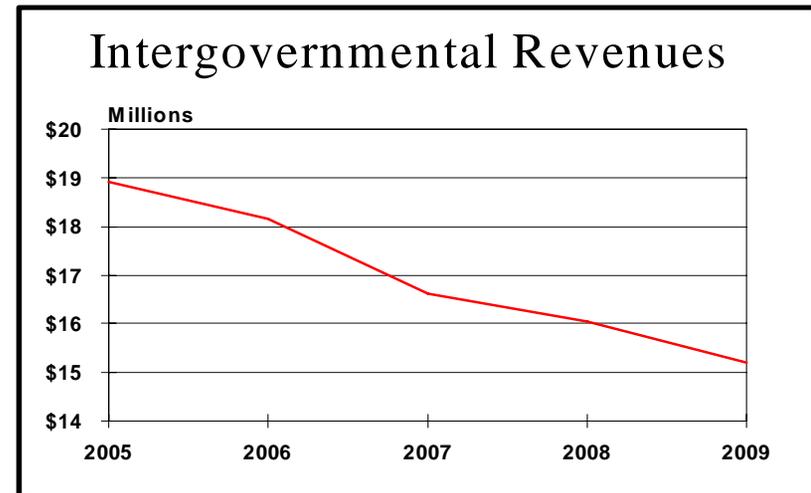
The second variable is the application of a specific tax levy for General Operations. If either of these variables increases or decreases, a relative change to the City tax revenue will be experienced.

In the Fiscal 2009 Budget, Operating City tax revenue represents 61.7% of total revenue sources, a decrease of \$434,857 or .7% over the Fiscal 2008 Budget. The City's taxable valuation is estimated to decrease by 1.1%.

The Total General Fund Operating Levy for the 2009 Fiscal Year is 13.5887 mills per \$1,000 of taxable value. This represents no change from the prior year. The operating millage rate continues to be below the 13.8748 millage rate limit established by City Charter and at the 13.5887 Headlee maximum allowable levy.

Intergovernmental Revenues

Another major source of revenue to the City is Intergovernmental Revenues. This source of revenue is comprised of grants from the Federal, State, and County levels of government. The major source in this revenue category is State Shared Revenue. These revenue sharing distributions, made by the State to communities in Michigan, are distributed based on formulas determined by the State. These formulas take into consideration population estimates and sales tax collections made by the State.

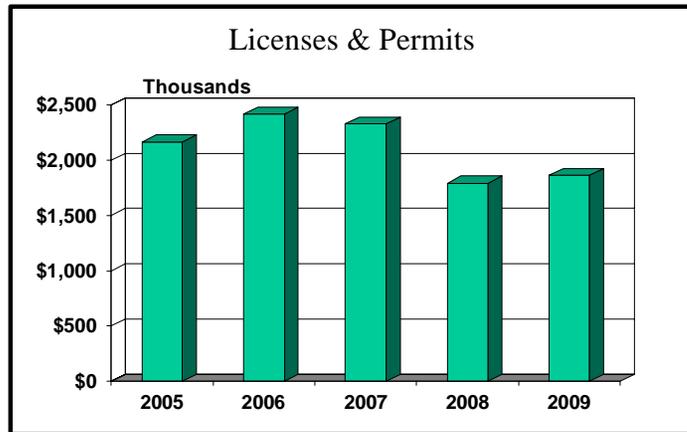


Fiscal 2009 General Fund Revenues

In Fiscal 2009, Intergovernmental Revenues represent 14.7% of total revenue sources, a decrease of \$828,798 from the 2008 Fiscal Year Budget. This decrease is primarily due to a reduction in estimated receipt of State and Federal grants.

Licenses & Permits

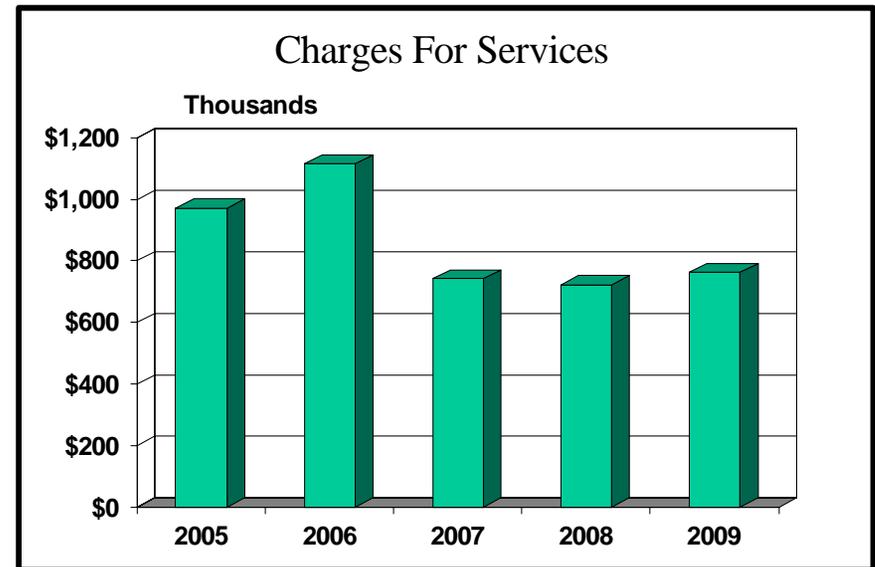
The revenue source of licenses and permits represents fees charged by City Departments to individuals and businesses that allow for the building of new structures as well as improvements made to existing structures. New structures that require permits include garages, sheds, decks, porches, and buildings. Improvements such as central air conditioning, furnace replacement, electrical and plumbing modifications, fences and pools also require permits from the respective City department.



In the Fiscal 2009 Budget, License and Permit revenues represent 1.8% of total revenue sources, a decrease of \$679,000 or 26.7% less than the Fiscal 2008 Budget.

Charges For Services

Charges for Services consists of revenue received from individuals, schools, businesses, and other City funds. These funds are used to reimburse the General Fund for services provided by General Fund departments. The primary revenue accounts within this revenue center include Engineering & Inspection Fees, City Clerk services, and Police services reimbursements.

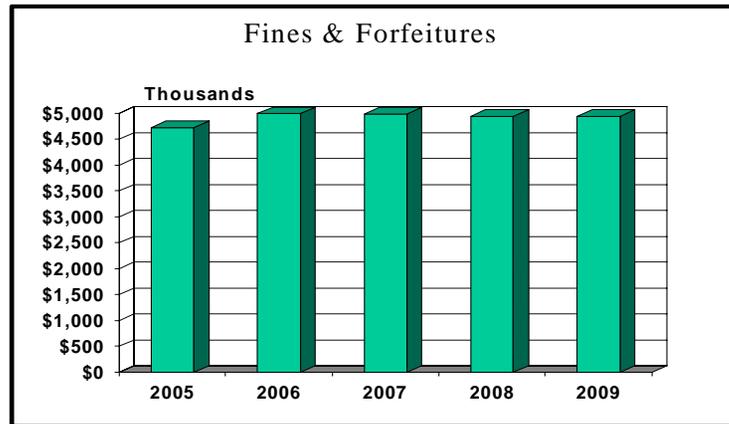


In the Fiscal 2009 Budget, Charges for Services revenues represent 0.7% of total revenue sources, a \$65,000 increase or 9.3% more than the Fiscal 2008 Budget. This is due mainly to the implementation of charging an administrative fee for abandoned vehicle towing.

Fiscal 2009 General Fund Revenues

Fines & Forfeitures

Fines & Forfeiture revenues are comprised of payments made by individuals, businesses or corporations who have violated various statutes, ordinances or laws. Included in this revenue center are

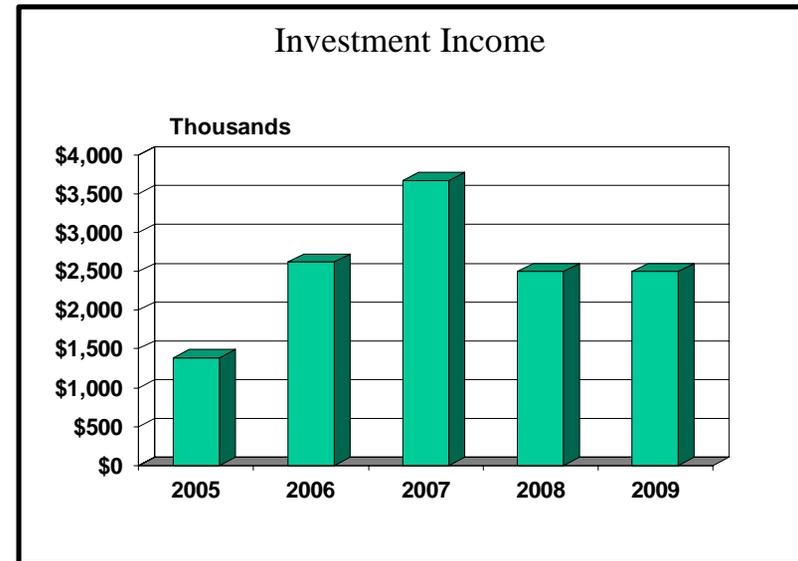


court costs, parking fines, bond forfeitures, and default judgment fees.

In the Fiscal 2009 Budget, Fines & Forfeiture revenues represent 4.8% of total revenue sources, an increase of \$165,000 or 3.5% more than the Fiscal 2008 Budget. This increase is a result of an anticipated increase in the number of violations payable to the 37th District Court.

Investment Income

Investment income provides a significant contribution to revenues. These revenues are budgeted cautiously due to the fact that they are largely a direct function of interest rates.

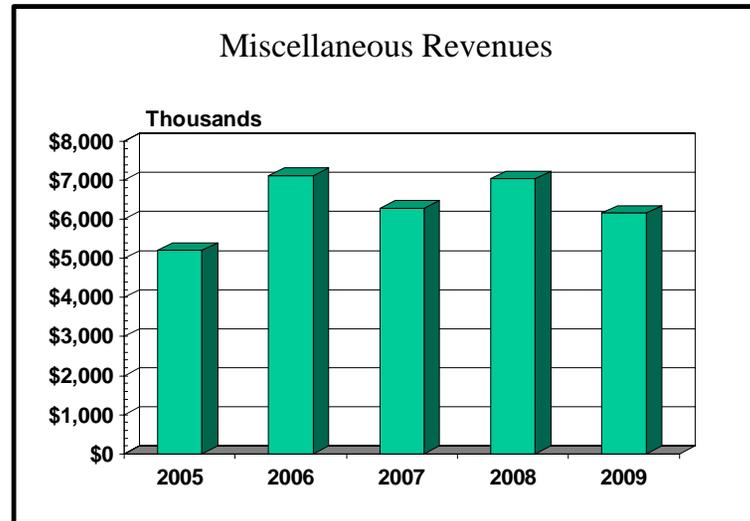


In the Fiscal 2009 Budget, Investment Income revenues represent 2.4% of total revenue sources, an increase of \$300,000 from the Fiscal 2008 Budget.

Miscellaneous Revenues

The revenue source of Miscellaneous Revenue includes revenues that cannot be easily classified in other revenue areas. Included in this revenue area are Rental Income and Administrative Costs from different sources, and Sale of Equipment.

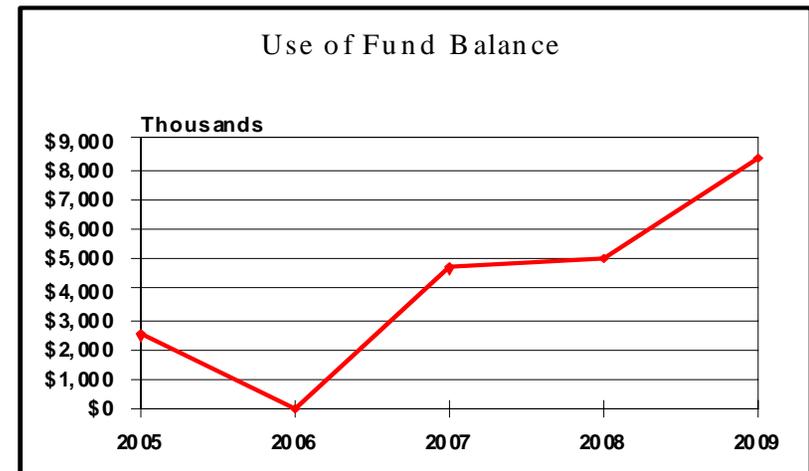
Fiscal 2009 General Fund Revenues



In the Fiscal 2009 Budget, Miscellaneous Revenues represent 5.9% of total revenue sources, an increase of \$93,643 or 1.5% more than the Fiscal 2008 Budget. This increase is a result of additional administrative fees charged to other funds as recommended by the cost allocation study.

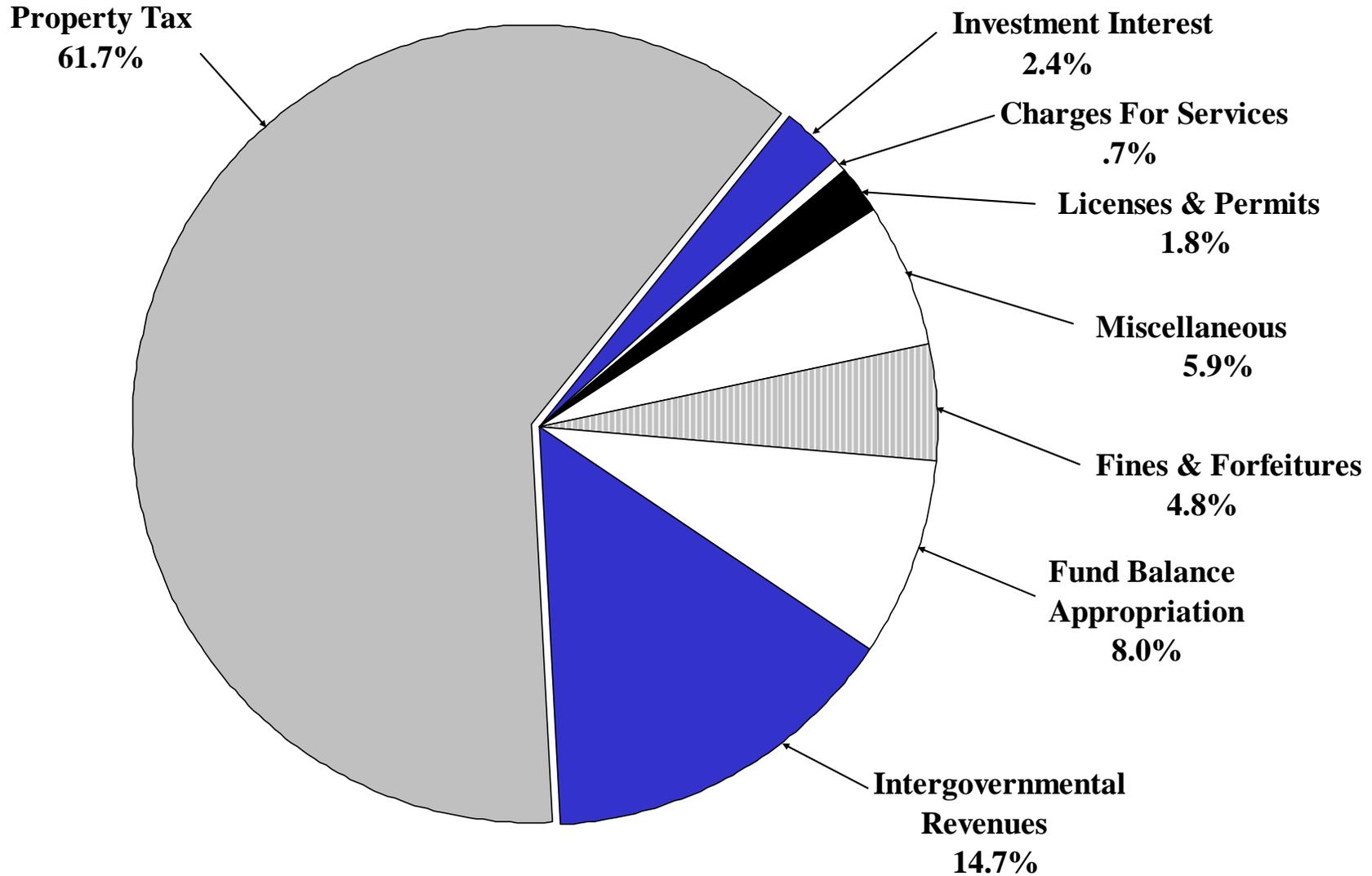
Use of Fund Balance

A use of Fund Balance exists when there is an inequality in the relationship between revenues and expenditures in a given fund. If expenditures exceed revenues, a Use of Fund Balance is needed to balance the budget.



It is anticipated that the General Fund balance at June 30, 2008 will be approximately \$30,585,579 of which \$8,332,776 will be available to finance Fiscal 2009 General Fund operations.

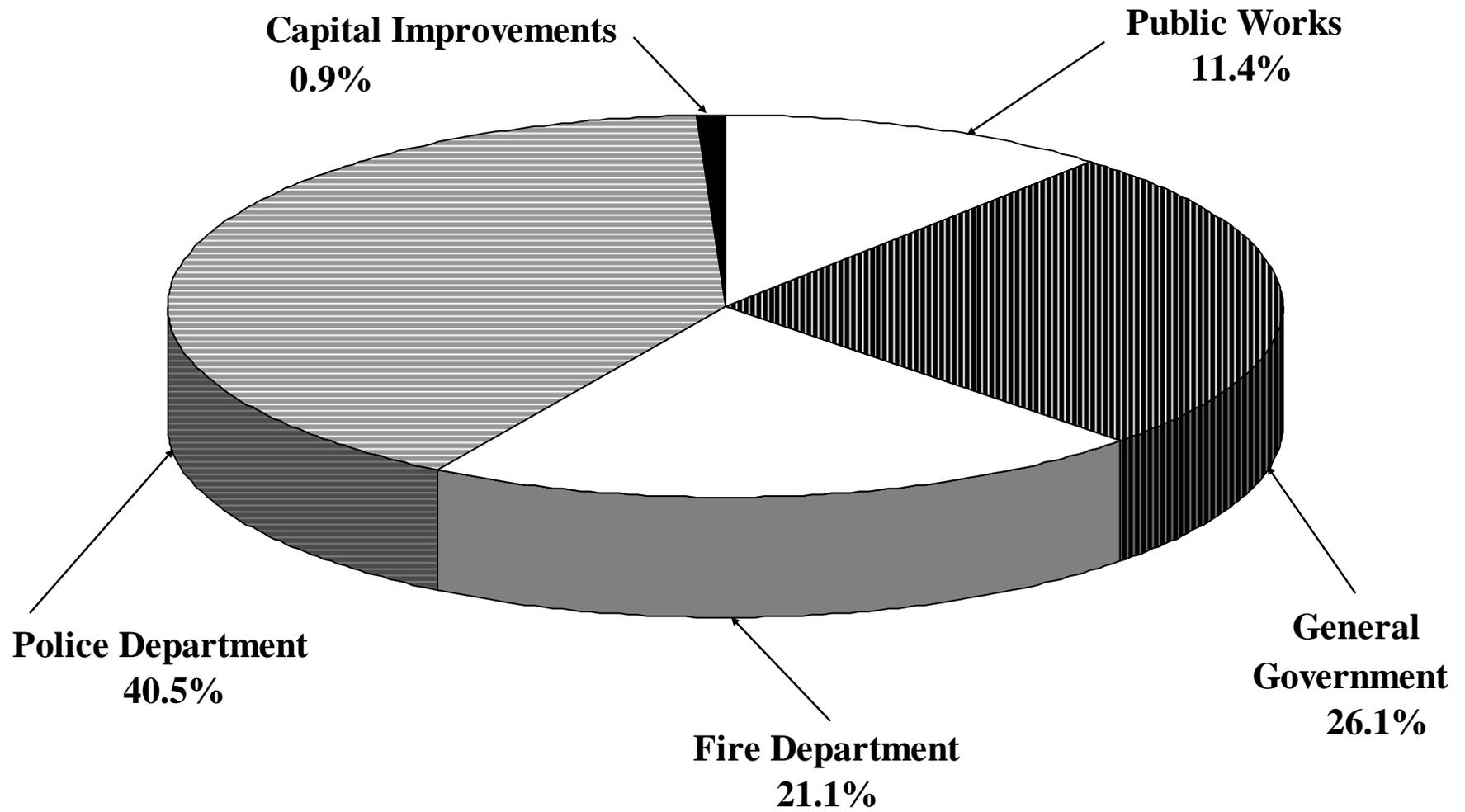
FISCAL 2009 GENERAL FUND REVENUES



GENERAL FUND REVENUES

Fiscal 2008 <u>Amended Budget</u>		<u>Description</u>	Fiscal 2009 <u>Council Adopted Budget</u>	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
62.2%	\$ 64,345,834	Property Tax	\$ 63,910,977	61.7%
15.5%	16,036,244	Intergovernmental	15,207,446	14.7%
2.5%	2,542,000	Licenses and Permits	1,863,000	1.8%
4.6%	4,775,000	Fines and Forfeitures	4,940,000	4.8%
2.1%	2,200,000	Interest on Investments	2,500,000	2.4%
0.7%	697,000	Charges for Services	762,000	0.7%
5.9%	6,063,782	Miscellaneous	6,157,425	5.9%
<u>6.5%</u>	<u>6,736,319</u>	Fund Balance Appropriated	<u>8,332,776</u>	<u>8.0%</u>
<u>100.0%</u>	<u>\$ 103,396,179</u>	Total Revenues	<u>\$ 103,673,624</u>	<u>100.0%</u>

FISCAL 2009 GENERAL FUND EXPENDITURES



GENERAL FUND APPROPRIATIONS

Fiscal 2008 Amended Budget		<u>Description</u>	Fiscal 2009 Council Adopted Budget	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
18.7%	\$ 19,344,360	General Government	\$ 19,439,735	18.8%
6.4%	6,659,273	District Court	6,747,047	6.5%
21.8%	22,578,408	Fire Department	21,909,531	21.1%
40.0%	41,320,587	Police Department	41,980,594	40.5%
8.9%	9,186,395	Public Service	9,302,923	9.0%
2.5%	2,550,000	Street Lighting	2,500,000	2.4%
0.8%	802,156	Planning	828,794	0.8%
<u>0.9%</u>	<u>955,000</u>	Capital Improvements	<u>965,000</u>	<u>0.9%</u>
<u>100.0%</u>	<u>\$ 103,396,179</u>	Total Appropriations	<u>\$ 103,673,624</u>	<u>100.0%</u>

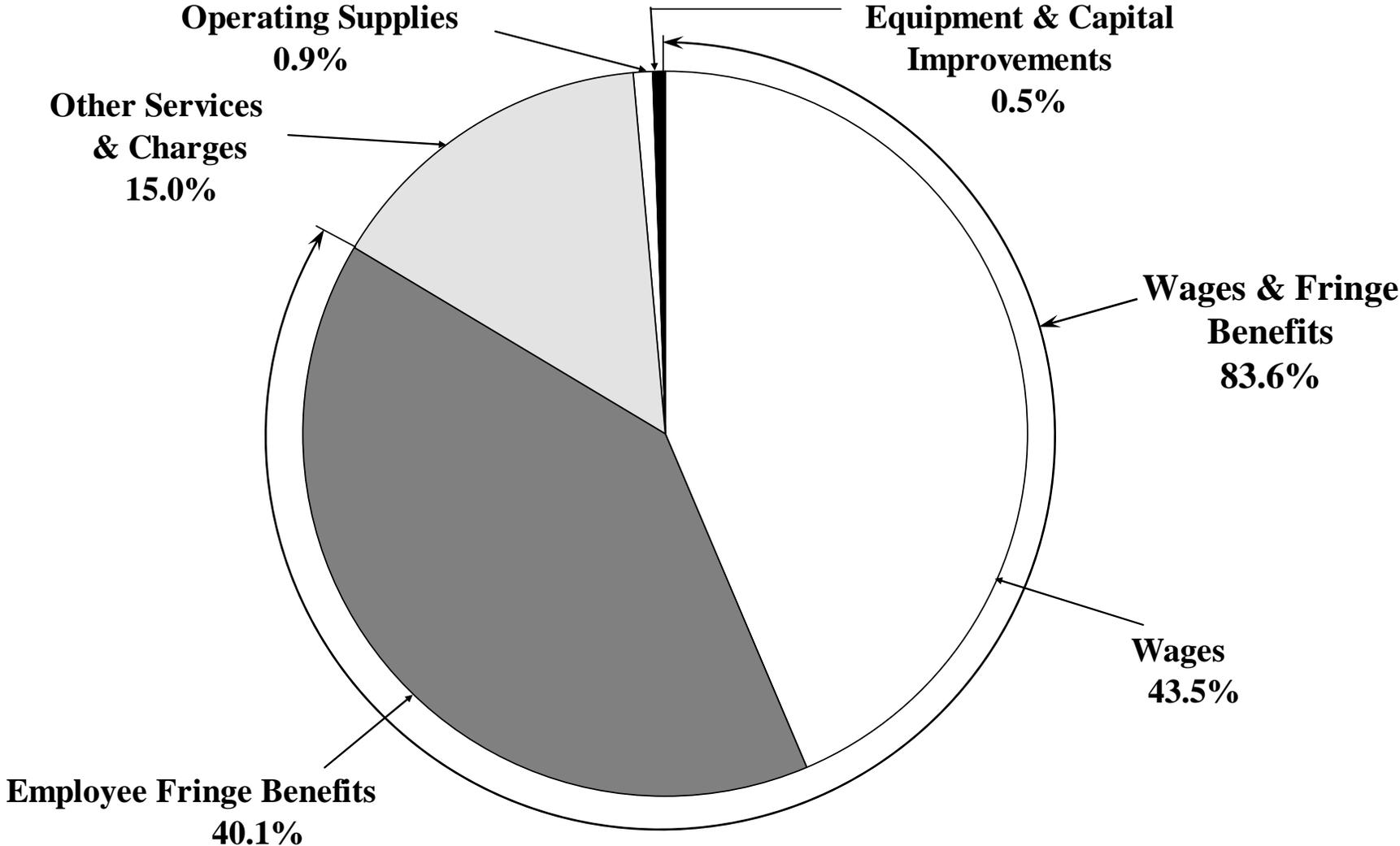
GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31		FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>GENERAL GOVERNMENT:</u>			
\$ 978,558	\$ 510,544	\$ 1,027,044	\$ 1,091,771	Council	\$ 1,083,094	\$ 1,068,563	\$ 1,050,608
6,390,940	3,096,069	6,618,464	6,659,273	District Court	6,773,047	6,747,047	6,747,047
830,713	452,347	853,999	903,103	Mayor	783,460	769,601	769,601
1,298,241	809,508	1,607,849	1,650,204	Clerk	1,918,149	1,734,800	1,734,816
1,551,260	633,807	1,561,215	1,666,954	Treasurer	1,810,953	1,780,987	1,780,987
2,226,046	1,059,114	2,259,115	2,396,125	Controller	2,550,124	2,540,944	2,540,944
548,345	402,403	682,624	675,493	Information Systems	741,885	719,614	719,614
1,698,830	832,404	1,750,446	1,790,083	Legal	1,843,452	1,834,316	1,834,316
1,438,226	732,609	1,559,899	1,580,745	Assessing	1,918,808	1,829,153	1,829,153
306,011	165,625	453,362	448,367	Labor Relations	584,292	-	519,216
847,274	409,773	858,888	897,007	Personnel	850,715	-	847,558
-	-	-	-	- Human Resources	-	1,520,732	-
53,857	-	-	-	- Administrative Hearing Bureau	-	-	-
621,999	318,098	785,377	820,752	Property Maintenance Inspection	1,008,933	956,175	956,175
3,344,515	1,395,299	5,091,516	5,129,000	Administration Unallocated Expense	5,415,000	4,640,000	4,565,000
				<u>Commissions:</u>			
118,996	64,207	148,072	145,572	Police & Fire Civil Service	156,511	-	153,958
15,953	11,126	20,305	21,560	Zoning Board of Appeals	22,760	21,560	24,060
20,135	8,035	34,665	37,629	Beautification	76,282	31,929	31,929
28,605	22,786	29,000	28,800	Cultural	28,800	28,800	28,800
11,927	4,472	13,950	14,200	Crime	16,200	14,400	17,400
8,907	4,765	15,745	15,795	Historical	18,200	10,500	11,300
-	-	-	-	City Retirement	-	-	-
-	-	-	-	Police & Fire Retirement	-	-	-
2,803	-	3,500	3,500	Council of Commissions	3,500	3,500	3,500
3,176	617	15,200	15,200	Village Historical	9,300	8,300	8,300
3,048	2,182	9,800	10,000	Animal Welfare	10,000	10,000	10,000
2,500	2,500	2,500	2,500	Senior Health Care Services	3,000	2,500	2,500
<u>\$ 22,350,865</u>	<u>\$ 10,938,290</u>	<u>\$ 25,402,535</u>	<u>\$ 26,003,633</u>	Total General Government	<u>\$ 27,626,465</u>	<u>\$ 26,273,421</u>	<u>\$ 26,186,782</u>
				<u>PUBLIC SAFETY:</u>			
\$ 23,322,150	\$ 10,359,708	\$ 21,486,601	\$ 22,578,408	Fire Department	\$ 23,417,678	\$ 21,909,531	\$ 21,909,531
37,124,765	19,624,624	41,106,438	40,620,529	Police Department	41,803,636	41,455,125	41,455,125
270,450	134,800	287,688	287,652	Animal Control	332,829	332,629	332,629
562,822	78,914	394,705	412,406	Civil Defense	182,840	182,840	192,840
<u>\$ 61,280,187</u>	<u>\$ 30,198,046</u>	<u>\$ 63,275,432</u>	<u>\$ 63,898,995</u>	Total Public Safety	<u>\$ 65,736,983</u>	<u>\$ 63,880,125</u>	<u>\$ 63,890,125</u>

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31		FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>PUBLIC SERVICES:</u>			
\$ 420,686	\$ 216,149	\$ 503,309	\$ 602,705	Director	\$ 403,812	\$ 400,490	\$ 380,788
1,273,566	614,030	1,458,383	1,565,629	Engineering and Inspection	1,701,056	1,547,806	1,547,806
2,307,161	1,032,287	2,315,370	2,518,844	Building Inspections	2,787,239	2,693,472	2,693,472
1,886,569	952,365	2,007,487	2,054,736	DPW Garage	2,864,083	2,103,083	2,098,107
1,673,504	917,131	2,253,834	2,444,481	Building Maintenance	2,995,396	2,633,736	2,582,750
2,373,061	993,753	2,450,000	2,550,000	Street Lighting	2,541,000	2,500,000	2,500,000
<u>\$ 9,934,547</u>	<u>\$ 4,725,715</u>	<u>\$ 10,988,383</u>	<u>\$ 11,736,395</u>	Total Public Services	<u>\$ 13,292,586</u>	<u>\$ 11,878,587</u>	<u>\$ 11,802,923</u>
<u>\$ 666,980</u>	<u>\$ 361,346</u>	<u>\$ 772,294</u>	<u>\$ 802,156</u>	<u>PLANNING:</u>	<u>\$ 828,794</u>	<u>\$ 828,794</u>	<u>\$ 828,794</u>
<u>\$ 945,135</u>	<u>\$ 457,408</u>	<u>\$ 955,000</u>	<u>\$ 955,000</u>	<u>CAPITAL IMPROVEMENTS:</u>	<u>\$ 965,000</u>	<u>\$ 965,000</u>	<u>\$ 965,000</u>
<u>\$ 95,177,714</u>	<u>\$ 46,680,805</u>	<u>\$ 101,393,644</u>	<u>\$ 103,396,179</u>	TOTAL GENERAL FUND	<u>\$108,449,828</u>	<u>\$ 103,825,927</u>	<u>\$103,673,624</u>

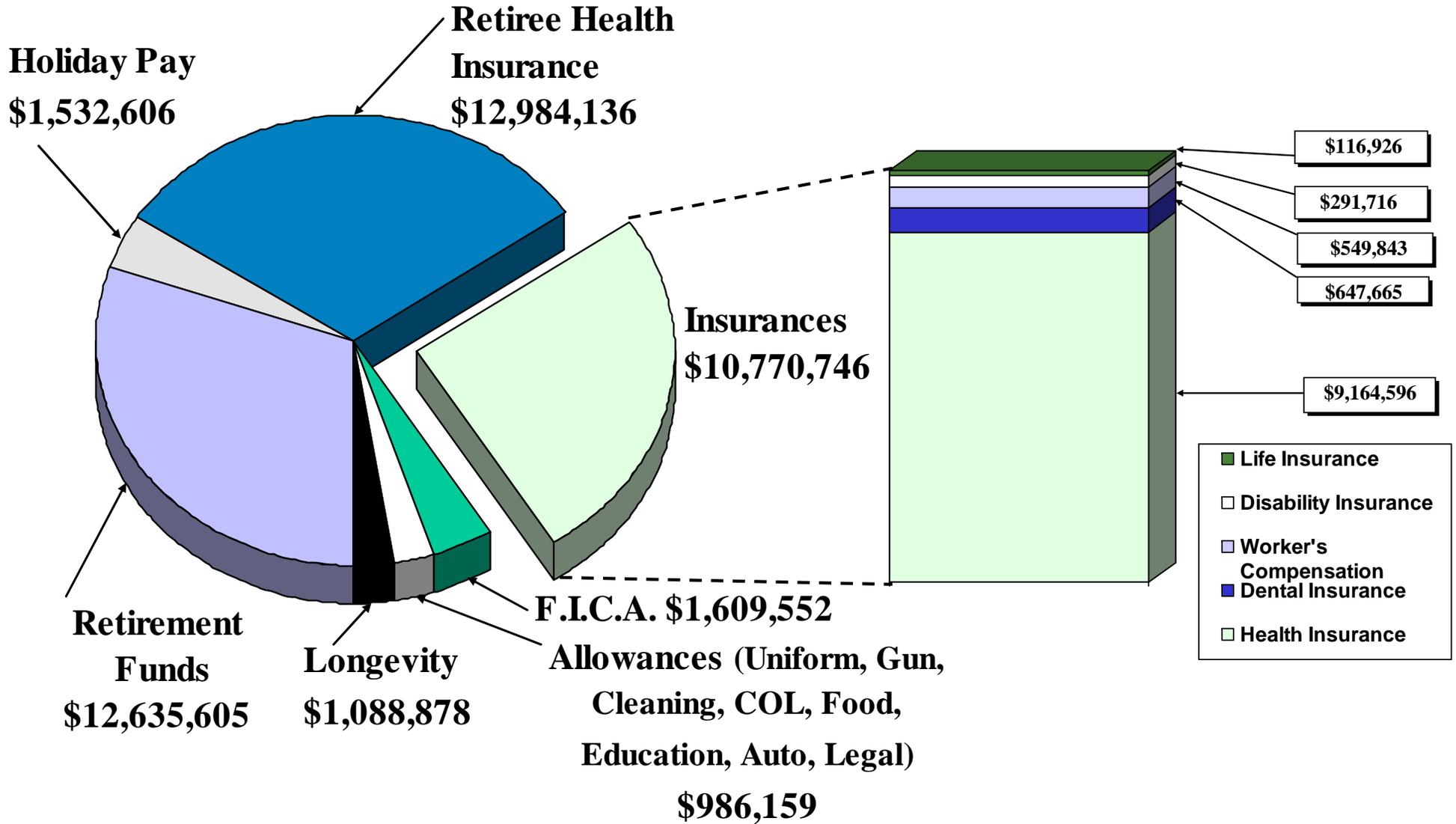
GENERAL FUND BY TYPE OF EXPENDITURE FISCAL 2009



FISCAL 2009
GENERAL FUND BUDGET DATA

<u>Department</u>	Fiscal 2009 Council Adopted Budget	Personnel Services	Employee Benefits	Supplies	Other Services & Charges	Capital Equipment & Improvements
Council	\$ 1,050,608	\$ 498,433	\$ 467,675	\$ 10,000	\$ 74,500	\$ -
District Court	6,747,047	2,718,302	2,605,245	52,000	1,366,500	5,000
Mayor	769,601	520,382	217,719	15,000	14,500	2,000
Clerk	1,734,816	610,397	478,903	25,000	620,516	-
Treasurer	1,780,987	748,427	689,560	11,000	332,000	-
Controller	2,540,944	1,267,057	1,240,987	22,000	8,900	2,000
Information Systems	719,614	244,983	198,131	6,500	265,000	5,000
Legal	1,834,316	992,459	795,207	7,500	38,150	1,000
Assessing	1,829,153	814,589	810,904	6,200	197,460	-
Labor Relations	519,216	203,467	211,749	2,000	102,000	-
Personnel	847,558	402,524	321,784	6,000	117,250	-
Property Maintenance Inspection	956,175	267,328	204,347	10,500	474,000	-
Unallocated Expense	4,565,000	-	70,000	-	4,495,000	-
Commissions (12)	291,747	75,114	64,633	35,200	115,000	1,800
TOTAL GENERAL GOVERNMENT	\$ 26,186,782	\$ 9,363,462	\$ 8,376,844	\$ 208,900	\$ 8,220,776	\$ 16,800
Fire Department	\$ 21,909,531	\$ 10,633,820	\$ 10,332,211	\$ 196,000	\$ 657,500	\$ 90,000
Police Department	41,455,125	20,873,322	18,707,803	149,000	1,308,500	416,500
Animal Control	332,629	122,429	117,900	1,300	66,000	25,000
Civil Defense	192,840	94,375	77,665	300	20,500	-
TOTAL PUBLIC SAFETY	\$ 63,890,125	\$ 31,723,946	\$ 29,235,579	\$ 346,600	\$ 2,052,500	\$ 531,500
Director	\$ 380,788	\$ 260,205	\$ 109,549	\$ 5,135	\$ 5,899	\$ -
Engineering and Inspections	1,547,806	676,086	694,088	15,000	162,632	-
Building Inspections	2,693,472	1,167,550	1,223,522	20,000	282,400	-
DPW Garage	2,098,107	545,854	541,100	235,000	772,153	4,000
Building Maintenance	2,582,750	988,777	1,057,473	55,000	481,500	-
Street Lighting	2,500,000	-	-	-	2,500,000	-
TOTAL PUBLIC SERVICE	\$ 11,802,923	\$ 3,638,472	\$ 3,625,732	\$ 330,135	\$ 4,204,584	\$ 4,000
Planning	\$ 828,794	\$ 391,997	\$ 369,497	\$ 8,000	\$ 59,300	\$ -
Capital Improvements	\$ 965,000	\$ -	\$ -	\$ -	\$ 965,000	\$ -
TOTAL GENERAL FUND	\$ 103,673,624	\$ 45,117,877	\$ 41,607,652	\$ 893,635	\$ 15,502,160	\$ 552,300
PERCENTAGES	<u>100.0%</u>	<u>43.5%</u>	<u>40.1%</u>	<u>0.9%</u>	<u>15.0%</u>	<u>0.5%</u>

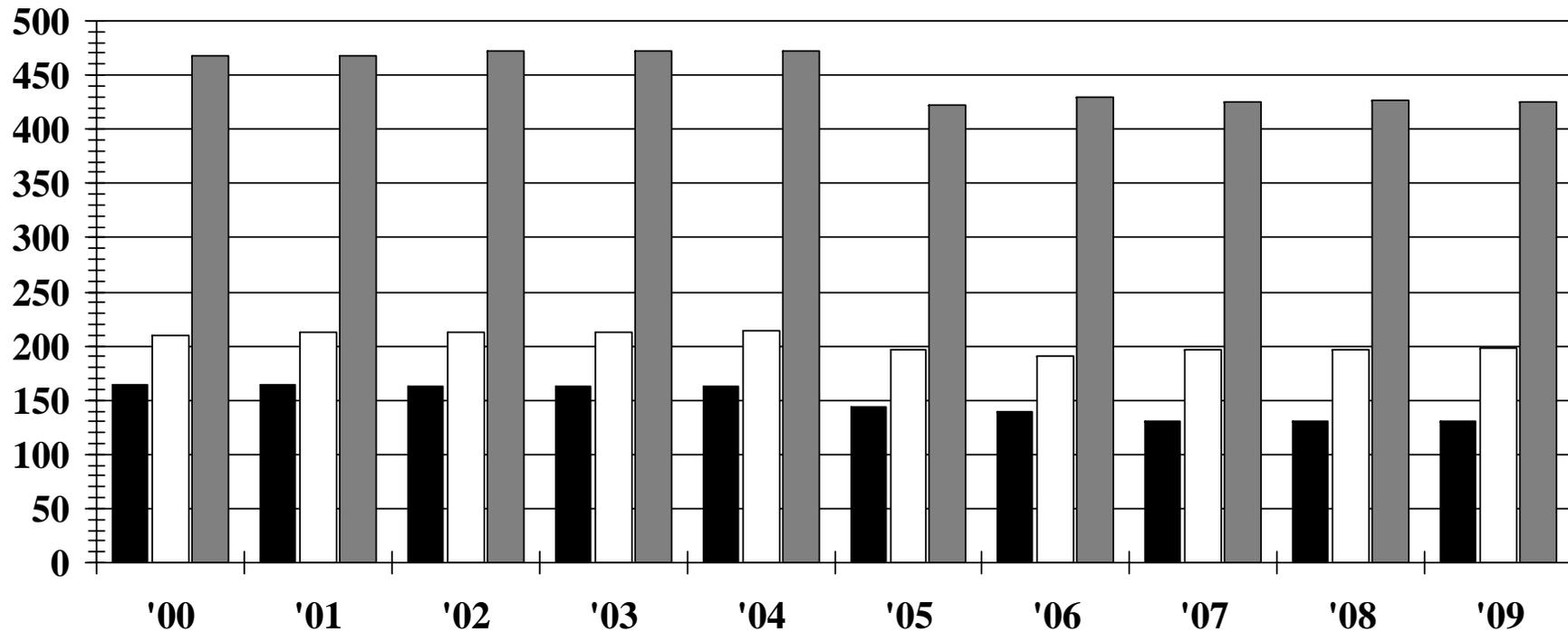
TOTAL CITY FRINGE BENEFITS FISCAL YEAR 2009 \$41,607,682



FULL TIME POSITIONS CHART

FISCAL 2000 - 2009

TOTAL	841	844	848	847	849	762	760	753	754	754
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AUTHORIZED FULL-TIME POSITIONS FY 2005 to FY 2009

	Council Adopted <u>Fiscal 2005</u>	Council Adopted <u>Fiscal 2006</u>	Council Adopted <u>Fiscal 2007</u>	Council Adopted <u>Fiscal 2008</u>	Council Adopted <u>Fiscal 2009</u>
<u>GENERAL FUND:</u>					
Council	13	13	13	13	13
District Court	50	50	50	49	49
Mayor	7	7	7	7	7
Clerk	10	8	9	9	9
Treasurer	13	12	12	12	12
Controller	19	19	19	19	19
Information Systems	4	3	3	3	3
Legal	11	11	11	11	11
Assessing	12	12	12	12	12
Labor Relations	1	1	1	1	2
Personnel	6	6	6	6	6
Property Maintenance Inspection	-	-	3	3	4
Commissions (12)	3	3	3	3	3
TOTAL GENERAL GOVERNMENT	<u>149</u>	<u>145</u>	<u>149</u>	<u>148</u>	<u>150</u>
Fire Department	139	148	148	148	147
Police Department	281	278	274	276	275
Animal Control	2	2	2	2	2
Civil Defense	1	1	1	1	1
TOTAL PUBLIC SAFETY	<u>423</u>	<u>429</u>	<u>425</u>	<u>427</u>	<u>425</u>
Director	4	4	4	4	3
Engineering and Inspections	9	8	8	8	8
Service	3	3	-	-	-
Building Inspections	18	17	17	17	17
DPW Garage	8	8	8	8	8
Building Maintenance	16	15	15	15	15
TOTAL PUBLIC SERVICE	<u>58</u>	<u>55</u>	<u>52</u>	<u>52</u>	<u>51</u>
Planning	5	4	5	5	5
TOTAL GENERAL FUND	<u>635</u>	<u>633</u>	<u>631</u>	<u>632</u>	<u>631</u>
<u>SPECIAL REVENUE FUNDS:</u>					
Michigan Transportation	41	41	35	35	35
Library	16	16	16	16	16
Recreation	20	20	20	20	20
Communications	6	6	6	6	6
Sanitation	42	42	42	42	42
Rental Ordinance	2	2	2	2	3
Downtown Development Authority	-	-	1	1	1
TOTAL SPECIAL REVENUE FUNDS	<u>127</u>	<u>127</u>	<u>122</u>	<u>122</u>	<u>123</u>
GRAND TOTAL	<u>762</u>	<u>760</u>	<u>753</u>	<u>754</u>	<u>754</u>

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON
FISCAL 2008 AMENDED BUDGET Vs FISCAL 2009 COUNCIL ADOPTED

	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>					
	<u>FULL TIME</u>			Fiscal 2008		Fiscal 2009		Departmental	
	Amended Budget	Council Adopted Budget	Increase (Decrease)	Amount	% of Budget	Amount	% of Budget	Increase (Decrease) Amount	% of Change
<u>GENERAL FUND:</u>									
Council	13	13	-	\$ 1,091,771	1.1%	\$ 1,050,608	1.0%	\$ (41,163)	(3.8)%
District Court	49	49	-	6,659,273	6.4%	6,747,047	6.5%	87,774	1.3%
Mayor	7	7	-	903,103	0.9%	769,601	0.7%	(133,502)	(14.8)%
Clerk	9	9	-	1,650,204	1.6%	1,734,816	1.7%	84,612	5.1%
Treasurer	12	12	-	1,666,954	1.6%	1,780,987	1.7%	114,033	6.8%
Controller	19	19	-	2,396,125	2.3%	2,540,944	2.5%	144,819	6.0%
Information Systems	3	3	-	675,493	0.6%	719,614	0.7%	44,121	6.5%
Legal	11	11	-	1,790,083	1.7%	1,834,316	1.8%	44,233	2.5%
Assessing	12	12	-	1,580,745	1.5%	1,829,153	1.8%	248,408	15.7%
Labor Relations	2	2	-	448,367	0.4%	519,216	0.5%	70,849	15.8%
Personnel	6	6	-	897,007	0.9%	847,558	0.8%	(49,449)	(5.5)%
Property Maintenance Inspection	3	4	1	820,752	0.8%	956,175	0.9%	135,423	16.5%
Unallocated Expense	-	-	-	5,129,000	5.0%	4,565,000	4.4%	(564,000)	(11.0)%
Commissions (12)	3	3	-	294,756	0.3%	291,747	0.3%	(3,009)	(1.0)%
TOTAL GENERAL GOVERNMENT	<u>149</u>	<u>150</u>	<u>1</u>	<u>\$ 26,003,633</u>	<u>25.1%</u>	<u>\$ 26,186,782</u>	<u>25.3%</u>	<u>\$ 183,149</u>	<u>0.7%</u>
Fire Department	148	147	(1)	\$ 22,578,408	21.8%	\$ 21,909,531	21.1%	\$ (668,877)	(3.0)%
Police Department	276	275	(1)	40,620,529	39.3%	41,455,125	40.0%	834,596	2.1%
Animal Control	2	2	-	287,652	0.3%	332,629	0.3%	44,977	15.6%
Civil Defense	1	1	-	412,406	0.4%	192,840	0.2%	(219,566)	(53.2)%
TOTAL PUBLIC SAFETY	<u>427</u>	<u>425</u>	<u>(2)</u>	<u>\$ 63,898,995</u>	<u>61.8%</u>	<u>\$ 63,890,125</u>	<u>61.6%</u>	<u>\$ (8,870)</u>	<u>(0.0)%</u>
Director	4	3	(1)	\$ 602,705	0.6%	\$ 380,788	0.4%	\$ (221,917)	(36.8)%
Engineering and Inspections	8	8	-	1,565,629	1.5%	1,547,806	1.5%	(17,823)	(1.1)%
Building Inspections	17	17	-	2,518,844	2.4%	2,693,472	2.6%	174,628	6.9%
DPW Garage	8	8	-	2,054,736	2.0%	2,098,107	2.0%	43,371	2.1%
Building Maintenance	15	15	-	2,444,481	2.4%	2,582,750	2.5%	138,269	5.7%
Street Lighting	-	-	-	2,550,000	2.5%	2,500,000	2.4%	(50,000)	(2.0)%
TOTAL PUBLIC SERVICE	<u>52</u>	<u>51</u>	<u>(1)</u>	<u>\$ 11,736,395</u>	<u>11.4%</u>	<u>\$ 11,802,923</u>	<u>11.4%</u>	<u>\$ 66,528</u>	<u>0.6%</u>
Planning	5	5	-	\$ 802,156	0.8%	\$ 828,794	0.8%	\$ 26,638	3.3%
Capital Improvements	-	-	-	\$ 955,000	0.9%	\$ 965,000	0.9%	\$ 10,000	1.0%
TOTAL GENERAL FUND	<u>633</u>	<u>631</u>	<u>(2)</u>	<u>\$ 103,396,179</u>	<u>100.0%</u>	<u>\$ 103,673,624</u>	<u>100.0%</u>	<u>\$ 277,445</u>	<u>0.3%</u>

(CONTINUED)

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON
FISCAL 2008 AMENDED BUDGET Vs FISCAL 2009 COUNCIL ADOPTED

DEPARTMENTAL MANPOWER

DEPARTMENTAL BUDGET

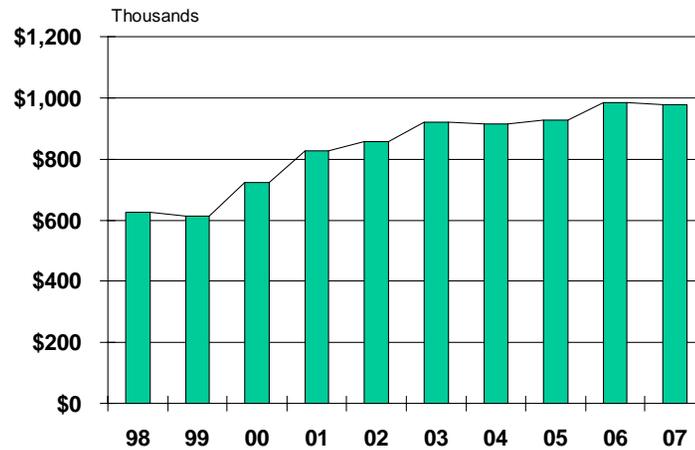
	<u>FULL TIME</u>			Fiscal 2008		Fiscal 2009		Departmental	
	Amended Budget	Council Adopted Budget	Increase (Decrease)	Amount	% of Budget	Amount	% of Budget	Increase (Decrease) Amount	% of Change
<u>SPECIAL REVENUE FUNDS:</u>									
Michigan Transportation	35	35	-	\$ 14,100,542	32.7%	\$ 13,026,037	30.4%	\$ (1,074,505)	(7.6)%
Library	16	16	-	3,071,055	7.1%	3,199,724	7.5%	128,669	4.2%
Recreation	20	20	-	7,638,296	17.7%	7,680,835	17.9%	42,539	0.6%
Communications	6	6	-	1,722,483	4.0%	1,758,261	4.1%	35,778	2.1%
Sanitation	42	42	-	10,063,420	23.3%	9,964,955	23.2%	(98,465)	(1.0)%
Rental Ordinance	2	3	1	301,302	0.7%	418,896	1.0%	117,594	39.0%
Vice Crime Confiscation	-	-	-	25,000	0.1%	100,000	0.2%	75,000	300.0%
Drug Forfeiture	-	-	-	324,716	0.8%	263,000	0.6%	(61,716)	(19.0)%
Act 302 Police Training	-	-	-	52,000	0.1%	52,000	0.1%	-	0.0%
Downtown Development Authority	1	1	-	5,803,133	13.5%	6,453,969	15.0%	650,836	11.2%
TOTAL SPECIAL REVENUE FUNDS	122	123	1	\$ 43,101,947	100.0%	\$ 42,917,677	100.0%	\$ (184,270)	(0.4)%
GRAND TOTAL	755	754	(1)	\$ 146,498,126		\$ 146,591,301		\$ 93,175	0.1%

**GENERAL FUND
DEPARTMENTAL
EXPENDITURES**

CITY COUNCIL

The City Council is elected at large by the voters of Warren for a four-year term. The Council President and Secretary of the Council are chosen by the Council. The Council, as a legislative body, determines the overall policy to be followed by the administration, and is charged with enacting such legislation as would serve the best interests of the City. In holding the purse strings, it is also responsible for approving the City Budget in its final form. The Council also confirms certain administrative appointments. Regular meetings of the Council are held in the Council chambers located in the Warren Community Center, on the second and fourth Tuesdays of each month. The meetings are open and the public is invited to attend.

EXPENDITURE HISTORY CITY COUNCIL



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>COUNCIL</u>								
Council Member	9	\$ 27,554	9	\$ 27,554	9	\$ 27,554	9	\$ 27,554
Deputy Council Secretary	1	95,863	1	98,288	1	98,288	1	69,288
Senior Administrative Secretary/Council	3	53,867	3	55,347	3	55,347	3	55,347
Clerical-Co-op		2,000		2,000		2,000		10,000
Overtime	—	4,000	—	10,644	—	4,500	—	4,500
Total Personnel	<u>13</u>		<u>13</u>		<u>13</u>		<u>13</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT COUNCIL	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 247,986	\$ 125,012	\$ 248,338	\$ 248,670	Elected Officials	\$ 247,644	\$ 247,644	\$ 247,644
225,598	112,753	247,558	258,159	Permanent Employees	265,408	265,408	236,289
7,209	-	2,000	2,000	Clerical Co-op	2,000	2,000	10,000
2,244	1,213	4,000	4,000	Overtime	10,644	4,500	4,500
				Employee Benefits:			
38,293	18,665	39,115	40,632	Social Security	41,807	41,331	39,941
175,422	99,209	182,271	205,161	Employee Insurance	181,108	181,101	180,778
125,303	63,139	117,217	142,905	Retiree Health Insurance	136,378	134,320	124,565
11,778	9,300	11,455	11,452	Longevity	12,414	12,414	12,414
95,497	52,723	107,860	106,817	Retirement Fund	110,816	107,870	103,502
376	225	672	860	Cost of Living	860	860	860
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
755	960	1,958	2,015	Legal Services	2,015	2,015	2,015
5,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
4,348	5,174	9,000	10,000	Office Supplies	12,000	10,000	10,000
				Other Services and Charges:			
1,198	376	2,000	2,500	Postage	3,200	2,500	2,500
-	-	-	-	Educational Expense	-	-	2,000
5,056	3,237	15,000	17,000	Contractual Services	17,200	17,000	34,000
26,100	15,000	30,000	30,000	Court Reporter	30,000	30,000	30,000
1,424	578	2,000	3,000	Telephone	3,000	3,000	3,000
1,371	1,180	3,000	3,000	Printing and Publishing	3,000	3,000	3,000
<u>\$ 978,558</u>	<u>\$ 510,544</u>	<u>\$ 1,027,044</u>	<u>\$ 1,091,771</u>	Total Council	<u>\$ 1,083,094</u>	<u>\$ 1,068,563</u>	<u>\$ 1,050,608</u>

37TH DISTRICT COURT

The 37th District Court is part of a State system and operates under the supervision of the Michigan Supreme Court. The four district judges, who must be attorneys, are elected by the citizens of Warren and Center Line for six-year terms.

The District Court has exclusive jurisdiction over the following matters:

- a) All civil litigation up to \$25,000.
- b) The arraignment, setting of bail, and preliminary examination of all criminal felony cases.
- c) All criminal misdemeanor violations of State Statutes where the penalty does not exceed one year in jail.
- d) All City Ordinance violations.
- e) All traffic violations.

The District Court also handles marriages, landlord-tenant litigation, evictions, and land contract forfeitures. Garnishments and other creditor collection procedures also originate in the District Court.

A Small Claims Division for civil cases under \$3,000 is provided in the District Court. Hearings are held, where all parties appear without attorneys. Claims are decided and judgments may be entered for money damages only.

In the 37th District Court all testimony is recorded, and every person who appears before the Court has a right to have his case tried by the Judge or by a jury of six citizens (except in Small Claims cases and civil infraction traffic violations). All appeals from the District Court are made to the Macomb County Circuit Court.

Fines and fees assessed and collected by the 37th District Court are transferred either to the State of Michigan, the County of Macomb, or the Cities of Warren and Center Line. As the District Control Unit for the 37th District Court, the City of Warren receives the vast majority of all fines and fees collected.

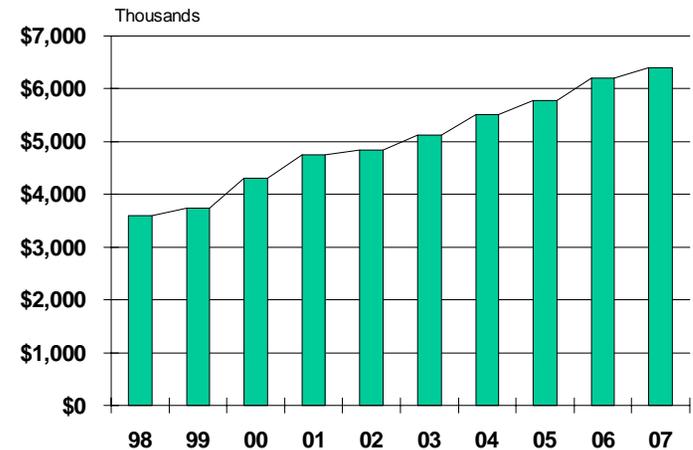
37TH DISTRICT COURT

Fiscal 2009 Performance Objectives

1. To process in a speedy and efficient manner all cases filed in the 37th District Court.
2. To enforce all sanctions and sentences imposed by the Judges of the Court, through the use of drivers' license sanctions, vehicle immobilization, warrants, show cause hearings and probation enforcement.
3. To extend the use of community service programs to assist in the clean-up of property maintenance violations.
4. To increase utilization of the Probation Department.
5. To reduce the backlog of open files with outstanding fines and costs owing.
6. To continue rigorous collection efforts pertaining to appointed counsel fee reimbursement.
7. To maintain an effective and productive Drug Court.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Small Claims	970	1,200	1,100	1,100
Landlord & Tenant	4,327	4,100	4,400	4,400
Parking Tickets	1,521	1,500	1,500	1,500
Traffic Misdemeanor & Civil	57,163	58,000	58,000	58,000
Non-Traffic Felony	2,070	2,300	2,200	2,200
Non-Traffic Misdemeanor & Civil	2,393	2,200	2,400	2,400
Traffic OUIL/OWI	571	750	600	600
General Civil	5,500	4,800	5,500	5,500
Probation – Active Cases	1,212	1,200	1,200	1,200
Pre-sentence Investigations	395	400	400	400
Alcohol Evaluations	516	550	500	500

EXPENDITURE HISTORY 37th DISTRICT COURT



GENERAL FUND PERSONNEL

<u>37TH DISTRICT COURT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Judge	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724
Court Administrator	1	102,710	1	105,289	1	105,289	1	105,289
Chief Probation Officer	1	69,577	1	71,410	1	71,410	1	71,410
Probation Officer	3	60,948	3	62,587	3	62,587	3	62,587
Office Manager	1	60,675	1	62,308	1	62,308	1	62,308
Court Recorder	4	60,675	4	62,308	4	62,308	4	62,308
Drug Court Coordinator	1	60,675	1	62,308	1	62,308	1	62,308
Court Officer	5	56,318	5	57,853	5	57,853	5	57,853
Court Clerk II	6	51,755	6	53,187	6	53,187	6	53,187
Court Clerk I	6	48,941	6	50,310	6	50,310	6	50,310
Court Typist	6	45,548	6	46,841	6	46,841	6	46,841
Court File Clerk	11	42,418	11	43,640	11	43,640	11	43,640
Temporary Employees		115,000		120,000		120,000		120,000
Overtime	—	2,000	—	2,000	—	2,000	—	2,000
Total Personnel	<u>49</u>		<u>49</u>		<u>49</u>		<u>49</u>	

(a) Wage rates are based on Local 1250 Court Employees and Local 412 Unit 35 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT 37TH DISTRICT COURT	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 182,896	\$ 87,227	\$ 180,029	\$ 183,600	Elected Officials	\$ 180,136	\$ 180,136	\$ 180,136
2,252,663	1,114,664	2,349,952	2,350,418	Permanent Employees	2,416,166	2,416,166	2,416,166
135,064	57,594	120,000	115,000	Temporary Employees	120,000	120,000	120,000
80,281	36,640	80,000	134,148	Temporary Employees-Drug Court	-	-	-
754	1,489	2,000	2,000	Overtime	2,000	2,000	2,000
				Employee Benefits:			
199,510	96,140	202,118	208,719	Social Security	204,405	204,405	204,405
535,330	292,134	564,912	604,791	Employee Insurance	673,001	673,001	673,001
646,943	343,408	716,321	715,305	Retiree Health Insurance	872,085	872,085	872,085
86,718	50,700	89,408	90,861	Longevity	95,669	95,669	95,669
637,799	325,140	678,215	712,775	Retirement Fund	743,435	743,435	743,435
4,736	2,556	7,612	9,675	Cost of Living	9,675	9,675	9,675
4,557	3,328	7,091	6,975	Legal Services	6,975	6,975	6,975
61,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
44,313	30,706	50,000	50,000	Office Supplies	60,000	52,000	52,000
				Other Services and Charges:			
15,802	8,175	18,000	18,000	Postage	18,000	18,000	18,000
21,973	8,695	22,000	22,000	Bank Service Charges	22,000	22,000	22,000
14,900	12,400	15,300	16,000	Auditing	16,000	16,000	16,000
35,110	31,485	45,000	45,000	Contractual Services	45,000	45,000	45,000
158,063	100,000	170,000	170,000	Contractual Services - Data Processing	180,000	175,000	175,000
39,783	8,150	50,000	50,000	Drug Court Expense	50,000	50,000	50,000
17,739	-	-	-	Byrne Formula Grant Expense - 2005	-	-	-
-	-	6,999	6,999	W.R.A.P. Drug Court Expense	-	-	-
25,105	13,234	21,514	21,514	Justice Assistance Grant Expense - 2006	-	-	-
-	14,400	99,426	99,426	Justice Assistance Grant Expense - 2007	-	-	-
30,142	5,000	17,467	17,467	Michigan Drug Court Grant Expense - 2005	-	-	-
13,900	4,354	16,100	16,100	Michigan Drug Court Grant Expense - 2006	-	-	-
-	-	500	500	Transcripts	500	500	500
719,418	119,388	650,000	550,000	Counsel for Indigent Defendants	600,000	600,000	600,000
20,339	8,288	25,000	28,000	Witness and Jury Fees	28,000	26,000	26,000
22,821	15,625	32,000	32,000	Telephone	32,000	32,000	32,000
2,087	673	2,500	3,000	Mileage	3,000	3,000	3,000
98,494	39,368	100,000	100,000	Public Utilities	110,000	110,000	110,000
250,000	250,000	250,000	250,000	Building Rental	250,000	250,000	250,000
11,065	8,263	13,000	13,000	Books	13,000	13,000	13,000
5,405	3,010	6,000	6,000	Memberships and Dues	6,000	6,000	6,000
				Capital Outlay:			
16,230	3,835	10,000	10,000	Equipment - Office	16,000	5,000	5,000
\$ 6,390,940	\$ 3,096,069	\$ 6,618,464	\$ 6,659,273	Total 37th District Court	\$ 6,773,047	\$ 6,747,047	\$ 6,747,047

MAYOR

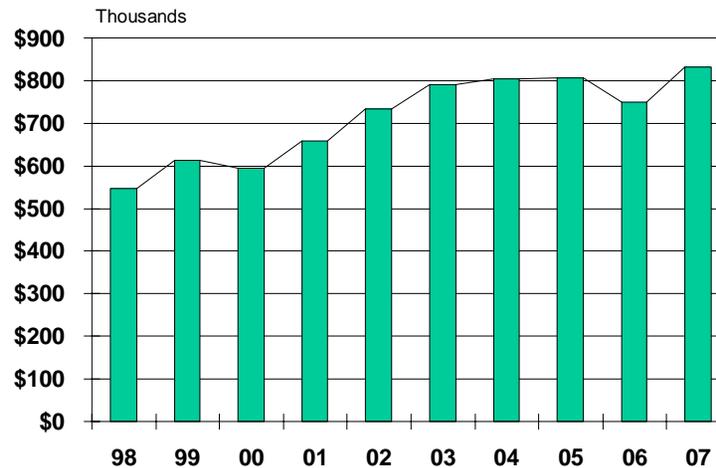
The Mayor, the City's chief elected official, is elected to a four-year term by Warren voters. He serves as liaison between Warren and other governmental agencies at all levels.

As the Chief Executive Officer of the City, he through his department heads is responsible for the day to day operations of the City. He also renders his recommendation on all labor contracts to City Council for their consideration and approval.

The duties of the Mayor include serving as signatory on official City documents as required by Council, City Charter, state or federal law, including validation of bonds, notes, and contracts along with the City Clerk, and/or Treasurer. He prepares the City budget and presents it to Council with comments in April of each year. Additionally, the Mayor has veto power over Council actions as they relate to ordinances, resolutions, and Council proceedings.

The Mayor presides over many ceremonial activities. He also is the appointing authority of all the City's major departments and has the power to prevent disorder, preserve the public peace and health, and provide for the safety of persons and property.

EXPENDITURE HISTORY MAYOR



GENERAL FUND PERSONNEL

<u>MAYOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Mayor	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212
Deputy Mayor	1	88,119	- (c)	-	- (c)	-	- (c)	-
Chief of Staff	-	-	1 (c)	68,102	1 (c)	68,102	1 (c)	68,102
Economic Development Director	1	71,027	1	72,893	1	72,893	1	72,893
Assistant to the Mayor	1	57,537	1	61,798	1	61,798	1	61,798
Community Relations Director	1	70,739	- (c)	-	- (c)	-	- (c)	-
Neighborhood Services Coordinator	-	-	1 (c)	56,505	1 (c)	56,505	1 (c)	56,505
Executive Administrator	1	68,102	- (c)	-	- (c)	-	- (c)	-
Secretary to the Mayor	-	-	1 (c)	56,685	1 (c)	56,685	1 (c)	56,685
Administrative Technician-Mayor	-	-	1 (c)	49,362	1 (c)	49,362	1 (c)	49,362
Clerical Assistant	1	31,599	- (c)	-	- (c)	-	- (c)	-
Clerical Co-op/Temporary	—	17,000	—	53,700	—	45,000	—	45,000
Total Personnel	<u>7</u>		<u>7</u>		<u>7</u>		<u>7</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

(c) Reclassification of Deputy Mayor to Chief of Staff; Community Relations Director to Neighborhood Services Coordinator; Clerical Assistant to Administrative Technician - Mayor; Executive Administrator to Secretary to the Mayor.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT MAYOR	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 110,212	\$ 52,563	\$ 108,485	\$ 110,636	Elected Official	\$ 108,548	\$ 108,548	\$ 108,548
353,388	198,124	384,792	388,170	Permanent Employees	366,834	366,834	366,834
18,668	16,961	44,000	17,000	Clerical Co-op/Temporary	53,700	45,000	45,000
				Employee Benefits:			
38,354	21,374	42,417	40,634	Social Security	40,971	40,297	40,297
61,835	34,081	68,925	79,732	Employee Insurance	58,319	58,309	58,309
123,479	64,430	95,157	132,203	Retiree Health Insurance	65,109	65,109	65,109
7,336	2,842	2,842	7,076	Longevity	-	-	-
81,903	43,654	68,458	86,477	Retirement Fund	48,029	48,029	48,029
536	289	937	1,290	Cost of Living	1,290	1,290	1,290
10,800	4,400	9,200	10,800	Auto Allowance	3,600	3,600	3,600
230	448	986	1,085	Legal Services	1,085	1,085	1,085
9,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
10,521	7,623	15,000	15,000	Office Supplies	17,800	15,000	15,000
				Other Services and Charges:			
859	2,229	5,000	5,000	Postage	8,000	7,000	7,000
2,449	3,082	5,000	5,000	Contractual Services	6,675	6,000	6,000
743	247	800	1,000	Auto Expense	1,500	1,500	1,500
				Capital Outlay:			
400	-	2,000	2,000	Equipment - Office	2,000	2,000	2,000
<u>\$ 830,713</u>	<u>\$ 452,347</u>	<u>\$ 853,999</u>	<u>\$ 903,103</u>	Total Mayor	<u>\$ 783,460</u>	<u>\$ 769,601</u>	<u>\$ 769,601</u>

CITY CLERK

The City Clerk is the Chief Elections Officer of the City. He also is the custodian of all papers, documents, surety bonds and records, which pertain to the City. The City Clerk serves as an ex-officio member of the Police and Fire Civil Service Commission.

The City Clerk's duties include serving as signatory and keeper of records of all ordinances, resolutions, contracts, and actions of the City Council, as well as all Boards and Commissions of the City. He administers any oath required for municipal purposes by law or City Ordinance. He is the custodian of the City Seal.

The City Clerk's Office issues licenses and permits as required by the City of Warren Ordinances. These licenses include business licenses, dog licenses, and garage sale licenses. The Clerk's Office processes all birth and death certificates for the City of Warren.

The City Clerk's Office provides forms to the public for all petitions required to be filed for any purpose by provisions of the City of Warren Charter or any Ordinance of the City. The City Clerk's Office supervises all Federal, State, County, City of Warren, and local school district elections.

The City Clerk's Office is an official passport acceptance agency authorized by the United States Department of State.

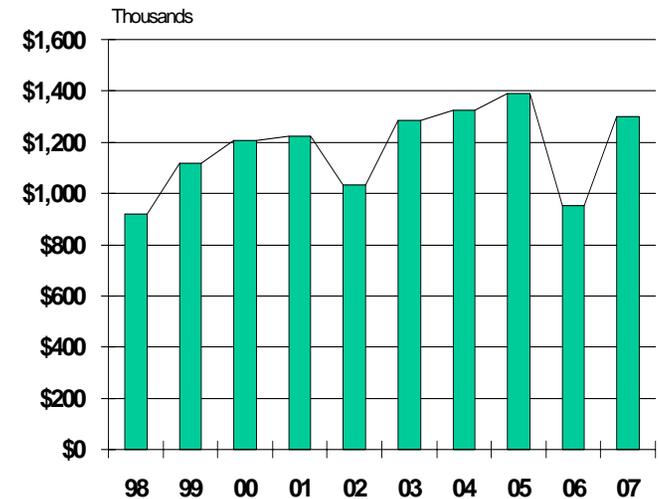
CITY CLERK

Fiscal 2009 Performance Objectives

1. To consolidate voter precincts.
2. To increase voter participation.
3. To revise business licensing program.
4. To revise dog licensing program.

EXPENDITURE HISTORY CITY CLERK

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Business licenses issued	941	1,500	1,500	1,500
Public hearings	69	100	100	100
Changes in voter registration	42,844	45,000	45,000	45,000
Dog licenses issued	4,967	7,500	6,000	6,000
Garage sale permits issued	2,541	4,000	3,500	3,500
Death certificates issued	1,902	3,500	3,000	3,000
Birth certificates issued	1,388	3,500	3,000	3,000
Lawsuits issued	34	95	95	95
Contracts signed, catalogued and filed	45	95	95	95
Dog park passes issued	253	600	500	500
Passports issued	349	600	600	600
Internet requests processed	1,900	2,200	2,200	2,200



GENERAL FUND PERSONNEL

<u>CLERK</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Clerk	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Clerk	1	77,996	1	80,019	1	80,019	1	80,019
Office Manager	1	67,470	1	69,256	1	69,256	1	69,256
Election Technician & License Officer	-	-	1 (c)	71,069	-	-	1 (c)	66,800
License Officer & Voting Machine Custodian	1	57,507	- (c)	-	1	59,069	- (c)	-
Election & Registration Specialist	1	51,901	1	53,337	1	53,337	1	53,337
Senior Clerk	1	51,901	1	53,337	1	53,337	1	53,337
Administrative Clerical Technician	1	49,627	1	51,012	1	51,012	1	51,012
Office Assistant - Clerks Office	2	34,559	3 (b)	35,605	2	35,605	2	35,605
Election Assistant & Voting Machine Trainee	-	-	1 (b)	26,853	-	-	-	-
Seasonal Employees		38,000		40,575		40,575		40,575
Temporary Employees - Election Wages		279,000		281,480		281,480		281,480
Overtime	—	33,000	—	50,468	—	45,000	—	45,000
Total Personnel	<u>9</u>		<u>11</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 59 and Local 1917 contracts that expire 6/30/09.
 (b) New position.
 (c) Reclassification of License Officer & Voting Machine Custodian to Election Technician & License Officer.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT CLERK	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 81,511	\$ 38,874	\$ 80,234	\$ 81,825	Elected Official	\$ 80,281	\$ 80,281	\$ 80,281
403,048	204,508	424,460	416,835	Permanent Employees	511,540	436,779	444,541
37,107	21,525	38,000	38,000	Seasonal Employees	40,575	40,575	40,575
24,150	22,332	33,000	33,000	Overtime	50,468	45,000	45,000
				Employee Benefits:			
43,724	22,503	45,578	45,634	Social Security	54,570	48,320	48,922
90,539	51,672	89,810	104,728	Employee Insurance	131,156	94,142	94,230
122,007	65,276	133,390	133,778	Retiree Health Insurance	190,816	172,628	175,228
18,065	5,169	17,447	17,446	Longevity	19,134	19,134	19,134
111,666	59,730	122,057	127,153	Retirement Fund	161,308	136,920	138,084
851	497	1,402	1,720	Cost of Living	2,150	1,720	1,720
986	691	1,383	1,395	Legal Services	1,705	1,395	1,395
9,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
190	-	190	190	Uniforms	380	190	190
19,807	16,800	21,000	21,000	Office Supplies	25,000	25,000	25,000
				Other Services and Charges:			
181,123	155,828	262,398	279,000	Election Wages	281,480	281,480	281,480
10,437	12,755	30,000	36,000	Postage	40,000	38,000	38,000
83,253	96,250	201,000	201,000	Election Expense	198,736	198,736	191,536
11,003	12,422	50,000	50,000	Contractual Services	62,350	50,000	50,000
946	540	1,500	1,500	Auto Expense	1,500	1,500	1,500
48,058	22,136	55,000	60,000	Printing and Publishing	65,000	63,000	58,000
				Capital Outlay:			
770	-	-	-	Equipment - Office	-	-	-
<u>\$ 1,298,241</u>	<u>\$ 809,508</u>	<u>\$ 1,607,849</u>	<u>\$ 1,650,204</u>	Total Clerk	<u>\$ 1,918,149</u>	<u>\$ 1,734,800</u>	<u>\$ 1,734,816</u>

TREASURER

The Treasurer's Office is responsible for the collection, safekeeping, and allocation of all City revenues, including real and personal property taxes, highway revenues, federal and state grant and other revenues, special assessments, fees, licenses and water revenues. These moneys are invested utilizing several sophisticated techniques to optimize interest earnings while ensuring the safety of City funds. The interest revenue earned from investment of the City's funds is a significant factor in maintaining a high level of City services and minimizing City taxes.

In a constantly changing, increasingly complex economic environment, it is essential for the City Treasurer to keep abreast of new regulatory and technological developments in the financial marketplace. Government legislation, economic trends, new financial instruments, and technical innovations must be monitored and evaluated so investment strategies can be revised and improved. The Treasurer, in the capacity as the City's money manager, strives to keep Warren at the forefront of investment policy.

Organization and procedural methods that improve the efficiency and accuracy of the flow of financial information between the Treasurer's Office, the Controller's Office and other City departments have been updated and improved to meet the increasing demands by the public and other users for financial accountability and timely reporting. Systems improvements in several administrative functions, such as revenue collection, property tax information systems, and investment activity, are in process to further assist in meeting these demands.

As a Charter member of the Police and Fire Retirement System Board, the Treasurer also manages the \$328 million Police and Fire Pension Fund with the assistance of outside professional actuarial and financial consultants. This fund is managed in accordance with sound actuarially determined standards.

The City Treasurer also acts as the property tax collection agent for all taxing units located in the City. Approximately \$222 million in local unit taxes are collected, accounted for, and distributed annually by the Treasurer to the units.

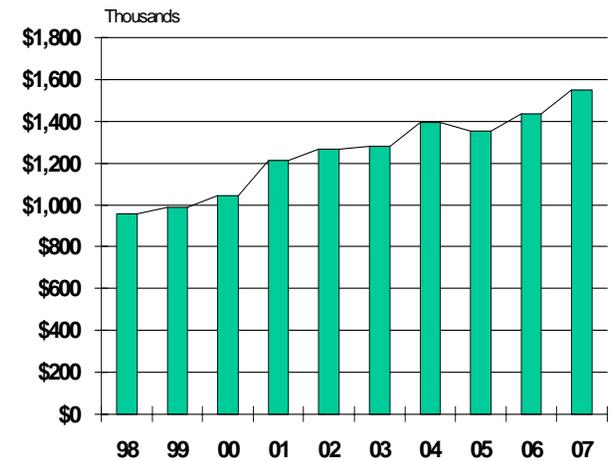
TREASURER

Fiscal 2009 Performance Objectives

1. To administer cash management to maximize investment earnings.
2. To increase direct debit water billing.
3. To collect revenues efficiently and make authorized disbursements on a timely basis.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Tax bills processed manually	148,721	132,000	148,000	148,000
Tax bills processed off CD-ROM	76,000	85,000	76,000	76,000
Date of delivery to County	April 1	April 1	April 1	April 1
Payroll checks/Advice's processed	29,406	24,000	29,000	29,000
Police & Fire pension checks processed	1,600	1,600	1,600	1,600
General Employees pension checks processed	1,800	1,800	1,800	1,800
List of Bills checks processed	13,874	14,000	14,000	14,000
Water bills processed manually	528,000	518,000	529,000	529,000
Water bills automatic payment	4,918	-	5,200	5,600
Status changes manually	1,813	9,000	2,100	2,400
Personal Property tax accounts	4,101	3,900	3,950	3,900
Delinquent Personal Property tax accounts	1,426	300	1,400	1,600

EXPENDITURE HISTORY TREASURER



GENERAL FUND PERSONNEL

<u>CITY TREASURER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Treasurer	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Treasurer	1	77,996	1	80,019	1	80,019	1	80,019
Tax Accountant III	1	74,128	1	76,064	1	76,064	1	76,064
Accountant II	1	67,907	1	69,703	1	69,703	1	69,703
Personal Property Tax Administrator	1	60,368	1	61,994	1	61,994	1	61,994
Accountant I	1	57,844	1	59,413	1	59,413	1	59,413
Tax Account Technician	2	51,901	2	53,337	2	53,337	2	53,337
Tax Account Specialist	4	48,372	4	49,728	4	49,728	4	49,728
Seasonal Employees		21,000		30,000		25,000		25,000
Overtime	—	14,000	—	20,000	—	16,000	—	16,000
Total Personnel	<u>12</u>		<u>12</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT TREASURER	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 81,511	\$ 38,875	\$ 80,234	\$ 81,825	Elected Official	\$ 80,281	\$ 80,281	\$ 80,281
607,585	249,708	567,898	613,840	Permanent Employees	627,146	627,146	627,146
15,324	16,597	30,000	21,000	Seasonal Employees	30,000	25,000	25,000
14,567	2,221	14,000	14,000	Overtime	20,000	16,000	16,000
				Employee Benefits:			
58,681	24,607	54,663	58,326	Social Security	60,075	59,378	59,378
131,957	71,927	152,066	159,936	Employee Insurance	189,852	189,841	189,841
173,038	72,628	162,819	177,820	Retiree Health Insurance	221,381	220,041	220,041
22,132	7,191	14,119	19,583	Longevity	15,373	15,373	15,373
172,734	64,143	143,797	178,999	Retirement Fund	202,620	200,702	200,702
1,065	545	1,778	2,365	Cost of Living	2,365	2,365	2,365
1,152	819	1,741	1,860	Legal Services	1,860	1,860	1,860
14,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
7,031	6,941	10,000	10,000	Office Supplies	12,000	11,000	11,000
				Other Services and Charges:			
64,205	33,728	63,000	63,000	Postage	68,000	66,000	66,000
16,743	13,844	15,000	15,000	Contractual Services	17,000	17,000	17,000
835	-	8,000	8,000	Legal Fees	2,000	2,000	2,000
18,189	27,773	46,000	46,000	Tax Statement Preparation	46,000	46,000	46,000
511	287	700	-	Mileage	1,000	1,000	1,000
150,000	-	175,000	175,000	Delinquent Personal Property Tax Write-off	200,000	200,000	200,000
				Capital Outlay:			
-	1,973	20,400	20,400	Equipment - Office	14,000	-	-
<u>\$ 1,551,260</u>	<u>\$ 633,807</u>	<u>\$ 1,561,215</u>	<u>\$ 1,666,954</u>	Total Treasurer	<u>\$ 1,810,953</u>	<u>\$ 1,780,987</u>	<u>\$ 1,780,987</u>

CONTROLLER

The Controller's Office is charged with the efficient administration, control and reporting of all funds expended by the City. The Controller is the chief financial officer of the City, directs the department, and plays a key roll as a member of the Mayor's administrative team in policy development and planning and control of City operations. The task of overseeing the City's financial well-being has become the major function of all employees in the Department and they review every expenditure to insure that Warren residents receive the best possible return for their tax dollars.

The Controller's office is deeply involved in establishing, upgrading, coordinating, and administering the accounting systems used to control the operations of the City.

The four major sections of the Controller's Office are:

BUDGET AND PERFORMANCE MANAGEMENT
ACCOUNTING AND FINANCIAL REPORTING
PAYROLL AND PENSIONS
PURCHASING AND INVENTORY MANAGEMENT

The Controller with the assistance of the Budget Director develops and continuously monitors the actual performance of the City's departments to the City's budget plan. The City and Water Department budgets exceed \$209 million dollars for the current fiscal year.

In planning for control, considerable data is gathered and subjected to classification and analysis by the Accounting and Reporting Section. This section, under the direction of the Accounting Supervisor, assimilates all financial information into monthly and annual accounting reports of the City's financial condition. The reports are prepared for both internal use and external review. As evidenced by the City's maintenance of favorable underwriter and lender relationships, these reports are among the most significant communication mediums used by the City to reach parties interested in the City of Warren.

Preparation of payroll checks for some 860 full-time City employees is the task of the payroll section. The City and Water annual payroll and related fringe benefits exceed \$116 million dollars, and account for approximately 65 percent of the total City and Water operating budgets.

The Purchasing section is responsible to secure the equipment, materials, and supplies required for the operations of the City departments at the best possible price. The Purchasing section processes almost 4,000 purchase orders having a value in excess of \$12 million dollars annually.

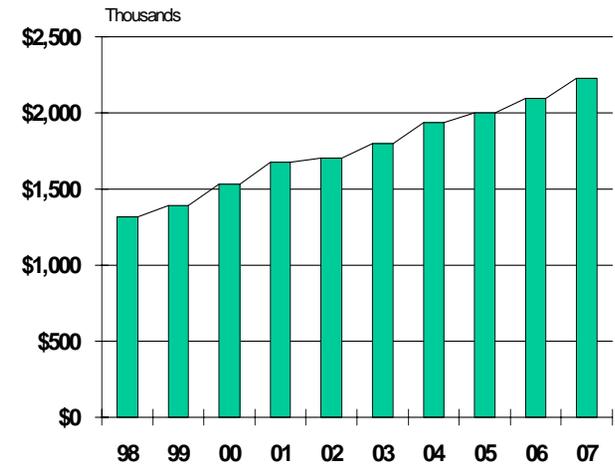
CONTROLLER

Fiscal 2009 Performance Objectives

1. To increase usage of the automated bill payment system for water and sewer customers.
2. To continue implementation of a web based vendor registration/bid notification system, which will include the Tri-County Cooperative.
3. To continue to expand the purchasing information, bid notification, contracts and contract pricing, and vendor information on the intranet.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Proposed & Final Budget Documents Printed	115	115	115	115
City Funds Budgeted & Monitored	30	29	33	32
Monthly Financial Reports Prepared	12	12	12	12
Budget Amendments Prepared	44	40	35	40
Travel Requests Processed	91	80	70	70
Labor Contracts Costed	3	1	1	0
G.F.O.A. Distinguished Budget Award	1	1	1	1
Comprehensive Annual Financial Reports Printed	100	100	90	85
W-2's Issued by January 31	1,934	2,400	2,400	2,000
F-65 Report Submitted	1	1	1	1
G.F.O.A. Certificate of Achievement Award	0	1	1	1
List of Bills Prepared	24	24	24	24
1099's Issued by January 31	343	340	350	360
Purchase Orders Processed	3,897	4,000	4,000	4,000
Bids – Council items recommended	222	175	210	200
Informal Bid Correspondence	198	200	200	220
Use of Co-operative Bids	14	15	14	15
Requests for Proposals	2	5	10	7

EXPENDITURE HISTORY CONTROLLER



GENERAL FUND PERSONNEL

<u>CONTROLLER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Controller	1	\$ 109,266	1	\$ 111,992	1	\$ 111,992	1	\$ 111,992
Assistant Controller	1	87,215	1	89,445	1	89,445	1	89,445
Budget Director	1	95,051	1	97,458	1	97,458	1	97,458
Accounting Supervisor	1	89,482	1	91,763	1	91,763	1	91,763
Purchasing Agent	1	78,746	1	80,786	1	80,786	1	80,786
Accountant III	3	74,128	3	76,064	3	76,064	3	76,064
Payroll Supervisor	1	74,128	1	76,064	1	76,064	1	76,064
Buyer	1	64,217	1	65,930	1	65,930	1	65,930
Accountant I	1	57,844	1	59,413	1	59,413	1	59,413
Payroll Technician	1	51,897	1	53,333	1	53,333	1	53,333
Account Technician	2	51,897	2	53,333	2	53,333	2	53,333
Purchasing Technician	1	51,897	1	53,333	1	53,333	1	53,333
Account Specialist	4	48,372	4	49,728	4	49,728	4	49,728
Clerical Co-op		45,000		45,000		40,000		40,000
Overtime	—	44,000	—	44,000	—	42,000	—	42,000
Total Personnel	<u>19</u>		<u>19</u>		<u>19</u>		<u>19</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CONTROLLER</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 110,611	\$ 52,028	\$ 109,674	\$ 109,623	Appointed Official	\$ 112,448	\$ 112,448	\$ 112,448
1,121,256	528,679	1,130,189	1,170,435	Permanent Employees	1,200,319	1,200,319	1,200,319
14,978	13,317	32,000	45,000	Clerical Co-op	45,000	40,000	40,000
33,649	20,284	44,000	44,000	Overtime	44,000	42,000	42,000
				Employee Benefits:			
102,691	46,834	102,486	109,682	Social Security	112,184	111,641	111,641
244,112	125,950	249,330	279,171	Employee Insurance	293,724	293,716	293,716
346,466	175,202	369,829	375,404	Retiree Health Insurance	474,642	473,972	473,972
49,984	23,199	45,189	48,396	Longevity	48,793	48,793	48,793
378,833	184,337	389,112	421,009	Retirement Fund	445,063	444,104	444,104
1,981	1,066	3,202	4,085	Cost of Living	4,085	4,085	4,085
3,600	1,800	3,600	7,200	Auto Allowance	7,200	7,200	7,200
1,741	1,370	2,829	2,945	Legal Services	2,945	2,945	2,945
28,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
20,562	8,839	21,000	21,000	Office Supplies	22,000	22,000	22,000
				Other Services and Charges:			
2,626	876	3,000	4,000	Postage	3,500	3,500	3,500
2,520	1,200	3,000	3,000	Contractual Services	3,000	3,000	3,000
706	130	700	1,200	Mileage	1,000	1,000	1,000
1,085	616	1,200	1,200	Auto Expense	1,400	1,400	1,400
				Capital Outlay:			
-	-	2,000	2,000	Equipment - Office	2,000	2,000	2,000
<u>\$ 2,465,401</u>	<u>\$ 1,185,727</u>	<u>\$ 2,512,340</u>	<u>\$ 2,649,350</u>	Total Controller	<u>\$ 2,823,303</u>	<u>\$ 2,814,123</u>	<u>\$ 2,814,123</u>
				Charges Reimbursable via			
(239,355)	(126,613)	(253,225)	(253,225)	Public Act 55 - Accountant/Clerical	(273,179)	(273,179)	(273,179)
<u>\$ 2,226,046</u>	<u>\$ 1,059,114</u>	<u>\$ 2,259,115</u>	<u>\$ 2,396,125</u>	Net Controller	<u>\$ 2,550,124</u>	<u>\$ 2,540,944</u>	<u>\$ 2,540,944</u>

INFORMATION SYSTEMS

The Information Systems Division of the Controllers Office serves the computing and information needs of all City of Warren Departments. This includes but is not limited to support for the following:

- Existing Oracle and Access applications.
- Tax and assessing applications.
- Financial and utility billing applications.
- City of Warren internal and external web sites.
- Personal computers and peripherals throughout the City.
- Networking within City Hall and fiber optic network that serves 19 buildings throughout the City.
- Cisco IP telephone system at City Hall, Community Center, District Court, Sanitation and Owen Jax Recreation Center.
- Camera security system within City Hall and parking garage.
- Card access system within City Hall.
- Wireless internet access at and around City Hall.

In addition the staff of the Information Systems Division operates a help desk for all computer problems of any kind. We also perform operations and maintenance of 12 computer servers. Analysts and programmers determine future departmental information needs and develop new computer systems as needed.

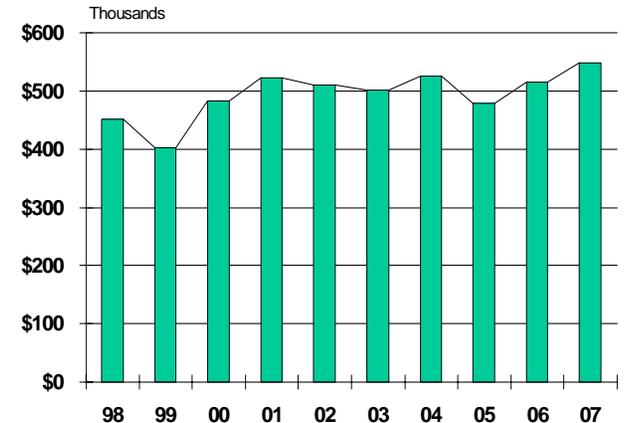
INFORMATION SYSTEMS

Fiscal 2009 Performance Objectives

1. To support citywide internet access.
2. To enhance City external web site.
3. To enhance City internal web site.
4. To continue to support personal computers and networks for all City departments.
5. To continue help desk support for City departments.
6. To develop new computer software systems.
7. To continue to maintain City telephone system.
8. To manage City Hall security system.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
PCs supported	475	500	500	500
Help Desk calls	2,950	2,600	2,800	3,000
New programs created	42	50	65	70
Program updates	25	30	50	55
Hardware platforms supported	14	12	12	14
Hours spent on PC support	3,600	3,800	3,800	4,000
Hours spent enhancing intranet web site	500	850	700	650

EXPENDITURE HISTORY INFORMATION SYSTEMS



GENERAL FUND PERSONNEL

<u>INFORMATION SYSTEMS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Information Systems Manager	1	\$ 89,424	1	\$ 91,704	1	\$ 91,704	1	\$ 91,704
Systems Analyst Supervisor	1	76,387	1	78,374	1	78,374	1	78,374
Computer Network Analyst	1	62,282	1	63,951	1	63,951	1	63,951
Temporary Employee		4,000		-		-		-
Overtime	—	10,000	—	12,273	—	10,000	—	10,000
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 59 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT INFORMATION SYSTEMS	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 228,007	\$ 114,797	\$ 234,760	\$ 228,040	Permanent Employees	\$ 234,983	\$ 234,983	\$ 234,983
2,700	1,095	4,000	4,000	Temporary Employee	-	-	-
14,437	2,281	8,000	10,000	Overtime	12,273	10,000	10,000
				Employee Benefits:			
19,199	9,370	19,233	19,262	Social Security	19,698	19,522	19,522
42,198	22,873	46,326	46,178	Employee Insurance	52,480	52,477	52,477
64,005	33,816	68,005	66,344	Retiree Health Insurance	85,139	84,378	84,378
6,116	5,838	5,838	5,856	Longevity	6,248	6,248	6,248
34,245	17,008	34,203	33,423	Retirement Fund	34,714	34,396	34,396
324	180	518	645	Cost of Living	645	645	645
218	230	461	465	Legal Services	465	465	465
5,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
4,877	3,613	6,280	6,280	Operating Supplies	6,900	6,500	6,500
				Other Services and Charges:			
10,528	6,830	20,000	20,000	Software Services	20,000	20,000	20,000
114,999	183,483	230,000	230,000	Contractual Services	251,780	245,000	245,000
				Capital Outlay:			
1,492	989	5,000	5,000	Equipment - Computer	16,560	5,000	5,000
<u>\$ 548,345</u>	<u>\$ 402,403</u>	<u>\$ 682,624</u>	<u>\$ 675,493</u>	Total Information Systems	<u>\$ 741,885</u>	<u>\$ 719,614</u>	<u>\$ 719,614</u>

LEGAL

The preparation of legislation for consideration by the City Council is a primary function of the City Attorney. Of equal importance is responsibility for the activities of the City to be in compliance with the law, including City Departments and actions of elected officials, boards and commissions, and the representation of the City of Warren in disputes. The City Attorney is appointed by the Mayor and the appointment must be confirmed by the City Council, to which the City Attorney is directly responsible. With the help of his Chief Assistant City Attorney and Assistant City Attorneys, the City Attorney does the following:

- Approves and prosecutes cases brought under the Ordinances of the City of Warren, in the 37th District Court, including providing for Victim's Rights;
- Provides legal opinions to the Mayor, City Council, Police Department, Fire Department, Building Authority, the Downtown Development Authority, Brownfield Development Authority, Commission on Disabilities, Board of Zoning Appeals, Community Development Block Grant Program, Cable Commission, Civil Service Commission, Housing Commission, Police and Fire Civil Service Commission, General Employees Retirement Board, Police and Fire Retirement Board, Tax Increment Finance Authority, and other City officials on all legal matters pertaining to the interests of the City; and
- Prepares legal documents including contracts, bonds, ordinances, and resolutions. The office negotiates for the acquisition of real estate, oversees and facilitates the purchase, sale and leasing of real estate, investigates and makes recommendations for the settlement and defense of claims against the City, and represents the City in lawsuits in which the City is a party.

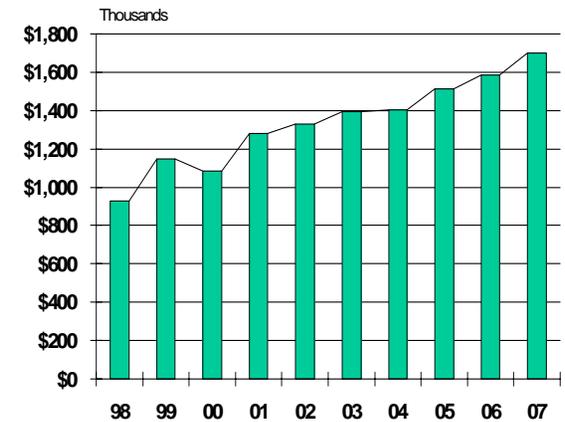
LEGAL

Fiscal 2009 Performance Objectives

1. To continue a vigorous defense of the City of Warren in both legal and administrative forums.
2. To continue to provide daily on-site legal representation at the Police Department to assist our police force as well as victims of crimes.
3. To provide on-site and off-site legal representation for juvenile offender citations.
4. To assist in the drug court processing of non-violent drug offenders at the 37th District Court.
5. To continue in-house representation of the water rate issues with the City of Detroit.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Warrants - Prosecuted	1,621	1,816	1,600	1,650
Civil Infractions - Prosecuted	44,383	39,169	44,400	44,500
Misdemeanors - Prosecuted	8,963	7,336	9,000	9,100
Pre-trials - Prosecuted	6,604	6,549	6,600	6,600
Seven Day Letter Complaints	137	150	150	150
Seven Day Letter Responses	59	85	100	100
On-site Police file resolutions	580	548	600	600
Warrants reviewed and refused	195	187	200	200
Discovery Requests	397	446	400	450
Victim Rights action	1,512	969	1,500	1,500
Subpoenas	184	175	200	200

EXPENDITURE HISTORY LEGAL



GENERAL FUND PERSONNEL

<u>LEGAL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Attorney	1	\$ 109,360	1	\$ 112,089	1	\$ 112,089	1	\$ 112,089
Chief Assistant City Attorney	1	100,347	1	102,873	1	102,873	1	102,873
Assistant City Attorney	5	98,658	5	101,146	5	101,146	5	101,146
Administrative Assistant to City Attorney	1	65,705	1	67,451	1	67,451	1	67,451
Legal Administrative Secretary	1	53,420	1	54,890	1	54,890	1	54,890
Legal Administrative Specialist	1	49,786	1	51,174	1	51,174	1	51,174
Legal Administrative Clerk	1	47,563	1	48,901	1	48,901	1	48,901
 <u>Permanent Part-time Employees:</u>								
Clerical Co-op		10,000		11,000		11,000		11,000
Law Clerks	—	40,000	—	45,000	—	42,000	—	42,000
 Total Personnel	 <u>11</u>		 <u>11</u>		 <u>11</u>		 <u>11</u>	

(a) Wage rates are based on Local 412 Unit 35 and Unit 59 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT LEGAL	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 105,822	\$ 55,998	\$ 115,373	\$ 109,717	Appointed Official	\$ 112,546	\$ 112,546	\$ 112,546
562,952	279,018	582,580	581,244	Assistant Attorneys	603,590	603,590	603,590
195,539	83,330	195,717	217,003	Clerical Staff	223,323	223,323	223,323
				Part-time Employees -			
40,592	17,691	40,000	40,000	Law Clerks	45,000	42,000	42,000
12,670	9,858	20,000	10,000	Clerical - Co-op	11,000	11,000	11,000
				Employee Benefits:			
73,416	30,772	71,150	74,226	Social Security	77,632	77,399	77,399
130,555	71,381	137,247	149,493	Employee Insurance	157,260	157,257	157,257
241,118	119,466	255,276	255,879	Retiree Health Insurance	287,323	287,323	287,323
29,748	6,200	23,210	29,230	Longevity	25,140	25,140	25,140
247,390	119,993	256,403	267,951	Retirement Fund	241,348	241,348	241,348
1,125	583	1,812	2,365	Cost of Living	2,365	2,365	2,365
3,600	1,500	3,300	3,600	Auto Allowance	3,600	3,600	3,600
154	294	678	775	Legal Services	775	775	775
22,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
6,610	3,136	7,500	7,500	Office Supplies	7,800	7,500	7,500
				Other Services and Charges:			
2,343	7,276	7,700	6,400	Contractual Services	9,000	6,400	6,400
1,717	1,299	2,300	2,300	Postage	2,500	2,500	2,500
2,571	1,570	6,000	8,000	Legal Fees	5,000	5,000	5,000
923	268	1,200	1,400	Mileage	1,250	1,250	1,250
17,985	22,771	23,000	23,000	Books, Dues, and Subscriptions	26,000	23,000	23,000
				Capital Outlay:			
-	-	-	-	Equipment - Office	1,000	1,000	1,000
<u>\$ 1,698,830</u>	<u>\$ 832,404</u>	<u>\$ 1,750,446</u>	<u>\$ 1,790,083</u>	Total Legal	<u>\$ 1,843,452</u>	<u>\$ 1,834,316</u>	<u>\$ 1,834,316</u>

ASSESSING

The Assessing Department has the responsibility of preparing the Assessment Rolls and Tax Rolls of the City for all classes of property subject to taxation. Appraising and otherwise determining the true cash value of all such properties in the City carries out this responsibility. The state constitution and statutes require that, notwithstanding any other provision of law, the assessed values placed upon the assessment roll shall be at fifty percent (50%) of true cash value.

Proposal A, passed by the voters March 15, 1994, places additional and profound limits on values used to compute property taxes. Starting in 1995, property taxes were calculated using "taxable" value, capped by the consumer price index until a property transfers ownership. Prior to Proposal A, taxes were calculated using "State Equalized Value" (S.E.V.) which keeps pace with market value regardless of ownership change.

The Assessing Department also serves as a source of information for the public, maintaining data on each parcel of property in the City including subdivision plat maps for public inspection. This information is maintained for nearly sixty-two thousand parcels, of which approximately 57,900 are real property and approximately 4,100 are personal property. These include Ad Valorem parcels, Industrial Facility Tax (IFT), Obsolete Property Rehabilitation Act (OPRA), Tax Increment Financing Authority (TIFA), Downtown Development Authority (DDA), Brownfield Authority and Renaissance Zone properties.

Twice a year, the Department prepares rolls for the City, the County and the school tax billings totaling \$238 million of which over \$83.5 million is levied for City purposes.

The Department, with the support of the Mayor and City Council, continues to improve public access to thousands of informational items pertaining to property in the City. The computerized appraisal and information system, coupled with internet data access, has greatly enhanced the availability of this information for use by the citizens of this community.

An additional function of the Assessing Department is to record, maintain and edit the status of each parcel of property in the City to determine whether it qualifies for a "principal residence" exemption from a portion of school tax. The Department also analyzes affidavits and deeds on every transferred property within the City that would trigger an "uncapping" of the taxable value in accordance with Proposal A.

The Board of Review, created by Charter, is composed of five members appointed by the Mayor for five-year terms. The Board convenes on the third Monday in March of each year and meets for a period of not less than three calendar days to hear concerns of persons considering themselves aggrieved in the way their property is assessed. The Board has the discretion and authority to make adjustments to the individual's assessment if warranted. The Department continues its defense of assessments through the Michigan Tax Tribunal and higher courts.

General Property Tax Law also provides for a special meeting of the Board of Review to be held on specific days in July and December for the purpose of correcting qualified errors or mutual mistakes.

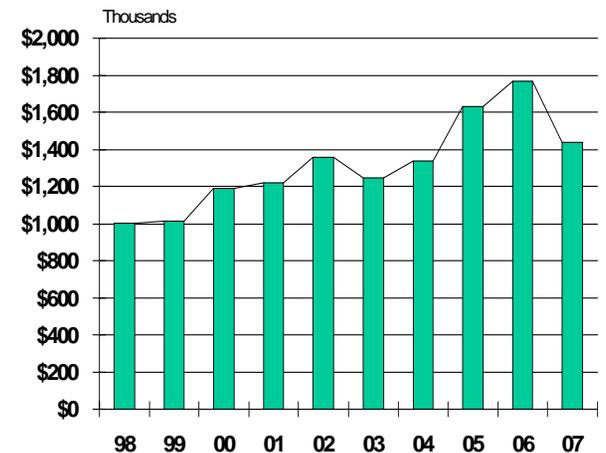
ASSESSING

Fiscal 2009 Performance Objectives

1. To convert commercial/industrial sketches to digital format.
2. To enhance web access to data.
3. To review and restratify economic neighborhoods.
4. To coordinate GIS/aerial mapping with Macomb County.
5. To integrate real and personal property common records.
6. To improve public access of data at counter and online.
7. To develop GIS platform for City Hall users.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Preparation of Assessment Rolls (Real, Personal, IFT, OPRA)	6	6	6	6
Preparation of Summer Tax Rolls	6	6	6	6
Preparation of Winter Tax Rolls	6	6	6	6
Preparation & Maintenance of Brownfield data	0	5	3	5
Personal Property Audits	140	150	155	150
Small Claim M.T.T. appeals	65	45	85	100
Full Tax Tribunal appeals	53	35	65	85
Board of Review appeals	999	900	1,200	1,400
Mandated State and County reports	17	17	17	17
Processing of Homestead affidavits	5,500	5,500	4,500	4,500
Process deeds & transfer affidavits	6,700	6,700	5,500	5,500
Review transfers to uncap taxable value	4,700	4,700	4,000	4,000
Site Plans reviewed	225	225	225	225
Review I.F.T. applications	11	12	12	12
Property Division/Combinations	1,026	150	150	150
Prepare/Review Special Assessment Rolls	30	35	35	35
Review /Appraise taxable properties	54,000	54,000	59,000	59,000
Review/Appraise exempt properties	2,000	2,000	2,000	2,000
Review & process homestead denials by State	540	400	50	100
Verify sales & transfers, inspect sold property	3,500	3,600	1,500	3,000
Inspect and appraise building permit activity	2,450	2,900	2,900	2,900
Respond to citizens requests for information	15,000	15,000	15,000	15,000
Stratify real property neighborhoods	300	650	300	300
Identify/photograph real property parcels	2,400	2,400	1,500	2,400
Digitally sketch real property parcels	12,000	4,500	4,500	3,500

EXPENDITURE HISTORY ASSESSING



GENERAL FUND PERSONNEL

<u>ASSESSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Assessor	1	\$ 100,357	1	\$ 102,883	1	\$ 102,883	1	\$ 102,883
Deputy Assessor	1	80,578	1	82,659	1	82,659	1	82,659
Senior Real Property Appraiser	1	68,991	1	70,811	1	70,811	1	70,811
Property Appraiser III	7	65,042	7	66,773	7	66,773	7	66,773
Account Specialist	1	48,372	1	49,728	1	49,728	1	49,728
Office Assistant	1	33,177	1	34,191	1	34,191	1	34,191
Seasonal Employees		8,500		8,500		8,500		8,500
Overtime	—	12,000	—	40,300	—	12,000	—	12,000
Total Personnel	<u>12</u>		<u>12</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT ASSESSING	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 99,311	\$ 52,402	\$ 105,349	\$ 100,678	Appointed Official	\$ 103,302	\$ 103,302	\$ 103,302
605,995	312,086	651,336	664,221	Permanent Employees	690,787	690,787	690,787
10,679	-	8,500	8,500	Seasonal Employees	8,500	8,500	8,500
5,772	2,723	12,000	12,000	Overtime	40,300	12,000	12,000
				Employee Benefits:			
58,070	28,812	61,670	62,864	Social Security	67,660	65,467	65,467
114,801	65,627	123,337	137,500	Employee Insurance	144,548	144,344	144,344
179,227	96,277	201,494	196,678	Retiree Health Insurance	262,061	252,570	252,570
26,989	11,025	27,464	27,747	Longevity	30,853	30,853	30,853
254,202	134,885	282,295	282,557	Retirement Fund	323,197	309,630	309,630
1,200	701	2,051	2,580	Cost of Living	2,580	2,580	2,580
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
1,382	922	1,843	1,860	Legal Services	1,860	1,860	1,860
12,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
5,201	3,732	6,000	6,000	Office Supplies	7,500	6,200	6,200
				Other Services and Charges:			
5,076	1,000	5,500	5,500	Board of Review	8,000	8,000	8,000
21,868	3,359	22,960	22,960	Postage	22,960	22,960	22,960
				Contractual Services -			
8,500	8,500	11,000	11,000	Data Conversion	20,600	12,000	12,000
7,660	-	14,000	14,000	Software Services	15,500	14,000	14,000
-	-	-	-	Personal Property Audit Expense	120,000	120,000	120,000
14,968	7,534	17,000	18,000	Tax Roll Preparation	19,000	18,000	18,000
1,725	1,224	2,500	2,500	Auto Expense	2,500	2,500	2,500
				Capital Outlay:			
-	-	-	-	Equipment - Office	23,500	-	-
<u>\$ 1,438,226</u>	<u>\$ 732,609</u>	<u>\$ 1,559,899</u>	<u>\$ 1,580,745</u>	Total Assessing	<u>\$ 1,918,808</u>	<u>\$ 1,829,153</u>	<u>\$ 1,829,153</u>

LABOR RELATIONS

The Department of Labor Relations was established on April 25, 1972 by action of the City Council through the adoption of an ordinance, in compliance with a current amendment to the Public Employment Relations Act which made it mandatory for public employers to bargain with labor organizations.

Under Section 2-165 of the Code of Ordinances, the Department of Labor Relations is responsible for advising the Mayor and the City Council on matters of labor relations with respect to any and all labor unions formed or to be formed by the City employees; to investigate and make recommendations to the Mayor and the City Council relative to employee union problems; to act as agent for the City in matters of negotiations, collective bargaining, and agreements with the City employees; to negotiate union grievances and advise various departments in resolving union grievances and assist in the processing of union grievances; to represent the City's interest at hearings before the State Employment Relations Commission; to advise management personnel regarding the interpretation of collective bargaining agreements with the City's employee unions; and to handle any and all matters in which unions are involved.

Agreements have been reached with six (6) of the seven (7) City bargaining units. The Warren Police Officers Association, Warren Command Officers Association, U.A.W. Local 412, Units 35 and 59, AFSCME Local 1250 and AFSCME Local 1917 are covered by collective bargaining agreements that will expire on June 30, 2009. The City is currently in the process of negotiating a new collective bargaining with the Warren Professional Fire Fighters Union Local 1383.

Increased efficiency and productivity must be encouraged in the collective bargaining process in order to preserve an acceptable level of services in the face of ever shrinking financial resources. It is our goal and objective to attempt to insure that the contracts reflect the paramount concern that an acceptable level of services is provided to the public in the most efficient, cost-effective manner possible. The City must continue to develop and abide by labor policies that will foster and promote harmonious, productive and friendly labor relations, to the very greatest extent possible. It would be our goal to promote policies dedicated to that end.

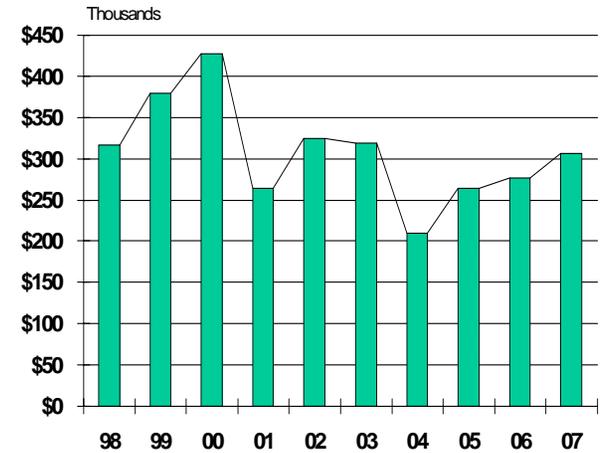
LABOR RELATIONS

Fiscal 2009 Performance Objectives

1. To continue providing the best labor relations services that it can to insure the highest level of employee morale, and at the same time continue protecting, preserving and extending the significant public interests that are impacted by the City's labor policies.
2. To increase efficiency and productivity in the collective bargaining process in order to preserve an acceptable level of services in the face of ever shrinking financial resources.
3. To attempt to insure that the contracts reflect the paramount concern that an acceptable level of services be provided to the public in the most efficient, cost effective manner possible.
4. To continue to develop and abide by labor policies that will foster and promote harmonious, productive and friendly labor relations, to the very greatest extent possible.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Labor contracts negotiated	3	1	1	0
Arbitration awards	8	12	10	12
Local 1250 grievances	84	60	70	60
Local 1917 grievances	8	20	20	20
WPOA grievances	6	20	15	20
WPCOA grievances	1	8	5	8
WPFU grievances	8	15	20	15
Compliance with State and Federal Employment and Labor Laws	150/hrs.	150/hrs.	150/hrs.	150/hrs.

EXPENDITURE HISTORY LABOR RELATIONS



GENERAL FUND PERSONNEL

<u>LABOR RELATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Proposed Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Labor Relations Director	1	\$ 109,360	1	\$ 112,089	-	\$ -	1	\$ 112,089
Labor Relations Assistant	1	81,479	1	83,580	-	-	1	83,580
Temporary Employee		3,000		4,000		-		3,000
Overtime	—	4,000	—	6,429	—	-	—	4,000
Total Personnel	<u>2</u>		<u>2</u>		<u>-</u>		<u>2</u>	

(a) Wage rates are based on Local 412 Unit 35 and 59 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>LABOR RELATIONS</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	Proposed FY 2009 Adopted By Council
				Personnel Services:			
\$ 82,361	\$ 46,727	\$ 147,410	\$ 143,974	Permanent Employees	\$ 196,467	\$ -	\$ 196,467
4,608	-	3,000	3,000	Temporary Employee	4,000	-	3,000
-	-	4,000	4,000	Overtime	6,429	-	4,000
				Employee Benefits:			
7,279	3,380	12,247	11,702	Social Security	15,754	-	15,489
17,126	9,314	28,266	30,010	Employee Insurance	43,195	-	43,191
22,472	12,978	43,611	41,929	Retiree Health Insurance	71,599	-	70,785
3,500	-	6,200	6,200	Longevity	6,800	-	6,800
13,060	8,538	42,091	43,025	Retirement Fund	71,508	-	71,144
107	58	283	372	Cost of Living	430	-	430
-	300	2,100	-	Auto Allowance	3,600	-	3,600
39	77	154	155	Legal Services	310	-	310
2,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
293	1,527	2,000	2,000	Office Supplies	2,200	-	2,000
				Other Services and Charges:			
-	-	4,000	4,000	Printing and Publishing	4,000	-	4,000
146,441	79,809	150,000	150,000	Arbitration Expense	150,000	-	90,000
6,725	2,917	8,000	8,000	Membership and Dues	8,000	-	8,000
<u>\$ 306,011</u>	<u>\$ 165,625</u>	<u>\$ 453,362</u>	<u>\$ 448,367</u>	Total Labor Relations	<u>\$ 584,292</u>	<u>\$ -</u>	<u>\$ 519,216</u>

PERSONNEL

Acting under direction of the Civil Service Commission, the Department of Personnel Management is responsible for recruiting staff to fill all permanent, part-time and temporary vacancies within the City, for filling all vacancies including entry level vacancies for the Fire and Police Departments and for maintaining records on all staff once they are hired. This mandate covers approximately one thousand positions, including administrative and professional personnel, skilled and unskilled labor, as well as various sworn personnel. The Director of The Department also acts as the Equal Employment Opportunity Officer for all of the City's employees.

Risk Management is an integral part of the Personnel Department. The objective is to protect the City's assets along with our human resources in the most cost-effective manner possible. This is accomplished through a process that includes exposure identification, risk evaluation, risk control and risk management administration. We have a set of goals which include, but are not limited to;

1. Loss Control and Safety: To provide a reasonably safe environment for our employees and the community by controlling the risk of loss through the implementation of procedures which promote safe and healthy attitudes.
2. Property: To maintain records that assures that all real and personal property along with all motor vehicles are properly insured. To promptly investigate, process and make sure the City receives proper settlement on all property claims.
3. Liability: To promptly investigate and process all third-party liability claims. To monitor and mitigate all civil litigation which is insured. To monitor contracts and certificates of insurance for compliance with established insurance industry standards.
4. Workers Compensation: To provide the resources for employees injured on the job to receive quality medical treatment, facilitate return to work options and insure prompt processing of medical and wage loss benefits.
5. Employee Benefits: To provide employee benefits which meet the collective bargaining agreements that are both cost effective and timely administered, and to promptly respond to all employee and retiree benefit questions. To act as a liaison between our insured members and the various insurance companies.

In 1998 the City of Warren became self-insured for the Property and Casualty Insurance which substantially increased the responsibilities in Risk Management. A stewardship report is provided annually to the Mayor, City Council and the Controllers Office. Self-insuring has proved to be far more cost effective.

The Insurance Division manages the Employee Benefits which includes health insurance, dental insurance, disability insurance, life insurance, flexible spending programs and various other voluntary programs. Annually, a high volume of benefit claims are accepted and processed by our insurance division.

In addition, the Insurance Division plays a key role in ensuring City compliance with certain state and federal regulations. They maintain all the Michigan Occupational Safety and Health Act (MIOSHA) postings and process and manage any unemployment claims against the City.

Over the past several years, we have seen the size and scope of our mission increase significantly. The WPOA contract with the City gives us responsibility for hiring entry-level police officers and the fire contract gives us responsibility for hiring entry level fire fighters and overseeing Fire Department promotional testing. State and federal regulations have also increased our workload. We ensure the City's compliance with various laws including the Americans with Disabilities Act, the Family and Medical Leave Act, and the Department of Transportation's drug and alcohol testing programs. The Personnel Department has also begun providing our employees with training workshops on topics ranging from sexual harassment to cultural diversity to ensure our employees are aware of and trained in issues affecting our work environment.

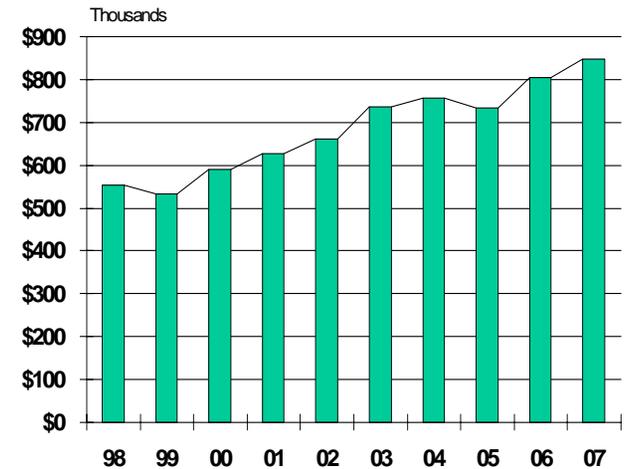
PERSONNEL

Fiscal 2009 Performance Objectives

1. To continue to recruit and hire the most qualified applicants as an Equal Employment Opportunity employer.
2. To continue to conduct various training sessions for supervisory employees.
3. To continue to follow the Civil Service Rules and Regulations and union contracts to ensure employees' rights are protected.
4. To ensure the City gets the most for its insurance dollars and to keep claim costs down through loss control.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Promotional job postings	13	15	28	26
Open competitive job postings	4	4	6	6
Civil Service Commission meetings held	8	10	11	12
Full-time and Part-time employee's hired	244	170	125	140
Applications processed	1,989	1,500	1,400	1,500
Performance appraisals sent to departments	21	22	30	30
Random DOT alcohol testing	28	32	40	30
Random DOT drug testing	50	56	70	58
Substance abuse training sessions	12	10	16	15
Workers' Compensation claims processed	177	175	170	175
Sick/Accident claims processed	52	54	60	56
Auto/glass claims processed	51	80	70	65
General Liability/Property claims processed	33	40	30	35
Lawsuit files processed	37	55	50	45
Over the counter contacts	3,000	2,700	5,000	5,000
Written exams administered	8	7	11	10
Flexible spending accounts processed	77	100	101	125
Performance exams administered	1,452	300	400	450
MESC claims processed	37	55	60	65
Employee Workshops	1	1	2	2
Voluntary life insurance enrollment	143	-	160	160

EXPENDITURE HISTORY PERSONNEL



GENERAL FUND PERSONNEL

<u>PERSONNEL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Personnel Director	1	\$ 88,119	1	\$ 90,370	-	\$ -	1	\$ 90,370
Manager Insurance & Safety	1	79,456	- (c)	-	-	-	- (c)	-
Benefits Administrator	-	-	1 (c)	60,000	-	-	1 (c)	60,000
Personnel Assistant	1	64,099	1	65,809	-	-	1	65,809
Personnel Analyst	1	66,009	1	67,762	-	-	1	67,762
Senior Risk Management Technician	1	53,867	1	55,347	-	-	1	55,347
Administrative Clerical Technician	1	49,627	1	51,012	-	-	1	51,012
Temporary/Co-op		4,000		6,000		-		4,000
Overtime	—	3,453	—	3,633	—	-	—	3,633
Total Personnel	<u>6</u>		<u>6</u>		<u>-</u>		<u>6</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of Manager Insurance & Safety to Benefits Administrator.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>PERSONNEL</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	Proposed FY 2009 Adopted By Council
				Personnel Services:			
\$ 397,549	\$ 181,325	\$ 389,930	\$ 402,283	Permanent Employees	\$ 391,891	\$ -	\$ 391,891
2,388	-	4,000	4,000	Temporary/Co-op	6,000	-	4,000
2,177	886	3,453	3,453	Overtime	3,633	-	3,633
3,000	1,500	3,000	3,000	Fees and Per Diem	3,000	-	3,000
				Employee Benefits:			
33,035	14,976	32,100	33,272	Social Security	32,293	-	32,138
83,458	45,808	85,027	92,306	Employee Insurance	74,686	-	74,684
109,555	51,944	110,659	115,385	Retiree Health Insurance	97,045	-	97,045
13,979	7,447	13,647	14,672	Longevity	12,241	-	12,241
96,009	47,570	101,341	99,966	Retirement Fund	99,856	-	99,856
648	344	1,011	1,290	Cost of Living	1,290	-	1,290
3,600	1,800	3,600	3,600	Auto Allowance	3,600	-	3,600
448	410	870	930	Legal Services	930	-	930
10,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
5,314	2,704	6,000	6,000	Office Supplies	6,000	-	6,000
				Other Services and Charges:			
4,634	1,702	6,000	8,000	Postage	8,000	-	8,000
11,135	2,870	25,000	33,000	Contractual Services	28,000	-	28,000
15,300	15,450	15,450	18,000	Contractual Services - E.A.C.	18,000	-	18,000
44,110	23,280	35,500	35,500	Medical Services	45,000	-	45,000
108	15	200	250	Mileage	250	-	250
10,322	9,432	16,000	16,000	Printing and Publishing	18,000	-	17,000
-	-	5,000	5,000	Insurance Line of Credit Cost	-	-	-
505	310	1,100	1,100	Membership and Dues	1,000	-	1,000
\$ 847,274	\$ 409,773	\$ 858,888	\$ 897,007	Total Personnel	\$ 850,715	\$ -	\$ 847,558

HUMAN RESOURCES

It is recommended in the Fiscal 2009 Budget that the Department of Human Resources be established. The Human Resources Department will incorporate the Department of Personnel Management, Insurance Division, Labor Relations Department and the Police and Fire Civil Service Commission. This will ensure an efficient use of City personnel and eliminates any possible duplication of services with the entire staff reporting to a single department head in the Human Resources Director.

A brief summary of this department's responsibilities are as follows:

- Developing a human resources plan, under the direction of the City of Warren Civil Service Commission for the purpose of recruiting and staffing all full-time, part-time, seasonal and contractual services.
- Labor negotiation and grievance processing for all of the City's seven (7) bargaining units representing nearly one hundred percent of the City's full-time workforce.
- Ensuring that the City meets all equal employment practices and complies with State and Federal requirements.
- Manage the group insurance benefits that provide coverage to nearly 1,800 active and retired members.
- Maintain compliance with Act 78 of 1935 under the direction of the City of Warren Police and Fire Civil Service Commission for the purpose of maintaining fairness for all police promotions and investigations.

GENERAL FUND HUMAN RESOURCES

<u>HUMAN RESOURCES</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Human Resource Director	-	\$ -	-	\$ -	1	\$ 112,089	-	\$ -
Risk Manager	-	-	-	-	1	90,370	-	-
Labor Relations Assistant	-	-	-	-	1	83,580	-	-
Personnel Analyst	-	-	-	-	1	67,762	-	-
Personnel Assistant	-	-	-	-	1	65,809	-	-
Benefits Administrator	-	-	-	-	1	60,000	-	-
Senior Risk Management Technician	-	-	-	-	1	55,347	-	-
Administrative Secretary	-	-	-	-	1	53,337	-	-
Administrative Clerical Technician	-	-	-	-	1	51,012	-	-
Temporary/Co-op		-		-		7,000		-
Overtime	---	-	---	-	---	10,633	---	-
Total Human Resources	---		---		9		---	

Note: It is recommended that the above personnel transfer from the Personnel, Labor Relations and Police & Fire Civil Service budgets to form the Humans Resources budget for Fiscal 2009.

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>HUMAN RESOURCES</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ -	\$ -	\$ -	\$ -	- Permanent Employees	\$ -	\$ 641,912	\$ -
-	-	-	-	- Temporary/Co-op	-	7,000	-
-	-	-	-	- Overtime	-	10,633	-
-	-	-	-	- Fees and Per Diem	-	6,000	-
				Employee Benefits:			
-	-	-	-	- Social Security	-	52,274	-
-	-	-	-	- Employee Insurance	-	124,821	-
-	-	-	-	- Retiree Health Insurance	-	187,920	-
-	-	-	-	- Longevity	-	22,242	-
-	-	-	-	- Retirement Fund	-	199,750	-
-	-	-	-	- Cost of Living	-	1,935	-
-	-	-	-	- Auto Allowance	-	7,200	-
-	-	-	-	- Legal Services	-	1,395	-
				Supplies:			
-	-	-	-	- Office Supplies	-	9,400	-
-	-	-	-	- Exams & Operating Supplies	-	28,000	-
				Other Services and Charges:			
-	-	-	-	- Postage	-	9,000	-
-	-	-	-	- Contractual Services	-	28,000	-
-	-	-	-	- Contractual Services - E.A.C.	-	18,000	-
-	-	-	-	- Medical Services	-	45,000	-
-	-	-	-	- Mileage	-	250	-
-	-	-	-	- Printing and Publishing	-	21,000	-
-	-	-	-	- Arbitration Expense	-	90,000	-
-	-	-	-	- Membership and Dues	-	9,000	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Human Resources	<u>\$ -</u>	<u>\$ 1,520,732</u>	<u>\$ -</u>

DEPARTMENT OF ADMINISTRATIVE HEARINGS

The Department of Administrative Hearings was established on March 14, 2006 by action of the City Council through adoption of Ordinance 80-625. The Department has the power to impose sanctions for blight violations, accept admissions of responsibility for blight violations and collect related civil fines and costs. An Administrative Hearing Officer will have the authority to determine violations and penalties following a hearing. Funds collected by the City as a result of violations will be specifically dedicated to funding the department and code enforcement.

The City Council in Fiscal 2008 returned Property Maintenance violation jurisdiction back to the 37th District Court.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ADMINISTRATIVE HEARINGS</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 27,450	\$ -	\$ -	\$ -	- Part-time Employee	\$ -	\$ -	\$ -
17,200	-	-	-	- Administrative Hearing Officer Per Diem	-	-	-
				Employee Benefits:			
2,100	-	-	-	- Social Security	-	-	-
32	-	-	-	- Employee Insurance	-	-	-
3,211	-	-	-	- Operating Supplies	-	-	-
				Other Services and Charges:			
3,130	-	-	-	- Contractual Services	-	-	-
510	-	-	-	- Telephone	-	-	-
224	-	-	-	- Postage	-	-	-
<u>\$ 53,857</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Administrative Hearings	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEPARTMENT OF PROPERTY MAINTENANCE INSPECTION

The Department of Property Maintenance Inspection was established on March 14, 2006 by action of the City Council through adoption of Ordinance 80-625 and is charged with the enforcement of the Property Maintenance Code. In addition, the Department enforces the City's weed control program, rodent control program, West Nile virus program, and rental licensing and inspection program. The Department is also the primary first contact for residents with any type of property related complaints.

During fiscal year 2007, the Department took 7,244 complaints from residents of the City of Warren. Of those complaints, 2,587 were resolved within the Department and 4,657 were referred to other City departments such as Zoning, Building or Public Service.

Our permanent enforcement officers monitor over 2,300 City owned vacant lots, private owned vacant lots and abandoned and foreclosed homes for blight, weeds and board-ups. In the spring and summer, they also enforce the City's weed control ordinance. Currently contract enforcement officers respond to all complaints regarding debris, inoperative/unlicensed vehicles, unkempt pools, garbage containers, and other general blight concerns. The Department also administers a contract with the Macomb County Health Department for inspection and monitoring services by a Macomb County health inspector who enforces property maintenance issues from a public health and safety perspective. The health inspector is our first responder on complaints regarding vacant homes and rodent control issues.

GENERAL FUND PERSONNEL

<u>PROPERTY MAINTENANCE INSPECTION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Property Maintenance Administrator	1	\$ 79,456	1	\$ 81,512	1	\$ 81,512	1	\$ 81,512
Property Maintenance Inspector	2	57,416	2	58,976	2	58,976	2	58,976
Office Assistant	-	-	1 (b)	34,191	1 (b)	34,191	1 (b)	34,191
Part-time Employees		46,000		46,000		30,000		30,000
Overtime	—	2,646	—	2,722	—	2,722	—	2,722
Total Personnel	<u>3</u>		<u>4</u>		<u>4</u>		<u>4</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expire 6/30/09.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

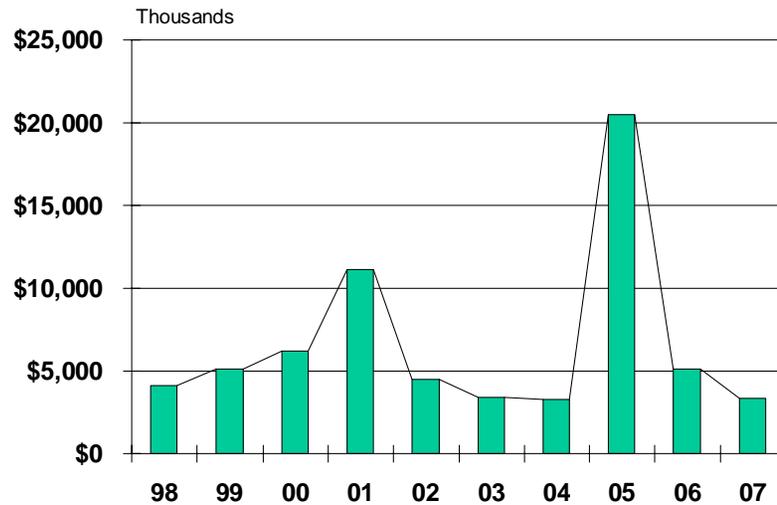
FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT PROPERTY MAINTENANCE INSPECTION	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 187,095	\$ 89,812	\$ 191,199	\$ 194,816	Permanent Employees	\$ 234,606	\$ 234,606	\$ 234,606
31,246	6,075	40,000	46,000	Part-time Employee	46,000	30,000	30,000
-	-	2,646	2,646	Overtime	2,722	2,722	2,722
				Employee Benefits:			
17,689	7,809	18,558	19,576	Social Security	22,749	21,509	21,509
29,236	16,940	32,264	33,613	Employee Insurance	62,483	62,465	62,465
50,318	26,201	55,116	56,051	Retiree Health Insurance	55,090	55,090	55,090
8,216	6,200	8,412	8,494	Longevity	5,760	5,760	5,760
45,659	22,009	44,018	50,231	Retirement Fund	54,443	54,443	54,443
322	165	501	645	Cost of Living	860	860	860
-	-	-	-	Auto Allowance	3,600	3,600	3,600
346	218	448	465	Legal Services	620	620	620
4,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
6,613	1,668	9,000	10,500	Office Supplies	10,500	10,500	10,500
				Other Services and Charges:			
83,045	77,785	128,215	128,215	Contractual Services	200,000	180,000	180,000
7,627	1,280	7,000	9,500	Postage	11,000	10,000	10,000
-	-	5,000	5,000	West Nile Virus Expense	5,000	5,000	5,000
38,453	36,772	120,000	120,000	Weed Mowing Program	150,000	150,000	150,000
109,583	23,087	110,000	120,000	Housing Code Enforcement Program	120,000	115,000	115,000
260	1,000	3,000	3,000	Rodent Control Program	3,000	3,000	3,000
2,291	1,077	3,000	3,500	Auto Expense	3,500	3,500	3,500
-	-	6,000	7,500	Printing and Publishing	7,500	7,500	7,500
				Capital Outlay:			
-	-	1,000	1,000	Equipment - Office	9,500	-	-
<u>\$ 621,999</u>	<u>\$ 318,098</u>	<u>\$ 785,377</u>	<u>\$ 820,752</u>	Total Property Maintenance Inspection	<u>\$ 1,008,933</u>	<u>\$ 956,175</u>	<u>\$ 956,175</u>

ADMINISTRATIVE UNALLOCATED EXPENSE

This budget activity center is used for general City expenditures. Typically, the costs involved in providing these services are not attributable to a given operation or department. This situation exists when an expenditure is incurred by the City in which benefit is realized by more than one activity. For example, rather than allocating the utility charges over all the departments in City Hall, it is much simpler and auditable to charge an activity specifically set up for this type of expenditure.

Other types of expenditures include, audit services for the annual general year-end audit, general liability and vehicle insurance premiums, refunds on tribunal adjustments, City memberships and dues, tuition reimbursement and so forth.

EXPENDITURE HISTORY **ADMINISTRATION UNALLOCATED EXPENSE**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT ADMINISTRATION UNALLOCATED EXPENSE	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Other Services and Charges:			
\$ 51,900	\$ 49,500	\$ 53,400	\$ 55,000	Independent Audit	\$ 56,000	\$ 56,000	\$ 56,000
58,635	26,344	65,000	80,000	Telephone and Radio	70,000	70,000	70,000
8,651	4,215	10,000	10,000	Conferences and Workshops	10,000	10,000	10,000
90,099	54,674	65,000	80,000	Education Allowance	70,000	70,000	70,000
7,807	6,189	25,000	25,000	Community Promotion	25,000	25,000	25,000
2,255,036	862,608	2,200,000	2,200,000	Insurance and Bonds	2,300,000	2,300,000	2,300,000
228,343	31,822	375,000	375,000	Professional Services	375,000	275,000	200,000
2,250	3,660	100,000	100,000	Lawsuit Settlements	100,000	25,000	25,000
83,030	198,325	310,000	310,000	Refund of Taxes Paid Under Protest	280,000	280,000	280,000
330	345	1,000	1,000	Investment Policy Commission	1,000	1,000	1,000
304,784	110,786	375,000	375,000	Public Utilities - Civic Center	375,000	375,000	375,000
9,355	4,461	10,000	10,000	Public Utilities - Court Building	10,000	10,000	10,000
99,354	-	-	-	Energy Program - City Hall	-	-	-
				Membership and Dues:			
7,370	7,370	7,370	7,500	Eight Mile Road Vision Action Plan	7,500	7,500	7,500
6,912	6,912	6,912	7,000	Michigan Suburbs Alliance	7,000	7,000	7,000
593	-	1,000	1,000	Auction Sale	1,000	1,000	1,000
				Liability Transfer:			
-	-	600,000	600,000	Accumulative Sick Leave	600,000	100,000	100,000
17,983	2,569	100,000	100,000	Accumulative Compensatory Time	100,000	25,000	25,000
45,369	24,334	24,334	30,000	Unemployment Costs	25,000	25,000	25,000
950	1,000	1,500	1,500	401(a) Board Operating Expense	1,500	1,500	1,500
228	185	1,000	1,000	Disability Commission Operating Expense	1,000	1,000	1,000
53,000	-	85,000	85,000	HOME Program	-	-	-
12,536	-	25,000	25,000	Tax Reverted Property Acquisition	25,000	-	-
-	-	650,000	650,000	Accrued Liabilities and Commitments	975,000	975,000	975,000
				Total Administration			
<u>\$ 3,344,515</u>	<u>\$ 1,395,299</u>	<u>\$ 5,091,516</u>	<u>\$ 5,129,000</u>	Unallocated Expense	<u>\$ 5,415,000</u>	<u>\$ 4,640,000</u>	<u>\$ 4,565,000</u>

POLICE AND FIRE CIVIL SERVICE COMMISSION

The Police & Fire Civil Service Commission is a board created by statute, Public Act 78 of 1935, and incorporated by reference into the City Charter as provided in section 7.18(b). This Board has been established to oversee and provide a civil service system for the Police and Fire Departments based on examination and investigation as to merit, efficiency, and fitness for appointment, employment, and promotion.

The Police & Fire Civil Service Commission, in fulfilling its responsibilities, performs the following functions:

1. Prescribes and amends rules and regulations for enforcing the provisions of the Act.
2. Conducts promotional examinations, and oversees recruitment and examination of new hires.
3. Keeps minutes of the Commission's proceedings, records of all examinations, and roster and personnel files of all members of the Police Department, current and past.
4. Make investigations concerning all matters for enforcing the provisions of the Act.
5. Holds appeal hearings upon request of aggrieved applicants or employees and, in the course thereof, has the power to administer oaths and take testimony.
6. Has the authority to subpoena and require the attendance of witnesses for investigations authorized by the Act.

The Police & Fire Civil Service Commission consists of three part-time Commissioners and one full-time Administrative Secretary. The City Clerk is an ex-officio member of the Commission.

In budget year 2009, the City of Warren Police & Fire Civil Service Commission shall continue fulfilling its responsibilities according to the requirements of Act 78 to determine qualifications by competitive examinations. All appointments, reinstatements, promotions, and discharges in the Police & Fire Departments will continue to follow the manner and means as prescribed in Act 78 of the Michigan Public Acts of 1935 as amended, and as modified by union agreement.

During the 2008 budget year, written examinations and assessment center were conducted for the position of Captain. Preparation will also begin in the 2008 budget year for examinations for the positions of sergeant and lieutenant to be conducted in the 2009 budget year. Examinations for the position of corporal will also be held in the 2009 budget year.

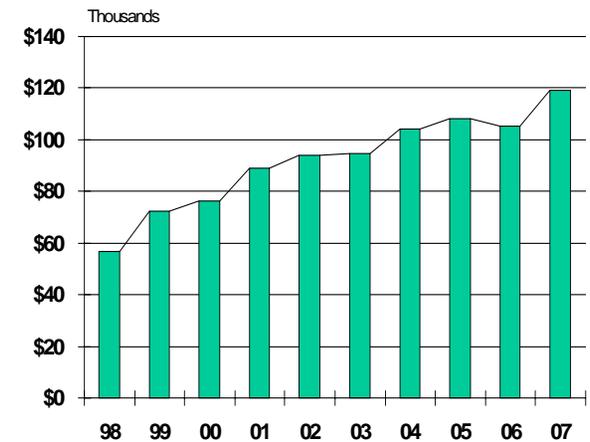
POLICE & FIRE CIVIL SERVICE COMMISSION

Fiscal 2009 Performance Objectives

1. To provide current eligible police personnel with the best possible written and oral exams, and when applicable, assessment centers.
2. To provide current eligible police personnel bibliography, application and exam information in a timely fashion to allow sufficient time to prepare for promotional exams.
3. To calculate and compile exam scores and eligibility lists as quickly and accurately as possible.
4. To be available to hear any appeals of police and/or fire applicants and/or current personnel and, in doing so, meet the requirements of the Rules and Regulations of the Police & Fire Civil Service Commission and Act 78 of 1935.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Promotional Exams Posted	2	2	2	2
Applications Processed	137	50	60	140
Written Exams Conducted	3	1	1	3
Oral Exams Conducted	3	0	0	3
Assessment Centers Held	0	1	1	0
Regular Meetings Held	12	12	12	12
Special Meetings Held	1	4	2	4
Appeals Heard	2	4	4	4
Promotions Made	4	15	18	15
Certify Police Recruit Eligibility List	0	1	1	0
Certify Police Promotional List	3	1	1	3
Certify Fire Recruit Eligibility List	0	1	0	1

EXPENDITURE HISTORY POLICE & FIRE CIVIL SERVICE



GENERAL FUND PERSONNEL

<u>POLICE AND FIRE CIVIL SERVICE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Proposed Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Administrative Secretary	1	\$ 51,901	1	\$ 53,337	-	\$ -	1	\$ 53,337
Overtime	—	3,000	—	4,349	—	-	—	3,000
Total Personnel	<u>1</u>		<u>1</u>		<u>-</u>		<u>1</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>POLICE & FIRE CIVIL SERVICE</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	Proposed FY 2009 Adopted By Council
				Personnel Services:			
\$ 51,915	\$ 27,056	\$ 54,440	\$ 52,024	Permanent Employee	\$ 53,554	\$ -	\$ 53,554
237	-	3,000	3,000	Overtime	4,349	-	3,000
2,000	450	2,000	3,000	Fees and Per Diem	3,000	-	3,000
				Employee Benefits:			
4,304	2,074	4,644	4,521	Social Security	4,752	-	4,648
5,931	3,493	6,497	6,908	Employee Insurance	6,947	-	6,946
14,158	7,356	16,471	15,827	Retiree Health Insurance	20,542	-	20,090
3,003	-	3,100	3,100	Longevity	3,201	-	3,201
23,569	12,280	27,496	26,422	Retirement Fund	29,396	-	28,749
107	58	170	215	Cost of Living	215	-	215
154	77	154	155	Legal Services	155	-	155
1,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
				Supplies:			
1,130	499	1,400	1,400	Office Supplies	1,400	-	1,400
11,339	10,829	28,000	28,000	Exams & Operating Supplies	28,000	-	28,000
				Other Services and Charges:			
149	35	700	1,000	Postage	1,000	-	1,000
<u>\$ 118,996</u>	<u>\$ 64,207</u>	<u>\$ 148,072</u>	<u>\$ 145,572</u>	Total Police & Fire Civil Service	<u>\$ 156,511</u>	<u>\$ -</u>	<u>\$ 153,958</u>

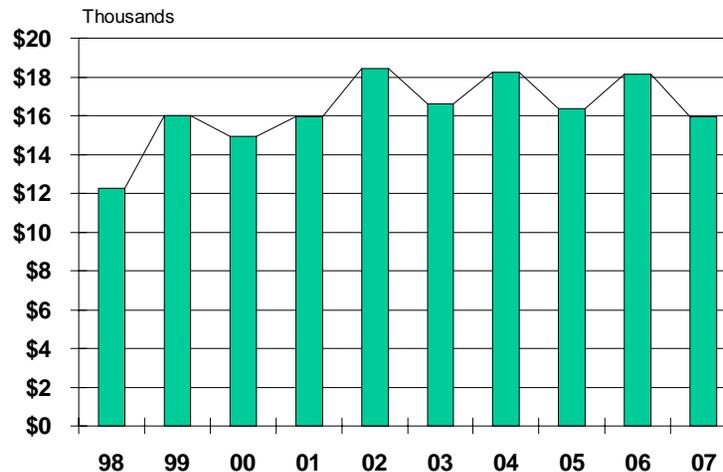
ZONING BOARD OF APPEALS

The Board of Appeals functions under the provisions of Act 207 of the Public Acts of 1921, as amended, and Article XX of Ordinance No. 30.

Where there are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the Zoning Ordinance, the Board has the power to grant variances or modifications relating to structural changes in equipment or alterations of buildings or structures. It also has jurisdiction over interpreting boundaries, community garages, the issuance of a temporary certificate of occupancy of certain uses, the approval of circuses, fairs, carnivals, and similar uses under certain conditions, temporary or garage dwellings, home occupations, open air sales, outdoor or drive-in theaters, certain prohibited uses in M-4 districts, and certain provisions of Ordinance No. 42 (Fence Ordinance).

In order to appear before the Board, application should be made to the Building Division. In regard to procedure of applications, inquiry should be directed to the office of the Board of Appeals.

EXPENDITURE HISTORY **ZONING BOARD OF APPEALS**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

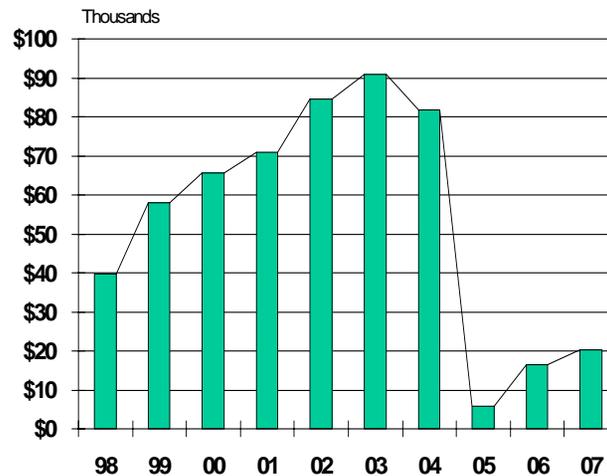
FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ZONING BOARD OF APPEALS</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 5,705	\$ 2,800	\$ 7,105	\$ 7,560	Meeting Allowance	\$ 7,560	\$ 7,560	\$ 7,560
591	-	1,200	1,500	Office Supplies	2,200	1,500	1,500
				Other Services and Charges:			
4,407	2,326	6,000	6,500	Postage	7,000	6,500	6,500
-	-	-	-	Educational Expense	-	-	2,500
5,250	6,000	6,000	6,000	Outside Court Reporter	6,000	6,000	6,000
<u>\$ 15,953</u>	<u>\$ 11,126</u>	<u>\$ 20,305</u>	<u>\$ 21,560</u>	Total Zoning Board of Appeals	<u>\$ 22,760</u>	<u>\$ 21,560</u>	<u>\$ 24,060</u>

BEAUTIFICATION COMMISSION

The Beautification Commission was established in 1966, pursuant to Chapter 9, Section 2-904, Code of Ordinance for the City of Warren. Members are appointed by the Mayor and serve without compensation. The Commission has been charged with the following duties:

1. To study, conceive, formulate, promulgate and develop plans for the beautification of streets, highways, alleys, parks, streams, playgrounds, yards, lots and buildings.
2. To study, investigate and develop plans for improving the health, sanitation, safety and cleanliness of the City.
3. To foster the prevention of fires, diseases and other public hazards.
4. To encourage and recommend the placing, planting and preservation of trees, flowers, plants, shrubbery and other objects of ornamentation in the City.
5. To collect, study and evaluate information on community improvements and to make recommendations.
6. To sponsor, plan, promote, coordinate and carry out campaign activities for the restoration, preservation and enhancement of the beauty of the City.
7. To otherwise promote public interest in the general improvements of the appearance of the City: provided, however, that nothing herein shall be construed to abridge, invade, supplant or change the powers and duties of the other commissions, departments, boards and agencies of the City.

EXPENDITURE HISTORY **BEAUTIFICATION COMMISSION**



GENERAL FUND PERSONNEL

<u>BEAUTIFICATION COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Coordinator	-	\$ -	1 (b)	\$ 29,605	-	\$ -	-	\$ -
Part-time Employee	—	8,000	—	-	—	8,000	—	8,000
Total Personnel	<u>-</u>		<u>1</u>		<u>-</u>		<u>-</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

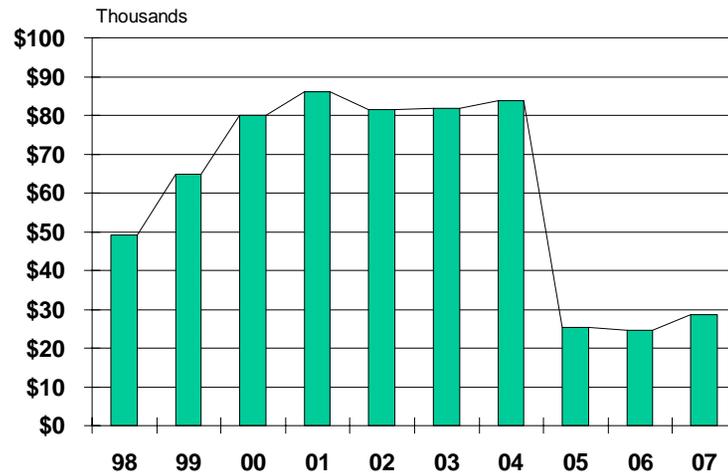
FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT BEAUTIFICATION COMMISSION	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ -	\$ -	\$ -	\$ -	Permanent Employee	\$ 29,726	\$ -	\$ -
4,082	2,412	6,000	8,000	Part-time Employee	-	8,000	8,000
				Employee Benefits:			
312	184	458	620	Social Security	2,320	620	620
-	-	7	9	Employee Insurance	16,173	9	9
-	-	-	-	Retiree Health Insurance	299	-	-
-	-	-	-	Retirement Fund	2,994	-	-
-	-	-	-	Cost of Living	215	-	-
-	-	-	-	Legal Services	155	-	-
376	300	800	800	Office Supplies	800	800	800
				Other Services and Charges:			
2,100	525	10,000	10,000	Contractual Services	4,000	4,000	4,000
914	277	1,000	1,200	Postage	1,400	1,200	1,200
203	83	300	600	Telephone Expense	600	400	400
818	377	900	1,000	Mileage	1,200	1,200	1,200
274	155	500	700	Public Utilities	700	500	500
999	-	1,200	1,200	City Flower Plantings	1,200	1,200	1,200
457	-	1,000	1,000	School Program	1,000	1,000	1,000
8,216	3,627	9,000	9,000	Awards Committee	10,000	9,500	9,500
556	-	2,000	2,000	Clean-up Campaign	2,000	2,000	2,000
828	95	1,200	1,200	Installation & Informational Dinner Meetings	1,200	1,200	1,200
-	-	300	300	Beautification Project Dial-A-Helper	300	300	300
<u>\$ 20,135</u>	<u>\$ 8,035</u>	<u>\$ 34,665</u>	<u>\$ 37,629</u>	Total Beautification Commission	<u>\$ 76,282</u>	<u>\$ 31,929</u>	<u>\$ 31,929</u>

CULTURAL COMMISSION

The Cultural Commission was established by ordinance, on May 12, 1970. It consists of nine members, appointed by the Mayor, with three members appointed each year for three-year terms.

They act in an advisory capacity to the Mayor and City Council, and are responsible for considering, studying, recommending, and conducting plans for the development of City-wide cultural programs. They also are directed to promote, coordinate and develop the performing and creative arts by making recommendations for programs and, further facilitate communications with the State Council for the Arts.

EXPENDITURE HISTORY CULTURAL COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CULTURAL COMMISSION</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 11	\$ 31	\$ 100	\$ 100	Office Supplies	\$ 100	\$ 100	\$ 100
				Other Services and Charges:			
3,000	4,500	4,500	4,500	Contractual Services - Sound System	4,500	4,500	4,500
500	500	500	500	Concert Band	500	500	500
500	500	500	500	Warren Tri-County Fine Arts	500	500	500
500	500	500	500	Warren Community Chorus	500	500	500
500	500	500	500	Warren Symphony Orchestra	500	500	500
15,294	15,055	16,700	16,700	Summer Program	16,700	16,700	16,700
4,000	1,000	1,000	1,000	Art Consultant	-	-	-
300	200	700	500	Artist in Residence Program	1,000	1,000	1,000
-	-	-	-	Art Festival	500	500	500
4,000	-	4,000	4,000	Winter Program	4,000	4,000	4,000
<u>\$ 28,605</u>	<u>\$ 22,786</u>	<u>\$ 29,000</u>	<u>\$ 28,800</u>	Total Cultural Commission	<u>\$ 28,800</u>	<u>\$ 28,800</u>	<u>\$ 28,800</u>

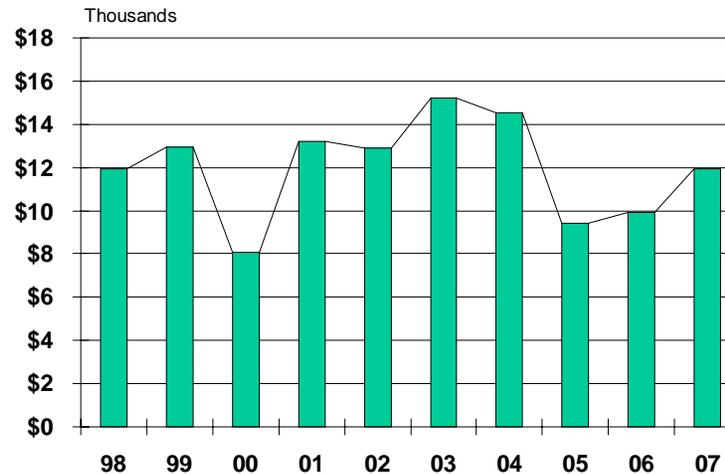
CRIME COMMISSION

The Crime Commission, established on April 2, 1968, consists of twelve (12) members appointed by the Mayor. Members of the Commission may be persons with qualifications in such areas as: law enforcement, crime prevention, public communication and education.

Meetings are held once a month, and the Police Commissioner or his representative shall be an honorary member and attend all meetings unless excused therefore by the Commission.

The purposes of the Commission is to study the crime situation in the City and make recommendations for its prevention and elimination, serve to provide good communication and education with the community about law enforcement and crime prevention, and shall be available to receive citizens' questions and complaints about crime and make recommendations accordingly. The Commission shall recommend any needed changes in procedures to the Mayor.

EXPENDITURE HISTORY CRIME COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CRIME COMMISSION</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 175	\$ -	\$ 800	\$ 1,000	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000
				Other Services and Charges:			
2,100	600	2,500	2,500	Contractual Services	2,500	2,500	2,500
288	169	350	400	Telephone	400	400	400
6,221	3,181	7,300	7,300	Community Promotion & Public Relations	9,100	7,300	7,300
-	-	-	-	Fallen Hero Memorial	-	-	3,000
3,143	522	3,000	3,000	Public Utilities	3,200	3,200	3,200
<u>\$ 11,927</u>	<u>\$ 4,472</u>	<u>\$ 13,950</u>	<u>\$ 14,200</u>	Total Crime Commission	<u>\$ 16,200</u>	<u>\$ 14,400</u>	<u>\$ 17,400</u>

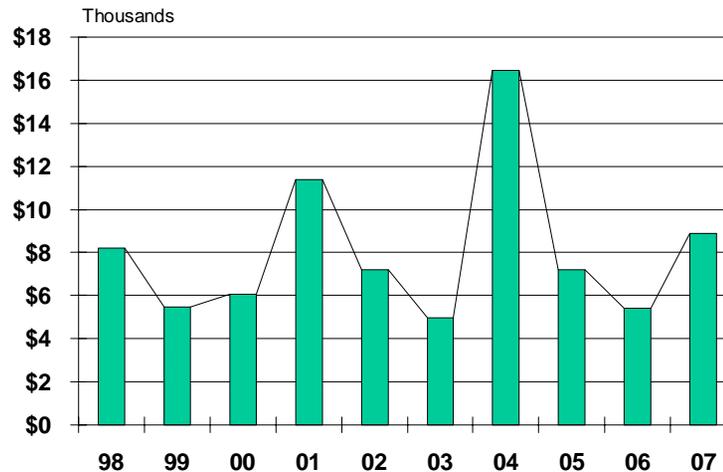
HISTORICAL COMMISSION

The Historical Commission was established by ordinance, on December 9, 1969, and consists of nine members appointed by the Mayor for staggered terms. The office is held for three years, with three appointments being made annually.

The function of the Commission is to further public interest in all matters relating to the history of the City of Warren and its environment, and to that end it may acquire, collect, own or exhibit articles of historic interest and value. Further, it will maintain appropriate exhibits; cooperate in educational and research programs and issue bulletins and other publications.

Meetings are held regularly, at least once a month.

EXPENDITURE HISTORY HISTORICAL COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>HISTORICAL COMMISSION</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 881	\$ 726	\$ 1,200	\$ 1,200	Office Supplies	\$ 1,400	\$ 1,200	\$ 1,200
				Other Services and Charges:			
203	83	200	250	Telephone Expense	350	250	250
2,102	378	1,300	1,300	Community Promotion & Public Relations	1,300	1,300	1,300
240	50	375	375	Membership & Dues	300	300	300
2,207	-	1,300	1,300	Historical Site Plaques	1,300	1,300	1,300
3,274	2,083	5,250	5,250	Museum Expense	3,650	3,650	3,650
-	-	2,500	2,500	Hall of Fame	1,500	1,500	1,500
				Capital Outlay:			
-	1,445	3,620	3,620	Equipment - Office	8,400	1,000	1,800
<u>\$ 8,907</u>	<u>\$ 4,765</u>	<u>\$ 15,745</u>	<u>\$ 15,795</u>	Total Historical Commission	<u>\$ 18,200</u>	<u>\$ 10,500</u>	<u>\$ 11,300</u>

EMPLOYEES RETIREMENT COMMISSION

Established under General City Ordinance on January 1, 1958, the City of Warren Employees' Retirement System is the administrator of a single-employer public employees' retirement system that covers all remaining full time employees, except police and fire personnel hired prior to the close of the plan effective upon ratification of the final collective bargaining agreements in February 2000. As of December 31, 2006, there were 509 retirees and beneficiaries receiving benefits from the fund. In addition, 25 members have deferred their retirement benefits. Of the 234 active members in the system, 228 have vested pension rights.

In addition, the General Employees' Retirement System administers the VEBA Trust, which provides health, life, disability and dental insurance for retirees and their families. This Trust was closed to new hires effective in April of 2007. Regular retirement benefits are payable at any age with 30 years of service, attainment of age 50 with 25 years of service or age 60 with 8 years of service. The obligation to contribute to and maintain the System for these employees was established by City ordinance and collective bargaining agreements.

The system is funded through investment earnings and contributions from the City. The City's funding policy provides for periodic employer contributions at actuarially determined rates that are designed to accumulate sufficient assets to pay benefits when due. The rate of contribution for the fiscal year beginning July 1, 2008 is 47.94 percent of payroll. For comparison to prior years the Unfunded Actuarial Present Value of Credited Projected Benefits for the year ended December 31, 2006 was \$44,280,000. The system is audited annually by an independent certified public accountant and is evaluated each year by an actuarial firm.

The City of Warren Employees' Retirement System is governed by a board of five trustees; the Mayor or an alternate, a Council Member, a citizen appointed by the Mayor, and two elected members of the retirement system. Elected trustees serve three-year terms. The trustees' actions are governed under ordinances and resolutions adopted by Council, the City Retirement Board's adopted rules of procedure, and State of Michigan Public Act 55. The System has contractual agreements with six money managers to invest its approximately \$135 million in assets.

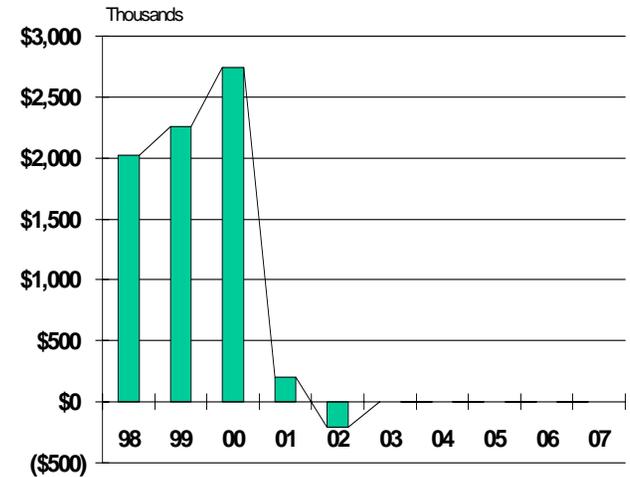
EMPLOYEE'S RETIREMENT COMMISSION

Fiscal 2009 Performance Objectives

1. To continue software development/enhancement to members database.
2. To continue software training for staff.
3. To continue education of retirees and active members regarding plan benefits.
4. To improve communication between the Board of Trustees, retirees and employees.
5. To encourage more enrollment in the direct deposit program.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Agendas prepared	16	14	16	16
Pension calculations prepared	26	30	30	30
Annual employee pension ledgers prepared	275	300	285	285
Pension payments distributed	6,338	6,300	6,400	6,400
1099 R's mailed	536	550	550	550

EXPENDITURE HISTORY CITY RETIREMENT COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CITY RETIREMENT</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 89,985	\$ 47,241	\$ 94,482	\$ 94,482	Clerical Services	\$ 100,364	\$ 100,364	\$ 100,364
149,370	79,372	158,743	158,743	Accounting Services	172,815	172,815	172,815
10,420	3,430	12,000	22,750	Part-time Employee	22,750	22,750	22,750
				Employee Benefits:			
791	262	918	1,763	Social Security	1,763	1,763	1,763
12	4	14	26	Employee Insurance	26	26	26
				Retiree Benefits:			
6,113,373	3,090,745	6,200,000	7,600,000	Retiree Insurance	7,200,000	7,200,000	7,200,000
527,291	278,780	585,000	625,000	Medicare Reimbursement	685,000	685,000	685,000
332	18	1,500	2,500	Office Supplies	2,500	2,500	2,500
				Other Services and Charges:			
-	-	-	12,000	Legal Services	12,000	12,000	12,000
-	-	-	600	Fees & Per Diem	600	600	600
3,895	1,803	4,500	4,500	Postage	5,500	5,500	5,500
-	-	-	833,016	Contractual Services	830,152	830,152	830,152
-	-	-	1,000	Service Contracts	1,000	1,000	1,000
-	-	-	3,000	Disability Physicals	3,000	3,000	3,000
-	-	-	150	Membership & Dues	200	200	200
-	-	-	40,975	Bank Custodial Fees	41,250	41,250	41,250
-	-	-	10,000	Travel and Conferences	10,000	10,000	10,000
-	-	-	15,000	Insurance and Bonds	15,000	15,000	15,000
297	-	1,000	2,000	Printing & Publishing	2,000	2,000	2,000
401	297	700	750	Telephone	750	750	750
				Capital Outlay:			
-	-	-	-	Equipment - Office	7,000	7,000	7,000
\$ 6,896,167	\$ 3,501,952	\$ 7,058,857	\$ 9,428,255	Total City Retirement	\$ 9,113,670	\$ 9,113,670	\$ 9,113,670
(255,503)	(119,396)	(247,242)	(1,175,479)	Charges Reimbursable via Public Act 55	(1,184,012)	(1,184,012)	(1,184,012)
(6,640,664)	(3,382,556)	(6,811,615)	(8,252,776)	Charges Reimbursable via VEBA Trust	(7,929,658)	(7,929,658)	(7,929,658)
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Net City Retirement	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

POLICE AND FIRE RETIREMENT COMMISSION

The Warren Police and Fire Retirement Commission was established with the authority to administer, manage, and operate the retirement system following the provisions established by Public Act 345 of 1937, as amended. The responsibility of the Police and Fire Retirement Board is to make certain that the assets of the retirement fund are invested in a safe and prudent manner, yielding the highest possible return on the investment of the funds.

The Board is also responsible for calculation of retiree benefits. Board meetings are held on the third Thursday of every month at 11:00 a.m. in City Hall, Fourth Floor, Baseline Room. These are public meetings with the notices posted near the Treasurer's Department in City Hall by the end of the week prior to the meeting.

Total assets in the fund as of December 31, 2007, were \$328,056,469. The current City contribution rate for the 2009 fiscal year is 25.49% of payroll. The financial objective of the plan, which meets the State of Michigan requirements, is to establish and receive contributions, expressed as a percentage of active members' payroll, which will change annually after an annual actuarial valuation is completed and a report is issued. As of December 31, 2006 the retirement system is now 93.2% funded, which means that accrued liabilities exceeded actuarial accrued assets by 6.8%.

There are currently 421 retirees or beneficiaries receiving benefits from the fund and 380 active members of the system who pay one percent of gross wages into the system. Retirement benefits vest after 10 years of service.

The members of the Police and Fire Retirement Board include the City Treasurer, a Police Department representative, a Fire Department representative and two mayoral appointed positions. The Commission uses the services of the City Attorney and independent legal counsel (on a retainer basis) to handle the legal matters of the system. The system is audited annually by an independent certified public accounting firm.

In 2004, an ordinance was passed creating the Warren Police and Fire Health Benefits Plan. The board members are comprised of a police representative, fire representative, City Treasurer and two mayoral appointees. The primary objective is to receive contributions from the City and to fund for current employee's future health expenditures and pay current retirees health expenditures and Medicare reimbursements. Plan assets as of December 31, 2007, were \$21,460,624.

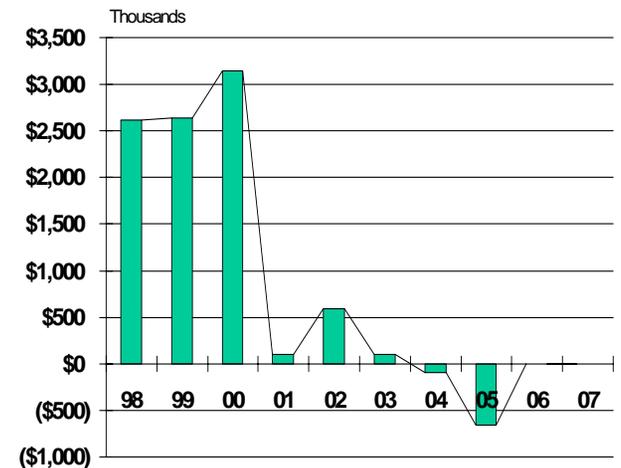
POLICE AND FIRE RETIREMENT COMMISSION

Fiscal 2009 Performance Objectives

1. To encourage more enrollments in the direct deposit program.
2. To continue software development for the accounting system.
3. To continue software development of member's database.
4. To continue software training for staff.
5. To continue education of active members regarding plan benefits.
6. To begin work on database of separating Police and Fire Fighters who have different tiers of benefits.
7. To begin database work for Medicare reimbursements under the Health Benefits Plan.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Estimated pension calculations prepared	30	30	30	25
Actual pension calculations prepared	20	30	30	30
Agendas prepared	17	16	16	16
Retiree pension ledgers mailed	443	460	460	490
Active P & F ledgers distributed	380	374	374	374
Pension checks distributed	876	1,260	1,260	1,000
Annuity withdrawals completed	20	30	30	25
Pension verifications	0	475	0	475
Safe-Harbor method calculations	20	30	30	25
Retiree incentive bonuses paid	5	3	3	3
1099R's and W4-P's mailed	475	475	475	505
"Buy-Back" computations	6	3	6	6
Direct deposit enrollments	25	30	30	30
Monitoring monthly direct deposits	4,692	4,752	4,752	5,352
Direct deposits initiated	4,692	4,752	4,752	5,352

EXPENDITURE HISTORY POLICE & FIRE RETIREMENT COMMISSION



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>POLICE AND FIRE RETIREMENT</u>								
Police & Fire Retirement Administrator	1	\$ 74,128	- (c)	\$ -	1	\$ 76,064	1	\$ 76,064
Police & Fire Retirement Coordinator	-	-	1 (c)	80,786	-	-	-	-
Administrative Specialist	1	46,214	- (c)	-	1	47,522	1	47,522
Account Technician	-	-	1 (c)	53,333	-	-	-	-
Accountant 1	-	-	1 (b)	59,413	-	-	-	-
Part-time Employee		22,750		-		22,750		22,750
Overtime	—	6,000	—	7,082	—	6,000	—	6,000
Total Personnel	<u>2</u>		<u>3</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 59 contracts that expire 6/30/09.

(b) New position.

(c) Reclassification of Police & Fire Retirement Administrator to Coordinator and Administrative Specialist to Account Technician.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

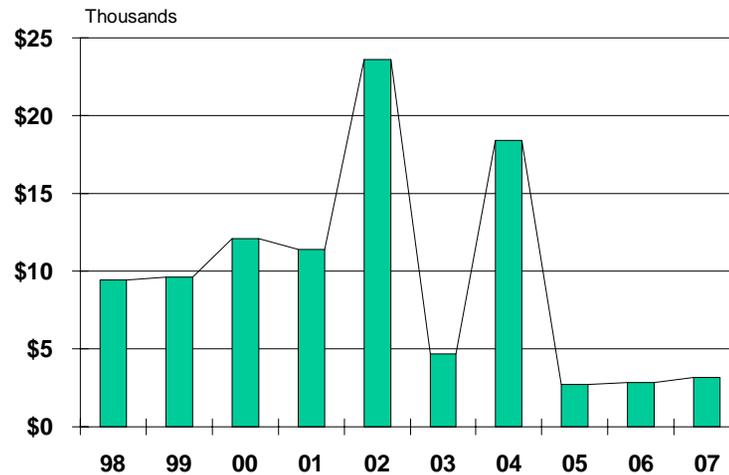
FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	GENERAL GOVERNMENT POLICE & FIRE RETIREMENT	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 118,119	\$ 57,226	\$ 120,721	\$ 120,656	Permanent Employees	\$ 194,320	\$ 124,090	\$ 124,090
-	-	10,000	22,750	Part-time Employee	-	22,750	22,750
5,124	-	6,000	6,000	Overtime	7,082	6,000	6,000
				Employee Benefits:			
10,134	4,651	10,891	11,995	Social Security	16,089	12,289	12,289
23,971	12,959	26,243	26,302	Employee Insurance	50,819	29,722	29,722
33,614	16,601	36,017	35,820	Retiree Health Insurance	69,539	45,500	45,500
5,281	3,100	4,949	4,946	Longevity	5,534	5,301	5,301
41,990	21,045	45,659	45,144	Retirement Fund	80,967	48,584	48,584
220	116	341	430	Cost of Living	645	430	430
192	154	307	310	Legal Services	465	310	310
3,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
				Retiree Benefits:			
6,846,833	4,068,365	8,100,000	7,500,000	Retiree Insurance	9,300,000	9,300,000	9,300,000
336,555	182,886	385,000	395,000	Medicare Reimbursement	450,000	450,000	450,000
360	-	2,000	5,100	Office Supplies	5,260	5,260	5,260
				Other Services and Charges:			
2,549	1,432	3,000	4,725	Postage	4,870	4,870	4,870
-	-	-	25,000	Audit Fees	27,000	27,000	27,000
-	-	-	1,785,000	Contractual Services	1,875,000	1,875,000	1,875,000
-	-	-	1,000	Disability Physicals	1,500	1,500	1,500
-	-	-	17,342	Travel and Conferences	17,865	17,865	17,865
-	-	-	35,000	Insurance and Bonds	35,000	35,000	35,000
-	-	-	3,360	Printing & Publishing	3,460	3,460	3,460
301	583	900	-	Telephone	1,000	1,000	1,000
				Capital Outlay:			
-	-	-	-	Equipment - Office	7,000	7,000	7,000
\$ 7,428,243	\$ 4,369,118	\$ 8,752,028	\$ 10,045,880	Total Police & Fire Retirement	\$ 12,153,415	\$ 12,022,931	\$ 12,022,931
(244,855)	(117,867)	(267,028)	(2,150,880)	Charges Reimbursable via Public Act 55	(2,403,415)	(2,272,931)	(2,272,931)
(7,183,388)	(4,251,251)	(8,485,000)	(7,895,000)	Charges Reimbursable via VEBA Trust	(9,750,000)	(9,750,000)	(9,750,000)
\$ -	\$ -	\$ -	\$ -	Net Police & Fire Retirement	\$ -	\$ -	\$ -

VILLAGE HISTORICAL COMMISSION

On December 28, 1976, the City Council created the Village Historic District Commission, composed of seven members, appointed by the Mayor, for a three-year term.

It is the intent and purpose of the Commission to protect that portion of the municipality which has a distinct character that recalls the rich historical heritage of the City, and thereby is charged with protecting, rehabilitating, restoring or reconstructing districts, archaeological and other sites, buildings, structures and objects.

EXPENDITURE HISTORY VILLAGE HISTORICAL COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>VILLAGE HISTORICAL COMMISSION</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ -	\$ -	\$ 500	\$ 500	Office Supplies	\$ 1,500	\$ 500	\$ 500
				Other Services and Charges:			
-	44	3,500	3,500	Community Promotion & Public Relations	4,000	4,000	4,000
3,176	573	3,200	3,200	Public Utilities	3,300	3,300	3,300
-	-	8,000	8,000	Landscaping Project/Brick Pavers	500	500	500
<u>\$ 3,176</u>	<u>\$ 617</u>	<u>\$ 15,200</u>	<u>\$ 15,200</u>	Total Village Historical Commission	<u>\$ 9,300</u>	<u>\$ 8,300</u>	<u>\$ 8,300</u>

SENIOR HEALTH CARE SERVICES

The Warren City Commission for Senior Health Care Services was created by City Ordinance effective December 28, 1987.

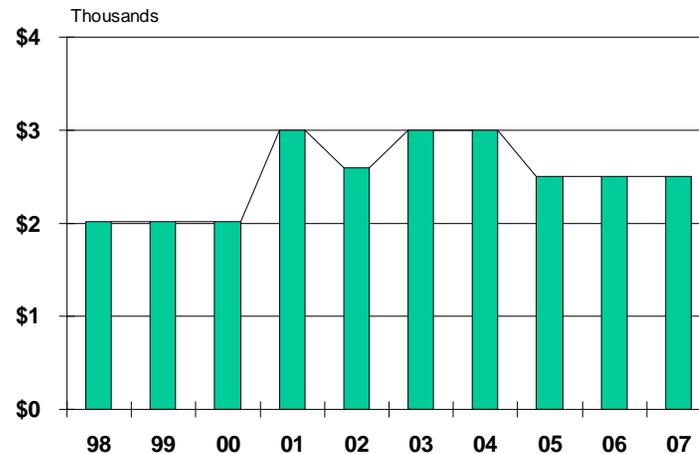
The purpose of the Commission is to identify health care needs of Warren seniors and to provide information of health care services available in the City.

The Commission consists of twelve (12) members, appointed by the Mayor and confirmed by Council, serving staggered terms of three years each.

Membership of the Commission will consist of five senior citizens, four health care professionals, a representative of Bi-County Hospital, a representative of St. John Macomb Hospital and a representative of the Mayor's Office.

The Commission's officers shall be Chairman, Vice-Chairman, Secretary and Treasurer.

EXPENDITURE HISTORY **SENIOR HEALTH CARE SERVICES**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

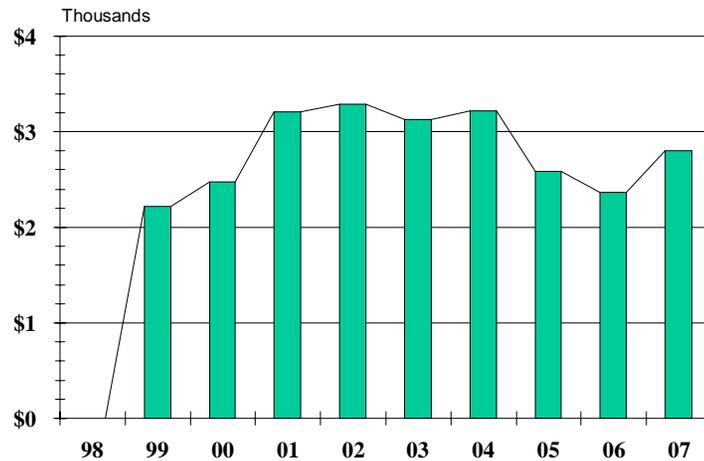
FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CITY COMMISSION ON</u> <u>SENIOR HEALTH CARE SERVICES</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	Other Services and Charges: Community Promotion & Public Relations	\$ 3,000	\$ 2,500	\$ 2,500
<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>	Total City Commission on Senior Health Care Services	<u>\$ 3,000</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>

COUNCIL OF COMMISSIONS

The purpose and function of the Council of Commissions is to unite the City Commissions into a representative Council with the concept of sharing ideas, concerns, plans for improvement, and enrichment of the community. By promoting and encouraging public interest in its endeavors, the Council of Commissions intends to strengthen the purpose and function of the individual City Commissions.

The Council of Commissions shall consist of one member from each City Commission interested in participating. The representative shall be appointed annually to the Council of Commissions by each individual commission.

EXPENDITURE HISTORY **COUNCIL OF COMMISSIONS**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>COUNCIL OF COMMISSIONS</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 71	\$ -	\$ 200	\$ 200	Office Supplies	\$ 100	\$ 100	\$ 100
-	-	300	300	Other Services and Charges:	-	-	-
<u>2,732</u>	<u>-</u>	<u>3,000</u>	<u>3,000</u>	Printing & Publishing	-	-	-
				Appreciation Reception	<u>3,400</u>	<u>3,400</u>	<u>3,400</u>
<u>\$ 2,803</u>	<u>\$ -</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>	Total Council of Commissions	<u>\$ 3,500</u>	<u>\$ 3,500</u>	<u>\$ 3,500</u>

ANIMAL WELFARE COMMISSION

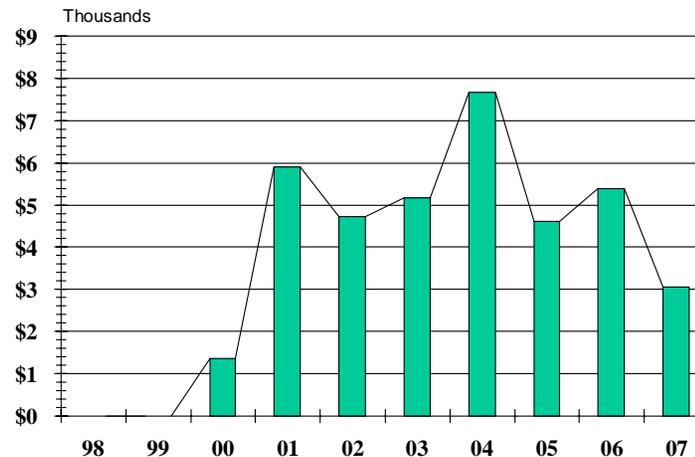
The Animal Welfare Commission, established on October 22, 1998 consists of seven members appointed by the Mayor, with three members appointed each year for three-year terms.

The purpose and function of the commission shall be to study the proper care, husbandry, welfare, maintenance, and education and awareness issues of all animals that reside in the City limits.

The Commission is also charged with development and implementation of a disaster relief plan and is sole caretaker of the City's Dog Park and future development of dog parks in the City.

The scope and extent of the commission's studies include, but not be limited to; husbandry, medical care, cruelty and anticruelty, licensing, promotion of spay and neuter programs, enforcement of ordinances and recommendation of additional ordinances to all animals within the City.

EXPENDITURE HISTORY ANIMAL WELFARE COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ANIMAL WELFARE COMMISSION</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 380	\$ -	\$ 600	\$ 600	Office Supplies	\$ 600	\$ 600	\$ 600
				Other Services and Charges:			
123	848	3,000	3,000	Operating Expense	3,000	3,000	3,000
-	5	50	100	Postage	100	100	100
279	186	450	600	Telephone Expense	600	600	600
829	183	700	700	Vaccination Fair	700	700	700
-	-	500	500	Chipping Clinic	500	500	500
-	-	500	500	Education	500	500	500
<u>1,437</u>	<u>960</u>	<u>4,000</u>	<u>4,000</u>	Dog Park	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<u>\$ 3,048</u>	<u>\$ 2,182</u>	<u>\$ 9,800</u>	<u>\$ 10,000</u>	Total Animal Welfare Commission	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

FIRE DEPARTMENT

The primary purpose of the Fire Department is to protect the lives and property of the citizens of Warren. The operation of the department, based on its authority and responsibilities, is divided into six categories.

ADMINISTRATION: Executes and directs the research, planning and development of all department assignments, programs, rules, and procedures, etc. Preparation and submission of a yearly budget and the daily processing of revenue and expenditure monitoring (i.e., equipment and supply purchases, repairs, service contracts, and payroll). Maintenance and management of all incident reports, correspondence, records, files, operating procedures, resource manuals, plans, orders and directives. Coordinates public relations, educational activities and mail distribution.

FIRE FIGHTING: In addition to the fire fighter's primary role of protecting life and property, they are also required to perform tasks not identified in their normal fire fighting role. This could occur during the threat of or at the time of a natural or technological disaster, nuclear event, biological event, enemy attack, breach of national security, and among others, a terrorist attack or a hazardous material incident.

EMERGENCY MEDICAL SERVICES: Administers advanced life support procedures. All paramedics are State licensed. They also are certified fire fighters.

TRAINING: Plans, coordinates and assigns the fire and rescue training for the uniform work force. Life safety, post incident analysis, cable television and civilian dispatch training programs are also provided by this division.

FIRE PREVENTION: Provides fire prevention and inspection surveys in public, commercial and industrial buildings. They review the plans of new or renovated buildings. They also investigate the origin and cause of fires within the City. Public fire safety education is also a duty of this division.

HAZARDOUS MATERIALS: This division is responsible for responding and controlling hazardous materials incidents within the City. They also provide all the required training to the uniformed work force in hazardous materials response. They also maintain an extensive inventory of highly specialized equipment and supplies that would be required to remediate the affects of hazardous materials incidents.

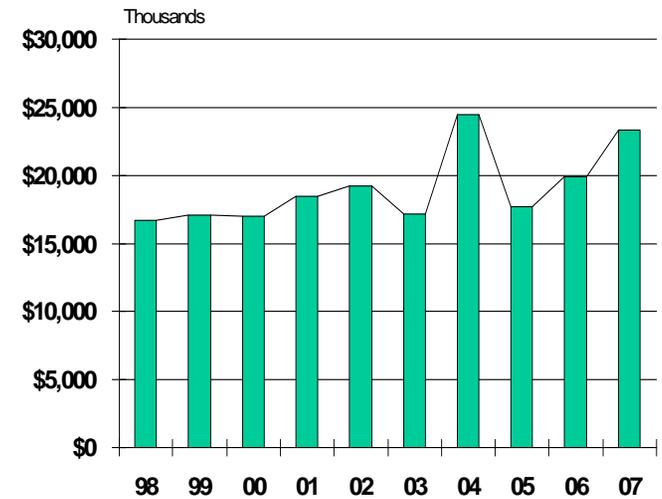
FIRE DEPARTMENT

Fiscal 2009 Performance Objectives

1. To document HazMat 302 sites and right-to-know locations for improved safety and response.
2. To implement EMS transport.
3. To start a wellness/physical fitness program for all fire fighters.
4. To install a department wide two way video training/ information system with grant funds.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Incident reports reviewed	12,416	12,700	12,800	12,800
Fire Station/Apparatus/Equipment Inspections	18	12	18	18
Total incident responses	12,416	12,700	12,800	12,800
Total equipment responses	18,111	18,500	18,500	18,500
Mutual aid rendered and received	4	10	6	6
Injuries on-duty	15	24	15	15
Lost work hours/on-duty injury	2,034	300	1,500	1,500
Hours of hydrant maintenance	1,012	1,100	1,100	1,100
Hours of fire training	4,316	4,000	4,300	4,300
Hours of medical training	1,210	1,600	1,200	1,200
Fire Department vehicle accidents	4	10	6	6

EXPENDITURE HISTORY FIRE DEPARTMENT



GENERAL FUND PERSONNEL

<u>FIRE DEPARTMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Fire Commissioner	1	\$ 108,504	1	\$ 111,213	1	\$ 111,213	1	\$ 111,213
Administrative Chief of Operations	1	97,125	1	98,113	1	98,113	1	98,113
Deputy Administrative Chief of Operations	1	92,762	1	93,654	1	93,654	1	93,654
Hazardous Materials Operations Chief	1	88,398	1	89,194	1	89,194	1	89,194
Battalion Chief	3	88,398	3	89,194	3	89,194	3	89,194
Fire Marshal	1	88,398	1	89,194	1	89,194	1	89,194
Deputy Fire Marshal	1	80,464	1	81,085	1	81,085	1	81,085
Chief of E.M.S.	1	88,398	1	89,194	1	89,194	1	89,194
Chief of Training	1	84,431	1	85,139	1	85,139	1	85,139
Fire MIS Specialist	1	80,464	- (d)	-	- (d)	-	- (d)	-
Captain	6	80,464	6	81,085	6	81,085	6	81,085
Lieutenant A.E.M.T.	9	80,464	9	81,085	9	81,085	9	81,085
Lieutenant	12	73,251	12	73,714	12	73,714	12	73,714
Fire Inspector	3	73,251	3	73,714	3	73,714	3	73,714
Sergeant A.E.M.T.	5	73,251	2 (c)	73,714	2 (c)	73,714	2 (c)	73,714
Sergeant	7	66,694	4 (c)	67,013	4 (c)	67,013	4 (c)	67,013
Chief of Apparatus	1	80,614	1	81,235	1	81,235	1	81,235
Fire Fighter A.E.M.T.	30	66,694	31 (c)	67,013	31 (c)	67,013	31 (c)	67,013
Fire Fighter Engine & Ladder	27	63,713	27	63,967	27	63,967	27	63,967
Fire Fighter	33	60,733	38 (c)	60,921	38 (c)	60,921	38 (c)	60,921
Overtime - Fire Fighters		550,000		550,000		550,000		550,000
Overtime - Mechanics		10,000		10,000		10,000		10,000
<u>Civilians & Clerical:</u>								
Senior Administrative Secretary - Fire Prevention	1	53,867	1	55,347	1	55,347	1	55,347
Senior Clerk	2	51,901	2	53,337	2	53,337	2	53,337
Clerical Co-op		10,000		10,000		10,000		10,000
Overtime - Clerical	—	3,000	—	3,000	—	3,000	—	3,000
Total Personnel	<u>148</u>		<u>147</u>		<u>147</u>		<u>147</u>	

(a) Wage rates are based on Local 412 Unit 35 and Local 1250 contracts that expire 6/30/09 and Local 1383 contract that expired 6/30/07.

(c) Reclassification of Sergeant A.E.M.T. and Sergeant to Fire Fighter A.E.M.T. and Fire Fighter.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	PUBLIC SAFETY <u>FIRE DEPARTMENT</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 104,990	\$ 51,664	\$ 108,908	\$ 108,858	Appointed Official	\$ 111,666	\$ 111,666	\$ 111,666
11,230,293	4,187,497	9,099,056	9,820,663	Fire Fighter Wages	9,434,907	9,434,907	9,434,907
179,487	38,387	80,868	81,233	Mechanic Wages	81,566	81,566	81,566
147,670	74,944	158,134	158,046	Civilians & Clerical	162,681	162,681	162,681
6,798	4,956	10,000	10,000	Clerical Co-op	10,000	10,000	10,000
478,250	404,929	650,000	550,000	Overtime - Fire Fighters	550,000	550,000	550,000
7,980	2,061	8,000	10,000	Overtime - Mechanics	10,000	10,000	10,000
58	-	3,000	3,000	Overtime - Clerical	3,000	3,000	3,000
255,348	115,695	250,000	270,000	Shift Premium	270,000	270,000	270,000
				Employee Benefits:			
35,346	23,450	23,450	26,350	Educational Allowance	23,450	23,450	23,450
5,123	6,834	6,834	8,000	Cleaning Allowance	7,500	7,500	7,500
98,384	54,155	123,547	141,458	Social Security	120,109	120,109	120,109
585,761	216,598	546,376	606,885	Holiday Pay	583,237	583,237	583,237
2,398,300	1,187,702	2,502,694	2,686,636	Employee Insurance	2,966,883	2,966,883	2,966,883
3,224,935	1,380,270	2,948,239	3,003,049	Retiree Health Insurance	3,203,205	3,203,205	3,203,205
309,537	113,669	240,769	285,413	Longevity	254,555	254,555	254,555
2,977,511	1,339,032	2,860,154	3,031,468	Retirement Fund	2,964,646	2,964,646	2,964,646
11,938	6,454	19,661	24,908	Cost of Living	24,741	24,741	24,741
103,639	46,141	98,941	105,600	Food Allowance	105,600	105,600	105,600
-	-	1,800	3,600	Auto Allowance	3,600	3,600	3,600
499	6,771	18,138	17,209	Legal Services	22,785	22,785	22,785
3,000	428,000	428,000	428,000	Uniform/Cleaning Allowance	-	-	-
55,257	45,405	52,350	52,350	Uniforms	51,900	51,900	51,900
				Supplies:			
43,070	25,531	65,000	73,000	Operating Supplies	79,810	73,000	73,000
36,863	32,013	45,000	45,000	EMS Medical Supplies	45,000	45,000	45,000
-	-	-	-	Gasoline & Diesel Oil	78,000	78,000	78,000
				Other Services and Charges:			
17,145	15,000	23,000	23,000	Laundry	23,000	23,000	23,000
28,410	16,945	30,000	30,000	Contractual Services	30,000	30,000	30,000
40,412	42,706	48,000	48,000	Building Maintenance	48,000	48,000	48,000
36,913	25,027	40,000	40,000	Instruction	40,000	40,000	40,000
8,135	7,930	25,000	30,000	Medical Services	30,000	30,000	30,000
39,519	21,485	50,000	55,000	Telephone and Radio	55,000	52,000	52,000

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	PUBLIC SAFETY FIRE DEPARTMENT (CONTINUED)	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Other Services and Charges:			
\$ 211,083	\$ 214,909	\$ 310,000	\$ 190,000	Vehicle Maintenance Expense	\$ 190,000	\$ 190,000	\$ 190,000
136,706	45,267	140,000	140,000	Public Utilities	140,000	140,000	140,000
30,000	12,500	30,000	30,000	Hydrant Installation & Repairs	30,000	30,000	30,000
60,000	25,000	60,000	60,000	Public Fire Protection (Water)	60,000	60,000	60,000
2,152	935	4,000	4,000	Memberships & Dues	4,000	4,000	4,000
1,858	1,948	3,000	3,000	Fire Prevention Week	3,000	3,000	3,000
7,500	-	7,500	7,500	S.M.I.R.T. Fund	7,500	7,500	7,500
				Capital Outlay:			
-	-	-	-	Capital Improvements	39,425	15,000	15,000
33,708	50,891	90,000	90,000	Equipment and Vehicles	1,548,912	75,000	75,000
-	3,239	22,591	22,591	Domestic Preparedness Equipment Grant - 3	-	-	-
-	453	2,671	2,671	Domestic Preparedness Equipment Grant - 7	-	-	-
92,359	42,348	132,793	132,793	Metro Medical Response Grant	-	-	-
224,458	17,231	94,942	94,942	Homeland Security Grant - 2006	-	-	-
51,755	23,736	24,185	24,185	Cities Readiness Grant	-	-	-
<u>\$ 23,322,150</u>	<u>\$ 10,359,708</u>	<u>\$ 21,486,601</u>	<u>\$ 22,578,408</u>	Total Fire Department	<u>\$ 23,417,678</u>	<u>\$ 21,909,531</u>	<u>\$ 21,909,531</u>

POLICE DEPARTMENT

The primary purpose of the Police Department is to protect life and property. To accomplish this goal, police officers enforce the criminal laws of the State of Michigan and our City Ordinances. Organizationally, the Police Department's operations are divided into three bureaus:

The Patrol Services Bureau:

This Bureau is responsible for the first response to the majority of calls for service. It is comprised of two primary Divisions with a variety of Units as subdivisions. The Uniform Patrol Division's primary function is to respond to calls for service, prevention of crime, detection of offenders, and bringing those offenders before the court. The Division is supplanted by the following Units: The Community Facilitator Unit is trained in the establishment of neighborhood watches; community awareness and working closely with citizens in there assigned areas. The Radar Unit is comprised of four officers whose function is to promote safe driving practices through enforcement of traffic laws using radar as their primary tool. The Patrol Support Services Division is comprised of a number of units whose primary function is to act as support for the Uniform Patrol Division. The Motor Traffic Unit is comprised of uniform officers assigned to motorcycles, who through visual observation and handheld radar identify and educate traffic offenders. The Traffic Engineer, Fatal Officer and Statistician Unit are charged with the task of investigating fatal accidents, providing statistics of accidents, and engineering changes of roads and traffic control devices. The Detention Unit is responsible for the booking of prisoners and their well being while in custody. Additionally, they are responsible for arraignments of prisoners via video link up with the court.

The Administrative Services Bureau:

This Bureau functions as the administrative arm of the department and serves as a centralized site for several department-wide activities. This bureau consists of the Records and Identification Division, which handles record management and fingerprint classification; the Communications Center, which receives incoming Emergency 911 telephone calls and dispatches both Police and Fire to the scene, as needed; the Training Division, which updates and trains officers in specialized, as well as required police practices and activities. The Computer Services Unit manages the computer needs of the department. The Fiscal Management Unit manages the Police Department budget activities. Also in this bureau is the Internal Affairs Division, which consists of an investigative Lieutenant. Its main function is to investigate serious complaints against department personnel. Both the Fiscal Management Unit and Internal Affairs Division report directly to the Commissioner of Police. Coordinating building maintenance to the police facility is also a function of the bureau.

The Investigative Services Bureau:

This Bureau is responsible for the investigation of all crimes and prosecution of offenders throughout the court process. There are three major divisions in this Bureau. The Criminal Investigations Division is responsible for the investigation of all crimes perpetrated by persons over the age of 16. The Family Investigations Division handles crimes committed by juveniles, child abuse, and sex crime cases. The Special Investigations Division is responsible for the investigation of violations of the controlled substance act as well as enforcement of vice and liquor laws. Included within the Special Investigations Division is the Special Operations Unit, which is used as a directed patrol unit for criminal surveillances. Also in this bureau are the Evidence/Property Unit, which is responsible for the storage and disposition of evidence, and the Subpoena Services Unit, which is charged with the service of all criminal subpoenas originating from assigned criminal complaints.

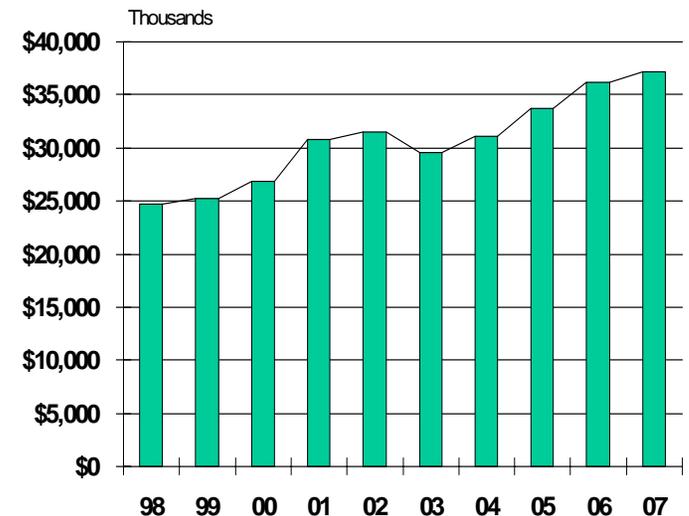
POLICE DEPARTMENT

Fiscal 2009 Performance Objectives

1. To maintain the Drug Abuse Resistance Education (D.A.R.E.) Program and keep drug education in the Warren school systems.
2. To reach more citizens through our Community Policing philosophy and establish an improved working rapport between citizens and police.
3. To use our newly created Special Operations Unit as a directed patrol unit for criminal surveillance.
4. To have the Police Emergency Response Team (P.E.R.T.) retain its capability to successfully respond to emergency situations that arise outside of the ability of patrol officers to safely control. To prevent or reduce the unnecessary use of force in these emergency situations. To prevent or reduce any injury to officers or citizens. These objectives will be accomplished with the use of training, tactics, technology and equipment.
5. To secure Homeland Security grants to help equip the Police Emergency Response Team.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Calls for Police service	89,600	90,640	93,500	93,000
Part I Crimes	5,982	6,100	6,250	6,300
Burglary incidents	737	750	745	740
Auto theft incidents	906	1,400	1,150	1,200
Part II Crimes	6,438	6,700	6,612	6,500
Narcotic and drug incidents	2,009	1,390	1,850	1,900
Liquor license investigations	170	170	175	180
Traffic citations	46,506	46,800	48,000	48,000
OUIL charges	432	400	425	450
Traffic accidents	5,500	3,900	5,400	5,750
Juveniles charged	509	270	490	500
Total arrests	7,638	7,200	7,500	7,500
Abandoned autos processed	1,380	1,600	1,450	1,500
Environmental investigations	276	280	295	300
Guns registered	3,300	2,200	2,876	2,900
Neighborhood watch programs	20	20	15	12
Child Finder Programs	298	280	300	310
Prisoner intake	8,022	8,300	8,190	8,200
Crime prevention/security survey	87	90	75	90
Monthly training/PERT	24	24	24	24
High risk incidents	5	9	8	8
Private industry safety survey	92	80	83	90
D.A.R.E. graduates	2,000	1,700	1,900	1,950
Total citations	52,502	52,000	54,500	55,000

EXPENDITURE HISTORY POLICE DEPARTMENT



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>POLICE DEPARTMENT</u>								
Police Commissioner	1	\$ 111,722	1	\$ 114,504	1	\$ 114,504	1	\$ 114,504
Deputy Police Commissioner	-	-	1 (c)	109,164	1 (c)	109,164	1 (c)	109,164
Police Chief	1	105,610	- (c)	-	- (c)	-	- (c)	-
Captain	4	96,020	3 (d)	99,240	3 (d)	99,240	3 (d)	99,240
Lieutenant	11	87,302	11	90,218	11	90,218	11	90,218
Sergeant	20	79,377	20	82,016	20	82,016	20	82,016
Corporal	39	72,172	39	74,560	39	74,560	39	74,560
Police Officer	<u>161</u>	<u>65,622</u>	<u>161</u>	<u>67,782</u>	<u>161</u>	<u>67,782</u>	<u>161</u>	<u>67,782</u>
Sub-Total Police Personnel	<u>237</u>		<u>236</u>		<u>236</u>		<u>236</u>	
Crime M.I.S. Specialist	1	81,271	1	83,368	1	83,368	1	83,368
Assistant Crime M.I.S. Specialist	1	56,186	1	57,718	1	57,718	1	57,718
Forensic Technologist	1	64,511	1	66,230	1	66,230	1	66,230
Identification Technician	1	53,296	1	54,763	1	54,763	1	54,763
Identification Specialist	1	50,211	1	51,609	1	51,609	1	51,609
Senior Administrative Secretary/Police	1	53,867	1	55,347	1	55,347	1	55,347
Administrative Secretary	3	51,901	3	53,337	3	53,337	3	53,337
Stenographic Technician	2	50,211	2	51,609	2	51,609	2	51,609
Dispatch Supervisor	3	56,590	3	58,528	3	58,528	3	58,528
Dispatcher	20	49,225	20	50,894	20	50,894	20	50,894
Senior Clerk	1	51,901	1	53,337	1	53,337	1	53,337
Administrative Clerical Technician	<u>4</u>	<u>49,627</u>	<u>4</u>	<u>51,012</u>	<u>4</u>	<u>51,012</u>	<u>4</u>	<u>51,012</u>
Sub-Total Civilian Personnel	<u>39</u>		<u>39</u>		<u>39</u>		<u>39</u>	
Temporary Employees		40,000		40,000		38,000		38,000
Permanent Part-time - Crossing Guards		130,556		127,462		123,000		123,000
Overtime - Police		1,618,973		1,710,763		1,710,763		1,710,763
Overtime - Civilians		35,000		36,357		32,000		32,000
Total Personnel	<u>276</u>		<u>275</u>		<u>275</u>		<u>275</u>	

(a) Wage rates are based on Local 1917, Local 1250, Local 412 Unit 35, W.P.O.A. and W.P.C.O.A. contracts that expire 6/30/09.

(c) Reclassification of Police Chief to Deputy Police Commissioner.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	PUBLIC SAFETY POLICE DEPARTMENT	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 104,325	\$ 49,338	\$ 76,481	\$ 112,089	Appointed Official	\$ 114,971	\$ 114,971	\$ 114,971
15,062,599	7,719,126	16,313,473	16,185,208	Police Officers	16,434,007	16,434,007	16,434,007
1,825,763	942,081	2,017,742	2,005,970	Civilians & Clerical	2,070,581	2,070,581	2,070,581
111,278	45,315	115,000	130,556	Crossing Guards	127,462	123,000	123,000
30,209	13,843	35,000	40,000	Temporary Employees	40,000	38,000	38,000
1,680,623	1,089,257	2,220,000	1,618,973	Overtime - Policemen	1,710,763	1,710,763	1,710,763
19,712	9,330	20,000	35,000	Overtime - Civilians	36,357	32,000	32,000
303,931	78,365	325,000	345,000	Shift Premium	361,252	350,000	350,000
				Employee Benefits:			
164,556	4,037	201,450	201,450	Gun Allowance	199,750	199,750	199,750
58,500	58,800	61,000	55,800	Education Allowance	52,200	52,200	52,200
130,331	112,478	137,214	142,200	Cleaning Allowance	141,000	141,000	141,000
359,879	180,547	385,000	390,064	Social Security	427,689	426,651	426,651
862,135	326,772	905,355	935,140	Holiday Pay	944,511	944,511	944,511
3,845,948	2,205,038	4,005,677	4,531,763	Employee Insurance	4,825,396	4,825,206	4,825,206
5,005,457	2,485,213	5,339,798	5,153,765	Retiree Health Insurance	5,713,239	5,708,617	5,708,617
393,410	226,037	457,703	455,067	Longevity	430,477	430,477	430,477
4,683,004	2,724,860	5,854,711	5,662,833	Retirement Fund	5,825,349	5,820,123	5,820,123
23,937	13,591	38,497	46,860	Cost of Living	46,693	46,693	46,693
2,330	1,203	2,432	2,635	Legal Services	2,635	2,635	2,635
462,000	39,000	39,000	40,000	Uniform/Cleaning Allowance	-	-	-
37,000	-	-	-	Vest Allowance	-	-	-
180,021	73,875	111,140	111,140	Uniforms	109,940	109,940	109,940
				Supplies:			
52,259	35,363	80,000	80,000	Office Supplies	60,000	60,000	60,000
38,120	33,539	52,000	52,000	Operating Expense	70,000	57,000	57,000
26,426	4,766	32,000	32,000	Ammunition	45,000	32,000	32,000
				Other Services and Charges:			
30,369	17,633	35,000	35,000	Prisoners' Food	40,000	37,000	37,000
36,295	41,690	70,000	70,000	Building Maintenance	80,000	70,000	70,000
268,991	207,605	375,000	375,000	Contractual Services	406,980	380,000	380,000
5,252	2,826	6,500	7,000	Postage	7,000	7,000	7,000
35,777	30,477	56,000	56,000	Instruction	56,000	56,000	56,000
1,647	6,174	10,000	10,000	911 Dispatch Training Expense	10,000	10,000	10,000
86,928	59,726	135,000	135,000	Telephone and Radio	140,000	135,000	135,000
284,606	145,354	290,000	263,750	Vehicle Maintenance	290,000	290,000	290,000

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	PUBLIC SAFETY POLICE DEPARTMENT (CONTINUED)	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Other Services and Charges:			
\$ 3,796	\$ 4,418	\$ 6,000	\$ 6,000	Youth Athletic League	\$ 13,700	\$ 6,000	\$ 6,000
6,285	-	6,000	6,000	Crime Prevention	13,520	6,000	6,000
19,503	9,025	20,000	20,000	DARE Operating Expense	20,000	20,000	20,000
248	300	1,500	1,500	Community Promotion	2,000	1,500	1,500
188,449	83,412	195,000	195,000	Public Utilities	200,000	200,000	200,000
10,000	-	10,000	10,000	Special Investigations	10,000	10,000	10,000
				Capital Outlay:			
339,010	250,126	375,713	375,713	Fleet Turnover	406,500	326,500	326,500
38,065	28,839	33,343	33,343	Equipment	20,040	15,120	15,120
25,436	46,116	54,620	54,620	Office Equipment	78,624	69,880	69,880
49,535	-	-	-	Law Enforcement Equipment Grant-04	-	-	-
-	135,937	136,770	136,770	Interoperable Communications Grant Expense	-	-	-
50,000	-	-	-	Federal Bureau Justice Grant	-	-	-
180,820	64,971	64,971	64,972	U.S. Department of Justice Grant	-	-	-
-	9,973	57,973	57,973	U.S. Department of Justice Grant-2006	-	-	-
-	-	91,695	91,695	U.S. Department of Justice Grant-2007	-	-	-
-	-	241,241	241,241	911 Equipment Expense	80,000	80,000	80,000
-	8,248	8,439	8,439	Capital Improvements	140,000	5,000	5,000
<u>\$ 37,124,765</u>	<u>\$ 19,624,624</u>	<u>\$ 41,106,438</u>	<u>\$ 40,620,529</u>	Total Police Department	<u>\$ 41,803,636</u>	<u>\$ 41,455,125</u>	<u>\$ 41,455,125</u>

ANIMAL CONTROL

The Animal Control Unit is responsible for the enforcement of local animal control ordinances, picking up stray, lost or unlicensed animals and to investigate animal complaints. The Unit consists of two (2) civilian employees.

It is a well-established fact that one of the most important services the City of Warren provides is animal control. The Animal Control Division services injured animals, dead animals in the roadway, animal bites where the stray involved is at the scene, and vicious animals. Birds, squirrels, bats, skunks, etc. would be handled as time allows. The Animal Control Officer also responds to numerous involved ordinance complaints regarding animals, such as animal poisoning or harboring pitbulls, etc.

On the average, the Animal Control Officer handles approximately 12 calls a day and delivers between 45 and 53 animals to the Macomb County Animal Shelter per week.

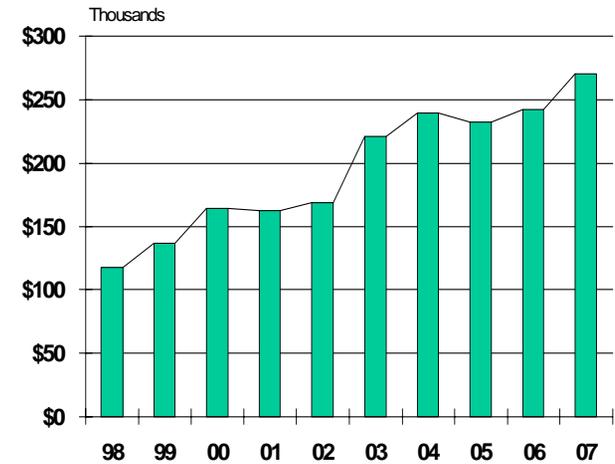
ANIMAL CONTROL

Fiscal 2009 Performance Objectives

1. To provide better investigative service to the community with regard to stray, lost, unlicensed or dead animals.
2. To provide better enforcement of ordinances that pertain to animals.
3. To help encourage citizens to transport sick or injured animals to the Macomb County Animal Shelter themselves, whenever possible.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Animal Control calls for service	2,832	2,750	2,900	2,950
Number of Miles Driven per year	34,500	33,000	35,000	35,000
Stray animals picked up	1,450	1,390	1,510	1,500
Wild animals secured	486	490	495	500
Dead animals handled	310	380	350	375
Animals given up by owner	832	700	850	875

EXPENDITURE HISTORY ANIMAL CONTROL



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - ANIMAL CONTROL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Animal Control Officer	2	\$ 51,813	2	\$ 53,247	2	\$ 53,247	2	\$ 53,247
Temporary Employee		10,000		12,000		12,000		12,000
Overtime	—	3,501	—	3,501	—	3,501	—	3,501
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>ANIMAL CONTROL</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 97,775	\$ 50,016	\$ 104,692	\$ 103,872	Permanent Employees	\$ 106,928	\$ 106,928	\$ 106,928
5,400	3,113	10,000	10,000	Temporary Employee	12,000	12,000	12,000
3,359	2,118	3,501	3,501	Overtime	3,501	3,501	3,501
				Employee Benefits:			
8,548	4,394	9,307	9,371	Social Security	9,770	9,770	9,770
25,142	13,646	27,574	27,554	Employee Insurance	31,320	31,320	31,320
26,748	14,738	30,296	30,089	Retiree Health Insurance	38,208	38,208	38,208
2,982	2,065	3,128	3,104	Longevity	3,195	3,195	3,195
27,316	14,873	30,574	31,461	Retirement Fund	33,907	33,907	33,907
219	124	349	430	Cost of Living	430	430	430
307	154	307	310	Legal Services	310	310	310
2,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
1,141	443	760	760	Uniforms	760	760	760
1,178	300	1,200	1,200	Operating Supplies	1,500	1,300	1,300
				Other Services and Charges:			
42,576	25,858	60,000	60,000	Animal Collection	60,000	60,000	60,000
5,715	2,958	6,000	6,000	Vehicle Maintenance	6,000	6,000	6,000
				Capital Outlay:			
20,044	-	-	-	Equipment - Vehicle	25,000	25,000	25,000
<u>\$ 270,450</u>	<u>\$ 134,800</u>	<u>\$ 287,688</u>	<u>\$ 287,652</u>	Total Animal Control	<u>\$ 332,829</u>	<u>\$ 332,629</u>	<u>\$ 332,629</u>

CIVIL DEFENSE
EMERGENCY SERVICES DIVISION

The Emergency Services Division is responsible for maintaining a disaster response and recovery program in the event of an enemy attack or disaster whether nuclear, man-made, or natural. It serves as the liaison with the Federal Government and the State Emergency Service Division in the event a disaster occurs within the City of Warren. To accomplish these goals the Emergency Services Division:

- * Coordinates the training of personnel of the City departments as well as volunteer agencies.
- * Maintains a warning system (Sirens) for the City of Warren.
- * Conducts simulated disaster exercises to test our plans and procedures.
- * Submits project applications to both the federal and state governments that would benefit our City.
- * Submits annual and quarterly administrative reports to qualify for funding from the Federal Emergency Management Agency.

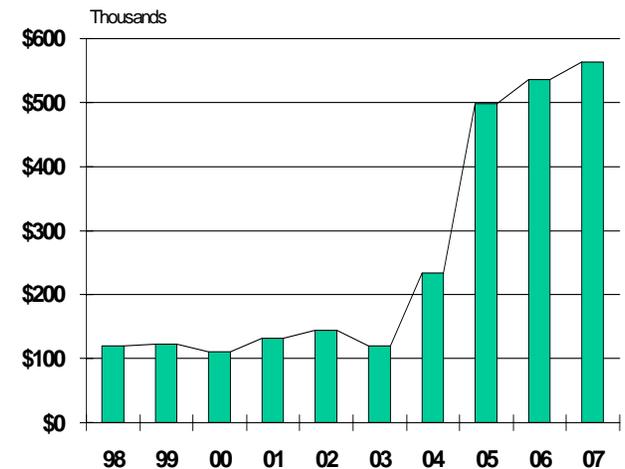
CIVIL DEFENSE

Fiscal 2009 Performance Objectives

1. To maintain a current disaster response and recovery program in the event of a nuclear, technological, or natural disaster.
2. To coordinate training for emergency planning, disaster response and recovery.
3. To coordinate and manage the Citizens Emergency Response Team (C.E.R.T.) during community emergencies.
4. To maintain warning system (sirens) for the City of Warren.
5. To update our current resource directory of City and private resources.
6. To conduct simulated disaster exercises. Maintain liaison with federal and state emergency agencies.
7. To conduct tornado shelter advisory surveys for schools, industry, and government agencies.
8. To coordinate response and reporting of hazardous and toxic material accidents. Maintain supervisory authority for storage of radiological instruments and other emergency services supplies and equipment.
9. To coordinate and procure grants that apply to the Emergency Management Principles of Mitigation Response, Preparedness and Recovery.
10. To coordinate City proactive approach with regard to training, equipment and exercising for domestic preparedness and homeland security.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Responses to disaster or emergency incidents	9	12	10	10
Emergency Operations Plans Reviewed	6	6	6	6
Michigan State Police Emergency Management Division meetings attended	4	4	4	4
Macomb County Emergency Management Meetings attended	4	4	4	4
MSP Emergency Management Training Classes attended	8	8	8	8
Functional/full-scale exercise	1	1	1	1
Orientation/table top preparation exercises	4	4	5	4
Planning & preparation for disaster exercises	3 months	3 months	3 months	3 months
Public information requests received	9	12	9	10
Hazard analysis & risk assessment	8	8	8	9
Chemical inventory reports processed	7	10	7	8

EXPENDITURE HISTORY CIVIL DEFENSE



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - CIVIL DEFENSE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Lieutenant	1	\$ 87,302	1	\$ 90,218	1	\$ 90,218	1	\$ 90,218
Overtime	—	3,500	—	3,539	—	3,539	—	3,539
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on W.P.C.O.A. contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>CIVIL DEFENSE</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 90,761	\$ 35,206	\$ 81,264	\$ 87,616	Police Officer	\$ 90,586	\$ 90,586	\$ 90,586
2,084	419	3,000	3,500	Overtime	3,539	3,539	3,539
8	-	250	250	Shift Premium	250	250	250
				Employee Benefits:			
750	-	850	850	Gun Allowance	850	850	850
-	-	-	-	Education Allowance	600	600	600
600	-	600	600	Cleaning Allowance	600	600	600
-	-	766	-	Social Security	-	-	-
4,672	-	3,022	4,699	Holiday Pay	4,858	4,858	4,858
18,367	9,503	19,577	20,197	Employee Insurance	11,388	11,388	11,388
24,830	8,801	21,485	24,332	Retiree Health Insurance	28,628	28,628	28,628
3,100	-	-	3,300	Longevity	3,400	3,400	3,400
22,046	9,043	22,440	25,478	Retirement Fund	26,574	26,574	26,574
85	46	134	167	Cost of Living	167	167	167
1,000	1,000	1,000	1,000	Uniform/Cleaning Allowance	-	-	-
1,000	-	-	-	Vest Allowance	-	-	-
-	491	600	600	Uniforms	600	600	600
				Supplies:			
-	-	300	300	Operating Expense	300	300	300
				Other Services and Charges:			
19,874	14,041	14,500	14,500	Contractual Services	9,500	9,500	19,500
878	364	900	1,000	Public Utilities	1,000	1,000	1,000
				Capital Outlay:			
24,021	-	21,386	21,386	State Homeland Security Grant Expense	-	-	-
348,746	-	202,631	202,631	State Homeland Security Grant Expense-05	-	-	-
<u>\$ 562,822</u>	<u>\$ 78,914</u>	<u>\$ 394,705</u>	<u>\$ 412,406</u>	Total Civil Defense	<u>\$ 182,840</u>	<u>\$ 182,840</u>	<u>\$ 192,840</u>

DEPARTMENT OF PUBLIC SERVICE

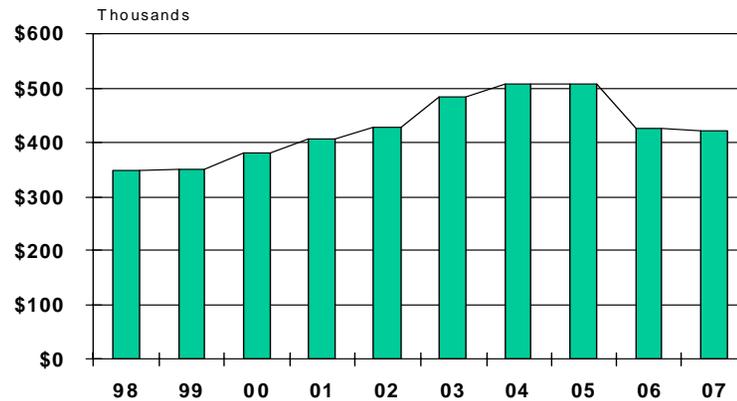
The Department of Public Services is responsible for coordinating the activities of the following divisions:

1. Building - Permits, Licensing, Inspections
2. Maintenance - Care and cleaning of City-owned buildings, lawn maintenance, and snow removal of same
3. Public Works - Year-round road maintenance, City signage, storm sewers, vehicle maintenance for all City vehicles
4. Sanitation - Garbage pickup, yard waste pickup, curbside recycling, and operation of drop-off center
5. Engineering - Construction and maintenance of roads, sidewalks and inspections of all projects
6. Water - Construction, maintenance of water and sewer lines and appurtenances
7. Waste Water Treatment Plant - Treatment of all wastes delivered to plant and establishment of storm water management plan meeting government controls

In addition to the sample-listed services, there are internal jobs for each division such as payroll, safety and accident reporting, personnel matters, etc.

Other duties include processing contracts, special assessments, payment of all street lighting and traffic signals, nuisance abatements, and handling many residents' petitions and/or problems.

EXPENDITURE HISTORY **PUBLIC SERVICES DIRECTOR**



GENERAL FUND PERSONNEL

<u>PUBLIC SERVICES DIRECTOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Public Services	1	\$ 105,434	1	\$ 108,074	1	\$ 108,074	1	\$ 108,074
Assistant Director	1	81,118	- (d)	-	- (d)	-	- (d)	-
Deputy Director of Public Services	-	-	1 (c)	83,211	1 (c)	83,211	-	-
Administrative Supervisor	1	65,112	- (c)	-	- (c)	-	1	66,845
Senior Administrative Secretary - Public Service	1	53,867	1	55,347	1	55,347	1	55,347
Clerical Co-op		23,000		28,080		25,000		25,000
Overtime	—	4,000	—	4,000	—	4,000	—	4,000
Total Personnel	<u>4</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expire 6/30/09.

(c) Reclassification of Administrative Supervisor to Deputy Director of Public Services.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>PUBLIC SERVICES DIRECTOR</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 106,715	\$ 54,653	\$ 110,277	\$ 105,775	Appointed Official	\$ 108,515	\$ 108,515	\$ 108,515
119,799	63,679	166,131	200,647	Permanent Employees	139,123	139,123	122,690
16,926	9,768	23,000	23,000	Clerical Co-op	28,080	25,000	25,000
-	-	4,000	4,000	Overtime	4,000	4,000	4,000
				Employee Benefits:			
18,749	9,615	23,142	25,603	Social Security	21,390	21,152	19,878
49,227	25,340	52,412	72,968	Employee Insurance	41,788	41,784	41,598
60,417	29,030	67,235	85,936	Retiree Health Insurance	22,325	22,325	22,160
5,755	4,399	5,476	5,477	Longevity	1,107	1,107	1,107
29,005	14,775	34,220	65,919	Retirement Fund	25,340	25,340	23,696
322	173	612	860	Cost of Living	645	645	645
230	205	512	620	Legal Services	465	465	465
5,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
3,452	2,260	6,000	6,000	Office Supplies	5,135	5,135	5,135
				Other Services and Charges:			
647	450	900	900	Postage	899	899	899
4,442	1,802	5,000	5,000	Auto Expense	5,000	5,000	5,000
				Capital Outlay:			
-	-	4,392	-	Equipment - Office	-	-	-
<u>\$ 420,686</u>	<u>\$ 216,149</u>	<u>\$ 503,309</u>	<u>\$ 602,705</u>	Total Public Services Director	<u>\$ 403,812</u>	<u>\$ 400,490</u>	<u>\$ 380,788</u>

ENGINEERING DIVISION

The Engineering Division is responsible for delivering a cost-effective infrastructure system. The division assesses the condition of the present road, sidewalk, storm sewer, and sanitary sewer and watermain systems; establishes a priority for system upgrades, pursues avenues for construction funding, designs and specifies the proposed construction work; and oversees the contract work that provides an improved infrastructure system. In addition, the Engineering Division services all of the other City divisions, departments and commissions as they seek to restore, maintain and upgrade the City facilities and properties under their jurisdiction.

The Engineering Division maintains and upgrades all records of City utilities, streets and addresses, as well as all project specific contract records and "as-Built" construction information. All such records are available to prospective developers, builders, architects, engineers, commercial and industrial facility operators and residents. All private development site plans, including subdivisions, condominium projects and commercial and industrial facilities are reviewed by the Engineering Division for impact to the surrounding area, and compatibility to the local infrastructure system. The Engineering Division inspects all utility work within City right-of-ways and easements and on large private developments.

To meet the demands of the City, its businesses and residents, the Engineering Division is organized into four functional areas, including:

Field Engineering: to provide electronic survey data of existing conditions; layout proposed contract work; inspect City contracted infrastructure system improvements and privately contracted work within City right-of-way and easements; inspect the condition of all City streets and sidewalks and investigate citizen complaints.

Drafting/Mapping: to utilize field-generated survey data to draft proposed infrastructure system improvements; upgrade, update and distribute City infrastructure maps, record all municipal underground utility locations; and provide construction standards and City-owned utility information to the public.

Civil Engineering: to assess existing conditions; prioritize infrastructure system improvements; determine feasibility of design options; implement the optimal design option; manage the contract letting process, provide contract oversight and administration, perform reviews of all proposed private site work within the City and issue permits for that work.

Office Management: to maintain parcel, private development and City contract records; manage personnel, monitor and post necessary cost accounting information; effectively communicate proposed programs and projects to other City departments and the public and interact daily with citizens regarding infrastructure and roadway complaints and concerns.

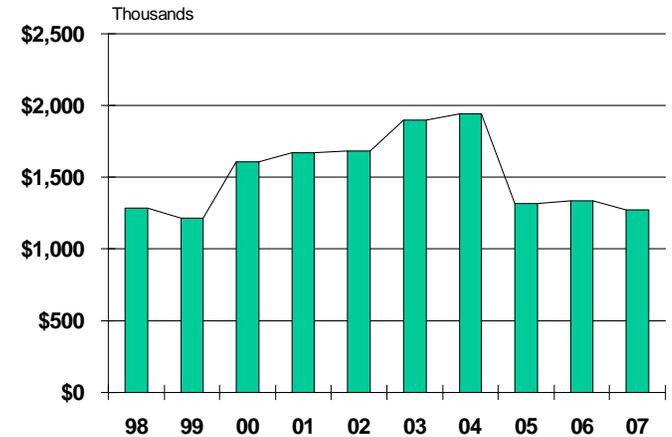
ENGINEERING DIVISION

Fiscal 2009 Performance Objectives

1. To continue to provide the citizens with a cost-effective public infrastructure system.
2. To continue to maintain and provide the most up-to-date public utility information to residents, business owners, developers and other City departments.
3. To continue implementation of the City's goal of repairing all defective sidewalks within the next three years.
4. To provide quality inspection of all public and private utility installations and repairs within the City.
5. To continue to oversee remediation of known and unknown illicit connections to the City storm sewers and ultimately the public waters of the State.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Requests for service processed	448	460	422	450
Planning reviews	100	120	97	110
Site plan reviews	356	265	244	260
Sign permit structural reviews	43	50	48	45
Private & public project inspections	125	125	115	120
Sidewalk locations inspected & repaired	3,100	2,800	2,800	3,100
Street and water main break area repairs	558	-	700	650
Illicit connection review and remediation locations	32	-	15	10

EXPENDITURE HISTORY ENGINEERING



GENERAL FUND PERSONNEL

<u>ENGINEERING DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
CAD System Administrator	1	\$ 67,207	1	\$ 68,987	1	\$ 68,987	1	\$ 68,987
Administrative Clerical Technician	1	49,627	1	51,012	1	51,012	1	51,012
Account Specialist	1	48,372	1	49,728	1	49,728	1	49,728
Overtime - Clerical		3,000		6,503		3,500		3,500
<u>Engineering Field:</u>								
Senior Engineering Field Supervisor	1	35.32/hr.	1	36.26/hr.	1	36.26/hr.	1	36.26/hr.
Engineering Technician	2	30.60/hr.	1 (c)	31.43/hr.	1 (c)	31.43/hr.	1 (c)	31.43/hr.
Construction Specialist	2	28.90/hr.	2	29.69/hr.	2	29.69/hr.	2	29.69/hr.
Engineering Assistant I	-	-	1 (c)	21.13/hr.	1 (c)	21.13/hr.	1 (c)	21.13/hr.
Temporary Employees - Inspections		45,000		54,777		45,000		45,000
Overtime - Engineers & Inspectors	—	145,000	—	147,689	—	147,689	—	147,689
Total Personnel	<u>8</u>		<u>8</u>		<u>8</u>		<u>8</u>	

(a) Wage rates are based on Local 1250 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of Engineering Technician to Engineering Assistant I.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>ENGINEERING AND INSPECTIONS</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 379,768	\$ 152,313	\$ 359,850	\$ 387,438	Engineers & Inspectors	\$ 378,746	\$ 378,746	\$ 378,746
96,738	37,189	88,898	98,222	Permanent Employees - Clerical	101,151	101,151	101,151
19,217	8,390	40,000	45,000	Temporary Employees- Inspection	54,777	45,000	45,000
98,770	76,463	145,000	145,000	Overtime - Engineers & Inspectors	147,689	147,689	147,689
2,999	1,599	3,000	3,000	Overtime - Clerical	6,503	3,500	3,500
				Employee Benefits:			
45,121	22,036	50,374	54,305	Social Security	55,212	54,223	54,223
94,444	49,462	102,395	115,572	Employee Insurance	126,494	126,414	126,414
151,916	77,018	169,922	177,894	Retiree Health Insurance	220,329	219,323	219,323
22,790	11,564	20,255	20,256	Longevity	21,816	21,816	21,816
207,219	98,958	218,327	255,876	Retirement Fund	270,052	268,332	268,332
1,057	556	1,500	1,790	Cost of Living	1,790	1,790	1,790
947	512	1,126	1,240	Legal Services	1,240	1,240	1,240
8,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
950	98	950	950	Uniforms	950	950	950
9,576	9,627	15,000	15,000	Operating Supplies	15,000	15,000	15,000
				Other Services and Charges:			
6,616	1,040	3,900	3,900	Contractual Services - Software Services	4,900	4,000	4,000
35,416	21,451	135,686	135,686	Contractual Services - Engineering & Inspections	60,000	53,000	53,000
1,451	1,026	2,000	1,300	Postage	2,000	2,000	2,000
1,653	-	-	-	Telephone	-	-	-
13,071	7,028	16,000	19,000	Auto Expense	15,500	15,500	15,500
4,747	-	-	-	Public Utilities	-	-	-
1,100	600	10,000	10,000	Memberships and Dues	11,450	10,000	10,000
70,000	37,100	74,200	74,200	Transfer to Water System/Engineering services	78,132	78,132	78,132
				Capital Outlay:			
-	-	-	-	Equipment - Vehicles	78,000	-	-
-	-	-	-	Equipment - Office	49,325	-	-
<u>\$ 1,273,566</u>	<u>\$ 614,030</u>	<u>\$ 1,458,383</u>	<u>\$ 1,565,629</u>	Total Engineering and Inspections	<u>\$ 1,701,056</u>	<u>\$ 1,547,806</u>	<u>\$ 1,547,806</u>

BUILDING INSPECTIONS DIVISION

The Division of Building Inspections maintains a well-balanced monitoring of building and development in the City of Warren. Aggressive inspections of new residential construction assure present and future homeowners throughout the City their dwellings are constructed in a sound manner. Inspectors monitor construction sites for compliance to Construction Codes and Ordinances prescribed by State and local laws and regulations on a daily basis. The Building Inspections Division safeguards the community against improperly constructed structures by numerous preliminary and final inspections.

Building Division personnel are trained and registered professionals monitored by the local municipality and the State of Michigan Bureau of Construction Codes and Fire Safety. The Building Director monitors training and advanced education of all registered inspectors employed by the City. Advanced educational levels are currently required by the State. The City of Warren will be ready with comprehensive regulations and competent personnel to handle modern technology.

Calendar year 2007 was a continuation of moderate building activity. A total of 7,810 permits were issued in 2007. Building permits for alterations and remodeling indicate substantial reinvestment within the City of Warren. This continued moderate level of activity reflects the vitality of our residential and business communities.

The Division continues to review existing buildings to identify possible areas of building maintenance affecting a building's aesthetic value, life safety systems and fire safety. Maintenance of life safety systems and fire resistive construction is required to ensure a building's ability to perform during emergency conditions, while maintenance of a building's exterior and interior plays a significant role in the image presented by the building.

The program requiring Certificates of Occupancy for new business or for significant changes in the use of existing buildings has proven to be very effective in getting code violations corrected and properties properly upgraded. This program also prohibits uses within a zoning district that are not permitted by ordinance.

The Division's overall goal is to prevent catastrophic loss, strengthen the emphasis on property maintenance, neighborhood stabilization, protection of lives and property, and reinvestment in the City. These goals are strongly supported through proper and effective code enforcement by knowledgeable and competent public safety officials.

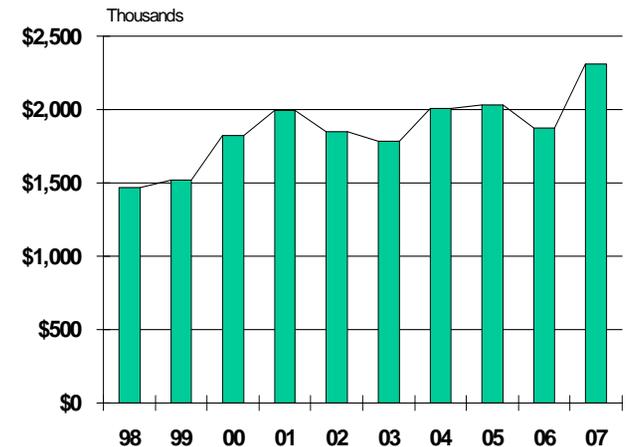
BUILDING INSPECTIONS DIVISION

Fiscal 2009 Performance Objectives

1. To process condemned properties through the nuisance abatement process.
2. To respond to citizen complaints through property maintenance ordinance.
3. To closely monitor new construction projects.
4. To put heavy emphasis on property maintenance code enforcement.
5. To improve permit issuance and inspection process.
6. To improve Zoning Board of Appeals application process.
7. To train personnel and improve job performance.
8. To update ordinance requirements and fee schedules.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Nuisance Abatements	94	96	110	120
Certificates of Occupancy	584	350	340	340
Building Permits	2,403	3,100	3,000	2,900
Plumbing Permits	940	1,200	1,100	1,050
Electrical Permits	1,909	1,800	1,800	1,700
Mechanical Permits	1,463	1,700	1,600	1,550
Miscellaneous Permits	1,584	2,000	1,700	1,600
Building Inspections	8,895	9,500	9,000	9,000
Plumbing Inspections	3,243	3,000	3,200	3,000
Electrical Inspections	4,595	5,000	4,800	4,700
Mechanical Inspections	5,263	5,500	5,400	5,300
Zoning Inspections	4,813	5,900	5,200	5,100
Zoning Board of Appeals - Applications	168	250	220	210
Plan reviews	2,987	3,200	3,200	3,100
Demolition of buildings	47	60	100	120

EXPENDITURE HISTORY BUILDING INSPECTIONS



GENERAL FUND PERSONNEL

<u>BUILDING INSPECTION DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Building Director	1	\$ 98,264	1	\$ 100,743	1	\$ 100,743	1	\$ 100,743
Assistant Director	1	78,206	1	80,234	1	80,234	1	80,234
Building Plan Examiner	1	74,967	1	76,922	1	76,922	1	76,922
<u>Chief Inspectors:</u>								
Building	1	71,626	1	73,506	1	73,506	1	73,506
Electrical	1	71,626	1	73,506	1	73,506	1	73,506
Plumbing	1	71,626	1	73,506	1	73,506	1	73,506
Zoning	1	71,626	1	73,506	1	73,506	1	73,506
Mechanical	1	71,626	1	73,506	1	73,506	1	73,506
<u>Inspectors:</u>								
Building	2	61,223	2	62,868	2	62,868	2	62,868
Electrical	1	61,223	1	62,868	1	62,868	1	62,868
Zoning	2	61,223	2	62,868	2	62,868	2	62,868
<u>Clerical:</u>								
Senior Administrative Secretary	1	53,867	1	55,347	1	55,347	1	55,347
Administrative Clerical Technician	1	49,627	1	51,012	1	51,012	1	51,012
Administrative Clerk	2	46,215	2	47,523	2	47,523	2	47,523
Clerical Co-op/Temporary		12,000		68,000		12,000		12,000
Overtime - Inspectors		10,000		18,403		10,000		10,000
Overtime - Clerical	—	2,000	—	6,176	—	2,000	—	2,000
Total Personnel	<u>17</u>		<u>17</u>		<u>17</u>		<u>17</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	PUBLIC SERVICES BUILDING INSPECTIONS	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 91,876	\$ 46,117	\$ 136,135	\$ 177,012	Supervisory	\$ 181,715	\$ 181,715	\$ 181,715
653,659	300,824	692,574	737,056	Inspectors	760,289	760,289	760,289
142,153	70,546	171,094	195,038	Permanent Employees - Clerical	201,546	201,546	201,546
127,382	32,048	55,000	12,000	Clerical Co-op/Temporary	68,000	12,000	12,000
18,409	3,522	10,000	10,000	Overtime - Inspectors	18,403	10,000	10,000
3,108	124	2,000	2,000	Overtime - Clerical	6,176	2,000	2,000
				Employee Benefits:			
83,038	35,872	84,283	90,638	Social Security	99,084	93,769	93,769
150,873	84,332	190,060	224,246	Employee Insurance	249,174	249,045	249,045
243,647	120,984	288,562	315,115	Retiree Health Insurance	406,309	402,095	402,095
34,469	17,594	33,094	33,131	Longevity	37,469	37,469	37,469
285,847	136,917	326,564	393,361	Retirement Fund	432,284	426,254	426,254
1,569	770	2,666	3,655	Cost of Living	3,655	3,655	3,655
-	-	1,800	3,600	Auto Allowance	3,600	3,600	3,600
1,255	1,075	2,381	2,635	Legal Services	2,635	2,635	2,635
22,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
4,831	1,434	5,000	5,000	Fees and Per Diem	6,000	5,000	5,000
15,091	12,403	20,000	20,000	Office Supplies	20,000	20,000	20,000
				Other Services and Charges:			
3,335	1,767	4,000	4,200	Postage	4,200	4,200	4,200
				Nuisance Abatements:			
2,944	1,990	5,000	5,000	Title Search	6,000	6,000	6,000
-	-	6,000	6,000	Demolition Expense	10,000	6,000	6,000
219,863	17,237	20,657	20,657	Software Services	18,000	14,000	14,000
620	-	-	-	Contractual Services	-	-	-
193,637	142,900	250,000	250,000	Contractual Services - Inspectors	243,200	243,200	243,200
7,555	3,831	8,500	8,500	Auto Expense	9,500	9,000	9,000
<u>\$ 2,307,161</u>	<u>\$ 1,032,287</u>	<u>\$ 2,315,370</u>	<u>\$ 2,518,844</u>	Total Building Inspections	<u>\$ 2,787,239</u>	<u>\$ 2,693,472</u>	<u>\$ 2,693,472</u>

D.P.W. FLEET MAINTENANCE

The D.P.W. Fleet Maintenance Division is responsible for the maintenance of all motorized equipment for the Police, Engineering, Parks and Recreation, D.P.W., and Building Departments.

The garage is responsible for over 400 licensed vehicles, such as staff cars, marked and unmarked police units and motorcycles, a variety of trucks and special equipment, such as motor graders, excavators, bulldozers, street sweepers, front end loaders and sewer vector jets.

Fleet Maintenance checks and winterizes the entire fleet of vehicles/equipment each year prior to November 15 and provides road call service to repair vehicles in the field to minimize down time.

The garage also maintains some 40 small pieces of equipment such as riding and push mowers, weed whips, portable generators and gas-powered pumps, etc. In addition to motorized equipment, the operation maintains over 60 non-motorized units, including snowplows, salt spreaders, flail and rotary deck mowers and utility trailers.

Another responsibility of Fleet Maintenance is to maintain an up-to-date inventory of frequently used parts as well as maintain an up-to-date inventory system that insures sufficient quantities of proper parts, tools, and materials are stocked.

The employees that make up this section have been able to provide on-time preventive maintenance and an improved fleet, while doing the majority of repairs and maintenance in house.

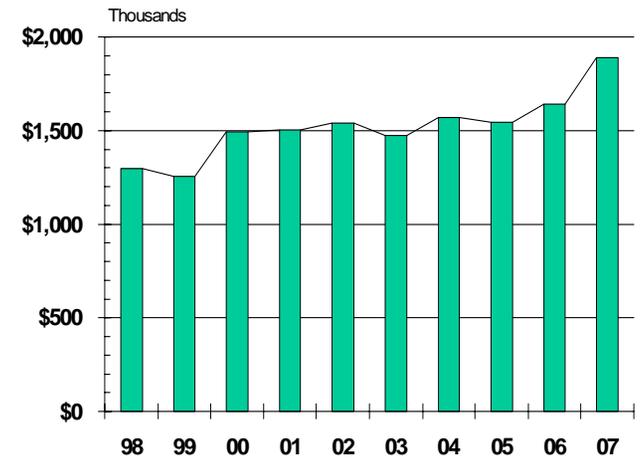
D.P.W. FLEET MAINTENANCE

Fiscal 2009 Performance Objectives

1. To provide and set-up technical training for ever increasing diagnosis changes for new vehicles.
2. To competitively bid out parts & labor needed to maintain high level of maintenance at the best price possible.
3. To upgrade garage with designated remote doors to reduce heating costs.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
3,000 Mile-Maintenance Cycles/Police Vehicles	452	550	550	550
6 Months maintenance Cycles/all other vehicles	285	250	250	250
Pre-season maintenance street sweepers	5	5	5	5
Winterize Police vehicles	156	150	150	150
Pre-season maintenance salt trucks	17	35	35	35
Vehicle Maintenance:				
Lube, oil, filter	182	200	200	200
Brakes	508	500	500	500
Tires-occurrences	739	700	700	700
Tune-ups	31	30	30	30
Transmissions	67	100	100	100
Road calls	105	100	100	100
AC/Recycling /Recovery service	87	50	50	50
Miscellaneous-minor repairs	3,630	2,800	2,800	2,800

EXPENDITURE HISTORY D.P.W. FLEET MAINTENANCE



GENERAL FUND PERSONNEL

<u>D.P.W. FLEET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Chief Diagnostic Mechanic Technician	1	\$29.93/hr.	1	\$30.75/hr.	1	\$30.75/hr.	1	\$30.75/hr.
Automotive Mechanic Technician	6	29.65/hr.	6	30.46/hr.	6	30.46/hr.	6	30.46/hr.
Auto Parts Clerk	1	24.87/hr.	1	25.57/hr.	1	25.57/hr.	1	25.57/hr.
Overtime - Mechanics		40,000		40,000		40,000		40,000
Overtime - Clerical	---	1,500	---	1,500	---	1,500	---	1,500
Total Personnel	<u>8</u>		<u>8</u>		<u>8</u>		<u>8</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	PUBLIC SERVICES <u>D. P. W. FLEET MAINTENANCE</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 410,174	\$ 182,695	\$ 412,433	\$ 435,488	Mechanics Wages	\$ 450,957	\$ 450,957	\$ 450,957
49,836	23,786	51,897	51,851	Clerical Salaries	53,397	53,397	53,397
39,857	27,109	40,000	40,000	Overtime - Mechanics	40,000	40,000	40,000
287	598	1,500	1,500	Overtime - Clerical	1,500	1,500	1,500
				Employee Benefits:			
40,228	18,748	39,931	42,560	Social Security	43,808	43,808	43,808
118,997	60,507	125,237	134,893	Employee Insurance	149,700	149,700	149,700
132,576	66,646	141,771	148,986	Retiree Health Insurance	189,370	189,370	189,370
17,953	10,995	15,299	18,488	Longevity	17,593	17,593	17,593
103,204	47,249	100,509	128,805	Retirement Fund	136,037	136,037	136,037
942	471	1,431	1,832	Cost of Living	1,832	1,832	1,832
1,216	563	1,178	1,240	Legal Services	1,240	1,240	1,240
8,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
2,051	1,060	1,520	1,520	Uniforms	1,520	1,520	1,520
				Supplies:			
92,804	63,608	125,000	125,000	Operating Supplies	125,000	125,000	125,000
100,165	62,428	110,000	105,000	Gasoline & Diesel Oil	110,000	110,000	110,000
				Other Services and Charges:			
32,837	30,636	41,000	41,000	Contractual Services	41,000	41,000	41,000
110,517	55,258	110,517	110,517	Garage Lease	110,517	110,517	110,517
8,328	5,294	12,000	13,000	Telephone & Radio	13,000	13,000	13,000
212,630	133,413	270,000	270,000	Vehicle Maintenance Expense	270,000	265,000	265,000
111,393	31,342	115,000	115,000	Public Utilities	115,000	115,000	115,000
31,641	9,365	25,000	25,000	Building & Grounds Maintenance	25,000	25,000	25,000
72,154	38,396	76,792	76,792	Reimbursement to Major Streets	66,306	66,306	63,818
143,290	68,081	140,000	116,792	Reimbursement to Local Streets	141,306	141,306	138,818
				Capital Outlay:			
12,288	7,000	37,000	37,000	Capital Improvements	10,000	-	-
32,083	6,472	10,472	10,472	Equipment & Machinery	748,000	2,000	2,000
1,118	645	2,000	2,000	Equipment - Office	2,000	2,000	2,000
\$ 1,886,569	\$ 952,365	\$ 2,007,487	\$ 2,054,736	Total D.P.W. Fleet Maintenance	\$ 2,864,083	\$ 2,103,083	\$ 2,098,107

BUILDING MAINTENANCE

The Building Maintenance Division consists of two shifts. The day shift has six maintenance specialists, one foreman and the division superintendent.

The day shift handles all outside maintenance such as snow removal, lawn cutting, minor tree trimming, and lawn upkeep for City Hall and Parking Structure, Police Station, 37th District Court Building and four branch libraries. They also maintain the "W" area between Van Dyke and Chicago Road.

Their inside duties consist of changing lights, moving furniture, assisting in all shipping and receiving, and any minor electrical and plumbing problems. They have over fifty (H.V.A.C.) heating and cooling, and ventilating units that require periodic filter changing, lubricating, belt changing and constant monitoring.

Their goal is to catch or prevent minor problems from turning into major costly ones.

The Building Maintenance Division oversees the entire City's outside contractors for heating and cooling, electrical work and warranty roof repairs. This includes the Stilwell Manor Complex, Water Garage, and the D.P.W. Buildings.

The Division's afternoon shift has six janitors and a foreman. The afternoon shift is responsible for cleaning all offices, public areas, and cellblocks at the Police Station plus monitoring ventilating units. In addition to the Police Station, they clean and maintain the inside of the 37th District Court Building and City Hall.

While the four buildings of primary concern are City Hall and Parking Structure, the Police Station, and the 37th District Court Building, the Division also assists in both inside and outside maintenance at all four library branches. Upon request they are required to render maintenance assistance at all City buildings.

Building Maintenance personnel are available on a 24 hour basis to handle all emergency situations.

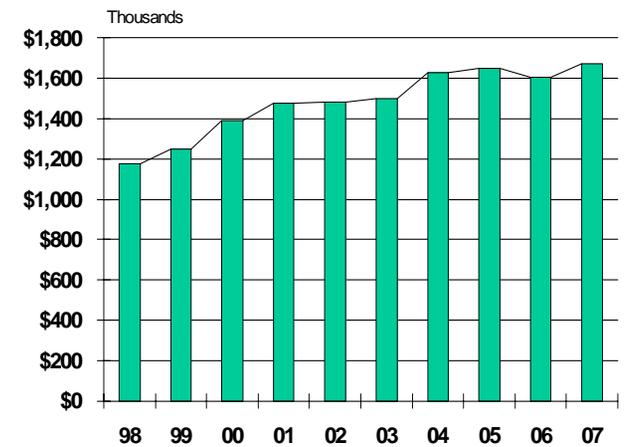
BUILDING MAINTENANCE

Fiscal 2009 Performance Objectives

1. To seal Police Building basement.
2. To seal leaks in the 37th District Court/Police tunnel.
3. To replace cement around 37th District Court Building.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Air handler filter change	12	12	12	12
Parking lot lights maintenance	4	4	4	4
Exhaust fans maintenance	4	4	4	4
Grass cutting	28	28	28	28
Emergency generator exercise	48	48	48	48
Sump pump maintenance	4	4	4	4
Emergency lighting maintenance	4	4	4	4
Fire extinguisher maintenance	12	12	12	12
U.P.S. battery checks	4	4	4	4
Gas tank checks	12	12	12	12

EXPENDITURE HISTORY BUILDING MAINTENANCE



GENERAL FUND PERSONNEL

<u>BUILDING MAINTENANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Building and Grounds Superintendent	1	\$ 75,355	1	\$ 77,318	1	\$ 77,318	1	\$ 66,910
Foreman	2	31.31/hr.	2	32.16/hr.	2	32.16/hr.	2	32.16/hr.
Building Maintenance Specialist	6	25.37/hr.	6	26.08/hr.	6	26.08/hr.	6	26.08/hr.
Janitor	6	23.81/hr.	6	24.49/hr.	6	24.49/hr.	6	24.49/hr.
Seasonal Employees		50,000		200,000		95,000		95,000
Overtime	—	40,000	—	119,516	—	60,000	—	40,000
Total Personnel	<u>15</u>		<u>15</u>		<u>15</u>		<u>15</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	PUBLIC SERVICES BUILDING MAINTENANCE	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 72,784	\$ 39,433	\$ 78,756	\$ 75,574	Superintendent	\$ 77,633	\$ 77,633	\$ 67,183
513,136	226,647	632,303	763,863	Permanent Employees	786,594	786,594	786,594
100,910	69,559	150,000	50,000	Seasonal Employees	200,000	95,000	95,000
67,914	38,247	80,000	40,000	Overtime	119,516	60,000	40,000
				Employee Benefits:			
60,902	29,406	74,020	74,299	Social Security	94,215	81,465	79,105
168,684	88,347	207,394	275,874	Employee Insurance	299,346	295,922	295,183
175,562	85,014	220,077	246,531	Retiree Health Insurance	314,953	295,015	288,211
28,594	11,403	25,644	25,846	Longevity	28,526	28,526	28,526
245,252	116,683	302,060	357,588	Retirement Fund	397,207	368,675	358,042
1,271	716	2,487	3,421	Cost of Living	3,421	3,421	3,421
1,344	781	1,933	2,325	Legal Services	2,325	2,325	2,325
13,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
1,633	725	2,660	2,660	Uniforms	2,660	2,660	2,660
39,160	26,802	50,000	50,000	Operating Supplies	70,000	55,000	55,000
				Other Services and Charges:			
47,398	33,317	70,000	70,000	Repairs & Maintenance	90,000	75,000	75,000
120,899	147,632	350,000	400,000	Contractual Services	450,000	400,000	400,000
6,071	2,419	6,500	6,500	Vehicle Maintenance	9,000	6,500	6,500
				Capital Outlay:			
8,990	-	-	-	Equipment - Maintenance	50,000	-	-
<u>\$ 1,673,504</u>	<u>\$ 917,131</u>	<u>\$ 2,253,834</u>	<u>\$ 2,444,481</u>	Total Building Maintenance	<u>\$ 2,995,396</u>	<u>\$ 2,633,736</u>	<u>\$ 2,582,750</u>

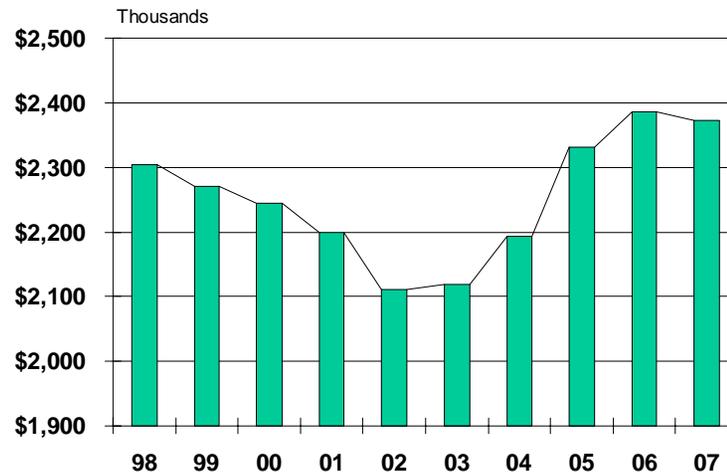
STREET LIGHTING

The City of Warren currently has in excess of 13,200 streetlights throughout our residential neighborhoods and main business thoroughfares, all conforming to the Illuminating Engineering Society of North America (I.E.S.) standards.

This lighting level provides excellent convenience and safety benefits for Warren residents and the public including:

- Aid to police protection.
- Reduction in night accidents and attendant economic losses.
- Facilitation of flow of traffic.
- Promotion of business and industry during night hours.

EXPENDITURE HISTORY STREET LIGHTING



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>HIGHWAY STREET LIGHTING</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 2,373,061	\$ 993,753	\$ 2,450,000	\$ 2,550,000	Street Lighting	\$ 2,541,000	\$ 2,500,000	\$ 2,500,000
<u>\$ 2,373,061</u>	<u>\$ 993,753</u>	<u>\$ 2,450,000</u>	<u>\$ 2,550,000</u>	Total Street Lighting	<u>\$ 2,541,000</u>	<u>\$ 2,500,000</u>	<u>\$ 2,500,000</u>

PLANNING

The Planning Department provides professional advice and guidance to the Planning Commission, Mayor, City Administration and City Council on all City planning and community development matters. The department prepares plans and studies, and provides information and guidance, toward the orderly growth and redevelopment of our City. City Planners apply sound planning principals and use their professional foresight and skills to coordinate the location, extent and timing of public and private improvements. This professional planning helps prevent the numerous problems that result from unplanned growth and development and the failure to preserve and redevelop existing infrastructure. The basic tools of the City Planner are zoning regulations (Ordinance No. 30, as amended), the Master Plan, Subdivision Regulations and other related City codes and ordinances, as well as resources such as the United States Census and other similar statistical, marketing and economic development resources.

The Planning Director and staff serve as technical advisors to the Planning Commission regarding all business and communication involving zoning, land and site development, and planning related matters. They provide professional recommendations to aid the Planning Commission in its decisions.

The public, including residents, developers, and business owners, regularly call upon the Planning Department for advice about zoning, site planning, subdivision controls, housing assistance, and community development concerns. All requests for the rezoning of property, subdivision of land, site plan approval, splitting of lots, and vacating of streets and alleys are first referred to the Planning Department. Available for public use are zoning, street index, City and many other maps and studies which are on file.

The Planning Department also directs and administers the City's housing and community development programs. These presently include the Community Development Block Grant (CDBG) Program and the HOME (Investment Partnerships) Program. These programs have the following objectives:

1. Preserve existing single family neighborhoods.
2. Preserve existing single family housing stock.
3. Encourage home ownership among very low, low and moderate-income households and provide these households with opportunities to purchase affordable, decent, safe, and sanitary housing.
4. Encourage and cooperate with providers of housing, housing support services and homeless prevention services especially those services directed toward the homeless and other persons with special needs.

The Planning Department also works with other City departments, boards, and commissions, as well as with many community, private sector, state and federal agencies on City planning, housing, community/economic development projects and related issues. For example, the department provides staff support for the City of Warren Downtown Development Authority (DDA), the Tax Increment Financing Authority (TIFA) and the Brownfield Redevelopment Authority. The department also provides technical expertise and staff assistance to the City's Economic Development Director, works with the 8 Mile Boulevard Association and is helping the City and the DDA in the planning and development of the new downtown area. The department has also prepared grant applications for a wide range of jobs and economic development programs, and assisted in the preparation of the new Parks & Recreation Master Plan that will guide its programming and land acquisition for the next five years.

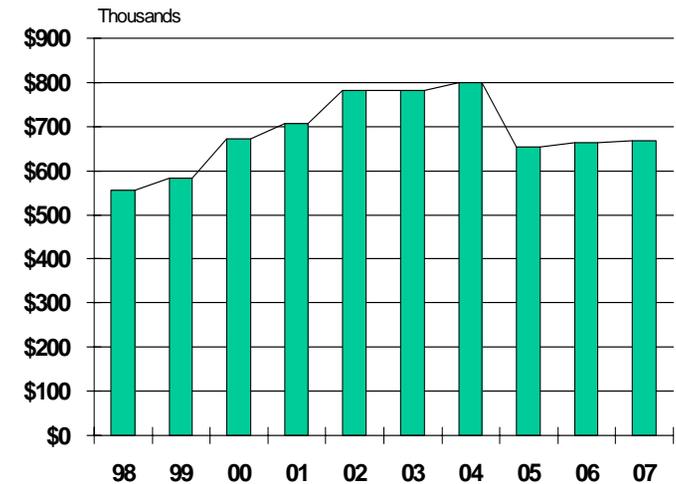
PLANNING

Fiscal 2009 Performance Objectives

1. To improve site plan review and recommendation process and update applications.
2. To complete zoning ordinance revision.
3. To develop design guidelines and plans for the DDA City Center and Van Dyke TIFA Corridor.
4. To assist the DDA and TIFA with planning and implementing their tax increment finance and development plans.
5. To assist in the coordination of the G.I.S./database/computer technology development.
6. To improve CDBG and HOME Program administration and spending efficiency.
7. To continue updating zoning maps and improving zoning atlas.
8. To update and revise the City's Comprehensive Development Plan.
9. To work with the CDC and others to develop and implement a plan for Warren's older areas.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Planning Commission public meetings	26	28	26	26
Site plans reviewed	57	80	50	50
Rezoning petitions reviewed	8	8	6	6
Lot splits reviewed	5	8	8	8
Bond release inspections	67	50	60	60
Bond releases processed	48	30	40	40
Amendments to zoning ordinance	2	5	5	6
Public Hearing notices mailed	3,761	5,600	3,800	4,000
Alley & Street vacations reviewed	7	6	6	6
Special use permits reviewed	4	3	3	3
Office customers served	1,630	1,750	1,650	1,650
City Council Meetings attended - Planning	22	20	22	22
DDA Meetings	18	15	20	10
Minimum sq. foot reports for new homes	2	5	5	5
Brownfield Redevelopment meetings	1	4	2	4
8 Mile Blvd. Association meetings	4	6	6	4
CDBG meetings conducted	24	24	24	24
TIFA meetings	5	7	7	6
Rehabilitation inspections conducted	75	80	40	80
Owner occupied single family rehabs	18	30	30	30
Owner Rehab loans processed	26	35	24	28
Acreage parcel splits approved	7	15	12	14
Lot combinations approved	15	30	32	20

EXPENDITURE HISTORY PLANNING



GENERAL FUND PERSONNEL

<u>PLANNING COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Planning Director	1	\$ 89,540	1	\$ 91,823	1	\$ 91,823	1	\$ 91,823
Assistant Director	2	81,180	2	83,275	2	83,275	2	83,275
Senior Administrative Secretary	1	53,867	1	55,347	1	55,347	1	55,347
Assistant Planner	1	46,665	1	47,983	1	47,983	1	47,983
Co-op Employee - Planning Aide		12,000		12,000		12,000		12,000
Overtime	—	8,000	—	8,000	—	8,000	—	8,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31		FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				PLANNING			
				Personnel Services:			
\$ 90,561	\$ 42,620	\$ 89,860	\$ 89,817	Appointed Official	\$ 92,197	\$ 92,197	\$ 92,197
216,025	115,551	254,254	263,611	Permanent Employees	270,980	270,980	270,980
14,354	16,064	22,000	12,000	Co-op Employee - Planning Aide	12,000	12,000	12,000
3,622	2,492	8,000	8,000	Overtime	8,000	8,000	8,000
5,495	1,855	7,140	8,820	Meeting Allowance	8,820	8,820	8,820
				Employee Benefits:			
26,847	13,611	29,910	30,263	Social Security	31,186	31,186	31,186
52,635	32,061	66,361	77,151	Employee Insurance	80,553	80,553	80,553
85,791	44,791	100,984	102,687	Retiree Health Insurance	130,789	130,789	130,789
13,600	-	13,333	12,400	Longevity	14,560	14,560	14,560
88,957	45,307	102,147	116,457	Retirement Fund	106,959	106,959	106,959
439	235	775	1,075	Cost of Living	1,075	1,075	1,075
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
243	346	730	775	Legal Services	775	775	775
7,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
6,419	529	7,000	8,000	Office Supplies	8,000	8,000	8,000
				Other Services and Charges:			
2,506	1,350	3,000	3,800	Postage	3,800	3,800	3,800
24,256	18,575	30,200	30,200	Contractual Services	22,000	22,000	22,000
644	221	1,000	1,500	Mileage	1,500	1,500	1,500
3,998	3,144	6,000	6,000	Publications - Advertising	6,000	6,000	6,000
19,874	18,805	21,000	21,000	Membership & Dues	21,000	21,000	21,000
114	1,989	5,000	5,000	Tax Reverted Property Expense	5,000	5,000	5,000
<u>\$ 666,980</u>	<u>\$ 361,346</u>	<u>\$ 772,294</u>	<u>\$ 802,156</u>	Total Planning	<u>\$ 828,794</u>	<u>\$ 828,794</u>	<u>\$ 828,794</u>

CAPITAL IMPROVEMENTS

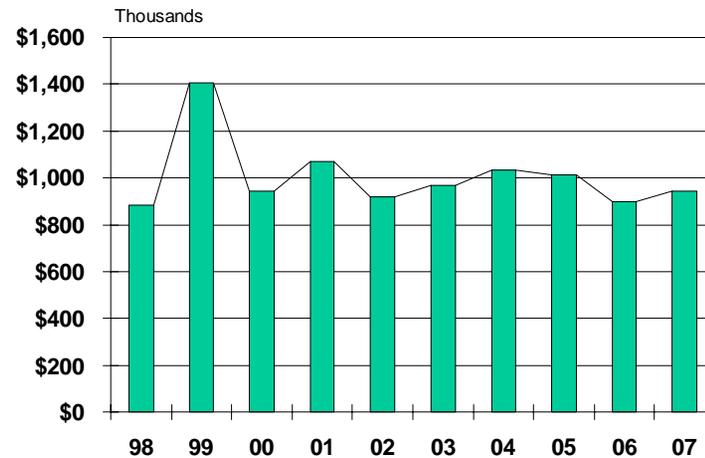
This budget activity center is used for the payment of principal and interest on the current portion of General Fund Debt that is outstanding as a result of outside financing of certain capital improvements. Presently two items are accounted for in this activity.

The first item is for the payment of debt on the 2002 installment purchase agreement. These funds were used for the purchase of Police, Fire, and D.P.W. vehicles, and other various equipment purchases.

The second item is for the payment of debt on the 2005 installment purchase agreement. These funds were used for the purchase of Police, Fire, and D.P.W. vehicles, a digital communication system, computer equipment, voting equipment and other various equipment purchases.

This activity covers long-term debt payments made from the General Fund only. All long-term debt payments from restricted resources are made from and accounted for in Debt Service Funds.

EXPENDITURE HISTORY **CAPITAL IMPROVEMENTS**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>CAPITAL IMPROVEMENTS</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 414,908	\$ 388,472	\$ 410,000	\$ 410,000	2002 Capital Equipment Loan Payment	\$ 415,000	\$ 415,000	\$ 415,000
<u>530,227</u>	<u>68,936</u>	<u>545,000</u>	<u>545,000</u>	2005 Capital Equipment Loan Payment	<u>550,000</u>	<u>550,000</u>	<u>550,000</u>
<u>\$ 945,135</u>	<u>\$ 457,408</u>	<u>\$ 955,000</u>	<u>\$ 955,000</u>	Total Capital Improvements	<u>\$ 965,000</u>	<u>\$ 965,000</u>	<u>\$ 965,000</u>

Special Revenue Funds

Special Revenue Funds are self-balancing funds which are used to record events and to exhibit results for a specific area of responsibility. The proceeds of specific revenue sources (excluding special assessments and expendable trusts) that are legally restricted to expenditures for specific purposes are accounted for in Special Revenue Funds.

The Special Revenue Funds of the City are:

- Michigan Transportation Operating Funds Major and Local Roads
- Library Special Revenue Fund
- Recreation Special Revenue Fund
- Communications Special Revenue Fund
- Sanitation Special Revenue Fund
- Rental Ordinance Fund
- Vice Crime Confiscation Fund
- Drug Forfeiture Fund
- Act 302 Police Training Fund
- Tank Plant Redevelopment Fund
- Downtown Development Authority Fund

STREET MAINTENANCE DIVISION

The Street Maintenance Division is responsible for the maintenance of the City's roadways and related utilities. Street Maintenance provides a safe and clean road surface for vehicular traffic, adequate visual direction and a safe, maintained and unobstructed roadside environment. In part, these include: 335 miles of local roads, 65 miles of major roads, 17,500 catch basins and manholes, 14 bridges, and numerous other common roadside appurtenances such as guardrails and culverts.

Programs executed by this division annually include a catch basin cleaning program which purges and cleans catch basins that allows the rapid disposal of storm water runoff and drainage. Drainage ditches are cleaned and the culverts are maintained to insure adequate capacity for storm runoff. Street sweeping of paved road surfaces occurs at least four times per year on all major and local roads. In order to maintain the safe roads, this activity engages in the road patching, alley and shoulder grading and maintenance. Other important programs of the street maintenance division are mowing and weed control, traffic and street sign installation and maintenance, snow and ice removal, and pavement repair and maintenance.

The division uses the AMZ System to repair potholes throughout the City. This system uses forced air to clean pothole surfaces and then fills the void with heated tar and stone aggregate driven through a single pneumatic tube. The tar-coated product is applied at such force that it compacts uniformly in the hole. The technology requires fewer maintenance workers, less follow-up operations, and reduces waste.

In our concerted effort to improve our City's appearance, road crews will continue this spring to police and mow the median on Mound Road from Eight to Fourteen Mile under an existing contract with Macomb County.

The employees who make up this division's road crews are also called upon to board houses under nuisance abatement, install and remove snow fencing for drift containment, set up crowd control devices at official functions, parades, festivals and disaster sites, and support Police and Fire emergencies as requested.

In 2002 the Division incorporated GPS technology on our service vehicles. This system allows for real-time locating of vehicles and personnel so we can direct the nearest vehicle to emergency situations. This system provides for two-way messaging which allows our field personnel to generate a service related request at the click of a button and contributes to our divisions' efficiency, productivity, enhanced citizen service and reduced cost.

This division is committed to its residents and endeavors to provide superior service uniformly throughout the community.

STREET MAINTENANCE DIVISION

Fiscal 2009 Performance Objectives

1. To better record the work that we do and minimize the number of citizen complaints.
2. To continue our aggressive street sweeping program.
3. To begin an aggressive catch basin cleaning and inspection program.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
SERVICE REQUESTS:				
Branch Pick-up – Zone, claw, chip	329	525	525	525
Catch Basin Cleaning – Inspect, plate	265	200	200	200
Chloride needed	57	15	35	35
Chuck Holes	138	250	250	250
Catch Basin Covers	52	50	50	50
Debris – Zone, claw, lot	298	280	280	280
Ditching	9	25	25	25
Grading	61	40	40	40
Gravel	30	35	35	35
Mowing – Bush, x-mark	76	50	50	50
Pavement/catch basin repairs	72	275	275	275
Snowplowing/Salting	430	450	450	450
Street signs - stop	96	25	100	25
Building Board up	112	100	100	100
Sweeping	48	25	25	25
Street/Traffic Signs	100	100	100	100
Sidewalk – cold patch, mill	13	25	30	30
Rear Yard drainage/repair	29	25	25	25
Flooding problem	16	25	25	25
Sweeping sign location	0	15	25	25
Graffiti location	28	15	15	15
Culvert jetting/repair	11	10	15	15
Weed spray needed	5	10	10	10
Pavement seal patching	20	25	25	25
Gutter grinding – handmill	2	5	10	50
Gutter grinding - Bobcat	19	10	10	10
Miscellaneous	37	50	50	50

SPECIAL REVENUE FUND PERSONNEL

<u>STREET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Public Works Superintendent	1	\$ 88,119	1	\$ 90,370	1	\$ 90,370	1	\$ 82,248
DPW Associate Manager	1	75,355	1	77,318	1	77,318	1	77,318
Assistant Superintendent	1	70,736	1	72,596	1	72,596	1	72,596
Foreman	4	31.28/hr.	4	32.13/hr.	4	32.13/hr.	4	32.13/hr.
DPW Service Specialist	25	26.11/hr.	25	26.84/hr.	25	26.84/hr.	25	26.84/hr.
Account Technician	1	51,897	1	53,333	1	53,333	1	53,333
Account Specialist	2	48,372	2	49,728	2	49,728	2	49,728
Seasonal Employees		52,000		52,000		52,000		52,000
Overtime	—	155,000	—	155,000	—	155,000	—	155,000
Total Personnel	<u>35</u>		<u>35</u>		<u>35</u>		<u>35</u>	

Note: The personnel costs for the above employees are reflected in the Michigan Transportation Major and Local Road Funds.

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MAJOR & LOCAL ROADS STREET MAINTENANCE OPERATING COSTS	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 231,112	\$ 115,062	\$ 237,338	\$ 234,900	Personnel Services:	\$ 241,264	\$ 241,264	\$ 233,108
1,690,226	764,398	1,725,120	1,836,518	Supervision	1,894,346	1,894,346	1,894,346
69,338	39,316	70,000	52,000	Permanent Employees	52,000	52,000	52,000
119,475	68,560	180,000	155,000	Temporary Employees - Seasonal	155,000	155,000	155,000
				Overtime			
				Employee Benefits:			
3,200	1,600	1,600	-	Education Allowance	1,200	1,200	1,200
169,453	77,928	175,837	184,087	Social Security	190,155	190,155	189,523
522,849	280,035	562,035	628,595	Employee Insurance	684,571	684,571	684,304
545,773	267,378	604,446	630,307	Retiree Health Insurance	773,821	773,821	773,739
88,679	39,132	88,209	85,339	Longevity	98,311	98,311	98,311
794,157	384,922	870,366	933,602	Retirement Fund	968,736	968,736	967,921
3,776	2,116	6,269	7,931	Cost of Living	7,917	7,917	7,917
5,557	4,385	5,510	5,510	Uniforms	5,510	5,510	5,510
3,600	1,360	2,860	3,600	Auto Allowance	3,600	3,600	3,600
4,199	2,523	5,184	5,425	Legal Services	5,425	5,425	5,425
39,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
				Supplies:			
191,491	46,730	392,000	410,000	Materials and Supplies	410,000	398,000	398,000
				Other Services and Charges:			
655,800	676,800	676,800	676,800	Administrative Expense	695,800	695,800	695,800
-	-	70,000	70,000	Accumulative Sick Leave	10,000	10,000	10,000
-	-	30,000	30,000	Accumulative Compensatory Time	30,000	30,000	30,000
1,080,103	558,993	1,102,000	1,132,000	Equipment Rental	1,129,000	1,129,000	1,129,000
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
618,862	469,399	568,373	568,373	Contractual Services	617,000	550,000	550,000
240	230,000	460,000	460,000	Joint Sealing	500,000	230,000	230,000
253,668	813,272	828,146	817,958	Pavement repairs	1,900,000	695,000	695,000
-	-	-	-	Bridge repairs	193,950	-	-
12,760	-	20,000	25,000	Traffic & Street Signs	25,000	22,000	22,000
5,392	6,235	206,235	206,235	Traffic Signals	572,760	200,000	200,000
267,507	78,020	258,500	258,500	Traffic Signal Maintenance	280,000	280,000	280,000
89,450	39,134	140,550	140,550	Pavement Markings	220,000	115,000	115,000
70,000	37,100	74,200	74,200	Transfer to Water System/Engineering services	78,132	78,132	78,132
\$ 7,540,667	\$ 5,009,398	\$ 9,366,578	\$ 9,637,430	Total Street Maintenance Operating	\$ 11,748,498	\$ 9,519,788	\$ 9,509,836

Major Streets:

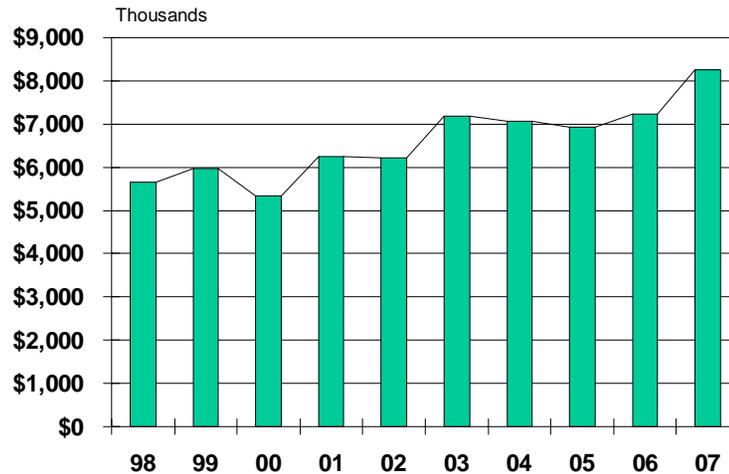
The Major Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Major Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as major streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

The City's share of the construction of State and County road improvements and the cost of City major road capital improvements, including the payment of debt, are paid through the Major Road Fund.

EXPENDITURE HISTORY
MAJOR ROADS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION <u>OPERATING FUNDS - MAJOR STREETS</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>REVENUES:</u>			
\$ 6,280,975	\$ 2,125,164	\$ 6,280,000	\$ 6,300,000	State Shared Weight & Gas Tax	\$ 6,280,000	\$ 6,280,000	\$ 6,280,000
341,963	106,786	190,000	180,000	Interest on Investments	190,000	190,000	190,000
72,154	38,396	76,792	76,792	Contribution from General Fund	66,306	66,306	63,818
14,511	-	14,000	14,000	Weed Mowing - Macomb County	14,000	14,000	14,000
9,291	-	9,000	9,000	Winter Maintenance - Macomb County	9,000	9,000	9,000
<u>3,306,311</u>	<u>2,974,405</u>	<u>2,974,405</u>	<u>2,974,405</u>	Fund Balance Appropriated	<u>3,090,917</u>	<u>2,024,207</u>	<u>2,021,719</u>
<u>\$ 10,025,205</u>	<u>\$ 5,244,751</u>	<u>\$ 9,544,197</u>	<u>\$ 9,554,197</u>	Total Major Street Revenues	<u>\$ 9,650,223</u>	<u>\$ 8,583,513</u>	<u>\$ 8,578,537</u>
				<u>EXPENDITURES:</u>			
\$ 845,331	\$ 727,013	\$ 727,013	\$ 745,703	Transfer to Construction Project Funds	\$ -	\$ -	\$ -
3,892,550	2,215,508	4,875,906	5,131,773	Operating Costs	6,134,022	5,067,312	5,062,336
1,955,748	387,058	2,101,720	2,101,721	Transfer to Debt Service Funds	1,946,201	1,946,201	1,946,201
<u>1,562,500</u>	<u>1,575,000</u>	<u>1,575,000</u>	<u>1,575,000</u>	Transfer to Local Street Funds	<u>1,570,000</u>	<u>1,570,000</u>	<u>1,570,000</u>
<u>\$ 8,256,129</u>	<u>\$ 4,904,579</u>	<u>\$ 9,279,639</u>	<u>\$ 9,554,197</u>	Total Major Street Expenditures	<u>\$ 9,650,223</u>	<u>\$ 8,583,513</u>	<u>\$ 8,578,537</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
7,856,159	6,318,924	6,318,924	4,640,467	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	3,609,077	3,609,077	3,609,077
(317,022)	(317,022)	(317,022)	(268,022)	RESERVE FOR:	(317,022)	(317,022)	(317,022)
(21,000)	(21,000)	(21,000)	-	COMPENSATED ABSENCES	(21,000)	(21,000)	(21,000)
				COMPENSATORY TIME			
<u>(3,306,311)</u>	<u>(2,974,405)</u>	<u>(2,974,405)</u>	<u>(2,974,405)</u>	LESS: FUND BALANCE APPROPRIATED	<u>(3,090,917)</u>	<u>(2,024,207)</u>	<u>(2,021,719)</u>
<u>\$ 5,980,902</u>	<u>\$ 3,346,669</u>	<u>\$ 3,271,055</u>	<u>\$ 1,398,040</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 180,138</u>	<u>\$ 1,246,848</u>	<u>\$ 1,249,336</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS CONSTRUCTION PROJECTS	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>Projects for Fiscal 2004:</u>			
\$ -	\$ 67,484	\$ 67,484	\$ 67,484	I-696 Serv. Dr. (Conrail Rd. Crossing to Groesbeck)	\$ -	\$ -	\$ -
-	-	-	30,544	14 Mile Road (Dequindre to Ryan)	-	-	-
13,521	-	-		- Marcy Street (Ryan to Eureka)	-	-	-
84,684	-	-		- Catch Basin Inserts	-	-	-
				<u>Projects for Fiscal 2006:</u>			
-	191,000	191,000	191,000	Stephens (Schoenherr to Eastpointe)	-	-	-
95,731	-	-		- 9 Mile & Ryan (Intersection rehabilitation)	-	-	-
196,456	-	-		- Hoover & Stephens (Intersection rehabilitation)	-	-	-
75,258	-	-		- Stephens (RR to Schoenherr)	-	-	-
43,832	7,563	7,563	7,563	I-696 Bridge Repairs	-	-	-
228,597	-	-		- Chicago Road (South of 14 Mile Road)	-	-	-
107,252	-	-		- Hoover (Common & Masonic Intersections)	-	-	-
				<u>Projects for Fiscal 2007:</u>			
-	297,351	297,351	291,442	Stephens (Marmon to Van Dyke)	-	-	-
-	163,615	163,615	157,670	Frazho (Peppertree to Coleman)	-	-	-
<u>\$ 845,331</u>	<u>\$ 727,013</u>	<u>\$ 727,013</u>	<u>\$ 745,703</u>	Total Construction Projects	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ROUTINE MAINTENANCE:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 758,221	\$ 301,688	\$ 807,724	\$ 853,618	Permanent Employees	\$ 875,408	\$ 875,408	\$ 875,408
42,744	15,496	39,896	31,801	Overtime	34,713	34,713	34,713
30,225	17,480	30,000	26,000	Temporary Employees - Seasonal	23,000	23,000	23,000
				Employee Benefits:			
-	755	755	-	Education Allowance	566	566	566
64,068	26,090	69,757	73,756	Social Security	76,021	76,021	76,021
206,208	96,163	231,130	260,361	Employee Insurance	280,999	280,999	280,999
204,144	88,182	239,648	251,134	Retiree Health Insurance	320,846	320,846	320,846
35,067	13,759	39,739	36,906	Longevity	43,916	43,916	43,916
314,477	133,164	356,773	384,352	Retirement Fund	410,129	410,129	410,129
1,670	780	2,660	3,351	Cost of Living	3,328	3,328	3,328
1,779	1,844	2,766	2,782	Uniforms	2,766	2,766	2,766
1,837	820	2,167	2,270	Legal Services	2,258	2,258	2,258
19,389	-	-	-	Uniform/Cleaning Allowance	-	-	-
28,364	9,985	42,000	48,000	Repairs & Maintenance Supplies	48,000	48,000	48,000
				Other Services and Charges:			
72,206	35,804	65,000	65,000	Contractual Services	90,000	65,000	65,000
-	75,000	150,000	150,000	Joint Sealing	250,000	75,000	75,000
76,100	302,014	316,888	316,888	Pavement repairs	500,000	280,000	280,000
-	-	-	-	Bridge repairs	193,950	-	-
455,422	190,722	400,000	510,000	Equipment Rental	425,000	425,000	425,000
<u>\$ 2,311,921</u>	<u>\$ 1,309,746</u>	<u>\$ 2,796,903</u>	<u>\$ 3,016,219</u>	Sub-Total Routine Maintenance	<u>\$ 3,580,900</u>	<u>\$ 2,966,950</u>	<u>\$ 2,966,950</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS TRAFFIC SERVICES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 47,498	\$ 20,387	\$ 40,209	\$ 40,923	Permanent Employees	\$ 43,579	\$ 43,579	\$ 43,579
227	-	637	601	Overtime	554	554	554
				Employee Benefits:			
-	57	57	-	Education Allowance	43	43	43
4,102	1,599	3,256	3,368	Social Security	3,606	3,606	3,606
12,589	5,838	11,506	12,483	Employee Insurance	13,988	13,988	13,988
13,494	5,824	11,701	11,789	Retiree Health Insurance	15,581	15,581	15,581
2,328	849	1,978	1,769	Longevity	2,186	2,186	2,186
15,746	6,084	12,256	18,042	Retirement Fund	19,921	19,921	19,921
78	59	132	161	Cost of Living	166	166	166
128	125	138	133	Uniforms	138	138	138
114	54	108	109	Legal Services	112	112	112
524	-	-	-	Uniform/Cleaning Allowance	-	-	-
				Other Services and Charges:			
6,753	-	10,000	10,000	Traffic & Street Signs	10,000	10,000	10,000
5,392	6,235	206,235	206,235	Traffic Signals	572,760	200,000	200,000
222,347	66,662	213,500	213,500	Traffic Signal Maintenance	230,000	230,000	230,000
77,783	34,030	122,217	122,217	Pavement Markings	180,000	100,000	100,000
18,053	8,536	16,000	16,000	Equipment Rental	17,000	17,000	17,000
<u>\$ 427,156</u>	<u>\$ 156,339</u>	<u>\$ 649,930</u>	<u>\$ 657,330</u>	Sub-Total Traffic Services	<u>\$ 1,109,634</u>	<u>\$ 656,874</u>	<u>\$ 656,874</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS SNOW AND ICE CONTROL:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 39,136	\$ 3,666	\$ 43,426	\$ 45,827	Permanent Employees	\$ 47,065	\$ 47,065	\$ 47,065
28,580	25,888	44,091	38,577	Overtime	38,361	38,361	38,361
				Employee Benefits:			
5,821	2,467	7,066	6,709	Social Security	6,817	6,817	6,817
13,425	5,069	12,426	13,977	Employee Insurance	15,107	15,107	15,107
20,489	8,791	25,101	23,485	Retiree Health Insurance	29,465	29,465	29,465
1,484	125	2,136	1,982	Longevity	2,361	2,361	2,361
26,901	13,302	40,246	35,896	Retirement Fund	37,662	37,662	37,662
-	-	143	180	Cost of Living	179	179	179
157	22	149	149	Uniforms	149	149	149
83	18	116	122	Legal Services	121	121	121
-	-	-	-	Uniform/Cleaning Allowance	-	-	-
88,083	13,536	200,000	200,000	Repairs & Maintenance Supplies	200,000	200,000	200,000
				Other Services and Charges:			
-	-	25,000	25,000	Contractual Services	25,000	25,000	25,000
75,193	16,401	90,000	90,000	Equipment Rental	90,000	90,000	90,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 301,852</u>	<u>\$ 91,785</u>	<u>\$ 492,400</u>	<u>\$ 484,404</u>	Sub-Total Snow & Ice Control	<u>\$ 494,787</u>	<u>\$ 494,787</u>	<u>\$ 494,787</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ADMINISTRATION:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 115,556	\$ 57,531	\$ 118,669	\$ 117,451	Supervision	\$ 120,632	\$ 120,632	\$ 116,554
64,700	23,326	58,375	72,757	Clerical	75,599	75,599	75,599
-	1,020	1,500	500	Overtime - Clerical	500	500	500
				Employee Benefits:			
1,600	-	-	-	Education Allowance	-	-	-
14,905	6,352	13,906	15,443	Social Security	15,857	15,857	15,541
37,239	23,325	50,900	56,412	Employee Insurance	62,518	62,518	62,385
49,005	22,748	48,809	54,061	Retiree Health Insurance	53,238	53,238	53,197
8,030	3,556	4,540	6,114	Longevity	5,432	5,432	5,432
59,651	26,469	56,793	67,272	Retirement Fund	57,849	57,849	57,441
298	146	486	645	Cost of Living	645	645	645
1,800	610	1,360	1,800	Auto Allowance	1,800	1,800	1,800
237	205	435	465	Legal Services	465	465	465
4,500	-	-	-	Uniform/Cleaning Allowance	-	-	-
				Other Services and Charges:			
35,000	18,550	37,100	37,100	Transfer to Water System/Engineering services	39,066	39,066	39,066
-	-	49,000	49,000	Accumulative Sick Leave	7,000	7,000	7,000
-	-	21,000	21,000	Accumulative Compensatory Time	21,000	21,000	21,000
459,100	473,800	473,800	473,800	Administrative Expense	487,100	487,100	487,100
<u>\$ 851,621</u>	<u>\$ 657,638</u>	<u>\$ 936,673</u>	<u>\$ 973,820</u>	Sub-Total Administration	<u>\$ 948,701</u>	<u>\$ 948,701</u>	<u>\$ 943,725</u>
				Summary of Operating Costs:			
\$ 2,311,921	\$ 1,309,746	\$ 2,796,903	\$ 3,016,219	Routine Maintenance	\$ 3,580,900	\$ 2,966,950	\$ 2,966,950
427,156	156,339	649,930	657,330	Traffic Services	1,109,634	656,874	656,874
301,852	91,785	492,400	484,404	Snow and Ice Control	494,787	494,787	494,787
851,621	657,638	936,673	973,820	Administration	948,701	948,701	943,725
<u>\$ 3,892,550</u>	<u>\$ 2,215,508</u>	<u>\$ 4,875,906</u>	<u>\$ 5,131,773</u>	Total Operating Costs	<u>\$ 6,134,022</u>	<u>\$ 5,067,312</u>	<u>\$ 5,062,336</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS DEBT SERVICE TRANSFER TO:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 431,020	\$ 47,655	\$ 435,660	\$ 435,660	1997 Michigan Transportation Debt Retirement	\$ 439,170	\$ 439,170	\$ 439,170
625,430	103,578	607,430	607,430	2000 Michigan Transportation Debt Retirement	589,030	589,030	589,030
279,625	88,550	277,600	277,600	2003 Michigan Transportation Debt Retirement	675,250	675,250	675,250
567,567	7,225	540,401	540,401	2003 Transportation Debt - Refunding Series	-	-	-
52,106	140,050	240,629	240,630	2006 Capital Improvement Debt Retirement	242,751	242,751	242,751
<u>\$ 1,955,748</u>	<u>\$ 387,058</u>	<u>\$ 2,101,720</u>	<u>\$ 2,101,721</u>	Total Debt Service Costs	<u>\$ 1,946,201</u>	<u>\$ 1,946,201</u>	<u>\$ 1,946,201</u>
				<u>LOCAL STREET TRANSFERS</u>			
<u>\$ 1,562,500</u>	<u>\$ 1,575,000</u>	<u>\$ 1,575,000</u>	<u>\$ 1,575,000</u>	Total Local Street Transfers	<u>\$ 1,570,000</u>	<u>\$ 1,570,000</u>	<u>\$ 1,570,000</u>

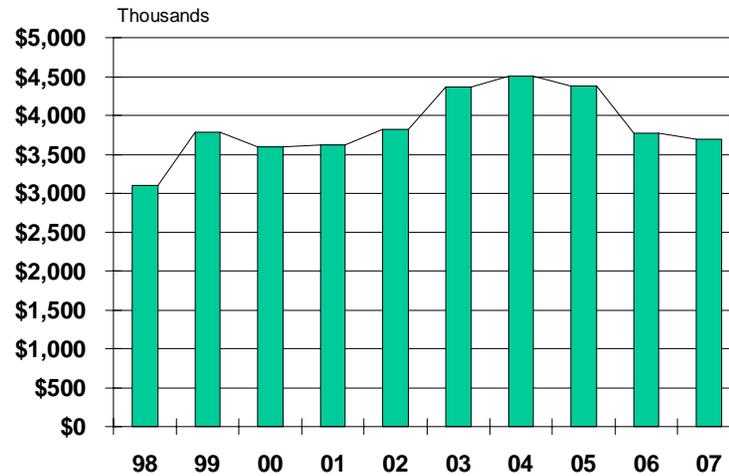
Local Streets:

The Local Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Local Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as local streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

EXPENDITURE HISTORY
LOCAL ROADS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION OPERATING FUNDS - LOCAL STREETS	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				REVENUES:			
\$ 2,094,911	\$ 708,765	\$ 2,080,000	\$ 2,100,000	State Shared Weight & Gas Tax	\$ 2,080,000	\$ 2,080,000	\$ 2,080,000
146,464	45,837	100,000	100,000	Interest on Investments	100,000	100,000	100,000
143,290	68,081	140,000	116,792	Contribution from General Fund	141,306	141,306	138,818
630	-	-	-	Miscellaneous Reimbursement	-	-	-
1,562,500	1,575,000	1,575,000	1,575,000	Contribution from Michigan Transportation - Major Streets	1,570,000	1,570,000	1,570,000
381,552	-	375,000	375,000	P.A. 48 - Metro Act	375,000	375,000	375,000
<u>1,023,562</u>	<u>279,553</u>	<u>279,553</u>	<u>279,553</u>	Fund Balance Appropriated	<u>1,348,170</u>	<u>186,170</u>	<u>183,682</u>
<u>\$ 5,352,909</u>	<u>\$ 2,677,236</u>	<u>\$ 4,549,553</u>	<u>\$ 4,546,345</u>	Total Local Street Revenues	<u>\$ 5,614,476</u>	<u>\$ 4,452,476</u>	<u>\$ 4,447,500</u>
				EXPENDITURES:			
\$ 3,648,117	\$ 2,793,890	\$ 4,490,672	\$ 4,505,657	Operating Costs	\$ 5,614,476	\$ 4,452,476	\$ 4,447,500
42,720	544	40,688	40,688	Transfer to Debt Service Funds	-	-	-
<u>\$ 3,690,837</u>	<u>\$ 2,794,434</u>	<u>\$ 4,531,360</u>	<u>\$ 4,546,345</u>	Total Local Street Expenditures	<u>\$ 5,614,476</u>	<u>\$ 4,452,476</u>	<u>\$ 4,447,500</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
2,334,221	2,972,731	2,972,731	2,349,174	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	2,711,371	2,711,371	2,711,371
(129,492)	(129,492)	(129,492)	(108,492)	RESERVE FOR:	(129,492)	(129,492)	(129,492)
(9,000)	(9,000)	(9,000)	-	COMPENSATED ABSENCES	(9,000)	(9,000)	(9,000)
				COMPENSATORY TIME			
<u>(1,023,562)</u>	<u>(279,553)</u>	<u>(279,553)</u>	<u>(279,553)</u>	LESS: FUND BALANCE APPROPRIATED	<u>(1,348,170)</u>	<u>(186,170)</u>	<u>(183,682)</u>
<u>\$ 2,834,239</u>	<u>\$ 2,437,488</u>	<u>\$ 2,572,879</u>	<u>\$ 1,961,129</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 1,224,709</u>	<u>\$ 2,386,709</u>	<u>\$ 2,389,197</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ROUTINE MAINTENANCE:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 631,526	\$ 365,862	\$ 620,188	\$ 647,485	Permanent Employees	\$ 672,158	\$ 672,158	\$ 672,158
35,193	22,964	71,206	64,326	Overtime	61,954	61,954	61,954
39,113	21,836	40,000	26,000	Temporary Employees - Seasonal	29,000	29,000	29,000
				Employee Benefits:			
-	731	731	-	Education Allowance	548	548	548
57,335	32,933	58,648	59,547	Social Security	61,994	61,994	61,994
192,690	118,575	177,467	197,488	Employee Insurance	215,757	215,757	215,757
181,042	111,459	197,726	201,399	Retiree Health Insurance	258,220	258,220	258,220
30,376	16,220	30,512	27,994	Longevity	33,720	33,720	33,720
281,094	170,207	303,281	308,183	Retirement Fund	330,069	330,069	330,069
1,351	927	2,043	2,543	Cost of Living	2,555	2,555	2,555
3,139	2,234	2,125	2,110	Uniforms	2,125	2,125	2,125
1,494	1,136	1,663	1,720	Legal Services	1,734	1,734	1,734
9,563	-	-	-	Uniform/Cleaning Allowance	-	-	-
22,351	7,695	50,000	62,000	Repairs & Maintenance Supplies	62,000	50,000	50,000
				Other Services and Charges:			
546,656	433,595	458,373	458,373	Contractual Services	482,000	440,000	440,000
240	155,000	310,000	310,000	Joint Sealing	250,000	155,000	155,000
177,568	511,258	511,258	501,070	Pavement repairs	1,400,000	415,000	415,000
455,157	302,450	500,000	420,000	Equipment Rental	500,000	500,000	500,000
<u>\$ 2,665,888</u>	<u>\$ 2,275,082</u>	<u>\$ 3,335,221</u>	<u>\$ 3,290,238</u>	Sub-Total Routine Maintenance	<u>\$ 4,363,834</u>	<u>\$ 3,229,834</u>	<u>\$ 3,229,834</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS TRAFFIC SERVICES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 47,188	\$ 21,232	\$ 49,859	\$ 52,590	Permanent Employees	\$ 54,038	\$ 54,038	\$ 54,038
186	568	673	631	Overtime	585	585	585
				Employee Benefits:			
-	57	57	-	Education Allowance	43	43	43
4,063	1,696	4,020	4,317	Social Security	4,463	4,463	4,463
12,639	6,163	14,267	16,040	Employee Insurance	17,346	17,346	17,346
13,519	6,060	14,303	15,112	Retiree Health Insurance	19,285	19,285	19,285
2,193	906	2,453	2,274	Longevity	2,711	2,711	2,711
15,320	6,928	16,152	23,124	Retirement Fund	24,654	24,654	24,654
81	58	164	207	Cost of Living	205	205	205
177	130	171	171	Uniforms	171	171	171
111	58	134	139	Legal Services	139	139	139
524	-	-	-	Uniform/Cleaning Allowance	-	-	-
				Other Services and Charges:			
6,007	-	10,000	15,000	Traffic & Street Signs	15,000	12,000	12,000
45,160	11,358	45,000	45,000	Traffic Signal Maintenance	50,000	50,000	50,000
11,667	5,104	18,333	18,333	Pavement Markings	40,000	15,000	15,000
17,941	8,536	16,000	16,000	Equipment Rental	17,000	17,000	17,000
<u>\$ 176,776</u>	<u>\$ 68,854</u>	<u>\$ 191,586</u>	<u>\$ 208,938</u>	Sub-Total Traffic Services	<u>\$ 245,640</u>	<u>\$ 217,640</u>	<u>\$ 217,640</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS SNOW AND ICE CONTROL:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 37,257	\$ 4,911	\$ 46,964	\$ 50,561	Permanent Employees	\$ 50,900	\$ 50,900	\$ 50,900
12,545	1,604	20,497	18,064	Overtime	17,833	17,833	17,833
				Employee Benefits:			
4,256	522	5,361	5,504	Social Security	5,540	5,540	5,540
10,820	1,577	13,439	15,422	Employee Insurance	16,338	16,338	16,338
15,076	1,859	19,019	19,265	Retiree Health Insurance	23,948	23,948	23,948
1,171	161	2,311	2,186	Longevity	2,553	2,553	2,553
21,322	2,784	29,161	29,460	Retirement Fund	30,603	30,603	30,603
-	-	155	199	Cost of Living	194	194	194
177	30	161	165	Uniforms	161	161	161
86	27	126	135	Legal Services	131	131	131
-	-	-	-	Uniform/Cleaning Allowance	-	-	-
52,693	15,514	100,000	100,000	Repairs & Maintenance Supplies	100,000	100,000	100,000
				Other Services and Charges:			
-	-	20,000	20,000	Contractual Services	20,000	20,000	20,000
58,337	32,348	80,000	80,000	Equipment Rental	80,000	80,000	80,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 216,240</u>	<u>\$ 63,837</u>	<u>\$ 339,694</u>	<u>\$ 343,461</u>	Sub-Total Snow & Ice Control	<u>\$ 350,701</u>	<u>\$ 350,701</u>	<u>\$ 350,701</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ADMINISTRATION:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 115,556	\$ 57,531	\$ 118,669	\$ 117,451	Supervision	\$ 120,632	\$ 120,632	\$ 116,554
64,700	23,326	58,375	72,757	Clerical	75,599	75,599	75,599
-	1,020	1,500	500	Overtime - Clerical	500	500	500
				Employee Benefits:			
1,600	-	-	-	Education Allowance	-	-	-
14,903	6,269	13,823	15,443	Social Security	15,857	15,857	15,541
37,239	23,325	50,900	56,412	Employee Insurance	62,518	62,518	62,385
49,004	22,455	48,139	54,061	Retiree Health Insurance	53,238	53,238	53,197
8,030	3,556	4,540	6,114	Longevity	5,432	5,432	5,432
59,646	25,984	55,704	67,272	Retirement Fund	57,849	57,849	57,441
298	146	486	645	Cost of Living	645	645	645
1,800	750	1,500	1,800	Auto Allowance	1,800	1,800	1,800
237	205	435	465	Legal Services	465	465	465
4,500	-	-	-	Uniform/Cleaning Allowance	-	-	-
				Other Services and Charges:			
35,000	18,550	37,100	37,100	Transfer to Water System/Engineering services	39,066	39,066	39,066
-	-	21,000	21,000	Accumulative Sick Leave	3,000	3,000	3,000
-	-	9,000	9,000	Accumulative Compensatory Time	9,000	9,000	9,000
196,700	203,000	203,000	203,000	Administrative Expense	208,700	208,700	208,700
<u>\$ 589,213</u>	<u>\$ 386,117</u>	<u>\$ 624,171</u>	<u>\$ 663,020</u>	Sub-Total Administration	<u>\$ 654,301</u>	<u>\$ 654,301</u>	<u>\$ 649,325</u>
				Summary of Operating Costs:			
\$ 2,665,888	\$ 2,275,082	\$ 3,335,221	\$ 3,290,238	Routine Maintenance	\$ 4,363,834	\$ 3,229,834	\$ 3,229,834
176,776	68,854	191,586	208,938	Traffic Services	245,640	217,640	217,640
216,240	63,837	339,694	343,461	Snow and Ice Control	350,701	350,701	350,701
589,213	386,117	624,171	663,020	Administration	654,301	654,301	649,325
<u>\$ 3,648,117</u>	<u>\$ 2,793,890</u>	<u>\$ 4,490,672</u>	<u>\$ 4,505,657</u>	Total Operating Costs	<u>\$ 5,614,476</u>	<u>\$ 4,452,476</u>	<u>\$ 4,447,500</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS DEBT SERVICE TRANSFER TO:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 42,720	\$ 544	\$ 40,688	\$ 40,688	2003 Transportation Debt - Refunding Series	\$ -	\$ -	\$ -
<u>\$ 42,720</u>	<u>\$ 544</u>	<u>\$ 40,688</u>	<u>\$ 40,688</u>	Total Debt Service Costs	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

LIBRARY

The Library Special Revenue Fund accounts for the receipt of specific property taxes, State Aid, user fees and special grants that are used to provide library materials and services at the Warren Public Library. Fines for overdue materials, penal fines collected on state code violations and recaptures of Renaissance Zone tax funds also provide some revenue to operate the library.

The Warren Public Library is a member of the Suburban Library Cooperative and participates in the shared online circulation system. This provides Warren residents with access to the library collections of libraries system-wide. The online catalog enables patrons to place reserves, renew materials and review their library accounts. Patrons receive computerized notifications of reserves, overdue materials and fines.

Warren residents can access the library catalog from their home computers to search and reserve materials. Upon request, books and materials not available locally can be inter-loaned from libraries throughout the county and beyond. The Warren Public Library is a Michicard library providing Warren residents access to materials in other Michigan libraries while traveling. The Warren Public Library provides access to the internet by conventional means and also by wireless access. A selection of informational databases that include full-text magazine and newspaper articles supplement the collection of 295,000 books, electronic books, downloadable audio books, compact disks, periodicals, videocassettes, DVD's, puppets, books on tape and CD, multi-media CD ROM's, sheet music and other items available to Warren residents.

In Fiscal 2007, more than 3,000 children took part in Story Time programs and the Summer Reading program. More than 280,000 patrons visited the Warren Public Library. 603,725 books and other materials were circulated and over 62,000 reference questions were answered.

The new state of the art Civic Center Library opened on January 3, 2007. This library provides services that were unavailable previously to our residents such as quiet study rooms, a conference room, a teen area, an expanded computer lab and more. The children in our community will benefit from a story hour room with a puppet theatre and a craft room. The new facility was greeted enthusiastically by Warren residents and attendance is steadily rising.

The seven member Library Commission appointed by the Mayor is responsible for policy, expenditure of funds and the appointment of the Library Director.

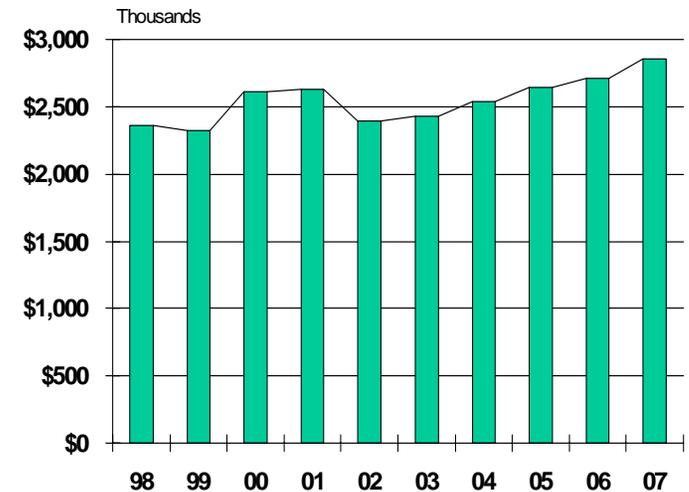
LIBRARY

Fiscal 2009 Performance Objectives

1. To provide the best selection of recent publications of books, periodicals, talking books, music CD's, DVD's, e-books and other materials.
2. To provide residents with the best reference service that the Library can offer through hard copy, on-line databases, e-books and the internet.
3. To provide quality educational and recreational programs for children and adults to enhance quality of life.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Annual library attendance	284,398	400,000	370,000	390,000
Annual circulation of materials	603,725	560,000	650,000	650,000
Reference information requests	62,726	74,000	64,000	65,000
Total registered borrowers	48,265	44,000	50,000	50,500
Items loaned to other libraries	53,476	64,000	55,000	56,000
Items received from other libraries	39,239	46,000	42,000	43,000
Total reserves placed	53,752	50,000	54,000	54,500
Total circulation/children's materials	182,579	123,000	185,000	186,000
Materials added to the collection	26,397	20,000	27,000	27,500
Materials deleted from collection	38,081	22,000	20,000	20,000
Children's story hour attendance	1,678	2,000	1,800	1,800
Summer Reading Club participants	1,303	1,400	1,350	1,350
Attendance-Children Special Programs	1,639	700	1,600	1,650
Home Page Hits	231,573	228,000	235,000	235,000
Literacy attendance	1,080	700	1,400	1,500
School visits to Library	41	15	40	45
Attendance-Adult Special Programs	1,578	850	1,000	1,000

EXPENDITURE HISTORY LIBRARY



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	LIBRARY SPECIAL REVENUE FUND REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 2,161,518	\$ 1,099,107	\$ 2,201,998	\$ 2,197,723	Property Tax Revenue	\$ 2,178,231	\$ 2,178,231	\$ 2,178,231
47,049	26,196	55,485	52,395	Industrial Facilities Tax	65,799	65,799	65,799
74,795	74,795	74,795	74,795	Personal Property Tax on Business Inventories	74,795	74,795	74,795
51,250	-	51,000	51,000	Renaissance Zone Reimbursement	55,829	55,829	55,829
147,171	-	145,000	153,000	Penal Fines	145,000	145,000	145,000
32,033	16,456	32,000	35,000	Over the Counter Fines	34,000	34,000	34,000
2,305	-	-	-	Sale of Equipment/Property	500,000	500,000	500,000
32,550	12,667	25,000	28,000	Interest on Investments	25,000	25,000	25,000
109,277	-	80,000	109,713	State Aid	80,000	80,000	80,000
7,767	4,994	7,500	7,000	Copy Machine User Fees	8,500	8,500	8,500
5,440	2,516	5,000	4,000	Lost Book Fees	5,000	5,000	5,000
8,757	3,337	8,500	10,000	Video User Fees	7,000	7,000	7,000
539	205	600	1,000	CD ROM User Fees	500	500	500
13,760	-	-	-	Miscellaneous	-	-	-
3,450	1,515	2,000	1,100	Donations	-	-	-
-	-	-	-	Transfer from D.D.A.	80,000	80,000	80,000
369,605	346,329	346,329	346,329	Fund Balance Appropriated	145,438	-	-
<u>\$ 3,067,266</u>	<u>\$ 1,588,117</u>	<u>\$ 3,035,207</u>	<u>\$ 3,071,055</u>	Total Revenues	<u>\$ 3,405,092</u>	<u>\$ 3,259,654</u>	<u>\$ 3,259,654</u>
				EXPENDITURES:			
\$ 1,192,796	\$ 594,495	\$ 1,281,029	\$ 1,275,410	Personnel Services	\$ 1,328,020	\$ 1,302,774	\$ 1,302,774
942,222	487,327	991,759	992,938	Employee Benefits	1,131,097	1,122,400	1,122,400
28,154	21,114	29,000	29,000	Supplies	32,250	30,000	30,000
575,369	274,022	661,760	661,657	Other Services and Charges	692,750	644,550	644,550
113,713	51,605	112,050	112,050	Capital Outlay	220,975	100,000	100,000
<u>\$ 2,852,254</u>	<u>\$ 1,428,563</u>	<u>\$ 3,075,598</u>	<u>\$ 3,071,055</u>	Total Expenditures	<u>\$ 3,405,092</u>	<u>\$ 3,199,724</u>	<u>\$ 3,199,724</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ 59,930	\$ 59,930
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	357,821	357,821	357,821
				RESERVE FOR:			
(114,036)	(114,036)	(114,036)	(109,036)	COMPENSATED ABSENCES	(114,036)	(114,036)	(114,036)
(20,915)	(20,915)	(20,915)	(18,915)	COMPENSATORY TIME	(20,915)	(20,915)	(20,915)
17,827	-	-	-	FUND BALANCE TRANSFER	-	-	-
				LESS: FUND BALANCE APPROPRIATED	(145,438)	-	-
<u>\$ 609,590</u>	<u>\$ 422,815</u>	<u>\$ 222,870</u>	<u>\$ 127,439</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 77,432</u>	<u>\$ 282,800</u>	<u>\$ 282,800</u>

SPECIAL REVENUE FUND PERSONNEL

<u>LIBRARY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Library Director	1	\$ 89,540	1	\$ 91,823	1	\$ 91,823	1	\$ 91,823
Branch Library Supervisor	4	71,260	4	73,131	4	73,131	4	73,131
Branch Librarian	3	57,507	3	59,069	3	59,069	3	59,069
Senior Library Assistant - Special Services	1	26.53/hr	1	27.27/hr.	1	27.27/hr.	1	27.27/hr.
Library Technician	6	49,078	6	50,450	6	50,450	6	50,450
Senior Clerk	1	51,901	1	53,337	1	53,337	1	53,337
<u>Permanent Part-time Employees:</u>								
Library Pages		204,880		223,405		206,400		206,400
Assistant Librarians (Substitutes)		93,600		93,600		93,600		93,600
Overtime	—	18,000	—	23,791	—	16,000	—	16,000
Total Personnel	<u>16</u>		<u>16</u>		<u>16</u>		<u>16</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>LIBRARY</u> <u>SPECIAL REVENUE FUND</u> <u>EXPENDITURES:</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 86,565	\$ 42,620	\$ 89,860	\$ 89,817	Appointed Official	\$ 92,197	\$ 92,197	\$ 92,197
836,861	415,952	868,689	860,613	Permanent Employees	886,077	886,077	886,077
247,493	130,511	298,480	298,480	Permanent Part-time Employees - Pages	317,005	300,000	300,000
15,421	3,616	16,000	18,000	Overtime	23,791	16,000	16,000
6,456	1,796	8,000	8,500	Shift Premium	8,950	8,500	8,500
				Employee Benefits:			
20,400	12,000	12,000	12,000	Education Allowance	12,000	12,000	12,000
96,966	47,741	101,683	102,706	Social Security	106,981	105,024	105,024
162,202	91,090	177,437	180,229	Employee Insurance	199,555	199,526	199,526
257,611	134,963	281,578	278,547	Retiree Health Insurance	356,215	353,455	353,455
27,784	15,749	30,734	30,726	Longevity	33,254	33,254	33,254
348,638	181,820	379,337	379,006	Retirement Fund	413,368	409,417	409,417
1,742	935	2,742	3,454	Cost of Living	3,454	3,454	3,454
449	-	190	190	Uniforms	190	190	190
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
1,830	1,229	2,458	2,480	Legal Services	2,480	2,480	2,480
21,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
28,154	21,114	29,000	29,000	Office Supplies	32,250	30,000	30,000
				Other Services and Charges:			
8,178	6,471	12,000	12,000	Copy Machine Expense	13,000	12,000	12,000
48,223	3,120	25,000	25,000	Contractual Services	44,500	10,000	10,000
130,451	61,581	159,400	159,400	Cooperative Services	169,000	164,000	164,000
54,639	-	54,857	54,857	Library Cooperative-Indirect Aid	40,000	40,000	40,000
1,963	1,200	3,500	6,000	Postage	3,750	3,750	3,750
12,245	3,418	16,000	16,000	Video Cassettes and Tapes	16,000	14,000	14,000
20,331	5,427	22,100	22,100	Library Circulating Materials	23,000	21,000	21,000
16,825	17,241	17,241	17,000	Periodicals	18,000	17,000	17,000
10,092	5,049	12,000	13,500	Telephone	13,000	13,000	13,000
1,096	234	1,500	2,000	Mileage	2,000	1,500	1,500
1,844	605	1,500	1,500	Auto Expense	2,000	2,000	2,000
490	-	500	500	Training & Workshops	700	500	500
-	-	200	200	Book Binding	200	200	200
176,662	96,619	225,000	225,000	Public Utilities	235,000	235,000	235,000
16,241	6,706	20,000	20,000	Repairs & Maintenance	20,000	18,000	18,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	LIBRARY SPECIAL REVENUE FUND EXPENDITURES (Continued):	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Other Services and Charges:			
\$ 158	\$ 125	\$ 500	\$ 500	Library Commission Dues & Expenses	\$ 500	\$ 500	\$ 500
2,817	864	5,000	5,000	Refund of Taxes Paid Under Protest	4,000	4,000	4,000
-	-	5,000	5,000	Accumulative Sick Leave	5,000	5,000	5,000
-	-	2,000	2,000	Accumulative Compensatory Time	2,000	2,000	2,000
3,214	6,362	6,362	2,000	Estimated Uncollectible Taxes	7,000	7,000	7,000
25,400	13,100	26,200	26,200	Insurance and Bonds	26,900	26,900	26,900
44,500	45,900	45,900	45,900	Administrative Expense	47,200	47,200	47,200
				Capital Outlay:			
-	-	-	-	Capital Improvements	40,000	-	-
12,351	6,625	10,950	10,950	Equipment - Office	10,975	-	-
101,362	44,980	101,100	101,100	Books	170,000	100,000	100,000
<u>\$ 2,852,254</u>	<u>\$ 1,428,563</u>	<u>\$ 3,075,598</u>	<u>\$ 3,071,055</u>	Total Expenditures	<u>\$ 3,405,092</u>	<u>\$ 3,199,724</u>	<u>\$ 3,199,724</u>

RECREATION

The Recreation Special Revenue Fund accounts for specific property taxes, grants and user fees that are used to operate the Warren Community Center, activities, parks, playgrounds and other facilities. The revenues received in this fund can only be used for recreation purposes.

The City of Warren is gifted with 25 City parks. While the land acreage may not meet the needs of the community, the locations of the 25 parks play a vital role in the community, especially since numerous schools have closed in the past twenty-five years. The total parkland is 325 acres and the department will continue to focus on opportunities to increase parkland whenever feasible.

The Parks and Recreation Department is very fortunate to have the support of the citizens of Warren. The approval of one mill dedicated to the operation and improvement to the Parks and Recreation Department has proven to be a major accomplishment for the City of Warren. The intention of the department is to make continuing improvements in programs, staffing, facilities and parks wherever necessary. The stability of dependable funding will provide flexibility and latitude to make appropriate changes.

The department offers year-round recreation programs, including baseball, ice skating, softball, basketball, volleyball, swimming, arts and crafts, music, theater, dancing, bowling and special events. All of the special events held in the past year have been a huge success with residents.

The department has indoor facilities at Owen Jax Recreation Center, Stilwell Manor, City Square and the Warren Community Center. The department also utilizes most middle and elementary schools to provide various year round programs and activities.

The Warren Community Center houses the Parks & Recreation Department, the Miller Branch Library and the Warren Communications Department. The recreation area offers a Family Leisure Pool which has a 150 foot slide, a play structure with a 500 gallon dumping bucket, zero entry, and a lazy river. The Activity Pool offers lap swimming, exercise classes, water aerobics, and open swim. There is a 5,000 square foot fitness center, three gymnasiums, a senior citizen wing, and a deli-café. The center has been very successful and widely used with over 5,000 memberships at this time. We had almost 350,000 visitors to the community center in the past year.

Public transportation demands continue to grow with the older population in Warren. The Parks and Recreation Department has established and provides transportation for numerous older citizens. Funding is primarily secured through the Michigan Department of Transportation, Smart Grants and the Parks and Recreation Special Revenue Fund.

The Forestry Division is finishing the ash tree program and we expect that all infected ash trees will be removed before the end of the budget year. The department will continue to remove ash and all hazardous trees, stumps and handle emergencies. We will continue with a aggressive replanting program to reestablish our urban forest. The department feels that we have a responsibility to the environment and believe the commitment of a planting program will enable us to help improve our environment.

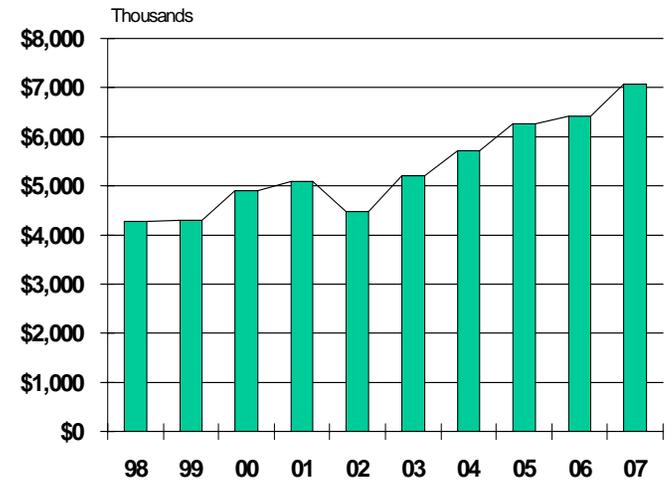
RECREATION

Fiscal 2009 Performance Objectives

1. To increase participation at all Special Events and attain corporate co-sponsorship of all Special Events.
2. To increase senior citizen and handicap transportation service to our community.
3. To continue to develop all City parks and enhance the physical appearance of the parks to increase family usage.
4. To continue to develop teen programs and family activities at all facilities.
5. To continue to remove trees and stumps as needed. Continue with a systematic block-pruning program and handle emergencies that are necessary.
6. To continue to promote membership growth and total usage of the Warren Community Center.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Playground registration	250	275	260	270
Pavilion rentals	460	500	500	525
Bus transportation	28,550	35,000	35,000	36,000
Special event youth participation	8,800	12,000	12,000	12,000
Day camp registration	710	750	750	800
Senior special events	4,200	5,000	5,000	5,000
Adult & youth sports registrants	6,400	7,500	7,500	7,000
Adult & youth sports participants	105,500	107,500	107,500	106,500
Senior programs	52,450	54,000	54,000	54,000
Senior sports programs	22,400	24,500	24,500	24,000
Trees removed	1,000	1,000	1,000	1,000
Trees trimmed	3,000	3,448	4,000	4,000
Trees planted	150	-	0	1,000
WCC pool attendance	301,000	325,000	325,000	330,000
Swim lesson registration	3,520	3,600	3,600	3,650
Yearly pass registration	4,800	5,400	5,400	5,500
WCC pool rental attendance	8,500	10,000	10,000	10,500

EXPENDITURE HISTORY RECREATION



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 4,323,036	\$ 2,198,208	\$ 4,403,996	\$ 4,395,446	Property Tax Revenue	\$ 4,356,462	\$ 4,356,462	\$ 4,356,462
94,097	52,386	110,946	104,770	Industrial Facilities Tax	131,571	131,571	131,571
64,903	-	58,000	58,000	MDOT Grant	58,000	58,000	58,000
253,592	-	152,000	152,000	S.M.A.R.T. Community Credit Grant	152,000	152,000	152,000
19,985	-	-	-	Emerald Ash Borer Grant	-	-	-
477,996	260,517	475,000	450,000	Recreation Fees	460,000	460,000	460,000
1,541,325	645,049	1,400,000	1,200,000	Warren Community Center Fees	1,300,000	1,300,000	1,300,000
31,050	6,870	51,000	51,000	Downtown Ice Rink Fees	51,000	51,000	51,000
12,495	4,110	8,000	17,000	Downtown Ice Rink Concessions	17,000	17,000	17,000
24,261	12,025	25,000	25,000	Senior Transportation	24,000	24,000	24,000
44,599	17,408	42,000	45,000	Special Events	45,000	45,000	45,000
731	291	1,000	1,000	Bingo Fees	1,000	1,000	1,000
400	1,845	3,000	2,000	Forestry - Tree Planting	1,000	1,000	1,000
169,164	86,957	140,000	125,000	Interest on Investments	135,000	135,000	135,000
5,405	-	-	-	Sale of Equipment	-	-	-
54,000	27,000	54,000	54,000	Lease Proceeds	54,000	54,000	54,000
49,323	33,369	50,000	45,000	Miscellaneous	49,000	49,000	49,000
1,431,898	913,080	913,080	913,080	Fund Balance Appropriated	958,802	845,802	845,802
<u>\$ 8,598,260</u>	<u>\$ 4,259,115</u>	<u>\$ 7,887,022</u>	<u>\$ 7,638,296</u>	Total Revenues	<u>\$ 7,793,835</u>	<u>\$ 7,680,835</u>	<u>\$ 7,680,835</u>
				EXPENDITURES:			
\$ 2,703,825	\$ 1,409,294	\$ 2,904,768	\$ 2,750,422	Personnel Services	\$ 2,847,100	\$ 2,847,100	\$ 2,847,100
1,159,099	612,388	1,310,252	1,405,463	Employee Benefits	1,602,035	1,602,035	1,602,035
274,525	137,118	274,100	274,100	Supplies	282,100	278,100	278,100
2,532,968	1,861,690	2,748,351	2,730,500	Other Services and Charges	2,818,600	2,786,600	2,786,600
393,344	208,804	479,758	477,811	Capital Outlay	244,000	167,000	167,000
<u>\$ 7,063,761</u>	<u>\$ 4,229,294</u>	<u>\$ 7,717,229</u>	<u>\$ 7,638,296</u>	Total Expenditures	<u>\$ 7,793,835</u>	<u>\$ 7,680,835</u>	<u>\$ 7,680,835</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	3,011,636	3,011,636	3,011,636
				RESERVE FOR:			
(56,330)	(56,330)	(56,330)	(32,330)	COMPENSATED ABSENCES	(56,330)	(56,330)	(56,330)
(23,804)	(23,804)	(23,804)	(22,804)	COMPENSATORY TIME	(23,804)	(23,804)	(23,804)
402,631	-	-	-	FUND BALANCE TRANSFER	-	-	-
				LESS: FUND BALANCE APPROPRIATED	(958,802)	(845,802)	(845,802)
<u>(1,431,898)</u>	<u>(913,080)</u>	<u>(913,080)</u>	<u>(913,080)</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 1,972,700</u>	<u>\$ 2,085,700</u>	<u>\$ 2,085,700</u>

SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>PARKS AND RECREATION</u>								
Parks and Recreation Director	1	\$ 95,924	1	\$ 98,350	1	\$ 98,350	1	\$ 98,350
Superintendent of Facilities & Operations	2	72,086	2	73,976	2	73,976	2	73,976
Program Supervisor	3	62,718	3	64,397	3	64,397	3	64,397
Aquatics Supervisor	1	62,718	1	64,397	1	64,397	1	64,397
Administrative Secretary	1	51,901	1	53,337	1	53,337	1	53,337
Account Technician	1	51,897	1	53,333	1	53,333	1	53,333
Seasonal Employees		1,300,000		1,350,000		1,350,000		1,350,000
Overtime - Supervision		1,000		5,284		5,284		5,284
<u>MAINTENANCE</u>								
Park & Forestry Superintendent	1	72,086	1	73,976	1	73,976	1	73,976
Facility Maintenance Specialist	1	27.54/hr.	1	28.30/hr.	1	28.30/hr.	1	28.30/hr.
Recreation Maintenance Technician	7	26.21/hr.	7	26.94/hr.	7	26.94/hr.	7	26.94/hr.
Recreation Maintenance Specialist	1	25.79/hr.	1	26.51/hr.	1	26.51/hr.	1	26.51/hr.
General Laborer	1	17.19/hr.	1	17.72/hr.	1	17.72/hr.	1	17.72/hr.
Seasonal Employees - Maintenance		80,000		85,000		85,000		85,000
Overtime - Maintenance	—	35,000	—	35,854	—	35,854	—	35,854
Total Personnel	<u>20</u>		<u>20</u>		<u>20</u>		<u>20</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/09.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 97,050	\$ 45,664	\$ 96,273	\$ 96,227	Appointed Official	\$ 98,751	\$ 98,751	\$ 98,751
500,567	237,238	500,430	500,166	Permanent Employees - Supervision	514,296	514,296	514,296
398,085	195,268	511,065	597,029	Permanent Employees - Maintenance	617,915	617,915	617,915
				Seasonal Employees:			
125,389	68,001	125,000	80,000	Maintenance	85,000	85,000	85,000
1,389,765	751,860	1,450,000	1,300,000	Recreation	1,350,000	1,350,000	1,350,000
2,064	9,862	11,000	1,000	Overtime - Supervision	5,284	5,284	5,284
68,272	40,474	70,000	35,000	Overtime - Maintenance	35,854	35,854	35,854
-	-	1,000	1,000	Shift Premium	-	-	-
				Employee Benefits:			
7,100	4,550	4,550	6,050	Education Allowance	4,950	4,950	4,950
191,525	98,871	208,648	206,362	Social Security	214,904	214,904	214,904
286,119	157,982	342,527	387,509	Employee Insurance	425,031	425,031	425,031
288,985	153,010	337,312	348,721	Retiree Health Insurance	448,889	448,889	448,889
42,776	28,383	42,859	40,866	Longevity	54,881	54,881	54,881
297,310	158,114	348,563	388,771	Retirement Fund	426,196	426,196	426,196
1,957	1,185	3,499	4,440	Cost of Living	4,440	4,440	4,440
1,279	1,310	2,280	2,280	Uniforms	2,280	2,280	2,280
3,600	1,800	3,600	3,600	Auto Allowance	3,600	3,600	3,600
1,498	1,254	2,790	3,100	Legal Services	3,100	3,100	3,100
25,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
				Supplies:			
12,985	5,863	11,000	11,000	Office Supplies	12,000	12,000	12,000
166	255	1,000	1,000	Bingo Operating Supplies	1,000	1,000	1,000
17,677	7,366	12,000	12,000	Operating Supplies	12,000	12,000	12,000
91,858	30,061	83,000	83,000	Playground & Athletic Supplies	90,000	86,000	86,000
150,543	92,860	165,000	165,000	Repair & Maintenance Supplies	165,000	165,000	165,000
				Other Services and Charges:			
344,028	297,562	410,000	410,000	Contractual Services	482,000	450,000	450,000
7,089	5,591	9,000	8,000	Postage	8,000	8,000	8,000
2,352	8,129	8,129	9,000	Unemployment Costs	4,000	4,000	4,000
69,132	27,838	50,000	50,000	Building Maintenance	50,000	50,000	50,000
447,084	454,056	500,000	500,000	Tree Maintenance	490,000	490,000	490,000
31,129	16,251	32,000	32,000	Telephone	32,000	32,000	32,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES (Continued):	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Other Services and Charges:			
\$ 34,780	\$ 35,253	\$ 55,000	\$ 45,000	Vehicle Maintenance Expense	\$ 50,000	\$ 50,000	\$ 50,000
41,881	18,804	28,000	28,000	Printing and Publishing	35,000	35,000	35,000
87,700	45,250	90,500	90,500	Insurance and Bonds	93,000	93,000	93,000
535,576	255,830	550,000	550,000	Public Utilities	550,000	550,000	550,000
2,231	2,484	4,000	4,000	Conferences and Workshops	4,000	4,000	4,000
6,255	5,501	12,000	12,000	Rentals & Janitorial Service	12,000	12,000	12,000
96,653	79,917	100,000	100,000	Special Events	100,000	100,000	100,000
3,361	4,830	8,500	8,500	Downtown Ice Rink Expense	8,500	8,500	8,500
3,162	2,980	10,000	10,000	Downtown Ice Rink Concession Expense	10,000	10,000	10,000
5,634	1,728	12,000	12,000	Refund of Taxes Paid Under Protest	11,000	11,000	11,000
24,940	23,351	25,000	25,000	2002 Capital Equipment Loan Payment	25,000	25,000	25,000
29,374	3,819	30,000	30,000	2005 Capital Equipment Loan Payment	31,000	31,000	31,000
599,612	433,092	595,000	595,000	Building Authority Bonds, Series 2001	598,000	598,000	598,000
-	-	24,000	24,000	Accumulative Sick Leave	24,000	24,000	24,000
-	-	1,000	1,000	Accumulative Compensatory Time	1,000	1,000	1,000
6,427	12,722	12,722	4,000	Estimated Uncollectible Taxes	15,000	15,000	15,000
89,100	92,000	92,000	92,000	Administrative Expense	94,600	94,600	94,600
				Capital Outlay:			
210,500	186,857	345,811	345,811	Capital Improvements	125,000	125,000	125,000
-	-	-	-	Equipment - Vehicle	70,000	35,000	35,000
10,999	-	2,000	2,000	Equipment - Maintenance	2,000	2,000	2,000
170,610	-	110,000	110,000	Equipment - Recreation	40,000	-	-
1,235	21,947	21,947	20,000	Equipment - Office	7,000	5,000	5,000
<u>\$ 6,862,414</u>	<u>\$ 4,127,023</u>	<u>\$ 7,472,005</u>	<u>\$ 7,391,932</u>	Total Expenditures	<u>\$ 7,547,471</u>	<u>\$ 7,434,471</u>	<u>\$ 7,434,471</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND TRANSPORTATION EXPENDITURES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 122,633	\$ 60,927	\$ 140,000	\$ 140,000	Seasonal Employees	\$ 140,000	\$ 140,000	\$ 140,000
				Employee Benefits:			
9,382	4,661	10,710	10,850	Social Security	10,850	10,850	10,850
2,568	1,268	2,914	2,914	Employee Insurance	2,914	2,914	2,914
				Supplies:			
1,052	689	1,200	1,200	Office Supplies	1,200	1,200	1,200
244	24	900	900	Operating Supplies	900	900	900
				Other Services and Charges:			
4,386	2,676	5,600	5,600	Contractual Services	5,600	5,600	5,600
-	-	150	150	Postage	150	150	150
780	1,990	2,000	2,000	Building Maintenance	2,200	2,200	2,200
-	790	1,000	1,000	Telephone	500	500	500
33,190	20,454	45,000	45,000	Vehicle Maintenance Expense	45,000	45,000	45,000
-	-	250	250	Printing and Publishing	250	250	250
13,839	2,092	14,000	15,000	Public Utilities	15,000	15,000	15,000
-	-	300	300	Conferences and Workshops	300	300	300
10,900	5,600	11,200	11,200	Insurance and Bonds	11,500	11,500	11,500
2,373	1,100	10,000	10,000	Bus Rental	10,000	10,000	10,000
<u>\$ 201,347</u>	<u>\$ 102,271</u>	<u>\$ 245,224</u>	<u>\$ 246,364</u>	Total Expenditures	<u>\$ 246,364</u>	<u>\$ 246,364</u>	<u>\$ 246,364</u>

COMMUNICATIONS SPECIAL REVENUE FUND

The Communications Special Revenue Fund was established to account for fees to be received under provisions of the cable television franchise agreements. The Warren Communications Department operates from franchise fees received from both Comcast Cablevision and Wide Open West. To date, the largest amount of revenue is generated from Comcast subscribers.

The Communications Director is responsible for coordinating the City's overall communication needs, resolving citizen complaints and working within the Federal Telecommunications Act of 1996. The Communications Department staff members are responsible for executing the programs established by the Director. The Communications Department currently generates: Government access cable television programming, cable bulletin board notices, development and maintenance of the City web site (www.cityofwarren.org), the City E-newsletter (via the internet), production of the City newsletter publication (Newsbeat), programming and maintenance of Radio Warren (WPZC 1690 AM) and creation of the City calendar and annual report.

The Communications Department is dedicated to provide Warren residents with vital information about the City. The Communications Department is proud to be the eyes and ears of the community; entertaining, informing, and educating the citizens of Warren.

The Communications Department's primary responsibility remains that of providing programming for our two government access channels. Our government channel (Comcast channel 5/915 and Wide Open West channel 10) provides information about City services and events impacting the community. Public service and government programming from other sources is also scheduled on this channel. Our community channel (Comcast channel 12/900 and Wide Open West channel 18) provides programming about community events, usually involving local sports, entertainment and unique stories about residents in the City. Similar programming from other sources is also scheduled on this channel.

The Communications Department established TV Warren News as our anchor program. TV Warren News is a weekly half-hour program devoted to news items around the City. Each Monday, a new episode begins to run. Each new episode runs eight times a day for the next seven days. TV Warren News follows a traditional television news show format. This program has vastly increased the department's presence in the community. The news allows the department to cover more events in a timely manner than in the past. Our sports coverage of local high school teams has prompted a great deal of interest among young viewers. To date, the Communications Department has produced over 500 episodes of TV Warren News. Newly established programs include, "Minute with the Mayor", "Council Connection", "Your City at Work", "Seniors Corner", "Polka Party" and "Sportsline".

The Communications Department also produces other original programming in so-called "talk show" format. Programs about art, clubs and commissions, legal issues, and City services are provided. The department provides live coverage of Warren City Council meetings and playback of the Planning Commission and Zoning Board of Appeals meetings.

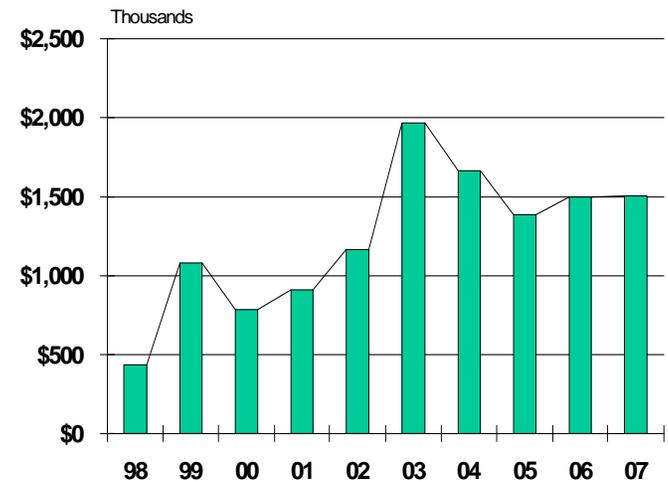
COMMUNICATIONS SPECIAL REVENUE FUND

Fiscal 2009 Performance Objectives

1. To produce regularly scheduled, informative community programming.
2. To develop a comprehensive communications program with Warren residents including cable, radio, print and internet media.
3. To provide the community with a responsive and efficient cable television resource to resolve subscriber complaints and monitor franchisee performance.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Council meetings	24	24	24	24
Zoning Board of Appeals/Planning meetings	-	-	40	48
Press conferences	36	6	24	24
Promos/Announcements	320	300	400	400
Youth programming	36	36	36	40
Senior Citizen programs	50	50	50	60
Sports oriented programs	120	120	120	150
Civic programming	50	50	50	50
Festivals	12	12	12	16
Election shows	2	2	0	3
City Department shows	2	4	40	16
Business shows	12	12	12	20
Concerts	3	4	3	6

EXPENDITURE HISTORY COMMUNICATIONS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	COMMUNICATIONS SPECIAL REVENUE FUND	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				REVENUES:			
\$ 1,344,444	\$ 354,069	\$ 1,250,000	\$ 1,150,000	Cable TV Franchise Fees	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000
79,562	38,746	70,000	70,000	Interest on Investments	70,000	70,000	70,000
630	204	300	-	Miscellaneous	-	-	-
<u>505,814</u>	<u>502,483</u>	<u>502,483</u>	<u>502,483</u>	Fund Balance Appropriated	<u>544,686</u>	<u>457,045</u>	<u>438,261</u>
<u>\$ 1,930,450</u>	<u>\$ 895,502</u>	<u>\$ 1,822,783</u>	<u>\$ 1,722,483</u>	Total Revenues	<u>\$ 1,864,686</u>	<u>\$ 1,777,045</u>	<u>\$ 1,758,261</u>
				EXPENDITURES:			
\$ 589,944	\$ 256,545	\$ 586,298	\$ 599,779	Personnel Services	\$ 627,821	\$ 621,160	\$ 609,531
245,535	105,448	249,711	271,654	Employee Benefits	298,601	294,847	287,692
21,337	12,294	26,000	26,000	Supplies	33,000	26,000	26,000
620,327	443,824	743,620	770,050	Other Services and Charges	815,200	784,050	784,050
<u>31,541</u>	<u>10,187</u>	<u>55,000</u>	<u>55,000</u>	Capital Outlay	<u>90,064</u>	<u>50,988</u>	<u>50,988</u>
<u>\$ 1,508,684</u>	<u>\$ 828,298</u>	<u>\$ 1,660,629</u>	<u>\$ 1,722,483</u>	Total Expenditures	<u>\$ 1,864,686</u>	<u>\$ 1,777,045</u>	<u>\$ 1,758,261</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 421,766	\$ 67,204	\$ 162,154	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
1,969,261	1,885,213	1,885,213	1,461,641	BEGINNING OF PERIOD	1,544,884	1,544,884	1,544,884
				RESERVE FOR:			
(17,921)	(17,921)	(17,921)	(12,921)	COMPENSATED ABSENCES	(17,921)	(17,921)	(17,921)
<u>(505,814)</u>	<u>(502,483)</u>	<u>(502,483)</u>	<u>(502,483)</u>	LESS: FUND BALANCE APPROPRIATED	<u>(544,686)</u>	<u>(457,045)</u>	<u>(438,261)</u>
<u>\$ 1,867,292</u>	<u>\$ 1,432,013</u>	<u>\$ 1,526,963</u>	<u>\$ 946,237</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 982,277</u>	<u>\$ 1,069,918</u>	<u>\$ 1,088,702</u>

SPECIAL REVENUE FUND PERSONNEL

<u>COMMUNICATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Communications Director	1	\$ 75,355	1	\$ 88,900 (e)	1	\$ 88,900 (e)	1	\$ 77,318
Communications Specialist	2	61,418	2	63,068	2	63,068	2	63,068
Media Specialist 1	1	55,267	1	56,778	1	56,778	1	56,778
Communications Specialist 1	1	48,767	1	50,132	1	50,132	1	50,132
Administrative Clerk Trainee	1	16.64/hr.	1	17.16/hr.	1	17.16/hr.	1	17.16/hr.
Part-time Employees		250,000		250,000		250,000		250,000
Overtime	—	10,000	—	16,661	—	10,000	—	10,000
Total Personnel	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Local 1250 and Local 412 Units 35 and 59 contracts that expire 6/30/09.

(e) Reflects adjustment of \$11,582.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	COMMUNICATIONS SPECIAL REVENUE FUND EXPENDITURES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 305,552	\$ 146,016	\$ 325,298	\$ 337,679	Personnel Services:	\$ 359,060	\$ 359,060	\$ 347,431
277,696	107,261	250,000	250,000	Permanent Employees	250,000	250,000	250,000
6,696	3,268	10,000	10,000	Part-time Employees	16,661	10,000	10,000
-	-	1,000	2,100	Overtime	2,100	2,100	2,100
				Meeting Allowance			
				Employee Benefits:			
2,650	1,100	1,100	2,250	Education Allowance	2,250	2,250	2,250
46,914	19,775	45,564	47,532	Social Security	49,672	49,155	48,230
46,005	23,935	60,459	65,700	Employee Insurance	86,090	86,083	85,950
86,490	39,827	90,400	98,566	Retiree Health Insurance	98,602	96,371	92,372
8,160	1,102	6,991	8,492	Longevity	8,062	8,062	7,755
39,910	17,762	40,316	43,294	Retirement Fund	48,091	47,092	45,301
563	289	962	1,290	Cost of Living	1,304	1,304	1,304
243	358	819	930	Legal Services	930	930	930
11,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
3,600	1,300	3,100	3,600	Auto Allowance	3,600	3,600	3,600
				Supplies:			
2,316	1,998	3,000	3,000	Office	5,000	3,000	3,000
12,541	6,296	15,000	15,000	Operating	20,000	15,000	15,000
6,480	4,000	8,000	8,000	Tapes	8,000	8,000	8,000
				Other Services and Charges:			
25,202	42,240	85,000	85,000	Contractual Services	85,000	85,000	85,000
43,355	28,088	45,000	45,000	Postage	50,000	47,000	47,000
334	557	557	1,000	Unemployment Costs	6,500	6,500	6,500
7,384	3,642	7,500	7,500	Telephone	8,000	8,000	8,000
-	-	250	250	Mileage	300	250	250
1,672	777	5,000	8,000	Vehicle Maintenance	10,000	8,000	8,000
-	-	2,500	2,500	Conferences & Workshops	3,000	2,500	2,500
779	860	4,000	4,000	Community Promotions	4,000	4,000	4,000
125,268	58,550	130,000	135,000	Public Utilities	150,000	137,000	137,000
1,099	196	3,000	3,000	Memberships & Dues	3,600	3,000	3,000
788	900	2,500	2,500	Sets and Design	5,000	2,500	2,500
6,898	1,998	30,000	30,000	Web site	35,000	30,000	30,000
29,098	25,513	25,513	37,500	City Calendar	40,000	37,500	37,500
3,305	2	5,000	5,000	Music Library	4,000	4,000	4,000
44,303	32,640	44,000	50,000	City Newsletter	50,000	50,000	50,000
6,645	3,500	15,000	15,000	Software & Contractual Service	15,000	15,000	15,000
-	479	8,000	8,000	Auditorium Expense	10,000	8,000	8,000
35,435	4,607	37,000	37,000	2005 Capital Equipment Loan Payment	37,000	37,000	37,000
-	-	5,000	5,000	Accumulative Sick Leave	5,000	5,000	5,000
103,500	106,800	106,800	106,800	Administrative Expense	109,800	109,800	109,800
185,262	132,475	182,000	182,000	Building Authority Bonds, Series 2001	184,000	184,000	184,000
				Capital Outlay:			
1,484	2,020	5,000	5,000	Equipment - Office	5,000	3,800	3,800
30,057	8,167	50,000	50,000	Equipment - Cable TV	85,064	47,188	47,188
\$ 1,508,684	\$ 828,298	\$ 1,660,629	\$ 1,722,483	Total Expenditures	\$ 1,864,686	\$ 1,777,045	\$ 1,758,261

SANITATION

The Sanitation Special Revenue Fund accounts for specific property taxes that are used to operate the Sanitation Division.

The Sanitation Division is responsible for picking up refuse, recyclables, compost and appliances in a prompt, reliable, and efficient manner from approximately 56,000 homes per week, which equates to over seven million individual pick-up stops annually. In addition, the Division provides a curbside recycle program for 32 schools, 12 churches, all City libraries, fire stations, senior centers and many other City buildings. In conjunction with other departments, we have three weeks each year of "Clean-Up Days". In addition, our division participates in designated neighborhood clean-ups and other special projects. We have two "Hazardous Waste Drop Off Days" per year and are also responsible for the extraction of freon from refrigerators discarded by residents.

The Sanitation Division is responsible for the maintenance and repair of its fleet of vehicles, which include rear-packer garbage trucks, recycle trucks, pick-up trucks and other miscellaneous equipment.

The Sanitation Division is also responsible for operating and maintaining the Recycling Center, which provides additional recycling options to the community. The Division is also responsible for the general maintenance of the building, offices, and grounds of the complex and also does regular inspections of the Transfer Station to insure it is kept in good repair and operating condition.

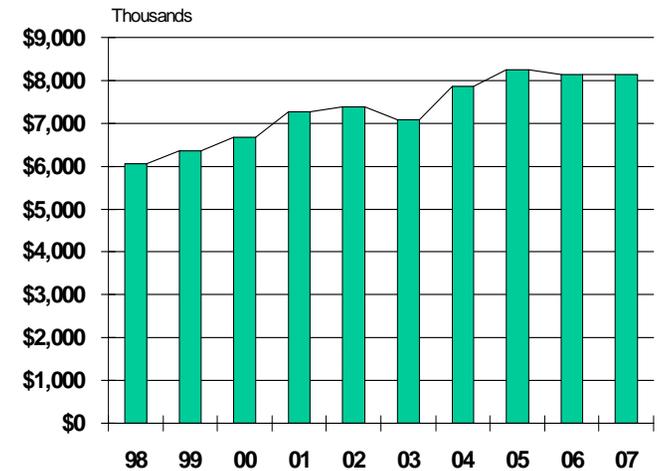
SANITATION

Fiscal 2009 Performance Objectives

1. To continue to reduce complaints of residents.
2. To increase homeowner awareness of the recycling and compost programs.
3. To correlate a fine system for habitual violations of the Sanitation Ordinance.
4. To increase the number of schools and churches involved in the recycling program.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Collection points (per week)	56,000	56,000	56,000	56,000
Tonnage refuse landfilled	48,695	50,000	47,000	50,000
Citizen complaints received	1,329	1,300	1,300	1,200
Number of refuse collection routes	10	10	10	10
Curbside recycling collected	4,236 Tons	5,000 Tons	5,000 Tons	5,500 Tons
Number of recycle routes	5	5	5	5
Curbside compost collected	14,559 Tons	17,000 Tons	15,000 Tons	15,000 Tons
Number of compost routes	5	5	5	5
Tonnage recycle drop-off center	358	980	500	550
Car batteries dropped off	583	1,200	600	600
Non ferrous metal dropped off	1.47 Tons	130 Tons	2 Tons	2 Tons
Cardboard collected/dropped off	129 Tons	170 Tons	150 Tons	160 Tons
White goods/scrap metal	232 Tons	300 Tons	240 Tons	240 Tons
White good – stops	882	-	900	800
Freon recovered/units	138	-	140	140
Concrete dropped off	242 Tons	380 Tons	250 Tons	200 Tons
Motor oil dropped off	9,250 gal.	13,000 gal.	11,000 gal.	11,000 gal.

EXPENDITURE HISTORY SANITATION



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 8,391,395	\$ 4,266,955	\$ 8,548,614	\$ 8,532,018	Property Tax Revenue	\$ 8,456,346	\$ 8,456,346	\$ 8,456,346
182,653	101,682	215,358	203,368	Industrial Facilities Tax	255,393	255,393	255,393
225,164	127,400	190,000	160,000	Interest on Investments	190,000	190,000	190,000
8,740	-	-	-	Sale of Equipment	-	-	-
63,633	30,196	60,000	60,000	Miscellaneous Revenue	25,000	25,000	25,000
120,000	60,000	120,000	120,000	Transfer Station Royalties	40,000	40,000	40,000
40,312	20,304	41,000	43,000	Recycling Revenue	41,000	41,000	41,000
<u>950,831</u>	<u>945,034</u>	<u>945,034</u>	<u>945,034</u>	Fund Balance Appropriated	<u>2,457,105</u>	<u>957,216</u>	<u>957,216</u>
<u>\$ 9,982,728</u>	<u>\$ 5,551,571</u>	<u>\$ 10,120,006</u>	<u>\$ 10,063,420</u>	Total Revenues	<u>\$ 11,464,844</u>	<u>\$ 9,964,955</u>	<u>\$ 9,964,955</u>
				EXPENDITURES:			
\$ 2,574,250	\$ 1,299,984	\$ 2,842,384	\$ 2,997,824	Personnel Services	\$ 3,073,927	\$ 3,065,220	\$ 3,065,220
2,041,555	1,041,570	2,314,151	2,557,831	Employee Benefits	2,867,017	2,859,135	2,859,135
270,784	166,131	269,000	269,000	Supplies	365,000	295,000	295,000
3,244,515	2,035,422	3,616,534	3,894,300	Other Services and Charges	3,772,800	3,728,700	3,728,700
<u>9,266</u>	<u>179,444</u>	<u>344,465</u>	<u>344,465</u>	Capital Outlay	<u>1,386,100</u>	<u>16,900</u>	<u>16,900</u>
<u>\$ 8,140,370</u>	<u>\$ 4,722,551</u>	<u>\$ 9,386,534</u>	<u>\$ 10,063,420</u>	Total Expenditures	<u>\$ 11,464,844</u>	<u>\$ 9,964,955</u>	<u>\$ 9,964,955</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	5,471,068	5,471,068	5,471,068
				RESERVE FOR:			
(145,565)	(145,565)	(145,565)	(138,565)	COMPENSATED ABSENCES	(145,565)	(145,565)	(145,565)
(56,360)	(56,360)	(56,360)	(51,360)	COMPENSATORY TIME	(56,360)	(56,360)	(56,360)
				LESS: FUND BALANCE APPROPRIATED	<u>(2,457,105)</u>	<u>(957,216)</u>	<u>(957,216)</u>
<u>\$ 5,480,705</u>	<u>\$ 5,364,691</u>	<u>\$ 5,269,143</u>	<u>\$ 3,499,857</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 2,812,038</u>	<u>\$ 4,311,927</u>	<u>\$ 4,311,927</u>

SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>SANITATION</u>								
Sanitation Superintendent	1	\$ 88,119	1	\$ 90,370	1	\$ 90,370	1	\$ 90,370
Assistant Superintendent	1	70,736	1	72,596	1	72,596	1	72,596
Administrative Clerical Technician	1	49,627	- (c)	-	- (c)	-	- (c)	-
Administrative Clerk	1	46,215	1	47,523	1	47,523	1	47,523
Office Assistant	-	-	1 (c)	34,191	1 (c)	34,191	1 (c)	34,191
<u>Rubbish Pick-up:</u>								
Foreman	3	31.28/hr.	3	32.13/hr.	3	32.13/hr.	3	32.13/hr.
Sanitation Operator Technician	1	26.11/hr.	1	26.84/hr.	1	26.84/hr.	1	26.84/hr.
Sanitation Operator Specialist	20	25.43/hr.	20	26.14/hr.	20	26.14/hr.	20	26.14/hr.
General Laborer	10	17.19/hr.	10	17.72/hr.	10	17.72/hr.	10	17.72/hr.
<u>Garage:</u>								
Automotive Mechanic Technician	1	29.65/hr.	1	30.46/hr.	1	30.46/hr.	1	30.46/hr.
General Welder	1	27.92/hr.	1	28.69/hr.	1	28.69/hr.	1	28.69/hr.
Automotive Mechanic Specialist	2	27.22/hr.	2	27.97/hr.	2	27.97/hr.	2	27.97/hr.
Seasonal Employees		438,056		464,064		464,064		464,064
<u>Overtime:</u>								
Rubbish Pick-up		400,000		397,933		397,933		397,933
Mechanics		35,000		43,637		37,000		37,000
Clerical	—	4,000	—	6,070	—	4,000	—	4,000
Total Personnel	<u>42</u>		<u>42</u>		<u>42</u>		<u>42</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of Administrative Clerical Technician to Office Assistant.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Personnel Services:			
\$ 159,774	\$ 79,653	\$ 163,463	\$ 159,326	Supervisory	\$ 163,630	\$ 163,630	\$ 163,630
1,286,737	617,874	1,480,422	1,643,498	Permanent Employees - Rubbish Collection	1,686,154	1,686,154	1,686,154
200,485	90,705	205,048	223,127	Permanent Employees - Mechanics	230,392	230,392	230,392
40,390	25,864	64,926	94,817	Permanent Employees - Clerical	82,047	82,047	82,047
				Seasonal Employees - Summer			
462,872	252,650	480,000	438,056	Rubbish Collection	464,064	464,064	464,064
23,976	9,525	9,525	-	Temporary Clerical	-	-	-
365,628	204,557	400,000	400,000	Overtime - Rubbish Collection	397,933	397,933	397,933
33,765	16,565	35,000	35,000	Overtime - Mechanics	43,637	37,000	37,000
623	2,591	4,000	4,000	Overtime - Clerical	6,070	4,000	4,000
				Employee Benefits:			
4,800	2,400	2,400	3,150	Education Allowance	1,600	1,600	1,600
204,787	102,492	222,578	237,830	Social Security	243,943	243,269	243,269
591,203	313,726	707,108	782,212	Employee Insurance	866,245	866,127	866,127
533,029	278,969	627,018	642,863	Retiree Health Insurance	857,942	855,026	855,026
53,891	33,296	55,674	58,286	Longevity	62,601	62,601	62,601
600,017	302,028	678,846	810,198	Retirement Fund	811,394	807,220	807,220
4,457	2,465	7,445	9,562	Cost of Living	9,562	9,562	9,562
4,646	2,637	5,862	6,510	Legal Services	6,510	6,510	6,510
41,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
3,725	3,557	7,220	7,220	Uniforms	7,220	7,220	7,220
				Supplies:			
14,060	7,278	14,000	14,000	Operating Supplies	25,000	15,000	15,000
256,724	158,853	255,000	255,000	Gasoline & Diesel Oil	340,000	280,000	280,000
				Other Services and Charges:			
3,859	1,225	6,000	6,000	Notifications	6,000	6,000	6,000
-	-	1,000	1,000	Community Recycling & Compost Education	1,000	1,000	1,000
13,752	16,951	19,000	19,000	Contractual Services	23,100	19,000	19,000
				Contractual Services:			
1,361,418	575,504	1,500,000	1,605,000	Rubbish Hauling	1,435,000	1,435,000	1,435,000
496,113	241,269	575,000	700,000	Recycling & Compost Disposal	675,000	675,000	675,000
30,544	13,231	30,000	30,000	Hazardous Waste Collection	30,000	30,000	30,000
9,191	2,701	18,000	25,000	SMDA Closure Costs	30,000	25,000	25,000
46,564	12,953	60,000	100,000	SMDA Legal/Engineering Costs	100,000	100,000	100,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES (Continued):	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Other Services and Charges:			
\$ 44,730	\$ 47,085	\$ 47,085	\$ 48,000	Unemployment Costs	\$ 30,000	\$ 30,000	\$ 30,000
4,663	1,625	4,600	5,000	Telephone	5,000	5,000	5,000
186,368	179,900	250,000	250,000	Truck Expense	300,000	275,000	275,000
36,969	10,928	42,000	46,000	Public Utilities	46,000	46,000	46,000
129,200	66,650	133,300	133,300	Insurance and Bonds	137,000	137,000	137,000
17,510	8,671	20,000	20,000	Building & Grounds Maintenance	30,000	20,000	20,000
10,936	3,354	15,000	15,000	Refund of Taxes Paid Under Protest	13,000	13,000	13,000
24,259	22,713	24,000	24,000	2002 Capital Equipment Loan Payment	25,000	25,000	25,000
31,639	4,113	33,000	33,000	2005 Capital Equipment Loan Payment	33,000	33,000	33,000
-	-	7,000	7,000	Accumulative Sick Leave	2,000	2,000	2,000
-	-	5,000	5,000	Accumulative Compensatory Time	2,000	2,000	2,000
10,000	14,549	14,549	10,000	Estimated Uncollectible Taxes	15,000	15,000	15,000
786,800	812,000	812,000	812,000	Administrative Expense	834,700	834,700	834,700
				Capital Outlay:			
-	-	-	-	Capital Improvements	499,300	-	-
9,266	9,425	9,445	9,445	Equipment - Office and Garage	19,800	16,900	16,900
-	170,019	335,020	335,020	Equipment - Vehicles	867,000	-	-
<u>\$ 8,140,370</u>	<u>\$ 4,722,551</u>	<u>\$ 9,386,534</u>	<u>\$ 10,063,420</u>	Total Expenditures	<u>\$ 11,464,844</u>	<u>\$ 9,964,955</u>	<u>\$ 9,964,955</u>

RENTAL ORDINANCE FUND

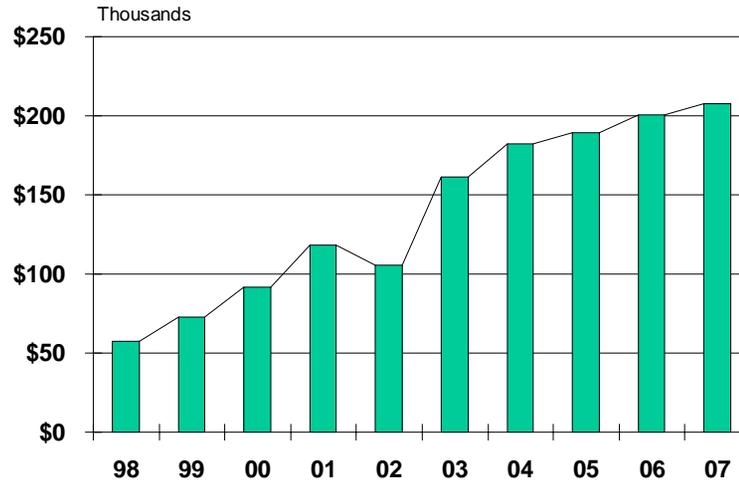
The Registration of Residential Income Property Owners Program took effect on June 25, 1993, (Ordinance 80-433). This ordinance was created to provide regulations and enforcement to protect the health, welfare and safety of the occupants, the owners and the community. It requires a bi-annual inspection of residential rental home properties and sets up minimum health and safety standards for this program.

The program is administered by the Department of Property Maintenance Inspection, which accepts the filings, and issues the Certificates of Compliance.

In 2006, City Council passed an amended Rental Licensing Program that includes licensing and inspection of multi-family (apartment) rentals in the City, as well as, new more stringent requirements for application and more severe penalties for non-compliance. The department is planning to begin implementing the apartment rental inspection program in July 2008.

The fees collected for inspections fund these programs.

EXPENDITURE HISTORY RENTAL ORDINANCE



SPECIAL REVENUE FUND PERSONNEL

<u>RENTAL ORDINANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Rental Code Inspector	1	\$ 54,340	1	\$ 55,831	1	\$ 55,831	1	\$ 55,831
Rental Inspection Coordinator	1	49,318	1	50,696	1	50,696	1	50,696
Office Assistant	-	-	1 (b)	34,191	1 (b)	34,191	1 (b)	34,191
Part-time Employee		25,000		-		-		-
Overtime	---	1,200	---	3,247	---	1,500	---	1,500
Total Personnel	<u>2</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

(b) New position.

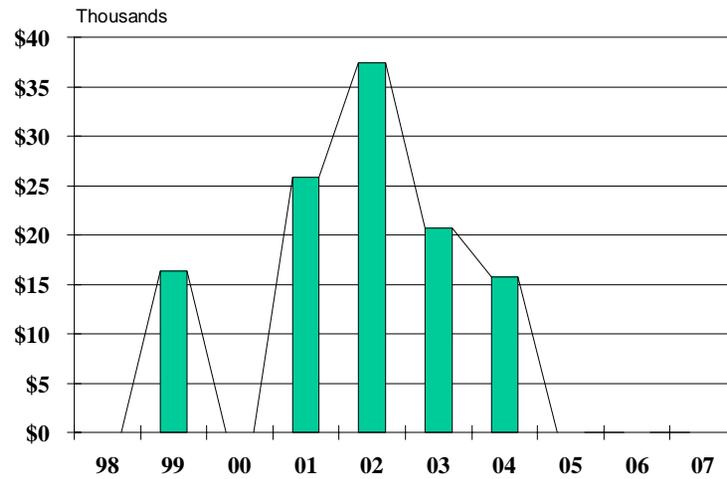
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	RENTAL ORDINANCE FUND	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				REVENUES:			
\$ 40,000	\$ 33,371	\$ 40,000	\$ 40,000	Block Grant Reimbursement	\$ 40,000	\$ 40,000	\$ 40,000
169,735	85,885	170,000	135,000	Residential Inspection Fees	236,250	236,250	236,250
-	-	-	120,000	Apartment License Application Fee	-	-	-
-	-	-	63,000	Apartment Inspection Fee	150,750	150,750	150,750
2,471	1,362	2,200	2,000	Interest on Investments	2,000	2,000	2,000
39,037	-	-	-	Fund Balance Appropriated	-	-	-
<u>\$ 251,243</u>	<u>\$ 120,618</u>	<u>\$ 212,200</u>	<u>\$ 360,000</u>	Total Revenues	<u>\$ 429,000</u>	<u>\$ 429,000</u>	<u>\$ 429,000</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 104,451	\$ 54,037	\$ 108,730	\$ 103,904	Permanent Employees	\$ 141,292	\$ 141,292	\$ 141,292
-	-	-	25,000	Part-time Employee	-	-	-
-	-	1,200	1,200	Overtime	3,247	1,500	1,500
				Employee Benefits:			
8,466	4,308	8,752	10,437	Social Security	11,660	11,525	11,525
24,217	13,058	26,346	26,500	Employee Insurance	50,572	50,566	50,566
27,707	15,279	30,713	29,755	Retiree Health Insurance	50,405	49,820	49,820
3,991	2,167	4,139	4,141	Longevity	5,276	5,276	5,276
30,590	16,251	32,667	32,325	Retirement Fund	40,755	40,307	40,307
215	116	341	430	Cost of Living	645	645	645
307	154	307	310	Legal Services	465	465	465
2,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
1,910	1,778	5,000	7,000	Office Supplies	7,000	6,700	6,700
				Other Services and Charges:			
-	-	-	50,000	Contractual Services	100,000	100,000	100,000
2,968	1,364	6,000	8,500	Postage	8,500	8,000	8,000
717	456	800	800	Vehicle Maintenance	1,500	800	800
-	-	1,000	1,000	Accumulative Sick Leave	1,000	1,000	1,000
				Capital Outlay:			
-	-	-	-	Equipment - Office	1,000	1,000	1,000
<u>\$ 207,539</u>	<u>\$ 108,968</u>	<u>\$ 225,995</u>	<u>\$ 301,302</u>	Total Expenditures	<u>\$ 423,317</u>	<u>\$ 418,896</u>	<u>\$ 418,896</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 43,704	\$ 11,650	\$ (13,795)	\$ 58,698	BALANCE DURING THE PERIOD	\$ 5,683	\$ 10,104	\$ 10,104
46,856	51,523	51,523	19,240	ESTIMATED FUND BALANCE			
				BEGINNING OF PERIOD	37,728	37,728	37,728
(4,994)	(4,994)	(4,994)	(3,994)	RESERVE FOR:			
				COMPENSATED ABSENCES	(4,994)	(4,994)	(4,994)
(39,037)	-	-	-	LESS: FUND BALANCE			
				APPROPRIATED	-	-	-
<u>\$ 46,529</u>	<u>\$ 58,179</u>	<u>\$ 32,734</u>	<u>\$ 73,944</u>	ESTIMATED FUND BALANCE			
				(DEFICIT) END OF PERIOD	\$ 38,417	\$ 42,838	\$ 42,838

VICE CRIME CONFISCATION FUND

The Vice Crime Confiscation Fund is used to account for revenues seized under local nuisance abatement ordinances against gambling and vice crimes. These funds may only be used for law enforcement purposes.

EXPENDITURE HISTORY VICE CRIME CONFISCATION



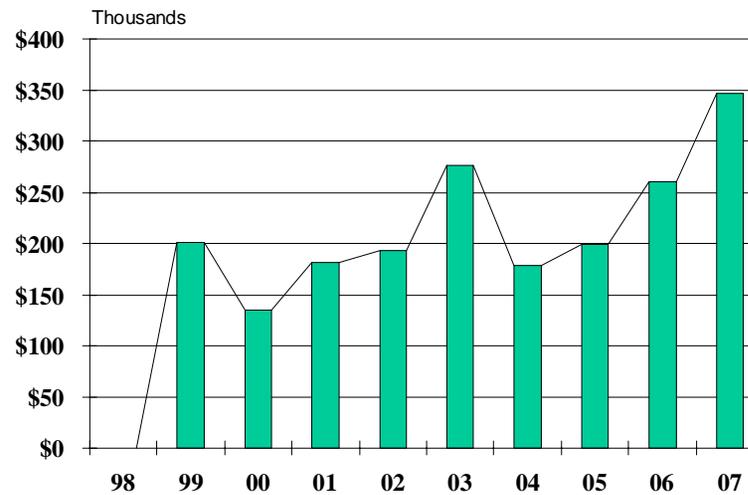
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>VICE CRIME CONFISCATION FUND</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>REVENUES:</u>			
\$ 67,340	\$ 7,755	\$ 15,000	\$ 15,000	Vice Crime Confiscation's	\$ 15,000	\$ 15,000	\$ 15,000
7,365	4,805	8,000	6,000	Interest on Investments	8,000	8,000	8,000
<u>16,200</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	Fund Balance Appropriated	<u>2,000</u>	<u>2,000</u>	<u>77,000</u>
<u>\$ 90,905</u>	<u>\$ 16,560</u>	<u>\$ 27,000</u>	<u>\$ 25,000</u>	Total Revenues	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 100,000</u>
				<u>EXPENDITURES:</u>			
				Other Services and Charges:			
\$ -	\$ -	\$ -	\$ -	Vice Crime Expenditures	\$ -	\$ -	\$ 100,000
<u>-</u>	<u>-</u>	<u>25,000</u>	<u>25,000</u>	Transfer to General Fund	<u>25,000</u>	<u>25,000</u>	<u>-</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	Total Expenditures	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 100,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	190,999	190,999	190,999
118,294	192,999	192,999	128,794				
				LESS: FUND BALANCE APPROPRIATED	<u>(2,000)</u>	<u>(2,000)</u>	<u>(77,000)</u>
<u>(16,200)</u>	<u>(4,000)</u>	<u>(4,000)</u>	<u>(4,000)</u>				
<u>\$ 192,999</u>	<u>\$ 205,559</u>	<u>\$ 190,999</u>	<u>\$ 124,794</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 188,999</u>	<u>\$ 188,999</u>	<u>\$ 113,999</u>

DRUG FORFEITURE FUND

The Drug Forfeiture Fund is used to account for revenues generated by drug forfeitures and expenditures related to the enforcement of drug laws per Public Act 251 of 1982. The funds can only be used for the enhancement of drug enforcement.

EXPENDITURE HISTORY DRUG FORFEITURE



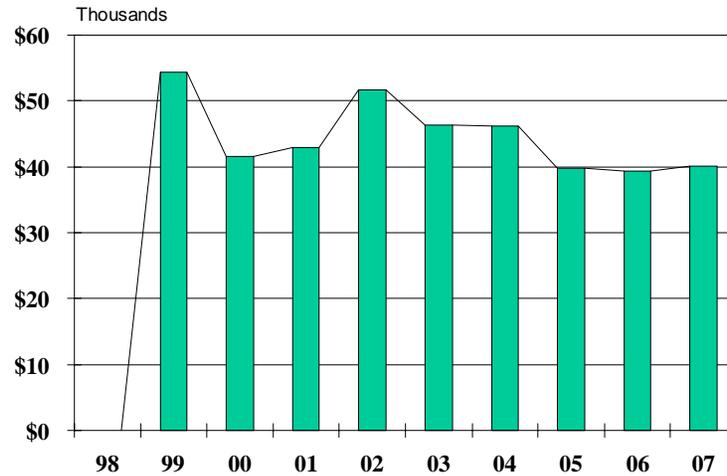
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>DRUG FORFEITURE FUND</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>REVENUES:</u>			
\$ 352,131	\$ 273,377	\$ 325,000	\$ 230,000	Drug Forfeitures	\$ 250,000	\$ 250,000	\$ 250,000
26,439	14,910	25,000	23,000	Interest on Investments	27,000	27,000	27,000
341	168	168	-	Sale of Equipment	-	-	-
<u>166,175</u>	<u>71,716</u>	<u>71,716</u>	<u>71,716</u>	Fund Balance Appropriated	-	-	-
<u>\$ 545,086</u>	<u>\$ 360,171</u>	<u>\$ 421,884</u>	<u>\$ 324,716</u>	Total Revenues	<u>\$ 277,000</u>	<u>\$ 277,000</u>	<u>\$ 277,000</u>
				<u>EXPENDITURES:</u>			
\$ 5,510	\$ 5,658	\$ 6,000	\$ 6,000	Operating Supplies	\$ 6,000	\$ 6,000	\$ -
				Other Services and Charges:			
1,589	900	4,000	4,000	Contractual Services	4,000	4,000	-
8,936	2,035	8,000	10,000	Telephone	10,000	10,000	-
209	969	5,000	5,000	Vehicle Maintenance	5,000	5,000	-
3,568	1,535	4,500	5,000	Canine Unit Expense	6,000	6,000	-
24,000	30,137	50,000	50,000	Special Investigations	50,000	50,000	-
-	-	-	-	Federal Drug Forfeiture Expense	-	-	150,000
-	-	-	-	Local Drug Forfeiture Expense	-	-	113,000
				Capital Outlay:			
-	720	8,500	8,500	Equipment - Office	15,000	15,000	-
166,905	-	14,000	14,000	Equipment	14,000	14,000	-
20,969	102,200	102,216	102,216	Equipment - Vehicles	28,500	28,500	-
<u>115,000</u>	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>	Transfer to General Fund	<u>125,000</u>	<u>125,000</u>	<u>-</u>
<u>\$ 346,686</u>	<u>\$ 264,154</u>	<u>\$ 322,216</u>	<u>\$ 324,716</u>	Total Expenditures	<u>\$ 263,500</u>	<u>\$ 263,500</u>	<u>\$ 263,000</u>
\$ 198,400	\$ 96,017	\$ 99,668	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ 13,500	\$ 13,500	\$ 14,000
528,206	560,431	560,431	415,351	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	588,383	588,383	588,383
<u>(166,175)</u>	<u>(71,716)</u>	<u>(71,716)</u>	<u>(71,716)</u>	LESS: FUND BALANCE APPROPRIATED	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 560,431</u>	<u>\$ 584,732</u>	<u>\$ 588,383</u>	<u>\$ 343,635</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 601,883</u>	<u>\$ 601,883</u>	<u>\$ 602,383</u>

ACT 302 POLICE TRAINING FUND

This fund represents special training funds received from the State of Michigan, which must be used exclusively for the training of sworn police personnel. To qualify for these funds, the City must allocate a certain level of funding for police training, which is budgeted in the City's General Fund. These training funds are established according to Public Act 302 of the Public Acts of 1965, as amended (MCL28.613).

EXPENDITURE HISTORY ACT 302 POLICE TRAINING



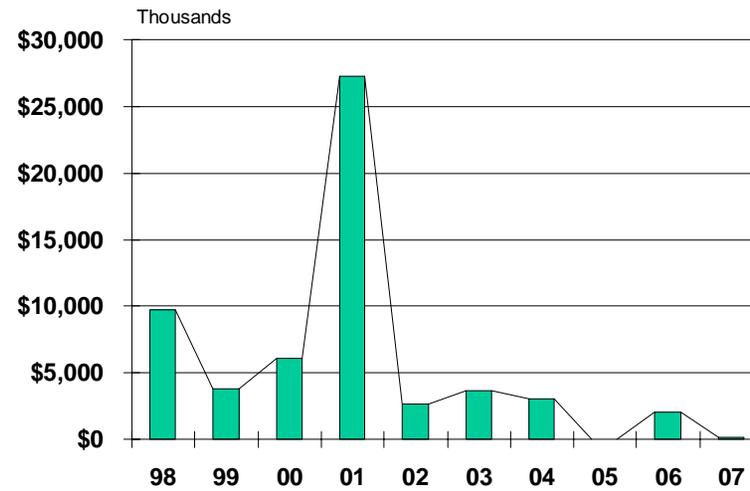
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>ACT 302 POLICE TRAINING FUND</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>REVENUES:</u>			
\$ 53,077	\$ 27,176	\$ 53,000	\$ 53,000	State Grant - Police Training	\$ 53,000	\$ 53,000	\$ 53,000
<u>5,728</u>	<u>3,390</u>	<u>5,000</u>	<u>4,000</u>	Interest on Investments	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<u>\$ 58,805</u>	<u>\$ 30,566</u>	<u>\$ 58,000</u>	<u>\$ 57,000</u>	Total Revenues	<u>\$ 58,000</u>	<u>\$ 58,000</u>	<u>\$ 58,000</u>
				<u>EXPENDITURES:</u>			
				Other Services and Charges:			
\$ 40,160	\$ 37,696	\$ 52,000	\$ 52,000	Conferences & Workshops	\$ 52,000	\$ 52,000	\$ 52,000
<u>\$ 40,160</u>	<u>\$ 37,696</u>	<u>\$ 52,000</u>	<u>\$ 52,000</u>	Total Expenditures	<u>\$ 52,000</u>	<u>\$ 52,000</u>	<u>\$ 52,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ 6,000	\$ 6,000	\$ 6,000
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	<u>142,504</u>	<u>142,504</u>	<u>142,504</u>
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 148,504</u>	<u>\$ 148,504</u>	<u>\$ 148,504</u>

TANK PLANT REDEVELOPMENT FUND

This fund was established to account for all transactions involving the purchase of, leasing of, and eventual resale of properties located at the former Warren Tank Plant site.

EXPENDITURE HISTORY TANK PLANT REDEVELOPMENT



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>TANK PLANT REDEVELOPMENT FUND</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>REVENUES:</u>			
\$ 150,059	\$ -	\$ -	\$ -	Fund Balance Appropriated	\$ -	\$ -	\$ -
<u>\$ 150,059</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<u>EXPENDITURES:</u>			
				Capital Outlay:			
\$ 45,840	\$ -	\$ -	\$ -	Capital Improvements	\$ -	\$ -	\$ -
74,219	-	-	-	Sidewalk & Tree Revolving	-	-	-
<u>\$ 120,059</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
120,059	-	-	-				
				LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>(150,059)</u>	<u>-</u>	<u>-</u>	<u>-</u>				
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>				

DOWNTOWN DEVELOPMENT AUTHORITY OPERATIONS FUND

The State of Michigan passed the Downtown Development Authority Act (PA 197 of 1975) to give municipalities a tool for improving the quality of downtown areas. The Downtown Development Board consists of the Mayor plus eight members appointed by the Mayor, subject to approval by City Council. The DDA Director is hired by the DDA Board and serves as their day-to-day liaison for all downtown activities.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 5,556,021	\$ 2,872,002	\$ 5,744,000	\$ 5,744,000	Property Tax Revenue	\$ 6,200,000	\$ 6,200,000	\$ 6,200,000
168,355	236,012	365,000	275,000	Other Income	425,000	425,000	425,000
2,776	-	-	-	Fund Balance Appropriated	-	-	-
<u>\$ 5,727,152</u>	<u>\$ 3,108,014</u>	<u>\$ 6,109,000</u>	<u>\$ 6,019,000</u>	Total Revenues	<u>\$ 6,625,000</u>	<u>\$ 6,625,000</u>	<u>\$ 6,625,000</u>
				<u>EXPENDITURES:</u>			
\$ 97,649	\$ 45,066	\$ 125,976	\$ 159,252	Personnel Services	\$ 161,404	\$ 161,404	\$ 161,404
62,319	34,737	68,689	70,481	Employee Benefits	79,752	79,752	79,752
2,909	182	6,000	6,000	Supplies	6,000	6,000	6,000
4,679,218	3,578,683	5,467,025	5,567,400	Other Services and Charges	6,206,813	6,206,813	6,206,813
<u>\$ 4,842,095</u>	<u>\$ 3,658,668</u>	<u>\$ 5,667,690</u>	<u>\$ 5,803,133</u>	Total Expenditures	<u>\$ 6,453,969</u>	<u>\$ 6,453,969</u>	<u>\$ 6,453,969</u>
				NET INCREASE (DECREASE) IN FUND BALANCE FOR PERIOD	\$ 171,031	\$ 171,031	\$ 171,031
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	8,690,074	8,690,074	8,690,074
-	8,248,764	8,248,764	8,368,695	FUND BALANCE TRANSFER	-	-	-
7,366,483	-	-	-				
				LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>(2,776)</u>	<u>-</u>	<u>-</u>	<u>-</u>				
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 8,861,105</u>	<u>\$ 8,861,105</u>	<u>\$ 8,861,105</u>

SPECIAL REVENUE FUND PERSONNEL

<u>DOWNTOWN DEVELOPMENT AUTHORITY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director	1	\$ 79,456	1	\$ 81,512	1	\$ 81,512	1	\$ 81,512
Temporary Employee	—	79,560	—	79,560	—	79,560	—	79,560
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 5,556,021	\$ 2,872,002	\$ 5,744,000	\$ 5,744,000	Property Tax Revenue	\$ 6,200,000	\$ 6,200,000	\$ 6,200,000
56,705	37,112	75,000	75,000	Interest on Investments	75,000	75,000	75,000
111,650	198,900	290,000	200,000	Lease Proceeds	350,000	350,000	350,000
2,776	-	-	-	Fund Balance Appropriated	-	-	-
<u>\$ 5,727,152</u>	<u>\$ 3,108,014</u>	<u>\$ 6,109,000</u>	<u>\$ 6,019,000</u>	Total Revenues	<u>\$ 6,625,000</u>	<u>\$ 6,625,000</u>	<u>\$ 6,625,000</u>
				<u>EXPENDITURES:</u>			
				Personnel Services:			
\$ 64,722	\$ 34,056	\$ 75,976	\$ 79,692	Permanent Employee	\$ 81,844	\$ 81,844	\$ 81,844
32,927	11,010	50,000	79,560	Temporary Employee	79,560	79,560	79,560
				Employee Benefits:			
-	3,200	3,200	1,200	Education Allowance	1,200	1,200	1,200
9,085	3,918	10,116	12,854	Social Security	13,024	13,024	13,024
15,955	9,298	18,821	18,827	Employee Insurance	21,435	21,435	21,435
21,569	11,004	22,873	23,412	Retiree Health Insurance	29,644	29,644	29,644
1,532	1,652	1,652	1,588	Longevity	1,630	1,630	1,630
8,383	4,056	8,431	8,630	Retirement Fund	8,849	8,849	8,849
157	58	168	215	Cost of Living	215	215	215
38	51	128	155	Legal Services	155	155	155
2,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
3,600	1,500	3,300	3,600	Auto Allowance	3,600	3,600	3,600
2,909	182	6,000	6,000	Office Supplies	6,000	6,000	6,000
				Other Services and Charges:			
190	22,843	100,000	325,000	Contractual Services	325,000	325,000	315,000
-	125,869	200,000	120,000	Management Fees & Expenses	200,000	200,000	200,000
5,350	1,410	6,000	9,000	Court Reporter	9,000	9,000	9,000
744	8,737	10,000	10,000	Postage	10,000	10,000	10,000
152	509	700	400	Telephone	1,000	1,000	1,000
56	-	300	1,000	Mileage	1,000	1,000	1,000
-	-	3,000	3,000	Conferences & Workshops	3,000	3,000	3,000
160,429	63,623	125,000	75,000	Community Promotions	75,000	75,000	75,000
5,599	10,626	20,000	20,000	Printing and Publishing	20,000	20,000	20,000
598,400	617,500	617,500	617,500	Administrative Expense	634,800	634,800	634,800
-	130	7,500	7,500	City Flower Plantings	10,000	10,000	10,000
-	-	-	-	City Entrance Sign	-	-	10,000
960	790	3,000	5,000	Membership and Dues	5,000	5,000	5,000
144,425	99,720	137,000	137,000	Building Authority Bonds, Series 2001	138,000	138,000	138,000
-	-	-	-	Transfer to Library Special Revenue Fund	80,000	80,000	80,000
3,762,913	2,626,926	4,237,025	4,237,000	Transfer to DDA Debt Retirement Funds	4,695,013	4,695,013	4,695,013
<u>\$ 4,842,095</u>	<u>\$ 3,658,668</u>	<u>\$ 5,667,690</u>	<u>\$ 5,803,133</u>	Total Expenditures	<u>\$ 6,453,969</u>	<u>\$ 6,453,969</u>	<u>\$ 6,453,969</u>

Enterprise Funds

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The Senior Citizen's Housing Funds are the only Enterprise Funds other than the Water and Sewer System, which is submitted under separate cover later in the year because its fiscal year is on a calendar year basis.

STILWELL MANOR

Harold Stilwell Manor, Warren's Senior Citizen Housing Project on Burg Road was built to accommodate 120 senior citizens and became operational in October 1975.

The cost of the "Manor" was 100% financed through the Federal Revenue Sharing Program and has no debt outstanding. The rental rate structure is based entirely upon self-supporting user charges which includes maintenance of an adequate replacement reserve.

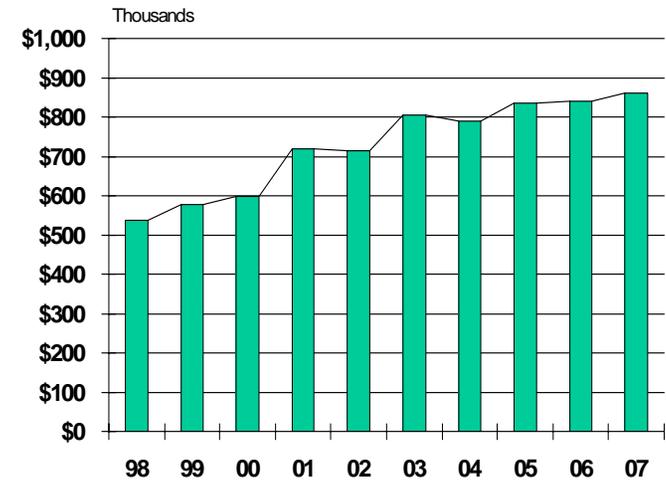
STILWELL MANOR

Fiscal 2009 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.
3. To help tenants find assistance in keeping their apartments and themselves in a clean & healthy environment.
4. To continue the painting and carpeting replacement policies.
5. To continue the stove replacement program.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Carpet replacement	9	9	15	23
Linoleum replacement	7	10	10	10
Stove replacement	9	10	10	25
Thermostat replacement	12	12	12	12
Apartment painting	18	20	20	31
Applications mailed	40	30	30	40
Requests for lists of subsidized housing	375	450	450	450
Air conditioner replacements	6	15	15	15
Calls to social agencies & family members	38	45	45	40
Calls to prospective tenants	30	25	30	40
Elevator State inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Boiler inspections	1	1	1	1
Apartment maintenance work orders	545	725	600	650

EXPENDITURE HISTORY STILWELL MANOR



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>SENIOR CITIZENS' HOUSING STILWELL MANOR</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				REVENUES:			
\$ 471,641	\$ 237,639	\$ 475,000	\$ 475,927	Rental Revenues	\$ 475,927	\$ 475,927	\$ 475,927
390,217	352,708	392,432	367,432	Other Income	407,954	407,954	406,455
17,680	34,398	34,398	34,398	Appropriation of Retained Earnings	-	-	-
<u>\$ 879,538</u>	<u>\$ 624,745</u>	<u>\$ 901,830</u>	<u>\$ 877,757</u>	Total Revenues	<u>\$ 883,881</u>	<u>\$ 883,881</u>	<u>\$ 882,382</u>
				EXPENDITURES:			
\$ 237,255	\$ 106,078	\$ 234,848	\$ 244,350	Salaries	\$ 251,239	\$ 251,239	\$ 249,970
179,078	85,971	177,516	182,268	Fringe Benefits	208,076	208,076	207,346
193,313	180,265	259,228	259,778	Operating Supplies & Expenses	236,630	229,195	229,195
23,452	15,564	26,000	26,000	Contractual Services	34,745	28,000	28,000
130,912	46,961	135,000	135,000	Utilities	135,000	135,000	135,000
5,423	1,998	10,100	10,100	Equipment/Improvement	17,550	17,550	17,550
<u>\$ 769,433</u>	<u>\$ 436,837</u>	<u>\$ 842,692</u>	<u>\$ 857,496</u>	Total Expenditures	<u>\$ 883,240</u>	<u>\$ 869,060</u>	<u>\$ 867,061</u>
				NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD	\$ 641	\$ 14,821	\$ 15,321
				OTHER DIRECT ADJUSTMENTS TO FUND BALANCE:			
(91,774)	(91,130)	(91,130)	(95,000)	DEPRECIATION	(94,000)	(94,000)	(94,000)
282,661	283,312	283,312	202,049	ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD	216,922	216,922	216,922
(17,680)	(34,398)	(34,398)	(34,398)	LESS: APPROPRIATION OF RETAINED EARNINGS	-	-	-
<u>\$ 283,312</u>	<u>\$ 345,692</u>	<u>\$ 216,922</u>	<u>\$ 92,912</u>	ESTIMATED RETAINED EARNINGS END OF PERIOD	<u>\$ 123,563</u>	<u>\$ 137,743</u>	<u>\$ 138,243</u>

ENTERPRISE FUND PERSONNEL

<u>SENIOR CITIZEN HOUSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Operations - Maintenance	1	\$ 71,994	1	\$ 73,882	1	\$ 73,882	1	\$ 73,882
Director of Operations - Administration	1	66,047	1	67,801	1	67,801	1	67,801
Maintenance Assistant	1	32,375	1	33,371	1	33,371	1	32,107
Senior Citizen Housing Clerk	1	29,049	1	29,971	1	29,971	1	29,971
Housekeeper	1	26,406	1	27,268	1	27,268	1	27,268
Part-time Employees		14,000		14,000		14,000		14,000
Overtime	—	4,000	—	4,000	—	4,000	—	4,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	SENIOR CITIZENS' HOUSING STILWELL MANOR REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 471,641	\$ 237,639	\$ 475,000	\$ 475,927	Rental Revenues	\$ 475,927	\$ 475,927	\$ 475,927
90,353	39,945	75,000	50,000	Interest on Investments	65,000	65,000	65,000
285,770	308,432	308,432	308,432	Administrative Fee - Coach Manor	332,954	332,954	331,455
14,094	4,331	9,000	9,000	Miscellaneous	10,000	10,000	10,000
17,680	34,398	34,398	34,398	Appropriation of Retained Earnings	-	-	-
<u>\$ 879,538</u>	<u>\$ 624,745</u>	<u>\$ 901,830</u>	<u>\$ 877,757</u>	Total Revenues	<u>\$ 883,881</u>	<u>\$ 883,881</u>	<u>\$ 882,382</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 223,420	\$ 99,049	\$ 216,848	\$ 226,350	Permanent Employees	\$ 233,239	\$ 233,239	\$ 231,970
-	818	4,000	4,000	Overtime	4,000	4,000	4,000
13,835	6,211	14,000	14,000	Part-time Employees	14,000	14,000	14,000
				Employee Benefits:			
19,445	8,575	18,671	19,592	Social Security	20,211	20,211	20,110
49,415	28,656	54,298	55,975	Employee Insurance	61,116	61,116	61,075
61,981	29,016	63,546	64,786	Retiree Health Insurance	82,673	82,673	82,239
5,832	4,202	6,844	7,372	Longevity	8,472	8,472	8,447
31,670	14,867	32,559	32,693	Retirement Fund	33,754	33,754	33,625
543	284	843	1,075	Cost of Living	1,075	1,075	1,075
192	371	755	775	Legal Services	775	775	775
10,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
				Supplies:			
682	491	850	850	Office Supplies	850	850	850
197	392	500	500	Program Activity Supplies	500	500	500
12,092	10,012	17,000	17,000	Maintenance Supplies	20,000	17,000	17,000
				Other Services and Charges:			
-	-	100	100	Mileage	100	100	100
23,452	15,564	26,000	26,000	Contractual Services	34,745	28,000	28,000
3,656	1,557	4,000	4,500	Telephone	4,500	4,500	4,500
133	102	500	500	Vehicle Maintenance	500	500	500
20,660	10,660	21,320	21,320	Insurance and Bonds	21,920	21,920	21,920
130,912	46,961	135,000	135,000	Public Utilities	135,000	135,000	135,000
21,061	42,241	74,398	74,398	Building Maintenance	44,435	40,000	40,000
23,582	-	23,750	23,800	Payment to City in Lieu of Taxes	23,800	23,800	23,800
111,250	114,810	114,810	114,810	Administrative Expense	118,025	118,025	118,025
-	-	1,000	1,000	Accumulative Sick Leave	1,000	1,000	1,000
-	-	1,000	1,000	Accumulative Compensatory Time	1,000	1,000	1,000
				Capital Outlay:			
-	-	500	500	Equipment - Maintenance	500	500	500
5,423	1,998	9,100	9,100	Equipment - Appliances	16,550	16,550	16,550
-	-	500	500	Equipment - Office	500	500	500
<u>\$ 769,433</u>	<u>\$ 436,837</u>	<u>\$ 842,692</u>	<u>\$ 857,496</u>	Total Expenditures	<u>\$ 883,240</u>	<u>\$ 869,060</u>	<u>\$ 867,061</u>

COACH MANOR

Joseph Coach Manor, Warren's second Senior Citizen Housing Project was built in order to accommodate 244 new units of Senior Housing that became available during Fiscal 1992. These units are located adjacent to the Stilwell Manor on Burg Road.

The costs of these units were financed through the Warren Building Authority. The rental structure is based entirely upon the cost of the debt issue.

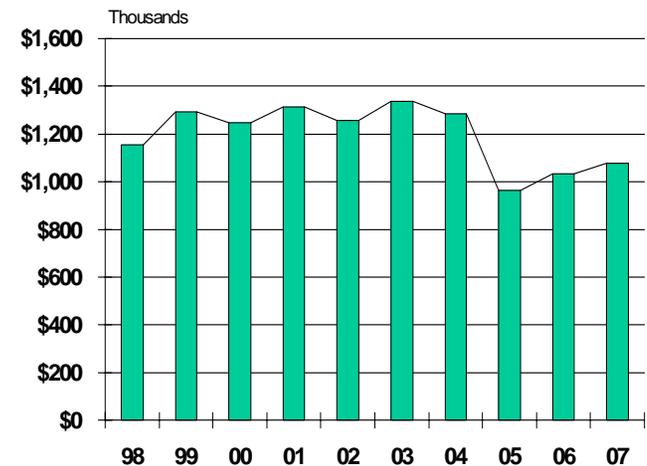
COACH MANOR

Fiscal 2009 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To help tenants find assistance in keeping their apartments and themselves in a clean & healthy environment.
3. To continue to replace French doors as needed.
4. To continue the painting and carpeting replacement policies for occupied apartments.
5. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.
6. To continue to replace heat exchangers for the safety of the residents.

<u>Performance Indicators</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Budget</u>	<u>Fiscal 2008 Estimated</u>	<u>Fiscal 2009 Budget</u>
Apartment painting	32	32	32	39
Carpet replacement	13	18	18	41
Hot water tank replacement	0	6	3	12
Furnace ignition control module replacement	13	12	10	10
Countertop replacement	9	10	12	12
Linoleum replacement	17	15	15	10
Heat exchanger replacement	17	-	28	20
Applications mailed	35	35	35	40
Requests for lists of subsidized housing	375	450	450	450
Calls to social agencies & family members	35	40	40	40
Calls to prospective tenants	42	40	40	45
Elevator inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Apartment maintenance work orders	1,247	1,250	1,250	1,275

EXPENDITURE HISTORY COACH MANOR



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 1,014,897	\$ 523,560	\$ 1,020,000	\$ 994,009	Rental Revenues	\$ 994,009	\$ 994,009	\$ 994,009
347,309	186,655	365,000	355,532	Maintenance Revenues	355,532	355,532	355,532
127,022	57,078	98,500	98,000	Other Income	98,500	98,500	98,500
73,358	58,796	58,796	58,796	Appropriation of Retained Earnings	143,528	143,528	142,029
<u>\$ 1,562,586</u>	<u>\$ 826,089</u>	<u>\$ 1,542,296</u>	<u>\$ 1,506,337</u>	Total Revenues	<u>\$ 1,591,569</u>	<u>\$ 1,591,569</u>	<u>\$ 1,590,070</u>
				EXPENDITURES:			
\$ 46,728	\$ 23,063	\$ 46,000	\$ 42,000	Salaries	\$ 42,000	\$ 42,000	\$ 42,000
3,629	1,790	3,572	4,129	Fringe Benefits	4,129	4,129	4,129
390,004	373,681	463,792	463,843	Operating Supplies & Expenses	474,624	474,624	473,125
41,195	26,293	41,000	41,000	Contractual Services	42,575	42,575	42,575
64,754	21,092	67,000	67,000	Utilities	67,000	67,000	67,000
356,607	732,768	883,424	882,915	Debt Payment	945,041	945,041	945,041
846	2,034	5,450	5,450	Equipment/Improvement	16,200	16,200	16,200
<u>\$ 903,763</u>	<u>\$ 1,180,721</u>	<u>\$ 1,510,238</u>	<u>\$ 1,506,337</u>	Total Expenditures	<u>\$ 1,591,569</u>	<u>\$ 1,591,569</u>	<u>\$ 1,590,070</u>
\$ 658,823	\$ (354,632)	\$ 32,058	\$ -	NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD	\$ -	\$ -	\$ -
				OTHER DIRECT ADJUSTMENTS TO FUND BALANCE:			
-	540,000	540,000	540,000	BOND PRINCIPAL PAYMENT	620,000	620,000	620,000
(172,484)	(171,928)	(171,928)	(180,000)	DEPRECIATION	(179,000)	(179,000)	(179,000)
1,920,257	2,333,238	2,333,238	2,268,586	ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD	2,674,572	2,674,572	2,674,572
(73,358)	(58,796)	(58,796)	(58,796)	LESS: APPROPRIATION OF RETAINED EARNINGS	(143,528)	(143,528)	(142,029)
<u>\$ 2,333,238</u>	<u>\$ 2,287,882</u>	<u>\$ 2,674,572</u>	<u>\$ 2,569,790</u>	ESTIMATED RETAINED EARNINGS END OF PERIOD	<u>\$ 2,972,044</u>	<u>\$ 2,972,044</u>	<u>\$ 2,973,543</u>

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 1,014,897	\$ 523,560	\$ 1,020,000	\$ 994,009	Rental Revenues	\$ 994,009	\$ 994,009	\$ 994,009
347,309	186,655	365,000	355,532	Maintenance Revenues	355,532	355,532	355,532
117,314	52,730	90,000	90,000	Interest on Investments	90,000	90,000	90,000
9,708	4,348	8,500	8,000	Miscellaneous	8,500	8,500	8,500
73,358	58,796	58,796	58,796	Appropriation of Retained Earnings	143,528	143,528	142,029
<u>\$ 1,562,586</u>	<u>\$ 826,089</u>	<u>\$ 1,542,296</u>	<u>\$ 1,506,337</u>	Total Revenues	<u>\$ 1,591,569</u>	<u>\$ 1,591,569</u>	<u>\$ 1,590,070</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 46,728	\$ 23,063	\$ 46,000	\$ 42,000	Part-time Employees	\$ 42,000	\$ 42,000	\$ 42,000
				Employee Benefits:			
3,575	1,764	3,519	3,255	Social Security	3,255	3,255	3,255
54	26	53	874	Employee Insurance	874	874	874
				Supplies:			
270	346	750	750	Office Supplies	750	750	750
324	484	500	500	Program Activity Supplies	500	500	500
25,726	18,288	25,000	25,000	Maintenance Supplies	26,000	26,000	26,000
				Other Services and Charges:			
49	56	150	200	Postage	200	200	200
41,195	26,293	41,000	41,000	Contractual Services	42,575	42,575	42,575
-	-	100	100	Mileage	100	100	100
17,860	17,860	17,860	17,861	Bond /Filing Fees	17,861	17,861	17,861
3,896	2,343	5,000	5,000	Telephone	5,000	5,000	5,000
133	102	500	500	Vehicle Maintenance	500	500	500
15,200	7,750	15,500	15,500	Insurance and Bonds	15,935	15,935	15,935
64,754	21,092	67,000	67,000	Public Utilities	67,000	67,000	67,000
40,776	18,020	90,000	90,000	Building Maintenance	74,824	74,824	74,824
-	540,000	540,000	540,000	Bond Principal	620,000	620,000	620,000
356,366	192,768	341,924	341,415	Bond Interest	323,541	323,541	323,541
241	-	1,500	1,500	Bond Agent Fees	1,500	1,500	1,500
285,770	308,432	308,432	308,432	Administrative Expense	332,954	332,954	331,455
				Capital Outlay:			
446	-	500	500	Equipment - Maintenance	500	500	500
400	2,034	4,450	4,450	Equipment - Appliances	15,200	15,200	15,200
-	-	500	500	Equipment - Office	500	500	500
<u>\$ 903,763</u>	<u>\$ 1,180,721</u>	<u>\$ 1,510,238</u>	<u>\$ 1,506,337</u>	Total Expenditures	<u>\$ 1,591,569</u>	<u>\$ 1,591,569</u>	<u>\$ 1,590,070</u>

Capital Project Funds

Capital Project Funds are used to account for the acquisition or construction of major capital facilities that benefit the general public.

The Capital Project Funds of the City are:

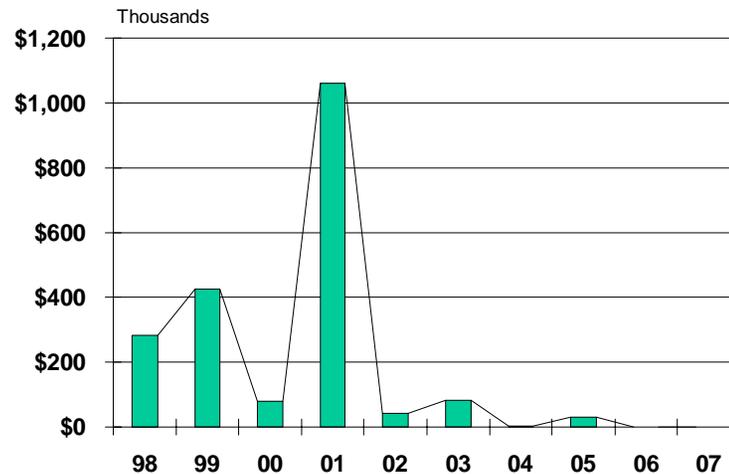
- Sewage Disposal Plant Expansion Fund
- 37th District Court Building Renovation Fund

SEWAGE DISPOSAL PLANT EXPANSION FUND

Major projects undertaken through the Sewage Disposal Plant Expansion Fund include the following:

1. Construction of a 50 million gallon raw sewage retention basin to abate and control the pollution of the Clinton River basin and relieve basement flooding in homes in the City during periods of extended rainfall. This construction was financed by the issuance of \$6.5 million General Obligation Sanitary Sewer Bonds in 1970.
2. Construction of an incinerator building and combustion equipment at a cost of \$1.5 million in 1972. This facility has been able to reduce emission pollutants well within desired limits.
3. Construction of third stage treatment facilities at the City's existing sewage treatment plant. This construction was financed by the issuance of \$8.5 million General Obligation Sanitary Sewer Bonds in 1971.

EXPENDITURE HISTORY **SEWAGE PLANT EXPANSION**



CAPITAL PROJECT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	SEWAGE DISPOSAL PLANT EXPANSION REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 31,198	\$ -	\$ -	\$ 65,630	Fund Balance Appropriated	\$ 96,828	\$ 96,828	\$ 96,828
<u>\$ 31,198</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 65,630</u>	Total Revenues	<u>\$ 96,828</u>	<u>\$ 96,828</u>	<u>\$ 96,828</u>
<u>EXPENDITURES:</u>							
\$ -	\$ -	\$ -	\$ 65,630	Capital Improvements	\$ -	\$ -	\$ -
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	Transfer to Water & Sewer System	<u>96,828</u>	<u>96,828</u>	<u>96,828</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 65,630</u>	Total Expenditures	<u>\$ 96,828</u>	<u>\$ 96,828</u>	<u>\$ 96,828</u>
NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD							
\$ 31,198	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
ESTIMATED FUND BALANCE BEGINNING OF PERIOD							
96,828	96,828	96,828	65,630		96,828	96,828	96,828
LESS: FUND BALANCE APPROPRIATED							
<u>(31,198)</u>	<u>-</u>	<u>-</u>	<u>(65,630)</u>		<u>(96,828)</u>	<u>(96,828)</u>	<u>(96,828)</u>
ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD							
<u>\$ 96,828</u>	<u>\$ 96,828</u>	<u>\$ 96,828</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

37TH DISTRICT COURT BUILDING RENOVATION FUND

This fund was established in October 2003 to account for fees collected by the 37th District Court to be used for future renovation of the 37th District Court Building.

CAPITAL PROJECT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>37th DISTRICT COURT BUILDING RENOVATION REVENUES:</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 622,584	\$ 290,678	\$ 600,000	\$ 550,000	Court Building Renovation Fee	\$ 620,000	\$ 620,000	\$ 620,000
64,903	49,488	85,000	50,000	Interest on Investments	85,000	85,000	85,000
<u>920,773</u>	<u>1,607,891</u>	<u>1,607,891</u>	<u>1,607,891</u>	Fund Balance Appropriated	<u>2,536,968</u>	<u>2,536,968</u>	<u>2,536,968</u>
<u>\$ 1,608,260</u>	<u>\$ 1,948,057</u>	<u>\$ 2,292,891</u>	<u>\$ 2,207,891</u>	Total Revenues	<u>\$ 3,241,968</u>	<u>\$ 3,241,968</u>	<u>\$ 3,241,968</u>
<u>EXPENDITURES:</u>							
\$ -	\$ -	\$ 50,000	\$ 2,207,891	Capital Improvements	\$ 3,241,968	\$ 3,241,968	\$ 3,241,968
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ 2,207,891</u>	Total Expenditures	<u>\$ 3,241,968</u>	<u>\$ 3,241,968</u>	<u>\$ 3,241,968</u>
NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD							
\$ 1,608,260	\$ 1,948,057	\$ 2,242,891	\$ -		\$ -	\$ -	\$ -
ESTIMATED FUND BALANCE BEGINNING OF PERIOD							
1,007,891	1,901,968	1,901,968	1,607,891		2,536,968	2,536,968	2,536,968
206,590	-	-	-	FUND BALANCE TRANSFER	-		
LESS: FUND BALANCE APPROPRIATED							
<u>(920,773)</u>	<u>(1,607,891)</u>	<u>(1,607,891)</u>	<u>(1,607,891)</u>		<u>(2,536,968)</u>	<u>(2,536,968)</u>	<u>(2,536,968)</u>
ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD							
<u>\$ 1,901,968</u>	<u>\$ 2,242,134</u>	<u>\$ 2,536,968</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources and payments of general long-term debt principal and interest. Debt Service Funds are not involved with the long-term debt of proprietary funds, which are responsible for redeeming their own obligations. Debt Service Funds are required when legally mandated and/or if revenues are being accumulated for general obligation long term debt principal and interest payments maturing in future years.

The following are Debt Funds of the City:

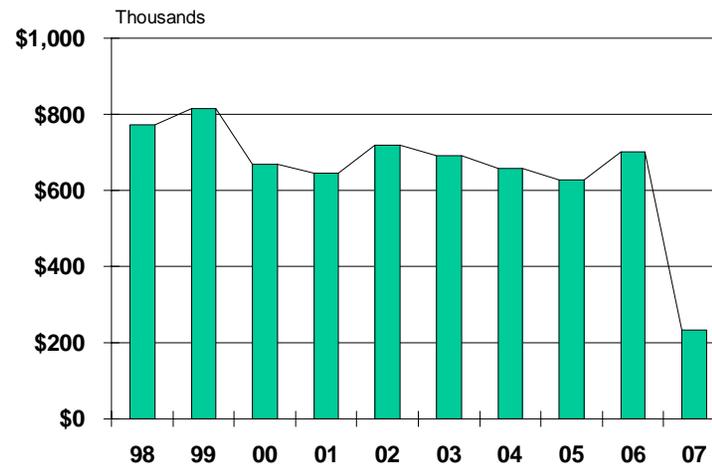
- Chapter 20 and 21 Drain Debt
- Michigan Transportation Debt Funds
- 2006 Capital Improvement Debt
- Downtown Development Authority Debt Funds

CHAPTER 20 AND 21 DRAIN DEBT FUND

Under State law, the County has the authority and control to obtain the necessary bonding, bidding, debt service, apportionment, etc., for intra-county and inter-county drain projects that are vital to the public health.

The City's Chapter 20 and 21 drain funds reflect Warren's drain debt requirements as indicated by Macomb County Drain Commissioners. The full faith and credit of the County has been pledged under provisions of Chapter 20 and 21 Drain and Public Works Act 342.

EXPENDITURE HISTORY CHAPTER 20 & 21 DRAIN DEBT



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	CHAPTER 20 AND 21 DRAINS DEBT FUND REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
\$ 95	\$ 11	\$ 11	\$ -	Property Tax Revenue	\$ -	\$ -	\$ -
7,821	1,748	3,000	3,000	Interest on Investments	2,500	2,500	2,500
<u>242,000</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	Fund Balance Appropriated	<u>11,500</u>	<u>11,500</u>	<u>11,500</u>
<u>\$ 249,916</u>	<u>\$ 13,759</u>	<u>\$ 15,011</u>	<u>\$ 15,000</u>	Total Revenues	<u>\$ 14,000</u>	<u>\$ 14,000</u>	<u>\$ 14,000</u>
<u>EXPENDITURES:</u>							
\$ 2,000	\$ 1,287	\$ 2,000	\$ 2,000	Estimated Uncollectible Taxes	\$ 2,000	\$ 2,000	\$ 2,000
-	-	2,000	3,000	Refund of Taxes Paid Under Protest	2,000	2,000	2,000
-	-	10,000	10,000	Maintenance Fees	10,000	10,000	10,000
Debt Service Payments to County:							
220,000	-	-	-	Principal	-	-	-
9,809	-	-	-	Interest	-	-	-
<u>\$ 231,809</u>	<u>\$ 1,287</u>	<u>\$ 14,000</u>	<u>\$ 15,000</u>	Total Expenditures	<u>\$ 14,000</u>	<u>\$ 14,000</u>	<u>\$ 14,000</u>
NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD							
\$ 18,107	\$ 12,472	\$ 1,011	\$ -		\$ -	\$ -	\$ -
ESTIMATED FUND BALANCE BEGINNING OF PERIOD							
320,730	96,837	96,837	83,428		85,848	85,848	85,848
LESS: FUND BALANCE APPROPRIATED							
<u>(242,000)</u>	<u>(12,000)</u>	<u>(12,000)</u>	<u>(12,000)</u>		<u>(11,500)</u>	<u>(11,500)</u>	<u>(11,500)</u>
ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD							
<u>\$ 96,837</u>	<u>\$ 97,309</u>	<u>\$ 85,848</u>	<u>\$ 71,428</u>		<u>\$ 74,348</u>	<u>\$ 74,348</u>	<u>\$ 74,348</u>

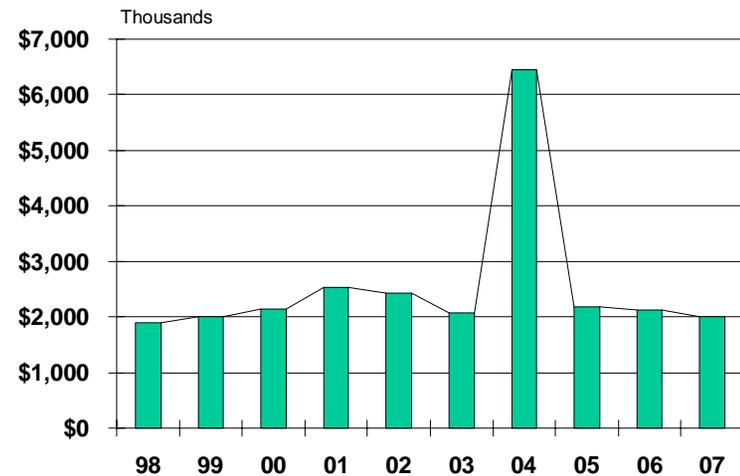
MICHIGAN TRANSPORTATION DEBT FUNDS

Michigan Transportation Bonds are issued pursuant to the provisions of Act 175, Public Acts of Michigan 1952 as amended, for the purpose of defraying part of the cost of constructing major and local street improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedules reflect existing debts only and do not include any proposed bond issues.

EXPENDITURE HISTORY MICHIGAN TRANSPORTATION DEBT

<u>Major Streets</u> <u>Fiscal Year</u>	<u>Principal</u> <u>Bonds</u> <u>Maturing</u>	<u>Interest</u>	<u>Total</u>
2009	\$ 1,260,000	\$ 442,325	\$ 1,702,325
2010	1,345,000	392,925	1,737,925
2011	1,400,000	337,570	1,737,570
2012	1,420,000	277,420	1,697,420
2013	1,000,000	214,500	1,214,500
2014	1,000,000	172,000	1,172,000
2015	1,000,000	128,750	1,128,750
2016	1,000,000	85,000	1,085,000
2017	500,000	40,500	540,500
2018	500,000	20,500	520,500
	<u>\$10,425,000</u>	<u>\$ 2,111,490</u>	<u>\$12,536,490</u>



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	SUMMARY <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 1,903,643	\$ 247,008	\$ 1,861,091	\$ 1,861,091	Major Streets	\$ 1,703,450	\$ 1,703,450	\$ 1,703,450
42,720	544	40,688	40,688	Local Streets	-	-	-
<u>\$ 1,946,363</u>	<u>\$ 247,552</u>	<u>\$ 1,901,779</u>	<u>\$ 1,901,779</u>	Total Revenues	<u>\$ 1,703,450</u>	<u>\$ 1,703,450</u>	<u>\$ 1,703,450</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 1,359,400	\$ -	\$ 1,365,450	\$ 1,365,450	Major Streets	\$ 1,260,000	\$ 1,260,000	\$ 1,260,000
40,600	-	39,550	39,550	Local Streets	-	-	-
				Interest:			
543,160	247,008	494,016	494,016	Major Streets	442,325	442,325	442,325
2,103	544	1,088	1,088	Local Streets	-	-	-
				Agent Fees:			
1,083	-	1,625	1,625	Major Streets	1,125	1,125	1,125
17	-	50	50	Local Streets	-	-	-
<u>\$ 1,946,363</u>	<u>\$ 247,552</u>	<u>\$ 1,901,779</u>	<u>\$ 1,901,779</u>	Total Expenditures	<u>1,703,450</u>	<u>\$ 1,703,450</u>	<u>\$ 1,703,450</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	1997 <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 431,020	\$ 47,655	\$ 435,660	\$ 435,660	Major Streets	\$ 439,170	\$ 439,170	\$ 439,170
<u>\$ 431,020</u>	<u>\$ 47,655</u>	<u>\$ 435,660</u>	<u>\$ 435,660</u>	Total Revenues	<u>\$ 439,170</u>	<u>\$ 439,170</u>	<u>\$ 439,170</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 320,000	\$ -	\$ 340,000	\$ 340,000	Major Streets	\$ 360,000	\$ 360,000	\$ 360,000
110,670	47,655	95,310	95,310	Interest: Major Streets	78,820	78,820	78,820
350	-	350	350	Agent Fees: Major Streets	350	350	350
<u>\$ 431,020</u>	<u>\$ 47,655</u>	<u>\$ 435,660</u>	<u>\$ 435,660</u>	Total Expenditures	<u>\$ 439,170</u>	<u>\$ 439,170</u>	<u>\$ 439,170</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	2000 <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 625,430	\$ 103,578	\$ 607,430	\$ 607,430	Major Streets	\$ 589,030	\$ 589,030	\$ 589,030
<u>\$ 625,430</u>	<u>\$ 103,578</u>	<u>\$ 607,430</u>	<u>\$ 607,430</u>	Total Revenues	<u>\$ 589,030</u>	<u>\$ 589,030</u>	<u>\$ 589,030</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 400,000	\$ -	\$ 400,000	\$ 400,000	Major Streets	\$ 400,000	\$ 400,000	\$ 400,000
225,155	103,578	207,155	207,155	Interest: Major Streets	188,755	188,755	188,755
275	-	275	275	Agent Fees: Major Streets	275	275	275
<u>\$ 625,430</u>	<u>\$ 103,578</u>	<u>\$ 607,430</u>	<u>\$ 607,430</u>	Total Expenditures	<u>\$ 589,030</u>	<u>\$ 589,030</u>	<u>\$ 589,030</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	<u>2003 REFUNDING SERIES</u> <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 567,568	\$ 7,225	\$ 540,401	\$ 540,401	Major Streets	\$ -	\$ -	\$ -
42,720	544	40,688	40,688	Local Streets	-	-	-
<u>\$ 610,288</u>	<u>\$ 7,769</u>	<u>\$ 581,089</u>	<u>\$ 581,089</u>	Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 539,400	\$ -	\$ 525,450	\$ 525,450	Major Streets	\$ -	\$ -	\$ -
40,600	-	39,550	39,550	Local Streets	-	-	-
				Interest:			
27,935	7,225	14,451	14,451	Major Streets	-	-	-
2,103	544	1,088	1,088	Local Streets	-	-	-
				Agent Fees:			
233	-	500	500	Major Streets	-	-	-
17	-	50	50	Local Streets	-	-	-
<u>\$ 610,288</u>	<u>\$ 7,769</u>	<u>\$ 581,089</u>	<u>\$ 581,089</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	2003 MICHIGAN TRANSPORTATION DEBT SERVICE FUND REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 279,625	\$ 88,550	\$ 277,600	\$ 277,600	Major Streets	\$ 675,250	\$ 675,250	\$ 675,250
<u>\$ 279,625</u>	<u>\$ 88,550</u>	<u>\$ 277,600</u>	<u>\$ 277,600</u>	Total Revenues	<u>\$ 675,250</u>	<u>\$ 675,250</u>	<u>\$ 675,250</u>
				EXPENDITURES:			
				Debt Service Payments:			
				Principal:			
\$ 100,000	\$ -	\$ 100,000	\$ 100,000	Major Streets	\$ 500,000	\$ 500,000	\$ 500,000
179,400	88,550	177,100	177,100	Interest:			
				Major Streets	174,750	174,750	174,750
				Agent Fees:			
225	-	500	500	Major Streets	500	500	500
<u>\$ 279,625</u>	<u>\$ 88,550</u>	<u>\$ 277,600</u>	<u>\$ 277,600</u>	Total Expenditures	<u>\$ 675,250</u>	<u>\$ 675,250</u>	<u>\$ 675,250</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CAPITAL IMPROVEMENT DEBT FUND

Capital Improvement Bonds are issued pursuant to the provisions of Act 34, Public Acts of Michigan 2001 as amended, for the purpose of defraying part of the cost of capital improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Major Road improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal Bonds Maturing</u>	<u>Interest</u>	<u>Total</u>
2009	\$ 35,918	\$ 206,082	\$ 242,000
2010	35,918	204,735	240,653
2011	35,918	203,388	239,306
2012	107,755	200,694	308,449
2013	107,755	196,653	304,408
2014	222,694	190,457	413,151
2015	341,224	179,884	521,108
2016	359,184	166,751	525,935
2017	377,143	152,945	530,088
2018	395,102	138,465	533,567
2019	413,061	123,312	536,373
2020	448,979	107,037	556,016
2021	466,939	89,518	556,457
2022	502,857	70,723	573,580
2023	301,714	54,883	356,597
2024	301,714	42,815	344,529
2025	305,306	30,674	335,980
2026	305,306	18,462	323,768
2027	<u>308,898</u>	<u>6,178</u>	<u>315,076</u>
	<u>\$5,373,385</u>	<u>\$ 2,383,656</u>	<u>\$7,757,041</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	2006 CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 52,106	\$ 140,050	\$ 240,629	\$ 240,630	Major Streets	\$ 242,751	\$ 242,751	\$ 242,751
3,468	-	-	-	Accrued Interest on Bond Sale	-	-	-
-	3,468	3,468	3,468	Fund Balance Appropriated	-	-	-
<u>\$ 55,574</u>	<u>\$ 143,518</u>	<u>\$ 244,097</u>	<u>\$ 244,098</u>	Total Revenues	<u>\$ 242,751</u>	<u>\$ 242,751</u>	<u>\$ 242,751</u>
				EXPENDITURES:			
				Debt Service Payments:			
				Principal:			
\$ -	\$ 35,918	\$ 35,918	\$ 35,919	Major Streets	\$ 35,919	\$ 35,919	\$ 35,919
				Interest:			
52,025	104,051	207,429	207,429	Major Streets	206,082	206,082	206,082
				Agent Fees:			
81	81	750	750	Major Streets	750	750	750
<u>\$ 52,106</u>	<u>\$ 140,050</u>	<u>\$ 244,097</u>	<u>\$ 244,098</u>	Total Expenditures	<u>\$ 242,751</u>	<u>\$ 242,751</u>	<u>\$ 242,751</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
				LESS: FUND BALANCE APPROPRIATED	-	-	-
<u>\$ 3,468</u>	<u>\$ 3,468</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DOWNTOWN DEVELOPMENT AUTHORITY DEBT FUNDS

Downtown Development Authority Bonds are issued pursuant to the provisions of Act 197, Public Acts of Michigan 1975 as amended, for the purpose of funding the cost of capital improvements in the City of Warrens Downtown Development District. These bonds are issued in anticipation of tax revenues generated within the DDA District. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Downtown Development Authority improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal Bonds Maturing</u>	<u>Interest</u>	<u>Total</u>
2009	\$ 1,500,000	\$ 3,193,813	\$ 4,693,813
2010	1,750,000	3,137,406	4,887,406
2011	1,750,000	3,074,906	4,824,906
2012	1,750,000	3,011,344	4,761,344
2013	1,750,000	2,945,531	4,695,531
2014	2,000,000	2,871,719	4,871,719
2015	2,250,000	2,786,406	5,036,406
2016	2,750,000	2,684,063	5,434,063
2017	3,250,000	2,554,375	5,804,375
2018	3,750,000	2,398,438	6,148,438
2019	4,250,000	2,220,125	6,470,125
2020	5,000,000	2,012,125	7,012,125
2021	5,250,000	1,780,875	7,030,875
2022	5,500,000	1,539,000	7,039,000
2023	5,500,000	1,291,500	6,791,500
2024	5,750,000	1,036,688	6,786,688
2025	5,750,000	773,438	6,523,438
2026	5,750,000	508,125	6,258,125
2027	4,250,000	279,375	4,529,375
2028	2,750,000	120,000	2,870,000
2029	<u>1,250,000</u>	<u>28,125</u>	<u>1,278,125</u>
	<u>\$73,500,000</u>	<u>\$ 40,247,377</u>	<u>\$113,747,377</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	SUMMARY <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUNDS</u> <u>REVENUES:</u>	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 3,762,913	\$ 2,626,926	\$ 4,237,025	\$ 4,237,000		\$ 4,695,013	\$ 4,695,013	\$ 4,695,013
<u>\$ 3,762,913</u>	<u>\$ 2,626,926</u>	<u>\$ 4,237,025</u>	<u>\$ 4,237,000</u>	Total Revenues	<u>\$ 4,695,013</u>	<u>\$ 4,695,013</u>	<u>\$ 4,695,013</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
\$ 500,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	Principal	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
3,261,938	1,626,438	3,236,000	3,236,000	Interest	3,193,813	3,193,813	3,193,813
975	488	1,025	1,000	Agent Fees	1,200	1,200	1,200
<u>\$ 3,762,913</u>	<u>\$ 2,626,926</u>	<u>\$ 4,237,025</u>	<u>\$ 4,237,000</u>	Total Expenditures	<u>4,695,013</u>	<u>\$ 4,695,013</u>	<u>\$ 4,695,013</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	2002 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,450,338	\$ 970,638	\$ 1,431,900	\$ 1,431,875		\$ 1,412,863	\$ 1,412,863	\$ 1,412,863
<u>\$ 1,450,338</u>	<u>\$ 970,638</u>	<u>\$ 1,431,900</u>	<u>\$ 1,431,875</u>	Total Revenues	<u>\$ 1,412,863</u>	<u>\$ 1,412,863</u>	<u>\$ 1,412,863</u>
				EXPENDITURES: Debt Service Payments:			
\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 500,000	\$ 500,000	\$ 500,000
950,063	470,500	931,625	931,625	Interest	912,563	912,563	912,563
275	138	275	250	Agent Fees	300	300	300
<u>\$ 1,450,338</u>	<u>\$ 970,638</u>	<u>\$ 1,431,900</u>	<u>\$ 1,431,875</u>	Total Expenditures	<u>\$ 1,412,863</u>	<u>\$ 1,412,863</u>	<u>\$ 1,412,863</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	2003 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 771,500	\$ 885,750	\$ 1,264,000	\$ 1,264,000		\$ 1,249,050	\$ 1,249,050	\$ 1,249,050
<u>\$ 771,500</u>	<u>\$ 885,750</u>	<u>\$ 1,264,000</u>	<u>\$ 1,264,000</u>	Total Revenues	<u>\$ 1,249,050</u>	<u>\$ 1,249,050</u>	<u>\$ 1,249,050</u>
				EXPENDITURES: Debt Service Payments:			
\$ -	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 500,000	\$ 500,000	\$ 500,000
771,250	385,625	763,750	763,750	Interest	748,750	748,750	748,750
250	125	250	250	Agent Fees	300	300	300
<u>\$ 771,500</u>	<u>\$ 885,750</u>	<u>\$ 1,264,000</u>	<u>\$ 1,264,000</u>	Total Expenditures	<u>\$ 1,249,050</u>	<u>\$ 1,249,050</u>	<u>\$ 1,249,050</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	2004 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 878,600	\$ 439,300	\$ 878,625	\$ 878,625		\$ 1,370,550	\$ 1,370,550	\$ 1,370,550
<u>\$ 878,600</u>	<u>\$ 439,300</u>	<u>\$ 878,625</u>	<u>\$ 878,625</u>	Total Revenues	<u>\$ 1,370,550</u>	<u>\$ 1,370,550</u>	<u>\$ 1,370,550</u>
				EXPENDITURES: Debt Service Payments:			
\$ -	\$ -	\$ -	\$ -	Principal	\$ 500,000	\$ 500,000	\$ 500,000
878,375	439,188	878,375	878,375	Interest	870,250	870,250	870,250
225	112	250	250	Agent Fees	300	300	300
<u>\$ 878,600</u>	<u>\$ 439,300</u>	<u>\$ 878,625</u>	<u>\$ 878,625</u>	Total Expenditures	<u>\$ 1,370,550</u>	<u>\$ 1,370,550</u>	<u>\$ 1,370,550</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2007 Actual Year	FY 2008 Actual to December 31	FY 2008 Estimated To June 30	FY 2008 Amended Budget December 31	2005 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:	FY 2009 Departmental Request	FY 2009 Recommended By Mayor	FY 2009 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 662,475	\$ 331,238	\$ 662,500	\$ 662,500		\$ 662,550	\$ 662,550	\$ 662,550
<u>\$ 662,475</u>	<u>\$ 331,238</u>	<u>\$ 662,500</u>	<u>\$ 662,500</u>	Total Revenues	<u>\$ 662,550</u>	<u>\$ 662,550</u>	<u>\$ 662,550</u>
				EXPENDITURES: Debt Service Payments:			
\$ -	\$ -	\$ -	\$ -	Principal	\$ -	\$ -	\$ -
662,250	331,125	662,250	662,250	Interest	662,250	662,250	662,250
225	113	250	250	Agent Fees	300	300	300
<u>\$ 662,475</u>	<u>\$ 331,238</u>	<u>\$ 662,500</u>	<u>\$ 662,500</u>	Total Expenditures	<u>\$ 662,550</u>	<u>\$ 662,550</u>	<u>\$ 662,550</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Supplemental Information

The following supplemental information is presented to furnish the reader with the historical trend of the financial operations and condition of the City of Warren.

This information contains comprehensive data, frequently covering the last ten fiscal years, relating to the financial, economic, physical and societal characteristics of the City.

CITY OF WARREN, MICHIGAN

GENERAL INFORMATION

The City of Warren was incorporated as a home rule City on January 1, 1957. The City is governed by a nine member Council, Mayor, Treasurer and City Clerk, all of whom are elected to a maximum of three four-year terms. The City encompasses 34.5 square miles (22,080 acres) of the southwestern section of Macomb County where it is adjacent to the City of Detroit. The City's boundaries are Eight Mile Road on the south, Fourteen Mile Road on the north, Dequindre Road on the west and a parallel line running due north from the Gratiot-Eight Mile Road intersection on the east. With a population of 138,247 (2000 census figure), Warren remains the third largest City in the State of Michigan.

Warren is an area rich with ethnic flavor and charm. We are proud of our community, from its rural beginnings to its phenomenal growth and its unique blend of industrial innovation, residential comfort, and educational and cultural opportunities.

Unquestionably contributing to the economic vitality of the City is the presence of General Motors Corporation and Daimler-Chrysler Corporation automotive facilities. Warren is proud to be the home of General Motors Technical Center, a 330-acre complex housing General Motors Corporation staff operations; research laboratories, engineering, and design. General Motors Corporation also operates the Hydramatic Plant on a 117-acre site within the City. Daimler-Chrysler Corporation has three major facilities in Warren. Occupying a 224-acre site, this complex includes an assembly plant, a stamping plant and a paint plant. The presence of General Motors Corporation and Daimler-Chrysler Corporation represents approximately 18.41% of the City's taxable value. In the past four years, General Motors and Chrysler have invested \$943 million in the GM Powertrain Facility and the Chrysler Stamping and truck facilities in Warren. In the past year, 13 new commercial and industrial development permits and 162 single-family and multiple-dwelling residential permits were issued representing in excess of \$27.1 million of additional investment in the City.

CITY OF WARREN, MICHIGAN
(Continued)

The South Campus of Macomb Community College, the state's third largest college, is a public college located on a 100-acre site on Twelve Mile Road. The college, which offers courses in liberal arts, general education, allied health, applied technology and public services, is accredited by the North Central Accreditation Association. Davenport University also has a Warren Campus located on Dequindre, north of Eleven Mile Road.

Protecting the lives and property of Warren's citizens is the mission of our public safety departments. The Fire Department strives to ensure that the best fire extinguishment and emergency medical service is available. The Police Department operates an Emergency 911 System to afford residents the quickest possible response to any emergency situation. The City maintains a significant investment in equipment, facilities and personnel to provide our community the comfort of safe neighborhoods.

The mission of the Warren Public Library is to improve the quality of life for the citizens of Warren by providing services and resources that promote educational, cultural, social and economic well being. The library strives to be a source of information for lifetime learning and enjoyment. One of our primary goals is to stimulate young children's interest in reading and learning and to encourage literacy among all age groups. The Warren Public Library opened a new Civic Center Library during the current fiscal year. This facility occupies 35,000 square feet on the main floor of the new City Hall building. Many amenities make this library an attractive and desirable place to visit. The Library features a computer lab, self check-out units, private study rooms and an inviting reading room with fireplace. New services such as after hours book pick-up and a drive-up book drop are also available. This new centrally located library will benefit all citizens of Warren. Warren also has three branch libraries. All of the libraries have internet access and word processing capabilities. Adaptive devices are provided for the visually impaired. Each branch has a specialty collection. Burnette Branch has an Irish, New Reader and Crime Prevention collection. Busch Branch has a large young adult collection. The Miller Branch located in the Warren Community Center has a large sheet music collection, comfortable lounge seating, study carrels and an aquarium. As a member of the Suburban Library Cooperative, the Warren Libraries provide access for patrons to all library materials in the State of Michigan.

CITY OF WARREN, MICHIGAN
(Continued)

The City of Warren has developed 325 acres into 25 City parks. Halmich Park, the largest of the City parks sits on approximately 80 acres and has four-lighted baseball diamonds, soccer fields, a concession stand and picnic pavilions. The City operates three indoor recreational facilities: the Warren Community Center, Owen Jax Recreation Center and the Stilwell Manor Senior Drop-In Center. The Warren Community Center opened its doors in 2003. Formerly known as the old "Warren High School", the City purchased the then vacant facility and its adjoining 48 acres from the Warren Consolidated School District and developed it into a state-of-the-art community and recreational centerpiece. The facility houses the Parks and Recreation, Communications Department and City Council offices as well as the Miller Branch of the Warren Public Library. The facility operates a year round aquatics center which includes a 150 foot water slide, a lazy river, play structure and lap pool. In addition there are three gymnasiums, muti-purpose meeting rooms, auditorium and fitness center. The exterior grounds include a lighted football stadium, walking paths and irrigated soccer fields. With grant assistance from the Michigan Department of Transportation, the Recreation Department continues to offer specialized transportation for seniors and special populations. The Parks and Recreation Department offers many year-round recreational programs, including baseball, softball, basketball, volleyball, swimming, bowling, arts and crafts, music, theater and dancing. Programs service pre-school children to senior citizens. Summer concerts are conducted by the City's Cultural Commission and the Parks and Recreation Department. The department operates on a voter approved one-mill levy that enables the Parks and Recreation Department to maintain, improve and expand its programs and facilities.

The City's Public Service Department provides a variety of services to the City's residents. Amongst these are weekly garbage collection; street maintenance, including snow and ice removal; building inspections; operation of the Waste Water Treatment Plant and the Water and Sewer System.

Affordable and safe housing is provided to Warren seniors through the operation of its 366 unit Senior Citizen Housing Complex.

CITY OF WARREN, MICHIGAN
(Continued)

MAJOR INITIATIVES

The City continues to undertake major and local road projects to either improve pavement conditions or traffic flows in our community. Road projects can be funded solely by the City, through use of its state shared state gas and weight taxes, or jointly with participation from the Michigan Department of Transportation or Macomb County Road Commission. Major widening, resurfacing and watermain replacement projects are currently underway along Nine Mile Road.

The City has aggressively continued its program for replacing broken and hazardous sidewalks and the removal of nuisance trees throughout the City. Financing for this project has come via transfers from the Tank Plant Redevelopment Fund and the issuance of Special Assessment Bonds.

Within the boundaries of the Downtown Development Authority (DDA) resides the property formerly known as the "Detroit Arsenal Tank Plant". The City purchased this 153-acre site from the United States Department of Army in 1998 at a cost of \$5.925 million with the intention of redeveloping the site. The City, in coordination with various federal and state agencies, invested in excess of \$10 million in infrastructure improvements at this site. The State of Michigan designated the former Tank Plant property as a "Renaissance Zone", effectively providing companies relocating to this site with a tax-free status for a period of twelve years. The net effect to the City has been the realization of approximately \$41 million in proceeds from the sale of the property for private development and redevelopment. Just as important, what was an abandoned and aging industrial site is now home to new and refurbished industrial, technical and education facilities within the very heart of the City. Residual proceeds from the project have assisted the City in financing the construction of the Warren Community Center, the Sidewalk Replacement and Tree Removal Program, and also provide partial advance funding of the City's compensated absences and retiree health care liabilities.

CITY OF WARREN, MICHIGAN
(Continued)

The Downtown Development Authority (D.D.A.) has undertaken a major redevelopment of the City Center area. Phase 1 became reality with completion of the new municipal office building, attached parking garage and two-acre City Square. These facilities will serve as the focal point for community services and events in the downtown area. The D.D.A.'s multi-year plan continues with the ultimate goal of creating a "Downtown Warren"; complete with high-density residential housing and commercial development ringing the City Center. The Downtown Development Authority has issued \$75 million of bonds to finance the initial phase of this project.

General Motors commitment to the City is evident with its \$1 billion redevelopment of the Technical Center facility. In addition, General Motors sold 300 acres of property adjacent to the Tech Center on the west side of Mound Road. Commercial and residential development of this site is currently in progress. Both of these developments reside within the boundaries of the DDA and should generate further investment in the area as well as significant tax revenues to finance the projects undertaken by the DDA within the City Center / Downtown District.

CITY OF WARREN, MICHIGAN
NET ASSETS BY COMPONENT
LAST SIX FISCAL YEARS
(Accrual Basis of Accounting)

Fiscal Year	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
Governmental Activities:						
Invested in capital assets, net of related debt	\$ 41,827,921	\$ 65,870,765	\$ 59,951,114	\$ 61,211,667	\$ 62,875,434	\$ 59,140,668
Restricted	42,874,655	40,540,140	45,965,199	33,684,984	32,961,557	33,087,848
Unrestricted	<u>31,006,985</u>	<u>26,078,527</u>	<u>21,492,100</u>	<u>25,044,605</u>	<u>30,107,642</u>	<u>33,618,180</u>
Total governmental activities net assets	<u>\$ 115,709,561</u>	<u>\$ 132,489,432</u>	<u>\$ 127,408,413</u>	<u>\$ 119,941,256</u>	<u>\$ 125,944,633</u>	<u>\$ 125,846,696</u>
Business-type activities:						
Invested in capital assets, net of related debt	\$ 68,611,245	\$ 66,341,283	\$ 63,155,395	\$ 58,641,924	\$ 57,819,780	\$ 56,924,642
Restricted	6,561,063	11,848,018	14,525,360	17,557,693	18,181,409	16,915,115
Unrestricted	<u>16,582,226</u>	<u>12,754,091</u>	<u>9,886,743</u>	<u>7,604,682</u>	<u>6,788,707</u>	<u>7,173,338</u>
Total business-type activities net assets	<u>\$ 91,754,534</u>	<u>\$ 90,943,392</u>	<u>\$ 87,567,498</u>	<u>\$ 83,804,299</u>	<u>\$ 82,789,896</u>	<u>\$ 81,013,095</u>
Primary government:						
Invested in capital assets, net of related debt	\$ 110,439,166	\$ 132,212,048	\$ 123,106,509	\$ 119,853,591	\$ 120,695,214	\$ 116,065,310
Restricted	49,435,718	52,388,158	60,490,559	51,242,677	51,142,966	50,002,963
Unrestricted	<u>47,589,211</u>	<u>38,832,618</u>	<u>31,378,843</u>	<u>32,649,287</u>	<u>36,896,349</u>	<u>40,791,518</u>
Total primary government net assets	<u>\$ 207,464,095</u>	<u>\$ 223,432,824</u>	<u>\$ 214,975,911</u>	<u>\$ 203,745,555</u>	<u>\$ 208,734,529</u>	<u>\$ 206,859,791</u>

CITY OF WARREN, MICHIGAN

CHANGES IN NET ASSETS

**LAST SIX FISCAL YEARS
(Accrual Basis of Accounting)**

Fiscal Year	2002	2003	2004	2005	2006	2007
Expenses						
Governmental activities:						
General government	\$ 20,082,664	\$ 19,473,919	\$ 16,615,611	\$ 17,504,006	\$ 20,176,196	\$ 24,554,397
Public safety	51,582,496	48,394,428	57,884,081	50,525,480	55,968,750	61,848,485
City development	5,422,940	5,810,991	6,005,387	5,106,065	4,938,429	5,492,850
Highways and streets	8,605,050	11,283,073	11,502,440	10,930,533	10,735,706	12,731,865
Recreation and culture	8,166,273	8,678,166	11,220,933	11,066,379	11,001,914	12,351,491
Sanitation	7,041,930	7,107,239	7,879,934	8,044,439	8,174,592	8,317,174
Economic development	1,383,706	557,046	1,113,253	862,902	9,269,389	559,156
Community development	3,017,165	2,931,591	2,395,311	3,335,621	2,336,495	1,983,978
Capital projects	833,806	2,922,550	2,912,390	1,624,148	1,498,553	1,525,833
Interest on long-term debt	2,480,239	2,528,384	3,165,735	4,163,954	6,254,880	5,082,442
Total governmental activities expenses	<u>108,616,269</u>	<u>109,687,387</u>	<u>120,695,075</u>	<u>113,163,527</u>	<u>130,354,904</u>	<u>134,447,671</u>
Business-type activities:						
Water and Sewer System	27,280,070	29,180,277	30,575,456	31,225,489	32,188,319	32,499,489
Senior citizen housing	1,966,902	2,140,531	2,075,410	1,800,146	1,872,601	1,937,454
Total business-type activities expenses	<u>29,246,972</u>	<u>31,320,808</u>	<u>32,650,866</u>	<u>33,025,635</u>	<u>34,060,920</u>	<u>34,436,943</u>
Total primary government expenses	<u>\$ 137,863,241</u>	<u>\$ 141,008,195</u>	<u>\$ 153,345,941</u>	<u>\$ 146,189,162</u>	<u>\$ 164,415,824</u>	<u>\$ 168,884,614</u>
Program Revenues						
Governmental activities:						
Charges for services	\$ 9,183,044	\$ 10,609,157	\$ 11,620,300	\$ 12,714,891	\$ 14,584,784	\$ 13,702,181
Operating grants and contributions	11,626,648	11,164,027	12,058,948	12,935,941	12,463,692	12,684,642
Capital grants and contributions	4,138,308	3,692,522	2,829,698	4,789,306	5,171,647	3,243,612
Total governmental activities program revenues	<u>24,948,000</u>	<u>25,465,706</u>	<u>26,508,946</u>	<u>30,440,138</u>	<u>32,220,123</u>	<u>29,630,435</u>
Business-type activities:						
Water and Sewer System	27,085,680	28,156,665	26,992,448	26,928,099	30,329,100	29,674,597
Senior citizen housing	1,885,404	1,966,201	1,964,734	2,034,821	2,081,469	2,143,419
Total business-type activities program revenues	<u>28,971,084</u>	<u>30,122,866</u>	<u>28,957,182</u>	<u>28,962,920</u>	<u>32,410,569</u>	<u>31,818,016</u>
Total primary government program revenues	<u>\$ 53,919,084</u>	<u>\$ 55,588,572</u>	<u>\$ 55,466,128</u>	<u>\$ 59,403,058</u>	<u>\$ 64,630,692</u>	<u>\$ 61,448,451</u>
Net (expense) revenue						
Governmental activities	\$ (83,668,269)	\$ (84,221,681)	\$ (94,186,129)	\$ (82,723,389)	\$ (98,134,781)	\$ (104,817,236)
Business-type activities	(275,888)	(1,197,942)	(3,693,684)	(4,062,715)	(1,650,351)	(2,618,927)
Total primary government net (expense) revenue	<u>\$ (83,944,157)</u>	<u>\$ (85,419,623)</u>	<u>\$ (97,879,813)</u>	<u>\$ (86,786,104)</u>	<u>\$ (99,785,132)</u>	<u>\$ (107,436,163)</u>
General Revenues and Other Changes in Net Assets						
Governmental activities:						
Property taxes	\$ 64,901,453	\$ 70,605,876	\$ 71,837,273	\$ 74,911,034	\$ 83,352,957	\$ 85,079,549
Sales and use taxes	17,587,680	16,551,307	14,867,961	14,705,085	14,540,634	14,105,387
Franchise fees	1,289,771	1,162,911	1,129,307	1,151,761	1,206,596	1,344,444
Investment earnings	2,137,399	1,199,309	890,520	1,602,968	3,075,634	4,289,636
Gain (loss) on sale of capital assets	278,840	3,438,149	380,049	84,927	2,099,337	40,283
Reduction in long-term debt obligation	-	400,000	-	-	-	-
SMDA settlement agreement	-	7,644,000	-	-	-	-
Transfers	-	-	-	(17,199,543)	(137,000)	(140,000)
Total governmental activities	<u>86,195,143</u>	<u>101,001,552</u>	<u>89,105,110</u>	<u>75,256,232</u>	<u>104,138,158</u>	<u>104,719,299</u>
Business-type activities:						
Investment earnings	1,477,928	386,800	317,790	299,516	635,948	842,126
Gain (loss) on sale of capital assets	(2,383)	-	-	-	-	-
Total business-type activities	<u>1,475,545</u>	<u>386,800</u>	<u>317,790</u>	<u>299,516</u>	<u>635,948</u>	<u>842,126</u>
Total primary government	<u>\$ 87,670,688</u>	<u>\$ 101,388,352</u>	<u>\$ 89,422,900</u>	<u>\$ 75,555,748</u>	<u>\$ 104,774,106</u>	<u>\$ 105,561,425</u>
Changes in Net Assets						
Governmental activities	\$ 2,526,874	\$ 16,779,871	\$ (5,081,019)	\$ (7,467,157)	\$ 6,003,377	\$ (97,937)
Business-type activities	1,199,657	(811,142)	(3,375,894)	(3,763,199)	(1,014,403)	(1,776,801)
Total primary government	<u>\$ 3,726,531</u>	<u>\$ 15,968,729</u>	<u>\$ (8,456,913)</u>	<u>\$ (11,230,356)</u>	<u>\$ 4,988,974</u>	<u>\$ (1,874,738)</u>

CITY OF WARREN, MICHIGAN
FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)

Fiscal Year	1998	1999	2000 (1)	2001	2002 (2)	2003	2004	2005	2006	2007
General Fund:										
Reserved	\$ 2,301,961	\$ 2,063,260	\$ 1,273,879	\$ 1,608,054	\$ 1,912,343	\$ 2,250,381	\$ 2,326,703	\$ 2,507,872	\$ 4,389,944	\$ 2,057,662
Unreserved	<u>21,838,803</u>	<u>24,413,375</u>	<u>26,501,015</u>	<u>28,019,105</u>	<u>49,390,183</u>	<u>55,051,386</u>	<u>55,173,474</u>	<u>44,720,163</u>	<u>48,532,509</u>	<u>53,397,963</u>
Total general fund	<u>\$ 24,140,764</u>	<u>\$ 26,476,635</u>	<u>\$ 27,774,894</u>	<u>\$ 29,627,159</u>	<u>\$ 51,302,526</u>	<u>\$ 57,301,767</u>	<u>\$ 57,500,177</u>	<u>\$ 47,228,035</u>	<u>\$ 52,922,453</u>	<u>\$ 55,455,625</u>
All Other Governmental Funds:										
Reserved	\$ 5,599,323	\$ 3,511,722	\$ 4,492,276	\$ 22,271,772	\$ 12,143,950	\$ 4,350,252	\$ 9,931,404	\$ 45,883,472	\$ 27,970,850	\$ 8,129,748
Unreserved, reported in:										
Special revenue funds	18,214,035	24,574,221	47,606,490	30,561,656	31,099,498	29,538,059	23,917,188	22,677,100	20,653,148	28,587,139
Capital projects funds	9,177,908	8,098,053	8,972,959	12,998,658	10,134,377	16,841,480	35,011,030	8,990,773	6,586,018	9,396,449
Debt service funds	<u>456,930</u>	<u>747,781</u>	<u>1,092,076</u>	<u>1,433,845</u>	<u>1,790,644</u>	<u>2,991,789</u>	<u>4,003,520</u>	<u>3,934,800</u>	<u>2,972,181</u>	<u>2,116,366</u>
Total all other governmental funds	<u>\$ 33,448,196</u>	<u>\$ 36,931,777</u>	<u>\$ 62,163,801</u>	<u>\$ 67,265,931</u>	<u>\$ 55,168,469</u>	<u>\$ 53,721,580</u>	<u>\$ 72,863,142</u>	<u>\$ 81,486,145</u>	<u>\$ 58,182,197</u>	<u>\$ 48,229,702</u>

(1) Reflects proceeds from the sale of the Detroit Arsenal Tank Plant of \$25.5 million.

(2) Reflects implementation of GASB Statement No. 34 and GASB Interpretation No. 6.

CITY OF WARREN, MICHIGAN
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)

<u>Fiscal Year</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
Revenues:				
Property taxes	\$58,767,119	\$ 61,427,133	\$ 63,288,839	\$ 64,206,353
Special assessments	121,586	80,620	95,614	108,795
Licenses and permits	1,849,837	2,218,341	2,299,396	2,400,352
Intergovernmental:				
Federal revenue	1,717,816	2,992,850	2,472,371	2,138,084
State revenue	26,510,138	29,129,463	29,999,066	29,790,997
Local revenue	175,753	200,938	228,809	264,505
Charges for services	1,838,627	2,757,121	2,185,417	1,867,839
Fines and fees	5,167,149	5,955,125	5,765,687	5,703,761
Interest	3,922,018	3,768,635	4,883,438	6,825,098
Other	4,428,977	3,633,304	3,838,813	3,855,755
Total revenues	<u>104,499,020</u>	<u>112,163,530</u>	<u>115,057,450</u>	<u>117,161,539</u>
Expenditures:				
General government	22,676,340	24,582,365	27,685,739	28,185,166
Public safety	41,610,310	42,776,329	44,224,911	49,669,931
City development	4,205,735	4,284,874	5,179,591	5,513,970
Highway and streets	10,721,908	11,184,691	8,967,483	9,836,390
Recreation and culture	7,033,750	7,610,905	8,215,644	9,314,814
Sanitation	6,052,888	6,359,861	6,676,854	7,270,063
Economic development	6,068,378	4,083,417	4,838,582	4,661,727
Community development	1,928,104	3,344,939	2,607,216	1,791,358
Capital projects	1,613,508	2,001,583	462,881	1,691,125
Debt service:				
Principal retirement	5,628,019	3,271,590	4,101,167	2,958,333
Interest	1,418,948	1,229,453	1,061,560	1,134,537
Other	2,259	114,071	5,539	3,711
Total expenditures	<u>108,960,147</u>	<u>110,844,078</u>	<u>114,027,167</u>	<u>122,031,125</u>
Excess of revenues over (under) expenditures	(4,461,127)	1,319,452	1,030,283	(4,869,586)
Other Financing Sources (Uses):				
Transfers to fiduciary funds	-	-	-	(10,000,000)
Transfers to Water and Sewer System	-	-	-	-
Proceeds from sale of property (1)	4,500,000	4,500,000	25,500,000	3,834,381
Proceeds from issuance of debt	10,357,500	1,335,791	-	17,989,600
Payment to refunded bond escrow agent	-	(1,335,791)	-	-
Bond premium (discounts)	-	-	-	-
Other	253,476	-	-	-
Total other financing sources (uses)	<u>15,110,976</u>	<u>4,500,000</u>	<u>25,500,000</u>	<u>11,823,981</u>
Net changes in fund balances	<u>\$10,649,849</u>	<u>\$ 5,819,452</u>	<u>\$ 26,530,283</u>	<u>\$ 6,954,395</u>
Debt service as a percentage of non-capital expenditures (2)	-	-	-	-

(1) Amounts reported in fiscal years 1998 through 2003 represent proceeds from the sale of property formerly known as the Detroit Arsenal Tank Plant.

<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
\$ 64,815,974	\$ 70,514,428	\$ 71,740,065	\$ 74,787,704	\$ 84,328,809	\$ 84,953,504
225,149	1,158,599	1,610,111	994,766	982,318	944,084
1,886,189	1,669,227	1,655,809	2,167,451	2,420,993	2,329,132
2,604,890	2,093,760	2,559,108	4,612,382	3,305,681	1,981,507
27,430,409	27,179,229	25,638,979	25,856,586	25,703,221	25,271,564
341,125	444,803	761,802	589,986	656,026	691,774
2,069,475	2,372,927	2,730,910	2,894,923	4,101,728	3,039,087
5,686,199	5,767,711	6,208,873	6,810,020	7,295,418	7,596,165
3,094,011	1,858,340	1,445,693	2,599,643	5,404,617	5,760,013
4,202,329	6,442,251	7,151,246	6,173,358	6,358,491	7,025,380
<u>112,355,750</u>	<u>119,501,275</u>	<u>121,502,596</u>	<u>127,486,819</u>	<u>140,557,302</u>	<u>139,592,210</u>
21,854,246	21,658,378	22,167,103	22,496,853	25,992,081	24,850,290
52,530,308	47,697,824	56,633,024	52,271,304	59,597,955	62,100,913
5,511,262	5,766,893	5,951,477	5,159,713	5,106,033	5,443,884
9,288,019	12,307,374	11,106,835	13,003,033	12,658,806	13,459,407
20,717,736	23,338,068	10,877,663	10,060,656	9,816,038	10,655,537
7,003,913	6,887,669	7,836,537	8,234,143	8,338,889	8,099,142
1,831,462	7,189,029	2,176,103	13,951,104	39,215,525	14,771,221
3,010,281	2,926,258	2,395,477	3,333,119	2,339,535	1,976,092
833,806	2,958,848	2,912,390	1,624,148	1,498,553	1,525,833
3,489,706	6,131,084	4,550,765	4,535,349	4,693,582	4,578,029
2,366,436	2,460,689	2,914,632	3,743,818	5,646,793	4,783,676
2,442	10,695	365,860	403,167	442,173	95,653
<u>128,439,617</u>	<u>139,332,809</u>	<u>129,887,866</u>	<u>138,816,407</u>	<u>175,345,963</u>	<u>152,339,677</u>
(16,083,867)	(19,831,534)	(8,385,270)	(11,329,588)	(34,788,661)	(12,747,467)
-	-	-	(17,068,543)	-	-
-	-	-	(131,000)	(137,000)	(140,000)
-	3,433,442	-	-	2,240,087	115,741
2,853,012	21,145,000	32,114,457	27,015,000	25,835,000	5,409,304
-	-	(4,224,218)	-	(10,474,047)	-
-	(194,556)	(164,997)	(135,008)	(284,909)	(56,901)
-	-	-	-	-	-
<u>2,853,012</u>	<u>24,383,886</u>	<u>27,725,242</u>	<u>9,680,449</u>	<u>17,179,131</u>	<u>5,328,144</u>
<u>\$ (13,230,855)</u>	<u>\$ 4,552,352</u>	<u>\$ 19,339,972</u>	<u>\$ (1,649,139)</u>	<u>\$ (17,609,530)</u>	<u>\$ (7,419,323)</u>
5.27%	7.49%	5.97%	6.98%	7.88%	7.05%

(2) Prior to the implementation of GASB Statement No. 34 in fiscal year 2002, capitalization of infrastructure improvements was not required. A significant portion of debt service reported for the fiscal years prior to 2002 was for infrastructure.

CITY OF WARREN, MICHIGAN
ACTUAL, STATE EQUALIZED AND TAXABLE VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS

Valuation Date Dec. 31	Fiscal Year Ended June 30	Real Property					
		Commercial		Industrial		Residential	
		State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value
1996	1998	\$ 373,923,630	\$ 373,911,940	\$ 514,135,500	\$ 513,997,990	\$ 1,909,055,530	\$ 1,771,296,550
1997	1999	387,603,260	384,514,720	530,289,940	530,146,930	2,059,420,370	1,838,462,500
1998	2000	400,055,970	394,745,298	578,183,020	575,496,839	2,249,073,151	1,897,961,574
1999	2001	412,107,635	407,027,240	596,940,240	591,344,440	2,422,794,590	1,972,198,770
2000	2002	428,511,820	422,540,360	595,333,340	590,524,930	2,624,024,180	2,076,874,770
2001	2003	556,269,070	439,853,430	739,418,720	608,519,340	2,829,961,930	2,185,762,640
2002	2004	576,504,460	470,293,930	764,593,450	647,805,090	3,120,583,610	2,384,669,010
2003	2005	572,342,170	456,093,940	751,245,420	627,577,820	3,006,294,040	2,277,219,880
2004	2006	604,599,380	490,771,640	769,510,100	664,498,290	3,210,976,430	2,486,422,141
2005	2007	644,444,170	524,682,180	768,670,720	677,550,990	3,320,030,270	2,625,123,610

The State Equalized Value (SEV) is the Actual Value multiplied by the Equalization Factor, currently equal to fifty percent.

The amounts reported are provided annually by the City Assessor's Office and do not reflect any tax exempt properties. Assessments are valued as of December 31 of each year. The respective taxes were levied on July 1 of the following year for the fiscal year indicated. During the fiscal year, the SEV and taxable values may be amended through judgements of the State Tax Commission (STC), Michigan Tax Tribunal (MTT) or Board of Review (BOR).

On March 15, 1994, Michigan voters passed Proposal A which places a limit on the value used to compute property taxes. Effective with the July 1, 1995 levy, property taxes are calculated using a Taxable Value. The Taxable Value is the lower of the State Equalized Value or the Capped Value. The State Equalized Value is the Assessed Value (representing fifty percent of the true cash value) multiplied by the Equalization Factor (currently equal to 1.000). The Capped Value is calculated by using the prior year's Taxable Value minus losses times the lower of 1.05 or the prior year's Consumers Price Index for the twelve months ended September 30 plus any additions.

(1) I.F.T. = Industrial Facilities Tax

O.P.R.A. = Obsolete Property Rehabilitation Act

Personal Property		I.F.T. & O.P.R.A. Tax Rolls(1)		Totals		Total Direct Tax Rate
State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	
\$ 681,659,019	\$ 681,659,019	\$ 179,269,111	\$ 179,269,111	\$ 3,658,042,790	\$ 3,520,134,610	16.5832
741,599,450	741,599,450	185,599,878	185,599,878	3,904,512,898	3,680,323,478	16.5832
815,719,604	815,719,604	145,174,495	145,164,365	4,188,206,240	3,829,087,680	16.3068
746,029,641	746,029,641	179,112,913	178,622,613	4,356,985,019	3,895,222,704	16.3068
763,518,885	763,518,885	256,608,504	256,446,284	4,667,996,729	4,109,905,229	16.2600
767,486,522	767,486,522	351,576,421	350,315,051	5,244,712,663	4,351,936,983	16.2524
774,437,678	773,857,285	357,893,123	356,598,373	5,594,012,321	4,633,223,688	16.1924
787,465,492	787,465,492	338,931,568	337,459,259	5,456,278,690	4,485,816,391	16.1924
733,292,078	733,169,122	412,279,953	411,167,403	5,730,657,941	4,786,028,596	16.9424
758,099,739	757,977,563	459,840,689	456,292,779	5,951,085,588	5,041,627,122	16.9424

CITY OF WARREN, MICHIGAN
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30	City-wide Direct Debt							
	General Operating (1)	Library	Emergency Medical Service	Parks & Recreation	Police & Fire Pensions	Sanitation	Police Protection	Fire Protection
1998	8.8182	0.4899	0.2939	0.9798	1.9900	1.7918	0.9798	0.9798
1999	8.8182	0.4899	0.2939	0.9798	1.9900	1.7918	0.9798	0.9798
2000	8.7997	0.4889	0.2933	0.9777	1.8400	1.6918	0.9777	0.9777
2001	8.7997	0.4889	0.2933	0.9777	1.8400	1.6918	0.9777	0.9777
2002	8.7671	0.4870	0.2921	0.9740	1.8400	1.6918	0.9740	0.9740
2003	8.7724	0.4873	0.2923	0.9746	1.8248	1.6918	0.9746	0.9746
2004	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746
2005	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746
2006	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746
2007	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746

(1) The City general operating tax rate charter limit equals 9.0000 mills.

Chapter 20 Drain Debt	Total City-wide Direct Debt	County-wide Overlapping Debt					Macomb County		Total County-wide Overlapping Debt
		Macomb I.S.D.	Macomb Community College	Huron Clinton Metro Authority	S.M.A.R.T.	Operating	Drain Debt		
0.2600	16.5832	2.0367	1.6539	0.2236	0.3300	4.2000	0.0080	8.4522	
0.2600	16.5832	2.0363	1.6134	0.2235	0.3299	4.2000	0.0080	8.4111	
0.2600	16.3068	2.0210	1.5840	0.2218	0.3273	4.2000	0.0080	8.3621	
0.2600	16.3068	2.0210	1.5140	0.2202	0.3273	4.2000	0.0070	8.2895	
0.2600	16.2600	2.0033	1.6707	0.2186	0.3235	4.2000	0.0060	8.4221	
0.2600	16.2524	2.9863	1.6925	0.2170	0.6000	4.2000	0.0058	9.7016	
-	16.1924	2.9729	1.5859	0.2161	0.5973	4.2000	0.0058	9.5780	
-	16.1924	2.9615	1.5002	0.2154	0.5949	4.2000	0.0058	9.4778	
-	16.9424	2.9430	1.4212	0.2146	0.5912	4.2000	0.0058	9.3758	
-	16.9424	2.9430	1.4212	0.2146	0.5900	4.2000	0.0055	9.3743	

CITY OF WARREN, MICHIGAN
PRINCIPAL PROPERTY TAXPAYERS
CURRENT YEAR AND NINE YEARS AGO

	<u>Year Ended June 30, 2007</u>			<u>Year Ended June 30, 1998</u>		
	<u>Taxable Value (including I.F.T.)</u>	<u>Rank</u>	<u>Percent of Total Taxable Value</u>	<u>Taxable Value (including I.F.T.)</u>	<u>Rank</u>	<u>Percent of Total Taxable Value</u>
General Motors	\$ 615,207,951	1	12.20%	\$ 399,366,604	1	11.35%
Daimler-Chrysler/DCX	313,019,057	2	6.21%	271,422,531	2	7.71%
Detroit Edison	44,364,203	3	0.88%	51,501,332	4	1.46%
Art Van Furniture	28,095,828	4	0.56%	19,628,621	5	0.56%
International Transmission	19,417,164	5	0.38%			
Iroquois Industries	14,896,108	6	0.30%			
E.D.S.	10,123,173	7	0.20%	53,256,412	3	1.51%
Consumers Energy	9,544,678	8	0.19%	14,139,688	7	0.40%
Flex-N-Gate	9,256,552	9	0.18%			
Paslin Company	9,036,689	10	0.18%			
Universal City Center				16,360,088	6	0.47%
Cold Heading / Ajax Metal				13,944,651	8	0.40%
General Electric-Carboly				10,309,868	9	0.29%
Metal Specialist				9,207,572	10	0.26%
Ten largest taxpayers	<u>1,072,961,403</u>		21.28%	859,137,367		24.41%
Other taxpayers	<u>3,968,709,819</u>		78.72%	<u>2,660,997,243</u>		75.59%
Total taxable value	<u><u>\$ 5,041,671,222</u></u>		<u><u>100.00%</u></u>	<u><u>\$ 3,520,134,610</u></u>		<u><u>100.00%</u></u>

CITY OF WARREN, MICHIGAN
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Tax Year	Fiscal Year	Total Tax Levy	Returned Delinquent		Collected by March 1	Percent Collected by March 1	Delq. Real Property Taxes Reimbursed by Macomb County
			Real Property	Personal Property			
1997	1998	57,067,718	(1,461,565)	(268,739)	55,337,414	96.97%	1,461,565
1998	1999	59,618,060	(1,766,971)	(320,281)	57,530,808	96.50%	1,766,971
1999	2000	61,075,857	(1,674,105)	(309,091)	59,092,661	96.75%	1,674,105
2000	2001	62,089,403	(1,569,707)	(564,895)	59,954,801	96.56%	1,569,707
2001	2002	64,867,996	(1,807,180)	(730,973)	62,329,843	96.09%	1,807,180
2002	2003	68,063,602	(1,921,053)	(899,682)	65,242,867	95.86%	1,921,053
2003	2004	69,103,197	(2,093,752)	(808,009)	66,201,436	95.80%	2,093,752
2004	2005	71,479,514	(2,012,871)	(953,863)	68,512,780	95.85%	2,012,871
2005	2006	76,728,050	(2,710,021)	(467,085)	73,550,944	95.86%	2,710,021
2006	2007	80,607,081	(3,320,658)	(487,287)	76,799,136	95.28%	3,320,658

- Notes: (1) The schedule above does not include any levies or delinquencies relative to the 1.0% administrative fee assessed on county and school taxes collected by the city.
- (2) On November 9, 2005 the Warren City Council approved a proposed settlement agreement with DTE Energy in regards to utility assessments. Under the terms of the agreement, provided the City uses approved State Tax Commission (STC) multiplier tables for the tax years 2006, 2007 and 2008, DTE Energy will pay personal property taxes for the 1997, 1998, 1999 and 2005 tax years as previously assessed. In addition, effective October 2007 and for the four years thereafter, the STC will issue an order to strike outstanding personal property taxes for the 2000, 2001, 2002, 2003 and 2004 tax years. Ultimately, outstanding delinquent personal property taxes totaling approximately \$1.1 million will be stricken. Funds will be appropriated in each budget year as the order to strike is received. These delinquent personal property taxes are reflected in the governmental funds balance sheet as part of "fund balance – reserved for accounts receivable" as of June 30, 2007.

Personal Property Taxes Collected March 1 - June 30	Collected Within Fiscal Year of Levy	Percent Collected in Fiscal Year	Subsequent to Tax Year		Receivable as of June 30, 2007	Total Collections To Date	Percentage of Adjusted Tax Levy Collected To-Date
			STC, MTT and BOR Adjustments	Personal Property Tax Write Off			
29,500	56,828,479	99.58%	2,307	(65,843)	-	57,004,182	99.88%
100	59,297,879	99.46%	3,737	(92,512)	-	59,529,285	99.84%
52,838	60,819,604	99.58%	57,317	(38,501)	-	61,094,673	99.94%
36,161	61,560,669	99.15%	37,889	(29,304)	260,864	61,837,124	99.53%
-	64,137,023	98.87%	139,403	(107,778)	317,081	64,582,540	99.35%
41,387	67,205,307	98.74%	129,011	(73,337)	398,580	67,720,696	99.31%
72,446	68,367,634	98.94%	169,295	-	487,227	68,785,265	99.30%
149,937	70,675,588	98.88%	146,255	-	568,669	71,057,100	99.21%
133,554	76,394,519	99.57%	210,774	-	141,460	76,797,364	99.82%
220,410	80,340,204	99.67%	39,436	-	306,313	80,340,204	99.62%

CITY OF WARREN, MICHIGAN

RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING AND NET OUTSTANDING DEBT BY TYPE

LAST TEN FISCAL YEARS

Governmental Activities - General Bonded Debt							
Installment Purchase Agreements	Land Contract	Michigan Strategic Fund Loan	South Macomb Disposal Authority	Building Authority Bonds	Tax Increment Finance Authority Bonds	Downtown Development Authority Bonds	
1998	\$ 6,018,423	\$ 1,060,323	\$ -	\$ -	\$ 4,150,000	\$ 1,925,000	\$ -
1999	4,729,733	1,012,722	2,453,566	-	3,333,333	1,950,000	-
2000	2,418,428	962,222	3,000,000	-	2,916,667	1,845,000	-
2001	1,702,679	908,647	3,000,000	7,644,000	15,333,333	1,720,000	-
2002	1,233,144	851,809	3,000,000	7,644,000	17,608,720	1,595,000	-
2003	755,693	791,510	-	-	16,725,386	1,465,000	20,000,000
2004	473,636	727,538	-	-	15,476,137	1,310,000	40,000,000
2005	227,834	659,671	-	-	19,384,018	1,150,000	60,000,000
2006	78,209	587,670	-	-	19,020,232	990,000	75,000,000
2007	-	511,285	-	-	17,748,576	820,000	74,500,000

Other Governmental Activities Debt			Total Net Governmental Activities Debt	Business-type Activities Building Authority Bonds		
Michigan Transportation Bonds	Special Assessment Bonds	Available in Debt Service Funds		Installment Purchase Agreements	Senior Citizen Housing	Water and Sewer System
1998	\$ 14,645,000	\$ -	\$ 31,775,725	\$ 79,343	\$ 10,210,000	\$ 3,540,000
1999	13,365,000	-	30,145,314	56,687	9,905,000	3,096,667
2000	11,875,000	-	25,505,594	34,031	9,605,000	2,963,333
2001	15,270,000	-	47,194,035	11,375	9,255,000	2,596,667
2002	13,590,000	-	46,239,353	-	9,085,000	2,210,000
2003	12,180,000	1,145,000	52,012,214	-	8,955,000	2,069,613
2004	16,305,000	2,773,969	74,463,936	-	8,850,000	1,158,863
2005	14,760,000	3,924,409	97,042,841	-	8,825,000	195,982
2006	13,230,000	3,076,239	109,309,427	-	8,260,000	159,768
2007	17,239,304	2,214,460	111,000,211	-	7,715,000	121,424

Comments:

The ratios presented are required by Governmental Accounting Standards Board (GASB) Statement No. 44. While the ratios are an indication of the burden of debt on the City of Warren's citizenry and business community as a whole, in many cases the repayment of the debt will be financed by select taxpayers, users or other sources of revenue. In other cases, the debt burden is shared by not only the citizenry but also by the business community, further distorting per capita ratios. The narrative that follows focuses on debt to be repaid by sources other than property taxes levied on the citywide tax base. Excluding these items from the tables presented above would dramatically affect the ratios presented.

- (a) Debt service requirements for the Tax Increment Finance Authority Bonds and Downtown Development Authority Bonds are derived from the capture of incremental tax revenues on properties within the respective authority's defined geographic boundaries.
- (b) Debt service requirements for the Michigan Transportation Bonds are derived from the receipt of state shared gas and weight taxes.
- (c) Debt service requirements for the Special Assessment Bonds are derived from the receipt of installment payments from taxpayers whose property directly benefited from either the City's sidewalk replacement or tree removal program.
- (d) Debt service requirements for the Building Authority Senior Housing Bonds are derived from the receipt of rental payments from residents of the Joseph Coach Manor.
- (e) Debt service requirements for the Water and Sewer Bonds are received from residential as well as commercial and industrial users of the system.

Sources:

- (1) 1990 U.S. Census Bureau - FY 1997 - 1999; 2000 U.S. Census Bureau - FY 2000; Southeast Michigan Council of Governments - Estimated Population - FY 2001 - 2007
- (2) 1990 and 2000 U.S. Census Bureau

Governmental Activities - General Bonded Debt

County Drain Bonds	Amounts Available in Debt Service Funds	Total Net General Bonded Debt	Taxable Value of Property	Percentage of Taxable Value of Property	Estimated Population (1)	Per Capita
\$ 4,609,923	(632,944)	\$ 17,130,725	\$ 3,520,134,610	0.49%	144,864	\$ 118.25
4,110,000	(809,040)	16,780,314	3,680,323,478	0.46%	144,864	115.83
3,630,000	(1,141,723)	13,630,594	3,829,087,680	0.36%	138,247	98.60
3,150,000	(1,534,624)	31,924,035	3,895,222,704	0.82%	137,282	232.54
2,575,000	(1,858,320)	32,649,353	4,109,905,229	0.79%	137,323	237.76
2,005,000	(2,246,410)	39,496,179	4,351,936,983	0.91%	137,394	287.47
1,440,000	(1,605,137)	57,822,174	4,633,223,688	1.25%	135,971	425.25
880,000	(1,002,023)	81,299,500	4,485,816,391	1.81%	135,572	599.68
220,000	(220,000)	95,676,111	4,786,028,596	2.00%	135,375	706.75
-	-	93,579,861	5,041,627,122	1.86%	136,824	683.94

Business-type Activities

Water and Sewer Revenue Bonds	Total Business-type Activities Debt
\$ 12,105,000	\$ 25,934,343
11,965,000	25,023,354
23,920,000	36,522,364
37,455,000	49,318,042
37,230,000	48,525,000
36,620,000	47,644,613
37,793,016	47,801,879
44,789,812	53,810,794
52,670,356	61,090,124
57,361,548	65,197,972

Total Primary Government

Total Net Primary Government Debt	Per Capita Income (2)	Percentage of Total Per Capita Income	Per Capita
\$ 57,710,068	15,224	2.62%	\$ 398.37
55,168,668	15,224	2.50%	380.83
62,027,958	21,407	2.10%	448.67
96,512,077	21,407	3.28%	703.02
94,764,353	21,407	3.22%	690.08
99,656,827	21,407	3.39%	725.34
122,265,815	21,407	4.20%	899.21
150,853,635	21,407	5.20%	1,112.72
170,399,551	21,407	5.88%	1,258.72
176,198,183	21,407	6.02%	1,287.77

CITY OF WARREN, MICHIGAN
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

June 30, 2007

Net Direct debt:

Land Contract:			
DPW Garage	Building acquisition		\$ 511,285
Building Authority Bonds:			
Series 2001	Warren Community Center	\$ 1,500,000	
Series 2002	Capital equipment	1,303,576	
Series 2005	Capital equipment	4,330,000	
Refunding Series 2005	Warren Community Center	<u>10,615,000</u>	17,748,576
Tax Increment Finance Authority:			
Series 1991	TIFA District development	480,000	
Series 1999	Refunding issue	<u>340,000</u>	820,000
Downtown Development Authority:			
Series 2002	City Center development	19,500,000	
Series 2003	City Center development	20,000,000	
Series 2004	City Center development	20,000,000	
Series 2005	City Center development	<u>15,000,000</u>	74,500,000
Road Construction Bonds:			
Series 1997 Michigan Transportation Bonds	Road improvements	1,900,000	
Series 2000 Michigan Transportation Bonds	Road improvements	4,265,000	
Series 2003 Michigan Transportation Bonds	Refunding issue	565,000	
Series 2003 Michigan Transportation Bonds	Road improvements	5,100,000	
Series 2006 Capital Improvement Bonds	Road improvements	5,409,304	
Less amounts available in debt service funds		<u>(3,468)</u>	17,235,836
Special Assessment Bonds:			
Series 2002	Sidewalk replacement program	185,000	
Series 2003	Sidewalk replacement program	494,460	
Series 2005	Sidewalk replacement program	1,535,000	
Less amounts available in debt service funds		<u>(2,029,946)</u>	<u>184,514</u>
			111,000,211
Less:			
Road Construction Bonds		(17,235,836)	
Special Assessment Bonds		<u>(184,514)</u>	<u>(17,420,350)</u>

Net direct debt to be repaid with property taxes

93,579,861

Overlapping Debt:

Macomb County:			
County at large	15.10%	85,451,318	12,903,149
Macomb Intermediate School District	14.79%	2,000,000	295,800
Local School Districts:			
Center Line	65.04%	14,410,000	9,372,264
East Detroit	20.54%	24,400,000	5,011,760
Fitzgerald	100.00%	43,706,000	43,706,000
Van Dyke	97.96%	8,300,000	8,130,680
Warren Consolidated	48.74%	145,124,000	70,733,438
Warren Woods	100.00%	51,750,000	<u>51,750,000</u>

Net direct debt outstanding and overlapping debt

\$ 295,482,952

CITY OF WARREN, MICHIGAN
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS

	Fiscal Year				
	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>
Assessed value	<u>\$ 3,658,042,790</u>	<u>\$ 3,904,512,898</u>	<u>\$ 4,188,206,240</u>	<u>\$ 4,356,985,019</u>	<u>\$ 4,667,996,729</u>
Debt limit (10% of assessed value)	\$ 365,804,279	\$ 390,451,290	\$ 418,820,624	\$ 435,698,502	\$ 466,799,673
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 365,804,279</u>	<u>\$ 390,451,290</u>	<u>\$ 418,820,624</u>	<u>\$ 435,698,502</u>	<u>\$ 466,799,673</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

	Fiscal Year				
	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
Assessed value	<u>\$ 5,244,712,663</u>	<u>\$ 5,456,278,690</u>	<u>\$ 5,594,012,321</u>	<u>\$ 5,730,657,941</u>	<u>\$ 5,951,085,588</u>
Debt limit (10% of assessed value)	\$ 524,471,266	\$ 545,627,869	\$ 559,401,232	\$ 573,065,794	\$ 595,108,559
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 524,471,266</u>	<u>\$ 545,627,869</u>	<u>\$ 559,401,232</u>	<u>\$ 573,065,794</u>	<u>\$ 595,108,559</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

Section 8.11 of the Warren City Charter limits the net bonded indebtedness incurred for all public purposes to ten percent of the assessed value of all real and personal property in the city. Net bonded indebtedness applicable to the legal debt margin is defined as general obligation bonds, the principal and interest of which are payable from taxes levied upon taxable real and personal property in the city and for payment of which the full faith and credit of the city are pledged, when authorized by a three-fifths vote of the electors voting thereon at any general or special election.

CITY OF WARREN, MICHIGAN
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS

Fiscal Year	Population (1)	Number of Households (1)	Income		Unemployment Rate (3)		
			Per Capita (2)	Total	City of Warren	Macomb County	State of Michigan
1998	144,864	54,602	\$ 15,224	\$ 2,205,409,536	4.40%	3.70%	4.10%
1999	144,864	54,602	15,224	2,205,409,536	4.80%	4.00%	4.00%
2000	138,247	55,551	21,407	2,959,453,529	4.30%	3.70%	3.90%
2001	137,282	55,662	21,407	2,938,795,774	6.10%	5.20%	5.20%
2002	137,323	55,707	21,407	2,939,673,461	7.50%	6.40%	6.60%
2003	137,394	55,959	21,407	2,941,193,358	8.60%	7.40%	7.80%
2004	135,971	56,045	21,407	2,910,731,197	7.90%	6.80%	7.30%
2005	135,572	56,188	21,407	2,902,189,804	8.20%	7.00%	6.80%
2006	135,335	56,472	21,407	2,897,116,345	7.90%	6.70%	6.50%
2007	136,824	57,523	21,407	2,928,991,368	9.20%	7.90%	7.40%

Sources:

- (1) 1990 U.S. Census Bureau FY 1997 - 1999
 2000 U.S. Census Bureau FY 2000
 Southeast Michigan Council of Governments FY 2001 - 2007
- (2) 1990 and 2000 U.S. Census Bureau
- (3) Michigan Department of Labor and Economic Growth

CITY OF WARREN, MICHIGAN
MISCELLANEOUS DEMOGRAPHICS
1990 AND 2000 U.S. CENSUS DATA

Population

2000 Census	138,247	1970 Census	179,260
1990 Census	144,864	1960 Census	89,246
1980 Census	161,134	1950 Census	42,653

Age Statistics

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Under 5	8,784	6.35%	9,006	6.22%
5 to 19	25,935	18.76%	25,148	17.36%
20 to 24	7,511	5.43%	11,370	7.85%
25 to 34	20,550	14.86%	25,605	17.68%
35 to 44	21,969	15.89%	17,808	12.29%
45 to 54	16,252	11.76%	16,905	11.67%
55 to 64	13,375	9.67%	17,467	12.06%
65 and older	23,871	17.27%	21,555	14.88%
	<u>138,247</u>		<u>144,864</u>	

Occupied Housing Units

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Owner occupied	44,659	80.39%	43,415	79.51%
Renter occupied	10,892	19.61%	11,187	20.49%
	<u>55,551</u>		<u>54,602</u>	

Value of Specified Owner Occupied Housing Units

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Less than \$100,000	14,422	34.85%	35,949	92.69%
\$100,000 to \$199,999	26,215	63.35%	2,812	7.25%
\$200,000 to \$299,999	610	1.47%	17	0.04%
\$300,000 or more	137	0.33%	6	0.02%
	<u>41,384</u>		<u>38,784</u>	
Median value	\$ 117,800		\$ 69,500	

CITY OF WARREN, MICHIGAN
MISCELLANEOUS DEMOGRAPHICS
1990 AND 2000 U.S. CENSUS DATA

School Enrollment (3 years of age and over)

	2000	Percent	1990	Percent
Pre-primary school	3,880	11.96%	2,550	7.67%
Elementary or high school	21,825	67.25%	20,611	61.99%
College or graduate school	6,747	20.79%	10,088	30.34%
	<u>32,452</u>		<u>33,249</u>	

Educational Attainment (25 years of age and over)

	2000	Percent	1990	Percent
Less than 9th grade	6,072	6.33%	9,178	9.24%
9th to 12th grade, no diploma	16,099	16.78%	18,894	19.02%
High school graduate	34,369	35.82%	35,862	36.10%
Some college, no degree	20,793	21.67%	18,994	19.12%
Associates degree	6,125	6.38%	6,166	6.21%
Bachelor's degree	8,862	9.24%	7,169	7.22%
Graduate or professional degree	3,629	3.78%	3,091	3.11%
	<u>95,949</u>		<u>99,354</u>	

**Household Income
(number of households)**

	2000	Percent	1990	Percent
Less than \$10,000	3,388	6.09%	5,356	9.80%
\$10,000 to \$14,999	2,778	4.99%	3,789	6.93%
\$15,000 to \$24,999	7,415	13.33%	8,786	16.07%
\$25,000 to \$34,999	7,664	13.78%	8,562	15.66%
\$35,000 to \$49,999	9,814	17.65%	11,681	21.37%
\$50,000 to \$74,999	12,756	22.93%	11,150	20.40%
\$75,000 to \$99,999	6,480	11.65%	3,744	6.85%
\$100,000 to \$149,999	4,268	7.67%	1,319	2.41%
\$150,000 or more	1,056	1.90%	281	0.51%
	<u>55,619</u>		<u>54,668</u>	
Median household income	\$ 44,626		\$ 35,980	
Per capita income	\$ 21,407		\$ 15,224	

CITY OF WARREN, MICHIGAN
MISCELLANEOUS DEMOGRAPHICS
1990 AND 2000 U.S. CENSUS DATA

Employed Civilian Population
(16 years of age and over)

By Occupation:

	2000	Percent	1990	Percent
Management, professional and related	16,272	25.35%	17,032	24.62%
Service occupations	9,539	14.86%	8,203	11.86%
Sales and office occupations	17,871	27.84%	21,274	30.76%
Farming, fishing and forestry	67	0.10%	229	0.33%
Construction, production and transportation	20,439	31.84%	22,434	32.43%
	<u>64,188</u>		<u>69,172</u>	

By Industry:

Agriculture, forestry, fishing and mining	88	0.14%	397	0.57%
Construction	3,770	5.87%	3,482	5.03%
Manufacturing	17,201	26.80%	20,661	29.87%
Wholesale trade	2,528	3.94%	3,240	4.68%
Retail trade	7,845	12.22%	12,816	18.53%
Transportation, warehousing and utilities	2,430	3.79%	2,246	3.25%
Information	1,239	1.93%	1,370	1.98%
Finance, insurance, real estate, rental and leasing	3,213	5.01%	3,597	5.20%
Professional, scientific, management, administrative and waste management services	6,284	9.79%	4,308	6.23%
Educational, health and social services	9,526	14.84%	8,611	12.45%
Arts, entertainment, recreation, accommodation and food services	5,195	8.09%	2,355	3.40%
Other services	3,029	4.72%	3,731	5.39%
Public administration	1,840	2.87%	2,358	3.41%
	<u>64,188</u>		<u>69,172</u>	

CITY OF WARREN, MICHIGAN
PRINCIPAL EMPLOYERS
CURRENT YEAR AND NINE YEARS AGO

		Year Ended June 30, 2007 (1)		Year Ended June 30, 1998 (2)	
		Employees	Rank	Employees	Rank
General Motors Corporation	Automotive	23,452	1	23,000	1
Daimler/Chrysler Corporation	Automotive	3,201	2	5,900	2
TACOM / TARDEC	Government	1,320	3	3,652	3
St. John Macomb Hospital	Health care	1,312	4	1,925	4
Warren Consolidated Schools	Education	1,221	5		
Henry Ford Bi-County Hospital	Health care	1,218	6	1,023	6
AZ Automotive	Automotive	1,210	7		
Art Van Furniture	Retail furniture	1,192	8	742	8
Campbell-Ewald Company	Advertising	995	9	726	9
Asset Acceptance Financial	Financial services	729	10		
City of Warren	Government			1,800	5
Macomb Community College	Education			1,008	7
Becker Group	Consulting			500	10

Source:

(1) Macomb County Planning and Development

(2) City of Warren Mayor's Office

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007 (1)</u>
General government:										
<u>37th District Court</u>										
Small claims	1,152	1,035	1,054	1,112	1,072	1,141	1,328	1,226	1,047	1,200
Landlord & tenant	2,593	2,753	2,677	3,386	3,234	3,568	3,873	3,998	4,144	4,100
Parking tickets	1,547	1,255	1,523	1,298	1,345	1,630	2,189	1,622	1,448	1,500
Traffic misdemeanor & civil	35,138	45,374	46,081	37,367	46,205	64,352	59,961	58,565	55,744	58,000
Non-traffic felony	1,655	1,631	1,708	1,826	2,399	1,874	2,184	2,097	2,261	2,300
Non-traffic misdemeanor	1,940	2,147	2,424	2,110	2,834	2,294	2,330	2,149	2,194	2,200
Traffic OUIL/OWI	N/A	N/A	N/A	N/A	N/A	414	734	691	794	750
General civil	2,666	2,802	2,602	3,249	4,325	4,916	4,502	4,524	4,888	4,800
Probation - active cases	1,300	1,423	1,795	1,500	1,686	1,143	1,441	1,168	1,220	1,200
Pre-sentence investigations	N/A	N/A	N/A	N/A	N/A	414	523	460	386	400
Alcohol evaluations	N/A	N/A	N/A	N/A	N/A	470	562	543	513	550
<u>City Clerk</u>										
Business licenses	9,891	10,000	2,350	986	1,017	1,100	1,207	989	920	1,500
Public hearings	95	120	44	61	53	80	76	53	62	100
Changes in voter registrations	32,500	33,000	23,000	22,000	20,000	23,000	29,499	23,391	38,399	45,000
Dog licenses issued	11,662	11,662	4,065	3,800	4,500	4,000	6,833	4,794	5,233	7,500
Garage sale permits	N/A	N/A	1,413	1,424	1,053	1,500	2,177	2,167	2,365	4,000
Death certificates	17,260	17,500	1,857	1,809	1,900	1,900	1,870	1,951	1,889	3,500
Birth certificates	5,331	5,500	1,748	1,659	1,700	1,900	1,368	1,162	1,273	3,500
Lawsuits issued	N/A	35	42	55	61	70	34	36	33	95
Contracts signed, catalogued	N/A	44	28	59	70	60	63	52	79	95
Dog park passes	N/A	N/A	N/A	N/A	600	600	410	200	270	600
Passports issued	N/A	N/A	N/A	N/A	N/A	N/A	334	278	214	600
Internet requests processed	N/A	N/A	N/A	N/A	N/A	N/A	1,252	1,366	1,547	2,200
<u>Treasurer</u>										
Tax bills processed -										
manually	138,000	138,000	137,000	135,000	135,000	135,000	135,000	135,000	136,000	135,000
CD ROM	77,000	77,000	78,000	80,000	80,000	83,000	83,000	83,000	82,000	83,000
Checks processed	45,500	45,500	43,050	42,800	42,800	32,400	29,900	41,400	41,400	41,400
Water bills processed	215,000	215,000	215,000	215,000	215,000	540,000	518,000	518,000	518,000	518,000
Status changes	10,000	10,000	11,000	13,000	13,000	15,000	15,000	14,000	12,000	9,000
Personal property										
tax collections	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Delinquent tax accounts	100	100	75	60	60	72	125	125	210	250

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007 (1)</u>
General government:										
<u>Assessing</u>										
Personal property audits	150	190	180	210	210	125	116	316	320	440
Small claim MTT appeals	26	30	17	20	8	47	19	25	42	38
Full tax tribunal appeals	23	28	47	34	14	21	21	25	33	35
Board of Review appeals	900	890	850	750	862	807	801	834	864	850
Processing of homestead affidavits	2,500	3,300	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500
Process deeds and transfer affidavits	5,500	6,700	6,700	6,700	6,700	6,700	6,700	6,700	6,700	6,700
Reviews transfers to uncap taxable value	3,000	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700
Prepare special assessment rolls	5	5	9	7	30	50	30	30	30	35
Review / appraise taxable properties	N/A	N/A	N/A	N/A	54,000	54,000	54,000	54,000	54,000	54,000
Review / appraise exempt properties	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Verify sales & transfers, inspect sold property	3,000	3,500	3,600	3,600	3,600	3,600	3,600	3,600	3,500	2,900
Inspect and appraise building permit activity	2,250	2,600	2,859	2,850	2,850	2,646	2,646	2,220	2,450	2,750
Identify / photograph real property parcels	N/A	N/A	23,000	23,000	23,000	2,400	2,400	2,400	2,400	2,500
Digitally sketch real property parcels	N/A	N/A	N/A	N/A	30,269	12,000	12,000	12,000	12,000	5,000
Public Safety:										
<u>Fire Department</u>										
Incident responses	10,278	10,517	10,643	10,537	10,594	10,629	10,605	11,385	11,779	12,000
Equipment responses	21,981	22,851	23,294	22,957	23,215	23,254	18,767	16,594	17,182	18,300
Fire training (hours)	12,555	13,012	9,910	14,821	8,573	671	5,177	6,144	4,173	4,000
Medical training (hours)	1,906	2,847	5,064	3,804	2,290	2,303	1,912	1,725	1,171	1,500
<u>Police Department</u>										
Calls for police service	69,986	71,279	73,000	76,000	76,000	76,324	90,200	90,900	88,000	90,640
Part I crimes	7,241	5,996	4,917	4,795	6,570	5,214	4,785	5,223	5,853	6,000
Burglary incidents	1,169	760	850	686	772	672	669	829	704	700
Auto theft incidents	1,142	1,052	752	781	930	1,172	1,092	1,302	1,363	1,380
Part II Crimes	6,697	6,196	6,118	6,085	4,524	6,526	4,773	7,470	6,632	6,100
Narcotic and drug incidents	1,571	852	1,064	1,067	1,141	950	1,229	1,242	1,430	1,350
Total citations	N/A	N/A	44,855	35,522	40,865	44,977	49,429	48,280	45,154	46,000
OUIL charges	384	396	435	583	462	496	478	475	402	400
Traffic accidents	4,421	4,884	5,198	4,954	5,200	4,800	4,153	1,192	3,713	3,800
Juveniles charged	1,188	940	800	421	421	395	437	431	250	250
Total arrests	7,677	7,256	7,443	6,507	6,265	6,591	7,057	6,948	7,018	7,100
Abandoned autos processed	3,136	3,557	4,399	4,034	4,892	5,200	1,650	1,683	1,560	1,600
Guns registered	1,640	2,170	3,512	1,575	2,406	1,573	2,058	3,250	2,090	2,200
D.A.R.E. graduates	3,250	2,400	2,500	2,472	2,382	1,800	1,895	1,800	1,651	1,700

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007 (1)</u>
Public Safety:										
<u>Animal Control</u>										
Calls for service	4,856	6,240	6,864	7,215	2,000	4,500	2,587	2,332	2,610	2,700
Stray animals picked up	N/A	N/A	N/A	N/A	1,408	1,700	1,449	1,063	1,335	1,300
Wild animals secured	N/A	N/A	N/A	N/A	401	400	448	308	430	450
Dead animals handled	N/A	N/A	N/A	N/A	234	250	115	303	332	350
Animals given up by owners	N/A	N/A	N/A	N/A	768	500	781	992	850	730
<u>Civil Defense</u>										
Responses to disaster or emergency incidents	33	34	35	35	10	10	20	13	9	12
Functional / full-scale exercise	1	1	1	1	1	1	1	2	3	2
City Development:										
<u>Engineering</u>										
Service requests processed	805	900	900	1,247	900	900	618	422	674	441
Planning reviews	149	112	112	121	112	100	114	141	141	120
Site plan reviews	223	300	300	300	300	300	206	226	245	324
Projects inspected	113	116	116	100	116	100	106	97	128	132
Sidewalk inspections / repairs	N/A	N/A	N/A	N/A	N/A	N/A	5,141	2,542	2,739	2,895
<u>Property Maintenance Inspection</u>										
Weed enforcement -										
Vacant parcels	720	830	925	1,000	1,000	1,000	1,075	1,000	850	1,050
Occupied properties	158	142	333	425	425	471	530	600	680	680
Vacant buildings	330	327	395	415	415	425	525	625	N/A	N/A
Complaints investigated	8,500	8,270	11,292	11,100	11,100	12,298	13,279	14,000	13,500	14,000
<u>Building Inspections</u>										
Service requests	3,619	5,794	6,355	6,482	6,482	2,787	3,889	1,984	N/A	N/A
Certificates of Occupancy	314	255	229	341	171	256	364	326	339	350
Building permits	2,543	2,927	2,532	5,199	2,499	2,829	2,666	2,976	3,528	3,100
Plumbing permits	1,141	1,264	1,265	1,047	1,047	1,063	1,038	961	1,066	1,100
Electrical permits	1,932	2,099	1,888	1,596	1,596	1,640	1,431	1,573	1,844	1,800
Mechanical permits	2,013	1,671	1,651	1,381	1,381	1,424	1,159	1,218	1,929	1,700
Miscellaneous permits	1,738	1,612	1,576	709	709	651	1,124	1,504	1,884	2,000
Building inspections	9,080	8,794	8,110	9,970	9,970	9,037	8,472	7,404	10,103	9,500
Plumbing inspections	2,882	2,857	3,698	3,379	3,379	2,494	2,809	2,764	2,981	3,000
Electrical inspections	4,524	4,791	5,277	5,126	5,126	5,689	5,261	4,523	4,584	5,000
Mechanical inspections	3,900	3,660	3,799	3,751	3,751	4,937	4,471	4,422	5,644	5,500
Zoning inspections	6,913	5,794	6,355	10,482	6,430	4,204	5,889	5,681	4,940	5,800
Plan reviews	N/A	N/A	N/A	N/A	N/A	2,829	2,586	2,976	3,528	3,100
Recreation and Culture:										
<u>Library</u>										
Annual attendance	689,972	503,205	416,730	441,200	489,962	501,123	402,380	371,361	389,200	390,000
Circulation -										
annual total	796,582	709,854	684,904	647,610	600,661	606,019	567,201	544,590	539,164	540,000
children's materials	193,984	169,744	156,006	153,568	144,159	121,085	121,491	117,958	121,788	122,000
Reference requests	48,670	47,064	53,129	53,928	61,123	71,865	67,868	71,121	73,025	73,000
Reserves placed	29,174	30,812	31,079	35,013	24,923	30,427	36,185	40,595	48,184	49,000
Registered borrowers	56,681	56,037	55,196	60,000	37,871	42,585	46,072	37,386	41,997	40,500
Materials -										
loaned to other libraries	30,100	37,247	38,528	37,630	35,487	45,203	69,905	57,635	62,714	63,000
received from other libraries	27,945	30,117	30,079	33,473	33,601	42,031	56,119	41,340	45,426	45,500
added to collection	26,570	27,000	38,654	34,964	18,769	20,539	26,951	24,520	16,292	19,000
deleted from collection	41,621	42,000	48,923	77,617	21,053	19,650	19,600	19,331	27,215	27,000
Home Page hits	N/A	80,018	87,934	151,749	202,665	194,268	192,889	201,309	222,454	225,000

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007 (1)</u>
Recreation and Culture:										
<u>Recreation</u>										
Pavilion rentals	572	558	558	503	489	472	475	475	438	450
Bus transportation	15,211	28,089	28,089	35,600	25,500	48,650	52,000	28,300	28,500	29,000
Adult & youth sports - registrants	6,138	6,500	5,438	6,080	6,896	6,550	6,510	5,800	6,500	7,000
participants	111,728	112,800	106,820	106,200	107,244	106,552	106,200	102,575	101,204	107,000
Senior programs	49,273	32,068	32,068	36,600	34,104	36,200	36,500	51,204	52,000	53,000
Senior sports programs	25,815	25,815	17,026	18,200	27,870	26,200	25,000	22,000	23,000	24,000
Trees removed	267	470	398	820	492	452	950	1,076	800	1,000
Trees trimmed	2,645	3,334	3,981	4,311	4,351	4,100	4,000	4,000	4,000	3,000
Pool attendance	108,242	70,964	92,781	86,938	77,900	109,331	239,704	301,505	300,000	300,000
Yearly pass registrations	132	214	300	400	300	1,000	3,700	3,923	4,200	4,900
Sanitation										
Collections points (per week)	49,150	49,500	49,500	49,500	50,000	55,000	56,000	56,000	56,000	56,000
Curbside collection (tons) - Refuse land filled	47,520	49,783	50,999	50,944	49,385	51,866	51,537	47,626	51,780	50,000
Curbside recycling	7,525	7,184	7,053	6,244	6,081	6,069	5,726	4,977	3,633	5,000
Curbside compost	15,272	15,328	17,557	15,654	14,991	16,283	16,613	14,891	16,123	16,000
Drop-off center -										
Car batteries (each)	874	764	1,097	1,151	1,252	1,566	1,219	935	935	1,100
Non-ferrous metal (tons)	12	12	10	9	7	12	7	133	128	130
Concrete (tons)	N/A	388	428	499	513	591	559	398	385	370
Motor oil (gallons)	N/A	15,675	14,050	13,550	12,600	18,450	13,325	11,075	11,950	13,000
Collected / dropped off (tons) -										
Cardboard	91	62	96	100	118	175	138	124	147	160
White goods / scrap metal	418	557	736	922	1,149	896	542	370	284	300
Senior Citizen Housing:										
<u>Stilwell Manor</u>										
Carpet replacements	13	25	14	7	8	4	7	9	6	9
Linoleum replacements	4	13	10	12	13	12	7	14	9	12
Refrigerator replacements	4	3	5	4	6	30	36	N/A	N/A	N/A
Stove replacements	N/A	4	25	5						
Apartments painted	24	21	23	20	19	17	18	28	9	15
Air conditioner replacements	N/A	N/A	N/A	N/A	N/A	16	18	18	10	15
Maintenance work orders	412	522	613	1,021	625	666	789	532	682	700
<u>Jos. Coach Manor</u>										
Carpet replacements	20	26	11	13	3	4	6	15	12	14
Linoleum replacements	7	8	7	16	10	8	8	18	13	15
Hot water tank replacements	6	21	28	45	114	N/A	N/A	2	-	6
Apartments painted	29	32	28	37	25	24	36	48	27	25
Countertop replacements	3	6	6	5	6	1	1	8	8	10
Maintenance work orders	912	1,085	871	1,099	1,067	1,054	1,271	1,223	1,203	1,250

N/A = information was either not applicable to or not reported in the fiscal year

(1) Fiscal year 2007 estimates

Source:

Adopted fiscal year budget

**CITY OF WARREN, MICHIGAN
VALUE OF NEW CONSTRUCTION
LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>Residential One-Family</u>	<u>Residential Multiple Family</u>	<u>Commercial Development</u>	<u>Industrial Development</u>	<u>Total (1)</u>
1998	\$ 4,034,600	\$ 3,685,000	\$ 28,221,476	\$ 12,817,000	\$ 48,758,076
1999	7,334,500	1,440,000	17,404,675	13,637,000	39,816,175
2000	4,390,800	2,955,000	21,559,000	31,560,958	60,465,758
2001	4,495,000	1,525,000	110,807,914	3,200,550	120,028,464
2002	9,379,693	2,218,000	4,436,000	9,421,307	25,455,000
2003	8,907,716	4,469,000	17,990,000	1,200,000	32,566,716
2004	4,737,401	3,116,008	25,704,900	7,100,000	40,658,309
2005	2,733,500	1,979,995	34,361,001	980,000	40,054,496
2006	8,251,000	21,128,530	28,978,077	19,379,285	77,736,892
2007	6,670,204	6,950,103	12,992,814	500,000	27,113,121

(1) Estimated Cost of Construction

Source:
City of Warren Building Department

GLOSSARY OF TERMS

A

ACCRUAL BASIS - Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in timing of cash flows and related underlying economic events near the end of a fiscal period.

ACTIVITY - An office, department, or program to which specific expenses are to be allocated.

APPROPRIATION - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

APPROVED BUDGET - The revenue and expenditure plan for the City for the fiscal year as reviewed and given final approval by the City Council.

B

BALANCED BUDGET - A budget in which estimated revenues are equal to or greater than estimated expenditures.

BUDGET ADJUSTMENT - An adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

BUDGETARY CENTER – A grouping of offices' or activities' budgets that are combined to create a cost center in which actual expenditures cannot exceed budgeted appropriations.

C

CAPITAL OUTLAY - A disbursement of money that results in the acquisition of or addition to fixed assets. The item must have a purchase price greater than \$200 to be a capital item.

CONTINGENCY - An estimated amount of funds needed for deficiency, contingent or emergency purposes.

D

DEBT SERVICE - The planned accumulation of revenues and appropriations of expenditures for the retirement of long term debt principal and interest.

DEFICIT - An excess of liabilities and reserves of a fund over its assets.

E

EMPLOYEE BENEFITS - An expenditure object within an activity that includes all employee fringe benefits.

GLOSSARY OF TERMS

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to a private business. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURE - The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as liability of the fund from which retired, or capital outlay.

F

FISCAL YEAR - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Warren is July 1- June 30.

FUND - An independent fiscal entity with a self-balancing set of accounts recording its revenues and expenditures.

FUND ACCOUNTING - The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

FUND BALANCE - An excess of revenues over expenditures segregated by fund.

G

GENERAL FUND - The fund used to account for those general operating activities of the City which are funded through unrestricted revenues. General government, public safety and public services are financed through this fund. Revenues are received from general property taxes, state shared revenues, licenses and permits, fine and forfeitures, user charges, investment income and other sources.

L

LINE ITEM BUDGET - A budget which emphasizes allocations of resources to given organizational units for particular objects of expenditure, such as salaries, supplies, services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division or agency levels.

M

MILL - A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property.

MILLAGE - The total tax obligation per \$1,000 of taxable valuation of property.

MODIFIED ACCRUAL - This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the account period in which they are both measurable and incurred.

GLOSSARY OF TERMS

O

ORGANIZATION CHART - A chart representing the authority, responsibility, and relationships among departmental entities within the City organization.

OTHER SERVICES AND CHARGES - An expenditure object within an activity that includes professional services, utilities, rents, and training for example.

P

PERFORMANCE INDICATOR - A measurement of how a program is accomplishing its mission through the delivery of products or service.

PERFORMANCE OBJECTIVES - Desired output oriented accomplishments which can be measured within a given time period.

PERSONAL SERVICES - An expenditure object within an activity that includes payroll expenditures.

R

RECOMMENDED BUDGET - The City's revenue and expenditure plan for the fiscal year as prepared and recommended by the Mayor for City Council consideration.

REVENUE - An addition to the assets of a fund, which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

S

SPECIAL REVENUE FUND - A fund to account for the proceeds of specific revenue sources (other than special assessment, expendable trust, or the major capital projects) that are legally restricted to expenditures for specified purposes.

STATE EQUALIZED VALUATION (SEV) - The assessed valuation of property in the City as determined by the local Assessor and then reviewed and adjusted, if necessary, by the County and the State, to assure that it equals 50% of market value, as required by State law.

SUPPLIES - An expenditure object within an activity that includes all supplies that have a useful life of less than one year and/or a purchase price of less than \$200.

SURPLUS - An excess of the assets of a fund over its liabilities and reserves.

T

TAX BASE - The total value of taxable property in the City.