

City of Warren

BUDGET

AS ADOPTED BY COUNCIL



FISCAL YEAR

July 1, 2009 through June 30, 2010

City of Warren



JAMES R. FOUTS
MAYOR

ONE CITY SQUARE
WARREN, MICHIGAN 48093

ADMINISTRATION

City of Warren was incorporated January 1, 1957, under Act 279, P.A. 1909, as amended (Home Rule Act). The 2000 population per Federal Census, 138,247

City is administered by a Mayor, a Council of nine members, Treasurer and Clerk, all of whom are elected for four-year terms.

PRESENT ELECTIVE OFFICERS (Terms expire November 13, 2011)

MAYOR
JAMES R. FOUTS

COUNCIL

MARY M. KAMP, President
DONNA KACZOR CAUMARTIN, Vice President
KEITH J. SADOWSKI, Secretary

SCOTT C. STEVENS, Asst. Secretary
ROBERT BOCCOMINO
PATRICK GREEN

MARK LISS
KATHY J. VOGT
STEVEN G. WARNER

TREASURER
CAROLYN KURKOWSKI MOCERI

CITY CLERK
PAUL WOJNO

DEPARTMENT HEADS (Appointed Officials)

RICHARD A. FOX, City Controller
PHILIP O. MASTIN III, City Assessor
WILBERT MCADAMS, Fire Commissioner
DAVID L. RICHARDS, City Attorney

WILLIAM D. WAGONER, Planning Director
RICHARD D. SABAUGH, Public Services Director
HENRY BOWMAN, Parks and Recreation Director
GEORGE G. CONSTANCE, Labor Relations Director

WILLIAM DWYER, Police Commissioner
AMY L. HENDERSTEIN, Library Director
DENISE L. WILLIAMS, Director of Personnel
Management

RICHARD SIMONI, Budget Director

City Seal

The inscription “City of Warren, Michigan -Seal-” encompasses the circular seal. The hand holding a sheaf of wheat at the bottom represents the agricultural heritage of the community. The residential dwelling on the lower left hand side represents the residential character of the community. A factory on the right side represents commerce and industry. A hand holding a rocket on the upper left side represents national defense technology. The heads of a young man and young woman in center at the top represent the youth of the City.



- TABLE OF CONTENTS -

	<u>Page Number</u>
Summary of City Council Adjustments to Mayor's Recommended Budget	I-VII
Proposed Budget MessageVIII-XVII
General Appropriations Resolution	XVIII-XXVI
 <u>INTRODUCTION SECTION</u>	
Budgetary Data	1- 2
Budget Calendar	3
Organization Chart	4
City Goals & Objectives	5- 6
Financial Policies & Strategies	7- 8
 <u>ALL FUND SUMMARY</u>	
Financial Organization Chart	9
All Fund Financial Summary	10-13
 <u>GENERAL FUND SUMMARY INFORMATION</u>	
General Fund Summary	14
General Fund Revenues and Assumptions	15-23
Revenue and Appropriation Comparison	24-27
General Fund Appropriations	28-29
Budget Data by Major Components	30-32
Full Time Personnel Trends	33-34
Data Comparison of Fiscal 2009 to Fiscal 2010	35-36
 <u>GENERAL FUND DEPARTMENTAL EXPENDITURES</u>	
<u>General Government:</u>	
Council	37-39
District Court	40-43
Mayor	44-46
Clerk	47-50
Treasurer	51-54
Controller	55-58
Information Systems	59-62
Legal	63-66

- TABLE OF CONTENTS -

<u>GENERAL FUND DEPARTMENTAL EXPENDITURES (Continued)</u>	<u>Page Number</u>
Assessing	67-70
Labor Relations	71-74
Personnel	75-78
Department of Property Maintenance Inspection	79-82
Administration Unallocated Expense	83-84
 <u>Commissions:</u>	
Police and Fire Civil Service	85- 88
Zoning Board of Appeals	89- 90
Beautification Commission	91- 93
Cultural Commission	94- 95
Crime Commission.	96- 97
Historical Commission	98- 99
City Retirement Commission.	100-102
Police and Fire Retirement Commission	103-106
Village Historical Commission	107-108
Senior Health Care Services	109-110
Council of Commissions.	111-112
Animal Welfare Commission	113-114
 <u>Public Safety:</u>	
Fire Department	115-119
Police Department	120-124
Animal Control.	125-128
Civil Defense	129-132
 <u>Public Services:</u>	
Director.	133-135
Engineering and Inspections	136-139
Building Inspections Division	140-143
DPW Garage Division	144-147
Building Maintenance Division	148-151
Street Lighting	152-153
 <u>Planning:</u>	
 <u>Capital Improvements:</u>	
	154-157
	158-159

- TABLE OF CONTENTS -

	<u>Page Number</u>
<u>SPECIAL REVENUE FUNDS:</u>	
Michigan Transportation Funds	160-178
Library Special Revenue Fund	179-184
Recreation Special Revenue Fund	185-191
Communications Special Revenue Fund	192-196
Sanitation Special Revenue Fund	197-202
Rental Ordinance Fund	203-205
Vice Crime Confiscation Fund	206-207
Drug Forfeiture Fund	208-209
Act 302 Police Training Fund	210-211
Downtown Development Authority Operating Fund	212-215
<u>ENTERPRISE FUNDS:</u>	
Senior Citizens Housing Fund - Stilwell Manor	216-220
Senior Citizens Housing Fund - Coach Manor	221-224
<u>CAPITAL PROJECT FUNDS:</u>	
<u>Construction Funds:</u>	
Sewage Disposal Plant Expansion Fund	225-226
37 th District Court Building Renovation Fund	227-228
<u>DEBT FUNDS:</u>	
Chapter 20 and 21 Drains	229-230
Michigan Transportation Debt	231-236
Capital Improvement Debt	237-240
Downtown Development Authority Debt	241-246
<u>SUPPLEMENTAL INFORMATION:</u>	
Financial & Demographic Data	247-276
Glossary of Terms	277-279



CITY CONTROLLER'S OFFICE

ONE CITY SQUARE, SUITE 425
WARREN, MI 48093-5289
(586) 574-4600
FAX (586) 574-4614
www.cityofwarren.org

June 26, 2009

Honorable Mayor and
Members of the Warren City Council

Dear Mayor and Council Members:

The Mayor's Recommended Budget has been modified pursuant to City Council's amendments and is now the final Fiscal 2010 Annual Budget for the City of Warren. The final adoption of the Budget by the City Council has followed the legally required public hearings prescribed by State law and City Charter. The Appropriations Resolution is the City's legislative vehicle for appropriations and sets the legal expenditures by budgetary center and may not be changed, except with City Council approval, as provided by the State Budget Act.

With the adoption of this budget, the property tax levy for all services will be 16.9424 mills (\$16.9424 of taxes for every \$1000 of taxable valuation). City property taxes will average \$898.27 per residential property taxpayer.

2010 General Fund

The General Fund revenues and expenditures total \$97,535,119. The Budget reflects City Council's decisions made since the Mayor presented the Recommended Budget on April 13, 2009. The City Council reviewed the Budget during ten budget sessions and the Charter required public hearing on the Budget.

Changes to the Mayor's Recommended Budget

General Fund:

In summary, the City Council decreased the Mayor's recommended \$98,261,582 General Fund Budget to \$97,535,119 resulting in a total decrease of \$726,463.

Some of the significant changes and subsequent financial impacts include:

• Add \$75,000 to Contractual Services- Council Office	\$ 75,000
• Reduce Mileage \$700- Council Office	(700)
• Add Court File Clerk- 37 th District Court	63,091
• Add \$10,000 to Temporary Employees- 37 th District Court	10,787
• Reduce Overtime \$1,500- 37 th District Court	(2,857)
• Reduce Office Supplies \$4,500- 37 th District Court	(4,500)
• Reduce Postage \$2,000- 37 th District Court	(2,000)
• Reduce Contractual Services \$3,200- 37 th District Court	(3,200)
• Reduce Contractual Services – Data Processing \$25,000- 37 th District Court	(25,000)
• Reduce Transcripts \$250- 37 th District Court	(250)
• Reduce Mileage \$1,500- 37 th District Court	(1,500)
• Reduce Clerical Co-op \$3,000- Mayor’s Office	(3,235)
• Reduce Office Supplies \$2,000- Mayor’s Office	(2,000)
• Reduce Contractual Services \$2,650- Mayor’s Office	(2,650)
• Reduce Mileage \$700- Mayor’s Office	(700)
• Reduce Overtime \$15,000- City Clerk	(28,581)
• Reduce Postage \$1,200- City Clerk	(1,200)

• Reduce Contractual Services \$10,000- City Clerk	(10,000)
• Reduce Printing & Publishing \$10,000- City Clerk	(10,000)
• Reduce Postage \$13,000- City Treasurer	(13,000)
• Reduce Contractual Services \$2,000- City Treasurer	(2,000)
• Reduce Appointed Official \$2,802- City Controller	(3,558)
• Reduce Overtime \$12,000- City Controller	(22,864)
• Reduce Contractual Services \$500- City Controller	(500)
• Add \$5,000 to Equipment- Information Systems	5,000
• Add \$35,000 to Law Clerks- Legal	37,753
• Reduce Office Supplies \$1,000- Legal	(1,000)
• Reduce Contractual Services \$1,200- Legal	(1,200)
• Add \$3,800 to Seasonal Employees- Assessing	4,100
• Reduce Office Supplies \$2,000- Assessing	(2,000)
• Reduce Postage \$2,000- Assessing	(2,000)
• Reduce Printing & Publishing \$2,000- Labor Relations	(2,000)
• Reduce Arbitration Expense \$2,000- Labor Relations	(2,000)
• Add \$3,000 to Temporary Employees- Personnel	3,237

• Reduce Contractual Services – E.A.C. \$2,000- Personnel	(2,000)
• Add \$275,000 to Part-time Inspection- Property Maintenance	298,467
• Reduce \$275,000 to Contractual Services- Property Maintenance	(275,000)
• Delete Property Maintenance Administrator- Property Maintenance	(99,524)
• Reduce Telephone & Radio \$18,000- Administration Unallocated Expense	(18,000)
• Add \$2,000 to Education Allowance- Administration Unallocated Expense	2,000
• Add \$7,000 to Michigan Suburbs Alliance- Administration Unallocated Expense	7,000
• Delete \$21,500 to Michigan Municipal League- Administration Unallocated Expense	(21,500)
• Delete \$1,300 to U.S. Conference of Mayors- Administration Unallocated Expense	(1,300)
• Add \$10,000 to Mayor's & Municipalities Automotive- Administration Unallocated Expense	10,000
• Reduce Tax Reverted Property Acquisition \$30,000- Administration Unallocated Expense	(30,000)
• Reduce Overtime \$1,500- Police & Fire Civil Service	(2,857)
• Reduce Fees & Per Diem \$1,500- Police & Fire Civil Service	(1,500)
• Reduce Office Supplies \$500- Police & Fire Civil Service	(500)
• Reduce Exams & Operating Supplies \$8,000- Police & Fire Civil Service	(8,000)
• Add \$400 to Chipping Clinic- Animal Welfare Commission	400
• Reduce Dog Park \$400- Animal Welfare Commission	(400)

• Delete \$2,000 to Education Allowance- Zoning Board of Appeals	(2,000)
• Reduce Overtime \$300,000- Fire Department	(462,825)
• Add \$25,000 to Building Maintenance- Fire Department	25,000
• Reduce Overtime \$319,000- Police Department	(492,402)
• Reduce Shift Premium \$10,000- Police Department	(15,832)
• Reduce Vehicle Maintenance \$3,800- Police Department	(3,800)
• Add 3 Police Officers- Police Department	271,161
• Add \$20,000 to Dare Operating Expense- Police Department	20,000
• Add \$6,000 to Crime Prevention- Police Department	6,000
• Add \$9,000 to Temporary Employees- Animal Control	9,753
• Reduce Office Supplies \$2,500- Public Service	(2,500)
• Add \$350,000 to Part-time Inspection- Building Division	379,866
• Reduce \$360,000 to Contractual Services- Building Division	(360,000)
• Add Assistant Director- Building Division	178,286
• Reduce Overtime \$10,000- Building Maintenance	(19,250)
• Reduce \$40,500 to Contractual Services- Building Maintenance	(40,500)
• Reduce \$100,000 to Street Lighting- Street Lighting	(100,000)

- Reduce Appointed Official to 1 Month-
Planning Department (104,059)
- Reduce \$2,820 to Meeting Allowance-
Planning Department (2,820)
- Reduce Office Supplies \$1,500-
Planning Department (1,500)
- Reduce Postage \$800-
Planning Department (800)
- Add \$88,000 to Contractual Services-
Planning Department 88,000
- Reduce Publications - Advertising \$2,000-
Planning Department (2,000)

Total General Fund \$ (726,463)

Special Revenue Funds:

- Reduce \$10,000 to Traffic Signal Maintenance-
Major Roads-Traffic Services \$ (10,000)
- Reduce \$2,100 to Meeting Allowance-
Communications Department (2,100)
- Reduce Overtime \$40,701-
Sanitation Division (79,281)
- Reduce \$25,000 to Truck Expense-
Sanitation Division (25,000)
- Add \$100,000 to Part-time Inspection-
Rental Ordinance 108,533
- Reduce \$100,000 to Contractual Services-
Rental Ordinance (100,000)
- Reduce \$200,000 to Capital Improvements-
Downtown Development Authority (200,000)

Total Special Revenue Funds \$ (307,848)

Enterprise Funds:

- Add \$2,500 to Temporary Employees-
Stilwell Manor \$ 2,744
- Reduce \$2,000 to Administrative Expense-
Stilwell Manor (2,000)

• Add \$24,000 to Building Maintenance- Stilwell Manor	24,000
• Add \$2,000 to Temporary Employees- Coach Manor	2,196
• Reduce \$2,000 to Administrative Expense- Coach Manor	<u>(2,000)</u>
Total Enterprise Funds	\$ <u>24,940</u>
Grand Total	<u>\$(1,009,371)</u>

The Budget represents City Council's plans for City Services. The Fiscal 2010 Budget has been modified to reflect all of the City Council's amendments and represents the Council's plan for providing services to Warren residents.

I wish to recognize the excellent work of all departments who participated in the budget process. I would like to express my sincere appreciation to all members of the Controller's Office who assisted and contributed in the preparation of this budget. I would also like to thank your office and members of the Warren City Council for your interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Sincerely,



Richard Fox, C.P.A.
Controller



Office of the Controller
One City Square
Warren, Michigan 48093
(586) 574-4600

April 13, 2009

Richard A. Fox
City Controller

Honorable Council Members:

I respectfully present the Administration's proposed 2009-2010 Budget for the City of Warren. This budget serves as a planning guide outlining our goals and how they will be implemented in the upcoming year. It is the means of allocating financial and personnel resources to provide City services to meet the needs and desires of our residential and business communities. The budget illustrates the City's administrative structure and work plan for the upcoming fiscal year.

The core of this year's budget is a fiscally responsible work plan to maintain essential services and minimize the impact of revenue losses on "non-essential" programming. Our national and state governments have lost revenue because of economic downturns and prolonged international conflicts. Both have balanced their own budgets by shifting the burden to local governments. We are asked to do more and given less with which to do it. It is a continuous challenge but not one beyond our reach if we work together. The financial package presented will not please everyone but we believe it to be a fair allocation of limited resources. It is far less dramatic in its impact on City services than other communities have found necessary.

The programs and services allocated to this year's budget keep intact the City's strong base. The proposed programs and services are competitive with those offered by any community in the Detroit metropolitan area.

Budget Overview

The budget is balanced and financially conservative. It continues the City's commitment to providing high quality, dependable services and it allocates available resources to service areas experiencing the greatest demands. Building from a strong base, this budget addresses current and future needs of our community and balances demands for service, with conservative financial management.

Warren accepts the challenge of keeping tax rates as low as possible by providing strong responsible leadership and offering efficient City services. This budget adequately meets the City's equipment, infrastructure, vehicle, and general operating needs while maintaining and in certain cases, enhancing current City service levels. There are no significant capital expenditures planned for this fiscal year.

The total General Fund recommended budget is \$98,261,582, which represents a decrease of \$7,150,349 or 6.8% from the previous year's amended budget. The largest portion of the budget is for salaries and benefits that amount to 83.6% of the total overall budget.

The millage rates applied to our estimated Taxable Value of \$4.32 billion will generate approximately \$73,191,168. Since the recommended budget is based on an estimated Taxable Value, some adjustments may be necessary upon final review by the Macomb County Equalization Department and State Tax Commission. Based upon our estimated Taxable Value, the average market value of a single-family residence in Warren is \$110,080. City taxes for a typical Warren home will be \$898.27 in fiscal 2009-2010, or \$2.46 per day. I am confident that as you examine this budget, you will be convinced that our taxpayers are getting outstanding service for their tax dollars.

Budget Highlights

Highlights of the 2009-2010 budget include:

- Development of 312 acres of G.M. Land West of Mound Road
- Efficiencies and Cost Cutting reforms
- Development of New Residential neighborhoods
- New Vision of Library services – library/community police ministation combinations
- Development of New Downtown Area

The recommended budget attempts to prioritize the areas of most importance to our community, including the following:

Public Safety

Neighborhoods

Library and Education

Parks and Recreation

Economic Development and Redevelopment

Major and Local Roads

Sanitation and Environment

Financial Planning

PUBLIC SAFETY

In recent years, City negotiations with Public Safety personnel have focused on allocating resources to the areas where they are most needed and have the most impact. The Police Command Officers agreed to the elimination of four (4) sergeant positions, freeing funds to maintain a visible presence on City streets. Other reductions in marginally effective and expensive activities have helped to direct limited funds to areas that protect the safety of our citizens and preserve property values in a time already ravaged by economic factors outside our control. City Council is urged to approve staffing levels as recommended.

In the 2004-2005 fiscal year, our struggle to offset the impact of state-shared revenue cuts resulted in the elimination of 40 Firefighter positions reducing the budget by almost \$4 million. Agreement was reached with the Firefighters union allowing the return of all laid off firefighters. This agreement included a no layoff clause effective until June 30, 2007. The City and the Firefighters union are currently in negotiation on an extension of this agreement with provisions that will allow for the rebirth of a lean, cost-effective and responsive EMS service.

NEIGHBORHOODS

The neighborhoods are the backbone of our community. We are committed to improving them to provide a healthy atmosphere for everyone to live, work and raise their families.

Our residents and businesses must be informed of all important programs and decisions affecting this community. Community pride and community standards are vital to the neighborhoods and businesses throughout the entire City. The budget provides for communications with residents and businesses on issues of importance to them about our City.

Code enforcement efforts along with an aggressive nuisance abatement program is a strong priority in the Administration. Policies have been instituted and ordinances amended to get an early start on control of summer blight issues. Sound leadership, coupled with the restructuring of enforcement personnel duties, have boosted our efforts to curb blight in the City of Warren.

We provide programs to assist residents in need of improving their homes but without the financial resources to do so. The C.D.B.G. residential rehabilitation program is available to improve and upgrade their home to an acceptable level. The Federal Government has continued funding the Community Development Block Grant Program for fiscal year 2009-2010 that will hopefully allow for additional improvements in our neighborhoods.

The City's Rental Inspection Program further improves our neighborhoods. In this program all rental houses are required to be inspected to insure the house is up to code and in livable condition. There is also a plan in place to extend this inspection program to include apartment dwellings.

The Sidewalk and Tree Program was initiated to address citizen concerns in the areas of sidewalk replacement and sewer obstruction. A comprehensive program to alleviate raised sidewalk flags and plugged sewer laterals has been too long in coming to the City. This shared-cost program results in considerable infrastructure improvement citywide.

Another valuable program is our Home Program. Through it many new homes in the older sections of our City have been constructed, making available affordable quality housing for our residents. Several more are planned for the 2009 construction season.

The Warren Community Development Corporation has been in existence since July 12, 1996. This non-profit housing group works hand-in-hand with the Home Program to purchase vacant lots and dilapidated properties for rehabilitation or redevelopment. The WCDC has partnered with the Carpenters Union to rehab or build new homes in our City. It is a 501(C)3 organization and future funding will be dependent on foundation grants, private donations and in kind support from Local, State and Federal Funding.

Various volunteer organizations receive funding in the 2009-2010 City Budget. The Beautification Commission, Cultural Commission, Crime Commission, Historical Commission and Village Historical Commission, among others, provide programs that enhance the quality of life in our community.

LIBRARY AND EDUCATION

The Library recommended budget is \$3,197,979, which represents a decrease of \$1,745 or 0.1% from the previous year's amended budget. The recommended millage rate for the library is .4873 mills.

The Community Center Miller Library is an approximately 14,000 square foot facility with materials and operations relocated from the former Miller Branch. The Civic Center library, a 35,000 square foot state of the art facility, opened to the public in January of 2007, relocating from the Whitman branch. The library is the centerpiece of the Civic Center, providing an exciting array of information gathering technologies for residents and businesses of our community.

The Administration is examining the possibility of a new library/community police mini-station combination to serve the older section of the City. Potential sites include the Owen-Jax Center located at Nine Mile and Van Dyke, as well as other areas within the T.I.F.A. district. Neighborhood libraries have become difficult to cost-effectively maintain. However, creative planning can make it possible to keep educational and recreational resources within easy reach of all our citizens.

PARKS AND RECREATION

The total recommended Parks and Recreation budget is \$7,429,319, which represents a decrease of \$399,128 or 5.1% from the previous year's amended budget. The recommended millage rate for Parks and Recreation is .9746 mills and is unchanged from the previous fiscal period. The principal sources of additional revenues for Parks & Recreation are memberships and other user fees generated by the new Community Center.

The new Community Center and Park at the old Warren High School site has enhanced the area by offering both youth and seniors recreational activities. This approximately 135,000 square foot facility consolidates most of Parks and Recreation's office and maintenance staff operations. It finally offers a home for our commissions and new historical museum for our residents.

The community park around the new City Hall is still very much a "work-in-progress" but is rapidly becoming a major focal point for residents and visitors. On hot summer days, a large, diverse contingent of people can be found utilizing the wading pool. The Farmer's Market on Sundays is enjoying increasing popularity. There is a continuous array of concerts, art shows and other social events to be found in what is becoming the first ever identifiable downtown area in the City of Warren.

ECONOMIC DEVELOPMENT AND REDEVELOPMENT

The City is committed to an aggressive effort of attracting new companies into the City and creating new jobs for our residents. We endorse Public/Private Partnerships not only to retain existing jobs, but also to create new ones. Prime examples are improvements at Daimler-Chrysler facilities and new developments with the General Motors Corporation. The City, schools and other taxing entities will benefit through the additional tax dollars captured and most importantly, employment levels will be maintained at those facilities.

The Tax Increment Finance Authority (T.I.F.A.), succeeded in developing a Walgreens at the intersection of Nine Mile Road and Van Dyke with adjacent parking. With the addition of road improvements, businesses can better serve their customers and our citizens.

A 7,000 square foot retail site has been developed on Eight Mile Road. This new development will compliment the Rite-Aid, completed in the fall of 1999, and will help revive the entrance to the City.

The T.I.F.A. Board will continue to pursue vacant buildings and parcels of land to promote new development that will improve the area. The T.I.F.A. Board is working in partnership with the City of Center Line to coordinate redevelopment from 8 Mile to 11 Mile along Van Dyke Avenue.

The Administration, Council Members, and City Staff should be proud of their efforts to redevelop the Tank Plant Property. The City made major infrastructure improvements and sold all of the property to private companies. A once blighted area is now a showcase for urban redevelopment, including a wide array of technology-based businesses and educational facilities.

The amended DDA plan broadens the scope of its impact, providing direct benefits to residents and businesses from one end of the City to the other. Enhancements to existing City facilities and new developments will provide residents and businesses with access to educational, recreational and public safety services.

General Motors development of 312 acres of previously vacant land west of Mound is the largest private investment seen in our community in many years. With a Meijer Superstore as its cornerstone, this mixed commercial/retail/residential development continues to grow and mature into a successful business venture with a spillover effect on the surrounding community.

The new Civic Center is completed and operational. Utilizing modern technologies and workflow techniques, the City Center provides efficient and cost effective services to Warren residents and businesses.

As a peripheral benefit of the project, an outdated commercial facility has been reborn as the new Majestic Center and has become the home of state and county health services and other retail businesses.

MAJOR AND LOCAL ROADS

Road maintenance is important to the daily lives of the hundreds of thousands of people who use our roads everyday. Our state-shared Michigan Transportation funds are not sufficient to keep up with the repair needs of deteriorating major and local roads throughout our City. The City must consider supplementing these funds with a taxpayer-approved special millage.

We are committed to an aggressive street sweeping program. Again this year we will hire seasonal laborers to assist in removing debris from our streets, cutting grass and general maintenance throughout the entire City.

SANITATION AND ENVIRONMENT

The total recommended Sanitation budget is \$8,699,501, which represents a decrease of \$3,656,710 or 29.6% from the previous year's amended budget.

The City Administration is concerned with environmental issues that face this community. The current administration is committed to a very aggressive policy of maintaining a safe environment for all residents in Warren.

Our Recycling and Composting program is one of the best in our Great State. We remain committed to providing a quality Recycling and Composting program at a reasonable price to our community.

With the support of City Council we are currently utilizing Material Recovery Facility Equipment (MRFE) through our contract with Great Lakes Recycling. This will allow for the delivering of recycling materials without having to pre-sort at the curb and also provide additional cost savings to our taxpayers.

The Sanitation Division has upgraded two pits and completed a third one that will allow our facility to process solid waste and composting more efficiently and to increase royalties from our transfer station.

FINANCIAL PLANNING

The City of Warren has again received the "Distinguished Budget Presentation Award". This award recognizes the quality of financial leadership to the community and other interested readers. I would like to thank my Staff for their hard work and dedication that enabled our City to receive this award.

The City maintains its "AA-" credit rating from Standard and Poors. This AA- rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. With the new GASB 34 Financial Statement requirements, the recording of many new accruals will appear on our Financial Statements. A large portion our sick time bank and compensatory time liability has been funded through our Tank Plant proceeds and other reserves.

A V.E.B.A. (Voluntary Employee Benefit Association Trust) has been established and partially funded for the both general and public safety employees. The general employees V.E.B.A. trust was funded with \$10 million of Tank Plant proceeds and the public safety V.E.B.A. trust was funded with over \$17 million from the Police & Fire pension reserve. V.E.B.A. trusts accumulate funds to pay retiree healthcare costs. Healthcare costs are escalating at a very high level and our City must strive to manage these rising healthcare costs while properly funding the V.E.B.A. trusts for the future.

PERSONNEL COSTS AND STAFFING LEVELS

As you are aware, the City has seven (7) Labor Unions with contracts that will all expire before the start of the 2009-2010 Fiscal Year. Below is a list naming each Union and the expiration dates of each contract.

Police – W.P.O.A.	6-30-2009
Police – Command	6-30-2009
Fire	6-30-2007
U.A.W. 59	6-30-2009
U.A.W. 35	6-30-2009
A.F.S.C.M.E. 1917	6-30-2009
A.F.S.C.M.E. 1250	6-30-2009

There are no projections in the 2009-2010 for increased contractual wages or benefits. Given the financial uncertainties faced by the City in the next few years it would be reckless for the City to agree to terms with any bargaining unit that results in additional costs. All parties, labor and management alike, must take responsibility for controlling short-term and long-term contractual obligations of the City.

OTHER SIGNIFICANT FINANCIAL ISSUES

Recent reports from my office detail the estimated financial impact of the economic downturn on city finances in the next few years. The decline in home sales will translate to millions in reduced property tax revenue. Over the next few years we expect that state shared revenues will be reduced to their statutory floors, costing the city up to \$5 million annually in reduced revenue. The need for fiscal conservatism has never been more important than it is today. Departments need to find ways to squeeze more value out of every dollar spent and must live within budget allocations.

BUDGET PROCESS, COUNCIL REVIEW AND ADJUSTMENT
PUBLIC HEARING AND ADOPTION

On April 13th, you received your copy of the proposed 2009-2010 Budget. The Council will have a number of weeks to deliberate the budget with all departments and divisions. Public inspection copies of my budget recommendation will be available in the Clerk's office, all Library branches and on the City website. The Council is required to have a public hearing no later than one week before its final adoption at such time as the Council shall direct. In accordance with the City Charter, no later than the third Monday in May of each year, the Council shall, by resolution, adopt a balanced budget for the ensuing fiscal year. This year, the budget must be adopted by May 18, 2009.

SUMMARY

In conclusion, administrative staff agonized many long hours over the 2009-2010 fiscal budget. I have always believed that each day provides a new opportunity to find better ways to meet the needs of our people, utilizing technology, innovation, competition and cooperative partnerships with the private sector and our unions. Our business and residential taxpayers expect and deserve government service that is efficient and cost effective. If we work together, we can attain our goals and make positive changes in the City of Warren.

Respectfully,

A handwritten signature in black ink, appearing to read 'Richard Fox', written in a cursive style.

Richard Fox, C.P.A.
City Controller

GENERAL APPROPRIATIONS RESOLUTION
ADOPTING FISCAL YEAR 2009/2010 BUDGET AND
TAX RATE FOR FISCAL YEAR 2009/2010

At a regular meeting of the City Council of the City of Warren, County of Macomb, Michigan, held on
June 23, 2009, at 8 p.m. Eastern Daylight Savings Time, in the Council Chambers at the
 Warren Community Center Auditorium, 5460 Arden, Warren, Michigan.

PRESENT: Councilperson Kamp, Caumartin, Sadowski, Stevens, Boccomino,
Green, Liss, Vogt and Warner

ABSENT: Councilperson None

The following resolution was offered by Councilperson Sadowski and supported by
 Councilperson Stevens.

The proposed budget for fiscal year of July 1, 2009 to June 30, 2010 has been submitted to this
 Council, as summarized in Table I – Estimated Revenue Budget and Table II – Budget Appropriations, copies of
 which are attached and incorporated by reference into this General Appropriations Resolution.

A public hearing on the proposed budget was held on April 28, 2009, and the City Council has
 completed its review of the Mayor's proposed budget for the fiscal year 2009/2010.

The sums to be raised by taxation for the general purpose of the City and for the payment of principal
 and interest on its indebtedness are as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.7724
Special Levies:	
Police and Fire Pension	2.8248
Emergency Medical Service	.2923
Police	.9746
Fire	.9746
Total General Fund Operating Levy	<u>13.8387</u>
<u>Special Revenue</u>	
Library	.4873
Sanitation	1.6418
Parks & Recreation	.9746
Total Special Revenue Fund Levy	<u>3.1037</u>
Total Levy	<u>16.9424</u>

THEREFORE IT IS RESOLVED, that the City Council establishes the Estimated Revenue Budget for the various funds as summarized in Table I, and appropriates funds on a budgetary center basis to the various City departments, divisions, boards, commissions and other activities as summarized in Table II.

IT IS FURTHER RESOLVED, that the City officials responsible for the departmental, division, board, commission or activity expenditures authorized in the Budget Appropriations may expend funds up to, but may not exceed, the total appropriation authorized for each department, division, board, commission or activity.

IT IS FURTHER RESOLVED, that for monthly financial reports to the City Council, the budget line items shown in the departmental budget document should be used for comparative reporting purposes.

IT IS FURTHER RESOLVED, that the City tax rate for fiscal year July 1, 2009 to June 30, 2010 is adopted as follows:

<u>Funds:</u>	<u>Tax Rate</u>
<u>General Fund</u>	
Charter Millage	8.7724
Special Levies:	
Police and Fire Pension	2.8248
Emergency Medical Service	.2923
Police	.9746
Fire	.9746
Total General Fund Operating Levy	<u>13.8387</u>
 <u>Special Revenue</u>	
Library	.4873
Sanitation	1.6418
Parks & Recreation	.9746
Total Special Revenue Fund Levy	<u>3.1037</u>
 Total Levy	<u>16.9424</u>

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Property Taxes	\$ 63,432,422	\$ -	\$ 63,432,422
Intergovernmental Revenues	15,560,446	-	15,560,446
Licenses and Permits	1,782,000	-	1,782,000
Fines and Forfeitures	4,840,000	-	4,840,000
Interest on Investments	1,300,000	-	1,300,000
Charges for Services	941,800	-	941,800
Miscellaneous Income	6,180,150	(2,000)	6,178,150
Fund Balance Appropriated	<u>4,224,764</u>	<u>(724,463)</u>	<u>3,500,301</u>
Total General Fund	<u>\$ 98,261,582</u>	<u>\$ (726,463)</u>	<u>\$ 97,535,119</u>
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
State Shared Revenues	\$ 6,000,000	\$ -	\$ 6,000,000
Interest on Investments	80,000	-	80,000
Transfer from General Fund	92,738	-	92,738
Miscellaneous Reimbursements	23,000	-	23,000
Fund Balance Appropriated	<u>699,024</u>	<u>(10,000)</u>	<u>689,024</u>
Total Major Streets	<u>\$ 6,894,762</u>	<u>\$ (10,000)</u>	<u>\$ 6,884,762</u>
<u>Local Streets:</u>			
State Shared Revenues	\$ 2,375,000	\$ -	\$ 2,375,000
Interest on Investments	60,000	-	60,000
Transfer from General Fund	177,738	-	177,738
Fund Balance Appropriated	<u>892,076</u>	<u>-</u>	<u>892,076</u>
Total Local Streets	<u>\$ 3,504,814</u>	<u>\$ -</u>	<u>\$ 3,504,814</u>
<u>Library Special Revenue Fund:</u>			
Property Taxes	\$ 2,170,935	\$ -	\$ 2,170,935
Intergovernmental Revenues	365,253	-	365,253
Interest on Investments	3,000	-	3,000
Charges for Services	71,400	-	71,400
Miscellaneous Income	200,000	-	200,000
Transfer from DDA Fund	132,000	-	132,000
Fund Balance Appropriated	<u>255,391</u>	<u>-</u>	<u>255,391</u>
Total Library Special Revenue Fund	<u>\$ 3,197,979</u>	<u>\$ -</u>	<u>\$ 3,197,979</u>
<u>Recreation Special Revenue Fund:</u>			
Property Taxes	\$ 4,341,843	\$ -	\$ 4,341,843
Intergovernmental Revenues	210,000	-	210,000
Interest on Investments	45,000	-	45,000
Charges for Services	2,121,000	-	2,121,000
Fund Balance Appropriated	<u>711,476</u>	<u>-</u>	<u>711,476</u>
Total Recreation Special Revenue Fund	<u>\$ 7,429,319</u>	<u>\$ -</u>	<u>\$ 7,429,319</u>

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Communications Special Revenue Fund:</u>			
Franchise Fee Revenues	\$ 1,400,000	\$ -	\$ 1,400,000
Interest on Investments	20,000	-	20,000
Miscellaneous Income	23,000	-	23,000
Fund Balance Appropriated	<u>234,257</u>	<u>(2,100)</u>	<u>232,157</u>
Total Communications Special Revenue Fund	<u>\$ 1,677,257</u>	<u>\$ (2,100)</u>	<u>\$ 1,675,157</u>
<u>Sanitation Special Revenue Fund:</u>			
Property Taxes	\$ 7,314,219	\$ -	\$ 7,314,219
Interest on Investments	80,000	-	80,000
Miscellaneous Income	100,000	-	100,000
Transfer Station Royalties	50,000	-	50,000
Fund Balance Appropriated	<u>1,155,282</u>	<u>(104,281)</u>	<u>1,051,001</u>
Total Sanitation Special Revenue Fund	<u>\$ 8,699,501</u>	<u>\$ (104,281)</u>	<u>\$ 8,595,220</u>
<u>Rental Ordinance Fund:</u>			
Inspection Fees	\$ 340,000	\$ -	\$ 340,000
Block Grant Reimbursement	40,000	-	40,000
Interest on Investments	1,100	-	1,100
Fund Balance Appropriated	<u>46,740</u>	<u>8,533</u>	<u>55,273</u>
Total Rental Ordinance Fund	<u>\$ 427,840</u>	<u>\$ 8,533</u>	<u>\$ 436,373</u>
<u>Vice Crime Confiscation Fund:</u>			
Vice Crime Confiscation's	\$ 25,000	\$ -	\$ 25,000
Interest on Investments	2,800	-	2,800
Fund Balance Appropriated	<u>72,200</u>	<u>-</u>	<u>72,200</u>
Total Vice Crime Confiscation Fund	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ 100,000</u>
<u>Drug Forfeiture Fund:</u>			
Drug Forfeitures	\$ 300,000	\$ -	\$ 300,000
Interest on Investments	9,500	-	9,500
Fund Balance Appropriated	<u>278,142</u>	<u>-</u>	<u>278,142</u>
Total Drug Forfeiture Fund	<u>\$ 587,642</u>	<u>\$ -</u>	<u>\$ 587,642</u>
<u>Act 302 Police Training Fund:</u>			
State Grant	\$ 53,000	\$ -	\$ 53,000
Interest on Investments	1,600	-	1,600
Fund Balance Appropriated	<u>5,400</u>	<u>-</u>	<u>5,400</u>
Total Act 302 Police Training Fund	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>
<u>Downtown Development Authority Fund:</u>			
Property Taxes	\$ 6,200,000	\$ -	\$ 6,200,000
Interest on Investments	75,000	-	75,000
Lease Proceeds	350,000	-	350,000
Miscellaneous Income	80,000	-	80,000
Fund Balance Appropriated	<u>272,012</u>	<u>(200,000)</u>	<u>72,012</u>
Total Downtown Development Authority Fund	<u>\$ 6,977,012</u>	<u>\$ (200,000)</u>	<u>\$ 6,777,012</u>

TABLE I
ESTIMATED REVENUE BUDGET

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Enterprise Funds:</u>			
Stilwell Manor:			
Rental Revenues	\$ 487,570	\$ -	\$ 487,570
Interest on Investments	30,000	-	30,000
Miscellaneous Income	311,691	(2,000)	309,691
Appropriation of Retained Earnings	<u>13,669</u>	<u>26,744</u>	<u>40,413</u>
Total Stilwell Manor	<u>\$ 842,930</u>	<u>\$ 24,744</u>	<u>\$ 867,674</u>
Coach Manor:			
Rental Revenues	\$ 994,009	\$ -	\$ 994,009
Maintenance Revenues	369,733	-	369,733
Interest on Investments	60,000	-	60,000
Miscellaneous Income	8,500	-	8,500
Appropriation of Retained Earnings	<u>277,317</u>	<u>196</u>	<u>277,513</u>
Total Coach Manor	<u>\$ 1,709,559</u>	<u>\$ 196</u>	<u>\$ 1,709,755</u>
<u>Capital Project Fund:</u>			
37th District Court Renovation Fund:			
Court Building Renovation Fee	\$ 450,000	\$ -	\$ 450,000
Interest on Investments	30,000	-	30,000
Fund Balance Appropriated	<u>3,080,692</u>	<u>-</u>	<u>3,080,692</u>
Total 37th District Court Renovation Fund	<u>\$ 3,560,692</u>	<u>\$ -</u>	<u>\$ 3,560,692</u>
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund:			
Interest on Investments	\$ 800	\$ -	\$ 800
Fund Balance Appropriated	<u>14,200</u>	<u>-</u>	<u>14,200</u>
Total Chapter 20 & 21 Drain Debt Fund	<u>\$ 15,000</u>	<u>\$ -</u>	<u>\$ 15,000</u>
Michigan Transportation Debt:			
Transfer from Major Roads	<u>\$ 1,739,050</u>	<u>\$ -</u>	<u>\$ 1,739,050</u>
Total Michigan Transportation Debt	<u>\$ 1,739,050</u>	<u>\$ -</u>	<u>\$ 1,739,050</u>
Capital Improvement Debt:			
Transfer from Major Roads	\$ 637,954	\$ -	\$ 637,954
Fund Balance Appropriated	<u>9,953</u>	<u>-</u>	<u>9,953</u>
Total Capital Improvement Debt	<u>\$ 647,907</u>	<u>\$ -</u>	<u>\$ 647,907</u>
Downtown Development Authority Debt:			
Transfer from DDA Operating Fund	<u>\$ 4,888,607</u>	<u>\$ -</u>	<u>\$ 4,888,607</u>
Total Downtown Development Authority Debt	<u>\$ 4,888,607</u>	<u>\$ -</u>	<u>\$ 4,888,607</u>
Total All Funds	<u>\$ 151,221,453</u>	<u>\$ (1,009,371)</u>	<u>\$ 150,212,082</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>General Fund:</u>			
Council	\$ 1,031,982	\$ 74,300	\$ 1,106,282
District Court	6,579,944	34,571	6,614,515
Mayor	768,390	(8,585)	759,805
Clerk	1,604,835	(49,781)	1,555,054
Treasurer	1,657,989	(15,000)	1,642,989
Controller	2,483,767	(26,922)	2,456,845
Information Systems	713,034	5,000	718,034
Legal	1,725,503	35,553	1,761,056
Assessing	1,676,435	100	1,676,535
Labor Relations	508,024	(4,000)	504,024
Personnel	824,596	1,237	825,833
Property Maintenance Inspection	732,892	(76,057)	656,835
Unallocated Expense	3,918,800	(51,800)	3,867,000
Commissions (12)	290,934	(14,857)	276,077
Total General Government	<u>\$ 24,517,125</u>	<u>\$ (96,241)</u>	<u>\$ 24,420,884</u>
Fire Department	\$ 20,041,787	\$ (437,825)	\$ 19,603,962
Police Department	40,379,546	(214,873)	40,164,673
Animal Control	299,829	9,753	309,582
Civil Defense	192,275	-	192,275
Total Public Safety	<u>\$ 60,913,437</u>	<u>\$ (642,945)</u>	<u>\$ 60,270,492</u>
Director of Public Services	\$ 378,202	\$ (2,500)	\$ 375,702
Engineering and Inspections	1,387,341	-	1,387,341
Building and Inspections	2,719,770	198,152	2,917,922
DPW Garage	1,992,516	-	1,992,516
Building Maintenance	1,850,467	(59,750)	1,790,717
Street Lighting	2,500,000	(100,000)	2,400,000
Total Public Services	<u>\$ 10,828,296</u>	<u>\$ 35,902</u>	<u>\$ 10,864,198</u>
Planning	<u>\$ 802,724</u>	<u>\$ (23,179)</u>	<u>\$ 779,545</u>
Capital Improvements	<u>\$ 1,200,000</u>	<u>\$ -</u>	<u>\$ 1,200,000</u>
Total General Fund	<u>\$ 98,261,582</u>	<u>\$ (726,463)</u>	<u>\$ 97,535,119</u>
<u>Special Revenue Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Major Streets:</u>			
Operating Costs	\$ 4,517,758	\$ (10,000)	\$ 4,507,758
Debt Service Costs	2,377,004	-	2,377,004
Total Major Streets	<u>\$ 6,894,762</u>	<u>\$ (10,000)</u>	<u>\$ 6,884,762</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Michigan Transportation Funds:</u>			
<u>Local Streets:</u>			
Operating Costs	\$ 3,504,814	\$ -	\$ 3,504,814
Total Local Streets	<u>\$ 3,504,814</u>	<u>\$ -</u>	<u>\$ 3,504,814</u>
<u>Library Special Revenue Fund:</u>			
Personnel Services	\$ 1,289,954	\$ -	\$ 1,289,954
Employee Benefits	1,146,975	-	1,146,975
Supplies	30,000	-	30,000
Other Services and Charges	651,050	-	651,050
Capital Outlay	80,000	-	80,000
Total Library Special Revenue Fund	<u>\$ 3,197,979</u>	<u>\$ -</u>	<u>\$ 3,197,979</u>
<u>Recreation Special Revenue Fund:</u>			
Personnel Services	\$ 2,913,914	\$ -	\$ 2,913,914
Employee Benefits	1,649,905	-	1,649,905
Supplies	275,100	-	275,100
Other Services and Charges	2,581,400	-	2,581,400
Capital Outlay	9,000	-	9,000
Total Recreation Special Revenue Fund	<u>\$ 7,429,319</u>	<u>\$ -</u>	<u>\$ 7,429,319</u>
<u>Communications Special Revenue Fund:</u>			
Personnel Services	\$ 675,496	\$ (2,100)	\$ 673,396
Employee Benefits	245,561	-	245,561
Supplies	21,000	-	21,000
Other Services and Charges	718,200	-	718,200
Capital Outlay	17,000	-	17,000
Total Communications Special Revenue Fund	<u>\$ 1,677,257</u>	<u>\$ (2,100)</u>	<u>\$ 1,675,157</u>
<u>Sanitation Special Revenue Fund:</u>			
Personnel Services	\$ 2,727,954	\$ (40,701)	\$ 2,687,253
Employee Benefits	2,262,347	(38,580)	2,223,767
Supplies	358,000	-	358,000
Other Services and Charges	2,801,700	(25,000)	2,776,700
Capital Outlay	549,500	-	549,500
Total Sanitation Special Revenue Fund	<u>\$ 8,699,501</u>	<u>\$ (104,281)</u>	<u>\$ 8,595,220</u>
<u>Rental Ordinance Fund:</u>			
Personnel Services	\$ 143,852	\$ 100,000	\$ 243,852
Employee Benefits	163,488	8,533	172,021
Supplies	8,000	-	8,000
Other Services and Charges	112,500	(100,000)	12,500
Total Rental Ordinance Fund	<u>\$ 427,840</u>	<u>\$ 8,533</u>	<u>\$ 436,373</u>

TABLE II
BUDGET APPROPRIATIONS

	Mayor's Recommended Budget	City Council Amendments Add/(Delete)	City Council Adopted Budget
<u>Operating Funds:</u>			
<u>Vice Crime Confiscation Fund:</u>			
Other Services and Charges	\$ 100,000	\$ -	\$ 100,000
Total Vice Crime Confiscation Fund	<u>\$ 100,000</u>	<u>\$ -</u>	<u>\$ 100,000</u>
<u>Drug Forfeiture Fund:</u>			
Other Services and Charges	\$ 587,642	\$ -	\$ 587,642
Total Drug Forfeiture Fund	<u>\$ 587,642</u>	<u>\$ -</u>	<u>\$ 587,642</u>
<u>Act 302 Police Training Fund:</u>			
Other Services and Charges	\$ 60,000	\$ -	\$ 60,000
Total Act 302 Police Training Fund	<u>\$ 60,000</u>	<u>\$ -</u>	<u>\$ 60,000</u>
<u>Downtown Development Authority Fund:</u>			
Personnel Services	\$ 161,758	\$ -	\$ 161,758
Employee Benefits	78,447	-	78,447
Supplies	6,000	-	6,000
Other Services and Charges	6,530,807	-	6,530,807
Capital Outlay	<u>200,000</u>	<u>(200,000)</u>	<u>-</u>
Total Downtown Development Authority Fund	<u>\$ 6,977,012</u>	<u>\$ (200,000)</u>	<u>\$ 6,777,012</u>
<u>Enterprise Funds:</u>			
<u>Stilwell Manor:</u>			
Personnel Services	\$ 253,239	\$ 2,500	\$ 255,739
Employee Benefits	166,041	244	166,285
Supplies	18,600	-	18,600
Other Services and Charges	388,550	22,000	410,550
Capital Outlay	<u>16,500</u>	<u>-</u>	<u>16,500</u>
Total Stilwell Manor	<u>\$ 842,930</u>	<u>\$ 24,744</u>	<u>\$ 867,674</u>
<u>Coach Manor:</u>			
Personnel Services	\$ 45,000	\$ 2,000	\$ 47,000
Employee Benefits	4,425	196	4,621
Supplies	31,500	-	31,500
Other Services and Charges	1,606,794	(2,000)	1,604,794
Capital Outlay	<u>21,840</u>	<u>-</u>	<u>21,840</u>
Total Coach Manor	<u>\$ 1,709,559</u>	<u>\$ 196</u>	<u>\$ 1,709,755</u>
<u>Capital Project Fund:</u>			
37th District Court Renovation Fund	\$ 3,560,692	\$ -	\$ 3,560,692
Total 37th District Court Renovation Fund	<u>\$ 3,560,692</u>	<u>\$ -</u>	<u>\$ 3,560,692</u>
<u>Debt Funds:</u>			
Chapter 20 & 21 Drain Debt Fund	\$ 15,000	\$ -	\$ 15,000
Michigan Transportation Debt	1,739,050	-	1,739,050
Capital Improvement Debt	647,907	-	647,907
Downtown Development Authority Debt	<u>4,888,607</u>	<u>-</u>	<u>4,888,607</u>
Total Debt Funds	<u>\$ 7,290,564</u>	<u>\$ -</u>	<u>\$ 7,290,564</u>
Total All Funds	<u>\$ 151,221,453</u>	<u>\$ (1,009,371)</u>	<u>\$ 150,212,082</u>

CITY OF WARREN, MICHIGAN

ASSOCIATED AGENCIES

The budget presented herein includes all of the funds relevant to the operation of the City of Warren as required by the Michigan Public Act 621 of 1978, the Uniform Budgeting and Accounting Act.

The budget for agencies which have an indirect relationship to the City or which may have been formed under applicable Federal and State Laws as separate and distinct entities apart from the City's operations are not included.

The following are significant agencies which are specifically excluded from the budget presented herein:

Warren Public School Districts:

Fitzgerald School District
Van Dyke School District
East Detroit School District
Center Line School District
Warren Woods School District
Warren Consolidated School District

Warren Economic Development Corporation
Warren Tax Increment Finance Authority
Warren Building Authority

Separate budget reports can be obtained from these respective agencies.

GFOA AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Warren, Michigan for its annual budget for the fiscal year beginning July 1, 2008. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Warren
Michigan**

For the Fiscal Year Beginning

July 1, 2008

Handwritten signature of the President of the GFOA.

President

Handwritten signature of the Executive Director of the GFOA.

Executive Director

BUDGETARY DATA

Introduction

As you review the City's Budget document, note that it is organized by fund type. These fund types are distinguished by tabs and include the General Fund, Special Revenue Funds, Enterprise Funds, Capital Project Funds, and Debt Service Funds. The General Fund is further divided into major divisions or departments. Each division or department contains a Service Mission Statement, Performance Objectives and Indicators, Expenditure History Chart, Personnel and Budget changes for prior years, and requested, recommended by the Mayor and Adopted by Council for the new Budget year. The Service Mission Statement highlights the types of services each activity provides. The Performance Objectives give specific objectives that the activity hopes to achieve in the current year while the Performance Indicators provide a listing of key measurements of the activity's service, efforts and accomplishments. The Expenditure History Chart provides a graphic look at the activity's expenditures over the past ten fiscal years.

Uniform Budget Act

The City is legally subject to the budgetary control requirements of State of Michigan P.A. 621 of 1978 (the Uniform Budgeting Act). The following statements represent a brief synopsis of the major provisions of this Act.

- Budgets must be adopted for the General Fund, Special Revenue Funds, and Debt Service Funds.
- The budgets must be balanced.
- The budgets must be amended when necessary.
- Debt cannot be entered into unless permitted by law.
- Expenditures cannot exceed budget appropriations.
- Expenditures cannot be made unless authorized in the budget.
- A public hearing must be held before budget adoptions.

Budgetary Basis of Accounting

Budgets for the General, Special Revenue, Debt Service and Capital Project Funds are prepared and adopted on the modified accrual basis of accounting consistent with Generally Accepted Accounting Principles (GAAP).

Budgetary Process

The preparation of the budget begins in December with the distribution of budget instructions by the Controller's Office. During January and February, the Mayor and Controller's Office hold meetings with all departments, divisions, and commissions to review proposed spending and activities. At this time alternative approaches are sought to provide better services and reduce costs. Departmental requests are addressed by the Mayor within overall City needs and an estimate of available resources. The remaining steps and deadlines are strictly outlined in the City Charter as follows:

1. Not later than the second Monday in April of each year, the Mayor shall submit to the Council a recommended budget for the next fiscal year, which is within the tax limit and other revenue sources of the City.
2. The recommended budget of the Mayor, together with his supporting schedules, information and messages, shall be reviewed by the Council.
3. A public hearing on the budget shall be held not less than one week before its final adoption.
4. Not later than the third Monday in May of each year, the Council shall, by resolution, adopt a budget for the ensuing fiscal year in accordance with the Michigan Uniform Accounting and Budgetary Act.

In addition to the Charter requirements, the Administrators of all City offices have made budget requests to the Mayor, which he has reviewed before arriving at his proposed budget recommendations.

The Recommended Budget vs. Adopted Budget: The terminology "Recommended Budget" is utilized throughout the document to indicate the budgetary totals and concepts as presented by the Mayor to the City Council on or before the second Monday in April. The terminology "Adopted Budget" refers to the official budgetary totals adopted by the City Council after the Mayor's submission and required public hearing is held.

Once adopted, the budget becomes the legally binding financial plan for the City. The City adopts its budget by budgetary center, which is in accordance with the State's legal requirement and is the level of classification detail at which expenditures may not legally exceed appropriations. The Council must approve any changes to a total budgetary center appropriation. Budgets are monitored carefully with the use of an encumbrance system.

In conformance to the State of Michigan Uniform Budgeting Act, the City amends the budgeted revenues and expenditures periodically to provide funding for new programs adopted during the fiscal year or to reflect changes in revenues and expenditure patterns as they occur. The purpose of this process is to ensure that the budget remains a timely and accurate management tool.

BUDGET CALENDAR

November

Controllers Office prepares budget preparation instructions and budget request forms.

December

15 Budget instructions and budget request forms are distributed to all departments, divisions, and commissions.

January

5 - 9 Controllers Office prepares estimated revenues and expenditures for current fiscal year.

12 – 16 Controllers Office prepares revenue forecast.

26 Operating budget requests due from all departments, divisions, and commissions.

27 – 30 Controllers Office analyzes all budget requests.

February

9 - 20 The Mayor and Controllers Office hold administrative budget hearings with all departments, divisions, and commissions.

23 - 27 Final administration review of all budget material is completed.

March

2 - 3 Final adjustments are made to the Budget document and all funds are brought into balance.

4 - 6 Controllers Office prepares proposed Budget document.

9 - 13 Mayor prepares Budget message.

16 - 31 Proposed Budget is duplicated.

April

13 The Mayor's Proposed Budget is presented to City Council in accordance with Charter deadline.

21 Budget Notice published in local newspaper. Public notice must be made seven days prior to the hearing.

28 Public Hearing for Budget.

14 - 30 City Council Workshops. Each department, division and commission will have a scheduled time to present its budget and answer questions.

May

18 City Council adopts Taxation Resolution and Fiscal 2010 Budget.

19 - 29 Controllers Office prepares Adopted Budget document incorporating City Council adjustments.

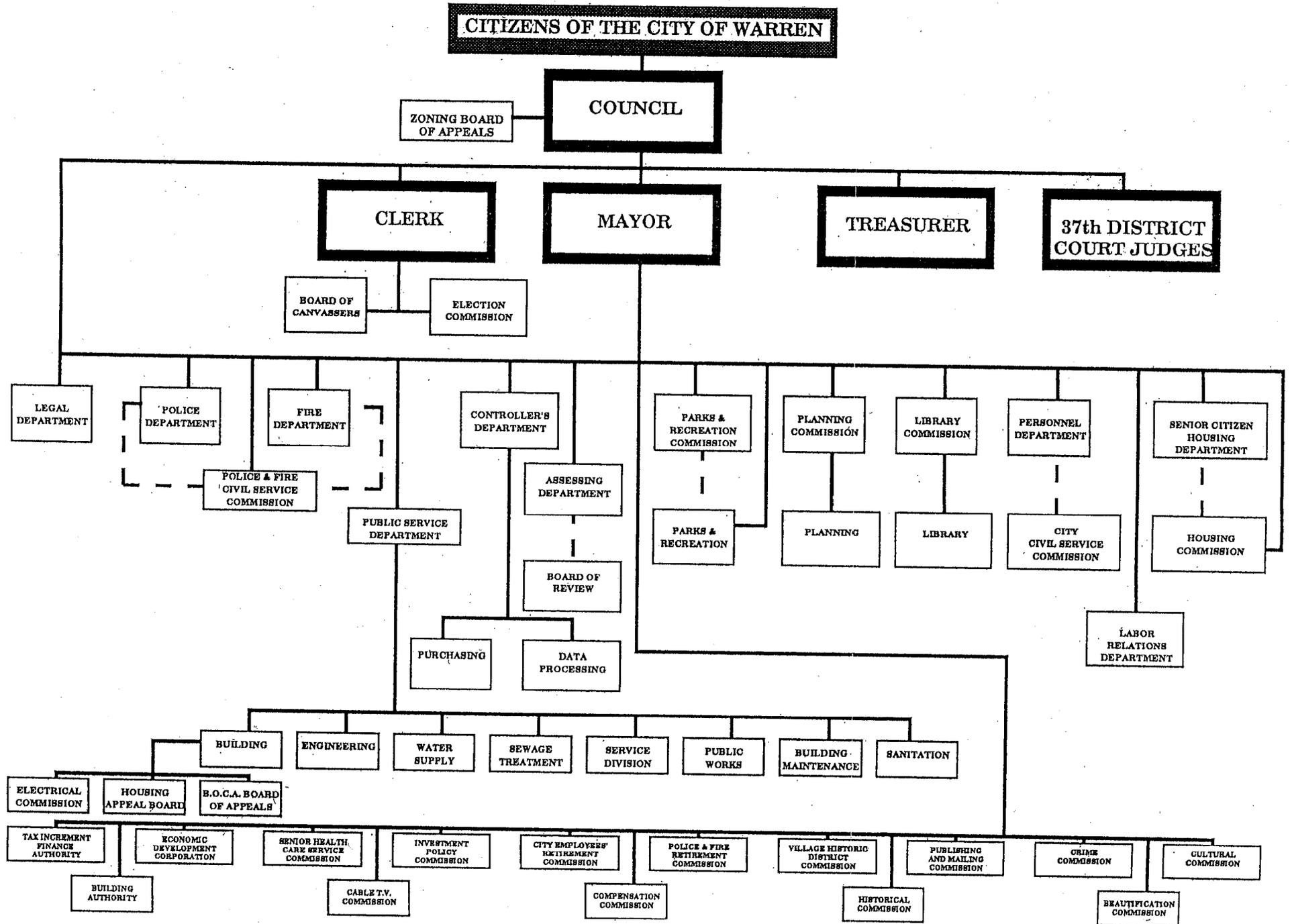
June

1 - 15 Adopted Budget is duplicated and distributed to City Council, departments, divisions, commissions, and public.

July

1 Beginning of Fiscal Year 2010.

CITY OF WARREN, MICHIGAN
ORGANIZATION CHART



CITY GOALS & OBJECTIVES

Public Health and Safety

Everyone who lives, works, or visits the City must be safe and perceive it as a community in which people can live healthfully, move about safely and feel confident that they and their property are protected from criminal harm and the hazard of fire and natural and manmade disasters. Supporting this effort are hundreds of volunteers who are committed to maintaining safe neighborhoods and workplaces. Our neighborhood watch program along with the Police Department's community policing efforts continues to be valuable tools in reducing crime. Prevention programs, particularly youth anti-drug programs will continue to be emphasized to focus upon higher-order prevention activities and contribute to the City's overall desirability. Premier fire prevention programs and life support services also will continue to be provided.

Neighborhoods

The neighborhoods of the City are the backbone of our community. Community pride and standards are vital to the neighborhoods and businesses throughout the entire community. One of City government's major focuses is to encourage its citizens to strengthen and improve their neighborhoods. Beautification and ongoing maintenance of property are encouraged to assure high community standards, along with social and recreational activities for people of all ages and interests. The City will continue to strive for a permanent stock of decent housing which is available to meet the needs of all members of the community regardless of age, income, or background. Young people and young families are urged to develop an attachment to Warren and its neighborhoods, to maintain the same level of commitment as today's senior adults, its founding citizens.

Education

Public education is the responsibility of the school districts located within the City. However, the importance of both public and private schools to the social and economic vitality of Warren neighborhoods and the business community is a primary concern to City government. The City supports strong, imaginative and innovative public school systems, which demand the highest educational standards of its administrators, teachers and students. The City will continue to provide excellent public library facilities and programs, which serve as major resources to all Warren educational institutions, citizens and the business community.

Recreational and Cultural

An enriched recreational and cultural life is an essential ingredient to every successful community. The City is committed to providing outstanding cultural and recreational activities to residents of all ages. Citizen volunteers on the Cultural, Recreation, Library, Beautification, Historical, and Village Historical Commissions provide opinions and ideas as to how the City's cultural and recreational resources can and should be used. The City has twenty-six (26) City parks and four (4) library branches distributed throughout its neighborhoods. Strong cultural and recreational programs will help residents of all ages to maintain both active, healthy minds and bodies.

CITY GOALS & OBJECTIVES

Economic Development

City government acknowledges the ability to provide services is tied directly to tax base growth and seeks to balance congenial land uses that promote a healthy environment. The City will continue to encourage economic development in the existing industrial and commercial areas to expand the tax base and retain and create jobs. It is important to assure a community climate, which encourages economic activity and full employment, rewards creative enterprise and provides the means to realize other goals in the plan.

Maintenance and Appearance

Warren's extensive infrastructure (buildings, roads, bridges and utilities) helps attract and retain residents and businesses, along with the City's natural resources. Preservation of the physical appearance and structural integrity of buildings must be applied to both publicly and privately owned properties to maintain high appearance standards. The City will continue to encourage the revitalization of many existing facilities and properties to meet current standards.

Ease of travel within the community is attractive to both residents and businesses. The City will continue to provide a fully balanced transportation system which is integrated with the regional systems and provides transit options for everyone in the community. Warren must maintain its desirability by continuing to plan and implement a road improvement priority system. These plans must remain sensitive to the needs of the City's neighborhoods to prevent any negative impact on the integrity of residential areas.

Intergovernmental Relations

The City acknowledges that it is part of a larger urban area and that solutions to certain problems must be addressed on a regional level. By doing so duplication of services and related costs can be avoided. A greater responsibility for public services has been shifted to cities by state and federal governments in recent years; adequate financing, however, has not always accompanied these new service needs. The City will continue to aggressively seek its fair share of state and federal funding and will remain actively involved in legislation on critical issues.

Financial Planning

Financial planning and responsible management are mandatory to create an ongoing balanced budget in a community for its short-term and long-term welfare. The City will continue to evaluate all services in order to effectively and efficiently provide them at the lowest cost possible to Warren taxpayers. It is also necessary to review all revenue sources available and adjust any user fee charges where appropriate. The City will continue its thoughtful, innovative financial approach, which has earned it national recognition in budget preparation and financial reporting. Also, the City continues to maintain one of the highest credit ratings of any municipal government in the United States. This rating improves the investments of our bondholders and reduces the cost of borrowing to our taxpayers.

FINANCIAL POLICIES & STRATEGIES

Financial Policies

The City of Warren financial policies detailed below set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the City Council and the Administration. These policies provide guidelines for reviewing current activities and proposals for future programs.

Operating Budget Policies

1. No new or expanded services shall be implemented without implementing trade-offs of expenses or revenues at the same time. This applies to personnel, equipment and any other peripheral expense associated with the service.
2. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet. Expansions to the fleet must be offset through reductions in other equipment and/or costs.
3. The City will maintain a budgetary control system to ensure adherence to the budget and will prepare monthly reports comparing actual revenues and expenditures to budgeted amounts.
4. The City will monitor departmental expenditures continuously to ensure conformity to budgets and decide on actions to bring the budget into balance, if necessary.
5. The City will avoid budgetary practices or procedures that balance current period expenditures at the expense of future years' revenues.
6. The budget will provide for adequate levels of funding for all retirement systems.
7. The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
8. Minimize the impact in the use of property tax financing by seeking alternative financing for City services including user fees and upgrading and/or enhancement of the property tax base.
9. Where possible, the City will integrate performance measurement and productivity indicators within the budget.

Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system to shelter it from short-run fluctuations in any one revenue source.
2. The City will attempt to obtain additional major revenue sources as a way of ensuring a balanced budget.
3. The City will establish all user charges and fees at a level related to the full cost (operating, direct, indirect and capital) of providing the service.
4. The City will review fees/charges annually and will design or modify revenue systems to include provisions that automatically allow charges to grow at a rate that keeps pace with the cost of providing the service.
5. The City will project its annual revenues by an objective and thorough analytical process.
6. The City will maintain sound appraisal procedures and practices to reflect current property values.
7. The City will follow an aggressive policy of collecting revenues.

FINANCIAL POLICIES & STRATEGIES

Investment Policies

1. The City will deposit all funds on the same day the funds are received.
2. The City will make a cash-flow analysis of all funds on a regular basis. Disbursement, collection and deposit of all funds will be scheduled to insure maximum investment capabilities.
3. The City will pool cash from several different funds for investment purposes to maximize potential earnings, when permitted by law.
4. The City will analyze market conditions and potential investments to maximize its yield, while maintaining the integrity, diversification and safety of the principal.
5. The City's accounting system will provide regular information concerning cash position and investment performance.

Debt Policies

1. The City will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues, and where the issuance of long-term debt is required, it will pay back the bonds within a period not to exceed the expected useful life of the project.
2. The City will not incur long-term debt to finance operating deficits.
3. The City will publish and distribute an official statement for each bond and note issue.
4. General obligation debt will not be used for enterprise activities.
5. The City will maintain a sound relationship with all bond-rating agencies and will keep them informed about our current capital projects.

Reserve Policies

1. The City will strive to maintain an undesignated-unreserved General Fund balance, which represents between 10-15% of the funds expenditures.

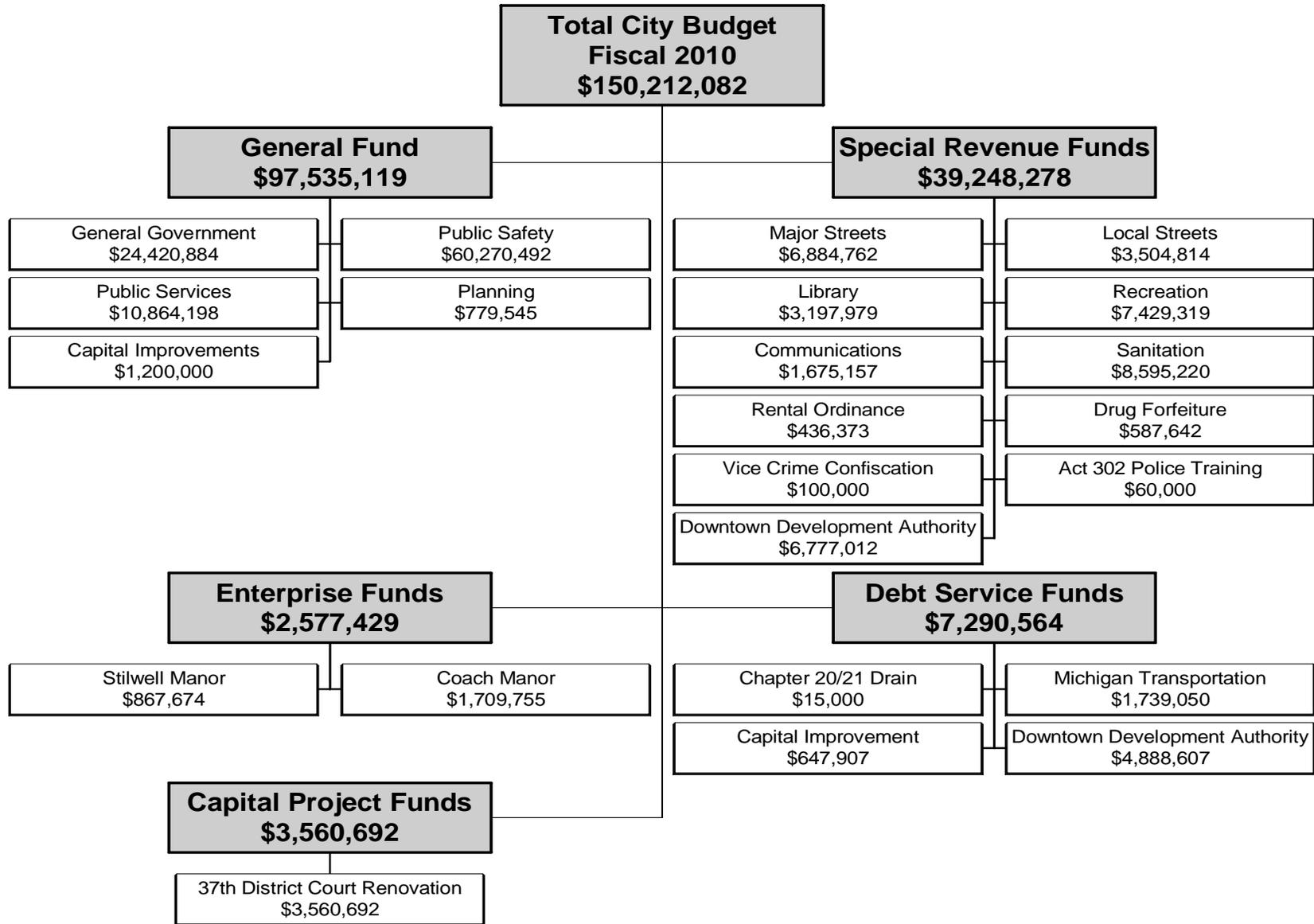
Accounting, Auditing and Financial Reporting Policies

1. An independent audit will be performed annually.
2. The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Practices (GAAP), the body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standard setting bodies such as the Governmental Accounting Standards Board (GASB) and the Financial Accounting Standards Board (FASB).

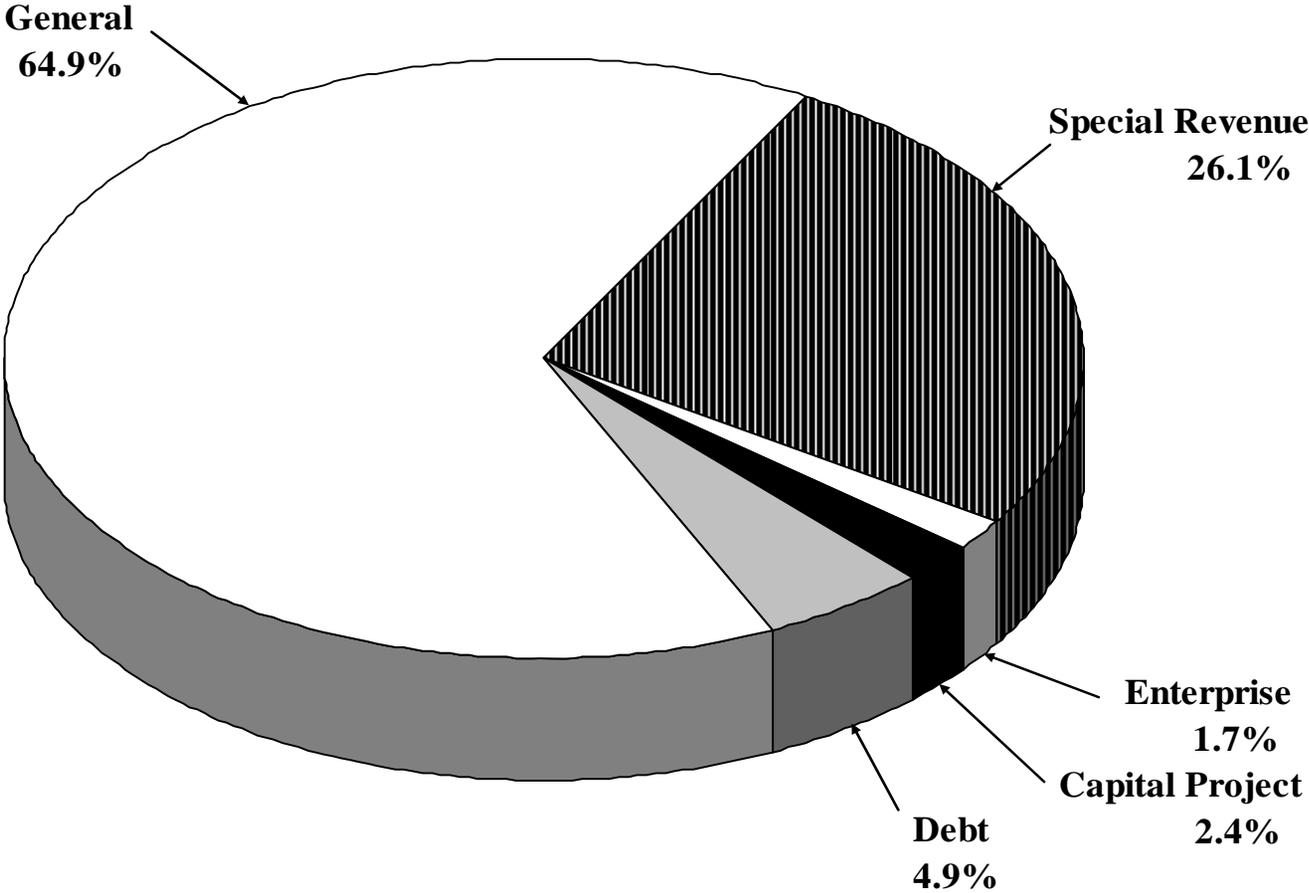
All Funds Summary

The All Funds Summary provides the reader with a quick overview of the entire financial plan of the City for the upcoming fiscal year. Several schedules, charts and graphs are also included which highlight the revenue, expenditure and fund balance history and trends for all of the City's funds and helps to better illustrate the City's overall fund structure.

FINANCIAL ORGANIZATION CHART



FISCAL 2010 TOTAL CITY BUDGETED FUNDS PERCENT OF TOTAL EXPENDITURES



REVENUE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Adopted By Council</u>
General Fund				
General Fund	\$98,337,934	\$99,018,808	\$94,093,484	\$94,034,818
<u>Special Revenue Funds</u>				
Major Road Fund	6,718,894	6,526,141	6,167,620	6,195,738
Local Road Fund	4,329,347	4,269,562	4,165,000	2,612,738
Library Fund	2,715,488	2,717,548	3,206,468	2,942,588
Recreation Fund	7,568,993	7,260,094	6,953,402	6,717,843
Communications Fund	1,424,636	1,531,407	1,441,000	1,443,000
Sanitation Fund	9,031,897	9,224,942	9,110,416	7,544,219
Rental Ordinance Fund	212,206	247,139	301,100	381,100
Vice Crime Confiscation Fund	74,705	25,125	67,800	27,800
Drug Forfeiture Fund	378,911	483,171	334,526	309,500
Act 302 Police Training Fund	58,805	57,715	54,600	54,600
Tank Plant Redevelopment Fund	0	0	0	0
Downtown Development Authority Fund	13,090,859	6,716,229	6,716,309	6,705,000
Total Special Revenue Funds	45,604,741	39,059,073	38,518,241	34,934,126
<u>Enterprise Funds</u>				
Stilwell Manor	861,858	872,546	847,455	827,261
Coach Manor	1,489,228	1,480,891	1,423,500	1,432,242
Total Enterprise Funds	2,351,086	2,353,437	2,270,955	2,259,503
<u>Capital Project Funds</u>				
Sewage Disposal Plant Expansion	0	0	0	0
37 th District Court Renovation	894,077	748,724	480,000	480,000
Total Capital Project Funds	894,077	748,724	480,000	480,000
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	7,916	2,847	2,767	800
Michigan Transportation Debt	1,946,363	1,901,202	1,703,450	1,739,050
Capital Improvement Debt	55,574	240,121	305,490	637,954
Downtown Development Authority Debt	3,762,913	4,236,975	4,695,013	4,888,607
Total Debt Service Funds	5,772,766	6,381,145	6,706,720	7,266,411
Total All Funds	\$152,960,604	\$147,561,187	\$142,069,400	\$138,974,858

NOTE: Figures do not include use of or contribution to Fund Balance

EXPENDITURE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Adopted By Council</u>
<u>General Fund</u>				
General Fund	\$95,177,714	\$96,916,644	\$100,851,685	\$97,535,119
<u>Special Revenue Funds</u>				
Major Road Fund	8,256,129	8,487,404	8,424,947	6,884,762
Local Road Fund	3,690,837	4,088,376	4,120,090	3,504,814
Library Fund	2,852,254	3,019,749	3,222,637	3,197,979
Recreation Fund	7,063,761	7,493,215	7,866,619	7,429,319
Communications Fund	1,508,684	1,478,173	1,742,232	1,675,157
Sanitation Fund	8,140,370	8,628,666	10,883,968	8,595,220
Rental Ordinance Fund	207,539	220,716	297,249	436,373
Vice Crime Confiscation Fund	0	8,237	100,000	100,000
Drug Forfeiture Fund	346,686	303,044	433,000	587,642
Act 302 Police Training Fund	40,160	54,658	52,000	60,000
Tank Plant Redevelopment Fund	120,059	0	0	0
Downtown Development Authority Fund	4,842,095	5,517,509	6,210,807	6,777,012
Total Special Revenue Funds	37,068,574	39,299,747	43,353,549	39,248,278
<u>Enterprise Funds</u>				
Stilwell Manor	861,207	930,693	935,588	957,674
Coach Manor	1,076,247	1,116,798	1,145,260	1,259,755
Total Enterprise Funds	1,937,454	2,047,491	2,080,848	2,217,429
<u>Capital Project Funds</u>				
Sewage Disposal Plant Expansion	0	0	96,828	0
37 th District Court Renovation	0	0	50,000	3,560,692
Total Capital Project Funds	0	0	146,828	3,560,692
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	231,809	11,080	14,000	15,000
Michigan Transportation Debt	1,946,363	1,901,202	1,703,450	1,739,050
Capital Improvement Debt	52,106	243,589	295,537	647,907
Downtown Development Authority Debt	3,762,913	4,236,975	4,695,013	4,888,607
Total Debt Service Funds	5,993,191	6,392,846	6,708,000	7,290,564
Total All Funds	\$140,176,933	\$144,656,728	\$153,140,910	\$149,852,082

YEAR-END UNAPPROPRIATED
FUND BALANCE COMPARISON – CITY BUDGETED FUNDS

<u>Fund Name</u>	<u>Fiscal 2007 Actual</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Adopted By Council</u>
<u>General Fund</u>				
General Fund	\$29,392,428	\$27,005,434	\$25,079,708	\$25,079,708
<u>Special Revenue Funds</u>				
Major Road Fund	6,108,297	4,147,034	1,889,707	1,200,683
Local Road Fund	2,804,139	2,985,325	3,030,235	2,138,159
Library Fund	602,590	300,389	284,220	28,829
Recreation Fund	3,649,789	3,416,668	2,503,451	1,791,975
Communications Fund	1,862,292	1,915,526	1,614,294	1,382,137
Sanitation Fund	5,503,459	6,099,735	4,326,183	3,275,182
Rental Ordinance Fund	45,529	71,952	75,803	20,530
Vice Crime Confiscation Fund	192,999	209,887	177,687	105,487
Drug Forfeiture Fund	560,431	740,558	642,084	363,942
Act 302 Police Training Fund	136,504	139,561	142,161	136,761
Tank Plant Redevelopment Fund	0	0	0	0
Downtown Development Authority Fund	8,248,764	9,447,484	9,952,986	9,880,974
Total Special Revenue Funds	29,714,793	29,474,119	24,638,811	20,324,659
<u>Enterprise Funds</u>				
Stilwell Manor	283,312	225,165	137,032	6,619
Coach Manor	2,333,238	2,697,331	2,975,571	3,148,058
Total Enterprise Funds	2,616,550	2,922,496	3,112,603	3,154,677
<u>Capital Project Funds</u>				
Sewage Disposal Plant Expansion	96,828	96,828	0	0
37 th District Court Renovation	1,901,968	2,650,692	3,080,692	0
Total Capital Project Funds	1,998,796	2,747,520	3,080,692	0
<u>Debt Service Funds</u>				
Chapter 20 and 21 Drain Debt	96,837	88,604	77,371	63,171
Michigan Transportation Debt	0	0	0	0
Capital Improvement Debt	3,468	0	9,953	0
Downtown Development Authority Debt	0	0	0	0
Total Debt Service Funds	100,305	88,604	87,324	63,171
Total All Funds	\$63,822,872	\$62,238,173	\$55,999,138	\$48,622,215

General Fund

The General Fund is the City's major operating fund, providing the majority of services available to our residents. The function of the fund is to record all revenues and expenditures of the City which are not accounted for in other funds. The major activities financed by the General Fund are Police and Fire Protection, City Administration and most Public Services. The primary source of revenue to fund these services is local property taxes generated annually and supplemented by state shared revenues.

**GENERAL FUND
SUMMARY INFORMATION**

GENERAL FUND SUMMARY
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31		FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 65,390,378	\$ 32,629,835	\$ 64,392,822	\$ 63,910,977	REVENUES:	\$ 63,432,422	\$ 63,432,422	\$ 63,432,422
16,012,720	5,712,881	15,625,737	15,438,534	Property Taxes	15,560,446	15,560,446	15,560,446
1,691,127	1,003,150	1,894,000	1,863,000	Intergovernmental Revenues	1,782,000	1,782,000	1,782,000
5,079,793	1,892,382	4,460,000	4,940,000	Licenses and Permits	4,840,000	4,840,000	4,840,000
2,842,479	378,888	800,000	2,500,000	Fines and Forfeitures	1,300,000	1,300,000	1,300,000
819,912	485,824	882,500	763,500	Interest on Investments	941,800	941,800	941,800
7,182,399	4,366,913	6,038,425	6,157,425	Charges for Services	6,180,150	6,180,150	6,178,150
<u>\$ 99,018,808</u>	<u>\$ 46,469,873</u>	<u>\$ 94,093,484</u>	<u>\$ 95,573,436</u>	Miscellaneous Income			
				Total Revenues	<u>\$ 94,036,818</u>	<u>\$ 94,036,818</u>	<u>\$ 94,034,818</u>
				EXPENDITURES:			
\$ 23,187,748	\$ 12,169,153	\$ 25,760,449	\$ 26,594,189	General Government	\$ 24,973,913	\$ 24,517,125	\$ 24,420,884
62,262,171	31,184,015	62,678,968	65,055,591	Public Safety	67,073,307	60,913,437	60,270,492
9,784,083	4,947,837	10,584,990	11,902,445	Public Services	12,448,967	10,828,296	10,864,198
739,737	456,039	862,278	894,706	Planning	820,050	802,724	779,545
942,905	464,750	965,000	965,000	Capital Improvements	1,200,000	1,200,000	1,200,000
<u>\$ 96,916,644</u>	<u>\$ 49,221,794</u>	<u>\$100,851,685</u>	<u>\$ 105,411,931</u>	Total Expenditures	<u>\$ 106,516,237</u>	<u>\$ 98,261,582</u>	<u>\$ 97,535,119</u>
<u>\$ 2,102,164</u>	<u>\$ (2,751,921)</u>	<u>\$ (6,758,201)</u>	<u>\$ (9,838,495)</u>	Excess (Deficit) of Revenues over Expenditures	<u>\$ (12,479,419)</u>	<u>\$ (4,224,764)</u>	<u>\$ (3,500,301)</u>
				OTHER FINANCING SOURCES:			
\$ -	\$ 9,838,495	\$ 9,838,495	\$ 9,838,495	Fund Balance Appropriated	\$ 12,479,419	\$ 4,224,764	\$ 3,500,301
<u>\$ -</u>	<u>\$ 9,838,495</u>	<u>\$ 9,838,495</u>	<u>\$ 9,838,495</u>	Total Other Sources	<u>\$ 12,479,419</u>	<u>\$ 4,224,764</u>	<u>\$ 3,500,301</u>
\$ 2,102,164	\$ 7,086,574	\$ 3,080,294	\$ -	Excess (Deficit) of Revenues over Expenditures and Other Sources	\$ -	\$ -	\$ -
35,412,520	27,005,434	27,005,434	22,252,803	Estimated Undesignated Fund Balance - Beginning of Period	16,100,590	24,355,245	25,079,708
(850,330)	-	-	-	- Other Direct Adjustments	-	-	-
-	(1,505,719)	(1,505,719)	(1,505,719)	Fund Balance Supplemental Appropriation	-	-	-
<u>(9,658,920)</u>	<u>-</u>	<u>(3,500,301)</u>	<u>-</u>	Fund Balance Required for Succeeding Year	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 27,005,434</u>	<u>\$ 32,586,289</u>	<u>\$ 25,079,708</u>	<u>\$ 20,747,084</u>	Estimated Undesignated Fund Balance (Deficit) End of Period	<u>\$ 16,100,590</u>	<u>\$ 24,355,245</u>	<u>\$ 25,079,708</u>

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31		FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				PROPERTY TAXES:			
\$ 61,621,076	\$ 30,465,868	\$ 60,856,415	\$ 60,741,489	Property Taxes	\$ 59,783,184	\$ 59,783,184	\$ 59,783,184
1,619,827	917,250	1,881,407	1,834,488	Industrial Facilities Tax	1,868,238	1,868,238	1,868,238
598,600	56,116	325,000	205,000	Penalties & Interest on Taxes	450,000	450,000	450,000
1,519,867	1,187,610	1,300,000	1,100,000	Administration Fee - Schools	1,300,000	1,300,000	1,300,000
31,008	2,991	30,000	30,000	Trailer & Senior Housing Fees in Lieu of Taxes	31,000	31,000	31,000
<u>\$ 65,390,378</u>	<u>\$ 32,629,835</u>	<u>\$ 64,392,822</u>	<u>\$ 63,910,977</u>	Total Property Taxes	<u>\$ 63,432,422</u>	<u>\$ 63,432,422</u>	<u>\$ 63,432,422</u>
				INTERGOVERNMENTAL REVENUES:			
				Federal Revenue:			
\$ 56,575	\$ -	\$ 48,000	\$ 48,000	Civil Defense Grant	\$ 50,000	\$ 50,000	\$ 50,000
78,894	-	-	-	Metro Medical Response Grant	-	-	-
115,231	-	-	-	Metro Medical Response Grant - 2005	-	-	-
37,381	-	-	-	Interoperable Communications Grant	-	-	-
3,135	-	-	-	Drug Court Enhancement Grant-05	-	-	-
35,208	-	-	-	Justice Assistance Grant - 06	-	-	-
122,313	-	-	-	Justice Assistance Grant - 07	-	-	-
-	-	200,000	200,000	Justice Assistance Grant - 08	-	-	-
64,971	-	-	-	U. S. Department of Justice Grant	-	-	-
25,505	-	-	-	U. S. Department of Justice Grant-06	-	-	-
-	40,300	40,300	-	U. S. Department of Justice Grant-07	-	-	-
-	-	31,088	31,088	U. S. Department of Justice Grant-08	-	-	-
23,018	-	-	-	Cities Readiness Grant	-	-	-
				State Shared Revenue:			
14,105,387	5,237,692	14,203,089	14,100,000	Sales and Use Tax	14,100,000	14,100,000	14,100,000
80,052	4,803	76,000	75,000	Liquor Licenses	76,000	76,000	76,000
3,371	-	-	-	Michigan Drug Court Program Grant - 06	-	-	-
				Police Grants:			
27,959	-	-	27,000	COMET	-	-	-
78,956	41,019	65,000	65,000	MATS Grant	62,000	62,000	62,000
-	3,128	3,128	-	Bureau of Justice	-	-	-
171,773	9,025	110,000	110,000	911 Dispatch Training/Equipment	155,000	155,000	155,000
182,896	82,909	174,132	182,446	Judges Salary Standardization	182,446	182,446	182,446
167,309	-	50,000	-	Election Expense Reimbursement	300,000	300,000	300,000
				Local Revenue:			
357,786	184,005	350,000	325,000	Reimbursement from City of Center Line	360,000	360,000	360,000
275,000	110,000	275,000	275,000	Reimbursement from Schools Liaison Officers	275,000	275,000	275,000
<u>\$ 16,012,720</u>	<u>\$ 5,712,881</u>	<u>\$ 15,625,737</u>	<u>\$ 15,438,534</u>	Total Intergovernmental Revenues	<u>\$ 15,560,446</u>	<u>\$ 15,560,446</u>	<u>\$ 15,560,446</u>

(Continued)

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31		FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>LICENSES AND PERMITS:</u>			
\$ 559,380	\$ 378,277	\$ 700,000	\$ 700,000	Building Permits	\$ 650,000	\$ 650,000	\$ 650,000
204,164	120,486	220,000	200,000	Electrical Permits	200,000	200,000	200,000
204,024	122,280	240,000	250,000	Plumbing Permits	200,000	200,000	200,000
165,889	86,067	165,000	190,000	Mechanical Permits	180,000	180,000	180,000
143,505	66,759	130,000	150,000	Zoning Permits and Fees	150,000	150,000	150,000
17,521	8,012	16,000	20,000	Sidewalk Permits	20,000	20,000	20,000
28,569	8,254	23,000	23,000	Animal Licenses	24,000	24,000	24,000
119,110	49,213	100,000	150,000	Plan Review Fees	130,000	130,000	130,000
248,965	163,802	300,000	180,000	Other Permits and Licenses	228,000	228,000	228,000
<u>\$ 1,691,127</u>	<u>\$ 1,003,150</u>	<u>\$ 1,894,000</u>	<u>\$ 1,863,000</u>	Total Licenses and Permits	<u>\$ 1,782,000</u>	<u>\$ 1,782,000</u>	<u>\$ 1,782,000</u>
				<u>CHARGES FOR SERVICES:</u>			
\$ 48,187	\$ 38,222	\$ 80,000	\$ 80,000	Engineering & Inspection Fees	\$ 84,000	\$ 84,000	\$ 84,000
73,225	52,850	100,000	100,000	Abandoned Auto Administrative Towing Fee	100,000	100,000	100,000
205,871	80,676	190,000	190,000	Clerk's Services	190,000	190,000	190,000
106,677	126,807	170,000	60,000	Weed Cutting	150,000	150,000	150,000
29,075	13,770	25,000	24,000	Board of Appeals	25,000	25,000	25,000
211,195	84,599	186,500	186,500	Police Services & Auctions	190,000	190,000	190,000
17,953	3,029	12,000	12,000	Fire Services	12,000	12,000	12,000
6,565	3,883	7,000	13,000	Planning Commission	15,300	15,300	15,300
31,229	10,960	22,000	35,000	Site Plan Fees	15,500	15,500	15,500
17,525	-	-	-	- Block Grant Administration	-	-	-
-	-	-	-	- Neighborhood Stabilization Prog. Administration	100,000	100,000	100,000
12,000	2,500	5,000	8,000	IFT Exemption Processing Fees	5,000	5,000	5,000
60,410	68,528	85,000	55,000	Miscellaneous	55,000	55,000	55,000
<u>\$ 819,912</u>	<u>\$ 485,824</u>	<u>\$ 882,500</u>	<u>\$ 763,500</u>	Total Charges for Services	<u>\$ 941,800</u>	<u>\$ 941,800</u>	<u>\$ 941,800</u>
				<u>FINES & FORFEITURES</u>			
\$ 4,649,205	\$ 1,733,998	\$ 4,100,000	\$ 4,500,000	37th District Court Fines & Fees	\$ 4,500,000	\$ 4,500,000	\$ 4,500,000
314,740	114,395	260,000	290,000	Probation Fees	230,000	230,000	230,000
64,667	25,669	55,000	100,000	Property Maintenance Fines	60,000	60,000	60,000
51,181	18,320	45,000	50,000	Drug Court Revenue	50,000	50,000	50,000
<u>\$ 5,079,793</u>	<u>\$ 1,892,382</u>	<u>\$ 4,460,000</u>	<u>\$ 4,940,000</u>	Total Fines & Forfeitures	<u>\$ 4,840,000</u>	<u>\$ 4,840,000</u>	<u>\$ 4,840,000</u>

(Continued)

GENERAL FUND REVENUES
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31		FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>MISCELLANEOUS REVENUES:</u>			
				Michigan Transportation Funds:			
\$ 1,223,817	\$ 527,277	\$ 1,150,000	\$ 1,129,000	Equipment Rentals	\$ 1,110,000	\$ 1,110,000	\$ 1,110,000
676,800	695,800	695,800	695,800	Administrative Expense	723,600	723,600	723,600
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
				Water & Sewer System:			
1,589,000	816,750	1,633,500	1,633,500	Administrative Expense	1,698,800	1,698,800	1,698,800
				Administrative Expense:			
114,810	118,025	118,025	118,025	Senior Citizen Housing	122,750	122,750	120,750
45,900	47,200	47,200	47,200	Library	49,100	49,100	49,100
92,000	94,600	94,600	94,600	Recreation	98,400	98,400	98,400
812,000	834,700	834,700	834,700	Sanitation	868,100	868,100	868,100
106,800	109,800	109,800	109,800	Communications	114,200	114,200	114,200
617,500	634,800	634,800	634,800	Downtown Development Authority	660,200	660,200	660,200
36,956	-	35,000	50,000	Sale of Property/Equipment	50,000	50,000	50,000
37,230	-	-	-	Insurance Proceeds	-	-	-
1,000,000	-	-	-	Lawsuit Settlement Agreement	-	-	-
454,586	232,961	430,000	430,000	Medicare Part D Reimbursement	430,000	430,000	430,000
250,000	250,000	250,000	250,000	Court Building Rental	250,000	250,000	250,000
120,000	-	-	125,000	Drug Forfeiture Reimbursement	-	-	-
<u>\$ 7,182,399</u>	<u>\$ 4,366,913</u>	<u>\$ 6,038,425</u>	<u>\$ 6,157,425</u>	Total Miscellaneous Revenue	<u>\$ 6,180,150</u>	<u>\$ 6,180,150</u>	<u>\$ 6,178,150</u>
<u>\$ 2,842,479</u>	<u>\$ 378,888</u>	<u>\$ 800,000</u>	<u>\$ 2,500,000</u>	<u>INTEREST ON INVESTMENTS:</u>	<u>\$ 1,300,000</u>	<u>\$ 1,300,000</u>	<u>\$ 1,300,000</u>
				<u>OTHER FINANCING SOURCES:</u>			
\$ -	\$ 9,838,495	\$ 9,838,495	\$ 9,838,495	Fund Balance Appropriated	\$ 12,479,419	\$ 4,224,764	\$ 3,500,301
<u>\$ 99,018,808</u>	<u>\$ 56,308,368</u>	<u>\$ 103,931,979</u>	<u>\$ 105,411,931</u>	TOTAL GENERAL FUND REVENUES	<u>\$ 106,516,237</u>	<u>\$ 98,261,582</u>	<u>\$ 97,535,119</u>

Fiscal 2010 General Fund Revenues

PROPERTY TAXES:

The property tax is a local tax. All property tax revenues are collected, administered, and spent at the local level. Every property owner in Michigan is subject to property tax by at least four units of government - the County, the school district, intermediate school districts, and the City or Township in which the property is located. Villages, special authorities, and community colleges may also levy taxes on that property. The property tax is determined by two factors: The tax rate and assessment on property as finally equalized by the State. The unit of measurement for the property tax, the “mill”, is defined as \$1 per \$1,000 of Taxable Value.

<u>Funds:</u>	<u>Estimated Taxable Value</u>	<u>Tax Rate</u>	<u>Levy</u>
<u>General Fund:</u>			
Charter Millage	\$ 4,320,000,000	8.7724	\$ 37,896,768
Special Levies:			
Police & Fire Pension	4,320,000,000	2.8248	12,203,136
Emergency Medical Service	4,320,000,000	.2923	1,262,736
Police	4,320,000,000	.9746	4,210,272
Fire	4,320,000,000	<u>.9746</u>	<u>4,210,272</u>
Total General Fund Operating Levy		<u>13.8387</u>	<u>\$ 59,783,184</u>
 <u>Special Revenue:</u>			
Library	4,320,000,000	.4873	\$ 2,105,136
Sanitation	4,320,000,000	1.6418	7,092,576
Parks & Recreation	4,320,000,000	<u>.9746</u>	<u>4,210,272</u>
Total Special Revenue Fund Levy		<u>3.1037</u>	<u>\$ 13,407,984</u>
Total Levy		<u>16.9424</u>	<u>\$ 73,191,168</u>

Fiscal 2010 General Fund Revenues

INDUSTRIAL FACILITY TAXES:

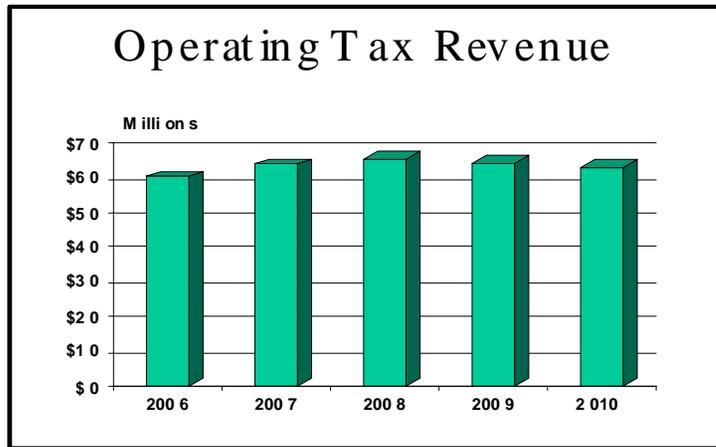
Act No. 198, P.A. 1974 was designed to provide a stimulus in the form of significant tax incentives to industry to renovate and expand aging plants and to build new plants in Michigan. Under the provisions of the Act, a local governmental unit may establish plant rehabilitation districts and industrial development districts and offer industrial firms certain property tax incentives to encourage restoration or replacement of obsolete industrial facilities and to attract new plants to the area. The tax is determined by multiplying one-half of the total mills for the year by the state-equalized value of the facilities excluding land and inventory.

<u>Funds:</u>	<u>Estimated</u> <u>State Equalized Value</u>	<u>Tax Rate</u>	<u>Levy</u>
<u>General Fund:</u>			
Charter Millage	\$ 270,000,000	4.3862	\$ 1,184,274
<u>Special Levies:</u>			
Police & Fire Pension	270,000,000	1.4124	381,348
Emergency Medical Service	270,000,000	.1462	39,474
Police	270,000,000	.4873	131,571
Fire	270,000,000	<u>.4873</u>	<u>131,571</u>
Total General Fund Operating Levy		<u>6.9194</u>	<u>\$ 1,868,238</u>
 <u>Special Revenue:</u>			
Library	270,000,000	.2437	\$ 65,799
Sanitation	270,000,000	.8209	221,643
Parks & Recreation	270,000,000	<u>.4873</u>	<u>131,571</u>
Total Special Revenue Fund Levy		<u>1.5519</u>	<u>\$ 419,013</u>
Total Levy		<u>8.4713</u>	<u>\$ 2,287,251</u>

Fiscal 2010 General Fund Revenues

City Taxes

The City's major source of revenue is generated by property taxation. This revenue calculation is based on a relationship between two variables. The first is the taxable valuation of industrial,



commercial, and residential parcels, both real and personal property.

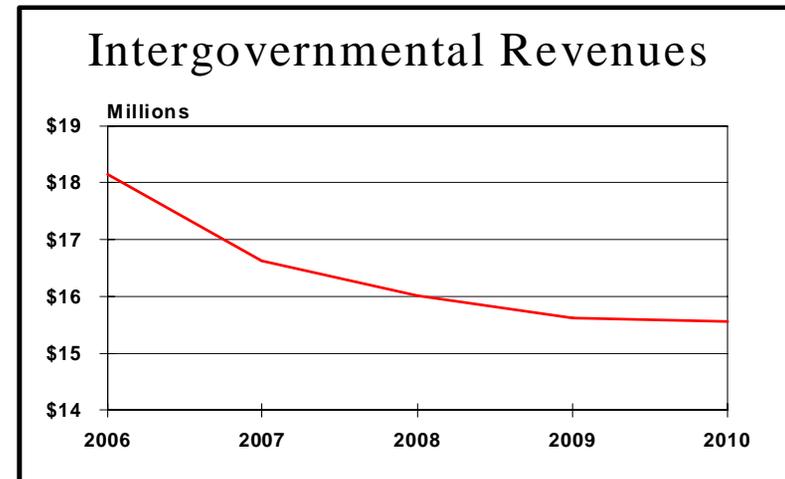
The second variable is the application of a specific tax levy for General Operations. If either of these variables increases or decreases, a relative change to the City tax revenue will be experienced.

In the Fiscal 2010 Budget, Operating City tax revenue represents 65.0% of total revenue sources, a decrease of \$478,555 or .7% less than the Fiscal 2009 Budget. The City's taxable valuation is estimated to decrease by 3.4%.

The Total General Fund Operating Levy for the 2010 Fiscal Year is 13.8387 mills per \$1,000 of taxable value. This represents an increase of .25 mills from the prior year. A corresponding decrease of .25 mills was approved in the Sanitation millage. The operating millage rate continues to be below the 14.1248 millage rate limit established by City Charter and at the 13.8387 Headlee maximum allowable levy.

Intergovernmental Revenues

Another major source of revenue to the City is Intergovernmental Revenues. This source of revenue is comprised of grants from the Federal, State, and County levels of government. The major source in this revenue category is State Shared Revenue. These revenue sharing distributions, made by the State to communities in Michigan, are distributed based on formulas determined by the State. These formulas take into consideration population estimates and sales tax collections made by the State.

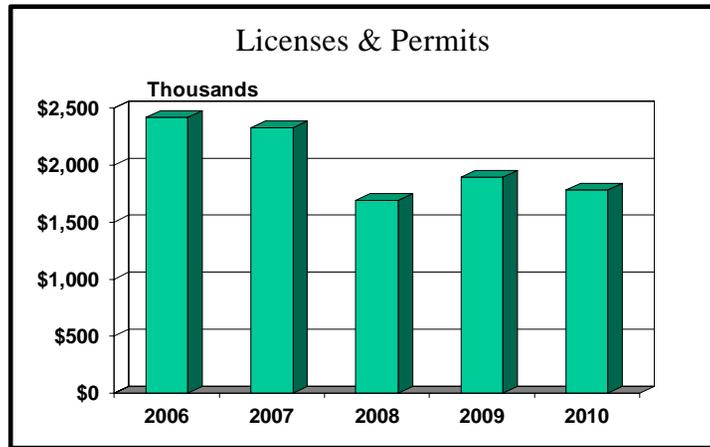


Fiscal 2010 General Fund Revenues

In Fiscal 2010, Intergovernmental Revenues represent 16.0% of total revenue sources, an increase of \$121,912 from the 2009 Fiscal Year Budget. This increase is primarily due to reimbursements for elections from the county and school districts.

Licenses & Permits

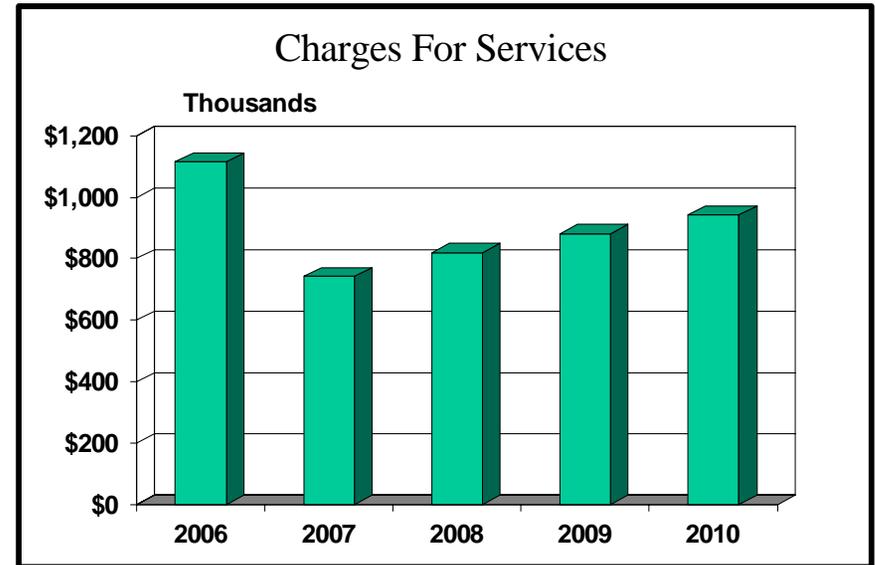
The revenue source of licenses and permits represents fees charged by City Departments to individuals and businesses that allow for the building of new structures as well as improvements made to existing structures. New structures that require permits include garages, sheds, decks, porches, and buildings. Improvements such as central air conditioning, furnace replacement, electrical and plumbing modifications, fences and pools also require permits from the respective City department.



In the Fiscal 2010 Budget, License and Permit revenues represent 1.8% of total revenue sources, a decrease of \$81,000 or 4.3% less than the Fiscal 2009 Budget.

Charges For Services

Charges for Services consists of revenue received from individuals, schools, businesses, and other City funds. These funds are used to reimburse the General Fund for services provided by General Fund departments. The primary revenue accounts within this revenue center include Engineering & Inspection Fees, City Clerk services, and Police services reimbursements.

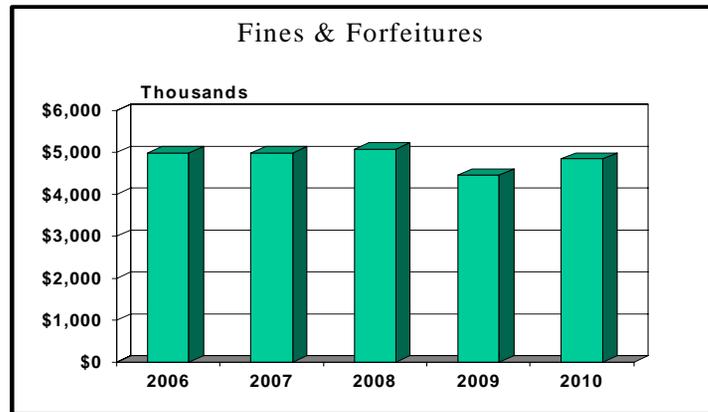


In the Fiscal 2010 Budget, Charges for Services revenues represent 1.0% of total revenue sources, a \$178,300 increase or 23.4% more than the Fiscal 2009 Budget. This is due mainly to an increase in weed mowing revenues and administrative reimbursement from the Neighborhood Stabilization Program.

Fiscal 2010 General Fund Revenues

Fines & Forfeitures

Fines & Forfeiture revenues are comprised of payments made by individuals, businesses or corporations who have violated various statutes, ordinances or laws. Included in this revenue center are

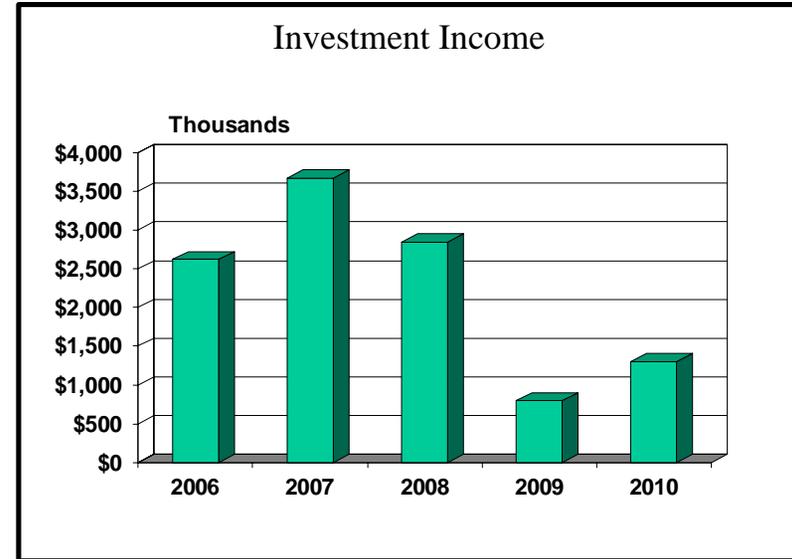


court costs, parking fines, bond forfeitures, and default judgment fees.

In the Fiscal 2010 Budget, Fines & Forfeiture revenues represent 5.0% of total revenue sources, a decrease of \$100,000 or 2.0% less than the Fiscal 2009 Budget. This decrease is a result of an anticipated decrease in the number of violations payable to the 37th District Court.

Investment Income

Investment income provides a significant contribution to revenues. These revenues are budgeted cautiously due to the fact that they are largely a direct function of interest rates.

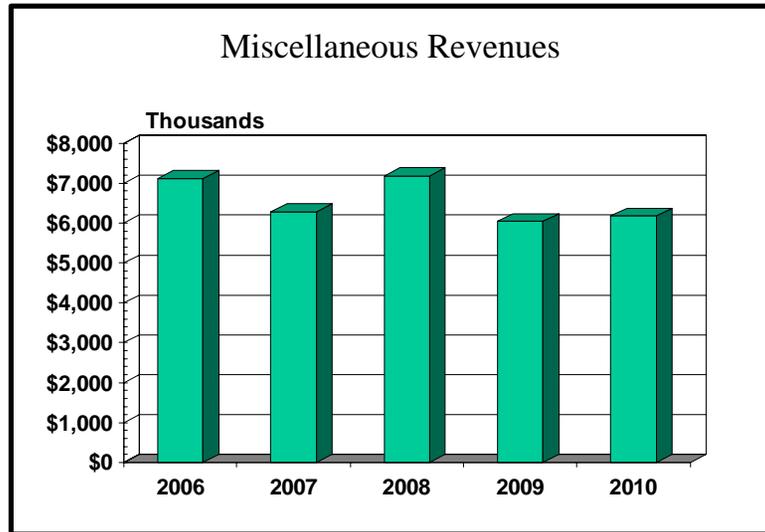


In the Fiscal 2010 Budget, Investment Income revenues represent 1.3% of total revenue sources, a decrease of \$1.2 million from the Fiscal 2009 Budget.

Miscellaneous Revenues

The revenue source of Miscellaneous Revenue includes revenues that cannot be easily classified in other revenue areas. Included in this revenue area are Rental Income and Administrative Costs from different sources, and Sale of Equipment.

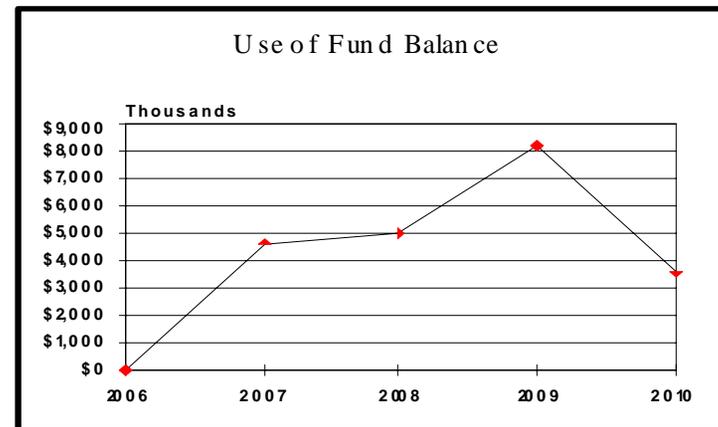
Fiscal 2010 General Fund Revenues



In the Fiscal 2010 Budget, Miscellaneous Revenues represent 6.3% of total revenue sources, an increase of \$20,725 or .3% more than the Fiscal 2009 Budget. This increase is a result of additional administrative fees charged to other funds as recommended by the cost allocation study.

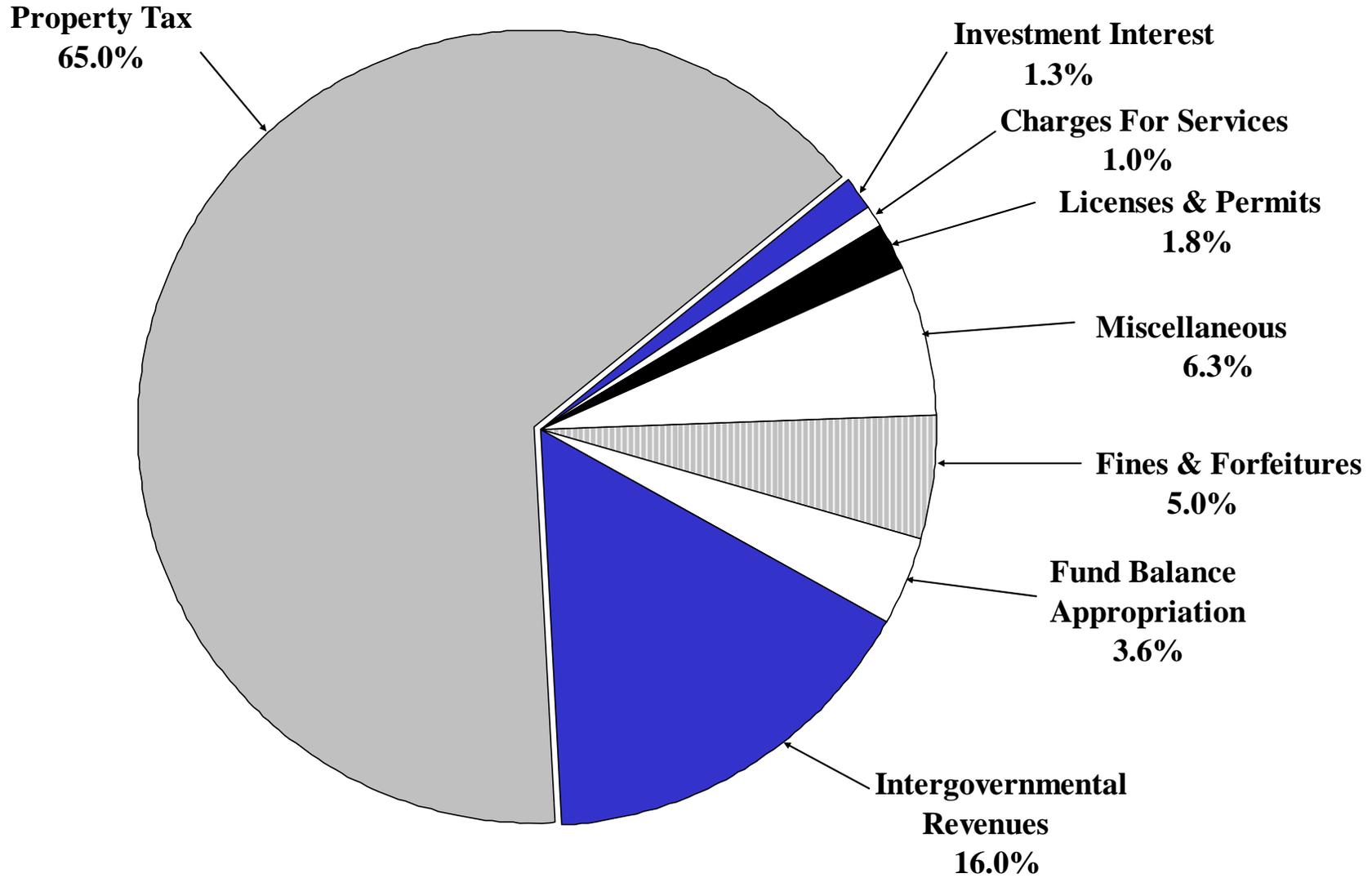
Use of Fund Balance

A use of Fund Balance exists when there is an inequality in the relationship between revenues and expenditures in a given fund. If expenditures exceed revenues, a Use of Fund Balance is needed to balance the budget.



It is anticipated that the General Fund balance at June 30, 2009 will be approximately \$28,580,009 of which \$3,500,301 will be available to finance Fiscal 2010 General Fund operations.

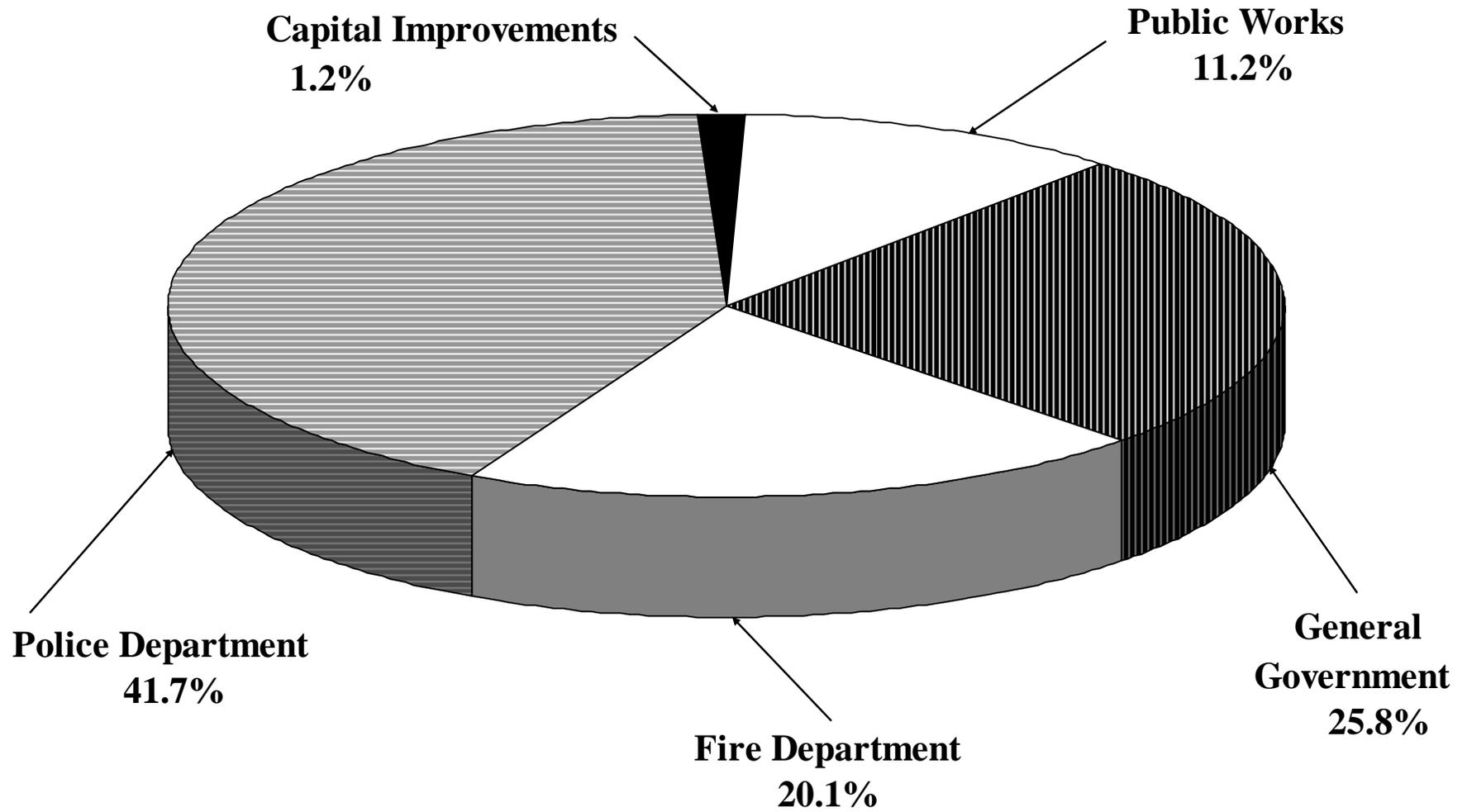
FISCAL 2010 GENERAL FUND REVENUES



GENERAL FUND REVENUES

Fiscal 2009 <u>Amended Budget</u>		<u>Description</u>	Fiscal 2010 <u>Council Adopted Budget</u>	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
60.6%	\$ 63,910,977	Property Tax	\$ 63,432,422	65.0%
14.7%	15,438,534	Intergovernmental	15,560,446	16.0%
1.8%	1,863,000	Licenses and Permits	1,782,000	1.8%
4.7%	4,940,000	Fines and Forfeitures	4,840,000	5.0%
2.4%	2,500,000	Interest on Investments	1,300,000	1.3%
0.7%	763,500	Charges for Services	941,800	1.0%
5.8%	6,157,425	Miscellaneous	6,178,150	6.3%
<u>9.3%</u>	<u>9,838,495</u>	Fund Balance Appropriated	<u>3,500,301</u>	<u>3.6%</u>
<u>100.0%</u>	<u>\$ 105,411,931</u>	Total Revenues	<u>\$ 97,535,119</u>	<u>100.0%</u>

FISCAL 2010 GENERAL FUND EXPENDITURES



GENERAL FUND APPROPRIATIONS

Fiscal 2009 <u>Amended Budget</u>		<u>Description</u>	Fiscal 2010 <u>Council Adopted Budget</u>	
<u>Percentage</u>	<u>Amount</u>		<u>Amount</u>	<u>Percentage</u>
18.5%	\$ 19,507,964	General Government	\$ 17,806,369	18.2%
6.7%	7,086,225	District Court	6,614,515	6.8%
21.4%	22,577,614	Fire Department	19,603,962	20.1%
40.3%	42,477,977	Police Department	40,666,530	41.7%
8.9%	9,402,445	Public Service	8,464,198	8.7%
2.4%	2,500,000	Street Lighting	2,400,000	2.5%
0.9%	894,706	Planning	779,545	0.8%
<u>0.9%</u>	<u>965,000</u>	Capital Improvements	<u>1,200,000</u>	<u>1.2%</u>
<u>100.0%</u>	<u>\$ 105,411,931</u>	Total Appropriations	<u>\$ 97,535,119</u>	<u>100.0%</u>

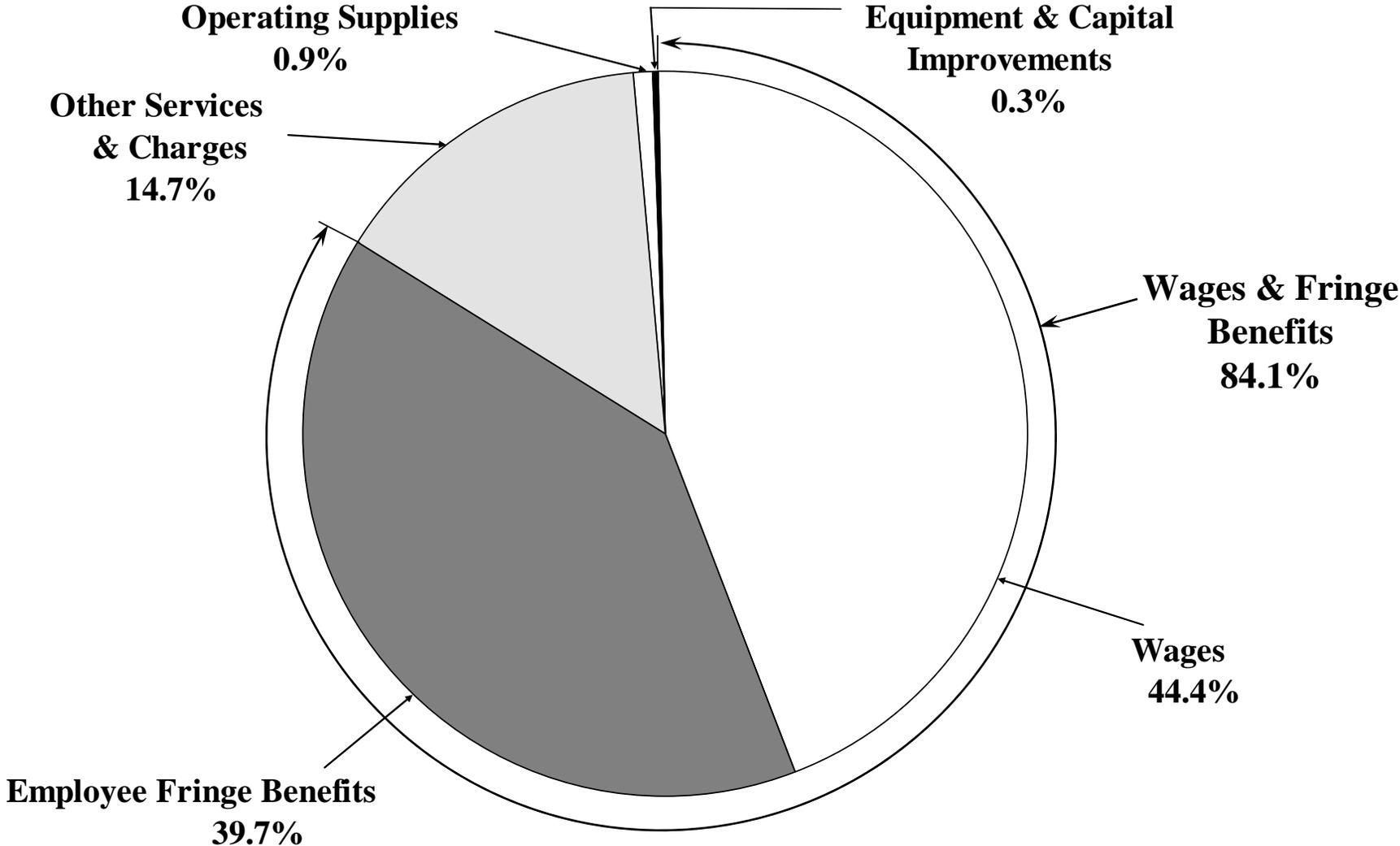
GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31		FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>GENERAL GOVERNMENT:</u>			
\$ 973,987	\$ 459,896	\$ 990,480	\$ 1,050,608	Council	\$ 1,031,982	\$ 1,031,982	\$ 1,106,282
6,476,905	3,654,287	6,985,469	7,086,225	District Court	6,792,698	6,579,944	6,614,515
824,750	314,569	712,500	769,601	Mayor	770,390	768,390	759,805
1,511,485	781,680	1,426,108	1,734,816	Clerk	1,632,661	1,604,835	1,555,054
1,409,191	711,236	1,558,135	1,780,987	Treasurer	1,776,661	1,657,989	1,642,989
2,254,710	1,219,795	2,456,004	2,540,944	Controller	2,485,767	2,483,767	2,456,845
648,898	413,927	727,224	719,614	Information Systems	718,034	713,034	718,034
1,653,633	909,733	1,765,381	1,834,316	Legal	1,728,503	1,725,503	1,761,056
1,536,187	843,533	1,692,927	1,829,153	Assessing	1,682,361	1,676,435	1,676,535
440,258	273,346	524,608	519,216	Labor Relations	510,024	508,024	504,024
803,702	422,546	851,338	847,558	Personnel	827,546	824,596	825,833
709,545	443,037	933,575	956,175	Property Maintenance Inspection	737,392	732,892	656,835
3,718,336	1,581,367	4,841,224	4,619,574	Administration Unallocated Expense	3,918,800	3,918,800	3,867,000
				<u>Commissions:</u>			
123,135	67,866	149,125	153,958	Police & Fire Civil Service	160,386	155,761	142,904
16,648	10,310	22,860	24,060	Zoning Board of Appeals	27,060	26,060	24,060
17,582	21,458	36,678	40,519	Beautification	86,269	30,851	30,851
27,265	20,982	28,800	28,800	Cultural	28,800	28,800	28,800
11,973	3,789	17,150	17,400	Crime	14,400	14,400	14,400
13,321	6,574	12,714	12,714	Historical	12,407	10,262	10,262
-	-	-	-	City Retirement	-	-	-
-	-	-	-	Police & Fire Retirement	-	-	-
2,181	965	4,451	4,451	Council of Commissions	3,500	3,500	3,500
5,683	784	8,200	8,300	Village Historical	15,272	8,300	8,300
5,873	4,980	12,998	12,700	Animal Welfare	10,000	10,000	10,000
2,500	2,493	2,500	2,500	Senior Health Care Services	3,000	3,000	3,000
<u>\$ 23,187,748</u>	<u>\$ 12,169,153</u>	<u>\$ 25,760,449</u>	<u>\$ 26,594,189</u>	Total General Government	<u>\$ 24,973,913</u>	<u>\$ 24,517,125</u>	<u>\$ 24,420,884</u>
				<u>PUBLIC SAFETY:</u>			
\$ 21,046,438	\$ 10,558,145	\$ 20,906,380	\$ 22,577,614	Fire Department	\$ 25,194,030	\$ 20,041,787	\$ 19,603,962
40,762,522	20,392,787	41,250,322	41,952,508	Police Department	41,387,173	40,379,546	40,164,673
287,091	142,089	329,802	332,629	Animal Control	299,829	299,829	309,582
166,120	90,994	192,464	192,840	Civil Defense	192,275	192,275	192,275
<u>\$ 62,262,171</u>	<u>\$ 31,184,015</u>	<u>\$ 62,678,968</u>	<u>\$ 65,055,591</u>	Total Public Safety	<u>\$ 67,073,307</u>	<u>\$ 60,913,437</u>	<u>\$ 60,270,492</u>

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31		FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>PUBLIC SERVICES:</u>			
\$ 404,608	\$ 188,927	\$ 378,555	\$ 380,788	Director	\$ 378,202	\$ 378,202	\$ 375,702
1,166,085	679,657	1,480,539	1,626,806	Engineering and Inspection	1,629,546	1,387,341	1,387,341
2,127,020	1,241,208	2,465,117	2,693,472	Building Inspections	2,925,136	2,719,770	2,917,922
1,911,054	934,800	1,961,449	2,118,629	DPW Garage	2,318,686	1,992,516	1,992,516
1,801,915	902,412	1,849,330	2,582,750	Building Maintenance	2,697,397	1,850,467	1,790,717
2,373,401	1,000,833	2,450,000	2,500,000	Street Lighting	2,500,000	2,500,000	2,400,000
<u>\$ 9,784,083</u>	<u>\$ 4,947,837</u>	<u>\$ 10,584,990</u>	<u>\$ 11,902,445</u>	Total Public Services	<u>\$ 12,448,967</u>	<u>\$ 10,828,296</u>	<u>\$ 10,864,198</u>
<u>\$ 739,737</u>	<u>\$ 456,039</u>	<u>\$ 862,278</u>	<u>\$ 894,706</u>	<u>PLANNING:</u>	<u>\$ 820,050</u>	<u>\$ 802,724</u>	<u>\$ 779,545</u>
<u>\$ 942,905</u>	<u>\$ 464,750</u>	<u>\$ 965,000</u>	<u>\$ 965,000</u>	<u>CAPITAL IMPROVEMENTS:</u>	<u>\$ 1,200,000</u>	<u>\$ 1,200,000</u>	<u>\$ 1,200,000</u>
<u>\$ 96,916,644</u>	<u>\$ 49,221,794</u>	<u>\$ 100,851,685</u>	<u>\$ 105,411,931</u>	TOTAL GENERAL FUND	<u>\$106,516,237</u>	<u>\$ 98,261,582</u>	<u>\$ 97,535,119</u>

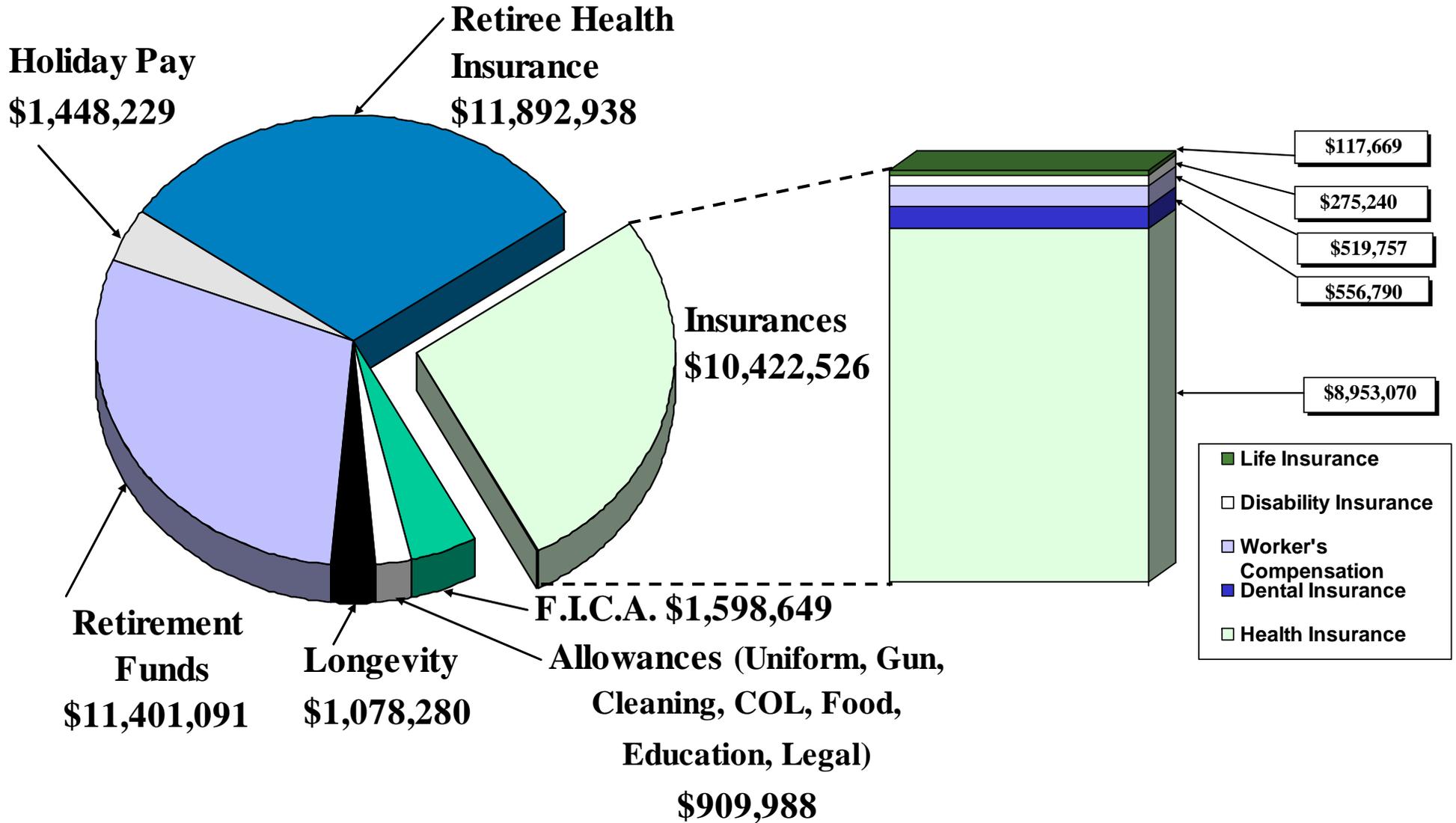
GENERAL FUND BY TYPE OF EXPENDITURE FISCAL 2010



FISCAL 2010
GENERAL FUND BUDGET DATA

<u>Department</u>	Fiscal 2010 Council Adopted Budget	Personnel Services	Employee Benefits	Supplies	Other Services & Charges	Capital Equipment & Improvements
Council	\$ 1,106,282	\$ 488,788	\$ 497,494	\$ 6,000	\$ 114,000	\$ -
District Court	6,614,515	2,742,489	2,464,976	47,500	1,359,550	-
Mayor	759,805	503,851	237,104	11,000	7,850	-
Clerk	1,555,054	605,389	476,298	26,000	447,367	-
Treasurer	1,642,989	694,550	624,439	11,000	313,000	-
Controller	2,456,845	1,271,447	1,156,898	22,000	6,500	-
Information Systems	718,034	245,595	204,550	5,600	257,289	5,000
Legal	1,761,056	968,225	757,031	5,000	30,800	-
Assessing	1,676,535	799,689	804,346	5,000	67,500	-
Labor Relations	504,024	197,173	207,851	2,000	97,000	-
Personnel	825,833	400,834	326,449	4,500	94,050	-
Property Maintenance Inspection	656,835	316,513	36,822	11,000	292,500	-
Unallocated Expense	3,867,000	-	68,000	-	3,799,000	-
Commissions (12)	276,077	71,468	64,647	26,200	113,762	-
TOTAL GENERAL GOVERNMENT	\$ 24,420,884	\$ 9,306,011	\$ 7,926,905	\$ 182,800	\$ 7,000,168	\$ 5,000
Fire Department	\$ 19,603,962	\$ 9,485,076	\$ 8,961,174	\$ 211,000	\$ 846,762	\$ 99,950
Police Department	40,164,673	20,305,140	18,279,591	121,500	1,322,200	136,242
Animal Control	309,582	120,135	120,947	1,500	67,000	-
Civil Defense	192,275	93,806	76,669	300	21,500	-
TOTAL PUBLIC SAFETY	\$ 60,270,492	\$ 30,004,157	\$ 27,438,381	\$ 334,300	\$ 2,257,462	\$ 236,192
Director	\$ 375,702	\$ 260,265	\$ 105,937	\$ 7,500	\$ 2,000	\$ -
Engineering and Inspections	1,387,341	605,077	598,930	15,000	168,334	-
Building Inspections	2,917,922	1,570,264	1,273,658	23,000	51,000	-
DPW Garage	1,992,516	484,729	472,794	240,000	794,993	-
Building Maintenance	1,790,717	772,126	642,091	65,000	311,500	-
Street Lighting	2,400,000	-	-	-	2,400,000	-
TOTAL PUBLIC SERVICE	\$ 10,864,198	\$ 3,692,461	\$ 3,093,410	\$ 350,500	\$ 3,727,827	\$ -
Planning	\$ 779,545	\$ 307,540	\$ 293,005	\$ 6,500	\$ 172,500	\$ -
Capital Improvements	\$ 1,200,000	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -
TOTAL GENERAL FUND	\$ 97,535,119	\$ 43,310,169	\$ 38,751,701	\$ 874,100	\$ 14,357,957	\$ 241,192
PERCENTAGES	<u>100.0%</u>	<u>44.4%</u>	<u>39.7%</u>	<u>0.9%</u>	<u>14.7%</u>	<u>0.3%</u>

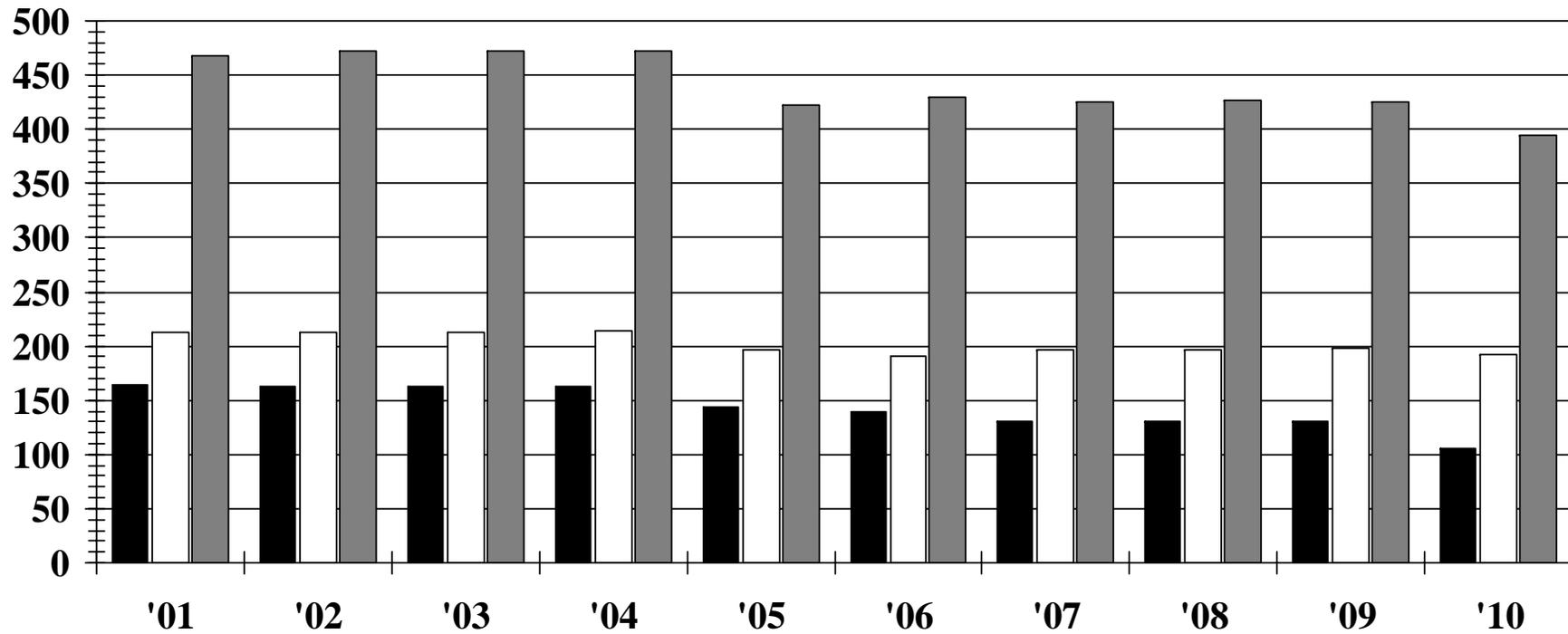
TOTAL CITY FRINGE BENEFITS FISCAL YEAR 2010 \$38,751,701



FULL TIME POSITIONS CHART

FISCAL 2001 - 2010

TOTAL	844	848	847	849	762	760	753	754	754	692
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AUTHORIZED FULL-TIME POSITIONS FY 2006 to FY 2010

	<u>Council Adopted Fiscal 2006</u>	<u>Council Adopted Fiscal 2007</u>	<u>Council Adopted Fiscal 2008</u>	<u>Council Adopted Fiscal 2009</u>	<u>Council Adopted Fiscal 2010</u>
<u>GENERAL FUND:</u>					
Council	13	13	13	13	13
District Court	50	50	49	49	49
Mayor	7	7	7	7	7
Clerk	8	9	9	9	9
Treasurer	12	12	12	12	11
Controller	19	19	19	19	18
Information Systems	3	3	3	3	3
Legal	11	11	11	11	11
Assessing	12	12	12	12	12
Labor Relations	1	1	1	2	2
Personnel	6	6	6	6	6
Property Maintenance Inspection	-	3	3	4	1
Commissions (12)	3	3	3	3	3
TOTAL GENERAL GOVERNMENT	<u>145</u>	<u>149</u>	<u>148</u>	<u>150</u>	<u>145</u>
Fire Department	148	148	148	147	121
Police Department	278	274	276	275	270
Animal Control	2	2	2	2	2
Civil Defense	1	1	1	1	1
TOTAL PUBLIC SAFETY	<u>429</u>	<u>425</u>	<u>427</u>	<u>425</u>	<u>394</u>
Director	4	4	4	3	3
Engineering and Inspections	8	8	8	8	7
Service	3	-	-	-	-
Building Inspections	17	17	17	17	18
DPW Garage	8	8	8	8	7
Building Maintenance	15	15	15	15	9
TOTAL PUBLIC SERVICE	<u>55</u>	<u>52</u>	<u>52</u>	<u>51</u>	<u>44</u>
Planning	4	5	5	5	5
TOTAL GENERAL FUND	<u>633</u>	<u>631</u>	<u>632</u>	<u>631</u>	<u>588</u>
<u>SPECIAL REVENUE FUNDS:</u>					
Michigan Transportation	41	35	35	35	30
Library	16	16	16	16	16
Recreation	20	20	20	20	20
Communications	6	6	6	6	5
Sanitation	42	42	42	42	29
Rental Ordinance	2	2	2	3	3
Downtown Development Authority	-	1	1	1	1
TOTAL SPECIAL REVENUE FUNDS	<u>127</u>	<u>122</u>	<u>122</u>	<u>123</u>	<u>104</u>
GRAND TOTAL	<u>760</u>	<u>753</u>	<u>754</u>	<u>754</u>	<u>692</u>

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON
FISCAL 2009 AMENDED BUDGET Vs FISCAL 2010 COUNCIL ADOPTED

	<u>DEPARTMENTAL MANPOWER</u>			<u>DEPARTMENTAL BUDGET</u>					
	<u>FULL TIME</u>			Fiscal 2009		Fiscal 2010		Departmental	
	Amended Budget	Council Adopted Budget	Increase (Decrease)	Amount	% of Budget	Amount	% of Budget	Increase (Decrease) Amount	% of Change
<u>GENERAL FUND:</u>									
Council	13	13	-	\$ 1,050,608	1.0%	\$ 1,106,282	1.1%	\$ 55,674	5.3%
District Court	49	49	-	7,086,225	6.7%	6,614,515	6.8%	(471,710)	(6.7)%
Mayor	7	7	-	769,601	0.7%	759,805	0.8%	(9,796)	(1.3)%
Clerk	9	9	-	1,734,816	1.7%	1,555,054	1.6%	(179,762)	(10.4)%
Treasurer	12	11	(1)	1,780,987	1.7%	1,642,989	1.7%	(137,998)	(7.7)%
Controller	19	18	(1)	2,540,944	2.4%	2,456,845	2.5%	(84,099)	(3.3)%
Information Systems	3	3	-	719,614	0.7%	718,034	0.7%	(1,580)	(0.2)%
Legal	11	11	-	1,834,316	1.7%	1,761,056	1.8%	(73,260)	(4.0)%
Assessing	12	12	-	1,829,153	1.7%	1,676,535	1.7%	(152,618)	(8.3)%
Labor Relations	2	2	-	519,216	0.5%	504,024	0.5%	(15,192)	(2.9)%
Personnel	6	6	-	847,558	0.8%	825,833	0.8%	(21,725)	(2.6)%
Property Maintenance Inspection	4	1	(3)	956,175	0.9%	656,835	0.7%	(299,340)	(31.3)%
Unallocated Expense	-	-	-	4,619,574	4.4%	3,867,000	4.0%	(752,574)	(16.3)%
Commissions (12)	3	3	-	305,402	0.3%	276,077	0.3%	(29,325)	(9.6)%
TOTAL GENERAL GOVERNMENT	<u>150</u>	<u>145</u>	<u>(5)</u>	<u>\$ 26,594,189</u>	<u>25.2%</u>	<u>\$ 24,420,884</u>	<u>25.0%</u>	<u>\$ (2,173,305)</u>	<u>(8.2)%</u>
Fire Department	147	121	(26)	\$ 22,577,614	21.4%	\$ 19,603,962	20.1%	\$ (2,973,652)	(13.2)%
Police Department	275	270	(5)	41,952,508	39.8%	40,164,673	41.2%	(1,787,835)	(4.3)%
Animal Control	2	2	-	332,629	0.3%	309,582	0.3%	(23,047)	(6.9)%
Civil Defense	1	1	-	192,840	0.2%	192,275	0.2%	(565)	(0.3)%
TOTAL PUBLIC SAFETY	<u>425</u>	<u>394</u>	<u>(31)</u>	<u>\$ 65,055,591</u>	<u>61.7%</u>	<u>\$ 60,270,492</u>	<u>61.8%</u>	<u>\$ (4,785,099)</u>	<u>(7.4)%</u>
Director	3	3	-	\$ 380,788	0.4%	\$ 375,702	0.4%	\$ (5,086)	(1.3)%
Engineering and Inspections	8	7	(1)	1,626,806	1.5%	1,387,341	1.4%	(239,465)	(14.7)%
Building Inspections	17	18	1	2,693,472	2.6%	2,917,922	3.0%	224,450	8.3%
DPW Garage	8	7	(1)	2,118,629	2.0%	1,992,516	2.1%	(126,113)	(6.0)%
Building Maintenance	15	9	(6)	2,582,750	2.4%	1,790,717	1.8%	(792,033)	(30.7)%
Street Lighting	-	-	-	2,500,000	2.4%	2,400,000	2.5%	(100,000)	(4.0)%
TOTAL PUBLIC SERVICE	<u>51</u>	<u>44</u>	<u>(7)</u>	<u>\$ 11,902,445</u>	<u>11.3%</u>	<u>\$ 10,864,198</u>	<u>11.2%</u>	<u>\$ (1,038,247)</u>	<u>(8.7)%</u>
Planning	5	5	-	\$ 894,706	0.9%	\$ 779,545	0.8%	\$ (115,161)	(12.9)%
Capital Improvements	-	-	-	\$ 965,000	0.9%	\$ 1,200,000	1.2%	\$ 235,000	24.4%
TOTAL GENERAL FUND	<u>631</u>	<u>588</u>	<u>(43)</u>	<u>\$ 105,411,931</u>	<u>100.0%</u>	<u>\$ 97,535,119</u>	<u>100.0%</u>	<u>\$ (7,876,812)</u>	<u>(7.5)%</u>

(CONTINUED)

GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGET COMPARISON
FISCAL 2009 AMENDED BUDGET Vs FISCAL 2010 COUNCIL ADOPTED

DEPARTMENTAL MANPOWER

DEPARTMENTAL BUDGET

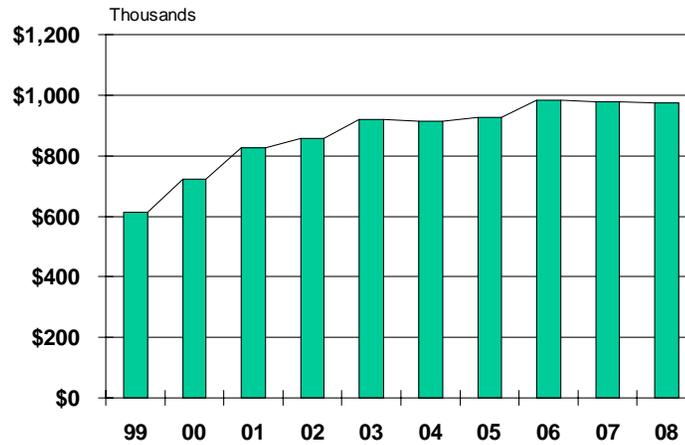
	<u>FULL TIME</u>			Fiscal 2009		Fiscal 2010		Departmental	
	Amended Budget	Council Adopted Budget	Increase (Decrease)	Amount	% of Budget	Amount	% of Budget	Increase (Decrease) Amount	% of Change
<u>SPECIAL REVENUE FUNDS:</u>									
Michigan Transportation	35	30	(5)	\$ 13,324,329	29.0%	\$ 10,389,576	26.5%	\$ (2,934,753)	(22.0)%
Library	16	16	-	3,199,724	7.0%	3,197,979	8.1%	(1,745)	(0.1)%
Recreation	20	20	-	7,828,447	17.1%	7,429,319	18.9%	(399,128)	(5.1)%
Communications	6	5	(1)	1,758,261	3.8%	1,675,157	4.3%	(83,104)	(4.7)%
Sanitation	42	29	(13)	12,356,211	26.9%	8,595,220	21.9%	(3,760,991)	(30.4)%
Rental Ordinance	3	3	-	418,896	0.9%	436,373	1.1%	17,477	4.2%
Vice Crime Confiscation	-	-	-	100,000	0.2%	100,000	0.3%	-	0.0%
Drug Forfeiture	-	-	-	433,000	0.9%	587,642	1.5%	154,642	35.7%
Act 302 Police Training	-	-	-	52,000	0.1%	60,000	0.1%	8,000	15.4%
Downtown Development Authority	1	1	-	6,453,969	14.1%	6,777,012	17.3%	323,043	5.0%
TOTAL SPECIAL REVENUE FUNDS	123	104	(19)	\$ 45,924,837	100.0%	\$ 39,248,278	100.0%	\$ (6,676,559)	(14.5)%
GRAND TOTAL	754	692	(62)	\$ 151,336,768		\$ 136,783,397		\$ (14,553,371)	(9.6)%

**GENERAL FUND
DEPARTMENTAL
EXPENDITURES**

CITY COUNCIL

The City Council is elected at large by the voters of Warren for a four-year term. The Council President and Secretary of the Council are chosen by the Council. The Council, as a legislative body, determines the overall policy to be followed by the administration, and is charged with enacting such legislation as would serve the best interests of the City. In holding the purse strings, it is also responsible for approving the City Budget in its final form. The Council also confirms certain administrative appointments. Regular meetings of the Council are held in the Council chambers located in the Warren Community Center, on the second and fourth Tuesdays of each month. The meetings are open and the public is invited to attend.

EXPENDITURE HISTORY CITY COUNCIL



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>COUNCIL</u>								
Council Member	9	\$ 27,554	9	\$ 27,554	9	\$ 27,554	9	\$ 27,554
Deputy Council Secretary	1	69,376	1	69,640	1	69,640	1	69,640
Senior Administrative Secretary/Council	3	55,435	3	55,699	3	55,699	3	55,699
Clerical-Co-op		10,000		1,000		1,000		1,000
Overtime	—	4,500	—	2,100	—	2,100	—	2,100
Total Personnel	<u>13</u>		<u>13</u>		<u>13</u>		<u>13</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT COUNCIL	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 248,321	\$ 124,677	\$ 247,651	\$ 247,644	Elected Officials	\$ 247,986	\$ 247,986	\$ 247,986
238,658	89,544	205,594	236,289	Permanent Employees	237,702	237,702	237,702
-	-	10,000	10,000	Clerical Co-op	1,000	1,000	1,000
3,077	605	4,500	4,500	Overtime	2,100	2,100	2,100
				Employee Benefits:			
38,156	17,750	37,439	39,941	Social Security	38,739	38,739	38,739
173,309	85,812	169,632	180,778	Employee Insurance	195,633	195,633	195,633
115,107	51,892	109,786	124,565	Retiree Health Insurance	122,326	122,326	122,326
12,488	6,800	9,018	12,414	Longevity	10,148	10,148	10,148
103,474	48,859	103,358	103,502	Retirement Fund	127,773	127,773	127,773
621	175	607	860	Cost of Living	860	860	860
2,850	-	1,800	3,600	Auto Allowance	-	-	-
1,920	922	1,920	2,015	Legal Services	2,015	2,015	2,015
5,897	6,026	9,000	10,000	Office Supplies	6,000	6,000	6,000
				Other Services and Charges:			
731	430	1,500	2,500	Postage	2,500	2,500	2,500
-	-	2,000	2,000	Educational Expense	-	-	-
4,911	2,033	34,000	34,000	Contractual Services	6,000	6,000	81,000
20,343	15,000	30,000	30,000	Court Reporter	25,000	25,000	25,000
1,460	896	2,200	3,000	Telephone	2,000	2,000	2,000
-	-	-	-	Mileage	1,200	1,200	500
2,664	3,000	5,000	3,000	Printing and Publishing	3,000	3,000	3,000
				Capital Outlay:			
-	5,475	5,475	-	Equipment - Office	-	-	-
<u>\$ 973,987</u>	<u>\$ 459,896</u>	<u>\$ 990,480</u>	<u>\$ 1,050,608</u>	Total Council	<u>\$ 1,031,982</u>	<u>\$ 1,031,982</u>	<u>\$ 1,106,282</u>

37TH DISTRICT COURT

The 37th District Court is part of a State system and operates under the supervision of the Michigan Supreme Court. The four district judges, who must be attorneys, are elected by the citizens of Warren and Center Line for six-year terms.

The District Court has exclusive jurisdiction over the following matters:

- a) All civil litigation up to \$25,000.
- b) The arraignment, setting of bail, and preliminary examination of all criminal felony cases.
- c) All criminal misdemeanor violations of State Statutes where the penalty does not exceed one year in jail.
- d) All City Ordinance violations.
- e) All traffic violations.

The District Court also handles marriages, landlord-tenant litigation, evictions, and land contract forfeitures. Garnishments and other creditor collection procedures also originate in the District Court.

A Small Claims Division for civil cases under \$3,000 is provided in the District Court. Hearings are held, where all parties appear without attorneys. Claims are decided and judgments may be entered for money damages only.

In the 37th District Court all testimony is recorded, and every person who appears before the Court has a right to have his case tried by the Judge or by a jury of six citizens (except in Small Claims cases and civil infraction traffic violations). All appeals from the District Court are made to the Macomb County Circuit Court.

Fines and fees assessed and collected by the 37th District Court are transferred either to the State of Michigan, the County of Macomb, or the Cities of Warren and Center Line. As the District Control Unit for the 37th District Court, the City of Warren receives the vast majority of all fines and fees collected.

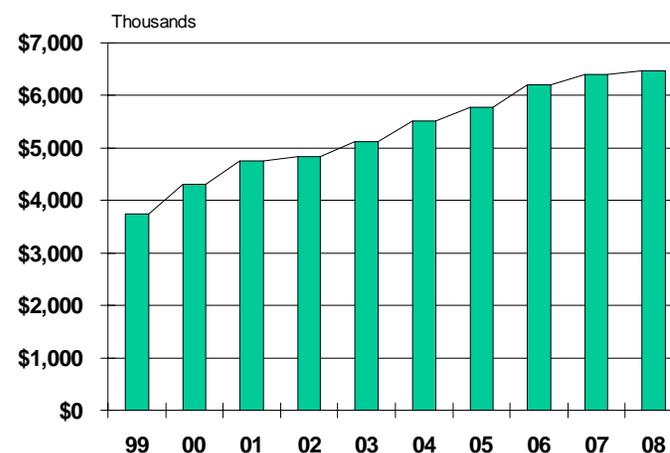
37TH DISTRICT COURT

Fiscal 2010 Performance Objectives

1. To process in a speedy and efficient manner all cases filed in the 37th District Court.
2. To enforce all sanctions and sentences imposed by the Judges of the Court, through the use of drivers' license sanctions, vehicle immobilization, warrants, show cause hearings and probation enforcement.
3. To extend the use of community service programs to assist in the clean-up of property maintenance violations.
4. To increase utilization of the Probation Department.
5. To reduce the backlog of open files with outstanding fines and costs owing.
6. To continue rigorous collection efforts pertaining to appointed counsel fee reimbursement.
7. To maintain an effective and productive Drug Court.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Small Claims	725	1,100	800	800
Landlord & Tenant	4,890	4,400	5,000	5,000
Parking Tickets	1,518	1,500	1,300	1,300
Traffic Misdemeanor & Civil	55,606	58,000	54,000	54,000
Non-Traffic Felony	2,717	2,200	2,800	2,800
Non-Traffic Misdemeanor & Civil	2,449	2,400	2,000	2,000
Traffic OUIL/OWI	656	600	600	600
General Civil	6,098	5,500	6,000	6,000
Probation – Active Cases	1,118	1,200	1,200	1,200
Pre-sentence Investigations	368	400	400	-
Alcohol Evaluations	459	500	500	-
Pre-sentence Investigations/Alcohol Evaluations	-	-	-	900

EXPENDITURE HISTORY 37th DISTRICT COURT



GENERAL FUND PERSONNEL

<u>37TH DISTRICT COURT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Judge	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724	4	\$ 45,724
Court Administrator	1	105,377	1	105,641	1	105,641	1	105,641
Chief Probation Officer	1	71,498	1	71,762	1	71,762	1	71,762
Probation Officer	3	62,675	3	62,939	3	62,939	3	62,939
Office Manager	1	62,396	1	62,660	1	62,660	1	62,660
Court Recorder	4	62,396	4	62,660	4	62,660	4	62,660
Drug Court Coordinator	1	62,396	1	62,660	1	62,660	1	62,660
Court Officer	5	57,941	5	58,205	5	58,205	5	58,205
Court Clerk II	6	53,275	6	53,539	6	53,539	6	53,539
Court Clerk I	6	50,398	6	50,662	6	50,662	6	50,662
Court Typist	6	46,929	6	47,193	6	47,193	6	47,193
Court File Clerk	11	43,728	12 (b)	43,992	10 (d)	43,992	11	43,992
Temporary Employees		120,000		170,000		135,000		145,000
Overtime	—	2,000	—	4,983	—	3,000	—	1,500
Total Personnel	<u>49</u>		<u>50</u>		<u>48</u>		<u>49</u>	

(a) Wage rates are based on Local 1250 Court Employees and Local 412 Unit 35 contracts that expire 6/30/09.

(b) New position.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT 37TH DISTRICT COURT	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 180,029	\$ 81,965	\$ 172,007	\$ 180,136	Elected Officials	\$ 183,600	\$ 183,600	\$ 183,600
2,363,431	1,272,712	2,445,588	2,416,166	Permanent Employees	2,456,560	2,374,223	2,412,389
136,518	77,867	155,000	120,000	Temporary Employees	170,000	135,000	145,000
80,051	46,138	105,000	178,624	Temporary Employees-Drug Court	-	-	-
1,489	-	2,000	2,000	Overtime	4,983	3,000	1,500
				Employee Benefits:			
202,992	110,347	213,685	218,070	Social Security	211,773	202,425	206,059
571,784	326,002	625,240	673,001	Employee Insurance	721,949	701,035	718,403
710,227	454,633	872,714	872,085	Retiree Health Insurance	762,836	746,624	746,506
88,852	54,350	89,443	95,669	Longevity	91,113	90,233	90,233
679,799	375,787	721,448	743,435	Retirement Fund	692,744	683,404	686,505
7,510	2,402	7,263	9,675	Cost of Living	9,890	9,460	9,675
7,053	3,610	7,373	6,975	Legal Services	7,750	7,440	7,595
47,977	31,701	52,000	52,000	Office Supplies	60,000	52,000	47,500
				Other Services and Charges:			
16,257	7,978	18,000	18,000	Postage	18,000	18,000	16,000
21,847	6,784	22,000	22,000	Bank Service Charges	22,000	22,000	22,000
15,300	12,800	15,700	16,000	Auditing	16,000	16,000	16,000
38,609	21,674	45,000	45,000	Contractual Services	45,000	45,000	41,800
180,017	175,000	180,000	175,000	Contractual Services - Data Processing	225,000	225,000	200,000
-	-	-	-	Contractual Services - Judge/Magistrate	25,000	25,000	25,000
22,622	9,636	50,000	50,000	Drug Court Expense	50,000	50,000	50,000
-	-	6,999	6,999	W.R.A.P. Drug Court Expense	-	-	-
13,234	1,140	8,281	8,281	Justice Assistance Grant Expense - 2006	-	-	-
58,700	33,963	40,726	40,726	Justice Assistance Grant Expense - 2007	-	-	-
-	15,087	65,947	65,947	Justice Assistance Grant Expense - 2008	-	-	-
5,190	12,273	12,277	12,277	Michigan Drug Court Grant Expense - 2005	-	-	-
3,441	5,470	12,659	12,659	Michigan Drug Court Grant Expense - 2006	-	-	-
450	18	500	500	Transcripts	500	500	250
611,188	181,425	600,000	600,000	Counsel for Indigent Defendants	550,000	550,000	550,000
17,191	7,885	22,000	26,000	Witness and Jury Fees	26,000	26,000	26,000
28,628	11,501	30,000	32,000	Telephone	32,000	32,000	32,000
2,169	933	2,500	3,000	Mileage	3,000	3,000	1,500
-	-	-	-	Conferences and Workshops	10,000	-	-
88,456	43,734	110,000	110,000	Public Utilities	110,000	110,000	110,000
250,000	250,000	250,000	250,000	Building Rental	250,000	250,000	250,000
10,397	11,743	13,000	13,000	Books	13,000	13,000	13,000
5,535	2,610	6,000	6,000	Memberships and Dues	6,000	6,000	6,000
				Capital Outlay:			
9,962	5,119	5,119	5,000	Equipment - Office	18,000	-	-
\$ 6,476,905	\$ 3,654,287	\$ 6,985,469	\$ 7,086,225	Total 37th District Court	\$ 6,792,698	\$ 6,579,944	\$ 6,614,515

MAYOR

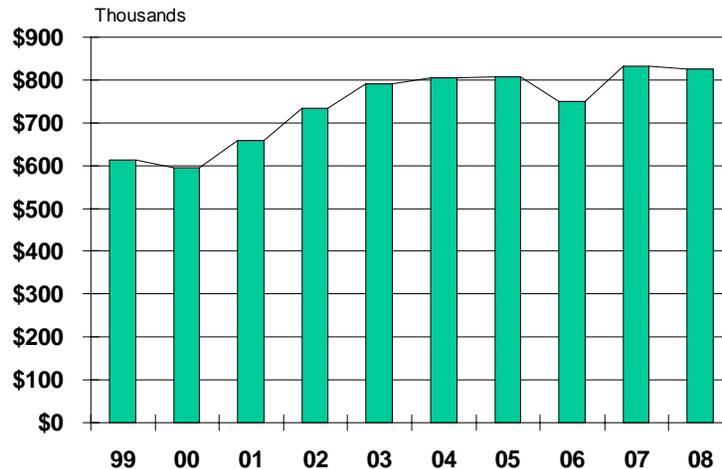
The Mayor, the City's chief elected official, is elected to a four-year term by Warren voters. He serves as liaison between Warren and other governmental agencies at all levels.

As the Chief Executive Officer of the City, he through his department heads is responsible for the day to day operations of the City. He also renders his recommendation on all labor contracts to City Council for their consideration and approval.

The duties of the Mayor include serving as signatory on official City documents as required by Council, City Charter, state or federal law, including validation of bonds, notes, and contracts along with the City Clerk, and/or Treasurer. He prepares the City budget and presents it to Council with comments in April of each year. Additionally, the Mayor has veto power over Council actions as they relate to ordinances, resolutions, and Council proceedings.

The Mayor presides over many ceremonial activities. He also is the appointing authority of all the City's major departments and has the power to prevent disorder, preserve the public peace and health, and provide for the safety of persons and property.

EXPENDITURE HISTORY MAYOR



GENERAL FUND PERSONNEL

<u>MAYOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Mayor	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212	1	\$ 110,212
Administrative Supervisor	-	-	1 (c)	80,264	1 (c)	80,264	1 (c)	80,264
Chief of Staff	1	68,190	- (c)	-	- (c)	-	- (c)	-
Economic Development Director	1	72,981	1	78,245 (e)	1	78,245 (e)	1	78,245 (e)
Assistant to the Mayor	1	61,886	- (c)	-	- (c)	-	- (c)	-
Clerical Technician	-	-	1 (c)	37,000	1 (c)	37,000	1 (c)	37,000
Neighborhood Services Coordinator	1	56,593	1	38,000 (e)	1	38,000 (e)	1	38,000 (e)
Secretary to the Mayor	1	56,773	1	57,037	1	57,037	1	57,037
Administrative Technician-Mayor	1	49,450	1	54,264 (e)	1	54,264 (e)	1	54,264 (e)
Clerical Co-op/Temporary	—	45,000	—	50,000	—	50,000	—	47,000
Total Personnel	<u>7</u>		<u>7</u>		<u>7</u>		<u>7</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

(c) Reclassification of Chief of Staff to Administrative Supervisor and Assistant to the Mayor to Clerical Technician.

(e) Reflects increases of \$5,000 for Economic Development Director, \$4,550 for Administrative Technician-Mayor and decrease of \$18,857 for Neighborhood Services Coordinator.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT MAYOR	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 108,485	\$ 54,290	\$ 108,548	\$ 108,548	Elected Official	\$ 110,636	\$ 110,636	\$ 110,636
386,108	127,467	310,089	366,834	Permanent Employees	346,215	346,215	346,215
35,914	28,616	60,000	45,000	Clerical Co-op/Temporary	50,000	50,000	47,000
				Employee Benefits:			
41,759	15,814	36,523	40,297	Social Security	39,139	39,139	38,907
58,718	24,418	57,835	58,309	Employee Insurance	83,560	83,560	83,557
95,669	33,142	65,380	65,109	Retiree Health Insurance	66,450	66,450	66,450
2,842	-	-	-	Longevity	-	-	-
68,402	18,519	42,312	48,029	Retirement Fund	45,815	45,815	45,815
874	231	879	1,290	Cost of Living	1,290	1,290	1,290
6,200	1,800	3,600	3,600	Auto Allowance	-	-	-
973	397	934	1,085	Legal Services	1,085	1,085	1,085
12,428	6,706	15,000	15,000	Office Supplies	13,000	13,000	11,000
				Other Services and Charges:			
3,135	703	3,000	7,000	Postage	4,500	4,500	4,500
2,823	2,403	6,000	6,000	Contractual Services	5,500	5,500	2,850
-	-	-	-	Staff Mileage	1,200	1,200	500
420	63	400	1,500	Auto Expense	-	-	-
				Capital Outlay:			
-	-	2,000	2,000	Equipment - Office	2,000	-	-
<u>\$ 824,750</u>	<u>\$ 314,569</u>	<u>\$ 712,500</u>	<u>\$ 769,601</u>	Total Mayor	<u>\$ 770,390</u>	<u>\$ 768,390</u>	<u>\$ 759,805</u>

CITY CLERK

The City Clerk is the Chief Elections Officer of the City. He also is the custodian of all papers, documents, surety bonds and records, which pertain to the City. The City Clerk serves as an ex-officio member of the Police and Fire Civil Service Commission.

The City Clerk's duties include serving as signatory and keeper of records of all ordinances, resolutions, contracts, and actions of the City Council, as well as all Boards and Commissions of the City. He administers any oath required for municipal purposes by law or City Ordinance. He is the custodian of the City Seal.

The City Clerk's Office issues licenses and permits as required by the City of Warren Ordinances. These licenses include business licenses, dog licenses, and garage sale licenses. The Clerk's Office processes all birth and death certificates for the City of Warren.

The City Clerk's Office provides forms to the public for all petitions required to be filed for any purpose by provisions of the City of Warren Charter or any Ordinance of the City. The City Clerk's Office supervises all Federal, State, County, City of Warren, and local school district elections.

The City Clerk's Office is an official passport acceptance agency authorized by the United States Department of State.

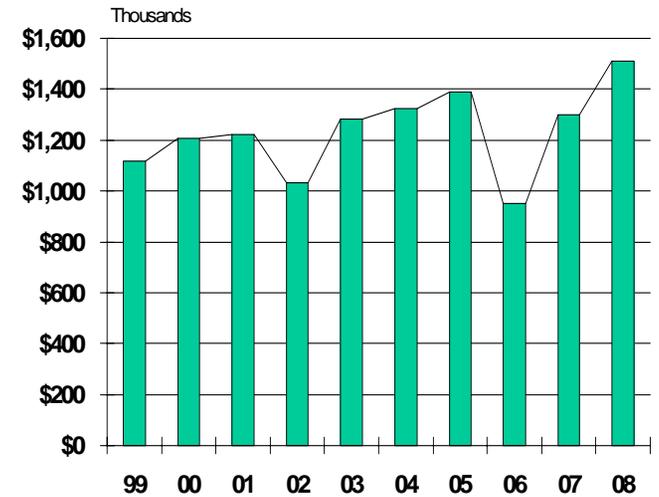
CITY CLERK

Fiscal 2010 Performance Objectives

1. To increase voter participation.
2. To revise business licensing program.
3. To revise dog licensing program.

EXPENDITURE HISTORY CITY CLERK

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Business licenses issued	894	1,500	2,000	2,000
Public hearings	101	100	250	250
Changes in voter registration	54,004	45,000	74,000	74,000
Dog licenses issued	5,427	6,000	7,000	7,000
Garage sale permits issued	1,952	3,500	3,500	3,500
Death certificates issued	1,800	3,000	3,000	3,000
Birth certificates issued	1,350	3,000	3,000	3,000
Lawsuits issued	31	95	200	200
Contracts signed, catalogued and filed	68	95	200	200
Dog park passes issued	200	500	300	300
Passports issued	152	600	300	300
Internet requests processed	5,200	2,200	6,200	6,200



GENERAL FUND PERSONNEL

<u>CLERK</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Clerk	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Clerk	1	80,107	1	80,371	1	80,371	1	80,371
Office Manager	1	69,344	1	69,608	1	69,608	1	69,608
Election Technician & License Officer	1	66,888	1	67,152	1	67,152	1	67,152
Election & Registration Specialist	1	53,425	- (c)	-	- (c)	-	- (c)	-
Senior Clerk	1	53,425	2 (c)	53,689	2 (c)	53,689	2 (c)	53,689
Administrative Clerical Technician	1	51,100	1	51,364	1	51,364	1	51,364
Office Assistant - Clerks Office	2	35,693	2	35,957	2	35,957	2	35,957
Seasonal Employees		40,575		43,950		43,950		43,950
Temporary Employees - Election Wages		281,480		225,020		225,020		225,020
Overtime	---	45,000	---	55,143	---	45,000	---	30,000
Total Personnel	<u>9</u>		<u>9</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 59 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of Election & Registration Specialist to Senior Clerk.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT CLERK	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 80,234	\$ 40,152	\$ 80,280	\$ 80,281	Elected Official	\$ 81,825	\$ 81,825	\$ 81,825
436,982	228,767	445,998	444,541	Permanent Employees	449,614	449,614	449,614
44,571	20,847	37,000	40,575	Seasonal Employees	43,950	43,950	43,950
36,379	18,036	30,000	45,000	Overtime	55,143	45,000	30,000
				Employee Benefits:			
47,336	24,376	47,321	48,922	Social Security	50,485	49,699	48,536
89,122	52,045	100,280	94,230	Employee Insurance	100,024	100,012	99,995
138,103	87,482	171,682	175,228	Retiree Health Insurance	179,888	176,490	171,465
17,747	5,530	19,130	19,134	Longevity	19,148	19,148	19,148
121,612	64,662	126,896	138,084	Retirement Fund	146,212	141,225	133,849
1,448	485	1,349	1,720	Cost of Living	1,720	1,720	1,720
1,382	691	1,382	1,395	Legal Services	1,395	1,395	1,395
190	172	190	190	Uniforms	190	190	190
23,425	11,545	22,000	25,000	Office Supplies	28,000	26,000	26,000
				Other Services and Charges:			
256,678	142,180	175,000	281,480	Election Wages	225,020	225,020	225,020
28,736	6,713	16,000	38,000	Postage	42,000	42,000	40,800
144,621	40,773	80,000	191,536	Election Expense	101,697	101,697	101,697
7,362	19,035	30,000	50,000	Contractual Services	36,350	36,350	26,350
1,000	846	1,600	1,500	Auto Expense	1,500	1,500	1,500
34,557	17,343	40,000	58,000	Printing and Publishing	62,000	62,000	52,000
				Capital Outlay:			
-	-	-	-	Equipment - Office	6,500	-	-
<u>\$ 1,511,485</u>	<u>\$ 781,680</u>	<u>\$ 1,426,108</u>	<u>\$ 1,734,816</u>	Total Clerk	<u>\$ 1,632,661</u>	<u>\$ 1,604,835</u>	<u>\$ 1,555,054</u>

TREASURER

The Treasurer's Office is responsible for the collection, safekeeping, and allocation of all City revenues, including real and personal property taxes, highway revenues, federal and state grant and other revenues, special assessments, fees, licenses and water revenues. These moneys are invested utilizing several sophisticated techniques to optimize interest earnings while ensuring the safety of City funds. The interest revenue earned from investment of the City's funds is a significant factor in maintaining a high level of City services and minimizing City taxes.

In a constantly changing, increasingly complex economic environment, it is essential for the City Treasurer to keep abreast of new regulatory and technological developments in the financial marketplace. Government legislation, economic trends, new financial instruments, and technical innovations must be monitored and evaluated so investment strategies can be revised and improved. The Treasurer, in the capacity as the City's money manager, strives to keep Warren at the forefront of investment policy.

Organization and procedural methods that improve the efficiency and accuracy of the flow of financial information between the Treasurer's Office, the Controller's Office and other City departments have been updated and improved to meet the increasing demands by the public and other users for financial accountability and timely reporting. Systems improvements in several administrative functions, such as revenue collection, property tax information systems, and investment activity, are in process to further assist in meeting these demands.

As a Charter member of the Police and Fire Retirement System Board, the Treasurer also manages the \$226 million Police and Fire Pension Fund with the assistance of outside professional actuarial and financial consultants. This fund is managed in accordance with sound actuarially determined standards.

The City Treasurer also acts as the property tax collection agent for all taxing units located in the City. Approximately \$214 million in local unit taxes are collected, accounted for, and distributed annually by the Treasurer to the units.

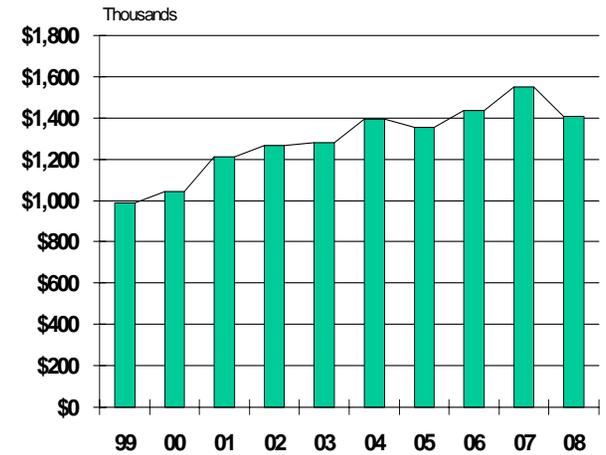
TREASURER

Fiscal 2010 Performance Objectives

1. To administer cash management to maximize investment earnings.
2. To increase direct debit water billing.
3. To collect revenues efficiently and make authorized disbursements on a timely basis.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Tax bills processed manually	148,721	148,000	148,000	148,000
Tax bills processed off CD-ROM	76,000	76,000	76,000	76,000
Date of delivery to County	April 1	April 1	April 1	April 1
Payroll checks/Advice's processed	29,406	29,000	29,000	29,000
Police & Fire pension checks processed	1,600	1,600	1,600	1,600
General Employees pension checks processed	1,800	1,800	1,800	1,800
List of Bills checks processed	16,199	14,000	14,000	16,000
Water bills processed manually	528,000	529,000	529,000	529,000
Water bills automatic payment	5,707	5,600	5,200	5,700
Status changes manually	950	2,400	2,100	950
Personal Property tax accounts	4,101	3,900	3,950	3,900
Delinquent Personal Property tax accounts	1,426	1,600	1,400	1,600

EXPENDITURE HISTORY TREASURER



GENERAL FUND PERSONNEL

<u>CITY TREASURER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Treasurer	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511	1	\$ 81,511
Deputy City Treasurer	1	80,107	1	80,371	1	80,371	1	80,371
Tax Accountant III	1	76,152	1	76,416	1	76,416	1	76,416
Accountant II	1	69,791	1	70,055	1	70,055	1	70,055
Personal Property Tax Administrator	1	62,082	1	62,346	1	62,346	1	62,346
Accountant I	1	59,501	1	59,765	1	59,765	1	59,765
Tax Account Technician	2	53,425	2	53,689	2	53,689	2	53,689
Tax Account Specialist	4	49,816	3 (c)	50,080	2 (c,d)	50,080	2 (c,d)	50,080
Office Assistant	-	-	1 (c)	34,543	1 (c)	34,543	1 (c)	34,543
Seasonal Employees		25,000		30,000		30,000		30,000
Overtime	—	16,000	—	10,000	—	10,000	—	10,000
Total Personnel	<u>12</u>		<u>12</u>		<u>11</u>		<u>11</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of Tax Account Specialist to Office Assistant.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT TREASURER	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 80,234	\$ 40,152	\$ 80,280	\$ 80,281	Elected Official	\$ 81,825	\$ 81,825	\$ 81,825
524,249	269,495	525,484	627,146	Permanent Employees	623,009	572,725	572,725
29,551	16,392	30,000	25,000	Seasonal Employees	30,000	30,000	30,000
9,536	5,983	16,000	16,000	Overtime	10,000	10,000	10,000
				Employee Benefits:			
50,844	26,586	51,586	59,378	Social Security	59,280	55,367	55,367
137,418	80,756	152,095	189,841	Employee Insurance	209,182	186,824	186,824
152,103	97,152	188,692	220,041	Retiree Health Insurance	216,837	199,920	199,920
12,223	9,945	15,263	15,373	Longevity	17,681	17,681	17,681
136,970	78,608	152,684	200,702	Retirement Fund	185,622	160,792	160,792
1,582	543	1,515	2,365	Cost of Living	2,365	2,150	2,150
1,600	768	1,536	1,860	Legal Services	1,860	1,705	1,705
12,194	5,937	11,000	11,000	Office Supplies	11,000	11,000	11,000
				Other Services and Charges:			
28,147	41,006	66,000	66,000	Postage	63,000	63,000	50,000
17,874	16,522	17,000	17,000	Contractual Services	18,000	18,000	16,000
-	-	2,000	2,000	Legal Fees	-	-	-
28,401	20,891	46,000	46,000	Tax Statement Preparation	41,000	41,000	41,000
573	500	1,000	1,000	Mileage	1,000	1,000	1,000
175,000	-	200,000	200,000	Delinquent Personal Property Tax Write-off	205,000	205,000	205,000
				Capital Outlay:			
10,692	-	-	-	Equipment - Office	-	-	-
<u>\$ 1,409,191</u>	<u>\$ 711,236</u>	<u>\$ 1,558,135</u>	<u>\$ 1,780,987</u>	Total Treasurer	<u>\$ 1,776,661</u>	<u>\$ 1,657,989</u>	<u>\$ 1,642,989</u>

CONTROLLER

The Controller's Office is charged with the efficient administration, control and reporting of all funds expended by the City. The Controller is the chief financial officer of the City, directs the department, and plays a key roll as a member of the Mayor's administrative team in policy development and planning and control of City operations. The task of overseeing the City's financial well-being has become the major function of all employees in the Department and they review every expenditure to insure that Warren residents receive the best possible return for their tax dollars.

The Controller's office is deeply involved in establishing, upgrading, coordinating, and administering the accounting systems used to control the operations of the City.

The four major sections of the Controller's Office are:

BUDGET AND PERFORMANCE MANAGEMENT
ACCOUNTING AND FINANCIAL REPORTING
PAYROLL AND PENSIONS
PURCHASING AND INVENTORY MANAGEMENT

The Controller with the assistance of the Budget Director develops and continuously monitors the actual performance of the City's departments to the City's budget plan. The City and Water Department budgets exceed \$205 million dollars for the current fiscal year.

In planning for control, considerable data is gathered and subjected to classification and analysis by the Accounting and Reporting Section. This section, under the direction of the Accounting Supervisor, assimilates all financial information into monthly and annual accounting reports of the City's financial condition. The reports are prepared for both internal use and external review. As evidenced by the City's maintenance of favorable underwriter and lender relationships, these reports are among the most significant communication mediums used by the City to reach parties interested in the City of Warren.

Preparation of payroll checks for some 860 full-time City employees is the task of the payroll section. The City and Water annual payroll and related fringe benefits exceed \$120 million dollars, and account for approximately 67 percent of the total City and Water operating budgets.

The Purchasing section is responsible to secure the equipment, materials, and supplies required for the operations of the City departments at the best possible price. The Purchasing section processes almost 4,000 purchase orders having a value in excess of \$10 million dollars annually.

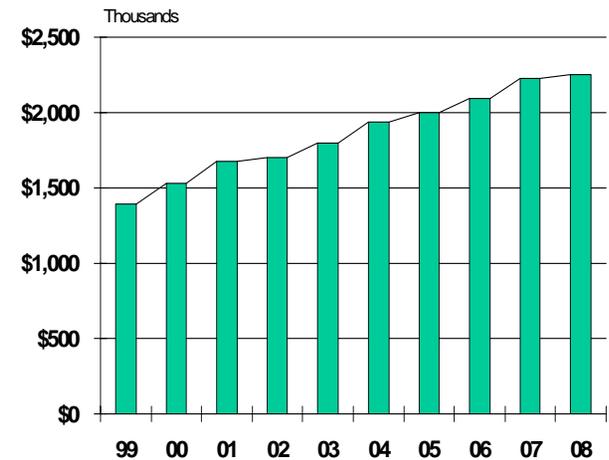
CONTROLLER

Fiscal 2010 Performance Objectives

1. To increase usage of the automated bill payment system for water and sewer customers.
2. To continue implementation of a web based vendor registration/bid notification system, which will include the Tri-County Cooperative.
3. To continue to expand the purchasing information, bid notification, contracts and contract pricing, and vendor information on the intranet.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Proposed & Final Budget Documents Printed	110	115	100	100
City Funds Budgeted & Monitored	32	32	31	30
Monthly Financial Reports Prepared	12	12	12	12
Budget Amendments Prepared	29	40	30	30
Travel Requests Processed	64	70	70	70
Labor Contracts Costed	0	0	1	8
G.F.O.A. Distinguished Budget Award	1	1	1	1
Comprehensive Annual Financial Reports Printed	90	85	85	85
W-2's Issued by January 31	1,972	2,000	1,800	1,800
F-65 Report Submitted	1	1	1	1
G.F.O.A. Certificate of Achievement Award	0	1	1	1
List of Bills Prepared	24	24	24	24
1099's Issued by January 31	338	360	372	409
Purchase Orders Processed	3,917	4,000	4,000	4,000
Bids – Council items recommended	145	200	175	170
Informal Bid Correspondence	205	220	230	220
Use of Co-operative Bids	12	15	13	12
Requests for Proposals	8	7	8	7

EXPENDITURE HISTORY CONTROLLER



GENERAL FUND PERSONNEL

<u>CONTROLLER</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Controller	1	\$ 112,080	1	\$ 112,344	1	\$ 112,344	1	\$ 109,553 (e)
Assistant Controller	1	89,533	1	89,797	1	89,797	1	89,797
Budget Director	1	97,546	1	97,810	1	97,810	1	97,810
Accounting Supervisor	1	91,851	1	92,115	1	92,115	1	92,115
Purchasing Agent	1	80,874	1	81,138	1	81,138	1	81,138
Accountant III	3	76,152	2 (c)	76,416	2 (c)	76,416	2 (c)	76,416
Budget Cost Analyst	-	-	1 (c)	70,055	1 (c)	70,055	1 (c)	70,055
Payroll Supervisor	1	76,152	1	76,416	1	76,416	1	76,416
Buyer	1	66,018	1	66,282	1	66,282	1	66,282
Accountant I	1	59,501	1	59,765	1	59,765	1	59,765
Payroll Technician	1	53,421	1	53,685	1	53,685	1	53,685
Account Technician	2	53,421	2	53,685	2	53,685	2	53,685
Purchasing Technician	1	53,421	1	53,685	1	53,685	1	53,685
Account Specialist	4	49,816	3 (d)	50,080	3 (d)	50,080	3 (d)	50,080
Temporary Employees		40,000		115,000		115,000		115,000
Overtime	—	42,000	—	42,000	—	42,000	—	30,000
Total Personnel	<u>19</u>		<u>18</u>		<u>18</u>		<u>18</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of Accountant III to Budget Cost Analyst.

(d) Position deleted.

(e) Reflects decrease of \$2,791.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT CONTROLLER	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 114,716	\$ 57,250	\$ 112,427	\$ 112,448	Appointed Official	\$ 112,802	\$ 112,802	\$ 110,448
1,142,207	587,575	1,169,639	1,200,319	Permanent Employees	1,143,010	1,143,010	1,143,010
28,577	18,684	40,000	40,000	Temporary Employees	115,000	115,000	115,000
41,991	12,480	42,000	42,000	Overtime	42,000	42,000	30,000
				Employee Benefits:			
99,870	51,898	106,643	111,641	Social Security	113,013	113,013	112,049
240,226	140,334	277,884	293,716	Employee Insurance	286,654	286,654	286,613
374,010	235,966	471,404	473,972	Retiree Health Insurance	452,597	452,597	447,788
45,489	24,765	48,454	48,793	Longevity	49,344	49,344	49,344
384,997	209,884	419,285	444,104	Retirement Fund	419,830	419,830	413,576
3,107	1,053	3,105	4,085	Cost of Living	3,870	3,870	3,870
3,600	1,800	3,600	7,200	Auto Allowance	-	-	-
2,752	1,382	2,842	2,945	Legal Services	2,790	2,790	2,790
19,040	10,299	22,000	22,000	Office Supplies	22,000	22,000	22,000
				Other Services and Charges:			
2,073	845	2,500	3,500	Postage	3,000	3,000	3,000
2,263	1,332	3,000	3,000	Contractual Services	3,000	3,000	2,500
573	280	1,000	1,000	Mileage	1,000	1,000	1,000
1,602	558	1,400	1,400	Auto Expense	-	-	-
				Capital Outlay:			
842	-	2,000	2,000	Equipment - Office	2,000	-	-
<u>\$ 2,507,935</u>	<u>\$ 1,356,385</u>	<u>\$ 2,729,183</u>	<u>\$ 2,814,123</u>	Total Controller	<u>\$ 2,771,910</u>	<u>\$ 2,769,910</u>	<u>\$ 2,742,988</u>
				Charges Reimbursable via			
(253,225)	(136,590)	(273,179)	(273,179)	Public Act 55 - Accountant/Clerical	(286,143)	(286,143)	(286,143)
<u>\$ 2,254,710</u>	<u>\$ 1,219,795</u>	<u>\$ 2,456,004</u>	<u>\$ 2,540,944</u>	Net Controller	<u>\$ 2,485,767</u>	<u>\$ 2,483,767</u>	<u>\$ 2,456,845</u>

INFORMATION SYSTEMS

The Information Systems Division of the Controllers Office serves the computing and information needs of all City of Warren Departments. This includes but is not limited to support for the following:

- Existing Oracle and Access applications.
- Tax and assessing applications.
- Financial and utility billing applications.
- City of Warren internal and external web sites.
- Personal computers and peripherals throughout the City.
- Networking within City Hall and fiber optic network that serves 19 buildings throughout the City.
- Cisco IP telephone system at City Hall, Community Center, District Court, Sanitation and Owen Jax Recreation Center.
- Camera security system within City Hall and parking garage.
- Card access system within City Hall.
- Wireless internet access at and around City Hall.

In addition the staff of the Information Systems Division operates a help desk for all computer problems of any kind. We also perform operations and maintenance of 12 computer servers. Analysts and programmers determine future departmental information needs and develop new computer systems as needed.

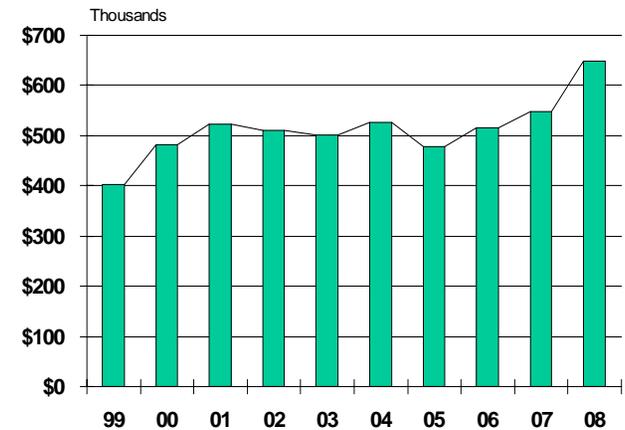
INFORMATION SYSTEMS

Fiscal 2010 Performance Objectives

1. To support citywide internet access.
2. To enhance City external web site.
3. To enhance City internal web site.
3. To continue help desk support for City departments.
4. To develop new computer software systems.
5. To continue to maintain City telephone system.
6. To maintain City Hall security system.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
PCs supported	500	500	500	508
Help Desk calls	2,750	3,000	3,000	3,200
New programs created	42	70	70	85
Existing program updates	33	55	55	55
Hardware platforms supported	12	14	14	14
Hours spent on PC support	3,750	4,000	4,000	4,200
Hours spent enhancing intranet web site	905	650	635	635

EXPENDITURE HISTORY INFORMATION SYSTEMS



GENERAL FUND PERSONNEL

<u>INFORMATION SYSTEMS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Information Systems Manager	1	\$ 91,792	1	\$ 92,056	1	\$ 92,056	1	\$ 92,056
Systems Analyst Supervisor	1	78,462	1	78,726	1	78,726	1	78,726
Computer Network Analyst	1	64,039	1	64,303	1	64,303	1	64,303
Overtime	—	10,000	—	9,552	—	9,552	—	9,552
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 59 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>GENERAL GOVERNMENT INFORMATION SYSTEMS</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 238,332	\$ 126,776	\$ 242,137	\$ 234,983	Permanent Employees	\$ 236,043	\$ 236,043	\$ 236,043
1,095	-	-	-	Temporary Employee	-	-	-
2,281	973	8,000	10,000	Overtime	9,552	9,552	9,552
				Employee Benefits:			
18,577	10,077	19,465	19,522	Social Security	19,692	19,692	19,692
46,209	25,832	52,171	52,477	Employee Insurance	55,987	55,987	55,987
67,833	45,465	86,574	84,378	Retiree Health Insurance	85,115	85,115	85,115
5,838	6,243	6,243	6,248	Longevity	7,837	7,837	7,837
33,957	18,475	35,176	34,396	Retirement Fund	34,809	34,809	34,809
515	173	497	645	Cost of Living	645	645	645
461	230	461	465	Legal Services	465	465	465
2,881	2,769	6,500	6,500	Operating Supplies	5,600	5,600	5,600
				Other Services and Charges:			
19,640	5,853	20,000	20,000	Software Services	14,000	14,000	14,000
209,665	170,835	245,000	245,000	Contractual Services	243,289	243,289	243,289
				Capital Outlay:			
1,614	226	5,000	5,000	Equipment - Computer	5,000	-	5,000
<u>\$ 648,898</u>	<u>\$ 413,927</u>	<u>\$ 727,224</u>	<u>\$ 719,614</u>	Total Information Systems	<u>\$ 718,034</u>	<u>\$ 713,034</u>	<u>\$ 718,034</u>

LEGAL

The preparation of legislation for consideration by the City Council is a primary function of the City Attorney. Of equal importance is responsibility for the activities of the City to be in compliance with the law, and the representation of the City of Warren in disputes.

The City Attorney is appointed by the Mayor and the appointment must be confirmed by the City Council, to which the City Attorney is directly responsible. With the help of his Chief Assistant City Attorney and Assistant City Attorneys, the City Attorney does the following:

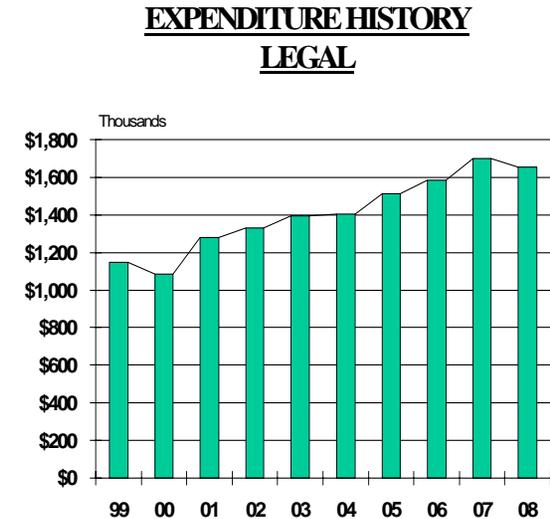
- Approves and prosecutes cases brought under the Ordinances of the City of Warren, in the 37th District Court, including providing for Victim's Rights.
- Provides legal opinions to the Mayor, City Council, Police Department, Fire Department, Building Authority, the Downtown Development Authority, Brownfield Development Authority, Commission on Disabilities, Board of Zoning Appeals, Community Development Block Grant Program, Cable Commission, Civil Service Commission, Housing Commission, Police and Fire Civil Service Commission, Planning Commission, General Employees Retirement Board, Police and Fire Retirement Board, Tax Increment Finance Authority, and other City officials on all legal matters pertaining to the interests of the City.
- Prepares legal documents including contracts, bonds, ordinances, and resolutions.
- The office negotiates for the acquisition of real estate, oversees and facilitates the purchase, sale and leasing of real estate, investigates and makes recommendations for the settlement and defense of claims against the City, and represents the City in lawsuits in which the City is a party.

LEGAL

Fiscal 2010 Performance Objectives

1. To continue a vigorous defense of the City of Warren in both legal and administrative forums.
2. To continue to provide daily on-site legal representation at the Police Department to assist our police force as well as victims of crimes.
3. To provide on-site and off-site legal representation for juvenile offender citations.
4. To assist in the drug court processing of non-violent drug offenders at the 37th District Court.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Warrants - Prosecuted	1,627	1,650	1,600	1,650
Civil Infractions - Prosecuted	38,556	44,500	40,000	42,000
Misdemeanors - Prosecuted	10,266	9,100	10,300	10,500
Pre-trials - Prosecuted	6,772	6,600	6,900	7,000
Seven Day Letter Complaints	169	150	170	170
Seven Day Letter Responses	59	100	60	75
On-site Police file resolutions	542	600	550	550
Warrants reviewed and refused	204	200	200	200
Discovery Requests	327	450	350	300
Victim Rights action	1,569	1,500	1,600	1,700
Subpoenas	97	200	120	125



GENERAL FUND PERSONNEL

<u>LEGAL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Attorney	1	\$ 112,177	1	\$ 112,441	1	\$ 112,441	1	\$ 112,441
Chief Assistant City Attorney	1	102,961	1	103,225	1	103,225	1	103,225
Assistant City Attorney	5	101,234	5	101,498	5	101,498	5	101,498
Administrative Assistant to City Attorney	1	67,539	1	67,803	1	67,803	1	67,803
Legal Administrative Secretary	1	54,978	1	55,242	1	55,242	1	55,242
Legal Administrative Specialist	1	51,262	1	51,526	1	51,526	1	51,526
Legal Administrative Clerk	1	48,989	- (c)	-	- (c)	-	- (c)	-
Office Assistant-Legal	-	-	1 (c)	34,543	1 (c)	34,543	1 (c)	34,543
<u>Permanent Part-time Employees:</u>								
Clerical Co-op		11,000		-		-		-
Law Clerks	—	42,000	—	-	—	-	—	35,000
Total Personnel	<u>11</u>		<u>11</u>		<u>11</u>		<u>11</u>	

(a) Wage rates are based on Local 412 Unit 35 and Unit 59 contracts that expire 6/30/09.

(c) Reclassification of Legal Administrative Clerk to Office Assistant.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				LEGAL			
				Personnel Services:			
\$ 115,373	\$ 57,300	\$ 112,531	\$ 112,546	Appointed Official	\$ 112,899	\$ 112,899	\$ 112,899
599,297	316,219	612,457	603,590	Assistant Attorneys	613,206	613,206	613,206
160,405	95,784	195,454	223,323	Clerical Staff	207,120	207,120	207,120
				Part-time Employees -			
31,548	16,602	42,000	42,000	Law Clerks	-	-	35,000
25,797	6,668	11,000	11,000	Clerical - Co-op	-	-	-
				Employee Benefits:			
69,832	35,096	72,973	77,399	Social Security	74,044	74,044	76,757
127,846	74,560	139,994	157,257	Employee Insurance	151,336	151,336	151,376
234,875	149,815	287,527	287,323	Retiree Health Insurance	274,731	274,731	274,731
23,210	12,072	25,146	25,140	Longevity	25,332	25,332	25,332
223,760	112,802	216,493	241,348	Retirement Fund	225,850	225,850	225,850
1,691	616	1,804	2,365	Cost of Living	2,365	2,365	2,365
1,500	-	-	3,600	Auto Allowance	-	-	-
525	294	602	775	Legal Services	620	620	620
4,657	3,640	7,500	7,500	Office Supplies	6,000	6,000	5,000
				Other Services and Charges:			
6,829	2,608	6,400	6,400	Contractual Services	6,500	6,500	5,300
2,666	947	2,500	2,500	Postage	3,500	3,500	3,500
5,850	1,199	5,000	5,000	Legal Fees	3,000	3,000	3,000
1,091	1,119	2,000	1,250	Mileage	1,500	1,500	1,500
16,881	21,664	23,000	23,000	Books, Dues, and Subscriptions	17,500	17,500	17,500
				Capital Outlay:			
-	728	1,000	1,000	Equipment - Office	3,000	-	-
\$ 1,653,633	\$ 909,733	\$ 1,765,381	\$ 1,834,316	Total Legal	\$ 1,728,503	\$ 1,725,503	\$ 1,761,056

ASSESSING

The Assessing Department has the responsibility of preparing the Assessment Rolls and Tax Rolls of the City for all classes of property subject to taxation. Appraising and otherwise determining the true cash value of all such properties in the City carries out this responsibility. The state constitution and statutes require that, notwithstanding any other provision of law, the assessed values placed upon the assessment roll shall be at fifty percent (50%) of true cash value.

Proposal A, passed by the voters March 15, 1994, places additional and profound limits on values used to compute property taxes. Starting in 1995, property taxes were calculated using "taxable" value, capped by the consumer price index until a property transfers ownership. Prior to Proposal A, taxes were calculated using "State Equalized Value" (S.E.V.) which keeps pace with market value regardless of ownership change.

The Assessing Department also serves as a source of information for the public, maintaining data on each parcel of property in the City including subdivision plat maps for public inspection. This information is maintained for nearly sixty-two thousand parcels, of which approximately 57,900 are real property and approximately 4,100 are personal property. These include Ad Valorem parcels, Industrial Facility Tax (IFT), Obsolete Property Rehabilitation Act (OPRA), Tax Increment Financing Authority (TIFA), Downtown Development Authority (DDA), Brownfield Authority and Renaissance Zone properties.

Twice a year, the Department prepares rolls for the City, the County and the school tax billings totaling \$224 million of which over \$83 million is levied for City purposes.

The Department, with the support of the Mayor and City Council, continues to improve public access to thousands of informational items pertaining to property in the City. The computerized appraisal and information system, coupled with internet data access, has greatly enhanced the availability of this information for use by the citizens of this community.

An additional function of the Assessing Department is to record, maintain and edit the status of each parcel of property in the City to determine whether it qualifies for a "principal residence" exemption from a portion of school tax. The Department also analyzes affidavits and deeds on every transferred property within the City that would trigger an "uncapping" of the taxable value in accordance with Proposal A.

The Board of Review, created by Charter, is composed of five members appointed by the Mayor for five-year terms. The Board convenes on the third Monday in March of each year and meets for a period of not less than three calendar days to hear concerns of persons considering themselves aggrieved in the way their property is assessed. The Board has the discretion and authority to make adjustments to the individual's assessment if warranted. The Department continues its defense of assessments through the Michigan Tax Tribunal and higher courts.

General Property Tax Law also provides for a special meeting of the Board of Review to be held on specific days in July and December for the purpose of correcting qualified errors or mutual mistakes.

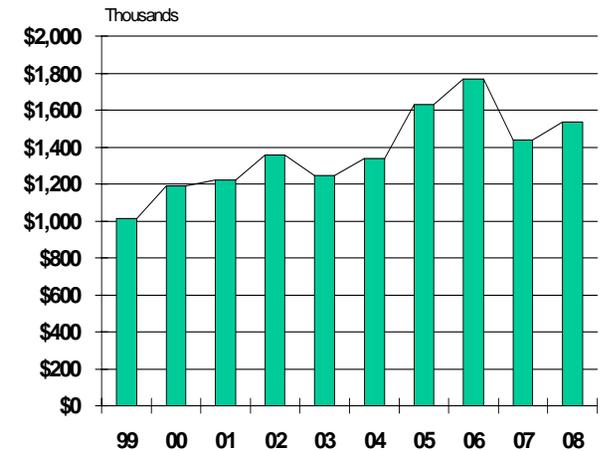
ASSESSING

Fiscal 2010 Performance Objectives

1. To convert commercial/industrial sketches to digital format.
2. To enhance web access to data.
3. To review and restratify economic neighborhoods.
4. To coordinate GIS/aerial mapping with Macomb County.
5. To integrate real and personal property common records.
6. To develop GIS platform for City Hall users.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Preparation of Assessment Rolls (Real, Personal, IFT, OPRA)	6	6	6	6
Preparation of Summer Tax Rolls	6	6	6	6
Preparation of Winter Tax Rolls	6	6	6	6
Preparation & Maintenance of Brownfield data	3	5	3	5
Personal Property Audits	152	150	155	150
Small Claim M.T.T. appeals	141	100	175	200
Full Tax Tribunal appeals	44	85	75	100
Board of Review appeals	1,400	1,400	1,700	1,700
Mandated State and County reports	17	17	17	17
Processing of Homestead affidavits	5,000	4,500	5,000	5,000
Process deeds & transfer affidavits	5,600	5,500	5,500	5,500
Review transfers to uncap taxable value	4,500	4,000	4,000	4,000
Site Plans reviewed	150	225	100	125
Review I.F.T. applications	22	12	12	12
Property Division/Combinations	170	150	150	150
Prepare/Review Special Assessment Rolls	30	35	28	35
Review /Appraise taxable properties	59,470	59,000	59,470	59,470
Review/Appraise exempt properties	1,919	2,000	1,919	1,919
Review & process homestead denials by State	350	100	200	200
Verify sales & transfers, inspect sold property	7,238	3,000	6,000	6,000
Inspect and appraise building permit activity	2,800	2,900	2,400	2,400
Respond to citizens requests for information	15,000	15,000	15,000	15,000
Stratify real property neighborhoods	300	300	300	300
Identify/photograph real property parcels	1,200	2,400	1,500	1,500
Digitally sketch real property parcels	2,500	3,500	2,500	2,000
Review records for ownership, name & address changes	6,000	-	6,000	6,000

EXPENDITURE HISTORY ASSESSING



GENERAL FUND PERSONNEL

<u>ASSESSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
City Assessor	1	\$ 102,971	1	\$ 103,235	1	\$ 103,235	1	\$ 103,235
Deputy Assessor	1	82,747	1	83,011	1	83,011	1	83,011
Senior Real Property Appraiser	1	70,899	- (c)	-	- (c)	-	- (c)	-
Personal Property Examiner	-	-	1 (c)	69,829	1 (c)	69,829	1 (c)	69,829
Property Appraiser III	7	66,861	5 (c)	67,125	5 (c)	67,125	5 (c)	67,125
Property Appraiser I	-	-	2 (c)	55,120	2 (c)	55,120	2 (c)	55,120
Account Specialist	1	49,816	1	50,080	1	50,080	1	50,080
Office Assistant	1	34,279	1	34,543	1	34,543	1	34,543
Seasonal Employees		8,500		1,200		1,200		5,000
Overtime	---	12,000	---	6,421	---	6,421	---	6,421
Total Personnel	<u>12</u>		<u>12</u>		<u>12</u>		<u>12</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of Senior Real Property Appraiser to Personal Property Examiner and Property Appraiser III to Property Appraiser I.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT ASSESSING	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 105,348	\$ 57,335	\$ 108,034	\$ 103,302	Appointed Official	\$ 103,656	\$ 103,656	\$ 103,656
653,200	351,335	679,243	690,787	Permanent Employees	684,612	684,612	684,612
455	1,875	8,500	8,500	Seasonal Employees	1,200	1,200	5,000
7,716	-	12,000	12,000	Overtime	6,421	6,421	6,421
				Employee Benefits:			
60,665	32,270	64,293	65,467	Social Security	64,428	64,376	64,671
123,645	70,159	133,153	144,344	Employee Insurance	141,435	141,407	141,412
200,436	130,962	256,984	252,570	Retiree Health Insurance	250,275	249,069	249,069
27,464	12,387	30,654	30,853	Longevity	32,512	32,512	32,512
281,595	157,957	309,974	309,630	Retirement Fund	312,782	312,242	312,242
2,060	693	1,989	2,580	Cost of Living	2,580	2,580	2,580
3,600	1,800	3,600	3,600	Auto Allowance	3,600	-	-
1,843	922	1,843	1,860	Legal Services	1,860	1,860	1,860
4,470	3,403	6,200	6,200	Office Supplies	7,500	7,000	5,000
				Other Services and Charges:			
5,176	1,500	8,000	8,000	Board of Review	8,200	8,200	8,200
23,352	3,855	22,960	22,960	Postage	24,000	24,000	22,000
				Contractual Services -			
8,500	9,010	12,000	12,000	Data Conversion	9,200	9,200	9,200
10,087	-	14,000	14,000	Software Services	9,100	9,100	9,100
-	-	-	120,000	Personal Property Audit Expense	-	-	-
13,438	6,818	17,000	18,000	Tax Roll Preparation	16,500	16,500	16,500
2,074	1,252	2,500	2,500	Auto Expense	2,500	2,500	2,500
1,063	-	-	-	Capital Outlay:			
				Equipment - Office	-	-	-
<u>\$ 1,536,187</u>	<u>\$ 843,533</u>	<u>\$ 1,692,927</u>	<u>\$ 1,829,153</u>	Total Assessing	<u>\$ 1,682,361</u>	<u>\$ 1,676,435</u>	<u>\$ 1,676,535</u>

LABOR RELATIONS

The Department of Labor Relations was established on April 25, 1972 by action of the City Council through the adoption of an ordinance, in compliance with a current amendment to the Public Employment Relations Act which made it mandatory for public employers to bargain with labor organizations.

Under Section 2-165 of the Code of Ordinances, the Department of Labor Relations is responsible for advising the Mayor and the City Council on matters of labor relations with respect to any and all labor unions formed or to be formed by the City employees; to investigate and make recommendations to the Mayor and the City Council relative to employee union problems; to act as agent for the City in matters of negotiations, collective bargaining, and agreements with the City employees; to negotiate union grievances and advise various departments in resolving union grievances and assist in the processing of union grievances; to represent the City's interest at hearings before the State Employment Relations Commission; to advise management personnel regarding the interpretation of collective bargaining agreements with the City's employee unions; and to handle any and all matters in which unions are involved.

The City is currently engaged in collective bargaining with the Warren Professional Fire Fighter's Union Local 1383. Although a tentative agreement was reached on a two year contract in January of 2009, it was not ratified by the membership. The City's six (6) remaining bargaining units; The Warren Police Officers Association, the Warren Command Officers Association, U.A.W. Local 412, Units 35 and 59, AFSCME Local 1250 and AFSCME Local 1917 have expiring contracts on June 30, 2009.

Increased efficiency and productivity must be encouraged in the collective bargaining process in order to preserve an acceptable level of services in the face of ever shrinking financial resources. It is our goal and objective to attempt to insure that the contracts reflect the paramount concern that an acceptable level of services is provided to the public in the most efficient, cost-effective manner possible. The City must continue to develop and abide by labor policies that will foster and promote harmonious, productive and friendly labor relations, to the very greatest extent possible. It would be our goal to promote policies dedicated to that end.

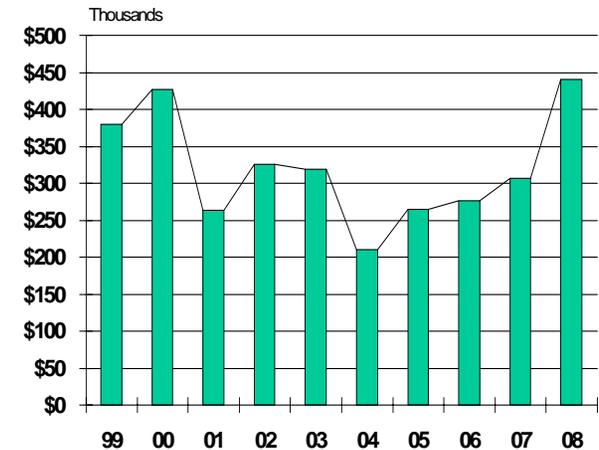
LABOR RELATIONS

Fiscal 2010 Performance Objectives

1. To continue providing the best labor relations services that it can to insure the highest level of employee morale, and at the same time continue protecting, preserving and extending the significant public interests that are impacted by the City's labor policies.
2. To increase efficiency and productivity in the collective bargaining process in order to preserve an acceptable level of services in the face of ever shrinking financial resources.
3. To attempt to insure that the contracts reflect the paramount concern that an acceptable level of services be provided to the public in the most efficient, cost effective manner possible.
4. To continue to develop and abide by labor policies that will foster and promote harmonious, productive and friendly labor relations, to the very greatest extent possible.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Labor contracts negotiated	0	0	1	6
Arbitration awards	9	12	12	12
Local 1250 grievances	77	60	70	60
Local 1917 grievances	13	20	15	20
WPOA grievances	6	20	12	20
WPCOA grievances	5	8	5	8
WPFU grievances	12	15	15	15
Compliance with State and Federal Employment and Labor Laws	200/hrs.	150/hrs.	200/hrs.	200/hrs.

EXPENDITURE HISTORY LABOR RELATIONS



GENERAL FUND PERSONNEL

<u>LABOR RELATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Labor Relations Director	1	\$ 112,177	1	\$ 112,441	1	\$ 112,441	1	\$ 112,441
Labor Relations Assistant	1	83,668	1	83,932	1	83,932	1	83,932
Temporary Employee		3,000		-		-		-
Overtime	—	4,000	—	-	—	-	—	-
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 412 Unit 35 and 59 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>LABOR RELATIONS</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 152,457	\$ 103,869	\$ 200,296	\$ 196,467	Permanent Employees	\$ 197,173	\$ 197,173	\$ 197,173
-	-	3,000	3,000	Temporary Employee	-	-	-
-	-	4,000	4,000	Overtime	-	-	-
				Employee Benefits:			
12,106	6,623	15,209	15,489	Social Security	15,229	15,229	15,229
29,017	21,295	42,946	43,191	Employee Insurance	46,134	46,134	46,134
44,235	36,091	72,687	70,785	Retiree Health Insurance	68,475	68,475	68,475
6,200	-	6,800	6,800	Longevity	6,800	6,800	6,800
46,235	36,042	72,584	71,144	Retirement Fund	70,473	70,473	70,473
281	116	332	430	Cost of Living	430	430	430
2,100	1,800	3,600	3,600	Auto Allowance	-	-	-
154	77	154	310	Legal Services	310	310	310
1,120	1,381	2,000	2,000	Office Supplies	2,000	2,000	2,000
				Other Services and Charges:			
-	-	-	-	Mileage	2,000	-	-
708	1,000	3,000	4,000	Printing and Publishing	4,000	4,000	2,000
138,213	59,097	90,000	90,000	Arbitration Expense	89,000	89,000	87,000
7,432	5,955	8,000	8,000	Membership and Dues	8,000	8,000	8,000
<u>\$ 440,258</u>	<u>\$ 273,346</u>	<u>\$ 524,608</u>	<u>\$ 519,216</u>	Total Labor Relations	<u>\$ 510,024</u>	<u>\$ 508,024</u>	<u>\$ 504,024</u>

PERSONNEL

Acting under direction of the Civil Service Commission, the Department of Personnel Management is responsible for recruiting staff to fill all permanent, part-time and temporary vacancies within the City, for filling all vacancies including entry level vacancies for the Fire and Police Departments and for maintaining records on all staff once they are hired. This mandate covers approximately one thousand positions, including administrative and professional personnel, skilled and unskilled labor, as well as various sworn personnel. The Director of The Department also acts as the Equal Employment Opportunity Officer for all of the City's employees.

Risk Management is an integral part of the Personnel Department. The objective is to protect the City's assets along with our human resources in the most cost-effective manner possible. This is accomplished through a process which includes exposure identification, risk evaluation, risk control and risk management administration. We have a set of goals which include, but are not limited to;

1. Loss Control and Safety: To provide a reasonably safe environment for our employees and the community by controlling the risk of loss through the implementation of procedures which promote safe and healthy attitudes.
2. Property: To maintain records that assure that all real and personal property along with all motor vehicles are properly insured. To promptly investigate, process and make sure the City receives proper settlement on all property claims.
3. Liability: To promptly investigate and process all third-party liability claims. To monitor and mitigate all civil litigation which is insured. To monitor contracts and certificates of insurance for compliance with established insurance industry standards.
4. Workers Compensation: To provide the resources for employees injured on the job to receive quality medical treatment, facilitate return to work options and insure prompt processing of medical and wage loss benefits.
5. Employee Benefits: To provide employee benefits which meet the collective bargaining agreements that are both cost effective and timely administered, and to promptly respond to all employee and retiree benefit questions. To act as a liaison between our insured members and the various insurance companies.

In 1998 the City of Warren became self-insured for the Property and Casualty Insurance which substantially increased the responsibilities in Risk Management. A stewardship report is provided annually to the Mayor, City Council and the Controllers Office. Self-insuring has proved to be far more cost effective.

The Insurance Division manages the Employee Benefits which includes health insurance, dental insurance, disability insurance, life insurance, flexible spending programs and various other voluntary insurance programs. Annually, a high volume of benefit claims are accepted and processed by our insurance division.

In addition, the Insurance Division plays a key role in ensuring City compliance with certain state and federal regulations. They maintain all the Michigan Occupational Safety and Health Act (MIOSHA) postings and process and manage any unemployment claims against the City.

Over the past several years, we have seen the size and scope of our mission increase significantly. The WPOA contract with the City gives us responsibility for hiring entry-level police officers and the fire contract gives us responsibility for hiring entry level fire fighters and overseeing Fire Department promotional testing. State and federal regulations have also increased our workload. We ensure the City's compliance with various laws including the Americans with Disabilities Act, the Family and Medical Leave Act, and the Department of Transportation's drug and alcohol testing programs. The Personnel Department has also begun providing our employees with training workshops on topics ranging from sexual harassment to cultural diversity to ensure our employees are aware of and trained in issues affecting our work environment.

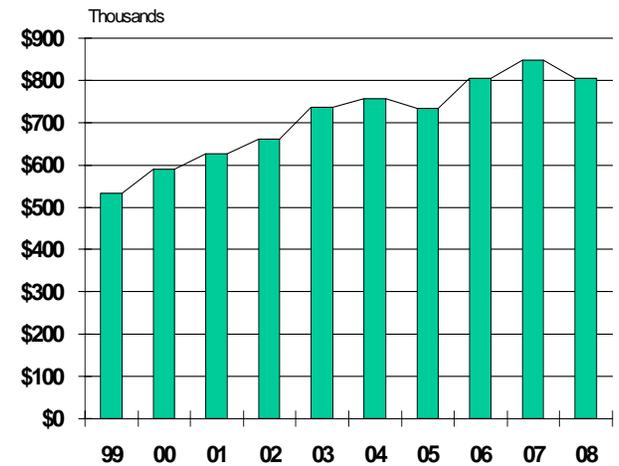
PERSONNEL

Fiscal 2010 Performance Objectives

1. To continue to recruit and hire the most qualified applicants as an Equal Employment Opportunity employer.
2. To continue to conduct various training sessions for supervisory employees.
3. To continue to follow the Civil Service Rules and Regulations and union contracts to ensure employees' rights are protected.
4. To ensure the City gets the most for its insurance dollars and to keep claim costs down through loss control.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Promotional job postings	33	26	22	24
Open competitive job postings	2	6	12	6
Civil Service Commission meetings held	10	12	11	12
Full-time and Part-time employee's hired	191	140	140	140
Applications processed	2,350	1,500	2,600	2,500
Performance appraisals sent to departments	39	30	30	30
Random DOT alcohol tests	28	30	60	66
Random DOT drug tests	60	58	85	132
Substance abuse training sessions	26	15	30	30
Workers' Compensation claims processed	163	175	165	170
Sick/Accident claims processed	56	56	40	45
Auto/glass claims processed	43	65	60	55
General Liability/Property claims processed	34	35	35	35
Lawsuit files processed	36	45	52	50
Over the counter contacts	2,800	5,000	4,500	4,800
Written exams administered	5	10	6	8
Flexible spending accounts processed	103	125	121	135
Performance exams administered	704	450	1,200	1,000
MESC claims processed	49	65	45	50
Employee Workshops	2	2	2	2
Voluntary life insurance enrollment	145	160	150	160
Death claims processed	16	-	25	25
Life insurance beneficiary changes	700	-	1,000	100

EXPENDITURE HISTORY PERSONNEL



GENERAL FUND PERSONNEL

<u>PERSONNEL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Personnel/ Risk Management Director	1	\$ 90,458	1	\$ 90,722	1	\$ 90,722	1	\$ 90,722
Personnel Assistant	1	65,897	1	66,161	1	66,161	1	66,161
Personnel Analyst	1	67,850	1	68,114	1	68,114	1	68,114
Benefits Administrator	1	59,661	1	59,925	1	59,925	1	59,925
Senior Risk Management Technician	1	55,435	1	55,699	1	55,699	1	55,699
Administrative Clerical Technician	1	51,100	1	51,364	1	51,364	1	51,364
Temporary/Co-op		4,000		-		-		3,000
Overtime	—	3,633	—	1,251	—	1,251	—	1,251
Total Personnel	<u>6</u>		<u>6</u>		<u>6</u>		<u>6</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT PERSONNEL	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 377,679	\$ 201,935	\$ 394,132	\$ 391,891	Permanent Employees	\$ 393,583	\$ 393,583	\$ 393,583
2,652	2,901	4,000	4,000	Temporary/Co-op	-	-	3,000
2,596	1,198	3,633	3,633	Overtime	1,251	1,251	1,251
2,700	1,200	2,700	3,000	Fees and Per Diem	3,000	3,000	3,000
				Employee Benefits:			
30,875	16,505	32,186	32,138	Social Security	31,649	31,649	31,882
77,223	41,137	78,520	74,684	Employee Insurance	84,285	84,285	84,289
92,801	51,117	100,313	97,045	Retiree Health Insurance	95,521	95,521	95,521
13,647	5,437	12,237	12,241	Longevity	12,255	12,255	12,255
97,306	52,287	102,605	99,856	Retirement Fund	100,282	100,282	100,282
994	330	978	1,290	Cost of Living	1,290	1,290	1,290
3,600	1,800	3,600	3,600	Auto Allowance	-	-	-
858	448	909	930	Legal Services	930	930	930
5,114	2,648	6,000	6,000	Office Supplies	4,500	4,500	4,500
				Other Services and Charges:			
4,755	2,149	6,000	8,000	Postage	4,000	4,000	4,000
15,722	2,410	25,000	28,000	Contractual Services	16,500	16,500	16,500
15,450	15,325	15,325	18,000	Contractual Services - E.A.C.	17,000	17,000	15,000
47,091	16,999	45,000	45,000	Medical Services	45,000	45,000	45,000
65	-	200	250	Mileage	3,200	250	250
12,054	6,370	17,000	17,000	Printing and Publishing	12,500	12,500	12,500
520	350	1,000	1,000	Membership and Dues	800	800	800
<u>\$ 803,702</u>	<u>\$ 422,546</u>	<u>\$ 851,338</u>	<u>\$ 847,558</u>	Total Personnel	<u>\$ 827,546</u>	<u>\$ 824,596</u>	<u>\$ 825,833</u>

DEPARTMENT OF PROPERTY MAINTENANCE INSPECTION

The Department of Property Maintenance Inspection was established on March 14, 2006 by action of the City Council through adoption of Ordinance 80-625 and is charged with the enforcement of the Property Maintenance Code. In addition, the Department enforces the City's weed control program, rodent control program, West Nile virus program, and rental licensing and inspection program. The Department is also the primary first contact for residents with any type of property related complaints.

During fiscal year 2008, the Department took 16,502 complaints from residents of the City of Warren. Of those complaints, 10,007 were resolved within the Department and 6,495 were referred to other City departments such as Zoning, Building or Public Service.

Our permanent enforcement officers monitor over 3,000 City owned vacant lots, private owned vacant lots and abandoned and foreclosed homes for blight, weeds and board-ups. In the spring and summer, they also enforce the City's weed control ordinance. Currently contract enforcement officers respond to all complaints regarding debris, inoperative/unlicensed vehicles, unkempt pools, garbage containers, and other general blight concerns. The Department also administers a contract with the Macomb County Health Department for inspection and monitoring services by a Macomb County health inspector who enforces property maintenance issues from a public health and safety perspective. The health inspector is our first responder on complaints regarding vacant homes and rodent control issues.

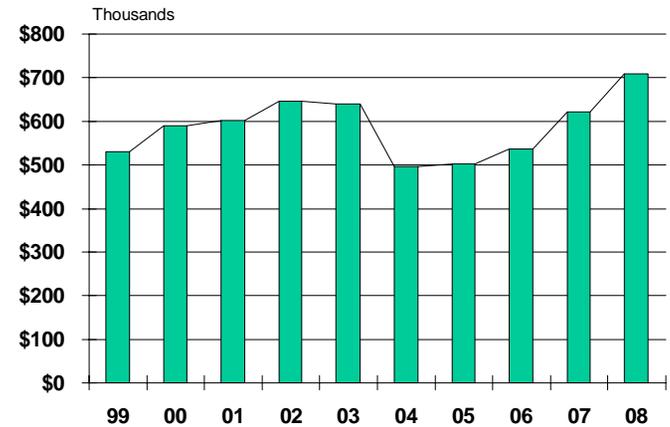
PROPERTY MAINTENANCE INSPECTION

Fiscal 2010 Performance Objectives

1. To ensure that all inspectors are properly trained and certified in current Property Maintenance Code.
2. To evaluate and increase efficiency in Department operations.
3. To decrease the time it takes to abate property maintenance complaints.
4. To establish performance tracking measurables and procedures for evaluating performance.
5. To ensure responsiveness to anticipated increase in property maintenance complaints related to vacant, foreclosed and abandoned property.
6. To streamline a City wide complaint tracking system.
7. To increase community awareness of Department services.
8. To coordinate community surveying and reporting of property maintenance issues by all City inspectors regardless of department.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Weed Enforcement - Vacant Home & Lot monitoring	2,323	2,500	3,000	3,500
Weed Enforcement - Occupied Properties	800	900	1,000	-
Weed Enforcement - Complaints	2,210	900	2,500	3,000
Weed Enforcement - Vacant Homes & Lot Work Orders – Grass cutting	3,800	600	4,000	4,000
Total Property Maintenance Complaints investigated	4,862	8,000	5,000	5,000
Rodent inspections	350	-	450	450
Recreational vehicles on private property not properly stored or licensed	364	-	1,500	1,500
Abandoned vehicles on private property	546	-	600	600
Calls to Property Maintenance Hot-line	16,502	-	18,000	18,000

EXPENDITURE HISTORY PROPERTY MAINTENANCE



GENERAL FUND PERSONNEL

<u>PROPERTY MAINTENANCE INSPECTION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Property Maintenance Administrator	1	\$ 81,600	1	\$ 81,864	1	\$ 81,864	-	(d) \$ -
Property Maintenance Inspector	2	59,064	-	(e) -	-	(e) -	-	(e) -
Office Assistant	1	34,279	1	34,543	1	34,543	1	34,543
Part-time Employees		30,000		12,500		12,500		287,500
Overtime	—	2,722	—	-	—	-	—	-
Total Personnel	<u>4</u>		<u>2</u>		<u>2</u>		<u>1</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expire 6/30/09.

(e) Property Maintenance Inspectors transferred to Building Inspections Division.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

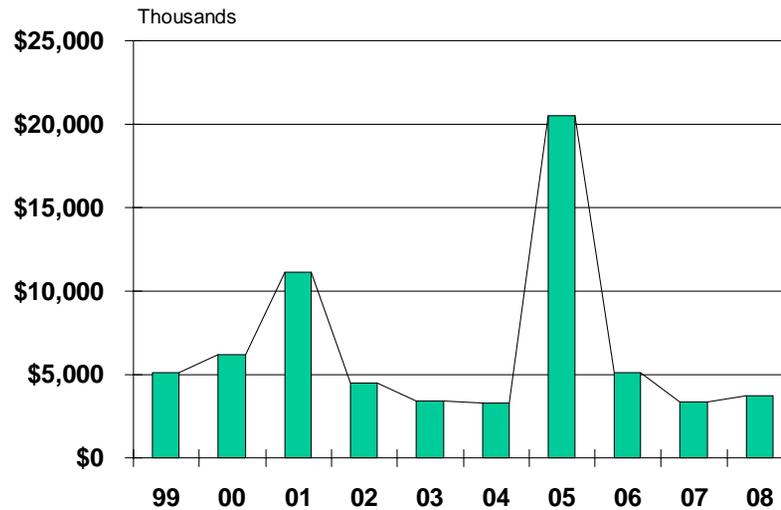
FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT PROPERTY MAINTENANCE INSPECTION	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 195,088	\$ 111,255	\$ 223,703	\$ 234,606	Permanent Employees	\$ 111,211	\$ 111,211	\$ 29,013
40,403	21,601	30,000	30,000	Part-time Employee	12,500	12,500	12,500
-	-	-	-	Temporary Employees- Inspection	-	-	275,000
-	-	2,722	2,722	Overtime	-	-	-
				Employee Benefits:			
18,791	10,466	20,270	21,509	Social Security	9,621	9,621	24,547
33,771	24,369	53,730	62,465	Employee Insurance	8,040	8,040	8,690
45,979	21,930	44,458	55,090	Retiree Health Insurance	1,116	1,116	292
9,962	3,400	5,763	5,760	Longevity	-	-	-
45,733	25,945	52,605	54,443	Retirement Fund	11,164	11,164	2,923
490	173	605	860	Cost of Living	430	430	215
-	1,330	3,130	3,600	Auto Allowance	-	-	-
461	282	589	620	Legal Services	310	310	155
5,181	4,827	10,500	10,500	Office Supplies	11,000	11,000	11,000
				Other Services and Charges:			
142,510	110,371	200,000	180,000	Contractual Services	275,000	275,000	-
3,245	2,915	8,000	10,000	Postage	10,000	10,000	10,000
-	-	5,000	5,000	West Nile Virus Expense	2,000	2,000	2,000
65,478	71,109	140,000	150,000	Weed Mowing Program	160,000	160,000	160,000
97,002	22,520	115,000	115,000	Housing Code Enforcement Program	105,000	105,000	105,000
1,052	3,448	6,000	3,000	Rodent Control Program	6,000	6,000	6,000
2,616	2,037	4,000	3,500	Auto Expense	1,500	1,500	1,500
1,783	5,059	7,500	7,500	Printing and Publishing	8,000	8,000	8,000
				Capital Outlay:			
-	-	-	-	Equipment - Office	4,500	-	-
<u>\$ 709,545</u>	<u>\$ 443,037</u>	<u>\$ 933,575</u>	<u>\$ 956,175</u>	Total Property Maintenance Inspection	<u>\$ 737,392</u>	<u>\$ 732,892</u>	<u>\$ 656,835</u>

ADMINISTRATIVE UNALLOCATED EXPENSE

This budget activity center is used for general City expenditures. Typically, the costs involved in providing these services are not attributable to a given operation or department. This situation exists when an expenditure is incurred by the City in which benefit is realized by more than one activity. For example, rather than allocating the utility charges over all the departments in City Hall, it is much simpler and auditable to charge an activity specifically set up for this type of expenditure.

Other types of expenditures include, audit services for the annual general year-end audit, general liability and vehicle insurance premiums, refunds on tribunal adjustments, City memberships and dues, tuition reimbursement and so forth.

EXPENDITURE HISTORY ADMINISTRATION UNALLOCATED EXPENSE



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT ADMINISTRATION UNALLOCATED EXPENSE	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Other Services and Charges:			
\$ 53,400	\$ 51,000	\$ 54,900	\$ 56,000	Independent Audit	\$ 57,000	\$ 57,000	\$ 57,000
46,248	27,146	65,000	70,000	Telephone and Radio	68,000	68,000	50,000
6,796	3,951	10,000	10,000	Conferences and Workshops	10,000	10,000	10,000
61,306	51,320	65,000	70,000	Education Allowance	66,000	66,000	68,000
8,891	40	20,000	25,000	Community Promotion	10,000	10,000	10,000
2,489,102	827,811	2,300,000	2,300,000	Insurance and Bonds	2,400,000	2,400,000	2,400,000
108,273	16,840	200,000	200,000	Professional Services	150,000	150,000	150,000
4,080	-	25,000	25,000	Lawsuit Settlements	-	-	-
627,531	390,991	600,000	280,000	Refund of Taxes Paid Under Protest	600,000	600,000	600,000
345	361	1,000	1,000	Investment Policy Commission	1,000	1,000	1,000
234,633	110,319	300,000	375,000	Public Utilities - Civic Center	290,000	290,000	290,000
9,320	4,325	10,000	10,000	Public Utilities - Court Building	10,000	10,000	10,000
				Membership and Dues:			
7,370	7,370	7,370	7,500	Eight Mile Road Vision Action Plan	7,500	7,500	7,500
6,912	-	6,912	7,000	Michigan Suburbs Alliance	-	-	7,000
-	-	-	-	Michigan Municipal League	21,500	21,500	-
-	-	-	-	U.S. Conference of Mayors	1,300	1,300	-
-	-	-	-	Mayor's & Municipalities Automotive	-	-	10,000
368	-	1,000	1,000	Auction Sale	1,000	1,000	1,000
				Liability Transfer:			
-	-	100,000	100,000	Accumulative Sick Leave	50,000	50,000	50,000
10,530	15,907	25,000	25,000	Accumulative Compensatory Time	20,000	20,000	20,000
24,334	17,968	17,968	25,000	Unemployment Costs	53,000	53,000	53,000
1,275	1,400	1,500	1,500	401(a) Board Operating Expense	1,500	1,500	1,500
338	44	1,000	1,000	Disability Commission Operating Expense	1,000	1,000	1,000
17,284	-	-	-	HOME Program	45,000	45,000	45,000
-	54,574	54,574	54,574	Tax Reverted Property Acquisition	55,000	55,000	25,000
-	-	975,000	975,000	Accrued Liabilities and Commitments	-	-	-
				Total Administration			
<u>\$ 3,718,336</u>	<u>\$ 1,581,367</u>	<u>\$ 4,841,224</u>	<u>\$ 4,619,574</u>	Unallocated Expense	<u>\$ 3,918,800</u>	<u>\$ 3,918,800</u>	<u>\$ 3,867,000</u>

POLICE AND FIRE CIVIL SERVICE COMMISSION

The Police & Fire Civil Service Commission is a board created by statute, Public Act 78 of 1935, and incorporated by reference into the City Charter as provided in section 7.18(b). This Board has been established to oversee and provide a civil service system for the Police and Fire Departments based on examination and investigation as to merit, efficiency, and fitness for appointment, employment, and promotion.

The Police & Fire Civil Service Commission, in fulfilling its responsibilities, performs the following functions:

1. Prescribes and amends rules and regulations for enforcing the provisions of the Act.
2. Conducts promotional examinations, and oversees recruitment and examination of new hires.
3. Keeps minutes of the Commission's proceedings, records of all examinations, and roster and personnel files of all members of the Police Department, current and past.
4. Make investigations concerning all matters for enforcing the provisions of the Act.
5. Holds appeal hearings upon request of aggrieved applicants or employees and, in the course thereof, has the power to administer oaths and take testimony.
6. Has the authority to subpoena and require the attendance of witnesses for investigations authorized by the Act.

The Police & Fire Civil Service Commission consists of three part-time Commissioners and one full-time Administrative Secretary. The City Clerk is an ex-officio member of the Commission.

In budget year 2010, the City of Warren Police & Fire Civil Service Commission shall continue fulfilling its responsibilities according to the requirements of Act 78 to determine qualifications by competitive examinations. All appointments, reinstatements, promotions, and discharges in the Police & Fire Departments will continue to follow the manner and means as prescribed in Act 78 of the Michigan Public Acts of 1935 as amended, and as modified by union agreement.

During the 2009 budget year, written and oral examinations were conducted for the positions of sergeant, lieutenant and corporal. The eligibility list for the position of captain will expire on September 18, 2009, during the 2010 budget year. Contract language states the promotional list for captain shall be prepared when a vacancy is anticipated in that position and the list shall be certified within six months after the vacancy occurs. The Commission will make preparations to conduct a written exam and an assessment center if advised by the Police Commissioner of an anticipated vacancy. Preparation will also begin in the 2010 budget year for examinations for the positions of sergeant and lieutenant to be conducted in the 2011 budget year.

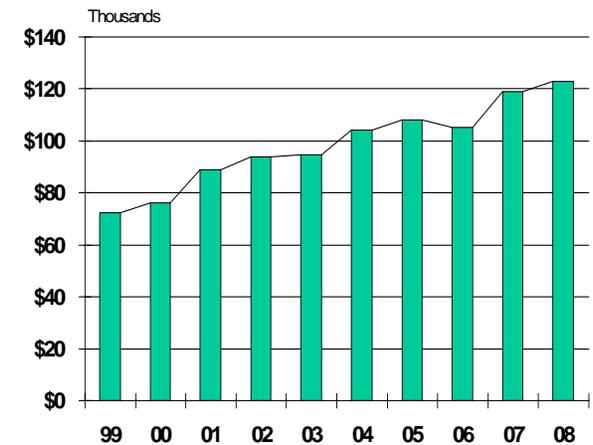
POLICE & FIRE CIVIL SERVICE COMMISSION

Fiscal 2010 Performance Objectives

1. To provide current eligible police personnel with the best possible written and oral exams, and when applicable, assessment centers.
2. To provide current eligible police personnel bibliography, application and exam information in a timely fashion to allow sufficient time to prepare for promotional exams.
3. To calculate and compile exam scores and eligibility lists as quickly and accurately as possible.
4. To be available to hear any appeals of police and/or fire applicants and/or current personnel and, in doing so, meet the requirements of the Rules and Regulations of the Police & Fire Civil Service Commission and Act 78 of 1935.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Promotional Exams Posted	2	2	1	2
Applications Processed	47	140	125	50
Written Exams Conducted	1	3	3	1
Oral Exams Conducted	0	3	3	0
Assessment Centers Held	1	0	0	1
Regular Meetings Held	12	12	12	12
Special Meetings Held	0	4	4	5
Appeals Heard	5	4	4	5
Promotions Made	28	15	15	15
Certify Police Recruit Eligibility List	1	0	0	1
Certify Police Promotional List	1	3	3	1
Certify Fire Recruit Eligibility List	0	1	0	-

EXPENDITURE HISTORY POLICE & FIRE CIVIL SERVICE



GENERAL FUND PERSONNEL

<u>POLICE AND FIRE CIVIL SERVICE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Administrative Secretary	1	\$ 53,425	1	\$ 53,689	1	\$ 53,689	1	\$ 53,689
Overtime	—	3,000	—	4,378	—	3,000	—	1,500
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT POLICE & FIRE CIVIL SERVICE	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 54,440	\$ 29,294	\$ 55,601	\$ 53,554	Permanent Employee	\$ 53,908	\$ 53,908	\$ 53,908
-	-	3,000	3,000	Overtime	4,378	3,000	1,500
1,750	750	2,850	3,000	Fees and Per Diem	3,000	3,000	1,500
				Employee Benefits:			
4,415	2,245	4,741	4,648	Social Security	4,784	4,678	4,562
6,385	3,681	6,836	6,946	Employee Insurance	7,288	7,287	7,285
15,751	9,833	20,761	20,090	Retiree Health Insurance	20,679	20,217	19,715
3,100	-	3,206	3,201	Longevity	3,227	3,227	3,227
26,176	14,071	29,710	28,749	Retirement Fund	30,352	29,674	28,937
170	58	166	215	Cost of Living	215	215	215
154	77	154	155	Legal Services	155	155	155
				Supplies:			
592	800	1,400	1,400	Office Supplies	1,400	1,400	900
10,109	6,985	20,000	28,000	Exams & Operating Supplies	30,000	28,000	20,000
				Other Services and Charges:			
93	72	700	1,000	Postage	1,000	1,000	1,000
<u>\$ 123,135</u>	<u>\$ 67,866</u>	<u>\$ 149,125</u>	<u>\$ 153,958</u>	Total Police & Fire Civil Service	<u>\$ 160,386</u>	<u>\$ 155,761</u>	<u>\$ 142,904</u>

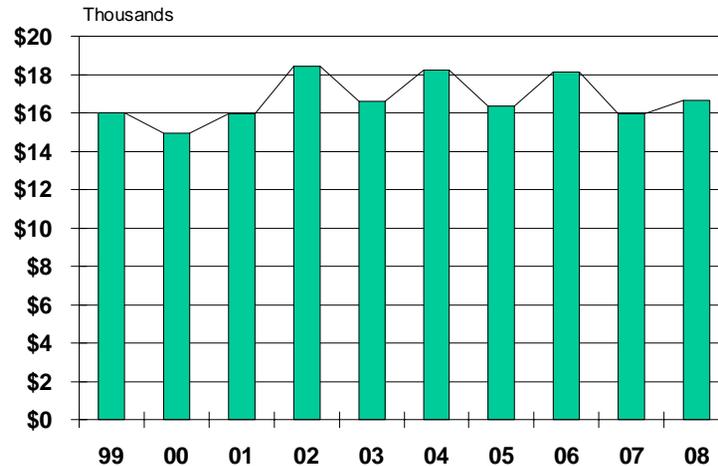
ZONING BOARD OF APPEALS

The Zoning Board of Appeals functions under the provisions of Act 207 of the Public Acts of 1921, as amended, and Article XX of Ordinance No. 30.

Where there are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of the Zoning Ordinance, the Board has the power to grant variances or modifications relating to structural changes in equipment or alterations of buildings or structures. It also has jurisdiction over interpreting boundaries, community garages, the issuance of a temporary certificate of occupancy of certain uses, the approval of circuses, fairs, carnivals, and similar uses under certain conditions, temporary or garage dwellings, home occupations, open air sales, outdoor or drive-in theaters, certain prohibited uses in M-4 districts, and certain provisions of Ordinance No. 42 (Fence Ordinance).

In order to appear before the Board, application should be made to the Building Division. In regard to procedure of applications, inquiry should be directed to the office of the Board of Appeals.

EXPENDITURE HISTORY ZONING BOARD OF APPEALS



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

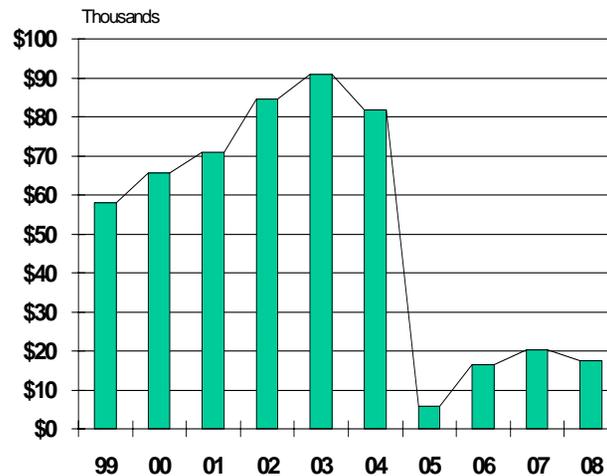
FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ZONING BOARD OF APPEALS</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 6,475	\$ 2,450	\$ 6,860	\$ 7,560	Meeting Allowance	\$ 7,560	\$ 7,560	\$ 7,560
835	545	1,500	1,500	Office Supplies	1,500	1,500	1,500
				Other Services and Charges:			
4,088	2,315	6,000	6,500	Postage	6,500	6,000	6,000
-	-	2,500	2,500	Educational Expense	2,500	2,000	-
5,250	5,000	6,000	6,000	Outside Court Reporter	6,000	6,000	6,000
-	-	-	-	Printing and Publishing	3,000	3,000	3,000
\$ 16,648	\$ 10,310	\$ 22,860	\$ 24,060	Total Zoning Board of Appeals	\$ 27,060	\$ 26,060	\$ 24,060

BEAUTIFICATION COMMISSION

The Beautification Commission was established in 1966, pursuant to Chapter 9, Section 2-904, Code of Ordinance for the City of Warren. Members are appointed by the Mayor and serve without compensation. The Commission has been charged with the following duties:

1. To study, conceive, formulate, promulgate and develop plans for the beautification of streets, highways, alleys, parks, streams, playgrounds, yards, lots and buildings.
2. To study, investigate and develop plans for improving the health, sanitation, safety and cleanliness of the City.
3. To foster the prevention of fires, diseases and other public hazards.
4. To encourage and recommend the placing, planting and preservation of trees, flowers, plants, shrubbery and other objects of ornamentation in the City.
5. To collect, study and evaluate information on community improvements and to make recommendations.
6. To sponsor, plan, promote, coordinate and carry out campaign activities for the restoration, preservation and enhancement of the beauty of the City.
7. To otherwise promote public interest in the general improvements of the appearance of the City: provided, however, that nothing herein shall be construed to abridge, invade, supplant or change the powers and duties of the other commissions, departments, boards and agencies of the City.

EXPENDITURE HISTORY **BEAUTIFICATION COMMISSION**



GENERAL FUND PERSONNEL

<u>BEAUTIFICATION COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended</u>		<u>Adopted</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Coordinator	-	\$ -	1 (b)	\$ 29,605	-	\$ -	-	\$ -
Part-time Employee	—	8,000	—	-	—	7,000	—	7,000
Total Personnel	<u>-</u>		<u>1</u>		<u>-</u>		<u>-</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

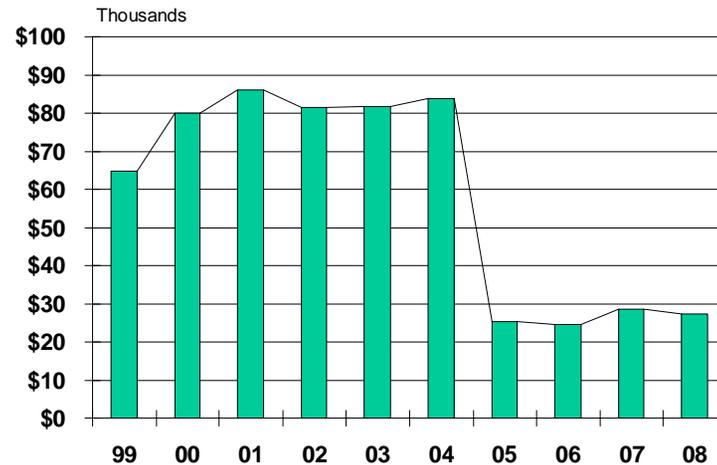
FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT BEAUTIFICATION COMMISSION	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ -	\$ -	\$ -	\$ -	Permanent Employee	\$ 29,726	\$ -	\$ -
4,807	2,155	5,000	8,000	Part-time Employee	-	7,000	7,000
				Employee Benefits:			
368	165	382	620	Social Security	2,320	543	543
-	-	6	9	Employee Insurance	17,260	8	8
-	-	-	-	Retiree Health Insurance	299	-	-
-	-	-	-	Retirement Fund	2,994	-	-
-	-	-	-	Cost of Living	215	-	-
-	-	-	-	Legal Services	155	-	-
512	300	800	800	Office Supplies	800	800	800
				Other Services and Charges:			
2,025	9,690	12,590	12,590	Contractual Services	14,000	4,000	4,000
1,046	293	1,100	1,200	Postage	1,400	1,400	1,400
209	128	300	400	Telephone Expense	400	400	400
595	363	900	1,200	Mileage	1,000	1,000	1,000
266	141	400	500	Public Utilities	500	500	500
999	-	1,200	1,200	City Flower Plantings	1,200	1,200	1,200
1,545	37	1,000	1,000	School Program	1,000	1,000	1,000
4,108	7,410	9,500	9,500	Awards Committee	9,500	9,500	9,500
337	-	2,000	2,000	Clean-up Campaign	2,000	2,000	2,000
765	776	1,200	1,200	Installation & Informational Dinner Meetings	1,200	1,200	1,200
-	-	300	300	Beautification Project Dial-A-Helper	300	300	300
<u>\$ 17,582</u>	<u>\$ 21,458</u>	<u>\$ 36,678</u>	<u>\$ 40,519</u>	Total Beautification Commission	<u>\$ 86,269</u>	<u>\$ 30,851</u>	<u>\$ 30,851</u>

CULTURAL COMMISSION

The Cultural Commission was established by ordinance, on May 12, 1970. It consists of nine members, appointed by the Mayor, with three members appointed each year for three-year terms.

They act in an advisory capacity to the Mayor and City Council, and are responsible for considering, studying, recommending, and conducting plans for the development of City-wide cultural programs. They also are directed to promote, coordinate and develop the performing and creative arts by making recommendations for programs and, further facilitate communications with the State Council for the Arts.

EXPENDITURE HISTORY CULTURAL COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CULTURAL COMMISSION</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 31	\$ -	\$ 100	\$ 100	Office Supplies	\$ 100	\$ 100	\$ 100
				Other Services and Charges:			
4,500	1,800	4,500	4,500	Contractual Services - Sound System	4,500	4,500	4,500
500	500	500	500	Concert Band	500	500	500
500	500	500	500	Warren Tri-County Fine Arts	500	500	500
500	500	500	500	Warren Community Chorus	500	500	500
500	500	500	500	Warren Symphony Orchestra	500	500	500
15,055	15,682	16,700	16,700	Summer Program	16,700	16,700	16,700
1,000	-	-	-	Art Consultant	-	-	-
700	-	1,000	1,000	Artist in Residence Program	1,000	1,000	1,000
-	500	500	500	Art Festival	500	500	500
3,979	1,000	4,000	4,000	Winter Program	4,000	4,000	4,000
<u>\$ 27,265</u>	<u>\$ 20,982</u>	<u>\$ 28,800</u>	<u>\$ 28,800</u>	Total Cultural Commission	<u>\$ 28,800</u>	<u>\$ 28,800</u>	<u>\$ 28,800</u>

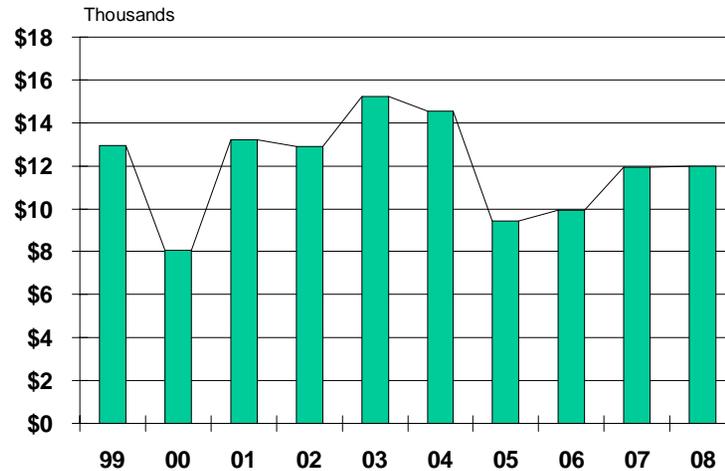
CRIME COMMISSION

The Crime Commission, established on April 2, 1968, consists of twelve (12) members appointed by the Mayor. Members of the Commission may be persons with qualifications in such areas as: law enforcement, crime prevention, public communication and education.

Meetings are held once a month, and the Police Commissioner or his representative shall be an honorary member and attend all meetings unless excused therefore by the Commission.

The purposes of the Commission is to study the crime situation in the City and make recommendations for its prevention and elimination, serve to provide good communication and education with the community about law enforcement and crime prevention, and shall be available to receive citizens' questions and complaints about crime and make recommendations accordingly. The Commission shall recommend any needed changes in procedures to the Mayor.

EXPENDITURE HISTORY CRIME COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CRIME COMMISSION</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 694	\$ 584	\$ 1,000	\$ 1,000	Office Supplies	\$ 1,000	\$ 1,000	\$ 1,000
				Other Services and Charges:			
1,800	1,200	2,500	2,500	Contractual Services	2,500	2,500	2,500
291	167	350	400	Telephone	400	400	400
6,454	1,135	7,300	7,300	Community Promotion & Public Relations	7,300	7,300	7,300
-	-	3,000	3,000	Fallen Hero Memorial	-	-	-
<u>2,734</u>	<u>703</u>	<u>3,000</u>	<u>3,200</u>	Public Utilities	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>
<u>\$ 11,973</u>	<u>\$ 3,789</u>	<u>\$ 17,150</u>	<u>\$ 17,400</u>	Total Crime Commission	<u>\$ 14,400</u>	<u>\$ 14,400</u>	<u>\$ 14,400</u>

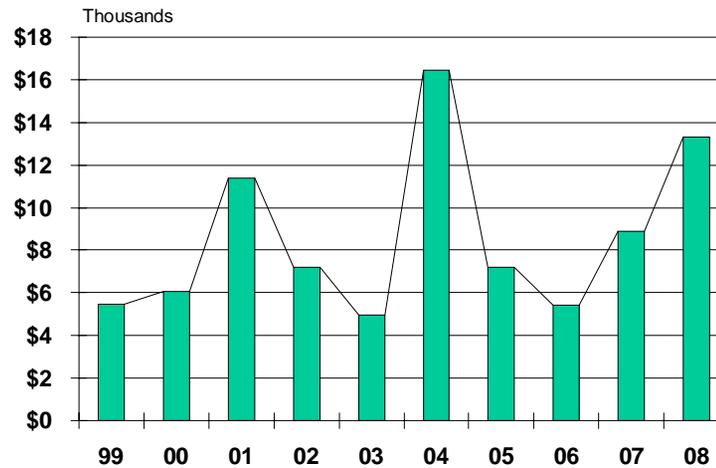
HISTORICAL COMMISSION

The Historical Commission was established by ordinance, on December 9, 1969, and consists of nine members appointed by the Mayor for staggered terms. The office is held for three years, with three appointments being made annually.

The function of the Commission is to further public interest in all matters relating to the history of the City of Warren and its environment, and to that end it may acquire, collect, own or exhibit articles of historic interest and value. Further, it will maintain appropriate exhibits; cooperate in educational and research programs and issue bulletins and other publications.

Meetings are held regularly, at least once a month.

EXPENDITURE HISTORY **HISTORICAL COMMISSION**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>HISTORICAL COMMISSION</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 770	\$ 879	\$ 1,200	\$ 1,200	Office Supplies	\$ 1,400	\$ 1,400	\$ 1,400
				Other Services and Charges:			
209	128	250	250	Telephone Expense	250	250	250
903	891	1,300	1,300	Community Promotion & Public Relations	1,200	1,200	1,200
160	158	300	300	Membership & Dues	185	185	185
1,155	1,414	2,714	2,714	Historical Site Plaques	2,827	2,827	2,827
4,943	1,774	3,650	3,650	Museum Expense	2,900	2,900	2,900
1,164	1,330	1,500	1,500	Hall of Fame	1,500	1,500	1,500
				Capital Outlay:			
4,017	-	1,800	1,800	Equipment - Office	2,145	-	-
<u>\$ 13,321</u>	<u>\$ 6,574</u>	<u>\$ 12,714</u>	<u>\$ 12,714</u>	Total Historical Commission	<u>\$ 12,407</u>	<u>\$ 10,262</u>	<u>\$ 10,262</u>

EMPLOYEES RETIREMENT COMMISSION

Established under General City Ordinance on January 1, 1958, the City of Warren Employees' Retirement System is the administrator of a single-employer public employees' retirement system that covers all remaining full time employees, except police and fire personnel hired prior to the close of the plan effective upon ratification of the final collective bargaining agreements in February 2000. As of December 31, 2007, there were 515 retirees and beneficiaries receiving benefits from the fund. In addition, 24 members have deferred their retirement benefits. All of the 221 active members in the system have vested pension rights.

In addition, the General Employees' Retirement System administers the VEBA Trust, which provides health, life, disability and dental insurance for retirees and their families. This Trust was closed to new hires effective in April of 2007. Regular retirement benefits are payable at any age with 30 years of service, attainment of age 50 with 25 years of service or age 60 with 8 years of service. The obligation to contribute to and maintain the System for these employees was established by City ordinance and collective bargaining agreements.

The system is funded through investment earnings and contributions from the City. The City's funding policy provides for periodic employer contributions at actuarially determined rates that are designed to accumulate sufficient assets to pay benefits when due. The rate of contribution for the fiscal year beginning July 1, 2009 is 49.17 percent of payroll. For comparison to prior years the Unfunded Actuarial Present Value of Credited Projected Benefits for the year ended December 31, 2007 was \$44,337,000. The system is audited annually by an independent certified public accountant and is evaluated each year by an actuarial firm.

The City of Warren Employees' Retirement System is governed by a board of five trustees; the Mayor or an alternate, a Council Member, a citizen appointed by the Mayor, and two elected members of the retirement system. Elected trustees serve three-year terms. The trustees' actions are governed under ordinances and resolutions adopted by Council, the City Retirement Board's adopted rules of procedure, and State of Michigan Public Act 55. The System has contractual agreements with six money managers to invest its approximately \$101 million in assets.

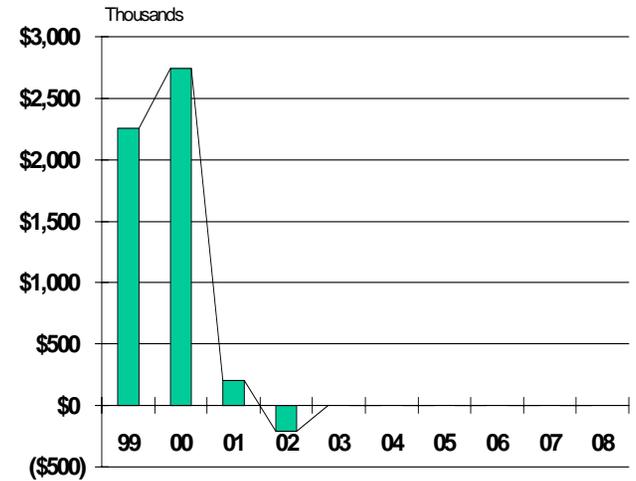
EMPLOYEE'S RETIREMENT COMMISSION

Fiscal 2010 Performance Objectives

1. To continue software development/enhancement to members database.
2. To continue software training for staff.
3. To continue education of retirees and active members regarding plan benefits.
4. To improve communication between the Board of Trustees, retirees and employees.
5. To encourage more enrollment in the direct deposit program.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Agendas prepared	16	16	16	16
Pension calculations prepared	27	30	30	35
Annual employee pension ledgers prepared	275	285	285	260
Pension payments distributed	6,392	6,400	6,400	6,500
1099 R's mailed	537	550	550	560

EXPENDITURE HISTORY CITY RETIREMENT COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>GENERAL GOVERNMENT</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>CITY RETIREMENT</u>			
				Personnel Services:			
\$ 94,482	\$ 50,182	\$ 100,364	\$ 100,364	Clerical Services	\$ 110,198	\$ 110,198	\$ 110,198
158,743	86,408	172,815	172,815	Accounting Services	175,945	175,945	175,945
8,365	2,695	10,000	22,750	Part-time Employee	22,750	22,750	22,750
				Employee Benefits:			
640	206	765	1,763	Social Security	1,763	1,763	1,763
9	3	11	26	Employee Insurance	26	26	26
				Retiree Benefits:			
6,417,617	3,252,533	7,000,000	7,200,000	Retiree Insurance	7,500,000	7,500,000	7,500,000
569,669	294,938	605,000	685,000	Medicare Reimbursement	685,000	685,000	685,000
36	53	1,000	2,500	Office Supplies	2,500	2,500	2,500
				Other Services and Charges:			
-	-	-	12,000	Legal Services	12,000	12,000	12,000
-	-	-	600	Fees & Per Diem	600	600	600
3,733	1,916	4,500	5,500	Postage	6,000	6,000	6,000
-	-	-	830,152	Contractual Services	493,188	493,188	493,188
-	-	-	1,000	Service Contracts	1,000	1,000	1,000
-	-	-	3,000	Disability Physicals	3,000	3,000	3,000
-	-	-	200	Membership & Dues	200	200	200
-	-	-	41,250	Bank Custodial Fees	37,483	37,483	37,483
-	-	-	10,000	Travel and Conferences	10,000	10,000	10,000
-	-	-	15,000	Insurance and Bonds	15,000	15,000	15,000
-	96	1,000	2,000	Printing & Publishing	2,000	2,000	2,000
293	367	750	750	Telephone	900	900	900
				Capital Outlay:			
-	-	7,000	7,000	Equipment - Office	-	-	-
<u>\$ 7,253,587</u>	<u>\$ 3,689,397</u>	<u>\$ 7,903,205</u>	<u>\$ 9,113,670</u>	Total City Retirement	<u>\$ 9,079,553</u>	<u>\$ 9,079,553</u>	<u>\$ 9,079,553</u>
(266,301)	(120,637)	(253,474)	(1,184,012)	Charges Reimbursable via Public Act 55	(847,951)	(847,951)	(847,951)
<u>(6,987,286)</u>	<u>(3,568,760)</u>	<u>(7,649,731)</u>	<u>(7,929,658)</u>	Charges Reimbursable via VEBA Trust	<u>(8,231,602)</u>	<u>(8,231,602)</u>	<u>(8,231,602)</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Net City Retirement	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

POLICE AND FIRE RETIREMENT COMMISSION

The Warren Police and Fire Retirement Commission was established with the authority to administer, manage, and operate the retirement system following the provisions established by Public Act 345 of 1937, as amended. The responsibility of the Police and Fire Retirement Board is to make certain that the assets of the retirement fund are invested in a safe and prudent manner, yielding the highest possible return on the investment of the funds.

The Board is also responsible for calculation of retiree benefits. Board meetings are held on the third Thursday of every month at 11:00 a.m. in City Hall, Fourth Floor, Baseline Room. These are public meetings with the notices posted near the Treasurer's Department in City Hall by the end of the week prior to the meeting.

Total assets in the fund as of December 31, 2008, were \$226,385,400. The current City contribution rate for the 2010 fiscal year is 24.26% of payroll. The financial objective of the plan, which meets the State of Michigan requirements, is to establish and receive contributions, expressed as a percentage of active members' payroll, which will change annually after an annual actuarial valuation is completed and a report is issued. As of December 31, 2007 the retirement system is now 94.1% funded, which means that accrued liabilities exceeded actuarial accrued assets by 5.9%.

There are currently 421 retirees or beneficiaries receiving benefits from the fund and 370 active members of the system who pay one percent of gross wages into the system. Retirement benefits vest after 10 years of service.

The members of the Police and Fire Retirement Board include the City Treasurer, a Police Department representative, a Fire Department representative and two mayoral appointed positions. The Commission uses the services of and independent legal counsel (on a retainer basis) to handle the legal matters of the system. The system is audited annually by an independent certified public accounting firm.

In 2004, an ordinance was passed creating the Warren Police and Fire Health Benefits Plan. The board members are comprised of a police representative, fire representative, City Treasurer and two mayoral appointees. The primary objective is to receive contributions from the City and to fund for current employee's future health expenditures and pay current retirees health expenditures and Medicare reimbursements. Plan assets as of December 31, 2008, were \$16,128,121.

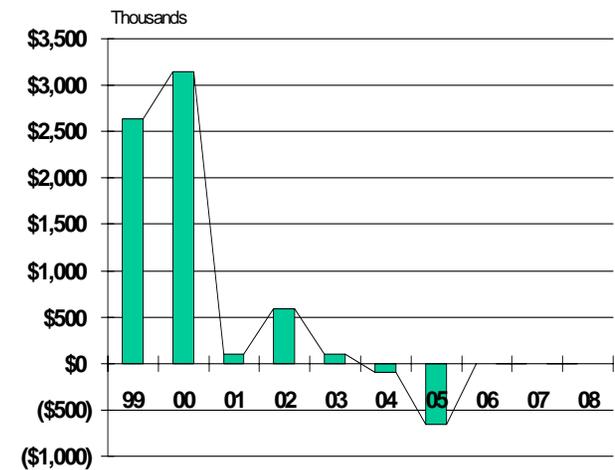
POLICE AND FIRE RETIREMENT COMMISSION

Fiscal 2010 Performance Objectives

1. To encourage more enrollments in the direct deposit program.
2. To continue software development for the accounting system.
3. To continue software development of member's database.
4. To continue software training for staff.
5. To continue education of active members regarding plan benefits.
6. To begin work on database of separating Police and Fire Fighters who have different tiers of benefits.
7. To begin database work for Medicare reimbursements under the Health Benefits Plan.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Estimated pension calculations prepared	26	25	25	25
Actual pension calculations prepared	21	30	30	25
Agendas prepared	17	16	16	16
Retiree pension ledgers mailed	450	490	490	505
Active P & F ledgers distributed	370	374	374	370
Pension checks distributed	951	1,000	1,000	1,100
Annuity withdrawals completed	20	25	25	25
Pension verifications	450	475	475	0
Safe-Harbor method calculations	24	25	25	25
Retiree incentive bonuses paid	2	3	3	3
1099R's and W4-P's mailed	450	505	505	515
"Buy-Back" computations	4	6	5	5
Direct deposit enrollments	20	30	30	30
Monitoring monthly direct deposits	4,898	5,352	5,352	5,592
Direct deposits initiated	4,898	5,352	5,352	5,592

EXPENDITURE HISTORY POLICE & FIRE RETIREMENT COMMISSION



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>POLICE AND FIRE RETIREMENT</u>								
Police & Fire Retirement Administrator	1	\$ 76,152	1	\$ 76,416	1	\$ 76,416	1	\$ 76,416
Administrative Specialist	1	47,610	1	47,874	1	47,874	1	47,874
Accountant I	-	-	1 (b)	59,765	-	-	-	-
Part-time Employee		22,750		-		22,750		22,750
Overtime	—	6,000	—	6,705	—	6,000	—	6,000
Total Personnel	<u>2</u>		<u>3</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 59 contracts that expire 6/30/09.

(b) New position.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

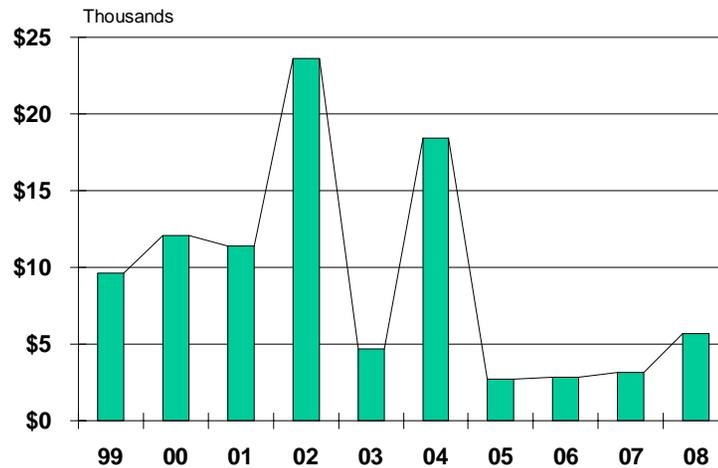
FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	GENERAL GOVERNMENT POLICE & FIRE RETIREMENT	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 122,853	\$ 63,142	\$ 124,082	\$ 124,090	Permanent Employees	\$ 184,805	\$ 124,796	\$ 124,796
2,352	42	10,000	22,750	Part-time Employee	-	22,750	22,750
5,972	-	6,000	6,000	Overtime	6,705	6,000	6,000
				Employee Benefits:			
10,442	5,128	11,173	12,289	Social Security	15,378	12,420	12,420
26,171	13,100	22,841	29,722	Employee Insurance	44,398	21,951	21,951
36,811	22,582	45,717	45,500	Retiree Health Insurance	66,475	46,064	46,064
4,949	3,400	5,304	5,301	Longevity	6,278	6,278	6,278
45,849	24,301	49,197	48,584	Retirement Fund	79,962	50,016	50,016
356	116	332	430	Cost of Living	645	430	430
307	154	307	310	Legal Services	465	310	310
				Retiree Benefits:			
7,739,002	3,394,807	7,100,000	9,300,000	Retiree Insurance	8,000,000	8,000,000	8,000,000
380,494	202,536	415,000	450,000	Medicare Reimbursement	470,000	470,000	470,000
360	-	2,000	5,260	Office Supplies	5,418	5,418	5,418
				Other Services and Charges:			
3,086	1,136	3,100	4,870	Postage	5,016	5,016	5,016
-	-	-	27,000	Audit Fees	28,000	28,000	28,000
-	-	-	1,875,000	Contractual Services	1,900,000	1,900,000	1,900,000
-	-	-	-	Service Contracts	530	530	530
-	-	-	1,500	Disability Physicals	2,000	2,000	2,000
-	-	-	17,865	Travel and Conferences	18,400	18,400	18,400
-	-	-	35,000	Insurance and Bonds	35,000	35,000	35,000
-	-	-	3,460	Printing & Publishing	3,565	3,565	3,565
364	635	1,000	1,000	Telephone	1,000	1,000	1,000
				Capital Outlay:			
-	-	7,000	7,000	Equipment - Office	-	-	-
\$ 8,379,368	\$ 3,731,079	\$ 7,803,053	\$ 12,022,931	Total Police & Fire Retirement	\$ 10,874,040	\$ 10,759,944	\$ 10,759,944
(259,872)	(133,736)	(288,053)	(2,272,931)	Charges Reimbursable via Public Act 55	(2,404,040)	(2,289,944)	(2,289,944)
(8,119,496)	(3,597,343)	(7,515,000)	(9,750,000)	Charges Reimbursable via VEBA Trust	(8,470,000)	(8,470,000)	(8,470,000)
\$ -	\$ -	\$ -	\$ -	Net Police & Fire Retirement	\$ -	\$ -	\$ -

VILLAGE HISTORICAL COMMISSION

On December 28, 1976, the City Council created the Village Historic District Commission, composed of seven members, appointed by the Mayor, for a three-year term.

The purpose of the Warren Village Historic District Commission is to enrich the present and future by preserving the past. It does this through efforts to beautify the neighborhood; to encourage historic preservation and property maintenance; educate citizens on Warren's unique cultural heritage; and apply rules and regulations to protect the district from alteration and development that might compromise its aesthetic integrity or diminish its unique historic value.

EXPENDITURE HISTORY **VILLAGE HISTORICAL COMMISSION**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>VILLAGE HISTORICAL COMMISSION</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ -	\$ -	\$ 500	\$ 500	Office Supplies	\$ -	\$ -	\$ -
				Other Services and Charges:			
2,844	-	4,000	4,000	Community Promotion & Public Relations	9,672	5,100	5,100
2,839	784	3,200	3,300	Public Utilities	3,200	3,200	3,200
-	-	-	-	Historical Site Plaque	1,400	-	-
-	-	-	-	Old Village Hall Improvements	1,000	-	-
-	-	500	500	Landscaping Project/Brick Pavers	-	-	-
<u>\$ 5,683</u>	<u>\$ 784</u>	<u>\$ 8,200</u>	<u>\$ 8,300</u>	Total Village Historical Commission	<u>\$ 15,272</u>	<u>\$ 8,300</u>	<u>\$ 8,300</u>

SENIOR HEALTH CARE SERVICES

The Warren City Commission for Senior Health Care Services was created by City Ordinance effective December 28, 1987.

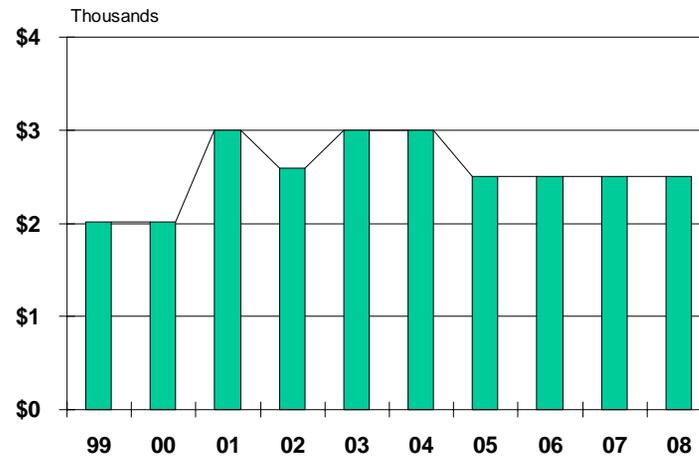
The purpose of the Commission is to identify health care needs of Warren seniors and to provide information of health care services available in the City.

The Commission consists of twelve (12) members, appointed by the Mayor and confirmed by Council, serving staggered terms of three years each.

Membership of the Commission will consist of five senior citizens, four health care professionals, a representative of Bi-County Hospital, a representative of St. John Macomb Hospital and a representative of the Mayor's Office.

The Commission's officers shall be Chairman, Vice-Chairman, Secretary and Treasurer.

EXPENDITURE HISTORY **SENIOR HEALTH CARE SERVICES**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

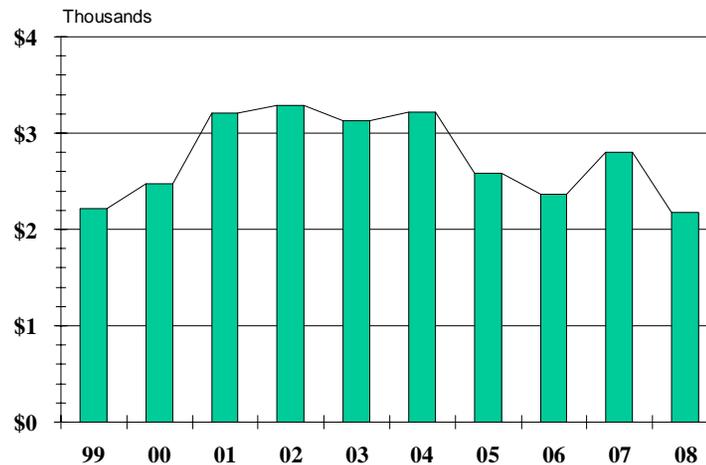
FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>CITY COMMISSION ON</u> <u>SENIOR HEALTH CARE SERVICES</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 2,500	\$ 2,493	\$ 2,500	\$ 2,500	Other Services and Charges: Community Promotion & Public Relations	\$ 3,000	\$ 3,000	\$ 3,000
<u>\$ 2,500</u>	<u>\$ 2,493</u>	<u>\$ 2,500</u>	<u>\$ 2,500</u>	Total City Commission on Senior Health Care Services	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>

COUNCIL OF COMMISSIONS

The purpose and function of the Council of Commissions is to unite the City Commissions into a representative Council with the concept of sharing ideas, concerns, plans for improvement, and enrichment of the community. By promoting and encouraging public interest in its endeavors, the Council of Commissions intends to strengthen the purpose and function of the individual City Commissions.

The Council of Commissions shall consist of one member from each City Commission interested in participating. The representative shall be appointed annually to the Council of Commissions by each individual commission.

EXPENDITURE HISTORY COUNCIL OF COMMISSIONS



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>COUNCIL OF COMMISSIONS</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 68	\$ 15	\$ 100	\$ 100	Office Supplies	\$ 100	\$ 100	\$ 100
<u>2,113</u>	<u>950</u>	<u>4,351</u>	<u>4,351</u>	Other Services and Charges: Appreciation Reception	<u>3,400</u>	<u>3,400</u>	<u>3,400</u>
<u><u>\$ 2,181</u></u>	<u><u>\$ 965</u></u>	<u><u>\$ 4,451</u></u>	<u><u>\$ 4,451</u></u>	Total Council of Commissions	<u><u>\$ 3,500</u></u>	<u><u>\$ 3,500</u></u>	<u><u>\$ 3,500</u></u>

ANIMAL WELFARE COMMISSION

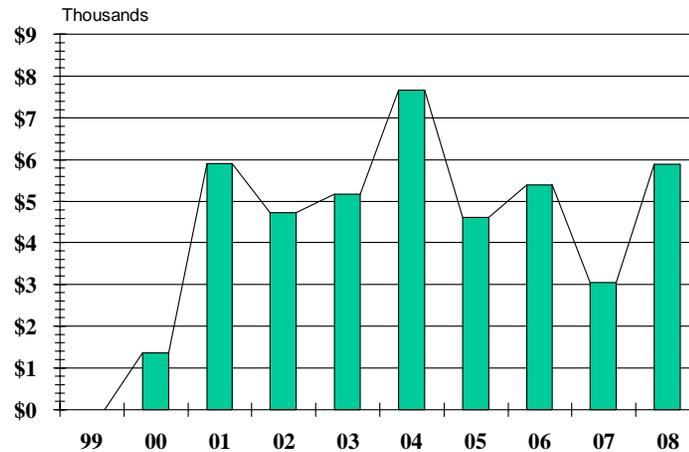
The Animal Welfare Commission, established on October 22, 1998 consists of seven members appointed by the Mayor, with three members appointed each year for three-year terms.

The purpose and function of the commission shall be to study the proper care, husbandry, welfare, maintenance, and education and awareness issues of all animals that reside in the City limits.

The Commission is also charged with development and implementation of a disaster relief plan and is sole caretaker of the City's Dog Park and future development of dog parks in the City.

The scope and extent of the commission's studies include, but not be limited to; husbandry, medical care, cruelty and anticruelty, licensing, promotion of spay and neuter programs, enforcement of ordinances and recommendation of additional ordinances to all animals within the City.

EXPENDITURE HISTORY ANIMAL WELFARE COMMISSION



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>GENERAL GOVERNMENT</u> <u>ANIMAL WELFARE COMMISSION</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ -	\$ 318	\$ 600	\$ 600	Office Supplies	\$ 400	\$ 400	\$ 400
				Other Services and Charges:			
2,045	207	3,000	3,000	Operating Expense	1,600	1,600	1,600
15	-	50	100	Postage	100	100	100
607	207	600	600	Telephone Expense	600	600	600
718	948	948	700	Vaccination Fair	900	900	900
-	-	500	500	Chipping Clinic	400	400	800
2,488	600	600	500	Education	2,000	2,000	2,000
-	2,700	6,700	6,700	Dog Park	4,000	4,000	3,600
<u>\$ 5,873</u>	<u>\$ 4,980</u>	<u>\$ 12,998</u>	<u>\$ 12,700</u>	Total Animal Welfare Commission	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

FIRE DEPARTMENT

The primary purpose of the Fire Department is to protect the lives and property of the citizens and business owners of the City of Warren. The operation of the department is based on its authority and responsibilities granted within home rule charter and divided into six categories.

ADMINISTRATION: Executes and directs the research, planning and development of all department assignments, programs, rules, and procedures, etc. Responsible for the preparation and submission of an annual budget coupled with the daily processing of revenue and expenditures. Charged with monitoring the use of (apparatus, equipment, supplies and reviews service contracts, payroll and maintenance of all assets of the department). Monitors and maintains all incident reports, correspondence, records, files, operating procedures, resource manuals, plans, orders and directives. Coordinates public relations, educational activities and mail distribution.

FIRE FIGHTING: In addition to the fire fighter's primary role of protecting life and property, they are also required to perform tasks not identified in their normal fire fighting role. This could occur during the threat of or at the time of a natural or man made disaster, chemical, biological, radiological or nuclear incident, breach of national security or domestic terrorist event or hazardous material or technical response incident.

EMERGENCY MEDICAL SERVICES: Administers advanced life support procedures. All paramedics are State licensed. They also are certified fire fighters.

TRAINING: Responsible for and coordinates the training of all departmental employees, administers fire and rescue training for all uniformed employees. Responsible for life safety, post incident analysis, cable television and civilian dispatch training programs that are also coordinated through this division.

FIRE PREVENTION: Provides fire prevention and inspection surveys in public, commercial and industrial buildings. They review the plans of new or renovated buildings. They also investigate the origin and cause of fires within the City. Public fire safety education is also a duty of this division.

HAZARDOUS MATERIALS: This division is responsible for responding and controlling hazardous materials incidents within the City. They also provide all the required training to the uniformed work force in hazardous materials response. They also maintain an extensive inventory of highly specialized equipment and supplies that would be required to remediate the affects of hazardous materials incidents.

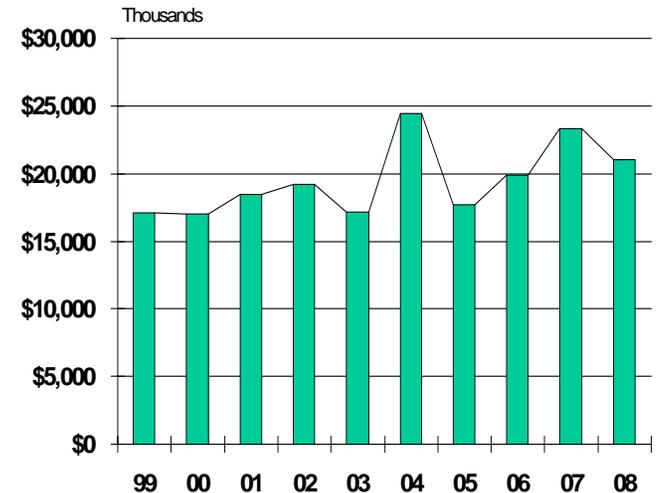
FIRE DEPARTMENT

Fiscal 2010 Performance Objectives

1. To implement electronic incident data collection in support of EMS billing, State and Federal NFIR'S reporting and Right to Know data collection and dissemination.
2. To implement EMS transport from incident to appropriate medical facility.
3. To conduct facilities study to determine departments short, medium and long term needs for renovation, replacement and/or possible relocation of fire stations.
4. To develop and implement replacement schedules for all apparatus, utility trucks and staff vehicles.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Incident reports reviewed	12,971	12,800	14,171	14,771
Fire Station/Apparatus/Equipment Inspections	18	18	18	18
Total incident responses	12,971	12,800	14,171	14,771
Total equipment responses	18,306	18,500	18,706	18,906
Mutual aid rendered and received	11	6	11	11
Injuries on-duty	39	15	39	39
Lost work hours/on-duty injury	128	1,500	128	128
Hours of hydrant maintenance	904	1,100	906	907
Hours of fire training	48,976	4,300	48,976	48,976
Hours of medical training	1,931	1,200	1,931	1,931
Fire Department vehicle accidents	5	6	5	5

EXPENDITURE HISTORY FIRE DEPARTMENT



GENERAL FUND PERSONNEL

<u>FIRE DEPARTMENT</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Fire Commissioner	1	\$ 111,301	1	\$ 111,565	1	\$ 111,565	1	\$ 111,565
Administrative Chief of Operations	1	97,375	1	98,517	1	98,517	1	98,517
Deputy Administrative Chief of Operations	1	93,012	- (d)	-	- (d)	-	- (d)	-
Hazardous Materials Operations Chief	1	88,648	1	89,561	1	89,561	1	89,561
Battalion Chief	3	88,648	3	89,561	3	89,561	3	89,561
Fire Marshal	1	88,648	1	89,561	1	89,561	1	89,561
Deputy Fire Marshal	1	80,714	1	81,419	1	81,419	1	81,419
Chief of E.M.S.	1	88,648	1	89,561	1	89,561	1	89,561
Chief of Training	1	84,681	1	85,490	1	85,490	1	85,490
Captain	6	80,714	6	81,419	6	81,419	6	81,419
Lieutenant A.E.M.T.	9	80,714	9	81,419	9	81,419	9	81,419
Lieutenant	12	73,501	11 (d)	74,017	11 (d)	74,017	11 (d)	74,017
Fire Inspector	3	73,501	2 (d)	74,017	1 (d)	74,017	1 (d)	74,017
Sergeant A.E.M.T.	2	73,501	2	74,017	2	74,017	2	74,017
Sergeant	4	66,944	3 (d)	67,288	3 (d)	67,288	3 (d)	67,288
Chief of Apparatus	1	80,864	1	81,569	1	81,569	1	81,569
Fire Fighter A.E.M.T.	31	66,944	28 (c,d)	67,288	28 (d)	67,288	28 (d)	67,288
Fire Fighter Engine & Ladder	27	63,963	27	64,230	27	64,230	27	64,230
Fire Fighter	38	60,983	40 (c)	61,171	21 (d)	61,171	21 (d)	61,171
Overtime - Fire Fighters		588,633		1,100,000		1,000,000		700,000
Overtime - Mechanics		10,000		10,000		10,000		10,000
<u>Civilians & Clerical:</u>								
Senior Administrative Secretary - Fire Prevention	1	55,435	1	55,699	1	55,699	1	55,699
Senior Clerk	2	53,425	1 (d)	53,689	1 (d)	53,689	1 (d)	53,689
Clerical Co-op		10,000		10,000		10,000		10,000
Overtime - Clerical	—	3,000	—	3,000	—	3,000	—	3,000
Total Personnel	<u>147</u>		<u>141</u>		<u>121</u>		<u>121</u>	

(a) Wage rates are based on Local 412 Unit 35 and Local 1250 contracts that expire 6/30/09 and Local 1383 contract that expired 6/30/07.

(c) Reclassification of Fire Fighter A.E.M.T. to Fire Fighter.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>FIRE DEPARTMENT</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 108,908	\$ 48,303	\$ 103,103	\$ 111,666	Appointed Official	\$ 112,020	\$ 112,020	\$ 112,020
9,085,457	4,301,129	8,461,951	9,434,907	Fire Fighter Wages	9,067,448	8,198,321	8,198,321
80,868	41,306	81,120	81,566	Mechanic Wages	81,901	81,901	81,901
158,233	60,504	140,415	162,681	Civilians & Clerical	109,834	109,834	109,834
4,956	9,138	19,000	10,000	Clerical Co-op	10,000	10,000	10,000
709,324	487,094	925,000	588,633	Overtime - Fire Fighters	1,100,000	1,000,000	700,000
3,321	-	10,000	10,000	Overtime - Mechanics	10,000	10,000	10,000
-	-	3,000	3,000	Overtime - Clerical	3,000	3,000	3,000
235,092	114,136	245,000	270,000	Shift Premium	270,000	260,000	260,000
				Employee Benefits:			
23,983	23,775	23,775	23,450	Educational Allowance	22,150	22,150	22,150
6,834	6,471	6,471	7,500	Cleaning Allowance	6,000	5,500	5,500
110,465	57,735	115,335	120,109	Social Security	132,330	118,708	115,795
528,927	342,779	521,539	583,237	Holiday Pay	560,757	507,486	507,486
2,321,927	1,282,591	2,531,891	2,966,883	Employee Insurance	3,045,671	2,584,045	2,579,293
2,840,854	1,532,407	2,979,661	3,213,814	Retiree Health Insurance	3,191,866	2,903,099	2,820,719
246,711	114,185	240,965	254,555	Longevity	235,568	235,568	235,568
2,817,985	1,420,089	2,761,214	2,974,493	Retirement Fund	2,833,375	2,577,937	2,505,157
18,457	6,382	17,146	24,741	Cost of Living	23,691	20,351	20,351
91,803	44,693	89,493	105,600	Food Allowance	103,200	88,000	88,000
-	600	2,400	3,600	Auto Allowance	3,600	-	-
16,614	9,587	19,341	22,785	Legal Services	21,855	18,755	18,755
428,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
41,355	41,856	51,900	51,900	Uniforms	49,500	42,400	42,400
				Supplies:			
40,625	26,763	65,000	73,000	Operating Supplies	85,550	73,000	73,000
35,101	25,808	45,000	45,000	EMS Medical Supplies	60,000	60,000	60,000
-	42,891	85,000	78,000	Gasoline & Diesel Oil	78,000	78,000	78,000
				Other Services and Charges:			
16,751	13,583	23,000	23,000	Laundry	23,000	23,000	23,000
24,455	14,833	30,000	30,000	Contractual Services	118,262	118,262	118,262
64,532	94,019	112,620	112,620	Building Maintenance	101,500	75,000	100,000
38,941	15,332	40,000	40,000	Instruction	50,000	50,000	50,000
5,856	7,800	25,000	30,000	Medical Services	30,000	30,000	30,000
40,982	27,363	52,000	52,000	Telephone and Radio	55,000	55,000	55,000

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	PUBLIC SAFETY FIRE DEPARTMENT (CONTINUED)	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Other Services and Charges:			
\$ 361,197	\$ 93,367	\$ 190,000	\$ 190,000	Vehicle Maintenance Expense	\$ 275,000	\$ 225,000	\$ 225,000
142,948	48,626	145,000	140,000	Public Utilities	140,000	140,000	140,000
30,000	12,500	30,000	30,000	Hydrant Installation & Repairs	30,000	30,000	30,000
60,000	25,000	60,000	60,000	Public Fire Protection (Water)	60,000	60,000	60,000
1,791	1,989	4,000	4,000	Memberships & Dues	5,000	5,000	5,000
1,948	-	3,000	3,000	Fire Prevention Week	6,000	3,000	3,000
7,500	-	7,500	7,500	S.M.I.R.T. Fund	7,500	7,500	7,500
				Capital Outlay:			
-	14,647	15,000	15,000	Capital Improvements	223,250	-	-
51,708	52,684	75,000	75,000	Equipment and Vehicles	2,564,490	99,950	99,950
-	-	-	-	EMS Equipment	287,712	-	-
7,042	3,239	3,239	-	Domestic Preparedness Equipment Grant - 3	-	-	-
-	453	453	-	Domestic Preparedness Equipment Grant - 7	-	-	-
78,894	-	132,793	132,793	Metro Medical Response Grant	-	-	-
115,231	1,474	1,474	-	Metro Medical Response Grant - 2005	-	-	-
-	71,406	153,436	153,436	Metro Medical Response Grant - 2006	-	-	-
-	19,608	258,145	258,145	Metro Medical Response Grant - 2007	-	-	-
18,656	-	-	-	Homeland Security Grant - 2006	-	-	-
22,206	-	-	-	Cities Readiness Grant	-	-	-
<u>\$ 21,046,438</u>	<u>\$ 10,558,145</u>	<u>\$ 20,906,380</u>	<u>\$ 22,577,614</u>	Total Fire Department	<u>\$ 25,194,030</u>	<u>\$ 20,041,787</u>	<u>\$ 19,603,962</u>

POLICE DEPARTMENT

The primary purpose of the Police Department is to protect life and property. To accomplish this goal, police officers enforce the criminal laws of the State of Michigan and our City Ordinances. Organizationally, the Police Department's operations are divided into three bureaus:

The Patrol Services Bureau:

This Bureau is responsible for the first response to the majority of calls for service. It is comprised of two primary Divisions with a variety of Units as subdivisions. The Uniform Patrol Division's primary function is to respond to calls for service, prevention of crime, detection of offenders, and bringing those offenders before the court. The Division is supplanted by the following Units: The Community Facilitator Unit is trained in the establishment of neighborhood watches; community awareness and working closely with citizens in their assigned areas. The Radar Unit is comprised of four officers whose function is to promote safe driving practices through enforcement of traffic laws using radar as their primary tool. The Patrol Support Services Division is comprised of a number of units whose primary function is to act as support for the Uniform Patrol Division. The Motor Traffic Unit is comprised of uniform officers assigned to motorcycles, who through visual observation and handheld radar identify and educate traffic offenders. The Traffic Engineer, Fatal Officer and Statistician Unit are charged with the task of investigating fatal accidents, providing statistics of accidents, and engineering changes of roads and traffic control devices. The Detention Unit is responsible for the booking of prisoners and their well being while in custody. Additionally, they are responsible for arraignments of prisoners via video link up with the court.

The Administrative Services Bureau:

This Bureau functions as the administrative arm of the department and serves as a centralized site for several department-wide activities. This bureau consists of the Records and Identification Division, which handles record management and fingerprint classification; the Communications Center, which receives incoming Emergency 911 telephone calls and dispatches both Police and Fire to the scene, as needed; the Training Division, which updates and trains officers in specialized, as well as required police practices and activities. The Computer Services Unit manages the computer needs of the department. The Fiscal Management Unit manages the Police Department budget activities. Also in this bureau is the Internal Affairs Division, which consists of an investigative Lieutenant. Its main function is to investigate serious complaints against department personnel. Both the Fiscal Management Unit and Internal Affairs Division report directly to the Commissioner of Police. Coordinating building maintenance to the police facility is also a function of the bureau.

The Investigative Services Bureau:

This Bureau is responsible for the investigation of all crimes and prosecution of offenders throughout the court process. There are three major divisions in this Bureau. The Criminal Investigations Division is responsible for the investigation of all crimes perpetrated by persons over the age of 16. The Family Investigations Division handles crimes committed by juveniles, child abuse, and sex crime cases. The Special Investigations Division is responsible for the investigation of violations of the controlled substance act as well as enforcement of vice and liquor laws. Included within the Special Investigations Division is the Special Operations Unit, which is used as a directed patrol unit for criminal surveillances. Also in this bureau are the Evidence/Property Unit, which is responsible for the storage and disposition of evidence, and the Subpoena Services Unit, which is charged with the service of all criminal subpoenas originating from assigned criminal complaints.

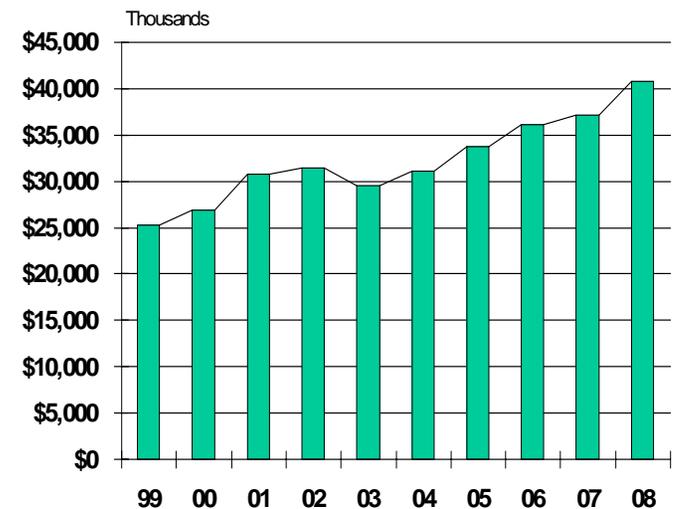
POLICE DEPARTMENT

Fiscal 2010 Performance Objectives

1. To promote and provide classroom and firearms training in the most current law enforcement techniques available to the Department.
2. To reach more citizens through our Community Policing philosophy and establish an improved working rapport between citizens and police.
3. To continue to use our Special Operations Unit as a directed patrol unit for criminal surveillance.
4. To have the Police Emergency Response Team (P.E.R.T.) retain its capability to successfully respond to emergency situations that arise outside of the ability of patrol officers to safely control. To prevent or reduce any injury to officers or citizens. These objectives will be accomplished through the use of advanced law enforcement equipment, extensive training in long range firearms and hostage negotiations techniques.
5. To implement the Patrol Rifle Program.
6. To educate the public in regard to the inner workings of the Police Department through the Citizens Police Academy, Young Detectives Club and the Law Enforcement Against Drugs (L.E.A.D.) Program.
7. To continue our Police Bike Give Away Program for needy children in the City of Warren.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Calls for Police service	81,132	93,000	89,000	90,000
Part I Crimes	4,575	6,300	4,800	4,850
Burglary incidents	851	740	800	810
Auto theft incidents	1,211	1,200	1,170	1,190
Part II Crimes	12,207	6,500	11,500	11,700
Narcotic and drug incidents	2,947	1,900	2,500	2,875
Liquor license investigations	269	180	300	285
Traffic citations	30,154	48,000	35,000	36,000
OUIL charges	578	450	495	510
Traffic accidents	3,354	5,750	3,800	4,100
Juveniles charged	579	500	550	580
Total arrests	10,153	7,500	9,080	9,830
Abandoned autos processed	2,016	1,500	1,850	1,900
Environmental investigations	286	300	290	295
Guns registered	1,500	2,900	1,700	1,800
Neighborhood watch programs	20	12	12	12
Child Finder Programs	250	310	275	200
Prisoner intake	7,449	8,200	7,800	7,600
Crime prevention/security survey	75	90	80	82
Monthly training/PERT	24	24	24	24
High risk incidents	9	8	10	10
Private industry safety survey	30	90	40	35
D.A.R.E. graduates	1,700	1,950	1,850	0
Total citations	32,360	55,000	38,000	40,000

EXPENDITURE HISTORY POLICE DEPARTMENT



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>POLICE DEPARTMENT</u>								
Police Commissioner	1	\$ 115,431	1	\$ 115,695	1	\$ 115,695	1	\$ 115,695
Deputy Police Commissioner	1	109,187	1	109,567	1	109,567	1	109,567
Captain	3	99,272	3	99,606	3	99,606	3	99,606
Lieutenant	11	90,259	11	90,551	11	90,551	11	90,551
Sergeant	20	82,065	20	82,319	20	82,319	20	82,319
Corporal	39	74,616	39	74,835	39	74,835	39	74,835
Police Officer	<u>161</u>	<u>67,844</u>	<u>159</u> (d)	<u>68,032</u>	<u>153</u> (d)	<u>68,032</u>	<u>156</u> (d)	<u>68,032</u>
Sub-Total Police Personnel	<u>236</u>		<u>234</u>		<u>228</u>		<u>231</u>	
Crime M.I.S. Specialist	1	83,456	1	83,720	1	83,720	1	83,720
Assistant Crime M.I.S. Specialist	1	57,806	1	58,070	1	58,070	1	58,070
Forensic Technologist	1	66,318	1	66,582	1	66,582	1	66,582
Identification Technician	1	54,851	1	55,115	1	55,115	1	55,115
Identification Specialist	1	51,697	1	51,961	1	51,961	1	51,961
Senior Administrative Secretary/Police	1	55,435	1	55,699	1	55,699	1	55,699
Administrative Secretary	3	53,425	3	53,689	3	53,689	3	53,689
Stenographic Technician	2	51,697	2	51,961	2	51,961	2	51,961
Dispatch Supervisor	3	58,581	3	58,816	3	58,816	3	58,816
Dispatcher	20	50,956	20	51,144	20	51,144	20	51,144
Senior Clerk	1	53,425	1	53,689	1	53,689	1	53,689
Administrative Clerical Technician	4	51,100	3 (c)	51,364	3 (c)	51,364	3 (c)	51,364
Office Assistant	-	-	1 (c)	34,543	1 (c)	34,543	1 (c)	34,543
Sub-Total Civilian Personnel	<u>39</u>		<u>39</u>		<u>39</u>		<u>39</u>	
Temporary Employees		38,000		40,000		40,000		40,000
Permanent Part-time - Crossing Guards		123,000		120,000		120,000		120,000
Overtime - Police		1,710,763		1,619,000		1,619,000		1,300,000
Overtime - Civilians		32,000		45,130		45,130		45,130
Total Personnel	<u>275</u>		<u>273</u>		<u>267</u>		<u>270</u>	

(a) Wage rates are based on Local 1917, Local 1250, Local 412 Unit 35, W.P.O.A. and W.P.C.O.A. contracts that expire 6/30/09.

(c) Reclassification of Administrative Clerical Technician to Office Assistant.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>POLICE DEPARTMENT</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 76,934	\$ 58,964	\$ 115,797	\$ 114,971	Appointed Official	\$ 116,167	\$ 116,167	\$ 116,167
16,560,242	8,146,046	15,985,333	16,434,007	Police Officers	16,423,708	16,110,448	16,267,078
2,001,997	982,790	1,971,183	2,070,581	Civilians & Clerical	2,061,765	2,061,765	2,061,765
112,567	50,629	123,000	123,000	Crossing Guards	120,000	120,000	120,000
28,399	21,749	40,000	38,000	Temporary Employees	40,000	40,000	40,000
2,052,581	970,375	1,950,000	1,710,763	Overtime - Policemen	1,619,000	1,619,000	1,300,000
11,853	28,233	55,000	32,000	Overtime - Civilians	45,130	45,130	45,130
314,594	82,826	340,000	350,000	Shift Premium	382,049	365,000	355,000
				Employee Benefits:			
210,140	1,654	221,304	199,750	Gun Allowance	218,600	212,900	215,750
61,450	55,417	55,417	52,200	Education Allowance	54,200	54,200	54,200
135,409	111,041	132,641	141,000	Cleaning Allowance	139,800	136,200	138,000
391,050	205,671	420,000	426,651	Social Security	433,740	428,533	427,029
893,848	325,426	909,949	944,511	Holiday Pay	944,267	927,467	935,867
4,206,234	2,370,591	4,583,338	4,825,206	Employee Insurance	5,045,893	4,936,057	4,986,072
5,283,244	2,775,702	5,629,539	5,708,617	Retiree Health Insurance	5,541,260	5,533,100	5,444,374
461,358	215,218	426,937	430,477	Longevity	453,842	453,842	453,842
5,855,388	2,835,147	5,750,514	5,820,123	Retirement Fund	5,592,911	5,506,615	5,467,376
38,787	13,096	36,257	46,693	Cost of Living	46,407	45,405	45,906
2,458	1,254	2,790	2,635	Legal Services	2,635	2,635	2,635
39,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
134,897	94,022	109,940	109,940	Uniforms	109,740	107,340	108,540
				Supplies:			
69,949	28,993	60,000	60,000	Office Supplies	60,000	60,000	60,000
51,450	35,026	57,000	57,000	Operating Expense	61,500	61,500	61,500
31,044	22,748	32,000	32,000	Ammunition	-	-	-
				Other Services and Charges:			
31,990	22,637	37,000	37,000	Prisoners' Food	40,000	40,000	40,000
44,487	43,828	70,000	70,000	Building Maintenance	70,000	70,000	70,000
262,649	225,916	380,000	380,000	Contractual Services	380,000	380,000	380,000
5,659	3,226	7,000	7,000	Postage	7,000	7,000	7,000
55,923	21,357	56,000	56,000	Instruction	51,000	51,000	51,000
7,961	4,870	10,000	10,000	911 Dispatch Training Expense	10,000	10,000	10,000
139,387	59,426	135,000	135,000	Telephone and Radio	150,000	150,000	150,000
376,906	170,355	310,000	290,000	Vehicle Maintenance	380,000	380,000	376,200

(Continued)

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	PUBLIC SAFETY POLICE DEPARTMENT (CONTINUED)	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Other Services and Charges:			
\$ 7,376	\$ 2,955	\$ 6,000	\$ 6,000	Youth Athletic League	\$ 6,000	\$ 6,000	\$ 6,000
355	5,623	6,000	6,000	Crime Prevention	-	-	6,000
19,573	9,266	20,000	20,000	DARE Operating Expense	-	-	20,000
147	1,074	3,000	3,000	Community Promotion	-	-	-
-	-	-	-	Explorers	2,000	2,000	2,000
188,111	83,348	200,000	200,000	Public Utilities	200,000	200,000	200,000
5,000	5,000	10,000	10,000	Special Investigations	4,000	4,000	4,000
				Capital Outlay:			
374,409	-	326,500	326,500	Fleet Turnover	138,500	66,000	66,000
33,124	8,465	15,120	15,120	Equipment	107,618	55,041	55,041
48,487	39,948	69,880	69,880	Office Equipment	28,441	15,201	15,201
37,381	98,556	99,390	99,390	Interoperable Communications Grant Expense	-	-	-
64,971	-	-	-	U.S. Department of Justice Grant	-	-	-
25,505	32,469	32,469	32,469	U.S. Department of Justice Grant-2006	-	-	-
-	91,695	91,695	91,695	U.S. Department of Justice Grant-2007	-	-	-
-	30,155	31,088	31,088	U.S. Department of Justice Grant-2008	-	-	-
-	-	321,241	321,241	911 Equipment Expense	-	-	-
8,248	-	5,000	5,000	Capital Improvements	300,000	-	-
<u>\$ 40,762,522</u>	<u>\$ 20,392,787</u>	<u>\$ 41,250,322</u>	<u>\$ 41,952,508</u>	Total Police Department	<u>\$ 41,387,173</u>	<u>\$ 40,379,546</u>	<u>\$ 40,164,673</u>

ANIMAL CONTROL

The Animal Control Unit is responsible for the enforcement of local animal control ordinances, picking up stray, lost or unlicensed animals and to investigate animal complaints. The Unit consists of two (2) civilian employees.

It is a well-established fact that one of the most important services the City of Warren provides is animal control. The Animal Control Division services injured animals, dead animals in the roadway, animal bites where the stray involved is at the scene, and vicious animals. Birds, squirrels, bats, skunks, etc. would be handled as time allows. The Animal Control Officer also responds to numerous involved ordinance complaints regarding animals, such as animal poisoning or harboring pitbulls, etc.

On the average, the Animal Control Officer handles approximately 12 calls a day and delivers between 45 and 53 animals to the Macomb County Animal Shelter per week.

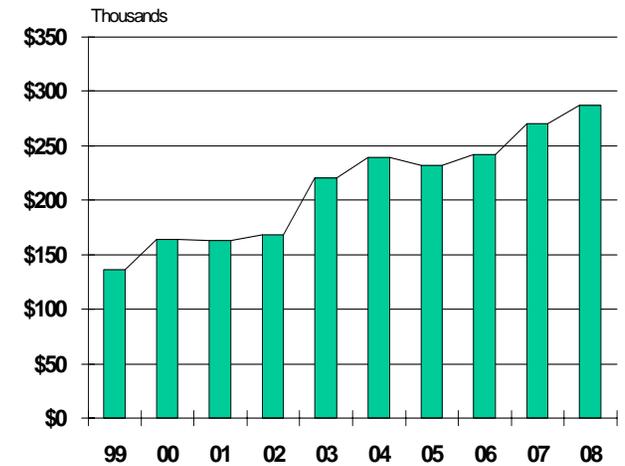
ANIMAL CONTROL

Fiscal 2010 Performance Objectives

1. To provide better investigative service to the community with regard to stray, lost, unlicensed or dead animals.
2. To provide better enforcement of ordinances that pertain to animals.
3. To help encourage citizens to transport sick or injured animals to the Macomb County Animal Shelter themselves, whenever possible.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Animal Control calls for service	2,916	2,950	3,010	3,100
Number of Miles Driven per year	24,931	35,000	28,000	30,000
Stray animals picked up	1,386	1,500	1,400	1,400
Wild animals secured	472	500	450	480
Dead animals handled	346	375	380	400
Animals given up by owner	798	875	830	850

EXPENDITURE HISTORY ANIMAL CONTROL



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - ANIMAL CONTROL</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Animal Control Officer	2	\$ 53,335	2	\$ 53,599	2	\$ 53,599	2	\$ 53,599
Temporary Employee		12,000		-		-		9,000
Overtime	—	3,501	—	3,501	—	3,501	—	3,501
Total Personnel	<u>2</u>		<u>2</u>		<u>2</u>		<u>2</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>PUBLIC SAFETY</u> <u>ANIMAL CONTROL</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 106,685	\$ 54,399	\$ 106,926	\$ 106,928	Permanent Employees	\$ 107,634	\$ 107,634	\$ 107,634
4,913	3,690	12,000	12,000	Temporary Employee	-	-	9,000
5,307	1,363	3,501	3,501	Overtime	3,501	3,501	3,501
				Employee Benefits:			
9,180	4,680	9,596	9,770	Social Security	8,897	8,897	9,595
27,561	15,354	31,056	31,320	Employee Insurance	33,276	33,276	33,331
31,586	19,433	38,177	38,208	Retiree Health Insurance	38,452	38,452	38,452
3,129	2,126	3,197	3,195	Longevity	3,216	3,216	3,216
31,373	16,107	31,645	33,907	Retirement Fund	34,853	34,853	34,853
361	121	337	430	Cost of Living	430	430	430
307	154	307	310	Legal Services	310	310	310
760	700	760	760	Uniforms	760	760	760
1,146	300	1,300	1,300	Operating Supplies	1,500	1,500	1,500
				Other Services and Charges:			
57,785	19,946	60,000	60,000	Animal Collection	60,000	60,000	60,000
6,998	3,716	6,000	6,000	Vehicle Maintenance	7,000	7,000	7,000
				Capital Outlay:			
-	-	25,000	25,000	Equipment - Vehicle	-	-	-
<u>\$ 287,091</u>	<u>\$ 142,089</u>	<u>\$ 329,802</u>	<u>\$ 332,629</u>	Total Animal Control	<u>\$ 299,829</u>	<u>\$ 299,829</u>	<u>\$ 309,582</u>

CIVIL DEFENSE
EMERGENCY SERVICES DIVISION

The Emergency Services Division is responsible for maintaining a disaster response and recovery program in the event of an enemy attack or disaster whether nuclear, man-made, or natural. It serves as the liaison with the Federal Government and the State Emergency Service Division in the event a disaster occurs within the City of Warren. To accomplish these goals the Emergency Services Division:

- * Coordinates the training of personnel of the City departments as well as volunteer agencies.
- * Maintains a warning system (Sirens) for the City of Warren.
- * Conducts simulated disaster exercises to test our plans and procedures.
- * Submits project applications to both the federal and state governments that would benefit our City.
- * Submits annual and quarterly administrative reports to qualify for funding from the Federal Emergency Management Agency.

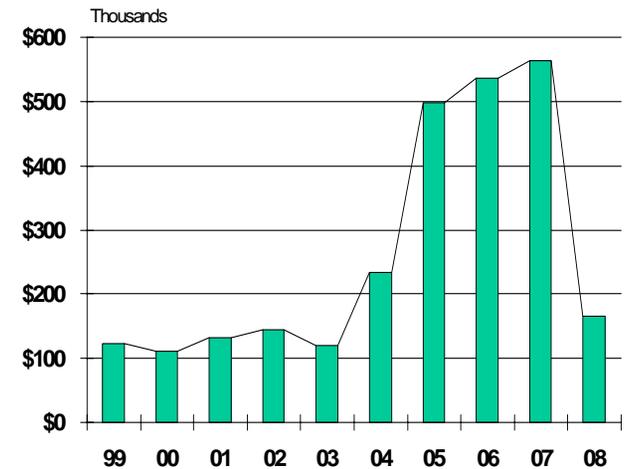
CIVIL DEFENSE

Fiscal 2010 Performance Objectives

1. To maintain a current disaster response and recovery program in the event of a nuclear, technological, or natural disaster.
2. To coordinate training for emergency planning, disaster response and recovery.
3. To coordinate and manage the Citizens Emergency Response Team (C.E.R.T.) during community emergencies.
4. To maintain warning system (sirens) for the City of Warren.
5. To update our current resource directory of City and private resources.
6. To conduct simulated disaster exercises. Maintain liaison with federal and state emergency agencies.
7. To conduct tornado shelter advisory surveys for schools, industry, and government agencies.
8. To coordinate response and reporting of hazardous and toxic material accidents. Maintain supervisory authority for storage of radiological instruments and other emergency services supplies and equipment.
9. To coordinate and procure grants that apply to the Emergency Management Principles of Mitigation Response, Preparedness and Recovery.
10. To coordinate City proactive approach with regard to training, equipment and exercising for domestic preparedness and homeland security.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Responses to disaster or emergency incidents	10	10	9	10
Emergency Operations Plans Reviewed	6	6	6	6
Michigan State Police Emergency Management Division meetings attended	4	4	4	4
Macomb County Emergency Management Meetings attended	4	4	4	4
MSP Emergency Management Training Classes attended	8	8	8	8
Functional/full-scale exercise	0	1	1	1
Orientation/table top preparation exercises	4	4	4	4
Planning & preparation for disaster exercises	4	3 months	4	4
Public information requests received	7	10	12	12
Hazard analysis & risk assessment	8	9	7	9
Chemical inventory reports processed	5	8	3	8

EXPENDITURE HISTORY CIVIL DEFENSE



GENERAL FUND PERSONNEL

<u>POLICE DEPARTMENT - CIVIL DEFENSE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Lieutenant	1	\$ 90,259	1	\$ 90,551	1	\$ 90,551	1	\$ 90,551
Overtime	—	3,539	—	2,786	—	2,786	—	2,786
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on W.P.C.O.A. contract that expires 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	PUBLIC SAFETY CIVIL DEFENSE	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 81,284	\$ 46,112	\$ 90,551	\$ 90,586	Police Officer	\$ 90,920	\$ 90,920	\$ 90,920
2,560	-	3,539	3,539	Overtime	2,786	2,786	2,786
3	-	250	250	Shift Premium	100	100	100
				Employee Benefits:			
850	-	850	850	Gun Allowance	850	850	850
-	600	600	600	Education Allowance	600	600	600
600	-	600	600	Cleaning Allowance	600	600	600
198	-	-	-	Social Security	-	-	-
3,022	1,733	4,858	4,858	Holiday Pay	4,876	4,876	4,876
16,721	5,484	11,225	11,388	Employee Insurance	11,944	11,944	11,944
21,411	13,315	28,607	28,628	Retiree Health Insurance	28,475	28,475	28,475
-	-	3,400	3,400	Longevity	3,400	3,400	3,400
22,275	12,360	26,555	26,574	Retirement Fund	25,157	25,157	25,157
139	45	129	167	Cost of Living	167	167	167
1,000	-	-	-	Uniform/Cleaning Allowance	-	-	-
600	-	600	600	Uniforms	600	600	600
				Supplies:			
198	-	300	300	Operating Expense	300	300	300
				Other Services and Charges:			
14,386	10,971	19,500	19,500	Contractual Services	20,500	20,500	20,500
873	374	900	1,000	Public Utilities	1,000	1,000	1,000
<u>\$ 166,120</u>	<u>\$ 90,994</u>	<u>\$ 192,464</u>	<u>\$ 192,840</u>	Total Civil Defense	<u>\$ 192,275</u>	<u>\$ 192,275</u>	<u>\$ 192,275</u>

DEPARTMENT OF PUBLIC SERVICE

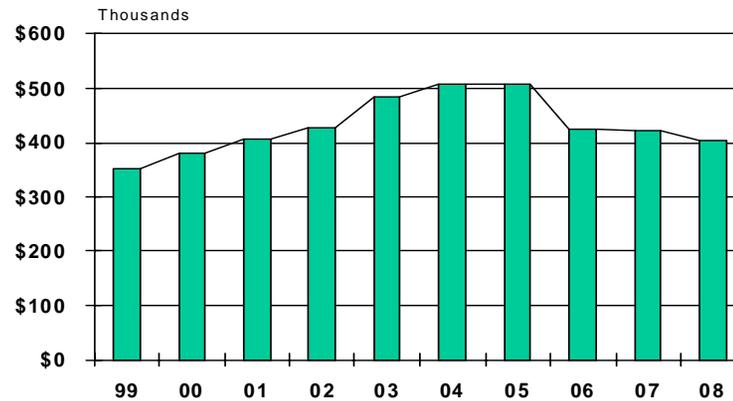
The Department of Public Services is responsible for coordinating the activities of the following divisions:

1. Building - Permits, Licensing, Inspections
2. Maintenance - Care and cleaning of City-owned buildings, lawn maintenance, and snow removal of same
3. Public Works - Year-round road maintenance, City signage, storm sewers, vehicle maintenance for all City vehicles
4. Sanitation - Garbage pickup, yard waste pickup, curbside recycling, and operation of drop-off center
5. Engineering - Construction and maintenance of roads, sidewalks and inspections of all projects
6. Water - Construction, maintenance of water and sewer lines and appurtenances
7. Waste Water Treatment Plant - Treatment of all wastes delivered to plant and establishment of storm water management plan meeting government controls

In addition to the sample-listed services, there are internal jobs for each division such as payroll, safety and accident reporting, personnel matters, etc.

Other duties include processing contracts, special assessments, payment of all street lighting and traffic signals, nuisance abatements, and handling many residents' petitions and/or problems.

EXPENDITURE HISTORY **PUBLIC SERVICES DIRECTOR**



GENERAL FUND PERSONNEL

<u>PUBLIC SERVICES DIRECTOR</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Public Services	1	\$ 108,162	1	\$ 108,426	1	\$ 108,426	1	\$ 108,426
Administrative Supervisor	1	66,933	1	67,197	1	67,197	1	67,197
Senior Administrative Secretary - Public Service	1	55,435	1	55,699	1	55,699	1	55,699
Clerical Co-op		25,000		28,000		28,000		28,000
Overtime	—	4,000	—	-	—	-	—	-
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250 and Local 412 Unit 35 contracts that expire 6/30/09.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>PUBLIC SERVICES DIRECTOR</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 110,277	\$ 55,246	\$ 108,500	\$ 108,515	Appointed Official	\$ 108,868	\$ 108,868	\$ 108,868
126,453	60,892	121,146	122,690	Permanent Employees	123,397	123,397	123,397
23,140	12,155	25,000	25,000	Clerical Co-op	28,000	28,000	28,000
-	-	4,000	4,000	Overtime	-	-	-
				Employee Benefits:			
19,742	9,293	19,375	19,878	Social Security	20,249	20,249	20,249
41,117	23,862	44,963	41,598	Employee Insurance	37,509	37,509	37,509
38,062	10,388	21,009	22,160	Retiree Health Insurance	21,323	21,323	21,323
5,476	-	1,109	1,107	Longevity	2,232	2,232	2,232
26,755	11,800	23,873	23,696	Retirement Fund	23,514	23,514	23,514
502	173	497	645	Cost of Living	645	645	645
435	218	448	465	Legal Services	465	465	465
4,526	3,371	5,135	5,135	Office Supplies	10,000	10,000	7,500
				Other Services and Charges:			
1,132	1,055	2,000	899	Postage	2,000	2,000	2,000
2,599	474	1,500	5,000	Auto Expense	-	-	-
				Capital Outlay:			
4,392	-	-	-	Equipment - Office	-	-	-
<u>\$ 404,608</u>	<u>\$ 188,927</u>	<u>\$ 378,555</u>	<u>\$ 380,788</u>	Total Public Services Director	<u>\$ 378,202</u>	<u>\$ 378,202</u>	<u>\$ 375,702</u>

ENGINEERING DIVISION

The Engineering Division is responsible for delivering a cost-effective infrastructure system. The division assesses the condition of the present road, sidewalk, storm sewer, and sanitary sewer and watermain systems; establishes a priority for system upgrades, pursues avenues for construction funding, designs and specifies the proposed construction work; and oversees the contract work that provides an improved infrastructure system. In addition, the Engineering Division services all of the other City divisions, departments and commissions as they seek to restore, maintain and upgrade the City facilities and properties under their jurisdiction.

The Engineering Division maintains and upgrades all records of City utilities, streets and addresses, as well as all project specific contract records and "as-Built" construction information. All such records are available to prospective developers, builders, architects, engineers, commercial and industrial facility operators and residents. All private development site plans, including subdivisions, condominium projects and commercial and industrial facilities are reviewed by the Engineering Division for impact to the surrounding area, and compatibility to the local infrastructure system. The Engineering Division inspects all utility work within City right-of-ways and easements and on large private developments.

To meet the demands of the City, its businesses and residents, the Engineering Division is organized into four functional areas, including:

Field Engineering: to provide electronic survey data of existing conditions; layout proposed contract work; inspect City contracted infrastructure system improvements and privately contracted work within City right-of-way and easements; inspect the condition of all City streets and sidewalks and investigate citizen complaints.

Drafting/Mapping: to utilize field-generated survey data to draft proposed infrastructure system improvements; upgrade, update and distribute City infrastructure maps, record all municipal underground utility locations; and provide construction standards and City-owned utility information to the public.

Civil Engineering: to assess existing conditions; prioritize infrastructure system improvements; determine feasibility of design options; implement the optimal design option; manage the contract letting process, provide contract oversight and administration, perform reviews of all proposed private site work within the City and issue permits for that work.

Office Management: to maintain parcel, private development and City contract records; manage personnel, monitor and post necessary cost accounting information; effectively communicate proposed programs and projects to other City departments and the public and interact daily with citizens regarding infrastructure and roadway complaints and concerns.

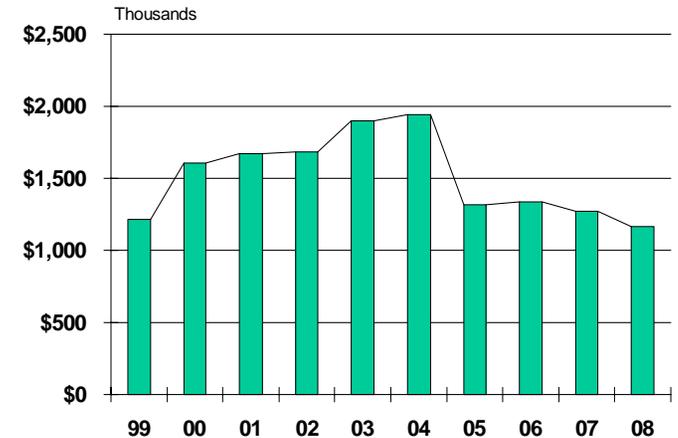
ENGINEERING DIVISION

Fiscal 2010 Performance Objectives

1. To begin integration of City utility information into GIS system started by the Planning Department.
2. To continue to maintain and provide the most up-to-date public utility information to residents, business owners, developers and other City departments.
3. To continue implementation of the City's goal of repairing all defective sidewalks within the next three years.
4. To provide quality inspection of all public and private utility installations and repairs within the City.
5. To continue to oversee remediation of known and unknown illicit connections to the City storm sewers and ultimately the public waters of the State.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Requests for service processed	516	450	510	525
Planning reviews	94	110	60	55
Site plan reviews	222	260	170	160
Sign permit structural reviews	32	45	25	20
Private & public project inspections	97	120	70	70
Sidewalk locations inspected & repaired	2,709	3,100	2,950	3,000
Street and water main break area repairs	865	650	700	650
Illicit connection review and remediation locations	31	10	20	15

EXPENDITURE HISTORY ENGINEERING



GENERAL FUND PERSONNEL

<u>ENGINEERING DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
CAD System Administrator	1	\$ 69,075	1	\$ 69,339	1	\$ 69,339	1	\$ 69,339
Administrative Clerical Technician	1	51,100	1	51,364	1	51,364	1	51,364
Account Specialist	1	49,816	- (c)	-	- (c)	-	- (c)	-
Office Assistant	-	-	1 (c)	34,543	1 (c)	34,543	1 (c)	34,543
Overtime - Clerical		3,500		3,500		3,500		3,500
<u>Engineering Field:</u>								
Senior Engineering Field Supervisor	1	36.30/hr.	1	36.44/hr.	1	36.44/hr.	1	36.44/hr.
Engineering Technician	1	31.47/hr.	1	31.61/hr.	1	31.61/hr.	1	31.61/hr.
Construction Specialist	2	29.73/hr.	2	29.87/hr.	2	29.87/hr.	2	29.87/hr.
Engineering Assistant I	1	21.17/hr.	1	21.31/hr.	- (d)	-	- (d)	-
Temporary Employees - Inspections		45,000		55,212		50,000		50,000
Overtime - Engineers & Inspectors	—	147,689	—	128,850	—	128,850	—	128,850
Total Personnel	<u>8</u>		<u>8</u>		<u>7</u>		<u>7</u>	

(a) Wage rates are based on Local 1250 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of Account Specialist to Office Assistant.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>ENGINEERING AND INSPECTIONS</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 302,930	\$ 163,872	\$ 329,013	\$ 378,746	Engineers & Inspectors	\$ 380,967	\$ 336,470	\$ 336,470
88,973	51,519	101,212	101,151	Permanent Employees - Clerical	86,257	86,257	86,257
23,839	20,323	45,000	45,000	Temporary Employees- Inspection	55,212	50,000	50,000
121,816	60,134	147,689	147,689	Overtime - Engineers & Inspectors	128,850	128,850	128,850
2,835	2,579	3,500	3,500	Overtime - Clerical	3,500	3,500	3,500
				Employee Benefits:			
42,987	24,053	49,953	54,223	Social Security	52,370	48,499	48,499
89,388	49,330	93,186	126,414	Employee Insurance	134,012	111,381	111,381
148,493	98,081	203,734	219,323	Retiree Health Insurance	207,870	192,887	192,887
20,255	12,321	22,110	21,816	Longevity	19,146	19,146	19,146
188,801	108,481	225,340	268,332	Retirement Fund	245,603	223,611	223,611
1,423	561	1,345	1,790	Cost of Living	1,790	1,561	1,561
1,024	538	1,075	1,240	Legal Services	1,240	1,085	1,085
760	241	950	950	Uniforms	950	760	760
10,400	7,972	15,000	15,000	Operating Supplies	15,000	15,000	15,000
				Other Services and Charges:			
25,860	22,432	132,000	132,000	Contractual Services	63,495	50,000	50,000
4,060	890	4,000	4,000	Contractual Services - Software Services	21,000	8,000	8,000
1,780	550	1,800	2,000	Postage	1,900	1,900	1,900
14,867	9,134	15,500	15,500	Auto Expense	18,000	18,000	18,000
1,394	7,580	10,000	10,000	Memberships and Dues	12,100	10,000	10,000
74,200	39,066	78,132	78,132	Transfer to Water System/Engineering services	80,434	80,434	80,434
				Capital Outlay:			
-	-	-	-	Equipment - Vehicles	52,000	-	-
-	-	-	-	Equipment - Office	47,850	-	-
<u>\$ 1,166,085</u>	<u>\$ 679,657</u>	<u>\$ 1,480,539</u>	<u>\$ 1,626,806</u>	Total Engineering and Inspections	<u>\$ 1,629,546</u>	<u>\$ 1,387,341</u>	<u>\$ 1,387,341</u>

BUILDING INSPECTIONS DIVISION

The Division of Building Inspections maintains a well-balanced monitoring of building and development in the City of Warren. Aggressive inspections of new residential construction assure present and future homeowners throughout the City their dwellings are constructed in a sound manner. Inspectors monitor construction sites for compliance to Construction Codes and Ordinances prescribed by State and local laws and regulations on a daily basis. The Building Inspections Division safeguards the community against improperly constructed structures by numerous preliminary and final inspections.

Building Division personnel are trained and registered professionals monitored by the local municipality and the State of Michigan Bureau of Construction Codes. The Building Director monitors training and advanced education of all registered inspectors employed by the City. Advanced educational levels are currently required by the State. The City of Warren will be ready with comprehensive regulations and competent personnel to handle modern technology.

Calendar year 2008 was a continuation of moderate building activity. A total of 8,794 permits were issued in 2008. Building permits for alterations and remodeling indicate substantial reinvestment within the City of Warren. This continued moderate level of activity reflects the vitality of our residential and business communities.

The Division continues to review existing buildings to identify possible areas of building maintenance affecting a building's aesthetic value, life safety systems and fire safety. Maintenance of life safety systems and fire resistive construction is required to ensure a building's ability to perform during emergency conditions, while maintenance of a building's exterior and interior plays a significant role in the image presented by the building.

The program requiring Certificates of Occupancy for new business or for significant changes in the use of existing buildings has proven to be very effective in getting code violations corrected and properties properly upgraded. This program also prohibits uses within a zoning district that are not permitted by ordinance.

Likewise, the program allowing vacant and derelict buildings to be posted for City Certification has increased in activity and has proven to be very effective insuring that many of the City's homes have been upgraded and brought up to current codes. This program helps to combat blight and maintain property values in the City.

The Division's overall goal is to prevent catastrophic loss, strengthen the emphasis on property maintenance, neighborhood stabilization, protection of lives and property, and reinvestment in the City. These goals are strongly supported through proper and effective code enforcement by knowledgeable and competent public safety officials.

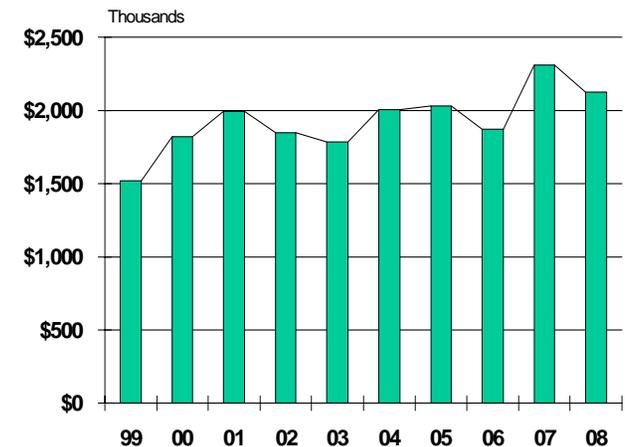
BUILDING INSPECTIONS DIVISION

Fiscal 2010 Performance Objectives

1. To process condemned properties through the nuisance abatement process.
2. To respond to citizen complaints regarding property maintenance.
3. To closely monitor new construction projects.
4. To put heavy emphasis on property maintenance through City Certification inspections.
5. To improve permit issuance and inspection process.
6. To improve Zoning Board of Appeals application process.
7. To train personnel and improve job performance.
8. To update ordinance requirements and fee schedules.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Nuisance Abatements	166	120	125	125
Certificates of Occupancy	279	340	350	325
Building Permits	2,854	2,900	2,890	2,875
Plumbing Permits	978	1,050	1,030	1,025
Electrical Permits	2,277	1,700	2,300	2,275
Mechanical Permits	1,343	1,550	1,495	1,475
Miscellaneous Permits	407	1,600	350	325
City Certification Inspections	782	-	1,510	1,490
Building Inspections	13,216	9,000	12,000	10,800
Plumbing Inspections	5,440	3,000	4,900	4,400
Electrical Inspections	7,353	4,700	7,000	6,900
Mechanical Inspections	6,784	5,300	5,800	5,400
Zoning Inspections	15,657	5,100	12,000	11,500
Property Maintenance Inspections	2,364	-	3,000	2,900
Zoning Board of Appeals - Applications	187	210	144	130
Plan reviews	2,352	3,100	2,890	2,875
Demolition of buildings	83	120	100	95

EXPENDITURE HISTORY BUILDING INSPECTIONS



GENERAL FUND PERSONNEL

<u>BUILDING INSPECTION DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Building Director	1	\$ 100,831	1	\$ 101,095	1	\$ 101,095	1	\$ 101,095
Assistant Director	1	80,322	- (d)	-	- (d)	-	1	80,586
Building Plan Examiner	1	77,010	1	77,274	1	77,274	1	77,274
<u>Chief Inspectors:</u>								
Building	1	73,594	1	73,858	1	73,858	1	73,858
Electrical	1	73,594	1	73,858	1	73,858	1	73,858
Plumbing	1	73,594	1	73,858	1	73,858	1	73,858
Zoning	1	73,594	1	73,858	1	73,858	1	73,858
Mechanical	1	73,594	1	73,858	1	73,858	1	73,858
<u>Inspectors:</u>								
Building	2	62,956	2	63,220	2	63,220	2	63,220
Electrical	1	62,956	1	63,220	- (d)	-	- (d)	-
Zoning	2	62,956	2	63,220	2	63,220	2	63,220
Property Maintenance	-	-	2 (e)	59,328	2 (e)	59,328	2 (e)	59,328
<u>Clerical:</u>								
Senior Administrative Secretary	1	55,435	1	55,699	1	55,699	1	55,699
Administrative Clerical Technician	1	51,100	1	51,364	1	51,364	1	51,364
Administrative Clerk	2	47,611	1 (c)	47,875	1 (c)	47,875	1 (c)	47,875
Office Assistant	-	-	1 (c)	34,543	1 (c)	34,543	1 (c)	34,543
Temporary Employees - Inspections		-		-		-		350,000
Clerical Co-op/Temporary		12,000		23,400		15,000		15,000
Overtime - Inspectors		10,000		27,543		11,000		11,000
Overtime - Clerical	—	2,000	—	6,205	—	3,000	—	3,000
Total Personnel	<u>17</u>		<u>18</u>		<u>17</u>		<u>18</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

(d) Position deleted.

(c) Reclassification of Administrative Clerk to Office Assistant.

(e) Property Maintenance Inspectors transferred from Property Maintenance Budget.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	PUBLIC SERVICES BUILDING INSPECTIONS	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 98,266	\$ 49,403	\$ 99,049	\$ 181,715	Supervisory	\$ 101,507	\$ 101,507	\$ 182,421
647,776	356,505	698,036	760,289	Inspectors	884,914	821,436	821,436
159,993	98,276	187,608	201,546	Permanent Employees - Clerical	187,407	187,407	187,407
-	-	-	-	Temporary Employees- Inspection	-	-	350,000
54,041	11,321	22,000	12,000	Clerical Co-op/Temporary	23,400	15,000	15,000
10,455	1,807	10,000	10,000	Overtime - Inspectors	27,543	11,000	11,000
310	-	2,000	2,000	Overtime - Clerical	6,205	3,000	3,000
				Employee Benefits:			
76,500	41,157	80,677	93,769	Social Security	98,954	91,680	125,092
164,625	95,706	184,528	249,045	Employee Insurance	260,292	237,191	263,578
257,927	172,770	337,093	402,095	Retiree Health Insurance	409,987	380,828	408,006
33,094	23,829	37,429	37,469	Longevity	39,899	39,899	39,899
292,847	173,175	337,903	426,254	Retirement Fund	427,396	384,532	424,423
2,361	870	2,490	3,655	Cost of Living	3,870	3,655	3,870
-	-	-	3,600	Auto Allowance	3,600	-	-
2,214	1,152	2,304	2,635	Legal Services	2,790	2,635	2,790
5,280	3,129	5,000	5,000	Fees and Per Diem	6,000	6,000	6,000
21,118	12,120	22,000	20,000	Office Supplies	24,200	23,000	23,000
				Other Services and Charges:			
5,212	5,297	11,000	4,200	Postage	11,300	10,000	10,000
				Nuisance Abatements:			
7,829	6,000	10,000	6,000	Title Search	10,000	10,000	10,000
-	-	6,000	6,000	Demolition Expense	6,000	6,000	6,000
23,058	11,150	14,000	14,000	Software Services	15,400	14,000	14,000
253,893	172,000	385,000	243,200	Contractual Services - Inspectors	363,472	360,000	-
10,221	5,541	11,000	9,000	Auto Expense	11,000	11,000	11,000
<u>\$ 2,127,020</u>	<u>\$ 1,241,208</u>	<u>\$ 2,465,117</u>	<u>\$ 2,693,472</u>	Total Building Inspections	<u>\$ 2,925,136</u>	<u>\$ 2,719,770</u>	<u>\$ 2,917,922</u>

D.P.W. FLEET MAINTENANCE

The D.P.W. Fleet Maintenance Division is responsible for the maintenance of all motorized equipment for all divisions in the City with the exception of Fire apparatus. In June 2008, D.P.W. absorbed the Sanitation and Water Divisions mechanics to consolidate all City repairs inside the D.P.W. Garage.

The garage is responsible for over 50 licensed vehicles, such as staff cars, marked and unmarked police units and motorcycles, a variety of trucks and special equipment, such as motor graders, excavators, bulldozers, street sweepers, front end loaders and sewer vector jets.

Fleet Maintenance checks and winterizes the entire fleet of vehicles/equipment each year prior to November 15th and provides road call service to repair vehicles in the field to minimize down time.

The garage also maintains some 60 small pieces of equipment such as riding and push mowers, weed whips, portable generators and gas-powered pumps, etc. In addition to motorized equipment, the operation maintains over 80 non-motorized units, including snowplows, salt spreaders, flail and rotary deck mowers and utility trailers.

Another responsibility of Fleet Maintenance is to maintain an up-to-date inventory of frequently used parts as well as maintain an up-to-date inventory system that insures sufficient quantities of proper parts, tools, and materials are stocked.

The employees that make up this section have been able to provide on-time preventive maintenance and an improved fleet, while doing the majority of repairs and maintenance in house.

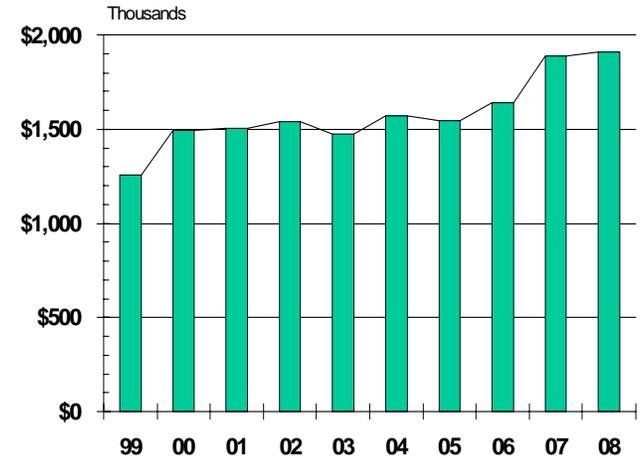
D.P.W. FLEET MAINTENANCE

Fiscal 2010 Performance Objectives

1. To provide and set-up technical training for ever increasing diagnosis changes for new vehicles.
2. To competitively bid out parts & labor needed to maintain high level of maintenance at the best price possible.
3. To continue with fleet consolidation program.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
3,000 Mile-Maintenance Cycles/Police Vehicles	445	550	550	550
6 Months maintenance Cycles/all other vehicles	220	250	250	250
Pre-season maintenance street sweepers	5	5	5	5
Winterize Police vehicles	117	150	150	150
Pre-season maintenance salt trucks	48	35	60	60
Vehicle Maintenance:				
Lube, oil, filter	196	200	200	200
Brakes	570	500	400	400
Tires-occurrences	692	700	700	700
Tune-ups	21	30	30	30
Transmissions	71	100	100	100
Road calls	78	100	100	100
AC/Recycling /Recovery service	26	50	50	50
Miscellaneous-minor repairs	5,760	2,800	4,000	4,000

EXPENDITURE HISTORY D.P.W. FLEET MAINTENANCE



GENERAL FUND PERSONNEL

<u>D.P.W. FLEET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Chief Diagnostic Mechanic Technician	1	\$30.79/hr.	1	\$30.93/hr.	1	\$30.93/hr.	1	\$30.93/hr.
Automotive Mechanic Technician	6	30.50/hr.	6	30.64/hr.	5 (d)	30.64/hr.	5 (d)	30.64/hr.
Auto Parts Clerk	1	25.61/hr.	1	25.75/hr.	1	25.75/hr.	1	25.75/hr.
Overtime - Mechanics		40,000		40,000		40,000		40,000
Overtime - Clerical	—	1,500	—	1,500	—	1,500	—	1,500
Total Personnel	<u>8</u>		<u>8</u>		<u>7</u>		<u>7</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

(d) Position deleted.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	PUBLIC SERVICES <u>D. P. W. FLEET MAINTENANCE</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 399,828	\$ 188,295	\$ 381,858	\$ 450,957	Mechanics Wages	\$ 453,442	\$ 389,460	\$ 389,460
53,886	18,836	45,882	53,397	Clerical Salaries	53,769	53,769	53,769
-	375	375	-	Temporary Clerical	-	-	-
43,868	9,913	30,000	40,000	Overtime - Mechanics	40,000	40,000	40,000
751	-	1,500	1,500	Overtime - Clerical	1,500	1,500	1,500
				Employee Benefits:			
39,318	17,620	36,567	43,808	Social Security	44,052	39,076	39,076
115,400	63,865	125,801	149,700	Employee Insurance	159,249	135,695	135,695
141,019	77,244	160,213	189,370	Retiree Health Insurance	190,413	168,902	168,902
15,314	13,099	17,768	17,593	Longevity	17,848	17,848	17,848
94,835	43,657	90,541	136,037	Retirement Fund	138,828	107,255	107,255
1,368	435	1,240	1,832	Cost of Living	1,832	1,603	1,603
1,101	538	1,075	1,240	Legal Services	1,240	1,085	1,085
685	1,700	1,700	1,520	Uniforms	1,520	1,330	1,330
				Supplies:			
96,002	59,147	125,000	125,000	Operating Supplies	100,000	100,000	100,000
148,767	70,022	140,000	110,000	Gasoline & Diesel Oil	140,000	140,000	140,000
				Other Services and Charges:			
32,647	2,277	25,000	41,000	Contractual Services	8,000	8,000	8,000
110,517	55,258	110,517	110,517	Garage Lease	110,517	110,517	110,517
8,394	5,921	13,000	13,000	Telephone & Radio	12,000	12,000	12,000
232,412	128,185	265,000	265,000	Vehicle Maintenance Expense	265,000	265,000	265,000
110,822	32,631	115,000	115,000	Public Utilities	114,000	114,000	114,000
24,237	9,690	25,000	25,000	Building & Grounds Maintenance	15,000	15,000	15,000
76,792	31,909	63,818	63,818	Reimbursement to Major Streets	92,738	92,738	92,738
138,354	79,764	160,000	138,818	Reimbursement to Local Streets	177,738	177,738	177,738
				Capital Outlay:			
13,185	20,521	20,521	20,522	Capital Improvements	25,000	-	-
9,697	1,825	2,000	2,000	Equipment & Machinery	153,000	-	-
1,855	2,073	2,073	2,000	Equipment - Office	2,000	-	-
\$ 1,911,054	\$ 934,800	\$ 1,961,449	\$ 2,118,629	Total D.P.W. Fleet Maintenance	\$ 2,318,686	\$ 1,992,516	\$ 1,992,516

BUILDING MAINTENANCE

The Building and Grounds Maintenance Division oversees the Maintenance Section and Janitorial Section. It consists of two shifts, the Maintenance Section works the day shift and the Janitorial Section works the afternoon shift.

The goal of the Building and Grounds Maintenance Division is to maintain and clean City buildings for the purpose of continuing the efficient operation of City government.

The Building and Grounds Maintenance Superintendent is available on a 24-hour, 7 day basis to handle all emergency situations.

The Maintenance Section is responsible for the overall operations of the City Hall building, Police Headquarters, 37th District Court Building and the parking structure. Maintenance is responsible for the preventative maintenance of over 50 heating, cooling and ventilating units that require quarterly filter changing, lubricating, belt changing and constant monitoring. This includes maintenance and repair of the boilers. Maintenance is responsible for minor electrical problems, changing light bulbs, minor plumbing problems, minor foundation and roof leaks, lawn irrigation systems, moving furniture, remodeling, painting and assisting with shipping and receiving. Maintenance is also responsible for snow removal, lawn cutting, minor tree trimming and lawn upkeep for the City Hall building, Police Headquarters, the 37th District Court building, the parking structure and the four branch libraries. They also maintain the north east corner lot of Chicago and Van Dyke called the "W".

Building and Grounds Maintenance Division oversees the entire City's outside contractors for heating and cooling, electrical work and roof repairs. This includes the Stilwell and Coach Manor Complex's, Water Garage, and the D.P.W. Buildings.

The Janitorial Section is responsible for cleaning the City Hall building, Police Headquarters, 37th District Court Building, Civic Center library, Busch library and the Burnette library. This section is responsible for cleaning all the offices, public areas and restrooms, including the cell blocks at Police Headquarters.

While City Hall, Police Headquarters, 37th District Court, parking structure and the libraries are the main concern of the Building and Grounds Maintenance Division, this division will also assist in both inside and outside maintenance at any other City owned buildings.

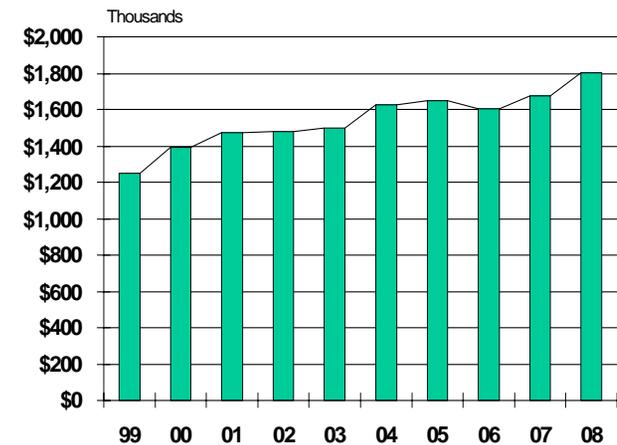
BUILDING MAINTENANCE

Fiscal 2010 Performance Objectives

1. To paint Police garage basement.
2. To move Police parking lot to allow for handicapped parking for the Police Station and 37th District Court.
3. To replace cement deck on east side of Police Station.
4. To install bird netting in parking structure and top of Police Station chiller area.
5. To landscape Police Station to match City Hall Building.
6. To re-stripe the Parking structure parking spaces.
7. To update security in the 37th District Court.
8. To update fire alarm in the Police Station and 37th District Court.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Air handler filter change	12	12	12	12
Parking lot lights maintenance	4	4	4	4
Exhaust fans maintenance	4	4	4	4
Grass cutting	28	28	28	28
Emergency generator exercise	48	48	48	48
Sump pump maintenance	4	4	4	4
Emergency lighting maintenance	4	4	4	4
Fire extinguisher maintenance	12	12	12	12
U.P.S. battery checks	4	4	4	4
Gas tank checks	12	12	12	12
Snow removal	28	-	28	28
Boiler maintenance	4	-	4	4
Boiler pump maintenance	4	-	4	4

EXPENDITURE HISTORY BUILDING MAINTENANCE



GENERAL FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>BUILDING MAINTENANCE</u>								
Building and Grounds Superintendent	1	\$ 66,998	1	\$ 77,670 (e)	1	\$ 77,670 (e)	1	\$ 77,670 (e)
Foreman	2	32.20/hr.	2	32.34/hr.	1 (d)	32.34/hr.	1 (d)	32.34/hr.
Building Maintenance Specialist	6	26.12/hr.	6	26.26/hr.	4 (d)	26.26/hr.	4 (d)	26.26/hr.
Janitor	6	24.53/hr.	6	24.67/hr.	3 (d)	24.67/hr.	3 (d)	24.67/hr.
Seasonal Employees		95,000		215,000		215,000		215,000
Overtime	—	40,000	—	40,000	—	40,000	—	30,000
Total Personnel	<u>15</u>		<u>15</u>		<u>9</u>		<u>9</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

(d) Position deleted.

(e) Reflects adjustment of \$10,408.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	PUBLIC SERVICES BUILDING MAINTENANCE	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 73,553	\$ 34,189	\$ 67,178	\$ 67,183	Superintendent	\$ 77,987	\$ 77,987	\$ 77,987
555,981	222,184	446,912	786,594	Permanent Employees	791,985	449,139	449,139
165,609	107,290	215,000	95,000	Seasonal Employees	215,000	215,000	215,000
44,032	8,598	25,000	40,000	Overtime	40,000	40,000	30,000
				Employee Benefits:			
66,326	29,061	59,323	79,105	Social Security	89,221	62,543	61,768
172,475	78,198	149,613	295,183	Employee Insurance	307,422	166,139	165,931
182,798	80,612	165,160	288,211	Retiree Health Insurance	288,223	172,909	169,559
28,228	8,966	21,690	28,526	Longevity	22,847	22,847	22,847
247,685	100,140	205,155	358,042	Retirement Fund	391,194	221,941	217,024
1,910	560	1,588	3,421	Cost of Living	3,421	2,047	2,047
1,587	691	1,382	2,325	Legal Services	2,325	1,395	1,395
1,498	716	1,520	2,660	Uniforms	2,660	1,520	1,520
39,543	28,130	55,000	55,000	Operating Supplies	67,000	65,000	65,000
				Other Services and Charges:			
55,096	45,148	75,000	75,000	Repairs & Maintenance	98,000	90,000	90,000
158,031	151,338	350,000	400,000	Contractual Services	255,500	255,500	215,000
7,563	3,782	7,000	6,500	Vehicle Maintenance	6,500	6,500	6,500
				Capital Outlay:			
-	986	986	-	Equipment - Maintenance	36,112	-	-
-	1,823	1,823	-	Equipment - Office	2,000	-	-
<u>\$ 1,801,915</u>	<u>\$ 902,412</u>	<u>\$ 1,849,330</u>	<u>\$ 2,582,750</u>	Total Building Maintenance	<u>\$ 2,697,397</u>	<u>\$ 1,850,467</u>	<u>\$ 1,790,717</u>

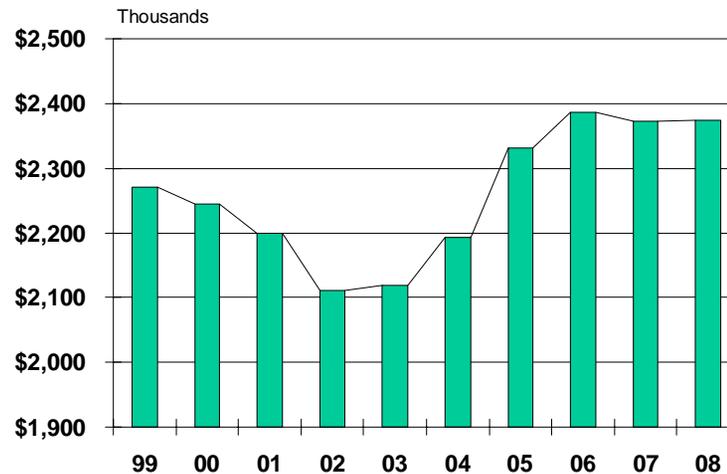
STREET LIGHTING

The City of Warren currently has in excess of 13,600 streetlights throughout our residential neighborhoods and main business thoroughfares, all conforming to the Illuminating Engineering Society of North America (I.E.S.) standards.

This lighting level provides excellent convenience and safety benefits for Warren residents and the public including:

- Aid to police protection.
- Reduction in night accidents and attendant economic losses.
- Facilitation of flow of traffic.
- Promotion of business and industry during night hours.

EXPENDITURE HISTORY **STREET LIGHTING**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>PUBLIC SERVICES</u> <u>HIGHWAY STREET LIGHTING</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ <u>2,373,401</u>	\$ <u>1,000,833</u>	\$ <u>2,450,000</u>	\$ <u>2,500,000</u>	Street Lighting	\$ <u>2,500,000</u>	\$ <u>2,500,000</u>	\$ <u>2,400,000</u>
<u>\$ 2,373,401</u>	<u>\$ 1,000,833</u>	<u>\$ 2,450,000</u>	<u>\$ 2,500,000</u>	Total Street Lighting	<u>\$ 2,500,000</u>	<u>\$ 2,500,000</u>	<u>\$ 2,400,000</u>

PLANNING

The Planning Department provides professional advice and guidance to the Planning Commission, Mayor, City Administration and City Council on all City planning and community development matters. The department prepares plans and studies, and provides information and guidance, toward the orderly growth and redevelopment of our City. City Planners apply sound planning principals and use their professional foresight and skills to coordinate the location, extent and timing of public and private improvements. This professional planning helps prevent the numerous problems that result from unplanned growth and development and the failure to preserve and redevelop existing infrastructure. The basic tools of the City Planner are zoning regulations (Ordinance No. 30, as amended), the Comprehensive Plan, Subdivision Regulations and other related City codes and ordinances, as well as resources such as the United States Census and other similar statistical, marketing and economic development resources.

The Planning Director and staff serve as technical advisors to the Planning Commission regarding all business and communication involving zoning, land and site development, and planning related matters. They provide professional recommendations to aid the Planning Commission in its decisions.

The public, including residents, developers, and business owners, regularly call upon the Planning Department for advice about zoning and land use, site planning, subdivision controls, housing assistance, and community development concerns. All requests for the rezoning of property, subdivision of land, site plan approval, splitting of lots, and vacating of streets and alleys are first referred to the Planning Department. Available reference documents for public use include zoning ordinance, street index, City and many other maps and studies which are on file.

The Planning Department also directs and administers the City's housing and community development programs. These presently include the Community Development Block Grant (CDBG) Program, Neighborhood Stabilization Program (NSP) and the HOME (Investment Partnerships) Program. These programs have the following objectives:

1. Preserve existing single family neighborhoods and housing stock.
2. Encourage home ownership among very low, low and moderate-income households and provide these households with opportunities to purchase affordable, decent, safe, and sanitary housing.
3. Encourage and cooperate with providers of housing, housing support services and homeless prevention services especially those services directed toward the homeless and other persons with special needs.

The Planning Department also works with other City departments, boards, and commissions, as well as with many community, private sector, state and federal agencies on City planning, housing, community/economic development projects and related issues. For example, the department provides staff support for the City of Warren Downtown Development Authority (DDA), the Tax Increment Financing Authority (TIFA) and the Brownfield Redevelopment Authority. The department also provides technical expertise and staff assistance to the City's Economic Development Director, works with the 8 Mile Boulevard Association and is helping the City and the DDA in the planning and development of the new downtown area. The department has also prepared grant applications for a wide range of jobs and economic development programs, and assisted in the preparation of the new Parks & Recreation Master Plan that will guide its programming and land acquisition for the next five years.

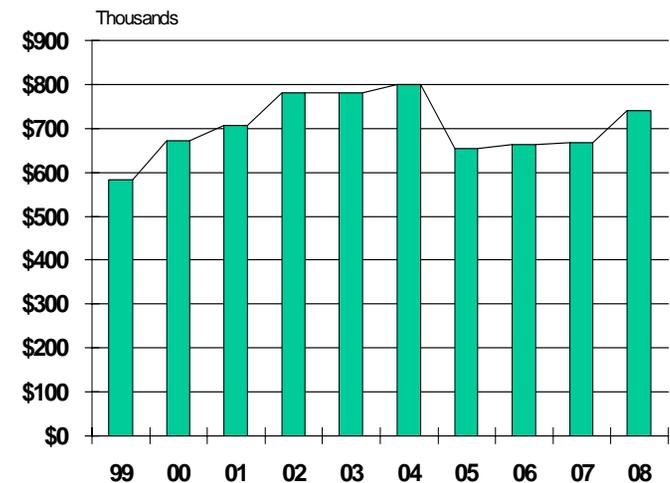
PLANNING

Fiscal 2010 Performance Objectives

1. To improve site plan review and recommendation process and update applications.
2. To complete zoning ordinance revision.
3. To improve the Brownfield Redevelopment Authority and related economic development efforts.
4. To assist the DDA and TIFA with planning and implementing their tax increment finance and development plans.
5. To assist in the coordination of the G.I.S./database/computer technology development.
6. To improve CDBG, HOME, HOPWA, and NSP Program administration and spending efficiency.
7. To continue updating zoning maps and improving zoning atlas.
8. To update and revise the City's Comprehensive Development Plan.
9. To work on developing and implementing a plan for Warren's older areas.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Planning Commission public meetings	30	26	26	28
Site plans reviewed	34	50	50	80
Rezoning petitions reviewed	3	6	6	8
Lot splits reviewed	0	8	8	3
Bond release inspections	52	60	60	50
Bond releases processed	27	40	40	30
Amendments to zoning ordinance	2	6	6	5
Public Hearing notices mailed	2,572	4,000	4,000	5,600
Alley & Street vacations reviewed	3	6	6	6
Special use permits reviewed	1	3	3	3
Office customers served	1,263	1,650	1,650	1,750
City Council Meetings attended - Planning	24	22	22	20
DDA Meetings	36	10	10	15
Minimum sq. foot reports for new homes	0	5	0	-
Brownfield Redevelopment meetings	1	4	4	2
8 Mile Blvd. Association meetings	5	4	4	6
CDBG Technical Committee meetings	24	24	24	24
TIFA meetings	5	6	6	12
Rehabilitation inspections conducted	68	80	80	80
Owner occupied single family rehabs	12	30	30	30
Owner Rehab loans processed	30	28	28	35
Acreage parcel splits approved	12	14	14	15
Lot combinations approved	32	20	20	30

EXPENDITURE HISTORY PLANNING



GENERAL FUND PERSONNEL

<u>PLANNING COMMISSION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Planning Director	1	\$ 91,911	1	\$ 92,175	1	\$ 92,175	1	\$ 92,175 (e)
Assistant Director	2	83,363	2	83,627	2	83,627	2	83,627
Senior Administrative Secretary	1	55,435	1	55,699	1	55,699	1	55,699
Assistant Planner	1	48,071	1	48,335	1	48,335	1	48,335
Co-op Employee - Planning Aide		12,000		18,000		15,000		15,000
Overtime	—	8,000	—	8,000	—	6,000	—	6,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

(e) Position funded for one month.

GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31		FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				PLANNING			
				Personnel Services:			
\$ 93,992	\$ 48,013	\$ 93,267	\$ 92,197	Appointed Official	\$ 92,551	\$ 92,551	\$ 8,146
254,857	130,617	263,670	270,980	Permanent Employees	272,394	272,394	272,394
18,931	8,174	16,000	12,000	Co-op Employee - Planning Aide	18,000	15,000	15,000
4,303	4,266	8,000	8,000	Overtime	8,000	6,000	6,000
6,580	3,465	8,470	8,820	Meeting Allowance	8,820	8,820	6,000
				Employee Benefits:			
29,765	15,000	30,493	31,186	Social Security	31,526	30,860	24,302
66,310	38,531	72,142	80,553	Employee Insurance	67,894	67,884	64,454
101,946	62,988	128,210	130,789	Retiree Health Insurance	98,925	98,219	97,372
13,333	850	11,161	14,560	Longevity	11,169	11,169	11,169
98,880	53,290	108,466	106,959	Retirement Fund	104,021	102,677	94,215
799	289	829	1,075	Cost of Living	1,075	1,075	860
3,600	840	2,640	3,600	Auto Allowance	3,600	-	-
730	346	730	775	Legal Services	775	775	633
3,473	2,773	7,000	8,000	Office Supplies	8,000	8,000	6,500
				Other Services and Charges:			
2,243	726	2,500	3,800	Postage	3,800	3,800	3,000
12,590	18,124	22,000	22,000	Contractual Services	28,000	22,000	110,000
960	303	1,200	1,500	Mileage	1,500	1,500	1,500
4,098	323	4,500	6,000	Publications - Advertising	6,000	6,000	4,000
20,343	18,645	21,000	21,000	Membership & Dues	21,000	21,000	21,000
2,004	48,476	60,000	70,912	Tax Reverted Property Expense	33,000	33,000	33,000
<u>\$ 739,737</u>	<u>\$ 456,039</u>	<u>\$ 862,278</u>	<u>\$ 894,706</u>	Total Planning	<u>\$ 820,050</u>	<u>\$ 802,724</u>	<u>\$ 779,545</u>

CAPITAL IMPROVEMENTS

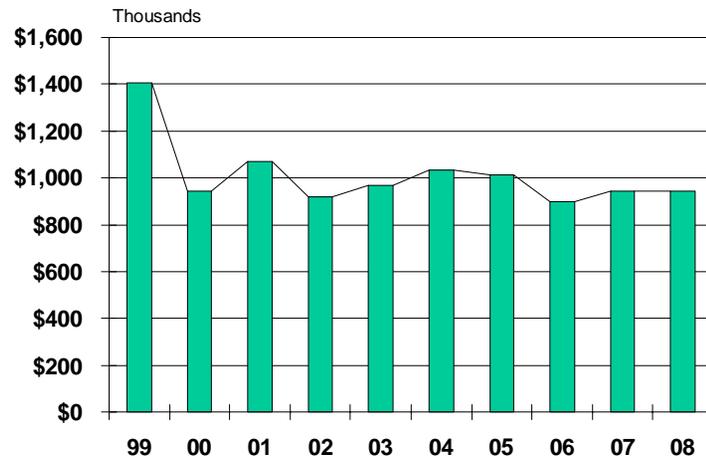
This budget activity center is used for the payment of principal and interest on the current portion of General Fund Debt that is outstanding as a result of outside financing of certain capital improvements. Presently two items are accounted for in this activity.

The first item is for the payment of debt on the 2002 installment purchase agreement. These funds were used for the purchase of Police, Fire, and D.P.W. vehicles, and other various equipment purchases.

The second item is for the payment of debt on the 2005 installment purchase agreement. These funds were used for the purchase of Police, Fire, and D.P.W. vehicles, a digital communication system, computer equipment, voting equipment and other various equipment purchases.

This activity covers long-term debt payments made from the General Fund only. All long-term debt payments from restricted resources are made from and accounted for in Debt Service Funds.

EXPENDITURE HISTORY **CAPITAL IMPROVEMENTS**



GENERAL FUND APPROPRIATIONS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>CAPITAL IMPROVEMENTS</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 402,948	\$ 402,938	\$ 415,000	\$ 415,000	2002 Capital Equipment Loan Payment	\$ 417,000	\$ 417,000	\$ 417,000
539,957	61,812	550,000	550,000	2005 Capital Equipment Loan Payment	533,000	533,000	533,000
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	2009 Capital Equipment Loan Payment	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
<u>\$ 942,905</u>	<u>\$ 464,750</u>	<u>\$ 965,000</u>	<u>\$ 965,000</u>	Total Capital Improvements	<u>\$ 1,200,000</u>	<u>\$ 1,200,000</u>	<u>\$ 1,200,000</u>

Special Revenue Funds

Special Revenue Funds are self-balancing funds which are used to record events and to exhibit results for a specific area of responsibility. The proceeds of specific revenue sources (excluding special assessments and expendable trusts) that are legally restricted to expenditures for specific purposes are accounted for in Special Revenue Funds.

The Special Revenue Funds of the City are:

- Michigan Transportation Operating Funds Major and Local Roads
- Library Special Revenue Fund
- Recreation Special Revenue Fund
- Communications Special Revenue Fund
- Sanitation Special Revenue Fund
- Rental Ordinance Fund
- Vice Crime Confiscation Fund
- Drug Forfeiture Fund
- Act 302 Police Training Fund
- Downtown Development Authority Fund

STREET MAINTENANCE DIVISION

The Street Maintenance Division is responsible for the maintenance of the City's roadways and related utilities. Street Maintenance provides a safe and clean road surface for vehicular traffic, adequate visual direction and a safe, maintained and unobstructed roadside environment. In part, these include: 335 miles of local roads, 65 miles of major roads, 17,500 catch basins and manholes, 14 bridges, and numerous other common roadside appurtenances such as guardrails and culverts.

Programs executed by this division annually include a catch basin cleaning program which purges and cleans catch basins that allows the rapid disposal of storm water runoff and drainage. Drainage ditches are cleaned and the culverts are maintained to insure adequate capacity for storm runoff. Street sweeping of paved road surfaces occurs at least four times per year on all major and local roads. In order to maintain the safe roads, this activity engages in the road patching, alley and shoulder grading and maintenance. Other important programs of the street maintenance division are mowing and weed control, traffic and street sign installation and maintenance, snow and ice removal, and pavement repair and maintenance.

The division uses hot seal patching to repair potholes throughout the City. This system uses forced air to clean pothole surfaces and then fills the void with heated tar and stone aggregate driven through a single pneumatic tube. The tar-coated product is applied at such force that it compacts uniformly in the hole. This technology requires fewer maintenance workers, less follow-up operations, and reduces waste.

In our concerted effort to improve our City's appearance, road crews will continue this spring to police and mow the median on Mound Road from Eight to Fourteen Mile under an existing contract with Macomb County.

The employees who make up this division's road crews are also called upon to board houses under nuisance abatement, install and remove snow fencing for drift containment, set up crowd control devices at official functions, parades, festivals and disaster sites, and support Police and Fire emergencies as requested.

This division is committed to its residents and endeavors to provide superior service uniformly throughout the community in a timely fashion.

STREET MAINTENANCE DIVISION

Fiscal 2010 Performance Objectives

1. To better record the work that we do and minimize the number of citizen complaints.
2. To continue our aggressive street sweeping program.
3. To begin an aggressive catch basin cleaning and inspection program.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
SERVICE REQUESTS:				
Branch Pick-up – Zone, claw, chip	413	525	525	525
Catch Basin Cleaning – Inspect, plate	257	200	200	200
Chloride needed	4	35	35	35
Potholes	386	250	250	250
Catch Basin Covers	60	50	50	50
Debris – Zone, claw, lot	396	280	350	350
Ditching	15	25	25	25
Grading	63	40	50	50
Gravel	50	35	40	40
Mowing – Bush, x-mark	22	50	50	50
Pavement/catch basin repairs	146	275	275	275
Snowplowing/Salting	395	450	450	450
Street signs - stop	49	25	30	30
Building Board up	180	100	200	200
Sweeping	14	25	25	25
Street/Traffic Signs	189	100	125	125
Sidewalk – cold patch, mill	20	30	100	100
Rear Yard drainage/repair	40	25	25	25
Flooding problems	13	25	25	25
Sweeping sign location	2	25	25	25
Graffiti location	18	15	15	15
Culvert jetting/repairs	17	15	15	15
Weed spray needed	2	10	10	10
Pavement seal patching	71	25	25	25
Gutter grinding – handmill	2	50	50	50
Gutter grinding - Bobcat	36	10	20	20
Miscellaneous	83	50	50	50

SPECIAL REVENUE FUND PERSONNEL

<u>STREET MAINTENANCE DIVISION</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Public Works Superintendent	1	\$ 82,336	1	\$ 90,722 (e)	1	\$ 90,722 (e)	1	\$ 90,722 (e)
DPW Associate Manager	1	77,406	1	77,670	1	77,670	1	77,670
Assistant Superintendent	1	72,684	1	72,948	1	72,948	1	72,948
Foreman	4	32.17/hr.	4	32.31/hr.	3 (d)	32.31/hr.	3 (d)	32.31/hr.
DPW Service Specialist	25	26.88/hr.	25	27.02/hr.	21 (d)	27.02/hr.	21 (d)	27.02/hr.
Senior Clerk	-	-	1 (c)	53,689	1 (c)	53,689	1 (c)	53,689
Account Technician	1	53,421	1	53,685	1	53,685	1	53,685
Account Specialist	2	49,816	- (c)	-	- (c)	-	- (c)	-
Office Assistant	-	-	1 (c)	34,543	1 (c)	34,543	1 (c)	34,543
Seasonal Employees		52,000		65,000		55,000		55,000
Overtime	—	155,000	—	175,000	—	175,000	—	175,000
Total Personnel	<u>35</u>		<u>35</u>		<u>30</u>		<u>30</u>	

Note: The personnel costs for the above employees are reflected in the Michigan Transportation Major and Local Road Funds.

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of Account Specialist to Senior Clerk and Office Assistant.

(d) Position deleted.

(e) Reflects adjustment of \$8,122.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MAJOR & LOCAL ROADS STREET MAINTENANCE OPERATING COSTS	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 237,338	\$ 116,786	\$ 230,985	\$ 233,108	Personnel Services:	\$ 242,324	\$ 242,324	\$ 242,324
1,676,634	750,468	1,500,657	1,894,346	Supervision	1,879,494	1,586,340	1,586,340
61,121	22,605	52,000	52,000	Permanent Employees	65,000	55,000	55,000
170,791	51,162	170,000	155,000	Temporary Employees - Seasonal	175,000	175,000	175,000
				Overtime			
				Employee Benefits:			
1,600	1,600	1,600	1,200	Education Allowance	1,200	1,200	1,200
169,751	75,272	156,486	189,523	Social Security	190,743	166,881	166,881
569,886	281,954	558,119	684,305	Employee Insurance	737,634	619,060	619,060
582,676	310,561	643,589	773,739	Retiree Health Insurance	777,314	677,517	677,517
81,629	45,375	91,075	98,311	Longevity	86,657	86,657	86,657
835,452	386,446	801,264	967,920	Retirement Fund	1,032,817	882,563	882,563
6,201	1,704	5,004	7,917	Cost of Living	7,931	6,786	6,786
5,384	2,492	5,510	5,510	Uniforms	5,510	4,560	4,560
1,360	-	-	3,600	Auto Allowance	3,600	-	-
4,978	2,175	4,402	5,425	Legal Services	5,425	4,650	4,650
				Supplies:			
348,231	72,503	392,000	398,000	Materials and Supplies	410,000	390,000	390,000
				Other Services and Charges:			
676,800	695,800	695,800	695,800	Administrative Expense	723,600	723,600	723,600
-	-	10,000	10,000	Accumulative Sick Leave	10,000	-	-
-	-	30,000	30,000	Accumulative Compensatory Time	10,000	-	-
1,223,816	527,277	1,150,000	1,129,000	Equipment Rental	1,110,000	1,110,000	1,110,000
5,000	5,000	5,000	5,000	Salt Dome Rental	5,000	5,000	5,000
484,347	448,644	550,000	550,000	Contractual Services	573,000	295,000	295,000
256,045	-	230,000	230,000	Joint Sealing	380,000	150,000	150,000
371,285	530,237	890,558	890,558	Pavement repairs	1,700,000	300,000	300,000
-	-	-	-	Bridge repairs	210,200	-	-
12,584	380	19,000	22,000	Traffic & Street Signs	25,000	20,000	20,000
6,085	26,737	220,502	220,502	Traffic Signals	572,760	50,000	50,000
290,221	84,894	280,000	280,000	Traffic Signal Maintenance	300,000	300,000	290,000
39,134	112,565	115,000	115,000	Pavement Markings	184,000	90,000	90,000
74,200	39,066	78,132	78,132	Transfer to Water System/Engineering services	80,434	80,434	80,434
<u>\$ 8,192,549</u>	<u>\$ 4,591,703</u>	<u>\$ 8,886,683</u>	<u>\$ 9,725,896</u>	Total Street Maintenance Operating	<u>\$ 11,504,643</u>	<u>\$ 8,022,572</u>	<u>\$ 8,012,572</u>

Major Streets:

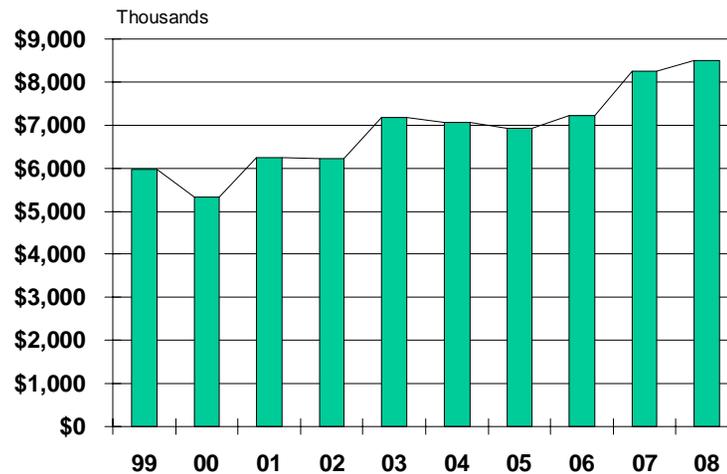
The Major Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Major Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as major streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

The City's share of the construction of State and County road improvements and the cost of City major road capital improvements, including the payment of debt, are paid through the Major Road Fund.

EXPENDITURE HISTORY
MAJOR ROADS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION OPERATING FUNDS - MAJOR STREETS	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				REVENUES:			
\$ 6,179,253	\$ 2,056,871	\$ 6,000,000	\$ 6,280,000	State Shared Weight & Gas Tax	\$ 6,000,000	\$ 6,000,000	\$ 6,000,000
246,294	42,278	80,000	190,000	Interest on Investments	80,000	80,000	80,000
76,792	31,909	63,818	63,818	Contribution from General Fund	92,738	92,738	92,738
14,511	14,511	14,511	14,000	Weed Mowing - Macomb County	14,000	14,000	14,000
9,291	9,291	9,291	9,000	Winter Maintenance - Macomb County	9,000	9,000	9,000
<u>2,974,405</u>	<u>2,202,676</u>	<u>2,202,676</u>	<u>2,202,676</u>	Fund Balance Appropriated	<u>1,889,707</u>	<u>699,024</u>	<u>689,024</u>
<u>\$ 9,500,546</u>	<u>\$ 4,357,536</u>	<u>\$ 8,370,296</u>	<u>\$ 8,759,494</u>	Total Major Street Revenues	<u>\$ 8,085,445</u>	<u>\$ 6,894,762</u>	<u>\$ 6,884,762</u>
				EXPENDITURES:			
\$ 666,908	\$ 89,367	\$ 89,367	\$ 82,232	Transfer to Construction Project Funds	\$ -	\$ -	\$ -
4,144,828	2,321,745	4,766,593	5,161,061	Operating Costs	6,140,524	4,517,758	4,507,758
2,100,668	360,540	1,998,987	1,946,201	Transfer to Debt Service Funds	2,377,004	2,377,004	2,377,004
<u>1,575,000</u>	<u>-</u>	<u>1,570,000</u>	<u>1,570,000</u>	Transfer to Local Street Funds	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ 8,487,404</u>	<u>\$ 2,771,652</u>	<u>\$ 8,424,947</u>	<u>\$ 8,759,494</u>	Total Major Street Expenditures	<u>\$ 8,517,528</u>	<u>\$ 6,894,762</u>	<u>\$ 6,884,762</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ (432,083)	\$ -	\$ -
6,318,924	4,357,661	4,357,661	3,609,077	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	2,100,334	2,100,334	2,100,334
(184,064)	(184,064)	(184,064)	(317,022)	RESERVE FOR:	(184,064)	(184,064)	(184,064)
(26,563)	(26,563)	(26,563)	(21,000)	COMPENSATED ABSENCES	(26,563)	(26,563)	(26,563)
				COMPENSATORY TIME			
<u>(2,974,405)</u>	<u>(2,202,676)</u>	<u>(2,202,676)</u>	<u>(2,202,676)</u>	LESS: FUND BALANCE APPROPRIATED	<u>(1,889,707)</u>	<u>(699,024)</u>	<u>(689,024)</u>
<u>\$ 4,147,034</u>	<u>\$ 3,530,242</u>	<u>\$ 1,889,707</u>	<u>\$ 1,068,379</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ (432,083)</u>	<u>\$ 1,190,683</u>	<u>\$ 1,200,683</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS CONSTRUCTION PROJECTS	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>Projects for Fiscal 2004:</u>			
\$ -	\$ 67,484	\$ 67,484	\$ 67,484	I-696 Serv. Dr. (Conrail Rd. Crossing to Groesbeck)	\$ -	\$ -	\$ -
989	7,135	7,135		- 14 Mile Road & Ryan (Right turn lane)	-	-	-
557	-	-		- 12 Mile Road & Hoover (Right turn lane)	-	-	-
				<u>Projects for Fiscal 2006:</u>			
191,000	-	-		- Stephens (Schoenherr to Eastpointe)	-	-	-
1,666	5,896	5,896	5,896	I-696 Bridge Repairs	-	-	-
				<u>Projects for Fiscal 2008:</u>			
277,713	-	-		- Stephens (Marmon to Van Dyke)	-	-	-
182,677	8,852	8,852	8,852	Frazho (Peppertree to Coleman)	-	-	-
12,306	-	-		Easy Street (Groesbeck to 10 Mile Road)	-	-	-
<u>\$ 666,908</u>	<u>\$ 89,367</u>	<u>\$ 89,367</u>	<u>\$ 82,232</u>	Total Construction Projects	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ROUTINE MAINTENANCE:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 747,693	\$ 351,557	\$ 697,283	\$ 875,408	Permanent Employees	\$ 867,968	\$ 721,713	\$ 721,713
28,719	4,633	36,047	34,713	Overtime	30,520	30,520	30,520
28,247	7,937	23,000	23,000	Temporary Employees - Seasonal	29,000	24,750	24,750
				Employee Benefits:			
755	933	933	566	Education Allowance	933	933	933
61,192	27,193	58,800	76,021	Social Security	75,132	63,424	63,424
209,537	113,783	228,872	280,999	Employee Insurance	303,373	244,257	244,257
213,833	116,933	250,295	320,846	Retiree Health Insurance	315,055	265,866	265,866
34,210	18,962	38,617	43,916	Longevity	37,725	37,725	37,725
319,006	150,384	316,987	410,129	Retirement Fund	423,658	350,101	350,101
2,495	775	2,076	3,328	Cost of Living	3,313	2,742	2,742
2,316	1,264	2,749	2,766	Uniforms	2,749	2,276	2,276
1,945	928	1,819	2,258	Legal Services	2,243	1,856	1,856
38,480	11,072	42,000	48,000	Repairs & Maintenance Supplies	48,000	40,000	40,000
				Other Services and Charges:			
55,047	28,218	65,000	65,000	Contractual Services	68,000	65,000	65,000
83,494	-	75,000	75,000	Joint Sealing	95,000	50,000	50,000
116,934	212,095	358,223	358,223	Pavement repairs	475,000	120,000	120,000
-	-	-	-	Bridge repairs	210,200	-	-
485,004	252,416	500,000	425,000	Equipment Rental	500,000	500,000	500,000
<u>\$ 2,428,907</u>	<u>\$ 1,299,083</u>	<u>\$ 2,697,701</u>	<u>\$ 3,045,173</u>	Sub-Total Routine Maintenance	<u>\$ 3,487,869</u>	<u>\$ 2,521,163</u>	<u>\$ 2,521,163</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS TRAFFIC SERVICES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 40,236	\$ 7,189	\$ 34,941	\$ 43,579	Permanent Employees	\$ 43,494	\$ 36,165	\$ 36,165
427	107	574	554	Overtime	452	452	452
				Employee Benefits:			
57	22	22	43	Education Allowance	22	22	22
3,365	578	2,867	3,606	Social Security	3,567	2,997	2,997
11,525	2,249	11,469	13,988	Employee Insurance	15,202	12,240	12,240
12,165	2,532	12,555	15,581	Retiree Health Insurance	15,418	12,953	12,953
1,773	321	1,935	2,186	Longevity	1,890	1,890	1,890
12,265	2,387	14,909	19,921	Retirement Fund	20,733	17,057	17,057
138	17	104	166	Cost of Living	166	137	137
145	26	138	138	Uniforms	138	114	114
109	19	91	112	Legal Services	112	93	93
				Other Services and Charges:			
7,150	209	10,000	10,000	Traffic & Street Signs	10,000	10,000	10,000
6,085	26,737	220,502	220,502	Traffic Signals	572,760	50,000	50,000
242,031	71,189	230,000	230,000	Traffic Signal Maintenance	250,000	250,000	240,000
34,030	97,883	100,000	100,000	Pavement Markings	160,000	80,000	80,000
15,453	3,882	12,000	17,000	Equipment Rental	12,000	12,000	12,000
<u>\$ 386,954</u>	<u>\$ 215,347</u>	<u>\$ 652,107</u>	<u>\$ 677,376</u>	Sub-Total Traffic Services	<u>\$ 1,105,954</u>	<u>\$ 486,120</u>	<u>\$ 476,120</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS SNOW AND ICE CONTROL:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 34,593	\$ 12,116	\$ 36,898	\$ 47,065	Permanent Employees	\$ 45,930	\$ 38,191	\$ 38,191
74,025	14,443	44,559	38,361	Overtime	78,683	78,683	78,683
				Employee Benefits:			
9,347	2,212	6,545	6,817	Social Security	9,826	9,224	9,224
20,791	4,130	12,111	15,107	Employee Insurance	16,053	12,925	12,925
33,249	9,717	28,693	29,465	Retiree Health Insurance	42,473	39,870	39,870
1,332	406	2,043	2,361	Longevity	1,996	1,996	1,996
48,860	11,294	35,000	37,662	Retirement Fund	57,113	52,502	52,502
127	-	110	179	Cost of Living	175	145	145
81	45	145	149	Uniforms	145	120	120
51	21	96	121	Legal Services	119	98	98
154,017	32,368	200,000	200,000	Repairs & Maintenance Supplies	200,000	200,000	200,000
				Other Services and Charges:			
-	-	25,000	25,000	Contractual Services	25,000	25,000	25,000
105,323	35,793	125,000	90,000	Equipment Rental	105,000	105,000	105,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 484,296</u>	<u>\$ 125,045</u>	<u>\$ 518,700</u>	<u>\$ 494,787</u>	Sub-Total Snow & Ice Control	<u>\$ 585,013</u>	<u>\$ 566,254</u>	<u>\$ 566,254</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS ADMINISTRATION:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 118,669	\$ 58,393	\$ 115,493	\$ 116,554	Supervision	\$ 121,162	\$ 121,162	\$ 121,162
49,201	26,930	51,508	75,599	Clerical	69,865	69,865	69,865
4,133	2,110	3,000	500	Overtime - Clerical	500	500	500
				Employee Benefits:			
-	200	200	-	Education Allowance	-	-	-
13,571	6,873	13,458	15,541	Social Security	15,461	15,321	15,321
46,524	24,182	49,682	62,385	Employee Insurance	64,775	64,735	64,735
43,257	23,855	46,320	53,197	Retiree Health Insurance	54,122	53,520	53,520
6,090	3,600	6,836	5,432	Longevity	5,521	5,521	5,521
50,813	29,157	56,623	57,441	Retirement Fund	66,555	65,670	65,670
481	151	421	645	Cost of Living	645	645	645
610	-	-	1,800	Auto Allowance	1,800	-	-
422	186	378	465	Legal Services	465	465	465
				Other Services and Charges:			
37,100	19,533	39,066	39,066	Transfer to Water System/Engineering services	40,217	40,217	40,217
-	-	7,000	7,000	Accumulative Sick Leave	7,000	-	-
-	-	21,000	21,000	Accumulative Compensatory Time	7,000	-	-
473,800	487,100	487,100	487,100	Administrative Expense	506,600	506,600	506,600
<u>\$ 844,671</u>	<u>\$ 682,270</u>	<u>\$ 898,085</u>	<u>\$ 943,725</u>	Sub-Total Administration	<u>\$ 961,688</u>	<u>\$ 944,221</u>	<u>\$ 944,221</u>
				Summary of Operating Costs:			
\$ 2,428,907	\$ 1,299,083	\$ 2,697,701	\$ 3,045,173	Routine Maintenance	\$ 3,487,869	\$ 2,521,163	\$ 2,521,163
386,954	215,347	652,107	677,376	Traffic Services	1,105,954	486,120	476,120
484,296	125,045	518,700	494,787	Snow and Ice Control	585,013	566,254	566,254
844,671	682,270	898,085	943,725	Administration	961,688	944,221	944,221
<u>\$ 4,144,828</u>	<u>\$ 2,321,745</u>	<u>\$ 4,766,593</u>	<u>\$ 5,161,061</u>	Total Operating Costs	<u>\$ 6,140,524</u>	<u>\$ 4,517,758</u>	<u>\$ 4,507,758</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - MAJOR STREETS DEBT SERVICE TRANSFER TO:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 435,660	\$ 39,410	\$ 439,170	\$ 439,170	1997 Michigan Transportation Debt Retirement	\$ 441,170	\$ 441,170	\$ 441,170
607,430	94,378	589,030	589,030	2000 Michigan Transportation Debt Retirement	635,630	635,630	635,630
277,325	87,375	675,250	675,250	2003 Michigan Transportation Debt Retirement	662,250	662,250	662,250
540,132	-	-	-	2003 Transportation Debt - Refunding Series	-	-	-
240,121	139,377	242,750	242,751	2006 Capital Improvement Debt Retirement	241,404	241,404	241,404
-	-	52,787	-	2008 Capital Improvement Debt Retirement	396,550	396,550	396,550
<u>\$ 2,100,668</u>	<u>\$ 360,540</u>	<u>\$ 1,998,987</u>	<u>\$ 1,946,201</u>	Total Debt Service Costs	<u>\$ 2,377,004</u>	<u>\$ 2,377,004</u>	<u>\$ 2,377,004</u>
				<u>LOCAL STREET TRANSFERS</u>			
<u>\$ 1,575,000</u>	<u>\$ -</u>	<u>\$ 1,570,000</u>	<u>\$ 1,570,000</u>	Total Local Street Transfers	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

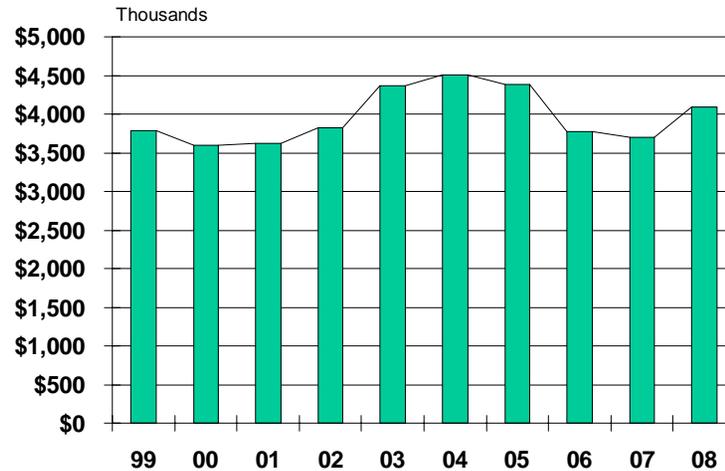
Local Streets:

The Local Streets Fund is a Special Revenue Fund because it is used to control the expenditure of motor fuel taxes. The motor fuel taxes are earmarked, by law and State Constitution, for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

This fund is used to receive all Local Street Funds paid to Warren by the State, as well as to account for the construction, maintenance, and other authorized operations pertaining to all streets classified as local streets within the City of Warren.

This fund has been established to make it possible to show that all legal provisions of Act 51 of the Public Acts of 1951, as amended, have been complied with and to determine, fairly and with full disclosure, the financial position and results of operations as set forth in the Michigan Department of Transportation's instructions for preparing the annual street financial report.

EXPENDITURE HISTORY
LOCAL ROADS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	SUMMARY MICHIGAN TRANSPORTATION OPERATING FUNDS - LOCAL STREETS	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				REVENUES:			
\$ 2,061,057	\$ 687,700	\$ 2,000,000	\$ 2,080,000	State Shared Weight & Gas Tax	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
105,517	29,581	60,000	100,000	Interest on Investments	60,000	60,000	60,000
138,354	79,764	160,000	138,818	Contribution from General Fund	177,738	177,738	177,738
102	-	-	-	Miscellaneous Reimbursement	-	-	-
				Contribution from Michigan Transportation -			
1,575,000	-	1,570,000	1,570,000	Major Streets	-	-	-
389,532	-	375,000	375,000	P.A. 48 - Metro Act	375,000	375,000	375,000
402,206	301,017	301,017	301,017	Fund Balance Appropriated	2,751,381	892,076	892,076
<u>\$ 4,671,768</u>	<u>\$ 1,098,062</u>	<u>\$ 4,466,017</u>	<u>\$ 4,564,835</u>	Total Local Street Revenues	<u>\$ 5,364,119</u>	<u>\$ 3,504,814</u>	<u>\$ 3,504,814</u>
				EXPENDITURES:			
\$ 4,047,721	\$ 2,269,958	\$ 4,120,090	\$ 4,564,835	Operating Costs	\$ 5,364,119	\$ 3,504,814	\$ 3,504,814
40,655	-	-	-	Transfer to Debt Service Funds	-	-	-
<u>\$ 4,088,376</u>	<u>\$ 2,269,958</u>	<u>\$ 4,120,090</u>	<u>\$ 4,564,835</u>	Total Local Street Expenditures	<u>\$ 5,364,119</u>	<u>\$ 3,504,814</u>	<u>\$ 3,504,814</u>
				NET INCREASE (DECREASE) IN FUND			
\$ 583,392	\$ (1,171,896)	\$ 345,927	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
2,972,731	3,153,917	3,153,917	2,711,371	BEGINNING OF PERIOD	3,198,827	3,198,827	3,198,827
				RESERVE FOR:			
(150,592)	(150,592)	(150,592)	(129,492)	COMPENSATED ABSENCES	(150,592)	(150,592)	(150,592)
(18,000)	(18,000)	(18,000)	(9,000)	COMPENSATORY TIME	(18,000)	(18,000)	(18,000)
				LESS: FUND BALANCE			
<u>(402,206)</u>	<u>(301,017)</u>	<u>(301,017)</u>	<u>(301,017)</u>	APPROPRIATED	<u>(2,751,381)</u>	<u>(892,076)</u>	<u>(892,076)</u>
				ESTIMATED FUND BALANCE			
<u>\$ 2,985,325</u>	<u>\$ 1,512,412</u>	<u>\$ 3,030,235</u>	<u>\$ 2,271,862</u>	(DEFICIT) END OF PERIOD	<u>\$ 278,854</u>	<u>\$ 2,138,159</u>	<u>\$ 2,138,159</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ROUTINE MAINTENANCE:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 638,454	\$ 309,694	\$ 542,005	\$ 672,158	Permanent Employees	\$ 674,680	\$ 560,995	\$ 560,995
35,774	12,344	62,632	61,954	Overtime	38,019	38,019	38,019
32,874	14,668	29,000	29,000	Temporary Employees - Seasonal	36,000	30,250	30,250
				Employee Benefits:			
731	226	226	548	Education Allowance	226	226	226
57,048	29,003	52,733	61,994	Social Security	60,513	51,223	51,223
198,876	106,985	177,905	215,757	Employee Insurance	235,815	189,863	189,863
195,357	122,541	221,656	258,220	Retiree Health Insurance	249,516	211,282	211,282
28,049	17,777	30,017	33,720	Longevity	29,324	29,324	29,324
296,692	151,253	275,073	330,069	Retirement Fund	335,528	278,224	278,224
2,050	586	1,614	2,555	Cost of Living	2,575	2,131	2,131
2,471	1,098	2,137	2,125	Uniforms	2,137	1,768	1,768
1,775	801	1,414	1,734	Legal Services	1,743	1,443	1,443
28,293	24,486	50,000	50,000	Repairs & Maintenance Supplies	62,000	50,000	50,000
				Other Services and Charges:			
423,819	420,426	440,000	440,000	Contractual Services	460,000	185,000	185,000
172,551	-	155,000	155,000	Joint Sealing	285,000	100,000	100,000
254,351	318,142	532,335	532,335	Pavement repairs	1,225,000	180,000	180,000
463,059	212,697	400,000	500,000	Equipment Rental	400,000	400,000	400,000
<u>\$ 2,832,224</u>	<u>\$ 1,742,727</u>	<u>\$ 2,973,747</u>	<u>\$ 3,347,169</u>	Sub-Total Routine Maintenance	<u>\$ 4,098,076</u>	<u>\$ 2,309,748</u>	<u>\$ 2,309,748</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS TRAFFIC SERVICES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 41,963	\$ 10,046	\$ 42,628	\$ 54,038	Permanent Employees	\$ 53,063	\$ 44,122	\$ 44,122
678	-	623	585	Overtime	713	713	713
				Employee Benefits:			
57	19	19	43	Education Allowance	19	19	19
3,505	809	3,497	4,463	Social Security	4,364	3,668	3,668
12,153	3,185	13,992	17,346	Employee Insurance	18,547	14,932	14,932
12,545	3,544	15,316	19,285	Retiree Health Insurance	18,862	15,855	15,855
1,817	530	2,361	2,711	Longevity	2,306	2,306	2,306
13,306	3,658	18,364	24,654	Retirement Fund	25,364	20,878	20,878
141	24	127	205	Cost of Living	203	168	168
153	37	168	171	Uniforms	168	139	139
115	21	111	139	Legal Services	137	113	113
				Other Services and Charges:			
5,434	171	9,000	12,000	Traffic & Street Signs	15,000	10,000	10,000
48,190	13,705	50,000	50,000	Traffic Signal Maintenance	50,000	50,000	50,000
5,104	14,682	15,000	15,000	Pavement Markings	24,000	10,000	10,000
17,083	3,771	13,000	17,000	Equipment Rental	13,000	13,000	13,000
<u>\$ 162,244</u>	<u>\$ 54,202</u>	<u>\$ 184,206</u>	<u>\$ 217,640</u>	Sub-Total Traffic Services	<u>\$ 225,746</u>	<u>\$ 185,913</u>	<u>\$ 185,913</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS SNOW AND ICE CONTROL:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 75,293	\$ 6,005	\$ 43,886	\$ 50,900	Permanent Employees	\$ 54,629	\$ 45,424	\$ 45,424
24,089	15,563	19,565	17,833	Overtime	25,613	25,613	25,613
				Employee Benefits:			
8,363	1,745	5,131	5,540	Social Security	6,419	5,703	5,703
23,956	3,257	14,405	16,338	Employee Insurance	19,094	15,373	15,373
29,758	7,644	22,473	23,948	Retiree Health Insurance	27,746	24,651	24,651
2,268	179	2,430	2,553	Longevity	2,374	2,374	2,374
44,577	9,241	27,766	30,603	Retirement Fund	37,311	32,461	32,461
288	-	131	194	Cost of Living	209	173	173
218	22	173	161	Uniforms	173	143	143
139	13	115	131	Legal Services	141	117	117
127,441	4,577	100,000	100,000	Repairs & Maintenance Supplies	100,000	100,000	100,000
				Other Services and Charges:			
5,481	-	20,000	20,000	Contractual Services	20,000	20,000	20,000
137,894	18,718	100,000	80,000	Equipment Rental	80,000	80,000	80,000
2,500	2,500	2,500	2,500	Salt Dome Rental	2,500	2,500	2,500
<u>\$ 482,265</u>	<u>\$ 69,464</u>	<u>\$ 358,575</u>	<u>\$ 350,701</u>	Sub-Total Snow & Ice Control	<u>\$ 376,209</u>	<u>\$ 354,532</u>	<u>\$ 354,532</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS ADMINISTRATION:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 118,669	\$ 58,393	\$ 115,492	\$ 116,554	Supervision	\$ 121,162	\$ 121,162	\$ 121,162
49,201	26,931	51,508	75,599	Clerical	69,865	69,865	69,865
2,946	1,962	3,000	500	Overtime - Clerical	500	500	500
				Employee Benefits:			
-	200	200	-	Education Allowance	-	-	-
13,360	6,859	13,455	15,541	Social Security	15,461	15,321	15,321
46,524	24,183	49,683	62,385	Employee Insurance	64,775	64,735	64,735
42,512	23,795	46,281	53,197	Retiree Health Insurance	54,122	53,520	53,520
6,090	3,600	6,836	5,432	Longevity	5,521	5,521	5,521
49,933	29,072	56,542	57,441	Retirement Fund	66,555	65,670	65,670
481	151	421	645	Cost of Living	645	645	645
750	-	-	1,800	Auto Allowance	1,800	-	-
422	186	378	465	Legal Services	465	465	465
				Other Services and Charges:			
37,100	19,533	39,066	39,066	Transfer to Water System/Engineering services	40,217	40,217	40,217
-	-	3,000	3,000	Accumulative Sick Leave	3,000	-	-
-	-	9,000	9,000	Accumulative Compensatory Time	3,000	-	-
203,000	208,700	208,700	208,700	Administrative Expense	217,000	217,000	217,000
<u>\$ 570,988</u>	<u>\$ 403,565</u>	<u>\$ 603,562</u>	<u>\$ 649,325</u>	Sub-Total Administration	<u>\$ 664,088</u>	<u>\$ 654,621</u>	<u>\$ 654,621</u>
				Summary of Operating Costs:			
\$ 2,832,224	\$ 1,742,727	\$ 2,973,747	\$ 3,347,169	Routine Maintenance	\$ 4,098,076	\$ 2,309,748	\$ 2,309,748
162,244	54,202	184,206	217,640	Traffic Services	225,746	185,913	185,913
482,265	69,464	358,575	350,701	Snow and Ice Control	376,209	354,532	354,532
570,988	403,565	603,562	649,325	Administration	664,088	654,621	654,621
<u>\$ 4,047,721</u>	<u>\$ 2,269,958</u>	<u>\$ 4,120,090</u>	<u>\$ 4,564,835</u>	Total Operating Costs	<u>\$ 5,364,119</u>	<u>\$ 3,504,814</u>	<u>\$ 3,504,814</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	MICHIGAN TRANSPORTATION OPERATING FUND - LOCAL STREETS DEBT SERVICE TRANSFER TO:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 40,655	\$ -	\$ -	\$ -	2003 Transportation Debt - Refunding Series	\$ -	\$ -	\$ -
<u>\$ 40,655</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Debt Service Costs	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

LIBRARY

The Library Special Revenue Fund accounts for the receipt of specific property taxes, State Aid, user fees and special grants that are used to provide library materials and services at the Warren Public Library. Fines for overdue materials, penal fines collected on state code violations and recaptures of Renaissance Zone tax funds also provide some revenue to operate the library.

The Warren Public Library is a member of the Suburban Library Cooperative and participates in the Michigan Electronic Library. These services provide Warren residents with access to library collections throughout the state. The online catalog enables patrons to place reserves, renew materials and review their library accounts. Patrons receive computerized notifications of reserves, overdue materials and fines.

Warren residents can access the library catalog from their home computers to search and reserve materials. Upon request, books and materials not available locally can be inter-loaned from libraries throughout the state. The Warren Public Library is a Michicard library providing Warren residents access to materials in other Michigan libraries while traveling. The Warren Public Library provides access to the internet by conventional means and also by wireless access. A selection of informational databases that include full-text magazine and newspaper articles supplement the collection of 295,000 books, electronic books, downloadable audio books, compact disks, periodicals, videocassettes, DVD's, puppets, books on tape and CD, multi-media CD ROM's, sheet music and other items available to Warren residents.

In Fiscal 2008, more than 3,500 children took part in Story Time programs and the Summer Reading program. More than 336,000 patrons visited the Warren Public Library. 725,000 books and other materials were circulated and over 72,000 reference questions were answered.

There are four libraries in Warren located in various sectors of the City. The Civic Center library provides services that were unavailable previously to our residents such as quiet study rooms, a conference room, a teen area, an expanded computer lab and more. The children in our community benefit from a story hour room with a puppet theatre and a craft room. This new facility is appreciated by Warren residents.

The seven member Library Commission appointed by the Mayor is responsible for policy, expenditure of funds and the appointment of the Library Director.

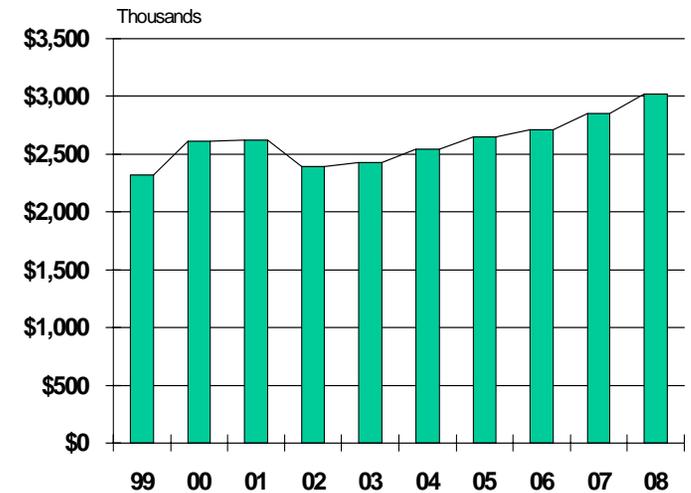
LIBRARY

Fiscal 2010 Performance Objectives

1. To provide the best selection of recent publications of books, periodicals, talking books, music CD's, DVD's, e-books and other materials.
2. To provide residents with the best reference service that the Library can offer through hard copy, on-line databases, e-books and the internet.
3. To provide quality educational and recreational programs for children and adults to enhance quality of life.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Annual library attendance	336,414	390,000	350,000	351,000
Annual circulation of materials	599,451	650,000	650,000	650,000
Reference information requests	72,761	65,000	74,000	74,000
Total registered borrowers	54,834	50,500	55,000	55,500
Items loaned to other libraries	72,662	56,000	73,500	73,500
Items received from other libraries	57,642	43,000	58,000	58,000
Total reserves placed	68,521	54,500	69,000	69,500
Total circulation/children's materials	237,568	186,000	238,000	238,500
Materials added to the collection	25,327	27,500	26,000	26,000
Materials deleted from the collection	21,004	20,000	20,000	21,000
Children's story hour attendance	1,848	1,800	1,800	1,850
Summer Reading Club participants	1,331	1,350	1,350	1,350
Attendance-Children Special Programs	2,021	1,650	1,800	1,850
Home Page Hits	287,079	235,000	290,000	290,500
Literacy attendance	4,390	1,500	2,000	2,500
School visits to Library	50	45	45	50
Attendance-Adult Special Programs	1,168	1,000	800	825

EXPENDITURE HISTORY LIBRARY



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	LIBRARY SPECIAL REVENUE FUND REVENUES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 2,209,279	\$ 1,092,706	\$ 2,182,411	\$ 2,178,231	Property Tax Revenue	\$ 2,105,136	\$ 2,105,136	\$ 2,105,136
58,088	32,898	67,482	65,799	Industrial Facilities Tax	65,799	65,799	65,799
74,795	74,795	74,795	74,795	Personal Property Tax on Business Inventories	74,795	74,795	74,795
55,591	-	55,829	55,829	Renaissance Zone Reimbursement	55,458	55,458	55,458
142,332	-	145,000	145,000	Penal Fines	145,000	145,000	145,000
40,780	21,066	40,000	34,000	Over the Counter Fines	42,000	42,000	42,000
-	-	350,000	500,000	Sale of Equipment/Property	200,000	200,000	200,000
16,771	1,549	2,500	25,000	Interest on Investments	3,000	3,000	3,000
90,255	-	80,000	80,000	State Aid	90,000	90,000	90,000
12,758	6,307	12,000	8,500	Copy Machine User Fees	13,500	13,500	13,500
7,029	4,450	7,500	5,000	Lost Book Fees	7,500	7,500	7,500
7,617	3,733	7,000	7,000	Video User Fees	7,900	7,900	7,900
501	148	400	500	CD ROM User Fees	500	500	500
191	-	-	-	Miscellaneous	-	-	-
1,561	517	600	-	Donations	-	-	-
-	-	80,000	80,000	Transfer from D.D.A.	80,000	132,000	132,000
346,329	-	-	-	Fund Balance Appropriated	284,220	255,391	255,391
<u>\$ 3,063,877</u>	<u>\$ 1,238,169</u>	<u>\$ 3,105,517</u>	<u>\$ 3,259,654</u>	Total Revenues	<u>\$ 3,174,808</u>	<u>\$ 3,197,979</u>	<u>\$ 3,197,979</u>
				EXPENDITURES:			
\$ 1,273,784	\$ 646,620	\$ 1,305,719	\$ 1,302,774	Personnel Services	\$ 1,344,584	\$ 1,289,954	\$ 1,289,954
990,235	575,097	1,122,818	1,122,400	Employee Benefits	1,159,688	1,146,975	1,146,975
31,931	13,873	30,000	30,000	Supplies	32,750	30,000	30,000
614,072	325,252	663,800	644,550	Other Services and Charges	677,050	651,050	651,050
109,727	58,092	100,300	100,000	Capital Outlay	161,500	80,000	80,000
<u>\$ 3,019,749</u>	<u>\$ 1,618,934</u>	<u>\$ 3,222,637</u>	<u>\$ 3,199,724</u>	Total Expenditures	<u>\$ 3,375,572</u>	<u>\$ 3,197,979</u>	<u>\$ 3,197,979</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ (200,764)	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	325,220	325,220	325,220
				RESERVE FOR:			
(119,036)	(29,000)	(29,000)	(114,036)	COMPENSATED ABSENCES	(29,000)	(29,000)	(29,000)
(22,915)	(12,000)	(12,000)	(20,915)	COMPENSATORY TIME	(12,000)	(12,000)	(12,000)
				LESS: FUND BALANCE APPROPRIATED	(284,220)	(255,391)	(255,391)
<u>\$ 300,389</u>	<u>\$ 20,575</u>	<u>\$ 284,220</u>	<u>\$ 282,800</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ (200,764)</u>	<u>\$ 28,829</u>	<u>\$ 28,829</u>

SPECIAL REVENUE FUND PERSONNEL

<u>LIBRARY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Library Director	1	\$ 91,911	1	\$ 92,175	1	\$ 92,175	1	\$ 92,175
Branch Library Supervisor	4	73,219	4	73,483	4	73,483	4	73,483
Branch Librarian	3	59,157	3	59,421	3	59,421	3	59,421
Senior Library Assistant - Special Services	1	27.31/hr.	1	27.45/hr.	1	27.45/hr.	1	27.45/hr.
Library Technician	6	50,538	6	50,802	6	50,802	6	50,802
Senior Clerk	1	53,425	1	53,689	1	53,689	1	53,689
<u>Permanent Part-time Employees:</u>								
Library Pages		206,400		223,405		200,000		200,000
Assistant Librarians (Substitutes)		93,600		119,340		90,000		90,000
Overtime	—	16,000	—	8,935	—	8,000	—	8,000
Total Personnel	<u>16</u>		<u>16</u>		<u>16</u>		<u>16</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>LIBRARY</u> <u>SPECIAL REVENUE FUND</u> <u>EXPENDITURES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 89,860	\$ 46,933	\$ 92,187	\$ 92,197	Appointed Official	\$ 92,551	\$ 92,551	\$ 92,551
871,615	453,472	889,532	886,077	Permanent Employees	891,403	891,403	891,403
296,945	142,864	300,000	300,000	Permanent Part-time Employees - Pages	342,745	290,000	290,000
7,702	1,660	16,000	16,000	Overtime	8,935	8,000	8,000
7,662	1,691	8,000	8,500	Shift Premium	8,950	8,000	8,000
				Employee Benefits:			
12,000	12,000	12,000	12,000	Education Allowance	12,000	12,000	12,000
101,059	51,960	103,908	105,024	Social Security	108,573	104,059	104,059
178,667	104,322	202,766	199,526	Employee Insurance	218,240	218,174	218,174
280,933	180,279	356,061	353,455	Retiree Health Insurance	354,475	352,638	352,638
30,734	16,838	33,264	33,254	Longevity	37,251	37,251	37,251
377,867	205,497	405,861	409,417	Retirement Fund	419,425	416,729	416,729
2,727	893	2,621	3,454	Cost of Living	3,454	3,454	3,454
190	279	279	190	Uniforms	190	190	190
3,600	1,800	3,600	3,600	Auto Allowance	3,600	-	-
2,458	1,229	2,458	2,480	Legal Services	2,480	2,480	2,480
31,931	13,873	30,000	30,000	Office Supplies	32,750	30,000	30,000
				Other Services and Charges:			
8,257	5,748	12,000	12,000	Copy Machine Expense	13,000	12,000	12,000
4,269	2,160	10,000	10,000	Contractual Services	8,500	8,500	8,500
146,104	88,880	164,000	164,000	Cooperative Services	164,000	150,000	150,000
45,128	-	40,000	40,000	Library Cooperative-Indirect Aid	45,000	45,000	45,000
3,022	1,176	3,500	3,750	Postage	3,750	3,750	3,750
15,934	5,472	14,000	14,000	Video Cassettes and Tapes	14,000	14,000	14,000
21,194	7,913	21,000	21,000	Library Circulating Materials	23,000	21,000	21,000
17,241	15,173	17,000	17,000	Periodicals	17,000	17,000	17,000
10,009	6,181	13,000	13,000	Telephone	13,000	13,000	13,000
757	476	1,400	1,500	Mileage	1,500	1,500	1,500
1,584	713	1,600	2,000	Auto Expense	2,000	2,000	2,000
85	-	500	500	Training & Workshops	500	500	500
-	-	200	200	Book Binding	200	200	200
231,228	101,841	235,000	235,000	Public Utilities	242,000	242,000	242,000
10,025	14,742	22,000	18,000	Repairs & Maintenance	20,000	18,000	18,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	LIBRARY SPECIAL REVENUE FUND EXPENDITURES (Continued):	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Other Services and Charges:			
\$ 185	\$ 125	\$ 500	\$ 500	Library Commission Dues & Expenses	\$ 500	\$ 500	\$ 500
22,962	14,002	20,000	4,000	Refund of Taxes Paid Under Protest	20,000	20,000	20,000
-	-	5,000	5,000	Accumulative Sick Leave	5,000	-	-
-	-	2,000	2,000	Accumulative Compensatory Time	2,000	-	-
3,988	-	7,000	7,000	Estimated Uncollectible Taxes	5,000	5,000	5,000
26,200	13,450	26,900	26,900	Insurance and Bonds	28,000	28,000	28,000
45,900	47,200	47,200	47,200	Administrative Expense	49,100	49,100	49,100
				Capital Outlay:			
-	-	-	-	Capital Improvements	40,000	-	-
7,437	300	300	-	Equipment - Office	1,500	-	-
<u>102,290</u>	<u>57,792</u>	<u>100,000</u>	<u>100,000</u>	Books	<u>120,000</u>	<u>80,000</u>	<u>80,000</u>
<u>\$ 3,019,749</u>	<u>\$ 1,618,934</u>	<u>\$ 3,222,637</u>	<u>\$ 3,199,724</u>	Total Expenditures	<u>\$ 3,375,572</u>	<u>\$ 3,197,979</u>	<u>\$ 3,197,979</u>

RECREATION

The Recreation Special Revenue Fund accounts for specific property taxes, grants and user fees that are used to operate the Warren Community Center, activities, parks, playgrounds and other facilities. The revenues received in this fund can only be used for recreation purposes.

The City of Warren is gifted with 26 City parks. While the land acreage may not meet the needs of the community, the locations of the 26 parks play a vital role in the community, especially since numerous schools have closed in the past twenty-five years. The total parkland is 325 acres and the department will continue to focus on opportunities to increase parkland whenever feasible.

The Parks and Recreation Department is very fortunate to have the support of the citizens of Warren. The approval of one mill dedicated to the operation and improvement to the Parks and Recreation Department has proven to be a major accomplishment for the City of Warren. The intention of the department is to make continuing improvements in programs, staffing, facilities and parks wherever necessary. The stability of dependable funding will provide flexibility and latitude to make appropriate changes.

The department offers year-round recreation programs, including baseball, ice skating, softball, basketball, volleyball, swimming, arts and crafts, music, theater, dancing, bowling and special events. All of the special events held in the past year have been a huge success with residents.

The department has indoor facilities at Owen Jax Recreation Center, Stilwell Manor, City Square and the Warren Community Center. The department also utilizes most middle and elementary schools to provide various year round programs and activities.

The Warren Community Center houses the Parks & Recreation Department, the Miller Branch Library and the Warren Communications Department. The recreation area offers a Family Leisure Pool which has a 150 foot slide, a play structure with a 500 gallon dumping bucket, zero entry, and a lazy river. The Activity Pool offers lap swimming, exercise classes, water aerobics, and open swim. There is a 5,000 square foot fitness center, three gymnasiums, a senior citizen wing, and a deli-café. The center has been very successful and widely used with over 5,000 memberships at this time. We had almost 475,000 visitors to the community center in the past year.

Public transportation demands continue to grow with the older population in Warren. The Parks and Recreation Department has established and provides transportation for numerous older citizens. Funding is primarily secured through the Michigan Department of Transportation, Smart Grants and the Parks and Recreation Special Revenue Fund.

The Forestry Division is finishing the ash tree program and we expect that all infected ash trees will be removed before the end of the budget year. The department will continue to remove ash and all hazardous trees, stumps and handle emergencies. We will begin an aggressive replanting program to reestablish our urban forest. The department feels that we have a responsibility to the environment and believe the commitment of a planting program will enable us to help improve our environment.

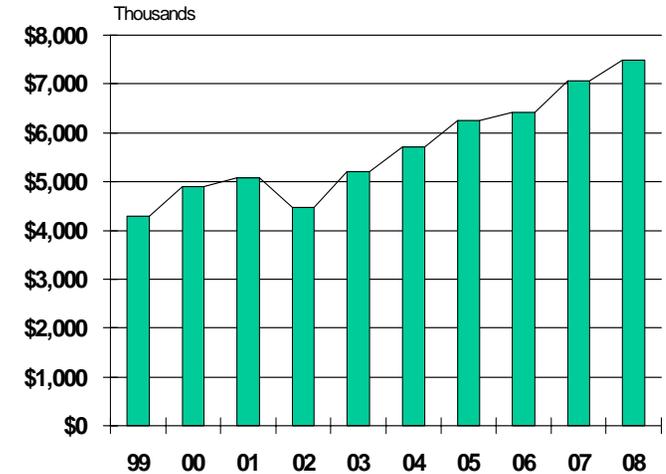
RECREATION

Fiscal 2010 Performance Objectives

1. To increase participation at all Special Events and attain corporate co-sponsorship of all Special Events.
2. To increase senior citizen and handicap transportation service to our community.
3. To continue to develop all City parks and enhance the physical appearance of the parks to increase family usage.
4. To continue to develop teen programs and family activities at all facilities.
5. To continue to remove trees and stumps as needed. Continue with a systematic block-pruning program and handle emergencies that are necessary.
6. To continue to promote membership growth and total usage of the Warren Community Center.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Playground registration	268	270	270	300
Pavilion rentals	418	525	500	525
Bus transportation	28,972	36,000	30,000	30,000
Special event youth participation	23,500	12,000	25,000	25,000
Day camp registration	960	800	1,000	1,000
Senior special events	5,000	5,000	5,000	5,000
Adult & youth sports registrants	7,000	7,000	7,500	7,500
Adult & youth sports participants	106,000	106,500	106,500	106,500
Senior programs	90,247	54,000	90,400	91,000
Senior sports programs	23,000	24,000	24,500	24,500
Trees removed	1,131	1,000	500	500
Trees trimmed	7,788	4,000	4,000	2,000
Trees planted	0	1,000	1,059	1,000
WCC pool attendance	325,000	330,000	350,000	350,000
Swim lesson registration	3,500	3,650	3,600	3,600
Yearly pass registration	5,200	5,500	5,500	5,500
WCC pool rental attendance	29,000	10,500	17,000	20,000

EXPENDITURE HISTORY RECREATION



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND REVENUES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 4,418,558	\$ 2,185,418	\$ 4,365,066	\$ 4,356,462	Property Tax Revenue	\$ 4,210,272	\$ 4,210,272	\$ 4,210,272
116,176	65,784	134,936	131,571	Industrial Facilities Tax	131,571	131,571	131,571
51,950	-	58,000	58,000	MDOT Grant	58,000	58,000	58,000
183,573	810	152,000	152,000	S.M.A.R.T. Community Credit Grant	152,000	152,000	152,000
-	-	2,000	2,000	DTE Energy Tree Grant	-	-	-
587,267	279,118	500,000	460,000	Recreation Fees	460,000	460,000	460,000
1,532,803	732,808	1,450,000	1,300,000	Warren Community Center Fees	1,400,000	1,400,000	1,400,000
52,860	11,638	55,000	51,000	Downtown Ice Rink Fees	60,000	60,000	60,000
4,110	-	-	17,000	Downtown Ice Rink Concessions	-	-	-
24,115	13,724	25,000	24,000	Senior Transportation	25,000	25,000	25,000
42,009	16,256	42,000	45,000	Special Events	45,000	45,000	45,000
726	337	800	1,000	Bingo Fees	1,000	1,000	1,000
2,267	200	600	1,000	Forestry - Tree Planting	1,000	1,000	1,000
134,488	27,881	45,000	135,000	Interest on Investments	45,000	45,000	45,000
54,000	34,680	70,000	54,000	Lease Proceeds	77,000	77,000	77,000
55,192	31,280	53,000	49,000	Miscellaneous	52,000	52,000	52,000
913,080	991,414	991,414	991,414	Fund Balance Appropriated	716,996	711,476	711,476
<u>\$ 8,173,174</u>	<u>\$ 4,391,348</u>	<u>\$ 7,944,816</u>	<u>\$ 7,828,447</u>	Total Revenues	<u>\$ 7,434,839</u>	<u>\$ 7,429,319</u>	<u>\$ 7,429,319</u>
				EXPENDITURES:			
\$ 3,013,906	\$ 1,461,895	\$ 2,940,269	\$ 2,847,100	Personnel Services	\$ 2,913,914	\$ 2,913,914	\$ 2,913,914
1,292,621	752,255	1,455,802	1,602,035	Employee Benefits	1,655,425	1,649,905	1,649,905
306,687	155,273	294,100	278,100	Supplies	275,100	275,100	275,100
2,626,417	1,442,533	2,863,836	2,788,600	Other Services and Charges	2,581,400	2,581,400	2,581,400
253,584	104,953	312,612	312,612	Capital Outlay	9,000	9,000	9,000
<u>\$ 7,493,215</u>	<u>\$ 3,916,909</u>	<u>\$ 7,866,619</u>	<u>\$ 7,828,447</u>	Total Expenditures	<u>\$ 7,434,839</u>	<u>\$ 7,429,319</u>	<u>\$ 7,429,319</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	2,608,585	2,608,585	2,608,585
				RESERVE FOR:			
(80,330)	(80,330)	(80,330)	(56,330)	COMPENSATED ABSENCES	(80,330)	(80,330)	(80,330)
(24,804)	(24,804)	(24,804)	(23,804)	COMPENSATORY TIME	(24,804)	(24,804)	(24,804)
				LESS: FUND BALANCE APPROPRIATED	(716,996)	(711,476)	(711,476)
<u>(913,080)</u>	<u>(991,414)</u>	<u>(991,414)</u>	<u>(991,414)</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 1,786,455</u>	<u>\$ 1,791,975</u>	<u>\$ 1,791,975</u>

SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>PARKS AND RECREATION</u>								
Parks and Recreation Director	1	\$ 98,438	1	\$ 98,702	1	\$ 98,702	1	\$ 98,702
Superintendent of Facilities & Operations	2	74,064	2	74,328	2	74,328	2	74,328
Program Supervisor	3	64,485	3	64,749	3	64,749	3	64,749
Aquatics Supervisor	1	64,485	1	64,749	1	64,749	1	64,749
Administrative Secretary	1	53,425	1	53,689	1	53,689	1	53,689
Account Technician	1	53,421	1	53,685	1	53,685	1	53,685
Seasonal Employees		1,350,000		1,400,000		1,400,000		1,400,000
Overtime - Supervision		5,284		2,324		2,324		2,324
<u>MAINTENANCE</u>								
Park & Forestry Superintendent	1	74,064	1	74,328	1	74,328	1	74,328
Facility Maintenance Specialist	1	28.34/hr.	1	28.48/hr.	1	28.48/hr.	1	28.48/hr.
Recreation Maintenance Technician	7	26.98/hr.	7	27.12/hr.	7	27.12/hr.	7	27.12/hr.
Recreation Maintenance Specialist	1	26.55/hr.	1	26.69/hr.	1	26.69/hr.	1	26.69/hr.
General Laborer	1	17.76/hr.	1	17.90/hr.	1	17.90/hr.	1	17.90/hr.
Seasonal Employees - Maintenance		85,000		90,000		90,000		90,000
Overtime - Maintenance	—	35,854	—	41,743	—	41,743	—	41,743
Total Personnel	<u>20</u>		<u>20</u>		<u>20</u>		<u>20</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and 59 and Local 1917 contracts that expire 6/30/09.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 100,699	\$ 50,272	\$ 98,739	\$ 98,751	Appointed Official	\$ 99,104	\$ 99,104	\$ 99,104
523,154	261,709	514,265	514,296	Permanent Employees - Supervision	517,126	517,126	517,126
469,625	257,111	511,127	617,915	Permanent Employees - Maintenance	623,617	623,617	623,617
				Seasonal Employees:			
124,023	45,461	85,000	85,000	Maintenance	90,000	90,000	90,000
1,588,250	756,455	1,550,000	1,350,000	Recreation	1,400,000	1,400,000	1,400,000
14,368	3,729	5,284	5,284	Overtime - Supervision	2,324	2,324	2,324
69,190	20,904	35,854	35,854	Overtime - Maintenance	41,743	41,743	41,743
				Employee Benefits:			
4,550	4,950	4,950	4,950	Education Allowance	4,950	4,950	4,950
211,424	100,417	209,629	214,904	Social Security	220,416	220,137	220,137
323,204	189,119	370,787	425,031	Employee Insurance	451,948	451,873	451,873
336,708	214,005	413,172	448,889	Retiree Health Insurance	453,611	452,405	452,405
42,859	37,327	56,511	54,881	Longevity	57,157	57,157	57,157
350,179	194,627	375,720	426,196	Retirement Fund	440,159	439,799	439,799
3,375	1,144	3,144	4,440	Cost of Living	4,440	4,440	4,440
2,019	1,037	1,900	2,280	Uniforms	2,280	2,280	2,280
3,600	1,800	3,600	3,600	Auto Allowance	3,600	-	-
2,637	1,382	2,765	3,100	Legal Services	3,100	3,100	3,100
				Supplies:			
11,358	7,512	12,000	12,000	Office Supplies	12,000	12,000	12,000
172	412	1,000	1,000	Bingo Operating Supplies	1,000	1,000	1,000
13,481	7,096	13,000	12,000	Operating Supplies	12,000	12,000	12,000
78,191	39,271	86,000	86,000	Playground & Athletic Supplies	83,000	83,000	83,000
202,752	100,271	180,000	165,000	Repair & Maintenance Supplies	165,000	165,000	165,000
				Other Services and Charges:			
375,590	230,882	450,000	450,000	Contractual Services	435,000	435,000	435,000
9,792	4,070	8,000	8,000	Postage	8,000	8,000	8,000
8,129	3,236	3,236	4,000	Unemployment Costs	4,000	4,000	4,000
59,486	23,594	50,000	50,000	Building Maintenance	50,000	50,000	50,000
358,999	101,727	492,000	492,000	Tree Maintenance	240,000	240,000	240,000
29,615	18,697	32,000	32,000	Telephone	32,000	32,000	32,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND EXPENDITURES (Continued):	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Other Services and Charges:			
\$ 56,599	\$ 30,622	\$ 60,000	\$ 50,000	Vehicle Maintenance Expense	\$ 55,000	\$ 55,000	\$ 55,000
70,110	1,088	50,000	35,000	Printing and Publishing	40,000	40,000	40,000
90,500	46,500	93,000	93,000	Insurance and Bonds	96,700	96,700	96,700
575,502	273,853	575,000	550,000	Public Utilities	580,000	580,000	580,000
2,860	1,951	4,000	4,000	Conferences and Workshops	4,000	4,000	4,000
7,605	-	12,000	12,000	Rentals & Janitorial Service	12,000	12,000	12,000
103,353	62,596	100,000	100,000	Special Events	100,000	100,000	100,000
7,668	5,996	8,500	8,500	Downtown Ice Rink Expense	8,500	8,500	8,500
1,866	554	1,000	10,000	Downtown Ice Rink Concession Expense	1,000	1,000	1,000
45,923	27,968	42,000	11,000	Refund of Taxes Paid Under Protest	42,000	42,000	42,000
24,221	24,221	25,000	25,000	2002 Capital Equipment Loan Payment	25,500	25,500	25,500
29,913	3,484	31,000	31,000	2005 Capital Equipment Loan Payment	29,600	29,600	29,600
593,278	442,841	598,000	598,000	Building Authority Bonds, Series 2001	588,000	588,000	588,000
-	-	24,000	24,000	Accumulative Sick Leave	24,000	24,000	24,000
-	-	1,000	1,000	Accumulative Compensatory Time	1,000	1,000	1,000
7,976	-	15,000	15,000	Estimated Uncollectible Taxes	15,000	15,000	15,000
92,000	94,600	94,600	94,600	Administrative Expense	98,400	98,400	98,400
				Capital Outlay:			
232,558	57,334	223,645	223,645	Capital Improvements	-	-	-
-	-	35,000	35,000	Equipment - Vehicle	-	-	-
-	-	2,000	2,000	Equipment - Maintenance	2,000	2,000	2,000
-	46,967	46,967	46,967	Equipment - Recreation	-	-	-
21,026	652	5,000	5,000	Equipment - Office	7,000	7,000	7,000
<u>\$ 7,280,387</u>	<u>\$ 3,799,444</u>	<u>\$ 7,616,395</u>	<u>\$ 7,582,083</u>	Total Expenditures	<u>\$ 7,187,275</u>	<u>\$ 7,181,755</u>	<u>\$ 7,181,755</u>

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	RECREATION SPECIAL REVENUE FUND TRANSPORTATION EXPENDITURES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 124,597	\$ 66,254	\$ 140,000	\$ 140,000	Seasonal Employees	\$ 140,000	\$ 140,000	\$ 140,000
				Employee Benefits:			
9,532	5,068	10,710	10,850	Social Security	10,850	10,850	10,850
2,534	1,379	2,914	2,914	Employee Insurance	2,914	2,914	2,914
				Supplies:			
733	646	1,200	1,200	Office Supplies	1,200	1,200	1,200
-	65	900	900	Operating Supplies	900	900	900
				Other Services and Charges:			
4,130	5,433	5,600	5,600	Contractual Services	5,000	5,000	5,000
-	-	150	150	Postage	150	150	150
1,348	1,000	2,200	2,200	Building Maintenance	2,000	2,000	2,000
800	-	500	500	Telephone	1,000	1,000	1,000
45,815	27,042	50,000	45,000	Vehicle Maintenance Expense	46,000	46,000	46,000
-	-	250	250	Printing and Publishing	250	250	250
10,798	4,038	14,000	15,000	Public Utilities	15,000	15,000	15,000
-	-	300	300	Conferences and Workshops	300	300	300
11,200	5,750	11,500	11,500	Insurance and Bonds	12,000	12,000	12,000
1,341	790	10,000	10,000	Bus Rental	10,000	10,000	10,000
<u>\$ 212,828</u>	<u>\$ 117,465</u>	<u>\$ 250,224</u>	<u>\$ 246,364</u>	Total Expenditures	<u>\$ 247,564</u>	<u>\$ 247,564</u>	<u>\$ 247,564</u>

COMMUNICATIONS SPECIAL REVENUE FUND

The Communications Special Revenue Fund was established to account for fees to be received under provisions of the cable television franchise agreements. The Warren Communications Department operates from franchise fees received from Comcast Cablevision, Wide Open West and AT&T. Historically Comcast has generated the largest amount of revenue from Comcast subscribers. This Special Revenue Fund has been established to assure that a thorough cable television based infrastructure is maintained throughout the life of the franchises to serve the City of Warren public and government.

The Communications Director is responsible for coordinating the City's overall communication needs. Citizen complaints and concern resolution are a top priority as well as working in tandem with the Legal Department to encourage the most qualitative service is harmoniously provided through grantee agreements for development of media services for our residents through the Federal Telecommunications Act of 1996 and the Michigan MPSC.

The Communications Department is a team of professional multi-media staff who generates, covers and maintains government and community access cable television programming, cable bulletin board community notices, development, maintenance and design of the City web site (www.cityofwarren.org), the City E-newsletter (via the internet), weekly production of the City News and enabling 24/7 snow alert are strong footholds for our residents.

The Communications Department's primary responsibility remains that of providing programming for our two government access channels. Our government channel (Comcast channel 5/915 and Wide Open West channel 10) provides information about City services and events impacting the community. Public service and government programming from other sources are also scheduled on this channel. Our community channel (Comcast channel 12/900 and Wide Open West channel 18) provides programming about community events, usually involving local sports, entertainment and unique stories about residents in the City. Similar programming from other sources is also scheduled on this channel.

Also of historic significance is TV Warren News which was established by the Communications Department as the anchor program. Each Monday, a new episode begins to run. TV Warren News follows a traditional television news show format. Setting an example of excellence has enabled our plethora of programming for the City viewership to widen in scope to bring the entire familial, business, educational and governmental viewing spectrum to find subject matters of personal importance, interest and entertainment.

Because the Communications Department realistically reinforces the complete spectrum of media options, it is recognized as a thoroughly state-of-the-art, technologically proficient, professional environment which has a reputation for producing and receiving award recognition for its efforts amongst national government peers for affective and quality cable television programming. The production team's dedication to our residents is reinforced by the interaction with welcoming service groups and citizens throughout the community, reflected in cable television audience viewership.

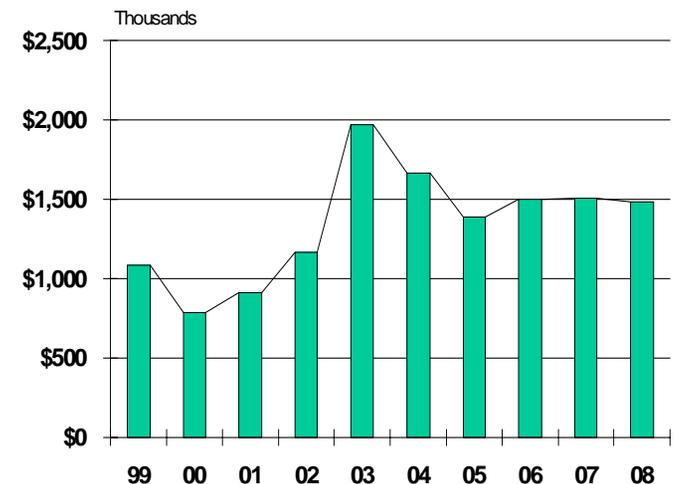
COMMUNICATIONS SPECIAL REVENUE FUND

Fiscal 2010 Performance Objectives

1. To serve the community to include its government and citizens with regularly scheduled cable television programming which will further clarify and improve understanding of City services and be a mirror of the community activities.
2. To further develop a comprehensive multi-media enhancement of most messages and programs to enrich Warren resident's quality of life.
3. To provide the community with a responsive and efficient cable television resource to resolve subscriber complaints and monitor franchise performance.
4. To establish Communications Asset Management Tools to assure department stability and efficiency through: Inventory of Services: Personnel Versatility; Student multi-media internship programs and replenishment of part-time free lance production crew.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
City Council meetings	24	24	24	24
Zoning Board of Appeals/Planning meetings	48	48	48	48
Press conferences	6	24	10	12
Department Multi-media applications	360	400	410	460
Parks & Recreation Youth programming	40	40	52	52
Senior Citizen programs	50	60	50	75
Sporting event coverage	120	150	150	150
Festivals	16	16	16	16
Election shows	2	3	4	2
City Department programming	4	16	16	24
Business shows	20	20	20	20
Concerts	12	6	12	12
Auditorium plays	6	-	12	12
Auditorium performances	6	-	12	24
Health series	12	-	12	12
TV Warren Weekly News	52	-	52	52
City calendar	1	-	1	1
Newsbeat City News Magazine	4	-	4	4
Community Bulletin board	52	-	52	52
24/7 Snow alerts	3	-	6	6
City meetings (Commissions/Committees)	12	-	18	24
Community events	50	-	50	100
Police, Court & Judicial programming	52	-	75	75
Public Service Announcements	12	-	24	24

EXPENDITURE HISTORY COMMUNICATIONS



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>COMMUNICATIONS SPECIAL REVENUE FUND</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>REVENUES:</u>			
\$ 1,471,277	\$ 379,152	\$ 1,400,000	\$ 1,250,000	Cable TV Franchise Fees	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
59,581	13,407	20,000	70,000	Interest on Investments	20,000	20,000	20,000
-	7,680	19,000	-	- Lease Proceeds	23,000	23,000	23,000
549	1,691	2,000	-	- Miscellaneous	-	-	-
<u>502,483</u>	<u>438,261</u>	<u>438,261</u>	<u>438,261</u>	Fund Balance Appropriated	<u>283,322</u>	<u>234,257</u>	<u>232,157</u>
<u>\$ 2,033,890</u>	<u>\$ 840,191</u>	<u>\$ 1,879,261</u>	<u>\$ 1,758,261</u>	Total Revenues	<u>\$ 1,726,322</u>	<u>\$ 1,677,257</u>	<u>\$ 1,675,157</u>
				<u>EXPENDITURES:</u>			
\$ 562,577	\$ 304,074	\$ 656,013	\$ 609,531	Personnel Services	\$ 685,496	\$ 675,496	\$ 673,396
217,729	111,962	262,520	287,692	Employee Benefits	255,476	245,561	245,561
18,913	13,833	25,500	26,000	Supplies	21,000	21,000	21,000
633,122	421,556	747,211	784,050	Other Services and Charges	734,350	718,200	718,200
45,832	8,450	50,988	50,988	Capital Outlay	30,000	17,000	17,000
<u>\$ 1,478,173</u>	<u>\$ 859,875</u>	<u>\$ 1,742,232</u>	<u>\$ 1,758,261</u>	Total Expenditures	<u>\$ 1,726,322</u>	<u>\$ 1,677,257</u>	<u>\$ 1,675,157</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	1,637,215	1,637,215	1,637,215
				RESERVE FOR: COMPENSATED ABSENCES	(22,921)	(22,921)	(22,921)
				LESS: FUND BALANCE APPROPRIATED	<u>(283,322)</u>	<u>(234,257)</u>	<u>(232,157)</u>
<u>\$ 1,915,526</u>	<u>\$ 1,457,581</u>	<u>\$ 1,614,294</u>	<u>\$ 1,088,702</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 1,330,972</u>	<u>\$ 1,380,037</u>	<u>\$ 1,382,137</u>

SPECIAL REVENUE FUND PERSONNEL

<u>COMMUNICATIONS</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Communications Director	1	\$ 77,406	1	\$ 77,670	1	\$ 77,670	1	\$ 77,670
Communications Specialist	2	63,156	2	63,420	2	63,420	2	63,420
Media Specialist 1	1	56,866	1	57,130	1	57,130	1	57,130
Communications Specialist 1	1	50,220	1	50,484	1	50,484	1	50,484
Administrative Clerk Trainee	1	17.20/hr.	-	(d) -	-	(d) -	-	(d) -
Part-time Employees		250,000		350,000		350,000		350,000
Overtime	—	10,000	—	20,000	—	10,000	—	10,000
Total Personnel	<u>6</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Units 35 and 59 contracts that expire 6/30/09.

(d) Position deleted.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	COMMUNICATIONS SPECIAL REVENUE FUND EXPENDITURES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 288,943	\$ 133,810	\$ 305,013	\$ 347,431	Personnel Services:	\$ 313,396	\$ 313,396	\$ 313,396
264,306	168,703	340,000	250,000	Permanent Employees	350,000	350,000	350,000
9,328	1,561	10,000	10,000	Part-time Employees	20,000	10,000	10,000
-	-	1,000	2,100	Overtime	2,100	2,100	-
				Meeting Allowance			
1,100	2,250	2,250	2,250	Employee Benefits:	2,250	2,250	2,250
43,503	23,409	50,907	48,230	Education Allowance	54,060	53,006	53,006
42,788	22,528	64,416	85,950	Social Security	54,210	54,195	54,195
82,441	44,600	93,129	92,372	Employee Insurance	89,843	86,457	86,457
7,548	1,134	7,191	7,755	Retiree Health Insurance	7,227	7,227	7,227
37,628	17,490	41,160	45,301	Longevity	42,436	40,576	40,576
755	231	886	1,304	Retirement Fund	1,075	1,075	1,075
666	320	781	930	Cost of Living	775	775	775
1,300	-	1,800	3,600	Legal Services	3,600	-	-
				Auto Allowance			
3,077	2,357	3,500	3,000	Supplies:	3,000	3,000	3,000
11,932	6,380	14,000	15,000	Office	12,000	12,000	12,000
3,904	5,096	8,000	8,000	Operating	6,000	6,000	6,000
				Tapes			
38,082	26,252	75,000	85,000	Other Services and Charges:	58,000	58,000	58,000
43,314	25,964	47,000	47,000	Contractual Services	51,000	51,000	51,000
558	6,147	6,147	6,500	Postage	-	-	-
7,547	5,048	9,000	8,000	Unemployment Costs	9,000	9,000	9,000
78	31	250	250	Telephone	500	500	500
2,327	1,434	3,500	8,000	Mileage	5,000	5,000	5,000
-	-	2,500	2,500	Vehicle Maintenance	2,500	2,500	2,500
1,822	405	4,000	4,000	Conferences & Workshops	5,150	4,000	4,000
130,690	61,611	137,000	137,000	Community Promotions	138,000	138,000	138,000
2,678	337	3,000	3,000	Public Utilities	2,000	2,000	2,000
2,839	2,219	2,500	2,500	Memberships & Dues	15,000	5,000	5,000
3,693	930	20,000	30,000	Sets and Design	5,000	5,000	5,000
25,652	24,514	24,514	37,500	Web site	26,000	26,000	26,000
3,305	-	4,000	4,000	City Calendar	4,000	4,000	4,000
43,520	11,505	50,000	50,000	Music Library	55,000	55,000	55,000
1,712	4,430	15,000	15,000	City Newsletter	7,000	7,000	7,000
946	512	8,000	8,000	Software & Contractual Service	15,000	10,000	10,000
36,086	4,158	37,000	37,000	Auditorium Expense	36,000	36,000	36,000
-	-	5,000	5,000	2005 Capital Equipment Loan Payment	5,000	5,000	5,000
106,800	109,800	109,800	109,800	Accumulative Sick Leave	114,200	114,200	114,200
181,473	136,259	184,000	184,000	Administrative Expense	181,000	181,000	181,000
				Building Authority Bonds, Series 2001			
6,945	960	3,800	3,800	Capital Outlay:	-	-	-
38,887	7,490	47,188	47,188	Equipment - Office	30,000	17,000	17,000
				Equipment - Cable TV			
\$ 1,478,173	\$ 859,875	\$ 1,742,232	\$ 1,758,261	Total Expenditures	\$ 1,726,322	\$ 1,677,257	\$ 1,675,157

SANITATION

The Sanitation Special Revenue Fund accounts for specific property taxes that are used to operate the Sanitation Division.

The Sanitation Division is responsible for picking up refuse, recyclables, compost and appliances in a prompt, reliable, and efficient manner from approximately 56,000 homes per week, which equates to over seven million individual pick-up stops annually. In addition, the Division provides a curbside recycle program for 32 schools, 12 churches, all City libraries, fire stations, senior centers and many other City buildings. In conjunction with other departments, we have three weeks each year of "Clean-Up Days". In addition, our division participates in designated neighborhood clean-ups and other special projects. We have two "Hazardous Waste Drop Off Days" per year and are also responsible for the extraction of freon from refrigerators discarded by residents.

The Sanitation Division is also responsible for operating and maintaining the Recycling Center, which provides additional recycling options to the community. The Division is also responsible for the general maintenance of the building, offices, and grounds of the complex and also does regular inspections of the Transfer Station to insure it is kept in good repair and operating condition.

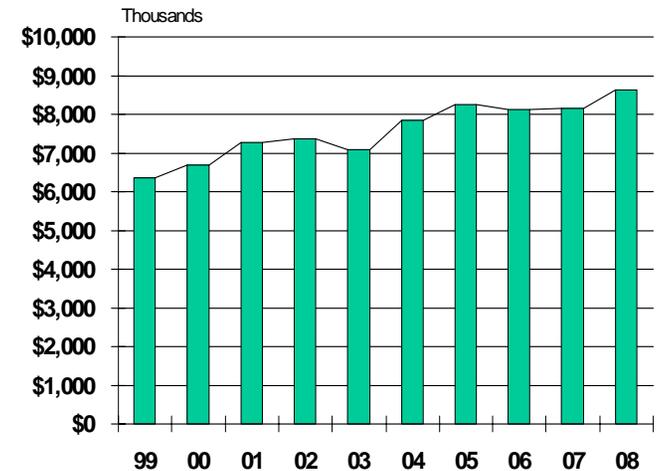
SANITATION

Fiscal 2010 Performance Objectives

1. To continue to reduce complaints of residents.
2. To increase homeowner awareness of the recycling and compost programs.
3. To correlate a fine system for habitual violations of the Sanitation Ordinance.
4. To increase the number of schools and churches involved in the recycling program.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Collection points (per week)	56,000	56,000	56,000	56,000
Tonnage refuse landfilled	48,695	50,000	46,643	50,000
Citizen complaints received	1,329	1,200	1,165	1,250
Number of refuse collection routes	10	10	10	12
Curbside recycling collected	4,236 Tons	5,500 Tons	4,626 Tons	6,000 Tons
Number of recycle routes	5	5	5	6
Curbside compost collected	14,559 Tons	15,000 Tons	15,348 Tons	16,000 Tons
Number of compost routes	5	5	5	7
Tonnage recycle drop-off center	358	550	473	600
Car batteries dropped off	583	600	313	500
Non ferrous metal dropped off	1 Ton	2 Tons	2 Tons	5 Tons
Cardboard collected/dropped off	129 Tons	160 Tons	147 Tons	150 Tons
White goods/scrap metal	232 Tons	240 Tons	182 Tons	200 Tons
White good – stops	882	800	667	1,000
Freon recovered/units	138	140	50	100
Concrete dropped off	242 Tons	200 Tons	133 Tons	200 Tons
Motor oil dropped off	9,250 gal.	11,000 gal.	8,275 gal.	10,000 gal.

EXPENDITURE HISTORY SANITATION



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND REVENUES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 8,576,875	\$ 4,240,757	\$ 8,471,689	\$ 8,456,346	Property Tax Revenue	\$ 7,092,576	\$ 7,092,576	\$ 7,092,576
225,510	127,698	261,925	255,393	Industrial Facilities Tax	221,643	221,643	221,643
202,482	48,187	80,000	190,000	Interest on Investments	80,000	80,000	80,000
6,714	-	175,000	-	Sale of Equipment	-	-	-
40,336	11,802	11,802	25,000	Miscellaneous Revenue	-	-	-
120,000	10,000	30,000	40,000	Transfer Station Royalties	50,000	50,000	50,000
53,025	22,606	80,000	41,000	Recycling Revenue	100,000	100,000	100,000
945,034	3,348,472	3,348,472	3,348,472	Fund Balance Appropriated	1,159,554	1,155,282	1,051,001
<u>\$ 10,169,976</u>	<u>\$ 7,809,522</u>	<u>\$ 12,458,888</u>	<u>\$ 12,356,211</u>	Total Revenues	<u>\$ 8,703,773</u>	<u>\$ 8,699,501</u>	<u>\$ 8,595,220</u>
				EXPENDITURES:			
\$ 2,618,320	\$ 1,325,883	\$ 2,699,155	\$ 3,065,220	Personnel Services	\$ 2,730,196	\$ 2,727,954	\$ 2,687,253
2,068,927	1,089,016	2,168,620	2,859,135	Employee Benefits	2,264,377	2,262,347	2,223,767
338,644	204,558	340,000	295,000	Supplies	358,000	358,000	358,000
3,423,331	2,030,112	3,268,037	3,728,700	Other Services and Charges	2,801,700	2,801,700	2,776,700
179,444	2,445	2,408,156	2,408,156	Capital Outlay	549,500	549,500	549,500
<u>\$ 8,628,666</u>	<u>\$ 4,652,014</u>	<u>\$ 10,883,968</u>	<u>\$ 12,356,211</u>	Total Expenditures	<u>\$ 8,703,773</u>	<u>\$ 8,699,501</u>	<u>\$ 8,595,220</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	4,505,354	4,505,354	4,505,354
				RESERVE FOR:			
(146,822)	(146,822)	(146,822)	(145,565)	COMPENSATED ABSENCES	(146,822)	(146,822)	(146,822)
(32,349)	(32,349)	(32,349)	(56,360)	COMPENSATORY TIME	(32,349)	(32,349)	(32,349)
				LESS: FUND BALANCE APPROPRIATED	(1,159,554)	(1,155,282)	(1,051,001)
<u>\$ 6,099,735</u>	<u>\$ 5,908,771</u>	<u>\$ 4,326,183</u>	<u>\$ 1,920,671</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 3,166,629</u>	<u>\$ 3,170,901</u>	<u>\$ 3,275,182</u>

SPECIAL REVENUE FUND PERSONNEL

	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
<u>SANITATION</u>								
Sanitation Superintendent	1	\$ 90,458	1	\$ 90,722	1	\$ 90,722	1	\$ 90,722
Assistant Superintendent	1	72,684	1	72,948	1	72,948	1	72,948
Administrative Clerk	1	47,611	1	47,875	1	47,875	1	47,875
Office Assistant	1	34,279	1	34,543	1	34,543	1	34,543
<u>Rubbish Pick-up:</u>								
Foreman	3	32.17/hr.	3	32.31/hr.	3	32.31/hr.	3	32.31/hr.
Sanitation Operator Technician	1	26.88/hr.	1	27.02/hr.	1	27.02/hr.	1	27.02/hr.
Sanitation Operator Specialist	20	26.18/hr.	17 (d)	26.32/hr.	17 (d)	26.32/hr.	17 (d)	26.32/hr.
General Laborer	10	17.76/hr.	1 (d)	17.90/hr.	1 (d)	17.90/hr.	1 (d)	17.90/hr.
<u>Garage:</u>								
Automotive Mechanic Technician	1	30.50/hr.	2 (c)	30.64/hr.	2 (c)	30.64/hr.	2 (c)	30.64/hr.
General Welder	1	28.73/hr.	- (c)	-	- (c)	-	- (c)	-
Automotive Mechanic Specialist	2	28.01/hr.	1 (d)	28.15/hr.	1 (d)	28.15/hr.	1 (d)	28.15/hr.
Temporary Employees		464,064		715,000		715,000		715,000
<u>Overtime:</u>								
Rubbish Pick-up		397,933		320,701		320,701		280,000
Mechanics		37,000		37,000		37,000		37,000
Clerical	—	4,000	—	6,242	—	4,000	—	4,000
Total Personnel	<u>42</u>		<u>29</u>		<u>29</u>		<u>29</u>	

(a) Wage rates are based on Local 1250, Local 412 Unit 35 and Local 1917 contracts that expire 6/30/09.

(c) Reclassification of General Welder to Automotive Mechanic Technician.

(d) Position deleted.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Personnel Services:			
\$ 170,523	\$ 110,947	\$ 191,274	\$ 163,630	Supervisory	\$ 164,337	\$ 164,337	\$ 164,337
1,275,654	583,227	1,206,648	1,686,154	Permanent Employees - Rubbish Collection	1,226,147	1,226,147	1,226,147
201,938	94,505	179,011	230,392	Permanent Employees - Mechanics	178,015	178,015	178,015
57,997	39,517	79,222	82,047	Permanent Employees - Clerical	82,754	82,754	82,754
477,380	330,769	650,000	464,064	Temporary Employees - Rubbish Collection	715,000	715,000	715,000
9,525	-	-	-	Temporary Clerical	-	-	-
384,774	160,545	360,000	397,933	Overtime - Rubbish Collection	320,701	320,701	280,000
37,938	6,373	30,000	37,000	Overtime - Mechanics	37,000	37,000	37,000
2,591	-	3,000	4,000	Overtime - Clerical	6,242	4,000	4,000
				Employee Benefits:			
2,400	1,600	1,600	1,600	Education Allowance	1,600	1,600	1,600
205,373	103,447	210,272	243,269	Social Security	216,804	216,630	213,476
597,766	308,344	599,053	866,127	Employee Insurance	628,169	628,166	626,388
566,751	326,403	665,605	855,026	Retiree Health Insurance	667,950	667,199	653,564
55,416	37,790	57,502	62,601	Longevity	59,068	59,068	59,068
625,200	303,858	619,578	807,220	Retirement Fund	674,956	673,854	653,841
6,766	2,053	5,475	9,562	Cost of Living	6,585	6,585	6,585
5,030	2,291	4,595	6,510	Legal Services	4,495	4,495	4,495
4,225	3,230	4,940	7,220	Uniforms	4,750	4,750	4,750
				Supplies:			
14,165	5,901	15,000	15,000	Operating Supplies	18,000	18,000	18,000
324,479	198,657	325,000	280,000	Gasoline & Diesel Oil	340,000	340,000	340,000
				Other Services and Charges:			
3,991	1,413	6,000	6,000	Notifications	6,000	6,000	6,000
301	-	1,000	1,000	Community Recycling & Compost Education	1,000	1,000	1,000
18,226	2,225	10,000	19,000	Contractual Services	29,100	29,100	29,100
				Contractual Services:			
1,381,976	552,483	1,225,000	1,435,000	Rubbish Hauling	750,000	750,000	750,000
486,096	260,285	430,000	675,000	Recycling & Compost Disposal	288,000	288,000	288,000
26,988	7,537	7,537	30,000	Hazardous Waste Collection	30,000	30,000	30,000
8,387	2,553	15,000	25,000	SMDA Closure Costs	25,000	25,000	25,000
48,145	28,971	80,000	100,000	SMDA Legal/Engineering Costs	100,000	100,000	100,000

(Continued)

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	SANITATION SPECIAL REVENUE FUND EXPENDITURES (Continued): Other Services and Charges:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 47,085	\$ 25,800	\$ 25,800	\$ 30,000	Unemployment Costs	\$ 60,000	\$ 60,000	\$ 60,000
2,937	1,786	4,000	5,000	Telephone	5,000	5,000	5,000
252,397	148,042	275,000	275,000	Truck Expense	275,000	275,000	250,000
38,004	8,895	40,000	46,000	Public Utilities	46,000	46,000	46,000
133,300	68,500	137,000	137,000	Insurance and Bonds	142,500	142,500	142,500
15,660	7,814	20,000	20,000	Building & Grounds Maintenance	20,000	20,000	20,000
82,059	51,840	80,000	13,000	Refund of Taxes Paid Under Protest	80,000	80,000	80,000
23,559	23,559	25,000	25,000	2002 Capital Equipment Loan Payment	25,000	25,000	25,000
32,220	3,709	33,000	33,000	2005 Capital Equipment Loan Payment	32,000	32,000	32,000
-	-	2,000	2,000	Accumulative Sick Leave	2,000	2,000	2,000
-	-	2,000	2,000	Accumulative Compensatory Time	2,000	2,000	2,000
10,000	-	15,000	15,000	Estimated Uncollectible Taxes	15,000	15,000	15,000
812,000	834,700	834,700	834,700	Administrative Expense	868,100	868,100	868,100
				Capital Outlay:			
-	-	-	-	Capital Improvements	210,000	210,000	210,000
9,425	2,445	16,900	16,900	Equipment - Office and Garage	9,500	9,500	9,500
170,019	-	2,391,256	2,391,256	Equipment - Vehicles	330,000	330,000	330,000
<u>\$ 8,628,666</u>	<u>\$ 4,652,014</u>	<u>\$ 10,883,968</u>	<u>\$ 12,356,211</u>	Total Expenditures	<u>\$ 8,703,773</u>	<u>\$ 8,699,501</u>	<u>\$ 8,595,220</u>

RENTAL ORDINANCE FUND

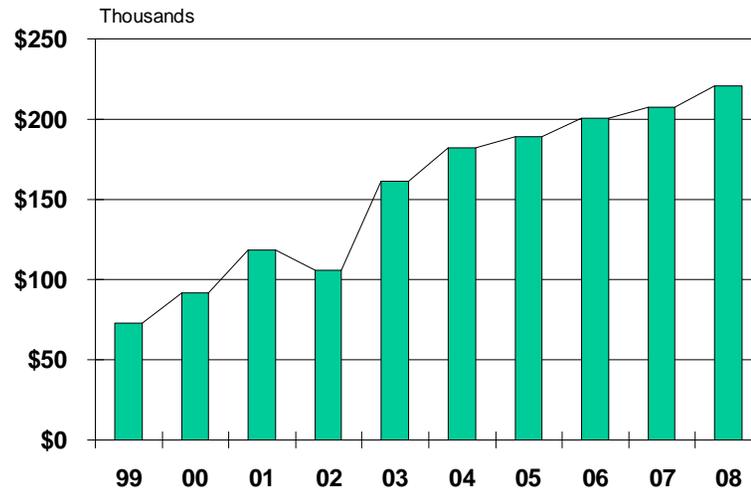
The Registration of Residential Income Property Owners Program took effect on June 25, 1993, (Ordinance 80-433). This ordinance was created to provide regulations and enforcement to protect the health, welfare and safety of the occupants, the owners and the community. It requires a bi-annual inspection of residential rental home properties and sets up minimum health and safety standards for this program.

The program is administered by the Department of Property Maintenance Inspection, which accepts the filings, and issues the Certificates of Compliance.

In 2006, City Council passed an amended Rental Licensing Program that includes licensing and inspection of multi-family (apartment) rentals in the City, as well as, new more stringent requirements for application and more severe penalties for non-compliance. The department is planning to begin implementing the apartment rental inspection program in July 2009.

The fees collected for inspections fund these programs.

EXPENDITURE HISTORY RENTAL ORDINANCE



SPECIAL REVENUE FUND PERSONNEL

<u>RENTAL ORDINANCE</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Rental Code Inspector	1	\$ 55,919	1	\$ 56,183	1	\$ 56,183	1	\$ 56,183
Rental Inspection Coordinator	1	50,784	1	51,048	1	51,048	1	51,048
Office Assistant	1	34,279	1	34,543	1	34,543	1	34,543
Temporary Employees - Inspections		-		-		-		100,000
Overtime	—	1,500	—	3,272	—	1,500	—	1,500
Total Personnel	<u>3</u>		<u>3</u>		<u>3</u>		<u>3</u>	

(a) Wage rates are based on Local 1250 contract that expires 6/30/09.

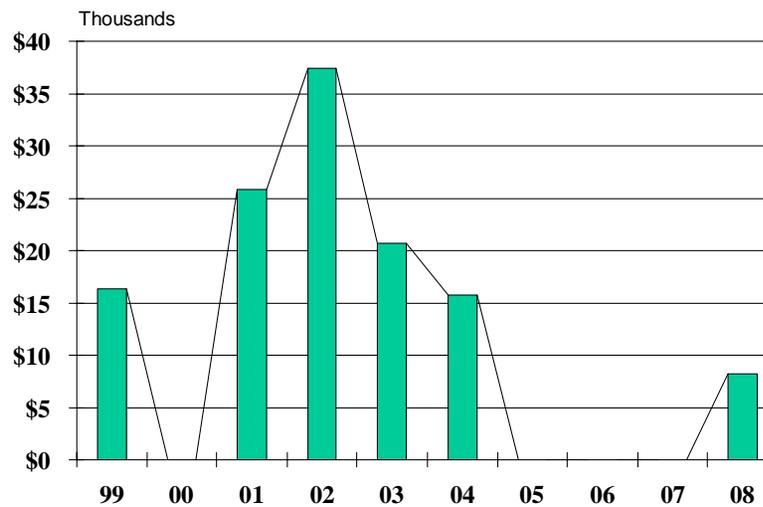
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	RENTAL ORDINANCE FUND	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				REVENUES:			
\$ 40,000	\$ 25,552	\$ 40,000	\$ 40,000	Block Grant Reimbursement	\$ 40,000	\$ 40,000	\$ 40,000
204,815	135,480	240,000	236,250	Residential Inspection Fees	240,000	240,000	240,000
-	-	20,000	150,750	Apartment Inspection Fee	100,000	100,000	100,000
2,324	763	1,100	2,000	Interest on Investments	1,100	1,100	1,100
-	-	-	-	Fund Balance Appropriated	51,231	46,740	55,273
<u>\$ 247,139</u>	<u>\$ 161,795</u>	<u>\$ 301,100</u>	<u>\$ 429,000</u>	Total Revenues	<u>\$ 432,331</u>	<u>\$ 427,840</u>	<u>\$ 436,373</u>
				EXPENDITURES:			
				Personnel Services:			
\$ 108,729	\$ 59,325	\$ 111,867	\$ 141,292	Permanent Employees	\$ 142,352	\$ 142,352	\$ 142,352
-	-	-	-	Temporary Employees- Inspection	-	-	100,000
-	3,825	17,000	-	Part-time Employee	-	-	-
-	-	1,500	1,500	Overtime	3,272	1,500	1,500
				Employee Benefits:			
8,661	5,010	10,402	11,525	Social Security	11,748	11,612	19,362
26,304	14,647	29,684	50,566	Employee Insurance	53,975	53,969	54,752
30,902	20,659	39,856	49,820	Retiree Health Insurance	50,781	50,188	50,188
4,139	2,230	5,277	5,276	Longevity	5,317	5,317	5,317
33,335	18,569	35,824	40,307	Retirement Fund	41,776	41,292	41,292
339	116	332	645	Cost of Living	645	645	645
307	154	307	465	Legal Services	465	465	465
3,596	1,753	5,000	6,700	Office Supplies	8,000	8,000	8,000
				Other Services and Charges:			
-	10,000	32,000	100,000	Contractual Services	100,000	100,000	-
3,066	1,809	5,000	8,000	Postage	8,500	8,500	8,500
1,338	567	1,200	800	Vehicle Maintenance	3,500	3,000	3,000
-	-	1,000	1,000	Accumulative Sick Leave	1,000	1,000	1,000
				Capital Outlay:			
-	-	1,000	1,000	Equipment - Office	1,000	-	-
<u>\$ 220,716</u>	<u>\$ 138,664</u>	<u>\$ 297,249</u>	<u>\$ 418,896</u>	Total Expenditures	<u>\$ 432,331</u>	<u>\$ 427,840</u>	<u>\$ 436,373</u>
\$ 26,423	\$ 23,131	\$ 3,851	\$ 10,104	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
51,523	77,946	77,946	37,728	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	81,797	81,797	81,797
(5,994)	(5,994)	(5,994)	(4,994)	RESERVE FOR: COMPENSATED ABSENCES	(5,994)	(5,994)	(5,994)
-	-	-	-	LESS: FUND BALANCE APPROPRIATED	(51,231)	(46,740)	(55,273)
<u>\$ 71,952</u>	<u>\$ 95,083</u>	<u>\$ 75,803</u>	<u>\$ 42,838</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 24,572</u>	<u>\$ 29,063</u>	<u>\$ 20,530</u>

VICE CRIME CONFISCATION FUND

The Vice Crime Confiscation Fund is used to account for revenues seized under local nuisance abatement ordinances against gambling and vice crimes. These funds may only be used for law enforcement purposes.

EXPENDITURE HISTORY VICE CRIME CONFISCATION



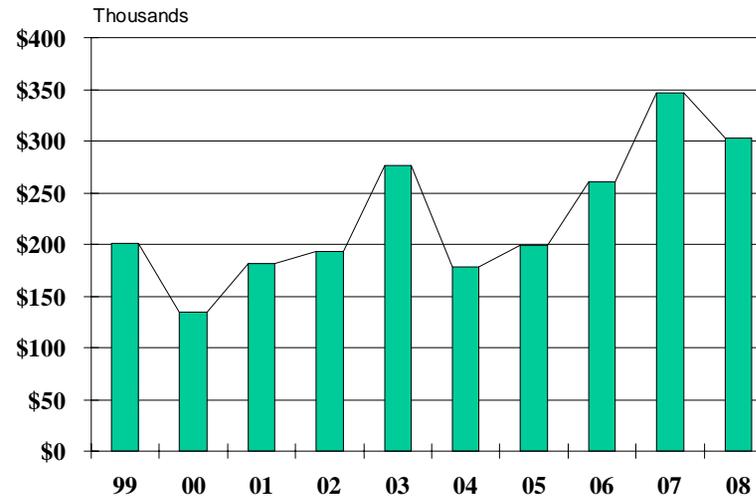
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>VICE CRIME CONFISCATION FUND</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				REVENUES:			
\$ 17,580	\$ 43,471	\$ 65,000	\$ 15,000	Vice Crime Confiscation's	\$ 25,000	\$ 25,000	\$ 25,000
7,545	1,796	2,800	8,000	Interest on Investments	2,800	2,800	2,800
<u>4,000</u>	<u>77,000</u>	<u>77,000</u>	<u>77,000</u>	Fund Balance Appropriated	<u>72,200</u>	<u>72,200</u>	<u>72,200</u>
<u>\$ 29,125</u>	<u>\$ 122,267</u>	<u>\$ 144,800</u>	<u>\$ 100,000</u>	Total Revenues	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
				EXPENDITURES:			
				Other Services and Charges:			
\$ 8,237	\$ 79,214	\$ 100,000	\$ 100,000	Vice Crime Expenditures	\$ 100,000	\$ 100,000	\$ 100,000
<u>\$ 8,237</u>	<u>\$ 79,214</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	Total Expenditures	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	177,687	177,687	177,687
				LESS: FUND BALANCE APPROPRIATED	<u>(72,200)</u>	<u>(72,200)</u>	<u>(72,200)</u>
192,999	209,887	209,887	190,999	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 105,487</u>	<u>\$ 105,487</u>	<u>\$ 105,487</u>
<u>(4,000)</u>	<u>(77,000)</u>	<u>(77,000)</u>	<u>(77,000)</u>				
<u>\$ 209,887</u>	<u>\$ 175,940</u>	<u>\$ 177,687</u>	<u>\$ 113,999</u>				

DRUG FORFEITURE FUND

The Drug Forfeiture Fund is used to account for revenues generated by drug forfeitures and expenditures related to the enforcement of drug laws per Public Act 251 of 1982. The funds can only be used for the enhancement of drug enforcement.

EXPENDITURE HISTORY DRUG FORFEITURE



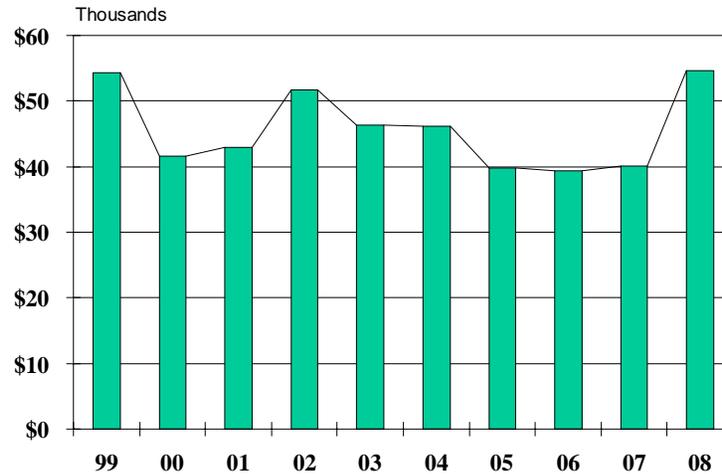
SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>DRUG FORFEITURE FUND</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				REVENUES:			
\$ 459,030	\$ 256,294	\$ 325,000	\$ 250,000	Drug Forfeitures	\$ 300,000	\$ 300,000	\$ 300,000
23,974	6,428	9,500	27,000	Interest on Investments	9,500	9,500	9,500
167	26	26	-	Sale of Equipment	-	-	-
71,716	170,000	170,000	170,000	Fund Balance Appropriated	278,142	278,142	278,142
<u>\$ 554,887</u>	<u>\$ 432,748</u>	<u>\$ 504,526</u>	<u>\$ 447,000</u>	Total Revenues	<u>\$ 587,642</u>	<u>\$ 587,642</u>	<u>\$ 587,642</u>
				EXPENDITURES:			
\$ 13,924	\$ -	\$ -	\$ -	Operating Supplies	\$ -	\$ -	\$ -
				Other Services and Charges:			
3,804	-	-	-	Contractual Services	-	-	-
5,271	-	-	-	Telephone	-	-	-
1,851	-	-	-	Vehicle Maintenance	-	-	-
3,915	-	-	-	Canine Unit Expense	-	-	-
46,137	-	-	-	Special Investigations	-	-	-
-	142,750	320,000	320,000	Federal Drug Forfeiture Expense	150,000	150,000	150,000
-	82,856	113,000	113,000	Local Drug Forfeiture Expense	437,642	437,642	437,642
				Capital Outlay:			
5,941	-	-	-	Equipment - Office	-	-	-
102,201	-	-	-	Equipment - Vehicles	-	-	-
120,000	-	-	-	Transfer to General Fund	-	-	-
<u>\$ 303,044</u>	<u>\$ 225,606</u>	<u>\$ 433,000</u>	<u>\$ 433,000</u>	Total Expenditures	<u>\$ 587,642</u>	<u>\$ 587,642</u>	<u>\$ 587,642</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	642,084	642,084	642,084
				LESS: FUND BALANCE APPROPRIATED	(278,142)	(278,142)	(278,142)
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 363,942</u>	<u>\$ 363,942</u>	<u>\$ 363,942</u>

ACT 302 POLICE TRAINING FUND

This fund represents special training funds received from the State of Michigan, which must be used exclusively for the training of sworn police personnel. To qualify for these funds, the City must allocate a certain level of funding for police training, which is budgeted in the City's General Fund. These training funds are established according to Public Act 302 of the Public Acts of 1965, as amended (MCL28.613).

EXPENDITURE HISTORY ACT 302 POLICE TRAINING



SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	ACT 302 POLICE TRAINING FUND	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				REVENUES:			
\$ 52,598	\$ 25,442	\$ 53,000	\$ 53,000	State Grant - Police Training	\$ 53,000	\$ 53,000	\$ 53,000
5,117	1,093	1,600	5,000	Interest on Investments	1,600	1,600	1,600
-	-	-	-	Fund Balance Appropriated	5,400	5,400	5,400
<u>\$ 57,715</u>	<u>\$ 26,535</u>	<u>\$ 54,600</u>	<u>\$ 58,000</u>	Total Revenues	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
				EXPENDITURES:			
				Other Services and Charges:			
\$ 54,658	\$ 35,710	\$ 52,000	\$ 52,000	Conferences & Workshops	\$ 60,000	\$ 60,000	\$ 60,000
<u>\$ 54,658</u>	<u>\$ 35,710</u>	<u>\$ 52,000</u>	<u>\$ 52,000</u>	Total Expenditures	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
136,504	139,561	139,561	142,504	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	142,161	142,161	142,161
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	LESS: FUND BALANCE APPROPRIATED	<u>(5,400)</u>	<u>(5,400)</u>	<u>(5,400)</u>
<u>\$ 139,561</u>	<u>\$ 130,386</u>	<u>\$ 142,161</u>	<u>\$ 148,504</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 136,761</u>	<u>\$ 136,761</u>	<u>\$ 136,761</u>

DOWNTOWN DEVELOPMENT AUTHORITY OPERATIONS FUND

The State of Michigan passed the Downtown Development Authority Act (PA 197 of 1975) to give municipalities a tool for improving the quality of downtown areas. The Downtown Development Board consists of the Mayor plus eight members appointed by the Mayor, subject to approval by City Council. The DDA Director is hired by the DDA Board and serves as their day-to-day liaison for all downtown activities.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>DOWNTOWN DEVELOPMENT AUTHORITY</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>REVENUES:</u>			
\$ 6,217,231	\$ 3,100,002	\$ 6,200,000	\$ 6,200,000	Property Tax Revenue	\$ 6,200,000	\$ 6,200,000	\$ 6,200,000
498,998	277,819	516,309	425,000	Other Income	505,000	505,000	505,000
-	-	-	-	Fund Balance Appropriated	228,954	272,012	72,012
<u>\$ 6,716,229</u>	<u>\$ 3,377,821</u>	<u>\$ 6,716,309</u>	<u>\$ 6,625,000</u>	Total Revenues	<u>\$ 6,933,954</u>	<u>\$ 6,977,012</u>	<u>\$ 6,777,012</u>
				<u>EXPENDITURES:</u>			
\$ 91,292	\$ 59,653	\$ 131,836	\$ 161,404	Personnel Services	\$ 161,758	\$ 161,758	\$ 161,758
65,709	40,367	76,908	79,752	Employee Benefits	83,895	78,447	78,447
3,094	584	4,000	6,000	Supplies	9,494	6,000	6,000
5,357,414	4,047,668	5,998,063	6,206,813	Other Services and Charges	6,478,807	6,530,807	6,530,807
-	-	-	-	Capital Outlay	200,000	200,000	-
<u>\$ 5,517,509</u>	<u>\$ 4,148,272</u>	<u>\$ 6,210,807</u>	<u>\$ 6,453,969</u>	Total Expenditures	<u>\$ 6,933,954</u>	<u>\$ 6,977,012</u>	<u>\$ 6,777,012</u>
				NET INCREASE (DECREASE) IN FUND BALANCE FOR PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	9,952,986	9,952,986	9,952,986
				LESS: FUND BALANCE APPROPRIATED	(228,954)	(272,012)	(72,012)
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ 9,724,032</u>	<u>\$ 9,680,974</u>	<u>\$ 9,880,974</u>

SPECIAL REVENUE FUND PERSONNEL

<u>DOWNTOWN DEVELOPMENT AUTHORITY</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director	1	\$ 81,600	1	\$ 81,864	1	\$ 81,864	1	\$ 81,864
Temporary Employee	—	79,560	—	79,560	—	79,560	—	79,560
Total Personnel	<u>1</u>		<u>1</u>		<u>1</u>		<u>1</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

SPECIAL REVENUE FUND
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>DOWNTOWN DEVELOPMENT AUTHORITY REVENUES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 6,217,231	\$ 3,100,002	\$ 6,200,000	\$ 6,200,000	Property Tax Revenue	\$ 6,200,000	\$ 6,200,000	\$ 6,200,000
71,560	39,045	75,000	75,000	Interest on Investments	75,000	75,000	75,000
427,438	147,465	350,000	350,000	Lease Proceeds	350,000	350,000	350,000
-	30,059	30,059	-	Miscellaneous Revenue	25,000	25,000	25,000
-	61,250	61,250	-	Donations	55,000	55,000	55,000
-	-	-	-	Fund Balance Appropriated	228,954	272,012	72,012
<u>\$ 6,716,229</u>	<u>\$ 3,377,821</u>	<u>\$ 6,716,309</u>	<u>\$ 6,625,000</u>	Total Revenues	<u>\$ 6,933,954</u>	<u>\$ 6,977,012</u>	<u>\$ 6,777,012</u>
				<u>EXPENDITURES:</u>			
				Personnel Services:			
\$ 63,959	\$ 41,658	\$ 81,836	\$ 81,844	Permanent Employee	\$ 82,198	\$ 82,198	\$ 82,198
27,333	17,995	50,000	79,560	Temporary Employee	79,560	79,560	79,560
				Employee Benefits:			
3,200	1,200	1,200	1,200	Education Allowance	1,200	1,200	1,200
8,525	4,901	10,431	13,024	Social Security	13,179	12,900	12,900
17,260	10,544	21,262	21,435	Employee Insurance	22,909	22,906	22,906
23,038	15,525	29,624	29,644	Retiree Health Insurance	30,313	29,107	29,107
1,652	1,628	1,628	1,630	Longevity	3,275	3,275	3,275
8,439	4,634	8,843	8,849	Retirement Fund	9,049	8,689	8,689
168	58	166	215	Cost of Living	215	215	215
127	77	154	155	Legal Services	155	155	155
3,300	1,800	3,600	3,600	Auto Allowance	3,600	-	-
3,094	584	4,000	6,000	Office Supplies	9,494	6,000	6,000
				Other Services and Charges:			
42,554	-	90,000	315,000	Contractual Services	315,000	315,000	315,000
206,117	104,742	200,000	200,000	Management Fees & Expenses	225,000	225,000	225,000
3,381	1,760	5,000	9,000	Court Reporter	9,000	9,000	9,000
8,984	527	8,000	10,000	Postage	20,000	20,000	20,000
554	544	750	1,000	Telephone	1,000	1,000	1,000
11	119	500	1,000	Mileage	1,000	1,000	1,000
180	375	3,000	3,000	Conferences & Workshops	3,000	3,000	3,000
72,697	85,086	105,000	75,000	Community Promotions	100,000	100,000	100,000
18,744	6,445	15,000	20,000	Printing and Publishing	20,000	20,000	20,000
617,500	634,800	634,800	634,800	Administrative Expense	660,200	660,200	660,200
12,193	-	10,000	10,000	City Flower Plantings	15,000	15,000	15,000
-	-	10,000	10,000	City Entrance Sign	-	-	-
920	1,025	3,000	5,000	Membership and Dues	5,000	5,000	5,000
136,604	102,194	138,000	138,000	Building Authority Bonds, Series 2001	136,000	136,000	136,000
-	-	80,000	80,000	Transfer to Library Special Revenue Fund	80,000	132,000	132,000
4,236,975	3,110,051	4,695,013	4,695,013	Transfer to DDA Debt Retirement Funds	4,888,607	4,888,607	4,888,607
				Capital Outlay:			
-	-	-	-	Capital Improvements	200,000	200,000	-
<u>\$ 5,517,509</u>	<u>\$ 4,148,272</u>	<u>\$ 6,210,807</u>	<u>\$ 6,453,969</u>	Total Expenditures	<u>\$ 6,933,954</u>	<u>\$ 6,977,012</u>	<u>\$ 6,777,012</u>

Enterprise Funds

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

The Senior Citizen's Housing Funds are the only Enterprise Funds other than the Water and Sewer System, which is submitted under separate cover later in the year because its fiscal year is on a calendar year basis.

STILWELL MANOR

Harold Stilwell Manor, Warren's Senior Citizen Housing Project on Burg Road was built to accommodate 120 senior citizens and became operational in October 1975.

The cost of the "Manor" was 100% financed through the Federal Revenue Sharing Program and has no debt outstanding. The rental rate structure is based entirely upon self-supporting user charges which includes maintenance of an adequate replacement reserve.

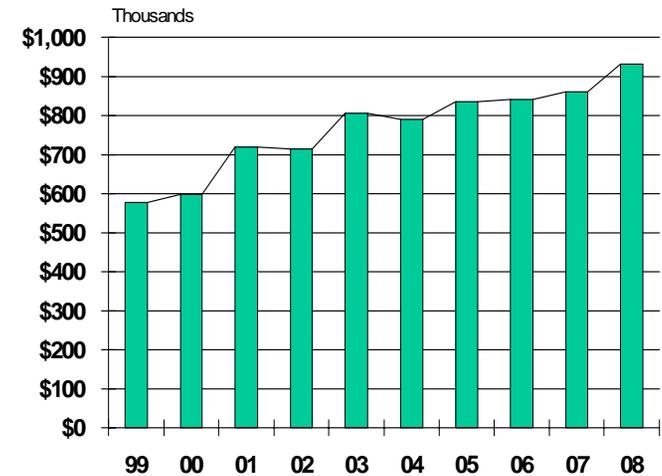
STILWELL MANOR

Fiscal 2010 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.
3. To help tenants find assistance in keeping their apartments and themselves in a clean & healthy environment.
4. To continue the painting and carpeting replacement policies.
5. To continue the stove replacement program.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Carpet replacement	15	23	25	25
Linoleum replacement	10	10	10	10
Stove replacement	9	25	20	25
Thermostat replacement	10	12	12	15
Apartment painting	12	31	26	30
Applications mailed	40	40	40	40
Requests for lists of subsidized housing	450	450	375	400
Air conditioner replacements	8	15	15	15
Calls to social agencies & family members	20	40	30	30
Calls to prospective tenants	45	40	50	50
Elevator State inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Boiler inspections	1	1	1	1
Apartment maintenance work orders	520	650	575	600

EXPENDITURE HISTORY STILWELL MANOR



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>SENIOR CITIZENS' HOUSING STILWELL MANOR</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				REVENUES:			
\$ 476,906	\$ 239,163	\$ 476,000	\$ 475,927	Rental Revenues	\$ 487,570	\$ 487,570	\$ 487,570
395,640	351,233	371,455	406,455	Other Income	341,691	341,691	339,691
34,398	-	-	-	Appropriation of Retained Earnings	46,864	13,669	40,413
<u>\$ 906,944</u>	<u>\$ 590,396</u>	<u>\$ 847,455</u>	<u>\$ 882,382</u>	Total Revenues	<u>\$ 876,125</u>	<u>\$ 842,930</u>	<u>\$ 867,674</u>
				EXPENDITURES:			
\$ 242,080	\$ 122,852	\$ 247,059	\$ 249,970	Salaries	\$ 253,239	\$ 253,239	\$ 255,739
177,858	100,596	190,899	207,346	Fringe Benefits	166,041	166,041	166,285
253,592	148,985	228,095	229,195	Operating Supplies & Expenses	266,210	239,150	261,150
23,344	19,448	28,000	28,000	Contractual Services	29,400	28,000	28,000
136,362	46,447	135,000	135,000	Utilities	140,000	140,000	140,000
6,327	4,786	17,550	17,550	Equipment/Improvement	21,235	16,500	16,500
<u>\$ 839,563</u>	<u>\$ 443,114</u>	<u>\$ 846,603</u>	<u>\$ 867,061</u>	Total Expenditures	<u>\$ 876,125</u>	<u>\$ 842,930</u>	<u>\$ 867,674</u>
				NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD	\$ -	\$ -	\$ -
				OTHER DIRECT ADJUSTMENTS TO FUND BALANCE:			
(91,130)	(88,985)	(88,985)	(94,000)	DEPRECIATION	(90,000)	(90,000)	(90,000)
283,312	225,165	225,165	216,922	ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD	137,032	137,032	137,032
(34,398)	-	-	-	LESS: APPROPRIATION OF RETAINED EARNINGS	(46,864)	(13,669)	(40,413)
<u>\$ 225,165</u>	<u>\$ 283,462</u>	<u>\$ 137,032</u>	<u>\$ 138,243</u>	ESTIMATED RETAINED EARNINGS END OF PERIOD	<u>\$ 168</u>	<u>\$ 33,363</u>	<u>\$ 6,619</u>

ENTERPRISE FUND PERSONNEL

<u>SENIOR CITIZEN HOUSING</u>	<u>Present</u>		<u>Requested(a)</u>		<u>Recommended By Mayor(a)</u>		<u>Adopted By Council(a)</u>	
	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>	<u>No.</u>	<u>Rate</u>
Director of Operations - Maintenance	1	\$ 73,970	1	\$ 74,234	1	\$ 74,234	1	\$ 74,234
Director of Operations - Administration	1	67,889	1	68,153	1	68,153	1	68,153
Maintenance Assistant	1	32,195	1	32,459	1	32,459	1	32,459
Senior Citizen Housing Clerk	1	30,059	1	30,323	1	30,323	1	30,323
Housekeeper	1	27,356	1	27,620	1	27,620	1	27,620
Part-time Employees		14,000		15,500		15,500		18,000
Overtime	—	4,000	—	4,000	—	4,000	—	4,000
Total Personnel	<u>5</u>		<u>5</u>		<u>5</u>		<u>5</u>	

(a) Wage rates are based on Local 412 Unit 35 contract that expires 6/30/09.

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	SENIOR CITIZENS' HOUSING STILWELL MANOR REVENUES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 476,906	\$ 239,163	\$ 476,000	\$ 475,927	Rental Revenues	\$ 487,570	\$ 487,570	\$ 487,570
72,212	15,047	30,000	65,000	Interest on Investments	30,000	30,000	30,000
308,432	331,455	331,455	331,455	Administrative Fee - Coach Manor	301,691	301,691	299,691
14,996	4,731	10,000	10,000	Miscellaneous	10,000	10,000	10,000
34,398	-	-	-	Appropriation of Retained Earnings	46,864	13,669	40,413
<u>\$ 906,944</u>	<u>\$ 590,396</u>	<u>\$ 847,455</u>	<u>\$ 882,382</u>	Total Revenues	<u>\$ 876,125</u>	<u>\$ 842,930</u>	<u>\$ 867,674</u>
EXPENDITURES:							
Personnel Services:							
\$ 217,671	\$ 115,078	\$ 229,059	\$ 231,970	Permanent Employees	\$ 233,739	\$ 233,739	\$ 233,739
5,806	980	4,000	4,000	Overtime	4,000	4,000	4,000
18,603	6,794	14,000	14,000	Part-time Employees	15,500	15,500	18,000
Employee Benefits:							
19,125	10,166	19,709	20,110	Social Security	20,110	20,110	20,303
53,972	27,363	55,328	61,075	Employee Insurance	59,513	59,513	59,564
63,774	37,649	73,323	82,239	Retiree Health Insurance	49,455	49,455	49,455
6,844	7,757	7,757	8,447	Longevity	5,155	5,155	5,155
32,618	17,095	33,292	33,625	Retirement Fund	29,958	29,958	29,958
770	233	773	1,075	Cost of Living	1,075	1,075	1,075
755	333	717	775	Legal Services	775	775	775
Supplies:							
613	188	850	850	Office Supplies	850	850	850
397	344	500	500	Program Activity Supplies	750	750	750
14,352	8,421	17,000	17,000	Maintenance Supplies	20,000	17,000	17,000
Other Services and Charges:							
-	-	100	100	Mileage	100	100	100
23,344	19,448	28,000	28,000	Contractual Services	29,400	28,000	28,000
-	-	-	-	Unemployment Costs	4,000	4,000	4,000
2,882	1,569	3,500	4,500	Telephone	4,000	4,000	4,000
307	84	400	500	Vehicle Maintenance	500	500	500
21,320	10,960	21,920	21,920	Insurance and Bonds	22,800	22,800	22,800
136,362	46,447	135,000	135,000	Public Utilities	140,000	140,000	140,000
75,066	9,394	40,000	40,000	Building Maintenance	64,060	40,000	64,000
23,845	-	23,800	23,800	Payment to City in Lieu of Taxes	24,400	24,400	24,400
114,810	118,025	118,025	118,025	Administrative Expense	122,750	122,750	120,750
-	-	1,000	1,000	Accumulative Sick Leave	1,000	1,000	1,000
-	-	1,000	1,000	Accumulative Compensatory Time	1,000	1,000	1,000
Capital Outlay:							
-	499	500	500	Equipment - Maintenance	1,500	1,000	1,000
5,910	3,798	16,550	16,550	Equipment - Appliances	19,235	15,000	15,000
417	489	500	500	Equipment - Office	500	500	500
<u>\$ 839,563</u>	<u>\$ 443,114</u>	<u>\$ 846,603</u>	<u>\$ 867,061</u>	Total Expenditures	<u>\$ 876,125</u>	<u>\$ 842,930</u>	<u>\$ 867,674</u>

COACH MANOR

Joseph Coach Manor, Warren's second Senior Citizen Housing Project was built in order to accommodate 244 new units of Senior Housing that became available during Fiscal 1992. These units are located adjacent to the Stilwell Manor on Burg Road.

The costs of these units were financed through the Warren Building Authority. The rental structure is based entirely upon the cost of the debt issue.

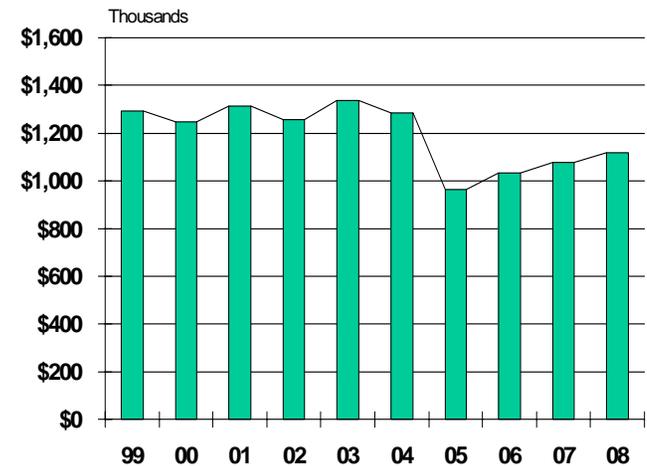
COACH MANOR

Fiscal 2010 Performance Objectives

1. To continue to provide maintenance for safety and appearance purposes.
2. To help tenants find assistance in keeping their apartments and themselves in a clean & healthy environment.
3. To continue to replace French doors as needed.
4. To continue the painting and carpeting replacement policies for occupied apartments.
5. To work with family members and/or social agencies in making the transition from this complex into nursing homes/assisted care living facilities less stressful for the tenant.
6. To continue to replace heat exchangers for the safety of the residents.

<u>Performance Indicators</u>	<u>Fiscal 2008 Actual</u>	<u>Fiscal 2009 Budget</u>	<u>Fiscal 2009 Estimated</u>	<u>Fiscal 2010 Budget</u>
Apartment painting	28	39	39	39
Carpet replacement	42	41	41	41
Hot water tank replacement	2	12	12	12
Furnace ignition control module replacement	10	10	15	15
Countertop replacement	7	12	10	10
Linoleum replacement	32	10	15	15
Heat exchanger replacement	12	20	20	20
Applications mailed	35	40	40	40
Requests for lists of subsidized housing	450	450	375	400
Calls to social agencies & family members	25	40	40	40
Calls to prospective tenants	48	45	50	50
Elevator inspections	1	1	1	1
Fire alarm system inspections	1	1	1	1
Fire extinguisher inspections	1	1	1	1
Apartment maintenance work orders	1,182	1,275	1,250	1,300

EXPENDITURE HISTORY COACH MANOR



ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 1,014,427	\$ 508,023	\$ 1,000,000	\$ 994,009	Rental Revenues	\$ 994,009	\$ 994,009	\$ 994,009
361,749	180,916	360,000	355,532	Maintenance Revenues	369,733	369,733	369,733
104,715	31,961	63,500	98,500	Other Income	68,500	68,500	68,500
58,796	142,029	142,029	142,029	Appropriation of Retained Earnings	277,317	277,317	277,513
<u>\$ 1,539,687</u>	<u>\$ 862,929</u>	<u>\$ 1,565,529</u>	<u>\$ 1,590,070</u>	Total Revenues	<u>\$ 1,709,559</u>	<u>\$ 1,709,559</u>	<u>\$ 1,709,755</u>
				EXPENDITURES:			
\$ 48,465	\$ 26,840	\$ 50,000	\$ 42,000	Salaries	\$ 45,000	\$ 45,000	\$ 47,000
3,762	2,084	3,882	4,129	Fringe Benefits	4,425	4,425	4,621
438,800	385,657	471,474	473,125	Operating Supplies & Expenses	593,902	593,902	591,902
41,954	29,264	42,575	42,575	Contractual Services	45,630	45,630	45,630
66,079	18,548	67,000	67,000	Utilities	70,000	70,000	70,000
342,165	804,459	944,541	945,041	Debt Payment	928,762	928,762	928,762
3,645	4,816	16,200	16,200	Equipment/Improvement	21,840	21,840	21,840
<u>\$ 944,870</u>	<u>\$ 1,271,668</u>	<u>\$ 1,595,672</u>	<u>\$ 1,590,070</u>	Total Expenditures	<u>\$ 1,709,559</u>	<u>\$ 1,709,559</u>	<u>\$ 1,709,755</u>
\$ 594,817	\$ (408,739)	\$ (30,143)	\$ -	NET INCREASE (DECREASE) IN RETAINED EARNINGS FOR PERIOD	\$ -	\$ -	\$ -
				OTHER DIRECT ADJUSTMENTS TO FUND BALANCE:			
-	620,000	620,000	620,000	BOND PRINCIPAL PAYMENT	625,000	625,000	625,000
(171,928)	(169,588)	(169,588)	(179,000)	DEPRECIATION	(175,000)	(175,000)	(175,000)
2,333,238	2,697,331	2,697,331	2,674,572	ESTIMATED RETAINED EARNINGS BEGINNING OF PERIOD	2,975,571	2,975,571	2,975,571
(58,796)	(142,029)	(142,029)	(142,029)	LESS: APPROPRIATION OF RETAINED EARNINGS	(277,317)	(277,317)	(277,513)
<u>\$ 2,697,331</u>	<u>\$ 2,596,975</u>	<u>\$ 2,975,571</u>	<u>\$ 2,973,543</u>	ESTIMATED RETAINED EARNINGS END OF PERIOD	<u>\$ 3,148,254</u>	<u>\$ 3,148,254</u>	<u>\$ 3,148,058</u>

ENTERPRISE FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	SENIOR CITIZENS' HOUSING COACH MANOR REVENUES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 1,014,427	\$ 508,023	\$ 1,000,000	\$ 994,009	Rental Revenues	\$ 994,009	\$ 994,009	\$ 994,009
361,749	180,916	360,000	355,532	Maintenance Revenues	369,733	369,733	369,733
93,947	28,109	55,000	90,000	Interest on Investments	60,000	60,000	60,000
10,768	3,852	8,500	8,500	Miscellaneous	8,500	8,500	8,500
58,796	142,029	142,029	142,029	Appropriation of Retained Earnings	277,317	277,317	277,513
<u>\$ 1,539,687</u>	<u>\$ 862,929</u>	<u>\$ 1,565,529</u>	<u>\$ 1,590,070</u>	Total Revenues	<u>\$ 1,709,559</u>	<u>\$ 1,709,559</u>	<u>\$ 1,709,755</u>
EXPENDITURES:							
Personnel Services:							
\$ 48,465	\$ 26,840	\$ 50,000	\$ 42,000	Part-time Employees	\$ 45,000	\$ 45,000	\$ 47,000
Employee Benefits:							
3,708	2,053	3,825	3,255	Social Security	3,488	3,488	3,643
54	31	57	874	Employee Insurance	937	937	978
Supplies:							
231	416	750	750	Office Supplies	750	750	750
416	370	500	500	Program Activity Supplies	750	750	750
22,588	9,822	26,000	26,000	Maintenance Supplies	30,000	30,000	30,000
Other Services and Charges:							
115	52	150	200	Postage	200	200	200
41,954	29,264	42,575	42,575	Contractual Services	45,630	45,630	45,630
-	-	100	100	Mileage	100	100	100
17,860	17,860	17,860	17,861	Bond /Filing Fees	17,861	17,861	17,861
5,024	1,316	3,500	5,000	Telephone	4,000	4,000	4,000
290	84	400	500	Vehicle Maintenance	500	500	500
15,500	7,968	15,935	15,935	Insurance and Bonds	16,575	16,575	16,575
66,079	18,548	67,000	67,000	Public Utilities	70,000	70,000	70,000
68,344	16,314	74,824	74,824	Building Maintenance	221,475	221,475	221,475
-	620,000	620,000	620,000	Bond Principal	625,000	625,000	625,000
341,924	184,459	323,541	323,541	Bond Interest	302,762	302,762	302,762
241	-	1,000	1,500	Bond Agent Fees	1,000	1,000	1,000
308,432	331,455	331,455	331,455	Administrative Expense	301,691	301,691	299,691
Capital Outlay:							
400	-	500	500	Equipment - Maintenance	1,500	1,500	1,500
2,828	4,327	15,200	15,200	Equipment - Appliances	19,840	19,840	19,840
417	489	500	500	Equipment - Office	500	500	500
<u>\$ 944,870</u>	<u>\$ 1,271,668</u>	<u>\$ 1,595,672</u>	<u>\$ 1,590,070</u>	Total Expenditures	<u>\$ 1,709,559</u>	<u>\$ 1,709,559</u>	<u>\$ 1,709,755</u>

Capital Project Funds

Capital Project Funds are used to account for the acquisition or construction of major capital facilities that benefit the general public.

The Capital Project Funds of the City are:

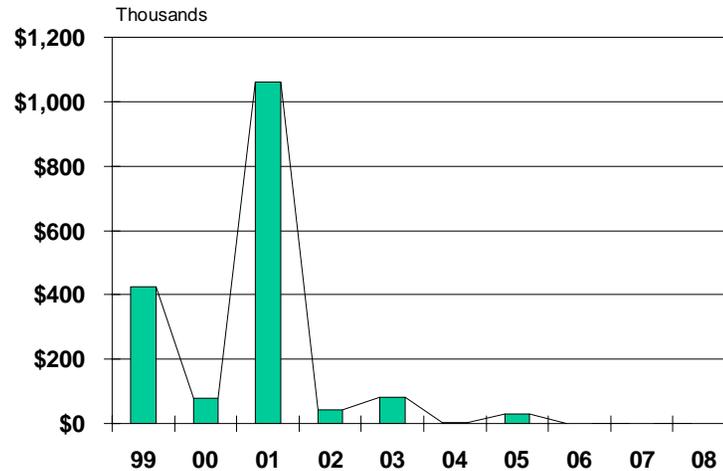
- Sewage Disposal Plant Expansion Fund
- 37th District Court Building Renovation Fund

SEWAGE DISPOSAL PLANT EXPANSION FUND

Major projects undertaken through the Sewage Disposal Plant Expansion Fund include the following:

1. Construction of a 50 million gallon raw sewage retention basin to abate and control the pollution of the Clinton River basin and relieve basement flooding in homes in the City during periods of extended rainfall. This construction was financed by the issuance of \$6.5 million General Obligation Sanitary Sewer Bonds in 1970.
2. Construction of an incinerator building and combustion equipment at a cost of \$1.5 million in 1972. This facility has been able to reduce emission pollutants well within desired limits.
3. Construction of third stage treatment facilities at the City's existing sewage treatment plant. This construction was financed by the issuance of \$8.5 million General Obligation Sanitary Sewer Bonds in 1971.

EXPENDITURE HISTORY **SEWAGE PLANT EXPANSION**



CAPITAL PROJECT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>SEWAGE DISPOSAL PLANT EXPANSION REVENUES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 65,630	\$ 96,828	\$ 96,828	\$ 96,828	Fund Balance Appropriated	\$ -	\$ -	\$ -
<u>\$ 65,630</u>	<u>\$ 96,828</u>	<u>\$ 96,828</u>	<u>\$ 96,828</u>	Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES:</u>							
\$ -	\$ -	\$ 96,828	\$ 96,828	Transfer to Water & Sewer System	\$ -	\$ -	\$ -
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 96,828</u>	<u>\$ 96,828</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD							
\$ 65,630	\$ 96,828	\$ -	\$ -		\$ -	\$ -	\$ -
ESTIMATED FUND BALANCE BEGINNING OF PERIOD							
96,828	96,828	96,828	96,828		-	-	-
LESS: FUND BALANCE APPROPRIATED							
<u>(65,630)</u>	<u>(96,828)</u>	<u>(96,828)</u>	<u>(96,828)</u>		<u>-</u>	<u>-</u>	<u>-</u>
ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD							
<u>\$ 96,828</u>	<u>\$ 96,828</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

37TH DISTRICT COURT BUILDING RENOVATION FUND

This fund was established in October 2003 to account for fees collected by the 37th District Court to be used for future renovation of the 37th District Court Building.

CAPITAL PROJECT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>37th DISTRICT COURT BUILDING RENOVATION REVENUES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
\$ 667,849	\$ 190,947	\$ 450,000	\$ 620,000	Court Building Renovation Fee	\$ 450,000	\$ 450,000	\$ 450,000
80,875	21,268	30,000	85,000	Interest on Investments	30,000	30,000	30,000
<u>1,607,891</u>	<u>2,536,968</u>	<u>2,536,968</u>	<u>2,536,968</u>	Fund Balance Appropriated	<u>3,080,692</u>	<u>3,080,692</u>	<u>3,080,692</u>
<u>\$ 2,356,615</u>	<u>\$ 2,749,183</u>	<u>\$ 3,016,968</u>	<u>\$ 3,241,968</u>	Total Revenues	<u>\$ 3,560,692</u>	<u>\$ 3,560,692</u>	<u>\$ 3,560,692</u>
<u>EXPENDITURES:</u>							
\$ -	\$ -	\$ 50,000	\$ 3,241,968	Capital Improvements	\$ 3,560,692	\$ 3,560,692	\$ 3,560,692
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,000</u>	<u>\$ 3,241,968</u>	Total Expenditures	<u>\$ 3,560,692</u>	<u>\$ 3,560,692</u>	<u>\$ 3,560,692</u>
NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD							
\$ 2,356,615	\$ 2,749,183	\$ 2,966,968	\$ -		\$ -	\$ -	\$ -
ESTIMATED FUND BALANCE BEGINNING OF PERIOD							
1,901,968	2,650,692	2,650,692	2,536,968		3,080,692	3,080,692	3,080,692
LESS: FUND BALANCE APPROPRIATED							
<u>(1,607,891)</u>	<u>(2,536,968)</u>	<u>(2,536,968)</u>	<u>(2,536,968)</u>		<u>(3,080,692)</u>	<u>(3,080,692)</u>	<u>(3,080,692)</u>
ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD							
<u>\$ 2,650,692</u>	<u>\$ 2,862,907</u>	<u>\$ 3,080,692</u>	<u>\$ -</u>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Debt Service Funds

Debt Service Funds are used to account for the accumulation of resources and payments of general long-term debt principal and interest. Debt Service Funds are not involved with the long-term debt of proprietary funds, which are responsible for redeeming their own obligations. Debt Service Funds are required when legally mandated and/or if revenues are being accumulated for general obligation long term debt principal and interest payments maturing in future years.

The following are Debt Funds of the City:

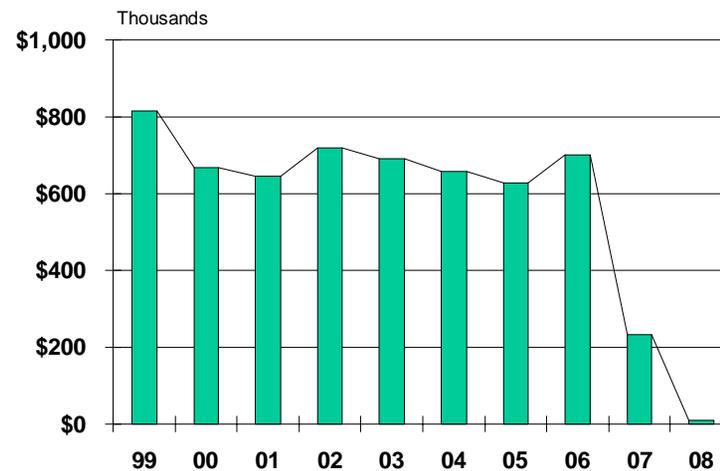
- Chapter 20 and 21 Drain Debt
- Michigan Transportation Debt Funds
- 2006 Capital Improvement Debt
- 2008 Capital Improvement Debt
- Downtown Development Authority Debt Funds

CHAPTER 20 AND 21 DRAIN DEBT FUND

Under State law, the County has the authority and control to obtain the necessary bonding, bidding, debt service, apportionment, etc., for intra-county and inter-county drain projects that are vital to the public health.

The City's Chapter 20 and 21 drain funds reflect Warren's drain debt requirements as indicated by Macomb County Drain Commissioners. The full faith and credit of the County has been pledged under provisions of Chapter 20 and 21 Drain and Public Works Act 342.

EXPENDITURE HISTORY CHAPTER 20 & 21 DRAIN DEBT



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	CHAPTER 20 AND 21 DRAINS DEBT FUND	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				REVENUES:			
\$ 48	\$ 1,767	\$ 1,767	\$ -	Property Tax Revenue	\$ -	\$ -	\$ -
2,799	644	1,000	2,500	Interest on Investments	800	800	800
<u>12,000</u>	<u>11,500</u>	<u>11,500</u>	<u>11,500</u>	Fund Balance Appropriated	<u>14,200</u>	<u>14,200</u>	<u>14,200</u>
\$ <u>14,847</u>	\$ <u>13,911</u>	\$ <u>14,267</u>	\$ <u>14,000</u>	Total Revenues	\$ <u>15,000</u>	\$ <u>15,000</u>	\$ <u>15,000</u>
				EXPENDITURES:			
\$ 2,000	\$ -	\$ 2,000	\$ 2,000	Estimated Uncollectible Taxes	\$ 1,000	\$ 1,000	\$ 1,000
9,080	3,476	4,000	2,000	Refund of Taxes Paid Under Protest	4,000	4,000	4,000
-	-	8,000	10,000	Maintenance Fees	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
\$ <u>11,080</u>	\$ <u>3,476</u>	\$ <u>14,000</u>	\$ <u>14,000</u>	Total Expenditures	\$ <u>15,000</u>	\$ <u>15,000</u>	\$ <u>15,000</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
\$ 3,767	\$ 10,435	\$ 267	\$ -				
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	77,371	77,371	77,371
96,837	88,604	88,604	85,848				
				LESS: FUND BALANCE APPROPRIATED	<u>(14,200)</u>	<u>(14,200)</u>	<u>(14,200)</u>
<u>(12,000)</u>	<u>(11,500)</u>	<u>(11,500)</u>	<u>(11,500)</u>				
\$ <u>88,604</u>	\$ <u>87,539</u>	\$ <u>77,371</u>	\$ <u>74,348</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	\$ <u>63,171</u>	\$ <u>63,171</u>	\$ <u>63,171</u>

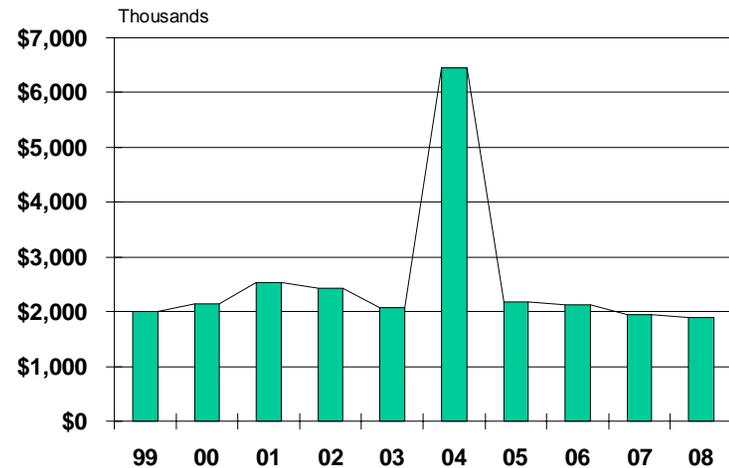
MICHIGAN TRANSPORTATION DEBT FUNDS

Michigan Transportation Bonds are issued pursuant to the provisions of Act 175, Public Acts of Michigan 1952 as amended, for the purpose of defraying part of the cost of constructing major and local street improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedules reflect existing debts only and do not include any proposed bond issues.

EXPENDITURE HISTORY MICHIGAN TRANSPORTATION DEBT

<u>Major Streets</u> <u>Fiscal Year</u>	<u>Principal</u> <u>Bonds</u> <u>Maturing</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 1,345,000	\$ 392,925	\$ 1,737,925
2011	1,400,000	337,570	1,737,570
2012	1,420,000	277,420	1,697,420
2013	1,000,000	214,500	1,214,500
2014	1,000,000	172,000	1,172,000
2015	1,000,000	128,750	1,128,750
2016	1,000,000	85,000	1,085,000
2017	500,000	40,500	540,500
2018	<u>500,000</u>	<u>20,500</u>	<u>520,500</u>
	<u>\$9,165,000</u>	<u>\$ 1,669,165</u>	<u>\$10,834,165</u>



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	SUMMARY <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 1,860,547	\$ 221,163	\$ 1,703,450	\$ 1,703,450	Major Streets	\$ 1,739,050	\$ 1,739,050	\$ 1,739,050
40,655	-	-	-	Local Streets	-	-	-
<u>\$ 1,901,202</u>	<u>\$ 221,163</u>	<u>\$ 1,703,450</u>	<u>\$ 1,703,450</u>	Total Revenues	<u>\$ 1,739,050</u>	<u>\$ 1,739,050</u>	<u>\$ 1,739,050</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 1,365,450	\$ -	\$ 1,260,000	\$ 1,260,000	Major Streets	\$ 1,345,000	\$ 1,345,000	\$ 1,345,000
39,550	-	-	-	Local Streets	-	-	-
				Interest:			
494,015	221,163	442,325	442,325	Major Streets	392,925	392,925	392,925
1,088	-	-	-	Local Streets	-	-	-
				Agent Fees:			
1,082	-	1,125	1,125	Major Streets	1,125	1,125	1,125
17	-	-	-	Local Streets	-	-	-
<u>\$ 1,901,202</u>	<u>\$ 221,163</u>	<u>\$ 1,703,450</u>	<u>\$ 1,703,450</u>	Total Expenditures	<u>1,739,050</u>	<u>\$ 1,739,050</u>	<u>\$ 1,739,050</u>
				NET INCREASE (DECREASE) IN FUND			
\$ -	\$ -	\$ -	\$ -	BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE			
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	BEGINNING OF PERIOD	<u>-</u>	<u>-</u>	<u>-</u>
				ESTIMATED FUND BALANCE			
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	(DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	1997 <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 435,660	\$ 39,410	\$ 439,170	\$ 439,170	Major Streets	\$ 441,170	\$ 441,170	\$ 441,170
<u>\$ 435,660</u>	<u>\$ 39,410</u>	<u>\$ 439,170</u>	<u>\$ 439,170</u>	Total Revenues	<u>\$ 441,170</u>	<u>\$ 441,170</u>	<u>\$ 441,170</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 340,000	\$ -	\$ 360,000	\$ 360,000	Major Streets	\$ 380,000	\$ 380,000	\$ 380,000
95,310	39,410	78,820	78,820	Interest: Major Streets	60,820	60,820	60,820
350	-	350	350	Agent Fees: Major Streets	350	350	350
<u>\$ 435,660</u>	<u>\$ 39,410</u>	<u>\$ 439,170</u>	<u>\$ 439,170</u>	Total Expenditures	<u>\$ 441,170</u>	<u>\$ 441,170</u>	<u>\$ 441,170</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	2000 <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 607,430	\$ 94,378	\$ 589,030	\$ 589,030	Major Streets	\$ 635,630	\$ 635,630	\$ 635,630
<u>\$ 607,430</u>	<u>\$ 94,378</u>	<u>\$ 589,030</u>	<u>\$ 589,030</u>	Total Revenues	<u>\$ 635,630</u>	<u>\$ 635,630</u>	<u>\$ 635,630</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 400,000	\$ -	\$ 400,000	\$ 400,000	Major Streets	\$ 465,000	\$ 465,000	\$ 465,000
207,155	94,378	188,755	188,755	Interest: Major Streets	170,355	170,355	170,355
275	-	275	275	Agent Fees: Major Streets	275	275	275
<u>\$ 607,430</u>	<u>\$ 94,378</u>	<u>\$ 589,030</u>	<u>\$ 589,030</u>	Total Expenditures	<u>\$ 635,630</u>	<u>\$ 635,630</u>	<u>\$ 635,630</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>2003 REFUNDING SERIES</u> <u>MICHIGAN TRANSPORTATION</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>Transfer from Michigan Transportation</u> <u>Operating Fund:</u>			
\$ 540,132	\$ -	\$ -	\$ -	Major Streets	\$ -	\$ -	\$ -
40,655	-	-	-	Local Streets	-	-	-
<u>\$ 580,787</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 525,450	\$ -	\$ -	\$ -	Major Streets	\$ -	\$ -	\$ -
39,550	-	-	-	Local Streets	-	-	-
				Interest:			
14,450	-	-	-	Major Streets	-	-	-
1,088	-	-	-	Local Streets	-	-	-
				Agent Fees:			
232	-	-	-	Major Streets	-	-	-
17	-	-	-	Local Streets	-	-	-
<u>\$ 580,787</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	2003 MICHIGAN TRANSPORTATION DEBT SERVICE FUND REVENUES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 277,325	\$ 87,375	\$ 675,250	\$ 675,250	Major Streets	\$ 662,250	\$ 662,250	\$ 662,250
<u>\$ 277,325</u>	<u>\$ 87,375</u>	<u>\$ 675,250</u>	<u>\$ 675,250</u>	Total Revenues	<u>\$ 662,250</u>	<u>\$ 662,250</u>	<u>\$ 662,250</u>
				EXPENDITURES:			
				Debt Service Payments:			
				Principal:			
\$ 100,000	\$ -	\$ 500,000	\$ 500,000	Major Streets	\$ 500,000	\$ 500,000	\$ 500,000
177,100	87,375	174,750	174,750	Interest: Major Streets	161,750	161,750	161,750
225	-	500	500	Agent Fees: Major Streets	500	500	500
<u>\$ 277,325</u>	<u>\$ 87,375</u>	<u>\$ 675,250</u>	<u>\$ 675,250</u>	Total Expenditures	<u>\$ 662,250</u>	<u>\$ 662,250</u>	<u>\$ 662,250</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

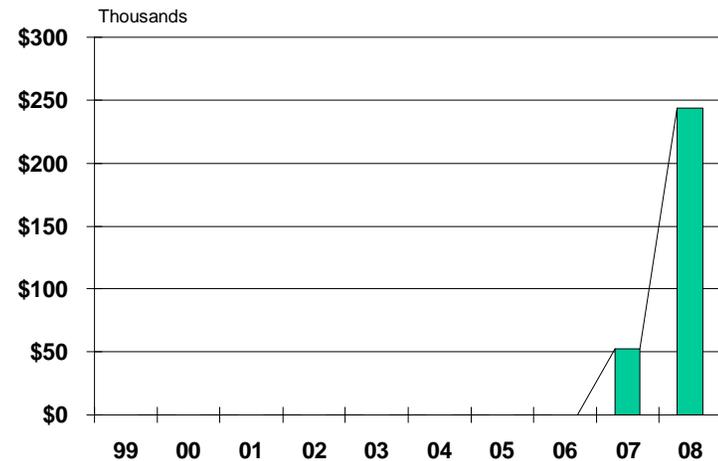
CAPITAL IMPROVEMENT DEBT FUNDS

Capital Improvement Bonds are issued pursuant to the provisions of Act 34, Public Acts of Michigan 2001 as amended, for the purpose of defraying part of the cost of capital improvements in the City of Warren. These bonds are issued in anticipation of state shared Michigan Transportation Fund payments from the State of Michigan to be received by the City. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Major Road improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal Bonds Maturing</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 235,918	\$ 410,487	\$ 646,405
2011	230,918	399,265	630,183
2012	302,755	386,821	689,576
2013	302,755	373,030	675,785
2014	422,694	356,960	779,654
2015	536,224	336,511	872,735
2016	554,184	313,482	867,666
2017	572,143	289,487	861,630
2018	590,102	264,575	854,677
2019	608,061	238,795	846,856
2020	643,979	211,697	855,676
2021	661,939	183,160	845,099
2022	697,857	153,153	851,010
2023	501,714	125,758	627,472
2024	501,714	101,790	603,504
2025	465,306	78,449	543,755
2026	465,306	55,837	521,143
2027	473,898	32,990	506,888
2028	165,000	16,088	181,088
2029	<u>165,000</u>	<u>5,363</u>	<u>170,363</u>
	<u>\$9,097,467</u>	<u>\$ 4,333,698</u>	<u>\$13,431,165</u>

EXPENDITURE HISTORY CAPITAL IMPROVEMENT DEBT



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	<u>SUMMARY</u> <u>CAPITAL IMPROVEMENT</u> <u>DEBT SERVICE FUNDS</u> <u>REVENUES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 240,121	\$ 139,377	\$ 295,537	\$ 242,751	Major Streets	\$ 637,954	\$ 637,954	\$ 637,954
-	9,953	9,953	-	Accrued Interest on Bond Sale	-	-	-
<u>3,468</u>	<u>-</u>	<u>-</u>	<u>-</u>	Fund Balance Appropriated	<u>9,953</u>	<u>9,953</u>	<u>9,953</u>
<u>\$ 243,589</u>	<u>\$ 149,330</u>	<u>\$ 305,490</u>	<u>\$ 242,751</u>	Total Revenues	<u>\$ 647,907</u>	<u>\$ 647,907</u>	<u>\$ 647,907</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 35,918	\$ 35,918	\$ 35,918	\$ 35,919	Major Streets	\$ 235,919	\$ 235,919	\$ 235,919
207,429	103,378	258,770	206,082	Interest:			
				Major Streets	410,488	410,488	410,488
				Agent Fees:			
<u>242</u>	<u>81</u>	<u>849</u>	<u>750</u>	Major Streets	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
<u>\$ 243,589</u>	<u>\$ 139,377</u>	<u>\$ 295,537</u>	<u>\$ 242,751</u>	Total Expenditures	<u>647,907</u>	<u>\$ 647,907</u>	<u>\$ 647,907</u>
\$ -	\$ 9,953	\$ 9,953	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
3,468	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	9,953	9,953	9,953
<u>(3,468)</u>	<u>-</u>	<u>-</u>	<u>-</u>	LESS: FUND BALANCE APPROPRIATED	<u>(9,953)</u>	<u>(9,953)</u>	<u>(9,953)</u>
<u>\$ -</u>	<u>\$ 9,953</u>	<u>\$ 9,953</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	2006 <u>CAPITAL IMPROVEMENT BONDS</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ 240,121	\$ 139,377	\$ 242,750	\$ 242,751	Major Streets	\$ 241,404	\$ 241,404	\$ 241,404
3,468	-	-	-	Fund Balance Appropriated	-	-	-
<u>\$ 243,589</u>	<u>\$ 139,377</u>	<u>\$ 242,750</u>	<u>\$ 242,751</u>	Total Revenues	<u>\$ 241,404</u>	<u>\$ 241,404</u>	<u>\$ 241,404</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
				Principal:			
\$ 35,918	\$ 35,918	\$ 35,918	\$ 35,919	Major Streets	\$ 35,919	\$ 35,919	\$ 35,919
				Interest:			
207,429	103,378	206,082	206,082	Major Streets	204,735	204,735	204,735
				Agent Fees:			
242	81	750	750	Major Streets	750	750	750
<u>\$ 243,589</u>	<u>\$ 139,377</u>	<u>\$ 242,750</u>	<u>\$ 242,751</u>	Total Expenditures	<u>\$ 241,404</u>	<u>\$ 241,404</u>	<u>\$ 241,404</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
3,468	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>(3,468)</u>	<u>-</u>	<u>-</u>	<u>-</u>	LESS: FUND BALANCE APPROPRIATED	<u>-</u>	<u>-</u>	<u>-</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	2008 CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND REVENUES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				<u>Transfer from Michigan Transportation Operating Fund:</u>			
\$ -	\$ -	\$ 52,787	\$ -	Major Streets	\$ 396,550	\$ 396,550	\$ 396,550
-	9,953	9,953	-	Accrued Interest on Bond Sale	-	-	-
-	-	-	-	Fund Balance Appropriated	9,953	9,953	9,953
<u>\$ -</u>	<u>\$ 9,953</u>	<u>\$ 62,740</u>	<u>\$ -</u>	Total Revenues	<u>\$ 406,503</u>	<u>\$ 406,503</u>	<u>\$ 406,503</u>
				EXPENDITURES:			
				Debt Service Payments:			
				Principal:			
\$ -	\$ -	\$ -	\$ -	Major Streets	\$ 200,000	\$ 200,000	\$ 200,000
-	-	52,688	-	Interest:			
				Major Streets	205,753	205,753	205,753
				Agent Fees:			
-	-	99	-	Major Streets	750	750	750
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 52,787</u>	<u>\$ -</u>	Total Expenditures	<u>\$ 406,503</u>	<u>\$ 406,503</u>	<u>\$ 406,503</u>
\$ -	\$ 9,953	\$ 9,953	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	9,953	9,953	9,953
-	-	-	-	LESS: FUND BALANCE APPROPRIATED	(9,953)	(9,953)	(9,953)
<u>\$ -</u>	<u>\$ 9,953</u>	<u>\$ 9,953</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

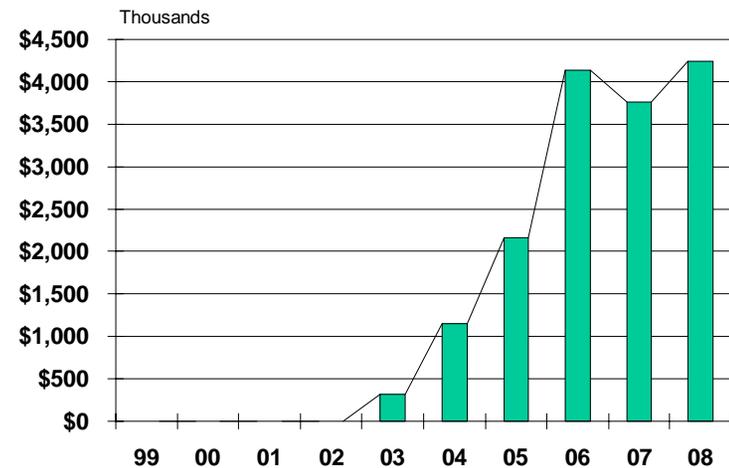
DOWNTOWN DEVELOPMENT AUTHORITY DEBT FUNDS

Downtown Development Authority Bonds are issued pursuant to the provisions of Act 197, Public Acts of Michigan 1975 as amended, for the purpose of funding the cost of capital improvements in the City of Warrens Downtown Development District. These bonds are issued in anticipation of tax revenues generated within the DDA District. The bonds pledge the full faith and credit of the City of Warren as additional security for payment of the principal and interest.

The following schedule reflects existing debt only that relates to Downtown Development Authority improvements and does not include any proposed bond issues.

<u>Fiscal Year</u>	<u>Principal Bonds Maturing</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 1,750,000	\$ 3,137,406	\$ 4,887,406
2011	1,750,000	3,074,906	4,824,906
2012	1,750,000	3,011,344	4,761,344
2013	1,750,000	2,945,531	4,695,531
2014	2,000,000	2,871,719	4,871,719
2015	2,250,000	2,786,406	5,036,406
2016	2,750,000	2,684,063	5,434,063
2017	3,250,000	2,554,375	5,804,375
2018	3,750,000	2,398,438	6,148,438
2019	4,250,000	2,220,125	6,470,125
2020	5,000,000	2,012,125	7,012,125
2021	5,250,000	1,780,875	7,030,875
2022	5,500,000	1,539,000	7,039,000
2023	5,500,000	1,291,500	6,791,500
2024	5,750,000	1,036,688	6,786,688
2025	5,750,000	773,438	6,523,438
2026	5,750,000	508,125	6,258,125
2027	4,250,000	279,375	4,529,375
2028	2,750,000	120,000	2,870,000
2029	<u>1,250,000</u>	<u>28,125</u>	<u>1,278,125</u>
	<u>\$72,000,000</u>	<u>\$ 37,053,564</u>	<u>\$109,053,564</u>

EXPENDITURE HISTORY **DOWNTOWN DEVELOPMENT AUTHORITY DEBT**



DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	SUMMARY <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUNDS</u> <u>REVENUES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 4,236,975	\$ 3,110,051	\$ 4,695,013	\$ 4,695,013		\$ 4,888,607	\$ 4,888,607	\$ 4,888,607
<u>\$ 4,236,975</u>	<u>\$ 3,110,051</u>	<u>\$ 4,695,013</u>	<u>\$ 4,695,013</u>	Total Revenues	<u>\$ 4,888,607</u>	<u>\$ 4,888,607</u>	<u>\$ 4,888,607</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
\$ 1,000,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	Principal	\$ 1,750,000	\$ 1,750,000	\$ 1,750,000
3,236,000	1,609,562	3,193,813	3,193,813	Interest	3,137,407	3,137,407	3,137,407
975	489	1,200	1,200	Agent Fees	1,200	1,200	1,200
<u>\$ 4,236,975</u>	<u>\$ 3,110,051</u>	<u>\$ 4,695,013</u>	<u>\$ 4,695,013</u>	Total Expenditures	<u>4,888,607</u>	<u>\$ 4,888,607</u>	<u>\$ 4,888,607</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	2002 <u>DOWNTOWN DEVELOPMENT AUTHORITY</u> <u>DEBT SERVICE FUND</u> <u>REVENUES:</u>	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,431,900	\$ 961,263	\$ 1,412,863	\$ 1,412,863		\$ 1,392,863	\$ 1,392,863	\$ 1,392,863
<u>\$ 1,431,900</u>	<u>\$ 961,263</u>	<u>\$ 1,412,863</u>	<u>\$ 1,412,863</u>	Total Revenues	<u>\$ 1,392,863</u>	<u>\$ 1,392,863</u>	<u>\$ 1,392,863</u>
				<u>EXPENDITURES:</u> Debt Service Payments:			
\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 500,000	\$ 500,000	\$ 500,000
931,625	461,125	912,563	912,563	Interest	892,563	892,563	892,563
275	138	300	300	Agent Fees	300	300	300
<u>\$ 1,431,900</u>	<u>\$ 961,263</u>	<u>\$ 1,412,863</u>	<u>\$ 1,412,863</u>	Total Expenditures	<u>\$ 1,392,863</u>	<u>\$ 1,392,863</u>	<u>\$ 1,392,863</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	2003 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 1,264,000	\$ 878,250	\$ 1,249,050	\$ 1,249,050		\$ 1,234,050	\$ 1,234,050	\$ 1,234,050
<u>\$ 1,264,000</u>	<u>\$ 878,250</u>	<u>\$ 1,249,050</u>	<u>\$ 1,249,050</u>	Total Revenues	<u>\$ 1,234,050</u>	<u>\$ 1,234,050</u>	<u>\$ 1,234,050</u>
				EXPENDITURES: Debt Service Payments:			
\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 500,000	\$ 500,000	\$ 500,000
763,750	378,125	748,750	748,750	Interest	733,750	733,750	733,750
250	125	300	300	Agent Fees	300	300	300
<u>\$ 1,264,000</u>	<u>\$ 878,250</u>	<u>\$ 1,249,050</u>	<u>\$ 1,249,050</u>	Total Expenditures	<u>\$ 1,234,050</u>	<u>\$ 1,234,050</u>	<u>\$ 1,234,050</u>
\$ -	\$ -	\$ -	\$ -	NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
-	-	-	-	ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	2004 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 878,600	\$ 939,300	\$ 1,370,550	\$ 1,370,550		\$ 1,354,300	\$ 1,354,300	\$ 1,354,300
<u>\$ 878,600</u>	<u>\$ 939,300</u>	<u>\$ 1,370,550</u>	<u>\$ 1,370,550</u>	Total Revenues	<u>\$ 1,354,300</u>	<u>\$ 1,354,300</u>	<u>\$ 1,354,300</u>
				EXPENDITURES: Debt Service Payments:			
\$ -	\$ 500,000	\$ 500,000	\$ 500,000	Principal	\$ 500,000	\$ 500,000	\$ 500,000
878,375	439,187	870,250	870,250	Interest	854,000	854,000	854,000
225	113	300	300	Agent Fees	300	300	300
<u>\$ 878,600</u>	<u>\$ 939,300</u>	<u>\$ 1,370,550</u>	<u>\$ 1,370,550</u>	Total Expenditures	<u>\$ 1,354,300</u>	<u>\$ 1,354,300</u>	<u>\$ 1,354,300</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT FUNDS
ACTUAL, ESTIMATED, REQUESTED AND APPROVED

FY 2008 Actual Year	FY 2009 Actual to December 31	FY 2009 Estimated To June 30	FY 2009 Amended Budget December 31	2005 DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND REVENUES:	FY 2010 Departmental Request	FY 2010 Recommended By Mayor	FY 2010 Adopted By Council
				Transfer from Downtown Development Authority Operating Fund			
\$ 662,475	\$ 331,238	\$ 662,550	\$ 662,550		\$ 907,394	\$ 907,394	\$ 907,394
<u>\$ 662,475</u>	<u>\$ 331,238</u>	<u>\$ 662,550</u>	<u>\$ 662,550</u>	Total Revenues	<u>\$ 907,394</u>	<u>\$ 907,394</u>	<u>\$ 907,394</u>
				EXPENDITURES: Debt Service Payments:			
\$ -	\$ -	\$ -	\$ -	Principal	\$ 250,000	\$ 250,000	\$ 250,000
662,250	331,125	662,250	662,250	Interest	657,094	657,094	657,094
225	113	300	300	Agent Fees	300	300	300
<u>\$ 662,475</u>	<u>\$ 331,238</u>	<u>\$ 662,550</u>	<u>\$ 662,550</u>	Total Expenditures	<u>\$ 907,394</u>	<u>\$ 907,394</u>	<u>\$ 907,394</u>
				NET INCREASE (DECREASE) IN FUND BALANCE DURING THE PERIOD	\$ -	\$ -	\$ -
				ESTIMATED FUND BALANCE BEGINNING OF PERIOD	-	-	-
				ESTIMATED FUND BALANCE (DEFICIT) END OF PERIOD	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Supplemental Information

The following supplemental information is presented to furnish the reader with the historical trend of the financial operations and condition of the City of Warren.

This information contains comprehensive data, frequently covering the last ten fiscal years, relating to the financial, economic, physical and societal characteristics of the City.

CITY OF WARREN, MICHIGAN

GENERAL INFORMATION

The City of Warren was incorporated as a home rule City on January 1, 1957. The City is governed by a nine member Council, Mayor, Treasurer and City Clerk, all of whom are elected to a maximum of three four-year terms. The City encompasses 34.5 square miles (22,080 acres) of the southwestern section of Macomb County where it is adjacent to the City of Detroit. The City's boundaries are Eight Mile Road on the south, Fourteen Mile Road on the north, Dequindre Road on the west and a parallel line running due north from the Gratiot-Eight Mile Road intersection on the east. With a population of 138,247 (2000 census figure), Warren remains the third largest City in the State of Michigan.

Warren is an area rich with ethnic flavor and charm. We are proud of our community, from its rural beginnings to its phenomenal growth and its unique blend of industrial innovation, residential comfort, and educational and cultural opportunities.

With over 4,000 businesses, Warren has a diverse business climate and was ranked 2nd in Michigan for the Best Places to do Business (2006) by Forbes Magazine. Unquestionably contributing to the economic vitality of the City is the presence of General Motors Corporation and Daimler-Chrysler Corporation automotive facilities. Warren is proud to be the home of General Motors Technical Center, a 330-acre complex housing General Motors Corporation staff operations; research laboratories, engineering, and design. General Motors Corporation also operates the Hydramatic Plant on a 117-acre site within the City. Daimler-Chrysler Corporation has three major facilities in Warren. Occupying a 224-acre site, this complex includes an assembly plant, a stamping plant and a paint plant. The presence of General Motors Corporation and Daimler-Chrysler Corporation represents approximately 18.07% of the City's taxable value. In the past five years, General Motors and Chrysler have invested \$943 million in the GM Powertrain Facility and the Chrysler Stamping and Truck facilities in Warren. This is in addition to the \$1.2 billion dollar investment in the General Motors Technical Center. In the past eighteen months, twenty economic development projects valued at \$117 million were approved utilizing available tax abatement incentives resulting in the retention of 1,626 jobs and the creation of 657 new jobs. In the past year, 7 new commercial development permits and 48 single-family and multiple-dwelling residential permits were issued representing \$4.5 million of additional investment in the City.

CITY OF WARREN, MICHIGAN
(Continued)

The South Campus of Macomb Community College, the state's third largest college, is a public college located on a 100-acre site on Twelve Mile Road. Macomb Community College is one of the nations' leading community colleges, providing learning experiences to more than 59,000 students annually. Macomb ranks nationally in the top two percent in the number of associate's degrees awarded and as the largest grantor of associate's degrees in Michigan. The college's comprehensive educational programming includes pre-college experiences, university transfer and career preparation programs, bachelor's degree completion and graduate degree programs, workforce training, professional and continuing education and enrichment opportunities. Davenport University also operates a facility in Warren and is one of the few private universities offering baccalaureate and masters degree programs focused exclusively on business and technology and the integration of both into health care professions.

Protecting the lives and property of Warren's citizens is the mission of our public safety departments. The Fire Department strives to ensure that the best fire extinguishment and emergency medical service is available to service the community. The Police Department operates an Emergency 911 System, in-vehicle wireless communications and a high tech mobile command center to afford residents the quickest possible response to any emergency situation. This continual investment in equipment, facilities and personnel has resulted in Warren having one of the lowest crime rates in the nation for a city over 100,000 people.

The mission of the Warren Public Library is to improve the quality of life for the citizens of Warren by providing services and resources that promote educational, cultural, social and economic well being. The library strives to be a source of information for lifetime learning and enjoyment. One of its primary goals is to stimulate young children's interest in reading and learning and to encourage literacy among all age groups. The Warren Public Library opened a new Civic Center Library in 2006 and occupies 35,000 square feet on the main floor of the new City Hall building. The Library features a computer lab, self check-out units, private study rooms and an inviting reading room with fireplace. New services such as after hours book pick-up and a drive-up book drop are also available. This new centrally located library will benefit all citizens of Warren. Warren also has three branch libraries, each providing internet access and adaptive devices. As a member of the Suburban Library Cooperative, the Warren Libraries provide access for patrons to all library materials in the State of Michigan.

CITY OF WARREN, MICHIGAN
(Continued)

The City of Warren has developed 325 acres into 26 City parks. Halmich Park, the largest of the City parks sits on approximately 80 acres and has four-lighted baseball diamonds, soccer fields, a concession stand and picnic pavilions. The City operates three indoor recreational facilities: the Warren Community Center, Owen Jax Recreation Center and the Stilwell Manor Senior Drop-In Center. The Warren Community Center opened its doors in 2003. Formerly known as the old "Warren High School", the City purchased the then vacant facility and its adjoining 48 acres from the Warren Consolidated School District and developed it into a state-of-the-art community and recreational centerpiece. The facility houses the Parks and Recreation, Communications Department and City Council offices as well as the Miller Branch of the Warren Public Library. The facility operates a year round aquatics center which includes a 150 foot water slide, a lazy river, play structure and lap pool. In addition there are three gymnasiums, muti-purpose meeting rooms, and an auditorium and fitness center. The exterior grounds include a lighted football stadium, walking paths and irrigated soccer fields. With grant assistance from the Michigan Department of Transportation, the Recreation Department continues to offer specialized transportation for seniors and special populations. The Parks and Recreation Department offers many year-round recreational programs, including baseball, softball, basketball, volleyball, swimming, bowling, arts and crafts, music, theater and dancing. Programs service pre-school children to senior citizens. Summer concerts are conducted by the City's Cultural Commission and the Parks and Recreation Department.

The City's Public Service Department provides a variety of services to the City's residents. Amongst these are weekly garbage collection; street maintenance, including snow and ice removal; building inspections; operation of the Waste Water Treatment Plant and the Water and Sewer System.

Affordable and safe housing is provided to Warren seniors through the operation of its 366 unit Senior Citizen Housing Complex.

CITY OF WARREN, MICHIGAN
(Continued)

MAJOR INITIATIVES

With the completion of the new City Hall, complete with attached parking and two-acre City Square, the Downtown Development Authority (D.D.A.) has undertaken major redevelopment of the City center area. These facilities serve as the focal point for community services and events. As the economy recovers, the D.D.A.'s ultimate goal of creating a "Downtown Warren" will progress with commercial development and high-density housing.

There is an ongoing commitment to improve conditions of road surfaces and traffic flows throughout the City. Road projects are funded directly by the City utilizing state shared state gas and weight taxes or through cooperative efforts with the Michigan Department of Transportation or Macomb County Road Commission. Road widening and resurfacing projects, as well as water main and sewer line replacements, are currently underway at various locations.

An aggressive program for replacing broken and hazardous sidewalks and the removing nuisance trees continues to be coordinated by the City. The projects are funded either through Tank Plant Redevelopment Fund resources and/or the issuance of Special Assessment Bonds.

Future plans, as funds become available, include the construction of a combination police mini-station and neighborhood library in the southern end of the City, the revamping or construction of senior-oriented recreational facilities at strategic locations and restoration of emergency transport services.

CITY OF WARREN, MICHIGAN
NET ASSETS BY COMPONENT
LAST SEVEN FISCAL YEARS
(Accrual Basis of Accounting)

Fiscal Year	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Governmental Activities:							
Invested in capital assets, net of related debt	\$ 41,827,921	\$ 65,870,765	\$ 59,951,114	\$ 61,211,667	\$ 62,875,434	\$ 59,140,668	\$ 56,796,215
Restricted	42,874,655	40,540,140	45,965,199	33,684,984	32,961,557	33,087,848	35,970,344
Unrestricted	<u>31,006,985</u>	<u>26,078,527</u>	<u>21,492,100</u>	<u>25,044,605</u>	<u>30,107,642</u>	<u>33,618,180</u>	<u>36,433,515</u>
Total governmental activities net assets	<u>\$ 115,709,561</u>	<u>\$ 132,489,432</u>	<u>\$ 127,408,413</u>	<u>\$ 119,941,256</u>	<u>\$ 125,944,633</u>	<u>\$ 125,846,696</u>	<u>\$ 129,200,074</u>
Business-type activities:							
Invested in capital assets, net of related debt	\$ 68,611,245	\$ 66,341,283	\$ 63,155,395	\$ 58,641,924	\$ 57,819,780	\$ 56,924,642	\$ 56,511,038
Restricted	6,561,063	11,848,018	14,525,360	17,557,693	18,181,409	16,915,115	14,045,192
Unrestricted	<u>16,582,226</u>	<u>12,754,091</u>	<u>9,886,743</u>	<u>7,604,682</u>	<u>6,788,707</u>	<u>7,173,338</u>	<u>9,125,661</u>
Total business-type activities net assets	<u>\$ 91,754,534</u>	<u>\$ 90,943,392</u>	<u>\$ 87,567,498</u>	<u>\$ 83,804,299</u>	<u>\$ 82,789,896</u>	<u>\$ 81,013,095</u>	<u>\$ 79,681,891</u>
Primary government:							
Invested in capital assets, net of related debt	\$ 110,439,166	\$ 132,212,048	\$ 123,106,509	\$ 119,853,591	\$ 120,695,214	\$ 116,065,310	\$ 113,307,253
Restricted	49,435,718	52,388,158	60,490,559	51,242,677	51,142,966	50,002,963	50,015,536
Unrestricted	<u>47,589,211</u>	<u>38,832,618</u>	<u>31,378,843</u>	<u>32,649,287</u>	<u>36,896,349</u>	<u>40,791,518</u>	<u>45,559,176</u>
Total primary government net assets	<u>\$ 207,464,095</u>	<u>\$ 223,432,824</u>	<u>\$ 214,975,911</u>	<u>\$ 203,745,555</u>	<u>\$ 208,734,529</u>	<u>\$ 206,859,791</u>	<u>\$ 208,881,965</u>

CITY OF WARREN, MICHIGAN

CHANGES IN NET ASSETS

**LAST SEVEN FISCAL YEARS
(Accrual Basis of Accounting)**

<u>Fiscal Year</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Expenses							
Governmental activities:							
General government	\$ 20,082,664	\$ 19,473,919	\$ 16,615,611	\$ 17,504,006	\$ 20,176,196	\$ 24,554,397	\$ 22,183,390
Public safety	51,582,496	48,394,428	57,884,081	50,525,480	55,968,750	61,848,485	62,509,563
City development	5,422,940	5,810,991	6,005,387	5,106,065	4,938,429	5,492,850	5,278,793
Highways and streets	8,605,050	11,283,073	11,502,440	10,930,533	10,735,706	12,731,865	11,053,445
Recreation and culture	8,166,273	8,678,166	11,220,933	11,066,379	11,001,914	12,351,491	12,737,364
Sanitation	7,041,930	7,107,239	7,879,934	8,044,439	8,174,592	8,317,174	8,601,862
Economic development	1,383,706	557,046	1,113,253	862,902	9,269,389	559,156	3,532,040
Community development	3,017,165	2,931,591	2,395,311	3,335,621	2,336,495	1,983,978	2,264,803
Capital projects	833,806	2,922,550	2,912,390	1,624,148	1,498,553	1,525,833	1,589,528
Interest on long-term debt	2,480,239	2,528,384	3,165,735	4,163,954	6,254,880	5,082,442	4,983,460
Total governmental activities expenses	<u>108,616,269</u>	<u>109,687,387</u>	<u>120,695,075</u>	<u>113,163,527</u>	<u>130,354,904</u>	<u>134,447,671</u>	<u>134,734,248</u>
Business-type activities:							
Water and Sewer System	27,280,070	29,180,277	30,575,456	31,225,489	32,188,319	32,499,489	34,199,663
Senior citizen housing	1,966,902	2,140,531	2,075,410	1,800,146	1,872,601	1,937,454	2,047,491
Total business-type activities expenses	<u>29,246,972</u>	<u>31,320,808</u>	<u>32,650,866</u>	<u>33,025,635</u>	<u>34,060,920</u>	<u>34,436,943</u>	<u>36,247,154</u>
Total primary government expenses	<u>\$ 137,863,241</u>	<u>\$ 141,008,195</u>	<u>\$ 153,345,941</u>	<u>\$ 146,189,162</u>	<u>\$ 164,415,824</u>	<u>\$ 168,884,614</u>	<u>\$ 170,981,402</u>
Program Revenues							
Governmental activities:							
Charges for services	\$ 9,183,044	\$ 10,609,157	\$ 11,620,300	\$ 12,714,891	\$ 14,584,784	\$ 13,702,181	\$ 13,541,050
Operating grants and contributions	11,626,648	11,164,027	12,058,948	12,935,941	12,463,692	12,684,642	12,228,029
Capital grants and contributions	4,138,308	3,692,522	2,829,698	4,789,306	5,171,647	3,243,612	4,169,546
Total governmental activities program revenues	<u>24,948,000</u>	<u>25,465,706</u>	<u>26,508,946</u>	<u>30,440,138</u>	<u>32,220,123</u>	<u>29,630,435</u>	<u>29,938,625</u>
Business-type activities:							
Water and Sewer System	27,085,680	28,156,665	26,992,448	26,928,099	30,329,100	29,674,597	31,957,062
Senior citizen housing	1,885,404	1,966,201	1,964,734	2,034,821	2,081,469	2,143,419	2,187,278
Total business-type activities program revenues	<u>28,971,084</u>	<u>30,122,866</u>	<u>28,957,182</u>	<u>28,962,920</u>	<u>32,410,569</u>	<u>31,818,016</u>	<u>34,144,340</u>
Total primary government program revenues	<u>\$ 53,919,084</u>	<u>\$ 55,588,572</u>	<u>\$ 55,466,128</u>	<u>\$ 59,403,058</u>	<u>\$ 64,630,692</u>	<u>\$ 61,448,451</u>	<u>\$ 64,082,965</u>
Net (expense) revenue							
Governmental activities	\$ (83,668,269)	\$ (84,221,681)	\$ (94,186,129)	\$ (82,723,389)	\$ (98,134,781)	\$ (104,817,236)	\$ (104,795,623)
Business-type activities	(275,888)	(1,197,942)	(3,693,684)	(4,062,715)	(1,650,351)	(2,618,927)	(2,102,814)
Total primary government net (expense) revenue	<u>\$ (83,944,157)</u>	<u>\$ (85,419,623)</u>	<u>\$ (97,879,813)</u>	<u>\$ (86,786,104)</u>	<u>\$ (99,785,132)</u>	<u>\$ (107,436,163)</u>	<u>\$ (106,898,437)</u>
General Revenues and Other Changes in Net Assets							
Governmental activities:							
Property taxes	\$ 64,901,453	\$ 70,605,876	\$ 71,837,273	\$ 74,911,034	\$ 83,352,957	\$ 85,079,549	\$ 88,383,524
Sales and use taxes	17,587,680	16,551,307	14,867,961	14,705,085	14,540,634	14,105,387	14,105,387
Franchise fees	1,289,771	1,162,911	1,129,307	1,151,761	1,206,596	1,344,444	1,471,277
Investment earnings	2,137,399	1,199,309	890,520	1,602,968	3,075,634	4,289,636	3,378,435
Gain (loss) on sale of capital assets	278,840	3,438,149	380,049	84,927	2,099,337	40,283	(41,222)
Reduction in long-term debt obligation	-	400,000	-	-	-	-	-
SMDA settlement agreement	-	7,644,000	-	-	-	-	1,000,000
Transfers	-	-	-	(17,199,543)	(137,000)	(140,000)	(148,400)
Total governmental activities	<u>86,195,143</u>	<u>101,001,552</u>	<u>89,105,110</u>	<u>75,256,232</u>	<u>104,138,158</u>	<u>104,719,299</u>	<u>108,149,001</u>
Business-type activities:							
Investment earnings	1,477,928	386,800	317,790	299,516	635,948	842,126	771,610
Gain (loss) on sale of capital assets	(2,383)	-	-	-	-	-	-
Total business-type activities	<u>1,475,545</u>	<u>386,800</u>	<u>317,790</u>	<u>299,516</u>	<u>635,948</u>	<u>842,126</u>	<u>771,610</u>
Total primary government	<u>\$ 87,670,688</u>	<u>\$ 101,388,352</u>	<u>\$ 89,422,900</u>	<u>\$ 75,555,748</u>	<u>\$ 104,774,106</u>	<u>\$ 105,561,425</u>	<u>\$ 108,920,611</u>
Changes in Net Assets							
Governmental activities	\$ 2,526,874	\$ 16,779,871	\$ (5,081,019)	\$ (7,467,157)	\$ 6,003,377	\$ (97,937)	\$ 3,353,378
Business-type activities	1,199,657	(811,142)	(3,375,894)	(3,763,199)	(1,014,403)	(1,776,801)	(1,331,204)
Total primary government	<u>\$ 3,726,531</u>	<u>\$ 15,968,729</u>	<u>\$ (8,456,913)</u>	<u>\$ (11,230,356)</u>	<u>\$ 4,988,974</u>	<u>\$ (1,874,738)</u>	<u>\$ 2,022,174</u>

CITY OF WARREN, MICHIGAN
FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)

Fiscal Year	1999	2000 (1)	2001	2002 (2)	2003	2004	2005	2006	2007	2008
General Fund:										
Reserved	\$ 2,063,260	\$ 1,273,879	\$ 1,608,054	\$ 1,912,343	\$ 2,250,381	\$ 2,326,703	\$ 2,507,872	\$ 4,389,944	\$ 2,057,662	\$ 2,333,663
Unreserved	<u>24,413,375</u>	<u>26,501,015</u>	<u>28,019,105</u>	<u>49,390,183</u>	<u>55,051,386</u>	<u>55,173,474</u>	<u>44,720,163</u>	<u>48,532,509</u>	<u>53,397,963</u>	<u>55,224,126</u>
Total general fund	<u>\$ 26,476,635</u>	<u>\$ 27,774,894</u>	<u>\$ 29,627,159</u>	<u>\$ 51,302,526</u>	<u>\$ 57,301,767</u>	<u>\$ 57,500,177</u>	<u>\$ 47,228,035</u>	<u>\$ 52,922,453</u>	<u>\$ 55,455,625</u>	<u>\$ 57,557,789</u>
All Other Governmental Funds:										
Reserved	\$ 3,511,722	\$ 4,492,276	\$ 22,271,772	\$ 12,143,950	\$ 4,350,252	\$ 9,931,404	\$ 45,883,472	\$ 27,970,850	\$ 8,129,748	\$ 6,291,526
Unreserved, reported in:										
Special revenue funds	24,574,221	47,606,490	30,561,656	31,099,498	29,538,059	23,917,188	22,677,100	20,653,148	28,587,139	27,592,994
Capital projects funds	8,098,053	8,972,959	12,998,658	10,134,377	16,841,480	35,011,030	8,990,773	6,586,018	9,396,449	9,795,442
Debt service funds	<u>747,781</u>	<u>1,092,076</u>	<u>1,433,845</u>	<u>1,790,644</u>	<u>2,991,789</u>	<u>4,003,520</u>	<u>3,934,800</u>	<u>2,972,181</u>	<u>2,116,366</u>	<u>1,401,328</u>
Total all other governmental funds	<u>\$ 36,931,777</u>	<u>\$ 62,163,801</u>	<u>\$ 67,265,931</u>	<u>\$ 55,168,469</u>	<u>\$ 53,721,580</u>	<u>\$ 72,863,142</u>	<u>\$ 81,486,145</u>	<u>\$ 58,182,197</u>	<u>\$ 48,229,702</u>	<u>\$ 45,081,290</u>

(1) Reflects proceeds from the sale of the Detroit Arsenal Tank Plant of \$25.5 million.

(2) Reflects implementation of GASB Statement No. 34 and GASB Interpretation No. 6.

CITY OF WARREN, MICHIGAN
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

LAST TEN FISCAL YEARS
(Modified Accrual Basis of Accounting)

Fiscal Year	1999	2000	2001	2002
Revenues:				
Property taxes	\$61,427,133	\$ 63,288,839	\$ 64,206,353	\$ 64,815,974
Special assessments	80,620	95,614	108,795	225,149
Licenses and permits	2,218,341	2,299,396	2,400,352	1,886,189
Intergovernmental:				
Federal revenue	2,992,850	2,472,371	2,138,084	2,604,890
State revenue	29,129,463	29,999,066	29,790,997	27,430,409
Local revenue	200,938	228,809	264,505	341,125
Charges for services	2,757,121	2,185,417	1,867,839	2,069,475
Fines and fees	5,955,125	5,765,687	5,703,761	5,686,199
Interest	3,768,635	4,883,438	6,825,098	3,094,011
Other	3,633,304	3,838,813	3,855,755	4,202,329
Total revenues	<u>112,163,530</u>	<u>115,057,450</u>	<u>117,161,539</u>	<u>112,355,750</u>
Expenditures:				
General government	24,582,365	27,685,739	28,185,166	21,854,246
Public safety	42,776,329	44,224,911	49,669,931	52,530,308
City development	4,284,874	5,179,591	5,513,970	5,511,262
Highway and streets	11,184,691	8,967,483	9,836,390	9,288,019
Recreation and culture	7,610,905	8,215,644	9,314,814	20,717,736
Sanitation	6,359,861	6,676,854	7,270,063	7,003,913
Economic development	4,083,417	4,838,582	4,661,727	1,831,462
Community development	3,344,939	2,607,216	1,791,358	3,010,281
Capital projects	2,001,583	462,881	1,691,125	833,806
Debt service:				
Principal retirement	3,271,590	4,101,167	2,958,333	3,489,706
Interest	1,229,453	1,061,560	1,134,537	2,366,436
Other	114,071	5,539	3,711	2,442
Total expenditures	<u>110,844,078</u>	<u>114,027,167</u>	<u>122,031,125</u>	<u>128,439,617</u>
Excess of revenues over (under) expenditures	1,319,452	1,030,283	(4,869,586)	(16,083,867)
Other Financing Sources (Uses):				
Transfers to fiduciary funds	-	-	(10,000,000)	-
Transfers to Water and Sewer System	-	-	-	-
Proceeds from sale of property (1)	4,500,000	25,500,000	3,834,381	-
Proceeds from issuance of debt	1,335,791	-	17,989,600	2,853,012
Payment to refunded bond escrow agent	(1,335,791)	-	-	-
Bond premium (discounts)	-	-	-	-
Other	-	-	-	-
Total other financing sources (uses)	<u>4,500,000</u>	<u>25,500,000</u>	<u>11,823,981</u>	<u>2,853,012</u>
Net changes in fund balances	<u>\$ 5,819,452</u>	<u>\$ 26,530,283</u>	<u>\$ 6,954,395</u>	<u>\$(13,230,855)</u>
Debt service as a percentage of non-capital expenditures (2)	-	-	-	5.27%

(1) Amounts reported in fiscal years 1998 through 2003 represent proceeds from the sale of property formerly known as the Detroit Arsenal Tank Plant.

<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
\$ 70,514,428	\$ 71,740,065	\$ 74,787,704	\$ 84,328,809	\$ 84,953,504	\$ 88,029,125
1,158,599	1,610,111	994,766	982,318	944,084	1,072,824
1,669,227	1,655,809	2,167,451	2,420,993	2,329,132	1,691,127
2,093,760	2,559,108	4,612,382	3,305,681	1,981,507	2,187,623
27,179,229	25,638,979	25,856,586	25,703,221	25,271,564	25,994,012
444,803	761,802	589,986	656,026	691,774	823,897
2,372,927	2,730,910	2,894,923	4,101,728	3,039,087	3,117,357
5,767,711	6,208,873	6,810,020	7,295,418	7,596,165	8,089,029
1,858,340	1,445,693	2,599,643	5,404,617	5,760,013	4,277,702
6,442,251	7,151,246	6,173,358	6,358,491	7,025,380	6,916,324
<u>119,501,275</u>	<u>121,502,596</u>	<u>127,486,819</u>	<u>140,557,302</u>	<u>139,592,210</u>	<u>142,199,020</u>
21,658,378	22,167,103	22,496,853	25,992,081	24,850,290	25,814,644
47,697,824	56,633,024	52,271,304	59,597,955	62,100,913	62,885,562
5,766,893	5,951,477	5,159,713	5,106,033	5,443,884	5,316,442
12,307,374	11,106,835	13,003,033	12,658,806	13,459,407	14,836,995
23,338,068	10,877,663	10,060,656	9,816,038	10,655,537	11,217,234
6,887,669	7,836,537	8,234,143	8,338,889	8,099,142	8,572,887
7,189,029	2,176,103	13,951,104	39,215,525	14,771,221	2,036,290
2,926,258	2,395,477	3,333,119	2,339,535	1,976,092	2,265,454
2,958,848	2,912,390	1,624,148	1,498,553	1,525,833	1,589,528
6,131,084	4,550,765	4,535,349	4,693,582	4,578,029	4,853,071
2,460,689	2,914,632	3,743,818	5,646,793	4,783,676	4,774,182
10,695	365,860	403,167	442,173	95,653	15,646
<u>139,332,809</u>	<u>129,887,866</u>	<u>138,816,407</u>	<u>175,345,963</u>	<u>152,339,677</u>	<u>144,177,935</u>
(19,831,534)	(8,385,270)	(11,329,588)	(34,788,661)	(12,747,467)	(1,978,915)
-	-	(17,068,543)	-	-	-
-	-	(131,000)	(137,000)	(140,000)	(148,400)
3,433,442	-	-	2,240,087	115,741	81,067
21,145,000	32,114,457	27,015,000	25,835,000	5,409,304	-
-	(4,224,218)	-	(10,474,047)	-	-
(194,556)	(164,997)	(135,008)	(284,909)	(56,901)	-
-	-	-	-	-	1,000,000
<u>24,383,886</u>	<u>27,725,242</u>	<u>9,680,449</u>	<u>17,179,131</u>	<u>5,328,144</u>	<u>932,667</u>
<u>\$ 4,552,352</u>	<u>\$ 19,339,972</u>	<u>\$ (1,649,139)</u>	<u>\$ (17,609,530)</u>	<u>\$ (7,419,323)</u>	<u>\$ (1,046,248)</u>
7.49%	5.97%	6.98%	7.88%	7.05%	7.00%

(2) Prior to the implementation of GASB Statement No. 34 in fiscal year 2002, capitalization of infrastructure improvements was not required. A significant portion of debt service reported for the fiscal years prior to 2002 was for infrastructure.

CITY OF WARREN, MICHIGAN
ACTUAL, STATE EQUALIZED AND TAXABLE VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS

Valuation Date Dec. 31	Fiscal Year Ended June 30	Real Property					
		Commercial		Industrial		Residential	
		State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value
1997	1999	\$ 387,603,260	\$ 384,514,720	\$ 530,289,940	\$ 530,146,930	\$ 2,059,420,370	\$ 1,838,462,500
1998	2000	400,055,970	394,745,298	578,183,020	575,496,839	2,249,073,151	1,897,961,574
1999	2001	412,107,635	407,027,240	596,940,240	591,344,440	2,422,794,590	1,972,198,770
2000	2002	428,511,820	422,540,360	595,333,340	590,524,930	2,624,024,180	2,076,874,770
2001	2003	556,269,070	439,853,430	739,418,720	608,519,340	2,829,961,930	2,185,762,640
2002	2004	576,504,460	470,293,930	764,593,450	647,805,090	3,120,583,610	2,384,669,010
2003	2005	572,342,170	456,093,940	751,245,420	627,577,820	3,006,294,040	2,277,219,880
2004	2006	604,599,380	490,771,640	769,510,100	664,498,290	3,210,976,430	2,486,422,141
2005	2007	644,444,170	524,682,180	768,670,720	677,550,990	3,320,030,270	2,625,123,610
2006	2008	687,088,570	555,494,750	780,445,550	701,442,190	3,358,841,710	2,749,158,390

The State Equalized Value (SEV) is the Actual Value multiplied by the Equalization Factor, currently equal to fifty percent.

The amounts reported are provided annually by the City Assessor's Office and do not reflect any tax exempt properties. Assessments are valued as of December 31 of each year. The respective taxes were levied on July 1 of the following year for the fiscal year indicated. During the fiscal year, the SEV and taxable values may be amended through judgements of the State Tax Commission (STC), Michigan Tax Tribunal (MTT) or Board of Review (BOR).

On March 15, 1994, Michigan voters passed Proposal A which places a limit on the value used to compute property taxes. Effective with the July 1, 1995 levy, property taxes are calculated using a Taxable Value. The Taxable Value is the lower of the State Equalized Value or the Capped Value. The State Equalized Value is the Assessed Value (representing fifty percent of the true cash value) multiplied by the Equalization Factor (currently equal to 1.000). The Capped Value is calculated by using the prior year's Taxable Value minus losses times the lower of 1.05 or the prior year's Consumers Price Index for the twelve months ended September 30 plus any additions.

(1) I.F.T. = Industrial Facilities Tax

O.P.R.A. = Obsolete Property Rehabilitation Act

Personal Property		I.F.T. & O.P.R.A. Tax Rolls(1)		Totals		Total Direct Tax Rate
State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	State Equalized Value	Taxable Value	
\$ 741,599,450	\$ 741,599,450	\$ 185,599,878	\$ 185,599,878	\$ 3,904,512,898	\$ 3,680,323,478	16.5832
815,719,604	815,719,604	145,174,495	145,164,365	4,188,206,240	3,829,087,680	16.3068
746,029,641	746,029,641	179,112,913	178,622,613	4,356,985,019	3,895,222,704	16.3068
763,518,885	763,518,885	256,608,504	256,446,284	4,667,996,729	4,109,905,229	16.2600
767,486,522	767,486,522	351,576,421	350,315,051	5,244,712,663	4,351,936,983	16.2524
774,437,678	773,857,285	357,893,123	356,598,373	5,594,012,321	4,633,223,688	16.1924
787,465,492	787,465,492	338,931,568	337,459,259	5,456,278,690	4,485,816,391	16.1924
733,292,078	733,169,122	412,279,953	411,167,403	5,730,657,941	4,786,028,596	16.9424
758,099,739	757,977,563	459,840,689	456,292,779	5,951,085,588	5,041,627,122	16.9424
741,128,712	741,007,436	497,414,497	495,601,977	6,064,919,039	5,242,704,743	16.9424

CITY OF WARREN, MICHIGAN
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS

Fiscal Year Ended June 30	City-wide Direct Debt							
	General Operating (1)	Library	Emergency Medical Service	Parks & Recreation	Police & Fire Pensions	Sanitation	Police Protection	Fire Protection
1999	8.8182	0.4899	0.2939	0.9798	1.9900	1.7918	0.9798	0.9798
2000	8.7997	0.4889	0.2933	0.9777	1.8400	1.6918	0.9777	0.9777
2001	8.7997	0.4889	0.2933	0.9777	1.8400	1.6918	0.9777	0.9777
2002	8.7671	0.4870	0.2921	0.9740	1.8400	1.6918	0.9740	0.9740
2003	8.7724	0.4873	0.2923	0.9746	1.8248	1.6918	0.9746	0.9746
2004	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746
2005	8.7724	0.4873	0.2923	0.9746	1.8248	1.8918	0.9746	0.9746
2006	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746
2007	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746
2008	8.7724	0.4873	0.2923	0.9746	2.5748	1.8918	0.9746	0.9746

(1) The City general operating tax rate charter limit equals 9.0000 mills.

Chapter 20 Drain Debt	Total City-wide Direct Debt	County-wide Overlapping Debt					Macomb County		Total County-wide Overlapping Debt
		Macomb I.S.D.	Macomb Community College	Huron Clinton Metro Authority	S.M.A.R.T.	Operating	Drain Debt		
0.2600	16.5832	2.0363	1.6134	0.2235	0.3299	4.2000	0.0080	8.4111	
0.2600	16.3068	2.0210	1.5840	0.2218	0.3273	4.2000	0.0080	8.3621	
0.2600	16.3068	2.0210	1.5140	0.2202	0.3273	4.2000	0.0070	8.2895	
0.2600	16.2600	2.0033	1.6707	0.2186	0.3235	4.2000	0.0060	8.4221	
0.2600	16.2524	2.9863	1.6925	0.2170	0.6000	4.2000	0.0058	9.7016	
-	16.1924	2.9729	1.5859	0.2161	0.5973	4.2000	0.0058	9.5780	
-	16.1924	2.9615	1.5002	0.2154	0.5949	4.2000	0.0058	9.4778	
-	16.9424	2.9430	1.4212	0.2146	0.5912	4.2000	0.0058	9.3758	
-	16.9424	2.9430	1.4212	0.2146	0.5900	4.2000	0.0055	9.3743	
-	16.9424	2.9430	1.4212	0.2146	0.5900	4.2000	0.0055	9.3743	

CITY OF WARREN, MICHIGAN
PRINCIPAL PROPERTY TAXPAYERS
CURRENT YEAR AND NINE YEARS AGO

	<u>Year Ended June 30, 2008</u>			<u>Year Ended June 30, 1999</u>		
	<u>Taxable Value (including I.F.T.)</u>	<u>Rank</u>	<u>Percent of Total Taxable Value</u>	<u>Taxable Value (including I.F.T.)</u>	<u>Rank</u>	<u>Percent of Total Taxable Value</u>
General Motors	\$ 648,444,367	1	12.37%	\$ 426,544,688	1	11.59%
Daimler-Chrysler/DCX	298,676,738	2	5.70%	285,672,305	2	7.76%
Detroit Edison	46,510,340	3	0.89%	54,369,626	3	1.48%
Art Van Furniture	27,875,331	4	0.53%	21,063,965	5	0.57%
International Transmission	24,087,753	5	0.46%			
Iroquois Industries	16,589,847	6	0.32%			
Wico Metal Products	15,966,188	7	0.30%			
Meijer Inc.	11,402,061	8	0.22%			
VJL Real Estate / Lipari Foods	11,129,957	9	0.21%			
Flex-N-Gate	10,114,097	10	0.19%			
E.D.S. Corporation				54,301,680	4	1.48%
Universal City Center				16,081,677	6	0.44%
Consumers Energy				14,161,610	7	0.38%
Cold Heading Co. / Ajax Metal				13,107,237	8	0.36%
General Electric-Carboloy				10,995,901	9	0.30%
Becker Properties / Mega Tech				9,406,084	10	0.25%
Ten largest taxpayers	1,110,796,679		21.19%	905,704,773		24.61%
Other taxpayers	4,131,908,064		78.81%	2,774,618,705		75.39%
Total taxable value	<u>\$ 5,242,704,743</u>		<u>100.00%</u>	<u>\$ 3,680,323,478</u>		<u>100.00%</u>

CITY OF WARREN, MICHIGAN
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

Tax Year	Fiscal Year	Total Tax Levy	Returned Delinquent		Collected by March 1	Percent Collected by March 1	Delq. Real Property Taxes Reimbursed by Macomb County
			Real Property	Personal Property			
1998	1999	59,618,060	(1,766,971)	(320,281)	57,530,808	96.50%	1,766,971
1999	2000	61,075,857	(1,674,105)	(309,091)	59,092,661	96.75%	1,674,105
2000	2001	62,089,403	(1,569,707)	(564,895)	59,954,801	96.56%	1,569,707
2001	2002	64,867,996	(1,807,180)	(730,973)	62,329,843	96.09%	1,807,180
2002	2003	68,063,602	(1,921,053)	(899,682)	65,242,867	95.86%	1,921,053
2003	2004	69,103,197	(2,093,752)	(808,009)	66,201,436	95.80%	2,093,752
2004	2005	71,479,514	(2,012,871)	(953,863)	68,512,780	95.85%	2,012,871
2005	2006	76,728,050	(2,710,021)	(467,085)	73,550,944	95.86%	2,710,021
2006	2007	80,607,081	(3,320,658)	(487,287)	76,799,136	95.28%	3,320,658
2007	2008	83,566,413	(4,000,947)	(374,173)	79,191,293	94.76%	4,000,947

- Notes: (1) The schedule above does not include any levies or delinquencies relative to the 1.0% administrative fee assessed on county and school taxes collected by the city.
- (2) On November 9, 2005 the Warren City Council approved a proposed settlement agreement with DTE Energy in regards to utility assessments. Under the terms of the agreement, provided the City uses approved State Tax Commission (STC) multiplier tables for the tax years 2006, 2007 and 2008, DTE Energy will pay personal property taxes for the 1997, 1998, 1999 and 2005 tax years as previously assessed. In addition, effective October 2007 and for the four years thereafter, the STC will issue an order to strike outstanding personal property taxes for the 2000, 2001, 2002, 2003 and 2004 tax years. Ultimately, outstanding delinquent personal property taxes totaling approximately \$1.1 million will be stricken. Funds will be appropriated in each budget year as the order to strike is received. These delinquent personal property taxes are reflected in the governmental funds balance sheet as part of "fund balance – reserved for accounts receivable" as of June 30, 2008.

Personal Property Taxes Collected March 1 - June 30	Collected Within Fiscal Year of Levy	Percent Collected in Fiscal Year	Subsequent to Tax Year			Receivable as of June 30, 2007	Total Collections To Date	Percentage of Adjusted Tax Levy Collected To-Date
			STC, MTT and BOR Adjustments	Personal Property Tax Write Off				
100	59,297,879	99.46%	3,737	(92,512)	-	59,529,285	99.84%	
52,838	60,819,604	99.58%	57,317	(38,501)	-	61,094,673	99.94%	
36,161	61,560,669	99.15%	37,889	(29,304)	260,864	61,837,124	99.53%	
-	64,137,023	98.87%	139,403	(107,778)	317,081	64,582,540	99.35%	
41,387	67,205,307	98.74%	129,011	(73,337)	398,580	67,720,696	99.31%	
72,446	68,367,634	98.94%	169,295	-	487,227	68,785,265	99.30%	
149,937	70,675,588	98.88%	146,255	-	568,669	71,057,100	99.21%	
133,554	76,394,519	99.57%	210,774	-	141,460	76,797,364	99.82%	
220,410	80,340,204	99.67%	39,436	-	306,313	80,340,204	99.62%	
11,525	83,203,765	99.57%	16,512	-	379,160	83,203,765	99.55%	

CITY OF WARREN, MICHIGAN

RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING AND NET OUTSTANDING DEBT BY TYPE

LAST TEN FISCAL YEARS

Governmental Activities - General Bonded Debt

	Installment Purchase Agreements	Land Contract	Michigan Strategic Fund Loan	South Macomb Disposal Authority	Building Authority Bonds	Tax Increment Finance Authority Bonds	Downtown Development Authority Bonds
1999	\$ 4,729,733	\$ 1,012,722	\$ 2,453,566	\$ -	\$ 3,333,333	\$ 1,950,000	\$ -
2000	2,418,428	962,222	3,000,000	-	2,916,667	1,845,000	-
2001	1,702,679	908,647	3,000,000	7,644,000	15,333,333	1,720,000	-
2002	1,233,144	851,809	3,000,000	7,644,000	17,608,720	1,595,000	-
2003	755,693	791,510	-	-	16,725,386	1,465,000	20,000,000
2004	473,636	727,538	-	-	15,476,137	1,310,000	40,000,000
2005	227,834	659,671	-	-	19,384,018	1,150,000	60,000,000
2006	78,209	587,670	-	-	19,020,232	990,000	75,000,000
2007	-	511,285	-	-	17,748,576	820,000	74,500,000
2008	-	430,248	-	-	16,451,921	640,000	73,500,000

Other Governmental

Business-type Activities

	Activities Debt			Total Net	Building Authority Bonds		
	Michigan Transportation Bonds	Special Assessment Bonds	Available in Debt Service Funds	Governmental Activities Debt	Installment Purchase Agreements	Senior Citizen Housing	Water and Sewer System
1999	\$ 13,365,000	\$ -		\$ 30,145,314	\$ 56,687	\$ 9,905,000	\$ 3,096,667
2000	11,875,000	-		25,505,594	34,031	9,605,000	2,963,333
2001	15,270,000	-		47,194,035	11,375	9,255,000	2,596,667
2002	13,590,000	-		46,239,353	-	9,085,000	2,210,000
2003	12,180,000	1,145,000	(808,965)	52,012,214	-	8,955,000	2,069,613
2004	16,305,000	2,773,969	(2,437,207)	74,463,936	-	8,850,000	1,158,863
2005	14,760,000	3,924,409	(2,941,068)	97,042,841	-	8,825,000	195,982
2006	13,230,000	3,076,239	(2,672,923)	109,309,427	-	8,260,000	159,768
2007	17,239,304	2,214,460	(2,033,414)	111,000,211	-	7,715,000	121,424
2008	15,798,385	1,360,000	(1,304,363)	106,876,191	-	7,175,000	83,079

Comments:

The ratios presented are required by Governmental Accounting Standards Board (GASB) Statement No. 44. While the ratios are an indication of the burden of debt on the City of Warren's citizenry and business community as a whole, in many cases the repayment of the debt will be financed by select taxpayers, users or other sources of revenue. In other cases, the debt burden is shared by not only the citizenry but also by the business community, further distorting per capita ratios. The narrative that follows focuses on debt to be repaid by sources other than property taxes levied on the citywide tax base. Excluding these items from the tables presented above would dramatically affect the ratios presented.

- (a) Debt service requirements for the Tax Increment Finance Authority Bonds and Downtown Development Authority Bonds are derived from the capture of incremental tax revenues on properties within the respective authority's defined geographic boundaries.
- (b) Debt service requirements for the Michigan Transportation Bonds are derived from the receipt of state shared gas and weight taxes.
- (c) Debt service requirements for the Special Assessment Bonds are derived from the receipt of installment payments from taxpayers whose property directly benefited from either the City's sidewalk replacement or tree removal program.
- (d) Debt service requirements for the Building Authority Senior Housing Bonds are derived from the receipt of rental payments from residents of the Joseph Coach Manor.
- (e) Debt service requirements for the Water and Sewer Bonds are received from residential as well as commercial and industrial users of the system.

Sources:

- (1) 1990 U.S. Census Bureau - FY 1999; 2000 U.S. Census Bureau - FY 2000;
Southeast Michigan Council of Governments - Estimated Population - FY 2001 - 2008
- (2) 1990 and 2000 U.S. Census Bureau

Governmental Activities - General Bonded Debt

County Drain Bonds	Amounts Available in Debt Service Funds	Total Net General Bonded Debt	Taxable Value of Property	Percentage of Taxable Value of Property	Estimated Population (1)	Per Capita
\$ 4,110,000	\$ (809,040)	\$ 16,780,314	\$ 3,680,323,478	0.46%	144,864	\$ 115.83
3,630,000	(1,141,723)	13,630,594	3,829,087,680	0.36%	138,247	98.60
3,150,000	(1,534,624)	31,924,035	3,895,222,704	0.82%	137,282	232.54
2,575,000	(1,858,320)	32,649,353	4,109,905,229	0.79%	137,323	237.76
2,005,000	(2,246,410)	39,496,179	4,351,936,983	0.91%	137,394	287.47
1,440,000	(1,605,137)	57,822,174	4,633,223,688	1.25%	135,971	425.25
880,000	(1,002,023)	81,299,500	4,485,816,391	1.81%	135,572	599.68
220,000	(220,000)	95,676,111	4,786,028,596	2.00%	135,375	706.75
-	-	93,579,861	5,041,627,122	1.86%	136,824	683.94
-	-	91,022,169	5,242,704,743	1.74%	135,102	673.73

Business-type Activities

Total Primary Government

Water and Sewer Revenue Bonds	Total Business-type Activities Debt	Total Net Primary Government Debt	Per Capita Income (2)	Percentage of Total Per Capita Income	Per Capita
\$ 11,965,000	\$ 25,023,354	\$ 55,168,668	\$ 15,224	2.50%	\$ 380.83
23,920,000	36,522,364	62,027,958	21,407	2.10%	448.67
37,455,000	49,318,042	96,512,077	21,407	3.28%	703.02
37,230,000	48,525,000	94,764,353	21,407	3.22%	690.08
36,620,000	47,644,613	99,656,827	21,407	3.39%	725.34
37,793,016	47,801,879	122,265,815	21,407	4.20%	899.21
44,789,812	53,810,794	150,853,635	21,407	5.20%	1,112.72
52,670,356	61,090,124	170,399,551	21,407	5.88%	1,258.72
57,361,548	65,197,972	176,198,183	21,407	6.02%	1,287.77
54,924,245	62,182,324	169,058,515	21,407	5.85%	1,251.34

CITY OF WARREN, MICHIGAN
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

June 30, 2008

Net Direct debt:

Land Contract:			
DPW Garage	Building acquisition		\$ 430,248
Building Authority Bonds:			
Series 2001	Warren Community Center	\$ 1,150,000	
Series 2002	Capital equipment	891,921	
Series 2005	Capital equipment	3,855,000	
Refunding Series 2005	Warren Community Center	<u>10,555,000</u>	16,451,921
Tax Increment Finance Authority:			
Series 1991	TIFA District development	480,000	
Series 1999	Refunding issue	<u>160,000</u>	640,000
Downtown Development Authority:			
Series 2002	City Center development	19,000,000	
Series 2003	City Center development	19,500,000	
Series 2004	City Center development	20,000,000	
Series 2005	City Center development	<u>15,000,000</u>	73,500,000
Road Construction Bonds:			
Series 1997 Michigan Transportation Bonds	Road improvements	1,560,000	
Series 2000 Michigan Transportation Bonds	Road improvements	3,865,000	
Series 2003 Michigan Transportation Bonds	Road improvements	5,000,000	
Series 2006 Capital Improvement Bonds	Road improvements	<u>5,373,385</u>	15,798,385
Special Assessment Bonds:			
Series 2005	Sidewalk replacement program	1,360,000	
Less amounts available in debt service funds		<u>(1,304,363)</u>	<u>55,637</u>
			106,876,191
Less:			
Road Construction Bonds		(15,798,385)	
Special Assessment Bonds		<u>(55,637)</u>	<u>(15,854,022)</u>

Net direct debt to be repaid with property taxes

91,022,169

Overlapping Debt:

Macomb County:			
County at large	14.90%	65,232,854	9,719,695
Macomb Intermediate School District	14.60%	1,500,000	219,000
Local School Districts:			
Center Line	65.42%	13,790,000	9,021,418
East Detroit	20.49%	22,460,000	4,602,054
Fitzgerald	100.00%	41,357,000	41,357,000
Van Dyke	97.92%	42,100,000	41,224,320
Warren Consolidated	48.91%	135,318,000	66,184,034
Warren Woods	100.00%	50,250,000	<u>50,250,000</u>

Net direct debt outstanding and overlapping debt

\$ 313,599,690

CITY OF WARREN, MICHIGAN
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS

	Fiscal Year				
	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>
Assessed value	<u>\$ 3,904,512,898</u>	<u>\$ 4,188,206,240</u>	<u>\$ 4,356,985,019</u>	<u>\$ 4,667,996,729</u>	<u>\$ 5,244,712,663</u>
Debt limit (10% of assessed value)	\$ 390,451,290	\$ 418,820,624	\$ 435,698,502	\$ 466,799,673	\$ 524,471,266
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 390,451,290</u>	<u>\$ 418,820,624</u>	<u>\$ 435,698,502</u>	<u>\$ 466,799,673</u>	<u>\$ 524,471,266</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

	Fiscal Year				
	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Assessed value	<u>\$ 5,456,278,690</u>	<u>\$ 5,594,012,321</u>	<u>\$ 5,730,657,941</u>	<u>\$ 5,951,085,588</u>	<u>\$ 6,064,919,039</u>
Debt limit (10% of assessed value)	\$ 545,627,869	\$ 559,401,232	\$ 573,065,794	\$ 595,108,559	\$ 606,491,904
Total debt applicable to debt limit	-	-	-	-	-
Legal debt margin	<u>\$ 545,627,869</u>	<u>\$ 559,401,232</u>	<u>\$ 573,065,794</u>	<u>\$ 595,108,559</u>	<u>\$ 606,491,904</u>
Total debt applicable to the debt limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

Section 8.11 of the Warren City Charter limits the net bonded indebtedness incurred for all public purposes to ten percent of the assessed value of all real and personal property in the city. Net bonded indebtedness applicable to the legal debt margin is defined as general obligation bonds, the principal and interest of which are payable from taxes levied upon taxable real and personal property in the city and for payment of which the full faith and credit of the city are pledged, when authorized by a three-fifths vote of the electors voting thereon at any general or special election.

CITY OF WARREN, MICHIGAN
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS

Fiscal Year	Population (1)	Number of Households (1)	Income		Unemployment Rate (3)		
			Per Capita (2)	Total	City of Warren	Macomb County	State of Michigan
1999	144,864	54,602	\$ 15,224	\$ 2,205,409,536	4.80%	4.00%	4.00%
2000	138,247	55,551	21,407	2,959,453,529	4.30%	3.70%	3.90%
2001	137,282	55,662	21,407	2,938,795,774	6.10%	5.20%	5.20%
2002	137,323	55,707	21,407	2,939,673,461	7.50%	6.40%	6.60%
2003	137,394	55,959	21,407	2,941,193,358	8.60%	7.40%	7.80%
2004	135,971	56,045	21,407	2,910,731,197	7.90%	6.80%	7.30%
2005	135,572	56,188	21,407	2,902,189,804	8.20%	7.00%	6.80%
2006	135,335	56,472	21,407	2,897,116,345	7.90%	6.70%	6.50%
2007	136,824	57,523	21,407	2,928,991,368	9.20%	7.90%	7.40%
2008	135,102	57,134	21,407	2,892,128,514	11.30%	9.70%	8.70%

Sources:

- (1) 1990 U.S. Census Bureau FY 1999
 2000 U.S. Census Bureau FY 2000
 Southeast Michigan Council of Governments FY 2001 - 2008
- (2) 1990 and 2000 U.S. Census Bureau
- (3) Michigan Department of Labor and Economic Growth

CITY OF WARREN, MICHIGAN
MISCELLANEOUS DEMOGRAPHICS
1990 AND 2000 U.S. CENSUS DATA

Population

2000 Census	138,247	1970 Census	179,260
1990 Census	144,864	1960 Census	89,246
1980 Census	161,134	1950 Census	42,653

Age Statistics

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Under 5	8,784	6.35%	9,006	6.22%
5 to 19	25,935	18.76%	25,148	17.36%
20 to 24	7,511	5.43%	11,370	7.85%
25 to 34	20,550	14.86%	25,605	17.68%
35 to 44	21,969	15.89%	17,808	12.29%
45 to 54	16,252	11.76%	16,905	11.67%
55 to 64	13,375	9.67%	17,467	12.06%
65 and older	23,871	17.27%	21,555	14.88%
	<u>138,247</u>		<u>144,864</u>	

Occupied Housing Units

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Owner occupied	44,659	80.39%	43,415	79.51%
Renter occupied	10,892	19.61%	11,187	20.49%
	<u>55,551</u>		<u>54,602</u>	

Value of Specified Owner Occupied Housing Units

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Less than \$100,000	14,422	34.85%	35,949	92.69%
\$100,000 to \$199,999	26,215	63.35%	2,812	7.25%
\$200,000 to \$299,999	610	1.47%	17	0.04%
\$300,000 or more	137	0.33%	6	0.02%
	<u>41,384</u>		<u>38,784</u>	
Median value	\$ 117,800		\$ 69,500	

CITY OF WARREN, MICHIGAN
MISCELLANEOUS DEMOGRAPHICS
1990 AND 2000 U.S. CENSUS DATA

School Enrollment (3 years of age and over)

	2000	Percent	1990	Percent
Pre-primary school	3,880	11.96%	2,550	7.67%
Elementary or high school	21,825	67.25%	20,611	61.99%
College or graduate school	6,747	20.79%	10,088	30.34%
	<u>32,452</u>		<u>33,249</u>	

Educational Attainment (25 years of age and over)

	2000	Percent	1990	Percent
Less than 9th grade	6,072	6.33%	9,178	9.24%
9th to 12th grade, no diploma	16,099	16.78%	18,894	19.02%
High school graduate	34,369	35.82%	35,862	36.10%
Some college, no degree	20,793	21.67%	18,994	19.12%
Associates degree	6,125	6.38%	6,166	6.21%
Bachelor's degree	8,862	9.24%	7,169	7.22%
Graduate or professional degree	3,629	3.78%	3,091	3.11%
	<u>95,949</u>		<u>99,354</u>	

**Household Income
(number of households)**

	2000	Percent	1990	Percent
Less than \$10,000	3,388	6.09%	5,356	9.80%
\$10,000 to \$14,999	2,778	4.99%	3,789	6.93%
\$15,000 to \$24,999	7,415	13.33%	8,786	16.07%
\$25,000 to \$34,999	7,664	13.78%	8,562	15.66%
\$35,000 to \$49,999	9,814	17.65%	11,681	21.37%
\$50,000 to \$74,999	12,756	22.93%	11,150	20.40%
\$75,000 to \$99,999	6,480	11.65%	3,744	6.85%
\$100,000 to \$149,999	4,268	7.67%	1,319	2.41%
\$150,000 or more	1,056	1.90%	281	0.51%
	<u>55,619</u>		<u>54,668</u>	
Median household income	\$ 44,626		\$ 35,980	
Per capita income	\$ 21,407		\$ 15,224	

CITY OF WARREN, MICHIGAN
MISCELLANEOUS DEMOGRAPHICS
1990 AND 2000 U.S. CENSUS DATA

Employed Civilian Population
(16 years of age and over)

By Occupation:

	<u>2000</u>	<u>Percent</u>	<u>1990</u>	<u>Percent</u>
Management, professional and related	16,272	25.35%	17,032	24.62%
Service occupations	9,539	14.86%	8,203	11.86%
Sales and office occupations	17,871	27.84%	21,274	30.76%
Farming, fishing and forestry	67	0.10%	229	0.33%
Construction, production and transportation	20,439	31.84%	22,434	32.43%
	<u>64,188</u>		<u>69,172</u>	

By Industry:

Agriculture, forestry, fishing and mining	88	0.14%	397	0.57%
Construction	3,770	5.87%	3,482	5.03%
Manufacturing	17,201	26.80%	20,661	29.87%
Wholesale trade	2,528	3.94%	3,240	4.68%
Retail trade	7,845	12.22%	12,816	18.53%
Transportation, warehousing and utilities	2,430	3.79%	2,246	3.25%
Information	1,239	1.93%	1,370	1.98%
Finance, insurance, real estate, rental and leasing	3,213	5.01%	3,597	5.20%
Professional, scientific, management, administrative and waste management services	6,284	9.79%	4,308	6.23%
Educational, health and social services	9,526	14.84%	8,611	12.45%
Arts, entertainment, recreation, accommodation and food services	5,195	8.09%	2,355	3.40%
Other services	3,029	4.72%	3,731	5.39%
Public administration	1,840	2.87%	2,358	3.41%
	<u>64,188</u>		<u>69,172</u>	

**CITY OF WARREN, MICHIGAN
PRINCIPAL EMPLOYERS
PRIOR YEAR AND TEN YEARS AGO (1)**

		Year Ended June 30, 2007 (1)		Year Ended June 30, 1998 (3)	
		Employees	Rank	Employees	Rank
General Motors Corporation	Automotive	23,452	1	23,000	1
Daimler/Chrysler Corporation	Automotive	3,201	2	5,900	2
TACOM / TARDEC	Government	1,320	3	3,652	3
St. John Macomb Hospital	Health care	1,312	4	1,925	4
Warren Consolidated Schools	Education	1,221	5		
Henry Ford Bi-County Hospital	Health care	1,218	6	1,023	6
AZ Automotive	Automotive	1,210	7		
Art Van Furniture	Retail furniture	1,192	8	742	8
Campbell-Ewald Company	Advertising	995	9	726	9
Asset Acceptance Financial	Financial services	729	10		
City of Warren	Government			1,800	5
Macomb Community College	Education			1,008	7
Becker Group	Consulting			500	10

(1) Most current information available.

Sources:

(2) Macomb County Planning and Development

(3) City of Warren Mayor's Office

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008 (1)</u>
General government:										
<u>37th District Court</u>										
Small claims	1,035	1,054	1,112	1,072	1,141	1,328	1,226	1,047	970	1,100
Landlord & tenant	2,753	2,677	3,386	3,234	3,568	3,873	3,998	4,144	4,327	4,400
Parking tickets	1,255	1,523	1,298	1,345	1,630	2,189	1,622	1,448	1,521	1,500
Traffic misdemeanor & civil	45,374	46,081	37,367	46,205	64,352	59,961	58,565	55,744	57,163	58,000
Non-traffic felony	1,631	1,708	1,826	2,399	1,874	2,184	2,097	2,261	2,070	2,200
Non-traffic misdemeanor	2,147	2,424	2,110	2,834	2,294	2,330	2,149	2,194	2,393	2,400
Traffic OUIL/OWI	N/A	N/A	N/A	N/A	414	734	691	794	571	600
General civil	2,802	2,602	3,249	4,325	4,916	4,502	4,524	4,888	5,500	5,500
Probation - active cases	1,423	1,795	1,500	1,686	1,143	1,441	1,168	1,220	1,212	1,200
Pre-sentence investigations	N/A	N/A	N/A	N/A	414	523	460	386	395	400
Alcohol evaluations	N/A	N/A	N/A	N/A	470	562	543	513	516	500
<u>City Clerk</u>										
Business licenses	10,000	2,350	986	1,017	1,100	1,207	989	920	941	1,500
Public hearings	120	44	61	53	80	76	53	62	69	100
Changes in voter registrations	33,000	23,000	22,000	20,000	23,000	29,499	23,391	38,399	42,844	45,000
Dog licenses issued	11,662	4,065	3,800	4,500	4,000	6,833	4,794	5,233	4,967	6,000
Garage sale permits	N/A	1,413	1,424	1,053	1,500	2,177	2,167	2,365	2,541	3,500
Death certificates	17,500	1,857	1,809	1,900	1,900	1,870	1,951	1,889	1,902	3,000
Birth certificates	5,500	1,748	1,659	1,700	1,900	1,368	1,162	1,273	1,388	3,000
Lawsuits issued	35	42	55	61	70	34	36	33	34	95
Contracts signed, catalogued	44	28	59	70	60	63	52	79	45	95
Dog park passes	N/A	N/A	N/A	600	600	410	200	270	253	500
Passports issued	N/A	N/A	N/A	N/A	N/A	334	278	214	349	600
Internet requests processed	N/A	N/A	N/A	N/A	N/A	1,252	1,366	1,547	1,900	2,200
<u>Treasurer</u>										
Tax bills processed -										
manually	138,000	137,000	135,000	135,000	135,000	135,000	135,000	136,000	148,721	148,000
CD ROM	77,000	78,000	80,000	80,000	83,000	83,000	83,000	82,000	76,000	76,000
Checks processed	45,500	43,050	42,800	42,800	32,400	29,900	41,400	41,400	46,680	44,780
Water bills processed	215,000	215,000	215,000	215,000	540,000	518,000	518,000	518,000	528,000	529,000
Status changes	10,000	11,000	13,000	13,000	15,000	15,000	14,000	12,000	1,813	2,100
Personal property										
tax collections	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,101	3,950
Delinquent tax accounts	100	75	60	60	72	125	125	210	1,426	1,400

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008 (1)</u>
General government:										
<u>Assessing</u>										
Personal property audits	190	180	210	210	125	116	316	320	140	155
Small claim MTT appeals	30	17	20	8	47	19	25	42	65	85
Full tax tribunal appeals	28	47	34	14	21	21	25	33	53	65
Board of Review appeals	890	850	750	862	807	801	834	864	999	1,200
Processing of homestead affidavits	3,300	5,500	5,500	5,500	5,500	5,500	5,500	5,500	5,500	4,500
Process deeds and transfer affidavits	6,700	6,700	6,700	6,700	6,700	6,700	6,700	6,700	6,700	5,500
Reviews transfers to uncap taxable value	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,000
Prepare special assessment rolls	5	9	7	30	50	30	30	30	30	35
Review / appraise taxable properties	N/A	N/A	N/A	54,000	54,000	54,000	54,000	54,000	54,000	59,000
Review / appraise exempt properties	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Verify sales & transfers, inspect sold property	3,500	3,600	3,600	3,600	3,600	3,600	3,600	3,500	2,450	2,900
Inspect and appraise building permit activity	2,600	2,859	2,850	2,850	2,646	2,646	2,220	2,450	2,450	2,900
Identify / photograph real property parcels	N/A	23,000	23,000	23,000	2,400	2,400	2,400	2,400	2,400	1,500
Digitally sketch real property parcels	N/A	N/A	N/A	30,269	12,000	12,000	12,000	12,000	12,000	4,500
Public Safety:										
<u>Fire Department</u>										
Incident responses	10,517	10,643	10,537	10,594	10,629	10,605	11,385	11,779	12,416	12,800
Equipment responses	22,851	23,294	22,957	23,215	23,254	18,767	16,594	17,182	18,111	18,500
Fire training (hours)	13,012	9,910	14,821	8,573	671	5,177	6,144	4,173	4,316	4,300
Medical training (hours)	2,847	5,064	3,804	2,290	2,303	1,912	1,725	1,171	1,210	1,200
<u>Police Department</u>										
Calls for police service	71,279	73,000	76,000	76,000	76,324	90,200	90,900	88,000	89,600	93,500
Part I crimes	5,996	4,917	4,795	6,570	5,214	4,785	5,223	5,853	5,982	6,250
Burglary incidents	760	850	686	772	672	669	829	704	737	745
Auto theft incidents	1,052	752	781	930	1,172	1,092	1,302	1,363	906	1,150
Part II Crimes	6,196	6,118	6,085	4,524	6,526	4,773	7,470	6,632	6,438	6,612
Narcotic and drug incidents	852	1,064	1,067	1,141	950	1,229	1,242	1,430	2,009	1,850
Total citations	N/A	44,855	35,522	40,865	44,977	49,429	48,280	45,154	46,506	48,000
OUIL charges	396	435	583	462	496	478	475	402	432	425
Traffic accidents	4,884	5,198	4,954	5,200	4,800	4,153	1,192	3,713	5,500	5,400
Juveniles charged	940	800	421	421	395	437	431	250	509	490
Total arrests	7,256	7,443	6,507	6,265	6,591	7,057	6,948	7,018	7,638	7,500
Abandoned autos processed	3,557	4,399	4,034	4,892	5,200	1,650	1,683	1,560	1,380	1,450
Guns registered	2,170	3,512	1,575	2,406	1,573	2,058	3,250	2,090	3,300	2,876
D.A.R.E. graduates	2,400	2,500	2,472	2,382	1,800	1,895	1,800	1,651	2,000	1,900

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION

LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008 (1)</u>
Public Safety:										
<u>Animal Control</u>										
Calls for service	6,240	6,864	7,215	2,000	4,500	2,587	2,332	2,610	2,832	2,900
Stray animals picked up	N/A	N/A	N/A	1,408	1,700	1,449	1,063	1,335	1,450	1,510
Wild animals secured	N/A	N/A	N/A	401	400	448	308	430	486	495
Dead animals handled	N/A	N/A	N/A	234	250	115	303	332	310	350
Animals given up by owners	N/A	N/A	N/A	768	500	781	992	850	832	850
<u>Civil Defense</u>										
Responses to disaster or emergency incidents	34	35	35	10	10	20	13	9	9	10
Functional / full-scale exercise	1	1	1	1	1	1	2	3	1	1
City Development:										
<u>Engineering</u>										
Service requests processed	900	900	1,247	900	900	618	422	674	448	422
Planning reviews	112	112	121	112	100	114	141	141	100	97
Site plan reviews	300	300	300	300	300	206	226	245	356	244
Projects inspected	116	116	100	116	100	106	97	128	125	115
Sidewalk inspections / repairs	N/A	N/A	N/A	N/A	N/A	5,141	2,542	2,739	3,100	2,800
<u>Property Maintenance Inspection</u>										
Weed enforcement -										
Vacant parcels	830	925	1,000	1,000	1,000	1,075	1,000	850	2,200	2,460
Occupied properties	142	333	425	425	471	530	600	680	830	600
Vacant buildings	327	395	415	415	425	525	625	N/A	N/A	N/A
Complaints investigated	8,270	11,292	11,100	11,100	12,298	13,279	14,000	13,500	7,244	7,500
<u>Building Inspections</u>										
Service requests	5,794	6,355	6,482	6,482	2,787	3,889	1,984	N/A	N/A	N/A
Certificates of Occupancy	255	229	341	171	256	364	326	339	584	340
Building permits	2,927	2,532	5,199	2,499	2,829	2,666	2,976	3,528	2,403	3,000
Plumbing permits	1,264	1,265	1,047	1,047	1,063	1,038	961	1,066	940	1,100
Electrical permits	2,099	1,888	1,596	1,596	1,640	1,431	1,573	1,844	1,909	1,800
Mechanical permits	1,671	1,651	1,381	1,381	1,424	1,159	1,218	1,929	1,463	1,600
Miscellaneous permits	1,612	1,576	709	709	651	1,124	1,504	1,884	1,584	1,700
Building inspections	8,794	8,110	9,970	9,970	9,037	8,472	7,404	10,103	8,895	9,000
Plumbing inspections	2,857	3,698	3,379	3,379	2,494	2,809	2,764	2,981	3,243	3,200
Electrical inspections	4,791	5,277	5,126	5,126	5,689	5,261	4,523	4,584	4,595	4,800
Mechanical inspections	3,660	3,799	3,751	3,751	4,937	4,471	4,422	5,644	5,263	5,400
Zoning inspections	5,794	6,355	10,482	6,430	4,204	5,889	5,681	4,940	4,813	5,200
Plan reviews	N/A	N/A	N/A	N/A	2,829	2,586	2,976	3,528	2,987	3,200
Recreation and Culture:										
<u>Library</u>										
Annual attendance	503,205	416,730	441,200	489,962	501,123	402,380	371,361	389,200	284,398	370,000
Circulation -										
annual total	709,854	684,904	647,610	600,661	606,019	567,201	544,590	539,164	603,725	650,000
children's materials	169,744	156,006	153,568	144,159	121,085	121,491	117,958	121,788	182,579	185,000
Reference requests	47,064	53,129	53,928	61,123	71,865	67,868	71,121	73,025	62,726	64,000
Reserves placed	30,812	31,079	35,013	24,923	30,427	36,185	40,595	48,184	53,752	54,000
Registered borrowers	56,037	55,196	60,000	37,871	42,585	46,072	37,386	41,997	48,265	50,000
Materials -										
loaned to other libraries	37,247	38,528	37,630	35,487	45,203	69,905	57,635	62,714	53,476	55,000
received from other libraries	30,117	30,079	33,473	33,601	42,031	56,119	41,340	45,426	39,239	42,000
added to collection	27,000	38,654	34,964	18,769	20,539	26,951	24,520	16,292	26,397	27,000
deleted from collection	42,000	48,923	77,617	21,053	19,650	19,600	19,331	27,215	38,081	20,000
Home Page hits	80,018	87,934	151,749	202,665	194,268	192,889	201,309	222,454	231,573	235,000

CITY OF WARREN, MICHIGAN
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS

Fiscal Year	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008 (1)
Recreation and Culture:										
<u>Recreation</u>										
Pavilion rentals	558	558	503	489	472	475	475	438	460	500
Bus transportation	28,089	28,089	35,600	25,500	48,650	52,000	28,300	28,500	28,550	35,000
Adult & youth sports -										
registrants	6,500	5,438	6,080	6,896	6,550	6,510	5,800	6,500	6,400	7,500
participants	112,800	106,820	106,200	107,244	106,552	106,200	102,575	101,204	105,500	107,500
Senior programs	32,068	32,068	36,600	34,104	36,200	36,500	51,204	52,000	52,450	54,000
Senior sports programs	25,815	17,026	18,200	27,870	26,200	25,000	22,000	23,000	22,400	24,500
Trees removed	470	398	820	492	452	950	1,076	800	1,000	1,000
Trees trimmed	3,334	3,981	4,311	4,351	4,100	4,000	4,000	4,000	3,000	4,000
Pool attendance	70,964	92,781	86,938	77,900	109,331	239,704	301,505	300,000	301,000	325,000
Yearly pass registrations	214	300	400	300	1,000	3,700	3,923	4,200	4,800	5,400
Sanitation										
Collections points (per week)	49,500	49,500	49,500	50,000	55,000	56,000	56,000	56,000	56,000	56,000
Curbside collection (tons) -										
Refuse land filled	49,783	50,999	50,944	49,385	51,866	51,537	47,626	51,780	48,695	47,000
Curbside recycling	7,184	7,053	6,244	6,081	6,069	5,726	4,977	3,633	4,236	5,000
Curbside compost	15,328	17,557	15,654	14,991	16,283	16,613	14,891	16,123	14,559	15,000
Drop-off center -										
Car batteries (each)	764	1,097	1,151	1,252	1,566	1,219	935	935	583	600
Non-ferrous metal (tons)	12	10	9	7	12	7	133	128	1	2
Concrete (tons)	388	428	499	513	591	559	398	385	242	250
Motor oil (gallons)	15,675	14,050	13,550	12,600	18,450	13,325	11,075	11,950	9,250	11,000
Collected / dropped off (tons) -										
Cardboard	62	96	100	118	175	138	124	147	129	150
White goods / scrap metal	557	736	922	1,149	896	542	370	284	232	240
Senior Citizen Housing:										
<u>Stilwell Manor</u>										
Carpet replacements	25	14	7	8	4	7	9	6	9	15
Linoleum replacements	13	10	12	13	12	7	14	9	7	10
Refrigerator replacements	3	5	4	6	30	36	N/A	N/A	N/A	N/A
Stove replacements	N/A	N/A	N/A	N/A	N/A	N/A	4	25	9	10
Apartments painted	21	23	20	19	17	18	28	9	18	20
Air conditioner replacements	N/A	N/A	N/A	N/A	16	18	18	10	6	15
Maintenance work orders	522	613	1,021	625	666	789	532	682	545	600
<u>Jos. Coach Manor</u>										
Carpet replacements	26	11	13	3	4	6	15	12	13	18
Linoleum replacements	8	7	16	10	8	8	18	13	17	15
Hot water tank replacements	21	28	45	114	N/A	N/A	2	-	-	3
Apartments painted	32	28	37	25	24	36	48	27	32	32
Countertop replacements	6	6	5	6	1	1	8	8	9	12
Maintenance work orders	1,085	871	1,099	1,067	1,054	1,271	1,223	1,203	1,247	1,250

N/A = information was either not applicable to or not reported in the fiscal year

(1) Fiscal year 2008 estimates

Source:

Adopted fiscal year budget

**CITY OF WARREN, MICHIGAN
VALUE OF NEW CONSTRUCTION
LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>Residential One-Family</u>	<u>Residential Multiple Family</u>	<u>Commercial Development</u>	<u>Industrial Development</u>	<u>Total (1)</u>
1999	\$ 7,334,500	\$ 1,440,000	\$ 17,404,675	\$ 13,637,000	\$ 39,816,175
2000	4,390,800	2,955,000	21,559,000	31,560,958	60,465,758
2001	4,495,000	1,525,000	110,807,914	3,200,550	120,028,464
2002	9,379,693	2,218,000	4,436,000	9,421,307	25,455,000
2003	8,907,716	4,469,000	17,990,000	1,200,000	32,566,716
2004	4,737,401	3,116,008	25,704,900	7,100,000	40,658,309
2005	2,733,500	1,979,995	34,361,001	980,000	40,054,496
2006	8,251,000	21,128,530	28,978,077	19,379,285	77,736,892
2007	6,670,204	6,950,103	12,992,814	500,000	27,113,121
2008	2,864,523	1,608,000	3,685,000	-	8,157,523

(1) Estimated Cost of Construction

Source:
City of Warren Building Department

GLOSSARY OF TERMS

A

ACCRUAL BASIS - Accrual basis accounting recognizes transactions when they occur, regardless of the timing of related cash flows. The application of accrual accounting techniques prevents distortions in financial statement representations due to shifts in timing of cash flows and related underlying economic events near the end of a fiscal period.

ACTIVITY - An office, department, or program to which specific expenses are to be allocated.

APPROPRIATION - An authorization granted by a legislative body to incur obligations and to expend public funds for a stated purpose.

APPROVED BUDGET - The revenue and expenditure plan for the City for the fiscal year as reviewed and given final approval by the City Council.

B

BALANCED BUDGET - A budget in which estimated revenues are equal to or greater than estimated expenditures.

BUDGET ADJUSTMENT - An adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year.

BUDGETARY CENTER – A grouping of offices’ or activities’ budgets that are combined to create a cost center in which actual expenditures cannot exceed budgeted appropriations.

C

CAPITAL OUTLAY - A disbursement of money that results in the acquisition of or addition to fixed assets. The item must have a purchase price greater than \$200 to be a capital item.

CONTINGENCY - An estimated amount of funds needed for deficiency, contingent or emergency purposes.

D

DEBT SERVICE - The planned accumulation of revenues and appropriations of expenditures for the retirement of long term debt principal and interest.

DEFICIT - An excess of liabilities and reserves of a fund over its assets.

E

EMPLOYEE BENEFITS - An expenditure object within an activity that includes all employee fringe benefits.

GLOSSARY OF TERMS

ENTERPRISE FUND - A fund established to account for operations that are financed and operated in a manner similar to a private business. The intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURE - The cost of goods delivered and services rendered, whether paid or unpaid, including expenses, debt retirement not reported as liability of the fund from which retired, or capital outlay.

F

FISCAL YEAR - A twelve-month period designated as the operating year for an entity. The fiscal year for the City of Warren is July 1- June 30.

FUND - An independent fiscal entity with a self-balancing set of accounts recording its revenues and expenditures.

FUND ACCOUNTING - The accounts of the City are organized on the basis of funds and account groups in order to report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

FUND BALANCE - An excess of revenues over expenditures segregated by fund.

G

GENERAL FUND - The fund used to account for those general operating activities of the City which are funded through unrestricted revenues. General government, public safety and public services are financed through this fund. Revenues are received from general property taxes, state shared revenues, licenses and permits, fine and forfeitures, user charges, investment income and other sources.

L

LINE ITEM BUDGET - A budget which emphasizes allocations of resources to given organizational units for particular objects of expenditure, such as salaries, supplies, services, and equipment. Line item budgets may be organized to provide accountability at varying levels, such as on department, division or agency levels.

M

MILL - A taxation unit equal to one dollar of tax obligation for every \$1,000 of taxable valuation of property.

MILLAGE - The total tax obligation per \$1,000 of taxable valuation of property.

MODIFIED ACCRUAL - This basis of accounting recognizes revenues in the accounting period in which they are both measurable and available to finance expenditures. Expenditures are generally recognized in the account period in which they are both measurable and incurred.

GLOSSARY OF TERMS

O

ORGANIZATION CHART - A chart representing the authority, responsibility, and relationships among departmental entities within the City organization.

OTHER SERVICES AND CHARGES - An expenditure object within an activity that includes professional services, utilities, rents, and training for example.

P

PERFORMANCE INDICATOR - A measurement of how a program is accomplishing its mission through the delivery of products or service.

PERFORMANCE OBJECTIVES - Desired output oriented accomplishments which can be measured within a given time period.

PERSONAL SERVICES - An expenditure object within an activity that includes payroll expenditures.

R

RECOMMENDED BUDGET - The City's revenue and expenditure plan for the fiscal year as prepared and recommended by the Mayor for City Council consideration.

REVENUE - An addition to the assets of a fund, which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without a corresponding increase in any other liability or a decrease in assets, and does not represent a contribution of fund capital in enterprise or in intra-governmental service funds.

S

SPECIAL REVENUE FUND - A fund to account for the proceeds of specific revenue sources (other than special assessment, expendable trust, or the major capital projects) that are legally restricted to expenditures for specified purposes.

STATE EQUALIZED VALUATION (SEV) - The assessed valuation of property in the City as determined by the local Assessor and then reviewed and adjusted, if necessary, by the County and the State, to assure that it equals 50% of market value, as required by State law.

SUPPLIES - An expenditure object within an activity that includes all supplies that have a useful life of less than one year and/or a purchase price of less than \$200.

SURPLUS - An excess of the assets of a fund over its liabilities and reserves.

T

TAX BASE - The total value of taxable property in the City.